# Certified Florida Collector Admission and Certifications Committee Meeting

Agenda and Meeting Materials October 16, 2024

### Notice of Meeting/Workshop Hearing

### **DEPARTMENT OF REVENUE**

### **Property Tax Oversight Program**

The Department of Revenue announces a public meeting to which all persons are invited. DATE AND TIME: October 16, 2024, 3:00 pm EDT

PLACE: 2450 Shumard Oak Boulevard, Building 2, Room 1220, Tallahassee, Florida 32399. The meeting will be conducted using communications media technology, specifically a telephone conference call. Persons interested in attending by phone may do so by calling 1-888-585-9008 and entering the attendee access code 472-220-405. The public point of access to the meeting is 2450 Shumard Oak Blvd., Building 2, Room 1220, Tallahassee, Florida 32399.

GENERAL SUBJECT MATTER TO BE CONSIDERED:

The Department will present applications for the Certified Florida Collector and Certified Florida Collector Assistant designations. Please refer to the Certified Florida Collector Admissions and Certifications Committee meeting agenda and materials on the Department's website at <a href="https://floridarevenue.com/opengovt/Pages/meetings.aspx">https://floridarevenue.com/opengovt/Pages/meetings.aspx</a> before attending the meeting.

A copy of the agenda may be obtained by contacting: Kelly McLane, Property Tax Oversight program, Department of Revenue, PO Box 3294, Tallahassee, FL 32315-3294, 850-941-6024,

<u>kelly.mclane@floridarevenue.com</u>. Parties may also submit written materials they intend to offer during the meeting to Kelly McLane.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours before the workshop/meeting by contacting Kelly McLane at 850-941-6024 or

<u>kelly.mclane@floridarevenue.com</u>. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1-800-955-8771 (TDD) or 1-800-955-8770 (voice).

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

For more information, you may contact: Kelly McLane, Property Tax Oversight program, Department of Revenue, PO Box 3294, Tallahassee, FL 32315-3294, 850-941-6024, <u>kelly.mclane@floridarevenue.com</u>.

### CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND CERTIFICATIONS COMMITTEE



### MEETING

### Florida Department of Revenue – Property Tax Oversight October 16, 2024, 3:00 p.m., EDT\*

2450 Shumard Oak Boulevard, Building 2, Room 1220 Tallahassee, Florida 32399 1-888-585-9008 Phone Conference Room ID 472-220-405

### **Committee Members:**

Rene Lewis, Chair, Program Director, Property Tax Oversight, Florida Department of Revenue Bruce Vickers, C.F.C., President, Florida Tax Collectors Association Peter Cam, C.F.C. Dennis Hollingsworth, C.F.C. Nancy Millan, C.F.C. Jim Overton, C.F.C. Will Roberts, C.F.C. Becky Smith, C.F.C. Joe Tedder, C.F.C. Janice Warren, C.F.C.

### AGENDA

Welcome: Chair (5 minutes)

Roll call: Secretary (3 minutes)

June 12, 2024, meeting minutes review and approval: Chair/Committee Members (5 minutes)

**Presentation of applicants:** Chair/Committee Members (30 minutes) Discussion of applicants' credentials

Public comment on applicants' credentials (3 minutes each)

Vote to recommend the applicant list: Chair/Committee Members (5 minutes)

Adjourn: Chair (2 minutes)

\***This is a public meeting.** Anyone wishing to participate should call in to (888) 585-9008 and supply the conference room number, 472-220-405. The public point of access to the meeting is 2450 Shumard Oak Blvd., Building 2, Room 1220, Tallahassee, Florida 32399.

Members of the public also may send written comments pertaining to the material being presented via email. To ask a question or submit a written comment, send an email to <a href="mailto:PTOTraining@floridarevenue.com">PTOTraining@floridarevenue.com</a>. In the subject line of your email, please use "October 16, 2024 Committee Meeting." We will monitor this mailbox during the meeting and read all comments aloud. The court reporter will enter the comments into the transcript.

1	CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND
2	CERTIFICATION COMMITTEE
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7	TELEPHONIC MEETING
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9	June 12, 2024
10	3:00 p.m 3:08 p.m.
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12	2450 Shumard Oak Boulevard
13	Tallahassee, Florida 32399
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15	Reported by:
16	
17	JULIE CULVER Court Reporter
18	For the Record Reporting 1500 Mahan Drive - Suite 140
19	Tallahassee, Florida 32308
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2	RENE LEWIS, Chair
3	CHUCK PERDUE PETER CAM
	DENNIS HOLLINGSWORTH
4	SHARON JORDAN NANCY MILLAN
5	BECKY SMITH
6	ALSO PRESENT:
7	RACHEL GOLDSTEIN MEGHAN MILLER
8	KELLY MCLANE JENNA HARPER
9	JENNA HARPER
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COMMITTEE MEETING

MS. LEWIS: Good afternoon, everyone. Welcome to the Certified Florida Collector Admissions and Certifications Committee. My name is Rene Lewis; I am the director of the Property Tax oversight Program and the chair for today's proceedings.

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The committee, as a public board, is subject 8 9 to the Government in the Sunshine laws, and, 10 therefore, the committee's meetings are required 11 to be open to the public and properly noticed. 12 This applies to any gathering of two or more 13 committee members where there is discussion about 14 a matter that could come before the committee for 15 action.

Ms. Rachel Goldstein, Chief legal Counsel for Property Tax Oversight, is on the phone. Also present are staff members from the Property Tax Oversight Program in the Department of Revenue. Will our staff please introduce themselves by stating their names and titles?

MS. MILLER: Meghan Miller, Revenue ProgramAdministrator.

MS. MCLANE: Kelly McLane, Intra-Departmental
 Projects Administrator.

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MS. HARPER: Jenna Harper, Compliance
 Assistance Process Manager.

MS. LEWIS: Thank you. If you are part of the public participating by telephone and want to submit a written comment pertaining to the material being presented today, please send an e-mail to ptotraining@floridarevenue.com.

8 In the subject line of your e-mail, please 9 use "June 12th Committee Meeting." We are 10 monitoring that e-mail account during the meeting 11 and will read aloud all comments we receive during 12 the meeting.

13If you prefer to speak, please state that in14your e-mail and we will recognize you for comment.

We would appreciate if everyone could please mute their phone when they are not participating so we can reduce the amount of feedback during the meeting. Please be sure to unmute your line when you need to voice a vote.

20 Meghan Miller, the secretary of the 21 committee, will you please call the role?

MS. MILLER: Rene Lewis?

23 MS. LEWIS: Here.

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24 MS. MILLER: Chuck Perdue?

25 MR. PERDUE: Here.

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1	MS. MILLER: Peter Cam? 5
2	(NO RESPONSE.)
3	MS. MILLER: Dennis Hollingsworth?
4	MR. HOLLINGSWORTH: Here.
5	MS. MILLER: Sharon Jordan?
6	MS. JORDAN: Here.
7	MS. MILLER: Nancy Millan?
8	MS. MILLAN: Here.
9	MS. MILLER: Jim Overton?
10	(NO RESPONSE.)
11	MS. MILLER: Becky Smith?
12	MS. SMITH: Here.
13	MS. MILLER: Janice Warren?
14	(NO RESPONSE.)
15	MS. MILLER: Eric Zwayer?
16	(NO RESPONSE.)
17	MS. LEWIS: According to rule 12D-19.002(6)
18	Florida Administrative Code, five members of the
19	Admissions and Certifications Committee constitute
20	a quorum. Meghan, do we have a quorum?
21	MS. MILLER: Yes.
22	MS. LEWIS: Thank you. Our first order of
23	business today is the approval of the February 15,
24	2024, Certified Florida Collector Admissions and
25	Certifications Committee meeting minutes. Do I

have a motion to approve the February 15, 2024, 1 2 committee meeting minutes? Please state your 3 name, if you make a motion. (NO RESPONSE.) 4 MS. LEWIS: Do I have a motion? 5 6 (MULTIPLE SPEAKERS.) 7 MS. LEWIS: Thank you. I heard Becky Smith first. So we will do a motion from Becky Smith. 8 9 Do I have a second? 10 MS. MILLAN: This is Nancy Millan --11 (MULTIPLE SPEAKERS.) 12 MS. LEWIS: Thank you. I have a second from 13 Nancy Millan. All of those in favor please 14 indicate by saying, "Aye." 15 (CHORUS OF AYES.) 16 MS. LEWIS: All opposed please indicate by saying, "Nay." 17 18 (NO RESPONSE.) 19 MS. LEWIS: Thank you. Did we have someone 20 join the line? Did Janice Warren, Jim Overton, 21 Eric Zwayer, join us, or Peter Cam? 22 (NO RESPONSE.) 23 MS. LEWIS: Okay. Our next item of business is the presentation and recommendation of 24 25 applicants.

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The program posted the list of applicants, 1 2 along with the completed applications, on the 3 Department's website and sent the meeting materials link to each of you. Each application 4 5 has a checklist at the front to assist you in your 6 review of the applicants. This checklist has the 7 certification criteria required in Rule Chapter 12D-19, F.A.C. 8

9 Meghan, will you please list the requirements 10 of the Certified Florida Collector and Certified 11 Florida Collector Assistant designations?

12 MS. MILLER: The qualifications for the 13 Certified Florida Collector and Certified Florida 14 Collector Assistant include at least two years of 15 experience with a Florida tax collector's, or 16 property appraiser's office, or the Florida 17 Department of Revenue, at least 120 hours of 18 approved education, and current employment with a 19 Florida tax collector's, or property appraiser's 20 office, or the Florida Department of Revenue. The 21 Certified Florida Collector designation is 22 reserved for the county official.

