

Sales and Use Tax Return **(Form DR-15EZ)**

Electronic File and Pay **Step-by-Step Guide**



FloridaRevenue.com

From the
floridarevenue.com
home page, click
the File and Pay
icon.

The screenshot shows the Florida Department of Revenue website. At the top left is the Great Seal of the State of Florida. To its right is the Florida Department of Revenue logo. A search bar is located in the top right corner. Below the header is a navigation menu with links: HOME, CHILD SUPPORT, PROPERTY TAX, GENERAL TAX, TAX DATA, and CONTACT. The main content area is divided into two columns. The left column, titled 'Information for...', lists categories: Businesses and Employers, Individuals and Families, Industry Professionals, Local Government Officials, and Employment Opportunities. The right column, titled 'eServices', features a 'File and Pay' icon (a document with a checkmark) which is highlighted with a red border. Next to it are links for 'Child Support eServices' and a list of services: Print Annual Resale Certificates, Register to collect and/or pay taxes, View your reemployment tax rate, Child Support payment information, Child Support Services for Employers, and Subscribe to our tax publications. A 'More eServices...' link is also present. Below the eServices section is a large banner for 'Contact the Florida Department of Revenue' featuring a photo of a modern building. At the bottom of the banner is a 'Contact Us...' link. A 'Quick Links' section at the bottom left contains links for 'About Us' and 'Accessibility'.

Florida
DEPARTMENT OF REVENUE

Search Terms...

HOME CHILD SUPPORT PROPERTY TAX GENERAL TAX TAX DATA CONTACT

Information for...

Businesses and Employers

Individuals and Families

Industry Professionals

Local Government Officials

Employment Opportunities

Quick Links

[About Us](#)

[Accessibility](#)

eServices

Child Support eServices

File and Pay

- Taxes
- Fees
- Remittances

- [Print Annual Resale Certificates](#)
- [Register to collect and/or pay taxes](#)
- [View your reemployment tax rate](#)
- [Child Support payment information](#)
- [Child Support Services for Employers](#)
- [Subscribe to our tax publications](#)

[More eServices...](#)

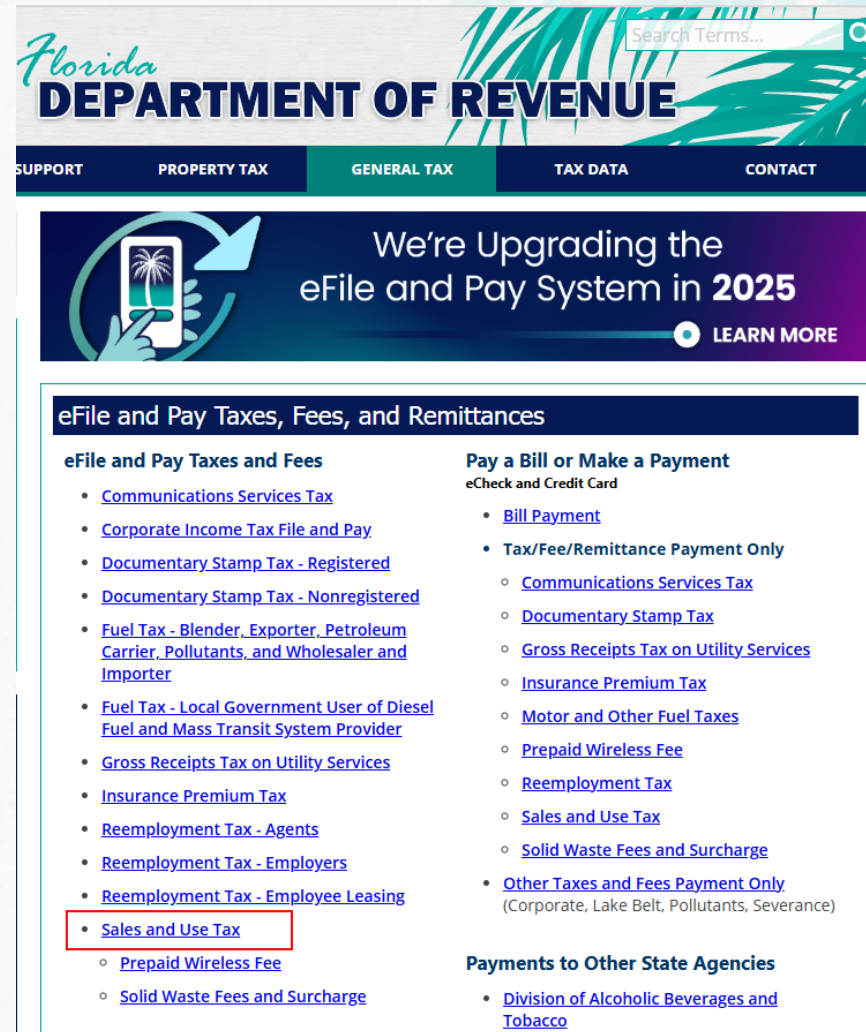
Contact
the Florida Department of Revenue

