

***Employer's Reemployment Tax
Annual Report for Employers of Domestic
Employees Only
(Form RT-7)***

**Electronic File and Pay
Step-by-Step Guide**



Website Navigation

From the Florida Department of Revenue home page, click the File and Pay icon.



Select Reemployment Tax Under eFile and Pay Taxes and Fees

Under the eFile and Pay Taxes and Fees section, select the Reemployment Tax – Employers, Agents, and Employee Leasing link.

The screenshot shows the Florida Department of Revenue website. The header includes the state seal, the department name, and social media icons. A navigation bar contains links for HOME, CHILD SUPPORT, PROPERTY TAX, GENERAL TAX, TAX DATA, and CONTACT. The main content area is divided into three columns. The left column has sections for Important Information, Quick Links, and Resources. The middle column features a banner about upgrading the eFile and Pay System and a section for eFile and Pay Taxes, Fees, and Remittances. The right column has a section for ePay a Bill or Make a Payment. The link 'Reemployment Tax - Employers, Agents, and Employee Leasing' is highlighted with a yellow box.

Important Information
[Privacy Notice - Disclaimer](#)

Quick Links
[Contact Us](#)
[Enroll to eFile and Pay](#)
[Register to Collect and Pay Taxes or Fees](#)
[Print Annual Resale Certificates](#)
[Retrieve Your Certificate or Account Number](#)
[Update Account Information](#)

Resources
[Other eServices for Taxes, Fees and Other State Remittances](#)
[Taxes and Fees or Refunds](#)
[Registration Forms and Publications](#)
[eFile and Pay Guides and Tutorials](#)

We're Upgrading the eFile and Pay System
[LEARN MORE](#)

eFile and Pay Taxes, Fees, and Remittances

eFile and Pay Taxes and Fees

- [Communications Services Tax](#)
- [Corporate Income Tax File and Pay](#)
- [Documentary Stamp Tax - Registered](#)
- [Documentary Stamp Tax - Nonregistered](#)
- [Fuel and Pollutants Taxes](#)
- [Gross Receipts Tax on Utility Services](#)
- [Insurance Premium Tax](#)
- [Reemployment Tax - Employers, Agents, and Employee Leasing](#)
- [Sales and Use Tax](#)
 - [Prepaid Wireless Fee](#)
 - [Solid Waste Fees and Surcharge](#)

ePay a Bill or Make a Payment

eCheck and Credit Card

- [Audit and Past Due Bill Payments](#)
- [Tax/Fee/Remittance Payment Only](#)
- [Payments to Other State Agencies](#)
 - Division of Alcoholic Beverages and Tobacco
 - Division of Pari-Mutuel Wagering
 - Division of State Group Insurance
 - Florida Retirement System

