Certified Florida Collector Admission and Certifications Committee Meeting

Agenda and Meeting Materials
October 16, 2025

Notice of Meeting/Workshop Hearing

DEPARTMENT OF REVENUE Property Tax Oversight Program

The Department of Revenue announces a public meeting to which all persons are invited.

DATE AND TIME: October 16, 2025, 3:00 pm EDT

PLACE: 2450 Shumard Oak Boulevard, Building 2, Room 1220, Tallahassee, Florida 32399.

The meeting will be conducted using communications media technology, specifically a telephone conference call. Persons interested in attending by phone may do so by calling 1-888-585-9008 and entering the attendee access code 472-220-405. The public point of access to the meeting is 2450 Shumard Oak Blvd., Building 2, Room 1220, Tallahassee, Florida 32399.

GENERAL SUBJECT MATTER TO BE CONSIDERED:

The Department will present applications for the Certified Florida Collector and Certified Florida Collector Assistant designations. Please refer to the Certified Florida Collector Admissions and Certifications Committee meeting agenda and materials on the Department's website at https://floridarevenue.com/opengovt/Pages/meetings.aspx before attending the meeting. A copy of the agenda may be obtained by contacting: Kelly McLane, Property Tax Oversight program, Department of Revenue, PO Box 3294, Tallahassee, FL 32315-3294, 850-941-6024, kelly.mclane@floridarevenue.com. Parties may also submit written materials they intend to offer during the meeting to Kelly McLane.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours before the workshop/meeting by contacting Kelly McLane at 850-941-6024 or kelly.mclane@floridarevenue.com. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1-800-955-8771 (TDD) or 1-800-955-8770 (voice).

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

For more information, you may contact: Kelly McLane, Property Tax Oversight program, Department of Revenue, PO Box 3294, Tallahassee, FL 32315-3294, 850-941-6024, kelly.mclane@floridarevenue.com.

CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND CERTIFICATIONS COMMITTEE



MEETING

Florida Department of Revenue – Property Tax Oversight October 16, 2025, 3:00 p.m., EDT*

2450 Shumard Oak Boulevard, Building 2, Room 1220
Tallahassee, Florida 32399
1-888-585-9008
Phone Conference Room ID 472-220-405

Committee Members:

Rene Lewis, Chair, Program Director, Property Tax Oversight, Florida Department of Revenue Chris Craft, C.F.C., President, Florida Tax Collectors Association Carole Jean Jordan, C.F.C.

JR Kroll, C.F.C. Nancy Millan, C.F.C. Doris Maloy, C.F.C. Jim Overton, C.F.C.

Will Roberts, C.F.C.
Joe Tedder, C.F.C.
Janice Warren, C.F.C.

AGENDA

Welcome: Chair (5 minutes)

Roll call: Secretary (3 minutes)

June 11, 2025, meeting minutes review and approval: Chair/Committee Members

(5 minutes)

Presentation of applicants: Chair/Committee Members (30 minutes)

Discussion of applicants' credentials

Public comment on applicants' credentials (3 minutes each)

Vote to recommend the applicant list: Chair/Committee Members (5 minutes)

Adjourn: Chair (2 minutes)

Members of the public also may send written comments pertaining to the material being presented via email. To ask a question or submit a written comment, send an email to PTOTraining@floridarevenue.com. In the subject line of your email, please use "October 16, 2025 Committee Meeting." We will monitor this mailbox during the meeting and read all comments aloud. The court reporter will enter the comments into the transcript.

^{*}This is a public meeting. Anyone wishing to participate should call in to (888) 585-9008 and supply the conference room number, 472-220-405. The public point of access to the meeting is 2450 Shumard Oak Blvd., Building 2, Room 1220, Tallahassee, Florida 32399.

1	STATE OF FLORIDA DEPARTMENT OF REVENUE
2	DEPARTMENT OF REVENUE
3	IN DE. CEDUTETED ELODIDA COLLECTION
4	IN RE: CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND CERTIFICATIONS
5	COMMITTEE MEETING /
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8	DOR-PROPERTY TAX OVERSIGHT PUBLIC FORUM
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10	DATE: June 11, 2025 TIME: 3:00 p.m 3:08 p.m.
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20	Reported by:
21	JESSICA RENCHEN, Court Reporter
22	For the Record Reporting, Inc. 519 East Park Avenue, Suite 4
23	Tallahassee, Florida 32301
24	
25	

Τ,	COMMITTEE MEMBERS:
2	RENE LEWIS, Chair
3	CAROLE JEAN JORDAN JR KROLL
4	NANCY MILLAN DORIS MALOY JIM OVERTON
5	WILL ROBERTS JOE TEDDER
6	JANICE WARREN
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1	PROCEEDINGS
2	MS. LEWIS: Good afternoon, everyone.
3	Welcome to the Certified Florida Collector
4	Admissions and Certifications Committee. My name
5	is Rene Lewis; I am the Director of the Property
6	Tax Oversight program and the chair for today's
7	proceedings.
8	The committee, as a public board, is subject
9	to the Government in the Sunshine laws, and
10	therefore the committee's meetings are required to
11	be open to the public and properly noticed. This
12	applies to any gathering of two or more committee
13	members where there is discussion about a matter
14	that could come before the committee for action.
15	Mr. Christopher Rosa, Senior Attorney for
16	Property Tax Oversight, is on the phone. Also
17	present are staff members from the Property Tax
18	Oversight program in the Department of Revenue.
19	Will our staff please introduce themselves by
20	stating their names and titles?
21	MS. MILLER: Meghan Miller, Revenue Program
22	Administrator.
23	MS. MCLANE: Kelly McLane, Interdepartmental
24	Projects Administrator.

MS. HARPER: Jenna Harper, Compliance

- 1 Assistance Process Manager.
- MS. LEWIS: Thank you.
- If you are part of the public participating
 by telephone and want to submit a written comment
 pertaining to the material being presented today,
- 6 please send an e-mail to
- 7 ptotraining@floridarevenue.com.
- In the subject line of your e-mail, please

 use "June 11 Committee Meeting." We are

 monitoring that e-mail account during the meeting

 and will read aloud all comments we receive during

 the meeting. If you prefer to speak, please state

 that in your e-mail and we will recognize you for

 comment.
 - We would appreciate if everyone could please mute their phones when they are not participating so we can reduce the amount of feedback during the meeting. Please be sure to un-mute your line when you need to voice a vote.
- 20 Meghan Miller, the Secretary of the 21 Committee, will you please call the roll?
- MS. MILLER: Rene Lewis?
- MS. LEWIS: Here.
- MS. MILLER: Bruce Vickers? Carole Jean
- 25 Jordan?

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- 1 MS. JORDAN: Yes.
- 2 MS. MILLER: JR Kroll?
- MR. KROLL: Yes, I'm here.
- 4 MS. MILLER: Doris Maloy? Nancy Millan?
- 5 MS. MILLAN: Here.
- 6 MS. MILLER: Jim Overton?
- 7 MR. OVERTON: Yes, I'm here.
- 8 MS. MILLER: Will Roberts?
- 9 MR. ROBERTS: Here.
- 10 MS. MILLER: Joe Tedder?
- MR. TEDDER: Here.
- 12 MS. MILLER: Janice Warren?
- MS. WARREN: Here.
- MS. LEWIS: Thank you.
- I heard a beep while we were calling roll.
- Did we have Doris Maloy or Bruce Vickers?
- Okay. Thank you.
- 18 According to Rule 12D-19.002(6) Florida
- 19 Administrative Code, five members of the
- 20 Admissions and Certifications Committee constitute
- 21 a quorum.
- Meghan, do we have a quorum?
- MS. MILLER: Yes.
- MS. LEWIS: Thank you.
- Our first order of business today is the

- approval of the February 6, 2025, Certified
- 2 Florida Collector Admissions and Certifications
- 3 Committee meeting minutes.
- Do I have a motion to approve the February 6,
- 5 2025, committee meeting minutes?
- 6 Please state your name if you make a motion.
- 7 Do I have a motion?
- 8 MS. WARREN: Yeah, Janice Warren, motion to
- 9 approve.
- 10 MS. LEWIS: Thanks. We have a motion by
- Janice Warren.
- MS. MILLAN: Nancy Millan, second.
- MS. LEWIS: Nancy, second?
- MS. MILLAN: Yes, ma'am.
- MS. LEWIS: Thank you.
- 16 All those in favor, indicate by saying aye.
- 17 (Chorus of ayes.)
- MS. LEWIS: All opposed, indicate by saying
- 19 nay.
- Thank you.
- 21 Our next item of business is the presentation
- and recommendation of applicants.
- The program posted the list of applicants,
- along with the completed applications, on the
- 25 Department's website and sent the meeting

materials link to each of you. Each application

has a checklist at the front to assist you in your

review of the applicants. This checklist has the

certification criteria required in Rule Chapter

12D-19, Florida Administrative Code.

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Meghan, will you please list the requirements of the Certified Florida Collector and Certified Florida Collector Assistant designations?

MS. MILLER: The qualifications for the Certified Florida Collector and Certified Florida Collector Assistant include at least two years of experience with a Florida tax collector's or property appraiser's office or the Florida Department of Revenue, at least 120 hours of approved education, and current employment with a Florida tax collector's or property appraiser's office or the Florida Department of Revenue. The Certified Florida Collector designation is reserved for the county official.

MS. LEWIS: Thank you, Meghan.

Now I need for each Committee Member to individually answer the following question on the record. After I read the question, Meghan will call the name of each member. Please state your answer of yes or no.

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The question is, are you aware of any facts,
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2
          situations, or reasons which you feel may
          disqualify or otherwise make it improper for you
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          to hear and deliberate on any of the applicants
          scheduled to be reviewed today?
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               MS. MILLER: Rene Lewis?
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               MS. LEWIS: No.
               MS. MILLER: Carole Jean Jordan?
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               MS. JORDAN: No.
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               MS. MILLER: JR Kroll?
11
               MR. KROLL: No.
12
               MS. MILLER: Doris Maloy?
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               MS. MALOY: No.
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               MS. MILLER: Nancy Millan?
15
               MS. MILLAN: No.
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               MS. MILLER: Jim Overton?
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               MR. OVERTON: No.
               MS. MILLER: Will Roberts?
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19
               MR. ROBERTS: No.
2.0
               MS. MILLER: Joe Tedder?
21
               MR. TEDDER: No.
22
               MS. MILLER: Bruce Vickers? Janice Warren?
23
               MS. WARREN: No.
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               MS. LEWIS: Thank you.
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Do any committee members have anything they

1	wish to discuss about the applicant's credentials?
2	UNKNOWN SPEAKER: No.
3	MS. LEWIS: Does the public have any comments
4	on any of the applicants?
5	If you are attending by telephone, please
6	send us an e-mail so we can recognize you. Again,
7	that e-mail address is
8	ptotraining@floridarevenue.com.
9	Jenna, have we received any e-mails?
10	MS. HARPER: No, we have not.
11	MS. LEWIS: Okay. Thank you.
12	Hearing no additional comments or discussion
13	of the credentials, the committee will now vote on
14	consideration of the applicant list.
15	Do I have a motion for recommendation of the
16	applicants?
17	Please state your name when making your
18	motion.
19	Do I have a motion?
20	MR. ROBERTS: Will Roberts.
21	MS. LEWIS: Thank you.
22	We have a motion by Will Roberts.
23	Do I have a second?
24	MR. OVERTON: Second.
25	MS. LEWIS: We have a second by Jim Overton.

1	All in favor, indicate by saying aye.
2	(Chorus of ayes.)
3	MS. LEWIS: All opposed, indicate by saying
4	nay.
5	Thank you.
6	Let the record reflect that the committee has
7	recommended all applicants for certification.
8	Congratulations to the new Certified Florida
9	Collectors and Certified Florida Collector
10	Assistants. The professional designees will
11	receive documentation of their certification from
12	the Department.
13	That concludes today's agenda for the
14	Certified Florida Collector Admissions and
15	Certifications Committee Meeting.
16	Again, thank you very much for your
17	leadership and service today on the committee.
18	Have a good afternoon. We are adjourned.
19	(Thereupon, the proceedings were concluded at
20	3:08 p.m.)
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1	CERTIFICATE OF REPORTER
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5	I, JESSICA RENCHEN, Registered Professional Court
6	Reporter, certify that I was authorized to and did
7	stenographically report the foregoing proceedings and
8	that the transcript is a true and complete record of
9	my stenographic notes.
10	
11	DATED this 11th day of June, 2025.
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15	JESSICA RENCHEN, Court Reporter
16	OESSICA RENCHEN, Coult Reporter
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Florida Department of Revenue Property Tax Oversight

Jim Zingale Executive Director

5050 West Tennessee Street, Tallahassee, FL 32399

floridarevenue.com

OCTOBER 16, 2025

CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND CERTIFICATIONS COMMITTEE DESIGNATION APPLICANT CONSIDERATIONS

CERTIFIED FLORIDA COLLECTOR ASSISTANT

LAURA BAKER JANE BALL PRINCESS BROWN JOHNNY BRYANT **GREISY CASADO-LASTRE KEVIN CASTILLO** WILFRED CASTRO CARMINA CRADDOCK MAURO DE OLIVEIRA MARIBEL DIAZ **GINA DINELLO** KYLE AUSTIN DUKE CARRIE FAIRCLOTH LIZA FERNANDEZ M. JEAN FERRER STEPHANIE HOPE FIELD STEPHEN FOREMAN **BROOKE FOWLER** JULIETTE FULTON JENNIFER GALLAGHER

JORGE L. GARCIA GRACIELA S. GILMORE **GABRIEL GOGGINS PENNY HARRIS** KAREN HYLTON-MICKENS ALEX IRIZARRY JORGE JARRIN JIMENEZ LEAH D. JONES **GENEVA KENNEDY** MARIA LAZCANO GAMAS JAY LEE **LESLY LEON SAUZA NICHOLAS MANENTE** IAN MARTIN JAYME MARTIN **ASHLEY MILES** SHELIA MONTGOMERY STEPHANIE MOSLEY AMBER OETKEN CHRISTINA PARKER

ROSA QUINTERO GONZALEZ MARISOL RICO LOZANO **SAVANNAH RUIZ WENDY RUIZ** KAREN SANCHEZ **ALICIA SANFORD MONICA SANTIAGO DARLENE SEAMAN CINDY SPEECE** LISA STARLING POLINA STOYCHEVA **MARIA SYMONS** ALVARO J. TAPIA CARDOZO **CYNTHIA TOLENTINO DEBORAH WASILEWSKI CRISTY WATSON** JENNIFER WITTMAN DARLYNN WOSYLUK



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Laura Ba	aker							
Previous Name(s)(if applicable):									
Documentation Included:									
County: DeSoto		Jo	b Ti	itle: E	Bookkee	per			
Certification Requested:	Certified	Flori	ida (Collec	ctor Ass	<u>istan</u> t			
Initial: ✓			einst	taten	nent:				
Certification Date:	08/01/25	5							
		ppli	cati	ion					
Application with Required	Signatu	res							
✓ Application Fee									
Courses Listed on Applica									
✓ Employment Dates Listed		na a m f	<u>.</u>						
✓ Includes Current ✓ Two Years of Ex				Λnn	licoblo	Offic			
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From:			0. i	1030	J110				
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	Cours	se In	for	mat	ion		r		
Course Name							Hou		Documentation
30-hours per 12D-19.003(3)(a)									
TCC 501 - Duties and Responsibilities of	of Florida	Tax C	Collec	ctors				30	Attended Course
90-hours per 12D-19.003(3)(b)									
TCC 503 - Collection and Distribution of P	roperty Ta	xes ar	nd S	pecial	l Assessi	ments		30	Attended Course
TCC 504 - Collection of Licenses, Taxes	and Fees							30	Attended Course
TCC 001 - Bankruptcy								15	Attended Course
TCC 002 - Effective Decision Making								10	Attended Course
TCC 003 - Customer Service Training								5	Attended Course
							-		
				Т	otal Ho	urs		120	
Committee recommends certificat	ion:	Г	$\overline{}$	1	Yes				No

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying	ortyn age	,0,00111011	ai_Trairii	ig_RegistrationAndPayment.asp	
✓ Initial Certification - \$25 fee Annual R	ecertifica	tion - \$5	fee 🗆	Reinstatement of Certification -	\$5 fee
Applicant Information					re sale ii
Applicant's name (as you would like it to appear on	the certific	ate):			
		LAU	RA BAKE		
Business email address: lbaker@desotocountytaxco	ollector.co	m	Business	phone number: 863-993-4861	
Job title: Bookkeeper					
Employed by: DeSoto County Tax Collector					
I have completed the required hours of approved corecertification, or reinstatement for the following des	ourses and signation:	passed a	any requir	ed examinations for the certification	١,
Certified Florida Appraiser Ce	rtified Flor	ida Evalua	ator	Certified Cadastralist of Fl	orida
☐ Certified Florida Collector	tified Flor	da Collec	tor Assist	ant	
Florida property appraiser's office, Florida tax collection pages as necessary). If you are applying for recerti employment dates. Employer: DeSoto County Tax Collector	fication o	r for reins	statement	, provide your current employer and	d
Your Title: Bookeeper			Employm	ent Dates: 03/26/2022 - Current	
Employer:		-			
Your Title:			Employm	ent Dates:	
Approved Courses – List each course you have reinstatement for which you are applying (attach ad of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisal type below. Attach a copy of the license.	ditional paur Certified	iges as ne Residen	ecessary). tial Appra	Attach documentation verifying co iser license or Certified General Ap	praiser
No. Course Title	Hours	No.		Course Title	Hours
TC0036C TCC 503 Collection & Distribution of Property Taxes & Special Assessment	30	TC00390	TCC 0	03 Customer Service Training	5
TC0038C TCC 002 Effevtive Decision Making	10	TC00400	TCC 501 [Outies & Responsibilities of FL Tax Collectors	30
Applicant Signature I am requesting approval for Florida professional ce information provided on this form and any attachme Signature August Parker	ertification, ents are tru	recertificate and co	ation, or re rrect to the	einstatement. I certify that all of the e best of my knowledge. Date: 7/10/25	



Application for Florida Professional Certification Property Tax Oversight Certification and Training

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reaso	n for Applying				
✓ Ini	tial Certification - \$25 fee	Annual Recertifica	tion - \$5	fee Reinstatement of Certification -	\$5 fee
Applic	ant Information		10.0		
Applicar	nt's name (as you would like it t	o appear on the certific	LAU	RA BAKER	
Busines	s email address: lbaker@desot	ocountytaxcollector.co	m	Business phone number: 863-993-4861	
Job title	Bookkeeper				
	ed by: DeSoto County Tax Colle	ector			
I have c	ompleted the required hours of cation, or reinstatement for the	approved courses and following designation:	passed a	any required examinations for the certification	1
☐ Ce	rtified Florida Appraiser	Certified Flori	da Evalua	ator Certified Cadastralist of Flo	orida
☐ Ce	rtified Florida Collector	✓ Certified Flori	da Collec	tor Assistant	
Florida pages a employr	property appraiser's office, Flor	ida tax collector's office ng for recertification of	, or with	ertification, list at least two years' experience the Florida Department of Revenue (attach actatement, provide your current employer and	dditional
	le: Bookkeeper			Employment Dates: 03/26/2022 - Current	
Employe	(80)			9 191	
Your Tit				Employment Dates:	
reinstate of each license type bel	ement for which you are applyir approved course. If you are sul issued by the Florida Real Esta ow. Attach a copy of the license	ng (attach additional pa bstituting your Certified te Appraisal Board for e.	ges as ne Residen one or mo	eted for the certification, recertification, or ecessary). Attach documentation verifying contial Appraiser license or Certified General Approce courses, list your license number and license	oraiser nse
No.	Course Title	Hours	No.	Course Title	Hours
TC0037C	TCC 001 Bankrupto	cy 15	TC00420	TCC 504 Collection of License, Taxes & Fees	30
I am rec	tion provided on this form and a	ofessional certification, any attachments are tru	recertifica e and con	ation, or reinstatement. I certify that all of the rect to the best of my knowledge. Date:	
Signatu	Knisa Mears			7/10/25	

Laura Baker

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

August 28, 2024 30 credit hours



Laura Baker

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

September 4, 2024 5 credit hours



Laura Baker

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

September 24, 2024 10 credit hours





The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Laura Baker

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

DEPARTMENT OF REVENUE

Course Number: TC-0040C

March 3, 2025 30 credit hours



Laura Baker

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

April 10, 2025 15 credit hours





The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Laura Baker

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

FLORIDA

July 2, 2025 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Previous Name(s)(if applicable): Documentation Included:	Name to Appear on Certificate:	Jane Ball				
County: Orange						
Certification Requested: Certified Florida Collector Assistant Initial:			Inh Title: Assistant	Mana	ner Agency	
Initial:		Certified F			iger Agency	
Application Application Application Application Application Application with Required Signatures Application Fee Courses Listed on Application Includes Current Employment Includes Current Employment Two Years of Experience with an Applicable Office From: To: Course Information Course Information Course Name Course Information Course Information Course Information Course Name Credited Documentation Attended Course 90-hours per 12D-19.003(3)(b) TCC 501 - Duties and Responsibilities of Florida Tax Collectors 30 Attended Course TCC 504 - Collection of Licenses, Taxes and Fees CC 504 - Collection of Licenses, Taxes and Fees TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training 5 Attended Course TCC 003 - Customer Service Training		Cortinou i				
✓ Application with Required Signatures ✓ Application Fee ✓ Courses Listed on Application ✓ Employment Dates Listed ✓ Includes Current Employment ✓ Two Years of Experience with an Applicable Office From: 03/28/05 To: Present From: To: Course Information Course Information Course Information 30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of Florida Tax Collectors 30 Attended Course 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax Collector's Office 30 Attended Course TCC 504 - Collection of Licenses, Taxes and Fees 30 Attended Course TCC 001 - Bankruptcy 15 Attended Course TCC 003 - Customer Service Training 5 Attended Course TCC 003 - Customer Service Training 5 Attended Course		07/01/25				
✓ Application with Required Signatures ✓ Application Fee ✓ Courses Listed on Application ✓ Employment Dates Listed ✓ Includes Current Employment ✓ Two Years of Experience with an Applicable Office From: 03/28/05 To: Present From: To: Course Information Course Information Course Information 30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of Florida Tax Collectors 30 Attended Course 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax Collector's Office 30 Attended Course TCC 504 - Collection of Licenses, Taxes and Fees 30 Attended Course TCC 001 - Bankruptcy 15 Attended Course TCC 003 - Customer Service Training 5 Attended Course TCC 003 - Customer Service Training 5 Attended Course		l				
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Yes

No

Notes:

Committee recommends certification:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

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Reason	n for Applying					
✓ Init	tial Certification - \$25 fee Annual F	Recertifica	ation - \$5	fee [Reinstatement of Certification	- \$5 fee
Applica	ant Information					
Applicar	nt's name (as you would like it to appear on	the certific	cate): Jane			
Busines	s email address: jsball@octaxcol.com			Busine	ss phone number: ₄₀₇₋₄₃₄₋₀₃₁₂	
Job title:	Assistant Manager Agency					
Employe	ed by: Orange County Tax Collector					
I have co	ompleted the required hours of approved co cation, or reinstatement for the following des	ourses and signation:	d passed a	any requ	uired examinations for the certificatio	n,
☐ Cei	rtified Florida Appraiser	rtified Flor	ida Evalu	ator	Certified Cadastralist of F	Florida
Cei	rtified Florida Collector	rtified Flor	ida Collec	ctor Assi	stant	
Florida p pages a employn	ence for Certification – If you are applying or operty appraiser's office, Florida tax collects necessary). If you are applying for recertionent dates. Priorange County Tax Collector	Marie attic	A OF WITH	the Hinr	ina Denarment of Kevenue (auath c	auullullai
	le:Assistant Manager Agency			Employ	ment Dates: 03/28/2005 - present	
Employe	er:					
Your Titl	e:			Employ	ment Dates:	
of each	ved Courses – List each course you have ement for which you are applying (attach ad approved course. If you are substituting you assued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	ditional pa ur Certified Board for	ges as no d Residen one or mo	ecessar	raiser license or Certified General Apreses, list your license number and license	ense
No.	Course Title	Hours	No.	-	Course Title	Hours
TC-0040C	Duties & Responsibilities of FL TC	30	TC-00420	Coll	ection of Licenses, Taxes & Fees	30
TC0041C	Management of a FL TC Office	30	TC-0037C	:	Bankruptcy	15
Lam roa	uesting approval for Florida professional ce ion provided on this form and any attachme e:	rtification, ents are tru	recertificate and col	ation, or rrect to t	reinstatement. I certify that all of the the best of my knowledge. Date:)



Application for Florida Professional Certification

DK-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

	nπp://ποndarevenue.com/proj	Jer ty/Fagi	es/Conic	a _ a	Trig_1(egistiation/trial aymonus	
Reasor	for Applying					
✓ Init	ial Certification - \$25 fee Annual	Recertifica	ation - \$5	fee _	Reinstatement of Certification	ı - \$5 fee
Applica	nt Information					
Applican	t's name (as you would like it to appear or	the certific	cate): Jan			
Busines	s email address: jsball@octaxcol.com			Busines	s phone number: ₄₀₇₋₄₃₄₋₀₃₁₂	
Job title:	Assistant Manager Agency					
Employe	ed by:Orange County Tax Collector					
I have co	ompleted the required hours of approved cation, or reinstatement for the following de	ourses and signation:	d passed :	any requi	ired examinations for the certificati	on,
☐ Cer	tified Florida Appraiser Ce	ertified Flor	ida Evalu	ator	Certified Cadastralist of	Florida
the state of the s	fillod i louder comments.	ertified Flor	- 1			
Florida p pages as employn	ence for Certification – If you are apply property appraiser's office, Florida tax colles necessary). If you are applying for recert ent dates. Corange County Tax Collector	OTOP'S ATTIC	o orwin	TOP PIOCIC	ia i mnaimeni di Nevenue idildui	auditional
	e: Assistant Manager Agency			Employr	ment Dates:03/28/2005 - present	
Employe	Actions was					
Your Titl	e:			Employr	ment Dates:	
reinstate of each a license is	red Courses – List each course you have ment for which you are applying (attach ac approved course. If you are substituting you assued by the Florida Real Estate Appraisa bow. Attach a copy of the license.	ditional pa	Residen one or m	ecessary	Attach documentation verifying to aiser license or Certified General A ses, list your license number and li	cense
No.	Course Title	Hours	No.		Course Title	Hours
TC-0038C	Effective Decision Making in the Workplace	10	TC-00390	C	ustomer Service Training	5
Lors roa	unt Signature uesting approval for Florida professional connection provided on this form and any attachment	ertification, ents are tru	recertific ue and co	ation, or a	Date: / /	ne
Signatul	L. Gall				9/4/15	

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team



Certifies that

Jane Steele Ball

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE TCC 502, 30 Hours September 18 - October 2, 2020

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team



Certifies that

Jane Steele-Ball

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

February 22-26, 2021



Jane Ball

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

July 31, 2023 15 credit hours





Jane Ball

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

August 28, 2023 10 credit hours





Jane Ball

on completing

TCC 003 - CUSTOMER SERVICE TRAINING Course Number: TC-0039C

on

August 31, 2023 5 credit hours





The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Jane Ball

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C



June 30, 2025 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Annear on Certificate.	Princess Brown		
Name to Appear on Certificate: Previous Name(s)(if applicable):	I miocso Brown		
Documentation Included:			
County: St. Lucie	Job Title: Road Test Sp	ecialist	
Certification Requested:	Certified Florida Collector Assistant		
Initial:	Reinstatement:	•	
Certification Date:	08/01/25		
Commodition Editor	00/01/20		
	Application		
✓ Application with Required			
✓ Application Fee	- 0.g. (ata. 00		
✓ Courses Listed on Applica	ation		
✓ Employment Dates Listed			
✓ Includes Current			
	perience with an Applicable Offic	e	
From: 03/14/22	To: Present		
From:	To:		
	<u> </u>		
	Course Information		
Course Name	Hours		
Course Name		Credited	Documentation
30-hours per 12D-19.003(3)(a)			
TCC 503 Collection & Distribution of Pro	30	Attended Course	
00 hours nor 42D 40 002/2\/h\			
90-nours per 12D-19.003(3)(b)			
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses Taxes	and Fees	30	Attended Course
TCC 504 - Collection of Licenses, Taxes		30	Attended Course
		30 64	Attended Course Attended Course
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TCC 504 - Collection of Licenses, Taxes		+	_
TCC 504 - Collection of Licenses, Taxes		+	_
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TCC 504 - Collection of Licenses, Taxes		+	_
TCC 504 - Collection of Licenses, Taxes		+	_
TCC 504 - Collection of Licenses, Taxes		+	_
TCC 504 - Collection of Licenses, Taxes		+	_
TCC 504 - Collection of Licenses, Taxes	aining (Instructor Led)	64	_

Notes:



Application for Florida Professional Certification Property Tax Oversight Certification and Training

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training_RegistrationAndPayment.aspx

Applicant Information Applicant's name (as you would like it to appear on the certificate): Business email address: tax411@tcslc.com Business phone number: T772-462-1650 Business phone number: T772-462-1650 Business phone number: T772-462-1650 Job title: ROAD TEST SPECIALIST Employed by: St. Lucie County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Evaluator Certified Florida Collector Certified Florida Collector Certified Florida Collector Assistant Experience for Certification – If you are applying for your Initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Your Title: Employment Dates: Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license or Certi	http://floridarevenue.com/property/Pages/Conicial_Training_Registration/Andr aymont.aspx								
Applicant Information Applicant's name (as you would like it to appear on the certificate): Business email address: tax411@tcsic.com Business phone number: 772-462-1650 Business phone number: 772-462-1650 Business phone number: 772-462-1650 Job title: ROAD TEST SPECIALIST Employed by: St. Lucie County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Evaluator Certified Florida Collector Certified Florida Collector Assistant Experience for Certification — If you are applying for your Initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Your Title: Employment Dates: Approved Courses — List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Ap	Reason for Applying								
Applicant's name (as you would like it to appear on the certificate): Princess Brown Business email address: tax411@tcslc.com Business phone number: 772-462-1650 Job title: ROAD TEST SPECIALIST Employed by: St. Lucie County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Evaluator Certified Florida Collector Experience for Certification — If you are applying for your Initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employer: St. Lucie County Tax Collector Your Title: Employer: Your Title: Employment Dates: Approved Courses — List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license	✓ Initial Certification - \$25 fee								
Business email address: tax411@tcslc.com Business phone number: 772-462-1650 Job title: ROAD TEST SPECIALIST Employed by: St. Lucie County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Collector Certified Florida Collector Certified Florida Collector Experience for Certification — If you are applying for your Initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Your Title: Employer: Your Title: Employment Dates: 03/14/2022 - Current Employer: Your Title: Approved Courses — List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license	Applicant Information								
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I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser	Job title:	ROAD TEST SPECIALIST							
Certified Florida Appraiser Certified Florida Collector Certified Florida Collector Assistant Experience for Certification – If you are applying for your Initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: st. Lucie County Tax Collector Your Title: ROAD TEST SPECIALIST Employer: Your Title: Employment Dates: 03/14/2022 - Current Employer: Your Title: Approved Courses — List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license	100	•							
Certified Florida Appraiser Certified Florida Collector Certified Florida Collector Certified Florida Collector Certified Florida Collector Assistant Experience for Certification — If you are applying for your Initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Your Title: ROAD TEST SPECIALIST Employment Dates: Approved Courses — List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license	I have con recertifica	mpleted the required hours of tion, or reinstatement for the f	approved courses a ollowing designation	ind passed 1:	any require	ed examinations for the certification	n,		
Experience for Certification – If you are applying for your Initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reInstatement, provide your current employer and employment dates. Employer: St. Lucie County Tax Collector Your Title: ROAD TEST SPECIALIST Employment Dates: 03/14/2022 - Current Employer: Your Title: Employment Dates: Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license									
Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Reventus (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employer and employer: St. Lucie County Tax Collector Your Title: ROAD TEST SPECIALIST Employment Dates: 03/14/2022 - Current Employer: Your Title: Employment Dates: Approved Courses — List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license									
Your Title: ROAD TEST SPECIALIST Employer: Your Title: Employment Dates: 03/14/2022 - Current Employer: Employment Dates: Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license	Plorida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and								
Employer: Your Title: Employment Dates: Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license	Employer:	St. Lucie County Tax Collector							
Your Title: Employment Dates: Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license				Employment Dates: 03/14/2022 - Current					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license	Employer:								
reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license	Your Title:			Employment Dates:					
	of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title Hours No. Course Title Hours	No.	Course Title	Hours	No.		Course Title			
TC-0024C DL Preparatory Training 64 TC-0042C TCC 504 - Collection of Licenses, Taxes, and Fees 30	34.7			TC-00420	TCC 504 - 0	Collection of Licenses, Taxes, and Fees	30		
TCC-0036C TCC 503 - Collection and Distribution of Property Taxes and Special Assessments 30									
Applicant Signature									
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.									
Signature: Date: 8-1-35		:				Date:			





This certificate is awarded to

Princess Brown

for the successful completion of

Driver License Preparatory Training - TC Instructor-Led Training

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 4/5/2022



Princess Brown

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

February 11, 2025 30 credit hours





Property Tax Oversight, Certification and Training Team

Certifies that

Princess Brown

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C



July 1, 2025 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Johnny Br	yant						
Previous Name(s)(if applicable):								
Documentation Included:								
County: Orange		Job Title: Assistant Ma						
Certification Requested:	Certified F	Iorida Collector Assista	nt					
Initial: 🗸		Reinstatement:						
Certification Date:	07/01/25							
Application								
✓ Application with Required								
✓ Application Fee								
✓ Courses Listed on Applica	ation							
✓ Employment Dates Listed								
✓ Includes Current	Employm	ent						
	perience v	vith an Applicable Off	ice					
From: 11/21/05		To: Present						
From:		To:						
	Course	Information		1				
Course Name			Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)								
TCC 501 - Duties and Responsibilities of	of Florida Ta	x Collectors	30	Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	of Florida Ta	x Collectors	30	Attended Course				
•			30	Attended Course				
90-hours per 12D-19.003(3)(b)	Collector's (
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's (30	Attended Course				
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's (30	Attended Course Attended Course				
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy	Collector's (30 30 15	Attended Course Attended Course Attended Course				
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's (30 30 15 10	Attended Course Attended Course Attended Course Attended Course				
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's (30 30 15 10	Attended Course Attended Course Attended Course Attended Course				
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's (30 30 15 10	Attended Course Attended Course Attended Course Attended Course				
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90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's (30 30 15 10	Attended Course Attended Course Attended Course Attended Course				
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's (30 30 15 10	Attended Course Attended Course Attended Course Attended Course				
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's (30 30 15 10 5	Attended Course Attended Course Attended Course Attended Course				

Yes

No

Notes:

Committee recommends certification:



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

	http://floridarevenue.com/prop	erty/Pag	es/Coffici	ial_Training_RegistrationAndPayment.aspx				
Reason	n for Applying				_			
☑ Init	tial Certification - \$25 fee Annual R	Recertifica	ation - \$5	fee Reinstatement of Certification - \$5 fee	3			
Applica	ant Information							
Applicant's name (as you would like it to appear on the certificate): Johnny Bryant								
Business email address: jbryant@octaxcol.com Business phone number: 407-434-0312								
Job title:	Assistant Manager Agency							
Employe	ed by: Orange County Tax Collector		1.		0			
I have co	ompleted the required hours of approved co ation, or reinstatement for the following des	ourses and signation:	d passed a	any required examinations for the certification,				
			rida Evalu	ator Certified Cadastralist of Florida				
_				ctor Assistant				
Florida p pages a employn	remarks appraisant affine Florida tay collect	tor's offic	e or with	ertification, list at least two years' experience in a the Florida Department of Revenue (attach addition statement, provide your current employer and	nal			
7.77				Employment Dates: 11/21/2005 - present				
	e: Assistant Manager Agency			1172 172000 - present	-			
Employe					_			
Your Titl				Employment Dates:				
reinstate of each license i	approved course. If you are substituting you	ditional pa ur Certified	ages as ne d Residen	ecessary). Attach documentation verifying complete tial Appraiser license or Certified General Appraise ore courses, list your license number and license				
No.	Course Title	Hours	No.	Course Title Hour				
TC-0040C	Duties & Responsibilities of FL TC	30	TC-0041C	Leadership & Mgmt Skills in a FL TC Office 30				
TC-0042C	Collection of Licenses, Taxes, & Fees	30	TC-00370	Bankruptcy 15				
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date: 09/5/26								



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason	n for Applying					Phila I
✓ Init	tial Certification - \$25 fee 🔲 Annual F	Recertific	ation - \$5	fee	Reinstatement of Certification	ı - \$5 fee
Applica	ant Information					s. designation of the second
Applicar	nt's name (as you would like it to appear on	the certifi	cate): Johi	nny Bryant		
Busines	s email address: jbryant@octaxcol.com	A Right of the Assessment of t		Business p	ohone number: ₄₀₇₋₄₃₄₋₀₃₁₂	
Job title:	Assistant Manager Agency					
Employe	ed by: Orange County Tax Collector					Application plane (1) Applications are served.
I have corectific	ompleted the required hours of approved co cation, or reinstatement for the following de	ourses and signation:	d passed a	any require		
☐ Ce	rtified Florida Appraiser	rtified Flo	rida Evalu	ator	Certified Cadastralist of	Florida
Ce	rtified Florida Collector	rtified Flor	rida Collec	ctor Assista	nt	W
Florida pages a	ence for Certification – If you are apply property appraiser's office, Florida tax collect s necessary). If you are applying for recert ment dates.	ctors offic	e or with	the Florida	Department of Revenue farracit	additional
Employe	er:Orange County Tax Collector					
Your Tit	le: Assistant Manager Agency			Employme	ent Dates: 11/21/2005 - present	
Employe	er:					
Your Tit	le:			Employme	ent Dates:	-
reinstate of each	red Courses – List each course you have ement for which you are applying (attach ad approved course. If you are substituting you ssued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	lditional pa ur Certifie	ages as ne d Residen	ecessary). <i>I</i> tial Apprais	Attach documentation verifying of ser license or Certified General A s, list your license number and li	cense
No.	Course Title	Hours	No.		Course Title	Hours
TC-0038C	Effective Decision Making in the Workplace	10	TC-0039C	Cus	stomer Service Training	5
Lam ron	ant Signature uesting approval for Florida professional ce ion provided on this form and any attachme re:	ertification, ents are tru	recertificate and con	ation, or rei	nstatement. I certify that all of the best of my knowledge. Date: 9/5/25	e

Johnny Bryant

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

April 22, 2024 15 credit hours



Johnny Bryant

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

May 1, 2024 10 credit hours



Johnny Bryant

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

May 6, 2024 5 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Johnny Bryant

has successfully completed

TCC 502 - LEADERSHIP AND MANAGEMENT SKILLS IN A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

October 1, 2024 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Johnny Bryant

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

FLORIDA DEPARTMENT OF REVENUE

Course Number: TC-0040C

March 5, 2025 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Johnny Bryant

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES



Course Number: TC-0042C

June 30, 2025 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Greisy Casado-Lastre						
Previous Name(s)(if applicable):	Greisy Lastre						
Documentation Included:	No						
County: Dade	Job Title: Customer So	ervice Represe	ntative II				
Certification Requested:	Certified Florida Collector Assista	nt					
Initial:	Reinstatement:						
Certification Date: 06/01/25							
A sur list at it and with D a suring of	Application						
✓ Application with Required	Signatures						
✓ Application Fee✓ Courses Listed on Application	ation						
✓ Employment Dates Listed							
✓ Includes Current							
	sperience with an Applicable Off	ice					
From: 02/13/23	To: Present						
From:	То:						
Course Information							
Course Name Hours Documentation							
Course Name	Course information	Hours Credited	Documentation				
Course Name 30-hours per 12D-19.003(3)(a)	Gourse information		Documentation				
		Credited	Documentation Attended Course				
30-hours per 12D-19.003(3)(a)		Credited					
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro	perty Taxes and Special Assessmen	Credited					
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	perty Taxes and Special Assessmen	Credited ts 30	Attended Course				
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	perty Taxes and Special Assessmen	ts 30	Attended Course Attended Course				
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy	perty Taxes and Special Assessmen	ts 30 30 15	Attended Course Attended Course Attended Course				
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30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	perty Taxes and Special Assessmen Collector's Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course Attended Course				
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30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	perty Taxes and Special Assessmen Collector's Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course Attended Course				

Committee recommends certification:		Yes		No

Total Hours

154

Notes:



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

A spelled state to the part	for Applying					
✓ Init	ial Certification - \$25 fee 🔲 Annual R	Recertifica	ation - \$5 f	fee 🔲	Reinstatement of Certification -	\$5 fee
Applica	int Information					
Applican	t's name (as you would like it to appear on	the certific	cate): Grei	sy Casado	-Lastre	
Busines:	s email address: greisycasado-lastre@mdc	ctaxcollect	or.gov	Business p	hone number: 305-375-1622	
Job title:	Tax Collector Customer Service Rep 2	A				
	ed by: Miami-Dade County Office of the Tax	k Collector	7			
have co	ompleted the required hours of approved coation, or reinstatement for the following des	ourses and		ny require	d examinations for the certification	1,
	경영 전문 경우 전문 전문 시설 하다면 전문 시네트 시네트 시네트 <u>스트트 연</u> 용 연					
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∟∟ Ceı	tified Florida Collector	rtified Flor	ida Collect	tor Assista		
xperie lorida d	ence for Certification – If you are applying a popular of the property appraiser's office, Florida tax collections are applying the property appraiser's office, Florida tax collections are applying the property appraisance and the property appraisance are applying the property appraisance and the property appraisance are applying the property appraisance and the property appraisance applying to the property appraisance applying the property appraisance	ng for you ctor's offic	ır initial ce e orwith t	ertification he Florida	, list at least two years' experienc Department of Revenue (attach a	e in a dditions
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employn	nent dates.	fication o	or for reins	tatement,	provide your current employer an	d
mployn mploye	nent dates. er: Miami Dade Tax Collector	fication o	or for reins	tatement,	provide your current employer an	d
employn Employe Your Titl	nent dates. Pr: Miami Dade Tax Collector e:Tax Record Specialist	fication o	or for reins	tatement,	provide your current employer and	d
employn Employe Your Titl Employe	er: Miami Dade Tax Collector e:Tax Record Specialist e:Miami Dade Tax Collector	fication o	or for reins	tatement,	provide your current employer and not Dates: 2/13/2023- 3/17/2025	d.
employn Employe Your Titl Employe	nent dates. Pr: Miami Dade Tax Collector e:Tax Record Specialist	fication o	or for reins	tatement,	provide your current employer an	d.
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employn Employe Your Titl Employe Your Titl Approveinstate	nent dates. Pr: Miami Dade Tax Collector e:Tax Record Specialist Pr:Miami Dade Tax Collector e:Senior tax Records Specialist ed Courses — List each course you have ment for which you are applying (attach ad	successfi	ully comple	Employme Employme ated for the	nt Dates: 2/13/2023 - 3/17/2025 nt Dates: 3/17/2025 - 6/9/2025 certification, recertification, or Attach documentation verifying con	d mpletio
employer four Title mployer four Title mprove ministrate feach a loonse le	nent dates. Pr: Miami Dade Tax Collector e:Tax Record Specialist Pr: Miami Dade Tax Collector e: Senior tax Records Specialist ed Courses — List each course you have ment for which you are applying (attach ad approved course. If you are substituting you seed by the Florida Real Estate Appraisal	successfi ditional pa	ully comple	Employme Employme ated for the cessary). A	nt Dates: 2/13/2023 - 3/17/2025 Int Dates: 3/17/2025 - 6/9/2025 Certification, recertification, or attach documentation verifying color license or Certified General Ap	d mpletion praiser
employer four Title mployer four Title mprove ministrate formse i mprove mprov	nent dates. Pr: Miami Dade Tax Collector e:Tax Record Specialist Pr:Miami Dade Tax Collector e:Senior tax Records Specialist ed Courses — List each course you have ment for which you are applying (attach ad approved course. If you are substituting you seed by the Florida Real Estate Appraisal ow. Attach a copy of the license.	successfi ditional pa ur Certified Board for	ully comple ages as ne d Residenti one or mo	Employme Employme ated for the cessary). A	nt Dates: 2/13/2023- 3/17/2025 Int Dates: 3/17/2025 - 6/9/2025 Certification, recertification, or Attach documentation verifying core license or Certified General Ap , list your license number and license.	mpletion praiser
employer four Title four Title four Title Approve einstate feach cense in ype bell No.	nent dates. Pr: Miami Dade Tax Collector Pr: Miami Dade Tax Coll	successfi ditional pa ur Certified Board for Hours	ully compleages as ned Resident one or mo	Employme Employme eted for the cessary). / ial Apprais ore courses	nt Dates: 2/13/2023- 3/17/2025 Int Dates: 3/17/2025 - 6/9/2025 Certification, recertification, or Attach documentation verifying coler license or Certified General App, list your license number and license Course Title	mpletio praiser inse Hours
Employe Cour Titl Employe Cour Titl Approve Courstate of each coense I ype belo No. C-0024C	nent dates. Pr: Miami Dade Tax Collector Pr: Tax Record Specialist Pr: Miami Dade Tax Collector Pr: Miami Dade Tax Collector Pr: Senior tax Records Specialist Prived Courses — List each course you have ment for which you are applying (attach ad approved course. If you are substituting you see the state Appraisal ow. Attach a copy of the license. Course Title Driver's License Preparatory Training	successfi ditional pa ur Certified Board for Hours 64	ully compleages as need Resident one or mo	Employme Employme ated for the cessary). A ial Apprais ire courses	nt Dates: 2/13/2023- 3/17/2025 Int Dates: 3/17/2025 - 6/9/2025 Certification, recertification, or Attach documentation verifying color license or Certified General Apple Illustry and Il	mpletion praiser ense Hours 10
employer Cour Title Employer Cour Title Approver einstate of each loense in ype bela No. C-0024C	nent dates. Pr: Miami Dade Tax Collector e:Tax Record Specialist Pr:Miami Dade Tax Collector e:Senior tax Records Specialist ed Courses — List each course you have ment for which you are applying (attach ad approved course. If you are substituting you seed by the Florida Real Estate Appraisal ow. Attach a copy of the license. Course Title Driver's License Preparatory Training TCC 001 - Bankruptcy	successfi ditional pa ur Certified Board for Hours	ully compleages as ned Resident one or mo	Employme Employme ated for the cessary). A ial Apprais ire courses	nt Dates: 2/13/2023- 3/17/2025 Int Dates: 3/17/2025 - 6/9/2025 Certification, recertification, or Attach documentation verifying coler license or Certified General App, list your license number and license Course Title	mpletio praiser inse Hours
employer Four Title Employer Four Title Approve einstate of each license in ype bela No. C-0024C C-0037C Applica	nent dates. Pr: Miami Dade Tax Collector e:Tax Record Specialist Pr: Miami Dade Tax Collector e: Senior tax Records Specialist ed Courses — List each course you have ment for which you are applying (attach ad approved course. If you are substituting you seed by the Florida Real Estate Appraisal ow. Attach a copy of the license. Course Title Driver's License Preparatory Training TCC 001 - Bankruptcy	successfiditional paur Certified Board for Hours 64	ully compleages as ned Residentione or mo	Employme Employme eted for the cessary). / ial Apprais ore courses TCC 002-Ef	nt Dates: 2/13/2023- 3/17/2025 Int Dates: 3/17/2025 - 6/9/2025 Certification, recertification, or attach documentation verifying coer license or Certified General App., list your license number and license Title Course Title fective Decision-Making in the Workplace 3-Customer Service Training	mpletio praiser ense Hours
employer cour Title cour Title cour Title Approve einstate of each loense le ype bele No. C-0024C C-0037C Applica am req	nent dates. Pr: Miami Dade Tax Collector e:Tax Record Specialist Pr: Miami Dade Tax Collector e: Senior tax Records Specialist ed Courses — List each course you have ment for which you are applying (attach ad approved course. If you are substituting you seed by the Florida Real Estate Appraisal low. Attach a copy of the license. Course Title Driver's License Preparatory Training TCC 001 - Bankruptcy Int Signature uesting approval for Florida professional cellon provided on this form and any attachments.	successfiditional paur Certified Board for Hours 64 15	ully compleages as ned Residentione or mo No. TC-0038C TC-0039C	Employme Employme eted for the cessary), / ial Apprais ore courses TCC 002-Ef TCC 003	nt Dates: 2/13/2023- 3/17/2025 Int Dates: 3/17/2025 - 6/9/2025 Certification, recertification, or Attach documentation verifying coler license or Certified General Ap., list your license number and license Title Course Title fective Decision-Making in the Workplace 3-Customer Service Training	mpletio praiser inse Hours 10



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training RegistrationAndPayment.aspx

	http://floridarevenue.com/prop	erty/Page	s/Coffic	ial_I rainin	g_RegistrationAndPayment.a	ıspx			
Reason	1 for Applying								
☑ Init	tial Certification - \$25 fee 🔲 Annual R	Recertificat	tion - \$5	ifee 🔲	Reinstatement of Certification	n - \$5 fee			
Applica	ant Information								
Applicant's name (as you would like it to appear on the certificate): Greisy Casado-Lastre									
Business email address: greisycasado-lastre@mdctaxcollector.gov Business phone number: 305-375-1622									
Job title	Tax Collector Customer Service Rep 2								
	ed by: Miami-Dade County Office of the Tax	c Collector							
I have c	ompleted the required hours of approved co cation, or reinstatement for the following des	ourses and	passed	any require	d examinations for the certificat	ion,			
	됐으면 하는 사람들의 얼마를 하는 사람들이 하는 <u>데요~~</u> 이렇게								
	[골로마 글을 기름 호텔 [프리스 =	rtified Flori			☐ Certified Cadastralist of	Florida			
☐ Ce	rtified Florida Collector	rtified Flori	da Colle	ctor Assista	nt - and the last the				
Experi	ence for Gertification – If you are apply	ng for your	initial o	ertification	, list at least two years' experie	nce in a			
Florida	property appraiser's office, Florida tax collects necessary), if you are applying for recert	tor's office	, or with	the Florida	Department of Revenue (attach	n additional			
employr	nent dates.	incation of	IOI I CIII	Statement,	provide your current employer	atiu			
Employe	^{ər:} Miami Dade Tax Collector								
Your Tit	le:Tax Collector Customer Service Rep II			Employme	nt Dates:6/9/2025- Current				
Employe	ər:								
Your Tit	le:	- :		Employme	ent Dates:				
Approv	ved Courses – List each course you have	successfu	lly comp	leted for the	e certification, recertification, or				
reinstate	ement for which you are applying (attach ad	ditional pa	ges as r	ecessary). A	Attach documentation verifying	completion			
	approved course. If you are substituting you issued by the Florida Real Estate Appraisal								
	ow. Attach a copy of the license.	Duald (O) (me or ri	iore courses	s, hat your licerise fluitiber and i	ICGIISG			
No.	Course Title	Hours	No.		Course Title	Hours			
TC-0041C	TCC 502-Leadership and Management Skills in a Florida Tax Collector's Office	30							
TC-0036C	TCC 503-Collection & Distribution of Property Taxes and Special Assessments	30							
	ant Signature				Buggerst betriebligebescht methods	¥ 116			
I am rec	uesting approval for Florida professional ce tion provided on this form and any attachme	ertification,	recertific	cation, or rei	nstatement. I certify that all of the	ne			
Signatu		nilo ale llu	e and co	oneci io ine:	Date:	<u> </u>			
3.5	901				06/25/2025				

Greisy Lastre

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

March 22, 2024 15 credit hours



Greisy Lastre

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

March 28, 2024 10 credit hours



Greisy Lastre

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

April 4, 2024 5 credit hours



Greisy Lastre

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

April 16, 2024 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Greisy Lastre

has successfully completed

TCC 502 - LEADERSHIP AND MANAGEMENT SKILLS IN A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

October 24, 2024 30 credit hours





This certificate is awarded to

Greisy Casado Lastre

for the successful completion of

Driver License Preparatory Training - TC Instructor-Led Training

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 5/30/2025



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Kevin Cas	stillo		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Dade		Job Title: Senior Financi		
Certification Requested:	Certified F	Torida Collector Assistant		
Initial: 🗸	1	Reinstatement:		
Certification Date:	06/01/25			
	Ap	plication		
✓ Application with Required		•		
✓ Application Fee				
✓ Courses Listed on Applica	ation			
✓ Employment Dates Listed				
✓ Includes Current				
	perience v	with an Applicable Office	е	
From: 05/15/23		To: Present		
From:		To:		
Г		1.6.41		
	Course	Information	1	1
Course Name			Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities	of Florida Ta	ax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)				
· · · · · · · · · · · · · · · · · · ·			30	Attended Course
90-hours per 12D-19.003(3)(b)	Collector's (Office		
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's (Office	30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy	Collector's (Office	30 30 15	Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's (Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's (Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's (Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's (Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's (Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's (Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's (Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's (Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's (Office es and Special Assessments	30 30 15 10 5	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's (Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course

Notes:



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Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason	n for Applying	ertyri age		a_rranning	RegistrationAndPayment.asp	J.A.
		Recertifica	ı tion - \$5 f	ee F	Reinstatement of Certification -	\$5 fee
Applica	ant Information					
Applican	t's name (as you would like it to appear on	the certific	cate): Kevi	in Castillo	:	
Business	s email address: KevinCastillo@mdctaxco	ollector.gov	v 1	Business p	hone number: 305-375-1536	
Job title:	TC Senior Financial Analyst		•			
Employe	ed by: Miami-Dade County Office of the Tax	c Collector				
I have co	ompleted the required hours of approved co ation, or reinstatement for the following des	ourses and	l passed a	ny required	l examinations for the certification	٦,
Cei	rtified Florida Appraiser 🔲 Ce	rtified Flor	ida Evalua	itor	Certified Cadastralist of F	lorida
Cei	rtified Florida Collector	rtified Flor	ida Collect	tor Assistar	nt	
pages a	property appraiser's office, Florida tax colless necessary). If you are applying for recert nent dates. Primaria Miumi - Dave Office of the	ification o	of for reins	tatement,	orovide your current employer an	d
Your Tit					nt Dates: 5/15/2023- 8/5/8	2024
Employe		- Tax C			1	
Your Tit				Employme	nt Dates: 8/5/2024 - Present	
reinstate of each license i	ved Courses – List each course you have ement for which you are applying (attach ac approved course. If you are substituting yo ssued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	lditional pa ur Certified	ages as ne d Resident	cessary). <i>A</i> ial Apprais	Attach documentation verifying co er license or Certified General Ap , list your license number and lice	praiser
No.	Course Title	Hours	No.		Course Title	Hours
TC-0040C	TCC 501 - Duties and Responsibilities of Florida Tax Collector	30	TC-0037C	Τ Τ	CC 001 - Bankruptcy	15
TC-0041C	TCC 502 - Leadership and Management Skills in a Florida Tax Collector's Office	30	TC-0038C	TCC 002 - E	ffective Decision-Making in the Workplace	10
I am red	ant Signature juesting approval for Florida professional co ion provided on this form and any attachmo					
Jigilatui	Mulaplum				6/24/2025	