Need to get in contact with any of the programs within the Department of Revenue?

[Contact Us...](#)

Select Sales and Use Tax Under eFile and Pay

Under the eFile and Pay Taxes, Fees, and Remittances section, select the Sales and Use Tax link.



Florida
DEPARTMENT OF REVENUE

Search Terms...

SUPPORT PROPERTY TAX GENERAL TAX TAX DATA CONTACT

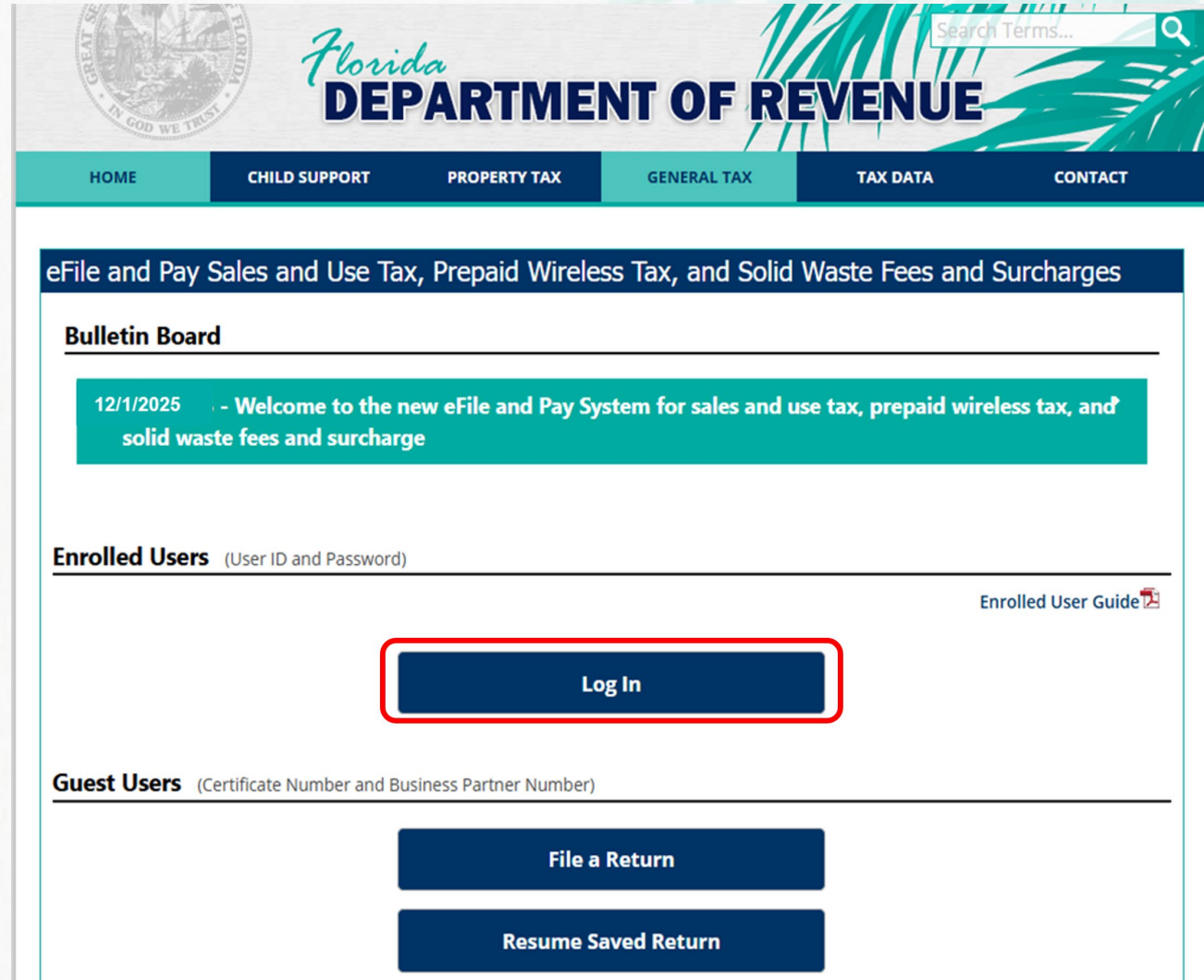
We're Upgrading the eFile and Pay System in **2025**
LEARN MORE