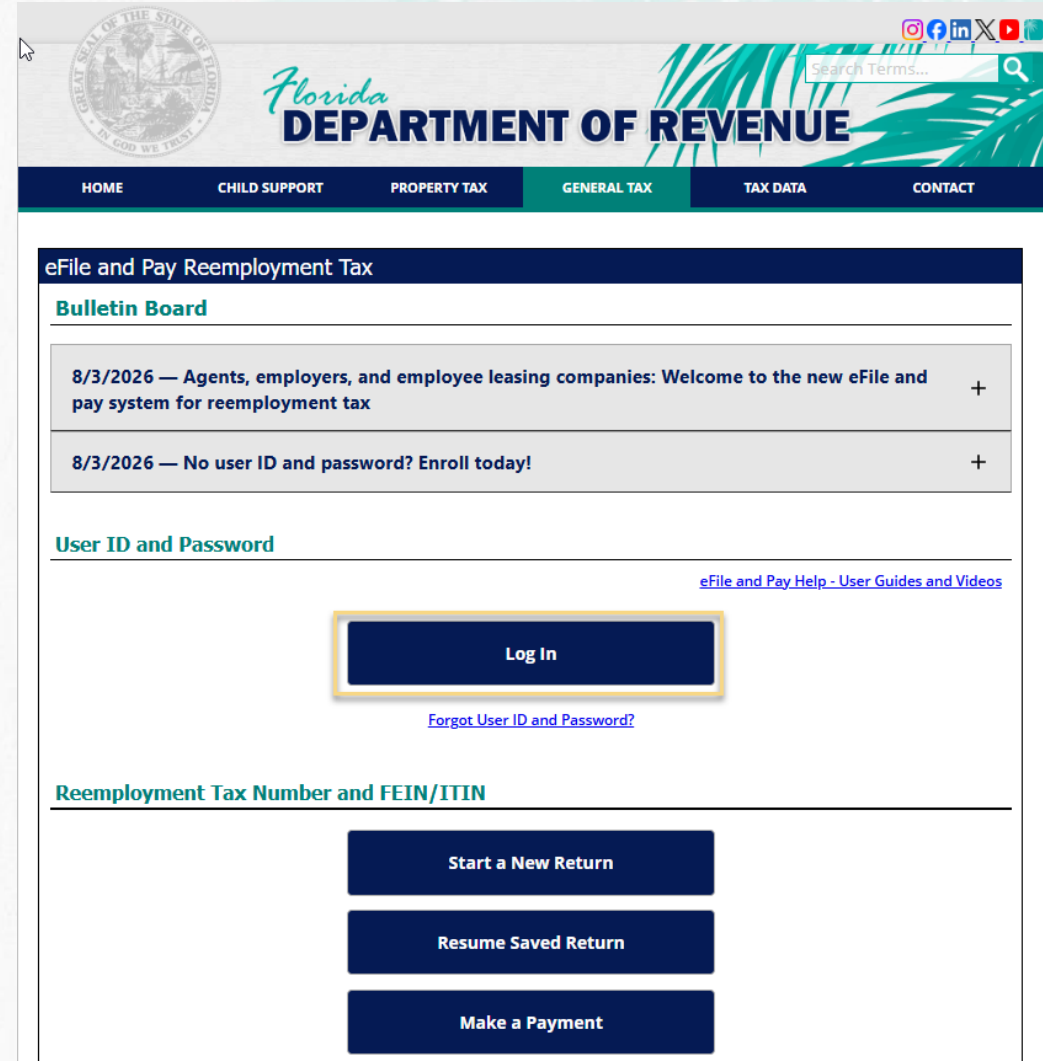
Refund Application

- [Sales and Use Tax](#)
- [Other Taxes](#)

Log In

To log in using a User ID and Password, click the Log In button.

Note: You may also file a return using your Reemployment Tax Number and FEIN/ITIN if you do not have your User ID and Password.

