

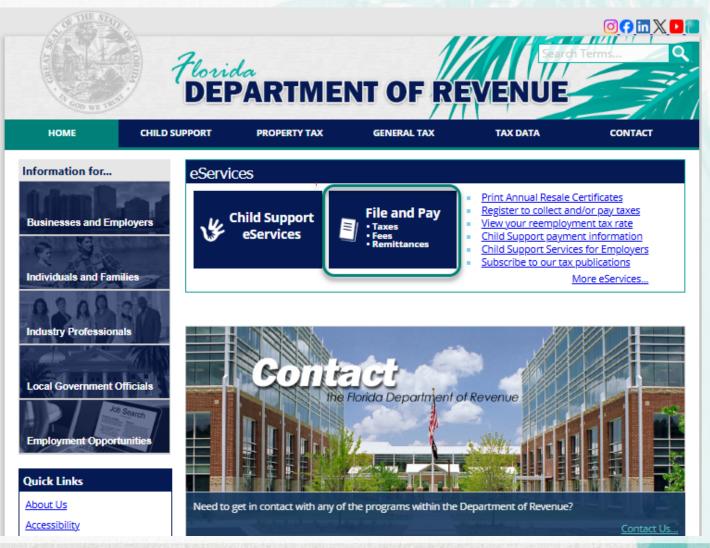
# Payment-Only Website (Gross Receipts Tax, Prepaid Wireless Fee, Sales and Use Tax, Solid Waste Fees and Surcharge)

Step-by-Step Guide



#### FloridaRevenue.com

From the floridarevenue.com home page, click the File and Pay icon.

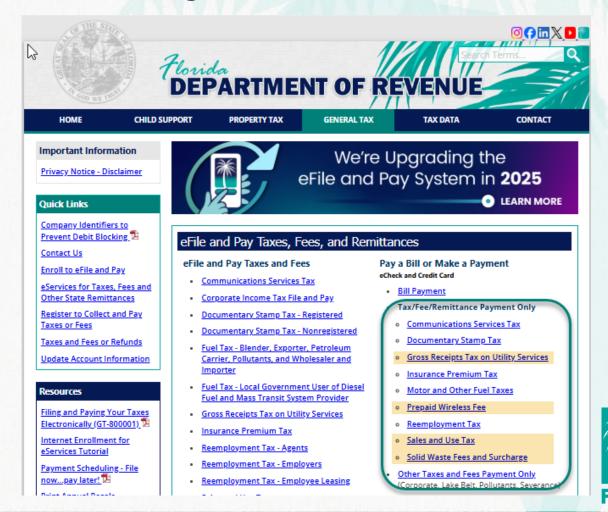




# Select Tax Type Under Tax/Fee/Remittance Payment Only

Under the Tax/Fee/Remittance Payment Only section, select the link for the applicable tax type.

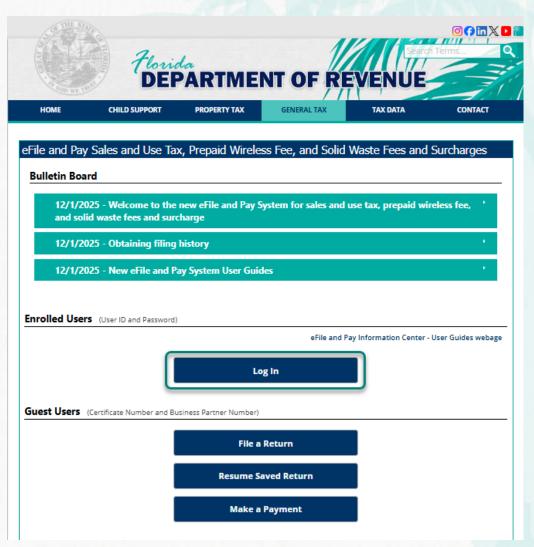
Note: This guide only covers the tax types highlighted in yellow.





#### Log In With Username and Password

Click the Log In button to sign in with your User ID and Password.



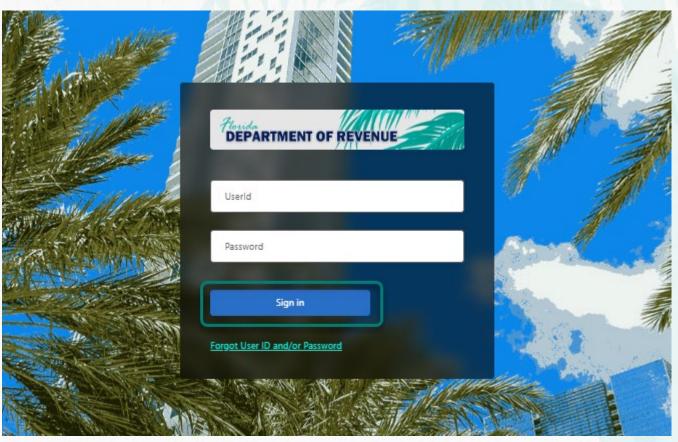




#### Log In With Username and Password

Enter your User ID and Password.

