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CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND  
CERTIFICATIONS COMMITTEE

MEETING

Florida Department of Revenue - Property Tax Oversight  
February 11, 2026, 3:00 p.m., EDT\*

2450 Shumard Oak Boulevard, Building 2, Room 1220  
Tallahassee, Florida 32399  
1-888-585-9008  
Phone Conference Room ID 472-220-405

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COMMITTEE MEMBER APPEARANCES:

Rene Lewis, Chair, Program Director, Property Tax Oversight, Florida Department of Revenue

Chris Craft, Certified Florida Collector, President, Florida Tax Collectors Association

Carole Jean Jordan, Certified Florida Collector

JR Kroll, Certified Florida Collector

Nancy Millan, Certified Florida Collector

Doris Maloy, Certified Florida Collector

Jim Overton, Certified Florida Collector

Will Roberts, Certified Florida Collector

Joe Tedder, Certified Florida Collector

Janice Warren, Certified Florida Collector

ALSO PRESENT:

Rachel Goldstein, Chief Legal Counsel for the Property Tax Oversight Program

Meghan Miller, Revenue Program Administrator

Kelly McLane, Intra-Departmental Projects Administrator

Jenna Harper, Compliance Assistance Process Manager

1 CERTIFIED FLORIDA COLLECTOR ADMISSIONS  
2 AND CERTIFICATIONS COMMITTEE  
3 TRANSCRIPT  
4 February 11, 2026, 3:00 p.m.

5 MS. LEWIS: Good afternoon, everyone.  
6 Welcome to the Certified Florida Collector Admissions  
7 and Certifications Committee. My name is Rene Lewis. I  
8 am the Director of the Property Tax Oversight Program  
9 and the Chair for today's proceeding.

10 The Committee of the Public Board is subject to  
11 the government and the Sunshine Laws, and therefore the  
12 committee's meetings are required to be open to the  
13 public and properly noticed. This applies to any  
14 gathering of two or more committee members where there  
15 is discussion about a matter that could come before the  
16 committee for action.

17 Ms. Rachel Goldstein, Chief Legal Counsel for the  
18 Property Tax Oversight Program, is on the phone.

19 Also present, are staff members from the Property  
20 Tax Oversight Program in the Department of Revenue.

21 Will our staff please introduce themselves by  
22 stating their names and titles?

23 MS. MILLER: Meghan Miller, Revenue Program  
24 Administrator.

25 MS. MCLANE: Kelly McLane, Interdepartmental  
Projects Administrator.

1 MS. HARPER: Jenna Harper, Compliance  
2 Assistance Process Manager.

3 MS. LEWIS: Thank you.

4 If you're part of the public participating by  
5 telephone and want to submit a written comment  
6 pertaining to the material being presented today, please  
7 send an email to ptotraining@floridarevenue.com. In the  
8 subject line of your email, please use February 11th  
9 committee meeting. We are monitoring that email account  
10 during the meeting and will read aloud all comments we  
11 received during the meeting.

12 If you prefer to speak, please state that in your  
13 email, and we will recognize you for comment. We would  
14 appreciate it if everyone could please mute their phone  
15 when they are not participating so we can reduce the  
16 amount of feedback during the meeting. Please be sure  
17 to unmute your line when you need to voice a vote.

18 Meghan Miller, the Secretary of the Committee,  
19 will you please call the roll?

20 MS. MILLER: Rene Lewis.

21 MS. LEWIS: Here.

22 MS. MILLER: Chris Craft.

23 MR. CRAFT: Yes, ma'am.

24 MS. MILLER: Carole Jean Jordan.

25 MS. JORDAN: Present.

1 MS. MILLER: JR Kroll.

2 MR. KROLL: Present.

3 MS. MILLER: Doris Maloy.

4 Nancy Millan.

5 MS. MILLAN: Here.

6 MS. MILLER: Jim Overton.

7 MR. OVERTON: Here.

8 MS. MILLER: Will Roberts.

9 MR. ROBERTS: Here.

10 MS. MILLER: Joe Tedder.

11 MR. TEDDER: Here.

12 MS. MILLER: Janice Warren.

13 MS. LEWIS: Thank you.

14 According to Rule 12D-19.002(6), Florida  
15 Administrative Code, five members of the Admissions and  
16 Certifications Committee constitute a quorum.

17 Meghan, do we have a quorum?

18 MS. MILLER: Yes.

19 MS. LEWIS: Thank you.

20 Our first order of business today is the approval  
21 of the October 16, 2025, Certified Florida Collector  
22 Admissions and Certifications Committee Meeting Minutes.