23 MS. LEWIS: Thank you, Meghan. Now, I need 24 for each Committee Member to individually answer 25 the following question on the record. After I

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read the question, Meghan will call the name of
 each member. Please, state your answer of yes or
 no.

The question is: Are you aware of any facts, 4 situations, or reasons which you feel may 5 disqualify or otherwise make it improper for you 6 7 to hear and deliberate on any of the applicants scheduled to be reviewed today? 8 9 MS. MILLER: Rene Lewis? MS. LEWIS: No. 10 11 MS. MILLER: Chuck Perdue? 12 MR. PERDUE: No. 13 MS. MILLER: Peter Cam? 14 (NO RESPONSE.) 15 MS. MILLER: Dennis Hollingsworth? MR. HOLLINGSWORTH: 16 No. 17 MS. MILLER: Sharon Jordan? MS. JORDAN: No. 18 19 MS. MILLER: Nancy Millan? 20 MS. MILLAN: No. 21 MS. MILLER: Jim Overton? 22 (NO RESPONSE.) MS. MILLER: Becky Smith? 23 24 MS. SMITH: No. MS. MILLER: Janice Warren? 25

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9 1 (NO RESPONSE.) MS. MILLER: Eric Zwayer? 2 3 (NO RESPONSE.) MS. LEWIS: Okay. Do any committee members 4 5 have anything they wish to discuss about the 6 applicant's credentials? 7 (NO RESPONSE.) MS. LEWIS: Does the public have any comments 8 9 on any of the applicants? If you are attending by 10 telephone, please send us an e-mail so we can 11 recognize you. Again, that e-mail address is 12 ptotraining@floridarevenue.com. 13 (WAITING FOR RESPONSE.) 14 MS. LEWIS: Jenna, have we received any 15 e-mail comments? 16 MS. HARPER: No, we have not. 17 MS. LEWIS: Hearing no additional comments or 18 discussion of the credentials, the committee will 19 now vote on consideration of the applicant list. 20 Do I have a motion for recommendation of the 21 applicants? Please, state your name when making 22 your motion. 23 MR. HOLLINGSWORTH: So moved, Dennis 24 Hollingsworth. 25 MS. LEWIS: Thank you. We have a motion by

10 1 Dennis Hollingsworth. Do we have a second? 2 MS. JORDAN: Second, Sharon Jordan. 3 MS. LEWIS: Thank you. We have a second by Sharon Jordan. All in favor indicate by saying, 4 "Aye." 5 6 (CHORUS OF AYES.) 7 MS. LEWIS: All opposed indicated by saying, "Nay." 8 9 (NO RESPONSE.) 10 MS. LEWIS: Let the record reflect that the 11 committee has recommended all applicants for 12 certification. Congratulations to the new 13 Certified Florida Collectors and Certified Florida 14 Collector Assistants. The professional designees will receive documentation of their certification 15 16 from the Department. That concludes today's agenda for the 17 Certified Florida Collector Admissions and 18 19 Certifications Committee meeting. 20 Again, thank you very much for your 21 leadership and service today on the committee. 22 Have a good afternoon. We are adjourned. 23 (WHEREUPON, THE COMMITTEE MEETING WAS 24 CONCLUDED AT 3:08 P.M.) 25

1	CERTIFICATE OF REPORTER	11
2		
3	STATE OF FLORIDA)	
4	COUNTY OF LEON)	
5		
6	I, JULIE CULVER, Notary Public for the State of	
7	Florida at Large, do hereby certify that I was	
8	authorized to and did stenographically report the	
9	foregoing remote proceedings; and that the foregoing	
10	transcript is a true and complete record of the	
11	proceedings within the limits and quality of the audic	C
12	for the remote proceedings.	
13		
14	I FURTHER CERTIFY that I am not a relative,	
15	employee, attorney, or counsel of any of the parties,	
16	nor am I a relative or employee of any of the parties'	,
17	attorney or counsel connected with the action, nor am	
18	I financially interested in the action.	
19		
20	DATED this 12th day of June, 2024.	
21		
22	JULIE COLVER, COURT Reporter	
23		
24		
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5050 West Tennessee Street, Tallahassee, FL 32399

floridarevenue.com

OCTOBER 16, 2024

### CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND CERTIFICATIONS COMMITTEE DESIGNATION APPLICANT CONSIDERATIONS

### CERTIFIED FLORIDA COLLECTOR ASSISTANT

JENNIFER ACKLES ALLYS ALVAREZ MISSY BLADES **BELINDA BOWERS** SAMANTHA HOPE BRUEIN CHRISTI BURROW CAROLINE A. COCCO DARLENE COLEMAN **BENJAMIN CONCEPCION ROBERTO CONTRERAS** JACQUELINE DALTON TYLER DEWITT EVANGELINA DIAZ GOMEZ CHERIE L. DIMOND RUDOLPH LEOPOLD DUZANT CARRIE EDENFIELD CATHERINE FORTE ANGELA HOLBROOK FREEMAN LUCILA GARCIA NICALEB GEDEON ERIC GRAY CAROL ANN HARRISON KIM D. HILL

RENAE HORSFOD DOUGLAS IVEY BRENDAN P. KILROE MERCEDES KNOWLES CHASE LACKEY TRACY LONGEST JENNIFER LOPEZ LEE MAERTZ PENNELOPE MALICE WILLIAM MANN MARIE MARTIN EMILY L. MASTRANTONIO ANITA MCCANN ANGELA MCCOY KRISTINA MCMILLIAN JESSICA E. MILLWOOD DOUGLAS MOYA TIANA NESBITT SALLY NG ELIZABETH NIEVES JUDAH PARISOE KAREN PASHKOW JORDAN POTENTE

**KIANA POWELL** JEANETTE REID MELISSA SUE ROBBINS STACY TRAVIS SANFORD **MIGUEL SANTIAGO** ANDREW SEAVERS **TAMARA SMITH** JACOB SPARKS JENNIFER V. SPELL HALLIE SULLIVAN JUSTYNA SWIEBOCKI CHERRELLE TURNER JUSTIN VALDES JEOVANI VELOZ JENNIFER VETTEL **BRANDON WARE DEVLIN WARE** COLLEEN WEBB LUTINIA WILLIAMS SUZETTE WILLIAMS



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jennifer Ackles
Previous Name(s)(if applicable):	
Documentation Included:	
County: Manatee	Job Title: Associate III
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

Application					
$\checkmark$	Application with Required Signatures				
$\checkmark$	Application Fee				
$\checkmark$	Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 05/04/15 To: Present			To: Present		
From:	From: To:				

Course Information	Course Information				
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 503.01 - Current Ad Valorem Taxes	4	Attended Course			
TCC 503.02 - Tangible Personal Property	4	Attended Course			
TCC 503.03 - Non-Ad Valorem Assessments	4	Attended Course			
TCC 503.04 - Delinquent Taxes	4	Attended Course			
TCC 503.05 - Refunds	4	Attended Course			
TCC 503.06 - Annual Tax Rolls	4	Attended Course			
TCC 503.07 - Tax Deeds	2	Attended Course			
TCC 503.08 - Mapping Basics	2	Attended Course			
TCC 503.09 - Distribution of Taxes	2	Attended Course			
FLHSMV - Driver License Preparatory Training (Instructor Led)	64	Attended Course			
Total Hours	124				

Committee recommends certification:		Yes		No	

Notes:



### Application for Florida Professional Certification

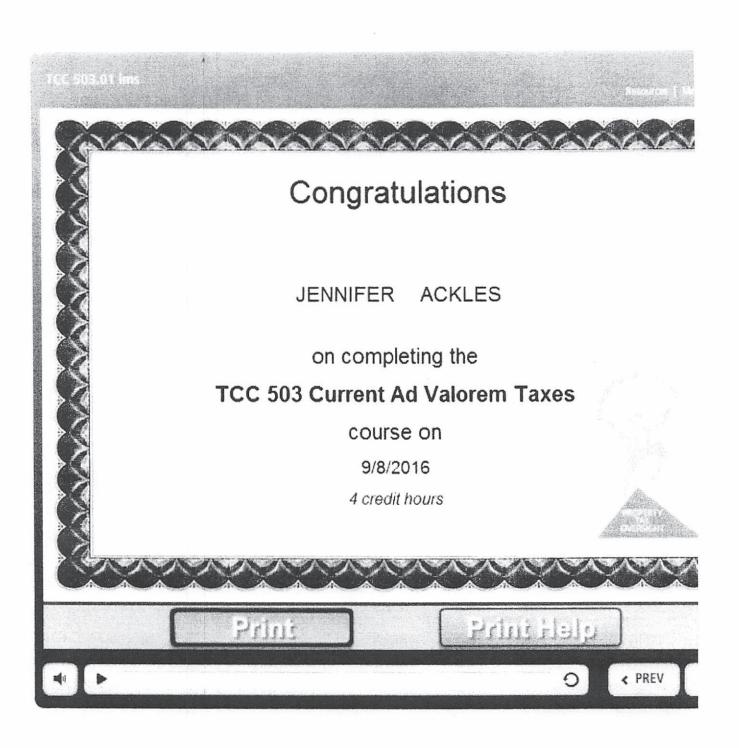
Property Tax Oversight Certification and Training

