CERTIFIED FLORIDA APPRAISER ADMISSIONS
AND CERTIFICATIONS COMMITTEE MEETING
FLORIDA DEPARTMENT OF REVENUE
PROPERTY TAX OVERSIGHT

DATE: March 4, 2020

TIME: 2:02 p.m. to 2:09 p.m.

LOCATION: 2450 Shumard Oak Boulevard
Building 2, Room 1220
Tallahassee, Florida 32399

Reported by:

Peggy L. Ward, Court Reporter
For The Record Reporting, Inc.
1500 Mahan Drive, Suite 140
Tallahassee, Florida 32308
THE CHAIR: All right. I think everybody is assembled now, as far as I can tell, so we'll go ahead and get started. Court Reporter, are you ready?

THE REPORTER: Yes, sir.

THE CHAIR: Okay. Good afternoon, everyone.

Welcome to the Certified Florida Appraiser Admissions and Certifications Committee. My name is Patrick Creehan. I'm the Deputy Director of Property Tax Oversight Program and the Chair for today's proceedings.

The committee, as a public board, is subject to Government in the Sunshine laws, and therefore, the committee's meetings are required to be open to the public and properly noticed. This applies to any gathering of two or more committee members where there is discussion about a matter that could come before the committee for action.

With us today is Ms. Rachel Goldstein, who is a department attorney. Also here, are the staff of the Property Tax Oversight program in the Department of Revenue. Will our staff members please introduce themselves by stating their names and their titles.
MS. MILLER: Meghan Miller, Intra-Departmental Projects Administrator.

MS. MCLANE: Kelly McLane, Intra-Departmental Projects Administrator.

MS. HARPER: Jenna Harper, Compliance Process Manager.

THE CHAIR: If you are part of the public participating by telephone and want to submit a written comment, please send an e-mail to -- all one word -- ptotraining@floridarevenue.com.

In the subject line of your e-mail, please use "March 4th Committee Meeting," unquote. We are monitoring that e-mail account during the meeting and we will read aloud any and all comments we receive during the meeting.

If you prefer to speak, please state that in your e-mail and we will un-mute the telephone and recognize you for comment.

Meghan, as secretary of the committee, will you please call the roll.

MS. MILLER: Patrick Creehan.

MR. CREEHAN: Here.

MS. MILLER: Carey Baker.

(No response.)

MS. MILLER: Osborn Barker.
MR. BARKER: Here.

MS. MILLER: Larry Bartlett.

MR. BARTLETT: Here.

MS. MILLER: Mitch Burke.

MR. BURKE: Here.

MS. MILLER: Raymond McIntyre.

MR. MCINTYRE: Here.

MS. MILLER: Rebecca Morris-Haid.

(No response.)

MS. MILLER: Tim Parker.

MR. PARKER: Here.

MS. MILLER: Patrick Pilcher.

MR. PILCHER: Here.

MS. MILLER: And Paul Polk.

MR. POLK: Here.

THE CHAIR: Thank you. According to Rule 12-9.002(3), Florida Administrative Code, five members of the Admissions and Certifications Committee constitute a quorum. Meghan, do we have a quorum today?

MS. MILLER: Yes.

THE CHAIR: Thank you. Our first order of business today is the approval of the September 26, 2019, Certified Florida Appraiser Admissions and Certifications Committee. Do I you have a motion to
approve the September 26, 2019, committee meeting minutes? Please state your name if you make a motion.

MR. PARKER: Tim Parker. So moved.

MR. MCINTYRE: Raymond McIntyre. Second.

THE CHAIR: Thank you. We have a second. All those in favor, indicate by saying "Aye."

(Ayes.)

THE CHAIR: All those opposed, by saying "Nay."

Hearing none, the ayes have it. The motion is passed.

Our next item of business is the presentation and recommendation of the applicants.

The program posted the list of applicants, along with the completed applications, on the Department's website and sent it to each of you last week. Each application has a checklist at the front to assist you in your review of the applicants. This checklist has the certification criteria required in Rule Chapter 12-9, Florida Administrative Code.

Meghan, will you please list the requirements of the Certified Florida Appraiser, Certified Florida Evaluator, and Certified Cadastralist of Florida designations.
MS. MILLER: The qualifications for the Certified Florida Appraiser and Certified Florida Evaluator professional designations include at least two years of experience with a Florida property appraiser's or tax collector's office or the Florida Department of Revenue, at least 120 hours of approved education, and current employment with a Florida county property appraiser's or tax collector's office or the Florida Department of Revenue. The Certified Florida Appraiser designation is reserved for the county official.

The qualifications for the Certified Cadastralist of Florida include at least two years of experience with a Florida property appraiser's office or the Florida Department of Revenue, at least 150 hours of approved education and current employment with a Florida property appraiser's office or the Florida Department of Revenue.

THE CHAIR: Thank you. Now we're just going to get on the record discussion of any possible conflicts of interest. Thank you, Meghan.

Now I need for each Committee Member to individually answer the following question on the record. So I need each Committee Member to state their name and say "yes" or "no."
Are you aware of any facts, situations, or reasons which you feel may disqualify or make it otherwise improper for you to hear and deliberate on any of the applicants scheduled to be reviewed today?

MR. MCINTYRE: Raymond McIntyre. No.

MR. PARKER: Tim Parker. No.

MR. PILCHER: Patrick Pilcher. No.

MR. BAKER: Carey Baker. No.

MR. BARKER: Osborn Barker. No.

MR. BARTLETT: Larry Bartlett. No.

MR. POLK: Paul Polk. No.

THE CHAIR: Do any committee members have anything they wish to discuss about the applicants' credentials? Hearing none, we'll move on.

Does the public have any comments on any of the applicants? If you are attending by telephone, please send us an e-mail so we can recognize you. Again, that e-mail address is ptotraining -- all together, one word -- @floridarevenue.com. I'm looking over at our IT person. Is there any e-mails? He is shaking his head no in the negative, so we are not having any comments that have come in via e-mail.

Hearing no additional comments or discussion of
the credentials, the committee will now vote on
consideration of the applicant list. Do I have a
motion for the recommendation of the applicants?
Again, please state your name when making the
motion.

MR. BARTLETT: Larry Bartlett. So moved.

THE CHAIR: Thank you. Do I have a second?

MR. PARKER: Tim Parker. Second.

THE CHAIR: Thank you. All in favor, indicate
by saying "Aye."

(Ayes.)

THE CHAIR: All opposed, indicate by saying
"Nay." Motion passes.

Let the record reflect that the committee has
recommended all applicants for certification.
Congratulations to the new Certified Florida
Appraisers, Certified Florida Evaluators, and
Certified Cadastralists of Florida. The
professional designees will receive documentation of
their certification from the department.

That concludes today's agenda for the Certified
Florida Appraiser Admissions and Certifications
Committee. Again, thank you all so very much for
your time and your leadership. We are adjourned.

(Proceedings concluded at 2:09 p.m.)
CERTIFICATE OF REPORTER

I, Peggy L. Ward, do hereby certify that I was authorized to and did report the foregoing proceedings, and that the transcript is a true and complete record of my stenographic notes.

Dated this 9th day of March, 2020, at Tallahassee, Leon County, Florida.

Peggy L. Ward, Court Reporter
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