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying								
✓ Initial Certification - \$25 fee	ecertificati	on - \$5	S5 fee Reinstatement of Certification - \$5 fee					
Applicant Information								
Applicant's name (as you would like it to appear on the certificate): Kevin Castillo								
Business email address: KevinCastillo@mdctaxco	llector.gov		Business phone number: 305-375-1536					
Job title: TC Senior Financial Analyst								
Employed by: Miami-Dade County Office of the Tax			:					
I have completed the required hours of approved corecertification, or reinstatement for the following des	ourses and point in the signation:	assed a	d any required examinations for the certification,					
Certified Florida Appraiser Certified Florida Ce	tified Florid	a Evalu	lluator Certified Cadastralist of Florida					
☐ Certified Florida Collector ✓ Cer	tified Florid	a Collec	lector Assistant					
Florida property appraiser's office, Florida tax collection pages as necessary). If you are applying for recerti employment dates.	ctor's office, fication or	or with for rein s						
1000 WITH 1000 OF THE VI	The W	K CO						
A Carrain			01012020 01012001					
Employer: Miami-Dade Office of the 7	ox Colle	ctor	- :					
Your Title: TC Senior Financial Analyst			Employment Dates: 81512024 - Present					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.	Course Title Hours					
TC-0039C TCC 003 - Customer Service Training	5							
TC-0036C TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30		·					
Applicant Signature I am requesting approval for Florida professional ceinformation provided on this form and any attachmed Signature: MacMallure	ertification, r ents are true	ecertifice and co	fication, or reinstatement. I certify that all of the correct to the best of my knowledge. Date:					

Kevin Castillo

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

February 19, 2024 15 credit hours



Kevin Castillo

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

March 23, 2024 10 credit hours



Kevin Castillo

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

April 7, 2024 5 credit hours



Kevin Castillo

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

May 1, 2024 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Kevin Castillo

has successfully completed

TCC 502 - LEADERSHIP AND MANAGEMENT SKILLS IN A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 20, 2024 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Kevin Castillo

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

DEPARTMENT OF REVENU

Course Number: TC-0040C

March 3, 2025 30 credit hours



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Wilfred Ca	astro		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Dade	T -	Job Title: Special Project		or II
Certification Requested:	Certified F	lorida Collector Assistant		
Initial: 🗸		Reinstatement:		
Certification Date:	07/01/25			
	Ар	plication		
✓ Application with Required	Signature	es :		
✓ Application Fee				
Courses Listed on Applica				
✓ Employment Dates Listed				
✓ Includes Current				
	perience v	with an Applicable Offic	е	
From: 05/22/23		To: Present		
From:		To:		
		1.6. (1		
	Course	Information	T	T
Course Name			Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)				
TCC 503 Collection & Distribution of Pro	perty Taxes	and Special Assessments	30	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	perty Taxes	and Special Assessments	30	Attended Course
	•		30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b)	•			
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	•		30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy	•		30 15	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's (Office	30 15 10	Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's (Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's (Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's (Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's (Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's (Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's (Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's (Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's (Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's (Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's (Office uctor Led)	30 15 10 5 64	Attended Course Attended Course Attended Course Attended Course

Notes:



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Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying									
✓ Initial Certification - \$25 fee									
Applicant Information									
Applicant's name (as you would like it to appear on the certificate): Wilfred Castro									
Business email address: wilfredcastro@mdctaxcollector.gov Business phone number: 305-375-1537									
Job title: Special Projects Administrator 2									
Employed by: Miami-Dade County Office of the Ta									
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	passed a	any required	l examinations for the certification	٦,				
☐ Certified Florida Appraiser ☐ Ce	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida				
☐ Certified Florida Collector ✓ Ce	rtified Flori	da Collec	ctor Assistar	nt					
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ctor's office	, or with	the Florida I	Department of Revenue (attach a	dditional				
Employer: Miami-Dade County Office of the Tax	Collector								
Your Title: Special Projects Administrator 2			Employmen	nt Dates: 05-22-2023-Current					
Employer:									
Your Title:			Employme	nt Dates:					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No. Course Title	Hours	No.		Course Title	Hours				
TC-0037C TCC 001 - Bankruptcy	15	TC-00390	C TC	003 - Customer Service	5				
TC-0038C TCC 002 - Effective Decision-Making in the Workplace	10	TC-00410	C TCC 502 - Ma	anagement of a Florida Tax Collector's Office	30				
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date:									



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Wilfred Castro					
Business email address: wilfredcastro@mdctaxcollector.gov			Business phone number: 305-375-1537		
Job title: Special Projects Administrator 2					
Employed by: Miami-Dade County Office of the Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
☐ Certified Florida Appraiser ☐ Ce	Florida Appraiser				
☐ Certified Florida Collector	rtified Florida Collector Assistant				
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.					
Employer: Miami-Dade County Office of the Tax Collector					
Your Title: Special Projects Administrator 2			Employment Dates: 05-22-2023-Current		
Employer:					
ur Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No. Course Title	Hours	No.	Course Title	Hours	
TC-0036C TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30				
TC-0024C Driver's License Preparatory Training	64				
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: Date: Date:					

Property Tax Oversight, Certification and Training Team

Certifies that

Wilfred Castro

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 18-21, 2023 30 credit hours

Wilfred Castro

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

March 4, 2024 15 credit hours



Wilfred Castro

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

April 9, 2024 10 credit hours



Wilfred Castro

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

April 18, 2024 5 credit hours



Wilfred Castro

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

May 6, 2024 30 credit hours







Wilfred Castro

for the successful completion of

Driver License Preparatory Training - TC Instructor-Led Training

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 6/3/2025



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Carmina (Craddo	ock			
Previous Name(s)(if applicable):						-
Documentation Included:						
County: Manatee		Job ⁻	Title: Associa	te III		
Certification Requested:	Certified I		Collector As	<u>sistant</u>		
Initial: 🗸		Rein	statement:			
Certification Date:	07/01/25					
 ✓ Application with Required ✓ Application Fee ✓ Courses Listed on Application 	Signature	plica es	tion			
✓ Employment Dates Listed						
✓ Includes Curren		ont				
Two Years of Ex			n Applicable	Office	2	
From: 03/11/22	ропопоо		Present	011100		
From:		To:	1 1000111			
		1				
	Course	Info	rmation			
Course Name					Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)						
TCC 503 Collection & Distribution of Pro	perty Taxes	s and S	Special Assess	ments	30	Attended Course
90-hours per 12D-19.003(3)(b)						
TCC 504 - Collection of Licenses, Taxes	and Fees				30	Attended Course
FLHSMV - Driver License Preparatory Tr	aining (Instr	uctor L	.ed)		64	Attended Course
					J 0.	,
					01	,
					01	7.11.01.11.00
			Total U	Oure		
			Total H	ours	124	

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying							
✓ Initial Certification - \$25 fee							
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Carmina Craddock							
	carminac@taxcollector.co	m		Business pl	none number: 941.741.4800		
Job title: Associate III							
	COUNTY TAX COLLECT						
I have completed the req recertification, or reinstate	uired hours of approved co ement for the following des	ourses and signation:	passed a	any required	examinations for the certification	n,	
Certified Florida App	oraiser	rtified Flori	da Evalu	ator	Certified Cadastralist of F	lorida	
Certified Florida Col	lector	rtified Florid	da Collec	ctor Assistan	t		
Florida property appraise	er's office, Florida tax collec	ctor's office	, or with	the Florida [list at least two years' experience Department of Revenue (attach a provide your current employer an	additional	
	OUNTY TAX COLLECTOR						
Your Title: Associate III				Employmer	nt Dates: 03/11/2022-PRESENT		
Employer:							
Your Title:				Employmer	nt Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. C	ourse Title	Hours	No.		Course Title	Hours	
			TC-00240	Driver's L	icense Preparatory Training	64	
TC-0036C TCC 503 Collection & Distribut	ions of Property Taxes & Special Assessments	30	TC-00420	TCC 504 C	ollection of Licenses, Taxes, & Fees	30	
information provided on t							
Craddo	ck.Carmina Date	: 2025.07.09	9 16:14:39	9 -04'00'	07/09/2025		





CARMINA CRADDOCK

for the successful completion of

Driver License Preparatory Training - TC Instructor-Led Training

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 8/16/2022

Carmina Craddock

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

July 17, 2023 30 credit hours





The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Carmina Craddock

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 30, 2025 30 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	IVIAUIO L	De Oliv	/eira		
Previous Name(s)(if applicable):					
Documentation Included:					
County: Lake			Title: Customer Serv	ice Represer	ntative II
Certification Requested:	Certified		da Collector Assistant		
Initial: Reinstatement:					
Certification Date:	07/01/2	5			
	^	nnlic	ation		
✓ Application with Required			ation		
✓ Application Fee	Olgitate	1100			
✓ Courses Listed on Applica	ation				
✓ Employment Dates Listed					
✓ Includes Current					
	perience		an Applicable Office	9	
From: 06/19/23			o: Present		
From:		To	D:		
	Cour	se Inf	formation		
	- Court	00 1111		Hours	
Course Name				Credited	Documentation
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities	of Florida	Tax Co	ollectors	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	of Florida	Tax Co	ollectors	30	Attended Course
•				30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b)					
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P				30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy				30 15	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Ta	axes an	d Special Assessments	30 15 10	Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	roperty Ta	axes an	d Special Assessments	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training FLHSMV - Driver License Preparatory Training	roperty Ta	axes an	d Special Assessments	30 15 10 5 64	Attended Course Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training FLHSMV - Driver License Preparatory Training FLHSMV - Heavy Vehicle Use Tax	roperty Ta	axes an	d Special Assessments	30 15 10 5 64 1	Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training FLHSMV - Driver License Preparatory Training FLHSMV - Heavy Vehicle Use Tax	roperty Ta	axes an	d Special Assessments	30 15 10 5 64 1	Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training FLHSMV - Driver License Preparatory Training FLHSMV - Heavy Vehicle Use Tax	roperty Ta	axes an	d Special Assessments	30 15 10 5 64 1	Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training FLHSMV - Driver License Preparatory Training FLHSMV - Heavy Vehicle Use Tax	roperty Ta	axes an	d Special Assessments	30 15 10 5 64 1	Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training FLHSMV - Driver License Preparatory Training FLHSMV - Heavy Vehicle Use Tax	roperty Ta	axes an	d Special Assessments	30 15 10 5 64 1	Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training FLHSMV - Driver License Preparatory Training FLHSMV - Heavy Vehicle Use Tax	roperty Ta	axes an	d Special Assessments	30 15 10 5 64 1	Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training FLHSMV - Driver License Preparatory Training FLHSMV - Heavy Vehicle Use Tax	roperty Ta	axes an	d Special Assessments	30 15 10 5 64 1 0.50	Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training FLHSMV - Driver License Preparatory Training FLHSMV - Heavy Vehicle Use Tax	roperty Ta	axes an	d Special Assessments Led)	30 15 10 5 64 1	Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

	orty/r ago	0,0011101		g_rtegistrationAndr ayment.as			
Reason for Applying							
X Initial Certification - \$25 fee ☐ Annual Recertification - \$5 fee ☐ Reinstatement of Certification - \$5 fee							
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Mauro De Oliveira							
Business email address: n/a			Business p	hone number: 352-343-9602			
Job title: Customer Representative II							
Employed by: Office of The Lake County Tax	Collecto	r					
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and	passed a	any required	d examinations for the certification	n,		
Certified Florida Appraiser	ertified Flori	da Evalu	ator	Certified Cadastralist of F	- lorida		
Certified Florida Collector	ertified Flori	da Collec	ctor Assistar	nt			
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax collepages as necessary). If you are applying for recert employment dates.	ctor's office	e, or with	the Florida	Department of Revenue (attach a	additional		
Employer: Office of The Lake County Tax Co	ollector						
Your Title: Customer Representative II			Employme	nt Dates: 6/19/2023 - present			
Employer:							
Your Title:			Employme	nt Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC0024C DL Preparatory Training Instructor Led	64.0	TC00440	Heavy Vel	nicle Use Tax	1.0		
TC0040C Duties and Responsibilities of Florida Tax Collector	30.0	TC00450	Cybersecu	urity	0.50		
Applicant Signature		(**					
I am requesting approval for Florida professional c information provided on this form and any attachm	ertification, ents are tru	recertific	ation, or reii rrect to the l	nstatement. I certify that all of the best of my knowledge.	,		
MADURO S DE OLIVEIRA				Date: 06/23/2025			

Page 7

Application for Florida Professional Certification

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Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying	, ,						
X Initial Certification - \$25 fee ☐ Annual Recertification - \$5 fee ☐ Reinstatement of Certification - \$5 fee							
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Mauro DeOliveira							
Business email address: n/a	Business email address: n/a Business phone number: 352-343-9602						
Job title: Customer Representative II							
Employed by: Office of The Lake County Tax							
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed	any required	d examinations for the certificatio	n,		
Certified Florida Appraiser	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida		
Certified Florida Collector	ertified Flori	da Collec	ctor Assistar	nt			
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ector's office t ification or	e, or with	the Florida I	Department of Revenue (attach a	additional		
Employer: Office of The Lake County Tax Co	ollector						
Your Title: Customer Representative II			Employmer	nt Dates: 6/19/2023 - present			
Employer:							
Your Title:			Employmer	nt Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC 0036¢ TCC 503 Coll. & Dist. of Prop Taxes & S/	A 30.0	TC 0038	CTCC 002 I	Effective Decision Making in WP	10.0		
FC 0037¢ TCC 001 Bankruptcy	15.0	TC 0039	C TCC 003	Customer Service Training	5.0		
Applicant Signature I am requesting approval for Florida professional conformation provided on this form and any attachm Signature: MALIDO COF OLIVEIDA					•		
Signature: MAURO S DE OLIVEIRA				06/23/2025			





MAURO DE OLIVEIRA

for the successful completion of

Driver License Preparatory Training - Virtual Instructor-Led Training

by FLHSMV

64 Hours 00 Minutes

Date of Course Completion: 10/28/2022





MAURO DE OLIVEIRA

for the successful completion of

Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes

Date of Course Completion: 12/6/2023





MAURO DE OLIVEIRA

for the successful completion of

Information and Cyber Security Awareness for External Entities - 2024

by FLHSMV

0 Hours 30 Minutes

Date of Course Completion: 6/26/2024

Mauro Deoliveira

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

November 13, 2024 5 credit hours



Mauro Deoliveira

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

December 4, 2024 15 credit hours



Mauro Deoliveira

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

December 4, 2024 10 credit hours



Mauro De Oliveira

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

January 9, 2025 30 credit hours





The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Mauro De Oliveira

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

DEPARTMENT OF REVENUE

Course Number: TC-0040C

March 4, 2025 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

	Maribel D	Diaz			
Previous Name(s)(if applicable):					
Documentation Included:		•			
County: Dade	1		itle: Division Direct		Services
Certification Requested:	Certified		Collector Assistant		
Initial: 🗸	T		statement:		
Certification Date:	08/01/25				
	Ar	plicat	ion		
✓ Application with Required	Signatur	es			
✓ Application Fee					
Courses Listed on Applica					
✓ Employment Dates Listed					
✓ Includes Current					
	perience		Applicable Offic	e	
From: 07/10/23			Present		
From:		To:			
	Cours	o Infor	rmation		
	Cours	e iiiioi	mation	Hours	
Course Name				Credited	Documentation
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of	of Florida T	ax Colle	ectors	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	of Florida T	ax Colle	ectors	30	Attended Course
· · · · · · · · · · · · · · · · · · ·			ectors	30	Attended Course
90-hours per 12D-19.003(3)(b)	Collector's	Office			
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's	Office		30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office		30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy	Collector's	Office		30 30 15	Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's	Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's	Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's	Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's	Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's	Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's	Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's	Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's	Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's	Office		30 30 15 10 5	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's	Office	Special Assessments	30 30 15 10	Attended Course Attended Course Attended Course Attended Course

Notes:



Application for Florida Professional Certification

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Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

·	berty/Page	es/Comcia	<u>ramii</u>	ig_RegistrationAndPayment.asp	ЭX
Reason for Applying					
✓ Initial Certification - \$25 fee	Recertifica	ition - \$5 f	ее 🔲	Reinstatement of Certification -	\$5 fee
Applicant Information					
Applicant's name (as you would like it to appear or		cate): Mar	ibel Diaz		
Business email address: MaribelDiaz@mdctaxcoll	ector.gov	E	Business	phone number: 305-375-3571	
Job title: Division Director of Legal Services					
Employed by: Miami-Dade County Office of the Ta					
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	l passed a	ny require	ed examinations for the certification	١,
Certified Florida Appraiser	ertified Flor	ida Evalua	tor	Certified Cadastralist of F	lorida
☐ Certified Florida Collector ✓ Ce	ertified Flori	ida Collect	or Assista	ant	
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates. Employer: Miami- Dade County Office of the Tax	ctor's office	e, or with the refor reins	ne Florida atement	a Department of Revenue (attach a , provide your current employer an	dditional
Your Title: Legal Liaison			Employm	ent Dates: 7/10/2023-3/31/2025	
Employer: Miami-Dade County Office of the Tax O	Collector	·			
Your Title: Division Director of Legal Services		1	Employm	ent Dates: 4/1/2025 - Present	
Approved Courses – List each course you have reinstatement for which you are applying (attach ac of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisatype below. Attach a copy of the license.	dditional pa our Certified I Board for	ages as ne d Residenti one or mo	cessary). al Apprai	Attach documentation verifying co iser license or Certified General Ap es, list your license number and lice	praiser
No. Course Title	Hours	No.		Course Title	Hours
TC-0040C TCC 501 Duties and Responsibilities of Florida Tax Collectors	30	TC-0037C		TCC 001 - Bankruptcy	15
TC-0036C TCC 503-Collection & Distribution of Property Taxes and Special Assessments	30	TC-0038C	TCC 002 -	Effective Decision-Making in the Workplace	10
Applicant Signature					
I am requesting approval for Florida professional c information provided on this form and any attachm	ertification, ents are tru	recertifica ue and con	tion, or re ect to the	einstatement. I certify that all of the e best of my knowledge.	
	itally signe e: 2025.07			Date: 07/24/2025	



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

http://floridarevenue.com/proj	perty/Pages	s/Coffic	icial_Training_RegistrationAndPayment.aspx
Reason for Applying		HARA	
✓ Initial Certification - \$25 fee Annual	Recertificat	ion - \$5	55 fee Reinstatement of Certification - \$5 fee
Applicant Information			
Applicant's name (as you would like it to appear or		ate): Ma	1aribel Diaz
Business email address: MaribelDiaz@mdctaxcoll	ector.gov		Business phone number: 305-375-5213
Job title: Division Director of Legal Services			
Employed by: Miami-Dade County Office of the Ta	x Collector		
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed	d any required examinations for the certification,
Certified Florida Appraiser	ertified Florid	da Evalı	luator Certified Cadastralist of Florida
☐ Certified Florida Collector ✓ Ce	ertified Floric	la Colle	ector Assistant
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ctor's office	, or with	certification, list at least two years' experience in a the Florida Department of Revenue (attach additional instatement, provide your current employer and
Employer: Miami-Dade County Office of The Tax	Collector		
Your Title: Legal Liaison			Employment Dates: 7/10/2023 - 3/31/2025
Employer: Miami-Dade County Office of The Tax	Collector		
Your Title: Division Director of Legal Services			Employment Dates: 4/1/2025 - Present
Approved Courses – List each course you have reinstatement for which you are applying (attach as of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisatype below. Attach a copy of the license.	dditional pag our Certified	ges as r Reside	necessary). Attach documentation verifying completion ential Appraiser license or Certified General Appraiser more courses, list your license number and license
No. Course Title	Hours	No.	Course Title Hours
TC-0039C Customer Service Training	5		
TC-0041C TCC 502 - Management of a Florida Tax Collector's Office	30		
Applicant Signature			
I am requesting approval for Florida professional c information provided on this form and any attachm	ertification,	recertific	ication, or reinstatement. I certify that all of the
Signature: Maribal Diaz Dig	itally signed	by Mai	

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Maribel Diaz

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 18-21, 2023 30 credit hours

Maribel Diaz

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

February 18, 2024 5 credit hours



Maribel Diaz

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

March 10, 2024 10 credit hours



Maribel Diaz

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

March 29, 2024 15 credit hours



Maribel Diaz

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

May 3, 2024 30 credit hours





The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Maribel Diaz

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

March 5, 2025 30 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

	Gina Dine	ello		
Previous Name(s)(if applicable):				
Documentation Included:				
County: St. Lucie		Job Title:Dealer Speciali		
Certification Requested:	Certified F	Florida Collector Assistant		
Initial: 🗸		Reinstatement:		
Certification Date:	08/01/25			
	Ap	plication		
✓ Application with Required				
✓ Application Fee				
✓ Courses Listed on Applica	ation			
✓ Employment Dates Listed				
✓ Includes Current				
	perience v	with an Applicable Office	е	
From: 06/08/21		To: Present		
From:		To:		
	Course	Information	T	1
Course Name			Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)				
TCC 503 Collection & Distribution of Pro	perty Taxes	and Special Assessments	30	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	perty Taxes	and Special Assessments	30	Attended Course
	•	and Special Assessments	30	Attended Course
90-hours per 12D-19.003(3)(b)	and Fees			
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees		30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees		30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees		30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees		30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees		30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees		30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees		30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees		30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees		30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees		30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees		30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees		30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	uctor Led)	30 64	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees		30	Attended Course

Notes:



Application for Florida Professional Certification Property Tax Oversight Certification and Training

DR-4001 N. 10/21 Rule 12D-16,002, F.A.C. Effective 10/21 Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training_RegistrationAndPayment.aspx

Reason for Applying	porty/r ag			3_, 103,0			
	Recertifica	ation - \$5	fee 🔲	Reinstat	ement of	Certification	- \$5 fee
Applicant Information							
Applicant's name (as you would like it to appear o	n the certifi	cate):			Gina Dinell	0	
Business email address: tax372@tcs	lc.com		Business p	phone nui	mber: ₇₇₂ -	462-1650	
Job title: DEALER SPECIALIST							
Employed by: St. Lucie County Tax Collector							
I have completed the required hours of approved recertification, or reinstatement for the following definitions of the following definition of	courses and esignation:	d passed	any require	d examin	ations for	the certification	on,
☐ Certified Florida Appraiser ☐ C	ertified Flor	ida Evalu	ator		ertified Ca	adastralist of	Florida
Certified Florida Collector	ertified Flor	ida Colle	ctor Assista	nt			
Experience for Certification – If you are application by Florida property appraiser's office, Florida tax collepages as necessary). If you are applying for receremployment dates.	ector's office	e, or with	the Florida	Departme	ent of Rev	enue (attach	additional
Employer: St. Lucie County Tax Collector							
Your Title: DEALER SPECIALIST			Employme	nt Dates:	6/8/2021 -	Current	
Employer:							
Your Title:			Employme	nt Dates:			
Approved Courses — List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Cou	rse Title		Hours
TC-0024C DL Preparatory Training	64	TC-0042C	TCC 504 - Co	ollection of	Licenses, Ta	xes, and Fees	30
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30						
Applicant Signature			#				
I am requesting approval for Florida professional c information provided on this form and any attachm	ertification ents are tru	recertific e and co	ation, or rei	nstateme best of m	nt. I certify y knowled	that all of the ge.	9
Signature: Vira Dirello				Date:	811	75	





Gina Dinello

for the successful completion of

Driver License Preparatory Training - TC Instructor-Led Training

by Tax Collector

64 Hours 0 Minutes

Date of Course Completion: 2/10/2022



Gina Dinello

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

February 11, 2025 30 credit hours





The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Gina Dinello

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C



July 1, 2025 30 credit hours



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Kyle Aus	<u>stin Duk</u>	(e		
Previous Name(s)(if applicable):					
Documentation Included:					
County: Alachua	1		Title: Customer Ser		entative III
Certification Requested:	Certified	_	Collector Assistant		
Initial: 🗸	T		statement:		
Certification Date:	07/01/25	5			
		pplica	ition		
Application with Required	Signatu	res			
Application Fee					
Courses Listed on Applica					
✓ Employment Dates Listed		4			
✓ Includes Current			n Annliachla Offic		
	perience		n Applicable Offic Present	e	
From: 06/15/16 From:		To:			
FIOIII.		10.			
	Cours	so Info	rmation		
	Oour	oc iiiic	, illiation	Hours	
Course Name				Credited	Documentation
00.1 400.40.000(0)(.)					
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of	of Florida	Tax Coll	lectors	30	Attended Course
, ,,,,	of Florida	Tax Coll	lectors	30	Attended Course
TCC 501 - Duties and Responsibilities of		Tax Coll	lectors	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	and Fees				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees			30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees			30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees			30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees			30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees			30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees			30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees			30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees			30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees			30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees			30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees			30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees			30 64	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees		Led)	30	Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying	spx						
V Initial Certification \$25 for A							
Applicant Information	- \$5 fee.						
Applicant's name (as you would like it to appear on the certificate):							
Figle Austin Duke							
Business email address: Kyleduke @ alachvacollector. Business phone number: 357-764-6949							
Job title: Customer Service Rep 190	5 1-1 1						
Employed by: John Power Try Collector							
have completed the required hours of approved assured to the required hours of							
	1,						
Certified Florida Appraiser Certified Florida Evaluator Certified Cadastralist of F	lorida						
Certified Florida Collector Certified Florida Collector Assistant							
Experience for Certification – If you are applying for your initial certification, list at least two years' experience Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach a employment dates.	e in a dditional						
Employer: John Power Tax Collector							
Your Title: Customer Service Rep III Employment Dates: 6/15/2016 - Pre	sent						
Employer:	SCIT						
Your Title: Employment Dates:							
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
TOPUCA TO COI DUTIEST No. Course Title	Hours						
Responsibilities 30 10024 Driver lianse free training	04						
The state of the s							
Applicant Signature + Fces I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the head of the							
information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signature: Signature:	-						





KYLE DUKE

for the successful completion of

Driver License Preparatory Training - TC Instructor-Led Training

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 12/7/2022

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Kyle Duke

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours





The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Kyle Duke

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 30, 2025 30 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Carrie Faircloth			
Previous Name(s)(if applicable):	Carrie Fairciotti			
Documentation Included:				
County: Jackson	Job T	itle: Assistant Driv	er License Sui	pervisor
Certification Requested:		Collector Assistant		
Initial: 🗸	Reins	statement:		
Certification Date:	07/01/25			
	Applicat	ion		
✓ Application with Required	Signatures			
✓ Application Fee				
Courses Listed on Applica				
Employment Dates Listed				
✓ Includes Current		A 1: 11 O.C.		
		Applicable Offic	e	
From: 03/21/17		Present		
From:	To:			
	Course Info	mation		
	Course IIIIoi	mation	Hours	
Course Name			Credited	Documentation
30-hours per 12D-19.003(3)(a)				
TCC 504 - Collection of Licenses, Taxes ar	d Fees		30	Attended Course
90-hours per 12D-19.003(3)(b)				
FLHSMV - DL Training Series: Phase I			40	Attended Course
			<u> </u>	Attended Course
FLHSMV - DL Training Series: Phase II			40	
TCC 002 - Effective Decision Making			10	Attended Course
		Total Hours	120	
			1	
Committee recommends certificat		Yes		No

Notes:



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying						
✓ Initial Certification - \$25 fee	Recertifica	tion - \$5	fee 🔲	Reinstatement of Certification	- \$5 fee	
Applicant Information		Im g al				
Applicant's name (as you would like it to appear or		ate): Car				
Business email address: carriefaircloth@jacksonct	c.com		Business p	hone number: ₈₅₀₋₄₈₂₋₉₆₀₂		
Job title: Assistant Driver License Supervisor	-					
Employed by: Jackson County Tax Collector, Mary						
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed	any require	d examinations for the certification	on,	
☐ Certified Florida Appraiser ☐ Ce	ertified Flori	da Evalu	ator	Certified Cadastralist of	Florida	
☐ Certified Florida Collector	ertified Flori	da Collec	ctor Assista	nt		
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for receremployment dates.	ctor's office	e, or with	the Florida	Department of Revenue (attach	additional	
Employer: Mary Carol Murdock						
Your Title: Jackson County Tax Collector			Employme	nt Dates: _{03/21/2017} - Present		
Employer:						
Your Title:			Employme	nt Dates:		
Approved Courses — List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC0022C DL Phase I Training	40	TC00230		L Phase II Training	40	
TC-0042C TCC504 Collections of Licenses, Taxes, and Fees	30	TC-00380	С тссоо:	2 Effective Decision-Making in the Workplace	10	
Applicant Signature I am requesting approval for Florida professional conformation provided on this form and any attachm Signature:	ertification, ents are tru	recertific e and co	ation, or rei	nstatement. I certify that all of the best of my knowledge. Date: 07/31/2025	е	
('OPPio FRA'S)						

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

certificate of Completion

Presented to

Carrie Faircloth

On behalf of the Department of Highway Safety and Motor Vehicles, Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Phase I Training

On this 22nd day of May 2017

Colleen Ochinero, Instructor **Operations Review Specialist** DEVELOPME

FLHSMV

FLORIDA HIGHWAY SAFETY

AND MOTOR VEHICLES

certificate of Completion

Presented to

Carríe Faircloth

On behalf of the Department of Highway Safety and Motor Vehicles, Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Phase II Training

On this 12rd day of June 2017

DEPVER LICENSES . MOTOR PRINCEES . FIELD SUPPORT CENTER

MUMORISH STRUCTS

VOICES COMORS TOURTHER

Colleen Ochinero, Instructor Operations Review Specialist DEVELOPMENT A

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Carrie Faircloth

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 16-21, 2023 30 credit hours





Carrie Faircloth

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on



June 13, 2025 10 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Liza Ferna	andez					
Previous Name(s)(if applicable):							
Documentation Included:							
County: Hillsborough				Supervisor			
Certification Requested:	Certified F				tant		
Initial: 🗸		Rein	stater	ment: _			
Certification Date:	07/01/25						
	Αp	plica	tion				
✓ Application with Required							
✓ Application Fee							
✓ Courses Listed on Applica	ition						
✓ Employment Dates Listed							
✓ Includes Current							
✓ Two Years of Ex	perience v				Office	!	
From: 05/10/21			Pres	ent			
From:		To:					
				_			
	Course	Info	rmat	ion			
Course Name						Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)							
TCC 504 - Collection of Licenses, Taxes an	d Fees					30	Attended Course
90-hours per 12D-19.003(3)(b)							
TCC 002 - Effective Decision Making						10	Attended Course
FLHSMV - Driver License Preparatory Tra	aining (Instr	uctor L	ed)			64	Attended Course
FLHSMV - Driver License Preparatory Tra	aining (Onlir	ne)			1	12	Attended Course
AAMVA - CDL Module 1						2.5	Attended Course
AAMVA - Canadian Travel, Citizenship ar	nd Immigrati	ion Do	cumen	ts		1	Attended Course
AAMVA - Introduction to Fraud						1	Attended Course
					1		
			1	otal Hour	rs	120.5	
Committee recommends certificati	ion·		1	Yes			No

Notes:



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

	nitp.//ilondarevende.com/proj	Jortyn age				
Reason	for Applying					
✓ Initi	ial Certification - \$25 fee Annual	Recertificat	tion - \$5	fee [Reinstatement of Certification - \$	5 fee
	nt Information					IV. III V
	t's name (as you would like it to appear or	the certific	- 1 i	2A	Fernandez	
	s email address: fernandezl@hillstaxfl.org			Busine	ess phone number: 813.612.6751	
Job title:	Supervisor					
Employe	d by: Hillsborough County Tax Collector					
I have co	ompleted the required hours of approved of ation, or reinstatement for the following de	ourses and signation:	passed a	any req		
☐ Cer	tified Florida Appraiser 🔲 C	ertified Flori	da Evalua	ator	Certified Cadastralist of Flo	rida
		ertified Flori				
Florida p	ence for Certification – If you are apply property appraiser's office, Florida tax colle is necessary). If you are applying for recer ment dates.	otor's office	OF WITH	tne Fio	rina Depariment of Revenue fattacit au	in a ditional
Employe	^{FT:} Hillsborough County Tax Collector					
Your Titl	^{e:} Supervisor			Emplo	byment Dates: 05/10/2021 to Present	
Employe	er:					
Your Titl					byment Dates:	
reinstate of each a license is	red Courses – List each course you have ement for which you are applying (attach a approved course. If you are substituting you ssued by the Florida Real Estate Appraisa bow. Attach a copy of the license.	dditional pa our Certified	ges as ne Residen	ecessa itial Api	ry). Attach documentation verifying compraiser license or Certified General Appurses, list your license number and licer	ise
No.	Course Title	Hours	No.		Oddiec Tide	Hours
TC00420	TCC504 Collection of Licenses, Taxes, a	30	TC0038	C TO	CC002- Effective Decision-Making	10
TC00240	Driver License Preparatory Training	64	TC0025	C Drive	er License Preparatory Training OLT	12 -
I am reg		ertification, ents are tru	e and co	ation, o	or reinstatement. I certify that all of the o the best of my knowledge. Date: 0/10/25	41 A.S.

RECEIVED

JUL 2 2 2025



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

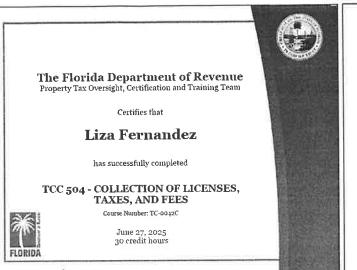
Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Tittp://ilondarevende.com/prop	0.11		
Reason for Applying			
✓ Initial Certification - \$25 fee Annual F	Recertificat	tion - \$5	fee Reinstatement of Certification - \$5 fee
Applicant Information			
Applicant's name (as you would like it to appear on LIZA FCRNCACZ	the certific		
Business email address: fernandezl@hillstaxfl.org			Business phone number: 813.612.6751
Job title: Supervisor			
Employed by: Hillsborough County Tax Collector			
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed a	any required examinations for the certification,
☐ Certified Florida Appraiser ☐ Ce	rtified Flori	da Evalua	ator Certified Cadastralist of Florida
			ctor Assistant
pages as necessary). If you are applying for recert employment dates.	ctor's office	or with	the Florida Department of Revenue (attach additional
Employer: Hillsborough County Tax Collector		—т	E L
Your Title: Supervisor			Employment Dates: 05/10/2021 to Present
Employer:			
Your Title:			Employment Dates:
of each approved course. If you are substituting yo license issued by the Florida Real Estate Appraisa type below. Attach a copy of the license.	dditional pa ur Certified I Board for	ges as ne Residen one or m	ecessary). Attach documentation verifying completion tial Appraiser license or Certified General Appraiser core courses, list your license number and license
No. Course Title	Hours	No.	Course Title Hours
TC0018 Module 1 Intro to CDL Licensing	2.5	TC0007	C Canadian Travel, Citizenship, & Immigrati 1
TC00100 Introduction of Fraud	1		
Applicant Signature I am requesting approval for Florida professional conformation provided on this form and any attachmost Signature:	ents are tru	recertific le and co	cation, or reinstatement. I certify that all of the best of my knowledge. Date:

Liza Fernandez



Congratulations,

Liza Fernandez

on completing

TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE
Course Number: TC-0038C

on



March 18, 2025 10 credit hours



Driver License Preparatory Train-the-Trainer for Tax Collector Trainers

Launch Curricolum Player

Training Details

Training Type: Curriculum Provider: FLHSMV

Version: 127.0 Structure History

Training Hours: 64 Hours 0 Minutes

Description: The purpose of this curriculors is to provide Tax Collector trains

Status: Completed

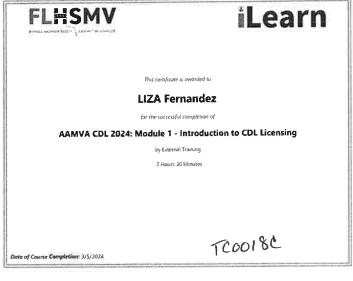
Training Purpose:

Due Date: None

Certificate: Print Certificate

Expiration Date:









This certificate is awarded to

LIZA FERNANDEZ

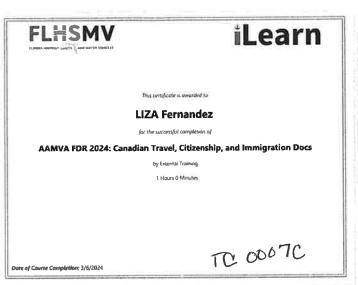
for the successful completion of

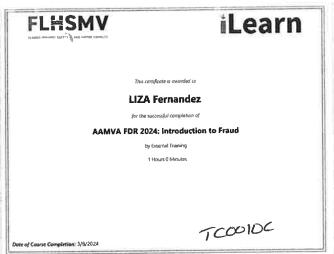
Driver License Preparatory Training – Virtual Instructor-Led Training

by FLHSMV

64 Hours 00 Minutes

Liza Fernandez







Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	M. Jean Ferrer		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Flagler	Job Title: Director of Fin		
Certification Requested:	Certified Florida Collector Assistant		
Initial: 🗸	Reinstatement:		
Certification Date:	07/01/25		
	Amplication		
✓ Application with Required	Application		
✓ Application Fee	Signatures		
✓ Courses Listed on Applica	ation		
✓ Employment Dates Listed			
✓ Includes Current			
✓ Two Years of Ex	perience with an Applicable Offic	е	
From: 02/28/22	To: Present		
From:	To:		
	Course Information		
Course Name		Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)			
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of	of Florida Tax Collectors	30	Attended Course
	of Florida Tax Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities		30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	roperty Taxes and Special Assessments		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes	roperty Taxes and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy	roperty Taxes and Special Assessments	30 30 15	Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Taxes and Special Assessments	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Taxes and Special Assessments	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Taxes and Special Assessments	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Taxes and Special Assessments	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Taxes and Special Assessments	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Taxes and Special Assessments	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Taxes and Special Assessments	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Taxes and Special Assessments	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Taxes and Special Assessments	30 30 15 10	Attended Course Attended Course Attended Course Attended Course

Yes

No

Notes:

Committee recommends certification:



DR-4001 N. 10/21 Rule 12D-16,002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/CofficialTraining_RegistrationAndPayment.aspx

Reasor	n for Applying	,				
✓ Init	ial Certification - \$25 fee Annual F	Recertificat	t ion - \$5	fee 🔲 F	Reinstatement of Certification -	\$5 fee
Applica	ant Information					
Applicar	nt's name (as you would like it to appear on	the certific	ate): M.			
	Business email address: JFerrer@FlaglerTax.gov Business phone number: 386-313-4154					
Job title:	Director of Finance					
	ed by: Flagler County Tax Collector					
I have co	ompleted the required hours of approved co ation, or reinstatement for the following de-	ourses and signation:	passed	any required	I examinations for the certification	1,
☐ Cei	rtified Florida Appraiser	rtified Flori	da Evalu	ıator	Certified Cadastralist of F	lorida
☐ Cei	rtified Florida Collector	rtified Flori	da Colle	ctor Assistar	nt	
Florida p	ence for Certification – If you are apply property appraiser's office, Florida tax colle s necessary). If you are applying for recert ment dates.	ctor's office	OF WITH	the Florida	Department of Revenue (attach a	ddillonai
Employe	^{er:} Flagler County Tax Collector					
Your Tit	le: Director of Finance			Employme	nt Dates: 02/28/2022- presen	t
Employe	er:					
Your Tit	le:			Employme	nt Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						praiser ense
No.	Course Title	Hours	No.		Course Title	Hours
TC0040C	TCC 501 - Duties & Responsibilities	30	TC0036	C TCC 503 - C	collection & Distribution of Property Taxes	30
TC0042C	TCC 504 - Collection of Licenses, Taxes & Fees	30	TC0037	с т	CC 001 - Bankruptcy	15
Applica	ant Signature			otion or rol	estatement I cortify that all of the	
informat	uesting approval for Florida professional coion provided on this form and any attachmon	ents are tru	e and co	orrect to the	best of my knowledge.	
Signatur	Dear Ferrer				Date: 7/17/2025	



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training_RegistrationAndPayment.aspx

Reason	n for Applying	, ,			
✓ Init	tial Certification - \$25 fee Annual F	Recertifica	tion - \$5	fee Reinstatement of Certification - \$5 fee	
Applica	ant Information	-			
Applicar	nt's name (as you would like it to appear on	the certific	ate): M.		
The state of the s	s email address: JFerrer@FlaglerTax.gov			Business phone number: 386-313-4154	
Job title	Director of Finance				
Employe	ed by: Flagler County Tax Collector				
I have c	ompleted the required hours of approved co cation, or reinstatement for the following de	ourses and signation:	passed	any required examinations for the certification,	
☐ Ce	rtified Florida Appraiser 🔲 Ce	rtified Flori	da Evalı	ator Certified Cadastralist of Florida	
☐ Ce	rtified Florida Collector	rtified Flori	da Colle	ctor Assistant	
Florida pages a	property appraiser's office. Florida tay colle	ctor's office ification of	e, or with r for rein	ertification, list at least two years' experience in a the Florida Department of Revenue (attach additional statement, provide your current employer and	
Employe	^{ar:} Flagler County Tax Collector				
Your Tit	le: Director of Finance			Employment Dates: 02/28/2022- present	
Employe	er:				
Your Tit	le:			Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title Hours	
TC0038C	TCC 002 - Effective Decision Making	10	TC0039	C TCC 003 - Customer Service Training 5	
I am rec	ant Signature juesting approval for Florida professional c tion provided on this form and any attachmo	ertification, ents are tru	recertific	cation, or reinstatement. I certify that all of the	
Signatu				Date: 7/17/2025	

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

M. Jean Ferrer

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 7-10, 2022 30 credit hours



M. Jean Ferrer

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

June 30, 2022 30 credit hours



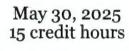


M. Jean Ferrer

on completing

TCC 001 - BANKRUPTCY Course Number: TC-0037C

on







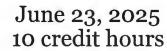
M. Jean Ferrer

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on







M. Jean Ferrer

on completing

TCC 003 - CUSTOMER SERVICE TRAINING Course Number: TC-0039C

on

June 27, 2025 5 credit hours





The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

M. Jean Ferrer

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 30, 2025 30 credit hours





Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Stephanie Hope F	ield			
Previous Name(s)(if applicable):					
Documentation Included:					
County: Flagler		tle:Taxpayer/Mo		Specialist	
Certification Requested:	Certified Florida (<u>nt</u>		
Initial: 🗸		atement:			
Certification Date:	07/01/25				
	Applicati	on			
✓ Application with Required		<u> </u>			
✓ Application Fee					
✓ Courses Listed on Applica	ation				
✓ Employment Dates Listed					
✓ Includes Current	Employment				
✓ Two Years of Ex			ice		
From: 06/29/23	To: F	resent			
From:	To:				
	Course Infor	mation	T		
Course Name			Hours Credited	Documentation	
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities	TCC 501 - Duties and Responsibilities of Florida Tax Collector				
	or Florida Tax Collec		30	Attended Course	
90-hours per 12D-19.003(3)(b)	or Florida Tax Collec		00		
90-hours per 12D-19.003(3)(b) TCC 002 - Effective Decision Making	or Florida Tax Collec	1010	10	Attended Course	
. ,,,,					
TCC 002 - Effective Decision Making			10	Attended Course	
TCC 002 - Effective Decision Making FLHSMV - Driver License Preparatory Tr			10 64	Attended Course Attended Course	
TCC 002 - Effective Decision Making FLHSMV - Driver License Preparatory Tr AAMVA - CDL Module 1			10 64 2.5	Attended Course Attended Course Attended Course	
TCC 002 - Effective Decision Making FLHSMV - Driver License Preparatory Tr AAMVA - CDL Module 1 AAMVA - CDL Module 2			10 64 2.5 0.75	Attended Course Attended Course Attended Course Attended Course	
TCC 002 - Effective Decision Making FLHSMV - Driver License Preparatory Tr AAMVA - CDL Module 1 AAMVA - CDL Module 2 AAMVA - CDL Module 3	aining (Instructor Le		10 64 2.5 0.75 0.75	Attended Course Attended Course Attended Course Attended Course Attended Course	
TCC 002 - Effective Decision Making FLHSMV - Driver License Preparatory Tr AAMVA - CDL Module 1 AAMVA - CDL Module 2 AAMVA - CDL Module 3 AAMVA - CDL Module 4	aining (Instructor Le		10 64 2.5 0.75 0.75 0.75	Attended Course	
TCC 002 - Effective Decision Making FLHSMV - Driver License Preparatory Tr AAMVA - CDL Module 1 AAMVA - CDL Module 2 AAMVA - CDL Module 3 AAMVA - CDL Module 4 AAMVA - Vehicle Identification Document	aining (Instructor Le	1)	10 64 2.5 0.75 0.75 0.75 0.83	Attended Course	

Committee recommends certification:

Yes

No

Total Hours

1

0.75

0.75

114.08

Attended Course

Attended Course

Attended Course

Notes: Total hours: 120.83

AAMVA - Driver License and ID Cards

AAMVA - Internal Fraud for Staff

AAMVA - Canadian Travel, Citizenship and Immigration Documents



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Stephanie Hope Field		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Flagler	Job Title: Taxpayer/Mo	torist Services	Specialist
Certification Requested:	Certified Florida Collector Assistar	<u>nt</u>	
Initial: 🗸	Reinstatement:]	
Certification Date:	07/01/25		
	Application		
✓ Application with Required	Signatures		
✓ Application Fee	ation		
Courses Listed on Applica Employment Dates Listed			
Includes Current			
	perience with an Applicable Offi	ce	
From: 06/29/23	To: Present		
From:	To:		
	•		
	Course Information		
Course Name		Hours	Documentation
		Credited	Bocumentation
30-hours per 12D-19.003(3)(a)			
30-nours per 12D-19.003(3)(a)			
90-hours per 12D-19.003(3)(a)			
, , , , , , ,		0.75	Attended Course
90-hours per 12D-19.003(3)(b)		0.75	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Introduction to Covert Features		_	+
90-hours per 12D-19.003(3)(b) AAMVA - Introduction to Covert Features AAMVA - Introduction to Fraud		1	Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Introduction to Covert Features AAMVA - Introduction to Fraud AAMVA - Mexican Documents		1 0.75	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Introduction to Covert Features AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards		0.75 0.50	Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Introduction to Covert Features AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards AAMVA - People and Actions		1 0.75 0.50 0.75	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Introduction to Covert Features AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features		1 0.75 0.50 0.75 1	Attended Course Attended Course Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Introduction to Covert Features AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards		1 0.75 0.50 0.75 1 0.50	Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Introduction to Covert Features AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents		1 0.75 0.50 0.75 1 0.50 0.75	Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Introduction to Covert Features AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents		1 0.75 0.50 0.75 1 0.50 0.75	Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Introduction to Covert Features AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents		1 0.75 0.50 0.75 1 0.50 0.75	Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Introduction to Covert Features AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents		1 0.75 0.50 0.75 1 0.50 0.75	Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Introduction to Covert Features AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents	Total Hours	1 0.75 0.50 0.75 1 0.50 0.75 0.75	Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Introduction to Covert Features AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents		1 0.75 0.50 0.75 1 0.50 0.75	Attended Course

Notes:



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying				j_RegistrationAndFayment.asp	
✓ Initial Certification - \$25 fee Annual	Recertifica	tion - \$5 1	fee 🔲 I	Reinstatement of Certification -	\$5 fee
Applicant Information					
Applicant's name (as you would like it to appear or	the certific				
Business email address: SField@FlaglerTax.gov			Business p	hone number: 386-313-4160	
Job title: Taxpayer / Motorist Services Specialist					
Employed by: Flagler County Tax Collector					
I have completed the required hours of approved or recertification, or reinstatement for the following de-	ourses and	passed a	ny require	d examinations for the certification	n,
	ertified Flor	ida Evalua	ator	Certified Cadastralist of F	lorida
	ertified Flor	ida Collec	tor Assista	nt	
pages as necessary). If you are applying for receremployment dates. Employer: Flagler County Tax Collector Your Title: Taxpayer / Motorist Services Special Employer:			Employme		
Your Title:			Employme	nt Dates:	
Approved Courses – List each course you have reinstatement for which you are applying (attach a of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisation type below. Attach a copy of the license.	dditional pa	ages as ne d Resident	cessary). A	Attach documentation verifying co er license or Certified General Ap	praiser
No. Course Title	Hours	No.		Course Title	Hours
TC0040C TCC 501 - Duties & Responsibilities	30	TC0024C	Driver L	icense Preparatory Training	64
TC0001C Counterfeits & Alterations	.75	TC0002C	Driv	ver's License & ID Cards	.75
Applicant Signature I am requesting approval for Florida professional conformation provided on this form and any attachm Signature:	ertification, ents are tri	recertificate and cor	ation, or rei rect to the	nstatement. I certify that all of the best of my knowledge. Date: 17 Trady 2025	



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

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Reason	for Applying				
✓ Init	ial Certification - \$25 fee Annual R	ecertifica	ation - \$5 f	ee Reinstatement of Certification -	\$5 fee
Applica	int Information				
Applican	t's name (as you would like it to appear on	the certific			
Busines	s email address: SField@FlaglerTax.gov		1	Business phone number: 386-313-4160	
Job title:	Taxpayer / Motorist Services Specialist				
	ed by: Flagler County Tax Collector				
I have co	ompleted the required hours of approved co ation, or reinstatement for the following des	ourses and	d passed a	ny required examinations for the certification	١,
☐ Cer	rtified Florida Appraiser	rtified Flor	rida Evalua	tor Certified Cadastralist of Fl	orida
☐ Cei	rtified Florida Collector	rtified Flor	rida Collect	or Assistant	
Your Tit	e: Taxpayer / Motorist Services Specia	alist	T	Employment Dates: 6/29/2023 - Present	
Employe				0/23/2023 - F1636/R	
Your Tit	le:			Employment Dates:	
reinstate of each license i	approved course. If you are substituting you	ditional paur Certified	ages as ne d Resident	eted for the certification, recertification, or cessary). Attach documentation verifying co al Appraiser license or Certified General Ap re courses, list your license number and lice	praiser
No.	Course Title	Hours	No.	Course Title	Hours
TC0003C	Vehicle Identification Documents	.83	TC0005C	Birth Certificates	.50
TC0006C	Canadian Birth Certificates, Driver & Vehicle Documents	.75	TC0007C	Canadian Travel, Citizenship & Immigration Documents	1.0
I am red	ant Signature uesting approval for Florida professional ce on provided on this form and any attachme	rtification,	recentifica	tion, or reinstatement. I certify that all of the rect to the best of my knowledge.	
Signatu				Date: 17 July 2025	



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying								
✓ Initial Certificatio	n - \$25 fee 🔲 Annua	al Recertifica	ition - \$5 f	ee R	einstatement of Certification	- \$5 fee		
Applicant Information	on							
	ou would like it to appear							
Business email address	usiness email address: SField@FlaglerTax.gov Business phone number: 386-313-4160							
Job title: Taxpayer / Mo	torist Services Specialist							
Employed by: Flagler Co								
I have completed the re		d courses and designation:	passed a	ny required	examinations for the certification	on,		
☐ Certified Florida A	Certified Florida Appraiser							
Certified Florida C	ertified Florida Collector							
Your Title: Taxpaye Employer:	ty Tax Collector er / Motorist Services Sp	ecialist	1	Employmen	t Dates: 6/29/2023 - Present			
Your Title:					Employment Dates:			
reinstatement for which of each approved cours	you are applying (attach ie. If you are substituting lorida Real Estate Apprai	additional pa	ages as ne d Resident	icessary). A ial Appraise	certification, recertification, or ttach documentation verifying or ilicense or Certified General A list your license number and li	ppraiser		
	Course Title	Hours	No.		Course Title	Hours		
TC0008C Intern	al Fraud for Staff	.75	TC0009C	Introd	Introduction to Covert Features			
TC0010C Intro	duction to Fraud	1.0	TC0011C	ı	Mexican Documents			
Applicant Signature I am requesting approve information provided on		l certification, ments are tru	recertifica	ation, or rein rect to the b	statement. I certify that all of the	е		



DR-4001 N: 10/21 Rule 120-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for A	(pplying							
✓ Initial Ce	rtification - \$25 fee	Annual Recertifica	ation - \$5	fee Reinstate	ment of Certification	on - \$5 fee		
Applicant In	formation							
Applicant's nar	me (as you would like it to	appear on the certific	cate): Step					
Business emai	siness email address: SField@FlaglerTax.gov Business phone number: 386-313-4160							
Job title: Taxpa	ayer / Motorist Services Sp	ecialist						
	Flagler County Tax Collect							
have complet	ted the required hours of a or reinstatement for the fo	pproved courses and	d passed a	any required examina	tions for the certification	ation,		
	☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida							
Certified	Florida Collector	✓ Certified Flor	ida Collec	ctor Assistant				
V Titl	gler County Tax Collector axpayer / Motorist Service	s Specialist		Employment Dates:	6/29/2023 - Prese	nt		
Employer:	axpayer / Wotorist Gervice	3 Openialist						
Your Title:				Employment Dates:				
reinstatement of each approvincense issued	ourses – List each cours for which you are applying yed course. If you are sub- by the Florida Real Estate tach a copy of the license.	(attach additional pastituting your Certified Appraisal Board for	ages as no d Residen	ecessary). Attach doc tial Appraiser license	umentation verifying or Certified General	g completion Appraiser		
No.	Course Title	Hours	No.	Cour	se Title	Hours		
C0012C	Military ID Cards	.50	TC00130	People	& Actions	.75		
C0014C	Security Features	1.0	TC00150	Social Se	curity Cards	.50		
Applicant Si am requestin	g approval for Florida prof	essional certificatican	, recertific	ation, or reinstatemen	nt. I certify that all of	the		
information pro Signature:	ovided on this form and an	y attachments are tre	ue and co	rrect to the best of my Date:	knowledge.			