eFile and Pay Taxes, Fees, and Remittances

eFile and Pay Taxes and Fees	Pay a Bill or Make a Payment
Communications Services Tax Corporate Income Tax File and Pay Documentary Stamp Tax - Registered Documentary Stamp Tax - Nonregistered Fuel Tax - Blender, Exporter, Petroleum Carrier, Pollutants, and Wholesaler and Importer Fuel Tax - Local Government User of Diesel Fuel and Mass Transit System Provider Gross Receipts Tax on Utility Services Insurance Premium Tax Reemployment Tax - Agents Reemployment Tax - Employers Reemployment Tax - Employee Leasing Sales and Use Tax Prepaid Wireless Fee Solid Waste Fees and Surcharge	eCheck and Credit Card Bill Payment Tax/Fee/Remittance Payment Only Communications Services Tax Documentary Stamp Tax Gross Receipts Tax on Utility Services Insurance Premium Tax Motor and Other Fuel Taxes Prepaid Wireless Fee Reemployment Tax Sales and Use Tax Solid Waste Fees and Surcharge Other Taxes and Fees Payment Only (Corporate, Lake Belt, Pollutants, Severance)
	Payments to Other State Agencies Division of Alcoholic Beverages and Tobacco

Login With Username and Password

Click the Log In
button to sign in
with your User ID
and Password.



The screenshot shows the Florida Department of Revenue website. At the top, there is a header with the Florida Department of Revenue logo and a search bar. Below the header is a navigation menu with links: HOME, CHILD SUPPORT, PROPERTY TAX, GENERAL TAX, TAX DATA, and CONTACT. The main content area features a banner for eFile and Pay Sales and Use Tax, Prepaid Wireless Tax, and Solid Waste Fees and Surcharges. Below this is a Bulletin Board with a message dated 12/1/2025: "Welcome to the new eFile and Pay System for sales and use tax, prepaid wireless tax, and solid waste fees and surcharge". Under the Bulletin Board is a section for Enrolled Users (User ID and Password) with a red-bordered "Log In" button. To the right of the button is a link for the Enrolled User Guide. Below the Enrolled Users section is a section for Guest Users (Certificate Number and Business Partner Number) with two buttons: "File a Return" and "Resume Saved Return".

Florida
DEPARTMENT OF REVENUE

Search Terms...

HOME CHILD SUPPORT PROPERTY TAX GENERAL TAX TAX DATA CONTACT

eFile and Pay Sales and Use Tax, Prepaid Wireless Tax, and Solid Waste Fees and Surcharges

Bulletin Board

12/1/2025 - Welcome to the new eFile and Pay System for sales and use tax, prepaid wireless tax, and solid waste fees and surcharge

Enrolled Users (User ID and Password)

Enrolled User Guide

Log In

Guest Users (Certificate Number and Business Partner Number)