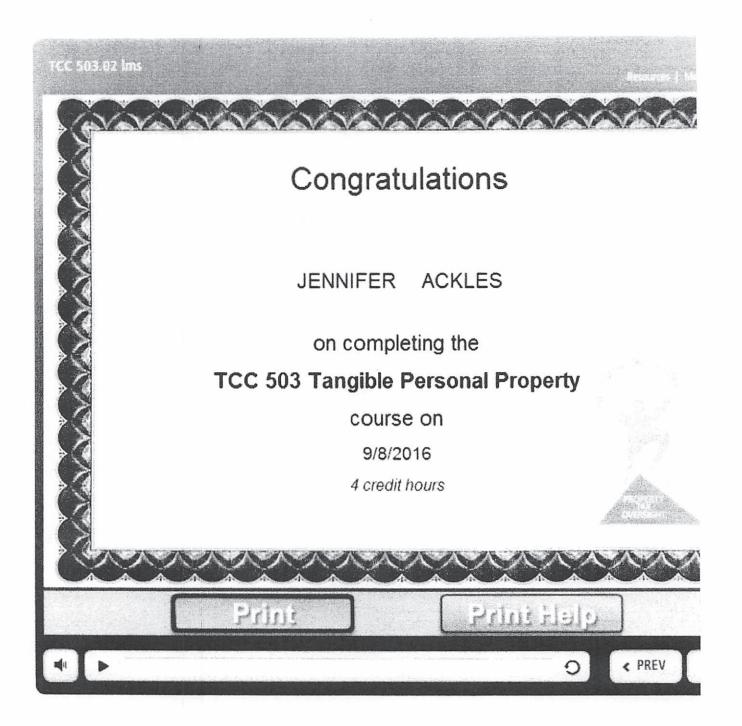
Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

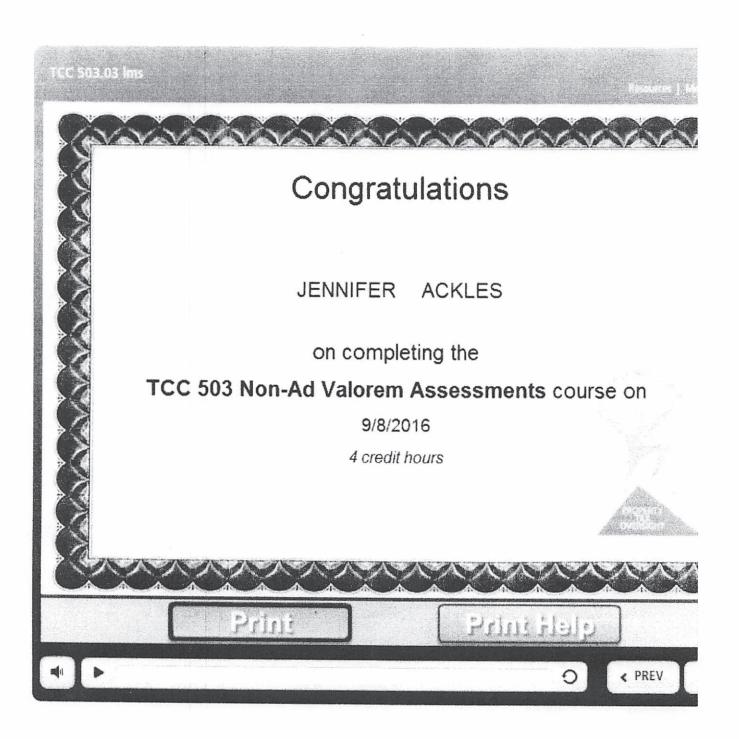
Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

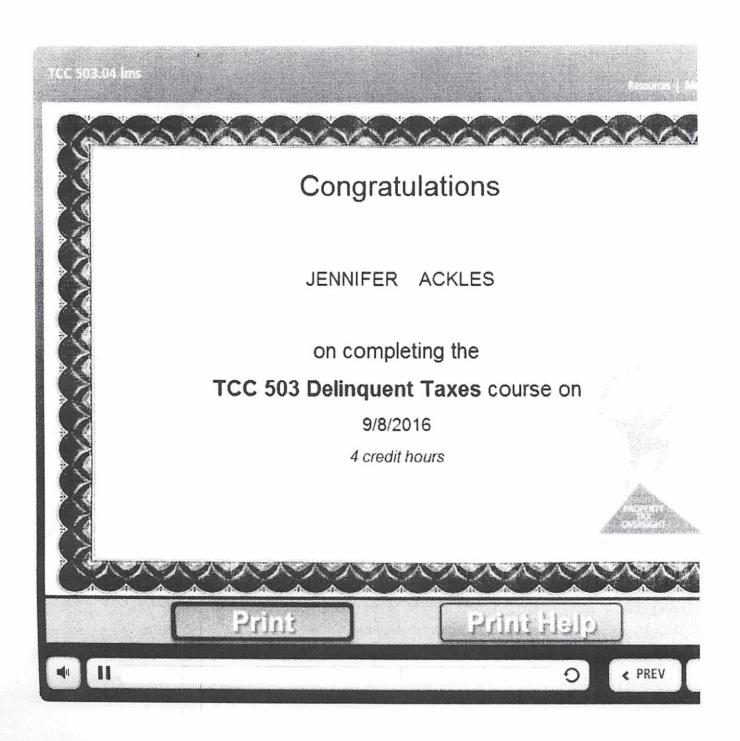
Reason for Applying						
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee						
Applica	ant Information					
	nt's name (as you would like it to appear o					
	s email address: JENNIFERA@taxcollect	pr.com		Busines	s phone number: 941.741.4800	
Job title	ASSOCIATE III					
	<sup>ed by:</sup> MANATEE COUNTY TAX COLLEC					
I have c recertific	ompleted the required hours of approved cation, or reinstatement for the following d	courses and esignation:	passed a	any requi	red examinations for the certification	n,
🗌 Ce	rtified Florida Appraiser	ertified Flori	da Evalua	ator	Certified Cadastralist of F	Iorida
🗌 Ce	rtified Florida Collector	ertified Flori	da Collec	tor Assis	tant	
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatemen</b> t, provide your current employer and employment dates.						
Employe	<sup>er:</sup> MANATEE COUNTY TAX COLLECTO	२				
Your Tit	<sup>le:</sup> ASSOCIATE III			Employr	nent Dates: 05/04/2015 - PRESEN	Г
Employe	er:					
Your Tit	le:			Employr	nent Dates:	
<b>Approved Courses –</b> List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours
TC-0040C	TCC 501 Duties & Responsibilities of Florida Tax Collectors	30	TC-0024C	Driver	's License Preparatory Training	64
TC-0036C	TC-0036C TCC 503 Collection & Distributions of Property Taxes & Special Assessments 30					
Applicant Signature						
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.						
Signature: Ackles.Jennifer Digitally signed by Ackles.Jennifer Date: 06/18/2024						