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for	Applying							
✓ Initial Ce	ertification - \$25 fee Ann	ual Recertifica	ation - \$5	fee Reins	statement of Certificatio	n - \$5 fee		
Applicant In	formation		S. 12.					
Applicant's na	me (as you would like it to appe	ar on the certific	cate): Step	hanie Hope Fiel	d			
Business ema	ss email address: SField@FlaglerTax.gov Business phone number: 386-313-4160							
	ayer / Motorist Services Special							
	Flagler County Tax Collector							
have comple	ted the required hours of approv	ved courses and	d passed a	any required exa	minations for the certifica	tion,		
☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida								
Certified	Certified Florida Collector							
Your Title: 7	gler County Tax Collector axpayer / Motorist Services Spe	ecialist		Employment Da	ates: 6/29/2023 - Prese	nt		
Employer:				F 1 1D	4			
Your Title:				Employment Dates:				
reinstatement of each appro license issued	fourses – List each course you for which you are applying (attaved course. If you are substituting by the Florida Real Estate Appettach a copy of the license.	ch additional page your Certified	ages as ne d Resident	ecessary). Attacl	h documentation verifying ense or Certified General	completion Appraiser		
No.	Course Title	Hours	No.		Course Title	Hours		
C0016C	Travel Documents	.75	TC0017C	US Imm	igration Documents	.75		
C0018C	CDL Module 1	2.50	TC00190	C	DL Module 2	.75		
Applicant S am requestir nformation pr Signature:	ignature ng approval for Florida professio ovided on this form and any atta	nal certification chments are tr	, recertifica ue and cor	ation, or reinstate rect to the best	of my knowledge.	he		



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Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying	idalevellue:com/prop							
✓ Initial Certification - \$	25 fee Annual R	ecertifica	tion - \$5	fee	Reinstater	ment of Certifica	ition - \$5 fee	
Applicant Information							1 1	
Applicant's name (as you wo		the certific						
	usiness email address: SField@FlaglerTax.gov Business phone number: 386-313-4160							
Job title: Taxpayer / Motorist	Services Specialist							
Employed by: Flagler County	Tax Collector							
I have completed the require recertification, or reinstatement	ed hours of approved co	ourses and	passed a	any rec	uired examinat	tions for the certif	ication,	
Certified Florida Apprai	Certified Florida Appraiser							
Certified Florida Collect	Certified Florida Collector Certified Florida Collector Assistant							
Florida property appraiser's pages as necessary). If you employment dates. Employer: Flagler County Ta Your Title: Taxpayer / Mot	are applying for recerti	fication o	r for reins	statem	ent, provide yo	6/29/2023 - P	yer and	
Employer:								
Your Title:				Employment Dates:				
Approved Courses – List reinstatement for which you of each approved course. If license issued by the Florida type below. Attach a copy of	are applying (attach ad you are substituting you Real Estate Appraisal	ditional pa ir Certified	iges as ne Residen	ecessa itial Api	ry). Attach doc praiser license	umentation verify or Certified Gene	ring completion eral Appraiser	
No. Cour	se Title	Hours	No.		Cour	se Title	Hours	
TC0020C CDL N	Module 3	.75	TC00210		CDL N	fodule 4	.75	
TC0038C TCC 002 - Effecti	ve Decision Making	10.						
Applicant Signature I am requesting approval for information provided on this Signature:	Florida professional ce form and any attachme	rtification, nts are tru	recertificate and con	ation, o	the best of my	t. I certify that all knowledge.		





This certificate is awarded to

STEPHANIE FIELD

for the successful completion of

Driver License Preparatory Training - Virtual Instructor-Led Training

by FLHSMV

64 Hours 00 Minutes



This certificate is awarded to

STEPHANIE FIELD

for the successful completion of

AAMVA CDL 2024: Module 1 - Introduction to CDL Licensing

by External Training

2 Hours 30 Minutes



This certificate is awarded to

STEPHANIE FIELD

for the successful completion of

AAMVA CDL 2024: Module 2 - Overview of the CDL Tests

by External Training

0 Hours 45 Minutes



This certificate is awarded to

STEPHANIE FIELD

for the successful completion of

AAMVA CDL 2024: Module 3 - CDL Knowledge Tests Overview

by External Training

0 Hours 45 Minutes



This certificate is awarded to

STEPHANIE FIELD

for the successful completion of

AAMVA CDL 2024: Module 4 - CKE End-of-Course Exam Overview

by External Training

0 Hours 45 Minutes



This certificate is awarded to

STEPHANIE FIELD

for the successful completion of

AAMVA FDR 2024: Vehicle Identification Documents

by External Training

0 Hours 50 Minutes



This certificate is awarded to

STEPHANIE FIELD

for the successful completion of

AAMVA FDR 2024: Birth Certificates

by External Training

0 Hours 30 Minutes



This certificate is awarded to

STEPHANIE FIELD

for the successful completion of

AAMVA FDR 2024: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes



This certificate is awarded to

STEPHANIE FIELD

for the successful completion of

AAMVA FDR 2024: Counterfeits and Alterations

by External Training

0 Hours 45 Minutes



This certificate is awarded to

STEPHANIE FIELD

for the successful completion of

AAMVA FDR 2024: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes



This certificate is awarded to

STEPHANIE FIELD

for the successful completion of

AAMVA FDR 2024: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes



This certificate is awarded to

STEPHANIE FIELD

for the successful completion of

AAMVA FDR 2024: Internal Fraud for Staff

by External Training

0 Hours 45 Minutes



This certificate is awarded to

STEPHANIE FIELD

for the successful completion of

AAMVA FDR 2024: Introduction to Covert Features

by External Training

0 Hours 45 Minutes



This certificate is awarded to

STEPHANIE FIELD

for the successful completion of

AAMVA FDR 2024: Introduction to Fraud

by External Training

1 Hours 0 Minutes



This certificate is awarded to

STEPHANIE FIELD

for the successful completion of

AAMVA FDR 2024: Mexican Documents

by External Training

0 Hours 45 Minutes



This certificate is awarded to

STEPHANIE FIELD

for the successful completion of

AAMVA FDR 2024: Military ID Cards

by External Training

0 Hours 30 Minutes



This certificate is awarded to

STEPHANIE FIELD

for the successful completion of

AAMVA FDR 2024: People and Actions

by External Training

0 Hours 45 Minutes



This certificate is awarded to

STEPHANIE FIELD

for the successful completion of

AAMVA FDR 2024: Security Features

by External Training

1 Hours 0 Minutes



This certificate is awarded to

STEPHANIE FIELD

for the successful completion of

AAMVA FDR 2024: Social Security Cards

by External Training

0 Hours 30 Minutes



This certificate is awarded to

STEPHANIE FIELD

for the successful completion of

AAMVA FDR 2024: Travel Documents

by External Training

0 Hours 45 Minutes



This certificate is awarded to

STEPHANIE FIELD

for the successful completion of

AAMVA FDR 2024: US Immigration Documents

by External Training

0 Hours 45 Minutes



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Stephanie Hope Field

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

ELORIDA

Course Number: TC-0040C

February 28, 2025 30 credit hours



Stephanie Hope Field

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

June 13, 2025 10 credit hours







Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Stephen	Forema	an		
Previous Name(s)(if applicable):					
Documentation Included:					
County: Clay		1 -	Γitle: Finance Ass		
Certification Requested:	Certified		Collector Assista	<u>nt</u>	
Initial: 🗸	1	Rein	statement:		
Certification Date:	07/01/25				
	A	!!	41		
✓ Application with Required		plica	tion		
✓ Application Fee	Signatur	<u></u>			
✓ Courses Listed on Applica	ation				
✓ Employment Dates Listed					
✓ Includes Current		nent			
✓ Two Years of Ex			n Applicable Off	ice	
From: 08/24/22		To:	Present		
From:		To:			
	Cours	<u>e Info</u>	rmation	T	
Course Name				Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)				Credited	
. ,,,,	of Florido T	av Call	n atawa	20	Attended Course
TCC 501 - Duties and Responsibilities	of Florida T	ax Coll	ectors	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)			ectors		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's	Office		30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Tax	Office		30	
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's roperty Tax	Office		30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Tax	Office		30 ts 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Tax	Office		30 ts 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Tax	Office		30 ts 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Tax	Office		30 ts 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Tax	Office		30 ts 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Tax	Office		30 ts 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Tax	Office		30 ts 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Tax	Office		30 ts 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Tax	Office		30 ts 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Tax	Office		30 ts 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Tax	Office	Special Assessmen	30 ts 30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Tax	Office		30 ts 30 30	Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Tax and Fees	Office	Special Assessmen	30 ts 30 30	Attended Course Attended Course Attended Course

Notes:



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Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

	· · · · · · · · · · · · · · · · · · ·	nue.com/prop	erty/Page	es/Comicia	aı_ıraır	iing_RegistrationAndPayment.as	рх
Reasor	n for Applying						
✓ Init	ial Certification - \$25 fee	Annual F	lecertific <i>a</i>	ation - \$5	fee [Reinstatement of Certification	- \$5 fee
Applica	ant Information						
Applican	nt's name (as you would like	it to appear on	the certific				
	s email address: ₄₇₇ Housto	n St Green Cov	ve Spgs., l	FL 3204	Busines	s phone number: ₉₀₄₋₂₈₄₋₆₃₂₀	
Job title:	Finance Assistant II						
Employe	ed by: Clay County Tax Colle	ector, Diane Hut	chings				
I have co	ompleted the required hours ation, or reinstatement for the	of approved co ne following des	ourses and signation:	d passed a	iny requi	ired examinations for the certificatio	n,
☐ Cer	rtified Florida Appraiser	☐ Ce	rtified Flor	ida Evalua	ator	Certified Cadastralist of F	lorida
☐ Cer	tified Florida Collector	✓ Cer	rtified Flor	ida Collec	tor Assis	stant	
pages as employn Employe	s necessary). If you are app nent dates. ^{Pr:} Clay County Tax Collector	lying for recerti	fication o	or for reins	tatemer	da Department of Révenue (attach a nt, provide your current employer an	id
Your Titl	e:Finance Assistant II				Employr	nent Dates: _{08/24/22} - present	
Employe	ir.			-			
Your Titl	e:				Employr	nent Dates:	
reinstate of each a license is type belo	ement for which you are appl approved course. If you are ssued by the Florida Real E bw. Attach a copy of the lice	lying (attach ad substituting you state Appraisal	ditional pa ur Certified	ages as ne I Resident	cessary ial Appra	the certification, recertification, or). Attach documentation verifying co aiser license or Certified General Ap ses, list your license number and lice	praiser
No.	Course Title		Hours	No.		Course Title	Hours
TC-0040C	Duties and Respon	sibilities	30	TC-0036C	Collec	ction and Distribution of Prop. Tax	30
TC-0041C	Leadership and Manage	ment Skills	30	TC-0042C	Collect	tions of Licenses, Taxes and Fees	30
	ant Signature						\$434 <u>34</u>
l am requinformati	uesting approval for Florida ion provided on this form an	professional ce d any attachme	rtification, ents are tre	recertifica ae and cor	ition, or i rect to th	reinstatement. I certify that all of the ne best of my knowledge.	
Signatur						Date: 07/16/2025	

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Stephen K Foreman

has successfully completed

TCC 502 - LEADERSHIP AND MANAGEMENT SKILLS IN A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 23, 2024 30 credit hours

Congratulations,

Stephen K Foreman

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

December 19, 2024 30 credit hours





The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Stephen K Foreman

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

PARTIMENT OF REV

Course Number: TC-0040C

March 3, 2025 30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Stephen K Foreman

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES



Course Number: TC-0042C

June 30, 2025 30 credit hours



Name to Appear on Certificate:

Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Brooke Fowler

Chapter 12D-19, F.A.C.

Previous Name(s)(if applicable):	Kimberly I	owler, Kimberly Gibson			
Documentation Included:	No				
County: Liberty Job Title: Deputy Tax Collector					
Certification Requested: Certified Florida Collector Assistant					
Initial: 🗸		Reinstatement:			
Certification Date:	04/01/25				
		plication			
Application with Required	Signature	es .			
Application Fee	- 4: - ·-				
✓ Courses Listed on Applica ✓ Employment Dates Listed					
Employment Dates Listed Includes Current		ent			
		with an Applicable Offic	<u> </u>		
From: 08/01/23	perience v	To: Present	<u> </u>		
From: 3/17/17		To: 3/18/22			
		1 2 2 2 2			
	Course	Information			
Course Name			Hours Credited	Documentation	
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities	of Florida Ta	ax Collectors	30	Attended Course	
90-hours per 12D-19.003(3)(b)					
TCC 002 - Effective Decision Making			10	Attended Course	
TCC 003 - Customer Service Training				Attended Course	
FLHSMV - Driver License Preparatory Tr	aining (Onlir	ne)	12	Attended Course	
AAMVA - Counterfeits and Alterations .75 Attended Counterfeits				Attended Course	
AAMVA - Driver License and ID Cards			.75	Attended Course	
AAMVA - Vehicle Identification Documen	ts		0.83	Attended Course	
AAMVA - Expanding the Review			0.50	Attended Course	
AAMVA - Birth Certificates			0.50	Attended Course	
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents 0.75 Attended Cour					

Committee recommends certification:	Yes	No	

Total Hours

1

0.75

0.75

1

64.58

Attended Course

Attended Course

Attended Course

Attended Course

Notes: Total Hours: 120.83

AAMVA - Internal Fraud for Staff

AAMVA - Introduction to Fraud

AAMVA - Introduction to Covert Features

AAMVA - Canadian Travel, Citizenship and Immigration Documents



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Brooke Fowler				
Previous Name(s)(if applicable):	Kimberly Fowler, Kimberly Gibson				
Documentation Included:	Yes				
County: Liberty		Job Title: Deputy Tax Collector			
Certification Requested:	Certified F	Florida Collector Assistant			
Initial: 🗸		Reinstatement:			
Certification Date:	04/01/25				
	•	·			

Application						
√	Applicat	ion with Required Signature	S			
✓	Applicat	ion Fee				
✓	Courses	Listed on Application				
✓	Employi	ment Dates Listed				
	✓	Includes Current Employme	ent			
Two Years of Experience with an Applicable Office						
From: 08/01/23			To: Present			
From: 3/	/17/17		To: 3/18/22			

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
90-hours per 12D-19.003(3)(b)		
AAMVA - Mexican Documents	0.75	Attended Course
AAMVA - Military ID Cards	0.50	Attended Course
AAMVA - People and Actions	0.75	Attended Course
AAMVA - Security Features	1	Attended Course
AAMVA - Social Security Cards	0.50	Attended Course
AAMVA - Travel Documents	0.75	Attended Course
AAMVA - U.S. Immigration Documents	0.75	Attended Course
AAMVA - CDL Module 1	2.5	Attended Course
AAMVA - CDL Module 2	0.75	Attended Course
AAMVA - CDL Module 3	0.75	Attended Course
AAMVA - CDL Module 4	0.75	Attended Course
FLHSMV - Heavy Vehicle Use Tax	1	Attended Course
FLHSMV - DL Training Series: Phase I	45	Attended Course
Total Hours	55.75	

Committee recommends certification:		Yes		No	

Notes:



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Brooke Fowler						
Previous Name(s)(if applicable):	Kimberly Fowler, Kimberly Gibson						
Documentation Included:	Yes						
County: Liberty	Job Title: Deputy Tax Collector						
Certification Requested:	Certified Florida Collector Assistant						
Initial: 🗸	Reinstatement:						
Certification Date:	04/01/25						
	Application						
✓ Application with Required	Signatures						
✓ Application Fee							
✓ Courses Listed on Application							
Employment Dates Listed							
✓ Includes Curren							
	xperience with an Applicable Offic	e					
From: 08/01/23	To: Present						
From: 3/17/17	To: 3/18/22						
	Course Information						
	Course information	Hours					
Course Name		nouis	D				
Course Name		Credited	Documentation				
30-hours per 12D-19.003(3)(a)		Credited	Documentation				
		Credited	Documentation				
		Credited	Documentation				
30-hours per 12D-19.003(3)(a)	ty Awareness Training	Credited 0.50	Attended Course				
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b)	ty Awareness Training						
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b)	ty Awareness Training						
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b)	ty Awareness Training						
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b)	ty Awareness Training						
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b)	ty Awareness Training						
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b)	ty Awareness Training						
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b)	ty Awareness Training						
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b)	ty Awareness Training						
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b)	ty Awareness Training						
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b)	ty Awareness Training						
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b)	ty Awareness Training						
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b)	ty Awareness Training Total Hours						

Yes

No

Notes:

Committee recommends certification:



tea 5/28/25

DR-4001 N. 10/21

Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Florida Professional Certification

Application for

Property Tax Oversight Certification and Training Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application

and pay the required fee to the Department using Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/prop	erty/Pag	es/Cofficia	al_Traini	ng_Regis	strationAndPayment.as	spx
Reason for Applying		100 miles (1)	19414			
✓ Initial Certification - \$25 fee ☐ Annual I	Recertifica	ation - \$5	fee] Reinsta	tement of Certification	- \$5 fee
Applicant Information						
Applicant's name (as you would like it to appear on						
Business email address: Brooke@lctaxcollector.org			Business	phone nu	umber: 850-643-2442	
Job title: Deputy Tax Collector						
Employed by: Liberty Co. Tax Collector						
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	d passed a	any requir	ed exami	nations for the certification	on,
☐ Certified Florida Appraiser ☐ Ce	rtified Flor	ida Evalua	ator		Certified Cadastralist of F	Florida
Certified Florida Collector	rtified Flor	ida Collec	tor Assist	ant		
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ctor's offic	e, or with 1	the Florid	a Departn	nent of Revenue (attach	additional
Employer: Liberty Co. Tax Collector						
Your Title: Deputy Tax Collector			Employm	ent Dates	^{3:} 8/1/2023 - present	
Employer: Liberty Co. Tax Collector						
Your Title: Deputy Tax Collector			Employm	ent Dates	S:3/17/2017 - 3/18/2022	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.			urse Title	Hours
TCOOYOC TCC 501 Duties + Respon.	30.	TC-0039	+	<u> 2003</u>	Customer Sen	5
TC038C TCC-002 Effective Dec.	10	TCOSO	+ Dr	Prep.	Training	19
Applicant Signature						
I am requesting approval for Florida professional of information provided on this form and any attachment	ertification, ents are tri	recertificate recentlicate	ation, or re rect to the	einstatem e best of r	ent. I certily that all of the ny knowledge.)
Signature: BYOOKE FOWLER				Date:	5 28 25	



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Tittp://florida.cvoride.com/prop			Mentania		STATE STATE		
Reason for Applying			<u> </u>		ФГ 5		
	ecertificati	i on - \$5 f	ee [Reinstatement of Certification	on - \$5 fee		
Applicant Information							
Applicant's name (as you would like it to appear on	the certifica						
Business email address: Brooke@lctaxcollector.org			Busines	s phone number: 850-643-2442			
Job title: Deputy Tax Collector							
Employed by: Liberty Co. Tax Collector							
I have completed the required hours of approved corecertification, or reinstatement for the following des	ourses and signation:	passed a	ıny requ				
☐ Certified Florida Appraiser ☐ Ce	rtified Florio	da Evalua	ator	Certified Cadastralist	of Florida		
Crimoa i lorida Comocio.	rtified Florid				CONTRACT TO A CONTRACT OF THE		
pages as necessary). If you are applying for recertion employment dates.	Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.						
Employer: Liberty Co. Tax Collector			Employ	ment Dates: 8/1/2023 - present			
Your Title: Deputy Tax Collector				ment bates. 8/1/2023 - present			
Employer: Liberty Co. Tax Collector							
Your Title: Deputy Tax Collector				ment Dates: _{3/17/2017} - 3/18/20			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.	 	Course Title	Hours		
TOOGOL AMMYA FOR LOSY COUNTARY	.75	TOOSE		mua FDR 24 Vehicle			
TEDOOR HAMNA FOR 24 DLA ID	.75	TCOOH	C AP	HOVABR 24 Expans	1.5		
Applicant Signature		1.74.742	- (- reinstatement I certify that all o	f the		
I am requesting approval for Florida professional conformation provided on this form and any attachment	ertification, ents are tru	recertitic e and co	rrect to	the best of my knowledge.			
Signature: BYOOK & FOWLLA				Date: 5 28 25			



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Hup.//londarevende.com/prop		7772574					
Reason for Applying	4151 - 41	CE 1	foo	Reinstatement of Certification - \$5 fee			
✓ Initial Certification - \$25 fee Annual R	ecertificati	ι οη - φοι	IEE				
Applicant Information							
Applicant's name (as you would like it to appear on	the certifica						
Business email address: Brooke@lctaxcollector.org			Busi	iness phone number: 850-643-2442			
Job title: Deputy Tax Collector							
Employed by: Liberty Co. Tax Collector							
I have completed the required hours of approved corecertification, or reinstatement for the following des	ourses and signation:	passed a	any r				
☐ Certified Florida Appraiser ☐ Ce	rtified Florid	da Evalua	ator	Certified Cadastralist of Florida			
Octanioa i lottaa Generale:	rtified Florid						
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax collection pages as necessary). If you are applying for recert employment dates.	ng for your stor's office Ification or	initial co , or with for reins	ertifi the F state	Florida Department of Revenue (attach additional ement, provide your current employer and			
Employer: Liberty Co. Tax Collector							
Your Title: Deputy Tax Collector			Emp	ployment Dates: 8/1/2023 - present			
Employer: Liberty Co. Tax Collector			_,				
Your Title: Deputy Tax Collector				ployment Dates: 3/17/2017 - 3/18/2022			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course, If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title Hours			
TOOGSC AMMUA FOR 24 BIRTH GERL	•5	TCOOK	70_	ARMUA FOR 24 Travel 1			
TEODIA AMMUN FDR 24 Canadian	.75	TCOOD	8¢	HAMVA FDIZ 24 Intel . 75			
I am requesting approval for Florida professional conformation provided on this form and any attachm	ertification, ents are tru	recertific e and co	orrect	t to the best of my knowledge.			
Signature: BYOOKO FOWLLA				Date: 5 28 25			



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

nttp://floridarevenue.com/prope	ntyn agoc			5000000				KANKAN RA	
Reason for Applying Initial Certification - \$25 fee									
✓ Initial Certification - \$25 fee	ecertificat	ion - \$5	fee	Rei	nstatemer	nt of Ce	rtification -	\$5 fee	
Applicant Information									
Applicant's name (as you would like it to appear on the certificate): Brooke Fowler									
Business email address: Brooke@lctaxcollector.org Business phone number: 850-643-2442									
Job title: Deputy Tax Collector									
Employed by: Liberty Co. Tax Collector									
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:									
Certified Florida Appraiser Certified Florida Ce	tified Florid	da Evalu	ator		L Certifi	ed Cada	astralist of F	lorida	
	tified Florid							Carry Carlotte Company	
Experience for Certification — If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.									
Employer: Liberty Co. Tax Collector					Datas:			·	
Your Title: Deputy Tax Collector			Empi	oyment	Dates: 8/1/	/2023 -	present		
Employer:Liberty Co. Tax Collector									
Your Title: Deputy Tax Collector			•	•	• • • • • • • • • • • • • • • • • • • •		3/18/2022		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No. Course Title	Hours	No.	1	. (Bean, 1) December 2012	Course	Title		Hours	
TODAR Introduction to Coveret	.75.	TCOM	늬	Mex	ican	Docs	S	• 75	
TECORE Introduction to fraud	1	TCODI.	XC.		Hary	ID		•5	
Applicant Signature									
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.									
Signature: BYOOK & FOWLLA					Date: 5	28	25		



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

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mup.//nondarevende.com/pro							75 K 1 X 1/2		
Reason for Applying						-4:6:4:	¢5 foo		
✓ Initial Certification - \$25 fee	Recertificat	i ion - \$ 5 1	fee 🔲	Reinstatem	ent of Ce	runcation -	фэ тее		
Applicant Information		2.2							
Applicant's name (as you would like it to appear on the certificate): Brooke Fowler									
Business email address: Brooke@Ictaxcollector.org Business phone number: 850-643-2442									
Job title: Deputy Tax Collector									
Employed by: Liberty Co. Tax Collector									
I have completed the required hours of approved recertification, or reinstatement for the following do	courses and esignation:	passed a	any requir						
Certified Florida Appraiser	ertified Flori	da Evalu	ator	L Cer	tified Cada	astralist of F	lorida		
Columba i lorida e sile e sile	ertified Flori								
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.									
Employer: Liberty Co. Tax Collector			Employer	nent Dates: 8	// /0000				
Your Title: Deputy Tax Collector			Employii	ent Dates. 8	/1/2023 -	present	· · · · · · · · · · · · · · · · · · ·		
Employer: Liberty Co. Tax Collector									
Your Title: Deputy Tax Collector				nent Dates:3,					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No. Course Title	Hours	No.	_	Cours	e Title		Hours		
TC00134 People & actions	.75	TOOSIS	u S	5 Caro	<u>15</u>		+5		
1200144 Security Features	1	TCCOIL	oc T	ravel	Docs	reconstruction and the first	.75		
Applicant Signature I am requesting approval for Florida professional information provided on this form and any attachr	certification, nents are tru	, recertific ue and co	cation, or r orrect to th	e best of my	t. I certify t knowledg	that all of the e.	9		
Signature: BYOOKI FOWLIA				Date:	5 28	25			



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

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		7 (C7/1 - 7/2) Q							
Reason for Applying	No.				4 4		-tifi-ation	\$5 foo	
✓ Initial Certification - \$25 fee	Recertificat	ion - \$5 1	fee	Rein	statement	от Се	rtification	- 40 lee	
Applicant Information									
Applicant's name (as you would like it to appear on the certificate): Brooke Fowler									
Business email address: Brooke@lctaxcollector.org Business phone number: 850-643-2442									
Job title: Deputy Tax Collector									
Employed by: Liberty Co. Tax Collector						<u> </u>	- wificatio		
I have completed the required hours of approved recertification, or reinstatement for the following d	courses and esignation:	passed a	any re	equired ex					
Certified Florida Appraiser	ertified Flori	da Evalua	ator	ĺ	Certifie	d Cada	astralist of I	-lorida	
	ertified Flori							COLUMN TO A CO	
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.									
Employer: Liberty Co. Tax Collector							,	•	
Your Title: Deputy Tax Collector			Emp	oloyment L)ates: 8/1/2	2023 -	present		
Employer: Liberty Co. Tax Collector									
Your Title: Deputy Tax Collector			•	•)ates: _{3/17/2}				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No. Course Title	Hours	No.			Course T	itle		Hours	
TECOTIC US Immigration	.75	TC0019	iC.	COL	moder		<u> </u>	.75	
recolle CDL Module 1	2.5	TCCODI	DC	coc	MOU	بطنب	ほろ	.75	
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the									
I am requesting approval for Florida professional information provided on this form and any attach	certification, ments are tru	recertific ue and co	cation	i, or reinsta to the bes	atement, i d st of my kno	wledg	e.	.e	
Signature: BYOOK 1 FOW LLA				D	ate:	28	25		



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

http://floridare	venue.com/prop	erty/Pages/	Corricia	I_trainii	ig_RegistrationAndi		31.74.65	
Reason for Applying	transitiva nien				Reinstatement of Ce	rtification - 9	5 fee	
Initial Certification - \$25 fe	e 🔲 Annual R	ecertification	on - \$5 fe	ее 📙	Reinstatement of Ce	runcauon - q	- A 50 - 60 PG	
Applicant Information								
Applicant's name (as you would I	ike it to appear on	the certifica	te): Brook	ce Fowle	r			
Business email address: Brooke@	Dictaxcollector.org		I F	3usiness	phone number: 850-64	3-2442		
Job title: Deputy Tax Collector								
Employed by: 1: hoth, Co. Tox Co.	llector					110 -11		
I have completed the required he recertification, or reinstatement for	urs of approved co	ourses and p signation:	oassed a	ny requir				
Certified Florida Appraiser	☐ Ce	Certified Florida Evaluator Certified Cadastralist of Florida						
Certified Florida Collector Experience for Certification	✓ Ce	rtified Florid	a Collect	tor Assist	ant	ewsker/ and the second	STOCE SECTION	
Experience for Certification Florida property appraiser's offic pages as necessary). If you are employment dates. Employer: Liberty Co. Tax Collect	applying for recent	ification of	100		nent Dates: 8/1/2023 -			
Your Title: Deputy Tax Collector					10/11/2020	procent		
Employer: Liberty Co. Tax Collect	tor			Cualor	nent Dates:3/17/2017 -	2/40/2022		
.Your Title: Deputy Tax Collector	K.					A CONTRACTOR OF THE PARTY OF TH	5.75	
Approved Courses – List eareinstatement for which you are of each approved course, If you license issued by the Florida Retype below. Attach a copy of the	applying (attach a are substituting yo al Estate Appraisa license.	our Certified I Board for o	Residen one or m	tial Appr	iser license or Certified	General Ap	mpletion praiser nse Hours	
No. Course	itle	Hours	No.		Course Title		,	
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TCOOLUC HVUT		<u> </u>	200.000	C CONTROL OF		P* (P () () ()		
Applicant Signature I am requesting approval for Floinformation provided on this form	rida professional on and any attachm	ertification, ents are tru	recertific e and co	ation, or rrect to th	10 200	that all of the		
Signature: BY00K0	fowler	-1			Date: 5 28	25		



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

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Tittp://fioridai.cvoirtac.com/	TO SERVICE OF THE SER						
Reason for Applying					#F foo		
	al Recertification	on - \$5 fee	R€	einstatement of Ce	ertification - \$5 fee		
Applicant Information							
Applicant's name (as you would like it to appear	on the certificat						
Business email address: Brooke@lctaxcollector.org Business phone number: 850-643-2442							
Job title: Deputy Tax Collector		:	,				
Employed by: Liberty Co. Tax Collector	_				tification		
I have completed the required hours of approve recertification, or reinstatement for the following	d courses and p designation:	assed any	required				
Certified Florida Appraiser	Certified Florid	a Evaluato	r	Certified Cad	astralist of Florida		
Certified Florida Collector	Certified Florid						
Experience for Certification – If you are applying for receptor as necessary). If you are applying for receptor memory and the second s	ollector's office, certification or	or with the for reinsta	Florida D tement, p	epartment of Réve rovide your current	nue (attach additional employer and		
Employer: Liberty Co. Tax Collector		· · · · · · · · · · · · · · · · · · ·	-nlovmon	t Datos: europe			
Your Title: Deputy Tax Collector			прюуттет	t Dates: 8/1/2023 -	present		
Employer: Liberty Co. Tax Collector							
Your Title: Deputy Tax Collector				t Dates: _{3/17/2} 017 -			
Approved Courses – List each course you is reinstatement for which you are applying (attact of each approved course. If you are substituting license issued by the Florida Real Estate Approximately below. Attach a copy of the license.	n additional pag g your Certified aisal Board for o	Residential ne or more	.Annraise	r license or Certifie list your license nu	d General Appraiser		
No. Course Title	Hours	No.	Z X. 6	Course Title	nouis		
100000 DC Transformed 1	- 45		·)				
1000450 24 Cyber Security	•50	·a	************	www.cet./West	1 Secretary to the Control of the Co		
Analiant Ciaratura				-t-tsept Loorlify	that all of the		
I am requesting approval for Florida profession information provided on this form and any attack.	al certification, i chments are true	recertification and corre	on, or rein	est of my knowledg	je		
Signature: BYOOK & FOWL	<u> </u>			Date: 5 28	25		



This certificate is awarded to

KIMBERLY GIBSON

for the successful completion of the course

DL Transformed: Phase I

By DHSMV

45 Hours 0 Min

Date: 6/16/2017

TC-0072C





This certificate is awarded to

KIMBERLY FOWLER

for the successful completion of

AAMVA FDR 2024: Birth Certificates

by External Training

0 Hours 30 Minutes

TC - 0005C



This certificate is awarded to

KIMBERLY FOWLER

for the successful completion of

AAMVA FDR 2024: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes

TC-0006C

40

Exaged to restrict.



This certificate is awarded to

KIMBERLY FOWLER

for the successful completion of

AAMVA FDR 2024: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes

7C-0007C

1.0

EK added service



This certificate is awarded to

KIMBERLY FOWLER

for the successful completion of

AAMVA FDR 2024: Counterfeits and Alterations

by External Training

0 Hours 45 Minutes

Added to Germinal Added to Service

Date of Course Completion: 2/28/2024

7/5



This certificate is awarded to

KIMBERLY FOWLER

for the successful completion of

AAMVA FDR 2024: Internal Fraud for Staff

by External Training

0 Hours 45 Minutes

15

TC-0008C added Approved

Course Completion: 3/6/2024



This certificate is awarded to

KIMBERLY FOWLER

for the successful completion of

AAMVA FDR 2024: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes

,76

Added approved
Added approved

Added approved





KIMBERLY FOWLER

for the successful completion of

AAMVA FDR 2024: Introduction to Fraud

by External Training

1 Hours 0 Minutes

D.1

TC-0010C

added approve X Date of Course Completion: 4/23/2024



This certificate is awarded to

KIMBERLY FOWLER

for the successful completion of

AAMVA FDR 2024: Introduction to Covert Features

by External Training

0 Hours 45 Minutes

TC-0009C

15

added approved ceet hours 4/23/2024 Date of Course Completion: 4/23/2024





KIMBERLY FOWLER

for the successful completion of

AAMVA FDR 2024: Mexican Documents

by External Training

0 Hours 45 Minutes

TC-0011C

added approved tours



This certificate is awarded to

KIMBERLY FOWLER

for the successful completion of

AAMVA FDR 2024: Military ID Cards

by External Training

0 Hours 30 Minutes

Added Ceed. 4/24/24 approved





KIMBERLY FOWLER

for the successful completion of

AAMVA FDR 2024: People and Actions

by External Training

0 Hours 45 Minutes

1/2

added approved cert.



This certificate is awarded to

KIMBERLY FOWLER

for the successful completion of

AAMVA FDR 2024: Security Features

by External Training

1 Hours 0 Minutes

TC-0014C

added approved cert.

4/24/24 Ex 1.9





KIMBERLY FOWLER

for the successful completion of

AAMVA FDR 2024: Social Security Cards

by External Training

0 Hours 30 Minutes

TC-0015C added approved cert. Y/24/24 ER



This certificate is awarded to

KIMBERLY FOWLER

for the successful completion of

AAMVA FDR 2024: Vehicle Identification Documents

by External Training

0 Hours 50 Minutes

Jadded 1/8/84)



This certificate is awarded to

KIMBERLY FOWLER

for the successful completion of

AAMVA FDR 2024: Travel Documents

by External Training

0 Hours 45 Minutes

TC-0016C added approved Cent. 4/24/24EC



This certificate is awarded to

KIMBERLY FOWLER

for the successful completion of

AAMVA FDR 2024: US Immigration Documents

by External Training

0 Hours 45 Minutes

175-00-17C (1/8/84)



This certificate is awarded to

KIMBERLY FOWLER

for the successful completion of

AAMVA CDL 2024: Module 1 - Introduction to CDL Licensing

by External Training

2 Hours 30 Minutes

TC-0018C





KIMBERLY FOWLER

for the successful completion of

AAMVA CDL 2024: Module 2 - Overview of the CDL Tests

by External Training

0 Hours 45 Minutes

TC-0019C

Jodeshirs



This certificate is awarded to

KIMBERLY FOWLER

for the successful completion of

AAMVA CDL 2024: Module 3 - CDL Knowledge Tests Overview

by External Training

0 Hours 45 Minutes

TC-0020C

Jaddech 5/24/24 75



This certificate is awarded to

KIMBERLY FOWLER

for the successful completion of

AAMVA CDL 2024: Module 4 - CKE End-of-Course Exam Overview

by External Training

0 Hours 45 Minutes

TC -0021C



This certificate is awarded to

KIMBERLY FOWLER

for the successful completion of

Information and Cyber Security Awareness for External Entities - 2024

by FLHSMV

0 Hours 30 Minutes

TC-0045C

odded 114/24 O.Ve





KIMBERLY FOWLER

for the successful completion of

AAMVA FDR 2024: Expanding the Review

by External Training

0 Hours 30 Minutes

TC-0004C EX adales



This certificate is awarded to

KIMBERLY FOWLER

for the successful completion of

Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes

TC-0044C

Date of Course Completion: 11/14/2024





KIMBERLY FOWLER

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

12 Hours

TC-0025C

Added 2/17/25



Brooke Fowler

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

February 12, 2025 5 credit hours







Brooke Fowler

on completing

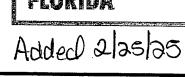
TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

February 20, 2025 10 credit hours









Property Tax Oversight, Certification and Training Team

Certifies that

Brooke Fowler

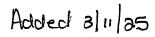
has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

March 1, 2025 30 credit hours









Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Juliette F	-ulton	<u> </u>		
Previous Name(s)(if applicable):					
Documentation Included:					
County: Dade			Title:Division Direct		cle Compliance
Certification Requested:	Certified		da Collector Assistant		
Initial: 🗸		Rei	instatement:		
Certification Date:	8/01/25				
			41		
Anni satismonith Danning			ation		
✓ Application with Required	Signatu	res			
✓ Application Fee	ation				
✓ Courses Listed on Applica ✓ Employment Dates Listed					
✓ Includes Current		mont			
			an Applicable Offic		
From: 07/10/23	репене		o: Present		
From:		To			
	Cours	e Inf	formation		
Course Name				Hours	Decumentation
Course Name				Credited	Documentation
30-hours per 12D-19.003(3)(a)					
00 110010 por 122 101000(0)(u)					
TCC 503 Collection & Distribution of Pro	perty Taxe	es and	l Special Assessments	30	Attended Course
. ,,,,	perty Tax	es and	l Special Assessments	30	Attended Course
TCC 503 Collection & Distribution of Pro				30	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)					
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax				30	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy				30 15	Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's	o Office	e	30 15 10	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	o Office	e	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	o Office	e	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	o Office	e	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	o Office	e	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	o Office	e	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	o Office	e	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	o Office	e	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	o Office	e	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	o Office	e	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	o Office	r Led)	30 15 10 5 64	Attended Course Attended Course Attended Course Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
✓ Initial Certification - \$25 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Juliette Fulton					
Business email address: JulietteFulton@mdctaxcollector.gov Business phone number: 305-375-3019					
Job title: Division Director Motor Vehicle Compliand					
Employed by: Miami-Dade County Office of the Ta					
I have completed the required hours of approved or recertification, or reinstatement for the following de-	ourses and signation:	passed a	any required	d examinations for the certification	n,
Certified Florida Appraiser Ce					
Certified Florida Collector	rtified Flori	da Collec	ctor Assistar	nt	
Experience for Certification — If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.					
Employer: Miami Dade County Office of the Tax C	collector				
Your Title: Division Director Business Taxes	•		Employme	nt Dates: _{7/10/2023} - 9/8/2024	
Employer: Miami Dade County Office of the Tax C	Collector				
Your Title: Division Director Motor Vehicle Compli-	ance		Employme	nt Dates: 9/9/2024 - Current	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No. Course Title	Hours	No.		Course Title	Hours
TC-0024C Driver License Preparatory Training	64	TC-00370	C 7	CC 001 - Bankruptcy	15
TC-0036C TCC 503-Collection & Distribution of Property Taxes and Special Assessments	30	TC-00380	C TCC 002 - E	ffective Decision-Making in the Workplace	10
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: Date: 7/24/2025					



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason	for Applying				aning_registrationAndr ayment.	
✓ Initi	ial Certification - \$25 fee 🔲 Annual R	ecertifica	tion - \$5	fee	Reinstatement of Certificatio	n - \$5 fee
Applica	nt Information					
Applican	t's name (as you would like it to appear on	the certific	ate): Ju	liette F	ulton	
Business	s email address: JulietteFulton@mdctaxcol	lector.gov		Busir	ness phone number: 305-375-3019	
Job title:	Division Director Motor Vehicle Complian	се				
Employe	ed by: Miami-Dade County Office of the Tax	Collector				
I have co	ompleted the required hours of approved co ation, or reinstatement for the following des	ourses and signation:	passed	any re	equired examinations for the certifica	tion,
☐ Cer	tified Florida Appraiser 🔲 Ce	rtified Flori	da Evalı	uator	Certified Cadastralist o	f Florida
☐ Cer	tified Florida Collector	rtified Flori	da Colle	ctor A	ssistant	
employm Employe			for reir			
Your Titl	e: Division Director Business Taxes			Emp	loyment Dates: 7/10/2023 - 9/8/202	4
Employe	er: Miami Dade County Office of the Tax Co	llector				
Your Title: Division Director Motor Vehicle Compliance				Employment Dates: 9/9/2024 - Current		
reinstate of each a license is	red Courses – List each course you have ement for which you are applying (attach ac approved course. If you are substituting you ssued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	lditional pa ur Certified	ges as r Reside one or n	necess	ary). Attach documentation verifying ppraiser license or Certified General ourses, list your license number and	completion Appraiser license
No.	Course Title	Hours	No.		Course Title	Hours
TC-0039C	Customer Service Training	5				
TC-0041C	TCC 502 - Management of a Florida Tax Collector's Office	30				
Applica	ant Signature uesting approval for Florida professional co	artification	recertifi	cation	or reinstatement. Leartify that all of	the
informat	ion provided on this form and any attachme	ents are tru	e and c	orrect	to the best of my knowledge.	uie <u>*</u>
Signatur	re:				Date: 7/24/	2025

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Juliette R. Fulton

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 18-21, 2023 30 credit hours

Juliette Fulton

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

April 16, 2024 5 credit hours



Juliette Fulton

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

April 30, 2024 10 credit hours



Juliette Fulton

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

May 1, 2024 15 credit hours



Juliette Fulton

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

May 28, 2024 30 credit hours







JULIETTE FULTON

for the successful completion of

Driver License Preparatory Training - TC Instructor-Led Training

by Certified Tax Collector Trainers

64 Hours 00 Minutes



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:					
Previous Name(s)(if applicable):	Jennifer Fantasia				
Documentation Included:	No				
County: St. Lucie		Job Title: Customer Serv	vice Represen	tative Lead	
Certification Requested:	Certified F	Florida Collector Assistant			
Initial: 🗸		Reinstatement:			
Certification Date:					
		plication			
✓ Application with Required	Signature	es			
✓ Application Fee					
✓ Courses Listed on Application					
✓ Employment Dates Listed					
✓ Includes Current					
	with an Applicable Offic	e			
From: 03/14/22 To: Present					
From:	To:				
	Course	Information			
			Hours		
Course Name			Credited	Documentation	
30-hours per 12D-19.003(3)(a)			111111111111111111111111111111111111111	Documentation	
	operty Taxes	s and Special Assessments	111111111111111111111111111111111111111	Documentation Attended Course	
30-hours per 12D-19.003(3)(a)	operty Taxes	s and Special Assessments	Credited		
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro	· · ·	s and Special Assessments	Credited		
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	and Fees	·	Credited 30	Attended Course	
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	·	Credited 30 30	Attended Course Attended Course	
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	·	Credited 30 30	Attended Course Attended Course	
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	·	Credited 30 30	Attended Course Attended Course	
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	·	Credited 30 30	Attended Course Attended Course	
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	·	Credited 30 30	Attended Course Attended Course	
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	·	Credited 30 30	Attended Course Attended Course	
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	·	Credited 30 30	Attended Course Attended Course	
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	·	Credited 30 30	Attended Course Attended Course	
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	·	Credited 30 30	Attended Course Attended Course	
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	·	Credited 30 30	Attended Course Attended Course	
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	·	Credited 30 30	Attended Course Attended Course	

Yes

No

Notes:

Committee recommends certification:



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying	perty/r ag	Jes/Comc	iai_ i i a	The stration And Fayment.	shy		
The Wards and West trop water to the transfer to	Recertific	ation S6	foo	Reinstatement of Certification	SE foo		
Elitary point of the second se	Recertific	auon - 95	166	Reinstatement of Certification	- 30 lee		
Applicant Information	e tradition						
Applicant's name (as you would like it to appear o	n the certif	icate):		Jennifer Gallagher			
	tax406@tcsic.com //2-462-1650						
Job title: CUSTOMER SERV REP LEAD							
Employed by: St. Lucie County Tax Collector							
I have completed the required hours of approved recertification, or reinstatement for the following do	courses an	d passed	any req	uired examinations for the certification	on,		
Certified Florida Appraiser	ertified Flo	rida Evalu	ator	Certified Cadastralist of F	Florida		
Certified Florida Collector	ertified Flo	rida Collec	ctor Ass	sistant			
Experience for Certification — If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for receremployment dates.	ector's offic	e, or with	the Floi	rida Department of Revenue (attach	additional		
Employer: St. Lucie County Tax Collector							
Your Title: CUSTOMER SERV REP LEAD			Employ	yment Dates: 03/14/2022 - Current			
Employer:							
Your Title:			Employ	ment Dates:			
Approved Courses – List each course you hav reinstatement for which you are applying (attach a of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisatype below. Attach a copy of the license.	dditional pa	ages as no d Residen	ecessar	y). Attach documentation verifying coraiser license or Certified General Ap	ppraiser		
No. Course Title	Hours	No.		Course Title	Hours		
TC-0024C DL Preparatory Training	64	TC-0042C	TCC 50	4 - Collection of Licenses, Taxes, and Fees	30		
TC-0036C Taxes and Special Assessments TCC 503 - Collection and Distribution of Property	30						
Applicant Signature	er a madi	Wilder .					
I am requesting approval for Florida professional c information provided on this form and any attachm	ertification	, recertification	ation, or	reinstatement. I certify that all of the the best of my knowledge			
Signature: MM SUUL				Date: 7/31/25			





This certificate is awarded to

JENNIFER FANTASIA

for the successful completion of

Driver License Preparatory Training - TC Instructor-Led Training

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 8/25/2022



Jennifer Gallagher

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

February 12, 2025 30 credit hours





Property Tax Oversight, Certification and Training Team

Certifies that

Jennifer Gallagher

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

FLORIDA

July 2, 2025 30 credit hours



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jorge L.	Garcia			
Previous Name(s)(if applicable):					
Documentation Included:					
County: Dade			Title: Senior Tax Re	cord Speciali	st
Certification Requested:	Certified		Collector Assistant		
Initial:	T		statement: 🗸		
Certification Date:	07/01/25				
	Ap	plica	tion		
✓ Application with Required	Signatur	es			
Application Fee					
Courses Listed on Applica					
Employment Dates Listed					
Includes Current					
	perience		n Applicable Office	e	
From: 04/28/25			Present		
From: 8/24/19		10:	11/11/24		
	Cours	e Info	rmation		
		<u> </u>		Hours	
Course Name				Credited	Documentation
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities	of Florida T	ax Colle	ectors	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	of Florida T	ax Colle	ectors	30	Attended Course
·			ectors	30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b)	Collector's	Office			
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's	Office		30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office		30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy	Collector's	Office		30 30 15	Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's	Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's	Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's	Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's	Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's	Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's	Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's	Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's	Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's	Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's	Office	Special Assessments	30 30 15 10 5	Attended Course Attended Course Attended Course Attended Course

Notes:



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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nttp://nondarevende.com/property/Fages/Conicial_Training_RegistrationAndFayment.aspx								
Reason for Applying								
☐ Initial Certification - \$25 fee ☐ Annual Recertification - \$5 fee ✔ Reinstatement of Certification - \$5 fee								
Applicant Information								
Applicant's name (as you would like it to appear on the certificate): Jorge L. Garcia								
Business email address: JorgeGarcia@mdctaxcollector.gov Business phone number: 305-375-5612								
Job title: Senior Tax Record Specialist								
Employed by: Miami-Dade County Office of the Tax Collector								
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:								
☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida								
Certified Florida Collector								
Experience for Certification — If you are applying for your initial certification, list at least two years, experience in a								
Fibrida property appraiser's office. Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and								
employment dates:								
Employer: MIAMI DADE COUNTY TAX COLLECTOR								
Your Title: TAX RECORD SPECIALIST Employment Dates: 08/24/2019 - 04/17/2023								
Employer: MIAMI DADE COUNTY TAX COLLECTOR								
Your Title: SENIOR TAX RECORD SPECIALIST Employment Dates: 04/17/2023 - 11/11/2024								
Approved Courses – List each course you have successfully completed for the certification, recertification, or								
reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course, if you are substituting your Certified Residential Appraiser license or Certified General Appraiser.								
license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license.								
type pelow. Attach a copy of the license. No. Course Title Hours No. Course Title Hours								
No. Course Title Hours No. Course Title Hours TC-0037C TCC 001 - Bankruptcy 15 TC-0039C TCC 003 - Customer Service Training 5								
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the								
information provided on this form and any attachments are true and correct to the best of my knowledge.								
Signature: Date: 06/25/2025								



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying								
☐ Initial Certification - \$25 fee ☐ Annual Recertification - \$5 fee ☑ Reinstatement of Certification - \$5 fee								
Applicant Information 4								
Applicant's name (as you would like it to appear on the certificate): Jorge L. Garcia								
Business email address: JorgeGarcia@mdctaxcollector.gov Business phone number: 305-375-5612								
Job title: Senior Tax Record Specialist								
Employed by: Miami-Dade County Office of the Tax Collector								
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:								
☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida								
Certified Florida Collector								
Experience for Certification – If you are applying for your initial certification, list at least two years experience in a Foriga property appraisers office. Florida tax collectors office, or with the Florida Department of Revenue (attach additional								
pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.								
Employer: REGULATORY ECONOMIC RESOURCE								
Your Title: BUILDING CODE COMPLIANCE OFFICER Employment Dates: 11/11/2024 - 04/28/2025								
Employer: MIAMI DADE OFFICE OF THE TAX COLLECTOR								
Your Title: SENIOR TAX RECORD SPECIALIST Employment Dates: 04/28/2025 - PRESENT								
Approved Courses — List each course you have successfully completed for the certification, recertification, or								
reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course, if you are substituting your Certified Residential Appraiser license or Certified General Appraiser.								
license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title Hours No. Course Title Hours								
TC-0040C TCC 501 - Duties and Responsibilities of Florida Tax Collectors 30								
TC-0041C TCC 502 - Management of a Florida Tax Collector's Office 30								
Applicant Signature								
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.								
Signature: Date: 06/25/2025								

Jorge L. Garcia

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

September 3, 2023 15 credit hours



Jorge L. Garcia

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

September 9, 2023 10 credit hours



Jorge L. Garcia

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

September 16, 2023 5 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Jorge L. Garcia

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 18-21, 2023 30 credit hours

Jorge L. Garcia

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

October 15, 2023 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Jorge L. Garcia

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours





The State of Florida Department of Revenue certifies that

JORGE L. GARCIA Miami-Dade County

is a Certified Florida Collector Assistant

with certification requirements met

with certification requirements met through December 31, 2024.