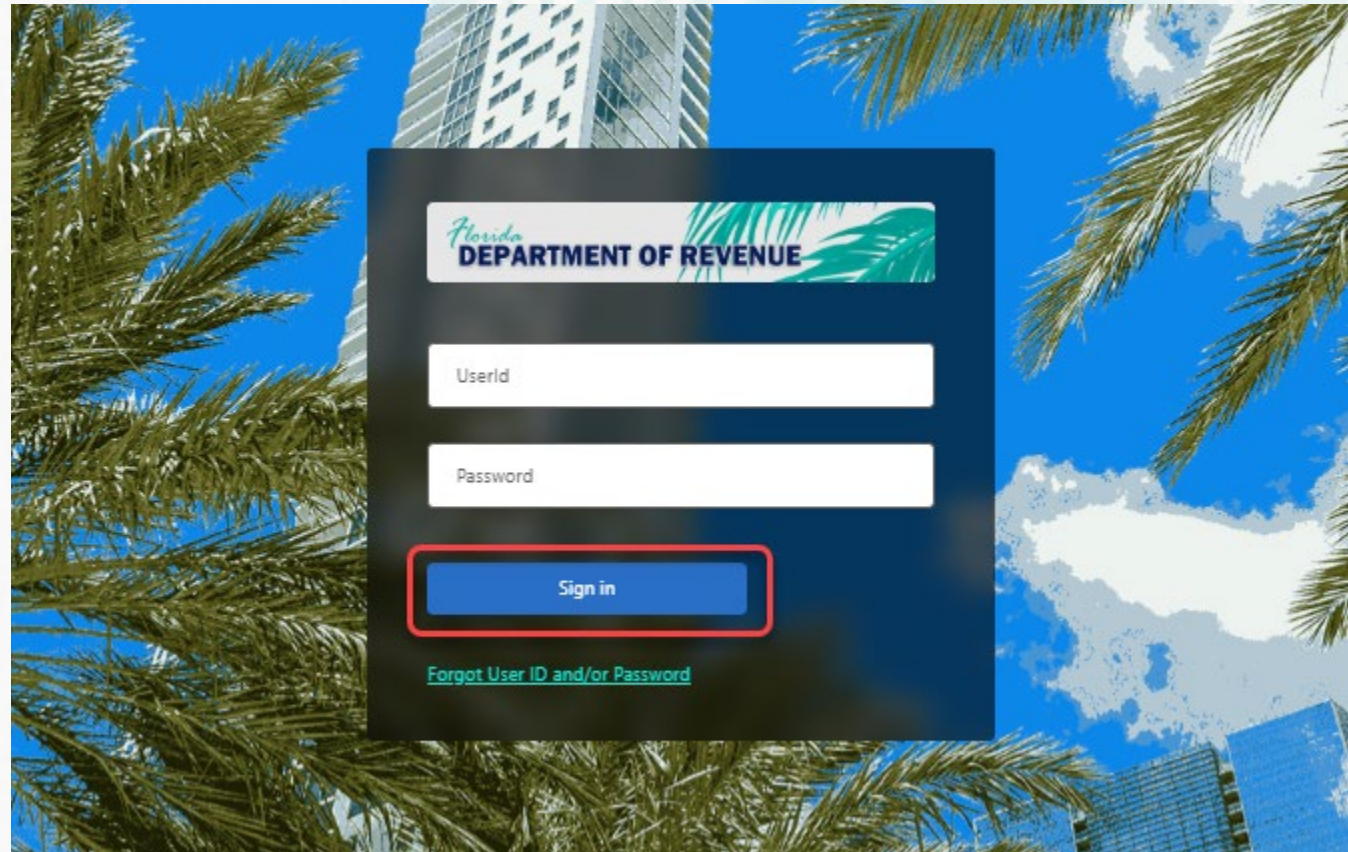
File a Return

Resume Saved Return

Login With Username and Password

**Enter your User ID
and Password.**

Click Sign in.