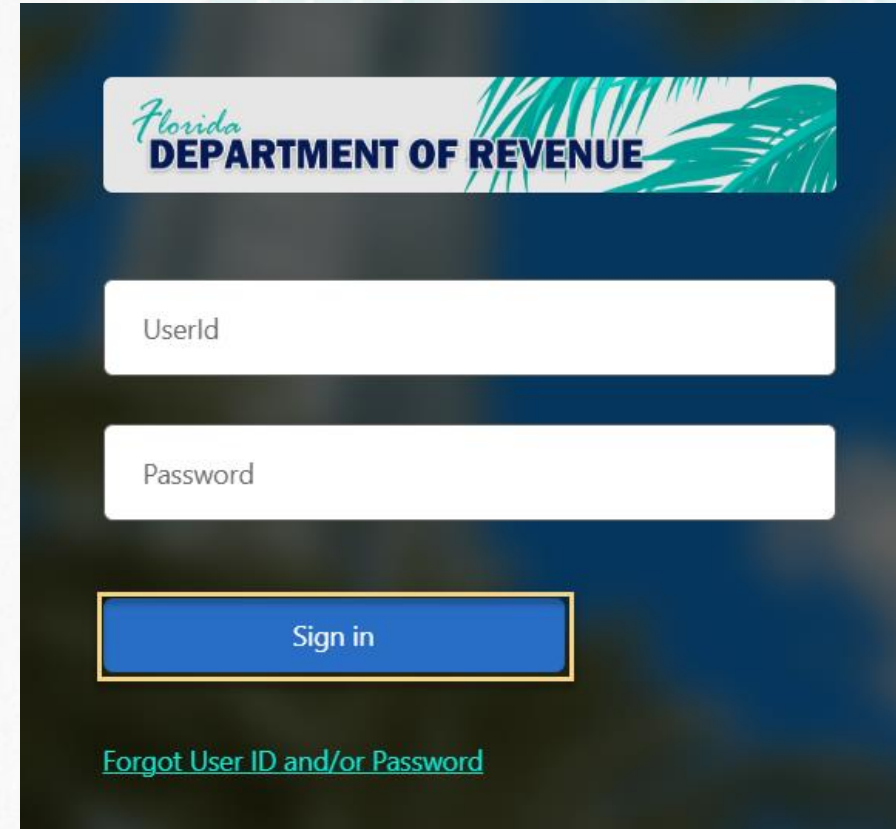


The screenshot shows the Florida Department of Revenue's eFile and Pay Reemployment Tax portal. The header includes the state seal, the department's name, and a search bar. A navigation bar contains links for HOME, CHILD SUPPORT, PROPERTY TAX, GENERAL TAX (highlighted), TAX DATA, and CONTACT. The main content area is titled 'eFile and Pay Reemployment Tax' and includes a 'Bulletin Board' with two announcements dated 8/3/2026. Below the bulletin board is a 'User ID and Password' section with a 'Log In' button (highlighted with a yellow border) and a 'Forgot User ID and Password?' link. At the bottom, there is a 'Reemployment Tax Number and FEIN/ITIN' section with three buttons: 'Start a New Return', 'Resume Saved Return', and 'Make a Payment'.

Log In with User ID and Password

**Enter your User ID
and Password.**

Click Sign in.

A screenshot of the Florida Department of Revenue login interface. At the top, there is a header with the Florida Department of Revenue logo and a palm tree graphic. Below the header, there are two white input fields on a dark blue background. The first field is labeled 'UserId' and the second is labeled 'Password'. Below these fields is a blue button with a yellow border labeled 'Sign in'. At the bottom, there is a link that says 'Forgot User ID and/or Password' in green text.

Florida
DEPARTMENT OF REVENUE

UserId

Password

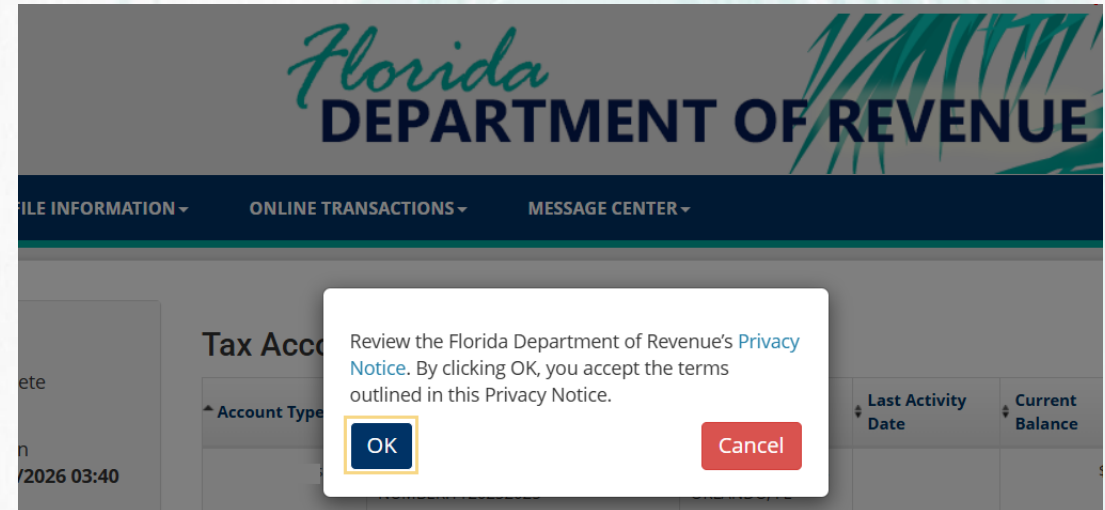
Sign in

[Forgot User ID and/or Password](#)