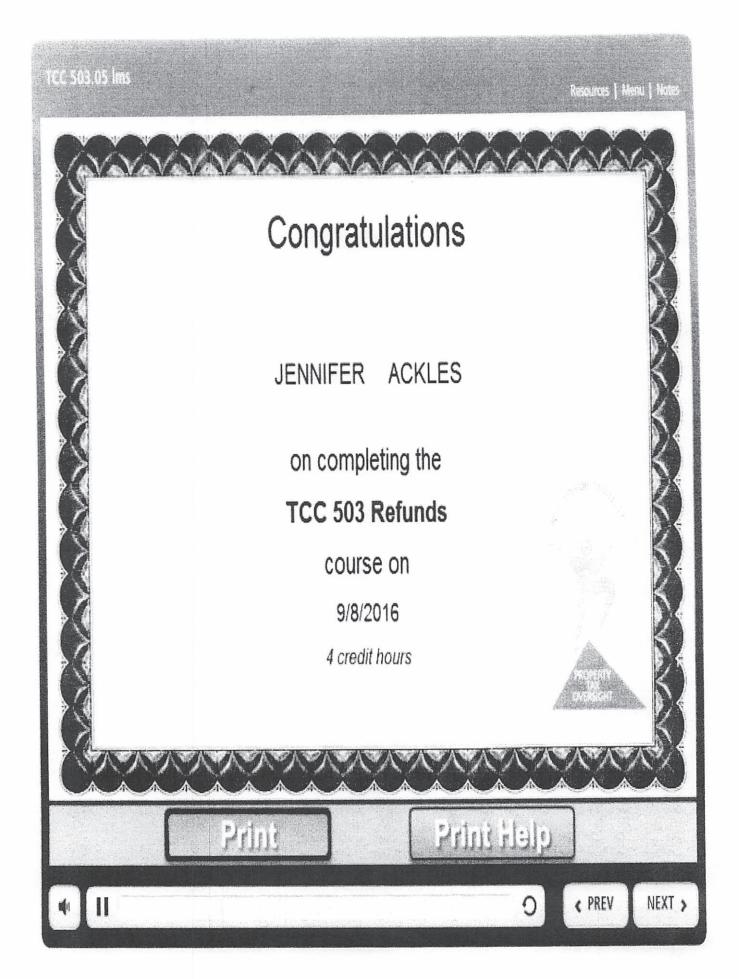


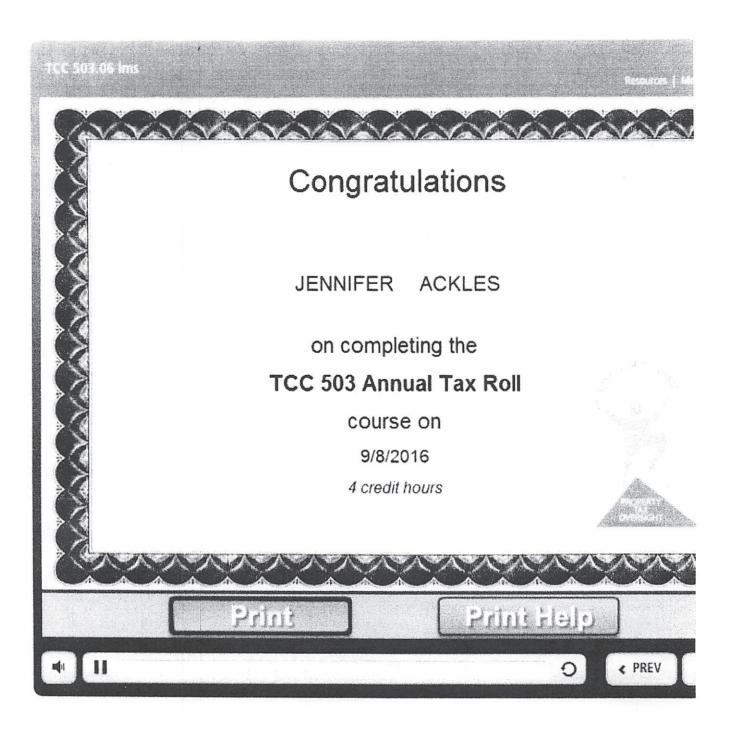


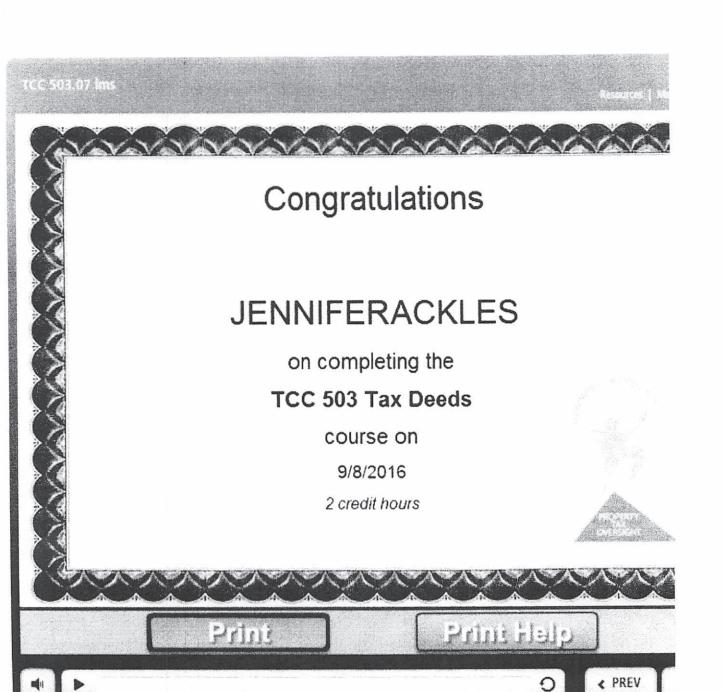


https://learn.state.fl.us/courseware/pto/TCC%20503.03/story.html



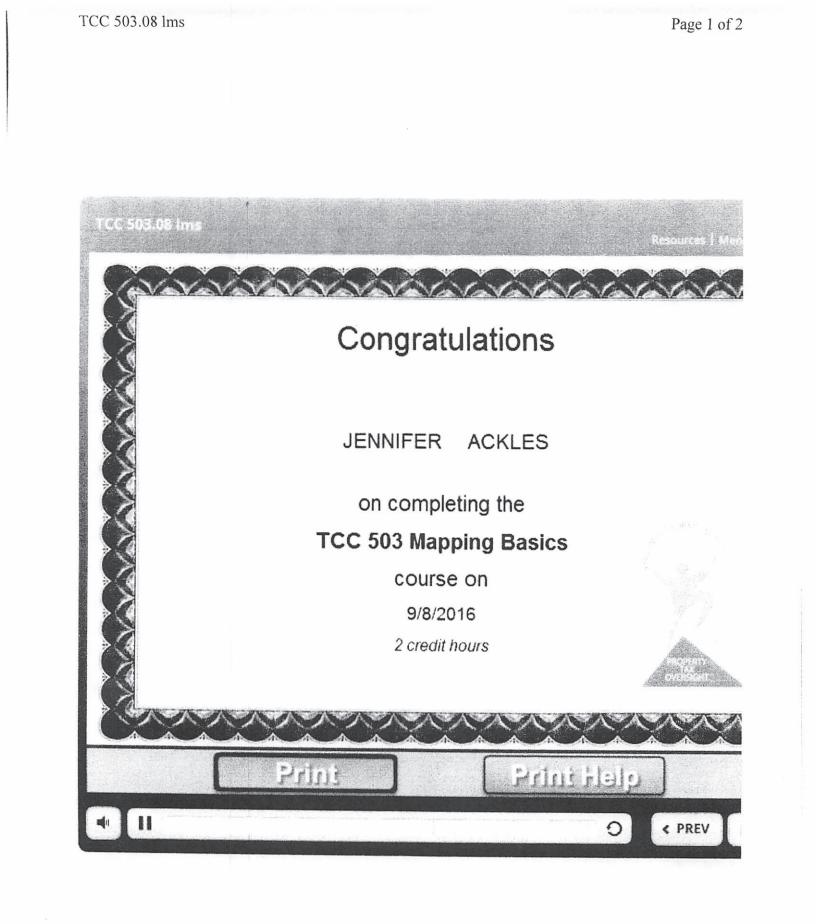




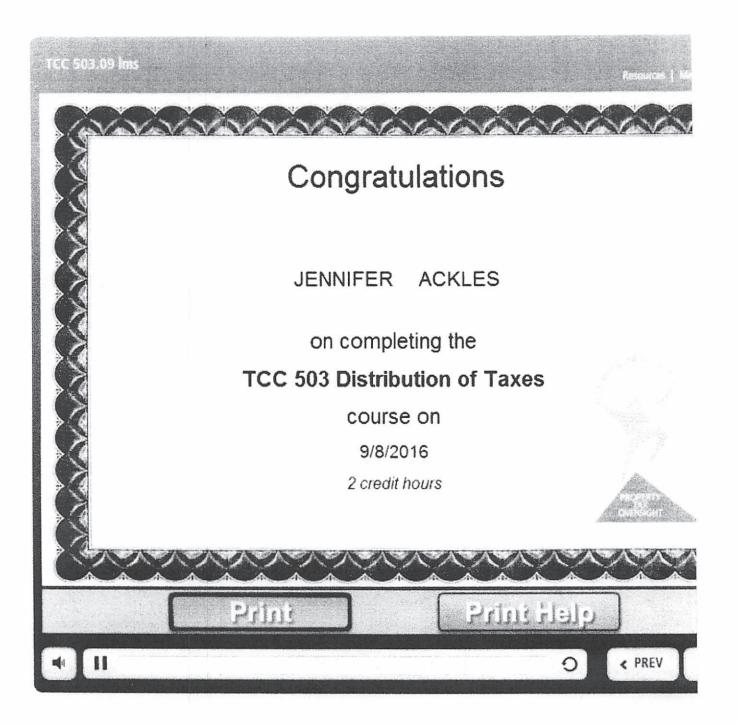


Page 1 of 2

https://learn.state.fl.us/courseware/pto/TCC%20503.07/story.html







https://learn.state.fl.us/courseware/pto/TCC%20503.09/story.html

# The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# **Jennifer Ackles**

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours







This certificate is awarded to

# **JENNIFER ACKLES**

for the successful completion of

## **Driver License Preparatory Training - TC Instructor-Led Training**

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 6/18/2024



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Allys Alva	irez
Previous Name(s)(if applicable):		
Documentation Included:		
County: Broward		Job Title: Records, Taxes and Treasury - Admin Assist
Certification Requested:	Certified I	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	07/01/24	

Application						
$\checkmark$	Application with Required Signatures					
$\checkmark$	Application Fee					
$\checkmark$	Courses Listed on Application					
$\checkmark$	Employment Dates Listed					
	$\checkmark$	Includes Current Employme	ent			
✓ Two Years of Experience v			/ith an Applicable Office			
From: 01/13/20			To: Present			
From:			To:			

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course				
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course				
TCC 001 - Bankruptcy	15	Attended Course				
TCC 002 - Effective Decision Making	10	Attended Course				
TCC 003 - Customer Service Training	5	Attended Course				
Total Hours	120					

Committee recommends certification:	Yes	No	

Notes:



