# Certified Florida Collector Admission and Certifications Committee Meeting

Agenda and Meeting Materials February 6, 2025

#### Notice of Meeting/Workshop Hearing

#### **DEPARTMENT OF REVENUE**

#### **Property Tax Oversight Program**

The Department of Revenue announces a public meeting to which all persons are invited. DATE AND TIME: February 6, 2025, 3:00 pm EDT

PLACE: 2450 Shumard Oak Boulevard, Building 2, Room 1220, Tallahassee, Florida 32399. The meeting will be conducted using communications media technology, specifically a telephone conference call. Persons interested in attending by phone may do so by calling 1-888-585-9008 and entering the attendee access code 472-220-405. The public point of access to the meeting is 2450 Shumard Oak Blvd., Building 2, Room 1220, Tallahassee, Florida 32399.

GENERAL SUBJECT MATTER TO BE CONSIDERED:

The Department will present applications for the Certified Florida Collector and Certified Florida Collector Assistant designations. Please refer to the Certified Florida Collector Admissions and Certifications Committee meeting agenda and materials on the Department's website at <a href="https://floridarevenue.com/opengovt/Pages/meetings.aspx">https://floridarevenue.com/opengovt/Pages/meetings.aspx</a> before attending the meeting.

A copy of the agenda may be obtained by contacting: Kelly McLane, Property Tax Oversight program, Department of Revenue, PO Box 3294, Tallahassee, FL 32315-3294, 850-941-6024,

<u>kelly.mclane@floridarevenue.com</u>. Parties may also submit written materials they intend to offer during the meeting to Kelly McLane.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours before the workshop/meeting by contacting Kelly McLane at 850-941-6024 or

<u>kelly.mclane@floridarevenue.com</u>. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1-800-955-8771 (TDD) or 1-800-955-8770 (voice).

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

For more information, you may contact: Kelly McLane, Property Tax Oversight program, Department of Revenue, PO Box 3294, Tallahassee, FL 32315-3294, 850-941-6024, <u>kelly.mclane@floridarevenue.com</u>.

#### CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND CERTIFICATIONS COMMITTEE



#### MEETING

#### Florida Department of Revenue – Property Tax Oversight February 6, 2025, 3:00 p.m., EDT\*

2450 Shumard Oak Boulevard, Building 2, Room 1220 Tallahassee, Florida 32399 1-888-585-9008 Phone Conference Room ID 472-220-405

#### **Committee Members:**

Rene Lewis, Chair, Program Director, Property Tax Oversight, Florida Department of Revenue Bruce Vickers, C.F.C., President, Florida Tax Collectors Association Carol Jean Jordan, C.F.C. JR Kroll, C.F.C. Nancy Millan, C.F.C. Doris Maloy, C.F.C. Jim Overton, C.F.C. Will Roberts, C.F.C. Joe Tedder, C.F.C. Janice Warren, C.F.C.

#### AGENDA

Welcome: Chair (5 minutes)

Roll call: Secretary (3 minutes)

**October 16, 2024, meeting minutes review and approval:** Chair/Committee Members (5 minutes)

**Presentation of applicants:** Chair/Committee Members (30 minutes) Discussion of applicants' credentials

Public comment on applicants' credentials (3 minutes each)

Vote to recommend the applicant list: Chair/Committee Members (5 minutes)

Adjourn: Chair (2 minutes)

\***This is a public meeting.** Anyone wishing to participate should call in to (888) 585-9008 and supply the conference room number, 472-220-405. The public point of access to the meeting is 2450 Shumard Oak Blvd., Building 2, Room 1220, Tallahassee, Florida 32399.

Members of the public also may send written comments pertaining to the material being presented via email. To ask a question or submit a written comment, send an email to <u>PTOTraining@floridarevenue.com</u>. In the subject line of your email, please use "February 6, 2025 Committee Meeting." We will monitor this mailbox during the meeting and read all comments aloud. The court reporter will enter the comments into the transcript.

1 2	CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND CERTIFICATIONS COMMITTEE
3	MEETING
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6	Florida Department of Revenue - Property Tax Oversight October 16, 2024 3:00 p.m., EDT*
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11	2450 Shumard Oak Boulevard, Building 2, Room 1220 Tallahassee, Florida 32399
12	1-888-585-9008 Phone Conference Room ID 472-220-405
13	Phone Conference Room ID 4/2-220-405
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    COMMITTEE MEMBER APPEARANCES:
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    Rene Lewis, Chair, Program Director, Property Tax
    Oversight, Florida Department of Revenue
3
    Bruce Vickers, C.F.A., President, Florida Tax Collectors
 4
    Association
5
    Peter Cam, C.F.C.
    Dennis Hollingsworth, C.F.C.
    Nancy Millan, C.F.C.
6
    Jim Overton, C.F.C.
7
    Will Roberts, C.F.C.
    Becky Smith, C.F.C.
8
    Joe Tedder, C.F.C.
    Janice Warren, C.F.C.
9
10
    PROPERTY TAX OVERSIGHT PROGRAM STAFF
11
    Meghan Miller, Revenue Program Administrator
    Kelly McLane, Interdepartmental Projects Administrator
12
    Jenna Harper, Compliance Assistance Process Manager
    Rachel Goldstein, Chief Legal Counsel
13
14
                              AGENDA
15
    Welcome: Chair (5 minutes)
16
    Roll call: Secretary (3 minutes)
17
    June 12th, 2024, meeting minutes review and approval:
    Chair/Committee Members (5 minutes)
18
    Presentation of applicants: Chair/Committee Members
19
    (30 minutes) Discussion of applicants' credentials
20
    Public comment on applicants' credentials:
    (3 minutes each)
21
    Vote to recommend the applicant list:
22
    Chair/Committee Members (5 minutes)
23
    Adjourn: Chair (2 minutes)
24
25
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CERTIFIED FLORIDA COLLECTOR 1 ADMISSIONS AND CERTIFICATIONS COMMITTEE 2 October 16, 2024, 3:00 p.m. 3 WELCOME 4 MS. LEWIS: Good afternoon, everyone. Welcome to the Certified Florida Collector Admissions 5 6 and Certifications Committee. My name is Rene Lewis. Ι 7 am the director of the Property Tax Oversight Program and the chair for today's proceeding. 8 9 The Committee, as a public board, is subject to government and the Sunshine laws, and therefore the 10 Committee's meetings are required to be open to the 11 12 public and properly noticed. This applies to any gathering of two or more Committee members where there 13 is discussion about a matter that could come before the 14 Committee for action. 15 16 Ms. Rachel Goldstein, Chief Legal Counsel for the Property Tax Oversight Program is on the phone. 17 Also 18 present are staff members from the Property Tax Oversight Program in the Department of Revenue. 19 20 Will our staff please introduce themselves by 21 stating their names and titles? 22 MS. MILLER: Meghan Miller, Revenue Program 23 Administrator. 24 MS. MCLANE: Kelly McLane, Intradepartmental 25 Projects Administrator.

FOR THE RECORD REPORTING, INC.850.222.5491

1	MS. HARPER: Jenna Harper, Compliance								
2	Assistant Process Manager.								
3	MS. LEWIS: If you are part of the public								
4	participating by telephone and want to submit a written								
5	comment pertaining to the material being presented								
6	today, please send an email to ptotraining@florida -								
7	revenue.com								
8	For those who are not voicing a vote, please								
9	mute your line, thank you. If you are part of the								
10	public participating I already did that.								
11	In the subject line of your email please use								
12	October 16th Committee Meeting. We are monitoring that								
13	email account during the meeting and will read aloud all								
14	comments we received during the meeting. If you prefer								
15	to speak, please state that in your email and we will								
16	recognize you for comments.								
17	We would appreciate if everyone could please mute								
18	their phone when they are not participating so we can								
19	reduce the amount of feedback during the meeting.								
20	Please be sure to unmute your line when you need to								
21	voice a vote.								
22	Before calling roll I'd like to take a moment to								
23	welcome our newest Committee members, the Honorable								
24	Bruce Vickers, President of the Florida Tax Collectors								
25	Association; Honorable Will Roberts, Volusia County Tax								

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1	Collector; and Honorable Joe Tedder, Polk County Tax
2	Collector. Welcome to the Certified Florida Collector
3	Admissions and Certifications Committee. We appreciate
4	your service on the Committee during your term.
5	ROLL CALL
6	MS. LEWIS: Meghan Miller, the Secretary of
7	the Committee, will you please call the roll?
8	MS. MILLER: Rene Lewis.
9	MS. LEWIS: Here.
10	MS. MILLER: Bruce Vickers.
11	MR. VICKERS: Here.
12	MS. MILLER: Peter Cam.
13	MR. CAM: Here.
14	MS. MILLER: Dennis Hollingsworth.
15	MR. HOLLINGSWORTH: Here.
16	MS. MILLER: Nancy Millan. Jim Overton.
17	Will Roberts.
18	MR. ROBERTS: I'm here.
19	MS. MILLER: Becky Smith.
20	MS. SMITH: Here.
21	MS. MILLER: Joe Tedder.
22	MR. TEDDER: Here.
23	MS. MILLER: Janice Warren.
24	MS. WARREN: Here.
25	MS. LEWIS: According to Rule 12D-19.0002(6)

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FOR THE RECORD REPORTING, INC.850.222.5491

1	Florida Administrative Code, five members of the							
2	Admissions and Certification Committee constitute a							
3	quorum.							
4	Meghan, do we have a quorum?							
5	MS. MILLER: Yes.							
6	APPROVAL OF PRIOR MEETING MINUTES							
7	MS. LEWIS: Thank you.							
8	Our first order of business today is the							
9	approval of the June 12th, 2024, Certified Florida							
10	Collector Admissions and Certifications Committee							
11	meeting minutes.							
12	Do I have a motion to approve the June 12th,							
13	2024, Committee meeting minutes? Please state your name							
14	if you make a motion.							
15	Do I have a motion?							
16	MR. ROBERTS: Will Roberts, motion.							
17	MS. LEWIS: Thank you.							
18	We have a motion by Will Roberts. Do we have a							
19	second?							
20	MS. WARREN: Janice Warren, second.							
21	MS. LEWIS: We have a second by Janice							
22	Warren.							
23	[Committee member motions.]							
24	MS. LEWIS: All those in favor, indicate by							
25	saying aye.							

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1	[Ayes]							
2	MS. LEWIS: All opposed, indicate by saying							
3	nay.							
4	[Nays]							
5	MS. LEWIS: Thank you.							
6	PRESENTATION OF APPLICANTS							
7	MS. LEWIS: Our next item of business is the							
8	presentation and recommendation of applicants. The							
9	program posted the list of applicants along with the							
10	completed applications on the Department's website and							
11	sent the meeting materials linked to each of you. Each							
12	application has a checklist at the front to assist you							
13	in your review of the applicants.							
14	This checklist has the certification criteria							
15	required and Rule Chapter 12D-19, Florida Administrative							
16	Code.							
17	Meghan, will you please list the requirements of							
18	the Certified Florida Collector and Certified Florida							
19	Collector Assistant Designation?							
20	MS. MILLER: The qualifications for the							
21	Certified Florida Collector and Certified Florida							
22	Collector Assistant include at least two years of							
23	experience with the Florida Tax Collector's and							
24	Appraiser's Office or the Florida Department of Revenue.							
25	At least 120 hours of approved education and current							

employment with a Florida Tax Collector's or Property 1 2 Appraiser's Office or the Florida Department of Revenue. 3 The Certified Florida Collector Designation is reserved for the county official. 4 MS. LEWIS: Thank you. And before I move on 5 6 I heard a line beep. So did we have the Honorable Bruce 7 Vickers join, or Honorable Nancy Millan, or Honorable 8 Jim Overton join us? 9 MS. MILLAN: This is Nancy Millan, Hillsborough County. 10 11 MS. LEWIS: Great, thanks. 12 Please note that Honorable Nancy Millan is in 13 attendance. Thank you, Meghan. 14 DISCUSSION OF ANY POSSIBLE CONFLICTS OF INTEREST AND 15 APPLICANTS' CREDENTIALS 16 MS. LEWIS: Now, I need for each Committee 17 member to individually answer the following question on 18 the record. After I read the question, Meghan, will 19 call the name of each member. Please state your answer 20 of yes or no. 21 The question is, are you aware of any facts, 22 situations, or reasons which you feel may disqualify or 23 otherwise make it improper for you to hear and 24 deliberate on any of the applicants scheduled to be 25 reviewed today?

1	MS. MILLER: Rene Lewis.							
2	MS. LEWIS: No.							
3	MS. MILLER: Bruce Vickers.							
4	MR. VICKERS: Hello, how are ya'll?							
5	MS. LEWIS: Okay, so we'll show the							
6	Honorable Bruce Vickers is now in attendance.							
7	Bruce, did you hear the question I asked?							
8	MR. VICKERS: No.							
9	MS. LEWIS: Okay. You're replying yes or							
10	no, and we're at the point in the agenda where we're							
11	asking the question to the members, are you aware of any							
12	facts, situations, or reasons which you feel may							
13	disqualify or otherwise make it improper for you to hear							
14	and deliberate on any of the applicants scheduled to be							
15	reviewed today? Your answer would be yes or no.							
16	MR. VICKERS: No.							
17	MS. MILLER: Okay, thank you.							
18	Okay, Meghan, I'll turn it back to you.							
19	MS. MILLER: Peter Cam.							
20	MR. CAM: No.							
21	MS. MILLER: Dennis Hollingsworth.							
22	MR. HOLLINGSWORTH: No.							
23	MS. MILLER: Nancy Millan. Jim Overton.							
24	Will Roberts.							
25	MR. ROBERTS: No, ma'am.							

Becky Smith. Joe Tedder. 1 MS. MILLER: 2 MR. TEDDER: No. 3 MS. MILLER: Janice Warren. MS. WARREN: No. 4 5 MS. LEWIS: Do any Committee members have anything they wish to discuss about the applicants' 6 7 credentials? PUBLIC COMMENT PERIOD 8 9 MS. LEWIS: Does the public have any 10 comments on any of the applicants? 11 If you are attending by telephone, please send us 12 an email so we can recognize you. Again, that email address is ptotraining@floridarevenue.com. 13 14 Jenna, have we received any emails? 15 MS. HARPER: No, we have not. MS. LEWIS: Thank you. 16 17 VOTE TO RECOMMEND THE APPLICANT LIST 18 MS. LEWIS: Hearing no additional comments 19 or discussion of the credentials, the Committee will now 20 vote on consideration of the applicant list. 21 Do I have a motion for recommendation of the 22 applicants? Please state your name when making your 23 motion. 24 MR. VICKERS: Bruce Vickers, making a 25 motion.

1 [Committee member motions to recommend all applicants.] 2 MS. LEWIS: Okay, I have a motion by Bruce 3 Vickers. Do I have a second? MR. ROBERTS: Will Roberts. 4 5 MS. LEWIS: Thank you. We have a second by Will Roberts. 6 7 [Committee member seconds.] MS. LEWIS: All those in favor indicate by 8 9 saying aye. 10 [Ayes] 11 MS. LEWIS: All opposed indicate by saying 12 nay. 13 [Nays] 14 MS. LEWIS: Let the record reflect that the 15 Committee has recommended all applicants for certification. 16 Congratulations to the new Certified Florida 17 Collectors and Certified Florida Collector Assistants. 18 19 The professional designees will receive documentation of their certification from the Department. 20 21 ADJOURN 22 MS. LEWIS: That concludes today's agenda for the Certified Florida Collector Admissions and 23 Certifications Committee meeting. 24 25 Again, thank you very much for your leadership

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1	<u>CERTIFICATE OF REPORTER</u>
2	STATE OF FLORIDA)
3	COUNTY OF LEON)
4	
5	
6	I, Samantha Adams, Court Reporter, certify that
7	I was authorized to and did stenographically report the
8	following meeting, and that the transcript is a true and
9	complete record of my stenographic notes.
10	
11	I further certify that I am not a relative,
12	employee, attorney, or counsel of any of the parties,
13	nor am I a relative or employee of any of the parties'
14	attorney or counsel connected with the action, nor am I
15	financially interested in the action.
16	
17	
18	DATED this 21st day of OCTOBER, 2024
19	Samantha Adams
20	SAMANTHA ADAMS, Court Reporter
21	
22	
23	
24	
25	



5050 West Tennessee Street, Tallahassee, FL 32399

floridarevenue.com

**FEBRUARY 6, 2025** 

#### CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND CERTIFICATIONS COMMITTEE DESIGNATION APPLICANT CONSIDERATIONS

#### **CERTIFIED FLORIDA COLLECTOR**

AMY COLLINS

#### CERTIFIED FLORIDA COLLECTOR ASSISTANT

CHRISTOPHER BENNETT NATHANIEL LEE BLAIR LEANDA BYRON ARLETTY MORFFI CASTRO JENNIFER CASTRO JOANNE CHERY PETULAR KAREN CLARKE KANDY DAVIDGE ALESSIA E. DAVIDSON RAIMUNDO DELGADO KAELEY DILLON GREGORY FRANCOIS

- JUSTINA GASSERA RACHEL HESS TORI HINSON CENDY KRIER AMBERLY MARIE LECOUMPTE BETHANY LEE DIANELLYS LOPEZ JESSICA LOPEZ THOMAS MATHEW SANDRA L. MATHIS BETTZAIDA PANTOJA LYNN REYNOLDS
- MELISSA RODRIGUEZ GABRIEL SANTIAGO ANDREA LYNN SMITH SANDESH SOOKRAM MARY LYNN SURO LAURIE TRUETT CARLOS VEGA KERRI WARD VALYCIA L. WHITFIELD JORGE ZAMORA



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Amy Colli	ns
Previous Name(s)(if applicable):		
Documentation Included:		
County: Hendry		Job Title: Tax Collector
Certification Requested:	Certified I	Florida Collector
Initial: 🗸		Reinstatement:
Certification Date:	02/01/25	

Application					
$\checkmark$	Application with Required Signatures				
$\checkmark$	Application Fee				
$\checkmark$	Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	01/07/25	To: Present			
From:	From: 9/28/98 To: 8/28/21				

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
CPM Levels 1-8 (Certified Public Manager)	240	Attended Course			
·					
Total Hours	270				

Committee recommends certification:	Yes		No

Notes:



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying							
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee							
Applicant Information							
Applicant's name (as you would like it to appear or							
Business email address: amy.collins@hendrytaxco	llector.org		Busines	s phone number: 863-675-5280			
Job title: Tax Collector							
Employed by: Elected Tax Collector for Hendry Co							
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	passed a	any requi	red examinations for the certification	on,		
Certified Florida Appraiser	ertified Flori	da Evalua	ator	Certified Cadastralist of F	Iorida		
Certified Florida Collector	ertified Flori	da Collec	tor Assis	tant			
<b>Experience for Certification</b> – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for <b>recent</b> employment dates.	ctor's office	e, or with t	he Floric	a Department of Revenue (attach	additional		
Employer: Hendry County Tax Collector							
Your Title: Tax Collector			Employr	nent Dates: January 7, 2025			
Employer: Lee County Tax Collector							
Your Title: SR Customer Service Specialist			Employr	nent Dates: <sub>09/28/1998</sub> - 08/28/202	21		
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC0043C CPM Levels 1 - 8 (30 hrs. per level)	240	TC-0036C	CC-503 C	ollection and Distribution of Property Taxes & Spec Assessm	30		
Applicant Signature							
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
	Signature: • • • • • • • • • • • • • • • • • • •						

#### INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- county tax collectors and employees

#### Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

#### **Course Approval and Examinations**

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage

https://floridarevenue.com/property/Pages/Cofficial\_Training. aspx. You must pass all required examinations for each required course to obtain course credit.

#### Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours* (incorporated by reference in Rule 12D-16.002, F.A.C.).

#### **Special Salary for Officials**

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

#### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

#### Need Assistance?

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.



AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

**CERTIFY THAT** 

### Amy Collins

HAS SATISFACTORILY COMPLETED ALL OF THE REQUIREMENTS IN THE SUPERVISORY MANAGEMENT CURRICULUM OF THE FLORIDA CPM PROGRAM FOR THE

Certificate in Supervisory Management

November 2008

GOVERNOI

DIRECTOR

PRESIDENT Kitz Kingh VICE PRESIDENT



The State of Florida

#### AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

**HEREBY CONFER UPON** 

Amy L. Collins

THE DESIGNATION OF

# Certified Public Manager

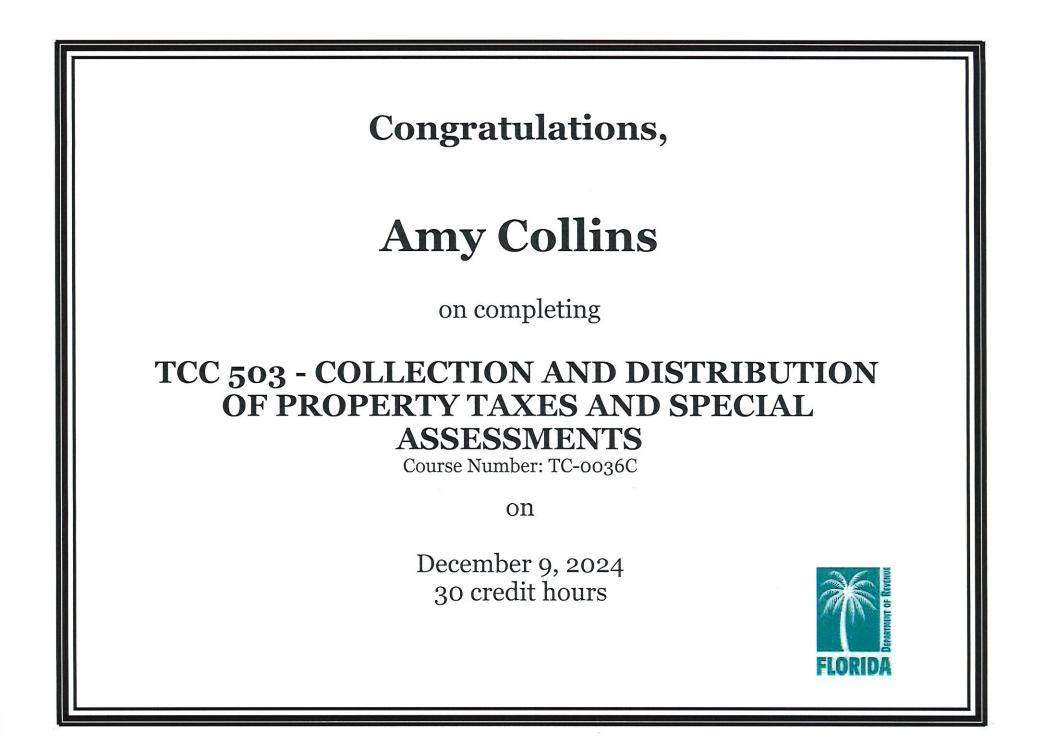
WITH ALL THE RIGHTS, PRIVILEGES, AND HONORS THEREUNTO APPERTAINING IN TESTIMONY WHEREOF WE SUBSCRIBE OUR NAMES AND AFFIX THE SEALS OF THE STATE OF FLORIDA AND THE FLORIDA STATE UNIVERSITY

August 2011

GOVERNOR

DIRECTOR







FLORIDA DEPARTMENT Of STATE

RON DESANTIS Governor **CORD BYRD** Secretary of State

November 20, 2024

The Honorable Amy Collins 1030 Muriel Boulevard LaBelle, FL 33935

Account Number: 40165

Dear Ms. Collins,

Congratulations on your election as Tax Collector, Hendry County.

Pursuant to section 114.05, Florida Statutes, enclosed is your commission.

Sincerely,

Secretary of State



In the Name and by the Authority of the

### STATE OF FLORIDA

I, Ron DeSantis, Governor of Florida, by virtue of the authority vested in me by the Constitution and Laws of this State, do hereby commission

#### Amy Collins

who was duly elected on the Fifth day of November, A.D., 2024, to be

#### Tax Collector, Hendry County

for a term beginning on the Seventh day of January, A.D., 2025, until the First day of January, A.D., 2029, according to the Constitution and Laws of the State and in the Name of the People of the State of Florida to have, hold and exercise the said office, and all the powers and responsibilities appertaining thereto, and to receive the privileges and emoluments thereof in accordance with the law.



Secretary of State

In Testimony Whereof, I do hereunto set my hand and cause to be affixed the Great Seal of the State, at Tallahassee, the Capital, this the Twentieth day of November, A.D., 2024, and of the Independence of the United States the Two Hundred and Forty-Ninth year.

ATTEST:

Governor of Florida



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Christoph	er Bennett
Previous Name(s)(if applicable):		
Documentation Included:		
County: Osceola		Job Title: Assistant Branch Administrator
Certification Requested:	Certified F	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	02/01/25	

Application						
$\checkmark$	Application with Required Signatures					
$\checkmark$	Applicat	ion Fee				
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From: 05/08/14			To: Present			
From:	From: To:					

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
-					
Total Hours	120				

Committee recommends certification:	Yes		No

Notes:



#### Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

✓ Initial Certification - \$25 fee  Annual	Pocortifi	cation - \$5		
Applicant Information	Necertini		Fee Reinstatement of Certification	- \$5 fee
Applicant's name (as your set of the state				
Applicant's name (as you would like it to appear o	n the certi	ficate): Chi	istopher Bennett	
Business email address: cbennett@osceola.org Business phone number: 407-742-40				
Job title: Assistant Branch Administrator			Ac- putter temperature in the product relation	
Employed by: Osceola County Tax Collector				
I have completed the required hours of approved or recertification, or reinstatement for the following de	courses ar	nd passed	any required examinations for the certification	n,
		orida Evalu	ator Certified Cadastralist of F	lorida
Certified Florida Collector	ertified Flo	rida Colled	ctor Assistant	
Employer: Osceola County Tax Collector Your Title: Assistant Branch Administrator			Employment Dates:05/08/2014 - Present	
Employer:			Employment Dates.05/08/2014 - Present	
Your Title:			the second second second second second	
			Employment Dates:	
Approved Courses – List each course you have reinstatement for which you are applying (attach ac of each approved course. If you are substituting yo license issued by the Florida Real Estate Appraisal type below. Attach a copy of the license.	Iditional pa	ages as ne	cessary). Attach documentation verifying con	Cash And Albert Con
No. Course Title	Hours	No.	Course Title	Hours
C-0040C TCC501 - Duties & Responsiblities	30	TCC0036C	TCC503 - Collection and Distribution	30
C-0041C TCC502 - Management of a Florida TC Office	30	TC-0042C	TCC504 - Collection of Licenses, Taxes & Fees	30
Applicant Signature				
am requesting approval for Florida professional centrification provided on this form and any attachme	ertification,	recertifica	tion, or reinstatement. I certify that all of the	
Signature:			Date:	

#### INSTRUCTIONS

DR-4001 Page 2 of 2

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- county tax collectors and employees

#### Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

#### **Course Approval and Examinations**

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage https://floridarevenue.com/property/Pagea/Cofficial\_Training

https://floridarevenue.com/property/Pages/Cofficial\_Training. aspx. You must pass all required examinations for each required course to obtain course credit.

#### Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours* (incorporated by reference in Rule 12D-16.002, F.A.C.).

#### **Special Salary for Officials**

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

#### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

#### **Need Assistance?**

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

The Florida Department of Revenue Property Tax Oversight, Certification and Training Team

Certifies that

# **Christopher Michael Bennett**

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours



## The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# **Christopher Michael Bennett**

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 24-27, 2024 30 credit hours









Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Nathaniel Lee Blair
Previous Name(s)(if applicable):	
Documentation Included:	
County: Walton	Job Title: Customer Service Representative
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	11/01/24

Application						
$\checkmark$	Application with Required Signatures					
$\checkmark$	Applicat	tion Fee				
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From: 03/25/19 To			To: Present			
From:						

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course				
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course				
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course				
Total Hours	120					

Committee recommends certification:	Yes	No	

Notes:



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reaso	n for Applying	in terretori						
		Recertific	ation - \$5	fee Reinstatement of Certification -	\$5 fee			
Applic	ant Information	ja de entra (N.						
1	nt's name (as you would like it to appear o		icate): Nati					
	s email address: Nathanb@waltontaxcolle	ctor.com		Business phone number: (850)892-8121				
	Customer Service Representative							
	<sup>ed by:</sup> Walton County Tax Collector's Offi							
I have c recertific	ompleted the required hours of approved cation, or reinstatement for the following d	courses an esignation:	d passed a	any required examinations for the certification	Ţ			
	rtified Florida Appraiser	ertified Flo	rida Evalu	ator Certified Cadastralist of Flo	orida			
	rtified Florida Collector	ertified Flo	rida Collec	tor Assistant				
Florida p pages a employn	property appraiser's office, Florida tax coll	ector's offic	e. or with	ertification, list at least two years' experience the Florida Department of Revenue (attach ac statement, provide your current employer and	iditional 🔅			
	e: Customer Service Representative			Employment Dates: 03/25/2019 - current date	Ð			
Employe	er:							
Your Titl	e:			Employment Dates:				
reinstate of each a license is type belo	ment for which you are applying (attach a approved course. If you are substituting you	dditional produced and the product of the product o	ages as ne d Resident	eted for the certification, recertification, or cessary). Attach documentation verifying con ial Appraiser license or Certified General App ore courses, list your license number and licer	raiser 1se			
No.	Course Title	Hours	No.	Course Title	Hours			
TC-0040C	Duties and Responsib≆ties of Florida Tax Co≣ectors	30	TC-0036C	Colection and Distribution of Property Taxes and Special Assessments	30			
	CC-0041C Leadership and Management Skills in a Florida Tax Collector's Office 30 TC-0042C Collection of Licenses, Taxes, and Fees 30							
I am requ	on provided on this form and any attachm	ertification ents are tri	recertifica	ntion, or reinstatement. I certify that all of the rect to the best of my knowledge.				

### The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# Nathaniel Lee Blair

has successfully completed

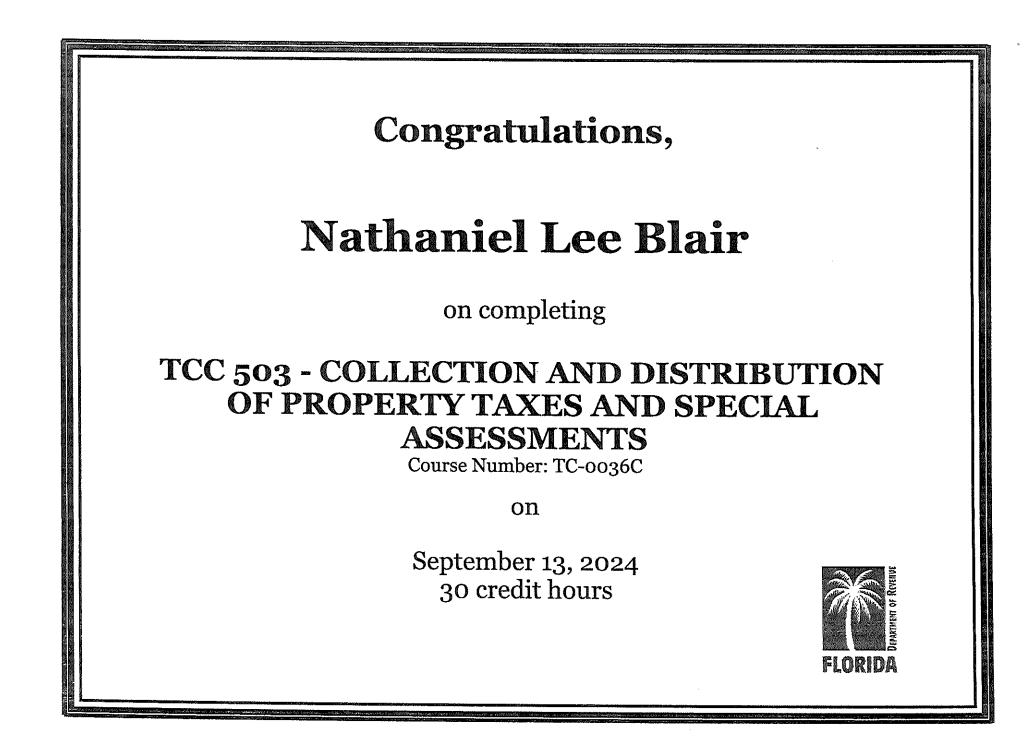
TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours







# The Florida Department of Revenue Property Tax Oversight, Certification and Training Team Certifies that Nathaniel Lee Blair has successfully completed TCC 502 - LEADERSHIP AND MANAGEMENT SKILLS IN A FLORIDA TAX COLLECTOR'S OFFICE Course Number: TC-0041C October 23, 2024 FLORID 30 credit hours



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Leanda Byron
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	Job Title: Supervisor
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	12/01/24

	Application					
$\checkmark$	Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	Includes Current Employment					
	Two Years of Experience with an Applicable Office					
From:	11/04/13	3	To: Present			
From:			To:			

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course				
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course				
TCC 002 - Effective Decision Making	10	Attended Course				
TCC 003 - Customer Service Training	5	Attended Course				
AAMVA - CDL Module 1	2.5	Attended Course				
AAMVA - CDL Module 2	0.75	Attended Course				
AAMVA - CDL Module 3	0.75	Attended Course				
AAMVA - CDL Module 4	0.75	Attended Course				
AAMVA - Birth Certificates	0.50	Attended Course				
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents	0.75	Attended Course				
AAMVA - People and Actions	0.75	Attended Course				
AAMVA - Military ID Cards	0.50	Attended Course				
AAMVA - Mexican Documents	0.75	Attended Course				
Total Hours	113					

Committee recommends certification:		Yes			No
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Notes: Total hours: 121.08



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Leanda Byron
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	Job Title: Supervisor
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	12/01/24

	Application					
$\checkmark$	Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From:	11/04/13	To: Present				
From:		To:				

Course Information					
Course Name	Hours Credited	Documentatior			
30-hours per 12D-19.003(3)(a)					
90-hours per 12D-19.003(3)(b)					
AAMVA - Introduction to Fraud	1	Attended Course			
AAMVA - Introduction to Covert Features	0.75	Attended Course			
AAMVA - Driver License and ID Cards	0.75	Attended Course			
AAMVA - Counterfeits and Alterations	0.75	Attended Course			
AAMVA - Security Features	1	Attended Course			
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course			
AAMVA - Social Security Cards	0.50	Attended Course			
AAMVA - Travel Documents	0.75	Attended Course			
AAMVA - U.S. Immigration Documents	0.75	Attended Course			
AAMVA - Vehicle Identification Documents	0.83	Attended Course			
	_				
Total Hours	8.08				

Committee recommends certification:	Yes	No	



Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying									
✓ Initial Certification - \$25 fee  Annual F	Recertifica	tion - \$5	fee	Reinstatement of Certification - \$	5 fee				
Applicant Information									
Applicant's name (as you would like it to appear on the certificate): Leanda Byron									
Business email address: byronl@hillstax.org			Busine	ess phone number: 813.635.5224					
Job title: Supervisor									
Employed by: Hillsborough County Tax Collector									
I have completed the required hours of approved co recertification, or reinstatement for the following det	ourses and signation:	l passed a	any rec	juired examinations for the certification,					
	rtified Flor			Certified Cadastralist of Flo	rida				
Certified Florida Collector	rtified Flor	ida Collec	ctor Ass	sistant					
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax coller pages as necessary). If you are applying for recert employment dates.	ctor's office	e, or with '	the Flo	rida Department of Revenue (attach ad	in a ditional				
Employer: Hillsborough County Tax Collector		T							
Your Title: Supervisor			Emplo	yment Dates: 11/04/2013 to Present					
Employer:									
Your Title:			Emplo	yment Dates:					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No. Course Title	Hours	No.		Course Title	Hours				
TC0041 TCC502 Management of a Florida Tax Co	30	TC0042	стсс	504 Collection of Licenses, Taxes, ar	30				
TC0040(TCC501 Duties and Responsibilities of FL	30	TC0038	dTCC	002 Effective Decision Making in the	10				
Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date:       1202/24									
	0								



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an Application for Florida Professional Certification. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx **Reason for Applying** ✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee Applicant Information Applicant's name (as you would like it to appear on the certificate): Leanda Byron Business email address: byronl@hillstax.org Business phone number: 813.635.5224 Job title: Supervisor Employed by: Hillsborough County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification, Certified Florida Appraiser Certified Florida Evaluator Certified Cadastralist of Florida Certified Florida Collector Certified Florida Collector Assistant Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and Employer: Hillsborough County Tax Collector Your Title: Supervisor Employment Dates: 11/04/2013 to Present Employer: Your Title: Employment Dates: Approved Courses - List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license No. Course Title Hours No. TC00390 TCC003 Customer Service Training Course Title Hours 5 TC0018C CDL 2024 Module 1 - Intro to CDL Licensi TC0019 CDL 2024 Module 2 - Overview of the CD 2.5 .75 TC0020C CDL 2024 Module 3 - CDL Knowledge Te **Applicant Signature** .75 I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. lande i Date: m



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/P/

	darevenue.com/property/Pages/Cofficial	Training	Registration And Pourment
Reason for Applying	darevenue.com/property/Pages/Cofficial_		_registrationAndPayment.aspx