Florida Department of Revenue Privacy Notice

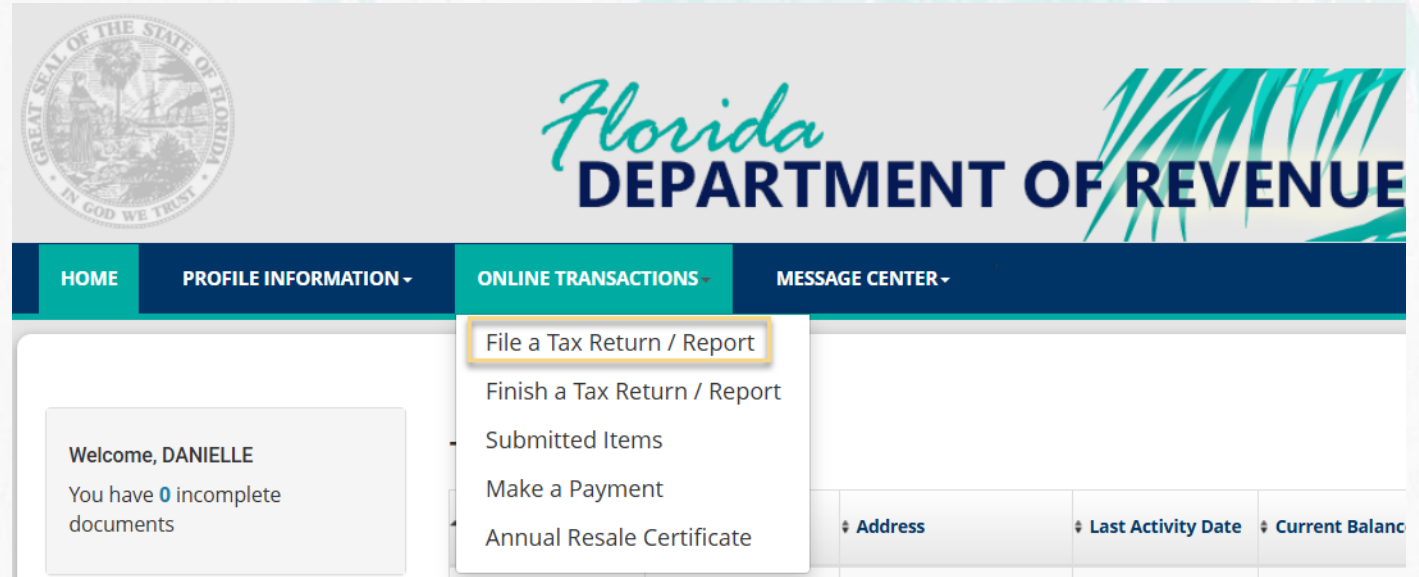
To view the Florida Department of Revenue's Privacy Notice, click the hyperlink.

Otherwise, to continue, click OK.



File a Tax Return/Report

To begin, click on
ONLINE TRANSACTIONS.
Select File a Tax
Return/Report from the
dropdown options.



File Form RT-7

The required
Return/Report
Information will
populate.

Select the Filing Period.

Click Next.

File a Form

Please complete the following information in order to file the form. Click the **Next** button when you are ready to continue.

After you select a form type, the filing period dropdown list will display the available periods for that form. If the filing period you need is not displayed, select a different form type to see additional filing periods.

Return/Report Information

* indicates required field

* Name A

* Account Reemployment Tax - RT-7

* Account ID RT ACCOUNT NUMBER: LOCATION NAME: A

* Form Type RT-7

* Return Type Original Return

* Filing Method File Online

* Filing Period 01/01/2025 - 12/31/2025

Cancel

Next

Review Form Information

Review the Enter
Tax Return Form
information at the
top of the page.

Enter Tax Return Form ?

- Before a return can be submitted, you must use the calculate function to verify the input data.
- Click **Calculate** below when you are ready to calculate the return including any applicable collection allowance. You must click **Calculate** to continue processing the return; however, any calculated Penalty and Interest does not obligate you to pay these amounts at this time.
- Click **Save and Exit** if you would like to save the return and exit the filing application.
- You can return to the filing by accessing your Saved Items under Online Transactions above.
- When you are ready to submit the return, click **Continue**.
- The **Prior Tab** button will direct you to the prior tab of the return.
- The **Next Tab** button will move you to the next tab of the return.
- Help icons throughout the form provide brief guidance for each section. For more detailed **Tax Return Instructions** click the **Florida Department of Revenue** link provided above.

Return Header Tab

The Wage Detail Schedule tab opens automatically; select the Return Header tab.

Review the Taxpayer Information.

Click Next Tab.

Return Header	Wage Detail Schedule	RT-7 Report	Employee Counts	RT-7 E-Verify Certification
---------------	----------------------	-------------	-----------------	-----------------------------

Taxpayer Information		Return/Report Information	
Name	AI	Form Type	RT-7
Account	Reemployment Tax - RT-7	Return Type	Original Return
Account ID	RT ACCOUNT NUMBER:9	Filing Period Begin Date	01/01/2025
Address	GULF BREEZE , FL 32563-3325 UNITED STATES	Filing Period End Date	12/31/2025

Next Tab

Cancel Save and Exit Calculate Continue

Wage Detail Schedule

The Wage Detail Schedule will populate with wage details from the initial setup file or previous filings, if applicable.

Click Add Row.

Return Header **Wage Detail Schedule** RT-7 Report Employee Counts RT-7 E-Verify Certification

Submissions that include an invalid SSN(s) are subject to a penalty for erroneous, incomplete or insufficient report.

