



Florida Department of Revenue Tax Information Publication

TIP

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New *FL Tax* Mobile App Allows You to Document Tax-Exempt Sales

A free mobile app has been developed to provide an additional method to document tax-exempt sales. The app can verify Florida sales tax certificate numbers or *Consumer's Certificate of Exemption* numbers and provide a transaction authorization number for valid certificate numbers. It is designed for:

- iPhone and iPad
- Android phones and tablets
- Windows Phone



How to Download and Use the New Mobile App:

- Download the free ***FL Tax*** mobile app from the app store on your mobile device.
- Enter your 13-digit sales tax certificate number in the Seller field. Your number will be validated each time you verify a customer's certificate number. Once your number is validated, the app can store it for future use.
- Enter your customer's Florida sales tax **or** tax exemption certificate number in the Buyer field.
- A Valid or Not Valid response will be provided immediately. If the buyer's certificate number is valid, you will receive a transaction authorization number. This number is for a single purchase only, and is not valid for any other purchases made by the same customer.
- A verification response report will be stored in the app as long as your device's memory space permits. This report can be emailed for easy record storage. The report displays the following information:
 - Date and time of transaction
 - Buyer's name (when their certificate is valid)
 - Buyer's sales tax or tax exemption certificate number
 - Verification response short-text indicator (Pass or Fail)
 - Response details including transaction authorization number (when valid)

Remember to keep a record of all verification response reports to document your tax-exempt sales.

More information about Revenue's mobile development can be found at www.myflorida.com/dor/mobile or by going to the Quick Links found at www.myflorida.com/dor.

For More Information

This document is intended to alert you to the requirements contained in Florida laws and administrative rules. It does not by its own effect create rights or require compliance.

For forms and other information, visit our website at www.myflorida.com/dor or call Taxpayer Services, 8:00 a.m. to 7:00 p.m., ET, Monday through Friday, excluding holidays, at 800-352-3671.

For a detailed written response to your questions, write the Florida Department of Revenue, Taxpayer Services, MS 3-2000, 5050 West Tennessee Street, Tallahassee, FL 32399-0112.