## Application for Florida Professional Certification

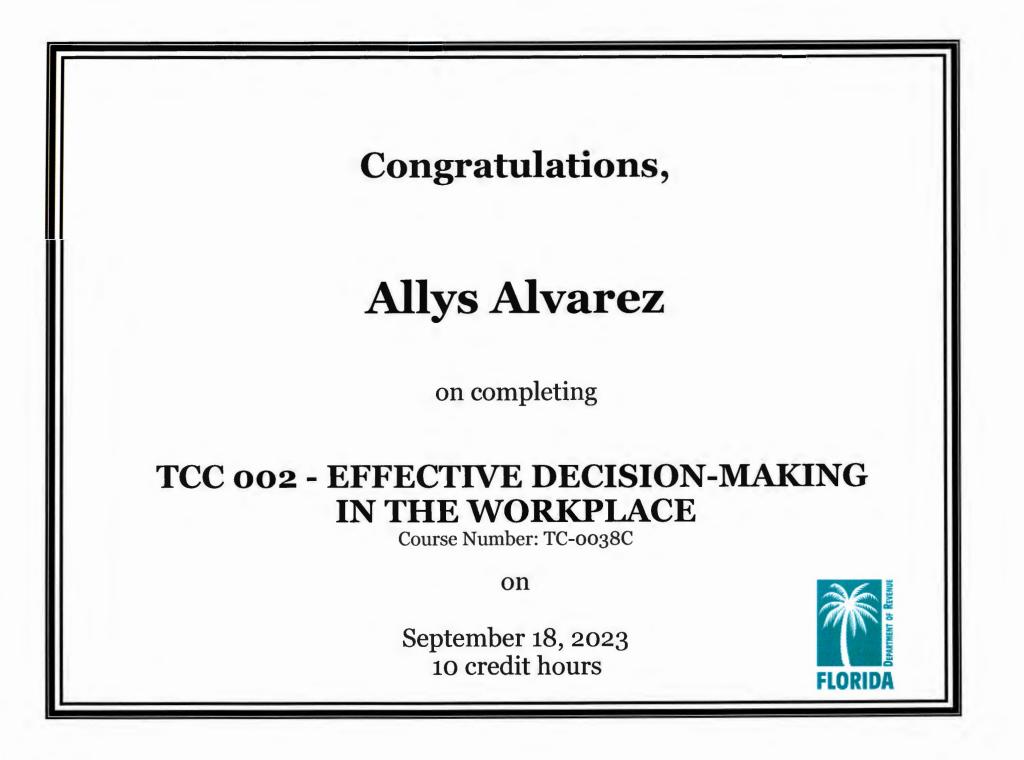
Property Tax Oversight Certification and Training

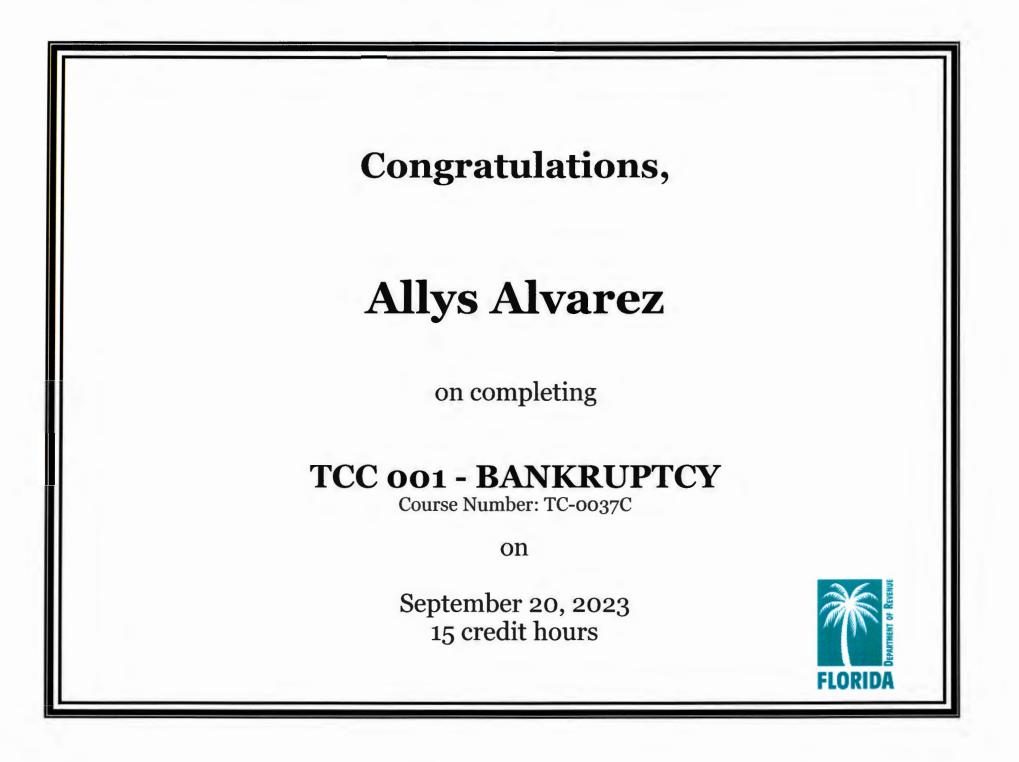
Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

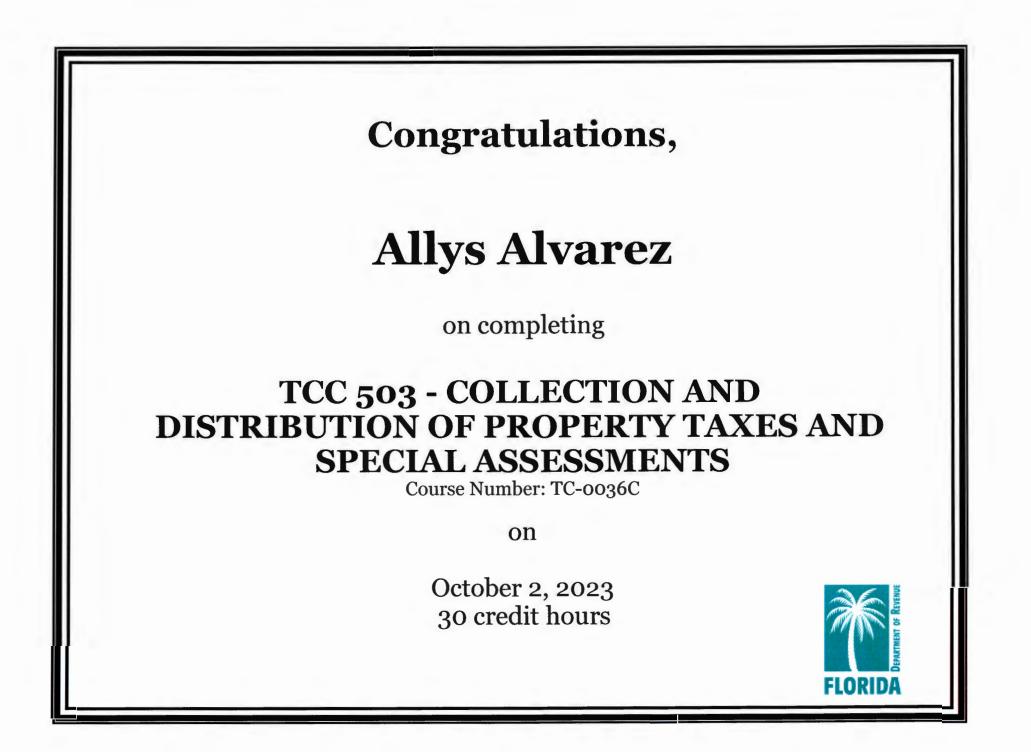
http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

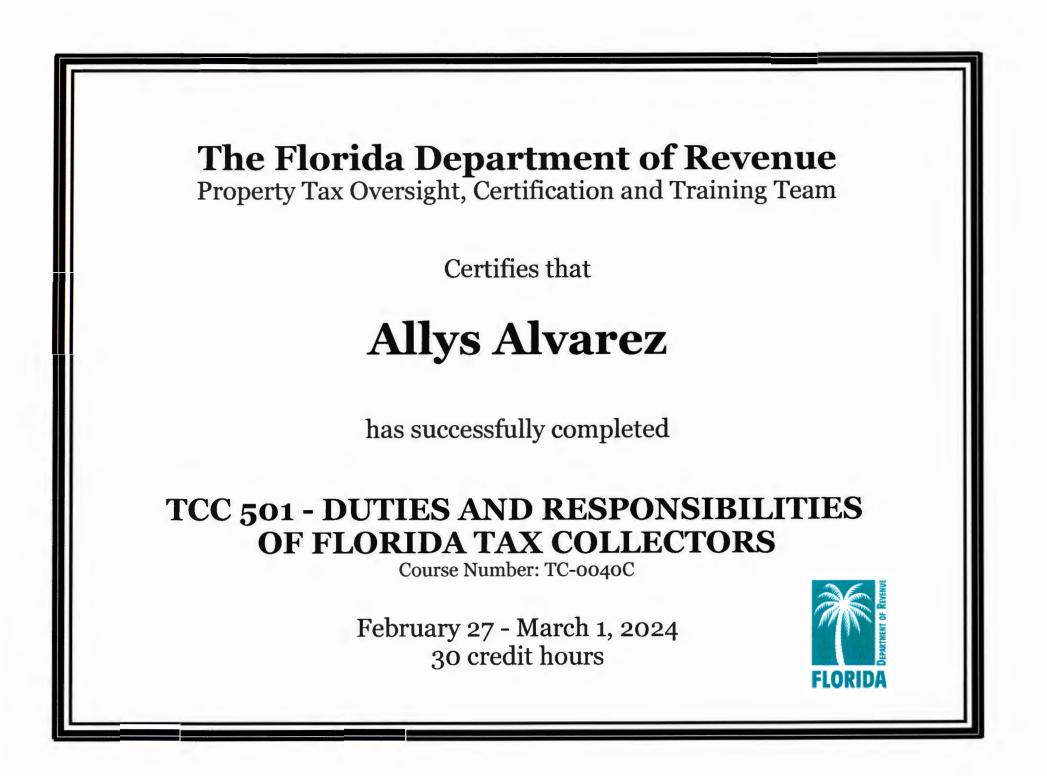
Reason for Applying								
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee								
Applicant Information								
Applicant's name (as you would like it to appear on the certificate): Allys Alvarez								
Business email address: allysalvarez@broward.org				Business phone number: 954-357-5470				
Job title: Records, Taxes and Treasury - Administrative Assistant								
	Employed by: Broward County Board of County Commissioners - Tax Collector's office							
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:								
Certified Florida Appraiser								
Certified Florida Collector	ertified Flori	da Colleo	tor Assis	tant				
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.								
Employer: Board County Board of County Commissioners - Tax Collector's office								
Your Title: Records Taxes and Treasury Administrative Assistant				Employment Dates: 1/13/20 - Present				
Employer:								
Your Title:				Employment Dates:				
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.		Course Title	Hours			
TC-0037C TCC 001 - Bankruptcy	15	TC-00390	COT C	- 003 Customer Sercice Training	5			
TC-0038C TCC 002- Effective Decision Making in the workplace	10	TC-00360	с тсо	C- 503 Collection & Distribution of Property Taxes	30			
TC-0042C  TCC-504 Collection of Licenses. Taxes and Fees 30  TC-0040C  TCC-501 Duties & Responsibilities of Fl. Tax Collector 30								
Applicant Signature: I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.								
Signature: ALLYS ALVAREZ Digitally signed by ALLYS ALVAREZ Date: Date: 2024.09.13 16:31:48 -04'00'								