Social Security No	Last Name	First Name	Middle Initial	Quarter	FL
No records to display.					

Delete Rows **Add Row** << < Page 1 of 1 > >>

Prior Tab Next Tab

Cancel Save and Exit Calculate Continue

On the Add Row window, enter all the required fields (*).

Click on Add Row.

Add Row

Add Row

X

*Social Security No

1234

*Last Name

Training

*First Name

Test

Middle Initial

*Quarter

1

*FL Gross Wages

8,500.00

*Out-of-State Wages

Cancel

Add Row

Information

An Information box may display warning a social security number may be invalid.

Click OK.

Information

- **Warning** - The SSN entered may be invalid. Submissions that include invalid identification numbers are subject to penalties for erroneous, incomplete, or insufficient reporting.

OK

Wage Detail Row Added

The information added now appears.

Continue adding rows for additional employees as needed.

Click Next Tab.

Return Header Wage Detail Schedule RT-7 Report Employee Counts RT-7 E-Verify Certification

Submissions that include an invalid SSN(s) are subject to a penalty for erroneous, incomplete or insufficient report.

Select	Social Security No	Last Name	First Name	Middle Initial	Quarter
☐	***-**-4987	Training	Test		1
☐	***-**-9999	Training	Test		1

Delete Rows Add Row

Page 1 of 1

Prior Tab Next Tab

Cancel Save and Exit Calculate Continue

RT-7 Report

If this is a final report, check the indicator box and enter the Ceased Operations Date.

If this report includes Out-of-State Wages, check the indicator box.

Click Next Tab.

Return Header	Wage Detail Schedule	RT-7 Report	Employee Counts	RT-7 E-Verify Certification
---------------	----------------------	--------------------	-----------------	-----------------------------

RT-7 Report		
Line #	Line Item	
	Final Return Indicator	☐
	Ceased Operations Date	MM/DD/YYYY
	Out-of-State Wages (RT-6NF)	☐
	Wage Detail Count	
	Total Gross Wages Paid	\$
	Total Wages Exceeding \$7000 paid to each employee	\$
	Taxable Wage for this Year	\$
	Employer Tax Rate	
	Tax Due	\$
	Penalty	\$
	Interest	\$
	Total Amount Due (if less than \$1.00 no payment necessary)	\$

Prior Tab

Next Tab

Cancel

Save and Exit

Calculate

Continue

Employee Counts

Enter the total number of full-time and part-time covered employees who performed services during, or received pay for, the payroll period including the 12th of the month.

Click Next Tab.

[Return Header](#) [Wage Detail Schedule](#) [RT-7 Report](#) **[Employee Counts](#)** [RT-7 E-Verify Certification](#)

Employee Counts

Line #	Line Item	
	First Quarter (Q1)	
	Q1 - 1st Month Total Number of Employees*	
	Q1 - 2nd Month Total Number of Employees*	
	Q1 - 3rd Month Total Number of Employees*	
	Second Quarter (Q2)	
	Q2 - 1st Month Total Number of Employees*	
	Q2 - 2nd Month Total Number of Employees*	
	Q2 - 3rd Month Total Number of Employees*	
	Third Quarter (Q3)	
	Q3 - 1st Month Total Number of Employees*	
	Q3 - 2nd Month Total Number of Employees*	
	Q3 - 3rd Month Total Number of Employees*	
	Fourth Quarter (Q4)	
	Q4 - 1st Month Total Number of Employees*	
	Q4 - 2nd Month Total Number of Employees*	
	Q4 - 3rd Month Total Number of Employees*	

[Prior Tab](#) [Next Tab](#)

[Cancel](#) [Save and Exit](#) [Calculate](#) [Continue](#)

E-Verify Certification

If applicable, sign and
date the E-Verify
Certification.

Click Calculate.

Return Header	Wage Detail Schedule	RT-7 Report	Employee Counts	RT-7 E-Verify Certification
---------------	----------------------	-------------	-----------------	------------------------------------

RT-7 E-Verify Certification

Line #	Line Item	
	Employee Eligibility Verification: I attest, under penalty of perjury, that this employer used the E-Verify system defined in section 448.095 (1) (c), Florida Statutes, or the Employment Eligibility Verification (Form I-9), if E-Verify is not available within three business days of a new hire, to verify the employment eligibility of all newly hired employees as required by section 448.095, Florida Statutes.	
	Signature	
	Title	
	Today's Date	7/23/2026

Prior Tab

Cancel

Save and Exit

Calculate

Continue

Review RT-7 Report

Select the RT-7 Report tab.