CERTIFIED FLORIDA COLLECTOR ASSISTANT

The Florida Department of Revenue

Hereby Certifies That

Jorge L. Garcia

Has Successfully Completed the Requirements for the Designation

On This 1st Day of April, 2024

Jim Zingale

Executive Director

Florida Department of Revenue



Rene Lewis

Director, Property Tax Oversight

Rene Lewis

Florida Department of Revenue



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Graciela S	. Gilmore						
Previous Name(s)(if applicable):								
Documentation Included:								
County: Collier		Job Title: Clerk for Moto	r Services					
Certification Requested:	Certified F	Iorida Collector Assistant						
Initial: 🗸		Reinstatement:						
Certification Date:	09/01/25							
	Apı	plication						
✓ Application with Required Signatures								
✓ Application Fee		-						
✓ Courses Listed on Applica	ation							
✓ Employment Dates Listed								
✓ Includes Current		ent						
✓ Two Years of Ex	perience v	vith an Applicable Office	е					
From: 10/16/05		To: Present						
From:		To:						
	Course	Information		1				
Course Name			Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)								
TCC 501 - Duties and Responsibilities of	of Florida Ta	x Collectors	30	Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	of Florida Ta	x Collectors	30	Attended Course				
•			30	Attended Course				
90-hours per 12D-19.003(3)(b)	roperty Taxe							
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P	roperty Taxe		30	Attended Course				
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Pl TCC 504 - Collection of Licenses, Taxes	roperty Taxe		30 30	Attended Course Attended Course				
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Proceedings of the Collection of Licenses, Taxes TCC 001 - Bankruptcy	roperty Taxe		30 30 15	Attended Course Attended Course Attended Course				
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Proceedings of the Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Taxe		30 30 15 10	Attended Course Attended Course Attended Course Attended Course				
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Proceedings of the Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Taxe		30 30 15 10	Attended Course Attended Course Attended Course Attended Course				
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Proceedings of the Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Taxe		30 30 15 10	Attended Course Attended Course Attended Course Attended Course				
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Proceedings of the Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Taxe		30 30 15 10	Attended Course Attended Course Attended Course Attended Course				
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Proceedings of the Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Taxe		30 30 15 10	Attended Course Attended Course Attended Course Attended Course				
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Proceedings of the Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Taxe		30 30 15 10	Attended Course Attended Course Attended Course Attended Course				
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Proceedings of the Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Taxe		30 30 15 10	Attended Course Attended Course Attended Course Attended Course				
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Proceedings of the Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Taxe		30 30 15 10	Attended Course Attended Course Attended Course Attended Course				
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Proceedings of the Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Taxe		30 30 15 10	Attended Course Attended Course Attended Course Attended Course				

Yes

No

Notes:

Committee recommends certification:



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Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying	portyri ago			<u></u>		
	Recertifica	tion - \$5	fee F	Reinstatement of Certification	- \$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear o	n the certific	ate): Gr	aciela S. Gil	more		
Business email address: dthornton@colliertax.com Business phone number: 239-252-1842						
Job title: Clerk for Motor Services						
Employed by: Collier County Tax Collector						
I have completed the required hours of approved recertification, or reinstatement for the following d	courses and esignation:	passed	any required	d examinations for the certification	n,	
Certified Florida Appraiser	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida	
Certified Florida Collector	ertified Flori	da Collec	ctor Assistar	nt		
Experience for Certification – If you are appl Florida property appraiser's office, Florida tax coll pages as necessary). If you are applying for receipment dates. Employer: Collier County Tax Collector	ector's office	or with	the Florida	Department of Revenue (attach a	additional	
Y THE			Employme	of Dates: 4040/2045 D		
OICIK TOT TVIOLOT OCT VIOCO			Linployme	nt Dates: 10/16/2015-Present		
Employer:						
Your Title:			Employme	nt Dates:		
Approved Courses – List each course you have reinstatement for which you are applying (attach a of each approved course. If you are substituting y license issued by the Florida Real Estate Appraising type below. Attach a copy of the license.	additional pa our Certified al Board for	ges as n Resider	ecessary). <i>A</i> ntial Appraise	Attach documentation verifying co er license or Certified General A , list your license number and lic	ppraiser ense	
No. Course Title	Hours	No.		Course Title	Hours	
TCC 001 Bankruptcy	15	TC 0038	C TCC 00	2 Effective Decision Making in the Workplace	10	
TC 0039C Customer Service Training	5	TC 0040	C TCC 501 D	uties & Responsibilities of Florida Tax Collectors	30	
Applicant Signature I am requesting approval for Florida professional information provided on this form and any attachr	certification, nents are tru	recertific e and co	cation, or rei	best of my knowledge.)	
Signature:				Date: 09/02/2025		



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

http://floridarevenue.com/prop	erty/r age.	3/00111011	u		
Reason for Applying					A= 1
✓ Initial Certification - \$25 fee	Recertificat	ion - \$5	fee F	Reinstatement of Certification	- \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear on	the certifica	ate): Gra			
Business email address: ggilmore@colliertax.com			Business pl	hone number: 239-252-1842	
Job title: Clerk for Motor Services					
Employed by: Collier County Tax Collector					
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	passed a	any required	I examinations for the certification	n,
Certified Florida Appraiser Ce	ertified Flori	da Evalu	ator	Certified Cadastralist of F	Florida
Certifica i fortad conscion			ctor Assistar		
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates. Employer: Collier County Tax Collector	ctor's office ification or	or with	the Florida statement,	Department of Revenue (attach provide your current employer at	additional nd
Your Title: Clerk for Motor Services			Employme	nt Dates: 10/16/2015-Present	
Employer:					
Your Title:			Employme	nt Dates:	
		.0			
Approved Courses – List each course you have reinstatement for which you are applying (attach as of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisatype below. Attach a copy of the license.	dditional pa	ges as n I Besider	ecessary <i>). r</i> ntial Annrais	er license or Certified General A s, list your license number and lic	ense
No. Course Title	Hours	No.		Course Title	Hours
TC-0036C TC 0038C Collection & Distribution of Property Tax & Special Assessments	30	TC-0042	C Collecti	on of Licenses, Taxes, & Fees	30
Applicant Signature					6
I am requesting approval for Florida professional of information provided on this farm and any attachm	ertification, ents are tru	recertific	cation, or rel orrect to the	best of my knowledge.	C
Signature:	J. 110 010 110			Date: 09/02/2025	

Graciela Gilmore

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

September 13, 2024 10 credit hours



Graciela Gilmore

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

September 13, 2024 5 credit hours





Property Tax Oversight, Certification and Training Team

Certifies that

Graciela Gilmore

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS



Course Number: TC-0040C

March 5, 2025 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Graciela Gilmore

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

FLORIDA

July 2, 2025 30 credit hours



Graciela Gilmore

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

August 1, 2025 30 credit hours





Property Tax Oversight, Certification and Training Team

Certifies that

Graciela Gilmore

has successfully completed

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

August 29, 2025 15 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Gabriel G	oggins		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Lake		Job Title: Network Admi		
Certification Requested:	Certified I	Florida Collector Assistant		
Initial: 🗸	1	Reinstatement:		
Certification Date:	08/01/25			
	Δn	plication		
✓ Application with Required				
✓ Application Fee	o ignatar.			
✓ Courses Listed on Applica	ation			
✓ Employment Dates Listed				
✓ Includes Current	Employn	nent		
✓ Two Years of Ex	perience	with an Applicable Offic	е	
From: 08/01/22		To: Present		
From:		To:		
	Course	e Information	T	1
Course Name			Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of	of Florida T	ax Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	of Florida T	ax Collectors	30	Attended Course
·				Attended Course Attended Course
90-hours per 12D-19.003(3)(b)	roperty Tax			
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P	roperty Tax		30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes	roperty Tax		30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy	roperty Tax		30 30 15	Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Tax		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Tax		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Tax		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Tax		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Tax		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Tax		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Tax		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Tax		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Tax		30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Tax	es and Special Assessments	30 30 15 10 5	Attended Course Attended Course Attended Course Attended Course

Notes:

Page 1

Application for Florida Professional Certification

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Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

	Jerty/r age	3/0011101	<u>ai_11ai1ii1g</u>	g_rtegistrationAndr ayment.as	ρ λ			
Reason for Applying								
X Initial Certification - \$25 fee	Recertifica	tion - \$5	fee 🔲 I	Reinstatement of Certification -	\$5 fee			
Applicant Information								
Applicant's name (as you would like it to appear on the certificate): Gabriel Goggins								
Business email address: n/a			Business p	hone number: 352-343-9602				
Job title: Network Administrator								
Employed by: Office of The Lake County Tax	Collecto	r						
I have completed the required hours of approved or recertification, or reinstatement for the following de	ouises and	passed a	any required	d examinations for the certificatio	n,			
☐ Certified Florida Appraiser ☐ Ce	ertified Flori	da Evalua	ator	Certified Cadastralist of F	lorida			
Certified Florida Collector	ertified Flori	da Collec	tor Assistar	nt				
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.								
Employer: Office of The Lake County Tax Co	ollector							
Your Title: Network Administrator			Employme	^{nt Dates:} 8/01/2022 - pres	ent			
Employer:								
Your Title:			Employme	nt Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.		Course Title	Hours			
「C 0036¢ TCC 503 Coll. & Dist. of Prop Taxes & S≀	30.0	TC 0038	CTCC 002	Effective Decision Making in WP	10.0			
TC 0037¢ TCC 001 Bankruptcy	15.0	TC 0039	¢ TCC 003	Customer Service Training	5.0			
Applicant Signature I am requesting approval for Florida professional conformation provided on this form and any attachm Signature: Gallerial Gagailet	ertification, ents are tru	recertifica e and co	ation, or rei	best of my knowledge. Date:				
Signature: Gabriel Goggins				07/14/2025				



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying						
X Initial Certification - \$25 fee Annual Recertification - \$5	fee Reinstatement of Certification - \$5 fee					
Applicant Information						
Applicant's name (as you would like it to appear on the certificate):	Gabriel Goggins					
Business email address: n/a	Business phone number: 352-343-9602					
Job title: Network Administrator						
Employed by: Office of The Lake County Tax Collector						
I have completed the required hours of approved courses and passed recertification, or reinstatement for the following designation:	any required examinations for the certification,					
Certified Florida Appraiser Certified Florida Evalu	uator Certified Cadastralist of Florida					
Certified Florida Collector	ctor Assistant					
Experience for Certification – If you are applying for your initial of Florida property appraiser's office, Florida tax collector's office, or with pages as necessary). If you are applying for recertification or for reir employment dates.	the Florida Department of Revenue (attach additional					
Employer: Office of The Lake County Tax Collector						
Your Title: Network Administrator	Employment Dates: 8/01/2022 - present					
Employer:						
Your Title:	Employment Dates:					
Approved Courses – List each course you have successfully compreinstatement for which you are applying (attach additional pages as rof each approved course. If you are substituting your Certified Reside license issued by the Florida Real Estate Appraisal Board for one or notype below. Attach a copy of the license.	ecessary). Attach documentation verifying completion tial Appraiser license or Certified General Appraiser nore courses, list your license number and license					
No. Course Title Hours No.	Course Title Hours					
TC0040C TCC 501 - Duties & Responsibilities of FTC 30.0						
TC0042C TCC 504 Collection Licenses, Taxes & Fees 30.0						
Applicant Signature I am requesting approval for Florida professional certification, recertification provided on this form and any attachments are true and considerable Goggins	cation, or reinstatement. I certify that all of the best of my knowledge. Date: 07/14/2025					

Gabriel Goggins

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

May 3, 2024 5 credit hours



Gabriel Goggins

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

May 17, 2024 10 credit hours



Gabriel Goggins

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

May 31, 2024 15 credit hours



Gabriel Goggins

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

October 31, 2024 30 credit hours





Property Tax Oversight, Certification and Training Team

Certifies that

Gabriel Goggins

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

DEPARTMENT OF REVENUE

Course Number: TC-0040C

March 11, 2025 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Gabriel Goggins

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

July 2, 2025 30 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Penny Ha	arris			
Previous Name(s)(if applicable):					
Documentation Included:					
County: Dade			Title:Tax Collector S	•	
Certification Requested:	Certified		Collector Assistant		
Initial: 🗸	1	Rein	statement:		
Certification Date:	07/01/25				
	Α.	12	4*		
Anni satismonite Danninal		plica	tion		
✓ Application with Required	Signatur	es			
✓ Application Fee ✓ Courses Listed on Application	otion				
✓ Employment Dates Listed					
Includes Current		nent			
			n Applicable Office	<u></u> е	
From: 09/01/14			Present		
From:		To:			
		•			
	Cours	e Info	rmation		
Course Name				Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)				Orealtea	
. ,,,,	perty Taxe	s and S	Special Assessments	30	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	perty Taxe	s and S	Special Assessments	30	Attended Course
TCC 503 Collection & Distribution of Pro	•		Special Assessments	30	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	•		Special Assessments		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	•		Special Assessments	30	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy	•		Special Assessments	30 15	Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's	Office		30 15 10	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	Office		30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	Office		30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	Office		30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	Office		30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	Office		30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	Office		30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	Office		30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	Office		30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	Office		30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	Office	ed)	30 15 10 5 64	Attended Course Attended Course Attended Course Attended Course

Notes:



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Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying					
✓ Initial Certification - \$25 fee	Recertifica	ıtion - \$5	fee 🔲 I	Reinstatement of Certification -	\$5 fee
Applicant Information					
Applicant's name (as you would like it to appear or		Pen	ny Harris		
Business email address: PennyHarris@mdctaxcol	lector.gov		Business p	hone number: 305-375-4403	
Job title: Tax Collector Supervisor					
Employed by: Miami-Dade County Office of the Ta	x Collector	•			
I have completed the required hours of approved or recertification, or reinstatement for the following de	courses and		any required	d examinations for the certification	١,
Certified Florida Appraiser Ce	ertified Flor	ida Evalua	ator	Certified Cadastralist of FI	orida
Certified Florida Collector	ertified Flori	ida Collec	tor Assistar	nt	
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates. Employer: Miami-Dade County Office of the Tax	ector's office tification o	e, or with I	the Florida	Department of Revenue (attach a	dditional
Your Title: Tax Record Specialist 2			Employme	nt Dates: 09/2014 to 1223/2023	
Employer: Miami-Dade County Office of the Tax 0	Collector				
Your Title: Senior Tax Record Specialist		Т	Employme	nt Dates: 12/23/2023 to 6/9/2025	
Approved Courses – List each course you hav reinstatement for which you are applying (attach a of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisatype below. Attach a copy of the license.	dditional pa	ully compl ages as ne d Resident	eted for the ecessary). A tial Apprais	certification, recertification, or Attach documentation verifying co er license or Certified General Ap	mpletion praiser
No. Course Title	Hours	No.		Course Title	Hours
TC-0024C Driver's License Preparatory Training	64	TC-0037C	7	CC 001 - Bankruptcy	15
TC-0036C TCC 503-Collection & Distribution of Property Taxes and Special Assessments	30	TC-0038C	TCC 002 - E	ffective Decision-Making in the Workplace	10
Applicant Signature I am requesting approval for Florida professional cinformation provided on this form and any attachm Signature:	ertification, ents are tru	, recertifica ue and cor	ation, or rei rrect to the	nstatement. I certify that all of the best of my knowledge.	
				7/2/25	



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying						
✓ Initial Certification - \$25 fee ☐ Annual F	Recertificat	ion - \$5	fee Re	instatement of Certif	ication - \$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear on the certificate): Penny Harris						
siness email address: PennyHarris@mdctaxcollector.gov			Business phone number: 305-375-4403			
Job title: Tax Collector Supervisor						
Employed by: Miami-Dade County Office of the Tax Collector						
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:						
☐ Certified Florida Appraiser ☐ Ce	rtified Florida Evaluator					
☐ Certified Florida Collector	d Florida Collector Certified Florida Collector Assistant					
Experience for Certification — If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Miami-Dade County Office of the Tax Collector						
Your Title: Tax Collector Supervisor	r Title: Tax Collector Supervisor			Employment Dates: 6/92025 to present		
Employer:						
Your Title:	Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC-0039C Customer Service Training	5					
TC-0041C TCC 502 - Management of a Florida Tax Collector's Office	30					
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date:						

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Penny Harris

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 18-21, 2023 30 credit hours

Penny Harris

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

April 18, 2024 5 credit hours



Penny Harris

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

April 29, 2024 10 credit hours



Penny Harris

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

May 7, 2024 30 credit hours



Penny Harris

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

May 13, 2024 15 credit hours







This certificate is awarded to

Penny Harris

for the successful completion of

Driver License Preparatory Training - TC Instructor-Led Training

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 6/27/2025



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

	Karen Hylton-Mickens		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Dade	Job Title: TC Human Re	sourses Gene	ralist
Certification Requested:	Certified Florida Collector Assistant		
Initial: 🗸	Reinstatement:		
Certification Date:	09/01/25		
	Application		
✓ Application with Required	Signatures		
✓ Application Fee			
Courses Listed on Applica			
✓ Employment Dates Listed			
✓ Includes Current			
	perience with an Applicable Office	9	
From: 08/14/23	To: Present		
From:	To:		
Г			
	Course Information	T	T
Course Name		Hours	Documentation
400 40 000/01/		Credited	
30-hours per 12D-19.003(3)(a)			
TCC 503 Collection & Distribution of Pro	perty Taxes and Special Assessments	30	Attended Course
90-hours per 12D-19.003(3)(b)			
TOO 500 Management of a Florida Too.	Collector's Office	20	Attended Course
TCC 502 - Management of a Florida Tax	Collector's Office	30	Attended Course
TCC 001 - Bankruptcy	Collector's Office	15	Attended Course
	Collector's Office		
TCC 001 - Bankruptcy	Collector's Office	15	Attended Course
TCC 001 - Bankruptcy TCC 002 - Effective Decision Making		15 10	Attended Course Attended Course
TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training		15 10 5	Attended Course Attended Course Attended Course
TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training		15 10 5	Attended Course Attended Course Attended Course
TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training		15 10 5	Attended Course Attended Course Attended Course
TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training		15 10 5	Attended Course Attended Course Attended Course
TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training		15 10 5	Attended Course Attended Course Attended Course
TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training		15 10 5	Attended Course Attended Course Attended Course
TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training		15 10 5	Attended Course Attended Course Attended Course
TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training		15 10 5	Attended Course Attended Course Attended Course
TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training		15 10 5	Attended Course Attended Course Attended Course
TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training		15 10 5	Attended Course Attended Course Attended Course
TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	aining (Instructor Led)	15 10 5 64	Attended Course Attended Course Attended Course

Notes:



Application for Florida Professional Certification

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Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Applicant's name (as you would like it to appear on the certification: Applicant's name (as you would like it to appear on the certificate): Business email address: KarenHylton-Mickens@mdctaxcollector.gov Job title: TC Human Resources Generalist Employed by: Miami-Dade County Office of the Tax Collector Thave completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Gertified Florida Appraiser Gertified Florida Appraiser Gertified Florida Appraiser of Certified Florida Evaluator Experience for Certification - If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Miami Dade County Your Title: Senior Personnel Specialist Employer: MDC Office of The Tax Collector Your Title: HR Generalist Employer: MDC Office of The Tax Collector Approved Courses - List each course you have successfully completed for the certification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license is understanding the license is understanding the Workplace located progressional certification, recertification, or reinstatement. Lertify that all of the lifer medium to revise	Reason for Applying	, ,			<u>, </u>					
Applicant's name (as you would like it to appear on the certificate): Business email address: KarenHylton-Mickens@mdctaxcollector.gov Business phone number: 305-375-2137 Job title: TC Human Resources Generalist	_	Recertifica	tion - \$5 1	fee []	Reinstatement of Certification -	\$5 fee				
Business email address: KarenHylton-Mickens@mdctaxcollector.gov Business phone number: 305-375-2137 Job title: TC Human Resources Generalist Employed by: Miami-Dade County Office of the Tax Collector Thave completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Collector Certified Florida Collector Certified Florida Collector Certified Florida Collector Certified Florida Collector over initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Miami Dade County Your Title: Senior Personnel Specialist Employment Dates: 08/14/2023 - 01/06/2025 Employer: MDC Office of The Tax Collector Your Title: HR Generalist Approved Courses - List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours TC-0036C Toc 500-Centerion A Destruction of Property Taxes and Special Assessments 30 TC-0036C Toc 500-Centerion A Destruction of Property Taxes and Special Assessments 10 Applicant Signature Lam requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the	Applicant Information									
In the completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Evaluator Certified Cadastralist of Florida	Applicant's name (as you would like it to appear on the certificate): Karen Hylton-Mickens									
Employed by: Miami-Dade County Office of the Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Evaluator Certified Florida Collector Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Miami Dade County Your Title: Senior Personnel Specialist Employment Dates: 08/14/2023 - 01/06/2025 Employer: MDC Office of The Tax Collector Your Title: HR Generalist Employment Dates: 01/07/2025 - current Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours TC-0024C Driver's License Preparatory Training 64 TC-0037C TCC 001 - Bankruptcy 15 TC-0036C TCC 500-Celection & Destribution of Property Taxes and Special Assessments 30 TC-0038C TCC 002 - Effective Decision-Making in the Workplace 10 Applicant Signature Lam requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the	Business email address: KarenHylton-Mickens@mdctaxcollector.gov Business phone number: 305-375-2137									
Thave completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: □ Certified Florida Appraiser □ Certified Florida Evaluator □ Certified Cadastralist of Florida □ Certified Florida Collector ☑ Certified Florida Collector Assistant ■ Experience for Certification − If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Miami Dade County Your Title: Senior Personnel Specialist □ Employment Dates: 08/14/2023 - 01/06/2025 Employer: MDC Office of The Tax Collector Your Title: HR Generalist □ Employment Dates: 01/07/2025 - current Approved Courses − List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. □ Course Title □ Hours □ No. □ Course Title □ Hours TC-0024c □ Driver's License Preparatory Training 64 □ TC-0037c □ TCC 001 - Bankruptcy 15 TC-0036c □ TC-0036c □ Distribution of Property Taxes and Special Assessments 30 □ TC-0038c □ TCC 002 - Effective Decision-Making in the Workplace 10 Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the	Job title: TC Human Resources Generalist									
Certified Florida Appraiser										
Experience for Certification — If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Miami Dade County Your Title: Senior Personnel Specialist Employment Dates: 08/14/2023 - 01/06/2025 Employer: MDC Office of The Tax Collector Your Title: HR Generalist Employment Dates: 01/07/2025 - current Approved Courses — List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hours TC-0024C Driver's License Preparatory Training 64 TC-0037C TCC 001 - Bankruptcy 15 TC-0036C TC 503-Collection & Distribution of Property Taxes and Special Assessments 30 TC-0038C TCC 002 - Effective Decision-Making in the Workplace 10 Applicant Signature I am requesting approval for Florida professional certification, or reinstatement. I certify that all of the	I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed a	ny required	d examinations for the certification	n,				
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Miami Dade County Your Title: Senior Personnel Specialist	Certified Florida Appraiser Ce	ertified Flori	da Evalua	ator	Certified Cadastralist of F	lorida				
Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employer and employer: Miami Dade County	☐ Certified Florida Collector ✓ Ce	ertified Flori	da Collect	tor Assistar	nt					
Your Title: Senior Personnel Specialist Employer: MDC Office of The Tax Collector Your Title: HR Generalist Employment Dates: 01/07/2025 - current Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hours TC-0024C Driver's License Preparatory Training 64 TC-0037C TCC 001 - Bankruptcy 15 TC-0036C TCC 503-Collection & Distribution of Property Taxes and Special Assessments 30 TC-0038C TCC 002 - Effective Decision-Making in the Workplace 10 Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the	Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recer	ctor's office	, or with t	he Florida	Department of Revenue (attach a	additional				
Final Proved Courses — List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hours TC-0024C Driver's License Preparatory Training 64 TC-0037C TCC 001 - Bankruptcy 15 TC-0036C TCC 503-Collection & Distribution of Property Taxes and Special Assessments 30 TC-0038C TCC 002 - Effective Decision-Making in the Workplace 10 Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the	Employer: Miami Dade County									
Your Title: HR Generalist Employment Dates: 01/07/2025 - current Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hours TC-0024C Driver's License Preparatory Training 64 TC-0037C TCC 001 - Bankruptcy 15 TC-0036C TCC 503-Collection & Distribution of Property Taxes and Special Assessments 30 TC-0038C TCC 002 - Effective Decision-Making in the Workplace 10 Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the	Your Title: Senior Personnel Specialist			Employme	nt Dates: _{08/14/2023} - 01/06/202	5				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hours TC-0024C Driver's License Preparatory Training 64 TC-0037C TCC 001 - Bankruptcy 15 TC-0036C TCC 503-Collection & Distribution of Property Taxes and Special Assessments 30 TC-0038C TCC 002 - Effective Decision-Making in the Workplace 10 Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the	Employer: MDC Office of The Tax Collector		•							
reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hours TC-0024C Driver's License Preparatory Training 64 TC-0037C TCC 001 - Bankruptcy 15 TC-0036C TCC 503-Collection & Distribution of Property Taxes and Special Assessments 30 TC-0038C TCC 002 - Effective Decision-Making in the Workplace 10 Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the	Your Title: HR Generalist			Employme	nt Dates: 01/07/2025 - current					
TC-0024C Driver's License Preparatory Training 64 TC-0037C TCC 001 - Bankruptcy 15 TC-0036C TCC 503-Collection & Distribution of Property Taxes and Special Assessments 30 TC-0038C TCC 002 - Effective Decision-Making in the Workplace 10 Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the	reinstatement for which you are applying (attach at of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisa	dditional pa ur Certified	ges as ne Resident	cessary). A ial Appraise	attach documentation verifying co er license or Certified General Ap	praiser				
TC-0036C TCC 503-Collection & Distribution of Property Taxes and Special Assessments 30 TC-0038C TCC 002 - Effective Decision-Making in the Workplace 10 Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the	No. Course Title	Hours	No.		Course Title	Hours				
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the	TC-0024C Driver's License Preparatory Training	64	TC-0037C	Т	CC 001 - Bankruptcy	15				
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the	TC-0036C TCC 503-Collection & Distribution of Property Taxes and Special Assessments	30	TC-0038C	TCC 002 - E	ffective Decision-Making in the Workplace	10				
Signature: Caren Hylton-Mickens Date: 08/22/2025	I am requesting approval for Florida professional c information provided on this form and any attachm Signature:	Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date:								



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

nttp://ilondarevende.com/pro	perty/Page	S/COIIIC	ıaı_Tallıllı	g_RegistrationAndPayment.as	shx				
Reason for Applying									
✓ Initial Certification - \$25 fee	Recertifica	tion - \$5	fee I	Reinstatement of Certification	- \$5 fee				
Applicant Information									
Applicant's name (as you would like it to appear on the certificate): Karen Hylton-Mickens									
Business email address: KarenHylton-Mickens@mdctaxcollector.gov Business phone number: 305-375-2137									
Job title: TC Human Resources Generalist									
Employed by: Miami-Dade County Office of the Ta									
I have completed the required hours of approved of recertification, or reinstatement for the following de	courses and esignation:	passed	any required	d examinations for the certification	on,				
Certified Florida Appraiser C	ertified Flori	da Evalu	ator	Certified Cadastralist of F	Florida				
Certified Florida Collector	ertified Flori	da Colle	ctor Assistar	nt					
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for receremployment dates.	ector's office	, or with	the Florida	Department of Revenue (attach	additional				
Employer: Miami Dade County									
Your Title: Senior Personnel Specialist			Employme	nt Dates: 08/14/2023 - 01/06/20)25				
Employer: MDC Office of The Tax Collector									
Your Title: HR Generalist			Employme	nt Dates: 01/07/2025 - current					
Approved Courses – List each course you have reinstatement for which you are applying (attach at of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisation type below. Attach a copy of the license.	dditional pa our Certified	ges as n Resider	ecessary). <i>A</i> itial Appraise	Attach documentation verifying or er license or Certified General A , list your license number and lic	ppraiser ense				
No. Course Title	Hours	No.		Course Title	Hours				
TC-0039C Customer Service Training	5								
TC-0041C TCC 502 - Management of a Florida Tax Collector's Office	30								
Applicant Signature									
I am requesting approval for Florida professional of information provided on this form and any attachm					Э				
Signature: Karen Hulton-Mickens				Date: 08/22/2025					

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Karen Hylton-mickens

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 18-21, 2023 30 credit hours

Karen Hylton-mickens

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

April 4, 2024 5 credit hours



Karen Hylton-mickens

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

May 2, 2024 10 credit hours



Karen Hylton-mickens

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

May 23, 2024 15 credit hours



Karen Hylton-mickens

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

May 31, 2024 30 credit hours







This certificate is awarded to

Karen Hylton-Mickens

for the successful completion of

Driver License Preparatory Training - TC Instructor-Led Training

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 7/28/2025



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Alex Irizar	ry		
Previous Name(s)(if applicable):				
Documentation Included:		1170 0		
County: St. Lucie		Job Title: Customer Ser		tative II
Certification Requested:	Certified F	lorida Collector Assistant	•	
Initial: 🗸		Reinstatement:		
Certification Date:	07/01/25			
	Ap	plication		
✓ Application with Required	Signature	S		
✓ Application Fee				
✓ Courses Listed on Applica	ation			
✓ Employment Dates Listed				
✓ Includes Current		ent		
		vith an Applicable Offic	е	
From: 03/21/19		To: Present		
From:		To:		
		l		
	Course	Information	L	
Course Name			Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)				
TCC 503 Collection & Distribution of Pro	perty Taxes	and Special Assessments	30	Attended Course
90-hours per 12D-19.003(3)(b)				
TCC 504 - Collection of Licenses, Taxes			30	Attended Course
FLHSMV - Driver License Preparatory Tr	aining (Instrเ	uctor Led)	64	Attended Course

Yes

No

Notes:

Committee recommends certification:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying			ALC: N					
✓ Initial Certification - \$25 fee ✓ Annual F	Recertific	ation - \$5	fee [Reinstatement of Certification	- \$5 fee			
Applicant Information		1000						
Applicant's name (as you would like it to appear on	the certif	icate):		Alex Irizarry				
	tax268@tcslc.com Business phone number: 772-462-1650							
Job title: CUSTOMER SERVICE REP II								
Employed by: St. Lucie County Tax Collector								
I have completed the required hours of approved or recertification, or reinstatement for the following de-	ourses an	d passed	any requ	lired examinations for the certification	on,			
Certified Florida Appraiser	rtified Flo	rida Evalu	ator	Certified Cadastralist of F	Florida			
Certified Florida Collector	rtified Flo	rida Collec	ctor Assi	stant				
Employer: St. Lucie County Tax Collector Your Title: CUSTOMER SERVICE REP II			Employ	ment Dates: 3/21/2019 - Current				
Employer:	Z-10-5							
Your Title:			Employ	ment Dates:				
Approved Courses – List each course you have reinstatement for which you are applying (attach ad of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisal type below. Attach a copy of the license.	ditional p ir Certifie	ages as no d Residen	ecessary tial Appr	 Attach documentation verifying craiser license or Certified General A 	ppraiser			
No. Course Title	Hours	No.		Course Title	Hours			
C-0024C DL Preparatory Training	64	TC-0042C	TCC 504	- Collection of Licenses, Taxes, and Fees	30			
C-0036C Taxes and Special Assessments	30							
Applicant Signature I am requesting approval for Florida professional ce information provided on this form and any attachme	rtification	, recertific	ation, or	reinstatement. I certify that all of the he best of my knowledge.)			
Signature: Olex Oriza				Date: 7/31/26				





This certificate is awarded to

ALEX IRIZARRY

for the successful completion of

Driver License Preparatory Training - TC Instructor-Led Training

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 4/23/2024



Alex Irizarry

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

February 12, 2025 30 credit hours





The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Alex Irizarry

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C



June 30, 2025 30 credit hours



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate: Jorge Jarrin Jimenez							
Previous Name(s)(if applicable):							
Documentation Included:							
County: Dade		Job Title: Customer Ser		ntative II			
Certification Requested:	Certified F	Florida Collector Assistant					
Initial: 🗸	T.	Reinstatement:					
Certification Date:	08/01/25						
	An	plication					
✓ Application with Required							
✓ Application Fee							
✓ Courses Listed on Applica	ation						
✓ Employment Dates Listed							
✓ Includes Current	Employm	nent					
	perience	with an Applicable Offic	е				
From: 07/31/23		To: Present					
From:		To:					
		1.6.41					
	Course	Information	In	1			
Course Name			Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)							
TCC 503 Collection & Distribution of Pro	perty Taxes	s and Special Assessments	30	Attended Course			
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	perty Taxes	s and Special Assessments	30	Attended Course			
	•		30	Attended Course			
90-hours per 12D-19.003(3)(b)	•						
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	•		30	Attended Course			
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy	•		30 15	Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's	Office	30 15 10	Attended Course Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	Office	30 15 10 5 64	Attended Course Attended Course Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's	Office uctor Led)	30 15 10 5	Attended Course Attended Course Attended Course Attended Course			

Notes:



Application for Florida Professional Certification

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Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason	for Applying					
	al Certification - \$25 fee Annual R	ecertificat	t ion - \$5 f	ee 🔲	Reinstatement of Certification - S	55 fee
Applica	nt Information					
Applicant	's name (as you would like it to appear on	the certific	Jorg	e Jarrin J		
Business	email address: JorgeJarrinJimenez@md	ctaxcollect	or.gov	Business	phone number: 305-375-4003	
Job title:	Tax Collector Customer Service Rep 2					
Employe	d by: Miami-Dade County Office of the Tax	Collector				
I have co	impleted the required hours of approved co ation, or reinstatement for the following des	ourses and signation:	passed a	ny require	ed examinations for the certification	
Cer	tified Florida Appraiser	rtified Flori	da Evalua	itor	Certified Cadastralist of Flo	orida
Cer	tified Florida Collector	rtified Flori	da Collect	or Assista	ant	
Florida p pages as employm	rnce for Certification – If you are applying roperty appraiser's office, Florida tax collects necessary). If you are applying for recertion dates. The Miami Dade Office of the Tax Collector	tor's office	or with t	he Florida	a Denartment of Revenue (attach at	aditional
				Fmplovm	ent Dates: 07/31/2023 - 12/20/2024	A STATE OF
	e: Tax Records Specialist				07/3 (72023 = 12/20/2024	•
	Miami Dade Office of the Tax Collector			Employm	ont Datos:	<u> </u>
	e: Senior Tax Records Specialist				ent Dates: _{12/23/2024} - 06/06/2025)
reinstate of each a license i	red Courses – List each course you have ement for which you are applying (attach ad approved course. If you are substituting you assued by the Florida Real Estate Appraisal bow. Attach a copy of the license.	lditional pa ur Certified	iges as ne I Resident	cessary). ial Appra	Attach documentation verifying consiser license or Certified General Appear, list your license number and lice	oraiser nse
No.	Course Title	Hours	No.		Course Title	Hours
TC-0024C	Driver's License Preparatory Training	64	TC-0038C	TCC 002	Effective Decision-Making in the Workplace	10
TC-0037C	TCC 001 - Bankruptcy	15	TC-0039C	TCC 0	03- Customer Service Training	5
Applica	ant Signature					
l am req	uesting approval for Florida professional co ion provided on this form and any attachme	ertification, ents are tri	recertificate and cor	ation, or r	einstatement. I certify that all of the ebest of my knowledge.	
Signatui					Date: 08/01/2025	



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application** and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying		ÇENEL.					
✓ Initial Certification - \$25 fee	ecertificat	ion - \$5	fee	Re	instatement	of Certification	ı - \$5 fee
Applicant Information				1			
Applicant's name (as you would like it to appear on t	he certifica	ate): Jor	_	rrin Jime			
Business email address: JorgeJarrinJimenez@mdo	ctaxcollecto	or.gov	Busir	ness pho	ne number:	305-375-4003	
Job title: Tax Collector Customer Service Rep 2							Q.
Employed by: Miami-Dade County Office of the Tax							
I have completed the required hours of approved co recertification, or reinstatement for the following des	urses and ignation:	passed	any re	equired 6	xaminations	for the certificat	ion,
Certified Florida Appraiser Cer	tified Florid	da Evalu	ator		Certified	d Cadastralist of	Florida
☐ Certified Florida Collector ✓ Cer	tified Florid	da Colle	ctor A	ssistant			
employment dates. Employer: Miami Dade Office of the Tax Collector		1827 N	Cons	loumont	Dotos	/2025 - Current	
				laumant	Dotoo		
Your Title: Customer Service Representative 2			Linp			72025 - Current	
Employer:					D.1		1, 2, 2, 2, 2, 2, 2, 2, 2, 2, 2, 2, 2, 2,
Your Title:				loyment			
Approved Courses – List each course you have reinstatement for which you are applying (attach ad of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisal type below. Attach a copy of the license.	ditional pa ur Certified	ges as n Residei	ecess	sary). Atl oppraiser	ach documer license or Co ist your licen	ntation verifying ertified General se number and	completion Appraiser license
No. Course Title	Hours	No.			Course Ti	tle	Hours
TC-0036C TCC 503-Collection & Distribution of Property Taxes and Special Assessments	30						
TC-0041C TCC 502-Leadership and Management Skills In a Florida Tax Collector's Office	30					· · · · · · · · · · · · · · · · · · ·	
Applicant Signature I am requesting approval for Florida professional ce	ertification,	recertific	cation	, or reins	statement. I c	ertify that all of t	:he
information provided on this form and any attachme Signature:	ents are tru	e and co	orrect	to the bi	Date: 08/01/2	wiedge.	

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Jorge Jarrin Jimenez

has successfully completed

TCC 502 - LEADERSHIP AND MANAGEMENT SKILLS IN A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 21, 2024 30 credit hours



Jorge Jarrin Jimenez

on completing

TCC 003 - CUSTOMER SERVICE TRAINING Course Number: TC-0039C

on

February 8, 2025 5 credit hours





Jorge Jarrin Jimenez

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

FLORIDA

February 9, 2025 10 credit hours



Jorge Jarrin Jimenez

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

February 11, 2025 30 credit hours





Jorge Jarrin Jimenez

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

March 14, 2025 15 credit hours







This certificate is awarded to

Jorge Jarrin Jimenez

for the successful completion of

Driver License Preparatory Training - TC Instructor-Led Training

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 5/30/2025



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Leah D. J	lones						
Previous Name(s)(if applicable):								
Documentation Included:								
County: Alachua	_	Job '	Title: C	lient Se	ervice	s Ass	ociate II	l
Certification Requested:	Certified I				<u>istant</u>			
Initial: 🗸	1	Rein	staten	nent:				
Certification Date:	08/01/25							
✓ Application with Required✓ Application Fee		plica es	tion					
✓ Courses Listed on Application	ation							
✓ Employment Dates Listed								
✓ Includes Curren		nent						
✓ Two Years of Ex	perience	with a	n App	licable	Offic	е		
From: 06/04/18			Prese	ent				
From:		To:						
				_				
	Course	e Info	rmat	ion		1		
Course Name						Hour Cred	-	Documentation
30-hours per 12D-19.003(3)(a)								
TCC 501 - Duties and Responsibilities	of Florida T	ax Coll	ectors				30	Attended Course
90-hours per 12D-19.003(3)(b)								
TCC 504 - Collection of Licenses, Taxes	and Fees						30	Attended Course
FLHSMV - Driver License Preparatory Tr	aining (Insti	ructor L	.ed)				64	Attended Course
				otal Ua			404	
			Т	otal Ho	urs		124	

Notes:



Application for Florida Professional Certification

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Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

map://totidalevenue.com/property/Pages/Com	cial_Training_RegistrationAndPayment.aspx
Reason for Applying	
☑ Initial Certification - \$25 fee ☐ Annual Recertification - \$	5 fee Reinstatement of Certification - \$5 fee.
Applicant Information	
Applicant's name (as you would like it to appear on the certificate):	
Lean D. Jones	
Business email address: 1jones @ Alachua Collector. com	Business phone number:
Job title:	352 264 6949
Client Services Ass. III	
Employed by: John Power Tax Collector	
I have completed the required hours of approved courses and passed recertification, or reinstatement for the following designation:	any required examinations for the certification,
☐ Certified Florida Appraiser ☐ Certified Florida Eval	lator Codified Codestrality (55)
☐ Certified Florida Collector ☐ Certified Florida Colle	- Trained Oddadtrailst Of Florida
Experience for Certification — If you are applying for your initial of Florida property appraiser's office. Florida tay collector's office or with	ertification, list at least two years' experience in a
pages as necessary). If you are applying for recertification or for rain	statement provide your current amplicational
	otationistic, provide your current employer and
Employer: John Power Tax Collector	
Your Title: CSA III	Employment Dates: 6/4/2018 -current
Employer:	61-12-18 CEVIEN
Your Title:	Employment Dates:
Approved Courses – List each course you have successfully comp	lated for the and Eastern and U.S.
HAMBIERO MONTAL MINTE AND SIE SODIANO ISMACE SUMMANDI VAVAV VY P	OGOODONA) Addumbala ala arras antitata da arras de la constantida del la constantida del constantida d
modules readed by the Librida IVESI ESISIE MUDISISSI BOSIN TOF ONE OF M	ore courses, list your license number and license
No below. Attack a copy of the ficerise.	
ALLOC I Price and Preparation living No.	Course Title Hours
Of Florida Tax Collectors 30 TC-0020	CDriver license Preptraining 64
and fees	
Applicant Signature	
I am requesting approval for Florida professional certification, recertific information provided on this form and any attachments are true and co	ation, or reinstatement. I certify that all of the
Signature:	Date: 7 7 2025





This certificate is awarded to

LEAH JONES

for the successful completion of

Driver License Preparatory Training - Virtual Instructor-Led Training

by FLHSMV

64 Hours 00 Minutes

Date of Course Completion: 5/3/2021

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Leah Deanelle Jones

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours





The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Leah Deanelle Jones

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

PENSEUMENT OF REVENIENT OF REVE

July 1, 2025 30 credit hours



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Geneva	Kenn	iedy					
Previous Name(s)(if applicable):								
Documentation Included:								
County: DeSoto		Jol	b Title: Driver's Licens	e Superviso	or			
Certification Requested:	Certified		da Collector Assistant					
Initial: ✓	1		einstatement:					
Certification Date:	Certification Date: 06/01/25							
			cation					
Application with Required	Signatu	res						
Application Fee								
Courses Listed on Applica								
Employment Dates Listed								
✓ Includes Current				_				
	perience		an Applicable Office	9				
From: 08/07/06			o: Present					
From:		To	0.					
	Cour	- lo	formation					
	Cours	se III	ioriiiation	Hours				
Course Name				Credited	Documentation			
				Orealtea				
30-hours per 12D-19.003(3)(a)								
. ,,,,	of Florida	Tay C	ollectors	30	Attended Course			
TCC 501 - Duties and Responsibilities of	of Florida	Tax C	ollectors	30	Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)								
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector'	s Offic	e	30	Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector' roperty Ta	s Offic	e	30 30	Attended Course Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector' roperty Ta	s Offic	e	30	Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector' roperty Ta	s Offic	e	30 30	Attended Course Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector' roperty Ta	s Offic	e	30 30	Attended Course Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector' roperty Ta	s Offic	e	30 30	Attended Course Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector' roperty Ta	s Offic	e	30 30	Attended Course Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector' roperty Ta	s Offic	e	30 30	Attended Course Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector' roperty Ta	s Offic	e	30 30	Attended Course Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector' roperty Ta	s Offic	e	30 30	Attended Course Attended Course			
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TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector' roperty Ta	s Offic	e	30 30	Attended Course Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector' roperty Ta	s Offic	e	30 30	Attended Course Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector' roperty Ta	s Offic	e	30 30	Attended Course Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector' roperty Ta	s Offic	e	30 30	Attended Course Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector' roperty Ta	s Offic	ee nd Special Assessments	30 30 30	Attended Course Attended Course			

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for A			,			g_registration/than ayment.as	
✓ Initial Cert	cification - \$25 fee	Annual F	Recertifica	tion - \$5	fee	Reinstatement of Certification -	\$5 fee
Applicant Info	ormation						
Applicant's nam	e (as you would like it to a	ppear on	the certific				
				Gen	eva Kenne	dy	
Business email	address: genk78@gmail.c	om	1:		Business p	hone number: 863-993-4861	
Job title: Driver's	s License Supervisor						
Employed by: D	eSoto County Tax Collecto	or					
I have complete		proved co	ourses and signation:	passed a	any require	d examinations for the certification	٦,
Certified FI	orida Appraiser	Ce	rtified Flori	da Evalua	ator	Certified Cadastralist of F	lorida
Certified FI	orida Collector	✓ Ce	rtified Flori	da Collec	tor Assista	nt	
pages as neces employment dat Employer: DeSc	sary). If you are applying f	or recerti	fication o	r for reins	statement,	Department of Revenue (attach a provide your current employer an nt Dates: 08/07/2006 - Current	d
Employer:	i s Licerise Supervisor					06/07/2000 - Current	
Your Title:					Employme	nt Dates:	
reinstatement for of each approve license issued b	or which you are applying (ed course. If you are subst	attach ad tuting you	ditional pa ur Certified	ges as ne Resident	ecessary). A	e certification, recertification, or Attach documentation verifying co er license or Certified General Ap s, list your license number and lice	praiser
No.	Course Title		Hours	No.		Course Title	Hours
TC0041C TCC502	LEADERSHIP & MANAGEMEN	IT SKILLS	30	TCC00420	TCC 504 C	OLLECTION OF LIC, TAXES & FEES	30
TCC0040C TCC 501	DUTIES & RESPONSIBILIES OF FL	TAX COLL	30	TCC00360	COLLECTION	B DISTRIBUTION OF PROP TAXES & SPEC ASSMT	30
Applicant Sig							
I am requesting information prov	approval for Florida proferided on this form and any	ssional ce attaehme	ertification, ents are tru	recertificate and cor	ation, or rei	nstatement. I certify that all of the best of my knowledge.	
Signature:	M					Date: 05/16/2025	

Property Tax Oversight, Certification and Training Team



Certificate of Completion

Geneva Kennedy

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 13-16, 2021

Property Tax Oversight, Certification and Training Team

Certifies that

Geneva N Kennedy

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 21-24, 2022 30 credit hours

FLORIDA



Property Tax Oversight, Certification and Training Team

Certifies that

Geneva N Kennedy

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS



Course Number: TC-0040C

March 5, 2025 30 credit hours



Geneva N Kennedy

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

May 14, 2025 30 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Maria Laz	cano Gam	as					
Previous Name(s)(if applicable):								
Documentation Included:								
County: Indian River		Job Title:	Lead Cle	erk				
Certification Requested:	Certified F	lorida Coll	ector Ass	istant				
Initial: ✓		Reinstate	ement:					
Certification Date:	08/01/25							
	Ар	plication	1					
✓ Application with Required	Signature	S						
Application Fee								
Courses Listed on Applica								
Employment Dates Listed								
✓ Includes Current								
✓ Two Years of Ex	perience v			Office)			
From: 06/16/25		To: Pre						
From: 8/26/20		To: 6/10/	/25					
	Course	Informa	ation					
	Course	iiiiOiiiie	ation		Hours			
Course Name					Credited	Documentation		
30-hours per 12D-19.003(3)(a)								
TCC 503 Collection & Distribution of Pro	perty Taxes	and Speci	al Assessr	ments	30	Attended Course		
90-hours per 12D-19.003(3)(b)								
TCC 504 - Collection of Licenses, Taxes	and Fees				30	Attended Course		
FLHSMV - Driver License Preparatory Tra	aining (Instr	uctor Led)						
		64	Attended Course					
		uctor Lcu)			64	Attended Course		
		uotoi Leaj			64	Attended Course		
		deter Leaf			04	Attended Course		
		ucioi Ecu)			04	Attended Course		
		actor Ecuy			04	Attended Course		
		acion Leay			04	Attended Course		
		actor Ecuy			04	Attended Course		
		acion Ecu)			04	Attended Course		
		acion Ecu)			04	Attended Course		
		actor Ecuy			04	Attended Course		
		acion Leay			04	Attended Course		
		acion Ecu)	Total Uo	lire		Attended Course		
		acion Ecu)	Total Ho	urs	124	Attended Course		

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

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Reason for A			41 OF	e	Deirectetement of Cartification	OE foo
		Annual Recertifica	tion - \$5	тее	Reinstatement of Certification	- 40 lee
Applicant Info	ormation					
Applicant's nam	e (as you would like it to ap	ppear on the certific				
Business email	address: _{ML} AZCANO@IRC	CTAX.COM		Business p	phone number: 772-360-3358	
Job title: LEAD (CLERK					
	DIAN RIVER COUNTY TA					
I have complete recertification, or	d the required hours of app r reinstatement for the follo	proved courses and wing designation:	passed a	any require	d examinations for the certification	on,
Certified F	orida Appraiser	Certified Flori	ida Evalua	ator	Certified Cadastralist of	Florida
Certified F	orida Collector	Certified Flori	da Collec	tor Assista	nt	
Florida property	appraiser's office, Florida sary). If you are applying fo	lay collector's office	or with i	the Florida	n, list at least two years' experien Department of Revenue (attach provide your current employer a	additional
Employer: INDIA	N RIVER COUNTY TAX C	OLLECTOR				
Your Title: LEAD	CLERK			Employme	nt Dates:6/16/2025 - PRESENT	
Employer: SAIN	T LUCIE COUNTY TAX CO	OLLECTOR				
Your Title: CSR	LEAD			Employme	nt Dates: _{8/26/2020} - 6/10/2025	
reinstatement for of each approve license issued b	or which you are applying (and course. If you are substit	attach additional pa auting vour Certified	iges as ne I Residen	ecessary). itial Apprais	e certification, recertification, or Attach documentation verifying of er license or Certified General A s, list your license number and license	opraiser cense
No.	Course Title	Hours	No.	_	Course Title	Hours
TC-0024C PRIVER L	CENSE PREPARATORY TRAINING-VIRTUAL INSTRUCTOR-LEI	TRAINING 64	TC-00420	TCC-504	COLLECTION OF LICENSES, TAXES & FEES	30
ТС-0036С тос-800 сол.	LECTION & DISTRIBUTION OF PROPERTY TAXES & SPECIAL A	ASSESSMENTS 30				
Applicant Sig	nature					
I am requesting	approval for Florida profes ided on this form and any	sional certification, attachments are tri	recertificate and co	ation, or rei rrect to the	instatement. I certify that all of the best of my knowledge.	i e
Signature:	are formand any				Date: 07/10/2025	



iLearn

This certificate is awarded to

MARIA LAZCANO-GAMAS

for the successful completion of

Driver License Preparatory Training - Virtual Instructor-Led Training

by FLHSMV

64 Hours 00 Minutes

Date of Course Completion: 4/19/2021



Maria Lazcano Gamas

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

February 11, 2025 30 credit hours





Property Tax Oversight, Certification and Training Team

Certifies that

Maria Lazcano Gamas

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C



July 1, 2025 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jay Lee		
Previous Name(s)(if applicable):	Jimmy Lee		
Documentation Included:	No		
County: Collier	Job Title: Clerk for Motor	ist Services	
Certification Requested:	Certified Florida Collector Assistant		
Initial: 🗸	Reinstatement:		
Certification Date:	10/01/25		
	Application		
✓ Application with Required			
✓ Application Fee	- Oignatar 00		
✓ Courses Listed on Application	ation		
✓ Employment Dates Listed			
✓ Includes Curren			
	perience with an Applicable Office	9	
From: 06/16/14	To: Present		
From:	To:		
	Course Information	T	T
		Hours	
Course Name		Credited	Documentation
30-hours per 12D-19.003(3)(a)			Documentation
	of Florida Tax Collectors		Documentation Attended Course
30-hours per 12D-19.003(3)(a)	of Florida Tax Collectors	Credited	
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities		Credited	
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities 90-hours per 12D-19.003(3)(b)	roperty Taxes and Special Assessments	Credited 30	Attended Course
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments	30	Attended Course Attended Course
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes	roperty Taxes and Special Assessments	30 30 30	Attended Course Attended Course Attended Course
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy	roperty Taxes and Special Assessments	30 30 30 15	Attended Course Attended Course Attended Course Attended Course
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities (a) 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Taxes and Special Assessments	30 30 30 15 10	Attended Course Attended Course Attended Course Attended Course Attended Course
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities (a) 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Taxes and Special Assessments	30 30 30 15 10	Attended Course Attended Course Attended Course Attended Course Attended Course
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30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities (a) 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	roperty Taxes and Special Assessments	30 30 30 15 10	Attended Course Attended Course Attended Course Attended Course Attended Course

Total Hours

Yes

120

No

Notes:

Committee recommends certification:



Application for Florida Professional Certification

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Property Tax Oversight Certification and Training

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Reason	for Applying					
✓ Init	ial Certification - \$25 fee Annual F	Recertifica	tion - \$5	fee 🔲 I	Reinstatement of Certification	- \$5 fee
Applica	nt Information					
	t's name (as you would like it to appear on		ate):	Jay Lee		
	s email address: dthornton@colliertax.com	1		Business p	hone number: 239-252-8712	
Job title:	Clerk for Motor Services					
	ed by: Collier County Tax Collector					
I have co	ompleted the required hours of approved cation, or reinstatement for the following de	ourses and signation:	passed	any required	d examinations for the certificatio	n,
☐ Cer	tified Florida Appraiser	rtified Flori	da Evalu	ator	Certified Cadastralist of F	lorida
☐ Cer	tified Florida Collector	rtified Flori	da Collec	ctor Assistar	nt	
Florida p	ence for Certification – If you are apply property appraiser's office, Florida tax colle is necessary). If you are applying for recert ment dates.	ctor's office	or with	the Florida	Department of Revenue (attach a	additional
Employe	er: Collier County Tax Collector					
Your Titl	e: Clerk for Motor Services			Employme	nt Dates: 06/16/2014- Present	
Employe	er:					
Your Titl	e:			Employme	nt Dates:	
reinstate of each a license is	red Courses – List each course you have ement for which you are applying (attach ac approved course. If you are substituting yo ssued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	ditional pa ur Certified	ges as ne Residen	ecessary). A	Attach documentation verifying co er license or Certified General Ap	praiser
No.	Course Title	Hours	No.		Course Title	Hours
TC 0037C	TCC 001 Bankruptcy	15	TC 00380	C TCC 00	2 Effective Decision-Making in the Workplace	10
TC0039C	TCC 003 Customer Service Training	5	TC 00420	TCC 504 C	Collection of Licenses, Taxes, and Fees	30
I am req	ant Signature uesting approval for Florida professional co ion provided on this form and any attachmo	ertification, ents are tru	recertific e and co	ation, or rei	nstatement. I certify that all of the best of my knowledge.)
Signatur					Date: 09/12/2025	



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying	all Livelli			wake and mounts are to	
✓ Initial Certification - \$25 fee ✓ Annual	Recertifica	ation - \$5	fee	Reinstatement of Certification	- \$5 fee
Applicant Information		Y Milita			y Parij.
Applicant's name (as you would like it to appear o	n the certifi	cate): Ja	ay Lee		
Business email address: dthornton@colliertax.co	m		Business	ohone number: 239-252-8712	
Job title: Clerk for Motor Services					
Employed by: Collier County Tax Collector					
I have completed the required hours of approved recertification, or reinstatement for the following definitions of the required hours of approved recertification, or reinstatement for the following definition of the required hours of approved recertification, or reinstatement for the following definition of the required hours of approved recertification, or reinstatement for the following definition of the required hours of approved recertification, or reinstatement for the following definition of the required hours of approved recertification, or reinstatement for the following definition of the recertification of the recent for the required hours of approved recent for the recent for t	courses and esignation:	d passed a	any require	d examinations for the certification	on,
Certified Florida Appraiser	ertified Flo	rida Evalu	ator	Certified Cadastralist of	Florida
Certified Florida Collector	ertified Flor	rida Collec	ctor Assista	nt	
Experience for Certification – If you are appl Florida property appraiser's office, Florida tax collegages as necessary). If you are applying for receivemployment dates.	ector's offic	e. or with	the Florida	Department of Revenue (attach	additional
Employer: Collier County Tax Collector			Farale, as	ant Datas	
Your Title: Clerk for Motor Services			Employme	ent Dates: 06/16/2014-Present	
Employer:					
Your Title:			Employme	ent Dates:	
Approved Courses – List each course you have reinstatement for which you are applying (attach a of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisatype below. Attach a copy of the license.	idditional pa	ages as ne d Residen	ecessary). tial Apprais	Attach documentation verifying of ser license or Certified General A	Appraiser cense
No. Course Title	Hours	No.		Course Title	Hours
TC 0040C TCC 501 Duties and Responsibilities of Florida Tax Collectors	30	TC-00360	TCC 50	3 Collection & Distribution of Property Taxes & Special Assessments	30
Applicant Signature			A	Statement I portify that all of th	
I am requesting approval for Florida professional information provided on this form and any attachn	certification nents are tr	, recertific ue and co	rrect to the	best of my knowledge.	e
Signature:				Date: 09/12/2025	

Jimmy Lee

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

September 16, 2024 5 credit hours



Jimmy Lee

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

September 30, 2024 10 credit hours





Property Tax Oversight, Certification and Training Team

Certifies that

Jimmy Lee

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

PORIDA PENEURA OF REVENUE

Course Number: TC-0040C

March 5, 2025 30 credit hours



The Florida Department of Revenue Property Tax Oversight, Certification and Training Team

Certifies that

Jimmy Lee

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C







Jimmy Lee

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

August 8, 2025 30 credit hours







Property Tax Oversight, Certification and Training Team

Certifies that

Jimmy Lee

has successfully completed

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

September 12, 2025 15 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate: Lesly Leon Sauza						
Previous Name(s)(if applicable):						
Documentation Included:						
County: Dade		Job	Title: Division Direct	or of HR		
Certification Requested:	Certified		a Collector Assistant			
Initial: 🗸			nstatement:			
Certification Date:	08/01/2	5				
		12 .	- 4 *			
Application with Doguirod		pplica	ation			
✓ Application with Required✓ Application Fee	Signatu	ires				
✓ Courses Listed on Applica	ation					
✓ Employment Dates Listed						
✓ Includes Current		ment				
			an Applicable Office	e		
From: 05/22/23		To	: Present			
From:		To	:			
	Cours	se Inte	ormation	I.e.	<u> </u>	
Course Name				Hours Credited	Documentation	
30-hours per 12D-19.003(3)(a)						
30-110u13 per 12D-13.003(3)(a)						
TCC 503 Collection & Distribution of Pro	perty Tax	es and	Special Assessments	30	Attended Course	
. ,,,,	perty Tax	es and	Special Assessments	30	Attended Course	
TCC 503 Collection & Distribution of Pro	· · · · · · · · · · · · · · · · · · ·			30	Attended Course	
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	Collector'	s Office				
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector'	s Office		30	Attended Course	
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector'	s Office		30 30	Attended Course Attended Course	
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy	Collector'	s Office		30 30 15	Attended Course Attended Course Attended Course	
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector'	s Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course	
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector'	s Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course	
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector'	s Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course	
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector'	s Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course	
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector'	s Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course	
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector'	s Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course	
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector'	s Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course	
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector'	s Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course	
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector'	s Office		30 30 15 10	Attended Course Attended Course Attended Course Attended Course	
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector'	s Office		30 30 15 10 5	Attended Course Attended Course Attended Course Attended Course	