Applicant Information		fication - \$		Reinstatement of Certif	ication - \$5 fee
Applicant's name (					W 133 0 4 0
Applicant's name (as you would like it to appear a	on the cer	tificate):			
Business email address: byronl@hillstax.org		Le	anda Byron		
byronl@hillstax.org	byronl@hillstax.org				
Job title: Supervisor				none number: 813.635.52	224
Employed by:					
Employed by: Hillsborough County Tax Collector					
lidve cullineed the required have a	COURSES	and passed			
recertification, or reinstatement for the following d	esignation	nu passeu n:	any required	examinations for the cer	tification,
		lorida Evalu	otar		
				Certified Cadastra	list of Florida
		orida Colle	ctor Assistant		
xperience for Certification – If you are appli- lorida property appraiser's office, Florida tax colle	ying for yo	our initial c	ertification I	ist at least two yoors' av	
lorida property appraiser's office, Florida tax colle ages as necessary). If you are applying for recer mployment dates	ector's off	ice, or with	the Florida De	epartment of Revenue (a	perience in a
profiliation dates.	tification	or for reins	statement, pr	ovide your current emplo	over and
mployer: Hillsborough County Tax Collector			109-09/2013		
our Title: Supervisor					
mployer:			Employment	Dates: 11/04/2013 to Pre	eont
our Title:			Employment I	Deter	
pproved Courses - List each course way have	11-17-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1	1- 10 1			
pproved Courses – List each course you have instatement for which you are applying (attach ac each approved course. If you are substituting you	3 SUCCESS	fully comple	eted for the ce	rtification, recertification	, or
each approved course If you are autotitud	and the p	ugos as ne	cessary). Atta	Ch documentation verify	ing completion
	Board for	one or mo	al Appraiser I	cense or Certified Gene	ral Appraiser
ense issued by the Florida Real Estate Appraisal				I VOUF license number a	
pe below. Attach a copy of the license.	Doard IO			, section number a	nd license
pe below. Attach a copy of the license. No. Course Title	Hours	No.			nd license
Performed Real Estate Appraisal         pe below. Attach a copy of the license.         No.       Course Title         00210       CDL 2024 Module 4 - CKE End-of-Course	C. C. CHICKER, C. P.	No.		Course Title	nd license Hours
Performed Real Estate Appraisal         pe below. Attach a copy of the license.         No.       Course Title         00210       CDL 2024 Module 4 - CKE End-of-Course	Hours .75	No. TC0005C		Course Title Birth Certificates	nd license
No. Course Title COU21 CDL 2024 Module 4 - CKE End-of-Course Course Title Course Course Title COU21 CDL 2024 Module 4 - CKE End-of-Course Course Canadian Birth Certificates, Driver, and Ve	Hours .75 .75	No. TC0005C TC0013C	Pe	Course Title Birth Certificates cople and Actions	nd license Hours .50
No. Course Title COURSE TITLE	Hours .75 .75	No. TC0005C TC0013C	Pe	Course Title Birth Certificates cople and Actions	nd license Hours .50
No. Course Title COU21 CDL 2024 Module 4 - CKE End-of-Course Course Title COU21 CDL 2024 Module 4 - CKE End-of-Course COU21 CDL 2024 Module 4 - CKE End-of-Course	Hours .75 .75	No. TC0005C TC0013C	Pe	Course Title Birth Certificates cople and Actions	nd license Hours .50



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason	or Applying			20120				
🖌 Initia	I Certification - \$25 fee	Annual Recertifica	<b>tion - \$</b> 5	fee	Reinstatement of Certification	- \$5 fee		
Applicant Information								
Applicant's name (as you would like it to appear on the certificate): Leanda Byron								
	email address: byronl@hillstax.or	Business	s phone number: 813.635.5224					
Job title: Supervisor								
	by: Hillsborough County Tax Col							
I have con recertificat	npleted the required hours of app ion, or reinstatement for the follo	voved courses and wing designation:	passed a	any requi	red examinations for the certification	on,		
Certif	ied Florida Appraiser	Certified Flor	ida Evalu	ator	Certified Cadastralist of	Florida		
Certif	ied Florida Collector	Certified Flor	ida Collec	tor Assis	tant			
Florida pro	operty appraiser's office, Florida to necessary). If you are applying for	ax collector's office	e, or with	the Floric	on, list at least two years' experien la Department of Revenue (attach ht, provide your current employer a	additional		
Employer:	Hillsborough County Tax Collect	or						
Your Title:	Supervisor			Employn	nent Dates: 11/04/2013 to Present			
Employer:								
Your Title:				Employn	nent Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No.	Course Title	Hours	No.		Course Title	Hours		
TC00120	Military ID Cards	.50	TC0011	d	Mexican Documents	.75		
TC0010(	Introduction to Fraud	1.00	TC0009	d In	troduction to Covert Features	.75		
Applican	t Signature				instatement I costify that all of th	-		
I am reque	esting approval for Florida profes n provided on this form and any a	sional certification, attachments are tru	recertificate and col	ation, or i rrect to th	reinstatement. I certify that all of th ne best of my knowledge.	e		
Signature:		Byron			Date: 12/03/24			



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx Reason for Analy

ADDIIC	and hef is		fication - \$	5 fee Reinstatement of Certificatio	on - \$5 fee
A	ant Information				
Applica	nt's name (as you would like it to appe	ar on the ce	rtificate):		any ya D
Dusing			Lea	anda Byron	
Dusines	ss email address: byronl@hillstax.org			Business phone number:	
Job title	i e			Business phone number: 813.635.5224	
	Supervisor				
Employe	<sup>ed by:</sup> Hillsborough County Tax Collect	or			_
I nave c	Ullipleted the required hours of any				
recertific	cation, or reinstatement for the followin	a designation	and passed	any required examinations for the certificat	ion,
	tified Florida Appraiser	50	0		
	titiod Elected . O . u . c	-	lorida Evalu		Florida
		Certified FI	orida Collec	ertification, list at least two years' experier the Florida Department of Revenue (attach statement, provide your current employer	
mploye	<sup>r:</sup> Hillsborough County Tax Collector			the Florida Department of Revenue (attach statement, provide your current employer a	ind
our Title	<sup>3:</sup> Supervisor				
				Elfiblovment Dates	
mployer				Disjunctit Dates. 11/04/2013 to Present	
mployer				Employment Dates: 11/04/2013 to Present	
mployer our Title				Employment Dates:	
our Title	ed Courses - List each course way h	ave success		Employment Dates:	
our Title pprove instaten f each ap cense iss pe below	ed Courses – List each course you h nent for which you are applying (attach oproved course. If you are substituting sued by the Florida Real Estate Apprai v. Attach a copy of the license.	additional p	fully complete		ompletion
mployer four Title pprove instaten f each ap cense iss pe below No.	ed Courses – List each course you h nent for which you are applying (attach oproved course. If you are substituting sued by the Florida Real Estate Apprai v. Attach a copy of the license. Course Title	additional p	fully complete	Employment Dates: eted for the certification, recertification, or cessary). Attach documentation verifying co al Appraiser license or Certified General Ap re courses, list your license number and lice	ompletior opraiser ense
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mployer our Title pprove instaten f each ap ense iss pe below No.	ed Courses – List each course you h nent for which you are applying (attach oproved course. If you are substituting sued by the Florida Real Estate Apprai v. Attach a copy of the license. Course Title Driver Licenses and ID Cards	your Certifie sal Board for Hours .75	fully complete ages as new d Residenti r one or mot No. TC0001C	Employment Dates: ated for the certification, recertification, or cessary). Attach documentation verifying co al Appraiser license or Certified General Ap re courses, list your license number and lice Course Title Counterfeits and Alterations	ompletior opraiser ense
mployer our Title pprove instaten each ap ense iss pe below No. 0002( 0014( pplican	ed Courses – List each course you h nent for which you are applying (attach oproved course. If you are substituting sued by the Florida Real Estate Apprai v. Attach a copy of the license. Course Title Driver Licenses and ID Cards Security Features t Signature	your Certifie sal Board for Hours .75 1.00	fully complete ages as new d Residenti r one or mod No. TC0001C TC0007C	Employment Dates: eted for the certification, recertification, or cessary). Attach documentation verifying co al Appraiser license or Certified General Ap re courses, list your license number and lice Course Title Counterfeits and Alterations Canadian Travel, Citizenship, and Immigri	ompletior opraiser ense Hours .75 1.00
mployer our Title pprove instaten each ap each ach ap each ach ach ach ach ach ach ach ach ach	ed Courses – List each course you h nent for which you are applying (attach oproved course. If you are substituting sued by the Florida Real Estate Apprai v. Attach a copy of the license. Course Title Driver Licenses and ID Cards Security Features t Signature	your Certifie sal Board for Hours .75 1.00	fully complete ages as new d Residenti r one or mod No. TC0001C TC0007C	Employment Dates: eted for the certification, recertification, or cessary). Attach documentation verifying co al Appraiser license or Certified General Ap re courses, list your license number and lice <u>Course Title</u> <u>Counterfeits and Alterations</u> Canadian Travel, Citizenship, and Immigra	ompletior opraiser ense Hours .75 1.00
mployer four Title pprove instaten f each ap cense iss pe below No. c0002( c0014( pplican	ed Courses – List each course you h nent for which you are applying (attach oproved course. If you are substituting sued by the Florida Real Estate Apprai v. Attach a copy of the license. Course Title Driver Licenses and ID Cards Security Features t Signature	your Certifie sal Board for Hours .75 1.00	fully complete ages as new d Residenti r one or mod No. TC0001C TC0007C	Employment Dates: eted for the certification, recertification, or cessary). Attach documentation verifying co al Appraiser license or Certified General Ap re courses, list your license number and lice <u>Course Title</u> <u>Counterfeits and Alterations</u> Canadian Travel, Citizenship, and Immigra	ompletior opraiser ense Hours .75 1.00
mployer four Title pprove binstaten f each ap cense iss pe below No. c0002( c0014( pplican	ed Courses – List each course you h nent for which you are applying (attach oproved course. If you are substituting sued by the Florida Real Estate Apprai v. Attach a copy of the license. Course Title Driver Licenses and ID Cards Security Features t Signature	your Certifie sal Board for Hours .75 1.00	fully complete ages as new d Residenti r one or mod No. TC0001C TC0007C	Employment Dates: eted for the certification, recertification, or cessary). Attach documentation verifying co al Appraiser license or Certified General Ap re courses, list your license number and lice <u>Course Title</u> <u>Counterfeits and Alterations</u> Canadian Travel, Citizenship, and Immigra	ompletior opraiser ense Hours .75 1.00



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Reason	n for Applying		14.54			
🗹 Init	tial Certification - \$25 fee	nnual Recertific	ation - \$5	fee	] Reinstatement of Certification	n - \$5 fee
Applica	ant Information	Rep. 19 Story		se luis f		
	nt's name (as you would like it to ap		icate): Lea			
	s email address: byronl@hillstax.or	g		Busines	s phone number: 813.635.5224	
Job title:	Supervisor					
Employe	ed by: Hillsborough County Tax Col	lector				
I have co recertific	ompleted the required hours of app ation, or reinstatement for the follo	roved courses an wing designation:	d passed a	any requi	ired examinations for the certificat	ion,
🗌 Cer	rtified Florida Appraiser	Certified Flo	rida Evalu	ator	Certified Cadastralist of	Florida
🗌 Cer	rtified Florida Collector	Certified Flo	rida Collec	tor Assis	tant	
Florida p pages as employn	ence for Certification – If you ar property appraiser's office, Florida t s necessary). If you are applying fo nent dates.	ax collector's offic r recertification of	e, or with	the Floric	a Department of Revenue (attach	additional
	<sup>er:</sup> Hillsborough County Tax Collect	Dr				
	<sup>e:</sup> Supervisor			Employn	nent Dates: 11/04/2013 to Present	
Employe	er:					
Your Titl	e:			Employn	nent Dates:	
reinstate of each a license is type belo	red Courses – List each course y ment for which you are applying (a approved course. If you are substitu ssued by the Florida Real Estate Ap ow. Attach a copy of the license.	ttach additional pa uting your Certifie opraisal Board for	ages as ne d Resident	ecessary) tial Appra	). Attach documentation verifying on aiser license or Certified General es, list your license number and li	Appraiser
No.	Course Title	Hours	No.		Course Title	Hours
TC00150	Social Security Cards	.50	TC0016	d	Travel Documents	.75
TC0017(	US Immigration Documents	.75	TC0003	d Ve	hicle Identification Documents	EC 60.
I am requ	ant Signature Jesting approval for Florida profess on provided on this form and any a e:	ttachments are tru	, recertifica ue and cor	ation, or r rect to th	Date:	ie
	U SUVV	u inj			1000/04	



FLHSMV	iLearn	FLHSMV	iLearn
This conficante a anardanto <b>LEANDA BYRON</b> Jor the successful completion of <b>AAMVA CDL 2024: Module 2 - Overview of the CDL Tests</b> by Exernal Training O Hours AS Monutes		This contributer at another to LEANDA BYRON for the successful completion of AAMVA CDL 2024: Module 3 - CDL Knowledge Tests O by External Training C Houri, 45 Minutes	
of Course Completion: 1/1/2024	CODI9C	Date of Course Completion: 3/7/2024	7C 00 20C
	Learn	FLHSSMV	iLearn
This certificate is awarded to <b>LEANDA BYRON</b> Jos the successful completion of <b>AAMVA CDL 2024: Module 4 - CKE End-of-Course I</b> by Exercut Training Offician 45 Mercines	Exam Overview	This cortificate is ann LEANDA BY for the successful cam AAMVA FDR 2024: Bir by External Teair 0 Hours 30 Min	(RON pletion ol rth Certificates Nng
r of Course Completion: 3/7/2024	06210	Date of Course Completion: 3/7/2024	TC 0005C
	Learn	FLHSMV FEESA HARMEY EMETER AND METER FE	iLearn
This confidente is oversided to <b>LEANDA BYRON</b> (or the successful sourgification of <b>AAMVA FDR 2024: Canadian Birth Certificates, Driver,</b> by External Training D Haues 45 Minuters	, and Vehicle Docs	This certificance LEANDA for the successfu AAMVA FDR 2024: Dy Externs O Hours A	BYRON SI completion of People and Actions
Date of Course Completion: 317/2024	C DODIOC	Date of Course Completion: 3/26/2024	7C 0013C

	iLearn	FL#SMV	iLearn
This certificate is own LEANDA BY for the successful comp AAMVA FDR 2024: Mi by External Tran 0 Hours 30 Minu	(RON pletion of litary ID Cards ing	Thic certificate is a LEANDAE for the successful o AAMVA FDR 2024: Mo by Edemal Ti O Hours 45 t	BYRON ompletion of exican Documents raining
of Course Completion: 3/26/2024	+CODI2C	Date of Course Completion: 3/26/2024	TCOOLIC
<b>FLHSMV</b> трака часна зинт диачата саказа	iLearn	FELMSMV TOBAL HOUSE SHE FT & GO WAT SH Y THING IS	iLearn
This certificate is an <b>LEANDA B</b> Jor the successful co <b>AAMVA FDR 2024: Intr</b> by External Tra 1 Hours D Mi	YRON mpletion of oduction to Fraud avring	This confidents in a LEANDAE for the successful or AAMVA FDR 2024: Introduce by External Tr O Hours 45 M	BYRON ampletun of tion to Covert Features aming
te of Course Completion: 3/26/2024	TC DOIDC	Date of Course Completion: 3/25/2024	TC0009C
	iLearn	FLHSMV	iLearn
This certificate i LEANDA for the successful AAMVA FDR 2024: Drive by External 0 Hours 45	BYRON completion of r Licenses and ID Cards Training	LEAND for the succ AAMVA FDR 2024: Co by Ex	icate is awanted to DA BYRON ess(et completion of Dunterfeits and Alterations termal Training urs 45 Manutes
te of Course Completion: 3/12/2024	TCOODLC	Date of Course Completion: 3/12/2024	TC 0001 C

FLHSMV	iLearn	FLHSMV	iLearn
This certificate & DWAR LEANDA BY Jor the successful compil AAMVA FDR 2024: Secc Ly External Trainin 1 Mount & Minute	RON etton of arity Features 9	Dis conductor LEANDA Jor the unclearly AAMVA FDR 2024: Canadian Travel by Ference Things	BYRON I completion of , Citizenship, and Immigration Docs
Date of Course Completion: 3/26/2024	TC 0014C	Date of Course Completion: 3/76/2024	TC 0007C
FLHSMV	iLearn	FLHSMV	iLearn
This certificante is center LEANDA BY for the successful compa AAMVA FDR 2024: Social by External Trainin il Hours 30 Minut	RON Letion of I Security Cards	LEANDA Far the success AAMVA FDR 2024 by Extern	e a awarded to <b>A BYRON</b> W completion of <b>: Travel Documents</b> al Traning 45 Manutes
Date of Course Completion: 3/12/2024	TCODISC	Date of Course Completion: 3/26/2024	TCOOIL
FL#SMV	iLearn	FLHSMV	iLearn
This certificate is award LEANDA BY (or the successful compl AAMVA FDR 2024: US Immig by External Trainin O Hears 45 Minut	RON dien of pration Documents	Discretificair LEANDA for the successful AAMVA FDR 2024: Vehicle Ly Externa 0 Hours 5	BYRON (completion of Identification Documents Traning
Date of Course Completion: 3/26/2024	TCWITC	Date of Course Completion: 3/12/2024	Talo3c



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Arletty Morffi Castro
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	Job Title: Supervisor
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	11/01/24

	Application				
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	Employ	ment Dates Listed			
	$\checkmark$	Includes Current Employme	ent		
	✓ Two Years of Experience with an Applicable Office				
From:	02/26/18		To: Present		
From:			To:		

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
TCC 001 - Bankruptcy	15	Attended Course		
AAMVA - Birth Certificates	0.50	Attended Course		
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents	0.75	Attended Course		
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course		
AAMVA - CDL Module 1	2.5	Attended Course		
AAMVA - CDL Module 2	0.75	Attended Course		
AAMVA - CDL Module 3	0.75	Attended Course		
AAMVA - CDL Module 4	0.75	Attended Course		
AAMVA - Counterfeits and Alterations	0.75	Attended Course		
AAMVA - Internal Fraud for Staff	0.75	Attended Course		
AAMVA - Introduction to Covert Features	0.75	Attended Course		
Total Hours	114.25			

Committee recommends certification:		Yes			No
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Notes: Total Hours = 121.08



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Arletty Morffi Castro
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	Job Title: Supervisor
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	11/01/24

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	Applicat	tion Fee				
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	Employ	ment Dates Listed				
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From:	From: 02/26/18		To: Present			
From:			To:			

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
90-hours per 12D-19.003(3)(b)				
AAMVA - Introduction to Fraud	1	Attended Course		
AAMVA - Mexican Documents	0.75	Attended Course		
AAMVA - Military ID Cards	0.50	Attended Course		
AAMVA - People and Actions	0.75	Attended Course		
AAMVA - Security Features	1	Attended Course		
AAMVA - Social Security Cards	0.50	Attended Course		
AAMVA - Travel Documents	0.75	Attended Course		
AAMVA - U.S. Immigration Documents	0.75	Attended Course		
AAMVA - U.S. Immigration Documents	0.83	Attended Course		
Total Hours	6.83			

Committee recommends certification:		Yes		No



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Reason for Applying					
✓ Initial Certification - \$25 fee  Annua	Recertifica	ation - \$5	fee 🗌	Reinstatement of Certification -	\$5 fee
Applicant Information					
Applicant's name (as you would like it to appear of					
Business email address: morfficastroa@hillstax.o	rg	x	Business	phone number: 813.635.5228	
Job title: Supervisor	200				
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved recertification, or reinstatement for the following c	courses and lesignation:	d passed a	any require	ed examinations for the certification	۱,
Certified Florida Appraiser	Certified Flor	ida Evalua	ator	Certified Cadastralist of Fl	orida
Certified Florida Collector	Certified Flor	ida Collec	tor Assista	ant	
Experience for Certification – If you are app Florida property appraiser's office, Florida tax col pages as necessary). If you are applying for rece employment dates. Employer: Hillsborough County Tax Collector	lector's offic	e. or with t	the Florida	Department of Revenue (attach a	dditional
Your Title: Supervisor	1 1 1 1 1 1	· · · ·	Employm	ent Dates: 02/26/2018 to Present	
Employer:	1.1.1.1.1.1				
Your Title:			Employm	ent Dates:	
Approved Courses – List each course you has reinstatement for which you are applying (attach of each approved course. If you are substituting y license issued by the Florida Real Estate Apprais type below. Attach a copy of the license.	additional pa	ages as ne d Resident	ecessary). tial Apprai	Attach documentation verifying co ser license or Certified General Ap s, list your license number and lice	praiser ense
No. Course Title	Hours	No.		Course Title	Hours
TC00050 Birth Certificates	.50			n Birth Certificates, Driver, and Ve	.75
TC0007 Canadian Travel, Citizenship, and Immig	jra 1	TC0018	CDL 202	24 Module 1 Introduction to CDL L	2,50
Applicant Signature I am requesting approval for Florida professional information provided on this form and any attachr Signature:	certification nents are tri	, recertifica ue and cor	ation, or re rect to the	binstatement. I certify that all of the best of my knowledge. Date:	
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RECEIVED

Florida Dept of Revenue Property Tax Oversight



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Reason for Applying		108-43				
✓ Initial Certification - \$25 fee  Annual I	Recertifica	ation - \$5 f	ee Reinstatement of Certification -	\$5 fee		
Applicant Information						
Applicant's name (as you would like it to appear on	<ol> <li>N</li></ol>					
Business email address: morfficastroa@hillstax.org Business phone number: 813.635.5228						
	Job title: Supervisor					
Employed by: Hillsborough County Tax Collector		1				
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	d passed a	ny required examinations for the certification	1,		
Certified Florida Appraiser	ertified Flor	ida Evalua	tor Certified Cadastralist of FI	orida		
Certified Florida Collector	ertified Flor	ida Collect	or Assistant			
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ctor's offic	e or with t	he Florida Department of Revenue (attach a	dditional		
Employer: Hillsborough County Tax Collector						
Your Title: Supervisor	uitaon 1		Employment Dates: 02/26/2018 to Present			
Employer:		2.2	4			
Your Title:			Employment Dates:			
Approved Courses – List each course you have reinstatement for which you are applying (attach ac of each approved course. If you are substituting yo license issued by the Florida Real Estate Appraisa type below. Attach a copy of the license.	ditional pa ur Certifie	ages as ne d Resident	cessary). Attach documentation verifying co al Appraiser license or Certified General Ap re courses, list your license number and lice	praiser ense		
No. Course Title	Hours	No.	Course Title	Hours		
TC0019 CDL 2024 Module 2 - Overview of the CD	.75	TC00200	CDL 2024 Module 3 CDL Knowledge Test	.75		
TC0021 CDL 2024 Module 4 - CKE End-of-Course	.75	TC00010	Counterfeits and Alterations	.75		
Applicant Signature	artification	recortifica	tion or reinstatement. I certify that all of the			
I am requesting approval for Florida professional conformation provided on this form and any attachment	ents are tri	, recertification	ect to the best of my knowledge.			
Signature:	* 8		Date: 11/1/2024			
A						



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Reason for Applying					
✓ Initial Certification - \$25 fee	ual Recertific	<b>ation</b> - \$5 f	ee 🗌	Reinstatement of Certification	ı - \$5 fee
Applicant Information		<b>推进</b> 124号			And the second
Applicant's name (as you would like it to appe					
Business email address: morfficastroa@hillsta	x.org		Busines	s phone number: 813.635.5228	
Job title: Supervisor					
Employed by: Hillsborough County Tax Collec					
I have completed the required hours of approving recertification, or reinstatement for the following	red courses an ig designation:	d passed a	ny requ	ired examinations for the certificati	on,
Certified Florida Appraiser	Certified Flo	rida Evalua	tor	Certified Cadastralist of	Florida
Certified Florida Collector	Certified Flo	rida Collect	or Assi	stant	
Experience for Certification – If you are a Florida property appraiser's office, Florida tax pages as necessary). If you are applying for re employment dates.	collector's offic	e or with t	he Flori	da Department of Revenue (attach	additional
Employer: Hillsborough County Tax Collector					
Your Title: Supervisor	- 48 - <u>-</u>		Employ	ment Dates: 02/26/2018 to Present	
Employer:	t. R. Sand		22		
Your Title:			Employ	ment Dates:	
Approved Courses – List each course you reinstatement for which you are applying (atta of each approved course. If you are substitutin license issued by the Florida Real Estate Apply type below. Attach a copy of the license.	ch additional partifie	ages as ne d Resident r one or mo	cessary	<ul> <li>Attach documentation verifying or aiser license or Certified General A ses, list your license number and li</li> </ul>	Appraiser cense
No. Course Title	Hours	No.		Course Title	Hours
TC00080 Internal Fraud for Staff	.75	TC00090		ntroduction to Covert Features	.75
TC00100 Introduction to Fraud	$\omega = d_{\rm eff} d_{\rm eff} = 0$	TC00110	1	Mexican Documents	.75
Applicant Signature	1 112 11		tion or	reinstatement. Leartify that all of th	00
I am requesting approval for Florida profession information provided on this form and any atta	chments are tr	, recertification in the second cor	rect to t	he best of my knowledge.	
Signature:	e de la composición d	•/4 <sup>14</sup>		Date: 11/1 /2024	
4		а Т. <sub>В.</sub>	)		



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Reason for Applying	l ac les sourcese	SP - COUL			
✓ Initial Certification - \$25 fee  Ann	ual Recertifica	ation - \$5	ee 🗌 Reinstateme	ent of Certification	on - \$5 fee
Applicant Information		5.			
Applicant's name (as you would like it to appea	ar on the certifi				
Business email address: morfficastroa@hillsta	k.org		Business phone numbe	<sup>r:</sup> 813.635.5228	
Job title: Supervisor					
Employed by: Hillsborough County Tax Collect					
I have completed the required hours of approv recertification, or reinstatement for the followin	ed courses and g designation:	d passed a	ny required examination	ns for the certifica	tion,
Certified Florida Appraiser	Certified Flo	rida Evalua	ator 🗌 Certil	ied Cadastralist o	of Florida
Certified Florida Collector	Certified Flor	ida Collec	tor Assistant		
Experience for Certification – If you are a Florida property appraiser's office, Florida tax pages as necessary). If you are applying for re employment dates.	collector's offic	e or with t	he Florida Department	of Revenue (attac	n addiuonai
Employer: Hillsborough County Tax Collector			Employment Dates: 02/	00/2010 to Dress	-+
Your Title: Supervisor				20/2016 to Prese	
Employer:		14 <u>A</u> N 2			
Your Title:			Employment Dates:		
Approved Courses – List each course you reinstatement for which you are applying (attac of each approved course. If you are substitutin license issued by the Florida Real Estate Appr type below. Attach a copy of the license. No. Course Title	ch additional pa a vour Certifie	ages as ne d Resident	ecessary). Attach docum ial Appraiser license or	Certified General certified General ense number and	Appraiser
	.50	TC0013			.75
		TC0015	· · · · · · · · · · · · · · · · · · ·		.50
TC0014 Security Features	TOOL CANADAR INCOME				
Applicant Signature I am requesting approval for Florida profession information provided on this form and any atta	al certification	, recertifica	ation, or reinstatement. rect to the best of my ki	certify that all of nowledge.	the
Signature:		a-x	Date:	11/2024	
$\neg$		 	а в и		



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training\_RegistrationAndPayment.aspx

Reason for Applying		95 h harris			
✓ Initial Certification - \$25 fee  Annua	I Recertifica	ation - \$5	fee 🔲	Reinstatement of Certificatio	<b>n -</b> \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear					
Business email address: morfficastroa@hillstax.c	org		Business	phone number: 813.635.5228	
Job title: Supervisor					
Employed by: Hillsborough County Tax Collector					<u>.</u>
I have completed the required hours of approved recertification, or reinstatement for the following	l courses and designation:	d passed a	any require	ed examinations for the certifica	tion,
Certified Florida Appraiser	Certified Flor	rida Evalua	ator	Certified Cadastralist o	f Florida
Certified Florida Collector	Certified Flor	ida Collec	tor Assista	Int	
Experience for Certification – If you are app Florida property appraiser's office, Florida tax co pages as necessary). If you are applying for rece employment dates.	llector's offic	e or with	the Florida	Department of Revenue (attac	h additional
Employer: Hillsborough County Tax Collector		-			
Your Title: Supervisor	19. H		Employme	ent Dates: 02/26/2018 to Preser	nt
Employer:		× 9			
Your Title:	2 <sup>14</sup>		Employme	ent Dates:	
Approved Courses – List each course you har reinstatement for which you are applying (attach of each approved course. If you are substituting license issued by the Florida Real Estate Apprais type below. Attach a copy of the license.	additional pa	ages as ne d Residen	ecessary). tial Apprais	Attach documentation verifying ser license or Certified General s, list your license number and	completion Appraiser license
No. 😡 Course Title	Hours	No.		Course Title	Hours
TC001	.75	TC0017	d U	S Immigration Documents	.75
TC00030 Vehicle Identification Documents	.83	2.1	7	4	
Applicant Signature I am requesting approval for Florida professional information provided on this form and any attach	certification	, recertific	ation, or re rrect to the	instatement. I certify that all of t best of my knowledge.	the
Signature:	in a l anna Alban gua			Date: 11/1/2024	
	144 M 6 3	9 M AN - 111			



Signature:

#### **Application for Florida Professional Certification**

11/1/2024

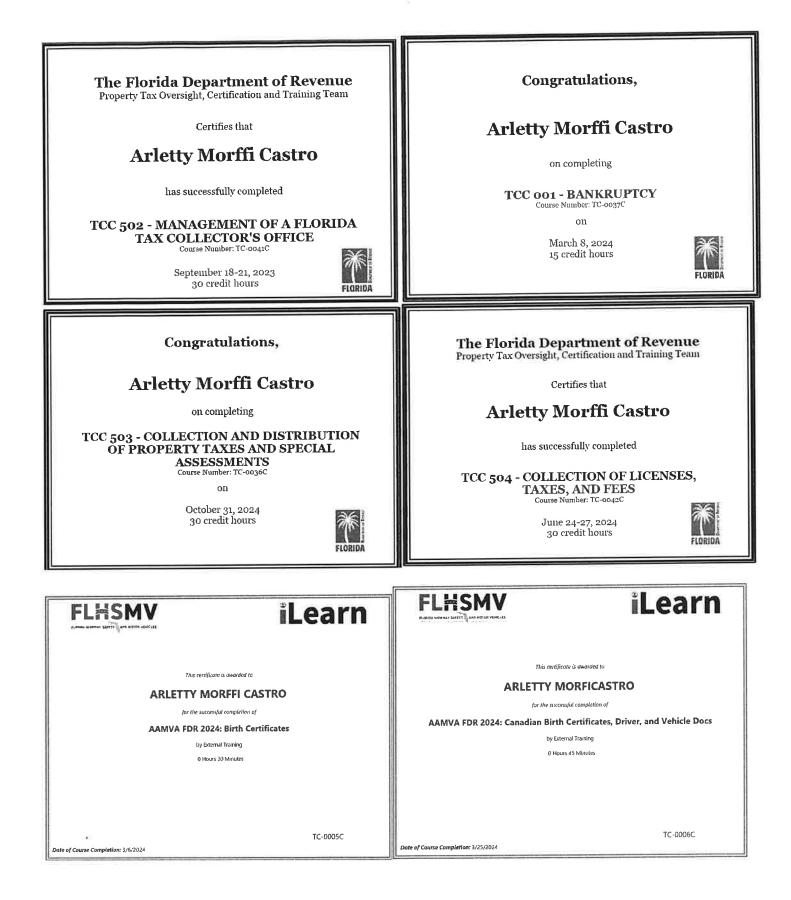
Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

**Reason for Applying** Reinstatement of Certification - \$5 fee Annual Recertification - \$5 fee ✓ Initial Certification - \$25 fee Applicant Information

Abblica	antimormation				
Applican	it's name (as you would like it to appear on	the certific	Aneli	ty Morffi Castro	
Busines	s email address: morfficastroa@hillstax.org	2	E	Business phone number: 813.635.5228	
Job title:	Supervisor		0.		
Employe	ed by: Hillsborough County Tax Collector		5		
I have correctific	ompleted the required hours of approved co ation, or reinstatement for the following des	ourses and signation:	d passed a	ny required examinations for the certification	6
Cer	rtified Florida Appraiser	rtified Flor	ida Evalua	tor Certified Cadastralist of Fl	orida
Cei	rtified Florida Collector	rtified Flor	ida Collect	or Assistant	
Florida p pages a	property appraiser's office Florida tax coller	ctor's offic	e or with the	rtification, list at least two years' experience the Florida Department of Revenue (attach ac tatement, provide your current employer and	quillonai
	er: Hillsborough County Tax Collector	1 Dea	· · ·		
Your Tit	le: Supervisor	est la	E	Employment Dates: 02/26/2018 to Present	
Employe	ər:	5 3 5 3 			
Your Tit	le:	. ŝ.	E	Employment Dates:	
reinstate of each license i	approved course. If you are substituting you	ditional pa ur Certified	ages as nei d Residenti	cessary). Attach documentation verifying con al Appraiser license or Certified General Appresent and lice re courses, list your license number and lice	praiser
No.	Course Title	Hours	No.	Course Title	Hours
TC00410	TCC502 Management of a Florida Tax Co	30	TC00370	TCC001 Bankruptcy	15
TC00360	TCC503 Collection & Distribution of Prope	30	TC00420	TCC504 Collection of Licenses, Taxes, ar	30
Applica	ant Signature	110 - M		tion or coincide tomont I cortify that all of the	
I am req informat	uesting approval for Florida professional ce tion provided on this form and any attachme	ents are tru	ue and corr	tion, or reinstatement. I certify that all of the rect to the best of my knowledge.	
Signatu	re'	See 1		Date:	



FLHSMV iLearn	FLHSMV
This certificate is awarded to	This certificate is awarded to
<b>ARLETTY MORFICASTRO</b>	<b>ARLETTY MORFICASTRO</b>
for the successful convolution of	for the successful completion of
<b>AAMVA FDR 2024: Canadian Travel, Citizenship, and Immigration Docs</b>	<b>AAMVA CDL 2024: Module 1 - Introduction to CDL Licensing</b>
by External Transong	by External Training
1 Hours 0 Minules	2 Hours 30 Minutes
TC-0007C	TC-0018C
Date of Course Completion: 3/25/2024	Date of Course Completion: 6/5/2024
FLHSMV iLearn	FLHSMV iLearn
This certificate is awarded to	This certificate is awaided to
<b>ARLETTY MORFICASTRO</b>	<b>ARLETTY MORFICASTRO</b>
<i>Iar the successful completion of</i>	Jet the successful completion of
<b>AAMVA CDL 2024: Module 2 - Overview of the CDL Tests</b>	<b>AAMVA CDL 2024: Module 3 - CDL Knowledge Tests Overview</b>
by External Training	EV External Training
U Hours 45 Minutes	B Hours 45 Minutes
TC-0019C	TC-0020C
Date of Course Completion: 6/5/2024	Date of Course Completion: 6/10/2024
FLHSMV iLearn	FLHSMV iLearn
This certificate is awarded to	This certificate is awarded to
<b>ARLETTY MORFICASTRO</b>	<b>ARLETTY MORFICASTRO</b>
Jor the successful completion of	<i>for the successful completion of</i>
<b>AAMVA CDL 2024: Module 4 - CKE End-of-Course Exam Overview</b>	<b>AAMVA FDR 2024: Counterfeits and Alterations</b>
by External Training	<i>by</i> External Training
0 Hours 45 Minutes	0 Hours 45 Minutes
TC-0021C	TC-0001C
Date of Course Completion: 6/10/2024	Date of Course Completion: 3/27/2024

FL#SMV Premier verifier for an and of a function	FLHSMV
This certificate is awarded to <b>ARLETTY MORFICASTRO</b> for the successful completion of	This certificate is awarded to <b>ARLETTY MORFICASTRO</b> for the successful completion of
AAMVA FDR 2024: Internal Fraud for Staff by External Training O Hours 45 Minutes	AAMVA FDR 2024: Introduction to Covert Features by External Trailung 0 Hours 45 Minutes
TC-0008C Date of Course Completion: 5/28/2024	TC-0009C Date of Course Completion: 4/17/2024
FLHSMV	FLHSMV iLearn
This certificate is owarded to <b>ARLETTY MORFICASTRO</b> for the successful completion of <b>AAMVA FDR 2024: Introduction to Fraud</b> by External Training	This certificate is awarded to <b>ARLETTY MORFICASTRO</b> <i>for the successful completion of</i> <b>AAMVA FDR 2024: Mexican Documents</b> by External Training
1 Hours & Minutes	0 Hours 45 Minutes TC 0011C
Date of Course Completion: 4/16/2024 FLHSMV FLEMSMV FLEMSMUS ANTEL ME RELEATION TOTALES	Date of Course Completion: 4/19/2024           FLHSMV           Public Name Line (Line)
This certificate is awarded to <b>ARLETTY MORFICASTRO</b> For the successful completion of <b>AAMVA FDR 2024: Military ID Cards</b> by External Training O Hours 30 Minutes	This certificate is uwarded to <b>ARLETTY MORFICASTRO</b> <i>for the successful completion of</i> <b>AAMVA FDR 2024: People and Actions</b> by External Training 0 Hours 45 Minutes
TC-0012C Date of Course Completion: 4/18/2024	TC-0013C Date of Course Completion: 4/18/2024