23 Do I have a motion to approve the October 16,  
24 2025, Committee Meeting Minutes? Please state your name  
25 when you make a motion.

1 MR. OVERTON: Jim Overton, move to approval.

2 MS. LEWIS: Thank you.

3 I have a motion by Jim Overton. Do I have a  
4 second?

5 MS. MILLAN: Nancy Millan, I second.

6 MS. LEWIS: Thank you. We have a second by  
7 Nancy Millan.

8 All those in favor, indicate by saying aye.

9 (In unison; Aye.)

10 MS. LEWIS: All opposed, indicate by saying  
11 nay.

12 Thank you. Our next item of business is the  
13 presentation and recommendation of applicants. The  
14 program posted the list of applicants along with the  
15 completed applications on the department's website and  
16 sent the meeting materials linked to each of you.

17 Each application has a checklist at the front to  
18 assist you in your review of the applicants. This  
19 checklist has the certification criteria required in  
20 Rule Chapter 12D-19, Florida Administrative Code.

21 Meghan, will you please list the requirements of  
22 the Certified Florida Collector and the Certified  
23 Florida Collector Assistant Designation?

24 MS. MILLER: Qualifications for the  
25 Certified Florida Collector and the Certified Florida

1 Collector Assistant include at least two years of  
2 experience with a Florida Tax Collector's Office or  
3 Property Appraiser's Office or the Florida Department of  
4 Revenue. At least 120 hours of approved education, and  
5 current employment with a Florida Tax Collector's Office  
6 or Property Appraiser's Office or the Florida Department  
7 of Revenue.

8 The Certified Florida Collector designation is  
9 reserved for the county official.

10 MS. LEWIS: Thank you, Meghan.

11 Now I need for each committee member to  
12 individually answer the following question on the  
13 record. After I read the question, Meghan will call the  
14 name of each member. Please state your answer of yes or  
15 no.

16 The question is, are you aware of any facts,  
17 situations, or reasons which you feel may disqualify or  
18 otherwise make it improper for you to hear and  
19 deliberate on any of the applicants scheduled to be  
20 reviewed today?

21 MS. MILLER: Rene Lewis.

22 MS. LEWIS: No.

23 MS. MILLER: Chris Craft.

24 MR. CRAFT: No.

25 MS. MILLER: Carole Jean Jordan.

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MS. JORDAN: No.

MS. MILLER: JR Kroll.

MR. KROLL: No.

MS. MILLER: Doris Maloy.

Nancy Millan.

MS. MILLAN: No.

MS. MILLER: Jim Overton.

MR. OVERTON: No.

MS. MILLER: Will Roberts.

MR. ROBERTS: No.

MS. MILLER: Joe Tedder.

MR. TEDDER: No.

MS. MILLER: Janice Warren.

MS. LEWIS: Do any committee members have anything they wish to discuss about the applicants?

Does the public have any comments on any of the applicants? If you are attending by telephone, please send us an email so we can recognize you. Again, that email address is ptotraining@floridarevenue.com.

Jenna, have we received any email comments?

MS. HARPER: No, we have not.

MS. LEWIS: Thank you.

Hearing no additional comments or discussion of the credentials, the committee will now vote on consideration of the applicant list.

1           Do I have a motion for the recommendation of the  
2 applicants? Please state your name when making your  
3 motion.

4           MR. ROBERTS: Will Roberts, motion.

5           MS. LEWIS: Thank you.

6           We have a motion by Will Roberts, do I have a  
7 second, please?

8           MS. WARREN: Second, Janice Warren.

9           MS. LEWIS: Thank you. We have a second by  
10 Janice Warren.

11          All in favor, indicate by saying aye.

12                    (All in unison; Aye.)

13          MS. LEWIS: All opposed, indicate by saying  
14 nay.

15          Let the record reflect that the committee has  
16 recommended all applicants for certification.

17          Congratulations to the new Certified Florida  
18 Collectors and the Certified Florida Collector  
19 Assistants. The professional designees will receive  
20 documentation of their certifications from the  
21 department.

22          That concludes today's agenda for the Certified  
23 Florida Collector Admissions and Certifications  
24 Committee meeting. Again, thank you very much for your  
25 leadership and service today on the committee.

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Have a good afternoon. We are adjourned.  
(Whereupon, the meeting was adjourned at 3:08 p.m.)

