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DR-462

R. 08/25

Rule 12D-16.002, F.A.C.

Effective 08/25

**APPLICATION FOR REFUND**

**OF AD VALOREM TAXES**

Section 197.182, Florida Statutes

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| **COMPLETED BY APPLICANT** |
| Applicant name       | County       | Date       |
| I am applying for a refund of $      For the tax year(s) 20   , 20   , 20   , 20    | Mailing address |       |
| Describe the reason for the refund. Attach any documents that support your request for a refund.      |
| I declare that I have read this application and that the facts stated in it are true to the best of my knowledge and belief. If prepared by someone other than the taxpayer, the declaration is based on all information the preparer knows. |
|  |  |       |  |
|  Signature, applicant Date |

**Applicant**: File this form and supporting documents with your **County Tax Collector**.

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| **COMPLETED BY TAX COLLECTOR** |
| Approved | Parcel ID       | Date received       |
| Denied | Page and number       | Check #       |
| Submitted to the Department of Revenue Recommendation: Order DenyExplanation:       |
|  |       |  |  |       |  |       |  |
|  | Signature |  |  | Title |  | Date |  |
| **Tax Collector Instructions** Review the applicant section of the form and attachments provided. Fill in the information, complete the checkboxes, provide an explanation, and sign in the section labeled “Completed by Tax Collector.” If the claim is $2,500 or more, check the box “Submitted to the Department of Revenue,” select the recommendation and provide an explanation. The tax collector must electronically submit the completed form and supporting documentation to Property Tax Oversight through the Oversight and Assistance System (OASYS) electronic portal using the Refunds and Certificates System (RACS) at the following web address: <http://ptoportal.floridarevenue.com>.Supporting documentation includes: 1. A copy of the paid tax receipt for each tax year requested
2. Certificate of correction to the tax roll signed and dated by the property appraiser
3. Other supporting documents
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