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying	polity/r ago		<u> </u>	g_registration/indi ayment.as			
	Recertifica	tion - \$5	fee	Reinstatement of Certification -	- \$5 fee		
Applicant Information				美国建筑建筑建设设置			
Applicant's name (as you would like it to appear on the certificate): Lesly Leon Sauza							
Business email address: LeslyLeonSauza@mdcta	xcollector.ç	gov	Business p	hone number: 305-375-4804			
Job title: Division Director of HR							
Employed by: Miami-Dade County Office of the Ta							
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and esignation:	passed a	any require	d examinations for the certification	n,		
☐ Certified Florida Appraiser ☐ C	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida		
Certified Florida Collector	ertified Flori	da Collec	tor Assista	nt			
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recer employment dates.	ector's office	e, or with	the Florida	Department of Revenue (attach a	additional		
Employer: Miami Dade County - Tax Collector D	epartment						
Your Title: HR Manager			Employme	nt Dates: 5/22/2023 - 1/06/2025			
Employer: Miami Dade County Office of the Tax 0	Collector						
Your Title: Division Director of Human Resources			Employme	nt Dates: _{1/07/2025} - Date			
Approved Courses – List each course you have reinstatement for which you are applying (attach a of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisation type below. Attach a copy of the license.	dditional pa our Certified	ges as ne Residen	ecessary). <i>I</i> tial Apprais	Attach documentation verifying co er license or Certified General Ap	praiser		
No. Course Title	Hours	No.		Course Title	Hours		
TC-0042C TCC 504 Collection of Licenses, Taxes and Fees	30	TC-00370	-	ГСС 001 - Bankruptcy	15		
TC-0036C TCC 503-Collection & Distribution of Property Taxes and Special Assessments	30	TC-00380	TCC 002 - E	ffective Decision-Making in the Workplace	10		
Applicant Signature		116					
I am requesting approval for Florida professional c information provided on this form and any attachm	ertification, ents are tru	recertificate and col	ation, or rei rrect to the	nstatement. I certify that all of the best of my knowledge.			
Signature:				Date: 07/28/2025			



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
✓ Initial Certification - \$25 fee	Recertificat	tion - \$5	fee	Reinstatement of Certificat	ion - \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear on	the certific	ate): Le		n Sauza	
Business email address: LeslyLeonSauza@mdcta	xcollector.g	ov	Busine	ess phone number: 305-375-480	14
Job title: Division Director of HR					
Employed by: Miami-Dade County Office of the Ta	x Collector				
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed	any red	quired examinations for the certific	cation,
☐ Certified Florida Appraiser ☐ Ce	rtified Flori	da Evalı	ıator	Certified Cadastralist	of Florida
☐ Certified Florida Collector ✓ Ce	rtified Flori	da Colle	ctor As	sistant	
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ctor's office	or with	the Flo	orida Department of Revenue (atta	ach additional
Employer: Miami Dade County -Tax Collector De	partment				
Your Title: HR Manager			Emplo	oyment Dates: 5/22/2023 - 1/06/2	2025
Employer: Miami Dade County Office of the Tax Co	llector				
Your Title: Division Director of Human Resources			Emplo	oyment Dates: _{1/06/2025} - To date	Э
Approved Courses – List each course you have reinstatement for which you are applying (attach ac of each approved course. If you are substituting yo license issued by the Florida Real Estate Appraisatype below. Attach a copy of the license.	lditional par ur Certified	ges as r Reside	ecessantial Ap	ry). Attach documentation verifyir praiser license or Certified Gener	ng completion al Appraiser
No. Course Title	Hours	No.		Course Title	Hours
TC-0039C Customer Service Training	5				
TC-0041C TCC 502 - Management of a Florida Tax Collector's Office	30				
Applicant Signature I am requesting approval for Florida professional conformation provided on this form and any attachments Signature:	ertification, ents are tru	recertifice e and co	cation, o	or reinstatement. I certify that all continues the best of my knowledge. Date: 07/28/2025	of the

Lesly Leon Sauza

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

April 2, 2024 5 credit hours



Lesly Leon Sauza

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

April 16, 2024 10 credit hours



Lesly Leon Sauza

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

April 30, 2024 15 credit hours



Lesly Leon Sauza

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

May 17, 2024 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Lesly Leon Sauza

has successfully completed

TCC 502 - LEADERSHIP AND MANAGEMENT SKILLS IN A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

October 1, 2024 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Lesly Leon Sauza

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

PEDRIDA

FLORIDA

July 2, 2025 30 credit hours



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Nicholas Manente		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Osceola	, · · · · · · · · · · · · · · · · · · ·	es & IT Integration Ma	anager
Certification Requested:	Certified Florida Collector A		
Initial: ✓	Reinstatement:		
Certification Date:	08/01/25		
	Application		
Application with Required	Signatures		
Application Fee			
Courses Listed on Applica			
Employment Dates Listed			
✓ Includes Current		I- Off:	
	perience with an Applicab	іе Опісе	
From: 02/13/23	To: Present		
From:	To:		
	Course Information		
	Course information	Hours	
Course Name		Credited	Documentation
30-hours per 12D-19.003(3)(a)		Orcanca	
	of Florida Tay Callacters	20	Attanded Course
TCC 501 - Duties and Responsibilities	of Florida Tax Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b)			
TCC 501 - Duties and Responsibilities		30	Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b)	Collector's Office	30	
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Office roperty Taxes and Special Asse	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Asse	30 ssments 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Asse	30 ssments 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Asse	30 ssments 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Asse	30 ssments 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Asse	30 ssments 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Asse	30 ssments 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Asse	30 ssments 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Asse	30 ssments 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Asse	30 ssments 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Asse	30 ssments 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Asse	30 ssments 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Asse and Fees	30 ssments 30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Asse	30 ssments 30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Asse and Fees Total I	30 ssments 30 30 40 30 30 30 30 30 30 30 30 30 30 30	Attended Course Attended Course

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Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reas	on for Applying				ing_registrationAndr ayment.a	ispx
		Recertific	cation - \$5	fee	Reinstatement of Certification	1 - \$5 fee
Appli	cant Information					
Applica	ant's name (as you would like it to appear o	on the certif	ficate): Nic	holas Man	ente	
Busine	ess email address: nmanente@osceola.org				phone number: 407-742-3964	
Job title	e: Facilities & IT Integration Manager					
Employ	/ed by: Osceola County Tax Collector					
I have	completed the required hours of approved ication, or reinstatement for the following d	courses an esignation:	d passed	any requir	ed examinations for the certification	on,
C	ertified Florida Appraiser C	ertified Flo		ator	Certified Cadastralist of I	Florida
L Ce	ertified Florida Collector	ertified Flor	rida Collec	ctor Assista		
employ	property appraiser's office, Florida tax colleges necessary). If you are applying for recerment dates. er: Osceola County Tax Collector	tification o	or ior rems	statement	, provide your current employer ar	nd
Tour II	tle: Facilities & IT Integration Manager			Employme	ent Dates: 02/13/2023 - Present	
Employ						
Your Tit	le:			Employme	ent Dates:	
of each license i type bel	ved Courses – List each course you have ement for which you are applying (attach ac approved course. If you are substituting yo ssued by the Florida Real Estate Appraisa ow. Attach a copy of the license.	ur Certified I Board for	iges as ne I Resident	cessary).	Attach documentation verifying co	
No.	Course Title	Hours	No.		Course Title	Hours
C-0040C	TCC501 - Duties & Responsibilities	30	TCC0036C	TCC503	3 - Collection and Distribution	30
	TCC502 - Management of a Florida TC Office	30	TCC-0042C	TCC504 - 0	Collection of Licenses, Taxes and Fees	30
am req	ant Signature uesting approval for Florida professional ce ion provided on this form and any attachme	ertification,	recertifica	tion or rai		
Signatur	e: April aspend ()		5 MIN 0011	JOE TO THE	Date: 07/22/2025	

Property Tax Oversight, Certification and Training Team

Certifies that

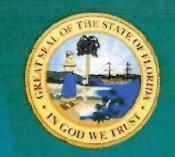
Nicholas F Manente

has successfully completed

TCC 502 - LEADERSHIP AND MANAGEMENT SKILLS IN A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 25, 2024 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Nicholas F Manente

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS



Course Number: TC-0040C

March 6, 2025 30 credit hours



Nicholas F Manente

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

April 11, 2025 30 credit hours





Property Tax Oversight, Certification and Training Team

Certifies that

Nicholas F Manente

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

July 1, 2025 30 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

	lan Martin		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Clay	Job Title: Tax Departme	ent Customer	Service Rep.
Certification Requested:	Certified Florida Collector Assistan	t	
Initial: 🗸	Reinstatement:		
Certification Date:	08/01/25		
	Application		
✓ Application with Required	Signatures		
✓ Application Fee			
Courses Listed on Applica			
✓ Employment Dates Listed			
✓ Includes Current			
	perience with an Applicable Offic	ce	
From: 11/01/17	To: Present		
From:	To:		
	Course Information	T	1
Course Name		Hours	Documentation
		Credited	
30-hours per 12D-19.003(3)(a)			
TCC 501 - Duties and Responsibilities of	of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)			
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Office	30	Attended Course
		+	Attended Course Attended Course
TCC 502 - Management of a Florida Tax	roperty Taxes and Special Assessments	+	
TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments	30	Attended Course
TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments	30	Attended Course
TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments	30	Attended Course
TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments	30	Attended Course
TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments	30	Attended Course
TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments	30	Attended Course
TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments	30	Attended Course
TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments	30	Attended Course
TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments	30	Attended Course
TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments	30	Attended Course
TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments	30	Attended Course
TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments and Fees	30 30	Attended Course
TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments	30	Attended Course
TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments and Fees Total Hours	30 30	Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason	for Applying					
✓ Init	ial Certification - \$25 fee 🔃 Annua	l Recertifica	ation - \$5	fee 🔲	Reinstatement of Certification	- \$5 fee
Applica	int Information					
Applican	t's name (as you would like it to appear	on the certific	cate): lan N	Martin		
Business	s email address: ₄₇₇ Houston St Green C	Cove Spgs., I	FL 3204	Business	ohone number: ₉₀₄₋₂₈₄₋₆₃₂₀	
Job title:	Tax Department Customer Service Repr	esentative				
	d by: Clay County Tax Collector, Diane F					
have co	ompleted the required hours of approved ation, or reinstatement for the following o	courses and lesignation:	l passed a	any require	d examinations for the certificatio	n,
Cer	tified Florida Appraiser	Certified Flor	ida Evalua	ator	Certified Cadastralist of F	lorida
Cer	tified Florida Collector	Certified Flor	ida Collec	tor Assista	nt	
	r: Clay County Tax Collector e: Tax Department Customer Service Re	presentative		Employme	ent Dates: _{11/01/17} - present	<u> </u>
mploye		,	,			
Your Title	e:			Employme	ent Dates:	
reinstate of each a license is type belo	ed Courses – List each course you ha ment for which you are applying (attach approved course. If you are substituting y ssued by the Florida Real Estate Apprais ow. Attach a copy of the license.	additional pa our Certified	iges as ne I Resident	cessary). <i>i</i> ial Apprais	Attach documentation verifying co er license or Certified General Ap s, list your license number and lice	praiser
No.	Course Title	Hours	No.		Course Title	Hours
C-0040C	Duties and Responsibilities	30	TC-0036C	Collection	on and Distribution of Prop. Tax	30
C-0041C	Leadership and Management Skills	30	TC-0042C	Collectio	ns of Licenses, Taxes and Fees	30
	int Signature					
am requ	uesting approval for Florida professional on provided on this form and any attachr	certification,	recertifica	ition, or rei rect to the	nstatement. I certify that all of the best of my knowledge.	
Signatur	e: / , ,	nonio aro aro	o and oor	. 501 15 1116	Date:	
-	May Marks				7-16-2025	

Property Tax Oversight, Certification and Training Team

Certifies that

Ian Martin

has successfully completed

TCC 502 - LEADERSHIP AND MANAGEMENT SKILLS IN A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 24, 2024 30 credit hours

Ian Martin

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

January 9, 2025 30 credit hours





Property Tax Oversight, Certification and Training Team

Certifies that

Ian Martin

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

March 5, 2025 30 credit hours







Property Tax Oversight, Certification and Training Team

Certifies that

Ian Martin

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C



July 1, 2025 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jayme Martin				
Previous Name(s)(if applicable):					
Documentation Included:					
County: Duval		: Assistant Brar			
Certification Requested:	Certified Florida Co				
Initial: ✓	Reinstat	ement:			
Certification Date:	07/01/25				
	A P C .	_			
✓ Application with Required	Applicatio	n			
✓ Application with Required✓ Application Fee	Signatures				
✓ Courses Listed on Applica	tion				
✓ Employment Dates Listed	tion				
✓ Includes Current	Employment				
	perience with an A	pplicable Offic	e		
From: 10/09/09	To: Pre				
From:	To:				
	,				
	Course Inform	ation			
Course Name Hours Credited Documentation					
			Credited	Documentation	
30-hours per 12D-19.003(3)(a)			Credited	Bocamentation	
	f Florida Tax Collecto	rs	Credited 30	Attended Course	
30-hours per 12D-19.003(3)(a)	f Florida Tax Collecto	rs			
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of					
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	operty Taxes and Spe		30	Attended Course	
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Proceedings of the control of Procedure (Control of Proc	operty Taxes and Spe		30 30	Attended Course Attended Course	
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Proceedings of the Collection of Licenses, Taxes and Collection of	operty Taxes and Spe		30 30 30	Attended Course Attended Course Attended Course	
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Proceedings of the Collection of Licenses, Taxes of TCC 001 - Bankruptcy	operty Taxes and Spe		30 30 30 15	Attended Course Attended Course Attended Course Attended Course	
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Proceedings of the Collection of Licenses, Taxes of TCC 504 - Bankruptcy TCC 002 - Effective Decision Making	operty Taxes and Spe		30 30 30 15 10	Attended Course Attended Course Attended Course Attended Course Attended Course	
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Proceedings of the Collection of Licenses, Taxes of TCC 504 - Bankruptcy TCC 002 - Effective Decision Making	operty Taxes and Spe		30 30 30 15 10	Attended Course Attended Course Attended Course Attended Course Attended Course	
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120

No

Yes

Notes:

Committee recommends certification:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason	n for Applying				The state of the s	
✓ Init	tial Certification - \$25 fee Annual	Recertific	ation - \$5	fee	Reinstatement of Certification	n - \$5 fee
Applica	ant Information					
	nt's name (as you would like it to appear o	on the certifi	cate): Jayı			
Busines	s email address: jaymem@coj.net			Busine	ess phone number: 904-255-4200	
Job title:	Assistant Branch Manager					
Employe	ed by: Duval County Tax Collector					
I have corectific	ompleted the required hours of approved ation, or reinstatement for the following d	courses and esignation:	d passed	any red	quired examinations for the certificat	ion,
Cei	rtified Florida Appraiser	Certified Flo	rida Evalu	ator	Certified Cadastralist of	Florida
Cei	rtified Florida Collector	ertified Flo	rida Collec	ctor Ass	sistant	
Florida p pages a employn	ence for Certification – If you are apply or operty appraiser's office, Florida tax colls necessary). If you are applying for recent dates. Br: Duval County Tax Collector	ector's offic	e. or with	the Flo	rida Department of Revenue (attach	n additional
A STATE OF THE PARTY NAMED IN	THE PERSON NAMED IN COLUMN TO SERVICE AND ADDRESS OF THE PERSON NAMED IN COLUMN TO SE		T	Emplo	yment Dates: ₁₀₋₉₋₀₉ to present	
Employe	e: Assistant Branch Manager			СПРІО	yment bates. 10-9-09 to present	
				-	15.	
Your Titl				· .	yment Dates:	
of each a	red Courses – List each course you have ement for which you are applying (attach a approved course. If you are substituting y ssued by the Florida Real Estate Appraise ow. Attach a copy of the license.	additional partifier	ages as ne d Residen	ecessa itial App	ry). Attach documentation verifying praiser license or Certified General A	Appraiser icense
TC-0042C						Hours
	Collection of Licenses, Taxes and Fees	30	TC-00380	+	Effective Decision Making	10
TC-0039C	Customer Service Training	5	TC-00370	G	Bankruptcy	15
I am req	uesting approval for Florida professional of ion provided on this form and any attachme:	certification nents are tri	recertificate and con	ation, o	the best of my knowledge. Date:	ne
	1,111000	2 h			1/23/25	



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason	n for Applying				aming_regionation that aymone	
✓ Init	tial Certification - \$25 fee Annual	Recertifica	stion - \$	5 fee	Reinstatement of Certification	on - \$5 fee
Applica	ant Information					
Applicar	nt's name (as you would like it to appear o	n the certific	cate): Jay	me Ma	artin	
Busines	Business email address: jaymem@coj.net			Busir	ness phone number: ₉₀₄₋₂₅₅₋₄₂₀₀	
Job title	Assistant Branch Manager				40.00	
Employe	ed by: Duval County Tax Collector				7 10 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	
I have corectific	ompleted the required hours of approved cation, or reinstatement for the following de	courses and esignation:	passed	any re	equired examinations for the certifica	ation,
Ce	rtified Florida Appraiser 🔲 C	ertified Flori	ida Eval	uator	Certified Cadastralist of	of Florida
☐ Ce	rtified Florida Collector	ertified Flori	ida Colle	ctor As	ssistant	
pages a employe	property appraiser's office, Florida tax colles necessary). If you are applying for receinent dates. PriDuval County Tax Collector	ector's office tification o	e, or with r for rei r	stater	nent, provide your current employer	ch additional rand
	e:Assistant Branch Manager			Empl	oyment Dates: 10-9-09 to present	
Employe						
Your Tit	le:			Empl	oyment Dates:	
reinstate of each license i	red Courses — List each course you have ement for which you are applying (attach a approved course. If you are substituting you ssued by the Florida Real Estate Appraisa ow. Attach a copy of the license.	dditional pa our Certified	iges as r I Reside	necessi ntial Ap	ary). Attach documentation verifying opraiser license or Certified General ourses, list your license number and	completion Appraiser
No.	Course Title	Hours	No.		Course Title	Hours
TC-0036C	Collection & Distribution of Property Taxes and Special Assessments	30				
TC-0040C	Duties & Responsibilities of FL TCs	30				
I am req	ant Signature uesting approval for Florida professional cion provided on this form and any attachme:	ertification, ents are tru	recertific e and co	cation, orrect to	o the best of my knowledge.	the
	(X - MO	ne			7/23/25	

Jayme Martin

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

August 10, 2024 5 credit hours



Jayme Martin

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

September 8, 2024 10 credit hours



Jayme Martin

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

September 24, 2024 15 credit hours



Jayme Martin

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

October 20, 2024 30 credit hours





Property Tax Oversight, Certification and Training Team

Certifies that

Jayme Martin

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS



Course Number: TC-0040C

March 2, 2025 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Jayme Martin

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C



June 29, 2025 30 credit hours



Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Ashley Mil	les				
Previous Name(s)(if applicable):						
Documentation Included:						
County: Pinellas					ns Specialist	
Certification Requested:	Certified F		ollector Ass	istant		
Initial: 🗸		Reinst	atement:			
Certification Date:	08/01/24					
✓ Application with Required		plicati	on			
✓ Application Fee	Olgriature					
✓ Courses Listed on Applica	ation					
✓ Employment Dates Listed						
✓ Includes Current		ent				
✓ Two Years of Ex			Applicable	Office	9	
From: 01/01/21		To: P	resent			
From:		To:				
	Course	Infor	nation		T	_
Course Name					Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)						
TCC 503 Collection & Distribution of Pro	perty Taxes	and Sp	ecial Assessi	ments	30	Attended Course
90-hours per 12D-19.003(3)(b)						
CPM Levels 1-4 (Certified Supervisory M	anager)				120	Attended Course
CPM Levels 1-8 (Certified Public Manage	er)				120	Attended Course
				•		
			Total Ho	ours	270	
			Total Ho	ours	270	

Notes: The Certified Public Manager (TC-0043C) is 240 hours of approved coursework. After completion of the first 120 hours (levels 1-4), participants are awarded the Certified Supervisory Manager certificate.



Application for Florida Professional Certification Property Tax Oversight Certification and Training

DR-4001 N. 10/21 Rule 120-16.002, F.A.C. Effective 10/21 Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason	n for Applying					
√ Init	tial Certification - \$25 fee Annual I	Recertifica	tion - \$5	fee 🔲	Reinstatement of Certification	- \$5 fee
Applicant Information						
Applicant's name (as you would like it to appear on the certificate): Ashley Miles						
	s email address: amiles@pinellastaxcollect	or.gov		Business p	hone number: 727-464-3373	
	Communications Specalist					
Employe	ed by: Pinellas County Tax Collector's Offic	e				
I have or recertific	ompleted the required hours of approved o cation, or reinstatement for the following de	ourses and signation:	passed	any require	d examinations for the certificatio	n,
☐ Ce	rtified Florida Appraiser Ce	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida
☐ Ce	rtified Florida Collector 🗸 Ce	rtified Flori	da Collec	ctor Assistar	nt	
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.						
Employe	^{er:} Pinellas County Tax Collector's Office					
Your Tit	le: Communications Specialst			Employme	nt Dates: 01.01.2021 - Present	
Employe	er.					
Your Tit	le:			Employme	nt Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours
TC-0043C	FSU's Certified Public Manager Program	240				
TC-0036C	TCC 503	30				
	ant Signature					
I am req informat	uesting approval for Florida professional or ion provided on this form and any attachment	ertification, ents are tru	recertific e and co	ation, or rei	nstatement. I certify that all of the best of my knowledge.	÷
Signatur		1 . 1			Date: 08/28/2025	

INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

- · county property appraisers and employees
- · county tax collectors and employees

Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- · Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

Course Approval and Examinations

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage

https://floridarevenue.com/property/Pages/Cofficial_Training. aspx. You must pass all required examinations for each required course to obtain course credit.

Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours* (incorporated by reference in Rule 12D-16.002, F.A.C.).

Special Salary for Officials

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

Need Assistance?

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

Ashley Miles

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

May 16, 2024 30 credit hours



The State of Florida

AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

HEREBY CONFER UPON

Ashley Miles

THE DESIGNATION OF

Certified Supervisory Manager

July 2024

GOVERNOR

DIRECTOR

Pichal M Culling

Day fatto

VICE-PRESIDENT



The State of Florida

AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

HEREBY CONFER UPON

Ashley Miles

THE DESIGNATION OF

Certified Public Manager

WITH ALL THE RIGHTS, PRIVILEGES, AND HONORS THEREUNTO GRANTED BY THE STATE OF FLORIDA AND THE NATIONAL CERTIFIED PUBLIC MANAGER© CONSORTIUM

August 2025

DIRECTOR

Pichal M Collough





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Shelia Montgomery						
Previous Name(s)(if applicable):							
Documentation Included:							
County: Orange	Job Title: Assistant M						
Certification Requested:	Certified Florida Collector Assist	ant					
Initial: 🗸	Reinstatement:						
Certification Date:	07/01/25						
	Amplication						
Application with Required	Application						
✓ Application Fee	Application with Required Signatures Application Fee						
✓ Courses Listed on Applica	ation						
✓ Employment Dates Listed							
✓ Includes Current							
	perience with an Applicable O	ffice					
From: 10/22/07	To: Present						
From:	To:						
	Course Information						
Course Name		Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)							
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of	of Florida Tax Collectors	30	Attended Course				
. ,,,,	of Florida Tax Collectors	30	Attended Course				
TCC 501 - Duties and Responsibilities		30	Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	Collector's Office						
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Office	30	Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's Office	30 30	Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy	Collector's Office	30 30 15	Attended Course Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 30 15 10 5	Attended Course Attended Course Attended Course Attended Course				

Yes

No

Notes:

Committee recommends certification:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
☑ Initial Certification - \$25 fee ☐ Annual Recertification - \$5 fe	ee Reinstatement of Certification -	\$5 fee			
Applicant Information		p.00 -04/s			
Applicant's name (as you would like it to appear on the certificate): Shelia	a Montgomery				
Business email address: smontgomery@octaxcol.com Business phone number: 407-434-0312					
Job title: Assistant Manager Agency					
Employed by: Orange County Tax Collector					
I have completed the required hours of approved courses and passed at recertification, or reinstatement for the following designation:	ny required examinations for the certification	,			
Certified Florida Appraiser Certified Florida Evalua	tor Certified Cadastralist of FI	orida			
Certified Florida Collector Certified Florida Collecte	or Assistant				
Experience for Certification – If you are applying for your initial certification property appraiser's office, Florida tax collector's office, or with the pages as necessary). If you are applying for recertification or for reinst employment dates.	na mininisi memilikili di Nevelus lakabil a	GGINGING			
Employer: Orange County Tax Collector					
Your Title: Assistant Manager Agency	Employment Dates: 10/22/2007 - present				
Employer:		###.30/Amazonod			
, our mie.	Employment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No. Course Title Hours No.	Course Title	Hours			
TC-0040C Duties & Responsibilities of FL TC 30 TC-0042C	Collection of Licenses, Taxes, & Fees	30			
TC-0041C Leadership & Mgmt Skills in a FL TC 30 TC-0037C	Bankruptcy	15			
Applicant Signature I am requesting approval for Florida professional certification, recertification provided on this form and any attachments are true and communications. Signature:	tion, or reinstatement. I certify that all of the rect to the best of my knowledge. Date:				



Application for Florida Professional Certification

DK-40U1 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Person for Applying					
Reason for Applying			for [Reinstatement of Certification	\$5 fee
	Recertifica	ation - \$5 	тее _	Reinstatement of Certification	1 - 40 100
Applicant Information			3_14-3		
Applicant's name (as you would like it to appear o	n the certifi	cate): She			udunosessesses del Marie I.
Business email address: smontgomery@octaxcol.	com	*	Busines	s phone number: ₄₀₇₋₄₃₄₋₀₃₁₂	
Job title: Assistant Manager Agency	<i>(</i> 4				
Employed by: Orange County Tax Collector				y- us mus	
I have completed the required hours of approved recertification, or reinstatement for the following d	courses and esignation:	d passed a	any requ		
Certified Florida Appraiser	ertified Flor	rida Evalu	ator	Certified Cadastralist of	Florida
☐ Certified Florida Collector ✓ C	ertified Flor	ida Collec	ctor Assis	stant	
Experience for Certification – If you are appl Florida property appraiser's office, Florida tax coll- pages as necessary). If you are applying for receivemployment dates.	oriar e attic	A ALMIN	IND PRINT	ns imposition il la l'evenue iduació	CHACHONING
Employer: Orange County Tax Collector				10-40-	
Your Title: Assistant Manager Agency			Employ	ment Dates: 10/22/2007 - present	
Employer:					
Your Title:			Employ	ment Dates:	
Approved Courses – List each course you have reinstatement for which you are applying (attach a of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisately below. Attach a copy of the license.	idditional pa our Certifie	ages as ne d Residen	ecessary tial Appr	raiser license or Certified General A ses, list your license number and li	cense
No. Course Title	Hours	No.		Course Title	Hours
TC-0038C Effective Decision Making in the Workplace	10	TC-00390	C	ustomer Service Training	5
Applicant Signature I am requesting approval for Florida professional cinformation provided on this form and any attachm Signature:	certification, nents are true	recertification and column and co	ation, or rrect to t	reinstatement. I certify that all of the best of my knowledge. Date:	ie
JAMARKA INDURA	4			1190	

Shelia Montgomery

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

May 31, 2024 15 credit hours



Shelia Montgomery

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

May 31, 2024 10 credit hours



Shelia Montgomery

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

May 31, 2024 5 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Shelia Montgomery

has successfully completed

TCC 502 - LEADERSHIP AND MANAGEMENT SKILLS IN A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 23, 2024 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Shelia Montgomery

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

DEPARTMENT OF REVEN

Course Number: TC-0040C

March 3, 2025 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Shelia Montgomery

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 30, 2025 30 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Stephan	ile ivio	siey			
Previous Name(s)(if applicable):						
Documentation Included:						
County: Manatee		Jol	o Title: Remote & Title	e Services Sp	pecialist	
Certification Requested: Certified Florida Collector Assistant						
Initial: ✓ Reinstatement:						
Certification Date: 07/01/25						
			cation			
✓ Application with Required	Signatu	res				
✓ Application Fee						
✓ Courses Listed on Applica						
Employment Dates Listed						
✓ Includes Current						
	perience		an Applicable Office	е		
From: 03/11/22		To	o: Present			
From:		10	J.			
	Cour	so In	formation			
	Cours	se III	IOIIIIalioii	Hours		
Course Name				Credited	Documentation	
30-hours per 12D-19.003(3)(a)						
TCC 503 Collection & Distribution of Pro	perty Tax	es and	d Special Assessments	30	Attended Course	
90-hours per 12D-19.003(3)(b)			•			
TCC 504 - Collection of Licenses, Taxes	and Fees			30	Attended Course	
FLHSMV - Driver License Preparatory Tr	aining (Ins	structo	r Led)	64	Attended Course	
. E. Isani Sino. Electron reparatory framing (metabolic Edd)						
			,			
			,			
			,			
			,			
			,			
			,			
			,			
			,			
			Total Hours	124		
Committee recommends certificat	ion			124	No	

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason	for Applying				, ·	
✓ Init	ial Certification - \$25 fee Annual F	Recertifica	tion - \$5	fee	Reinstatement of Certification	\$5 fee
Applicant Information						
Applicant's name (as you would like it to appear on the certificate): Stephanie Mosley						
Business	Business email address: stephaniem@taxcollector.com Business phone number: 941.741.4800					
Job title:	Remote & Title Services Specialist					
Employe	ed by: MANATEE COUNTY TAX COLLECT	OR				
I have co	ompleted the required hours of approved co ation, or reinstatement for the following de	ourses and signation:	passed a	any required	d examinations for the certification	n,
Cer	tified Florida Appraiser	rtified Flori	da Evalu	ator	Certified Cadastralist of F	lorida
Cer	tified Florida Collector	rtified Flori	da Collec	ctor Assistar	nt	
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.						
Employe	^{PT:} MANATEE COUNTY TAX COLLECTOR					
Your Title	^{e:} Remote & Title Services Specialist			Employmer	nt Dates: 03/11/2022-PRESENT	
Employe	er:					
Your Title	e:			Employmer	nt Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours
			TC-00240	Driver's I	License Preparatory Training	64
TC-0036C	TCC 503 Collection & Distributions of Property Taxes & Special Assessments	30	TC-00420	TCC 504 C	ollection of Licenses, Taxes, & Fees	30
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Digitally signed by Mosley. Stephanie Date:						
o ignatur	e: Mosley.Stephanie Digitally Ni cn=	Mosley.Stephanie, o, StephanieM@taxcolled	ou, ctor.com, c=US		08/25/2025	





This certificate is awarded to

STEPHANIE MOSLEY

for the successful completion of

Driver License Preparatory Training - TC Instructor-Led Training

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 8/16/2022

Stephanie Mosley

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

September 21, 2022 30 credit hours





Property Tax Oversight, Certification and Training Team

Certifies that

Stephanie Mosley

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 27, 2025 30 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Amber C	etke	n		
Previous Name(s)(if applicable):					
Documentation Included:					
County: Clay		Jo	b Title: Lead Custome	er Service Re	presentative
Certification Requested:	Certified	Flori	da Collector Assistant		
Initial: 🗸		Re	einstatement:		
Certification Date:	08/01/25				
	A	pplic	cation		
✓ Application with Required	Signatur	es			
✓ Application Fee					
✓ Courses Listed on Application	ation				
✓ Employment Dates Listed	l				
✓ Includes Current					
	perience		n an Applicable Offic	e	
From: 11/02/20		-	o: Present		
From:		T	0:		
	Cours	e In	formation		
Course Name				Hours	Documentation
400 40 000(0)()				Credited	
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities	of Florida l	Гах С	Collectors	30	Attended Course
	of Florida ∃	Гах С	Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities				30	Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b)	Collector's	Offic	ce		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's	Offic	ce	30	Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Offic	ce	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Offic	ce	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Offic	ce	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Offic	ce	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Offic	ce	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Offic	ce	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Offic	ce	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Offic	ce	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Offic	ce	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Offic	ce	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Offic	ce	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Offic	ce	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Offic	ce nd Special Assessments	30 30 30	Attended Course Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

	iciai_trailiiig_ttegistrationAndrayment.aspx
Reason for Applying	
✓ Initial Certification - \$25 fee Annual Recertification -	\$5 fee Reinstatement of Certification - \$5 fee
Applicant Information	
Applicant's name (as you would like it to appear on the certificate):	
Business email address: 477 Houston St Green Cove Spgs., FL 320	Business phone number: 904-284-6320
Job title: Lead Customer Service Representative	
Employed by: Clay County Tax Collector, Diane Hutchings	
I have completed the required hours of approved courses and passe recertification, or reinstatement for the following designation:	d any required examinations for the certification,
Certified Florida Appraiser Certified Florida Eva	luator Certified Cadastralist of Florida
Certified Florida Collector Certified Florida Col	ector Assistant
Experience for Certification – If you are applying for your initial Florida property appraiser's office, Florida tax collector's office, or with pages as necessary). If you are applying for recertification or for recemplo	h the Florida Department of Revenue (attach additional nstatement, provide your current employer and
Your Title: Lead Customer Service Representative	Employment Dates: 11/02/20 - present
Employer:	
Your Title:	Employment Dates:
Approved Courses — List each course you have successfully conreinstatement for which you are applying (attach additional pages as of each approved course. If you are substituting your Certified Resid license issued by the Florida Real Estate Appraisal Board for one or type below. Attach a copy of the license.	necessary). Attach documentation verifying completion ential Appraiser license or Certified General Appraiser
No. Course Title Hours No.	Course Title Hours
TC-0040C Duties and Responsibilities 30 TC-000	6C Collection and Distribution of Prop. Tax 30
TC-0041C Leadership and Management Skills 30 TC-004	2C Collections of Licenses, Taxes and Fees 30
Applicant Signature I am requesting approval for Florida professional certification, recertifinformation provided on this form and any attachments are true and Signature:	ication, or reinstatement. I certify that all of the correct to the best of my knowledge. Date:

Property Tax Oversight, Certification and Training Team

Certifies that

Amber Oetken

has successfully completed

TCC 502 - LEADERSHIP AND MANAGEMENT SKILLS IN A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 24, 2024 30 credit hours

Amber Oetken

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

January 2, 2025 30 credit hours





The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Amber Oetken

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

PURIDA DEPARTMENT OF REVENUE

Course Number: TC-0040C

March 6, 2025 30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Amber Oetken

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES



Course Number: TC-0042C

July 2, 2025 30 credit hours



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Christina Pa	arker		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Citrus		Job Title: Customer Serv	ice Represen	itative II
Certification Requested:	Certified Flo	orida Collector Assistant		
Initial: ✓		Reinstatement:		
Certification Date:	07/01/25			
		lication		
Application with Required	Signatures	8		
✓ Application Fee	-4: - ·-			
✓ Courses Listed on Applica ✓ Employment Dates Listed				
✓ Employment Dates Listed ✓ Includes Current		nt		
		ith an Applicable Office	2	
From: 05/03/21		To: Present		
From:		To:		
	Course	Information		
Caura Nama			Hours	
Course Name			Credited	Documentation
30-hours per 12D-19.003(3)(a)				
30-110urs per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of	of Florida Tax	Collectors	30	Attended Course
. ,,,,	of Florida Tax	Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities			30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	roperty Taxes			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P	roperty Taxes		30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes	roperty Taxes		30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 002 - Effective Decision Making	roperty Taxes		30 30 10	Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	roperty Taxes and Fees	and Special Assessments	30 30 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 002 - Effective Decision Making TCC 003 - Customer Service Training AAMVA - CDL Module 1	roperty Taxes and Fees ty Awareness	and Special Assessments Training	30 30 10 5 2.5	Attended Course Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 002 - Effective Decision Making TCC 003 - Customer Service Training AAMVA - CDL Module 1 FLHSMV - Information and Cyber Securit	roperty Taxes and Fees ty Awareness	and Special Assessments Training	30 30 10 5 2.5 0.50	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 002 - Effective Decision Making TCC 003 - Customer Service Training AAMVA - CDL Module 1 FLHSMV - Information and Cyber Securit	roperty Taxes and Fees ty Awareness	and Special Assessments Training	30 30 10 5 2.5 0.50	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 002 - Effective Decision Making TCC 003 - Customer Service Training AAMVA - CDL Module 1 FLHSMV - Information and Cyber Securit	roperty Taxes and Fees ty Awareness	and Special Assessments Training	30 30 10 5 2.5 0.50	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 002 - Effective Decision Making TCC 003 - Customer Service Training AAMVA - CDL Module 1 FLHSMV - Information and Cyber Securit	roperty Taxes and Fees ty Awareness	and Special Assessments Training	30 30 10 5 2.5 0.50	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 002 - Effective Decision Making TCC 003 - Customer Service Training AAMVA - CDL Module 1 FLHSMV - Information and Cyber Securit	roperty Taxes and Fees ty Awareness	and Special Assessments Training	30 30 10 5 2.5 0.50	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 002 - Effective Decision Making TCC 003 - Customer Service Training AAMVA - CDL Module 1 FLHSMV - Information and Cyber Securit	roperty Taxes and Fees ty Awareness	and Special Assessments Training	30 30 10 5 2.5 0.50	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 002 - Effective Decision Making TCC 003 - Customer Service Training AAMVA - CDL Module 1 FLHSMV - Information and Cyber Securit	roperty Taxes and Fees ty Awareness	and Special Assessments Training	30 30 10 5 2.5 0.50 12	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P TCC 504 - Collection of Licenses, Taxes TCC 002 - Effective Decision Making TCC 003 - Customer Service Training AAMVA - CDL Module 1 FLHSMV - Information and Cyber Securit	roperty Taxes and Fees ty Awareness	and Special Assessments Training	30 30 10 5 2.5 0.50	Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Reason for Applying							
✓ Initial Certification - \$25 fee Annual	Recertifica	tion - \$5	fee Reinstatement of Certificat	ion - \$5 fee			
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Christina Parker							
Business email address: cparker@citrustc.us Business phone number: 352-341-6510							
Job title: Customer Service Representative II			,				
Employed by: Citrus County Tax Collector							
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed a	any required examinations for the certific	ation,			
☐ Certified Florida Appraiser ☐ Ce	ertified Flori	da Evalua	ator Certified Cadastralist	of Florida			
☐ Certified Florida Collector ✓ Ce	rtified Flori	da Collec	tor Assistant				
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ctor's office	e. or with t	the Florida Department of Revenue (atta	ach additional			
Employer: Citrus County Tax Collector							
Your Title: Customer Service Representative II			Employment Dates: 05/03/2021 - prese	nt			
Employer:							
Your Title:			Employment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.	Course Title	Hours			
TC-0036C Collection & Distribution of Property Taxes & Special Assessments	30	TC-00380	Effective Decision Making	10			
TC-0039C Customer Service Training	5	TC-00400	Duties & Responsibilities of FL Tax Collec	tors 30			
Applicant Signature			Construction to the second of a series to the set of the	f th c			
I am requesting approval for Florida professional c information provided on this form and any attachm	ertification, ents are tru	recertifica ie and coi	ation, or reinstatement. I certify that all c rrect to the best of my knøwledge.	i ine			
Signature:	4		Date: 8/4/25				



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

nttp://floridarevenue.com/pro	perty/Page	S/Comcia	ai_training_RegistrationAndrayment.aspx				
Reason for Applying							
✓ Initial Certification - \$25 fee	Recertifica	tion - \$5 f	fee Reinstatement of Certification - \$5 fee				
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Christina Parker							
Business email address: cparker@citrustc.us Business phone number: 352-341-6510							
Job title: Customer Service Representative II							
Employed by: Citrus County Tax Collector							
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed a	ny required examinations for the certification,				
Certified Florida Appraiser	ertified Flori	da Evalua	ator Certified Cadastralist of Florida				
☐ Certified Florida Collector ✓ Ce	ertified Flori	da Collect	tor Assistant				
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax collepages as necessary). If you are applying for recert employment dates.	ector's office	e, or with t	he Florida Department of Revenue (attach additional				
Employer: Citrus County Tax Collector							
Your Title: Customer Service Representative II			Employment Dates: 05/03/2021 - present				
Employer:							
Your Title:			Employment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.	Course Title Hours				
TC-0042C Collection of Licenses, Taxes, and Fees	30	TC-0025C	Driver's License Preparatory Training 12				
TC-0018C CDL (Commercial Driver's License) Module 1	2.50	TC-0045C	Information and Cyber Security Awareness Training 0.50				
Applicant Signature I am requesting approval for Florida professional conformation provided on this form and any attachm	ertification, ents are tru	recertifica ie and cor	rect to the best of my knowledge.				
Signature:	5		Date:				

Christina Osberg

From:

Christina Parker

Sent:

Monday, April 29, 2019 7:57 AM

To:

Christina Osberg

Subject:

FW: CUSTOMER SERVICE COURSE Certificate(Christina Parker)

From: LMSadmin@dor.state.fl.us <LMSadmin@dor.state.fl.us>

Sent: Thursday, April 25, 2019 2:27 PM
To: Christina Parker <cparker@citrustc.us>
Subject: CUSTOMER SERVICE COURSE Certificate

Congratulations,

CHRISTINA PARKER,

on completing

TCC 003 - CUSTOMER SERVICE COURSE

course on

Thursday, April 25, 2019 5.00 credit hours



NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.

Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

NOTICE: Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. This email message, including all attachments, is for the sole use of the

Christina Osberg

From:

Christina Parker

Sent:

Monday, May 6, 2019 2:12 PM

To:

Christina Osberg

Subject:

Fw: EFFECTIVE DECISION MAKING Certificate

From: LMSadmin@dor.state.fl.us <LMSadmin@dor.state.fl.us>

Sent: Monday, May 6, 2019 12:58 PM

To: Christina Parker

Subject: EFFECTIVE DECISION MAKING Certificate

Congratulations, CHRISTINA PARKER,

on completing

TCC 002 - EFFECTIVE DECISION MAKING

course on Monday, May 06, 2019 10.00 credit hours

COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS Certificate

LMSadmin@dor.state.fl.us

Wed 7/31/2019 2:03 PM

To: Christina Parker <cparker@citrustc.us>

Congratulations,

CHRISTINA PARKER,

on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on

Wednesday, July 31, 2019 30.00 credit hours



NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.

Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.





Christina Parker

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

12 Hours

Date of Course Completion: 4/11/2022





Christina Parker

for the successful completion of

AAMVA CDL 2021: Module 1 - Introduction to CDL Licensing

by MS

2 Hours 30 Minutes

Date of Course Completion: 5/26/2022





CHRISTINA PARKER

for the successful completion of

Information and Cyber Security Awareness for External Entities - 2024

by FLHSMV

0 Hours 30 Minutes

Date of Course Completion: 6/26/2024



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Christina Parker

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Department of Russia

Course Number: TC-0040C

March 4, 2025 30 credit hours



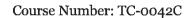
The Florida Department of Revenue Property Tax Oversight, Certification and Training Team

Certifies that

Christina Parker

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES





June 30, 2025 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Rosa Quin	tero Gonzalez					
Previous Name(s)(if applicable):							
Documentation Included:							
County: Lake	resentative II						
Certification Requested:							
Initial: 🗸							
Certification Date:	10/01/25						
	IQA	olication					
Application with Required Signatures							
✓ Application Fee							
✓ Courses Listed on Applica	ation						
✓ Employment Dates Listed	d						
✓ Includes Current							
	cperience v	vith an Applicable Office	9				
From: 09/05/23		To: Present					
From:		То:					
	0	Information					
	Course	Information					
Course Name			Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)							
TCC 501 - Duties and Responsibilities	of Florida Ta	x Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)							
TCC 503 - Collection and Distribution of P	roperty Taxe	s and Special Assessments	30	Attended Course			
TCC 001 - Bankruptcy	TCC 001 - Bankruptcy						
			15	Attended Course			
TCC 002 - Effective Decision Making			15 10	Attended Course Attended Course			
TCC 002 - Effective Decision Making TCC 003 - Customer Service Training							
	aining (Onlin	e)	10	Attended Course			
TCC 003 - Customer Service Training	raining (Onlin	e)	10 5	Attended Course Attended Course			
TCC 003 - Customer Service Training FLHSMV - Driver License Preparatory Tr	raining (Onlin	e)	10 5 12	Attended Course Attended Course Attended Course			
TCC 003 - Customer Service Training FLHSMV - Driver License Preparatory Tr FLHSMV - Heavy Vehicle Use Tax	raining (Onlin	e)	10 5 12 1	Attended Course Attended Course Attended Course Attended Course			
TCC 003 - Customer Service Training FLHSMV - Driver License Preparatory Tr FLHSMV - Heavy Vehicle Use Tax AAMVA - CDL Module 1	aining (Onlin	e)	10 5 12 1 2.5	Attended Course Attended Course Attended Course Attended Course Attended Course			
TCC 003 - Customer Service Training FLHSMV - Driver License Preparatory Tr FLHSMV - Heavy Vehicle Use Tax AAMVA - CDL Module 1 AAMVA - CDL Module 2	aining (Onlin	e)	10 5 12 1 2.5 0.75	Attended Course			
TCC 003 - Customer Service Training FLHSMV - Driver License Preparatory Tr FLHSMV - Heavy Vehicle Use Tax AAMVA - CDL Module 1 AAMVA - CDL Module 2 AAMVA - CDL Module 3	aining (Onlin	e)	10 5 12 1 2.5 0.75	Attended Course			
TCC 003 - Customer Service Training FLHSMV - Driver License Preparatory Tr FLHSMV - Heavy Vehicle Use Tax AAMVA - CDL Module 1 AAMVA - CDL Module 2 AAMVA - CDL Module 3 AAMVA - CDL Module 4			10 5 12 1 2.5 0.75 0.75	Attended Course			
TCC 003 - Customer Service Training FLHSMV - Driver License Preparatory Tr FLHSMV - Heavy Vehicle Use Tax AAMVA - CDL Module 1 AAMVA - CDL Module 2 AAMVA - CDL Module 3 AAMVA - CDL Module 4 AAMVA - Birth Certificates	ive and Vehic	cle Documents	10 5 12 1 2.5 0.75 0.75 0.75	Attended Course			

Yes

No

Notes: Total Hours: 120.33

Committee recommends certification:



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate: Rosa Quintero Gonzalez							
Previous Name(s)(if applicable):							
Documentation Included:							
County: Lake Job Title: Customer Representative II							
	Florida Collector Assistant						
Initial: 🗸	Reinstatement:						
Certification Date: 10/01/25							
At	pplication						
✓ Application with Required Signatur							
✓ Application Fee							
✓ Courses Listed on Application							
✓ Employment Dates Listed							
✓ Includes Current Employr							
▼ Two Years of Experience		e					
From: 09/05/23	To: Present						
From:	To:						
Course	a lufarmatian						
Cours	e Information	Hours					
Course Name		Credited	Documentation				
30-hours per 12D-19.003(3)(a)							
90-hours per 12D-19.003(3)(b)							
AAMVA - Counterfeits and Alterations		0.75	Attended Course				
AAMVA - Driver License and ID Cards		0.75	Attended Course				
AAMVA - Internal Fraud for Staff		0.75	Attended Course				
AAMVA - Introduction to Covert Features		0.75	Attended Course				
AAMVA - Introduction to Fraud		1	Attended Course				
AAMVA - Mexican Documents		0.75	Attended Course				
AAMVA - Military ID Cards	AAMVA - Military ID Cards 0.50 Attended Course						
AAMVA - People and Actions 0.75 Attended Cours							
AAMVA - People and Actions		0.75	Attended Course				
AAMVA - Security Features		0.75 1	Attended Course Attended Course				
		1					
AAMVA - Security Features		1	Attended Course				
AAMVA - Security Features AAMVA - Social Security Cards		1 0.50	Attended Course Attended Course				
AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents	Total Hours	1 0.50 0.75	Attended Course Attended Course Attended Course				

Yes

No

Notes:

Committee recommends certification:



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Rosa Qu	intero (Gonzalez		
Previous Name(s)(if applicable):					
Documentation Included:					
County: Lake			Fitle:Customer Rep		II
Certification Requested:	Certified		Collector Assistant		
Initial: 🗸	Т	Rein	statement:		
Certification Date:	10/01/25				
	Ar	plica	tion		
✓ Application with Required					
✓ Application Fee					
✓ Courses Listed on Applica	ation				
✓ Employment Dates Listed					
✓ Includes Current		nent			
✓ Two Years of Ex	perience	with a	n Applicable Offic	е	
From: 09/05/23		To:	Present		
From:		To:			
	Cours	e Info	rmation		
Course Name				Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)					<u> </u>
30-110d15 per 12D-13.003(3)(a)					
30-110d13 per 12D-19.003(3)(a)					
90-hours per 12D-19.003(3)(b)					
, , , , , ,	ty Awarene	ss Trair	ning	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarene	ss Trair	ing	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarene	ss Trair	ning	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarene	ss Trair	ning	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarene	ss Trair	ning	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarene	ss Trair	ning	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarene	ss Trair	iing	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarene	ss Trair	ing	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarene	ss Trair	ning	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarene	ss Train	ning	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarene	ss Trair	ning	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarene	ss Trair	ning	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarene	ss Train	ning	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarene	ss Trair	ning	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarene	ss Trair			Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarene	ss Train	Total Hours	0.50	Attended Course
90-hours per 12D-19.003(3)(b)		ss Trair			Attended Course

Notes:

Page 1

Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Reason for Applying						
✓ Initial Certification - \$25 fee						
Applicant Information						
Applicant's name (as you would like it to appear or	the certific	,		ntero Gonzalez		
Business email address: n/a Business phone number: 352-343-9602						
Job title: Customer Representative II						
Employed by: Office of The Lake County Tax	Collector	r				
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and	passed a	any required	d examinations for the certificatio	n,	
☐ Certified Florida Appraiser ☐ Ce	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida	
☐ Certified Florida Collector	ertified Flori	da Collec	ctor Assistar	nt		
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax collepages as necessary). If you are applying for recert employment dates.	ector's office tification or	e, or with t	the Florida	Department of Revenue (attach a	additional	
Employer: Office of The Lake County Tax Co	ollector					
Your Title: Customer Representative II			Employme	nt Dates: 9/05/2023 - prese	nt	
Employer:						
Your Title:			Employme	nt Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC-0001C Counterfeits & Alterations	.75 (45 min)	TC-0003C	Vehicle Ide	ntification Documents	.83 (50 min)	
TC-0002C Driver's License & ID Cards	.75 (45 min)	TC-0005C	Birth Certif	ficates	.50 (30 min)	
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: **Rosa Quinter** Date: 9/11/2025						



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Reason for Applying					
✓ Initial Certification - \$25 fee					
Applicant Information					
Applicant's name (as you would like it to appear or	1 the certific	ate): Ro		ero Gonzalez	
Business email address: n/a			Business p	hone number: 352-343-9602	
Job title: Customer Representative II					
Employed by: Office of The Lake County Tax					
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed a	any required	d examinations for the certificatio	n,
☐ Certified Florida Appraiser ☐ Ce	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida
Certified Florida Collector	ertified Flori	da Collec	ctor Assistar	nt	
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recer employment dates.	ector's office tification or	e, or with	the Florida	Department of Revenue (attach a	additional
Employer: Office of The Lake County Tax Co	ollector				
Your Title: Customer Representative II			Employme	nt Dates: 9/05/2023 - prese	nt
Employer:					
Your Title:			Employme	nt Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No. Course Title	Hours	No.		Course Title	Hours
TC-0006C Canadian BC, Driver and Vehicle Documents	.75 (45 min)	TC-0008C	Internal Fra	aud for Staff	.75 (45 min)
TC-0007C Canadian Travel, Citizenship, & Immigration Docs	1.0 (60 min)	TC-0009C	Introductio	n to Covert Features	.75 (45 min)
Applicant Signature I am requesting approval for Florida professional conformation provided on this form and any attachm Signature: **Rosa Quintero**					,



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Reason for Applying					
✓ Initial Certification - \$25 fee					
Applicant Information					
Applicant's name (as you would like it to appear on	the certific	ate): Ro		ero Gonzalez	
Business email address: n/a			Business p	hone number: 352-343-9602	
Job title: Customer Representative II					
Employed by: Office of The Lake County Tax	Collector	ſ			
I have completed the required hours of approved or recertification, or reinstatement for the following de-	ourses and	passed	any required	d examinations for the certification	٦,
Certified Florida Appraiser Ce	ertified Flori	da Evalu	ıator	Certified Cadastralist of F	lorida
Certified Florida Collector	rtified Florid	da Collec	ctor Assistar	nt	
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax collepages as necessary). If you are applying for recert employment dates.	ctor's office ification or	e, or with	the Florida	Department of Revenue (attach a	additional
Employer: Office of The Lake County Tax Co	ollector				
Your Title: Customer Representative II			Employme	nt Dates: 9/05/2023 - present	
Employer:					
Your Title:			Employme	nt Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					praiser ense
No. Course Title	Hours	No.	NIII I I I	Course Title	Hours
TC-0010C Introduction to Fraud	1.0 (60 min)				.50 (30 min)
TC-0011C Mexican Documents	.75 (45 min)	TC-0013C	People and	Actions	.75 (45 min)
Applicant Signature I am requesting approval for Florida professional ceinformation provided on this form and any attachments.	ertification, ents are tru	recertific e and co	ation, or rei	best of my knowledge.	
Signature: Rosa Quintero				Date: 9/11/2025	

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Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Reason for Applying						
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee						
Applicant Information						
Applicant's name (as you would like it to appear or	the certific	ate):		ntero Gonzalez		
Business email address: n/a			Business p	hone number: 352-343-9602		
Job title: Customer Representative II						
Employed by: Office of The Lake County Tax	Collecto	r				
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed	any required	d examinations for the certificatio	n,	
☐ Certified Florida Appraiser ☐ Ce	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida	
☐ Certified Florida Collector	ertified Flori	da Collec	ctor Assistaı	nt		
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ector's office tification or	e, or with	the Florida	Department of Revenue (attach a	additional	
Employer: Office of The Lake County Tax Co	ollector					
Your Title: Customer Representative II			Employme	nt Dates: 9/05/2023 - presei	nt	
Employer:						
Your Title:			Employme	nt Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC-0014C Security Features	1.0 (60 min)	TC-0016C	Travel Doci	uments	.75 (45 min)	
TC-0015C Social Security Cards	.50 (30 min)	TC-00170	U.S. Immig	ration Documents	.75 (45 min)	
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: **Rosa Quinter** Date: 9/11/2025*						

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Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Reason for Applying						
✓ Initial Certification - \$25 fee						
Applicant Information						
Applicant's name (as you would like it to appear or	the certific	ĺ	Rosa Quir	ntero Gonzalez		
Business email address: n/a			Business p	hone number: 352-343-9602		
Job title: Customer Representative II						
Employed by: Office of The Lake County Tax	Collecto	r				
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	passed a	any required	d examinations for the certificatio	n,	
☐ Certified Florida Appraiser ☐ Ce	ertified Flori	da Evalua	ator	Certified Cadastralist of F	lorida	
Certified Florida Collector	rtified Flori	da Collec	tor Assistar	nt		
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ctor's office i ification or	e, or with t	the Florida l	Department of Revenue (attach a	additional	
Employer: Office of The Lake County Tax Co	ollector					
Your Title: Customer Representative II			Employme	nt Dates: 9/05/2023 - prese	nt	
Employer:						
Your Title:			Employme	nt Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC-0018C CDL Module 1	2.5	TC-0020C	CDL Module	e 3	.75 (45 min)	
TC-0019C CDL Module 2	.75 (45 min)	TC-0021C	CDL Module	2 4	.75 (45 min)	
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: **Rosa Quintero** Date: 9/11/2025						