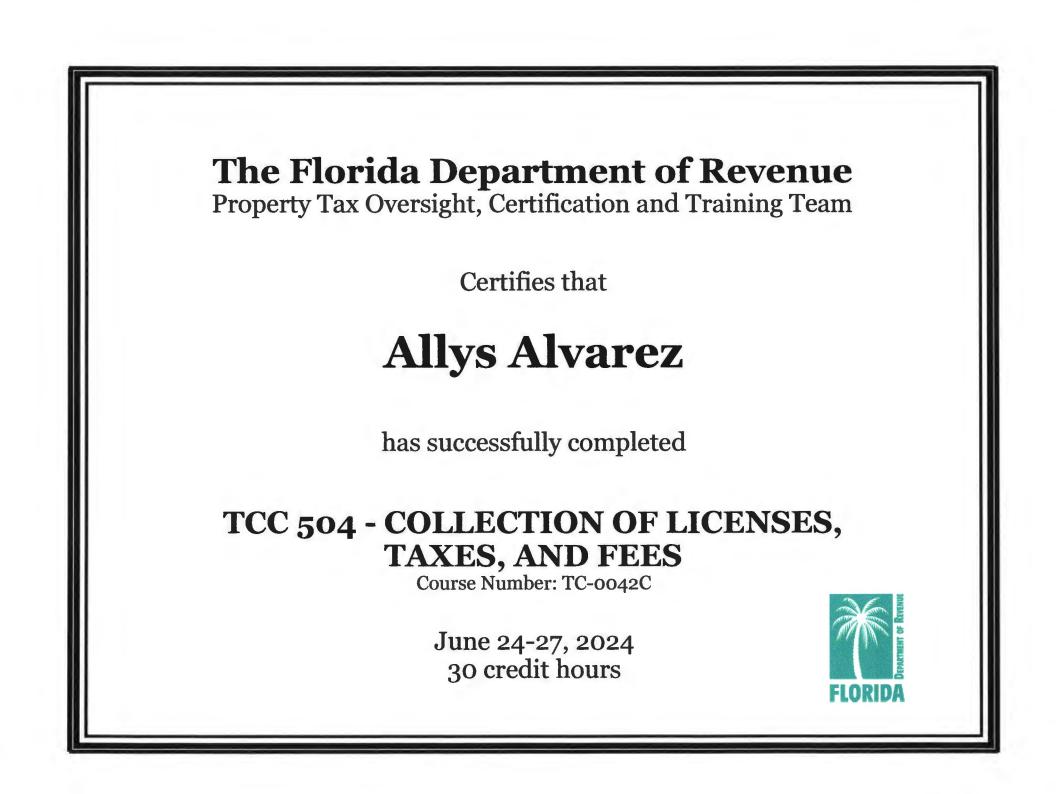














Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Missy Blades
Previous Name(s)(if applicable):	
Documentation Included:	
County: Indian River	Job Title: Lead Clerk
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

	Application				
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	From: 10/06/21 To: Present				
From:	8/4/14		To: 5/25/21		

Course Information	Course Information				
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
Total Hours	120				

Committee recommends certification:	Yes		No

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Ap	plying						
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee							
Applicant Info	rmation						
1	e (as you would like it to appear o		ate): MIS				
1	address: MBLADES@IRCTAX.CC	M		Business p	phone number: 772-360-3394		
Job title: LEAD C	LERK						
	DIAN RIVER COUNTY TAX COL						
I have completed recertification, or	d the required hours of approved reinstatement for the following d	courses and esignation:	passed	any require	d examinations for the certificatio	n,	
Certified Flo	orida Appraiser 🛛 🖸 C	ertified Flori	ida Evalu	ator	Certified Cadastralist of F	lorida	
Certified Flo	orida Collector	ertified Flori	da Collec	tor Assista	nt		
Florida property pages as necess	<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.						
Employer: INDIA	N RIVER COUNTY TAX COLLEC	TOR					
Your Title: BRAN	CH MANAGER			Employme	nt Dates:8/4/2014-5/25/2021		
Employer: INDIA	N RIVER COUNTY TAX COLLEC	TOR					
Your Title: LEAD	CLERK			Employme	nt Dates: 10/6/2021-PRESENT		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.		Course Title	Hours	
тс-0037С Т(	C-0037C TCC 001-BANKRUPTCY 15 TC-0039C TCC 003-CUSTOMER SERVICE COURSE 5					5	
TC-0038C TCC 00	TC-0038C TCC 002-EFFECTIVE DECISION MAKING 10 TC-0040C TCC 501-DUTIES & RESPONSIBILITIES OF FLORIDA TAX COLLECTOR'S 30						
Applicant Signature							
I am requesting a information provi	I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.						
Signature: Date: 7/ 11/24							



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying						
✓ Initial Certification - \$25 fee  Annual	Recertifica	<b>tion - \$</b> 5	fee	] Reinstatement of Certifica	ntion - \$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear o		ate): MIS				
Business email address: MBLADES@IRCTAX.CC	M		Busines	s phone number: 772-360-339	4	
Job title: LEAD CLERK						
Employed by: INDIAN RIVER COUNTY TAX COL						
I have completed the required hours of approved recertification, or reinstatement for the following d	courses and esignation:	passed	any requi	red examinations for the certif	ication,	
Certified Florida Appraiser	ertified Flori	ida Evalu	ator	Certified Cadastralis	st of Florida	
Certified Florida Collector	ertified Flori	da Colle	ctor Assis	tant		
Experience for Certification – If you are appl Florida property appraiser's office, Florida tax coll pages as necessary). If you are applying for receive employment dates.	ector's office tification o	or with	the Floric	a Department of Revenue (at	tach additional	
			Employer	ment Datas		
Your Title: BRANCH MANAGER			Етрюуг	nent Dates:8/4/2014-5/25/202	1	
Employer: INDIAN RIVER COUNTY TAX COLLEC	TOR			.=		
Your Title: LEAD CLERK			Employn	nent Dates: 10/6/2021-PRESE	NT	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC-0041C TCC 502-MANAGEMENT OF FLORIDA TAX COLLECTOR'S	30					
TC-0042C TCC 504-COLLECTION OF LICENSES, TAXES & FEES	30					
Applicant Signature				· · · · · · · · · · · · · · · · · · ·	- C 41	
I am requesting approval for Florida professional of information provided on this form and any attachn	eruncation, nents are tru	recertific	rrect to th	reinstatement. I certify that all he best of my knowledge.	or the	
Signature:	-			Date: 7/11/24		

The Florida Department of Revenue Property Tax Oversight, Certification and Training Team



Certifies that

Missy Blades

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE TCC 502, 30 Hours September 18 - October 2, 2020

A DECK OF A DECK OF A DECK OF A DECK

×

## MISSY BLADES,

on completing

### TCC 001 - BANKRUPTCY COURSE

course on Thursday, January 28, 2021 15.00 credit hours

COLUMN TO A DECISION OF

×

## MISSY BLADES,

### on completing

## TCC 002 - EFFECTIVE DECISION MAKING

course on Tuesday, February 9, 2021 10.00 credit hours

x

## MISSY BLADES,

### on completing

## TCC 003 - CUSTOMER SERVICE COURSE

course on Tuesday, February 9, 2021 5.00 credit hours

Feb/10/2021 08:22 AM

## The Florida Department of Revenue Property Tax Oversight, Certification and Training Team



Certifies that

Missy Blades

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS TCC 501, 30 Hours February 22-26, 2021

## The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

## **Melissa Blades**

has successfully completed

## TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 24-27, 2024 30 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Belinda Bowers
Previous Name(s)(if applicable):	
Documentation Included:	
County: St. Lucie	Job Title: Tax Specialist
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	08/01/24

	Application				
$\checkmark$	Application with Required Signature	S			
$\checkmark$	Application Fee				
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	From: 06/08/21 To: Present				
From:		To:			

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
FLHSMV - Driver License Preparatory Training (Instructor Led)	64	Attended Course		
Total Hours	124			