Florida
DEPARTMENT OF REVENUE

Userid

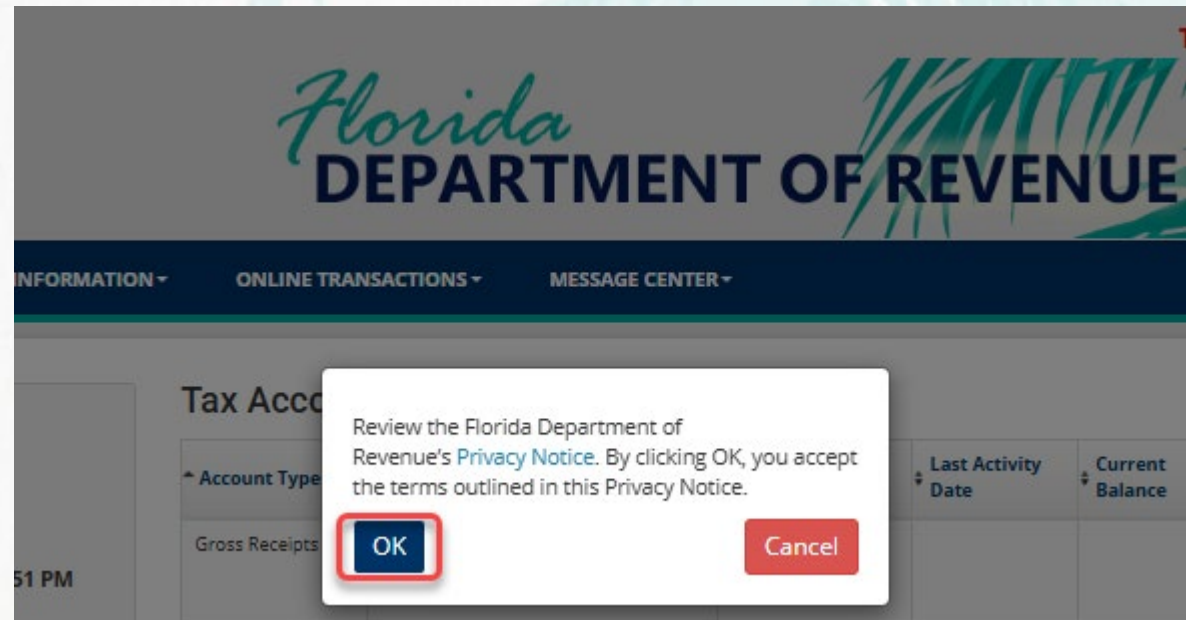
Password

Sign in

[Forgot User ID and/or Password](#)

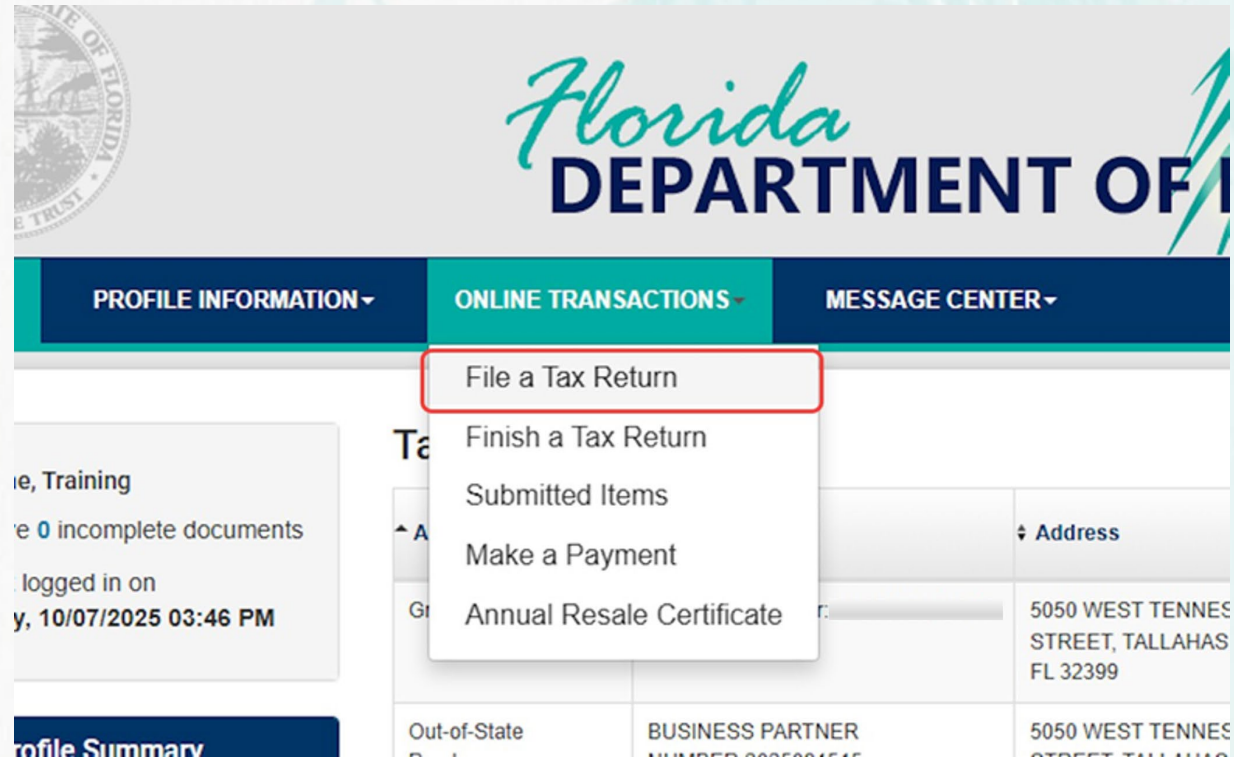
Florida Department of Revenue Privacy Notice

