



TCC 501 – DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

FEBRUARY 23-26, 2027

Course Information

This course teaches the tax collector's primary responsibilities as a constitutional officer. It covers the duties relating to each state agency for which the tax collector serves as an agent. The course includes an overview of Florida's ethics and public records laws and office management topics, such as budget, internal controls, cyber security, and the principles of quality customer service.

Course Capacity: 100 students

Registration Deadline: February 2, 2027

Course Fee: \$440

Course Location: Capital Circle Office Center (CCOC) (2450 Shumard Oak Boulevard, Building 2, Room 1250, Tallahassee)

Parking: Parking map provided to students.

Meals: Not included

Schedule: February 23-25, 8:30 a.m. - 5:00 p.m. ET; February 26, 8:30 a.m. - 2:30 p.m. ET.

Course Registration

[Course Registration Link](#) (Recommended registration method)

Registrations are accepted first-come, first-served with payment.

Once accepted, a confirmation email will be sent to the student.

Registrations received after February 2, or after course capacity is reached, will not be accepted.

Note: The online registration site will be unavailable beginning December 17, 2026, and should be restored by January 15, 2027. Payments may still be made by check during this time. The Department of Revenue recommends sending checks with a method that allows delivery tracking. Make checks payable to the Florida Department of Revenue, and mail to:

Property Tax Oversight, Attn: Certification and Training

PO Box 3294

Tallahassee, Florida 32315-3294

Hampton Inn Tallahassee Central Reservations (3.3 miles from CCOC)

Group rate: \$149 single/double

Group Name: 2027 Tax Collector Course

Group Reservation Deadline: February 8, 2027

[Hotel Reservation Link](#) (Recommended reservation method)

Reservations Number: (850) 309-1300

Must provide government card/check + tax-exempt certificate for tax exemption

