

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

CERTIFIED FLORIDA COLLECTOR ADMISSIONS
AND CERTIFICATIONS COMMITTEE MEETING
FLORIDA DEPARTMENT OF REVENUE
PROPERTY TAX OVERSIGHT

DATE: March 4, 2020
TIME: 3:00 p.m. to 3:07 p.m.
LOCATION: 2450 Shumard Oak Boulevard
Building 2, Room 1220
Tallahassee, Florida 32399

Reported by:

Peggy L. Ward, Court Reporter
For The Record Reporting, Inc.
1500 Mahan Drive, Suite 140
Tallahassee, Florida 32308

P R O C E E D I N G S

- - -

1
2
3 THE CHAIR: All right. I think we've got
4 enough folks on the line. Good afternoon. Patrick
5 Creehan. We're going to go ahead and get started.
6 I know we may have one or two people who might dial
7 in in a minute, but we definitely have enough for a
8 quorum, so we definitely have enough to get started
9 here on time. Court Reporter, you ready?

10 THE REPORTER: Yes, sir.

11 THE CHAIR: Okay. Good afternoon, everyone.
12 Welcome to the Certified Florida Collector
13 Admissions and Certifications Committee. My name is
14 Patrick Creehan. I am the Deputy Director of the
15 Property Tax Oversight program and the Chair for
16 today's proceedings.

17 The Committee, as a public board, is subject to
18 the Government in the Sunshine laws, and therefore,
19 the committee's meetings are required to be open to
20 the public and properly noticed. This applies to
21 any gathering of two or more committee members where
22 there is discussion about a matter that could come
23 before the committee for action.

24 Ms. Rachel Goldstein is here. She's a
25 department attorney. Also here, are staff from the

1 Property Tax Oversight program in the Department of
2 Revenue. Will our staff members please introduce
3 themselves by stating their names and their
4 titles.

5 MS. MILLER: Meghan Miller, Intra-Departmental
6 Projects Administrator.

7 MS. MCLANE: Kelly McLane, Intra-Departmental
8 Projects Administrator.

9 MS. HARPER: Jenna Harper, Compliance
10 Assistance Process Manager.

11 THE CHAIR: If you are part of the public
12 participating by telephone and want to submit a
13 written comment, please send an e-mail to
14 ptotraining -- all one word --
15 @floridarevenue.com.

16 In the subject line of your e-mail, please use
17 "March 4th Committee Meeting." We are monitoring
18 that e-mail account during the meeting and we will
19 read aloud all comments we receive during the
20 meeting.

21 If you prefer to speak, please state that in
22 your e-mail, and we will un-mute the telephone and
23 recognize you for comment.

24 Now on to roll call. Meghan, the secretary of
25 the committee, will you please call the roll.

1 MS. MILLER: Patrick Creehan.
2 MR. CREEHAN: Here.
3 MS. MILLER: Anne Gannon.
4 MS. GANNON: Here.
5 MS. MILLER: Larry Hart.
6 MR. HART: Larry Hart's here.
7 MS. MILLER: Dennis Hollingsworth.
8 MR. HOLLINGSWORTH: He's here too.
9 MS. MILLER: Sharon Jordan.
10 MS. JORDAN: Here.
11 MS. MILLER: Vickie Potts.
12 MS. POTTS: Here.
13 MS. MILLER: Rhonda Skipper.
14 MS. SKIPPER: Here.
15 MS. MILLER: Becky Smith.
16 (No response.)
17 MS. MILLER: Celeste Watford.
18 MS. WATFORD: Here.
19 MS. MILLER: Eric Zwayer.
20 MR. ZWAYER: Here.
21 THE CHAIR: Thank you. According to Rule
22 12-9.002(3), Florida Administrative Code, five
23 members -- at least five members of the Admissions
24 and Certifications Committee constitute a quorum.
25 Meghan, do we have a quorum today?

1 MS. MILLER: Yes.

2 THE CHAIR: Thank you. Our first order of
3 business today is the approval of the September 26,
4 2019, Certified Florida Collector Admissions and
5 Certifications Committee. Do I have a motion to
6 approve the September 26, 2019, committee meeting
7 minutes? And if you could, state your name as you
8 are making the motion.

9 MR. HART: Larry Hart makes the motion.

10 THE CHAIR: Do we have a second?

11 MS. JORDAN: Sharon Jordan. Second.

12 THE CHAIR: Thank you. All those in favor,
13 indicate by saying "Aye."

14 (Ayes.)

15 THE CHAIR: All opposed, indicate by saying
16 "Nay."

17 (No response.)