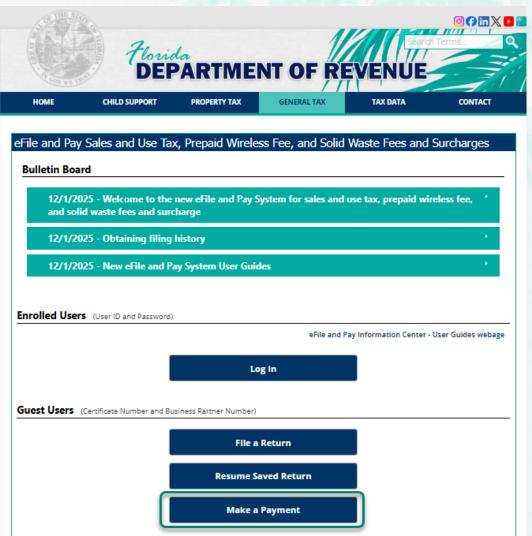
Click Sign in.





#### **Log In With Alternate Credentials**

To make a payment without enrolling, click Make a **Payment under the Guest** Users section. This will allow you to log in using alternate credentials like your Business Partner Number, Certificate Number, and FEIN.

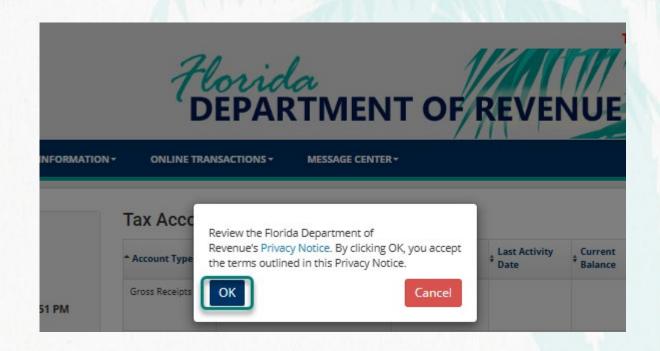






## Florida Department of Revenue Privacy Notice

To view the Florida **Department of Revenue's Privacy** Notice, click the hyperlink. Otherwise, to continue, click OK.

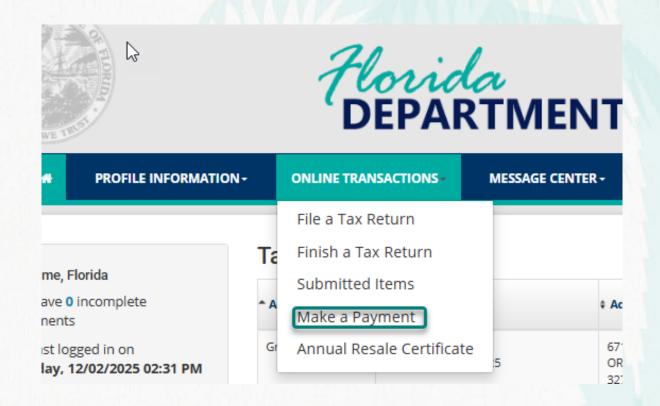






#### **Make a Payment**

To begin, click on ONLINE TRANSACTIONS.
Select Make a Payment from the dropdown options.

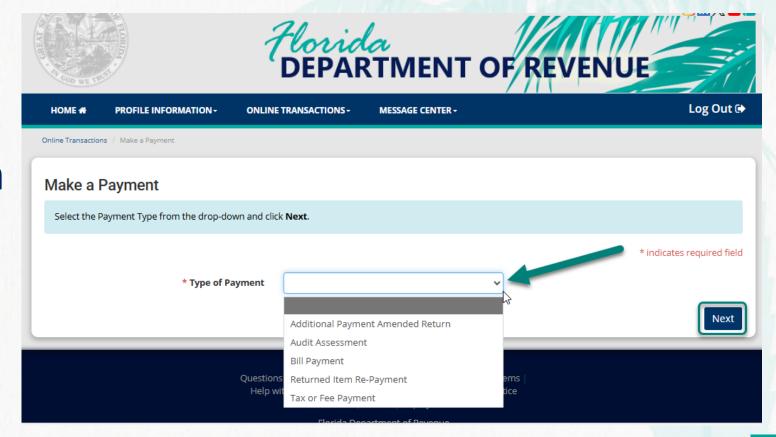




To begin, select the Type of Payment from the dropdown options.

Click Next.