<b>ELEBSING</b> This certificate is awarded to <b>ARECTY MORFICASTRO</b> Jor the successful completion of <b>AGMVA FDR 2024: Security Features</b> by External Training 1 Hours 0 Minutes	This certificate is owarded to ARLETTY MORFICASTRO Ior the successful campletian of AAMVA FDR 2024: Social Security Cards by External Training 0 Houre 30 Minutes
TC-0014C Date of Course Completion: 5/8/2024	TC-0015C <sup>°</sup> .
FLHSMV	FLHSMV iLearn
This certificate is awarded to	This certificate is awarded to
ARLETTY MORFICASTRO	ARLETTY MORFICASTRO
(a) the successful completion of	for the successful completion of
AAMVA FDR 2024: Travel Documents	AAMVA FDR 2024: US Immigration Documents
by External Training	by External Training
0 Hours 45 Minutes	0 Hours 45 Minutes
тс-0016С	тс-0017С
Date of Course Completion: 5/23/2024	Date of Course Completion: 5/28/2024
FLHSMV iLearn	
This certificate is awarded to	
ARLETTY MORFICASTRO	
for the succussful completion of	
AAMVA FDR 2024: Vehicle Identification Documents	
by External Training	
0 Hours 50 Minutes	
ТС-0003С	
Date of Course Completion: 5/28/2024	



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jennifer Castro	)	
Previous Name(s)(if applicable):			
Documentation Included:			
County: Hillsborough	Job	Title: Cheif Dep	uty Tax Collector
Certification Requested:	Certified Florid	a Collector Assis	stant
Initial: 🗸	Rei	nstatement: [	
Certification Date:	01/01/25		

Application					
✓ A	✓ Application with Required Signatures				
✓ A	✓ Application Fee				
✓ C	✓ Courses Listed on Application				
✓ E	Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 02/2	From: 02/22/21 To: Present				
From: 4/16	From: 4/16/01 To: 1/5/20				

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
Total Hours	120				

	Committee recommends certification:			Yes	[			No
--	-------------------------------------	--	--	-----	---	--	--	----



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying	465 St 2	「計算化」の		1000			
Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee							
Applicant Information	249			n day			
Applicant's name (as you would like it to appear on the certificate): Jennifer Castro							
Business email address: castro@hillstax.org Business phone number: 813.635.5254							
Job title: Chief Deputy Tax Collector							
Employed by: Hillsborough County Tax Collector							
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses an signation:	d passed a	any required examinations for the certification,				
Certified Florida Appraiser	Certified Florida Appraiser						
Certified Florida Collector	ertified Flor	rida Collec	tor Assistant				
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ctor's offic	e, or with t	he Florida Department of Revenue (attach ad	in a ditional			
Employer: Hillsborough County Tax Collector							
Your Title: Chief Deputy Tax Collector			Employment Dates: 02/22/2021 to Present				
Employer: Hillsborough County Tax Collector							
Your Title: HR Director			Employment Dates: 04/16/2001 to 01/05/2020				
Approved Courses – List each course you have reinstatement for which you are applying (attach ac of each approved course. If you are substituting yo license issued by the Florida Real Estate Appraisal type below. Attach a copy of the license.	ditional pa ur Certifie	ages as ne d Resident	cessary). Attach documentation verifying com ial Appraiser license or Certified General App	raiser			
No. Course Title	Hours	No.	Course Title	Hours			
C0040 TCC501 Duties and Responsibilities of FL 30 TC0036C TCC503 Collection & Distribution of Prope							
TC0042 TCC504 Collection of Licenses, Taxes, ar 30 TC003 TCC001 Bankruptcy 15							
Applicant Signature I am requesting approval for Florida professional ce information provided on this form and any attachme Signature:	ertification, ents are tru	, recertifica ue and cor	tion, or reinstatement. I certify that all of the rect to the best of my knowledge.				
- OY			- MSINON				



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

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Reason for Applying						
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee						
Applicant Information			44.6 mil			
Applicant's name (as you would like it to appear on	the certific					
Business email address: castro@hillstax.org Business phone number: 813.635.5254						
Job title: Chief Deputy Tax Collector						
Employed by: Hillsborough County Tax Collector				I main time for the partitionti	<u></u>	
I have completed the required hours of approved co recertification, or reinstatement for the following des	ourses and signation:	passed a	any requi	_		
Certified Florida Appraiser	rtified Flor	ida Evalua	ator	Certified Cadastralist of	Florida	
	rtified Flor	-				
Elorida property appraiser's office Florida tax colleg	Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector						
Your Title: Chief Deputy Tax Collector			Employr	nent Dates: 02/22/2021 to Present		
Employer: Hillsborough County Tax Collector						
Your Title: HR Director				ment Dates: 04/16/2001 to 01/05/2	020	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	No. Course Title Hours No.			Course Title	Hours	
TC0038 TCC002 Effective Decision-Making in the	C0038 TCC002 Effective Decision-Making in the 10 TC0039C TCC003 Customer Service Rep 5					
Applicant Signature						
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.						
Signature: Date:						
A121210						





Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Joanne Chery
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	Job Title: Customer Service Representative
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	10/01/24

	Application				
$\checkmark$	Application with Required Signatures				
$\checkmark$	✓ Application Fee				
$\checkmark$	Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 01/29/07 To: Present			To: Present		
From:	From: To:				

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
Total Hours	120				

Committee recommends certification:	Yes	No	

#### RECEIVED



DR-4001

Application for Florida Professional Certification Florida Dept of Revenue Property Tax Oversight Certification and Training Property Tax Oversight

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

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Reason for Applying							
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee							
Applicant Information							
Applicant's name (as you would like it to appear on	the certific	Joar	ine Chery				
Business email address: cheryj@hillstax.org Business phone number: 813.635.5210 ext 5444							
Job title: Customer Service Rep							
Employed by: Hillsborough County Tax Collector							
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	l passed a	any required examinations for the certification,				
Certified Florida Appraiser	ertified Flor	ida Evalua	ator Certified Cadastralist of Flor	rida			
Certified Florida Collector	ertified Flor	ida Collec	tor Assistant				
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.							
Employer: Hillsborough County Tax Collector							
Your Title: Customer Service Rep			Employment Dates: 01/29/2007 to Present				
Employer:							
Your Title:			Employment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.         Course Title         Hours         No.         Course Title				Hours			
TC00420 TCC504 Collection of Licenses, Taxes, ar	30	TC0041	TCC502 Leadership and Management Sk	30			
Applicant Signature							
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signature: Date: 10/2/24							
OO							



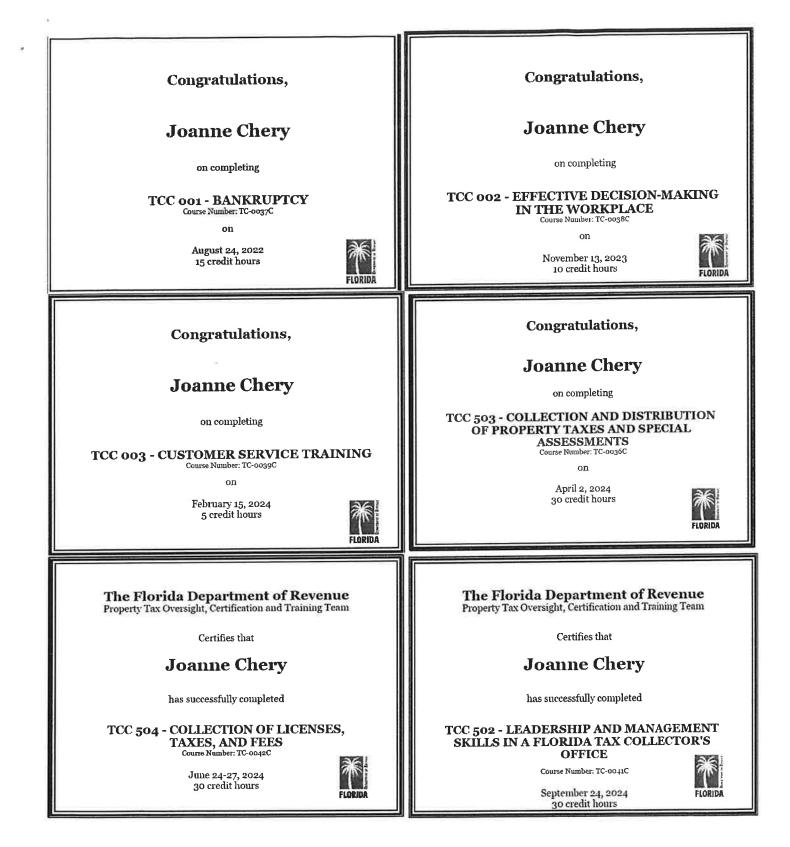
Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying							
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee							
Applicant Information							
Applicant's name (as you would like it to appe	ar on the certific	Juar	ine Chery				
Business email address: cheryj@hillstax.org Business phone number: 813.635.5210 ext 5444							
Job title: Customer Service Rep							
Employed by: Hillsborough County Tax Collec							
I have completed the required hours of approving recertification, or reinstatement for the following	ved courses and ng designation:	passed a	ny required examinations for the certification,	Ċ.			
Certified Florida Appraiser	Certified Flori			orida			
Certified Florida Collector	Certified Flori	da Collec	tor Assistant				
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.							
Employer: Hillsborough County Tax Collector			14				
Your Title: Customer Service Rep			Employment Dates: 01/29/2007 to Present				
Employer:							
Your Title:			Employment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.	Course Title	Hours			
TC00370 TCC001 Backruptcy	15	TC0038	TCC002 Effective Decision-Making in the	10			
TC00390 TCC003 Customer Service Training 5 TC0036C TCC503 Collection and Distribution of Pro 30							
Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date:							
10/2/24							





Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Petular Karen Clarke
Previous Name(s)(if applicable):	
Documentation Included:	
County: Dade	Job Title: Tax Record Specialist II
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	11/01/24

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From: 04/01/01 To: Pre			To: Present			
From:	From: To:					

Course Information							
Course Name	Hours Credited	Documentation					
30-hours per 12D-19.003(3)(a)							
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course					
90-hours per 12D-19.003(3)(b)							
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course					
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course					
TCC 001 - Bankruptcy	15	Attended Course					
TCC 002 - Effective Decision Making	10	Attended Course					
TCC 003 - Customer Service Training	5	Attended Course					
-							
Total Hours	120						

Committee recommends certification:		Yes		No



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying					a fail da s				
✓ Initial Certification - \$25 fee Annual F	Recertifica	ation - \$5 f	fee	Reinstatement of Certification -	\$5 fee				
Applicant Information									
Applicant's name (as you would like it to appear on the certificate): PETULAR KAREN CLARKE									
Business email address: CLAP@MIAMIDADE.GOV				Business phone number: 305-375-4997					
Job title: TAX RECORD SPECIALIST II									
Employed by: MIAMI DADE TAX COLLECTOR									
I have completed the required hours of approved co recertification, or reinstatement for the following des	ourses and signation:	d passed a	any reo	quired examinations for the certification	,				
Certified Florida Appraiser									
Certified Florida Collector	Certified Florida Collector								
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle- pages as necessary). If you are applying for recert employment dates.	ing for you ctor's offic <b>ification</b> c	r initial ce e, or with t or for reins	ertifica the Flo statem	ation, list at least two years' experience brida Department of Revenue (attach ac nent, provide your current employer and	e in a dditional d				
Your Title: TAX RECORD SPECIALIST II			Employment Dates: 04/01/2001-PRESENT						
Employer:									
Your Title: Employment Dates:									
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No. Course Title	Hours	No.		Course Title	Hours				
TC-0037C TCC 001-BANKRUPTCY	15	TC-0038C	C TCC 002-Effective Decision Making in The Workplace		10				
TC-0039C TCC 003-CUSTOMER SERVICE TRAINING	5	TC-0040C	C TCC 501-Duties and Responsiblities of Florida Tax Collectors 30		30				
Applicant Signature I am requesting approval for Florida professional co information provided on this form and any attachme Signature:	ertification, ents are tri	, recertifica ue and cor	ation, o rrect to	or reinstatement. I certify that all of the o the best of my knowledge.					



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying					
✓ Initial Certification - \$25 fee  Annual F	Recertifica	ation - \$5 f	ee Reinstatement of Certification - \$	\$5 fee	
Applicant Information					
Applicant's name (as you would like it to appear on	the certifie				
Business email address: CLAP@MIAMIDADE.GOV Business phone number: 305-375-4997					
Job title: TAX RECORD SPECIALIST II					
Employed by: MIAMI DADE TAX COLLECTOR					
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	d passed a	ny required examinations for the certification,		
Certified Florida Appraiser	ertified Flor	ida Evalua	tor Certified Cadastralist of Flo	orida	
Certified Florida Collector	ertified Flor	ida Collect	or Assistant		
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates. Employer: MIAMI DADE TAX COLLECTOR	ing for you ctor's offic ification c	e, or with the former of the f	reflication, list at least two years' experience ne Florida Department of Revenue (attach ad tatement, provide your current employer and	in a Iditional	
Your Title: TAX RECORD SPECIALIST II		1	Employment Dates: 04/01/2001-PRESENT		
Employer:					
Your Title:		1	Employment Dates:		
Approved Courses – List each course you have reinstatement for which you are applying (attach ac of each approved course. If you are substituting yo license issued by the Florida Real Estate Appraisa type below. Attach a copy of the license.	ditional pa ur Certifie I Board for	ages as ne d Residenti one or mo	cessary). Attach documentation verifying com al Appraiser license or Certified General App	raiser	
No. Course Title	Hours	No.	Course Title	Hours	
TC-0041C TCC 502-Management Of A Florida Tax Collector's Office	30	TC-0036C	TCC 503-Collection and Distribution of Property Taxes and Special Assessments	30	
Applicant Signature					
I am requesting approval for Florida professional c information provided on this form and any attachm	ertification, ents are tri	recertifica	tion, or reinstatement. I certify that all of the		
Signature: Pllple					

## The Florida Department of Revenue Property Tax Oversight, Certification and Training Team



Certifies that

### Petular Karen Clarke

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE TCC 502, 30 Hours September 18 - October 2, 2020

# The Florida Department of Revenue Property Tax Oversight, Certification and Training Team



Certifies that

Petular Karen Clarke

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS TCC 501, 30 Hours February 22-26, 2021







**Congratulations**,

# Karen Clarke

on completing

### TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

October 14, 2024 30 credit hours





Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Kandy Davidge
Previous Name(s)(if applicable):	
Documentation Included:	
County: Charlotte	Job Title: Technical Specialist II
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	10/01/24

	Application				
$\checkmark$	Applicat	ion with Required Signatures	S		
$\checkmark$	Applicat	ion Fee			
$\checkmark$	Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 04/01/20			To: Present		
From:			То:		

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
Total Hours	120				

Committee recommends certification:	Yes	No	

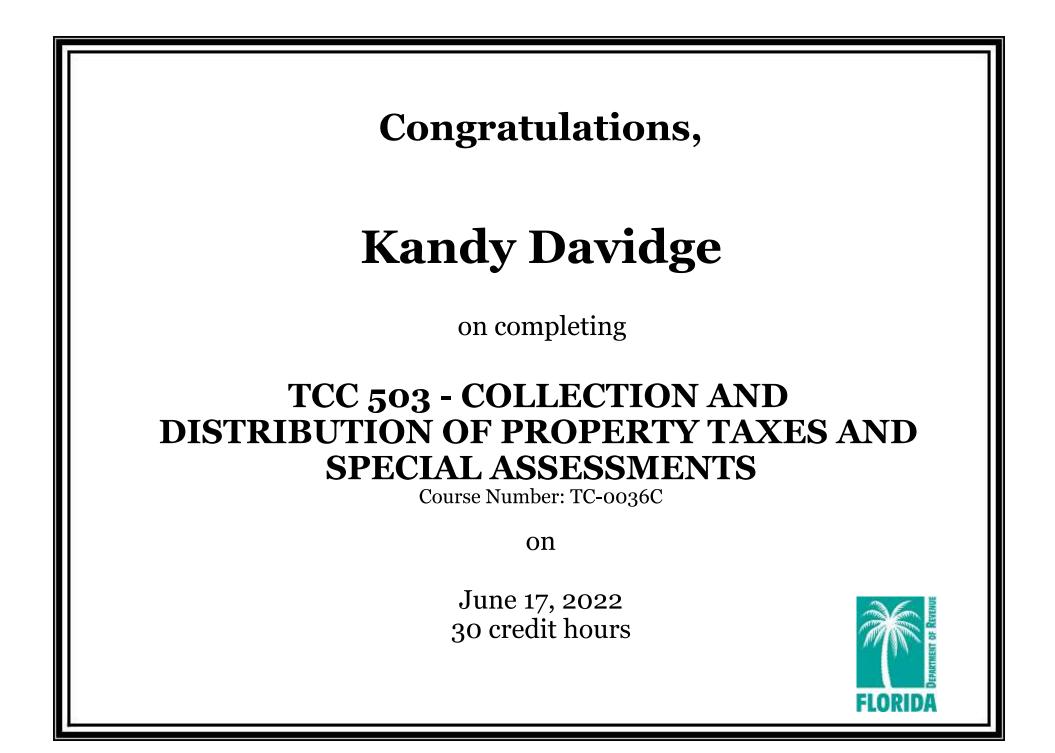


Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
✓ Initial Certification - \$25 fee  Annual	Recertifica	<b>tion</b> - \$5	fee 🗌 I	Reinstatement of Certification	- \$5 fee		
Applicant Information							
Applicant's name (as you would like it to appear o							
Business email address: Kandy.Davidge@charlottecountyfl.gov Business phone number: 941-743-4176							
Job title: TECHNICAL SPECIALIST II							
Employed by: CHARLOTTE COUNTY TAX COLL							
I have completed the required hours of approved recertification, or reinstatement for the following d	courses and esignation:	passed a	any required	d examinations for the certificatio	n,		
Certified Florida Appraiser	ertified Flori	da Evalua	ator	Certified Cadastralist of F	lorida		
Certified Florida Collector	ertified Flori	da Collec	tor Assistar	nt			
<b>Experience for Certification</b> – If you are appl Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for <b>recei</b> employment dates.	ector's office	e. or with t	the Florida	Department of Revenue (attach a	additional		
Employer: CHARLOTTE COUNTY TAX COLLEC	OR						
Your Title: TECHNICAL SPECIALIST II			Employme	nt Dates: 04/01/2020 - Present			
Employer:							
Your Title:			Employme	nt Dates:			
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC-0040C TCC 501 – Duties and Responsibilities of Florida Tax Collectors	30	TC-0036C	TCC 503 - Collecti	on and Distribution of Property Taxes and Special Assessments	30		
TC-0041C TCC 502 – Management of a Florida Tax Collector's Office	30	TC-0042C	TCC 504 - 0	Collection of Licenses, Taxes, and Fees	30		
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
	itally signed te: 2024.10.			Date: 10/14/2024			



# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that **Kandy Davidge** has successfully completed **TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS** Course Number: TC-0040C February 27 - March 1, 2024 30 credit hours



# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that **Kandy Davidge** has successfully completed TCC 502 - LEADERSHIP AND MANAGEMENT **SKILLS IN A FLORIDA TAX COLLECTOR'S OFFICE** Course Number: TC-0041C September 23, 2024 30 credit hours



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Alessia E. Davidson
Previous Name(s)(if applicable):	
Documentation Included:	
County: Volusia	Job Title: Information Systems Analyst
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	10/01/24

	Application				
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 09/28/21			To: Present		
From:			То:		

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
Total Hours	120				

Committee recommends certification:	Yes		No



#### Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reasor	n for Applying					
🖌 Init	tial Certification - \$25 fee 🛛 Annual F	Recertifica	<b>tion</b> - \$5	fee	Reinstatement of Certification	- \$5 fee
Applica	ant Information					
~ ~	nt's name (as you would like it to appear on		ate): Ale	essia E. Dav		
Busines	s email address: adavidson@vctaxcollecto	r.org		Business p	hone number: 386-679-4717	
Job title:	information Systems Analyst					
	ed by: Office of Will Roberts, Volusia Coun					
I have c recertific	ompleted the required hours of approved ca cation, or reinstatement for the following de	ourses and signation:	passed	any require	d examinations for the certificatio	n,
🗌 Ce	rtified Florida Appraiser	rtified Flori	da Evalu	ator	Certified Cadastralist of F	lorida
Ce	rtified Florida Collector	rtified Flori	da Collec	ctor Assista	nt	
Florida p pages a	ence for Certification – If you are apply property appraiser's office, Florida tax colle s necessary). If you are applying for recert nent dates.	ctor's office	, or with	the Florida	Department of Revenue (attach a	additional
Employe	er: Will Roberts, Volusia County Tax Collec	ctor				
Your Tit	le: Information Systems Analyst			Employme	nt Dates: 9/28/2021 to Present	
Employe	er:					
Your Tit	le:			Employme	nt Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours
TC0037C	TCC001 Bankruptcy	15	TC00380	С ТСС002 Е	ffective Decision Making in Workplace	10
TC0039C	TCC003 Customer Service Training	5	TC00410	TC502 Lead	lership and Mgmt. Skills in FL Tax Collector Office	30
	ant Signature					
informat	uesting approval for Florida professional co ion provided on this form and any attachmo	ertification, ents are tru	recertific e and co	rrect to the	nstatement. I certify that all of the best of my knowledge.	)
	information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date:         Alessia Davidson       10/01/2024					



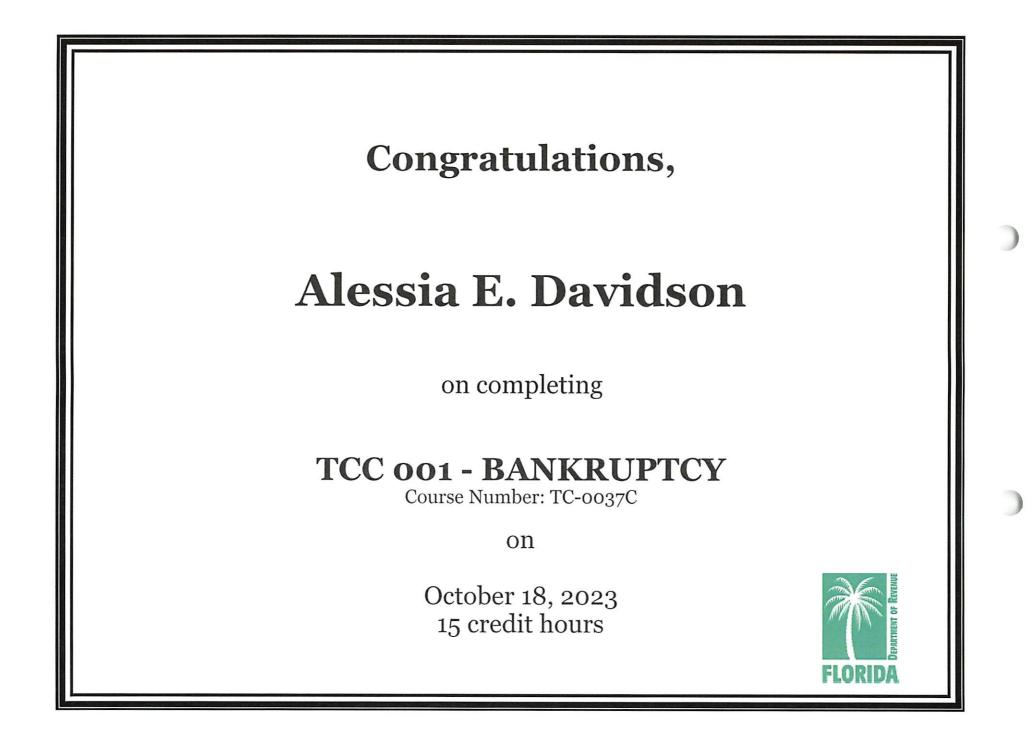
#### Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying		Storm and			
✓ Initial Certification - \$25 fee  Annual Re	ecertifica	<b>tion</b> - \$5	fee	Reinstatement of Certification	- \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear on t		ate): Ale	essia E. Dav		
Business email address: adavidson@vctaxcollector.	org		Business p	bhone number: 386-679-4717	
Job title: Information Systems Analyst					
Employed by: Office of Will Roberts, Volusia County					
I have completed the required hours of approved con recertification, or reinstatement for the following desired	urses and ignation:	passed	any require	d examinations for the certification	on,
Certified Florida Appraiser	tified Flori	da Evalu	ator	Certified Cadastralist of F	lorida
Certified Florida Collector	tified Flori	da Collec	ctor Assista	nt	
Experience for Certification – If you are applyin Florida property appraiser's office, Florida tax collect pages as necessary). If you are applying for recertif employment dates.	tor's office	, or with	the Florida	Department of Revenue (attach :	additional
Employer: Will Roberts, Volusia County Tax Collect	or				
Your Title: Information Systems Analyst			Employme	nt Dates: 9/28/2021 to Present	
Employer:					
Your Title:			Employme	nt Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No. Course Title	Hours	No.		Course Title	Hours
TC0036C TCC503 Collection & Distrubtion-Property Taxes	30	TC00420	С ТСС504 С	Collection of Licenses, Taxes and Fees	30
Applicant Signature					
I am requesting approval for Florida professional cer information provided on this form and any attachmer	rtification, nts are tru	recertific e and co	ation, or rei	hest of my knowledge.	9
Signature: Alessia David				Date: 10/01/2024	







**Congratulations**,

# Alessia E. Davidson

on completing

### TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

February 20, 2024 5 credit hours









Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Raimundo Delgado
Previous Name(s)(if applicable):	
Documentation Included:	
County: Dade	Job Title: Assistant Tax Collector
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	12/01/24

	Application				
$\checkmark$	Application with Required Signatures				
$\checkmark$	Applicat	tion Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 11/14/22 To: Present			To: Present		
From:	From: To:				

Course Information					
Course Name		Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
-					
Total Hours	120				

Committee recommends certification:	Yes	No	



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee							
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Raimundo Delgado							
Business email address: Raimundo.Delgado@miamidade.gov Business phone number: 305-375-1387							
Job title: Assistant Tax Collector							
Employed by: Miami-Dade County Office of the Ta:							
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	passed	any required	d examinations for the certification	n,		
Certified Florida Appraiser	ertified Flor	ida Evalu	ator	Certified Cadastralist of F	lorida		
Certified Florida Collector	ertified Flori	ida Colleo	ctor Assistar	nt			
<b>Experience for Certification</b> – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for <b>recen</b> employment dates.	ctor's office	e, or with	the Florida	Department of Revenue (attach a	dditional		
Employer: Miami-Dade County Office of the Tax Co	ollector						
Your Title: Assistant Tax Collector			Employme	nt Dates: <sub>11/14/2022</sub> - Current			
Employer:							
Your Title:			Employme	nt Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC-0040C TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	TC-0036	C TCC 503 Collection	on and Distribution of Property Taxes and Special Assessments	30		
TC-0041C TCC 502 - Leadership and Management Skills in a Florida Tax Collector's Office	41C TCC 502 - Leadership and Management Skills in a Florida Tax Collector's Office 30 TC-0037C TCC 001 Bankruptcy				15		
Applicant Signature							
I am requesting approval for Florida professional c information provided on this form and any attachm	entification, ents are tru	recertific	prrect to the	hstatement. I certify that all of the best of my knowledge.	27-		
Signature: Date: 11/14/2024							



#### Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

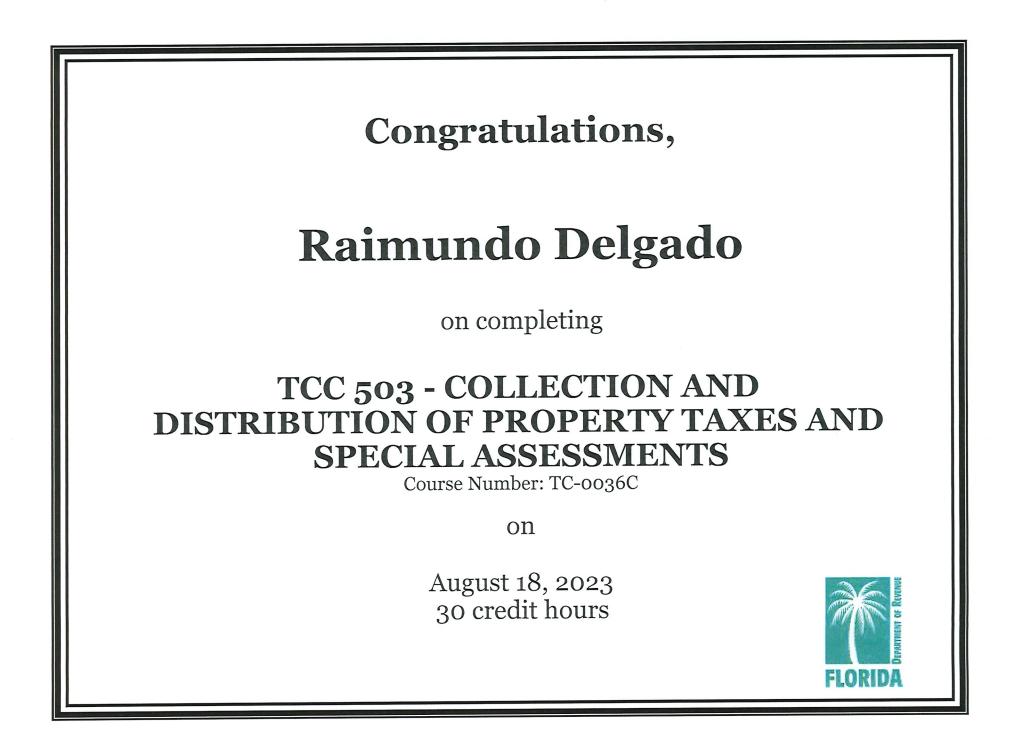
Reason for Applying								
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Ce	rtification - \$5 fee							
Applicant Information	Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Raimundo Delgado								
Business email address: Raimundo.Delgado@miamidade.gov Business phone number: 305-37	/5-1387							
Job title: Assistant Tax Collector								
Employed by: Miami-Dade County Office of the Tax Collector								
I have completed the required hours of approved courses and passed any required examinations for the recertification, or reinstatement for the following designation:	e certification,							
Certified Florida Appraiser	astralist of Florida							
Certified Florida Collector								
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Reven pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employment dates.	ue (attach additional							
Employer: Miami-Dade County Office of the Tax Collector								
Your Title: Assistant Tax Collector Employment Dates: 11/14/2022	- Current							
Employer:								
Your Title: Employment Dates:								
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title Hours No. Course Title	Hours							
TC-0038C TCC 002 - Effective Decision Making 10								
TC-0039C TCC 003 - Customer Service Training 5								
Applicant Signature								
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.								
Signature: Date: 11/14/2024								

The Florida Department of Revenue Property Tax Oversight, Certification and Training Team
Certifies that
Raimundo Delgado
has successfully completed
TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS Course Number: TC-0040C
January 17-20, 2023 30 credit hours FLORIDA









<b>The Florida Department of Revenue</b> Property Tax Oversight, Certification and Training Team		
Certifies that		
Raimundo Delgado		
has successfully completed		
TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE Course Number: TC-0041C		
September 18-21, 2023 30 credit hours		



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Kaeley Di	illon
Previous Name(s)(if applicable):		
Documentation Included:		
County: Charlotte		Job Title: Internal Operations Specialist Part Time
Certification Requested:	Certified I	Florida Collector Assistant
Initial:		Reinstatement:
Certification Date:	11/01/24	

	Application					
$\checkmark$	Application with Required Signatures					
$\checkmark$	Application Fee					
$\checkmark$	Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From: 08/08/24 To: Present		To: Present				
From:	From: 10/12/15 To: 7/8/24					

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
Total Hours	120				

Committee recommends certification:	Yes	No	



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying		
☐ Initial Certification - \$25 fee		
Applicant Information		
Applicant's name (as you would like it to appear on the certificate): KAELEY DILLON		
Business email address: kaeley.dillon@charlottecountyfl.gov	Business phone number: 941-743-1347	
Job title: INTERNAL OPERATIONS SPECIALIST PART TIME		
Employed by: CHARLOTTE COUNTY TAX COLLECTOR		
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:		
Certified Florida Appraiser		
Certified Florida Collector		
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.		
Employer: CHARLOTTE COUNTY TAX COLLECTOR		
Your Title: TECHNICAL SPECIALIST IV	Employment Dates: 10/12/2015-7/8/2024	
Employer: CHARLOTTE COUNTY TAX COLLECTOR		
Your Title: INTERNAL OPERATIONS SPECIALIST PART TIME	Employment Dates: 08/08/2024- PRESENT	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.		
No. Course Title Hours No.	Course Title	Hours
TC-0040C Duties and Responsibilities of Florida Tax Collectors 30 TC-003	6C Collection and Distribution of Property Taxes and Special Assessments	30
TC-0041C Management of a Florida Tax Collector's Office 30 TC-00	2C Collection of Licenses, Taxes, and Fees	30
Applicant Signature		
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.		
Signature:       Kaeley Dillon       Digitally signed by Kaeley Dillon       Date:         Digitally signed by Kaeley Dillon       Date:       10/18/2024		





# The Florida Department of Revenue

certifies that

### **KAELEY DILLON**

### has successfully completed the requirements to be designated a

## **Certified Florida Collector Assistant**

On this first day of February, 2018.

# The Florida Department of Revenue Property Tax Oversight, Certification and Training Team



Certifies that

Kaeley Dillon

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS TCC 501, 30 Hours January 22-26, 2018

# The Florida Department of Revenue Property Tax Oversight, Certification and Training Team



Certifies that

Kaeley Dillon

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES TCC 504, 30 Hours July 6-29, 2020





Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Gregory Francois
Previous Name(s)(if applicable):	
Documentation Included:	
County: Osceola	Job Title: Assistant Branch Administrator
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	11/01/24

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	✓ Includes Current Employment					
✓ Two Years of Experience with an Applicable Office						
From: 07/05/16			To: Present			
From:			То:			

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
Total Hours	120				

Committee recommends certification:	Yes	No	

Notes:



#### Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

the state of the s	bil for Applying			-		
<ul><li>✓ In</li></ul>	nitial Certification - \$25 fee 🛛 Annua	I Recertific	cation - \$	5 fee	Reinstatement of Certification	<b>1 -</b> \$5 fee
Appli	cant Information					Current Parte
Applica	ant's name (as you would like it to appear o	on the certi	ficate): Gre	gory Fran	cois	
Busine	ss email address: gfrancois@osceola.org	phone number: 407-742-4000				
Job title	e: Assistant Branch Administrator			Arrest and	Total Annual States and a state of the	
Employ	ed by: Osceola County Tax Collector					
I have	completed the required hours of approved ication, or reinstatement for the following d	courses an esignation:	id passed	any require	ed examinations for the certificati	on,
		ertified Flo		ator	Certified Cadastralist of	Florida
Ce		ertified Flo				i ionua
employ Employ	property appraiser's office, Florida tax colle as necessary). If you are applying for recer ment dates. er:Osceola County Tax Collector	tification (	or fo <b>r rein</b> :	statement,	provide your current employer a	nd
Your Tit	tle: Assistant Branch Administrator			Employme	ent Dates:07/05/2016 - Present	
Employ						
Your Tit	ile:			Employme	ent Dates:	
of each license i type bel	ved Courses – List each course you have ement for which you are applying (attach a approved course. If you are substituting you issued by the Florida Real Estate Appraisa ow. Attach a copy of the license.	aditional pa	ages as ne	ecessary).	Attach documentation verifying co	
No.	Course Title	Hours	No.		Course Title	Hours
C-0040C	TCC501 - Duties & Responsiblities	30	TCC0036C	TCC50	3 - Collection and Distribution	30
TC-0041C TCC502 - Management of a Florida TC Office 30 TC-0042C TCC504 - Collection of Licenses, Taxes & Fees						
am reg	ant Signature uesting approval for Florida professional co ion provided on this form and any attachmo e:	ertification, ents are tru	recertifica le and cor	ition, or rei rect to the	best of my knowledge.	, ,
-19.74101	" (mti-				Date: 10 14 24	

DR-4001 Page 2 of 2

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- county tax collectors and employees

#### Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

#### **Course Approval and Examinations**

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage https://floridarevenue.com/property/Pages/Cofficial\_Training.

https://floridarevenue.com/property/Pages/Conicial\_training. aspx. You must pass all required examinations for each required course to obtain course credit.

#### Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours* (incorporated by reference in Rule 12D-16.002, F.A.C.).