Review the auto-calculated fields.

Click Continue to finish filing the report.

Return Header

Wage Detail Schedule

RT-7 Report

Employee Counts

RT-7 E-Verify Certification

RT-7 Report

Line #	Line Item	
	Final Return Indicator	☐
	Ceased Operations Date	MM/DD/YYYY
	Out-of-State Wages (RT-6NF)	☐
	Wage Detail Count	2
	Total Gross Wages Paid	\$ 17,000.00
	Total Wages Exceeding \$7000 paid to each employee	\$ 3,000.00
	Taxable Wage for this Year	\$ 14,000.00
	Employer Tax Rate	0.0010
	Tax Due	\$ 14.00
	Penalty	\$
	Interest	\$
	Total Amount Due (if less than \$1.00 no payment necessary)	\$ 14.00

Prior Tab

Next Tab

Cancel

Save and Exit

Calculate

Continue

Summary Information

Review the Summary
Information.

Click Next.

Summary Information ?

This is an overview of the tax information for the tax return/report you are attempting to submit. If any information looks incorrect, click on the **Back** button. If all information looks correct, click **Next**. Remember, your return is not filed until you receive a confirmation number.

Today's Date	Jul 23, 2026
RT ACCOUNT NUMBER	9
Account Type	Reemployment Tax - RT-7
Filing Period End Date	12/31/2025
Late After	02/02/2026
Amount Due	\$14.00
Calculated Penalty	
Calculated Interest	
Total Amount Due	\$14.00
Please Note	Returns/Payments filed after the Late After Date may incur additional Penalties, Interest, and/or Fees. You have not certified for the year or with this filing; however, certification may not be required.

◀ Back

Next ▶

Tip: Click on the **Back** button to modify the RT-7 Form information.

Enter Tax Return - Signature

Review the
information on the
Enter Tax
Return/Report -
Signature page.

Click Yes.

Enter Tax Return/Report - Signature

I acknowledge that I am authorized to file a return/report for the taxpayer represented in the tax return/report now being submitted online.
The Department of Revenue will reconcile the information submitted, along with any payments, and may assess additional tax, interest, penalty, and/or fees.

The contact information displayed reflects your electronic filing or payment information on file with the Florida Department of Revenue. If your contact information needs updating, you can enter the updated information here. Any change you make will be effective for this transaction only. To make a permanent update to your contact information, visit floridarevenue.com/taxes/eEnroll and select Update e-Enrollment.

If you agree, Please select the **Yes** button. To cancel the submission and go back to the return/report, Select **No**.

* First Name

A

* Country code

UNITED STATES (+1)

* Last Name

NI

* Phone Number

XXX XXX XXXX

Middle Name

* Email

AI ..COM

No

Yes

Enter Tax Return - Confirmation

The green confirmation banner displays.

You can select Make a Payment Now, Print, or Return Home.

Enter Tax Return/Report - Confirmation

Return/Report was submitted successfully. If the return/report indicates an amount due greater than \$0.00, the **Make a Payment Now** button displays. Click the **Make a Payment Now** button to pay the amount due with the return/report.

The confirmation number is: **920020001137**

Please print or save this number for future reference.

Make a Payment Now

Print

Return Home

Tip:

- **Make a Payment Now** will display if the return is greater than \$0.00.
- Click **Print** if you want a physical copy of the return.
- If you leave the Confirmation page, or want to view the return later, go to **ONLINE TRANSACTIONS > Submitted Items**.

Make a Payment Now

Click Make a Payment
Now.

Enter Tax Return/Report - Confirmation

Return/Report was submitted successfully. If the return/report indicates an amount due greater than \$0.00, the **Make a Payment Now** button displays. Click the **Make a Payment Now** button to pay the amount due with the return/report.

The confirmation number is: **920020001137**

Please print or save this number for future reference.

Make a Payment Now

Print

Return Home

Tip: If you leave the Confirmation page, or want to make a payment later, go to **ONLINE TRANSACTIONS > Make a Payment.**

Form Payment

Enter the Payment
Amount or check the box
to pay the total
outstanding balance.

Select the Payment
Method.

