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CERTIFIED FLORIDA APPRAISER ADMISSIONS
AND CERTIFICATIONS COMMITTEE MEETING
FLORIDA DEPARTMENT OF REVENUE
PROPERTY TAX OVERSIGHT

DATE: December 2, 2020
TIME: 2:00 p.m. to 2:17 p.m.
LOCATION: Via Teleconference

Reported by:
Peggy L. Ward, Court Reporter
For The Record Reporting, Inc.
1500 Mahan Drive, Suite 140
Tallahassee, Florida 32308

P R O C E E D I N G S

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THE CHAIR: Good afternoon, everyone. Welcome to the Certified Florida Appraiser Admissions and Certifications Committee. My name is Patrick Creehan. I am the Deputy Director of the Property Tax Oversight program and the chair for today's proceedings.

The Committee, as a public board, is subject to the Government in the Sunshine laws, and therefore, the committee's meetings are required to be open to the public and properly noticed. This applies to any gathering of two or more committee members where there is a discussion about a matter which could come before the committee for action.

Ms. Rachel Goldstein, who is a Department attorney, is here on the line. Also here physically in the building are staff from the Property Tax Oversight program in the Department of Revenue, and also DR folks on the line, as well.

Will our staff members please introduce themselves by stating their names and their respective titles?

MS. MILLER: Yes. Meghan Miller, Intra-Departmental Projects Administrator.

1 MS. McLANE: Kelly McLane, Intra-Departmental
2 Projects Administrator.

3 MS. HARPER: Jenna Harper, Compliance
4 Assistance Process Manager.

5 THE CHAIR: Thank you. If you are part of the
6 public participating by telephone and want to
7 submit a written comment, please send an email to
8 ptotraining, all one word, at Florida Revenue
9 dot-com.

10 In the subject line of your email, please use
11 "December 2nd Committee Meeting." We are
12 monitoring the email account during the meeting and
13 will read aloud any and all comments we receive
14 during the meeting.

15 If you prefer to speak, please state that in
16 your email and we will unmute the telephone and
17 recognize you for comment.

18 Meghan, the secretary of the committee, will
19 you please call the roll?

20 MS. MILLER: Patrick Creehan?

21 THE CHAIR: Here.

22 MS. MILLER: John Emerson?

23 MR. EMERSON: Here.

24 MS. MILLER: Dorothy Jacks?

25 MS. JACKS: Here.

1 MS. MILLER: Carey Baker?

2 MR. BAKER: I'm here.

3 MS. MILLER: Mitch Burke?

4 MR. BURKE: Here.

5 MS. MILLER: Raymond McIntyre?

6 MR. McINTYRE: Here.

7 MS. MILLER: Rebecca Morris-Haid?

8 MS. HAID: Here.

9 MS. MILLER: Tim Parker?

10 MR. PARKER: Here.

11 MS. MILLER: Patrick Pilcher?

12 MR. PILCHER: Here.

13 MS. MILLER: And Paul Polk?

14 MR. POLK: Here.

15 THE CHAIR: According to Rule 12-9.002(3),
16 Florida Administrative Code, five members of the
17 Admissions and Certifications Committee constitute
18 a quorum. Meghan, do we have a quorum today?

19 MS. MILLER: Yes.

20 THE CHAIR: Thank you. Our first order of
21 business today is the approval of the March 4th,
22 2020, Certified Florida Appraiser Admissions and
23 Certifications Committee. Do I have a motion to
24 approve the March 4th, 2020, committee meeting
25 minutes? If you could, please state your name if

1 you do make such a motion.

2 MR. EMERSON: John Emerson, so moved.

3 MR. PARKER: Tim Parker, second.

4 THE CHAIR: Thank you. All those in favor,
5 indicate by saying "Aye."

6 (Ayes.)

7 THE CHAIR: All those opposed, indicate by
8 saying "Nay."

9 (No response.)

10 THE CHAIR: Hearing no nays, the motion passes.

11 Our next item of business is the presentation
12 and recommendation of the applicants. The program
13 posted the list of applicants, along with the
14 completed applications, on the Department's website
15 and sent the meeting materials link to each of you.

16 Each application has a checklist at the front
17 to assist you in the review of the applicants.
18 This checklist has the certification criteria
19 required in Rule Chapter 12-9 of the Florida
20 Administrative Code.

21 Meghan, will you please list the requirements
22 of the Certified Florida Appraiser, the Certified
23 Florida Evaluator, and the Certified Cadastralist
24 of Florida designations?