To view the Florida Department of Revenue's Privacy Notice, click the hyperlink.
Otherwise, to continue, click OK.



File a Tax Return

To begin, click on
**ONLINE
TRANSACTIONS.**
Select File a Tax
Return from the
dropdown options.



File a Tax Return

Fill out all of the required Return Information, including the Form Type, DR-15EZ.

Click Next.

File a Form

Please complete the following information in order to file the form. Click the **Next** button when you are ready to continue.

After you select a form type, the filing period dropdown list will display the available periods for that form. If the filing period you need is not displayed, select a different form type to see additional filing periods.

Return Information

* indicates required field

* Name	FLORIDA003
* Account	Sales And Use Tax
* Account ID	Certificate Number
* Form Type	DR-15EZ
* Return Type	Original Return
* Filing Method	File Online
* Filing Period	10/01/2025 - 12/31/2025

Cancel **Next**

File a Tax Return

Click on the Return Header tab to view the Taxpayer Information and Return Information.

* indicates required field

Tax Return Instructions

Return Header DR-15EZ

Taxpayer Information		Return Information	
Name	FLORIDA003	Form Type	DR-15EZ
Account	Sales And Use Tax	Filing Period Begin Date	10/01/2025
Account ID	Certificate Number:23-	Filing Period End Date	12/31/2025
Address	5050 WEST TENNESSEE STREET TALLAHASSEE, FL 32399 UNITED STATES		

Next Tab

Cancel Save and Exit Calculate Continue

Tip: Clicking on the **Next Tab** button will move you through the tab pages on the Return Form.

File a Tax Return

Click on the DR-15EZ tab.

Enter your sales
information.

After completing all
required fields, click the
Calculate button.

* indicates required field
Tax Return Instructions

Return Header **DR-15EZ**

Line #	Line Item		
1	Gross Sales	?	\$
2	Exempt Sales	?	\$
3	Taxable Sales and Purchases*	?	\$
4	Total Tax Due	?	\$
5	Lawful Deductions	?	\$
6	DOR Credit Memo(s)	?	\$
7	Net Tax Due		\$
8a	Collection Allowance	?	\$
	Donate Allowance to the Education Enhancement Trust Fund		☐
8b	Penalty	?	\$
8c	Interest	?	\$
9	Amount Due with Return		\$
A	Taxable Sales & Purchases Not Subject	?	\$
B	Discretionary Sales Surtax Due	?	\$

Prior Tab Next Tab

Cancel Save and Exit **Calculate** Continue

Note: The Continue button will not be available until the Calculate button has been selected. You may also Save and Exit to complete the form later.