Form Payment

* Indicates required field

Form Details

Taxpayer Name	A	Filing Period End Date	12/31/2025
Account	Reemployment Tax - RT-7	Amount Due	\$14.00
Account ID	RT ACCOUNT NUMBER:9	Return Confirmation #	920020001138

Today's Date

Jul 24, 2026

RT ACCOUNT NUMBER

9

Account Type

Reemployment Tax - RT-7

Filing Period End Date

12/31/2025

Late After

02/02/2026

Amount Due

\$14.00

Calculated Penalty

Calculated Interest

Total Amount Due

\$14.00

Please Note

Returns/Payments filed after the Late After Date may incur additional Penalties, Interest, and/or Fees.
You have not certified for the year or with this filing; however, certification may not be required.

* Payment Amount

\$ 14.00

☐ Check here to pay Total Outstanding Balance

* Payment Method

Electronic Check

The contact information displayed reflects your electronic filing or payment information on file with the Florida Department of Revenue. If your contact information needs updating, you can enter the updated information here. Any change you make will be effective for this transaction only. To make a permanent update to your contact information, visit floridarevenue.com/taxes/eEnroll and select Update e-Enrollment.

* First Name

* Country Code

UNITED STATES (+1)

* Last Name

* Phone Number

Middle Name

* Email

Cancel

Next

Contact Information

Review the contact information, then click Next.

The contact information displayed reflects your electronic filing or payment information on file with the Florida Department of Revenue. If your contact information needs updating, you can enter the updated information here. Any change you make will be effective for this transaction only. To make a permanent update to your contact information, visit floridarevenue.com/taxes/eEnroll and select Update e-Enrollment.

* First Name

Tester

* Country Code

UNITED STATES (+1)

* Last Name

Tester

* Phone Number

850-688-6800

Middle Name

* Email

tester@floridarevenue.com

Cancel

Next

Schedule a Payment

Select to use a bank account on file or enter new bank account details.

Schedule Electronic Payment

* indicates required field

The payment must be debited from your bank account on or before the due date to be deemed timely paid. If the due date falls on a state or federal holiday or a weekend, choosing the following business day for the bank debit will be deemed timely paid. If you are submitting the transaction after 5:00 p.m. ET and select today's date as the bank debit date, the date will default to the next business day.

Registered Users - Choose Existing Bank Account or Enter a New Account. If you select Enter New Bank Account, the bank information provided will only be used for this transaction. To update your Existing Bank Account information, go to floridarevenue.com/taxes/enrollment.

Guest Users - Enter the Bank Account information. The bank information provided will only be used for this transaction.

Taxpayer Name AN

Payment Amount \$14.00

☐ Use an existing Bank Account

Please select a Bank Account

None

☒ Enter Bank Account

* Bank Routing Number

* Bank Account Number

* Confirm Bank Account Number

* Bank Account Type

* Bank Account Holder Name

* Country Code

* Phone

Payment Debit Date and Authorization

**Choose the payment
Debit Date.**

**Check the box to
authorize the withdrawal
of funds as specified.**

Click Next.

Enter Payment Debit Date and Authorization

* Debit Date Thursday, 05/28/2026

☒ * I hereby authorize the withdrawal of funds as specified above for tax payments.

Back Next

Confirm Payment

Review the payment details, then click Confirm to submit the payment for processing.

Confirm Payment

Please confirm the below payment to submit for processing

Payment Amount \$14.00

Payment Account Details BUSINESS/CORPORATE CHECKING

◀ Back

Confirm

Payment Confirmation

Once the payment has been submitted, a green confirmation banner displays.

Click Print to view a copy of the payment receipt.

Click Return Home to return to the home page of the taxpayer portal.

Payment Confirmation

Your payment information is below. Please record and keep this confirmation number for your record. To print a copy of your payment confirmation, please use your browser's print function.

If the payment confirmation number below appears as a clickable link, you may select it to view and print associated return details. Otherwise, you can review and print your return details under the menu bar: Online Transactions > Submitted Items.

The payment has been accepted. The confirmation number and payment details can be found below. Please keep for your records.