#### **Special Salary for Officials**

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

#### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

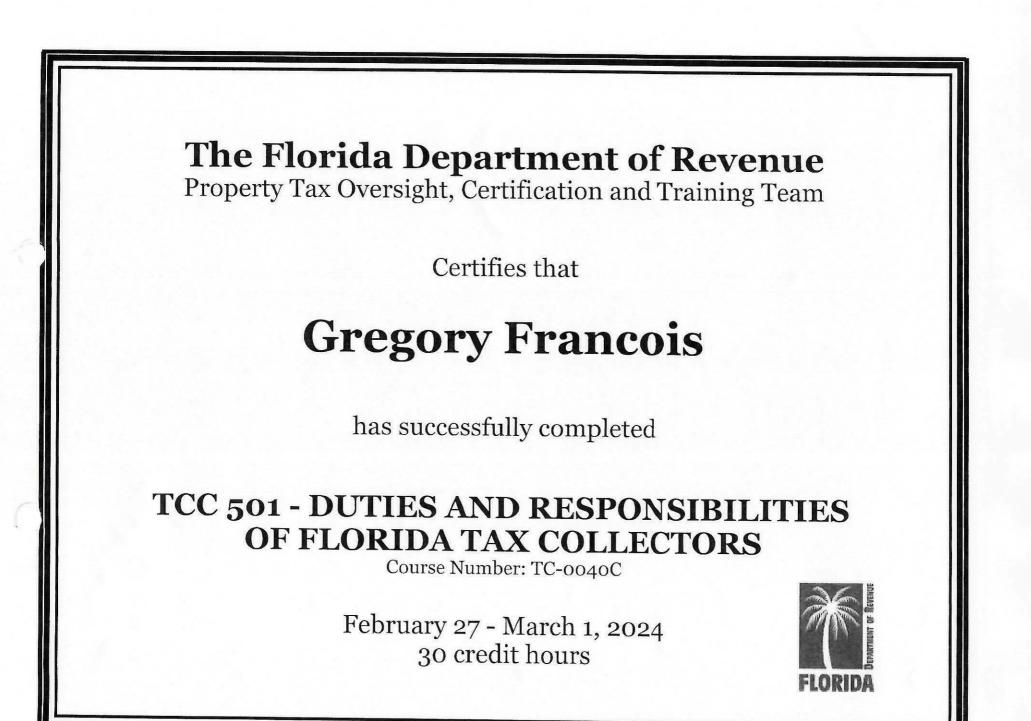
If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

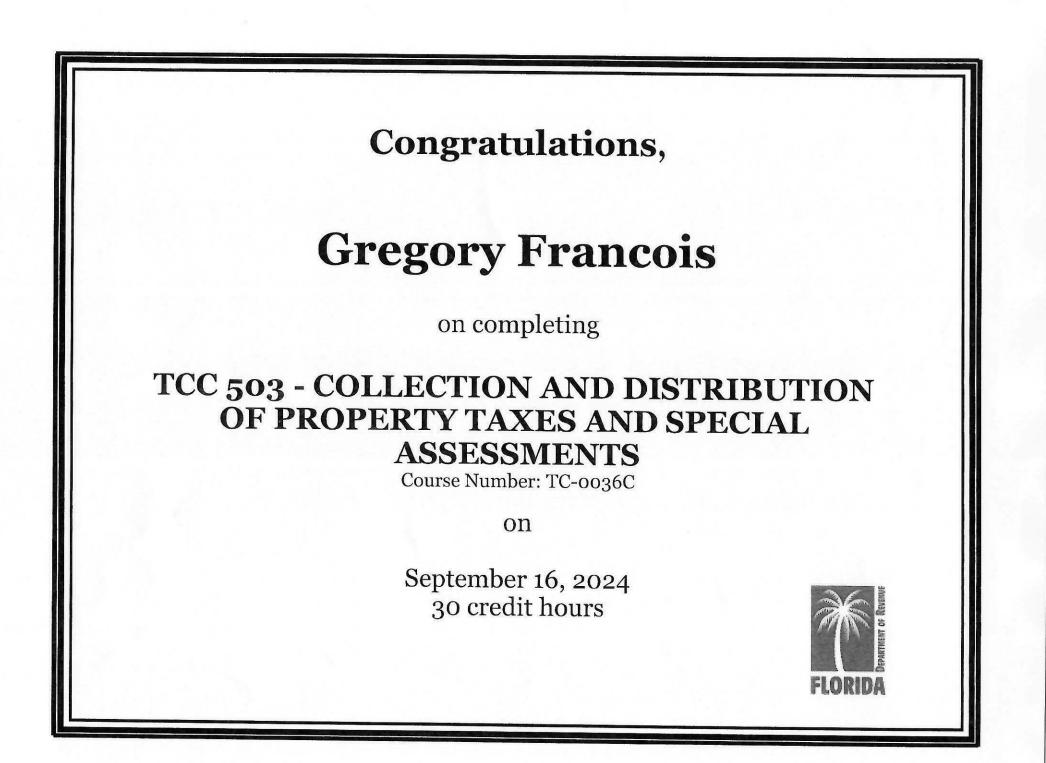
#### **Need Assistance?**

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.



# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that **Gregory Francois** has successfully completed **TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES** Course Number: TC-0042C June 24-27, 2024 30 credit hours



# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that **Gregory Francois** has successfully completed **TCC 502 - LEADERSHIP AND MANAGEMENT** SKILLS IN A FLORIDA TAX COLLECTOR'S **OFFICE** Course Number: TC-0041C October 3, 2024 30 credit hours



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Justina Gassera
Previous Name(s)(if applicable):	
Documentation Included:	
County: Charlotte	Job Title: Revenue Collection Specialist II
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	10/01/24

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	✓ Includes Current Employment					
✓ Two Years of Experience with an Applicable Office						
From:	11/01/21	To: Present				
From:		To:				

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
-				
Total Hours	120			

Committee recommends certification:	Yes		No

Notes:



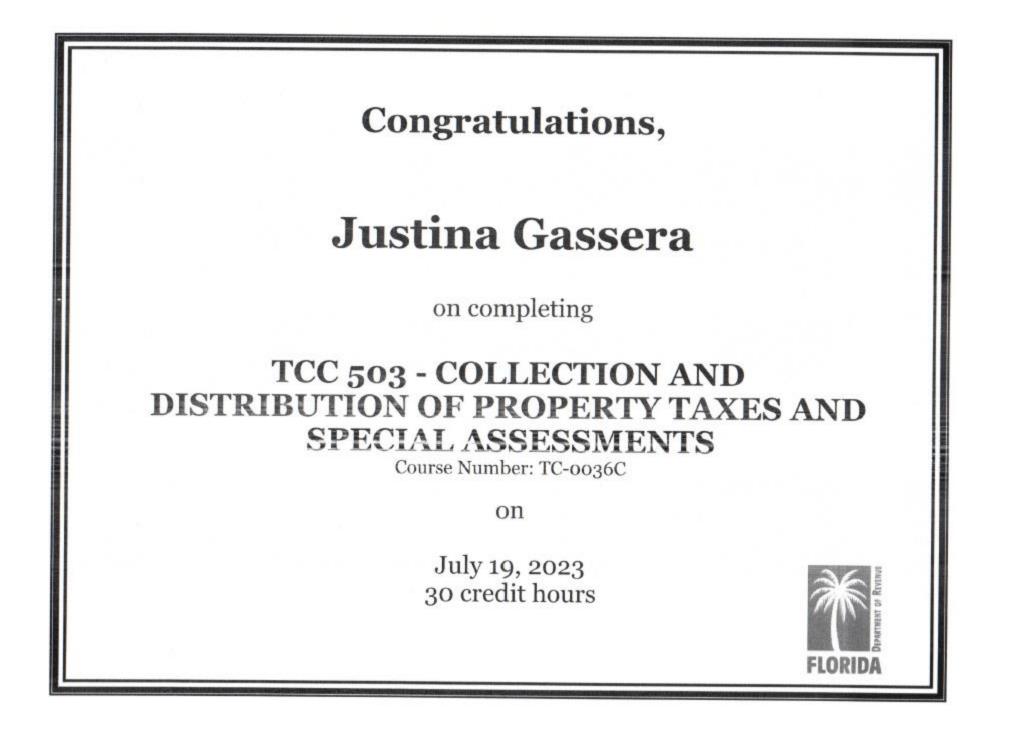
#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Initial Certification - \$25 fee       Annual Recertification - \$5 fee       Reinstatement of Certification - \$5 fee         Applicant Information         Applicant's name (as you would like it to appear on the certificate): JUSTINA GASSERA         Business email address: Justina.Gassera@charlottecountyfl.gov       Business phone number: 941-743-1556         Job title: REVENUE COLLECTION SPECIALIST II       Employed by: CHARLOTTE COUNTY TAX COLLECTOR         Thave completed the required hours of approved courses and passed any required examinations for the certification, or reinstatement for the following designation: Certified Florida Appraiser       Certified Florida Evaluator         Certified Florida Collector       I certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collectors office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below.	Reason for Applying									
Applicant's name (as you would like it to appear on the certificate): JUSTINA GASSERA         Business email address: Justina.Gassera@charlottecountyfl.gov       Business phone number: 941-743-1556         Job title: REVENUE COLLECTION SPECIALIST II       Employed by: CHARLOTTE COUNTY TAX COLLECTOR         I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:       Certified Florida Appraiser         Certified Florida Collector       Certified Florida Collector Assistant       Certified Florida Collector Assistant         Experience for Certification – If you are applying for recertification is a least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates:         Employer: CHARLOTTE COUNTY TAX COLLECTOR       Employer: CHARLOTTE COUNTY TAX COLLECTOR         Your Title:       Employment Dates: 11/01/2021- Present         Employer:       Your Title:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and licen	🖌 Ini	✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee								
Business email address:       Justina.Gassera@charlottecountyfl.gov       Business phone number:       941-743-1556         Job title:       REVENUE COLLECTION SPECIALIST II       Employed by:       COLLECTION SPECIALIST II         Employed by:       CHARLOTTE COUNTY TAX COLLECTOR       Inave completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:       Certified Florida Appraiser       Certified Florida Evaluator       Certified Cadastralist of Florida         Certified Florida Collector       Image: Certified Florida Collector Assistant       Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer:       CHARLOTTE COUNTY TAX COLLECTOR         Your Title:       Employment Dates: 11/01/2021- Present         Employer:       Your Title:         Approved Courses – List each course you have successfully completed for the certification, or reinstatement for which you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license.         No.       Course Title       Hours         No.	Applic	Applicant Information								
Job title:       REVENUE COLLECTION SPECIALIST II         Employed by:       CHARLOTTE COUNTY TAX COLLECTOR         I have completed the required nours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:       Certified Florida Appraiser         Certified Florida Appraiser       Certified Florida Evaluator       Certified Cadastralist of Florida         Certified Florida Collector       I certified Florida Collector Assistant       Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer:       CHARLOTTE COUNTY TAX COLLECTOR         Your Title:       Revenue ColLECTION SPECIALIST II         Employer:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a coy of the license.       No.       Course Ti	Applica	Applicant's name (as you would like it to appear on the certificate): JUSTINA GASSERA								
Employed by: CHARLOTTE COUNTY TAX COLLECTOR         I have completed the required hours of approved courses and passed any required examinations for the certification, or reinstatement for the following designation:         Certified Florida Appraiser       Certified Florida Evaluator         Certified Florida Collector       I certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: CHARLOTTE COUNTY TAX COLLECTOR         Your Title: REVENUE COLLECTION SPECIALIST II       Employment Dates: 11/01/2021- Present         Employer:       Your Title: Revenue for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license issued by the Florida Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours         TC-0040C       TC 501 - Dules and Responsibilities of Florida Tax Collector's Office 30       TC-0042C       TCC 504 - Collection of Licenses, Taxes, and Fees 30         Applicant Signature       I       An requesting approved to rerectification, or reinstatement, I certify that all of the inform		Business email address: Justina.Gassera@charlottecountyfl.gov Business phone number: 941-743-1556								
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recertification, or reinstatement for the following designation:       Certified Florida Appraiser       Certified Florida Evaluator       Certified Cadastralist of Florida         Certified Florida Collector       ✓ Certified Florida Collector Assistant       Certified Cadastralist of Florida         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: CHARLOTTE COUNTY TAX COLLECTOR       Employer: CHARLOTTE COUNTY TAX COLLECTOR         Your Title:       REVENUE COLLECTION SPECIALIST II       Employment Dates: 11/01/2021- Present         Employer:       Your Title:       Employment Dates:       11/01/2021- Present         Your Title:       Revenue (attach additional pages as necessary). Attach documentation verifying completion of each approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.       No.       Course Title       Hours         No.       Course										
□       Certified Florida Collector       ✓       Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer:       CHARLOTTE COUNTY TAX COLLECTOR         Your Title:       REVENUE COLLECTION SPECIALIST II         Employer:       Employment Dates: 11/01/2021- Present         Employer:       Your Title:         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.       No.       Course Title       Hours         No.       Course Title       Hours       No.       Course Title       Hours         TC-0040C       TCC 501 - Duties and Responsibilities of Florida Tax Collector's Office       30       TC-0042C       TCC 504 - Collection of Licenses, Taxes, and Fees       30 <td>l have c recertific</td> <td>ompleted the required hours of cation, or reinstatement for the f</td> <td>approved c ollowing de</td> <td>ourses and signation:</td> <td>passed a</td> <td>any require</td> <td>d examinations for the certificatio</td> <td>n,</td>	l have c recertific	ompleted the required hours of cation, or reinstatement for the f	approved c ollowing de	ourses and signation:	passed a	any require	d examinations for the certificatio	n,		
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Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: CHARLOTTE COUNTY TAX COLLECTOR         Your Title: REVENUE COLLECTION SPECIALIST II       Employment Dates: 11/01/2021- Present         Employer:       Your Title:       Employment Dates: 11/01/2021- Present         Your Title:       Employment Dates:       Present         Approved Courses – List each course you have successfully completed for the certification, recertified course or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.       No.       Course Title       Hours         TC-0040C       TCC 501 - Duties and Responsibilities of Florida Tax Collectors Office       30       TC-0042C       TCC 504 - Collection of Licenses, Taxes, and Special Assessments       30         TC-0041C       TCC 502 - Management of a Florida Tax Collector's Office       30       TC-0042C       TCC 504 - Collection of Licenses, Taxes, and Fees       30         Applicant Signature       Iam requesting approval for Florida professional certification, recertification, or reinstatement. I certify that	Ce	rtified Florida Collector	✓ Ce	ertified Flori	da Collec	tor Assista	nt			
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Intervence contract of the contract	Employe	<sup>er:</sup> CHARLOTTE COUNTY TAX	COLLECT	OR						
Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.       Hours       No.       Course Title       Hours       O       Course Title       Hours       30         TC-0040C       TCC 501 – Duties and Responsibilities of Florida Tax Collector's 0ffice       30       TC-0042C       TCC 503 – Collection of Licenses, Taxes, and Fees       30         Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.	Your Tit	Ie: REVENUE COLLECTION SI	PECIALIST	11		Employme	nt Dates: 11/01/2021- Present			
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TC:       Control of the control on the c	reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license									
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Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.	TC-0040C	C-0040C TCC 501 – Duties and Responsibilities of Florida Tax Collectors 30 TC-0036C TCC 503 – Collection and Distribution of Property Taxes and Special Assessments 30								
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.	TC-0041C TCC 502 – Management of a Florida Tax Collector's Office 30 TC-0042C TCC 504 – Collection of Licenses, Taxes, and Fees 30									
Signature: Justina Gassera Digitally signed by Justina Gassera Date: 2024.10.14 10:00:35 -04'00'	I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Lucting Caccore Digitally signed by Justina Gassera Date:									



# The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# Justina Gassera

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours



# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that **Justina Gassera** has successfully completed **TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES** Course Number: TC-0042C June 24-27, 2024 30 credit hours

# The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# Justina Gassera

has successfully completed

# TCC 502 - LEADERSHIP AND MANAGEMENT SKILLS IN A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 24, 2024 30 credit hours





Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Rachel Hess
Previous Name(s)(if applicable):	
Documentation Included:	
County: Lake	Job Title: Customer Representative II
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	10/01/24

	Application					
$\checkmark$	Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From: 03/21/22			To: Present			
From:			To:			

Course Information								
Course Name	Hours Credited	Documentation						
30-hours per 12D-19.003(3)(a)								
90-hours per 12D-19.003(3)(b)								
FLHSMV - Heavy Vehicle Use Tax	1	Attended Course						
TCC 001 - Bankruptcy	15	Attended Course						
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course						
TCC 002 - Effective Decision Making	10	Attended Course						
AAMVA - Birth Certificates	0.50	Attended Course						
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents	0.75	Attended Course						
AAMVA - Counterfeits and Alterations	0.75	Attended Course						
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course						
AAMVA - Internal Fraud for Staff	0.75	Attended Course						
AAMVA - Driver License and ID Cards	0.75	Attended Course						
AAMVA - Introduction to Covert Features	0.75	Attended Course						
AAMVA - Introduction to Fraud	1	Attended Course						
AAMVA - Mexican Documents	0.75	Attended Course						
Total Hours	45							

Committee recommends certification:		Yes		No

Notes: Total Hours = 120.33



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Rachel H	ess
Previous Name(s)(if applicable):		
Documentation Included:		
County: Lake		Job Title:Customer Representative II
Certification Requested:	Certified I	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	10/01/24	

	Application							
$\checkmark$	Application with Required Signatures							
$\checkmark$	✓ Application Fee							
$\checkmark$	✓ Courses Listed on Application							
$\checkmark$	Employment Dates Listed							
	✓ Includes Current Employment							
	✓ Two Years of Experience with an Applicable Office							
From:	03/21/22	To: Present						
From:		To:						

Course Information							
Course Name	Hours Credited	Documentation					
30-hours per 12D-19.003(3)(a)							
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course					
90-hours per 12D-19.003(3)(b)							
AAMVA - Military ID Cards	0.50	Attended Course					
AAMVA - People and Actions	0.75	Attended Course					
TCC 003 - Customer Service Training	5	Attended Course					
AAMVA - Security Features	1	Attended Course					
AAMVA - Social Security Cards	0.50	Attended Course					
AAMVA - Travel Documents	0.75	Attended Course					
AAMVA - U.S. Immigration Documents	0.75	Attended Course					
AAMVA - Vehicle Identification Documents	0.83	Attended Course					
AAMVA - CDL Module 1	2.5	Attended Course					
AAMVA - CDL Module 2	0.75	Attended Course					
AAMVA - CDL Module 3	0.75	Attended Course					
AAMVA - CDL Module 4	0.75	Attended Course					
FLHSMV - Information and Cyber Security Awareness Training	0.50	Attended Course					
Total Hours	45.33						

	Committee recommends certification:				Yes				No
--	-------------------------------------	--	--	--	-----	--	--	--	----

Notes:



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Rachel H	ess
Previous Name(s)(if applicable):		
Documentation Included:		
County: Lake		Job Title:Customer Representative II
Certification Requested:	Certified I	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	10/01/24	

	Application						
$\checkmark$	Application with Required Signatures						
$\checkmark$	✓ Application Fee						
$\checkmark$	✓ Courses Listed on Application						
$\checkmark$	Employment Dates Listed						
Includes Current Employment							
	Two Years of Experience with an Applicable Office						
From:	03/21/22	To: Present					
From:		To:					

Course Information							
Course Name	Hours Credited	Documentation					
30-hours per 12D-19.003(3)(a)							
90-hours per 12D-19.003(3)(b)							
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course					
Total Hours	30						

Committee recommends certification:	[		Yes		No	-
						-

Notes:



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying									
✓ Initial Certification - \$25 fee	Recertifica	<b>tion -</b> \$5	fee	Reinstatement of Certification	- \$5 fee				
Applicant Information									
Applicant's name (as you would like it to appear on the certificate): Rachel Hess									
Business email address: n/a Business phone number: 352-343-9602									
Job title: Customer Representative II									
Employed by: Office of The Lake County Tax	Collecto	r							
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and	passed a	any require	d examinations for the certificatio	n,				
Certified Florida Appraiser	ertified Flori	da Evalua	ator	Certified Cadastralist of F	<sup>-</sup> lorida				
Certified Florida Collector	ertified Flori	da Collec	tor Assista	nt					
<b>Experience for Certification</b> – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for <b>recer</b> employment dates.	ctor's office	e, or with t	the Florida	Department of Revenue (attach a	additional				
Employer: Office of The Lake County Tax C	ollector								
Your Title: Customer Representative II			Employme	nt Dates: 3/21/2022 - present					
Employer:									
Your Title:			Employme	nt Dates:					
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No. Course Title	Hours	No.		Course Title	Hours				
TC-0001C Counterfeits & Alterations	.75 (45 min)	TC-0003C	Vehicle Ide	entification Documents	.83 (50 min)				
TC-0002C Driver's License & ID Cards	.75 (45 min)	TC-0005C	Birth Certi	ificates	.50 (30 min)				
Applicant Signature I am requesting approval for Florida professional c information provided on this form and any attachm					<u>}</u>				
Signature: Rachel Hess				Date: October 4, 2024					



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying								
✓ Initial Certification - \$25 fee  Annual	Recertifica	<b>tion -</b> \$5	fee	Reinstatement of Certification	- \$5 fee			
Applicant Information								
Applicant's name (as you would like it to appear on the certificate): Rachel Hess								
Business email address: n/a Business phone number: 352-343-9602								
Job title: Customer Representative II								
Employed by: Office of The Lake County Tax	Collecto	r						
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed a	any require	d examinations for the certificatio	n,			
Certified Florida Appraiser	ertified Flori	da Evalua	ator	Certified Cadastralist of F	lorida			
Certified Florida Collector	ertified Flori	da Collec	ctor Assista	nt				
<b>Experience for Certification</b> – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for <b>recer</b> employment dates.	ector's office	e, or with t	the Florida	Department of Revenue (attach a	additional			
Employer: Office of The Lake County Tax C	ollector							
Your Title: Customer Representative II			Employme	nt Dates: 3/21/2022 - present				
Employer:								
Your Title:			Employme	nt Dates:				
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.		Course Title	Hours			
TC-0006C Canadian BC, Driver and Vehicle Documents	.75 (45 min)	TC-0008C	Internal Fr	aud for Staff	.75 (45 min)			
TC-0007C Canadian Travel, Citizenship, & Immigration Docs	1.0 (60 min)	TC-0009C	99C Introduction to Covert Features .75 (45 mir					
Applicant Signature								
I am requesting approval for Florida professional c information provided on this form and any attachm	ertification, ents are tru	recertificate and courted the second se	ation, or rei rrect to the	nstatement. I certify that all of the best of my knowledge.	;			
Signature: Rachel Hess				Date: October 4, 2024				



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
✓ Initial Certification - \$25 fee  Annual	Recertificat	. <b>ion -</b> \$5 f	fee	Reinstatement of Certification	- \$5 fee		
Applicant Information							
Applicant's name (as you would like it to appear or	1 the certifica	' Rat	chel Hess				
Business email address: n/a	Business email address: n/a Business phone number: 352-343-9602						
Job title: Customer Representative II							
Employed by: Office of The Lake County Tax	Collector	,					
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and	passed a	any require	ed examinations for the certificatio	n,		
Certified Florida Appraiser	ertified Florid	la Evalua	ator	Certified Cadastralist of F	lorida		
Certified Florida Collector	ertified Florid	la Collect	tor Assista	int			
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.							
Employer: Office of The Lake County Tax Coun	ollector						
Your Title:     Employment Dates: 3/21/2022 - present							
Employer:							
Your Title:		ļ	Employme	ent Dates:			
<b>Approved Courses –</b> List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC-0010C Introduction to Fraud	1.0 (60 min)	TC-0012C	Military ID	Cards	.50 (30 min)		
TC-0011C Mexican Documents	.75 (45 min)	TC-0013C	C People and Actions .75 (45 min				
Applicant Signature							
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signature: Rachel Hess Date: October 4, 2024							



#### Application for Florida Professional Certification

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
✓ Initial Certification - \$25 fee  Annual F	Recertifica	<b>tion -</b> \$5	fee 🗌 I	Reinstatement of Certification	- \$5 fee		
Applicant Information							
Applicant's name (as you would like it to appear on	the certific	Ŕ	achel Hess				
Business email address: n/a			Business p	hone number: 352-343-9602			
Job title: Customer Representative II							
Employed by: Office of The Lake County Tax	Collecto	r					
I have completed the required hours of approved correcertification, or reinstatement for the following de	ourses and	passed a	any required	d examinations for the certificatio	n,		
Certified Florida Appraiser	ertified Flori	da Evalua	ator	Certified Cadastralist of F	lorida		
Certified Florida Collector	rtified Flori	da Collec	tor Assistar	nt			
<b>Experience for Certification –</b> If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.							
Employer: Office of The Lake County Tax Co	ollector						
Your Title: Customer Representative II Employment Dates: 3/21/2022 - present							
Employer:		!					
Your Title: Employment Dates:							
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC-0014C Security Features	1.0 (60 min)	TC-0016C	Travel Docu	uments	.75 (45 min)		
TC-0015C Social Security Cards	.50 (30 min)	TC-0017C	7C U.S. Immigration Documents .75 (45 mir				
Applicant Signature							
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signature: Rachel Hess	Signature: Rachel Hess Date: October 4, 2024						



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying						
✓ Initial Certification - \$25 fee  Annual F	Recertifica	<b>tion - \$</b> 51	fee 🗌 I	Reinstatement of Certification	- \$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear on	the certific	,	Rachel H			
Business email address: n/a	Business email address: n/a Business phone number: 352-343-9602					
Job title: Customer Representative II						
Employed by: Office of The Lake County Tax	Collector	r				
I have completed the required hours of approved correcertification, or reinstatement for the following de	ourses and	passed a	any require	d examinations for the certificatio	n,	
Certified Florida Appraiser	ertified Flori	da Evalua	ator	Certified Cadastralist of F	lorida	
Certified Florida Collector	rtified Flori	da Collec	tor Assista	nt		
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatemen</b> t, provide your current employer and employment dates.						
Employer: Office of The Lake County Tax Co	ollector					
Your Title: Customer Representative II			Employme	nt Dates: 3/21/2022 - present		
Employer:		ľ				
Your Title:	Your Title: Employment Dates:					
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC-0018C CDL Module 1	2.5	TC-0020C	C CDL Module 3 .75 (4		.75 (45 min)	
TC-0019C CDL Module 2	.75 (45 min)	TC-0021C	C CDL Module 4 .75 (45 min)			
Applicant Signature						
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.						
Signature: Date: October 4, 2024						



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
✓ Initial Certification - \$25 fee  Annual F	Recertifica	<b>tion -</b> \$5	fee	Reinstatement of Certification	- \$5 fee		
Applicant Information							
Applicant's name (as you would like it to appear on	the certific	' Ra	chel Hess				
Business email address: n/a			Business p	hone number: 352-343-9602			
Job title: Customer Representative II							
Employed by: Office of The Lake County Tax	Collector	r					
I have completed the required hours of approved correcertification, or reinstatement for the following de	ourses and signation:	passed a	any require	d examinations for the certificatio	'n,		
Certified Florida Appraiser	rtified Flori	da Evalua	ator	Certified Cadastralist of F	lorida		
Certified Florida Collector	rtified Flori	da Collec	tor Assista	nt			
<b>Experience for Certification –</b> If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatemen</b> t, provide your current employer and employment dates.							
Employer: Office of The Lake County Tax Co	ollector						
Your Title: Customer Representative II Employment Dates: 3/21/2022 - present							
Employer:		I					
Your Title: Employment Dates:							
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC-0025C Driver License Preparatory Training Online	12.0	TC-0045C	Informatio	n and Cyber Security Awareness Training	.50 (30 min)		
TC-0044C Heavy Vehicle Use Tax (HVUT)	1.0						
Applicant Signature							
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signature: Date: October 4, 2024							



#### Application for Florida Professional Certification

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
🖌 Initial Ce	rtification - \$25 fee 🛛 Annual I	Recertifica	<b>tion</b> - \$5	fee	Reinstatement of Certification	- \$5 fee	
Applicant In	ormation						
Applicant's nar	ne (as you would like it to appear or	the certific	É F	Rachel He	255		
Business emai	n/a			Business	phone number: 352-343-9602		
	omer Representative II						
Employed by:	Office of The Lake County Tax	Collecto	r				
I nave complet	ed the required hours of approved c or reinstatement for the following de	ourses and	passed a	any requir	ed examinations for the certification	n,	
Certified F	Florida Appraiser	ertified Flori	da Evalu	ator	Certified Cadastralist of F	-lorida	
Certified F	Florida Collector	ertified Flori	da Collec	ctor Assist	ant		
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.							
Employer: Offi	ce of The Lake County Tax Co	ollector					
Your Title: Customer Representative II Employment Dates: 3/21/2022 - present							
Employer:							
Your Title:	Your Title: Employment Dates:						
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.		Course Title	Hours	
TC 0036C TCC 5	03 Collect. & Dist. of Prop Taxes & SA	30	TC 0038C	TCC 002	2 Effective Decision Making	10	
тс 0037С ТСС 0	01 Bankruptcy	15	TC 0039C	C TCC 003 Customer Service Training 5			
Applicant Signature							
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signature	Signature: Rachel Hess Date: October 4, 2024						



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
✓ Initial Certification - \$25 fee  Annual	Recertifica	<b>tion -</b> \$5	fee	Reinstatement of Certification	- \$5 fee		
Applicant Information							
Applicant's name (as you would like it to appear or	the certific	ŕR	Rachel Hes	55			
Business email address: n/a			Business p	bhone number: 352-343-9602			
Job title: Customer Representative II							
Employed by: Office of The Lake County Tax	Collecto	r					
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and	passed a	any require	d examinations for the certification	n,		
Certified Florida Appraiser	ertified Flori	da Evalua	ator	Certified Cadastralist of F	-lorida		
Certified Florida Collector	ertified Flori	da Collec	tor Assista	nt			
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatemen</b> t, provide your current employer and employment dates.							
Employer: Office of The Lake County Tax Coun	ollector						
Your Title: Customer Representative II			Employme	nt Dates: 3/21/2022 - presen	t		
Employer:							
Your Title: Employment Dates:							
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC 0041C TCC 502 Ldshp & Mgmt Skills in FL TC's Office	30						
Applicant Signature							
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signature: Date: October 4, 2024							





# **RACHEL HESS**

for the successful completion of

### **Driver License Preparatory Training - OLT**

by FLHSMV

12 Hours





# **RACHEL HESS**

for the successful completion of

#### Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes









# **RACHEL HESS**

for the successful completion of

#### **AAMVA FDR 2024: Birth Certificates**

by External Training

0 Hours 30 Minutes





## **RACHEL HESS**

for the successful completion of

#### AAMVA FDR 2024: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes





## **RACHEL HESS**

for the successful completion of

#### **AAMVA FDR 2024: Counterfeits and Alterations**

by External Training

0 Hours 45 Minutes





## **RACHEL HESS**

for the successful completion of

### AAMVA FDR 2024: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes





# **RACHEL HESS**

for the successful completion of

#### **AAMVA FDR 2024: Internal Fraud for Staff**

by External Training

0 Hours 45 Minutes





## **RACHEL HESS**

for the successful completion of

#### AAMVA FDR 2024: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes





## **RACHEL HESS**

for the successful completion of

#### **AAMVA FDR 2024: Introduction to Covert Features**

by External Training

0 Hours 45 Minutes

Date of Course Completion: 4/26/2024





## **RACHEL HESS**

for the successful completion of

#### **AAMVA FDR 2024: Introduction to Fraud**

by External Training

1 Hours 0 Minutes

Date of Course Completion: 4/30/2024





## **RACHEL HESS**

for the successful completion of

#### **AAMVA FDR 2024: Mexican Documents**

by External Training

0 Hours 45 Minutes

Date of Course Completion: 4/30/2024





## **RACHEL HESS**

for the successful completion of

#### AAMVA FDR 2024: Military ID Cards

by External Training

0 Hours 30 Minutes

Date of Course Completion: 5/1/2024





## **RACHEL HESS**

for the successful completion of

#### **AAMVA FDR 2024: People and Actions**

by External Training

0 Hours 45 Minutes

Date of Course Completion: 5/1/2024







## **RACHEL HESS**

for the successful completion of

#### **AAMVA FDR 2024: Security Features**

by External Training

1 Hours 0 Minutes

Date of Course Completion: 5/15/2024





## **RACHEL HESS**

for the successful completion of

#### AAMVA FDR 2024: Social Security Cards

by External Training

0 Hours 30 Minutes

Date of Course Completion: 5/15/2024





## **RACHEL HESS**

for the successful completion of

#### **AAMVA FDR 2024: Travel Documents**

by External Training

0 Hours 45 Minutes

Date of Course Completion: 5/15/2024





## **RACHEL HESS**

for the successful completion of

#### **AAMVA FDR 2024: US Immigration Documents**

by External Training

0 Hours 45 Minutes

Date of Course Completion: 5/17/2024





## **RACHEL HESS**

for the successful completion of

#### **AAMVA FDR 2024: Vehicle Identification Documents**

by External Training

0 Hours 50 Minutes

Date of Course Completion: 5/21/2024





## **RACHEL HESS**

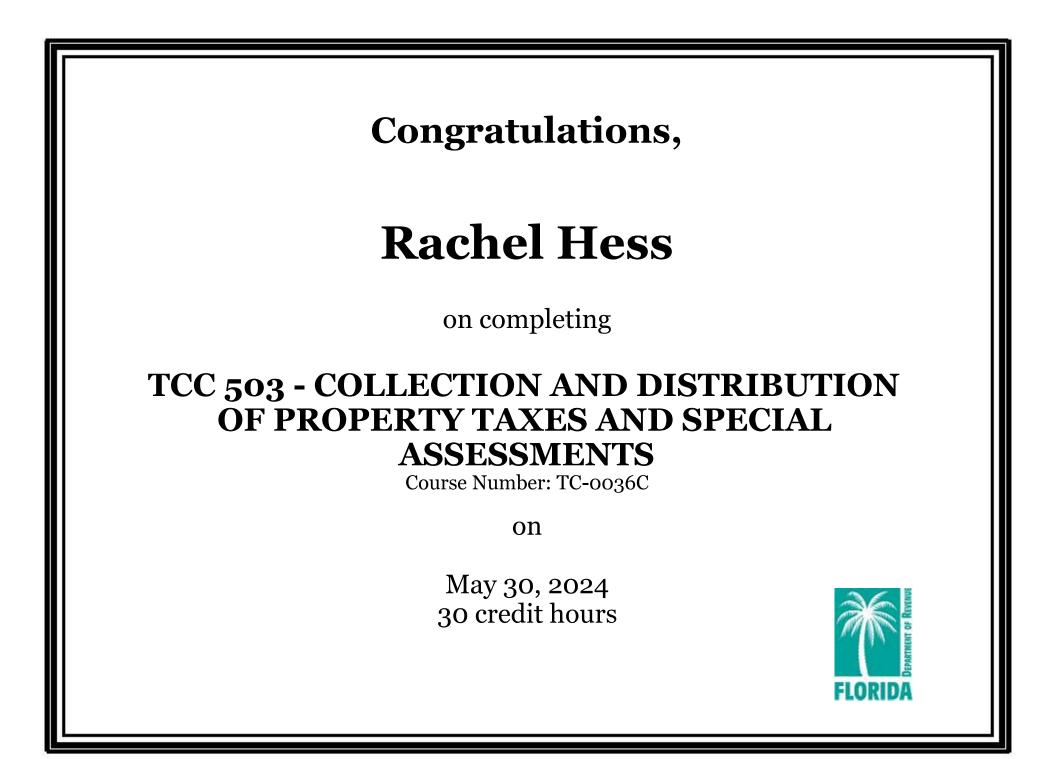
for the successful completion of

#### **AAMVA CDL 2024: Module 1 - Introduction to CDL Licensing**

by External Training

2 Hours 30 Minutes

Date of Course Completion: 5/23/2024







## **RACHEL HESS**

for the successful completion of

#### AAMVA CDL 2024: Module 2 - Overview of the CDL Tests

by External Training

0 Hours 45 Minutes

Date of Course Completion: 6/6/2024





## **RACHEL HESS**

for the successful completion of

#### AAMVA CDL 2024: Module 3 - CDL Knowledge Tests Overview

by External Training

0 Hours 45 Minutes

Date of Course Completion: 6/6/2024





## **RACHEL HESS**

for the successful completion of

#### AAMVA CDL 2024: Module 4 - CKE End-of-Course Exam Overview

by External Training

0 Hours 45 Minutes

Date of Course Completion: 6/6/2024





## **RACHEL HESS**

for the successful completion of

#### **Information and Cyber Security Awareness for External Entities - 2024**

by FLHSMV

0 Hours 30 Minutes

Date of Course Completion: 7/12/2024

### The Florida Department of Revenue Property Tax Oversight, Certification and Training Team Certifies that **Rachel Hess** has successfully completed **TCC 502 - LEADERSHIP AND MANAGEMENT** SKILLS IN A FLORIDA TAX COLLECTOR'S OFFICE Course Number: TC-0041C September 25, 2024 FLORIDA 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Tori Hinso	on
Previous Name(s)(if applicable):		
Documentation Included:		
County: Walton		Job Title: Customer Service Representative
Certification Requested:	Certified I	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	10/01/24	

	Application				
$\checkmark$	Application with Required Signature	S			
$\checkmark$	Application Fee				
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	From: 11/02/20 To: Present				
From:	From: To:				

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
-				
Total Hours	120			

Committee recommends certification:	Yes		No

Notes:



#### Application for Florida Professional Certification

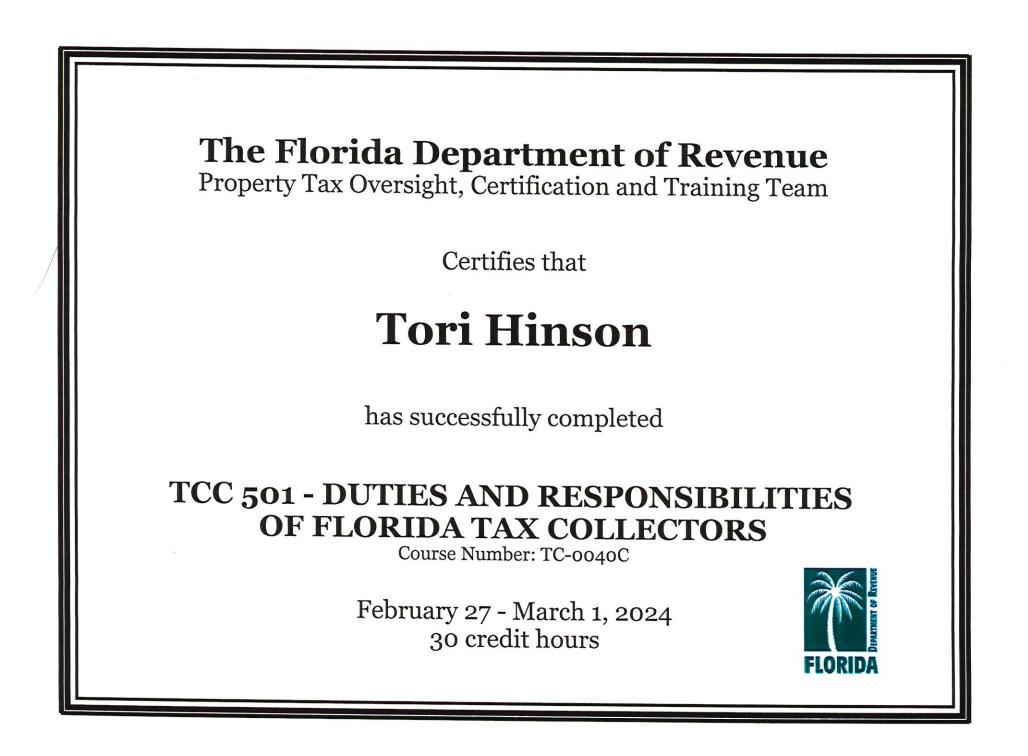
Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying					
✓ Initial Certification - \$25 fee  Annual	Recertific	ation - \$5	fee	Reinstatement of Certification -	\$5 fee
Applicant Information					
Applicant's name (as you would like it to appear or		icate): Tori			
Business email address: Tori@waltontaxcollector.c	om		Busine	ess phone number: (850)892-8121	
Job title: Customer Service Representative					
Employed by: Walton County Tax Collector's Office					
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	d passed :	any req	uired examinations for the certification	١,
Certified Florida Appraiser	ertified Flor	rida Evalu	ator	Certified Cadastralist of Fl	lorida
Certified Florida Collector	ertified Flor	rida Collec	ctor Ass	sistant	
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ctor's offic	e, or with	the Flo	rida Department of Revenue (attach a	dditional
Employer: Walton County Tax Collector's Office			Y		
Your Title: Customer Service Representative			Employ	yment Dates: 11/02/2020 - current dat	te
Employer:					
Your Title:			Employ	yment Dates:	
Approved Courses – List each course you have reinstatement for which you are applying (attach ac of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisal type below. Attach a copy of the license.	ditional pa ur Certified	ages as ne d Residen	ecessar tial App	y). Attach documentation verifying con raiser license or Certified General Ap	praiser
No. Course Title	Hours	No.		Course Title	Hours
TC-0040C Duties and Responsibilities of Florida Tax Collectors	30	TC-0036C	;	Collection and Distribution of Property Taxes and Special Assessments	30
TC-0041C Leadership and Management Skills in a Florida Tax Collector's Office	30	TC-00420	Colle	ection of Licenses, Taxes, and Fees	30
Applicant Signature I am requesting approval for Florida professional ce information provided on this form and any attachme Signature:	ertification, ents are tru	recertifica ue and cor	ation, or rect to	r reinstatement. I certify that all of the the best of my knowledge.	
				10/14/24	



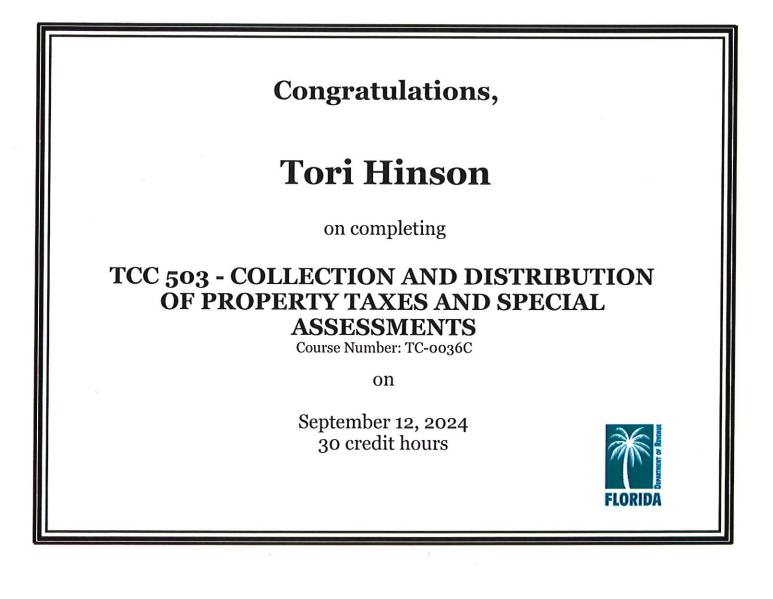


has successfully completed

**TCC 504 - COLLECTION OF LICENSES,** TAXES, AND FEES Course Number: TC-0042C

June 24-27, 2024 30 credit hours









Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Cendy Kr	ier
Previous Name(s)(if applicable):		
Documentation Included:		
County: Volusia		Job Title: Motorist Services Branch Manager
Certification Requested:	Certified I	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	11/01/24	

	Application				
$\checkmark$	Application with Required Signatur	es			
$\checkmark$	Application Fee				
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	From: 11/20/12 To: Present				
From:	From: To:				

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 001 - Bankruptcy	15	Attended Course		
TCC 002 - Effective Decision Making	10	Attended Course		
TCC 003 - Customer Service Training	5	Attended Course		
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
Total Hours	120			

Committee recommends certification:	Yes		No

Notes:



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application** and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx Reason for Applying ✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee Applicant Information Applicant's name (as you would like it to appear on the certificate): Cendy Krier Business phone number: 386-257-6000 ext. 13105 Business email address: ckrier@vctaxcollector.org Job title: Motorist Services Branch Manager Employed by: Office of Will Roberts, Volusia County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Evaluator Certified Cadastralist of Florida Certified Florida Collector Assistant Certified Florida Collector Experience for Certification - If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Office of Will Roberts, Volusia County Tax Collector Employment Dates: 11/20/2012 - Present Your Title: Motorist Services Branch Manager Employer: Employment Dates: Your Title: Approved Courses - List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title No. Course Title Hours Hours TC0037C TC0039C **Customer Service Training** 5 Bankruptcv 15 t. Skills in FL Tax Collector's Office 30

				5
TC0038C	Effective Decision Making in Workplace	10	TC0041C	Leadership & Mgmt. Skills in FL Tax Collector's Office
Applica	ant Signature			
I am req informat	uesting approval for Florida professional ce ion provided on this form and any attachme	ertification ents are t	n, recertifica rue and corr	tion, or reinstatement. I certify that all of the rect to the best of my knowledge.
Signatur		Le le	5	Date: 0-8-24



#### Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page **1**.of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

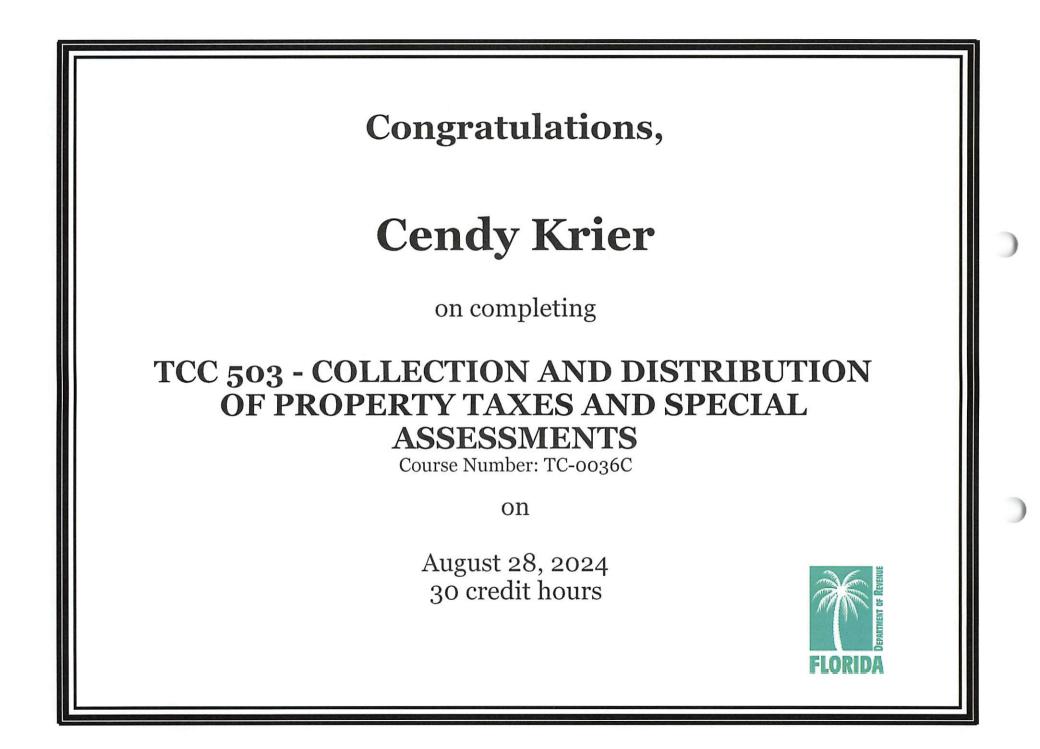
Reason for Applying							
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee							
Applicant Information							
Applicant's name (as you would like it to appear on		ate): Ce	endy Krie				
Business email address: ckrier@vctaxcollector.org Business phone number: 386-257-6000 ext. 13105							
Job title: Motorist Services Branch Manager							
Employed by: Office of Will Roberts, Volusia Coun							
I have completed the required hours of approved co recertification, or reinstatement for the following des	ourses and signation:	passed	any requ	ired examinations for the certificatio	n,		
Certified Florida Appraiser	rtified Flori	da Evalu	ator	Certified Cadastralist of F	lorida		
Certified Florida Collector	rtified Flori	da Colle	ctor Assi	stant			
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax collect pages as necessary). If you are applying for recert employment dates.	ctor's office	. or with	the Flori	da Department of Revenue (attach a	additional		
Employer: Office of Will Roberts, Volusia County T	ax Collecto	or					
Your Title: Motorist Services Branch Manager			Employ	ment Dates: 11/20/2012 - Present			
Employer:							
Your Title:			Employ	ment Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.	_	Course Title	Hours		
TC0036C Collection & Distribution of Property Taxes & Special Assessments	30						
TC0042C Collection of Licenses, Taxes & Fees	30			····			
Applicant Signature I am requesting approval for Florida professional ce	rtification	recertific	ation or	reinstatement I certify that all of the	<u> </u>		
information provided on this form and any attachme	ents are tru	e and co	prrect to t	he best of my knowledge.			
Signature: Clothy Ktu	n			Date: 0 8 24			





# Congratulations, Cendy Krier on completing TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE Course Number: TC-0038C On December 22, 2023 10 credit hours









Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Amberly Marie LeCoumpte
Previous Name(s)(if applicable):	
Documentation Included:	
County: Monroe	Job Title: Customer Service Representative
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	11/01/24

		Арр	plication
$\checkmark$	Applicat	tion with Required Signatures	S
$\checkmark$	Applicat	tion Fee	
$\checkmark$	Courses	s Listed on Application	
$\checkmark$	Employ	ment Dates Listed	
	$\checkmark$	Includes Current Employme	ent
✓ Two Years of Experience with an Applicable Office			
From:	06/15/20		To: Present
From:			То:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course
TCC 001 - Bankruptcy	15	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
·		
Total Hours	120	

Committee recommends certification:		Yes		No

Notes:



#### Application for Florida Professional Certification

#### Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

	itial Certification - \$25 fee 🗌 Annual	Recertifie	cation - \$5	fee	Reinstatement of Certification	n - \$5 fee
Applic	cant Information	1.626				
Applica	ant's name (as you would like it to appear o	n the certi	ficate): Am	berly N	Iarie LeCoumpte	
Busine	ss email address: amlecoumpte@monroeta	xcollector	.com	Busin	ess phone number: 305-293-6338	
lob title	<sup>a:</sup> Customer Service Representative					
Employ	ved by: Monroe Tax Collector					
have o ecertifi	completed the required hours of approved of cation, or reinstatement for the following de	courses an	nd passed :	any re	quired examinations for the certifica	tion,
			orida Evalu	ator	Certified Cadastralist o	f Florida
	ertified Florida Collector	ertified Flo	orida Collec	tor As	sistant	
mploy	as necessary). If you are applying for recent ment dates. er: Monroe Tax Collector			-		
our Til	tle:Customer Service Representative			Emplo	yment Dates: 06/15/2020 Till Curren	nt
mploy	er:					
mploy our Tit				Emplo	yment Dates:	_
our Tit our Tit pprove instate f each cense i pe bel		ditional pa ur Certifie	fully complete ages as ne	eted fo	r the certification, recertification, or ry). Attach documentation verifying	
mploy our Tit pprov instate f each ænse i pe bel No.	de: ved Courses – List each course you have ement for which you are applying (attach ac approved course. If you are substituting yo issued by the Florida Real Estate Appraisal ow. Attach a copy of the license. Course Title	ditional pa ur Certifie	fully complete ages as ne	eted fo	r the certification, recertification, or ry). Attach documentation verifying	completion Appraiser cense
mploy our Tit ppprov binstate f each cense i pe bel No.	de: ved Courses – List each course you have ement for which you are applying (attach ac approved course. If you are substituting yo issued by the Florida Real Estate Appraisal ow. Attach a copy of the license. Course Title	ditional pa ur Certifie I Board for	fully comple ages as ne d Resident one or mo	eted fo	r the certification, recertification, or ry). Attach documentation verifying braiser license or Certified General / mses, list your license number and li	completion Appraiser cense
mploy our Tit ppprov instate f each cense i pe bel No.	de: ved Courses – List each course you have ement for which you are applying (attach ac approved course. If you are substituting yo issued by the Florida Real Estate Appraisal ow. Attach a copy of the license. Course Title	ditional partifie ur Certifie Board for Hours	fully compleages as need Resident one or mo	eted fo cessa ial App ore cou	r the certification, recertification, or ry). Attach documentation verifying praiser license or Certified General / irses, list your license number and li Course Title	completio Appraiser cense Hours
imploy our Tit pprove binstate f each cense i rpe bel No. -0042C -041C pplica am reg	de: ved Courses – List each course you have ement for which you are applying (attach ac approved course. If you are substituting yo issued by the Florida Real Estate Appraisal ow. Attach a copy of the license. Course Title COLLECTION OF LICENSES TAXES AND FEES	ditional pa ur Certifie Board for Hours 30 30	fully compleages as need Resident one or mo No. TC-0037C TC-0038C	eted fo cessa ial App re cou	r the certification, recertification, or ry). Attach documentation verifying praiser license or Certified General / inses, list your license number and li Course Title BANKRUPTCY	completion Appraiser cense Hours 15 10



#### Application for Florida Professional Certification

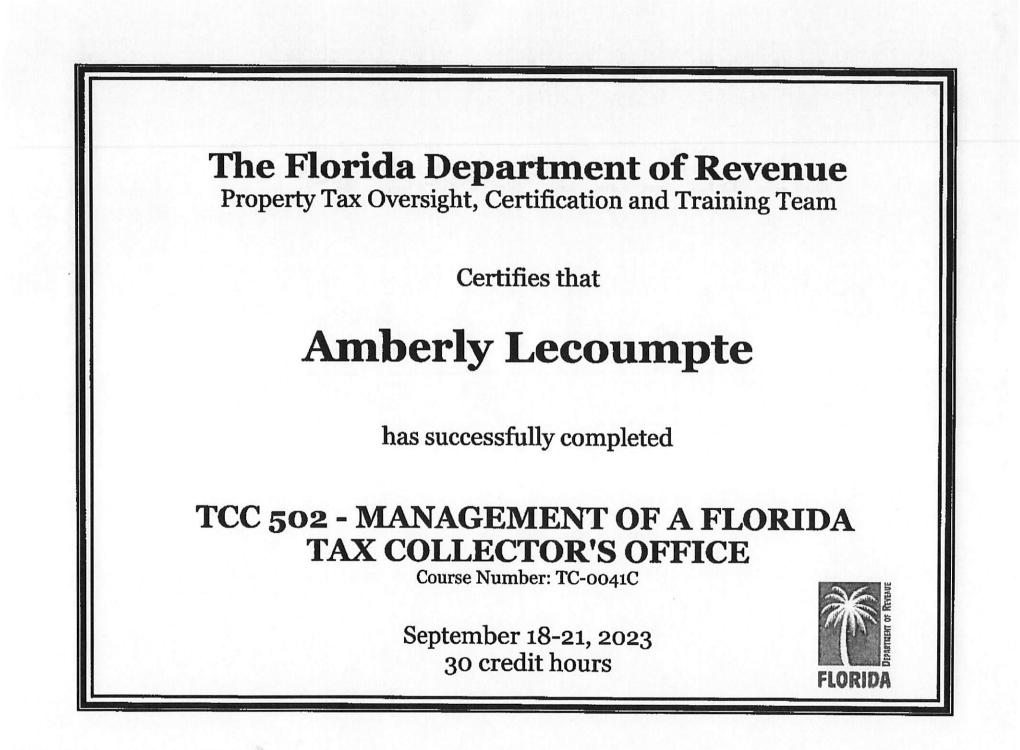
Property Tax Oversight Certification and Training

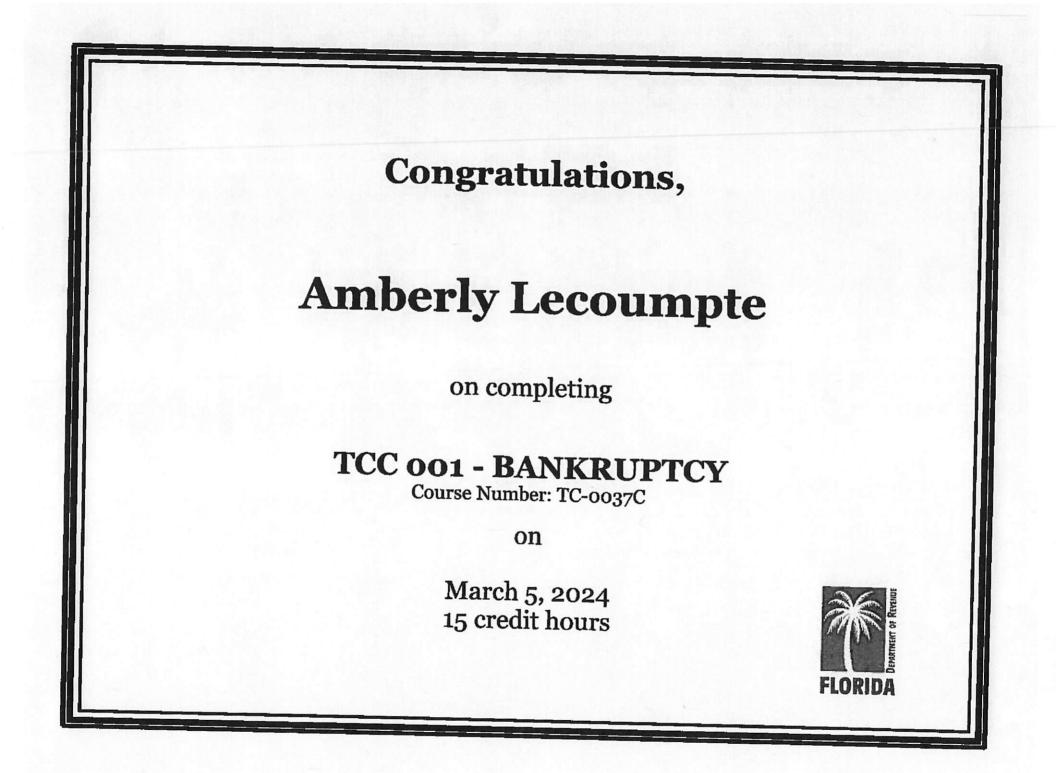
Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

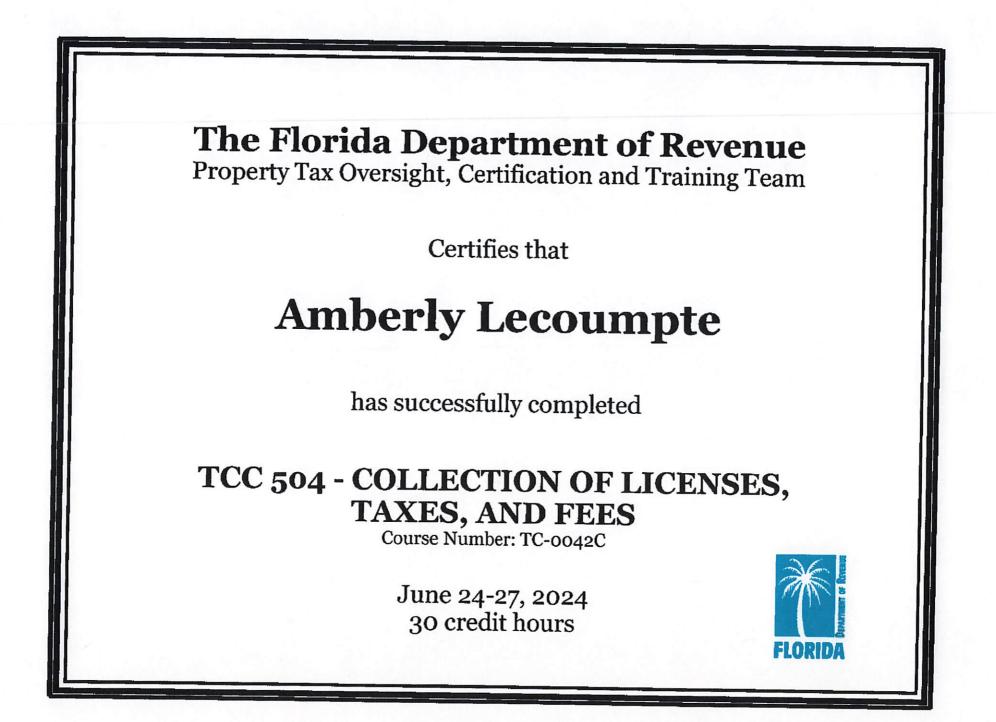
Property Tax Oversight Certification and Training Online Registration at

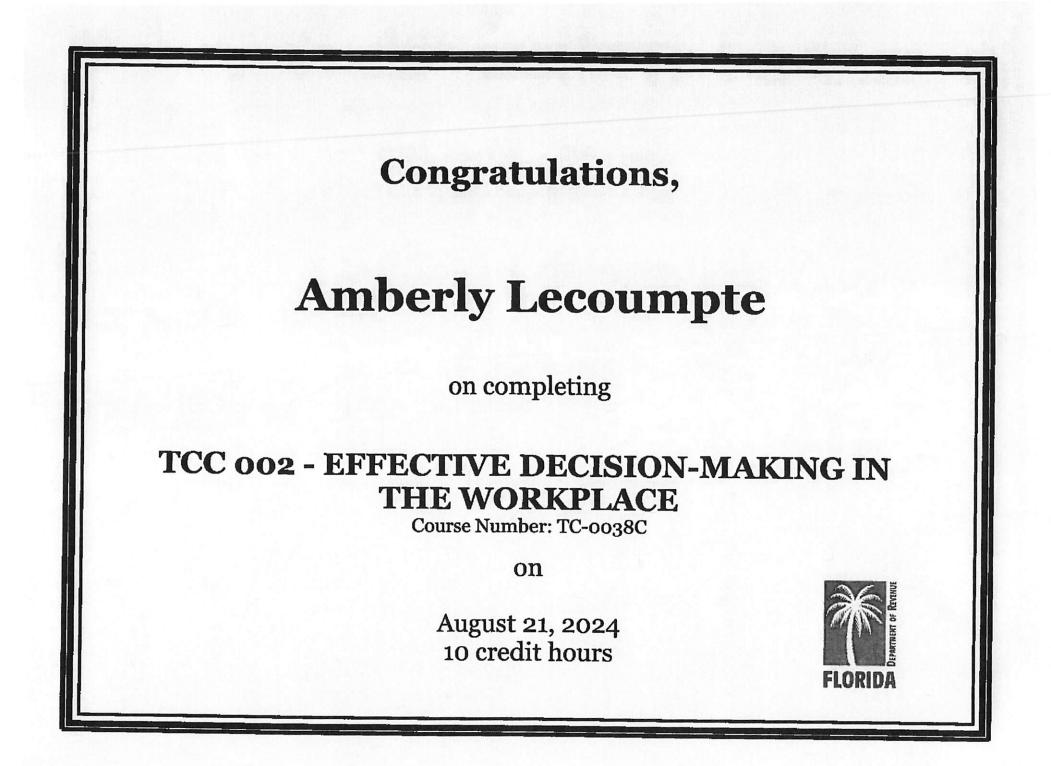
http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

	tial Certification - \$25 fee 🗌 Annua	Recertifi	cation - \$5	fee	Reinstatement of Certification	on - \$5 fee			
Applic	ant Information			6-23 (J) (					
Applicar	nt's name (as you would like it to appear o	on the certi	ficate): Aml	beriy M	arie LeCoumpte				
Business email address: amlecoumpte@monroetaxcollector.com					Business phone number: 305-293-6338				
lob title:	Customer Service Representative								
Employe	ed by: Monroe Tax Collector				1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1				
have contraction	ompleted the required hours of approved ation, or reinstatement for the following d	courses ar esignation	nd passed a	any req	uired examinations for the certifica	tion,			
Cer	rtified Florida Appraiser		orida Evalu	ator	Certified Cadastralist o	f Florida			
Cer	tified Florida Collector	ertified Flo	orida Collec	tor Ass	istant				
mploym	iont dates.								
mploye	". Monroe Tax Collector								
mploye our Title	<sup>cr:</sup> Monroe Tax Collector <sup>e:</sup> Customer Service Representative				ment Dates:06/15/2020 Till Currer	And Arts			
	r: Monroe Tax Collector e: Customer Service Representative r:			Employ		And States			
mploye four Title mploye four Title <b>pprove</b> instate f each a cense is	Courses – List each course you have ment for which you are applying (attach a approved course. If you are substituting you sued by the Florida Real Estate Appraisa	e success dditional p	fully comple ages as ne	Employ Employ ated for cessar	/ment Dates: /ment Dates: /ment Dates: the certification, recertification, or y). Attach documentation verifying or reiser license or Certified General	nt completion			
mploye four Title mploye four Title our Title pprove ainstate f each a cense is	Courses – List each course you have ment for which you are applying (attach a	e success dditional p	fully comple ages as ne	Employ Employ ated for cessar	/ment Dates: /ment Dates: /ment Dates: the certification, recertification, or y). Attach documentation verifying or reiser license or Certified General	nt completion			
imploye imploye our Title imploye our Title instates f each a cense is pe belo No.	F: Monroe Tax Collector     e: Customer Service Representative     r:     e:     ed Courses – List each course you hav     ment for which you are applying (attach a     approved course. If you are substituting you     sued by the Florida Real Estate Appraisa     w. Attach a copy of the license.	e successi dditional p our Certifie I Board for	fully comple ages as ne d Resident r one or mo	Employ Employ ated for cessar, ial App re cour	/ment Dates: /ment Dates: /ment Dates: the certification, recertification, or y). Attach documentation verifying or raiser license or Certified General / rses, list your license number and li	nt completior Appraiser icense			
mploye our Title mploye our Title pprove instate each a cense is pe belo No.	T: Monroe Tax Collector  C: Customer Service Representative  C: Customer Service Representative  C: Customer Service Representative  Courses - List each course you have ment for which you are applying (attach a approved course. If you are substituting you sued by the Florida Real Estate Appraisa W. Attach a copy of the license.  Course Title  COLLECTION MO DISTRETION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS	e success dditional p ur Certifie I Board for Hours	fully comple ages as ne d Resident r one or mo	Employ Employ ated for cessar, ial App re cour	/ment Dates: /ment Dates: the certification, recertification, or y). Attach documentation verifying or raiser license or Certified General / ses, list your license number and li Course Title	nt completior Appraiser icense Hours			
mploye four Title mploye four Title our Title pprove instate f each a cense is pe belo No. -0036C	T: Monroe Tax Collector  T: Customer Service Representative  T:  e:  ed Courses – List each course you hav ment for which you are applying (attach a approved course. If you are substituting you sued by the Florida Real Estate Appraisa W. Attach a copy of the license.  Course Title  collection AND DISTRETION OF PROPERTY TAREA AND EPECKL ADDESTRETION  T Signature  resting approval for Florida professional co on provided on this form and any attachment	e success dditional p ur Certifie I Board for Hours 30	fully comple ages as ne d Resident r one or mo No. TC-0039C	Employ Employ ated for cessar ial App re cour CL	/ment Dates: /ment	nt completion Appraiser icense Hours 5			









Congratulations,

# **Amberly Lecoumpte**

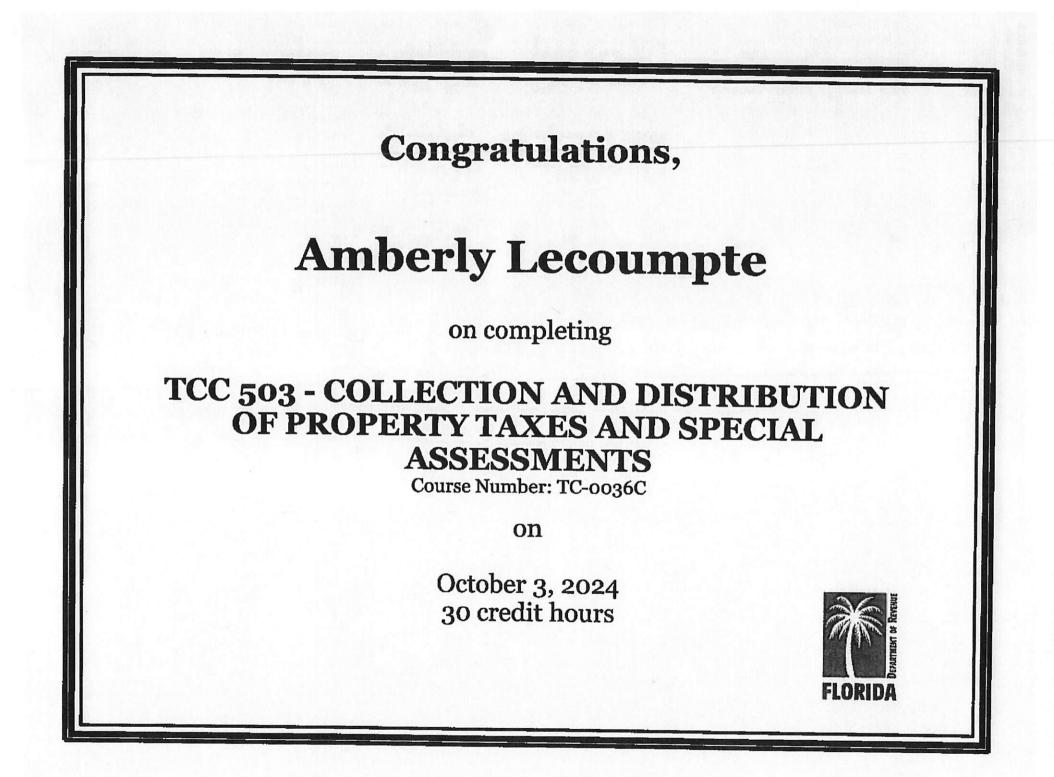
on completing

## TCC 003 - CUSTOMER SERVICE TRAINING Course Number: TC-0039C

on

September 16, 2024 5 credit hours







**Certification Application Checklist** 

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Bethany Lee
Previous Name(s)(if applicable):	
Documentation Included:	
County: Indian River	Job Title: Assistant Branch Manager
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	10/01/24

	Application					
$\checkmark$	Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	✓ Includes Current Employment					
✓ Two Years of Experience with an Applicable Office			/ith an Applicable Office			
From: 04/27/20			To: Present			
From:			To:			

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course				
TCC 504 - Collection of Licenses, Taxes and Fees	30	Challenged Exam				
TCC 001 - Bankruptcy	15	Attended Course				
TCC 002 - Effective Decision Making	10	Attended Course				
TCC 003 - Customer Service Training	5	Attended Course				
Total Hours	120					

	Committee recommends certification:			Yes				No
--	-------------------------------------	--	--	-----	--	--	--	----

Notes: TCC 504 is credited as 30 hours per 12D-19.003(6)(a), Florida Administrative Code An applicant who wishes to qualify for an initial certification may challenge an examination and receive credit for the instructional course hours without taking the course provided the applicant passes the examination as determined by the course provider.



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reasor	n for Applying						an the second	
🖌 Init	ial Certification - \$25 fee 🛛 Annua	I Recertifica	ation - \$5	fee	Re	einstatement of Certifica	tion - \$5 fee	
Applica	ant Information		an an an					
	Applicant's name (as you would like it to appear on the certificate): Bethany Lee							
	s email address: blee@irctax.com			Busir	ness pho	one number:772-360-3372	2	
Job title: Assistant Branch Manager								
	ed by: Indian River County Tax Collector							
I have co recertific	ompleted the required hours of approved ation, or reinstatement for the following of	courses and lesignation:	d passed	any re	quired e	examinations for the certifi	cation,	
Cer	Certified Florida Appraiser							
Cer	Certified Florida Collector							
Florida p pages a employn	ence for Certification – If you are approperty appraiser's office, Florida tax cols necessary). If you are applying for recent dates.	lector's offic	e or with	the Fl	orida De	epartment of Revenue (at	ach additional	
	ar: Indian River County Tax Collector					Datas		
Your Tit	<sup>e:</sup> Assistant Branch Manager			Empl	oyment	Dates:4/27/2020 to prese	nt	
Employe	ər:							
Your Titl	e:			Empl	oyment	Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No.	Course Title	Hours	No.			Course Title	Hours	
TC-0042C	TCC-504 Collection of Licenses, Taxes and Fees	30	TC-00360	0	TCC-503 Colle	ection & Distribution of Property Texas & Special Assessments	30	
TC-0039C	TCC-603 Customer Service Training	5	TC-00410		TCC-602 Las	adership & Management Skills in a FL, Tax Collector's effice	30	
Applica	ant Signature						<u>(1)</u>	
l am req informat	uesting approval for Florida professional ion provided on this form and any attach	certification, nents are tru	, recertific ue and co	ation, rrect to	or reins o the be	est of my knowledge.	or the	
Signatur	" Bethenly K	21				Date: 10/15/20	ł	



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying								
🖌 Initi	al Certification - \$25 fee 🛛 A	nnual Recertifica	tion - \$	5 fee 🔲 l	Reinstatement of Certific	ation - \$5 fee		
Applica	nt Information							
	t's name (as you would like it to ap	pear on the certific	ate): Bei	thany Lee				
Business	Business email address: blee@irctax.com Business phone number: 772-360-3372							
	Assistant Branch Manager							
	<sup>d by:</sup> Indian River County Tax Colle							
I have co recertific	mpleted the required hours of app ation, or reinstatement for the follow	roved courses and wing designation:	passed	any required	examinations for the cert	fication,		
Cer	tified Florida Appraiser	Certified Flori	da Evalı	uator	Certified Cadastrali	st of Florida		
Cer	tified Florida Collector	Certified Flori	da Colle	ctor Assistar	nt			
Florida p pages as	Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.							
Employe	r: Indian River County Tax Collecto	r						
Your Title	<sup>9:</sup> Assistant Branch Manager			Employmen	nt Dates:4/27/2020 to pres	ent		
Employe	r:							
Your Title	9:			Employment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No.	Course Title	Hours	No.		Course Title	Hours		
TC-0037C	TCC 001 Bankruptcy	15						
TC-0038C	TCC 002 Effective Decision Making in the Workpit	10						
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature:								
	Bethenly	Kee			10/15/	24		
	0 -	U						

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- county tax collectors and employees

### Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

### **Course Approval and Examinations**

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage https://floridarevenue.com/property/Pages/Cofficial\_Training. aspx. You must pass all required examinations for each required course to obtain course credit.

### **Annual Recertification Due January 1**

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours* (incorporated by reference in Rule 12D-16.002, F.A.C.).