File a Tax Return

If everything is correct, click the Continue button.

	Donate Allowance to the Education Enhancement Trust Fund	☐
8b	Penalty	0.00
8c	Interest	0.00
9	Amount Due with Return	6,900.00
A	Taxable Sales & Purchases Not Subject	0.00
B	Discretionary Sales Surtax Due	1,000.00

Prior Tab

Cancel Save and Exit Calculate Continue

Tip: The **Please Note** section will list any errors and additional messages to be aware of.

File a Tax Return

Review the
Summary
Information.

Click Next to move
forward with the
submission process.

Summary Information ⓘ

This is an overview of the tax information for the tax return you are attempting to submit. If any information looks incorrect, click on the **Back** button. If all information looks correct, click **Next**. Remember, your return is not filed until you receive a confirmation number.

Today's Date	Oct 21, 2025
Certificate Number	
Account Type	Sales And Use Tax
Filing Period End Date	12/31/2025
Late After	01/20/2026
Amount Due	\$6,900.00
Total Amount Due	\$6,900.00
Please Note	Returns/Payments filed after the Late After Date may incur additional Penalties, Interest, and/or Fees.

[< Back](#) [Next](#)

Note: If changes are needed, click Back to return to the form.

File a Tax Return

Enter your
Signature
information in all
required fields (*).

Click Yes to
acknowledge and
authorize the tax
return submission.

Enter Tax Return - Signature

I acknowledge that I am authorized to file a return for the taxpayer represented in the tax return now being submitted online.
The Department of Revenue will reconcile the information submitted, along with any payments, and may assess additional tax, interest, penalty, and/or fees.

The contact information displayed reflects your electronic filing or payment information on file with the Florida Department of Revenue. If your contact information needs updating, you can enter the updated information here. Any change you make will be effective for this transaction only. To make a permanent update to your contact information, visit floridarevenue.com/taxes/eEnroll and select Update e-Enrollment.

If you agree, Please select the **Yes** button. To cancel the submission and go back to the return, Select **No**.

* First Name	KEMAL	* Phone Number	63
* Last Name	TESTER	* Email	RSIMAIL.COM
Middle Name			

File a Tax Return

The green Confirmation banner displays.

You can select Make a Payment Now, Print, or Return Home.

Enter Tax Return - Confirmation

Return was submitted successfully. If the return indicates an amount due greater than \$0.00, the **Make a Payment Now** button displays. Click the **Make a Payment Now** button to pay the amount due with the return.

The confirmation number is: **920020000452**

Please print or save this number for future reference.

Make a Payment Now

Print

Return Home

Make a Payment

Click Make a
Payment Now.

Enter Tax Return - Confirmation

Return was submitted successfully. If the return indicates an amount due greater than \$0.00, the **Make a Payment Now** button displays. Click the **Make a Payment Now** button to pay the amount due with the return.

The confirmation number is: **920020000446**

Please print or save this number for future reference.

Make a Payment Now

Print

Return Home

*Tip: If you leave the Confirmation page, or want to make a payment later, go to
ONLINE TRANSACTIONS > Make a Payment.*

Make a Payment

Enter the Payment Amount or check the box to pay the Total Outstanding Balance.

Select the Payment Method.

Form Payment * indicates required field

Form Details

Taxpayer Name	FLORIDA003	Filing Period End Date	12/31/2025
Account	Sales And Use Tax	Amount Due	\$2,500.00
Account ID	Certificate Number 25	Return Confirmation #	920020000446

Today's Date Nov 14, 2025

Certificate Number 25

Account Type Sales And Use Tax

Filing Period End Date 12/31/2025

Late After 01/20/2026

Amount Due \$2,500.00

Total Amount Due \$2,500.00

Please Note Returns/Payments filed after the Late After Date may incur additional Penalties, Interest, and/or Fees.

* Payment Amount \$ 1,000.00 ☐ Check here to pay Total Outstanding Balance

* Payment Method Electronic Check

The contact information displayed reflects your electronic filing or payment information on file with the Florida Department of Revenue. If your contact information needs updating, you can enter the updated information here. Any change you make will be effective for this transaction only. To make a permanent update to your contact information, visit floridarevenue.com/taxes/e-Enroll and select Update e-Enrollment.