[Return Home](#) [Print](#)

Transaction Information

Confirmation # 920
Status IN PROCESS

Submitted Date Friday, 07/24/2026
Submitted Time 12:38 PM

Payment Information

Taxpayer Name AV
Document Type RT-7
Amount Paid \$14.00
Payment Amount \$14.00
Fee Amount \$0.00

Debit Date Monday, 07/27/2026
Filing Period End Date 12/31/2025

Electronic Check Information

Bank Nickname N/A
Bank Account Type BUSINESS/CORPORATE CHECKING

Routing Number XXXX
Account Number XXXXXXXXXXXXX

Payment Details

Account Type	Identifier	Filing Period End Date	Amount Paid
Reemployment Tax - RT-7	RT ACCOUNT NUMBER:9	12/31/2025	\$14.00

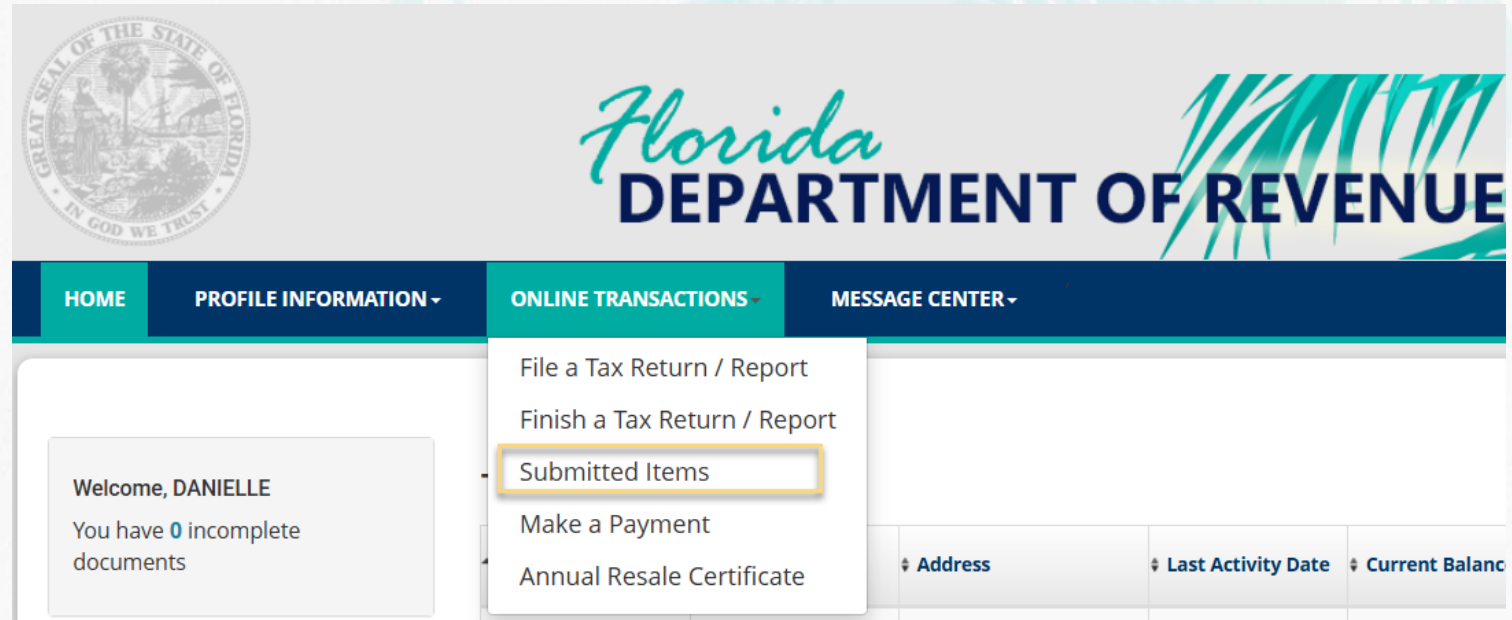
Showing 1 to 1 of 1 entries

◀ ◁ 1 ▷ ▶

View Submitted Items

To view submitted returns and payments, click on **ONLINE TRANSACTIONS**.

Select Submitted Items.



The screenshot shows the Florida Department of Revenue website interface. At the top, there is a header with the Florida Department of Revenue logo and the text "Florida DEPARTMENT OF REVENUE". Below the header is a navigation bar with four tabs: "HOME", "PROFILE INFORMATION", "ONLINE TRANSACTIONS", and "MESSAGE CENTER". The "ONLINE TRANSACTIONS" tab is selected, and a dropdown menu is open, showing the following options: "File a Tax Return / Report", "Finish a Tax Return / Report", "Submitted Items" (highlighted with a yellow border), "Make a Payment", and "Annual Resale Certificate". On the left side of the page, there is a welcome message: "Welcome, DANIELLE" and "You have 0 incomplete documents". On the right side, there is a table with three columns: "Address", "Last Activity Date", and "Current Balance".

Address	Last Activity Date	Current Balance
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Log Out

To exit, click Log Out in the upper right-hand corner of the main toolbar.