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Thup://filoridareveride.com/property/r ages/oomolai_training_tegistration/andr ayment.aspx					
Reason for Applying					
X Initial Certification - \$25 fee Annual	Recertifica	tion - \$5	fee 🔲 F	Reinstatement of Certification	- \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear o	n the certific	′ R		ro Gonzalez	
Business email address: n/a			Business pl	hone number: 352-343-9602	
Job title: Customer Representative II					
Employed by: Office of The Lake County Tax	x Collector	ſ			
I have completed the required hours of approved or recertification, or reinstatement for the following de	Juli ses allu	passed a	any required	l examinations for the certificatio	n,
Certified Florida Appraiser C	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida
Certified Florida Collector X C	ertified Flori	da Collec	tor Assistar	nt	
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for receremployment dates.	ector's office	or with	the Florida Î	Department of Revenue (attach a	additional
Employer: Office of The Lake County Tax C	ollector				
Your Title: Customer Representative II			Employmer	nt Dates: 9/05/2023 - present	
Employer:					
Your Title:			Employmer	nt Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No. Course Title	Hours	No.		Course Title	Hours
TC 0025C Driver License Preparatory Training Online	12.0	TC 00450	C Information a	and Cyber Security Awareness Training	.50
TC 0044C Heavy Vehicle Use Tax (HVUT)	1.0	TC 00400	TCC 501 I	Outies & Responsibilities of FL TC	30.0
Applicant Signature					
I am requesting approval for Florida professional of information provided on this form and any attachm					;
Signature: Rosa Quintero				Date: 9/11/2025	



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Reason for Applying					
X Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Rosa Quintero Gonzalez					
Business email address: n/a			Business phone number: 352-343-9602		
Job title: Customer Representative II					
Employed by: Office of The Lake County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
☐ Certified Florida Appraiser ☐ Ce	Certified Florida Evaluator				
Certified Florida Collector	X Certified Florida Collector Assistant				
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Office of The Lake County Tax Collector					
Your Title: Customer Representative II			Employment Dates: 9/05/2023 - present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No. Course Title	Hours	No.		Course Title	Hours
TC 0036¢ TCC 503 Coll. & Dist. of Prop Taxes & S.	A 30.0	TC 0038	CTCC 002	Effective Decision Making in WP	10.0
TC 0037¢ TCC 001 Bankruptcy	15.0	TC 0039	C TCC 003	Customer Service Training	5.0
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: **Rosa Quintero** Date: 9/11/2025					
				3, 11, 2023	





ROSA QUINTERO GONZALEZ

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

12 Hours

Date of Course Completion: 10/5/2023





ROSA QUINTERO GONZALEZ

for the successful completion of

Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes

Date of Course Completion: 11/29/2023





ROSA QUINTERO GONZALEZ

for the successful completion of

AAMVA CDL 2024: Module 1 - Introduction to CDL Licensing

by External Training

2 Hours 30 Minutes

Date of Course Completion: 4/16/2024





ROSA QUINTERO GONZALEZ

for the successful completion of

AAMVA CDL 2024: Module 2 - Overview of the CDL Tests

by External Training

0 Hours 45 Minutes

Date of Course Completion: 4/23/2024





ROSA QUINTERO GONZALEZ

for the successful completion of

AAMVA CDL 2024: Module 3 - CDL Knowledge Tests Overview

by External Training

0 Hours 45 Minutes

Date of Course Completion: 4/23/2024





ROSA QUINTERO GONZALEZ

for the successful completion of

AAMVA CDL 2024: Module 4 - CKE End-of-Course Exam Overview

by External Training

0 Hours 45 Minutes

Date of Course Completion: 4/23/2024





ROSA QUINTERO GONZALEZ

for the successful completion of

AAMVA FDR 2024: Birth Certificates

by External Training

0 Hours 30 Minutes

Date of Course Completion: 4/30/2024





ROSA QUINTERO GONZALEZ

for the successful completion of

AAMVA FDR 2024: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes

Date of Course Completion: 4/30/2024





ROSA QUINTERO GONZALEZ

for the successful completion of

AAMVA FDR 2024: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes

Date of Course Completion: 4/30/2024





ROSA QUINTERO GONZALEZ

for the successful completion of

AAMVA FDR 2024: Counterfeits and Alterations

by External Training

0 Hours 45 Minutes

Date of Course Completion: 5/14/2024





ROSA QUINTERO GONZALEZ

for the successful completion of

AAMVA FDR 2024: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes

Date of Course Completion: 5/14/2024





ROSA QUINTERO GONZALEZ

for the successful completion of

AAMVA FDR 2024: Internal Fraud for Staff

by External Training

0 Hours 45 Minutes

Date of Course Completion: 5/21/2024





ROSA QUINTERO GONZALEZ

for the successful completion of

AAMVA FDR 2024: Introduction to Covert Features

by External Training

0 Hours 45 Minutes





ROSA QUINTERO GONZALEZ

for the successful completion of

AAMVA FDR 2024: Introduction to Fraud

by External Training

1 Hours 0 Minutes





ROSA QUINTERO GONZALEZ

for the successful completion of

AAMVA FDR 2024: Mexican Documents

by External Training

0 Hours 45 Minutes





ROSA QUINTERO GONZALEZ

for the successful completion of

AAMVA FDR 2024: Military ID Cards

by External Training

0 Hours 30 Minutes





ROSA QUINTERO GONZALEZ

for the successful completion of

AAMVA FDR 2024: People and Actions

by External Training

0 Hours 45 Minutes





ROSA QUINTERO GONZALEZ

for the successful completion of

AAMVA FDR 2024: Security Features

by External Training

1 Hours 0 Minutes





ROSA QUINTERO GONZALEZ

for the successful completion of

AAMVA FDR 2024: Social Security Cards

by External Training

0 Hours 30 Minutes





ROSA QUINTERO GONZALEZ

for the successful completion of

AAMVA FDR 2024: Travel Documents

by External Training

0 Hours 45 Minutes





ROSA QUINTERO GONZALEZ

for the successful completion of

AAMVA FDR 2024: Vehicle Identification Documents

by External Training

0 Hours 50 Minutes





ROSA QUINTERO GONZALEZ

for the successful completion of

AAMVA FDR 2024: US Immigration Documents

by External Training

0 Hours 45 Minutes



Rosa Quintero Gonzalez

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

February 6, 2025 10 credit hours





Rosa Quintero Gonzalez

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

February 6, 2025 5 credit hours





The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Rosa Quintero Gonzalez

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

March 6, 2025 30 credit hours





Rosa Quintero Gonzalez

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

April 16, 2025 15 credit hours





Rosa Quintero Gonzalez

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

June 3, 2025 30 credit hours







ROSA QUINTERO GONZALEZ

for the successful completion of

Information and Cyber Security Awareness for External Entities - 2025

by FLHSMV

0 Hours 30 Minutes



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Marisol Rico Lozano		
Previous Name(s)(if applicable):	Maria Rico Lozano		
Documentation Included:	No		
County: Collier	Job Title: Clerk for Moto	rist Services	
Certification Requested:	Certified Florida Collector Assistant		
Initial: 🗸	Reinstatement:		
Certification Date:	10/01/25		
	Auguliantian		
✓ Application with Required	Application Signatures		
✓ Application Fee	Oignatures		
✓ Courses Listed on Application	ation		
✓ Employment Dates Listed			
✓ Includes Curren			
	perience with an Applicable Office	e	
From: 03/26/19	To: Present		
From:	To:		
	Course Information		
Course Name		Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)			
TCC 501 - Duties and Responsibilities	of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)			
TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments	30	Attended Course
TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course
TCC 001 - Bankruptcy		15	Attended Course
TCC 002 - Effective Decision Making		10	Attended Course
TCC 003 - Customer Service Training		5	Attended Course
	Total Hours	120	

120

No

Yes

Notes:

Committee recommends certification:



Application for Florida Professional Certification

UK-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

	Tittp://flotidaleveride.deliaprop	ortyn ago					
Reason	for Applying						
✓ Initi	al Certification - \$25 fee 🔲 Annual F	Recertifica	tion - \$5 1	fee R	teinstatement of Certification -	\$5 fee	
	nt Information						
Applicant	's name (as you would like it to appear on	the certific	ate): Ma	arisol Rico L	ozano	į	
Business	email address: dthornton@colliertax.com			Business pl	none number: 239-252-8825		
Job title:	Clerk for Motor Services					Activic narrientalisticists	
Employe	Coner County Tax Conector				· · · · · · · · · · · · · · · · · · ·		
I have co	mpleted the required hours of approved coation, or reinstatement for the following de	ourses and signation:	passed a	any required	examinations for the certification	١,	
Cert	ified Florida Appraiser	rtified Flori	da Evalua	ator	Certified Cadastralist of FI	orida	
	allog I follow outloans.			tor Assistan			
Florida p	nce for Certification — If you are apply roperty appraiser's office, Florida tax colles necessary). If you are applying for recert ent dates.						
Employe	r: Collier County Tax Collector					-	
Your Title	Clerk for Motor Services			Employmen	nt Dates: 03/26/2019- Current		
Employe	r:						
Your Title			4	Employmer			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.		Course Title	Hours	
TC 0037C	TCC 001 Bankruptcy	15	TC 0038C	TCC 003	2 Effective Decision Making in the Workplace	10	
TC 0039C	TCC 003 Customer Service Training	5	TC 00400	TCC 501 Duti	es & Responsibilities of Florida Tax Collectors	30	
l am req informati	ant Signature uesting approval for Florida professional comprovided on this form and any attachm	ertification, ents are tru	recertificate and co	ation, or rein rrect to the I	Date:		
Signatur	e: 2-10000000				09/10/2025		



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

	http://floridarevenue.col	n/property/Page	S/Conica	Cial_Training_RegistrationAndPayment.aspx			
Reason	for Applying	-			_		
✓ Initi	al Certification - \$25 fee A	nual Recertifica	tion - \$5	5 fee Reinstatement of Certification - \$5 fe	е		
Applica	nt Information						
Applicant	's name (as you would like it to app	ear on the certific	ivic	Marisol Rico Lozano			
Business	email address: dthornton@collier	ax.com		Business phone number: 239-252-8825			
Job title:	Clerk for Motor Services						
Employe	d by: Collier County Tax Collector						
Thave co	mpleted the required hours of appration, or reinstatement for the follow	oved courses and ring designation:	passed a	I any required examinations for the certification,	j		
	tified Florida Appraiser	Certified Flori	ida Evalua	uator	ì		
	med riorida obilodo.			ector Assistant			
Florida p		い へんじゅうけんどう のかいり	2 Ar With 1	certification, list at least two years' experience in a the Florida Department of Revenue (attach addition instatement, provide your current employer and	i onal		
Employe	Collier County Tax Collector						
Your Title	Clerk for Motor Services			Employment Dates: 03/26/2019- Current			
Employe	r.						
Your Title	9:			Employment Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.	Course Title Ho	urs		
TC 0036C	TOO 503 Collection & Distribution of Property Texas & Special Assessment	· 30	TC 00420	2C TCC 504 Collection of Licenses, Taxes, and Fees 3	0		
I am rea	on provided on this form and any a	ional certification, ttachments are tru	recertificue and co	ication, or reinstatement. I certify that all of the correct to the best of my knowledge. Date: 09/10/2025			

Maria Rico Lozano

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

October 3, 2024 10 credit hours



Maria Rico Lozano

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

October 17, 2024 5 credit hours





The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Maria Rico Lozano

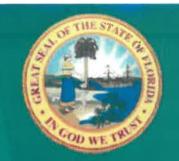
has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

March 5, 2025 30 credit hours





The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Maria Rico Lozano

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

July 1, 2025 30 credit hours





Maria Rico Lozano

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

August 5, 2025 30 credit hours





The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Maria Rico Lozano

has successfully completed

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

September 9, 2025 15 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Savanna	ah Rui	iz		
Previous Name(s)(if applicable):					
Documentation Included:					
County: St. Lucie	_		o Title: Customer Serv	vice Assistant	Supervisor
Certification Requested:	Certified		da Collector Assistant		
Initial: 🗸	T		instatement:		
Certification Date:	07/01/25	5			
			4:		
Application with Deguined			cation		
✓ Application with Required✓ Application Fee	Signatu	res			
✓ Courses Listed on Application	ation				
✓ Employment Dates Listed					
✓ Includes Current		ment			
			an Applicable Office	======================================	
From: 06/08/21			o: Present		
From:		To	D:		
	Cours	se In	formation		
Course Name				Hours	Documentation
				Credited	Documentation
30-houre par 12D-19 003/3\/a\					
30-hours per 12D-19.003(3)(a)					
TCC 503 Collection & Distribution of Pro	operty Tax	es and	d Special Assessments	30	Attended Course
	operty Tax	es and	d Special Assessments	30	Attended Course
TCC 503 Collection & Distribution of Pro	operty Tax	es and	d Special Assessments	30 15	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	pperty Tax	es and	d Special Assessments		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy	operty Tax	es and	d Special Assessments	15	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making			d Special Assessments	15 10	Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			d Special Assessments	15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			d Special Assessments	15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			d Special Assessments	15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			d Special Assessments	15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			d Special Assessments	15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			d Special Assessments	15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			d Special Assessments	15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			d Special Assessments	15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			d Special Assessments	15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			d Special Assessments	15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			Special Assessments Total Hours	15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training				15 10 5 64	Attended Course Attended Course Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N, 10/21 Rule 12D-18.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying	50,5			V		
	Recertifica	tion - \$5	fee 🔲	Reinstatement of Certification	- \$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear or	the certific	ate):		Savannah Ruiz		
Business email address: Savannah.Ruiz@	tcslc.com		Business p	phone number: 772-462-1650		
Job title: CUSTOMER SERV ASST SUPERVISOR						
Employed by: St. Lucie County Tax Collector						
I have completed the required hours of approved of recertification, or reinstatement for the following de-	courses and esignation:	passed	any require	d examinations for the certification	n,	
☐ Certified Florida Appraiser ☐ C	ertified Flori	ida Evalu	uator	Certified Cadastralist of F	lorida	
			ctor Assista			
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.						
Employer: St. Lucie County Tax Collector						
Your Title: CUSTOMER SERV ASST SUPERVISOR			Employme	ent Dates: 06/08/2021 - Current		
Employer:						
Your Title:			Employme	ent Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC-0024C DL Preparatory Training	64	TC-0038C	Workplace	ffective Decision-Making in the	10	
TC-0036C Taxes and Special Assessments	30	TC-0037C	TCC 001 - B	ankruptcy	15	
Applicant Signature						
I am requesting approval for Florida professional of information provided on this form and any attachm	ertification, ents are tru	recertific	cation, or re	instatement. I certify that all of the best of my knowledge.	•	
Signature: / / / / / / / / / / / / / / / / / / /				Date: 7/31/25		



Application for Florida Professional Certification Property Tax Oversight Certification and Training

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

http://floridarevenue.com/pro	perty/Page	S/COTICI	ai_ i raining	RegistrationAndFayment.as	PA.	
Reason for Applying						
✓ Initial Certification - \$25 fee	Recertificat	t ion - \$ 5	fee 🔲 F	Reinstatement of Certification	- \$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear or	the certific	ate):		Savannah Ruiz		
Business email address: Savannah.Ruiz@	tcslc.com		Business p	hone number: 772-462-1650		
Job title: CUSTOMER SERV ASST SUPERVISOR						
Employed by: St. Lucie County Tax Collector						
I have completed the required hours of approved or recertification, or reinstatement for the following de	courses and esignation:	passed	any required	d examinations for the certification	on,	
	ertified Flori			Certified Cadastralist of F	Florida	
			ctor Assistar			
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.						
Employer: St. Lucie County Tax Collector						
Your Title: CUSTOMER SERV ASST SUPERVISOR			Employme	nt Dates: 06/08/2021 - Current		
Employer:						
Your Title:			Employme			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC-0039C TCC 003 - Customer Service Training	5					
Applicant Signature				the state of the s		
I am requesting approval for Florida professional of information provided on this form and any attachn	ertification,	recertific	eation, or rel	nstatement. I certify that all of the best of my knowledge.	е	
Signature:	one are tru	5.15.50		Date: 7/31/25		





Savannah Ruiz

for the successful completion of

Driver License Preparatory Training - TC Instructor-Led Training

by Tax Collector

64 Hours 0 Minutes



Savannah Ruiz

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

April 10, 2025 30 credit hours





Savannah Ruiz

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

May 9, 2025 15 credit hours





Savannah Ruiz

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

May 22, 2025 10 credit hours





Savannah Ruiz

on completing

TCC 003 - CUSTOMER SERVICE TRAINING Course Number: TC-0039C

on

June 5, 2025 5 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Wendy Ru	ıiz		
Previous Name(s)(if applicable):				
Documentation Included:	<u> </u>			
County: Hillsborough		Job Title: Supervisor		
Certification Requested:	Certified F	Torida Collector Assistant		
Initial: 🗸	T	Reinstatement:		
Certification Date:	07/01/25			
	Ap	plication		
✓ Application with Required	Signature	es		
✓ Application Fee				
✓ Courses Listed on Applica	ation			
✓ Employment Dates Listed				
✓ Includes Current				
	perience v	with an Applicable Office	9	
From: 12/05/11		To: Present		
From:		То:		
	Course	Information		
	Course	HIIOHIIauon	Hours	I
Oarring Names			nouis	D
Course Name			Credited	Documentation
30-hours per 12D-19.003(3)(a)			Credited	Documentation
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro	perty Taxes	and Special Assessments	Credited 30	Attended Course
30-hours per 12D-19.003(3)(a)	perty Taxes	and Special Assessments		
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's (
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	Collector's (30	Attended Course
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's (30	Attended Course Attended Course
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's (30 30 30	Attended Course Attended Course Attended Course
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy	Collector's (30 30 30 15	Attended Course Attended Course Attended Course Attended Course
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's (30 30 30 15 10	Attended Course Attended Course Attended Course Attended Course Attended Course
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making AAMVA - Travel Documents	Collector's (30 30 30 15 10 0.75	Attended Course
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making AAMVA - Travel Documents AAMVA - People and Actions	Collector's (30 30 30 15 10 0.75 0.75	Attended Course
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making AAMVA - Travel Documents AAMVA - People and Actions AAMVA - Counterfeits and Alterations	Collector's (and Fees	Office	30 30 30 15 10 0.75 0.75	Attended Course
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making AAMVA - Travel Documents AAMVA - People and Actions AAMVA - Counterfeits and Alterations AAMVA - Driver License and ID Cards	Collector's (and Fees	Office	30 30 30 15 10 0.75 0.75 0.75 0.75 0.75 0.75	Attended Course
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making AAMVA - Travel Documents AAMVA - People and Actions AAMVA - Counterfeits and Alterations AAMVA - Driver License and ID Cards AAMVA - Canadian Birth Certificates, Dri	Collector's (and Fees ve and Vehi	Office	30 30 30 15 10 0.75 0.75 0.75 0.75	Attended Course
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making AAMVA - Travel Documents AAMVA - People and Actions AAMVA - Counterfeits and Alterations AAMVA - Driver License and ID Cards AAMVA - Canadian Birth Certificates, Dri AAMVA - Internal Fraud for Staff	Collector's (and Fees ve and Vehi	Office	30 30 30 15 10 0.75 0.75 0.75 0.75 0.75 0.75	Attended Course
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making AAMVA - Travel Documents AAMVA - People and Actions AAMVA - Counterfeits and Alterations AAMVA - Driver License and ID Cards AAMVA - Canadian Birth Certificates, Dri AAMVA - Internal Fraud for Staff AAMVA - Introduction to Covert Features	Collector's (and Fees ve and Vehi	Office	30 30 30 15 10 0.75 0.75 0.75 0.75 0.75 0.75	Attended Course Attended Course

Yes

No

Notes: Total Hours: 130.75

Committee recommends certification:



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Wendy Ru	ıiz			
Previous Name(s)(if applicable):					
Documentation Included:		I-l- Titl- O			
County: Hillsborough	Cartifical	Job Title: Supervisor Torida Collector Assistant			
Certification Requested: Initial: ✓					
Initial: ✓ Reinstatement: ☐ Certification Date: 07/01/25					
Certification Date.	07/01/23				
	Ар	plication			
✓ Application with Required	Signature	es .			
✓ Application Fee					
Courses Listed on Applica	ation				
✓ Employment Dates Listed					
✓ Includes Current					
	perience v	vith an Applicable Office	9		
From: 12/05/11 From:		To: Present To:			
FIOIII.		10.			
	Course	Information			
Course Name			Hours Credited	Documentation	
30-hours per 12D-19.003(3)(a)					
90-hours per 12D-19.003(3)(b)					
AAMVA - Birth Certificates			0.50	Attended Course	
AAMVA - Social Security Cards			0.50	Attended Course	
AAMVA - CDL Module 3			0.75	Attended Course	
AAMVA - Security Features			1	Attended Course	
AAMVA - Introduction to Fraud			1	Attended Course	
AAMVA - Canadian Travel, Citizenship ar	nd Immigrati	on Documents	1	Attended Course	
AAMVA - Mexican Documents			0.75	Attended Course	
AAMVA - U.S. Immigration Documents			0.75	Attended Course	
AAMVA - CDL Module 1			2.5	Attended Course	
AAMVA - CDL Module 2			0.75	Attended Course	
		Total Hours	9.5		

Yes

No

Notes:

Committee recommends certification:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application** and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

	oninpropertyn age		al_ffaifiling_registrations that dymonicaeps.	CONTRA			
Reason for Applying	MINISTREE OF THE REAL PROPERTY.	III ka marési					
✓ Initial Certification - \$25 fee	Annual Recertifica	tion - \$5 1	fee Reinstatement of Certification - \$5 fe	e			
Applicant Information				20			
Applicant's name (as you would like it to ap	pear on the certific						
Business email address: Ruiz@hillstaxfl.go	V		Business phone number: 813-635-5201				
Job title: Supervisor							
Employed by: Hillsborough County Tax Col							
I have completed the required hours of apprecertification, or reinstatement for the following	proved courses and wing designation:	passed a	any required examinations for the certification,				
Certified Florida Appraiser	Certified Flori	ida Evalua	ator Certified Cadastralist of Florida				
Certified Florida Collector	Certified Flori	ida Collec	ctor Assistant				
Florida property appraiser's office Florida	tax collector's office	e or with t	ertification, list at least two years' experience in a the Florida Department of Revenue (attach addition statement, provide your current employer and	n onal			
Employer: Hillsborough County Tax Collect	or						
Your Title: Supervisor			Employment Dates: 12/05/2011 to present				
Employer:							
Your Title:			Employment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.	Course Title Hou				
TC0005C Birth Certificates	.50	TC00150	C Social Security Cards .5	0			
TC0012C Military ID Cards	.50	TC0037C	C TCC001 Bankruptcy 1	5			
Applicant Signature			ation or reinstatement I cortify that all of the				
I am requesting approval for Florida profes information provided on this form and any	isional certification, attachments are tru	recertificate and cor	cation, or reinstatement. I certify that all of the prrect to the best of my knowledge.				
Signature:			Date: 7/9/25				



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application** and pay the required fee to the Department using

Tittp://ilondarevende.com/prop	Cityii ugo	or o o mon				
Reason for Applying	W 1881-0 ID					
Initial Certification - \$25 fee Annual F	Recertifica	tion - \$5	fee Reinstatement of Certification - \$5 fee			
Applicant Information						
Applicant's name (as you would like it to appear on	the certific					
Business email address: Ruiz@hillstaxfl.gov			Business phone number: 813-635-5201			
Job title: Supervisor						
Employed by: Hillsborough County Tax Collector			25-6-			
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed a	any required examinations for the certification,			
☐ Certified Florida Appraiser ☐ Ce	O UT 10 de la Contraction de Clarida					
☐ Certified Florida Collector						
pages as necessary). If you are applying for recert employment dates.	CTOP'S OFFICE	or with i	the Florida Department of Revenue (attach additiona			
Employer: Hillsborough County Tax Collector						
Your Title: Supervisor			Employment Dates: 12/05/2011 to present			
Employer:						
Your Title:			Employment Dates:			
of each approved course. If you are substituting yo license issued by the Florida Real Estate Appraisa type below. Attach a copy of the license.	dditional pa ur Certified	iges as ne I Residen one or m	tial Appraiser license or Certified General Appraiser ore courses, list your license number and license			
No. Course Title	Hours	No.	Course Title Hours			
TC0006C Canadian Birth Certificate, Driver, and Vehicle Docs	.75	TC00080	Internal Fraud for Staff .75			
TC0009C Introduction to Covert Features	.75	TC00040	Expanding the Review .50			
Applicant Signature			ation and instantament I portify that all of the			
I am requesting approval for Florida professional conformation provided on this form and any-attachm	ertification, ents are tri	recertific ie and co	rrect to the pest of my knowledge.			
Signature:			Date: 7/9/25			



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application** and pay the required fee to the Department using

Reason for Applying	
Initial Certification - \$25 fee Annual Recertification - \$5 fe	ee Reinstatement of Certification - \$5 fee
Applicant Information	
Applicant's name (as you would like it to appear on the certificate): Wend	
Business email address: Ruiz@hillstaxfl.gov	Business phone number: 813-635-5201
Job title: Supervisor	
Employed by: Hillsborough County Tax Collector	
I have completed the required hours of approved courses and passed ar recertification, or reinstatement for the following designation:	ny required examinations for the certification,
Certified Florida Appraiser Certified Florida Evaluation	tor Certified Cadastralist of Florida
Certified Florida Collector	or Assistant
Experience for Certification – If you are applying for your initial certification – If you are applying for your initial certification property appraiser's office, Florida tax collector's office, or with the pages as necessary). If you are applying for recertification or for reinst employment dates.	ne Florida Debartment of Revenue (attach additional
Employer: Hillsborough County Tax Collector	
Your Title: Supervisor	Employment Dates: 12/05/2011 to present
Employer:	
Your Title:	Employment Dates:
Approved Courses — List each course you have successfully complereinstatement for which you are applying (attach additional pages as need each approved course. If you are substituting your Certified Residenti license issued by the Florida Real Estate Appraisal Board for one or motype below. Attach a copy of the license.	cessary). Attach documentation verifying completion all Appraiser license or Certified General Appraiser re courses, list your license number and license
No. Course Title Hours No.	Course Title Hours
TC0041C TCC502 Leadership and Management Skills in FL 30 TC0036C	TCC503 Collection and Distribution of Property 30
TC0042C TCC504 Collection of Licenses Taxes, and Fees 30 TC0038C	TCC002 Effective Decision-Making 10
Applicant Signature I am requesting approval for Florida professional certification, recertification provided on this form and any attachments are true and corresponding to the signature:	tion, or reinstatement. I certify that all of the rect to the best of my knowledge. Date: 7 9 2 5



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application** and pay the required fee to the Department using

		age	,3,0011101	araning_ragionation that aymontone	
Reason	for Applying				
✓ Initi	al Certification - \$25 fee A	nnual Recertifica	tion - \$5	fee Reinstatement of Certification - \$5	5 fee
Applica	nt Information				
Applican	t's name (as you would like it to app	pear on the certific			
Business	s email address: Ruiz@hillstaxfl.gov			Business phone number: 813-635-5201	
Job title:	Supervisor				
	^{d by:} Hillsborough County Tax Colle				
I have co	ompleted the required hours of appration, or reinstatement for the follow	oved courses and ving designation:	l passed a	any required examinations for the certification,	
Cer	tified Florida Appraiser	Certified Flor	ida Evalua	etor Certified Cadastralist of Flor	ida
Cer	tified Florida Collector	✓ Certified Flor	ida Collec	tor Assistant	
Florida p pages as	roperty appraiser's office Florida to	ay collectors office	or with i	ertification, list at least two years' experience in the Florida Department of Revenue (attach additatement, provide your current employer and	n a litional
Employe	r: Hillsborough County Tax Collecto	or			
Your Titl	e: Supervisor			Employment Dates: 12/05/2011 to present	
Employe	r:				
Your Titl	e:			Employment Dates:	
reinstate of each a license is	ment for which you are applying (a	ttach additional pa uting vour Certified	iges as ne l Resident	eted for the certification, recertification, or ecessary). Attach documentation verifying complial Appraiser license or Certified General Approre courses, list your license number and license.	aisei se
No.	Course Title	Hours	No.	OGGIGG TRIE	Hours
TC0010C	Introduction to Fraud	11	TC0007C	Canadian Travel, Citizenship, and Immigration Doc	1
TC0011C	Mexican Documents	,75	TC00170	US Immigration Documents	.75
Applica	nt Signature				
I am req	uesting approval for Florida profession provided on this form and any a	sional certification, ttachments are tru	recertificate and col	ation, or reinstatement. I certify that all of the rrect to the best of my knowledge.	
Signatur				Date: 7/9/25	



DR-4001 N. 10/21 Rule 12D-16,002, F.A.C. Effective 10/21 Page 1 of TC

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason	for Applying	ilue.com/prope	ntyn age	ior o o mon			
	al Certification - \$25 fee	Annual Re	ecertifica	tion - \$5	fee 🗍	Reinstatement of Certification	- \$5 fee
		nistri viewo a s			of BENDER		X AFEST
Applica	nt Information	it to appear on t	ho cortific	ate).			
Applican	t's name (as you would like	it to appear on t	ne cerunc				
Business	email address: Ruiz@hillst	axfl.gov			Business p	hone number: 813-635-5201	
Job title:	Supervisor						
	^{d by:} Hillsborough County T				177		
I have co	impleted the required hours ation, or reinstatement for the	of approved cou ne following desi	urses and gnation:	passed a	any require	d examinations for the certificati	on,
☐ Cer	tified Florida Appraiser	☐ Cert	ified Flori	ida Evalua	ator	Certified Cadastralist of	Florida
Cer	☐ Certified Florida Collector						
Florida p pages as	ronarty appraisar's office F	lorida tay collect	or's office	or with	the Florida	, list at least two years' experier Department of Revenue (attach provide your current employer a	additional
Employe	^{r:} Hillsborough County Tax	Collector					
Your Title	e: Supervisor				Employme	nt Dates: 12/05/2011 to present	
Employe	r:						
Your Title: Employment Dates:							
reinstate of each a license is	ment for which you are app approved course. If you are asued by the Florida Real E ow. Attach a copy of the lice	lying (attach add substituting you state Appraisal I	litional pa r Certified Board for	ges as ne l Residen one or mo	ecessary). / tial Apprais	e certification, recertification, or Attach documentation verifying of er license or Certified General A s, list your license number and li	cense
No.	Course Title		Hours	No.		Course Title	Hours
TC0016C	Travel Docume	ents	.75	TC00130		People and Actions	.75
TC0001C	Counterfeits and Alt	erations	.75	TC00020	Driv	er Licenses and ID Cards	.75
I am red	on provided on this form an e:	professional cer d any attachmen	tification, nts are tru	recertificate and co	ation, or rei rrect to the	nstatement. I certify that all of the best of my knowledge. Date: 7 9 25	ie
	1 1 1 1 1	_\ X				1120	



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application** and pay the required fee to the Department using

http://floridarevenue.com/prop	erty/Page:	s/Cofficia	al_Training_	Registration	AndPa	ayment.asp	<u> </u>	
Reason for Applying	Reason for Applying							
✓ Initial Certification - \$25 fee Annual F	Recertificat	i on - \$5 f	fee Re	einstatement 	of Cer	rtification -	\$5 fee	
Applicant Information								
Applicant's name (as you would like it to appear on	the certification	ate): Wen	dy Ruiz					
Business email address: Ruiz@hillstaxfl.gov			Business ph	one number: 8	13-635	5-5201		
Job title: Supervisor								
Employed by: Hillsborough County Tax Collector								
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	passed a	any required	examinations	for the	certification	I	
	ertified Flori	da Evalua	ator	Certified	d Cada	stratist of Fl	orida	
Certified Florida Collector			tor Assistant					
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.								
Employer: Hillsborough County Tax Collector Employment Dates: 12/05/2011 to present								
Your Title: Supervisor						<u> </u>		
Employer: Employment Dates:								
Your Title:						notion of		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license								
type below. Attach a copy of the license. No. Course Title	Hours	No.		Course Ti	tle		Hours	
TC0018C AAMVA CDL 2024:Module 1 Intro to CDL Licensing	2.5	TC00190	AAMVA CDL	2024:Module 2 (Overview	v of CDL Test	.75	
TC0020C AAMVA CDL 2024:Module 3 CDL Knowledge Tests Overview	,75	TC00140	3	Security Fea	atures	3	1	
Applicant Signature						hat all of the		
I am requesting approval for Florida professional of information provided on this form and any attachm	ertification,	recertific	ation, or rein rrect to the t	est of my kno	wledge	11at all 01 the 9.	:	
Signature:				Date:	227	25		



iLearn

Date of Course Completion: 6/5/2024

iLearn

This certificate is awarded to

WENDY RUIZ

for the successful completion of

AAMVA FDR 2024: Travel Documents

by External Training 0 Hours 45 Minutes

TC 0016C

This certificate is awarded to **WENDY RUIZ**

for the successful completion of

AAMVA FDR 2024: People and Actions

by External Training

0 Hours 45 Minutes

This certificate is awarded to

WENDY RUIZ

for the successful completion of

AAMVA FDR 2024: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes

TC-0013C

iLearn

Date of Course Completion: 6/12/2024

FLHSMV

iLearn

This certificate is awarded to

WENDY RUIZ

for the surressful completion of

AAMVA FDR 2024: Counterfeits and Alterations

by External Training

0 Flou < 45 Minutes

TC-0001C

Date of Course Completion: 3/13/2024

FLHSMV

iLearn

This certificate is ununified to

WENDY RUIZ

for the successful completion of

AAMVA FDR 2024: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training 0 Hours 45 Minules

TC-0006C

Date of Course Completion: 3/13/2024

FLHSMV

Date of Course Completion: 3/27/2024

iLearn

TC-0002C

Inis certificate is awarded to

WENDY RUIZ

for the successful completion of

AAMVA FDR 2024: Internal Fraud for Staff

by External Training 0 Hours 45 Minutes

TC-0008C

Date of Course Completion: 7/9/2024



iLearn

This certificate is awarded to

WENDY RUIZ

for the successful completion of

AAMVA FDR 2024: Introduction to Covert Features

by External Itaining

0 Hours 45 Minutes

TC-0009C

Date of Course Completion: 6/5/2024

FLHSMV

iLearn

This certificate is awarded to

WENDY RUIZ

for the successful completion of

AAMVA FDR 2024: Expanding the Review

by External Training

0 Hours 30 Minutes

TC-0004C

Date of Course Completion: 7/5/2024

FLHSMV

iLearn

This certificate is awarded to

WENDY RUIZ

for the successful completion of

AAMVA FDR 2024: Military ID Cards

by External Training

0 Hours 30 Minutes

TC-0012C

Date of Course Completion: 6/5/2024

FLHSMV

iLearn

This certificate is awarded to

WENDY RUIZ

for the successful completion of

AAMVA FDR 2024: Social Security Cards

by External Training 0 Hours 30 Minutes

TC-0015C

EFDENOT MICHARY STEETS, STE MOTH 46H/LIRZ

iLearn

This certificate is awarded to

WENDY RUIZ

for the successful completion of

AAMVA FDR 2024: Birth Certificates

by External Traving
O Hours 30 Minutes

TC-0005C

Date of Course Completion: 3/13/2024

Congratulations,

Wendy Ruiz

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

011

September 21, 2023 15 credit hours



Date of Course Completion: 6/12/202



iLearn

iLearn

This certificate is awarded to

WENDY RUIZ

for the successful completion of

AAMVA CDL 2024: Module 3 - CDL Knowledge Tests Overview

by Externa: Training

0 Hours 45 Minutes

This certificate is awarded to

WENDY RUIZ

for the successful completion of AAMVA FDR 2024: Security Features

by External Training

I Hours 0 Minutes

TC-0014C

TC-0020C

Date of Course Completion: 7/5/2024

iLearn

This certificate is awarded to

WENDY RUIZ

for the successful completion of

AAMVA FDR 2024: Introduction to Fraud

by External Training

1 Hours 0 Minutes

TC-0010C

Date of Course Completion: 5/31/2024

FLHSMV

iLearn

This certificate is awarded to

WENDY RUIZ

for the successful completion of

AAMVA FDR 2024: Mexican Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 6/5/2024

iLearn

This certificate is awarded to

WENDY RUIZ

for the successful completion of

AAMVA FDR 2024: Canadian Travel, Citizenship, and Immigration Docs

1 Hours 0 Minutes

TC-0007C

Date of Course Completion: 3/13/2024

iLearn

This certificate is awarded to

WENDY RUIZ

for the successful completion of

AAMVA FDR 2024: US Immigration Documents

by External Training

0 Hours 45 Minutes

TC-0017C

Date of Course Completion: 6/12/2024

Date of Course Completion: 5/31/2024

TC-0011C

Property Tax Oversight, Certification and Training Team

Certifies that

Wendy Ruiz

has successfully completed

TCC 502 - LEADERSHIP AND MANAGEMENT SKILLS IN A FLORIDA TAX COLLECTOR'S **OFFICE**

Course Number: TC-0041C

September 23, 2024 30 credit hours







Certifies that

Wendy Ruiz

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C



June 30, 2025 30 credit hours



Wendy Ruiz

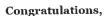
on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS
Course Number: TC-0036C

on







Wendy Ruiz

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE
Course Number: TC-0038C

on



April 1, 2025 10 credit hours



iLearn

This certificate is awarded to

WENDY RUIZ

for the successful completion of

AAMVA CDL 2024: Module 1 - Introduction to CDL Licensing

by External Training

2 Hours 30 Minutes



iLearn

This certificate is awarded to

WENDY RUIZ

for the successful completion of

AAMVA CDL 2024: Module 2 - Overview of the CDL Tests

by External Training

0 Hours 45 Minutes

TC-0018C

Date of Course Completion: 7/5/2024

Date of Course Completion: 7/3/2024

TC-0019C



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Karen S	anchez	7				
Previous Name(s)(if applicable):							
Documentation Included:							
County: Charlotte		Job	Title:	Finance <i>F</i>	\ssoc	ciate IV	
Certification Requested:	Certified	Florid	a Colle	ctor Assi	stant		
Initial: 🗸		Rei	nstate	ment:			
Certification Date:	06/01/25	5					
	Α	pplic	ation				
✓ Application with Required	Signatu	res					
✓ Application Fee							
✓ Courses Listed on Applica							
✓ Employment Dates Listed							
✓ Includes Current							
✓ Two Years of Ex	perience				Office	e	
From: 05/10/23			: Pres	ent			
From:		То	:				
				4.0			
	Cours	se Inf	orma	tion		T	1
Course Name						Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)							
TCC 501 - Duties and Responsibilities of	of Florida ⁻	Tax Co	llectors	3		30	Attended Course
90-hours per 12D-19.003(3)(b)							
TCC 502 - Management of a Florida Tax	Collector's	office				30	Attended Course
TCC 503 - Collection and Distribution of P	roperty Ta	xes and	l Specia	al Assessn	nents	30	Attended Course
TCC 504 - Collection of Licenses, Taxes	and Fees					30	Attended Course
				Total Hou	ırs	120	
				Total Hou	ırs	120	

Notes:



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Reason for Applying							
✓ Initial Certification - \$25 fee							
Applicant Information							
Applicant's name (as you would like it to a							
Business email address: Karen.Sanchez@)charlotte	ecountyfl.gc	V	Business p	hone number: 941-743-1350		
Job title: Finance Associate IV							
Employed by: Charlotte County Tax Collect							
I have completed the required hours of ap recertification, or reinstatement for the follows:	proved c owing de	ourses and signation:	passed	any required	d examinations for the certification	n,	
Certified Florida Appraiser	Ce	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida	
Certified Florida Collector	✓ Ce	ertified Florid	da Collec	ctor Assistar	nt		
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.							
Employer: Charlotte County Tax Collector							
Your Title: Finance Associate IV				Employmer	nt Dates: 05/10/2023- CURRENT		
Employer:			'				
Your Title:				Employmer	nt Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title		Hours	No.		Course Title	Hours	
TC-0040C TCC-501 Duties & Resp of FL Tax	Collector	30	TC-00360	C TCC-503 Col	I & Dist of Property Taxes & Spec Assess.	30	
TC-0041C TCC-502 Leadership & Mgmt Skills in a FL Tax Colle	ector's Office	30	TC-00420	C TCC-504	Coll of License, Taxes and Fees	30	
Applicant Signature		1.C. 1.	416	4			
	attachm	eruncation, ents are tru	receruiic e and co	rrect to the t	istatement. I certify that all of the best of my knowledge.		
information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Karen Sanchez Digitally signed by Karen Sanchez Date: 2025.05.12 10:09:50 -04'00' Date: 05/12/2025							

INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

- · county property appraisers and employees
- · county tax collectors and employees

Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

Course Approval and Examinations

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage https://floridarevenue.com/property/Pages/Cofficial_Training.aspx. You must pass all required examinations for each

Annual Recertification Due January 1

required course to obtain course credit.

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours* (incorporated by reference in Rule 12D-16.002, F.A.C.).

Special Salary for Officials

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

Need Assistance?

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

Congratulations,

Karen Sanchez

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

June 2, 2023 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Karen Sanchez

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 16-21, 2023 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Karen Sanchez

has successfully completed

TCC 502 - LEADERSHIP AND MANAGEMENT SKILLS IN A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 24, 2024 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Karen Sanchez

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

DEPARTMENT OF REVENUE

Course Number: TC-0040C

March 3, 2025 30 credit hours



Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Alicia San	ford		
Previous Name(s)(if applicable):			-	-
Documentation Included:				
County: Pinellas		Job Title: HR Trainin		
Certification Requested:	Certified F	Iorida Collector Assist	<u>tant</u>	
Initial: ✓		Reinstatement:		
Certification Date:	08/01/24			
✓ Application with Required ✓ Application Fee ✓ Courses Listed on Application ✓ Employment Dates Listed ✓ Includes Current	Signature ation I Employm	ent		
	perience v	with an Applicable O	Office	
From: 02/24/14		To: Present		
From:		То:		
	Course	Information		
Course Name			Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)				
TCC 503 Collection & Distribution of Pro	perty Taxes	and Special Assessme	ents 30	Attended Course
90-hours per 12D-19.003(3)(b)				
				444 1 1 0
CPM Levels 1-4 (Certified Supervisory M	anager)		120	Attended Course
CPM Levels 1-4 (Certified Supervisory M CPM Levels 1-8 (Certified Public Manage			120 120	Attended Course Attended Course
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, , , , , , , , , , , , , , , , , , , ,		Total Hou	120	
, , , , , , , , , , , , , , , , , , , ,	er)	Total Hou	120	

Notes: The Certified Public Manager (TC-0043C) is 240 hours of approved coursework. After completion of the first 120 hours (levels 1-4), participants are awarded the Certified Supervisory Manager certificate.



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee Applicant Information Applicant's name (as you would like it to appear on the certificate): Alicia Sanford Business email address: asanford@pinellastaxcollector.gov Business phone number: 727-582-3332 Job title: HR Training Specialist Employed by: Pinellas County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Collector Certified Florida Collector Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additiona pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Pinellas County Tax Collector Your Title: HR Training Specialist Employer: Pinellas County Tax Collector Your Title: Branch Office tech - lead Employment Dates: 2/24/2014 - 8/31/2020 Approved Courses — List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser					
Applicant's name (as you would like it to appear on the certificate): Alicia Sanford Business email address: asanford@pinellastaxcollector.gov Business phone number: 727-582-3332 Job title: HR Training Specialist Employed by: Pinellas County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Evaluator Certified Florida Collector Certified Florida Collector Certified Florida Collector Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additiona pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Pinellas County Tax Collector Your Title: HR Training Specialist Employer: Pinellas County Tax Collector Your Title: Branch Office tech - lead Employment Dates: 2/24/2014 - 8/31/2020 Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser					
Business email address: asanford@pinellastaxcollector.gov Business phone number: 727-582-3332 Job title: HR Training Specialist Employed by: Pinellas County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Evaluator Certified Florida Collector Certified Florida Collector Assistant Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additiona pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Pinellas County Tax Collector Your Title: HR Training Specialist Employer: Pinellas County Tax Collector Your Title: Branch Office tech - lead Employment Dates: 9/1/2020 - present Employer: Pinellas County Tax Collector Your Title: Branch Office tech - lead Employment Dates: 2/24/2014 - 8/31/2020 Approved Courses — List each course you have successfully completed for the certification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser					
Job title: HR Training Specialist Employed by: Pinellas County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Evaluator Certified Florida Collector Certified Florida Collector Assistant Experience for Certification — If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Pinellas County Tax Collector Your Title: HR Training Specialist Employer: Pinellas County Tax Collector Your Title: Branch Office tech - lead Employment Dates: 2/24/2014 - 8/31/2020 Approved Courses — List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser					
Employed by: Pinellas County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Collector Certified Florida Collector Certified Florida Collector Assistant Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Pinellas County Tax Collector Your Title: HR Training Specialist Employment Dates: 9/1/2020 - present Employer: Pinellas County Tax Collector Your Title: Branch Office tech - lead Employment Dates: 2/24/2014 - 8/31/2020 Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Evaluator Certified Florida Collector Certified Florida Collector Certified Florida Collector Assistant Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Pinellas County Tax Collector Your Title: HR Training Specialist Employment Dates: 9/1/2020 - present Employer: Pinellas County Tax Collector Your Title: Branch Office tech - lead Employment Dates: 2/24/2014 - 8/31/2020 Approved Courses — List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser					
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Employer: Pinellas County Tax Collector Your Title: Branch Office tech - lead Employment Dates: 2/24/2014 - 8/31/2020 Approved Courses — List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser					
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license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No. Course Title Hours No. Course Title Hours					
TC-0036C Tcc 503 - Collection and Distribution of Property Taxes 30					
TC-0043C					
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date: 08/28/2025					

INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
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Reinstatement

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If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

Need Assistance?

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

Congratulations,

Alicia Sanford

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

May 17, 2024 30 credit hours



The State of Florida

AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

HEREBY CONFER UPON

Alicia Sanford

THE DESIGNATION OF

Certified Supervisory Manager

July 2024

GOVERNOR

DIRECTOR

Richard M Cullough PRESIDENT

VICE-PRESIDENT



The State of Florida

AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

HEREBY CONFER UPON

Alicia Sanford

THE DESIGNATION OF

Certified Public Manager

WITH ALL THE RIGHTS, PRIVILEGES, AND HONORS THEREUNTO GRANTED BY
THE STATE OF FLORIDA AND
THE NATIONAL CERTIFIED PUBLIC MANAGER© CONSORTIUM

August 2025

GOVERNOR

DIRECTOR

DDECIDENT

VICE PRESIDENT







Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Monica Sa	antiago		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Pinellas		Job Title: Tax Superviso	r	
Certification Requested:	Certified F	Florida Collector Assistant		
Initial: 🗸		Reinstatement:		
Certification Date:	08/01/24			
	Ар	plication		
✓ Application with Required	Signature	es		
✓ Application Fee				
✓ Courses Listed on Applica	ation			
✓ Employment Dates Listed				
✓ Includes Current	: Employm	ent		
✓ Two Years of Ex	perience v	with an Applicable Offic	e	
From: 12/07/15		To: Present		
From:		To:		
	Course	Information		
Course Name			Hours	Documentation
Course Harrie			Credited	Documentation
30-hours per 12D-19.003(3)(a)				
TCC 503 Collection & Distribution of Pro	perty Taxes	and Special Assessments	30	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	perty Taxes	and Special Assessments	30	Attended Course
	•	and Special Assessments	30 120	Attended Course Attended Course
90-hours per 12D-19.003(3)(b)	anager)	and Special Assessments		
90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	s and Special Assessments	120	Attended Course
90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	and Special Assessments	120	Attended Course
90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	s and Special Assessments	120	Attended Course
90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	s and Special Assessments	120	Attended Course
90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	and Special Assessments	120	Attended Course
90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	s and Special Assessments	120	Attended Course
90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	s and Special Assessments	120	Attended Course
90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	s and Special Assessments	120	Attended Course
90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	s and Special Assessments	120	Attended Course
90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	s and Special Assessments	120	Attended Course
90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	s and Special Assessments	120	Attended Course
90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	s and Special Assessments	120	Attended Course
90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)		120	Attended Course
90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	and Special Assessments Total Hours	120	Attended Course
90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)		120	Attended Course

Notes: The Certified Public Manager (TC-0043C) is 240 hours of approved coursework. After completion of the first 120 hours (levels 1-4), participants are awarded the Certified Supervisory Manager certificate.