25 MS. MILLER: The qualifications for the

1 Certified Florida Appraiser and Certified Florida
2 Evaluator professional designations include at
3 least two years of experience with a Florida
4 property appraiser's or tax collector's office or
5 the Florida Department of Revenue, at least 120
6 hours of approved education, and current employment
7 with a Florida county property appraiser's or tax
8 collector's office or the Florida Department of
9 Revenue. The Certified Florida Appraiser
10 designation is reserved for the county official.

11 The qualifications for the Certified
12 Cadastralist of Florida include at least two years
13 of experience with a Florida property appraiser's
14 office or the Florida Department of Revenue, at
15 least 150 hours of approved education, and current
16 employment with a Florida property appraiser's
17 office or the Florida Department of Revenue.

18 THE CHAIR: Thank you, Meghan.

19 Now I need for each Committee Member to
20 individually answer the following question on the
21 record. After I read the question, Meghan will
22 call the name of each member. Please state your
23 answer of "yes" or "no." Are you aware of any
24 facts, situations, or reasons which you feel may
25 disqualify or otherwise make it improper for you to

1 hear and deliberate on any of the applicants
2 scheduled to be reviewed today?

3 MS. MILLER: Patrick Creehan?

4 THE CHAIR: No.

5 MS. MILLER: John Emerson?

6 MR. EMERSON: No.

7 MS. MILLER: Dorothy Jacks?

8 MS. JACKS: This is Dorothy. I have a
9 question. This is my first time doing this. Is
10 there any issue with me voting or approving folks
11 that work for me?

12 THE CHAIR: No.

13 MS. JACKS: Okay. Then, no, I have no
14 issues.

15 MS. MILLER: Carey Baker?

16 MR. BAKER: No issues.

17 MS. MILLER: Mitch Burke?

18 MR. BURKE: No issues.

19 MS. MILLER: Raymond McIntyre?

20 MR. McINTYRE: No.

21 MS. MILLER: Rebecca Morris-Haid?

22 MS. HAID: No.

23 MS. MILLER: Tim Parker?

24 MR. PARKER: No.

25 MS. MILLER: Patrick Pilcher?

1 MR. PILCHER: No.

2 MS. MILLER: And Paul Polk?

3 MR. POLK: No.

4 THE CHAIR: Do any committee members have
5 anything they wish to discuss about the applicants'
6 credentials?

7 UNIDENTIFIED SPEAKER: No.

8 THE CHAIR: Moving on. Does the public have
9 any comments on any of the applicants? If you are
10 attending by telephone, please send an email so we
11 can recognize you. Again, that email address is,
12 all one word, ptotraining@floridarevenue.com.

13 Kelly, are you seeing any email comments to
14 that effect?

15 MS. McLANE: No, sir.

16 THE CHAIR: Okay. Thank you. Hearing no
17 additional comments or discussion of the
18 credentials, the committee will now vote on the
19 consideration of the applicant list. Do I have a
20 motion for recommendation of the applicants?
21 Again, please state your name when making your
22 motion.

23 MR. PARKER: Motion to approve all applicants.
24 Tim Parker.

25 THE CHAIR: Do I have a second?

1 MR. POLK: Second. Paul Polk.

2 MR. EMERSON: Second. John Emerson.

3 THE CHAIR: Thank you. All in favor, indicate
4 by saying "Aye."

5 (Ayes.)

6 THE CHAIR: All opposed, indicate by saying
7 "Nay."

8 (No response.)

9 THE CHAIR: Motion passed. Let the record
10 reflect that the committee has recommended all
11 applicants for certification. Congratulations to
12 the new Certified Florida Appraisers, Certified
13 Florida Evaluators, and Certified Cadastralists of
14 Florida. The professional designees will receive
15 documentation of their certification from the
16 Department.

17 That concludes today's agenda for the Certified
18 Florida Appraiser Admissions and Certifications
19 Committee. Again, thank you all very much for your
20 leadership. Thanks for putting up with the
21 technical issues that we faced at the beginning of
22 this. And unless there's any other questions, we
23 are adjourned.

24 (Proceedings concluded at 2:17 p.m.)

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CERTIFICATE OF REPORTER

I, Peggy L. Ward, do hereby certify that I was authorized to and did report the foregoing proceedings, and that the transcript is a true and complete record of my stenographic notes.

Dated this 14th day of December, 2020, at Tallahassee, Leon County, Florida.

Peggy L. Ward
Peggy L. Ward, Court Reporter