* First Name KEMAL * Phone Number 904-000-0010

* Last Name TESTER * Email J@RSIMAIL.COM

Middle Name

Cancel Next

Make a Payment

Review the contact information.

Click Next.

The contact information displayed reflects your electronic filing or payment information on file with the Florida Department of Revenue. If your contact information needs updating, you can enter the updated information here. Any change you make will be effective for this transaction only. To make a permanent update to your contact information, visit floridarevenue.com/taxes/eEnroll and select Update e-Enrollment.

* First Name	KEMAL	* Phone Number	63
* Last Name	TESTER	* Email	@RSIMAIL.COM
Middle Name			

Make a Payment

Fill out all required
Bank Account
fields.

Schedule Electronic Payment

* indicates required field

The payment must be debited from your bank account on or before the due date to be deemed timely paid. If the due date falls on a state or federal holiday or a weekend, choosing the following business day for the bank debit will be deemed timely paid. If you are submitting the transaction after 5:00 p.m. ET and select today's date as the bank debit date, the date will default to the next business day.

Registered Users - Choose Existing Bank Account or Enter a New Account. If you select Enter New Bank Account, the bank information provided will only be used for this transaction. To update your Existing Bank Account information, go to floridarevenue.com/taxes/enrollment.

Guest Users - Enter the Bank Account information. The bank information provided will only be used for this transaction.

Taxpayer Name FLORIDA003

Payment Amount \$1,000.00

☐ Use an existing Bank Account

Please select a Bank
Account

None

☒ Enter Bank Account

* Bank Routing
Number

260000000

* Bank Account
Number

1234

* Confirm Bank
Account Number

1234

* Bank Account Type

BUSINESS/CORPORATE SAVINGS

* Bank Account Holder
Name

Trainer One

* Phone

8504886800

Make a Payment

Choose a Debit Date and click the “I hereby authorize the withdrawal of funds as specified above for tax payments” checkbox.

Enter Payment Debit Date and Authorization

* Debit Date

Monday, 11/17/2025

☒ * I hereby authorize the withdrawal of funds as specified above for tax payments.

Back

Next

Make a Payment

Review the
payment details.

Click Confirm.

Confirm Payment

Please confirm the below payment to submit for processing

Payment Amount \$1,000.00

Payment Account Details BUSINESS/CORPORATE SAVINGS

[← Back](#)

[Confirm](#)

Make a Payment

The green Confirmation banner displays. You can click Print to print out the payment confirmation or click Return Home.

Payment Confirmation

Your payment information is below. Please record and keep this confirmation number for your record. To print a copy of your payment confirmation, please use your browser's print function.

If the payment confirmation number below appears as a clickable link, you may select it to view and print associated return details. Otherwise, you can review and print your return details under the menu bar: Online Transactions > Submitted Items.

The payment has been accepted. The confirmation number and payment details can be found below. Please keep for your records.

[Return Home](#)[Print](#)

Transaction Information

Confirmation # 920020000446
Status IN PROCESS

Submitted Date Friday, 11/14/2025
Submitted Time 10:02 AM

Payment Information

Taxpayer Name FLORIDA003
Document Type DR-15EZ
Amount Paid \$1,000.00
Payment Amount \$1,000.00
Fee Amount \$0.00

Debit Date Monday, 11/17/2025
Filing Period End Date 12/31/2025

Electronic Check Information

Bank Nickname N/A
Bank Account Type BUSINESS/CORPORATE SAVINGS

Routing Number XXXXX8950
Account Number XXXXXXXXXXXXX7890

Payment Details

Account Type	Identifier	Filing Period End Date	Amount Paid
Sales And Use Tax	Certificate Number.23-	12/31/2025	\$1,000.00

Showing 1 to 1 of 1 entries

◀ ◁ 1 ▷ ▶

Logout

To exit, click Log Out in the upper right-hand corner on the main toolbar.