### **Special Salary for Officials**

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

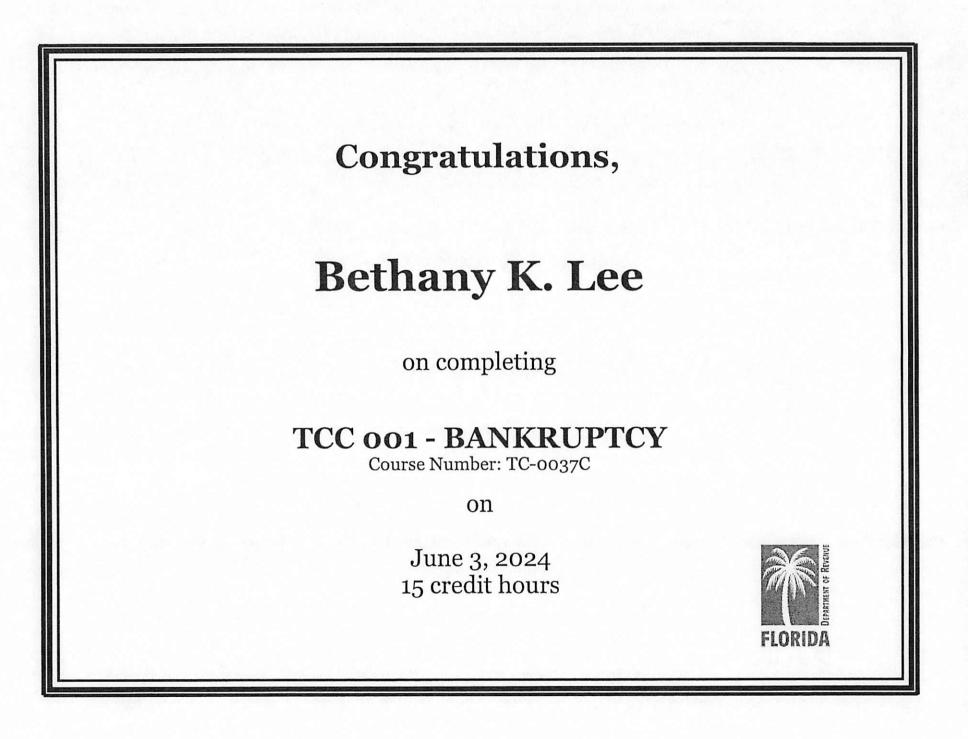
Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee. If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

### Need Assistance?

### Email: <u>PTOTraining@floridarevenue.com</u>

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.











# The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# **Bethany K. Lee**

has successfully completed

## TCC 502 - LEADERSHIP AND MANAGEMENT SKILLS IN A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 23, 2024 30 credit hours



FLORID



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Dianellys Lopez
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	Job Title: Tax and License Specialist
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	10/01/24

	Application					
$\checkmark$	Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	✓ Includes Current Employment					
✓ Two Years of Experience with an Applicable Office			/ith an Applicable Office			
From: 05/02/16			To: Present			
From:			To:			

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course				
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course				
TCC 001 - Bankruptcy	15	Attended Course				
TCC 002 - Effective Decision Making	10	Attended Course				
TCC 003 - Customer Service Training	5	Attended Course				
Total Hours	120					

Committee recommends certification:	Yes	No	

Notes:



## **Application for**

DR-4001 N. 10/21 OCT 28 284 12D-16.002, F.A.C. Effective 10/21

RECEIVED

Florida Professional Certification Page 1 of 2 Property Tax Oversight Certification and Train Property Tax Oversight

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying									
✓ Initial Certification - \$25 fee  Annual F	Recertifica	ation - \$5	fee Reinstatement of Certification - \$5 fee						
Applicant Information									
Applicant's name (as you would like it to appear on the certificate): Dianellys Lopez									
Business email address: lopezd@hillstax.org			Business phone number: 813.635.5210 ext 5436						
Job title: Tax & License Specialist									
Employed by: Hillsborough County Tax Collector									
I have completed the required hours of approved or recertification, or reinstatement for the following de-	ourses and signation:	d passed a	any required examinations for the certification,						
Certified Florida Appraiser	rtified Flor	ida Evalua	ator Certified Cadastralist of Florida						
			ctor Assistant						
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ctor's offic	e or with '	the Florida Department of Revenue (attach additional						
Employer: Hillsborough County Tax Collector									
Your Title: Tax & License Specialist			Employment Dates: 05/02/2016 to Present						
Employer:									
Your Title:			Employment Dates:						
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No. Course Title	Hours	No.	Course Title Hours						
TC00420 TCC504 Collection of Licenses, Taxes, an	30	TC0041	C TCC502 Leadership and Management Sk 30						
Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature       Date:         Date:       Date:									
INCONCE O									



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for	Applying								
🖌 Initial Ce	rtification - \$25 fee	Annual F	Recertifica	<b>ition</b> - \$5	fee	Re	einstatement of Certification -	\$5 fee	
Applicant In	formation				1.21				
	Applicant's name (as you would like it to appear on the certificate): Dianellys Lopez								
Business ema	l address: lopezd@hillsta	ax.org			Busin	ess pho	one number: 813.635.5210 ext 5	5436	
Job title: Tax & License Specialist									
	Hillsborough County Tax								
I have complet recertification,	ed the required hours of or reinstatement for the	approved co following des	ourses and signation:	passed a	any re	quired	examinations for the certification	1,	
Certified	-lorida Appraiser	🗌 Ce	rtified Flor	ida Evalua	ator		Certified Cadastralist of Fl	orida	
	Florida Collector		rtified Flor						
Florida proper pages as nece employment d	y appraiser's office, Flor ssary). If you are applyir ates.	ida tax colleo ng for <b>recert</b>	ctor's offici	e or with	the Fig	orida D	ist at least two years' experienc epartment of Revenue (attach a ovide your current employer an	dditional	
Employer: Hills	borough County Tax Co	llector							
Your Title: Tax	& License Specialist				Emplo	oyment	Dates: 05/02/2016 to Present		
Employer:									
Your Title:						oyment			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No.	Course Title		Hours	No.			Course Title	Hours	
TC0037(	TCC001 Backruptc	y	15	TC0038	dtcc	C002 Ef	fective Decision-Making in the	10	
TC0039( TC	C003 Customer Service	Training	5	TC0036	фтсс	C503 Co	ollection and Distribution of Pro	30	
Applicant Si I am requestin information pr Signature:	gnature capproval for Florida provided on this form and a	ofessional ce any attachme	ertification, ents are tru	recertificate and control of the second seco	ation, rrect to	o the be	atatement. I certify that all of the est of my knowledge. Date: 1022104		
		$\sim$							





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jessica Lopez
Previous Name(s)(if applicable):	
Documentation Included:	
County: Osceola	Job Title: HR/Payroll/Benefits Assistant
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	11/01/24

	Application				
$\checkmark$	✓ Application with Required Signatures				
$\checkmark$	Applicat	tion Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	From: 10/08/19 To: Present				
From:					

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
Total Hours	120			

Committee recommends certification:	Yes		No
	-		

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

ricuso	in for Applying					
🖌 Ini	itial Certification - \$25 fee 🛛 Annual	Recertific	ation - \$5	fee	Reinstatement of Certification	<b>1 -</b> \$5 fee
Applic	ant Information		The set			
Applica	nt's name (as you would like it to appear or	n the certifi	cate): Jes	sica Lopez	2	
Busines	ss email address: jlopez@osceola.org			Business	phone number: 407-742-4014	
Job title	HR/Payroll/Benefits Assistant					
Employ	ed by: Osceola County Tax Collector					
I have c recertific	completed the required hours of approved of cation, or reinstatement for the following de	ourses and signation:	d passed	any require	ed examinations for the certificati	on,
		ertified Flor	ida Evalu	ator	Certified Cadastralist of	Florida
Ce Ce	rtified Florida Collector	ertified Flor	ida Colleo	ctor Assista		
pages a employr	ence for Certification – If you are apply property appraiser's office, Florida tax colle s necessary). If you are applying for recert nent dates. <sup>er:</sup> Osceola County Tax Collector	ctor's offici	e or with	the Florida	Department of Revenue (attach	additional
Your Tit	le: HR/Payroll/Benefits Assistant			Employme	ant Datas	
Employe				LubioAut	ent Dates: 10/08/2019 - Present	
Your Tit				Envelopment		
				Employme		
of each a license is type belo	ved Courses – List each course you have ement for which you are applying (attach ac approved course. If you are substituting yo ssued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	ditional pa ur Certified	iges as ne Residen	ecessary).	Attach documentation verifying c	nnraiser
No.	Course Title	Hours	No.		Course Title	Hours
TC-0040C	TCC501 - Duties & Responsibilities	30	TCC00360	TCC50	03 - Collection and Distribution	30
	TCC502 - Management of a Florida TC Office	30	TC-0042C	TCC504	- Collection of Licenses, Taxes & Fees	30
I am requ	ant Signature uesting approval for Florida professional ce ion provided on this form and any attachme e:	ertification, ents are tru	recertifica e and cor	ation, or rei rect to the	best of my knowledge. Date:	9
_	Jensen Flyn				10/22/2024	

# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that **Jessica Lopez** has successfully completed **TCC 504 - COLLECTION OF LICENSES,** TAXES, AND FEES Course Number: TC-0042C June 16-21, 2023

June 16-21, 2023 30 credit hours



# The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# Jessica Lopez

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours



# The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# Jessica Lopez

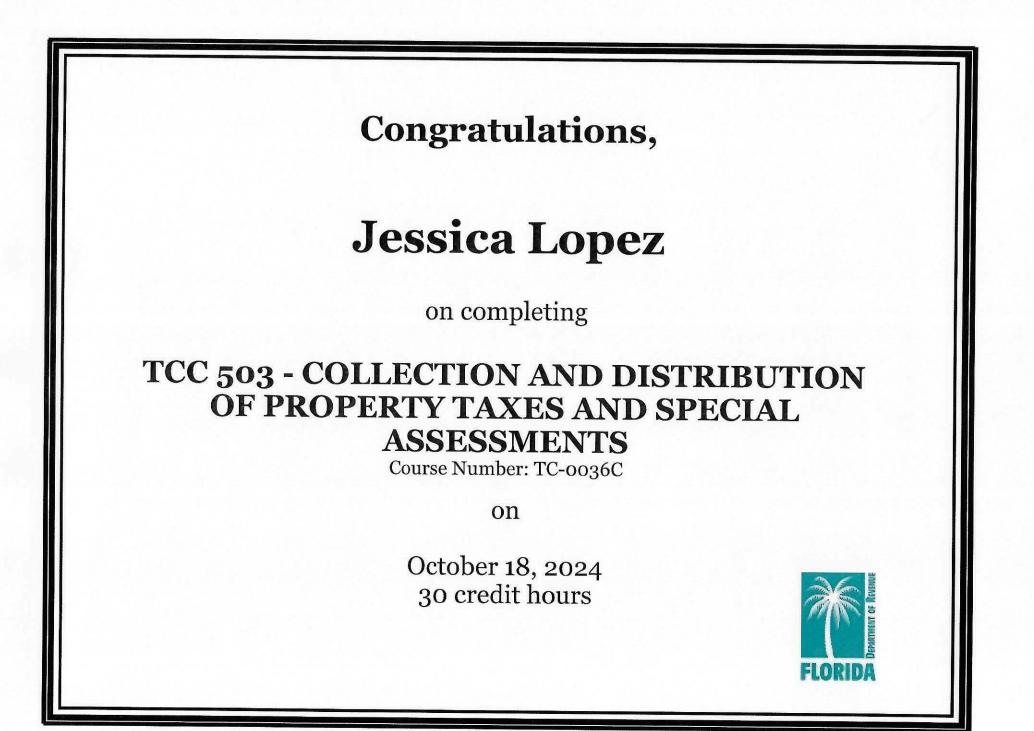
has successfully completed

# TCC 502 - LEADERSHIP AND MANAGEMENT SKILLS IN A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

October 3, 2024 30 credit hours







Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Thomas Mathew
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	Job Title: Customer Service Representative
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	08/01/24

	Application				
$\checkmark$	✓ Application with Required Signatures				
$\checkmark$	Applicat	tion Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	From: 03/26/12 To: Present				
From:					

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
TCC 001 - Bankruptcy	15	Attended Course		
TCC 002 - Effective Decision Making	10	Attended Course		
TCC 003 - Customer Service Training	5	Attended Course		
FLHSMV - DL Training Series: Phase II	32	Attended Course		
FLHSMV - DL Transformed: Fraudulent Document Recognition	8	Attended Course		
Total Hours	130			

Committee recommends certification:		Yes		No	
			 		_

Notes: Certificate for DL Phase II: Introduction to FDLIS included, but not approved towards certification.



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying			1			
✓ Initial Certification - \$25 fee  Annual	Recertifica	ation - \$5 f	fee	Reinstat	ement of Certification -	\$5 fee
Applicant Information						
Applicant's name (as you would like it to appear of	on the certifi					
Business email address: mathew@hillstax.org			Busine	ess phone nu	<sup>mber:</sup> 813.612.6742 (sup	ervisor's n
Job title: Customer Service Rep						
Employed by: Hillsborough County Tax Collector					ti fantha antifantin	
I have completed the required hours of approved recertification, or reinstatement for the following c	courses and lesignation:	d passed a	iny rec			
	Certified Flor				Certified Cadastralist of F	lorida
	Certified Flor					
Experience for Certification – If you are app Florida property appraiser's office, Florida tax col pages as necessary). If you are applying for rece employment dates.	OCTOP & OTTO			1002 120200		
Employer: Hillsborough County Tax Collector	×					
Your Title: Customer Service Rep			Emplo	byment Dates	03/26/2012 to Present	
Employer:	с.					
Your Title:			Emplo	oyment Dates		
Approved Courses – List each course you had reinstatement for which you are applying (attach of each approved course. If you are substituting y license issued by the Florida Real Estate Apprais type below. Attach a copy of the license.	additional pa our Certifie al Board for	ages as ne d Resident one or mo	icessa	ary). Attach do praiser licens urses, list you	e or Certified General Ap r license number and lice	ense
No. Course Title	Hours	No.				Hours
TC00370 TCC001 Bankruptcy	15				Decision Making in the	10
TC00390 TCC003 Customer Service Rep	5	TE 00364	60lle	ection & Distri	bution of Prop Taxes &	30
Applicant Signature I am requesting approval for Florida professional information provided on this form and any attach Signature:	certification ments are tr	, recertifica ue and cor	ation, o rect to	or reinstateme the best of n Date:	ent. I certify that all of the ny knowledge.	6
- H	u II n a	* ; •			RECEIVED	

NOV 1 9 2024

Florida Dept of Revenue Proceeding Tax Oversight



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying			÷		
✓ Initial Certification - \$25 fee  Annual	Recertific	ation - \$5	fee	Reinstatement of Certification	on - \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear or	the certif	icate): Tho			
Business email address: mathew@hillstax.org			Busine	ess phone number: 813.612.6742 (	(supervisor's r
Job title: Customer Service Rep				,	
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses an signation:	d passed a	any req	uired examinations for the certification	ation,
Certified Florida Appraiser	ertified Flo	rida Evalu	ator	Certified Cadastralist	of Florida
Certified Florida Collector	rtified Flo	rida Collec	tor Ass	istant	
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ctor's offic	e. or with	the Flor	rida Department of Revenue (attac	ch additional
Employer: Hillsborough County Tax Collector					
Your Title: Customer Service Rep		28	Employ	ment Dates: 03/26/2012 to Prese	nt
Employer:					
Your Title:			Employ	ment Dates:	
Approved Courses – List each course you have reinstatement for which you are applying (attach ad of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisal type below. Attach a copy of the license.	ditional pa ur Certifie Board for	ages as ne d Resident one or mo	cessar ial App	y). Attach documentation verifying raiser license or Certified General rses, list your license number and	completion Appraiser license
No. Course Title	Hours	No.		Course Title	Hours
TC00420 TCC504 Collections of Licenses, Taxes, a	30	TC00230	9	DL Transformed: Phase II	32
TC0029 Fraudulent Document Recognition	8	1			
Applicant Signature	1.6.				
I am requesting approval for Florida professional ce information provided on this form and any attachme	ents are tru	, recertificate ue and cor	rect to f	reinstatement. I certify that all of the best of my knowledge.	the
Signature:				Date: 10/25/24	



# iLearn

This certificate is owarded to

#### THOMAS MATHEW

for the successful completion of

DL Transformed: Fraudulent Document Recognition (FDR)

by N/A (StarNet)

8 Hours 0 Minutes

TC 0029C

Date of Course Completion: 6/20/2007





This certificate is awarded to

## **THOMAS MATHEW**

for the successful completion of

## **DL Transformed: Phase II**

by N/A (StarNet)

32 Hours 0 Minutes

Date of Course Completion: 7/13/2007





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Sandra L. Mathis
Previous Name(s)(if applicable):	
Documentation Included:	
County: Broward	Job Title: RTT Senior Specialist
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	10/01/24

Application						
$\checkmark$	Application with Required Signatures					
$\checkmark$	Application Fee					
$\checkmark$	Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	$\checkmark$	Includes Current Employme	ent			
	$\checkmark$	Two Years of Experience w	/ith an Applicable Office			
From: 01/10/11			To: Present			
From:			To:			

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course				
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course				
TCC 001 - Bankruptcy	15	Attended Course				
TCC 002 - Effective Decision Making	10	Attended Course				
TCC 003 - Customer Service Training	5	Attended Course				
Total Hours	120					

Committee recommends certification:	Yes	No	

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying								
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee								
Applicant Information								
	Applicant's name (as you would like it to appear on the certificate): Sandra L Mathis							
Business email address: sandramathis@broward.org Business phone number: 954-357-5412								
	Job title: RTT Senior Specialist							
Employed by: Broward County Government								
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:								
Certified Florida Appraiser								
Certified Florida Collector	ertified Flori	da Collec	ctor Assis	tant				
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatemen</b> t, provide your current employer and employment dates.								
Employer: Broward County Government								
Your Title: RTT Senior Specialist			Employr	nent Dates: 01-10-2011-Present				
Employer:								
Your Title: Employment Dates:								
<b>Approved Courses –</b> List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.	Course Title		Hours			
TC-0041C TCC 502- Leadership and Management Skills in a Florida Tax Collector's Office	30	TC-00420	TCC 504- Collection of Licenses, Taxes and Fees		30			
TC-0036C TCC 503- Collection and Distribution of Property Taxes and Special Assessments	30	TC-00370	TCC 001- Bankruptcy 15					
Applicant Signature								
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.								
Signature: SANDRA MATHIS Digitally signed by SANDRA MATHIS Date: 10/08/2024								



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
✓ Initial Certification - \$25 fee  Annual	Recertifica	<b>tion -</b> \$5	fee 🗌	Reinstatement of Certification	<b>ı -</b> \$5 fee		
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Sandra L Mathis							
Business email address: sandramathis@broward.org Business phone number: 954-357-5412							
Job title: RTT Senior Specialist							
Employed by: Broward County Government							
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:							
Certified Florida Appraiser							
Certified Florida Collector	ertified Flori	da Colleo	ctor Assis	stant			
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.							
Employer: Broward County Government							
Your Title: RTT Senior Specialist			Employ	ment Dates: 01-10-2011-Present			
Employer:							
Your Title:			Employ	ment Dates:			
<b>Approved Courses –</b> List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC-0038C TCC 002- Effective Decision Making	10						
TC-0039C TCC 003- Customer Service Training	5						
Applicant Signature							
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signature: SANDRA MATHIS Digitally signed by SANDRA MATHIS Date: 10/08/2024							

Property Tax Oversight Certification and Training

Sandra L. Mathis

TCC 002- Effective Decision-Making In The Workplace10 hoursTCC 003- Customer Service Training05 hours

Congratulations,

## SANDRA MATHIS,

on completing

## TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on

Thursday, September 10, 2020

30.00 credit hours

×

## The Florida Department of Revenue Property Tax Oversight, Certification and Training Team

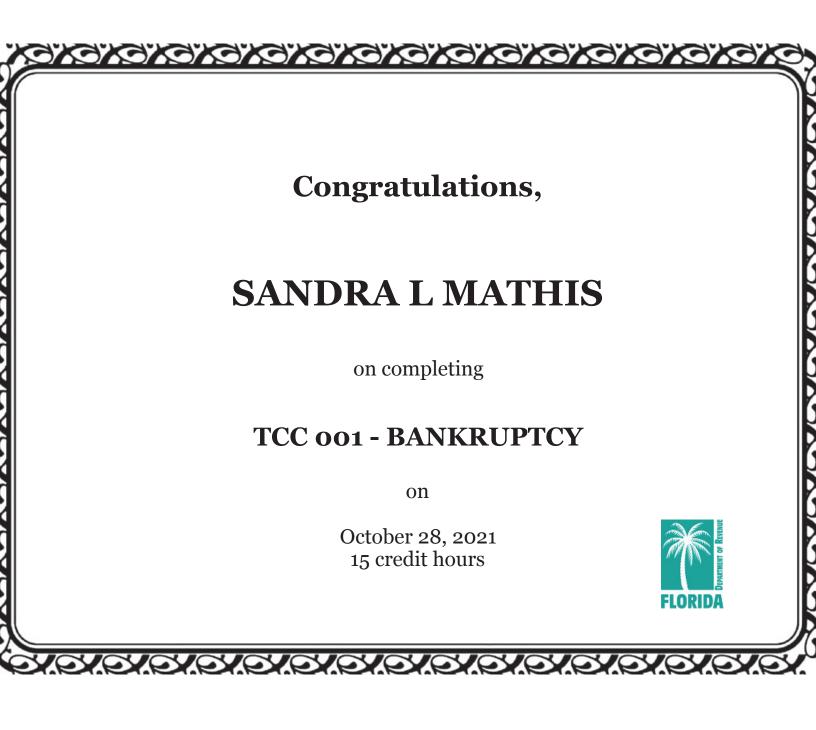


Certifies that

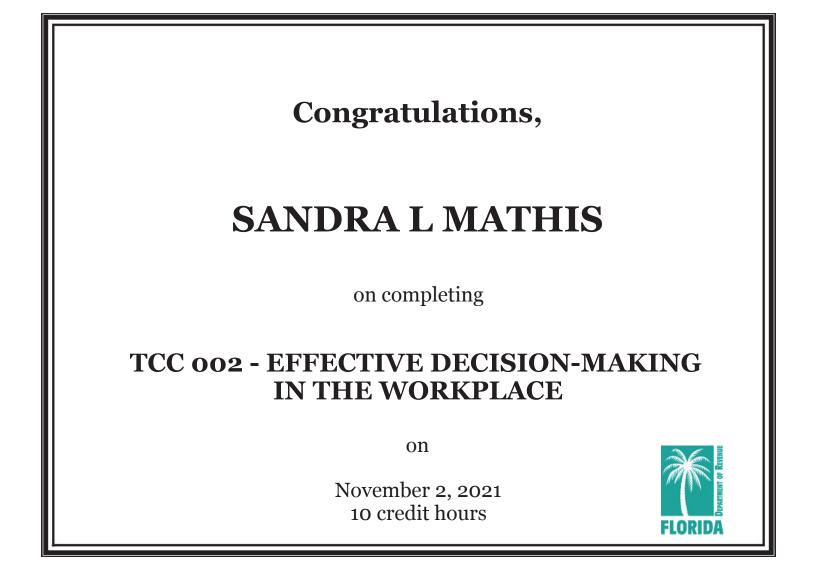
Sandra Mathis

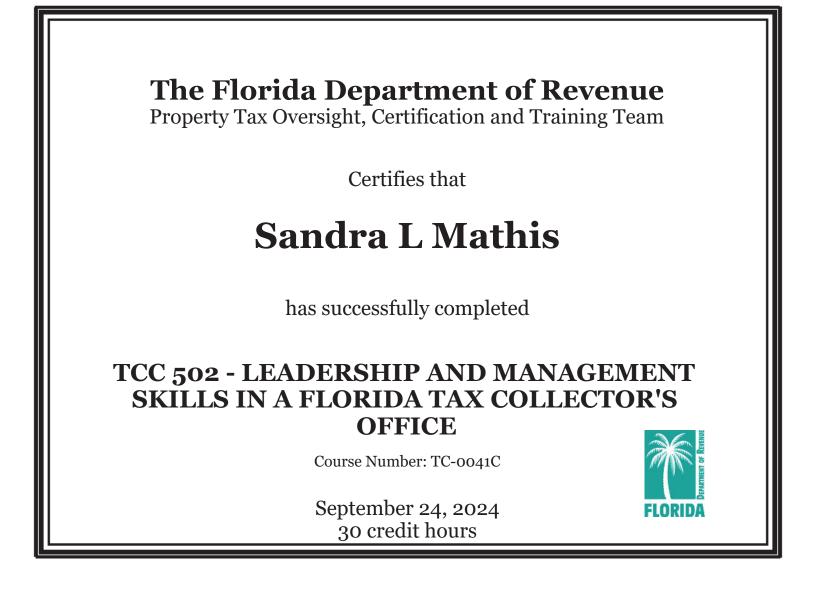
has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES TCC 504, 30 Hours June 7-10, 2021











Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Bettzaida Pantoja
Previous Name(s)(if applicable):	
Documentation Included:	
County: Collier	Job Title: Property Tax Clerk
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	10/01/24

	Application			
$\checkmark$	✓ Application with Required Signatures			
$\checkmark$	Applicat	tion Fee		
$\checkmark$	Courses Listed on Application			
$\checkmark$	Employment Dates Listed			
	✓ Includes Current Employment			
	✓ Two Years of Experience with an Applicable Office			
From:	From: 11/17/17 To: Present			
From:	From: To:			

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 001 - Bankruptcy	15	Attended Course		
TCC 002 - Effective Decision Making	10	Attended Course		
TCC 003 - Customer Service Training	5	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
Total Hours	120			

Committee recommends certification:	Yes		No

Notes:



X

#### **Application for Florida Professional Certification**

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an Application for Florida Professional Certification. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying					
✓ Initial Certification - \$25 fee  Annual	al Recertifica	<b>ition -</b> \$5	fee	] Reinstatement of Certification	- \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear					
Business email address: bpantoja@colliertax.com Business phone number: 239-252-8526					
Job title: Property Tax Clerk					
Employed by: Collier County Tax Collector					
I have completed the required hours of approved recertification, or reinstatement for the following	i courses and designation:	passed a	any requi	red examinations for the certification	'n,
Certified Florida Appraiser	Certified Flor	ida Evalua	ator	Certified Cadastralist of F	Iorida
Certified Florida Collector	Certified Flori	ida Collec	tor Assis	tant	
Experience for Certification – If you are app Florida property appraiser's office, Florida tax co pages as necessary). If you are applying for reco employment dates.	llector's office	e, or with t	the Florid	a Department of Revenue (attach)	additional
Employer: Collier County Tax Collector					
Your Title: Property Tax Clerk			Employn	nent Dates: November 17,2017- ci	urrent
Employer:					
Your Title:			Employn	nent Dates:	1
Approved Courses – List each course you ha reinstatement for which you are applying (attach of each approved course. If you are substituting license issued by the Florida Real Estate Apprais type below. Attach a copy of the license.	additional pa	ges as ne Resident one or mo	ecessary) tial Appra	. Attach documentation verifying co iser license or Certified General Ap es, list your license number and lic	opraiser
No. Course Title	Hours	No.		Course Title	Hours
TC-0039C Customer Service Training	5	TC 0038C	Effecti	ive Dec, Making in the workplace	10
TC 0037C Bankruptcy	15	TC 0040C	Duties a	and responsibilities of Fla. Tax Collector's	30
Applicant Signature					
I am requesting approval for Florida professional information provided on this form and any attach	ments are tru	recertificaties and cor	ation, or r rect to th	einstatement. I certify that all of the e best of my knowledge.	)
Signature:				Date: 10/01/2024	

Please see page 2 for additional classes listed



X

## Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying						
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5	5 fee					
Applicant Information						
Applicant's name (as you would like it to appear on the certificate): Pettzaida Pantoja						
Business email address: bpantoja@colliertax.com Business phone number: 239-252-8526						
Job title: Property Tax Clerk						
Employed by: Collier County Tax Collector						
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:						
Certified Florida Appraiser	ida					
Certified Florida Collector						
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addreades as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.	n a litional					
Employer: Collier County Tax Collector						
Your Title: Deputy Tax Clerk Employment Dates: November 17,2017-curr	ent					
Employer:						
Your Title: Employment Dates:						
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying compose of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appralicense issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.	aiser					
	lours					
TC 0041C         Leadershio and Management Skills in a Fla. Tax collectors Office         30         TC 0042C         Collection of Licenses, Taxes, and Fees	30					
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.						
Signature: Date: 10/01/2024						

\* Page 2 for continuation of listed classesThe Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- county tax collectors and employees

#### Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

#### Course Approval and Examinations

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage https://floridarevenue.com/property/Pages/Cofficial\_Training. aspx. You must pass all required examinations for each

required course to obtain course credit. Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours* (incorporated by reference in Rule 12D-16.002, F.A.C.).

#### **Special Salary for Officials**

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

#### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

#### Need Assistance?

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

**The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team

Certifies that

# **Bettzaida Pantoja**

has successfully completed

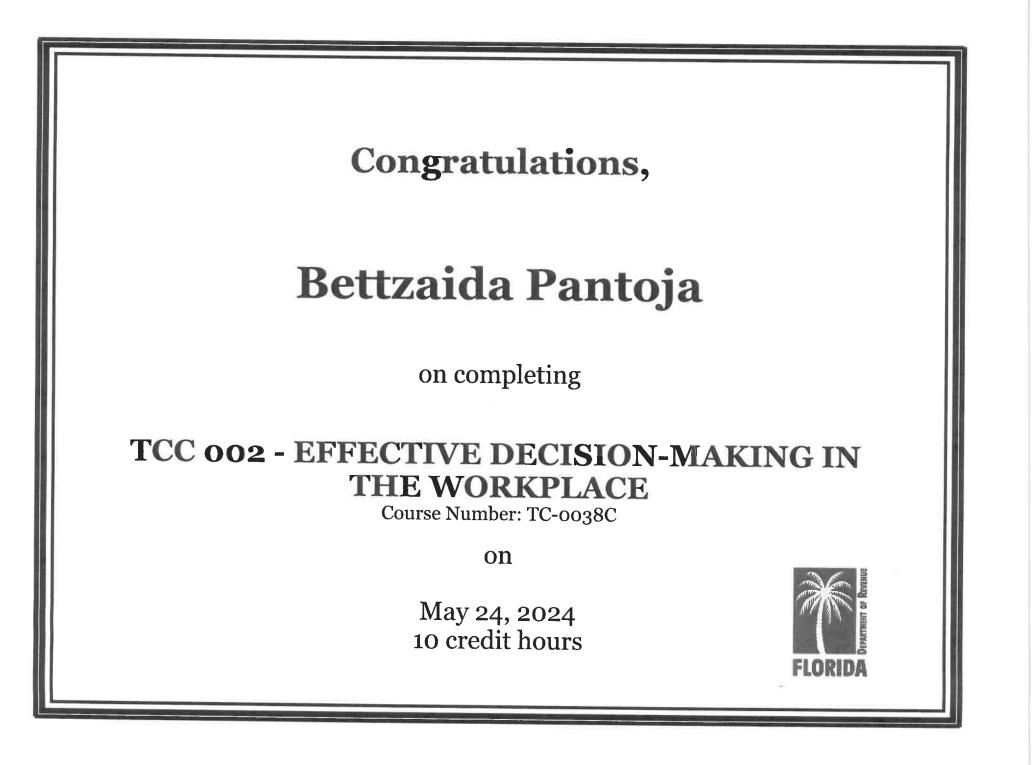
TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours

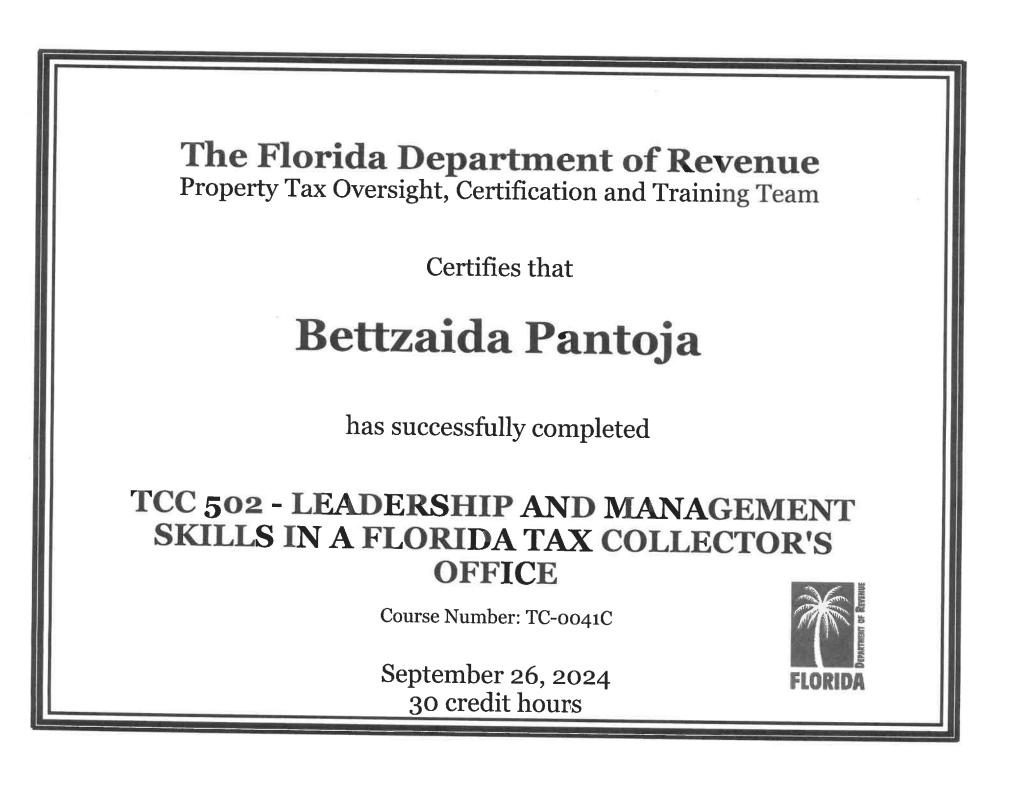














Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Lynn Rey	nolds
Previous Name(s)(if applicable):		
Documentation Included:		
County: Sarasota		Job Title: Customer Service Representative
Certification Requested:	Certified I	Florida Collector Assistant
Initial:		Reinstatement:
Certification Date:	01/01/25	

	Application				
$\checkmark$	✓ Application with Required Signatures				
$\checkmark$	Application Fee				
$\checkmark$	Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	From: 11/06/23 To: Present				
From:	From: 10/19/98 To: 9/26/22				

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
Total Hours	120				

Committee recommends certification:	Yes	No	

Notes:



## Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying			11. 11.		
Initial Certification - \$25 fee Annual F	Recertifica	<b>tion</b> - \$5	fee [	✓ Reinstatement of Certification	- \$5 fee
Applicant Information	2000-50 2020-50 2000				Ser Serence
Applicant's name (as you would like it to appear on	the certific	c <b>ate)</b> : Lyn	n Reyn	olds	
	Info@SarasotaTaxCollector.com 941.861.8300				
Job title: Customer Service Representative					
Employed by: Sarasota County Tax Collector					
I have completed the required hours of approved co recertification, or reinstatement for the following de		l passed	any req	uired examinations for the certificatio	n,
Certified Florida Appraiser	rtified Flor	ida Evalu	ator	Certified Cadastralist of F	lorida
Certified Florida Collector	rtified Flori	ida Colleo	ctor Ass	sistant	
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax collect pages as necessary). If you are applying for recert employment dates.	ctor's office	e, or with	the Floi	rida Department of Revenue (attach a	additional
Employer: Sarasota County Tax Collector					
Your Title: Customer Service Representative			Employ	yment Dates: 11/6/2023 - current	
Employer: Sarasota County Tax Collector					
Your Title: Customer Service Representative			Employ	yment Dates: <sub>10/19/1998</sub> - 9-26-2022	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No. Course Title	Hours	No.		Course Title	Hours
TEOPHOC TCC 501	3D	70-003	TC	. (5) 3	30
TECONIC TECSIZ	30	10-004	il T	CCSD4	3D
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature Ambernolog				Date: 2-3-202	$\chi \psi$



The State of Florida Department of Revenue certifies that

#### LYNN REYNOLDS Sarasota County

is a Certified Florida Collector Assistant

with certification requirements met through December 31, 2022.

The Certified Florida Collector Assistant designation is contingent upon employment with a Florida tax collector office or the Florida Department of Revenue. In the event that the employment of a designee holder is terminated for any reason, the individual shall refrain from using or displaying the designation(s). Failure to remit the recertification fee prior to the expiration date on the front of the card will result in the loss of your certification requiring reapplication.

Tallahassee, Florida Property Tax Administration Program

**Certifies that** 

# Lynn Reynolds

## has successfully completed the course Management

February 4-8, 2002 30 Contact Hours

Jun Zingale, Executive Director

Florida Department of Revenue



the R. Em. F

John R. Everton, Chairman Admissions Committee

Tallahassee, Florida Property Tax Administration Program

**Certifies that** 

# Lynn Reynolds

has successfully completed the course TCC 503, The Collection & Distribution of Property Taxes & Non-Ad Valorem Special Assessments in Florida

> April 8-12, 2002 Thirty Contact Hours

hor 30

Jim<sup>v</sup>Zingale, Executive Director Florida Department of Revenue



the R. Event

John R. Everton, Chairman Admissions Committee

Tallahassee, Florida Property Tax Administration Program

**Certifies that** 

# Lynn Reynolds

has successfully completed the course TCC 504, The Collection Of Licenses, Taxes And Fees,

> August 25-29, 2003 Thirty Contact Hours

Jun Jun For

Jim Zingale, Executive Director Florida Department of Revenue



And Toup

David Beggs, Chairman Admissions Committee

Tallahassee, Florida Property Tax Administration Program

**Certifies that** 

# Lynn Reynolds

has successfully completed the course TCC 501, **Duties & Responsibilites Of Florida Tax Collectors,** October 6-10, 2003 Thirty Contact Hours

Am Jun So

Jim Zingale, Executive Director Florida Department of Revenue



Hallburg

David Beggs, Chairman Admissions Committee



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Melissa Rodriguez
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	Job Title: Tax and License Specialist
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	10/01/24

	Application						
$\checkmark$	Applicati	Application with Required Signatures					
$\checkmark$	Application Fee						
$\checkmark$	Courses Listed on Application						
$\checkmark$	✓ Employment Dates Listed						
	Includes Current Employment						
	✓ Two Years of Experience with an Applicable Office						
From: 07/01/13			To: Present				
From:			То:				

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course				
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course				
TCC 001 - Bankruptcy	15	Attended Course				
TCC 002 - Effective Decision Making	10	Attended Course				
TCC 003 - Customer Service Training	5	Attended Course				
Total Hours	120					

Committee recommends certification:	Yes	No	

Notes:

#### RECEIVED



**Application for** 

DR-4001 OCT 28 2024 N. 10/21

Rule 12D-16.002, F.A.C.