Committee recommends certification:	Yes	No	

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying						
✓ Initial Certification - \$25 fee	e 🔲 Annual R	lecertifica	tion - \$5	fee	Reinstatement of Certific	ation - \$5 fee
Applicant Information						
Applicant's name (as you would lil	ke it to appear on	the certific	ate):		Belinda Bowers	
Business email address:	belinda.bowers@ <sup>-</sup>	tcslc.com	-	Business	s phone number: 772-462-1650	ט
Job title: Tax Specialist		-			<u> </u>	
Employed by: St. Lucie County Tax Co						
I have completed the required hour recertification, or reinstatement for	irs of approved co r the following des	ourses and signation:	l passed a	any requi	red examinations for the cert	ification,
Certified Florida Appraiser	Ce	rtified Flori	ida Evalu	ator	Certified Cadastra	ist of Florida
Certified Florida Collector	Cer	rtified Flori	ida Collec	tor Assis	tant	
Experience for Certification - Florida property appraiser's office pages as necessary). If you are a employment dates.	, Florida tax collectory polying for <b>recerti</b>	ctor's office	e, or with	the Florid	a Department of Revenue (a	attach additional
Employer: St. Lucie County Tax Collect	ctor					
Your Title: Tax Specialist				Employn	nent Dates: 6/8/2021 - Current	
Employer:						
Your Title:				Employn	nent Dates:	
Approved Courses – List each reinstatement for which you are a of each approved course. If you a license issued by the Florida Real type below. Attach a copy of the li	pplying (attach ad re substituting you Estate Appraisal	ditional pa ur Certified	iges as ne Residen	ecessary) tial Appra	). Attach documentation verif aiser license or Certified Gen ses, list your license number	fying completion leral Appraiser
No. Course Tit		Hours	No.		Course Title	Hours
Collectors					ratory Training	64
TC-0036C TCC 503 Collection and Distribution Taxes and Special Assessments		30				
Applicant Signature						
I am requesting approval for Florid information provided on this form	da professional ce and anv attachme	ertification, ents are tru	recertific ie and co	ation, or i rrect to th	reinstatement. I certify that a ne best of my knowledge.	ll of the
Signature: Pelinder	Rovers	-			Date: 9/13/5	4





This certificate is awarded to

## **BELINDA BOWERS**

for the successful completion of

### **Driver License Preparatory Training - TC Instructor-Led Training**

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 2/28/2022

## The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

## **Belinda Bowers**

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours



## **Belinda Bowers**

on completing

#### TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

July 23, 2024 30 credit hours





## Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Samantha Hope Bruein				
Previous Name(s)(if applicable):	Samantha	Samantha Jones			
Documentation Included:	Yes	Yes			
County: Monroe		Job Title: Senior Customer Service Associate			
Certification Requested:	Certified F	lorida Collector Assistant			
Initial: 🗸		Reinstatement:			
Certification Date:	08/01/24				

Application					
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 08/19/19			To: Present		
From:			To:		

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course				
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course				
TCC 001 - Bankruptcy	15	Attended Course				
TCC 003 - Customer Service Training	5	Attended Course				
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course				
Total Hours	122					

Committee recommends certification:	Yes		No

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason	for Applying	The states							
🖌 Initi	✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee								
Applica	Applicant Information								
Applican	Applicant's name (as you would like it to appear on the certificate): Samantha Hope Bruein								
Business	s email address: sbruein@monroetaxcollec	tor.com		Business phone number: 305-295-5082					
Job title:	Job title: Senior Customer Service Associate								
	<sup>d by:</sup> Monroe County Tax Collector, Sam (			batter siggettin ylegenstads i jugen i verne an batter vergettin verstadsmedittet he kommunikation					
I have co recertific	ompleted the required hours of approved o ation, or reinstatement for the following de	ourses and signation:	l passed a	any required examinations for the certification,					
Cer	tified Florida Appraiser	ertified Flor	ida Evalua	ator Certified Cadastralist of Florida					
Cer	tified Florida Collector	ertified Flor	ida Collec	tor Assistant					
Florida p pages as	roperty appraiser's office Florida tax colle	ctor's office	e. or with t	ertification, list at least two years' experience in a the Florida Department of Revenue (attach additiona statement, provide your current employer and	al				
Employe	" Mencue Canto Tax Colle	ecter	19						
Your Titl	e: Senier Canty Tax Colle	Repfers	ntative	Employment Dates: 8/19/19-Present	her.				
Employe		1.1		n de la beralante e chana e la constituente e					
Your Titl	e:			Employment Dates:					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No.	Course Title	Hours	No.	Course Title Hours	;				
TC-0025C	Driver's License Preparatory Training	12	TC-0041C	C Management of a Florida Tax Collector's Office 30	-				
TC-0037C	Bankruptcy	15	TC-0036C	C Collection & Distribution of Property Taxes & Special Assessments 30	-				
I am req informat	Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date:         T_223_24								

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- county tax collectors and employees

#### Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

#### **Course Approval and Examinations**

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage https://floridarevenue.com/property/Pages/Cofficial\_Training. aspx. You must pass all required examinations for each required course to obtain course credit.

#### **Annual Recertification Due January 1**

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours* (incorporated by reference in Rule 12D-16.002, F.A.C.).

#### **Special Salary for Officials**

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

#### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee. If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order

for the required fee to: Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

#### **Need Assistance?**

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Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.



Property Tax Oversight Certification and Training

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Reason for Applying			i de se			and the second		
✓ Initial Certification - \$25 fee  Annual	✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee							
Applicant Information	Call Sta Call of				a splitter	the seature the		
Applicant's name (as you would like it to appear on the certificate): Samantha Hope Bruein								
Business email address: sbruein@monroetaxcolle	ctor.com		Busines	s phone number: 305	-295-5082	, y america a Sala: 5 Strat		
Job title: Senior Customer Service Associate	11 J 15 H			n n n a ser ger to na han ser ser dager		ti per en conse Se i la section		
Employed by: Monroe County Tax Collector, Sam				81. "Y 1.25 1." Desire to the company				
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	d passed a	any requ	ired examinations for	the certifica	tion,		
Certified Florida Appraiser	ertified Flor	ida Evalua	ator	Certified C	adastralist c	f Florida		
	ertified Flor							
Experience for Certification – If you are apple Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recer employment dates.	ector's office	e. or with	the Flori	da Department of Re	venue (attac	h additional		
Employer: Mansue County Tax Calle	cter		3					
Your Title: Senier Customer Service R	eplesentat	ive	Employ	ment Dates: 8/19	19- Pra	ent		
Employer:								
Your Title:			Employ	ment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.		Course Title		Hours		
TC-0042C Collection of Licenses, Taxes, & Fees	30	TC-0039C	C C	ustomer Service	Training	5		
Applicant Signature			ation or	reinstatement Learti	futbot all of	the		
I am requesting approval for Florida professional of information provided on this form and any attachm	ients are tri	ue and col	rrect to t	he best of my knowle	edge.			
Signature: Date: 7123124								

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Doc # 2257581 Bk# 3010 Pg# 1951 Recorded 2/26/2020 at 4:34 PM Pages 1 Filed and Recorded in Official Records of MONROE COUNTY KEVIN MADOK REC: \$0.00

#### (STATE FILE NUMBER)

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Department of Health • Vital Statistics
STATE OF FLORIDA
MARRIAGE RECORD
TYPE IN UPPER CASE
USE BLACK INK
This license not valid unless seal of Clerk. Circuit or County Court, appears thereon.

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1a. NAME OF SPOUSE (First,	Middle, I.ast)		16. MAIDEN SURNAME (If different)		2. DATE OF BIRTH (Month, Day, Year)		
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34. RESIDENCE - CITY, TOW	N, OR LOCATION	35. COUNTY	3c. STATE				· Poreign Cannery)
KEY WES		MONROE	FLOE		FLOI		
SE. NAME OF SPOUSE (First,	Michile, Last)		Sb. MAIDEN SURN	AME (If different)	6. DATE OF E		
	HA HOPE JONES		JONES		July 3	31, 1990	) Foreign Country)
71. RESIDENCE - CITY, TOW	•	75. COUNTY	7c. STATE		1		Poreign Country)
KEY WES	Γ	MONROE	FLOI	RIDA	FLOE	RIDA	
	NOR TH 9. SIGNATURE OF SPOUSE (Sign ful ) 11. TITLE OF OFFICIAL	Suin III	IZE THE SAME IS KNOW	BELIEF, THAT NO LEGAL OB. N TO US AND HEREBY APPL SCRIBED AND SWORN TO bruary 12, 2020 NATURE OF OFFICIAL (Use	Y FOR LICENSE T BEFORE ME ON	O MARRY.	
<b>S</b>	DEPUTY CLERK.	14. SUBSCRIBED AND SWORN TO BEFORE ME ON (DATE)					
	13. SIGNATURE OF SPOUSE (Sign f						
about the	· Samonett		bruary 12, 2020				
	15. TITLE OF OFFICIAL	10. 510	NATURE OF OFFICIAL (Use				
	DEPUTY CLERK	<u> </u>	Allan	<u>un</u>			
			CENSE TO M		E STATE OF FLO	RIDA TO PE	RFORM
	AUTHORIZATION AND LICENSE IS HEREBY GIVEN TO ANY PERSON DULY AUTHORIZED BY THE LAWS OF THE STATE OF FLORIDA TO PERFORM A MARRIAGE CEREMONY WITHIN THE STATE OF FLORIDA AND TO SOLEMNIZE THE MARRIAGE OF THE ABOVE NAMED PERSONS. THIS LICENSE MUST BE USED ON OR AFT <del>UR</del> THE EFFECTIVE DATE AND ON OR BEFORE THE EXPIRATION DATE IN THE STATE OF FLORIDA IN ORDER TO BE RECORDED AND VALID.						
	BE USED ON OR AFTER T	HE-EFFECTIVE DATE AND ON OR BEFO 18. DATE LICENS	RE THE EXPIRATION DA	TE IN THE STATE OF FLORI	DA IN ORDER TO	BE RECORD	ATION DATE
	MONROE	y 12, 2020	February 15,		An	ril 15, 2020	
Consel A	201. SIGNATURE OF COURT CLERI					20c. BY D.C.	
			CLERK OF THE COURT   X I				$ \alpha n $
	KEVIN MADOK     CERTIFICATE OF MARRIAGE     CERTIFICATE OF MARRIAGE						
a Our	I HEREBY CERTIFY THAT THE ABOVE NAMED SPOUSES WERE JOINED BY ME IN MARRIAGE IN ACCORDANCE WITH THE LAWS OF THE STATE OF FLORIDA.						
	21. DATE OF MARRIAGE (Manih, Day, Year) 22. CITY, TOWN, OR LOCATION OF MARRIAGE						
	February =	West					
	23a. SIGNATURE OF PERSON PERF	ORMING CEREMONY (Use black ink)		DRESS (Of person performin	g ceremony)		m c sale
SEAL	. martia	Jok		36 On F			05+ R.33040
		MARTINA LAKE IY COMMISSION # GG 304619 EXPIRES: February 21, 2023 Inded Thru Notary Public Underunitars	25. SIG	NATURE OF WITNESS TO ( ANATURE OF WITNESS TO ( ANATURE OF WITNESS TO (	y Jel	Cour	- Can
1	The Property of the Property o		or's memors (AN)	IV NOTTO BE DE	COUNTR		•