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Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Reason	n for Applying					
✓ init	rial Certification - \$25 fee 🔲 Annu	al Recertifica	ation - \$	5 fee	Reinstatement of Certific	cation - \$5 fee
Applica	ant Information		No.			
	nt's name (as you would like it to appea		cate): Mo			
	s email address: msantiago@pinellasta	xcollector.gov		Business	phone number: ₇₂₇₋₅₈₂₋₃₃	304
	Tax Supervisor					
Employe	ed by:Pinellas County Tax Collector					
I have co	ompleted the required hours of approve ation, or reinstatement for the following	d courses and designation:	passed	any require	ed examinations for the cer	tification,
Cer	tified Florida Appraiser	Certified Flor	ida Eval	uator	Certified Cadastra	list of Florida
Cer	tified Florida Collector	Certified Flori	da Colle	ctor Assista	nnt	
Florida p pages as employm	ence for Certification – If you are approperty appraiser's office, Florida tax of a necessary). If you are applying for reduced dates. Pripinellas County Tax Collector	ollector's office	e, or with	the Florida	Department of Revenue (a	attach additional
	e:Tax Supervisor			Employme	ent Dates: _{12/07/2015} - Pre	sent
Employe					12.772.772.77	00
Your Title	e:		Employment Dates:			
reinstate of each a license is	ed Courses – List each course you he ment for which you are applying (attack approved course. If you are substituting ssued by the Florida Real Estate Appra ow. Attach a copy of the license.	additional pa your Certified	ges as r Reside	ecessary). ntial Apprais	Attach documentation verifier license or Certified Gense, list your license number	fying completion leral Appraiser
No.	Course Title	Hours	No.		Course Title	Hours
TC-0036C	TCC 503 - Collection and distribution of Property Taxes	30				
TC-0043C	CPM Levels 1-8	240				
I am requ	Int Signature Juesting approval for Florida professiona on provided on this form and any attack	l certification, nments are tru	recertific e and co	cation, or re prrect to the	instatement. I certify that all best of my knowledge.	ll of the
Oignature	MANAMO				09/03/2025	

Congratulations,

Monica Santiago

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

April 29, 2024 30 credit hours



The State of Florida

AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

HEREBY CONFER UPON

Monica Santiago

THE DESIGNATION OF

Certified Supervisory Manager

July 2024

GOVERNOR

DIRECTOR

Richard M Cellon

VICE DESIDENT



The State of Florida

AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

HEREBY CONFER UPON

Monica Santiago

THE DESIGNATION OF

Certified Public Manager

WITH ALL THE RIGHTS, PRIVILEGES, AND HONORS THEREUNTO GRANTED BY THE STATE OF FLORIDA AND THE NATIONAL CERTIFIED PUBLIC MANAGER© CONSORTIUM

August 2025

GOVERNOR

DIRECTOR

DDECIDENT

VICE PRESIDENT







Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Darlene S	eaman		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Flagler	orist Services	Specialist		
Certification Requested:	Certified F	lorida Collector Assistan	t	
Initial: 🗸		Reinstatement:		
Certification Date:	10/01/25			
		plication		
Application with Required	Signature	S		
Application Fee				
Courses Listed on Applica				
✓ Employment Dates Listed		4		
✓ Includes Current				
From: 09/05/23	penence v	vith an Applicable Offic To: Present	е	
From:				
TTOITI.		То:		
	Course	Information		
			Hours	
Course Name			Credited	Documentation
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities	of Florida Ta	x Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)				
AAMVA - Vehicle Identification Documen	0.50	Attended Course		
FLHSMV - Driver License Preparatory Tr	64	Attended Course		
AAMVA - Birth Certificates	0.50	Attended Course		
AAMVA - Canadian Birth Certificates, Dri	0.75	Attended Course		
AAMVA - Canadian Travel, Citizenship a	1	Attended Course		
AAMVA - Counterfeits and Alterations	0.75	Attended Course		
AAMVA - Driver License and ID Cards	0.75	Attended Course		
AAMVA - Internal Fraud for Staff	0.75	Attended Course		
AAMVA - Introduction to Covert Features	i		0.75	Attended Course
AAMVA - Introduction to Fraud			1	Attended Course
AAMVA - Mexican Documents			0.75	Attended Course
AAMVA - CDL Module 1			2.5	Attended Course

Total Hours

Yes

104.75

No

Notes: Total hours: 120.50

Committee recommends certification:



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Documentation Included: County: Flagiler	Name to Appear on Certificate:	Darlene Seaman							
County: Flagler Job Title: Taxpayer/Motorist Services Specialist Certification Requested: Certified Florida Collector Assistant Initial:	Previous Name(s)(if applicable):								
Certification Requested: Reinstatement: Reinstateme									
Initial:				orist Services S	Specialist				
Application Application Application Application Application with Required Signatures Application Fee Courses Listed on Application Includes Current Employment Includes Current Employment Two Years of Experience with an Applicable Office From: 09/05/23 To: Present From: To: Course Information Course Name Course Information Course Name One of the province of the pro		Certified F							
Application with Required Signatures Application with Required Signatures		I	Reinstatement:						
Application with Required Signatures ✓ Application Fee ✓ Courses Listed on Application ✓ Employment Dates Listed ✓ Includes Current Employment ✓ Two Years of Experience with an Applicable Office From: 09/05/23 To: Present From:	Certification Date:	10/01/25							
Application with Required Signatures ✓ Application Fee ✓ Courses Listed on Application ✓ Employment Dates Listed ✓ Includes Current Employment ✓ Two Years of Experience with an Applicable Office From: 09/05/23 To: Present From:		Λ	aliaatian						
Application Fee Application Fee Courses Listed on Application Includes Current Employment Includes Current Employ	Application with Required								
Course Includes Current Employment To: Present		Olgriature	3						
Includes Current Employment		ation							
Includes Current Employment									
To: Present To: To	✓ Includes Current	Employm							
To: Course Information Course Name Hours Credited Documentation Course Hours Credited Documentation Hours Credited Hours C		perience v		е					
Course Name Course Name 30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b) AAMVA - CDL Module 3 AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 4 TCC 002 - Effective Decision Making Documentation Attended Course Attended Course ACMVA - U.S. Immigration Documents ACMVA - CDL Module 4 D.75 Attended Course TCC 002 - Effective Decision Making 10 Attended Course									
Course Name Boundaries Credited Course Credited Documentation 30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b) AAMVA - CDL Module 3 0.75 Attended Course AAMVA - Military ID Cards 0.50 Attended Course AAMVA - People and Actions 0.75 Attended Course AAMVA - Security Features 1 Attended Course AAMVA - Social Security Cards 0.50 Attended Course AAMVA - Travel Documents 0.75 Attended Course AAMVA - U.S. Immigration Documents 0.75 Attended Course AAMVA - CDL Module 4 0.75 Attended Course ACMVA - CDL Module 4 0.75 Attended Course TCC 002 - Effective Decision Making 10 Attended Course	From:		To:						
Course Name Boundaries Credited Course Credited Documentation 30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b) AAMVA - CDL Module 3 0.75 Attended Course AAMVA - Military ID Cards 0.50 Attended Course AAMVA - People and Actions 0.75 Attended Course AAMVA - Security Features 1 Attended Course AAMVA - Social Security Cards 0.50 Attended Course AAMVA - Travel Documents 0.75 Attended Course AAMVA - U.S. Immigration Documents 0.75 Attended Course AAMVA - CDL Module 4 0.75 Attended Course ACMVA - CDL Module 4 0.75 Attended Course TCC 002 - Effective Decision Making 10 Attended Course		Course	Information						
Course Name 30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b) AAMVA - CDL Module 3 AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features 1 Attended Course AAMVA - Social Security Cards AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 4 TCC 002 - Effective Decision Making Documentation O.75 Attended Course		Course	illiorillation	Houre	1				
90-hours per 12D-19.003(3)(b) AAMVA - CDL Module 3 AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 4 TCC 002 - Effective Decision Making Attended Course	Course Name				Documentation				
AAMVA - CDL Module 3 AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 4 TCC 002 - Effective Decision Making Attended Course Attended Course TCC 002 - Effective Decision Making Attended Course	30-hours per 12D-19.003(3)(a)	30-hours per 12D-19.003(3)(a)							
AAMVA - CDL Module 3 AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 4 TCC 002 - Effective Decision Making Attended Course Attended Course TCC 002 - Effective Decision Making Attended Course									
AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 4 TCC 002 - Effective Decision Making Attended Course	90-hours per 12D-19.003(3)(b)								
AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 4 TCC 002 - Effective Decision Making TCC 003 - Effective Decision Making	AAMVA - CDL Module 3			0.75	Attended Course				
AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 4 TCC 002 - Effective Decision Making 1 Attended Course Attended Course Attended Course 1 Attended Course									
AAMVA - Social Security Cards AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 4 TCC 002 - Effective Decision Making 10 Attended Course Attended Course	AAMVA - Military ID Cards			0.50	Attended Course				
AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 4 TCC 002 - Effective Decision Making 10 Attended Course Attended Course	•								
AAMVA - U.S. Immigration Documents AAMVA - CDL Module 4 TCC 002 - Effective Decision Making 10 Attended Course	AAMVA - People and Actions			0.75	Attended Course				
AAMVA - CDL Module 4 TCC 002 - Effective Decision Making 10 Attended Course	AAMVA - People and Actions AAMVA - Security Features			0.75	Attended Course Attended Course				
TCC 002 - Effective Decision Making 10 Attended Course	AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards			0.75 1 0.50	Attended Course Attended Course Attended Course				
	AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents			0.75 1 0.50 0.75	Attended Course Attended Course Attended Course Attended Course				
	AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents AAMVA - U.S. Immigration Documents			0.75 1 0.50 0.75 0.75	Attended Course Attended Course Attended Course Attended Course Attended Course				
	AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 4			0.75 1 0.50 0.75 0.75	Attended Course				
	AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 4			0.75 1 0.50 0.75 0.75	Attended Course				
	AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 4			0.75 1 0.50 0.75 0.75	Attended Course				
	AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 4			0.75 1 0.50 0.75 0.75	Attended Course				
Total Hours 15.75	AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 4			0.75 1 0.50 0.75 0.75	Attended Course				

Yes

No

Notes:

Committee recommends certification:



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Property Tax Oversight Certification and Training

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	moridarevenue.com/prop	erty/Page	es/Comcia	ai_ i rainin	g_RegistrationAndPayment.as	рх
Reason for Applying						
✓ Initial Certification	- \$25 fee Annual F	Recertifica	tion - \$5 1	fee	Reinstatement of Certification	- \$5 fee
Applicant Information	1					
	would like it to appear on	the certific				
Business email address:	dseaman@flaglertax.gov			Business	phone number: 386-313-4160	
Job title: Taxpayer / Moto						
Employed by: Flagler Co	unty Tax Collector					
I have completed the rec recertification, or reinstat	uired hours of approved co ement for the following de-	ourses and signation:	passed a	ny require	d examinations for the certificatio	n,
Certified Florida Ap	praiser	rtified Flor	ida Evalua	ator	Certified Cadastralist of F	lorida
Certified Florida Co	llector	rtified Flor	ida Collect	tor Assista	nt	
pages as necessary). If y employment dates. Employer: Flagler County	you are applying for recert y Tax Collector	ctor's office ification o	r for reins	tatement,	Department of Revenue (attach a provide your current employer ar	additional ad
Your Title: Taxpayer / Mo	otorist Services Specialist			Employme	ent Dates: 09/05/2023 - Present	
Employer:						
Your Title:	- Carre			Employme	ent Dates:	
reinstatement for which yof each approved course license issued by the Flotype below. Attach a cop	you are applying (attach ad . If you are substituting you rida Real Estate Appraisal y of the license.	Iditional pa ur Certified	iges as ne l Resident	cessary). ial Apprais	e certification, recertification, or Attach documentation verifying co ser license or Certified General Ap s, list your license number and lice	praiser
	ourse Title	Hours	No.		Course Title	Hours
TC0040C TCC 501 - Du	ities & Responsibilities	30	TC0024C	Driver	License Preparatory Training	64
TC0001C Counter	feits & Alterations	.75	TC0002C	Dri	ver's License & ID Cards	.75
Applicant Signature						
I am requesting approva	for Florida professional ce his form and any attachme	ertification, ents are from	recertifica	tion, or rei	nstatement. I certify that all of the best of my knowledge.	
Signature:	1-12 800			- 3, 12, 1119	Date: 9/10/25	



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Property Tax Oversight Certification and Training

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✓ Init	tial Certification - \$25 fee Annual R	ecertifica	tion - \$5 1	ee Reinstatement of Certification -	\$5 fee
Applica	ant Information			林兴建设设施 基本	
Applicar	nt's name (as you would like it to appear on	the certific			
Busines	s email address: dseaman@flaglertax.gov			Business phone number: 386-313-4160	
lob title	Taxpayer / Motorist Services Specialist				
	ed by: Flagler County Tax Collector				
	completed the required hours of approved co cation, or reinstatement for the following des		passed a	ny required examinations for the certification	1,
Ce	ertified Florida Appraiser	rtified Flor	ida Evalua	tor Certified Cadastralist of Fl	orida
_ Ce	ertified Florida Collector	rtified Flor	ida Collect	tor Assistant	
	The state of the s	***************************************			
	The state of the s				
mploye	er: Flagler County Tax Collector tle: Taxpayer / Motorist Services Specialist	- <u>1</u>		Employment Dates: 09/05/2023 - present	
mploye	er: Flagler County Tax Collector tle: Taxpayer / Motorist Services Specialist			Employment Dates: 09/05/2023 - present	
	er: Flagler County Tax Collector tle: Taxpayer / Motorist Services Specialist er:		· · · · · · · · · · · · · · · · · · ·	Employment Dates: 09/05/2023 - present Employment Dates:	
our Tit Employe Your Tit Approveinstate of each icense	er: Flagler County Tax Collector tle: Taxpayer / Motorist Services Specialist er: tle: ved Courses — List each course you have ement for which you are applying (attach ad approved course. If you are substituting you	ditional pa	ully comple ges as ne I Resident	Employment Dates:	praiser
mployer Tit Employer Our Tit Approve einstatu of each	er: Flagler County Tax Collector de: Taxpayer / Motorist Services Specialist er: de: ved Courses — List each course you have ement for which you are applying (attach ad approved course. If you are substituting you issued by the Florida Real Estate Appraisal	ditional pa ir Certified Board for Hours	ully comple ges as ne I Resident	Employment Dates: Interest for the cartification, recertification, or cessary). Attach documentation verifying collisis Appraiser license or Certified General Appre courses, list your license number and license Course Title	praiser
einstate of each consequence on the consequence of	er: Flagler County Tax Collector tle: Taxpayer / Motorist Services Specialist er: tle: ved Courses — List each course you have ement for which you are applying (attach ad approved course. If you are substituting you issued by the Florida Real Estate Appraisal low. Attach a copy of the license.	ditional pa ir Certified Board for	ully comple ges as ne I Resident one of mo	Employment Dates: sted for the cartification, recertification, or cessary), Attach documentation verifying co- tal Appraiser license or Certified General Ap- are courses, list your license number and lice Course Title	praiser inse
mployer our Title mployer our Title mployer our Title mprove of each icense type bell No.	er: Flagler County Tax Collector tle: Taxpayer / Motorist Services Specialist er: tle: ved Courses — List each course you have ement for which you are applying (attach ad approved course. If you are substituting you issued by the Florida Real Estate Appraisal low. Attach a copy of the license. Course Title	ditional pa ir Certified Board for Hours	ully completes as net Resident one or mo	Employment Dates: Interest for the cartification, recertification, or cessary). Attach documentation verifying collisis Appraiser license or Certified General Appre courses, list your license number and license Course Title	praise inse Hour
Employer Four Tit Employer Four Tit Approve Instate Of each Icense Icense Ivo	er: Flagler County Tax Collector de: Taxpayer / Motorist Services Specialist er: de: ved Courses — List each course you have ement for which you are applying (attach ad approved course, if you are substituting you issued by the Florida Real Estate Appraisal low. Attach a copy of the license. Course Title Vehicle Identification Documents Canadian Birth Certificates, Driver & Vehicle Documents ant Signature	ditional part Certifies Board for Hours .50 .75	lily completes as ne if Resident one of mo	Employment Dates: eted for the cartification, recentification, or cessary). Attach documentation verifying collal Appraiser license or Certified General Appre courses, list your license number and lice Course Title Birth Certificates	Hour .50



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Property Tax Oversight Certification and Training

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Reason for Applying	noperty/r ag			ammg_RegistrationAndFaymem.as	
✓ Initial Certification - \$25 fee Annu	ual Recertifica	ation - \$5	fee	Reinstatement of Certification	- \$5 fee
Applicant Information					
Applicant's name (as you would like it to appea					
Business email address: dseaman@flaglertax.g	jov		Busin	ess phone number: 386-313-4160	
Job title: Taxpayer / Motorist Services Specialis	t				
Employed by: Flagler County Tax Collector					
I have completed the required hours of approve recertification, or reinstatement for the following	d courses and designation:	d passed a	any re	quired examinations for the certification	on,
Certified Florida Appraiser	Certified Flor	ida Evalua	ator	Certified Cadastralist of I	Florida
Certified Florida Collector	Certified Flor	ida Collec	tor As	sistant	
Florida property appraiser's office, Florida tax of pages as necessary). If you are applying for recemployment dates. Employer: Flagler County Tax Collector Your Title: Taxpayer / Motorist Services Specia	certification o	r for reins	staten	nent, provide your current employer a	nd
Employer:	list		Linpi	09/05/2023 - present	
Your Title:			Emple	oyment Dates:	
Approved Courses – List each course you he reinstatement for which you are applying (attack of each approved course. If you are substituting license issued by the Florida Real Estate Appratupe below. Attach a copy of the license.	h additional pag your Certified	ully compleages as ne	leted f ecessatial Ap	or the certification, recertification, or ary). Attach documentation verifying co praiser license or Certified General A	ppraiser
No. Course Title	Hours	No.		Course Title	Hours
TC0008C Internal Fraud for Staff	.75	TC0009C		Introduction to Covert Features	.75
TC0010C Introduction to Fraud	1.0	TC00110		Mexican Documents	.75
Applicant Signature I am requesting approval for Florida profession information provided on this form and any attack. Signature:	al certification, hments are tru	recertifica ue and cor	ation, rrect to	or reinstatement. I certify that all of the othe best of my knowledge. Date: 9/10/2	е



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Applicant Information Applicant's name (as you would like it to appear on the certificate): Darlene Seaman Business email address: dseaman@flaglertax.gov Business phone number: 386-313-4160 Business phone number: 386-313-4160 Business email address: dseaman@flaglertax.gov Business phone number: 386-313-4160 Business phone number: 386-31	Reason for Applying					
Business email address: dseaman@flaglertax.gov Business email address: dseaman@flaglertax.gov Business phone number: 386-313-4160 Certified Caunty Tax Collector Certified Florida Caulator Certified Florida Caulator Certified Florida Callector Assistant Business phone number: 386-313-4160 Certified Cadastralist of Florida Evaluator Certified Florida Callector Assistant Certified Florida Callector Assistant Business phone number: 386-313-4160 Certified Cadastralist of Florida Callector Assistant Certified Florida Callector Assistant Certified Florida Callector Assistant Business phone number: 386-313-4160 Certified Cadastralist of Florida Callector Assistant Certified Florida Evaluator Certified Florida Callector Assistant Business phone number: 386-313-4160 Certified Cadastralist of Florida Callector Assistant Florida Callector Assistant Florida Professional Certification or for reinstatement, provide or grade applying for recertification or for reinstatement, provide place applying for recertification or for reinstatement, provided or grade applying for recertification or for reinstat	✓ Initial Certification - \$25 fee	nual Recertifica	ation - \$5	fee	Reinstatement of Certificati	on - \$5 fee
Business email address: dseaman@flaglertax.gov Business phone number: 386-313-4160 Business phone number: 386-318-4160 Business phone number: 386-318-4160	Applicant Information					
Taxpayer / Motorist Services Specialist Employed by: Flagler County Tax Collector have completed the required hours of approved courses and passed any required examinations for the certification, ecertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Evaluator Certified Florida Collector Certified Florida Collector Assistant Experience for Certification — If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition ages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and supplying represent the country of the certification of the certification, or certification of the certification, or certification of the cer	Applicant's name (as you would like it to appo	ear on the certific	cate): Dari			
Employed by: Flagler County Tax Collector have completed the required hours of approved courses and passed any required examinations for the certification, ecertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Collector Certified Florida Collector Assistant Experience for Certification — If you are applying for your Initial certification, list at least two years' experience in a florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition ages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employer: Flagler County Tax Collector Cour Title: Taxpayer / Motorist Services Specialist Employer: Cour Title: Employment Dates: Approved Courses — List each course you have successfully completed for the certification, recertification, or einstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completed for each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser icense issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hours Course Title Hours Security Features 1.0 TC0013C People & Actions 75 Course Title Hours Security Features 1.0 TC0015C Social Security Cards 50 Applicant Signature am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the neuron provided on the form and any attachagents are true and correct to the best of my knowledge.	Business email address: dseaman@flaglerta	c.gov		Busine	ss phone number: 386-313-4160	
Employed by: Flagler County Tax Collector have completed the required hours of approved courses and passed any required examinations for the certification, ecertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Collector Certified Florida Collector Assistant Experience for Certification — If you are applying for your Initial certification, list at least two years' experience in a florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition ages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employer: Flagler County Tax Collector Cour Title: Taxpayer / Motorist Services Specialist Employer: Cour Title: Employment Dates: Approved Courses — List each course you have successfully completed for the certification, recertification, or einstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completed for each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser icense issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hours Course Title Hours Security Features 1.0 TC0013C People & Actions 75 Course Title Hours Security Features 1.0 TC0015C Social Security Cards 50 Applicant Signature am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the neuron provided on the form and any attachagents are true and correct to the best of my knowledge.	Job title: Taxpayer / Motorist Services Specia	list				
have completed the required hours of approved courses and passed any required examinations for the certification, ecertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Collector Certified Florida Collector Assistant Experience for Certification — If you are applying for your initial certification, list at least two years' experience in a florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition ages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employer: Flagler County Tax Collector Four Title: Taxpayer / Motorist Services Specialist Employment Dates: 09/05/2023 - present Employer: Four Title: Employment Dates: 09/05/2023 - present Employer: Flagler Courses — List each course you have successfully completed for the certification, recertification, or elinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completic of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license or Certified					100	
Certified Florida Collector Certified Florida Collector Certified Florida Collector Assistant Capperlence for Certification — If you are applying for your initial certification, list at least two years' experience in a florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition property appraiser's office, or with the Florida Department of Revenue (attach addition property appraiser's office, or with the Florida Department of Revenue (attach addition property and provide your current employer and employer and employer. Cour Title: Taxpayer / Motorist Services Specialist Employment Dates: 09/05/2023 - present Employer: Cour Title: Employment Dates: Approved Courses — List each course you have successfully completed for the certification, recertification, or einstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completed for each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser (cense issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hours Applicant Signature am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachpyents are true and correct to the best of my knowledge.	have completed the required hours of appro	ved courses and ng designation:	d passed a	any requ	uired examinations for the certific	ation,
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition property appraiser's provide your current employer and employment dates. Employer: Flagler County Tax Collector Four Title: Taxpayer / Motorist Services Specialist Employment Dates: 09/05/2023 - present Employer: Cour Title: Employment Dates: Approved Courses – List each course you have successfully completed for the certification, or certification, or certificatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completic of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hour Course Title Hour Source Military ID Cards 50 TC0013C People & Actions 75 Security Features 1.0 TC0015C Social Security Cards 50 Applicant Signature am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachagents are true and correct to the best of my knowledge.	Certified Florida Appraiser	Certified Flor	rida Evalu	ator	Certified Cadastralist	of Florida
Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Flagler County Tax Collector (our Title: Taxpayer / Motorist Services Specialist Employment Dates: 09/05/2023 - present Employer: (our Title: Employment Dates: Approved Courses — List each course you have successfully completed for the certification, recertification, or einstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completic freach approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser cense issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hours Course Title Hours Security Features 1.0 TC0013C People & Actions 75 Course Title Security Features 1.0 TC0015C Social Security Cards 50 Applicant Signature am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachgients are true and correct to the best of my knowledge.	Certified Florida Collector	Certified Flor	rida Collec	ctor Ass	stant	
Employer: /our Title: Approved Courses – List each course you have successfully completed for the certification, recertification, or einstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completic feach approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser icense issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hours Course Title Ho	employment dates. Employer: Flagler County Tax Collector					
Approved Courses — List each course you have successfully completed for the certification, recertification, or einstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completic of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hours Course Title Hours Course Title Hours No. Course Title Hours Course Title Hours No. Course Title Hours Course Title Hours Course Title Hours No. Course Title Hours Course Title Hours No. Course Title Hours No. Course Title Hours Course Title Hours No. Course Title Hour		idilət			CONTONE DE PROCES	
Approved Courses — List each course you have successfully completed for the certification, recertification, or einstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completic of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser icense issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hours No. Course Title Hours Course Title Hours No. Course Ti	Your Title:		Т	Employ	ment Dates:	
Military ID Cards .50 TC0013C People & Actions .75 C0014C Security Features 1.0 TC0015C Social Security Cards .50 Applicant Signature am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.	reinstatement for which you are applying (attoor each approved course. If you are substitut	ach additional pa	ages as no d Residen	ecessar	 y). Attach documentation verifyin raiser license or Certified Genera 	g completion al Appraiser
Security Features 1.0 TC0015C Social Security Cards 50 Applicant Signature am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.	No. Course Title	Hours	No.		Course Title	Hours
Applicant Signature am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.	C0012C Military ID Cards	.50	TC00130	С	People & Actions	.75
am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.	C0014C Security Features	1.0	TC00150	С	Social Security Cards	.50
nformation provided on this form and any attachments are true and correct to the best of my knowledge.	Applicant Signature am requesting approval for Florida profession	onal certification	recertific	ation, o	reinstatement. I certify that all o	f the
	information provided on this form and any att	achments are tr	ue and co	rrect to	the best of my knowledge.	



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Reason for Applying						
✓ Initial Certification - \$25 fee Annual Recertific	ation - \$5 f	ee Reinstatement of Certification - \$5	fee			
Applicant Information						
Applicant's name (as you would like it to appear on the certifi	Darle	ene Seaman				
Business email address: dseaman@flaglertax.gov	E	Business phone number: 386-313-4160				
Job title: Taxpayer / Motorist Services Specialist						
Employed by: Flagler County Tax Collector						
I have completed the required hours of approved courses an recertification, or reinstatement for the following designation:	d passed a	ny required examinations for the certification,				
☐ Certified Florida Appraiser ☐ Certified Flo	rida Evalua	tor Certified Cadastralist of Flori	ida			
☐ Certified Florida Collector	rida Collect	or Assistant				
Experience for Certification – If you are applying for you Florida property appraiser's office, Florida tax collector's office pages as necessary). If you are applying for recertification employment dates. Employer: Flagler County Tax Collector	e, or with th	ne Florida Department of Revenue (attach add	n a itional			
Your Title: Taxpayer / Motorist Services Specialist		Employment Dates: 09/05/2023 - present				
Employer:						
Your Title: Employment Dates:						
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title Hours	No.		Hours			
TC0016C Travel Documents .75	TC0017C	US Immigration Documents	.75			
TC0018C CDL Module 1 2.50	TC0018C CDL Module 1 2.50 TC0019C CDL Module 2 .75					
Applicant Signature I am requesting approval for Florida professional certification information provided on this form and any attachments are tri Signature:	, recertifica ue and corr	tion, or reinstatement. I certify that all of the ect to the best of my knowledge. Date:				



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Reason for Applying						
✓ Initial Certification - \$25 fee Annual	Recertifica	tion - \$5	fee Reinstatement of Certification - \$5 fee			
Applicant Information						
Applicant's name (as you would like it to appear or	the certific	cate): Darl				
Business email address: dseaman@flaglertax.gov Business phone number: 386-313-4160						
Job title: Taxpayer / Motorist Services Specialist						
Employed by: Flagler County Tax Collector						
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed a	any required examinations for the certification,			
Certified Florida Appraiser	ertified Flor	ida Evalu	uator Certified Cadastralist of Florida			
Certified Florida Collector	ertified Flor	ida Collec	ctor Assistant			
Experience for Certification — If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ctor's office	e, or with	certification, list at least two years' experience in a the Florida Department of Revenue (attach additional astatement, provide your current employer and			
Employer: Flagler County Tax Collector						
Your Title: Taxpayer / Motorist Services Specialist			Employment Dates: 09/05/2025 - present			
Employer:			2023			
Your Title:	Your Title: Employment Dates:					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.	Course Title Hours			
TC0020C CDL Module 3	.75	TC00210	C CDL Module 4 .75			
TC0038C TCC 002 - Effective Decision Making	10.					
Applicant Signature I am requesting approval for Florida professional of information provided on this form and any attachm Signature:	ertification, ents are tru	recertificate and co	cation, or reinstatement. I certify that all of the orrect to the best of my knowledge. Date: 9/16/25			





This certificate is awarded to

DARLENE SEAMAN

for the successful completion of

AAMVA FDR 2020: Vehicle Identification Documents

by External Training

0 Hours 30 Minutes

Date of Course Completion: 9/12/2023



iLearn

This certificate is awarded to

DARLENE SEAMAN

for the successful completion of

Driver License Preparatory Training - Virtual Instructor-Led Training

by FLHSMV

64 Hours 00 Minutes





DARLENE SEAMAN

for the successful completion of

AAMVA FDR 2024: Birth Certificates

by External Training

0 Hours 30 Minutes





DARLENE SEAMAN

for the successful completion of

AAMVA FDR 2024: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes





DARLENE SEAMAN

for the successful completion of

AAMVA FDR 2024: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes





DARLENE SEAMAN

for the successful completion of

AAMVA FDR 2024: Counterfeits and Alterations

by External Training

0 Hours 45 Minutes





DARLENE SEAMAN

for the successful completion of

AAMVA FDR 2024: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes





DARLENE SEAMAN

for the successful completion of

AAMVA FDR 2024: Internal Fraud for Staff

by External Training

0 Hours 45 Minutes





DARLENE SEAMAN

for the successful completion of

AAMVA FDR 2024: Introduction to Covert Features

by External Training

0 Hours 45 Minutes





DARLENE SEAMAN

for the successful completion of

AAMVA FDR 2024: Introduction to Fraud

by External Training

1 Hours 0 Minutes





DARLENE SEAMAN

for the successful completion of

AAMVA FDR 2024: Mexican Documents

by External Training

0 Hours 45 Minutes





DARLENE SEAMAN

for the successful completion of

AAMVA CDL 2024: Module 1 - Introduction to CDL Licensing

by External Training

2 Hours 30 Minutes



iLearn

This certificate is awarded to

DARLENE SEAMAN

for the successful completion of

AAMVA CDL 2024: Module 2 - Overview of the CDL Tests

by External Training

0 Hours 45 Minutes



iLearn

This certificate is awarded to

DARLENE SEAMAN

for the successful completion of

AAMVA CDL 2024: Module 3 - CDL Knowledge Tests Overview

by External Training

0 Hours 45 Minutes





DARLENE SEAMAN

for the successful completion of

AAMVA FDR 2024: Military ID Cards

by External Training

0 Hours 30 Minutes





DARLENE SEAMAN

for the successful completion of

AAMVA FDR 2024: People and Actions

by External Training

0 Hours 45 Minutes





DARLENE SEAMAN

for the successful completion of

AAMVA FDR 2024: Security Features

by External Training

1 Hours 0 Minutes





DARLENE SEAMAN

for the successful completion of

AAMVA FDR 2024: Social Security Cards

by External Training

0 Hours 30 Minutes





DARLENE SEAMAN

for the successful completion of

AAMVA FDR 2024: Travel Documents

by External Training

0 Hours 45 Minutes





DARLENE SEAMAN

for the successful completion of

AAMVA CDL 2024: Module 4 - CKE End-of-Course Exam Overview

by External Training

0 Hours 45 Minutes





DARLENE SEAMAN

for the successful completion of

AAMVA FDR 2024: US Immigration Documents

by External Training

0 Hours 45 Minutes



Property Tax Oversight, Certification and Training Team

Certifies that

Darlene Seaman

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

DEPARTMENT OF REVENUE

Course Number: TC-0040C

February 28, 2025 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Darlene Seaman

has successfully completed

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

September 16, 2025 10 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Cindy Speece				
Previous Name(s)(if applicable):					
Documentation Included:		_			
County: Brevard		1 -	Title: Chief Financia		
Certification Requested:	Certified		Collector Assistant		
Initial: 🗸		1	statement:		
Certification Date:	06/01/25				
	Ar	plica	ition		
✓ Application with Required		_			
✓ Application Fee					
✓ Courses Listed on Applica	ation				
✓ Employment Dates Listed					
✓ Includes Current	Employr	nent			
✓ Two Years of Ex	perience		n Applicable Offic	е	
From: 05/22/23			Present		
From:		To:			
	Cours	e Info	rmation	1	
Course Name				Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities	of Florida T	ax Coll	ectors	30	Attended Course
	of Florida T	ax Coll	ectors	30	Attended Course
TCC 501 - Duties and Responsibilities			ectors	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	Collector's	Office		30	
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's	Office		30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office		30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office		30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office		30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office		30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office		30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office		30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office		30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office		30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office		30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office		30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office		30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office	Special Assessments	30 30 30	Attended Course Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason	for Applying							
✓ Initi	al Certification - \$25 fee Annual F	Recertifica	tion - \$5 1	fee 🔲 F	Reinstatement of Certification -	\$5 fee		
Applica	nt Information							
Applicant	t's name (as you would like it to appear on	the certific	100 h					
				y Speece				
	email address: 400 South Park Ave (6th F	Floor), Titus	sville, FL	Business p	hone number: 321-264-6920			
Job title:	Chief Financial Officer							
	d by: Brevard County Tax Collector				8 *			
I have co	impleted the required hours of approved cation, or reinstatement for the following de	ourses and signation:	passed a	ny required	d examinations for the certification	١,		
Cert	Certified Florida Appraiser Certified Florida Evaluator Certified Cadastralist of Florida							
Cert	Certified Florida Collector Certified Florida Collector Assistant							
Florida p pages as	nce for Certification – If you are apply roperty appraiser's office, Florida tax colles necessary). If you are applying for recert ent dates.	ctor's office	e, or with t	he Florida	Department of Revenue (attach a	dditional		
Employe	r: Brevard County Tax Collector							
Your Title: Chief Financial Officer Employm					oyment Dates: 5/22/2023 - current			
Employe	r:		_					
Your Title: Emplo					mployment Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No.	Course Title	Hours	No.		Course Title	Hours		
TC0040C	Duties & Responsibilities of FL Tax Collectors	30	TC0036C	Collection	& Distribution of Property Taxes	30		
TC0041C	Leadership & Mgmt of FL Tax Collector's Office	30	TC0042C	Collection	ns of Licenses, Taxes, and Fees	30		
I am requ		ertification, ents are tru	recertifica le and cor	ation, or rein rect to the	best of my knowledge. Date:			
Circle Speece					5 22 2025			

Property Tax Oversight, Certification and Training Team

Certifies that

Cindy Speece

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 18-21, 2023 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Cindy Speece

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Cindy Speece

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 24-27, 2024 30 credit hours





Congratulations,

Cindy Speece

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

January 31, 2025 30 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certifica		ırling						
Previous Name(s)(if applicate	ole):							
Documentation Included:								
County: Baker		Job	o Tit	le:Tax	Clerk I			
Certification Requested:	Certified					<u>nt</u>		
Initial: ✓			inst	atemer	nt:			
Certification Date:	07/01/2	5						
		pplic	ati	on				
Application with Rec	ıuired Signatu	ires						
Application Fee								
✓ Courses Listed on A								
✓ Employment Dates I								
	urrent Employ			Λ l:	hl- 04			
From: 04/01/21	of Experience			resent	ible Oil	ice		
From:		To		resent				
FIOIII.		10). 					
	Cour	so Int	forr	nation	<u> </u>			
	Cours	SE IIII	1011	Hatioi	<u> </u>	Ηοι	ıre	
Course Name							dited	Documentation
30-hours per 12D-19.003(3)(a)	1							
TCC 501 - Duties and Responsib	<u> </u>	Tay C	ماامد	tore			30	Attended Course
•		Tax Co	Ollec	1013			30	Attended Course
90-hours per 12D-19.003(3)(b)	•							
TCC 503 - Collection and Distribution			id Sp	ecial As	sessmen	ts	30	Attended Course
TCC 504 - Collection of Licenses,	Taxes and Fees						30	Attended Course
TCC 001 - Bankruptcy							15	Attended Course
TCC 002 - Effective Decision Maki	ng						10	Attended Course
TCC 003 - Customer Service Train	ina						5	Attended Course
	3							
						+		
				Tota	I Hours		120	
				1018			120	
Committee recommends cer	tification:	Г	\neg	Ye	es			No

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee Applicant Information Applicant's name (as you would like it to appear on the certificate): Lisa Starling Business email address: 32 N 5th Street, Macclenny 32040 Business phone number: 904-259-6880 Job title: Tax CLerk I Employed by: Amy Dugger Baker County Tax Collector							
Applicant's name (as you would like it to appear on the certificate): Lisa Starling Business email address: 32 N 5th Street, Macclenny 32040 Business phone number: 904-259-6880 Job title: Tax CLerk I Employed by: Amy Dugger Baker County Tax Collector							
Business email address: 32 N 5th Street, Macclenny 32040 Business phone number: 904-259-6880 Job title: Tax CLerk I Employed by: Amy Dugger Baker County Tax Collector							
Job title: Tax CLerk I Employed by: Amy Dugger Baker County Tax Collector							
Employed by: Amy Dugger Baker County Tax Collector							
I have completed the required being of approved courses and percent any required examinations for the cortification							
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:							
☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida							
Certified Florida Collector							
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.							
Employer: Baker County Tax Collector							
Your Title: Tax Clerk I Employment Dates: 4/1/2021-current							
Employer:							
Your Title: Employment Dates:							
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title Hours No. Course Title Hours							
TC0036C COLL AND DIST OF PROP TXS 30 TC0037C BANKRUPTCY 15							
TC0038C EFFECTIVE DECISION MAKING 10 TC0039C CUSTOMER SERVICE 5							
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date:							



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying							
	Recertifica	tion - \$	\$5 fee Reinstatement of Certification - \$5 fee				
Applicant Information							
Applicant's name (as you would like it to appear or	the certific	ate): Lis					
Business email address: 32 N 5th Street, Macclenr	ıy 32040		Business phone number: 904-259-6880				
Job title: Tax CLerk I							
Employed by: Amy Dugger Baker County Tax Colle							
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed	d any required examinations for the certification,				
☐ Certified Florida Appraiser ☐ Ce							
☐ Certified Florida Collector	Certified Florida Collector						
Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ctor's office	, or with	certification, list at least two years' experience in a the Florida Department of Revenue (attach additional instatement, provide your current employer and				
Employer: Baker County Tax Collector							
Your Title: Tax Clerk I Employment Dates: 4/1/2021-current							
Employer:							
Your Title:			Employment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.	Course Title Hours				
TC0040C DUTIES AND RESPONSIBILITIES OF FL TC	30						
TC0042C COLLECTION OF LICNESES TAXES AND FEES	30						
Applicant Signature							
I am requesting approval for Florida professional conformation provided on this form and any attachmous	ertification,	recertific	ication, or reinstatement. I certify that all of the				
Signature:		- 4.14	Date:				

Congratulations,

Lisa Starling

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

August 21, 2023 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Lisa Starling

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Lisa Starling

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 24-27, 2024 30 credit hours





Congratulations,

Lisa Starling

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

May 9, 2025 5 credit hours





Congratulations,

Lisa Starling

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

May 9, 2025 15 credit hours





Congratulations,

Lisa Starling

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

June 6, 2025 10 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Polina Sto	ycheva		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Collier		Job Title: Clerk for Moto		
Certification Requested:	Certified F	lorida Collector Assistant		
Initial: 🗸	100/04/05	Reinstatement:		
Certification Date:	08/01/25			
	Anı	olication		
✓ Application with Required				
✓ Application Fee				
✓ Courses Listed on Applica	ation			
✓ Employment Dates Listed				
✓ Includes Current	Employm	ent		
	perience v	vith an Applicable Office	e	
From: 08/29/22		To: Present		
From:		To:		
	Course	Information	T	T
Course Name			Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities	of Florida Ta	x Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)				
TCC 503 - Collection and Distribution of P	roperty Taxe	s and Special Assessments	30	Attended Course
TCC 504 - Collection of Licenses, Taxes	and Fees		30	Attended Course
TCC 002 - Effective Decision Making			10	Attended Course
TCC 003 - Customer Service Training			5	Attended Course
FLHSMV - Driver License Preparatory Tr	aining (Onlin	e)	12	Attended Course
AAMVA - CDL Module 1			2.5	Attended Course
AAMVA - Birth Certificates			0.50	Attended Course
AAMVA - Canadian Birth Certificates, Dri	ve and Vehic	cle Documents	0.75	Attended Course
AAMVA - Canadian Travel, Citizenship a	nd Immigrati	on Documents	1	Attended Course
AAMVA - Counterfeits and Alterations			0.75	Attended Course
AAMVA - Driver License and ID Cards			0.75	Attended Course
AAMVA - Internal Fraud for Staff				
7 U III V T III COTTAI T TAGA TOT GIATI			0.75	Attended Course

Total Hours

Yes

124.75

No

Notes: Total hours: 134.33

Committee recommends certification:



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	e: Polina Stoycheva						
Previous Name(s)(if applicable):							
Documentation Included:							
County: Collier		Job Title: Clerk for Motor	rist Services				
Certification Requested:	Certified F	lorida Collector Assistant					
Initial: ✓		Reinstatement:					
Certification Date:	08/01/25						
Application							
✓ Application with Required Signatures							
✓ Application Fee							
✓ Courses Listed on Applica	ation						
✓ Employment Dates Listed							
✓ Includes Current		ent					
		vith an Applicable Office	е				
From: 08/29/22	•	To: Present					
From:		То:					
	Course	Information	I				
Course Name		Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)							
30-hours per 12D-19.003(3)(a)							
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b)							
			0.50	Attended Course			
90-hours per 12D-19.003(3)(b)			0.50	Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) AAMVA - Social Security Cards							
90-hours per 12D-19.003(3)(b) AAMVA - Social Security Cards AAMVA - Introduction to Fraud			1	Attended Course			
90-hours per 12D-19.003(3)(b) AAMVA - Social Security Cards AAMVA - Introduction to Fraud AAMVA - Mexican Documents			1 0.75	Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) AAMVA - Social Security Cards AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards			1 0.75 0.50	Attended Course Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) AAMVA - Social Security Cards AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards AAMVA - People and Actions			1 0.75 0.50 0.75	Attended Course Attended Course Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) AAMVA - Social Security Cards AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features	ts		1 0.75 0.50 0.75 1	Attended Course Attended Course Attended Course Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) AAMVA - Social Security Cards AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features AAMVA - Travel Documents	ts		1 0.75 0.50 0.75 1 0.75	Attended Course			
90-hours per 12D-19.003(3)(b) AAMVA - Social Security Cards AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features AAMVA - Travel Documents AAMVA - Vehicle Identification Document	ts		1 0.75 0.50 0.75 1 0.75 0.83	Attended Course			
90-hours per 12D-19.003(3)(b) AAMVA - Social Security Cards AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features AAMVA - Travel Documents AAMVA - Vehicle Identification Document AAMVA - U.S. Immigration Documents	ts		1 0.75 0.50 0.75 1 0.75 0.83 0.75	Attended Course			
90-hours per 12D-19.003(3)(b) AAMVA - Social Security Cards AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features AAMVA - Travel Documents AAMVA - Vehicle Identification Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 2	ts		1 0.75 0.50 0.75 1 0.75 0.83 0.75 0.75	Attended Course			
90-hours per 12D-19.003(3)(b) AAMVA - Social Security Cards AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features AAMVA - Travel Documents AAMVA - Vehicle Identification Document AAMVA - U.S. Immigration Documents AAMVA - CDL Module 2 AAMVA - CDL Module 3	ts		1 0.75 0.50 0.75 1 0.75 0.83 0.75 0.75	Attended Course			

Yes

No

Notes:

Committee recommends certification:



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Reaso	n for Applying		2815.0	70-5	g tog.oud.torb site! cyffiolica	
☑ Ini	tial Certification - \$25 fee Annua	l Recertific	ation - \$5	fee [Reinstatement of Certification	- \$5 fee
Applic	ant Information	- 400	19447	BIEL .		
	nt's name (as you would like it to appear		icate):	Polina Sto	pycheva	
Business email address: dthornton@colliertax.com				Busines	s phone number: 239-252-1149	
Job title	CIERK FOR MOTORIST Services					
Employe	ed by: Collier County Tax Collector					
I have c	ompleted the required hours of approved ation, or reinstatement for the following of	courses and designation:	d passed	any requ	ired examinations for the certification	on,
☐ Ce	Certified Florida Appraiser Certified Florida Evaluator Certified Cadastralist of Florida					
☐ Ce	rtified Florida Collector	Certified Flo	rida Collec	ctor Assis	stant	
pages a employr	ence for Certification — If you are approperty appraiser's office, Florida tax cols necessary). If you are applying for recent dates.	INCTOUR OFF	A ULMED	The Privil	18 Reportment of Revenue (offens	additional
	er: Collier County Tax Collector					
Your Tit	Oldik idi Midtolist Selvices			Employr	nent Dates: 08-29-2022-Present	
Employe						
Your Tit	e:			Employr	nent Dates:	
Approved Courses — List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours
TC 0040 C	TCC501 Duties & Responsibilities of Fla Tax Collectors	30	TC 00360	; то	CSG3 Collection & Distribution of Property Taxee & Special Assessments	30
TC 0042C	TCC 504 Collection of Licenses, Taxes, and Fees	30	TC 00380	тс	C 002 Effective Decision Making in the Workplace	10
am red		certification nents are tr	, recertifica ue and co	ation, or i	ne best of my knowledge.	
	to maspiesalles				08-29-202	5



Application for Florida Professional Certification Property Tax Oversight Certification and Training

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Resea	n for Applying	opertyrrag	es/Conic	iai_ir	aining	_RegistrationAndPayment.a	ISPX
		L Daniel Allin	d an				
		l Recertific	ation - \$5	tee	F	Reinstatement of Certification	1 - \$5 fee
7.60	ant information	11733					
	nt's name (as you would like it to appear o		cate):	olina S	-		
Busines	s email address: dthornton@colliertax.co	m		Busin	ess ph	none number: 239-252-1149	
	: Clerk for Motor Services						
	ed by: Collier County Tax Collctor						
I have c	ompleted the required hours of approved cation, or reinstatement for the following d	courses and lesignation:	d passed	any re	quired	examinations for the certification	on,
☐ Ce	rtified Florida Appraiser	Certified Flor	ida Evalu	ator		Certified Cadastralist of	Florida
☐ Ce	rtified Florida Collector	Certified Flor	ida Collec	ctor As	sistan	t .	
pages a employr	ence for Certification — If you are approperty appraiser's office, Florida tax colls necessary). If you are applying for recent dates.	PUTTER OTHER		TOO NO	WMM 1	Condition of Course (allegan	
	Collier County Tax Collector						
Your Tit	le: Clerk for Motor Services			Emplo	ymen	t Dates: 08-29-2022- Present	
Employe	er:						
Your Tit	e:			Emplo	ymen	Dates:	
Approved Courses — List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course, if you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.			Course Title	Hours
TC 0039C	TCC 003 Customer Service Training	5	TC00250	D	river's	License Prepatory Training	12
TĆ 0001C	Counterfeits and Alterations	.75(45m)	TC 0002C		Drive	rs License and Cards	.75(45m)
I am red	Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.						
_	Along Stockheins						



DR-4001 N. 10/21 Rule 12D-18.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reaso	n for Applying	p				
		Recertifica	ation - \$5	fee 🔲 l	Reinstatement of Certification	n - \$5 fee
Applic	ant Information					
	nt's name (as you would like it to appear o		cate):	lina Stoyche	eva	
	s email address: dthomton@colliertax.cor	n	`	Business p	hone number: 239-252-1149	
Job title	Clerk for Motorist Services					
Employ	ed by: Collier County Tax Collector					
I have o	ompleted the required hours of approved cation, or reinstatement for the following de	courses and esignation:	d passed	any required	examinations for the certificat	ion,
☐ Ce	rtified Florida Appraiser 🔲 C	ertified Flor	ida Evalu	ator	Certified Cadastralist of	Florida
☐ Ce	rtified Florida Collector	ertified Flori	ida Collec	tor Assistan	t	
pages a employr	ence for Certification — If you are apply property appraiser's office, Florida tax colle s necessary). If you are applying for recer ment dates.	പ്രാഗ് വരുവ	OF WITH	ine Florida I	Department of Revenue (attach	additional
	Pr: Collier County Tax Collector					
Your Tit	e: Clerk for Motor Services			Employmen	nt Dates: 08-29 2022-Present	
Employe	er;					
Your Tit	e:			Employmen	t Dates:	
Approved Courses — List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours
TC 0003C	Vehicle Identification Documents	.83(50m)	TC 00040	Ex	panding The Review	.50(30m)
TC 0005C	Birth Certificates	.50(30m)	TC 00060	Cenadler	Birth Certificates, Driver, and Vehicle Docs	.75(45m)
I am req informat	int Signature uesting approval for Florida professional c ion provided on this form and any attachm	ertification, ents are tru	recertificate	ation, or rein	statement. I certify that all of the	ie
Signatur	e: Policia Lycheux				Date: 08 29-2020	5



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Reason fo	or Applying	poliții ugu				шорк
		Recertifica	tion - \$5	fee	Reinstatement of Certificatio	n - \$5 fee
Applicant	Information		7	3,145	1 V	
	name (as you would like it to appear o		ate): P	olina Sto	ycheva	
	mail address: dthornton@colliertax.co	m		Business	s phone number: 239-252-1149	
Job title: C	lerk for Motor Services					
Employed I	oy: Collier County Tax Collector					
I have com recertificati	pleted the required hours of approved on, or reinstatement for the following de	courses and esignation:	passed a	any requi	red examinations for the certifica	tion,
Certifi	ed Florida Appraiser 🔲 C	ertified Flori	da Evalu	ator	Certified Cadastralist of	f Florida
Certific	ed Florida Collector	ertified Flori	da Collec	tor Assis	tant	
Florida pro	ce for Certification — If you are apply perty appraiser's office, Florida tax colle ecessary). If you are applying for recent at dates.	actor's office	. or with	the Florid	a Department of Revenue (attack	h additional
Employer:	Collier County Tax Collector					
Your Title:	Clerk for Motor Services			Employn	nent Dates: 08-29-2022-Present	
Employer:						
Your Title:				Employn	nent Dates:	
reinstateme of each app license issu type below.	I Courses — List each course you have ent for which you are applying (attach a proved course. If you are substituting you and by the Florida Real Estate Appraise Attach a copy of the license.	dditional par our Certified	ges as ne Residen	ecessary) tial Appra	Attach documentation verifying alser license or Certified General	completion Appraiser
No.	Course Title	Hours	No.		Course Title	Hours
TC 0007C	Canadian Travel, Citizenship, and Immigration Docs	1 hr.(60m)	TC 00080	;	Internal Fraud for Staff	.75(45m)
TC 0009C	ntroduction to Covert Features	.75(45m)	TC 00100	:	Introduction to Fraud	1 hr.(60m)
	Signature	-15		41-		
information	sting approval for Florida professional or provided on this form and any attachm	eruncation, ents are tru	recertifica e and coi	ation, or r rect to th	reinstatement. I certify that all of t be best of my knowledge.	ne
Signature	Doling Stoechens				Date: 08-29-202	35



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Reason	1 for Applying	a proporty/r ag	2 1000	El Var	ining_rogiotrationation ayine	Title op 2
✓ Init	ial Certification - \$25 fee A	nnual Recertifica	ation - \$5	fee	Reinstatement of Certifica	ition - \$5 fee
	ant Information	1 2 7 0 TO 1 2 2 2	ANT C		3/4	
	it's name (as you would like it to app		cate):	lina St	pycheva	
	s email address: dthornton@collier	tax.com		Busine	ess phone number: 239-252-114	9
	Clerk for Motor Services					
	ed by: Collier County Tax Collector					
I have co	ompleted the required hours of appration, or reinstatement for the follow	oved courses and ring designation:	passed	апу гес	uired examinations for the certif	ication,
Cer	tified Florida Appraiser	Certified Flori	i da Eva lu	ator	Certified Cadastralis	t of Florida
Cer	tified Florida Collector	Certified Flori	ida Collec	ctor Ass		
pages as employm	once for Certification — If you are property appraiser's office, Florida ta a necessary). If you are applying for nent dates. Collier County Tax Collector			me ric	nas Deperiment of Revenue (et	ach additional
	e: Clerk for Motor Services			Emplo	yment Dates: 08-29-2022-Prese	
Employe					7	ent
Your Title				Essala	mant Dates.	
				Employment Dates:		
Approved Courses List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Fiorida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours
TC 011C	Mexican Documents	.75(45m)	TC 00120		Military ID Cards	.50(30m)
TC 0013C	People and Actions	.75(45m)	TC 00140	3	Security Features	1 hr(60m)
l am requ		onal certification, tachments are tru	recertificate and con	ation, o rect to	the best of my knowledge.	
	Foliver Descheins				08-29-20	45



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Reasor	n for Applying	porty/r age	337001110		g_i (ogistic	allonization aymont.as	,px
		Recertifica	ti on - \$ 5	fee	Reinstaten	nent of Certification	- \$5 fee
Applica	ent Information						
	t's name (as you would like it to appear o		cate): Po	lina Stoych	eva		
	s email address: dthornton@colliertax.co	m		Business p	hone numb	oer: 239-252-1149	
	Clerk for Motor Services						
Employe	ed by: Collier County Tax Collector						
I have co	ompleted the required hours of approved ation, or reinstatement for the following d	courses and esignation:	passed	any require	d examinati	ons for the certification	n,
☐ Cer	tified Florida Appraiser	ertified Flori	ida Evalu	ator	☐ Cer	tified Cadastralist of F	Florida
Cer	tified Florida Collector	ertified Flori	ida Collec	ctor Assista	nt		
pages as employn Employe	ence for Certification — If you are applyroperty appraiser's office, Florida tax collector recent dates. If you are applying for recent dates. Collier County Tax Collector	ector's office	a. or with	the Florida statement,	Departmen provide you	t of Revenue (attach a ir current employer ar	additional
Your Titl	e: Clerk for Motor Services			Employme	nt Dates: ₀₈	3-29-2022-Present	
Employe	r:						
Your Titl	e:			Employme	nt Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.		Course		Hours
TC 0015C	Social Security Cards	.50(30m)	TC 00160	;	Travel Do	ocuments	.75(45m)
TC 0017C	US Immigration and Documents	.75(45m)	TC 00180	CDL M	odule 1	(2 hours,30m)	150m
I am requinformati	ent Signature uesting approval for Florida professional of on provided on this form and any attachm	certification, nents are tru	recertificate and col	ation, or rei	best of my	I certify that all of the knowledge.	
Signatur	Holney bigherel				Date:	18-29-2025	



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Reaso	n for Applying	porty/r agt	JOI 001110	<u></u>	g_rtogionations that aymonica	OPA
		Recertifica	tion - \$ 5	fee	Reinstatement of Certification	- \$5 fee
Applic	ant Information	11 15 15 1				
Applica	nt's name (as you would like it to appear or	the certific	cate):	olina Stoyo	cheva	
	s email address: dthornton@colliertax.cor	n		Business	phone number: 239-252-1149	
Job title	Clerk of Motor Services					
Employe	ed by: Collier County Tax Collector					
I have c	ompleted the required hours of approved o ation, or reinstatement for the following de	ourses and signation:	passed	any require	d examinations for the certification	on,
☐ Ce	rtified Florida Appraiser Ce	ertified Flori	da Evalu	ator	Certified Cadastralist of	Florida
☐ Ce	rtified Florida Collector	ertified Flori	da Collec	ctor Assista	nt	
Employe	s necessary). If you are applying for recert nent dates. Pr: Collier County Tax Collector Clerk of Motor Servivces	ification o	r for rein:		provide your current employer a	nd
Employe						
Your Tit	e:			Employme	nt Dates:	
reinstate of each license i	red Courses — List each course you have ment for which you are applying (attach ac approved course. If you are substituting yo ssued by the Florida Real Estate Appraisa ow. Attach a copy of the license.	ditional pa ur Certified	ges as ne Residen	ecessary). <i>I</i>	Attach documentation verifying c er Ilcense or Certified General A	ppraiser
No.	Course Title	Hours	No.		Course Title	Hours
TC 0019C	Module 2-Overview of the CDL Tests	.75(45m)	TC 0020C	Module	3 CDI Knowledge Tests Overview	.75(45m)
TC 0021C	Module 4 CKE End of Course Exam Overview	.75(45m)				
	ant Signature					
I am req	uesting approval for Florida professional co ion provided on this form and any attachmo	ertification,	recertifica	ation, or rei	nstatement. I certify that all of the	9
Signatu	Howa herehard	- James well but and talk	_ 4 001		Date: 01 - 29 - 202	5





POLINA STOYCHEVA

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

12 Hours

Date of Course Completion: 12/20/2022

100035C





POLINA STOYCHEVA

for the successful completion of

AAMVA FDR 2024: Birth Certificates

by External Training

0 Hours 30 Minutes

Date of Course Completion: 3/8/2024

TC 6665C





POLINA STOYCHEVA

for the successful completion of

AAMVA FDR 2024: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes

Date of Course Completion: 3/8/2024

TC-000 6C





POLINA STOYCHEVA

for the successful completion of

AAMVA FDR 2024: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes

Date of Course Completion: 3/25/2024

TC-0007C





POLINA STOYCHEVA

for the successful completion of

AAMVA FDR 2024: Counterfeits and Alterations

by External Training

0 Hours 45 Minutes





POLINA STOYCHEVA

for the successful completion of

AAMVA FDR 2024: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes

Date of Course Completion: 4/4/2024

TC-000 2 C





POLINA STOYCHEVA

for the successful completion of

AAMVA FDR 2024: Internal Fraud for Staff

by External Training

0 Hours 45 Minutes

Date of Course Completion: 4/30/2024

TC-0008C





POLINA STOYCHEVA

for the successful completion of

AAMVA FDR 2024: Introduction to Covert Features

by External Training

0 Hours 45 Minutes

Date of Course Completion: 4/30/2024

TC-0009C



iLearn

This certificate is awarded to

POLINA STOYCHEVA

for the successful completion of

AAMVA FDR 2024: Social Security Cards

by External Training

0 Hours 30 Minutes

Date of Course Completion: 4/30/2024

TC-0015C



iLearn

This certificate is awarded to

POLINA STOYCHEVA

for the successful completion of

AAMVA FDR 2024: Introduction to Fraud

by External Training

1 Hours 0 Minutes

Date of Course Completion: 5/1/2024

TC-0010 -C





POLINA STOYCHEVA

for the successful completion of

AAMVA FDR 2024: Mexican Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 5/1/2024

TC000H HC



iLearn

This certificate is awarded to

POLINA STOYCHEVA

for the successful completion of

AAMVA FDR 2024: Military ID Cards

by External Training

0 Hours 30 Minutes

Date of Course Completion: 5/9/2024

TC-00/2 C





POLINA STOYCHEVA

for the successful completion of

AAMVA FDR 2024: People and Actions

by External Training

0 Hours 45 Minutes

Date of Course Completion: 5/9/2024

TC-6013 C





POLINA STOYCHEVA

for the successful completion of

AAMVA FDR 2024: Security Features

by External Training

1 Hours 0 Minutes

Date of Course Completion: 5/15/2024

TC-0014C



iLearn

This certificate is awarded to

POLINA STOYCHEVA

for the successful completion of

AAMVA FDR 2024: Travel Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 5/15/2024

TC-0018C





POLINA STOYCHEVA

for the successful completion of

AAMVA FDR 2024: Vehicle Identification Documents

by External Training

0 Hours 50 Minutes

Date of Course Completion: 5/16/2024

TC000 3C





POLINA STOYCHEVA

for the successful completion of

AAMVA FDR 2024: US Immigration Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 5/16/2024