Florida Professional Certification Florida Dept of Revenue Page 1 of 2 Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason	for Applying	a the state	2.1.3		이번 것은 아이란 감독 것을 것을 했다.				
🖌 Init	ial Certification - \$25 fee 🛛 🗌 Ar	nual Recertifica	<b>tion</b> - \$5	fee	Reinstatement of Cert	ification -	\$5 fee		
Applica	Int Information			1.05		12,5			
Applican	Applicant's name (as you would like it to appear on the certificate): Melissa Rodriguez								
Busines	s email address: Rodriguezme@hills	stax.org		Busine	ess phone number: 813.635	.5210 ext 5	5414		
Job title:	Tax & License Specialist								
Employe	ed by: Hillsborough County Tax Colle	ector							
I have co recertific	ompleted the required hours of appr ation, or reinstatement for the follow	oved courses and ing designation:	l passed a	any rec	quired examinations for the c	certification	1,-		
🗌 Cer	tified Florida Appraiser		ida Evalua	ator	Certified Cadas	tralist of F	lorida		
🗌 🗌 Cer	tified Florida Collector	Certified Flor	ida Collec	tor As	sistant				
Florida p pages as	ence for Certification – If you are property appraiser's office, Florida ta s necessary). If you are applying for nent dates.	y collector's office	e or with t	the Flo	rida Department of Revenu	e (attach a	oditional		
Employe	<sup>r:</sup> Hillsborough County Tax Collecto	r							
Your Titl	e: Tax & License Specialist			Emplo	oyment Dates: 07/01/2013 to	Present			
Employe	er:								
Your Titl				-	oyment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No.	Course Title	Hours	No.		Course Title		Hours		
TC00370	TCC001 Backruptcy	15			002 Effective Decision-Mak		10		
TC00390	TCC003 Customer Service Train	iing 5	TC0036	dтсс	503 Collection and Distribut	ion of Pro	30		
Applica	Int Signature uesting approval for Florida profession	ional partification	rocortific	ation	or reinstatement. I certify the	t all of the			
informat	ion provided on this form and any at	tachments are tru	le and col	rrect to	the best of my knowledge.				
Signatur					Date: 10/2/24				
	$\sim$				1				



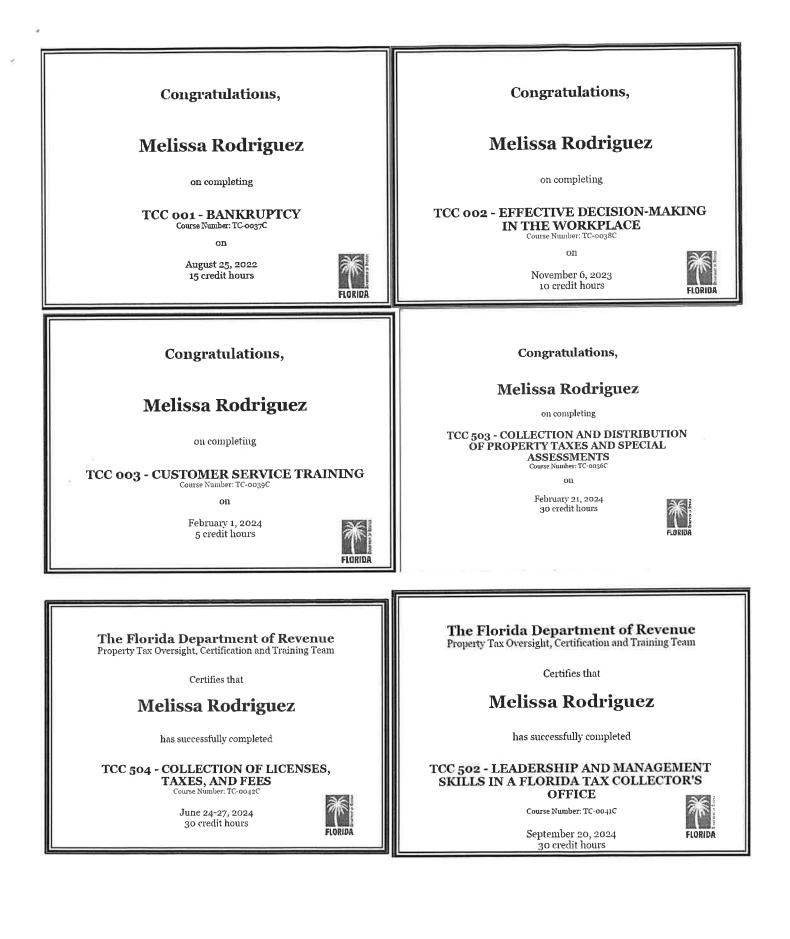
### Application for Florida Professional Certification

#### Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying								
✓ Initial Certification - \$25 fee  Annual F	Recertifica	<b>ation</b> - \$5 f	fee	Reinstatement of Certification -	\$5 fee			
Applicant Information								
Applicant's name (as you would like it to appear on the certificate): Melissa Rodriguez								
Business email address: Rodriguezme@hillstax.org		×	Busin	n <b>ess phone numbe</b> r: 813.635.5210 ext 5	6414			
Job title: Tax & License Specialist								
Employed by: Hillsborough County Tax Collector								
I have completed the required hours of approved co recertification, or reinstatement for the following des	ourses and signation:	d passed a	iny rea	quired examinations for the certification	4			
Certified Florida Appraiser	rtified Flor	ida Evalua	ator	Certified Cadastralist of FI	orida			
Certified Florida Collector	rtified Flor	ida Collec	tor As	ssistant				
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax collect pages as necessary). If you are applying for recert employment dates.	ctor's offici	e or with t	he Fic	orida Department of Revenue (attach a	aditional			
Employer: Hillsborough County Tax Collector								
Your Title: Tax & License Specialist			Emplo	oyment Dates: 07/01/2013 to Present				
Employer:								
Your Title:			Emplo	oyment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.		Course Title	Hours			
TC00420 TCC504 Collection of Licenses, Taxes, ar	30	TC00410	тсс	C502 Leadership and Management Sk	30			
		and the second	10315					
Applicant Signature I am requesting approval for Florida professional ce	ertification,	recertifica	ation, o	or reinstatement. I certify that all of the	ing an George			
information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date:								





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Gabriel Santiago
Previous Name(s)(if applicable):	
Documentation Included:	
County: Lake	Job Title: System Administrator
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	10/01/24

	Application						
$\checkmark$	Application with Required Signatures						
$\checkmark$	Application Fee						
$\checkmark$	Courses Listed on Application						
$\checkmark$	✓ Employment Dates Listed						
	✓ Includes Current Employment						
	✓ Two Years of Experience with an Applicable Office						
From:	07/25/22	To: Present					
From:		To:					

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course				
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course				
TCC 001 - Bankruptcy	15	Attended Course				
TCC 002 - Effective Decision Making	10	Attended Course				
TCC 003 - Customer Service Training	5	Attended Course				
Total Hours	120					

Committee recommends certification:		Yes		No

Notes:



### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying						
✓ Initial Certification - \$25 fee	Recertifica	<b>tion -</b> \$5 f	ee 🗌 I	Reinstatement of Certification	- \$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear or	n the certific	, U	abriel Sar	0		
Business email address: n/a			Business p	hone number: 352-343-9602		
Job title: System Administrator						
Employed by: Office of The Lake County Tax	Collecto	r				
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and	passed a	ny required	d examinations for the certificatio	'n,	
Certified Florida Appraiser	ertified Flori	da Evalua	tor	Certified Cadastralist of F	Iorida	
Certified Florida Collector	ertified Flori	da Collect	or Assistar	nt		
<b>Experience for Certification</b> – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for <b>recen</b> employment dates.	ector's office	e, or with t	he Florida	Department of Revenue (attach a	additional	
Employer: Office of The Lake County Tax C	ollector					
Your Title: System Administrator		I	Employme	nt Dates: 7/25/2022 - presen	t	
Employer:						
Your Title:		1	Employme	nt Dates:		
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC-0036 C TCC 503 Collection & Distribution of Prop Taxes & Sa	30	TC-0038C	TCC 002 Eff	ective Decision Making	10	
TC-0037C TCC 001 Bankruptcy	TC-0037C         TCC 001 Bankruptcy         15         TC-0039C         TCC 003 Customer Service         5					
Applicant Signature						
I am requesting approval for Florida professional c information provided on this form and any attachm	ertification, ents are tru	recertifica e and cori	tion, or reil rect to the	nstatement. I certify that all of the best of my knowledge.	9	
Signature: Gabriel Santiago Date: October 4, 2024						



### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying							
✓ Initial Certification - \$25 fee	Recertificat	<b>tion -</b> \$5	fee	] Reinstatement of Certification	- \$5 fee		
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Gabriel Santiago							
Business email address: n/a			Busines	s phone number: 352-343-9602			
Job title: System Administrator							
Employed by: Office of The Lake County Tax	Collecto	r					
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	passed	any requi	red examinations for the certification	on,		
Certified Florida Appraiser	ertified Flori	da Evalu	ator	Certified Cadastralist of	Florida		
Certified Florida Collector	ertified Florie	da Colleo	ctor Assis	stant			
<b>Experience for Certification</b> – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for <b>recent</b> employment dates.	ctor's office	, or with	the Florid	da Department of Revenue (attach	additional		
Employer: Office of The Lake County Tax Co	ollector						
Your Title: System Administrator			Employr	ment Dates: 7/25/2022 - presen	t		
Employer:							
Your Title:			Employr	ment Dates:			
<b>Approved Courses –</b> List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC-0040C TCC 501 Duties & Responsibilities of FL TC	30						
TC-0041C TCC 502 Ldshp & Mgmt Skills in a FL TC Office	30						
Applicant Signature							
I am requesting approval for Florida professional c information provided on this form and any attachm	ertification, ents are tru	recertific e and co	ation, or i rrect to th	reinstatement. I certify that all of th re best of my knowledge.	е		
information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Gabriel Santiago         Date:         October 4, 2024							

Property Tax Oversight, Certification and Training Team

Certifies that

# **Gabriel A. Santiago**

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours















Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Andrea Lynn Smith
Previous Name(s)(if applicable):	
Documentation Included:	
County: Dade	Job Title: Chief of Human Resourses
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	12/01/24

	Application				
$\checkmark$	✓ Application with Required Signatures				
$\checkmark$	✓ Application Fee				
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	From: 11/22/22 To: Present				
From: To:			To:		

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
Total Hours	120				

	Committee recommends certification:			Yes	[			No
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### Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason	n for Applying					
🖌 Init	tial Certification - \$25 fee 🛛 Annual F	Recertifica	<b>ition</b> - \$5	fee [	Reinstatement of Certification	- \$5 fee
Applica	ant Information		. The second			
	t's name (as you would like it to appear on		cate): And			
	Business email address: Andrea.Smith@MiamiDade.gov Business phone number: 305-375-4234					
	Chief of Human Resources			-		
	<sup>ed by:</sup> Miami-Dade County Office of the Tax					
l have c recertific	ompleted the required hours of approved co cation, or reinstatement for the following des	ourses and signation:	d passed a	any requ	ired examinations for the certificatio	n,
Ce		rtified Flor	ida Evalu	ator	Certified Cadastralist of F	Iorida
Ce	Certified Florida Collector					
Florida pages a	ence for Certification – If you are apply property appraiser's office, Florida tax collect s necessary). If you are applying for recert ment dates.	ctor's office	e, or with	the Flor	ida Department of Revenue (attach a	additional
	<sup>er:</sup> Miami-Dade County Office of the Tax Co	llector				
Your Tit	<sup>le:</sup> Chief of Human Resources			Employ	ment Dates: <sub>11/22/2022</sub> - Present	
Employe	er:					
Your Tit	le:			Employ	ment Dates:	
reinstate of each license type bel	ved Courses – List each course you have ement for which you are applying (attach ac approved course. If you are substituting you issued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	lditional pa ur Certifieo Board for	ages as no d Residen one or m	ecessar itial App	y). Attach documentation verifying co raiser license or Certified General Ap rses, list your license number and lic	opraiser
No.	Course Title	Hours	No.		Course Title	Hours
TC-0040C	TCC 501 Duties and Responsibilities of Florida Tax Collectors	30	TC-00360	С тсс 503 с	ollection and Distribution of Property Taxes and Special Assessments	30
TC-0041C	TCC 502 Leadership and Management Skills in a Florida Tax Collector's Office	30	TC-00370	c	TCC 001 – Bankruptcy	15
I am rec	ant Signature questing approval for Florida professional ce tion provided on this form and any attachme re:	ertification, ents are tru	recertific ue and co	ation, or rrect to	reinstatement. I certify that all of the the best of my knowledge. Date: 12/02/2024	9
L	17				l	



Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reasor	n for Applying		CALL STATE			
🖌 Init	ial Certification - \$25 fee 🛛 Annual F	Recertificat	tion - \$5	5 fee	Reinstatement of Certificat	i <b>on</b> - \$5 fee
Applica	ant Information					
	t's name (as you would like it to appear on		ate): An			
	s email address: Andrea.Smith@MiamiDad	e.gov		Business p	hone number: 305-375-4234	ŀ
	Chief of Human Resources					
	<sup>ed by:</sup> Miami-Dade County Office of the Tax					
I have c recertific	ompleted the required hours of approved co cation, or reinstatement for the following de	ourses and signation:	passed	any require	d examinations for the certifi	cation,
Ce	Certified Florida Appraiser					
Ce	rtified Florida Collector 🛛 🗹 Ce	rtified Flori	da Colle	ctor Assista	nt	
Florida p pages a	ence for Certification – If you are apply property appraiser's office, Florida tax colle s necessary). If you are applying for recert nent dates.	ctor's office	, or with	the Florida	Department of Revenue (atta	ach additional
Employe	<sup>er:</sup> Miami-Dade County Office of the Tax Co	llector				
Your Tit	<sup>le:</sup> Chief of Human Resources			Employme	nt Dates: <sub>11/22/2022</sub> - Prese	ent
Employe	er:					
Your Tit	le:			Employme	ent Dates:	ž
reinstate of each license i type bel	<b>ved Courses</b> – List each course you have ement for which you are applying (attach ac approved course. If you are substituting yo issued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	lditional partified	ges as r Reside	necessary). / ntial Apprais	Attach documentation verifyin er license or Certified Gener s, list your license number an	ng completion al Appraiser
No.	Course Title	Hours	No.		Course Title	Hours
TC-0038C	TCC 002 - Effective Decision Making	10				
TC-0039C	TCC 003 – Customer Service Training	5				
I am rec	ant Signature Juesting approval for Florida professional co ion provided on this form and any attachme re:	ertification, ents are tru	recertific e and co	cation, or rei orrect to the	nstatement. I certify that all o best of my knowledge. Date: 12/02/2024	of the
	4					

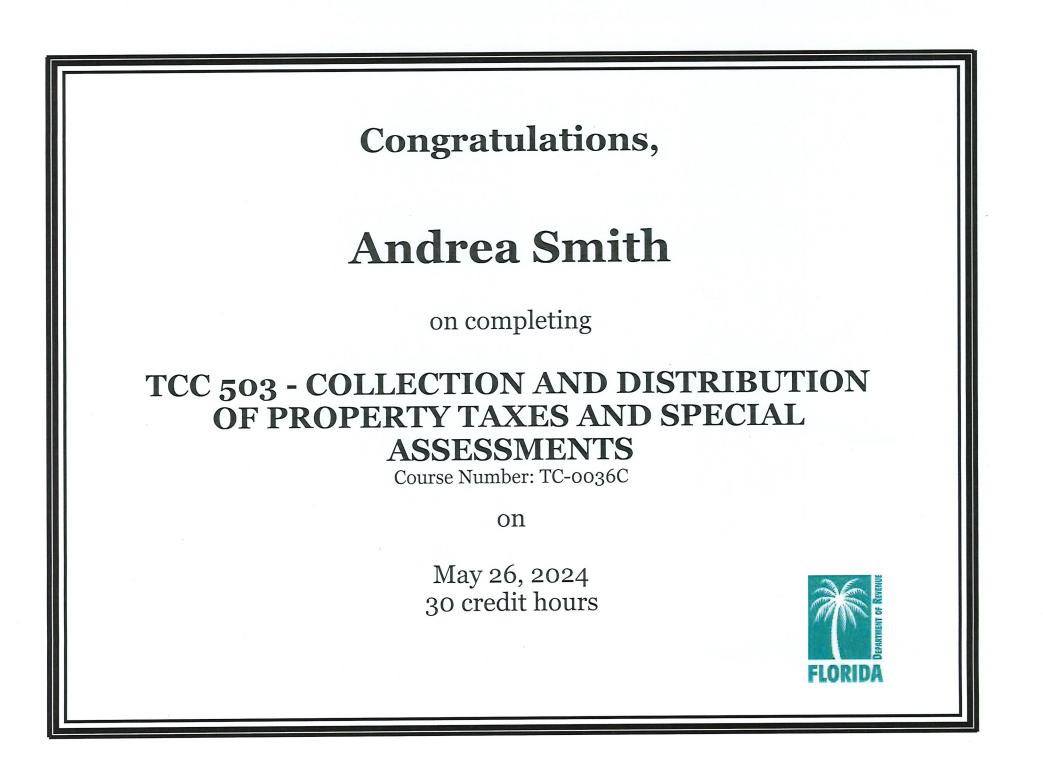














Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Sandesh Sookram
Previous Name(s)(if applicable):	
Documentation Included:	
County: Osceola	Job Title: CSR Lead
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	11/01/24

	Application				
$\checkmark$	✓ Application with Required Signatures				
$\checkmark$	✓ Application Fee				
$\checkmark$	Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 05/22/19 To: Present					
From:			То:		

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
Total Hours	120				

Committee recommends certification:	]	Yes		No



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reaso	n for Applying				<u> </u>	
🖌 Ini	itial Certification - \$25 fee 🛛 Annual	Recertific	cation - \$5	i fee [	Reinstatement of Certification	<b>1 - \$</b> 5 fee
Applic	ant Information					
Applica	nt's name (as you would like it to appear o	n the certin	ficate): Sar	ndesh Sc	ookram	
Busines	ss email address: ssookram@osceola.org			Busines	ss phone number:407-742-4000	
	<sup>E</sup> CSR Lead					
Employ	ed by: Osceola County Tax Collector					
I have c recertifie	completed the required hours of approved of cation, or reinstatement for the following de	ourses an esignation:	d passed	any requ	ired examinations for the certificati	on,
Ce	rtified Florida Appraiser	ertified Flo	rida Evalu rida Collec		Certified Cadastralist of	Florida
pages a employr	ence for Certification – If you are apply property appraiser's office, Florida tax colle s necessary). If you are applying for recert nent dates. <sup>er:</sup> Osceola County Tax Collector	ving for you ector's offic ti <b>fication</b> of	ur <b>initial c</b> ce, or with or for <b>rein</b> s	ertificati the Flori stateme	ion, list at least two years' experier da Department of Revenue (attach nt, provide your current employer a	ice in a additional nd
Your Tit	le:CSR Lead			Employ	mont Dates:	
Employe					ment Dates:05/22/2019 - Present	
Your Tit	e:		1	Employr	ment Dates:	
of each a license is type belo	<b>Yed Courses</b> – List each course you have ement for which you are applying (attach ac approved course. If you are substituting yo ssued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	Iditional pa	ages as ne d Resident	cessary	). Attach documentation verifying c	
No.	Course Title	Hours	No.		Course Title	Hours
TC-0040C	TCC501 - Duties & Responsiblities	30	TCC00360	TCC	503 - Collection and Distribution	30
	TCC502 - Management of a Florida TC Office	30	TC-0042C	TCC50	04 - Collection of Licenses, Taxes & Fees	30
am reg	ant Signature uesting approval for Florida professional ce on provided on this form and any attaching e:	ertification, ents are tru	recertifica le and cor	ition, or r rect to th	reinstatement. I certify that all of the le best of my knowledge. Date:	)

DR-4001 Page 2 of 2

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- county tax collectors and employees

### Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

#### **Course Approval and Examinations**

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage

https://floridarevenue.com/property/Pages/Cofficial\_Training. aspx. You must pass all required examinations for each required course to obtain course credit.

### **Annual Recertification Due January 1**

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours* (incorporated by reference in Rule 12D-16.002, F.A.C.).

### **Special Salary for Officials**

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

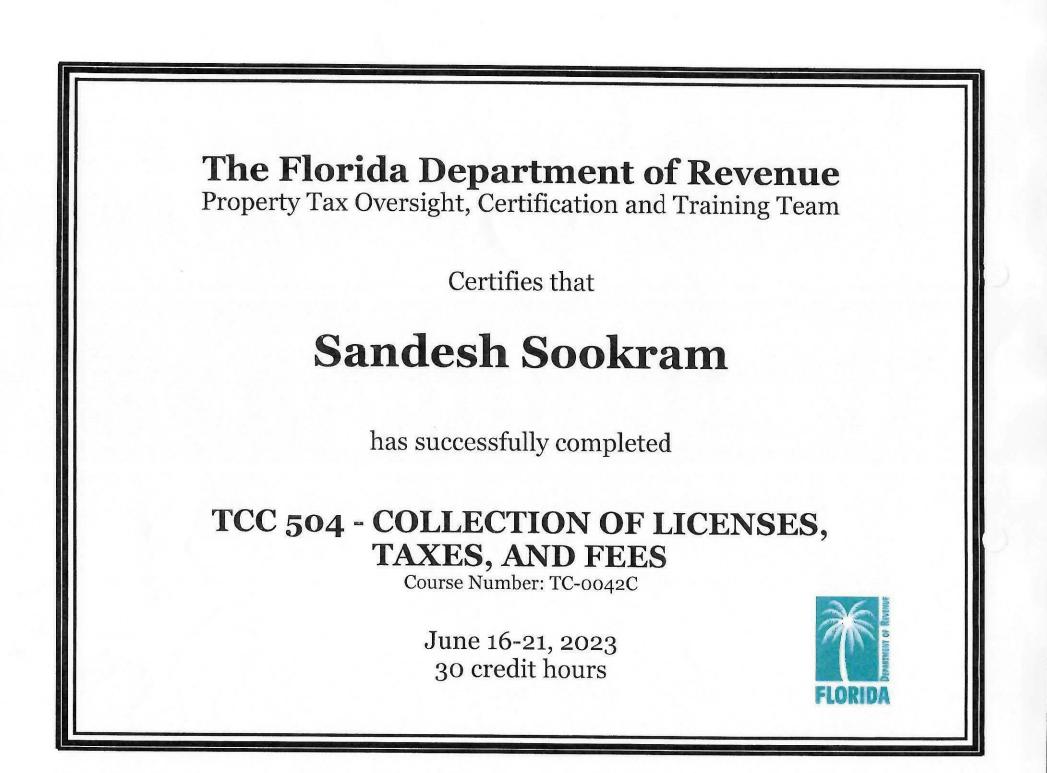
If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

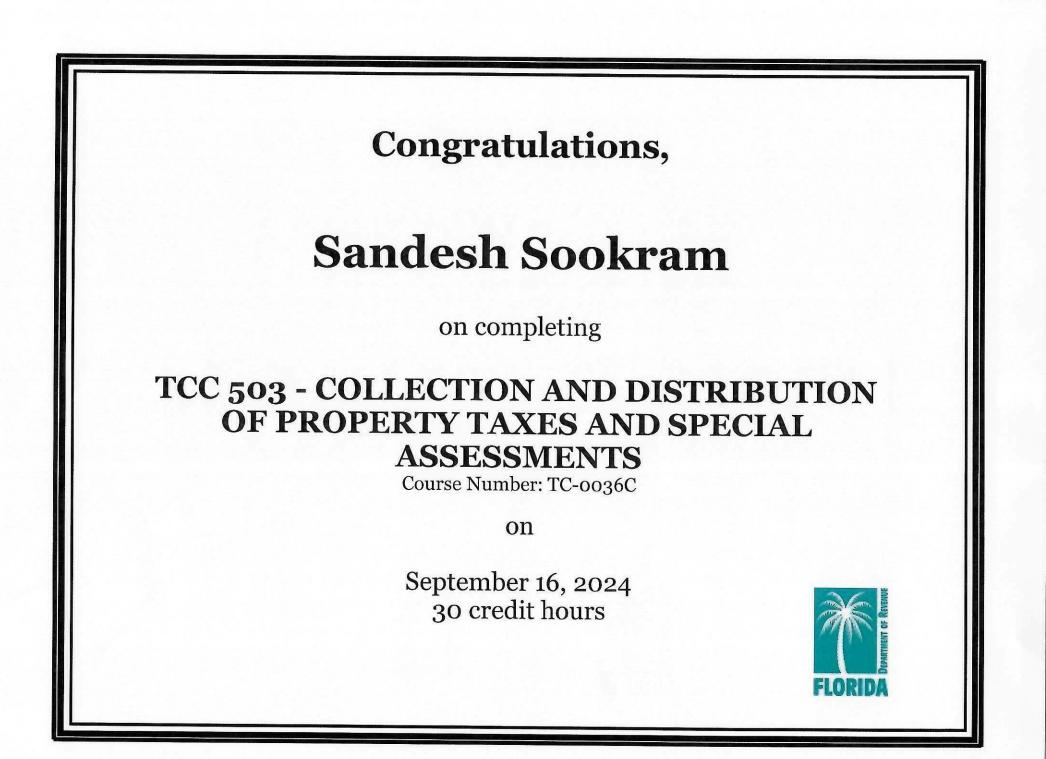
#### **Need Assistance?**

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.



# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that Sandesh Sookram has successfully completed **TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS** Course Number: TC-0040C February 27 - March 1, 2024 30 credit hours







Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Mary Lynn Suro
Previous Name(s)(if applicable):	
Documentation Included:	
County: Dixie	Job Title: Customer Service Representative
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	11/01/24

Application				
$\checkmark$	Application with Required Signatures			
$\checkmark$	✓ Application Fee			
$\checkmark$	✓ Courses Listed on Application			
$\checkmark$	✓ Employment Dates Listed			
	✓ Includes Current Employment			
	✓ Two Years of Experience with an Applicable Office			
From: 03/21/22			To: Present	
From:			To:	

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
Total Hours	120				

Committee recommends certification:	Yes	No	



Property Tax Oversight Certification and Training

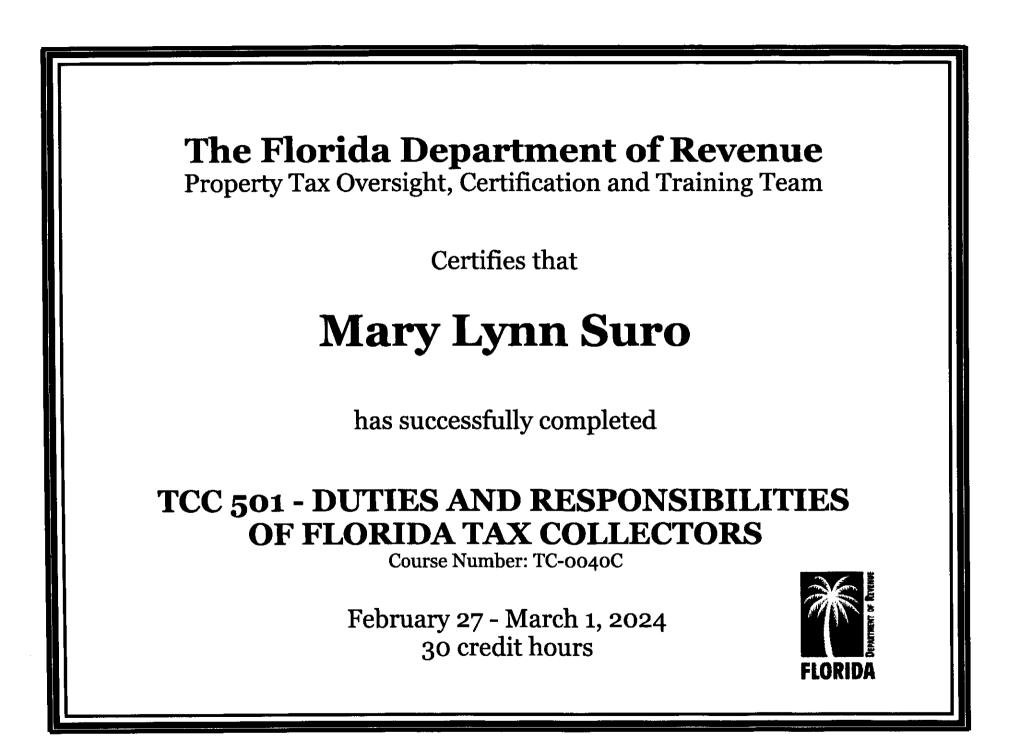
Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

✓ Initial Certification - \$25 fee Annual Recertification - \$5	fee Reinstatement of Certification - \$	5 fee							
Applicant Information		✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee							
Applicant mormation									
Applicant's name (as you would like it to appear on the certificate):									
Business email address: msuro@dixiecountytax.com Business phone number: 352-498-1213									
Job title: Customer Service Rep.									
Employed by: Dixie County Tax Collector									
I have completed the required hours of approved courses and passed a recertification, or reinstatement for the following designation:	any required examinations for the certification,								
Certified Florida Appraiser Certified Florida Evalua	ator Certified Cadastralist of Flo	rida							
Certified Florida Collector	tor Assistant								
<b>Experience for Certification</b> – If you are applying for your <b>initial</b> certification property appraiser's office, Florida tax collector's office, or with pages as necessary). If you are applying for <b>recertification</b> or for <b>reins</b> employment dates.	the Florida Department of Revenue (attach ad	in a ditional							
Employer: Dixie County Tax Collector									
Your Title: Customer Service Rep.	Employment Dates: 3/21/22 - present								
Employer:									
Your Title:	Employment Dates:								
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No. Course Title Hours No.	Course Title	Hours							
TC-0040C TCC 501-Duties and Responsibilities of FL TC 30 TC-0036C	TC-0040C TCC 501-Duties and Responsibilities of FL TC 30 TC-0036C TCC 503- Collection and Distribution of Taxes 30								
TC-0041C TCC 502- Management of FL TC Office 30 TC-0042C TCC 504- Collection of Licenses, Tsxes and Fees 30									
Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date:         Update:       Update:         Update									

# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that **Mary Lynn Suro** has successfully completed **TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES** Course Number: TC-0042C June 16-21, 2023 30 credit hours FLORIDA

# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that Mary Lynn Suro has successfully completed TCC 502 - MANAGEMENT OF A FLORIDA **TAX COLLECTOR'S OFFICE** Course Number: TC-0041C September 18-21, 2023 30 credit hours FLORIDA







Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Laurie Tru	uett
Previous Name(s)(if applicable):		
Documentation Included:		
County: Walton		Job Title: Customer Service Representative
Certification Requested:	Certified I	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	10/01/24	

Application				
$\checkmark$	Application with Required Signatures			
$\checkmark$	Application Fee			
$\checkmark$	Courses Listed on Application			
$\checkmark$	✓ Employment Dates Listed			
	✓ Includes Current Employment			
	✓ Two Years of Experience with an Applicable Office			
From: 11/02/20		To: Present		
From:		To:		

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
Total Hours	120			

Committee recommends certification:	Yes		No

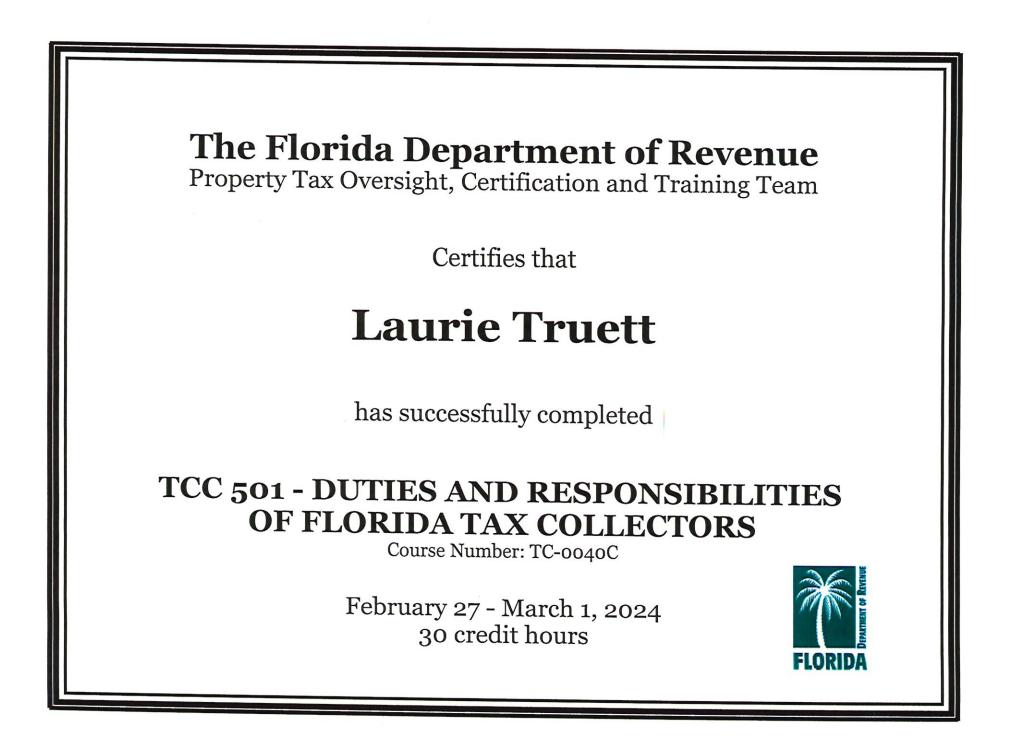


Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reaso	n for Applying						
🗹 Ini	🕑 Initial Certification - \$25 fee 🛛 Annual Recertification - \$5 fee 🗌 Reinstatement of Certification - \$5 fee						
Applic	ant Information					1211	
	nt's name (as you would like it to appear or		cate): Lau				
	Business email address: Laurie@waltontaxcollector.com Business phone number: (850)892-8121						
	Customer Service Representative						
Employ	<sup>ed by:</sup> Walton County Tax Collector's Offic	е					
I have c recertific	ompleted the required hours of approved o cation, or reinstatement for the following de	ourses and esignation:	d passed a	any ree	quired examinations for the certificatio	n,	
Ce	rtified Florida Appraiser	ertified Flor	ida Evalu	ator	Certified Cadastralist of F	lorida	
Ce	rtified Florida Collector	ertified Flor	ida Collec	tor As	sistant		
Florida p pages a employr	ence for Certification – If you are apply property appraiser's office, Florida tax colle s necessary). If you are applying for recert nent dates. er: Walton County Tax Collector's Office	ctor's office	e. or with	the Flo	orida Department of Revenue (attach a	additional	
	le: Customer Service Representative			Emplo	oyment Dates: 11/02/2020 - current da	4.0	
Employe				Emple		te	
Your Tit	le:			Emplo	yment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.		Course Title	Hours	
TC-0040C	Duties and Responsibilities of Florida Tax Collectors	30	TC-0036C		Collection and Distribution of Property Taxes and Special Assessments	30	
TC-0041C	C-0041C Leadership and Management Skills in a Florida Tax Collector's Office 30 TC-0042C Collection of Licenses, Taxes, and Fees 30						
I am req	ant Signature uesting approval for Florida professional ce ton provided on this form and any attachme e: Addude Addude Addude Addude	ertification, ents are tru	recertifica e and cor	ation, o rect to	or reinstatement. I certify that all of the the best of my knowledge. Date: 10-09-2024		









Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Carlos Ve	ga
Previous Name(s)(if applicable):		
Documentation Included:		
County: Lake		Job Title: Customer Service Representative II
Certification Requested:	Certified I	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	11/01/24	

Application				
$\checkmark$	Application with Required Signatures			
$\checkmark$	✓ Application Fee			
$\checkmark$	✓ Courses Listed on Application			
$\checkmark$	✓ Employment Dates Listed			
	✓ Includes Current Employment			
	✓ Two Years of Experience with an Applicable Office			
From: 08/08/22		To: Present		
From:		To:		

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course				
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course				
TCC 002 - Effective Decision Making	10	Attended Course				
TCC 003 - Customer Service Training	5	Attended Course				
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course				
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course				
AAMVA - Introduction to Fraud	1	Attended Course				
AAMVA - Security Features	1	Attended Course				
Total Hours	120					