#### **Payment Type**



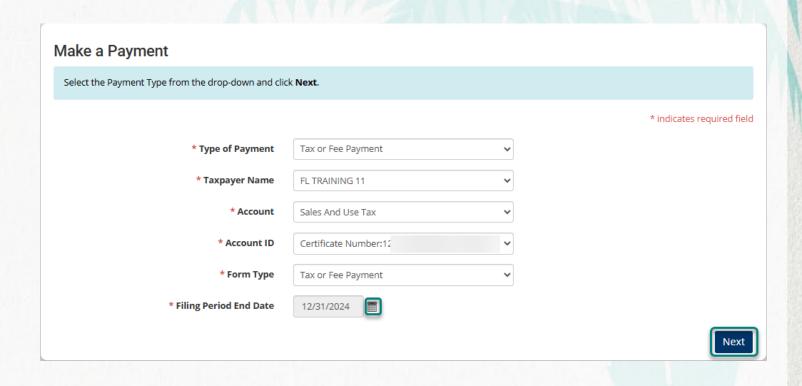




#### **Enter Required Payment Fields**

Complete all required fields.

Enter the Filing
Period End Date by
clicking on the
Calendar icon.





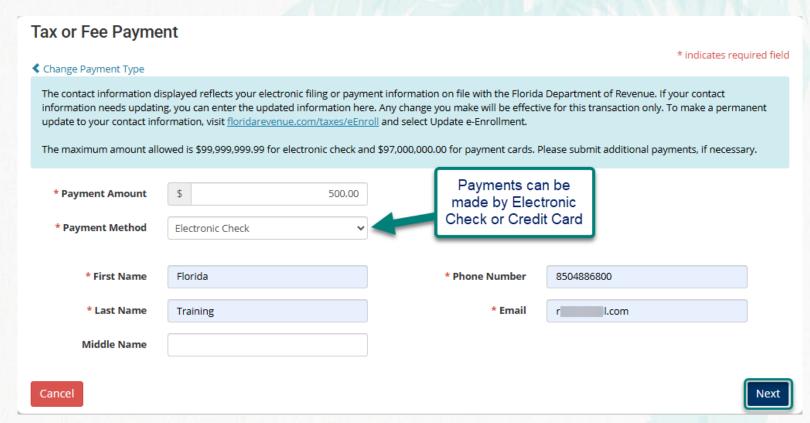




#### **Enter Payment Amount and Method**

Enter the Payment Amount, Payment Method, and contact information.

Click Next.



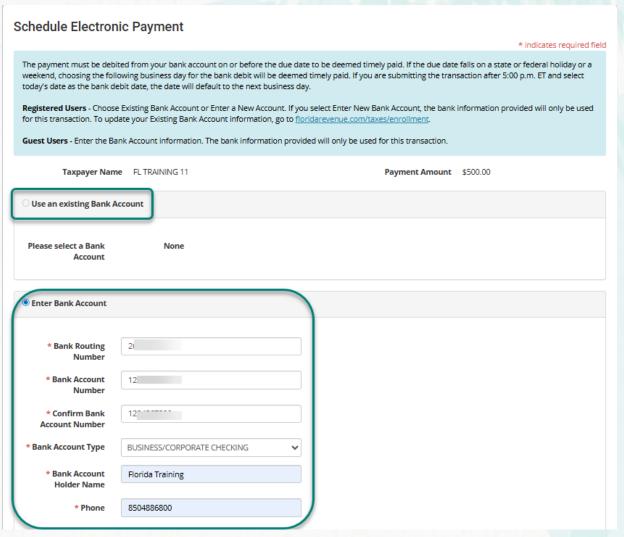
Note: If paying by credit card, you will be directed to a third-party site.





#### **Enter Banking Information**

Complete all required Bank Account fields or choose to use a bank account on file with the Department.







#### **Select Debit Date**

Choose a Debit Date and click the "I hereby authorize the withdrawal of funds as specified above for tax payments" checkbox.



Click Next.





## **Confirm Payment Details**

Review the payment details.

Click Confirm.

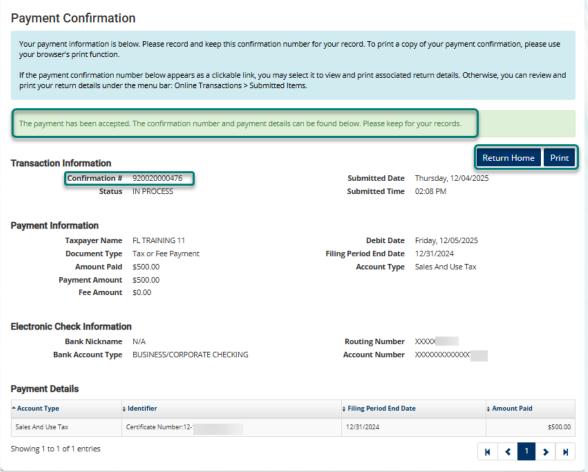




#### **Payment Confirmation**

The green Confirmation banner displays.

Click Print to print and/or save this page for your records or click Return Home.







#### **Log Out**

To exit, click Log Out in the upper right-hand corner on the main toolbar.