TC-0016C





POLINA STOYCHEVA

for the successful completion of

AAMVA CDL 2024: Module 2 - Overview of the CDL Tests

by External Training

0 Hours 45 Minutes

Date of Course Completion: 6/10/2024

TC0619C



Date of Course Completion: 6/11/2024



This certificate is awarded to

POLINA STOYCHEVA

for the successful completion of

AAMVA CDL 2024: Module 3 - CDL Knowledge Tests Overview

by External Training

0 Hours 45 Minutes

TC0620C





POLINA STOYCHEVA

for the successful completion of

AAMVA CDL 2024: Module 4 - CKE End-of-Course Exam Overview

by External Training

0 Hours 45 Minutes

Date of Course Completion: 6/11/2024

700021C

Congratulations,

Polina Stoycheva

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

September 25, 2024 10 credit hours



Congratulations,

Polina Stoycheva

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

September 25, 2024 5 credit hours





The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Polina Stoycheva

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

FLORIDA

Course Number: TC-0040C

March 3, 2025 30 credit hours



iLearn

This certificate is awarded to

POLINA STOYCHEVA

for the successful completion of

AAMVA CDL 2024: Module 1 - Introduction to CDL Licensing

by External Training

2 Hours 30 Minutes

te of Course Completion: 5/22/2025



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Polina Stoycheva

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES



Course Number: TC-0042C

June 30, 2025 30 credit hours



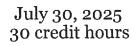
Congratulations,

Polina Stoycheva

on completing

TCC 503 - COLLECTION AND **DISTRIBUTION OF PROPERTY TAXES** AND SPECIAL ASSESSMENTS Course Number: TC-0036C

on







iLearn

This certificate is awarded to

POLINA STOYCHEVA

for the successful completion of

AAMVA FDR 2024: Expanding the Review

by External Training

0 Hours 30 Minutes

Date of Course Completion: 8/15/2025

TC 0004C



Name to Appear on Certificate:	Maria Syr	nons					
Previous Name(s)(if applicable):							
Documentation Included:							
County: Citrus	_		Title: Customer Serv	ice Represer	ntative II		
Certification Requested:	Certified I		Collector Assistant				
Initial: 🗸		Rein	statement:				
Certification Date:	07/01/25						
	Ap	plica	tion				
✓ Application with Required							
✓ Application Fee							
✓ Courses Listed on Applica	ation						
✓ Employment Dates Listed							
✓ Includes Current							
	perience	_	n Applicable Office	9			
From: 06/10/20			Present				
From:		To:					
	Course	e Info	rmation				
Course Name				Hours	Documentation		
				Credited	Documentation		
30-hours per 12D-19.003(3)(a)							
TCC 501 - Duties and Responsibilities	of Florida Ta	ax Coll	ectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)							
TCC 503 - Collection and Distribution of P		es and	Special Assessments	30	Attended Course		
TCC 504 - Collection of Licenses, Taxes	and Fees			30	Attended Course		
TCC 002 - Effective Decision Making				10	Attended Course		
TCC 002 - Effective Decision Making TCC 003 - Customer Service Training				10 5	Attended Course Attended Course		
				+			
TCC 003 - Customer Service Training	ts			5	Attended Course		
TCC 003 - Customer Service Training AAMVA - Counterfeits and Alterations	ts			5 0.75	Attended Course Attended Course		
TCC 003 - Customer Service Training AAMVA - Counterfeits and Alterations AAMVA - Vehicle Identification Documen		ne)		5 0.75 0.75	Attended Course Attended Course Attended Course		
TCC 003 - Customer Service Training AAMVA - Counterfeits and Alterations AAMVA - Vehicle Identification Documen AAMVA - Driver License and ID Cards		ne)		5 0.75 0.75 0.75	Attended Course Attended Course Attended Course Attended Course		
TCC 003 - Customer Service Training AAMVA - Counterfeits and Alterations AAMVA - Vehicle Identification Documen AAMVA - Driver License and ID Cards FLHSMV - Driver License Preparatory Tra		ne)		5 0.75 0.75 0.75 12	Attended Course Attended Course Attended Course Attended Course Attended Course		
TCC 003 - Customer Service Training AAMVA - Counterfeits and Alterations AAMVA - Vehicle Identification Documen AAMVA - Driver License and ID Cards FLHSMV - Driver License Preparatory Tra		ne)		5 0.75 0.75 0.75 12	Attended Course Attended Course Attended Course Attended Course Attended Course		
TCC 003 - Customer Service Training AAMVA - Counterfeits and Alterations AAMVA - Vehicle Identification Documen AAMVA - Driver License and ID Cards FLHSMV - Driver License Preparatory Tra		ne)		5 0.75 0.75 0.75 12	Attended Course Attended Course Attended Course Attended Course Attended Course		
TCC 003 - Customer Service Training AAMVA - Counterfeits and Alterations AAMVA - Vehicle Identification Documen AAMVA - Driver License and ID Cards FLHSMV - Driver License Preparatory Tra		ne)		5 0.75 0.75 0.75 12	Attended Course Attended Course Attended Course Attended Course Attended Course		
TCC 003 - Customer Service Training AAMVA - Counterfeits and Alterations AAMVA - Vehicle Identification Documen AAMVA - Driver License and ID Cards FLHSMV - Driver License Preparatory Tra		ne)	Total Hours	5 0.75 0.75 0.75 12	Attended Course Attended Course Attended Course Attended Course Attended Course		
TCC 003 - Customer Service Training AAMVA - Counterfeits and Alterations AAMVA - Vehicle Identification Documen AAMVA - Driver License and ID Cards FLHSMV - Driver License Preparatory Tra	aining (Onlii	ne)	Total Hours	5 0.75 0.75 0.75 12 1	Attended Course Attended Course Attended Course Attended Course Attended Course		

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying ✓ Initial Certification - \$25 fee						
Applicant Information Applicant's name (as you would like it to appear on the certificate): Business email address: msymons@citrustc.us Business phone number: 352-341-6510 Job title: Customer Service Representative II Employed by: Citrus County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification,						
Applicant's name (as you would like it to appear on the certificate): Business email address: msymons@citrustc.us Business phone number: 352-341-6510 Job title: Customer Service Representative II Employed by: Citrus County Tax Collector Lhave completed the required hours of approved courses and passed any required examinations for the certification,						
Business email address: msymons@citrustc.us Job title: Customer Service Representative II Employed by: Citrus County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification,						
Job title: Customer Service Representative II Employed by: Citrus County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification,						
Employed by: Citrus County Tax Collector Lhave completed the required hours of approved courses and passed any required examinations for the certification,						
I have completed the required hours of approved courses and passed any required examinations for the certification,						
I have completed the required hours of approved courses and passed any required examinations for the certification,	:					
recertification, or reinstatement for the following designation:	ı					
Certified Florida Appraiser Certified Florida Evaluator Certified Cadastralist of Florida						
☐ Certified Florida Collector						
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additionally pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Citrus County Tax Collector	nal					
m 1 1D-to-						
Customer Corvice representative ii						
Employer:						
Your Title: Employment Dates:						
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title Hours No. Course Title Ho	urs					
TC-0036C Collection & Distribution of Property Taxes & Special Assessments 30 TC-0038C Effective Decision Making	0					
TC-0039C Customer Service Training 5 TC-0040C Duties & Responsibilities of FL Tax Collectors 3	0					
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date:						



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

	ηπρ://πιοridarevenue.com/prop	erty/Page	S/Comci	ai_ Hailini	g_rregistrationAndr aymentas	PA		
Reason for Applying								
✓ Init	ial Certification - \$25 fee Annual F	Recertifica	tion - \$5	fee 🔲 l	Reinstatement of Certification -	\$5 fee		
Applica	ant Information							
	Applicant's name (as you would like it to appear on the certificate): Maria Symons							
Busines	s email address: msymons@citrustc.us			Business p	hone number: 352-341-6510			
Job title: CSR II								
	ed by: Citrus County Tax Collector							
I have co	ompleted the required hours of approved co ation, or reinstatement for the following de	ourses and signation:	passed a	any required	d examinations for the certification	٦,		
Cer	tified Florida Appraiser	rtified Flori	da Evalua	ator	Certified Cadastralist of F	lorida		
				tor Assistar				
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.								
Employe	er: CCTC							
Your Titl	e: CSR II			Employme	nt Dates: 06/10/2020			
Employe	er:							
Your Titl	e:			Employme	nt Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No.	Course Title	Hours	No.	-	Course Title	Hours		
TC-0042C	Collection of Licenses, Taxes, and Fees	30	TC-00250	Driver's	License Preparatory Training	12		
TC-0001C	Counterfeits and Alterations	0.75	TC-0002C	Drive	er's License and ID Cards	0.75		
I am red	ant Signature uesting approval for Florida professional ce ion provided on this form and any attachme	ertification, ents are tru	recertificate and cor	ation, or rein rrect to the l	nstatement. I certify that all of the best of my knowledge.			
Signatur					Date: 1130125			



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Reason for Applying						
	I Recertifica	ation - \$5	5 fee Reinstatement of Certification - \$5 fee	ļ		
Applicant Information						
Applicant's name (as you would like it to appear	on the certific	cate): Mar				
Business email address: msymons@citrustc.us			Business phone number: 352-341-6510			
Job title: CSR II						
Employed by: Citrus County Tax Collector						
I have completed the required hours of approved recertification, or reinstatement for the following of	courses and designation:	d passed a	any required examinations for the certification,			
Certified Florida Appraiser	Certified Flor	ida Evalu	uator			
Certified Florida Collector	Certified Flor	ida Collec	ector Assistant			
Experience for Certification – If you are approperly appraiser's office, Florida tax co pages as necessary). If you are applying for recemployment dates.	lector's offici	e or with	certification, list at least two years' experience in a n the Florida Department of Revenue (attach addition nstatement, provide your current employer and	al		
Employer: CCTC						
Your Title: CSR II			Employment Dates: 06/10/2020			
Employer:		*				
Your Title:			Employment Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.	Course Title Hours	S		
TC-0003C Vehicle Identification Documents	0.75	TC-00440	Heavy Vehicle Use Tax (HVUT) 1	_		
Applicant Signature I am requesting approval for Florida professional information provide on this form and any attach	certification,	recertificate and con	orrect to the best of my knowledge.			
Signature:			Date: 7130 125			

Maria Symons

From: Sent: LMSadmin@dor.state.fl.us Friday, July 17, 2020 10:23 AM

To:

Maria Symons

Subject:

CUSTOMER SERVICE COURSE Certificate

Congratulations,

MARIA SYMONS,

on completing

TCC 003 - CUSTOMER SERVICE COURSE

course on

Thursday, July 16, 2020

5.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.





From:

LMSadmin@dor.state.fl.us

Sent:

Wednesday, August 19, 2020 10:30 AM

To:

Marian Nosal

Subject:

EFFECTIVE DECISION MAKING Certificate

Congratulations,

MARIA SYMONS,

on completing

TCC 002 - EFFECTIVE DECISION MAKING

course on

Thursday, August 13, 2020

10.00 credit hours



NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.

Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.



iLearn

This certificate is awarded to

MARIA SYMONS

for the successful completion of

AAMVA FDR 2018: Counterfeits and Alterations

by External Training

0 Hours 45 Minutes

Date of Course Completion: 8/25/2021





This certificate is awarded to

MARIA SYMONS

for the successful completion of

AAMVA FDR 2018: Vehicle Identification Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 9/9/2021





This certificate is awarded to

MARIA SYMONS

for the successful completion of

AAMVA FDR 2018: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes

Date of Course Completion: 12/16/2021

Maria Symons

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

July 21, 2022 30 credit hours







This certificate is awarded to

MARIA SYMONS

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

12 Hours

Date of Course Completion: 9/27/2022



iLearn

This certificate is awarded to

MARIA SYMONS

for the successful completion of

Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes

Date of Course Completion: 12/14/2023

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Maria Symons

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS



Course Number: TC-0040C

March 4, 2025 30 credit hours



The Florida Department of Revenue Property Tax Oversight, Certification and Training Team

Certifies that

Maria Symons

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C



June 30, 2025 30 credit hours



Name to Appear on Certificate:	Alvaro J.	Tapia	Cardozo		
Previous Name(s)(if applicable):					
Documentation Included:					
County: Dade			Title: TC Financial A	nalyst	
Certification Requested:	Certified		Collector Assistant		
Initial: ✓	1		statement:		
Certification Date:	09/01/25	j			
	_				
		pplica	tion		
Application with Required	Signatur	es			
Application Fee					
Courses Listed on Applica					
✓ Employment Dates Listed		4			
✓ Includes Current ✓ Two Years of Ex			n Annliachla Office		
From: 08/07/23	perience		n Applicable Office Present	3	
From:		To:	Present		
FIOIII.		10.			
	Cours	Δ Info	rmation		
	Oodis		ination	Hours	
Course Name				Credited	Documentation
400 40 000(0)()					
30-hours per 12D-19.003(3)(a)					
TCC 503 Collection & Distribution of Pro	perty Taxe	es and S	Special Assessments	30	Attended Course
. ,,,,	perty Taxe	es and S	Special Assessments	30	Attended Course
TCC 503 Collection & Distribution of Pro	perty Taxe	es and S	Special Assessments	30 15	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	perty Taxe	es and S	Special Assessments		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy	perty Taxe	es and S	Special Assessments	15	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making			Special Assessments	15 10	Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			Special Assessments	15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			Special Assessments	15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			Special Assessments	15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			Special Assessments	15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			Special Assessments	15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			Special Assessments	15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			Special Assessments	15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			Special Assessments	15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			Special Assessments	15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			Special Assessments	15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			Special Assessments Total Hours	15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training				15 10 5 64	Attended Course Attended Course Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

	репу/Рад	es/Cofficia	al_I rainin	g_RegistrationAndPayment.as	px	
Reason for Applying						
✓ Initial Certification - \$25 fee	Recertifica	ation - \$5	fee	Reinstatement of Certification	- \$5 fee	
Applicant Information					7	
Applicant's name (as you would like it to appear o		' Alv	aro J. Tap	ia Cardozo		
Business email address: AlvaroTapiaCardozo@m	dctaxcolled	tor.gov	Business p	ohone number: 305-375-1732		
Job title: TC Financial Analyst						
Employed by: Miami-Dade County Office of the Ta	ax Collector					
I have completed the required hours of approved or recertification, or reinstatement for the following de	courses and esignation:	l passed a	iny require	d examinations for the certificatio	n,	
Certified Florida Appraiser	ertified Flor	ida Evalua	ator	Certified Cadastralist of F	lorida	
☐ Certified Florida Collector ☑ C	ertified Flor	ida Collect	tor Assista	nt		
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recer employment dates. Employer: Miami Dade Tax Collector	ector's office	or with t	he Florida	Department of Povenue (attach o	dditional	
Your Title: Tax Record Specialist			Employme	int Dates' acres acres		
				nt Dates: _{08/07/2023} -10/14/2024		
Employer: Miami Dade Tax Collector	-					
Your Title: Senior Tax Record Specialist				nt Dates: 10/14/2024-03/30/2025		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC-0024C Driver's License Preparatory Training	64	TC-0037C	7	ГСС 001 - Bankruptcy	15	
TC-0036C TCC 503-Collection & Distribution of Property Taxes and Special Assessments	30	TC-0038C	TCC 002 - E	ffective Decision-Making in the Workplace	10	
Applicant Signature I am requesting approval for Florida professional cinformation provided on this form and any attachm Signature:	ertification, ents are tru	recertifica e and corr	tion, or rei	nstatement. I certify that all of the best of my knowledge. Date:		
flitt				08/11/2025		



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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Reason for Applying								
✓ Initial Certification - \$25	fee Annual	Recertifica	tion - \$	5 fee	Reinstatement of Certificat	ion - \$5 fee		
Applicant Information		1. Sugar						
Applicant's name (as you would like it to appear on the certificate): Alvaro J. Tapia Cardozo								
Business email address: Alvaro	TapiaCardozo@m	ndctaxcollect	tor.gov	Busine	ess phone number: 305-375-173	2		
Job title: TC Financial Analyst								
Employed by: Miami-Dade Cou								
I have completed the required have recertification, or reinstatement	ours of approved of for the following de	courses and esignation:	passed	any req	uired examinations for the certific	ation,		
Certified Florida Appraiser	□с	ertified Flori	da Evalı	uator	Certified Cadastralist	of Florida		
Certified Florida Collector	√ c	ertified Flori	da Colle	ctor Ass	sistant			
Florida property appraiser's offi	ce, Florida tax colle applying for recer	ector's office	or with	the Flo	ation, list at least two years' experion in the partment of Revenue (attacent, provide your current employed)	ach additional		
Your Title: TC Financial Analyst				Emplo	yment Dates: 03/31/2025-current			
Employer:								
Your Title:				Emplo	yment Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course	Title	Hours	No.		Course Title	Hours		
TC-0039C Customer Servi	ce Training	5						
information provided on this form	rida professional c n and any attachm	ertification, rents are true	recertific e and co	ation, o		fthe		
Signature:					Date: 08/11/2025			



Alvaro Tapia Cardozo

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

February 7, 2025 5 credit hours





Alvaro Tapia Cardozo

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

February 10, 2025 15 credit hours





Alvaro Tapia Cardozo

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

February 13, 2025 10 credit hours





Alvaro Tapia Cardozo

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

February 14, 2025 30 credit hours







This certificate is awarded to

ALVARO TAPIA CARDOZO

for the successful completion of

Driver License Preparatory Training - TC Instructor-Led Training

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 3/21/2025



Name to Appear on Certificate: Cynthia Tolentino						
Previous Name(s)(if applicable):						
Documentation Included:						
County: Lake	· · · · · · · · · · · · · · · · · · ·	: Customer Rep				
Certification Requested:	Certified Florida Col					
Initial: 🗸	Reinstat	ement:				
Certification Date:	08/01/25					
	Application	n				
✓ Application with Required	Signatures					
✓ Application Fee	otion					
✓ Courses Listed on Applic✓ Employment Dates Liste						
✓ Includes Currer						
	rperience with an A	pplicable Offic	e			
From: 07/31/23	To: Pre					
From:	To:					
<u>'</u>						
	Course Inform	ation				
Course Name			Hours	Documentation		
30-hours per 12D-19.003(3)(a)			Credited			
TCC 501 - Duties and Responsibilities	of Florida Tax Collecto	re	30	Attended Course		
90-hours per 12D-19.003(3)(b)	or riorida rax collecto	13	30	Attended Oodise		
TCC 503 - Collection and Distribution of I	Property Taxes and Spe	rial Assessments	30	Attended Course		
TCC 001 - Bankruptcy	Topolity Taxoo and Opol	siai / tooodoiiiioiito	15	Attended Course		
TCC 002 - Effective Decision Making			10	Attended Course		
TCC 003 - Customer Service Training			5	Attended Course		
FLHSMV - Driver License Preparatory T	raining (Online)		12	Attended Course		
FLHSMV - Heavy Vehicle Use Tax	anning (Orinino)		1	Attended Course		
AAMVA - Birth Certificates			0.50	Attended Course		
AAMVA - Canadian Birth Certificates, Di	ive and Vehicle Docum	ents	0.75	Attended Course		
AAMVA - Canadian Travel, Citizenship a			1	Attended Course		
AAMVA - Counterfeits and Alterations	<u> </u>		0.75	Attended Course		
AAMVA - Driver License and ID Cards			0.75	Attended Course		
AAMVA - Internal Fraud for Staff			0.75	Attended Course		
AAMVA - Introduction to Covert Feature	S		0.75	Attended Course		
		Total Hours	108.25			

Yes

No

Notes: Total Hours: 120.33

Committee recommends certification:



Name to Appear on Certificate: Cynthia Tolentino Previous Name(s)(if applicable):							
Documentation Included:							
County: Lake		Job Title: Customer	Representative II				
Certification Requested:	Certified F	ified Florida Collector Assistant					
Initial: 🗸		Reinstatement:					
Certification Date:	08/01/25						
Application with Poquired Signatures							
Application with Required Signatures							
✓ Application Fee✓ Courses Listed on Application							
✓ Employment Dates Listed							
✓ Includes Current		ent					
		vith an Applicable O	ffice				
From: 07/31/23		To: Present					
From:		To:					
	Course	Information					
Course Name			Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)							
90-hours per 12D-19.003(3)(b)							
AAMVA - Introduction to Fraud			1	Attended Course			
AAMVA - Mexican Documents			0.75	Attended Course			
AAMVA - Military ID Cards			0.50	Attended Course			
AAMVA - People and Actions			0.75	Attended Course			
AAMVA - Security Features			1	Attended Course			
AAMVA - Social Security Cards			0.50	Attended Course			
AAMVA - Travel Documents			0.75	Attended Course			
AAMVA - Vehicle Identification Document	ts		0.83	Attended Course			
AAMVA - U.S. Immigration Documents			0.75	Attended Course			
AAMVA - CDL Module 1			2.5	Attended Course			
AAMVA - CDL Module 2			0.75	Attended Course			
AAMVA - CDL Module 3			0.75	Attended Course			
AAMVA - CDL Module 4			0.75	Attended Course			
		Total Hour	rs 11.58				

Yes

No

Notes:

Committee recommends certification:



Name to Appear on Certificate:	Cynthia To	olentino		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Lake		Job Title: Customer		
Certification Requested:	Certified F	Iorida Collector Assis	<u>tant</u>	
Initial: 🗸		Reinstatement:		
Certification Date:	08/01/25			
	Ар	plication		
✓ Application with Required	Signature	es		
✓ Application Fee				
✓ Courses Listed on Application	ation			
✓ Employment Dates Listed	d			
✓ Includes Current	t Employm	ent		
✓ Two Years of Ex	perience v	with an Applicable C	office	
From: 07/31/23		To: Present		
From:		To:		
	Course	Information		1
Course Name			Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)				
30-hours per 12D-19.003(3)(a)				
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b)				
	ty Awarenes	s Training	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarenes	s Training	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarenes	s Training	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarenes	s Training	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarenes	s Training	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarenes	s Training	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarenes	s Training	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarenes	s Training	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarenes	s Training	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarenes	s Training	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarenes	s Training	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarenes	s Training	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarenes	s Training	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarenes	s Training	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarenes	s Training	0.50	Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarenes	s Training Total Hou		Attended Course
90-hours per 12D-19.003(3)(b)	ty Awarenes			Attended Course

Notes:

Page 1

Application for Florida Professional Certification

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Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Apprais	da						
Applicant's name (as you would like it to appear on the certificate): Cynthia Tolentino Business email address: n/a Business phone number: 352-343-9602 Job title: Customer Representative II Employed by: Office of The Lake County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Collector Certified Florida Collector Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Office of The Lake County Tax Collector Your Title: Customer Representative II Employment Dates: Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completed for approved course. If you are substituting your Certified Residential Appraiser license or Certified General Apprais	ı a						
Business email address: n/a Business phone number: 352-343-9602 Job title: Customer Representative II Employed by: Office of The Lake County Tax Collector Thave completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Evaluator Certified Florida Collector Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Office of The Lake County Tax Collector Your Title: Customer Representative II Employment Dates: Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying complete of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraise	ı a						
Employed by: Office of The Lake County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Collector Assistant Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Office of The Lake County Tax Collector Your Title: Customer Representative II Employment Dates: 7/31/2023 - present Employer: Your Title: Employment Dates: Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completed for each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser	ı a						
Employed by: Office of The Lake County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Evaluator Certified Florida Collector Certified Florida Collector Assistant Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Office of The Lake County Tax Collector Your Title: Customer Representative II Employment Dates: 7/31/2023 - present Employer: Your Title: Employment Dates: Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completed for Appraiser license or Certified General Appraiser.	ı a						
Thave completed the required notes of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Collector Certified Florida Collector Florida Collector Assistant Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Office of The Lake County Tax Collector Your Title: Customer Representative II Employment Dates: Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying complete of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser.	ı a						
Thave completed thous of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: ☐ Certified Florida Appraiser ☐ Certified Florida Collector Assistant Experience for Certification − If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employer: Office of The Lake County Tax Collector Your Title: ☐ Customer Representative II ☐ Employment Dates: 7/31/2023 - present Employer: Your Title: ☐ Employment Dates: Approved Courses − List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completed for each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser.	ı a						
Certified Florida Collector Certified Florida Collector Certified Florida Collector Certified Florida Collector Assistant Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Office of The Lake County Tax Collector Your Title: Customer Representative II Employment Dates: Your Title: Employment Dates: Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying complete of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser.	ı a						
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Office of The Lake County Tax Collector Your Title: Customer Representative II Employment Dates: 7/31/2023 - present Employer: Your Title: Employment Dates: Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying complete of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser	ı a tional						
Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Office of The Lake County Tax Collector Your Title: Customer Representative II Employment Dates: 7/31/2023 - present Employer: Your Title: Employment Dates: Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completed for each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser	ı a tional						
Your Title: Customer Representative II Employer: Your Title: Employment Dates: 7/31/2023 - present Employer: Your Title: Employment Dates: Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completed for each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraise.							
Employer: Your Title: Employment Dates: Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completed of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraise.							
Your Title: Employment Dates: Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying complete of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraise.							
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completed of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraise.							
reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completed of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraise.							
type below. Attach a copy of the license.	reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license						
00/5	ours						
10 0012 Counterfelts whitefullons 1.15 (43 min) 10-0003C Vehicle Identification Documents	(50 min)						
.75 (45 min) TC-0005C Birtir Certificates	(30 min)						
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Cynthia Tolentino Date: 8/01/2025	Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date:						



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Reason for Applying						
✓ Initial Certification - \$25 fee ✓ Annual Re	ecertificat	t ion - \$5	fee 🔲 I	Reinstatement of Certification -	\$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear on the	ne certifica	, ,	ynthia Tole			
Business email address: n/a			Business p	hone number: 352-343-9602		
Job title: Customer Representative II						
Employed by: Office of The Lake County Tax C	Collector					
I have completed the required hours of approved courecertification, or reinstatement for the following design	ii ses anu	passed a	any required	d examinations for the certification	٦,	
Certified Florida Appraiser Certified Certified Florida Certified	ified Florid	da Evalua	ator	Certified Cadastralist of F	lorida	
Certified Florida Collector Certi	ified Floric	da Collec	ctor Assistar	nt		
Experience for Certification – If you are applying Florida property appraiser's office, Florida tax collected pages as necessary). If you are applying for recertification employment dates.	or's office ication or	. or with	the Florida	Department of Revenue (attach a	dditional	
Employer: Office of The Lake County Tax Coll	ector					
Your Title: Customer Representative II			Employme	nt Dates: 7/31/2023 - present		
Employer:						
Your Title:			Employme	nt Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
	Hours	No.		Course Title	Hours	
TC-0006C Canadian BC, Driver and Vehicle Documents	75 (45 min)	TC-0008C	Internal Fra	aud for Staff	.75 (45 min)	
TC-0007C Canadian Travel, Citizenship, & Immigration Docs 1	L.0 (60 min)	TC-0009C	Introductio	n to Covert Features	.75 (45 min)	
Applicant Signature I am requesting approval for Florida professional cert information provided on this form and any attachmen Signature:	ification, r	recertifica e and cor	ation, or reir rrect to the l	nstatement. I certify that all of the best of my knowledge. Date: 8/01/2025		
Cynthia Tolentino				0/01/2023		

Page 3

Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an Application for Florida Professional Certification. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Reason for Applying						
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee						
Applicant Information						
Applicant's name (as you would like it to appear on the certificate): Cynthia Tolentino						
Business email address: n/a	siness email address: n/a Business phone number: 352-343-9602					
Job title: Customer Representa	ative II					
Employed by: Office of The Lake	County Tax Collecto	r				
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:						
Certified Florida Appraiser	Certified Flori	da Evalua	tor	Certified Cadastralist of	Florida	
Certified Florida Collector	Certified Flori	da Collect	or Assistar	nt		
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.						
Employer: Office of The Lake Co				-4 D -4		
Your Title: Customer Representative II Employment Dates: 7/31/2023 - present					ent	
Employer:						
Your Title:			Employment Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC-0010C Introduction to Fraud	1.0 (60 min)	TC-0012C	Military ID Cards		.50 (30 min)	
TC-0011C Mexican Documents	.75 (45 min)	TC-0013C	People and Actions .75 (45 n			
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Cynthia Tolentino Date: 8/01/2025						
CYPILPHU IUVE	<i>ていれい</i>			5/5 !/ L 0 L 0		

Page 4

Application for

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Florida Professional Certification Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Reason for Applying							
✓ Initial Certification - \$25 fee							
Applicant Information							
Applicant's name (as you would like it to appear on	Applicant's name (as you would like it to appear on the certificate): Cynthia Tolentino						
Business email address: n/a			Business phone number: 352-343-9602				
Job title: Customer Representative II							
Employed by: Office of The Lake County Tax	Collector	٢					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:							
☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida							
Certified Florida Collector Certified Florida Collector Assistant							
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.							
Employer: Office of The Lake County Tax Co	ollector						
Your Title: Customer Representative II Employment Dates: 7/31/2023 - present					ent		
Employer:		1					
Your Title:			Employment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Cours	e Title	Hours	
TC-0014C Security Features	1.0 (60 min)	TC-0016C	Travel Documents		.75 (45 min)		
TC-0015C Social Security Cards	.50 (30 min)	TC-0017C	U.S. Immigration Documents .75 (4			.75 (45 min)	
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date: 8/01/2025							
Cyrillion I viverilino				O,			

Page 5

Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Reason for Applying						
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee						
Applicant Information						
Applicant's name (as you would like it to appear or	the certific	,	Cynthia 1			
Business email address: n/a	siness email address: n/a Business phone number: 352-343-9602					
Job title: Customer Representative II						
Employed by: Office of The Lake County Tax						
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:						
☐ Certified Florida Appraiser ☐ Ce	Certified Florida Appraiser					
☐ Certified Florida Collector	Certified Florida Collector Certified Florida Collector Assistant					
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.						
Employer: Office of The Lake County Tax Collector Your Title: Customer Representative II Employment Dates: 7/31/2023 - present						
175 172025 - present						
Employer:						
Your Title:			Employment Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC-0018C CDL Module 1	2.5	TC-0020C	CDL Module	2 3	.75 (45 min)	
TC-0019C CDL Module 2	.75 (45 min)	TC-0021C	CDL Module 4 .75		.75 (45 min)	
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Outfoid Tolontino Date: 8/01/2025						
Cynthia Tolentino				0/01/2020		



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Reason for Applying							
X Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee							
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Cynthia Tolentino							
Business email address: n/a			Business phone number: 352-343-9602				
Job title: Customer Representative II							
Employed by: Office of The Lake County Tax	Collector	ſ					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:							
☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida							
Certified Florida Collector X Certified Florida Collector Assistant							
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.							
Employer: Office of The Lake County Tax Collector							
Your Title: Customer Representative II		Employment Dates: 7/31/2023 - present					
Employer:							
Your Title:			Employment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC 0025C Driver License Preparatory Training Online	12.0	TC 00450	C Information and Cyber Security Awareness Training		.50		
TC 0044C Heavy Vehicle Use Tax (HVUT)	1.0	TC 0040C	C TCC 501 Duties & Resp of FL Tax Collectors		30.0		
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date: Date:							
Cynthia Tolentino				8/01/2025			



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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Reason for Applying						
X Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee						
Applicant Information						
Applicant's name (as you would like it to appear on the certificate): Cynthia Tolentino						
Business email address: n/a		Business phone number: 352-343-9602				
Job title: Customer Representative II						
Employed by: Office of The Lake County Tax	Collecto	r				
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:						
Certified Florida Appraiser Certified Florida Evaluator Certified Cadastralist of Florida						
Certified Florida Collector	rtified Flori	da Collec	tor Assistar	nt		
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.						
Employer: Office of The Lake County Tax Collector						
Your Title: Customer Representative II Employment Dates: 7/31/2023 - present					nt	
Employer:						
Your Title:		Employment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC 0036¢ TCC 503 Coll. & Dist. of Prop Taxes & SA	30.0		BCTCC 002 Effective Decision Making in WP		10.0	
TC 0037¢ TCC 001 Bankruptcy 15.0 TC 0039¢ TCC 003 Customer Service Training			Customer Service Training	5.0		
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date:						
Cynthia Tolentino				8/01/2025		





This certificate is awarded to

CYNTHIA TOLENTINO

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

12 Hours

Date of Course Completion: 8/29/2023





This certificate is awarded to

CYNTHIA TOLENTINO

for the successful completion of

Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes

Date of Course Completion: 12/1/2023





CYNTHIA TOLENTINO

for the successful completion of

AAMVA FDR 2024: Birth Certificates

by External Training

0 Hours 30 Minutes





CYNTHIA TOLENTINO

for the successful completion of

AAMVA FDR 2024: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes





CYNTHIA TOLENTINO

for the successful completion of

AAMVA FDR 2024: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes





CYNTHIA TOLENTINO

for the successful completion of

AAMVA FDR 2024: Counterfeits and Alterations

by External Training

0 Hours 45 Minutes





CYNTHIA TOLENTINO

for the successful completion of

AAMVA FDR 2024: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes





CYNTHIA TOLENTINO

for the successful completion of

AAMVA FDR 2024: Internal Fraud for Staff

by External Training

0 Hours 45 Minutes





CYNTHIA TOLENTINO

for the successful completion of

AAMVA FDR 2024: Introduction to Covert Features

by External Training

0 Hours 45 Minutes





CYNTHIA TOLENTINO

for the successful completion of

AAMVA FDR 2024: Introduction to Fraud

by External Training

1 Hours 0 Minutes





CYNTHIA TOLENTINO

for the successful completion of

AAMVA FDR 2024: Mexican Documents

by External Training

0 Hours 45 Minutes





CYNTHIA TOLENTINO

for the successful completion of

AAMVA FDR 2024: Military ID Cards

by External Training

0 Hours 30 Minutes





CYNTHIA TOLENTINO

for the successful completion of

AAMVA FDR 2024: People and Actions

by External Training

0 Hours 45 Minutes





CYNTHIA TOLENTINO

for the successful completion of

AAMVA FDR 2024: Security Features

by External Training

1 Hours 0 Minutes





CYNTHIA TOLENTINO

for the successful completion of

AAMVA FDR 2024: Social Security Cards

by External Training

0 Hours 30 Minutes





CYNTHIA TOLENTINO

for the successful completion of

AAMVA FDR 2024: Travel Documents

by External Training

0 Hours 45 Minutes





CYNTHIA TOLENTINO

for the successful completion of

AAMVA FDR 2024: Vehicle Identification Documents

by External Training

0 Hours 50 Minutes





CYNTHIA TOLENTINO

for the successful completion of

AAMVA FDR 2024: US Immigration Documents

by External Training

0 Hours 45 Minutes





CYNTHIA TOLENTINO

for the successful completion of

AAMVA CDL 2024: Module 1 - Introduction to CDL Licensing

by External Training

2 Hours 30 Minutes





CYNTHIA TOLENTINO

for the successful completion of

AAMVA CDL 2024: Module 2 - Overview of the CDL Tests

by External Training

0 Hours 45 Minutes





CYNTHIA TOLENTINO

for the successful completion of

AAMVA CDL 2024: Module 3 - CDL Knowledge Tests Overview

by External Training

0 Hours 45 Minutes





CYNTHIA TOLENTINO

for the successful completion of

AAMVA CDL 2024: Module 4 - CKE End-of-Course Exam Overview

by External Training

0 Hours 45 Minutes

Cynthia Tolentino

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

December 12, 2024 30 credit hours





Cynthia Tolentino

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

February 5, 2025 15 credit hours





The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Cynthia Tolentino

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

DEPARTMENT OF REVEN

Course Number: TC-0040C

March 5, 2025 30 credit hours



Cynthia Tolentino

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

March 12, 2025 10 credit hours





Cynthia Tolentino

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

March 12, 2025 5 credit hours







CYNTHIA TOLENTINO

for the successful completion of

Information and Cyber Security Awareness for External Entities - 2025

by FLHSMV

0 Hours 30 Minutes



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Deborah V	Vasilewski		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Collier		Job Title: Clerk for Motor	rist Services	
Certification Requested:		lorida Collector Assistant		
Initial: ✓		Reinstatement:		
Certification Date:	09/01/25			
		plication		
✓ Application with Required	Signature	S		
✓ Application Fee				
✓ Courses Listed on Applica				
✓ Employment Dates Listed				
✓ Includes Current			_	
·	perience v	vith an Applicable Office To: Present	3	
From: 09/01/08		To: Present		
From:		10.		
	Courco	Information		
	Course	illiorillation	Hours	<u> </u>
Course Name			Credited	Documentation
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities	of Florida Ta	x Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)				
TCC 503 - Collection and Distribution of P	roperty Taxe	s and Special Assessments	30	Attended Course
TCC 504 - Collection of Licenses, Taxes	and Fees		30	Attended Course
TCC 001 - Bankruptcy			15	Attended Course
TCC 002 - Effective Decision Making			10	Attended Course
TCC 003 - Customer Service Training			5	Attended Course
		Total Hours	120	

Yes

No

Notes:

Committee recommends certification:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying						
	Recertifica	ation - \$5	fee 🗀	Reinstatement of Certification	- \$5 fee	
	TOCOL (IIIO)	ιτιοπ - ψο			50.51 MARK	
Applicant Information					=1 TAILER	
Applicant's name (as you would like it to appear or	the certific	cate): De	borah Was			
<u> </u>			Business p	usiness phone number: 239-252-1176		
Job title: Clerk for Motorist Services						
Employed by: Collier County Tax Collector						
I have completed the required hours of approved or recertification, or reinstatement for the following de-	courses and esignation:	d passed a	any require	d examinations for the certification	n,	
☐ Certified Florida Appraiser ☐ C	Certified Florida Evaluator Certified Cadastralist of Florida					
Certified Florida Collector						
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recer employment dates.	ving for you ector's office tification o	er initial comments or with the second contract of the second contra	ertification the Florida statement,	n, list at least two years' experien Department of Revenue (attach provide your current employer a	ce in a additional nd	
Employer: Collier County Tax Collector					1	
Your Title: Clerk for Motorist Services			Employme	ent Dates: 09/01/2008-current		
Employer:						
Your Title:			Employme	ent Dates:		
Approved Courses – List each course you have reinstatement for which you are applying (attach a of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisate type below. Attach a copy of the license.	dditional pa our Certified	ages as no d Residen	ecessary). itial Apprais	Attach documentation verifying control of the contr	ppraiser ense	
No. Course Title	Hours	No.		Course Title	Hours	
TC-0037C TCC 001 Bankruptcy	15	TC 00380	C TCC 0	02 Effective Decision Makingin the Workplace	10	
TC 0039C TCC 003 Customer Service Training	5	TC 00400	TCC 501 (Outies and Responsibilities of Fla. Tax Collectors	30	
Applicant Signature I am requesting approval for Florida professional conformation provided on this form and any attachmost Signature:	ertification, ents are tru	recertific ue and co	ation, or rei rrect to the	nstatement. I certify that all of the best of my knowledge. Date: 8/28/25	9	



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying		deplace in			
	al Recertifica	ition - \$5	fee Rei	nstatement of Certification -	\$5 fee
Applicant Information					
Applicant's name (as you would like it to appear	on the certific	cate):	Deborah Wasile		
Business email address: dwasilewski@collierta	dwasilewski@colliertax.com				
Job title: Clerk in Motorist Services					
Employed by: Collier County Tax Collector					
I have completed the required hours of approved recertification, or reinstatement for the following	designation:	passed a	any required ex	caminations for the certification	٦,
Certified Florida Appraiser	Certified Florida Evaluator Certified Cadastralist of Florida				
☐ Certified Florida Collector	Certified Florida Collector Assistant				
Experience for Certification – If you are ap Florida property appraiser's office, Florida tax co pages as necessary). If you are applying for rec employment dates.	ollector's office	e, or with	the Florida Dep	partment of Revenue (attach a	idditional
Employer: Collier County Tax Collector					
Your Title: Clerk in Motorist Services			Employment D	Dates: 09/01/2008 -Present	
Employer:					
Your Title:			Employment D	Pates:	
Approved Courses – List each course you he reinstatement for which you are applying (attach of each approved course. If you are substituting license issued by the Florida Real Estate Appraints type below. Attach a copy of the license.	additional pa	iges as ne I Residen one or me	ecessary). Atta- tial Appraiser li	ch documentation verifying co cense or Certified General Ap it your license number and lice	praiser ense
No. Course Title	Hours	No.		Course Title	Hours
TC 0036C TCC 503 Collection and Dist. of Property Taxee and Special Assessments	30	TC 00420	TCC 504 Collec	ction of Licenses, Taxes, and Fees	30
Applicant Signature I am requesting approval for Florida professiona information provided on this form and any attack	l certification,	recertificate and col	rrect to the bes	t of my knowledge.	
Signature:			Da	ate: 8/28/25	

Debbie Wasilewski

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

October 4, 2024 10 credit hours



Debbie Wasilewski

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

October 7, 2024 5 credit hours





The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Deborah Wasilewski

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

March 3, 2025 30 credit hours





The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Deborah Wasilewski

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 27, 2025 30 credit hours





Deborah Wasilewski

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

July 29, 2025 30 credit hours





Deborah Wasilewski

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

August 25, 2025 15 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Cristy Watson		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Jackson		pervisor/Administrati	ve Assistant
Certification Requested:	Certified Florida Collector Ass	sistant	
Initial: 🗸	Reinstatement:		
Certification Date:	08/01/25		
Г			
	Application		
Application with Required	Signatures		
✓ Application Fee	-4:		
✓ Courses Listed on Applica			
✓ Employment Dates Listed			
✓ Includes Current ✓ Two Years of Ex	perience with an Applicable	Office	
From: 06/21/04	To: Present	Onice	
From:	To:		
110111.	10.		
	Course Information		
		Hours	
Course Name		Credited	Documentation
00 la servici d'OD 40 000(0)/-)			
30-hours per 12D-19.003(3)(a)			
. , , , ,	of Florida Tax Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities of	of Florida Tax Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Office	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assess	30 sments 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Office roperty Taxes and Special Assess	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assess	30 sments 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assess	30 sments 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assess	30 sments 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assess	30 sments 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assess	30 sments 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assess	30 sments 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assess	30 sments 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assess	30 sments 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assess	30 sments 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assess	30 sments 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assess	30 sments 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assess	30 sments 30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assess and Fees	30 sments 30 30	Attended Course Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying	17 19 18						
✓ Initial Certification - \$25 fee	Annual R	ecertifica	tion - \$5	fee	□ F	Reinstatement of Certification	- \$5 fee
Applicant Information							
Applicant's name (as you would like it to			cate): Cris				
Business email address: cristywatson@j	acksonctc.c	om		Busine	ess pl	none number: 850-482-9653	
Job title: Tag Supervisor/ Administrative	Assistant						
Employed by: Jackson County Tax Coll							
I have completed the required hours of a recertification, or reinstatement for the for	pproved co llowing des	urses and ignation:	passed	any red	quired	examinations for the certification	n,
Certified Florida Appraiser	☐ Cer	tified Flori	ida Evalu	ator		Certified Cadastralist of F	lorida
Certified Florida Collector	✓ Cer	tified Flori	da Colle	ctor As	sistan	t	
Experience for Certification – If you Florida property appraiser's office, Florid pages as necessary). If you are applying employment dates.	a tax collec	tor's office	e, or with	the Flo	orida [Department of Revenue (attach a	additional
Employer: Mary Carol Murdock							
Your Title: Jackson County Tax Collector				Emplo	ymer	nt Dates: _{06/21/2004} - Present	
Employer:							
Your Title:				Emplo	oymer	nt Dates:	
Approved Courses – List each course reinstatement for which you are applying of each approved course. If you are sublicense issued by the Florida Real Estate type below. Attach a copy of the license.	(attach add stituting you Appraisal I	ditional pa r Certified	ges as n Resider	ecessa	ary). A praise	ttach documentation verifying co er license or Certified General Ap	opraiser
No. Course Title		Hours	No.			Course Title	Hours
TC-0042C TCC504 Collection of Licenses, Taxes	s and Fees	30	TC-0040	С тсс	C501 Duti	es and Responsibilities of Florida Tax Collectors	30
TC-0041C TCC502 Management of a Florida Tax Collect	or's Office	30	TC-0036	С	TC503 Col	ection / Distribution of Property Taxes and Special Assessments	30
Applicant Signature I am requesting approval for Florida profinformation provided on this form and ar	essional cer y attachmer	rtification, nts are tru	recertific	cation, o	or rein	statement. I certify that all of the est of my knowledge.	
Signature: (Iristy 41) at ou						Date: 07/31/2025	

Tallahassee, Florida Property Tax Administration Program

Certifies that

Cristy Watson

has successfully completed the course TCC 504, Collection of Licenses, Taxes and Fees, August 20 – 24, 2007.

Thirty Contact Hours

Jim Zingale, Executive Director Florida Department of Revenue THE STATE OF THE S

James McAdams, Chairman Admissions Committee

Property Tax Oversight, Certification and Training Team

Certifies that

Cristy Watson

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 7-10, 2022 30 credit hours

Property Tax Oversight, Certification and Training Team

Certifies that

Cristy Watson

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 18-21, 2023
30 credit hours



Cristy Watson

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

July 25, 2025 30 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

	Jennifer Wittman		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Clay	Job Title: Lead Custome	er Service Rep	oresentative
Certification Requested:	Certified Florida Collector Assistant		
Initial: 🗸	Reinstatement:		
Certification Date:	08/01/25		
	Application		
✓ Application with Required	Signatures		
✓ Application Fee			
Courses Listed on Applica			
✓ Employment Dates Listed			
✓ Includes Current			
	perience with an Applicable Offic	e	
From: 05/10/21	To: Present		
From:	То:		
	Course Information	T	
Course Name		Hours	Documentation
		Credited	2 o o a montation
30-hours per 12D-19.003(3)(a)			
TCC 501 - Duties and Responsibilities of	of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)			
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Office	30	Attended Course
		-	Attended Course Attended Course
TCC 502 - Management of a Florida Tax	roperty Taxes and Special Assessments	-	
TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments	30	Attended Course
TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments	30	Attended Course
TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments	30	Attended Course
TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments	30	Attended Course
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TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments and Fees	30 30	Attended Course
TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments	30	Attended Course
TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments and Fees Total Hours	30 30	Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reasor	r for Applying	52 S.C. 408	/porty// ag	1000mb 1000mb		ig_RegistrationAndrayment.a	opa Selekkeri
	ial Certification - \$25 fee	Annual	Recertifica	ation - \$5	fee	Reinstatement of Certification	- \$5 fee
Applica	ant Information						
	nt's name (as you would like it				nifer Wittm	an	
Busines	s email address: 477 Houston	St Green Co	ove Spgs.,	FL 3204	Business	phone number: 904-284-6320	
Job title:	Lead Customer Service Repr	esentative					
Employe	ed by: Clay County Tax Collec	tor, Diane Hi	utchings				
I have co		of approved o	courses and	d passed a	any require	ed examinations for the certification	on,
☐ Cer	tified Florida Appraiser	□с	ertified Flor	ida Evalu	ator	Certified Cadastralist of I	Florida
Cer	tified Florida Collector	∠ c	ertified Flor	ida Collec	tor Assista	ant	
pages a employn	s necessary). If you are apply nent dates. ^{Ar:} Clay County Tax Collector	ing for recer	tification o	r for reins	itatement	Department of Revenue (attach provide your current employer a	nd
	e:Lead Customer Service Re	presentative	··· ·· · · · · · · · · · · · · · · · ·	·	Employme	ent Dates:05/10/21 - present	
Employe							
Your Titl	e:				Employme	ent Dates:	
reinstate of each a license i	ment for which you are apply approved course. If you are si	ng (attach a ubstituting yo ate Appraisa	dditional pa our Certified	ges as ne Resident	cessary). ial Apprais	e certification, recertification, or Attach documentation verifying co serlicense or Certified General Aps. Ilst your license number and lice	opraiser
No.	Course Title		Hours	No.		Course Title	Hours
TC-0040C	Duties and Responsi	bilities	30	TC-0036C	Collection	on and Distribution of Prop. Tax	30
TC-0041C	Leadership and Managem	ent Skills	30	TC-0042C	Collectio	ns of Licenses, Taxes and Fees	30
I am red	on provided on this form and	ofessional c any attachm	ertification, ents are tru	recertifica e and cor	ition, or rei rect to the)
oly linut	1630)	·				Date: 7/18/25	

Property Tax Oversight, Certification and Training Team

Certifies that

Jennifer L Wittman

has successfully completed

TCC 502 - LEADERSHIP AND MANAGEMENT SKILLS IN A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 25, 2024 30 credit hours

Jennifer L Wittman

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

December 20, 2024 30 credit hours





Property Tax Oversight, Certification and Training Team

Certifies that

Jennifer L Wittman

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

March 6, 2025 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Jennifer L Wittman

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

July 2, 2025 30 credit hours





Name to Appear on Certificate:

Certification Application Checklist

Certified Florida Collector/Certified Florida Collector A	\ssistant
Chapter 12D-19, F.A.C.	

Darlynn Wosyluk

Previous Name(s)(if applicable):								
Documentation Included:								
County: Volusia					ssistant Bra		1anager	
Certification Requested:	Certified	d Flor	rida	Collec	ctor Assistar	nt		
Initial: 🗸	_		eins	stater	nent:			
Certification Date:	08/01/2	5						
		ppli	icat	tion				
✓ Application with Required	Signatu	ıres						
✓ Application Fee								
Courses Listed on Applica								
Employment Dates Listed								
✓ Includes Current					liaalala Offi			
Two Years of Ex	penence			n App Prese		ce		
From: 01/01/21 From:			го. Го:	Piese	erit .			
FIOIII.			ΙΟ.					
	Cour	se Ir	nfoi	rmat	ion			
	- Oour	30 11	1101	iiiat	1011	Hou	ırs	
Course Name							dited	Documentation
30-hours per 12D-19.003(3)(a)								
TCC 501 - Duties and Responsibilities of	of Florida	Tax C	Colle	ectors			30	Attended Course
90-hours per 12D-19.003(3)(b)								
TCC 502 - Management of a Florida Tax	Collector'	's Offi	се				30	Attended Course
TCC 503 - Collection and Distribution of Pr	roperty Ta	axes a	and S	Specia	l Assessment	s	30	Attended Course
TCC 504 - Collection of Licenses, Taxes	and Fees	;					30	Attended Course
TCC 001 - Bankruptcy							15	Attended Course
TCC 002 - Effective Decision Making							10	Attended Course
TCC 003 - Customer Service Training							5	Attended Course
				Т	otal Hours		150	
				Т	otal Hours		150	

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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Tittp://ilondarevende:com/prope	ity/i ago.				masemetros.
Reason for Applying					
Initial Certification - \$25 fee Annual Re	ecertificat	ion - \$5 f	fee F	Reinstatement of Certification	- \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear on the like it to appe	he certifica	ate):	11	Tent substitut Yeshilar Sestin	1 20gu
Business email address: 1) WOSYLUKE VCtax collection	ctce.	pro	Business p	hone number: 254 - 46	10
Job title: Assistant Branch N	Manag	ek			
Employed by: Volusia County	Tax	6011-	ector		
I have completed the required hours of approved correcertification, or reinstatement for the following desi	urses and gnation:	passed a	iny required	I examinations for the certification	on,
	tified Florid	da Evalua	ator	Certified Cadastralist of	Florida
Certified Florida Collector	ified Florid	da Collect	tor Assistar	nt	- 112W
Experience for Certification – If you are applyin Florida property appraiser's office, Florida tax collect pages as necessary). If you are applying for recertification employment dates.	or's office	or with t	he Florida I	Department of Revenue (attach	additional
Fundament	w (n	lector	7		H 1962933
Volusta Court 10	x w		Employme	nt Dates: T70 2001	0.535.00
ASSISTAN DATENTING	nager		Linployino	nt Dates: Jan 2021 -	presen
Employer:					
Your Title:	1 1		Employme	nt Dates:	i felt p
Approved Courses – List each course you have reinstatement for which you are applying (attach add of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisal Itype below. Attach a copy of the license.	litional pag r Certified	ges as ne Resident	ecessary). <i>P</i> tial Apprais	Attach documentation verifying of er license or Certified General A	Appraiser
No. Course Title	Hours	No.		Course Title	Hours
TC TCC 50 2 - Leadership and Management A541C SKIIS in a Floredo- TAX (ellectris) Office	ns	JE 38C	Wakin	in the Work Olace.	10
TC TCC 501 Duties and Despensionation 0040C of Florida Tax Collectors	30	TC42C		collections of Lilense, yes a fees	30
Applicant Signature				- t-tt l contit theat all at th	
I am requesting approval for Florida professional cer information provided on this form and any attachmen	rtification, nts are tru	recertifica e and cor	ation, or reli rect to the	nstatement. I certify that all of the best of my knowledge.	е
Signature:	100			Date:	
Carlina Wolulu				8/6/25	17



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application** and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying Advance men	, , ,		- with Volusia Count	- 7
		tion - \$5 fee	Reinstatement of Certification	
Applicant Information		dena-co-calin		
Applicant's name (as you would like it to appear o	the certific	ate):	No. 10 Personal Property of the Party of the	-
Darwin Wosyluk	Taro corano			
Business email address:	1	Busine	ess phone number:	
Dwosylik @ vctaxcolle	ctor C	org !	386-254-4610	
Job title: Assistant Branch o	Manage	K	**	E 1
Employed by:	TAV	Collector	1	
Thave completed the required hours of approved	courses and	passed any red	uired examinations for the certifica	tion,
recertification, or reinstatement for the following de	esignation:			
☐ Certified Florida Appraiser ☐ C	ertified Flori	da Evaluator	Certified Cadastralist o	f Florida
Certified Florida Collector	ertified Florid	da Collector Ass	sistant	
pages as necessary). If you are applying for receremployment dates. Employer: Volusia County To		llector		0 3 0
Vaus Titles O	nayen		yment Dates: Jan 2021- F	resent
Employer:	J	•		
Your Title:		Emplo	yment Dates:	
Approved Courses - List each course you have	e successfu	lly completed fo	r the certification, recertification, or	
reinstatement for which you are applying (attach a	dditional pag	des as necessa	V). Attach documentation verifying	Completion
of each approved course. If you are substituting ve	our Certified	Residential App	braiser license or Certified General	Appraiser
license issued by the Florida Real Estate Appraisa	Board for o	one or more cou	rses, list your license number and	license
type below. Attach a copy of the license.	Hours	No.	Course Title	Hours
No. Course Title	Hours	TC-0037/ (1	15
DOST TOURING.	5		Danksupty Leonise	10
Co3oC of Paperly Taxes and Special Asse	x 30		. \	
Applicant Signature			and a take mant 1 and fit that all of t	ho
I am requesting approval for Florida professional of information provided on this form and any attachm	ertification,	recertification, o	r reinstatement. I certify that all of the best of my knowledge.	iie
Signature:	citio ale tiu	o and contect to	Date:	
Signature.			2/10/25	

Property Tax Oversight, Certification and Training Team

Certifies that

Darlynn Starr Wosyluk

has successfully completed

TCC 502 - LEADERSHIP AND MANAGEMENT SKILLS IN A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 20, 2024 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Darlynn Starr Wosyluk

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

March 3, 2025 30 credit hours





Darlynn Starr Wosyluk

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

April 17, 2025 15 credit hours





Darlynn Starr Wosyluk

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

May 7, 2025 10 credit hours





Property Tax Oversight, Certification and Training Team

Certifies that

Darlynn Starr Wosyluk

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 30, 2025 30 credit hours





Darlynn Starr Wosyluk

on completing

TCC 003 - CUSTOMER SERVICE TRAINING Course Number: TC-0039C

on

July 23, 2025 5 credit hours





Darlynn Starr Wosyluk

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

August 6, 2025 30 credit hours