Committee recommends certification:		Yes		No



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying								
✓ Initial Certification - \$25 fee  Annual	Recertifica	<b>tion -</b> \$5 f	ee 🗌 I	Reinstatement of Certification	- \$5 fee			
Applicant Information								
Applicant's name (as you would like it to appear on the certificate): Carlos Vega								
Business email address:       carlos.vega@laketax.com         Business phone number:       352-343-9602								
Job title: Customer Service Representative II								
Employed by: Office of The Lake County Tax Colle								
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	passed a	ny required	d examinations for the certification	n,			
	Certified Florida Appraiser							
Certified Florida Collector	ertified Flori	da Collect	or Assista	nt				
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.								
Employer: Office of The Lake County Tax Collecto	r							
Your Title: Customer Service Representative II			Employme	nt Dates: 08/08/2022-present				
Employer:								
Your Title:			Employme	nt Dates:				
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.		Course Title	Hours			
TC-0007C Canadian Travel, Citizenship and Imm. Docs.	1.0	TC-00140	Security F	Features	1.0			
TC-0010C Introduction to Fraud	1.0	TC-00250	25C Driver's License Preparatory Training 12.0					
Applicant Signature								
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.								
Signaturs: Vega				Date: 10/29/2024				



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying								
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee								
Applica	nt Information							
Applicant's name (as you would like it to appear on the certificate): Carlos Vega								
Business email address:       carlos.vega@laketax.com         Business phone number:       352-343-9602								
Job title:	Customer Service Representative II							
	d by: Office of The Lake County Tax Colle							
l have co recertific	ompleted the required hours of approved c ation, or reinstatement for the following de	ourses and signation:	passed a	any required	l examinations for the certificatio	'n,		
Cer		ertified Flori			Certified Cadastralist of F	<sup>-</sup> lorida		
Cer	tified Florida Collector	ertified Flori	da Collec	tor Assistar	ıt			
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.								
Employe	r: Office of The Lake County Tax Collector	r						
Your Title	e: Customer Service Representative II			Employmer	nt Dates: 08/08/2022-present			
Employe	r:							
Your Title	Your Title: Employment Dates:							
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No.	Course Title	Hours	No.		Course Title	Hours		
TC-0036C	TCC 503 Collection & Distribution of Property Taxes & Spec. A	ss. 30	TC-0039	C TCC 003 C	ustomer Service Training	5		
TC-0038C	TCC 002 Effective Decision Making	10	TC-0040	OC TCC 501 Duties & Responsibilities of FL. Tax Coll. 30				
Applicant Signature								
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.								
	Signature: Carlos Vega Date: 10/29/2024							



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
✓ Initial Certification - \$25 fee  Annual R	ecertifica	<b>tion -</b> \$5	fee 🔲 I	Reinstatement of Certification	- \$5 fee		
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Carlos Vega							
Business email address:       carlos.vega@laketax.com         Business phone number:       352-343-9602							
Job title: Customer Service Representative II							
Employed by: Office of The Lake County Tax Collect							
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:							
	tified Flori			Certified Cadastralist of	Florida		
Certified Florida Collector	tified Flori	da Colleo	ctor Assistar	nt			
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.							
Employer: Office of The Lake County Tax Collector							
Your Title: Customer Service Representative II			Employme	nt Dates: 08/08/22-present			
Employer:							
Your Title:			Employme	nt Dates:			
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC-0041C TCC 502 Leadership & Management Skills in a FL. Tax Coll.	. 30						
Applicant Signature							
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signature: Carlos Vega				Date: 10/29/2024			





This certificate is awarded to

# **CARLOS VEGA**

for the successful completion of

# **Driver License Preparatory Training - OLT**

by FLHSMV

12 Hours

Date of Course Completion: 8/30/2022









This certificate is awarded to

# **CARLOS VEGA**

for the successful completion of

# AAMVA FDR 2024: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes

Date of Course Completion: 4/16/2024



This certificate is awarded to

## **CARLOS VEGA**

for the successful completion of

### **AAMVA FDR 2024: Introduction to Fraud**

by External Training

1 Hours 0 Minutes

Date of Course Completion: 4/30/2024



This certificate is awarded to

## **CARLOS VEGA**

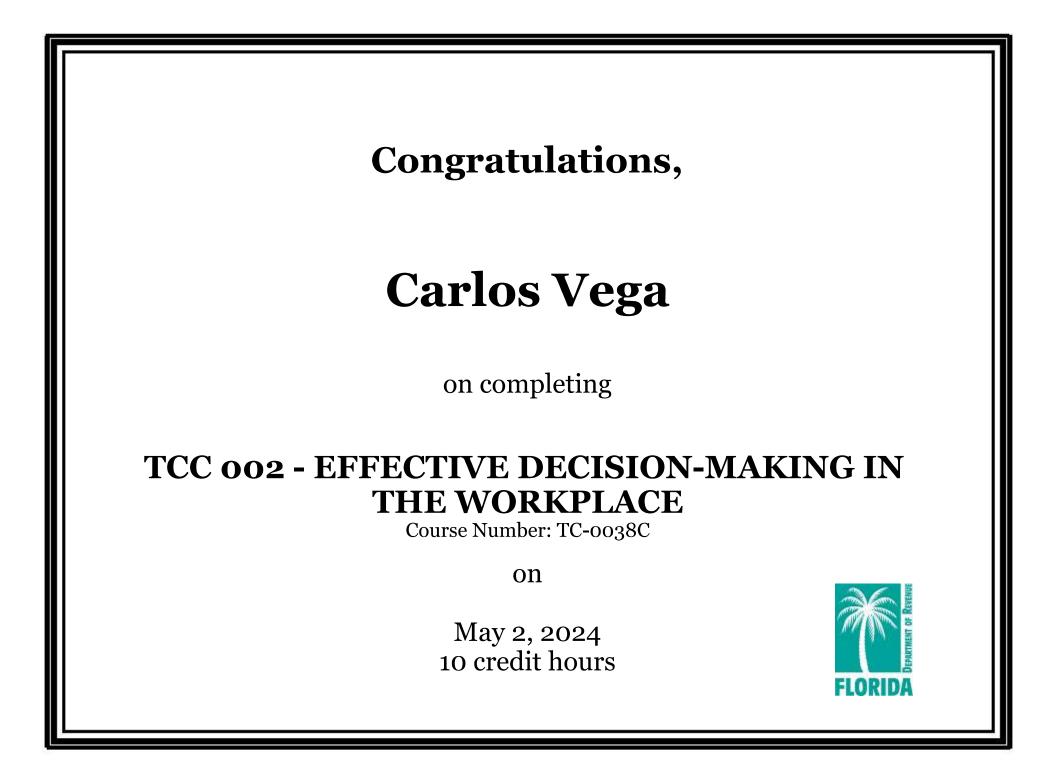
for the successful completion of

### **AAMVA FDR 2024: Security Features**

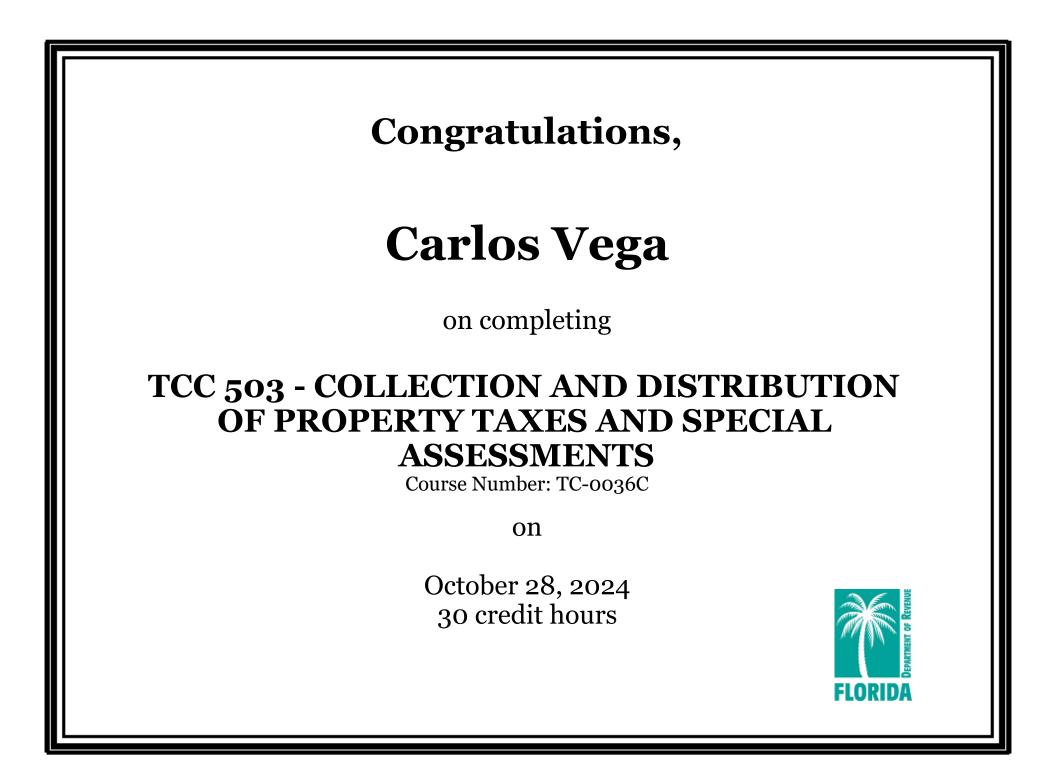
by External Training

1 Hours 0 Minutes

Date of Course Completion: 5/1/2024









Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Kerri War	d
Previous Name(s)(if applicable):		
Documentation Included:		
County: Sarasota		Job Title: Customer Service Representative
Certification Requested:	Certified I	Florida Collector Assistant
Initial:		Reinstatement:
Certification Date:	01/01/25	

	Application				
$\checkmark$	Application	with Required Signatures	6		
$\checkmark$	Application	n Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
	Includes Current Employment				
✓ Two Years of Experience with an Applicable Office			ith an Applicable Office		
From: 07/15/18			To: Present		
From:	6/1/10		To: 4/1/18		

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
Total Hours	120				

Committee recommends certification:	Yes		No

Notes:



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying	in the second					
Initial Certification - \$25 fee Annual	Recertifica	<b>tion</b> - \$5	fee 🕻	Reinstatement of Certification	- \$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear on	the certific	a <b>te</b> ): Ker	ri Ward			
Business email address: Info@SarasotaTaxCollect	or.com		Busines	ss phone number: 941.861.8300		
Job title: Customer Service Representative						
Employed by: Sarasota County Tax Collector						
I have completed the required hours of approved concerning the recertification, or reinstatement for the following de		passed	any requ	uired examinations for the certification	on,	
Certified Florida Appraiser	rtified Flori	ida Evalu	ator	Certified Cadastralist of	Florida	
Certified Florida Collector	rtified Flori	da Colleo	ctor Assi	stant		
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ctor's office	e, or with	the Flori	ida Department of Revenue (attach	additional	
Employer: Sarasota County Tax Collector						
Your Title: Customer Service Representative			Employ	ment Dates: 15/7/2018 - current		
Employer: Manatee County Tax Collector						
Your Title: Legal & Collection Specialist			Employ	ment Dates: <sub>6/2010</sub> - 4/2018		
reinstatement for which you are applying (attach ac of each approved course. If you are substituting yo	Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license					
No. Course Title	Hours	No.		Course Title	Hours	
TE-WHOC TCC SOI	30	16003	<u>,</u> ¢ ¬	TCC 503	30	
TC-0041C TCC SD2	30	TC-004	2¢	TCC SOY	3D	
Applicant Signature I am requesting approval for Florida professional co	rtification	rocortific	ation or	reinstatement. Leastify that all of th	0 0	
information provided on this form and any attachme	ents are tru	e and co	rrect to t	he best of my knowledge.	<b></b>	
Signature: The A War				Date: 12/3/24		



August 24, 2012

#### Memorandum

- TO: TCC Course Participant
- FROM: Meghan Miller, Training Director Property Tax Oversight

#### **RE:** Tax Collector Certification Course Examination Results

Thank you for your recent participation in the Tax Collector Certification Course, August 20 - 24, 2012, in Tallahassee, Florida. Your final exam has been graded and your examination report enclosed.

If you scored **70%** or above on the final examination, you will find a *Certificate of Completion* along with an appropriate examination report.

However, if you did not pass the exam, you will find a *Certificate of Attendance* along with an appropriate examination report. If you would like to re-take the exam please contact me at <u>millerm@dor.state.fl.us</u> or call 727/538-7312. <u>Please Note:</u> that you may re-take this examination at any time within three months from the original exam date.

We thank you for your continuing interest in the Tax Collectors Certification program.

Enclosures

Child Support Enforcement – Ann Coffin, Director ● General Tax Administration – Maria Johnson, Director Property Tax Oversight – James McAdams, Director ● Information Services – Tony Powell, Director

> www.myflorida.com/dor Tallahassee, Florida 32399-0100

## Student Grade Report

Legend: Incorrect:

#### Student: 51011071

	Grade	Total Score	Score (%)
Overall	A	50 / 50	100.00

#### Responses

Question	Response	Correct Answer	Question	Response	Correct Answer	Question	Response	Correct Answer
Question1	В		Question18	С		Question35	В	
Question2	E		Question19	С		Question36	В	
Question3	D		Question20	С		Question37	А	
Question4	В		Question21	A		Question38	А	
Question5	D		Question22	В		Question39	В	
Question6	В		Question23	А		Question40	В	
Question7	В		Question24	D		Question41	В	
Question8	В		Question25	С		Question42	A	
Question9	А		Question26	A		Question43	А	
Question10	С		Question27	A		Question44	А	
Question11	С		Question28	С		Question45	А	
Question12	С		Question29	В		Question46	В	
Question13	С		Question30	A		Question47	А	
Question14	В		Question31	A		Question48	С	
Question15	С		Question32	С		Question49	С	
Question16	В		Question33	В		Question50	В	
Question17	В		Question34	А				



## The Department of Revenue of the State of Florida

certifies that

Kerri Ward

has successfully completed

"Collection of Licenses, Taxes and Fees" Course TCC 504, 30 Contact Hours

Marshall Stranburg Interim Executive Director

August 24, 2012

James McAdams Chairman Admissions and Certifications Committee for Certified Florida Collectors and Certified Florida Collector Assistants The Florida Department of Revenue Property Tax Oversight, Certification & Training Team Certifies that

> **Kerri Ward** has successfully completed

Duties & Responsibilities of Florida Tax Collectors

TCC 501, 30 Hours

June 21, 2013

Meghan Miller, Vaining Director

Property Tax Oversight

Jennifer Kawakami, Research & Training Specialist Property Tax Oversight

# The Florida Department of Revenue

Property Tax Oversight, Certification & Training Team Certifies that

## Kerri Ward

has successfully completed

Collection L Distribution of Property Taxes L Non-Ad Valorem Assessments TCC 503, 30 Hours September 17, 2013

Meghan Miller, Paining Director Property Tax Oversight

Jennifer Kawakami, Research & Training Specialist Property Tax Oversight

## The Florida Department of Revenue Property Tax Oversight, Certification & Training Team

SW FOR EXCE

Certifies that

Kerri Ward

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE TCC 502, 30 Hours June 23 - 27, 2014

Meghan Miller, Vraining Director

TAX OVERSIGHT

Jennifer Kawakami, Research & Training Specialist

Property Tax Oversight

Property Tax Oversight

## The Department of Revenue of the State of Florida

certifies that

## Kerri Gail Ward

has fulfilled the requirements for designation as a Certified Florida Collector Assistant and has been recommended by The Admissions and Certifications Committee for Certified Florida Collectors and Centified Florida Collector Assistants and is, therefore, on this day, the first of July, 2014, declared to be a

## Certified Florida Collector Assistant

with all the rights, benefits, and privileges of this certification.

Marshall Stranburg Executive Director Florida Department of Revenue

Howara Moyes Interim Director, Property Tax Oversight



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Valycia L. Whitfield
Previous Name(s)(if applicable):	
Documentation Included:	
County: Broward	Job Title: Accountant
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	10/01/24

	Application				
$\checkmark$	✓ Application with Required Signatures				
$\checkmark$	Applicat	tion Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	$\checkmark$	Two Years of Experience w	/ith an Applicable Office		
From: 05/04/98			To: Present		
From:			То:		

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course				
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course				
TCC 001 - Bankruptcy	15	Attended Course				
TCC 002 - Effective Decision Making	10	Attended Course				
TCC 003 - Customer Service Training	5	Attended Course				
Total Hours	120					

Committee recommends certification:	Yes	No	

Notes:



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reaso	n for Applying						
🖌 Ini	tial Certification - \$25 fee 🛛 Annual I	Recertifica	<b>tion -</b> \$5	fee	Reinstatement of Certification	- \$5 fee	
Applic	Applicant Information						
	nt's name (as you would like it to appear on	the certific	ate): Valy				
	s email address: VWhitfield@broward.org			Business	bhone number: 954-357-8239		
	Accountant						
	<sup>ed by:</sup> Board of County Commissioners (Bro						
I have c recertific	completed the required hours of approved c cation, or reinstatement for the following de	ourses and signation:	passed	any require	d examinations for the certificatio	'n,	
Ce	rtified Florida Appraiser	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida	
Ce	rtified Florida Collector	ertified Flori	da Colleo	ctor Assista	nt		
Florida pages a	ence for Certification – If you are apply property appraiser's office, Florida tax colle is necessary). If you are applying for <b>recert</b> ment dates.	ctor's office	e, or with	the Florida	Department of Revenue (attach a	additional	
Employ	<sup>er:</sup> Board of County Commissioners (Browa	rd County)	- Record	ls, Taxes, a	nd Treasury Division		
Your Tit	<sup>ile:</sup> Accountant			Employme	ent Dates: <sub>May</sub> 4, 1998 - Present		
Employ	er:						
Your Tit	le:			Employme	ent Dates:		
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.		Course Title	Hours	
TC-0036C	Collection & Distribution of Property Taxes and Special Assessments	30	TC-0037	С	Bankruptcy	15	
TC-0038C	TC-0038C Effective Decision-Making in the Workplace 10 TC-0039C Customer Service Training 5						
Applicant Signature							
I am rec informat	questing approval for Florida professional co tion provided on this form and any attachmo	ertification, ents are tru	recertific e and co	ation, or re prrect to the	nstatement. I certify that all of the best of my knowledge.	•	
		ally signed by : 2024.10.18	VALYCIA	WHITFIELD	Date: 10/18/2024		



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying							
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee							
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Valycia L. Whitfield							
Business email address: VWhitfield@broward.org Business phone number: 954-357-8239							
Job title: Accountant							
Employed by: Board of County Commissioners (Br							
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed a	any requi	ired examinations for the certification	n,		
Certified Florida Appraiser	ertified Flori	da Evalua	ator	Certified Cadastralist of F	Iorida		
Certified Florida Collector	ertified Flori	da Collec	tor Assis	stant			
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.							
Employer: Board of County Commissioners (Broward County) - Records, Taxes, and Treasury Division							
Your Title: Accountant			Employr	ment Dates: <sub>May</sub> 4, 1998 - Present			
Employer:							
Your Title:			Employr	ment Dates:			
<b>Approved Courses –</b> List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC-0041C Leadership and Management Skills in a Tax Collector's Office	30	TC-0042C	Collect	tion of Licenses, Taxes, and Fees	30		
Applicant Signature		110	£				
I am requesting approval for Florida professional c information provided on this form and any attachm	entication, ents are tru	e and cor	rect to th	reinstatement. I certify that all of the re best of my knowledge.	•		
information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       VALYCIA WHITFIELD         Digitally signed by VALYCIA WHITFIELD       Date:         Date:       2024.10.18 16:34:48 -04'00'							

#### INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- county tax collectors and employees

#### Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

#### **Course Approval and Examinations**

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage

https://floridarevenue.com/property/Pages/Cofficial\_Training. aspx. You must pass all required examinations for each required course to obtain course credit.

#### **Annual Recertification Due January 1**

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours* (incorporated by reference in Rule 12D-16.002, F.A.C.).

#### **Special Salary for Officials**

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

#### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

#### Need Assistance?

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

Congratulations,
Valycia L. Whitfield
on completing
TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS Course Number: TC-0036C
on
October 31, 2022 30 credit hours













Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jorge Zamora
Previous Name(s)(if applicable):	
Documentation Included:	
County: Pasco	Job Title: Customer Service Supervisor
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	10/01/24

	Application				
$\checkmark$	Application with Required Signatures				
$\checkmark$	✓ Application Fee				
Courses Listed on Application					
$\checkmark$	Employment Dates Listed				
	✓ Includes Current Employment				
✓ Two Years of Experience with an Applicable Office					
From: 09/09/16			To: Present		
From:			То:		

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
AAMVA - Vehicle Identification Documents	0.75	Attended Course			
AAMVA - Counterfeits and Alterations	0.75	Attended Course			
AAMVA - Expanding the Review	0.75	Attended Course			
FLHSMV - DL Transformed: Financial Responsibility	8	Attended Course			
FLHSMV - DL Transformed: Sanctions	6	Attended Course			
AAMVA - People and Actions	1	Attended Course			
AAMVA - Introduction to Covert Features	0.25	Attended Course			
FLHSMV - Heavy Vehicle Use Tax	1	Attended Course			
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents	0.75	Attended Course			
AAMVA - Driver License and ID Cards	0.75	Attended Course			
AAMVA - Mexican Documents	0.75	Attended Course			
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course			
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course			
Total Hours	63.75				

Committee recommends certification:					Yes				No
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Notes:

133.25 Total Approved Hours

DL Transformed Sanctions is approved for 6 course hours.



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jorge Zamora
Previous Name(s)(if applicable):	
Documentation Included:	
County: Pasco	Job Title: Customer Service Supervisor
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	10/01/24

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
✓ Courses Listed on Application						
$\checkmark$	Employment Dates Listed					
	✓ Includes Current Employment					
✓ Two Years of Experience with an Applicable Office			vith an Applicable Office			
From: 09/09/16			To: Present			
From:			То:			

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
90-hours per 12D-19.003(3)(b)					
AAMVA - Internal Fraud for Staff	0.75	Attended Course			
AAMVA - Introduction to Fraud	1	Attended Course			
AAMVA - Security Features	1	Attended Course			
AAMVA - Social Security Cards	0.5	Attended Course			
AAMVA - Travel Documents	0.75	Attended Course			
AAMVA - U.S. Immigration Documents	0.75	Attended Course			
AAMVA - CDL Module 1	2.5	Attended Course			
AAMVA - CDL Module 2	0.75	Attended Course			
AAMVA - CDL Module 3	0.75	Attended Course			
AAMVA - CDL Module 4	0.75	Attended Course			
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
Total Hours	39.5				

	Committee recommends certification:		Yes			No
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Notes:



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jorge Zamora
Previous Name(s)(if applicable):	
Documentation Included:	
County: Pasco	Job Title: Customer Service Supervisor
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	10/01/24

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
✓ Courses Listed on Application						
$\checkmark$	Employment Dates Listed					
	Includes Current Employment					
✓ Two Years of Experience with an Applicable Office						
From: 09/09/16			To: Present			
From:			То:			

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
	_				
Total Hours	30				

Committee recommends certification:		Yes		No	

Notes:



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

n for Applying	and the second						
tial Certification - \$25 fee 🛛 Ann	ual Recertific	ation - \$5	fee	Reinstatement of Certification	- \$5 fee		
ant Information							
		icate): Jorg			2		
			Business	usiness phone number: 3525214360			
ed by: Pasco County Tax Collector							
ompleted the required hours of approv cation, or reinstatement for the followin	ed courses an g designation:	d passed a	any requir	ed examinations for the certification	on,		
Certified Florida Appraiser							
Certified Florida Collector							
property appraiser's office, Florida tax is necessary). If you are applying for re ment dates.	collector's offic	e. or with	the Florida	a Department of Revenue (attach	additional		
			Employm	ent Dates: 00/00/2010			
er:	ALC: CONTRACTOR OF A			00/09/2016 - current			
le:			Employm	ent Dates:			
ement for which you are applying (attac approved course. If you are substitutin ssued by the Florida Real Estate Appr ow. Attach a copy of the license.	ch additional page your Certifie	ages as ne d Residen	leted for th ecessary). tial Apprai	ne certification, recertification, or Attach documentation verifying co ser license or Certified General A	opraiser		
Course Title	Hours	No.		Course Title	Hours		
TCC001 - Bankruptcy	15	TC-0039C	TCC0	TCC003 - Customer Service Training			
	g 10	TC-0040C	C TCC501 - Duties & Responsibilites		30		
ant Signature uesting approval for Florida profession ion provided on this form and any attac re:	al certification chments are tr	, recertifica ue and cor	ation, or re rrect to the	einstatement. I certify that all of the best of my knowledge. Date: 12-130/34	)		
	ant Information ht's name (as you would like it to appendix is email address: jzamora@pascotaxes Customer Service Supervisor ed by: Pasco County Tax Collector ompleted the required hours of approved cation, or reinstatement for the following rtified Florida Appraiser rtified Florida Collector ence for Certification – If you are a property appraiser's office, Florida tax s necessary). If you are applying for re- nent dates. er: Pasco County Tax Collector le: Customer Service Supervisor er: le: red Courses – List each course you ement for which you are applying (attack approved course. If you are substitution ssued by the Florida Real Estate Approve. Attach a copy of the license. Course Title TCC001 - Bankruptcy TCC002 - Effective Decision Makin ant Signature uesting approval for Florida professior ion provided on this form and any attack	ant Information         ht's name (as you would like it to appear on the certifes email address:         is email address:         izamora@pascotaxes.com         Customer Service Supervisor         ed by:       Pasco County Tax Collector         ompleted the required hours of approved courses an cation, or reinstatement for the following designation:         rtified Florida Appraiser       □ Certified Flo         ence for Certification – If you are applying for you correperty appraiser's office, Florida tax collector's office so necessary). If you are applying for recertification of nent dates.         ar:	ant Information         nt's name (as you would like it to appear on the certificate):         Jorg         as email address:         jzamora@pascotaxes.com         Customer Service Supervisor         ed by:       Pasco County Tax Collector         ompleted the required hours of approved courses and passed         cation, or reinstatement for the following designation:         rtified Florida Appraiser       Certified Florida Evalue         rtified Florida Collector       Image: Certification - If you are applying for your initial corroperty appraiser's office, Florida tax collector's office, or with s necessary). If you are applying for recertification or for reinstance         er:       Pasco County Tax Collector         le:       Customer Service Supervisor         ar:       Pasco County Tax Collector         le:       Customer Service Supervisor         ar:       Pasco County Tax Collector         le:       Courses – List each course you have successfully complement for which you are applying (attach additional pages as no approved course. If you are substituting your Certified Residen sued by the Florida Real Estate Appraisal Board for one or mow. Attach a copy of the license.         Course Title       Hours       No.         TCC001 - Bankruptcy       15       TC-00400         ant Signature       uesting approval for Florida professional certification, recertificati	ant Information         nt's name (as you would like it to appear on the certificate):         Jorge Zamora         is email address:         jzamora@pascotaxes.com         Business         Customer Service Supervisor         ed by:         Pasco County Tax Collector         ompleted the required hours of approved courses and passed any requirer         cation, or reinstatement for the following designation:         rtified Florida Appraiser       Certified Florida Evaluator         rtified Florida Collector       Image: Certified Florida Collector Assist         ence for Certification – If you are applying for your initial certification         oroperty appraiser's office, Florida tax collector's office, or with the Florida         s necessary). If you are applying for recertification or for reinstatement         nent dates.         ar:         ar:         le:       Employm         red Courses – List each course you have successfully completed for the         ment for which you are applying (attach additional pages as necessary).         approved course. If you are substituting your Certified Residential Apprais         ssued by the Florida Real Estate Appraisal Board for one or more course         ow. Attach a copy of the license.         Course Title       Hours         Mo.	ant Information         nt's name (as you would like it to appear on the certificate):         Jorge Zamora         is email address:         jzamora@pascotaxes.com         Business phone number:         iCustomer Service Supervisor         ad by:         pasco County Tax Collector         ompleted the required hours of approved courses and passed any required examinations for the certification         adition, or reinstatement for the following designation:         rtified Florida Appraiser       Certified Florida Evaluator         Certified Florida Collector       Certified Florida Collector Assistant         ance for Certification – If you are applying for your initial certification, list at least two years' experien property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach a sessary). If you are applying for recertification or for reinstatement, provide your current employer at an end dates.         ar: Pasco County Tax Collector       Employment Dates: 08/09/2016 - current erritication or for which you are applying (attach additional pages as necessary). Attach documentation verifying capproved course. If you are applying your Certified Residential Appraiser license or Certified General A such a copy of the license.         exerct Course Title       Hours       No.       Course Title         Course Title       Hours       No.       Course Title       TCC001 - Bankruptcy       15       TCc003 - Customer Service		

Applicant	JORGE ZAMORA	
No.	Course Title	
110.		Hours
TCC-041C	Leadership and Management of a TC Office	30.00
TC-0001C	Counterfeits and Alterations	0.75
TC-0002C	Driver's License and ID Cards	0.75
TC-0003C	Vehicle Identification Documents	0.75
TC-0004C	Expanding the Review	0.75
TC-0005C	Birth Certificates	0.50
TC-0006C	Canadian Birth Certificates, Driver and Vehicle Documents	0.75
TC-0007C	Canadian Travel, Citizenship, and Immigration Documents	1.00
TC-0008C	Internal Fraud for Staff	0.75
TC-0009C	Introduction to Covert Features	0.25
TC-0010C	Introduction to Fraud	1.00
TC-0011C	Mexican Documents	0.75
TC-0012C	Military ID Cards	0.50
TC-0013C	People and Actions	1.00
TC-0014C	Security Features	1.00
TC-0015C	Social Security Cards	0.50
TC-0016C	Travel Documents	0.75
TC-0017C	U.S. Immigration Documents	0.75
TC-0018C	CDL (Commercial Driver's License) Module 1	2.50
TC-0019C	CDL Module 2	0.75
TC-0020C	CDL Module 3	0.75
TC-0021C	CDL Module 4	0.75
TC-0025C	Driver's License Preparatory Training	12.00
TC-0044C	Heavy Vehicle Use Tax (HVUT)	1.00
TC-0034C	DL Transformed Sanctions	8.00
TC-0028C	DL Transformed Financial Responsibility	8.00
TC-0040C	TCC501 Duties and Responsibilities	30.00
TC-0037C	TCC001 - Bankruptcy	15.00
TC-0038C	TCC002 - Effective Decision Making	10.00
тсоозэс	TCC003 - Customer Service training	5.00



This certificate is awarded to

## **JORGE ZAMORA**

for the successful completion of

### **AAMVA FDR 2018: Vehicle Identification Documents**

by External Training

0 Hours 45 Minutes

Date of Course Completion: 8/30/2018



This certificate is awarded to

## JORGE ZAMORA

for the successful completion of

### **AAMVA FDR 2018: Counterfeits and Alterations**

by External Training

0 Hours 45 Minutes

Date of Course Completion: 2/5/2019





This certificate is awarded to

## JORGE ZAMORA

for the successful completion of

## **AAMVA FDR 2018: Expanding the Review**

by External Training

0 Hours 45 Minutes

Date of Course Completion: 3/27/2019

FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

certificate of Completion

Presented to

Jorge Zamora

On behalf of the Department of Highway Safety and Motor Vehicles, Division of Motorist Services, through the Learning and Development Office

For the successful completion of 8 hours of

**DL** Transformed Financial Responsibility

On this 24<sup>th</sup> day of April 2019

Colleen Ochinero, Instructor Education & Training Specialist LEARNE

FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

certificate of Completion

Presented to

Jorge Zamora

On behalf of the Department of Highway Safety and Motor Vehicles, Division of Motorist Services, through the Learning and Development Office

For the successful completion of 8 hours of

**DL** Transformed Sanctions

On this 25<sup>th</sup> day of April 2019

Colleen Ochinero-Instructor Education & Training Specialist

TRA LISENSES & MOTOR PROJECTES & FIELD S

LEARNING



This certificate is awarded to

## JORGE ZAMORA

for the successful completion of

### AAMVA FDR 2019: People and Actions

by External Training

1 Hours 0 Minutes

Date of Course Completion: 7/12/2019



This certificate is awarded to

## JORGE ZAMORA

for the successful completion of

## **AAMVA FDR 2019: Introduction to Covert Features**

by External Training

0 Hours 15 Minutes

Date of Course Completion: 7/30/2019





## **JORGE ZAMORA**

for the successful completion of

#### Heavy Vehicle Use Tax (HVUT) - 2019

by FLHSMV

1 Hours 0 Minutes



## iLearn

This certificate is awarded to

### **JORGE ZAMORA**

for the successful completion of

#### AAMVA FDR 2019: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes



# iLearn

This certificate is awarded to

## JORGE ZAMORA

for the successful completion of

#### **AAMVA FDR 2019: Driver Licenses and ID Cards**

by External Training

0 Hours 45 Minutes



# iLearn

This certificate is awarded to

### JORGE ZAMORA

for the successful completion of

#### **AAMVA FDR 2020: Mexican Documents**

by External Training

0 Hours 45 Minutes





## **JORGE ZAMORA**

for the successful completion of

#### **Driver License Preparatory Training - OLT**

by FLHSMV

12 Hours

Date of Course Completion: 11/30/2022





### **JORGE ZAMORA**

for the successful completion of

### AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes





## **JORGE ZAMORA**

for the successful completion of

#### **AAMVA FDR 2020: Internal Fraud for Staff**

by External Training

0 Hours 45 Minutes



## Learn

This certificate is awarded to

## **JORGE ZAMORA**

for the successful completion of

#### **AAMVA FDR 2020: Introduction to Fraud**

by External Training

1 Hours 0 Minutes





## **JORGE ZAMORA**

for the successful completion of

#### **AAMVA FDR 2020: Security Features**

by External Training

1 Hours 0 Minutes





## **JORGE ZAMORA**

for the successful completion of

#### **AAMVA FDR 2020: Social Security Cards**

by External Training

0 Hours 30 Minutes





## **JORGE ZAMORA**

for the successful completion of

#### **AAMVA FDR 2020: Travel Documents**

by External Training

0 Hours 45 Minutes





## **JORGE ZAMORA**

for the successful completion of

#### **AAMVA FDR 2020: US Immigration Documents**

by External Training

0 Hours 45 Minutes





## **JORGE ZAMORA**

for the successful completion of

#### **AAMVA CDL 2021: Module 1 - Introduction to CDL Licensing**

by MS

2 Hours 30 Minutes





### **JORGE ZAMORA**

for the successful completion of

#### AAMVA CDL 2021: Module 2 - Overview of the CDL Tests

by MS

0 Hours 45 Minutes





## **JORGE ZAMORA**

for the successful completion of

#### AAMVA CDL 2021: Module 3 - CDL Knowledge Tests Overview

by MS

0 Hours 45 Minutes





## **JORGE ZAMORA**

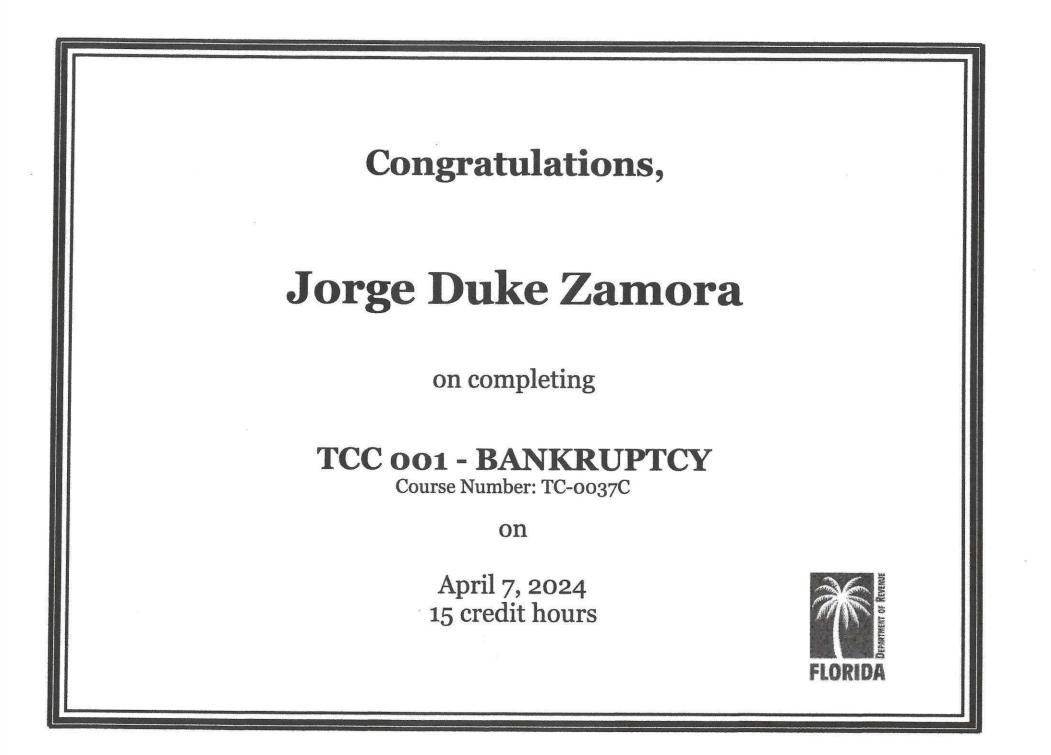
for the successful completion of

#### AAMVA CDL 2021: Module 4 - CKE End-of-Course Exam Overview

by MS

0 Hours 45 Minutes

## **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that Jorge Duke Zamora has successfully completed **TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS** Course Number: TC-0040C February 7-10, 2022 30 credit hours







The Florida Department of Revenue Property Tax Oversight, Certification and Training Team

Certifies that

## Jorge Duke Zamora

has successfully completed

## TCC 502 - LEADERSHIP AND MANAGEMENT SKILLS IN A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 20, 2024 30 credit hours

