Print a Sales Tax Annual Resale Certificate in Five Easy Steps

1. From the Department of Revenue’s homepage, Floridarevenue.com, select Print Annual Resale Certificates.

2. Select Print Sales Tax Annual Resale Certificate.

3. Log in using your user ID and password. If you do not have a user ID and password, you can log in using your certificate number and business partner number.

Your certificate number is located on the front of the Certificate of Registration.

Your business partner number is located on the back of the Certificate of Registration.
Print a Sales Tax Annual Resale Certificate in Five Easy Steps

4. On the Bulletin Board page (not shown), select **Next**.

5. On the next page (copy shown), select **Sales and Use Tax**.

Select **Print Resale Certificate(s)** under Other Options.