18 THE CHAIR: Motion passes.

19 Our next item of business is the presentation
20 and recommendation of the applicants.

21 The program posted the list of applicants,
22 along with the completed applications, on the
23 Department's website and sent it to each of you last
24 week. Each application has a checklist at the front
25 to assist you in the review of the applicants. This

1 checklist has the certification criteria as required
2 in Rule Chapter 12-9 of the Florida Administrative
3 Code.

4 Meghan, will you please list the requirements
5 of the Certified Florida Collector and the Certified
6 Florida Collector Assistant designations.

7 MS. MILLER: The qualifications for the
8 Certified Florida Collector and Certified Florida
9 Collector Assistant include at least two years of
10 experience with a Florida tax collector's or
11 property appraiser's office or the Florida
12 Department of Revenue, at least 120 hours of
13 approved education, and current employment with a
14 Florida tax collector's or property appraiser's
15 office or the Florida Department of Revenue. The
16 Certified Florida Collector designation is reserved
17 for the county official.

18 THE CHAIR: Thank you, Meghan. Now I need for
19 each committee member to individually answer the
20 following question on the record. So after I ask
21 this question, I need each of you to identify
22 yourselves and say "yes" or "no."

23 Are you aware of any facts, situations, or
24 reasons which you feel may disqualify or otherwise
25 make it improper for you to hear and deliberate on

1 any of the applicants scheduled to be reviewed
2 today?

3 And again, I need each member to say their name
4 on the record and say "yes" or "no" to that
5 question.

6 MR. HART: Larry Hart. No, I don't know of any
7 reason.

8 MR. HOLLINGSWORTH: Dennis Hollingsworth. No,
9 I don't know of any reason.

10 MR. ZWAYER: Eric Zwayer. No.

11 MS. SKIPPER: Rhonda Skipper. No.

12 MS. JORDAN: Sharon Jordan. No.

13 MS. WATFORD: Celeste Watford. No.

14 MS. POTTS: Vickie Potts. No.

15 THE CHAIR: Thank you. Do any committee
16 members have anything they wish to discuss about the
17 applicants' credentials? Hearing no comments, we
18 move on to the Public Comment Period.

19 Does the public have any comments on any of the
20 applicants? If you are attending by telephone,
21 please send us an e-mail so we can recognize you.

22 Again, that e-mail is, all one word,
23 ptotraining@floridarevenue.com. I'm looking at our
24 IT person here and do we have any e-mails? No. He
25 is saying in the negative.

1 All right. Hearing no additional comments or
2 discussion of the credentials, the committee will
3 now vote on consideration of the applicant list. Do
4 I have a motion for recommendation of the
5 applicants? Again, please state your name as you
6 are making the motion.

7 MS. JORDAN: Motion that we accept them.

8 MS. WATFORD: Celeste Watford. Second.

9 THE CHAIR: Thank you. All those in favor, say
10 "Aye."

11 (Ayes.)

12 THE CHAIR: All those opposed, say "Nay." The
13 motion passes.

14 Let the record now reflect that the committee
15 has recommended all applicants for certification.
16 Congratulations to the new Certified Florida
17 Collectors and Certified Florida Collector
18 Assistants. The professional designees will receive
19 documentation of their certification from the
20 Department.

21 This concludes today's agenda for the Certified
22 Florida Collector Admissions and Certifications
23 Committee meeting. Again, thank you all very much
24 for your leadership. We are now adjourned.

25 (Proceedings concluded at 3:07 p.m.)

1 CERTIFICATE OF REPORTER
2
3

4 I, Peggy L. Ward, do hereby certify that I was
5 authorized to and did report the foregoing proceedings, and
6 that the transcript is a true and complete record of my
7 stenographic notes.

8 Dated this 9th day of March, 2020, at Tallahassee,
9 Leon County, Florida.

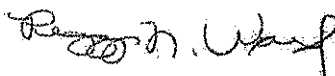
10
11
12 _____
13 Peggy L. Ward, Court Reporter
14
15
16
17
18
19
20
21
22
23
24
25

CERTIFICATE OF REPORTER

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

I, Peggy L. Ward, do hereby certify that I was authorized to and did report the foregoing proceedings, and that the transcript is a true and complete record of my stenographic notes.

Dated this 9th day of March, 2020, at Tallahassee, Leon County, Florida.



Peggy L. Ward, Court Reporter



Peggy Lee Ward
Comm. #GG957644
Expires: Feb. 12, 2024
Bonded Thru Aaron Notary