This certificate is awarded to

## SAMANTHA JONES

for the successful completion of

### **Driver License Preparatory Training - OLT**

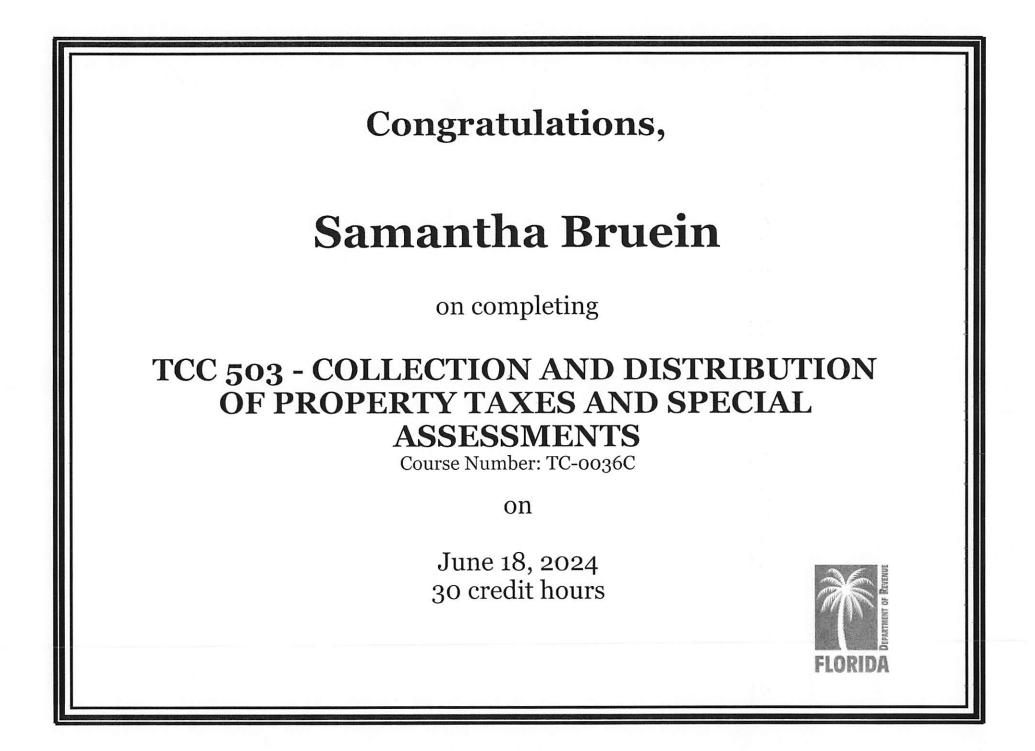
by FLHSMV

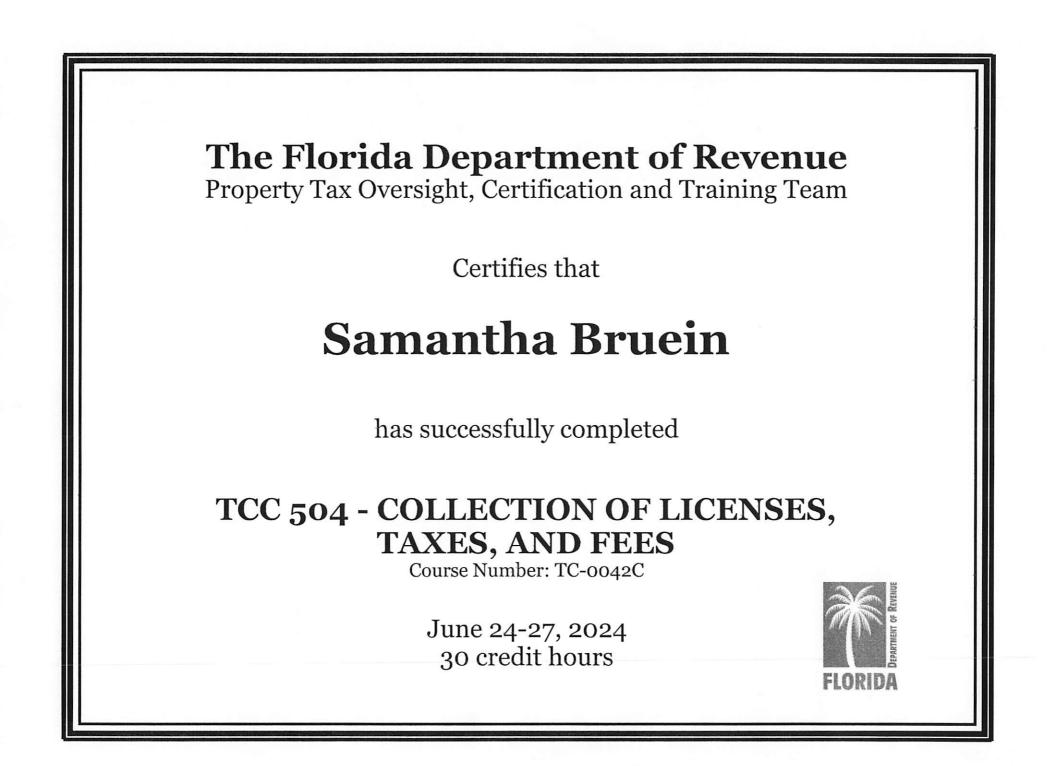
12 Hours

Date of Course Completion: 7/23/2021













Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Christi Bu	rrow
Previous Name(s)(if applicable):		
Documentation Included:		
County: Manatee		Job Title: DL Expert
Certification Requested:	Certified F	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	07/01/24	

	Application					
$\checkmark$	Application with	Required Signatures				
$\checkmark$	Application Fee					
$\checkmark$	Courses Listed on Application					
$\checkmark$	Employment Dates Listed					
	Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From:	10/22/18	To: Present				
From:		То:				

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course				
FLHSMV - Driver License Preparatory Training (Instructor Led)	64	Attended Course				
Total Hours	124					

Committee recommends certification:	Yes	No	

Notes:



Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying							
✓ Initial Certification - \$25 fee	Annual I	Recertifica	<b>tion -</b> \$5 f	ee 🗌	Reinstatement of Certification	- \$5 fee	
Applicant Information							
	Applicant's name (as you would like it to appear on the certificate): CHRISTI BURROW						
	Business email address: CHRISTIB@taxcollector.com Business phone number: 941.741.4800						
Job title: DL EXPERT							
Employed by: MANATEE COUNTY							
I have completed the required hours recertification, or reinstatement for t	of approved c he following de	ourses and signation:	passed a	ny requir	ed examinations for the certification	on,	
Certified Florida Appraiser	Ce	rtified Flori	da Evalua	tor	Certified Cadastralist of F	Iorida	
Certified Florida Collector	✓ Ce	rtified Flori	da Collect	or Assist	ant		
<b>Experience for Certification</b> – Florida property appraiser's office, F pages as necessary). If you are app employment dates.	lorida tax colle	ctor's office	, or with t	he Florid	a Department of Revenue (attach	additional	
Employer: MANATEE COUNTY TAX	COLLECTOR						
Your Title: DL EXPERT				Employm	ent Dates: 10/22/2018 - PRESEN	Г	
Employer:							
Your Title:			1	Employm	ent Dates:		
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title		Hours	No.		Course Title	Hours	
TC-0040C TCC 501 Duties & Responsibilities of F	lorida Tax Collectors	30	TC-0024C	Driver'	s License Preparatory Training	64	
TC-0036C TCC 503 Collection & Distributions of Property Tax	es & Special Assessments	30					
Applicant Signature							
I am requesting approval for Florida information provided on this form ar	professional ce d any attachme	ertification, ents are tru	recertifica e and cori	tion, or re rect to the	einstatement. I certify that all of the elevent of the best of my knowledge.	e	
Signature: Christi Burro	Digi	tally signed e: 2024.06.	d by Chris	ti Burrow	Date:		



# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that **Christi Burrow** has successfully completed

## TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours







This certificate is awarded to

## **CHRISTI BURROW**

for the successful completion of

### **Driver License Preparatory Training - TC Instructor-Led Training**

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 6/18/2024



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Caroline A. Cocco
Previous Name(s)(if applicable):	
Documentation Included:	
County: Collier	Job Title: Lead Customer Service Representative
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

Application							
$\checkmark$	✓ Application with Required Signatures						
$\checkmark$	✓ Application Fee						
$\checkmark$	Courses Listed on Application						
$\checkmark$	Z Employment Dates Listed						
	$\checkmark$	Includes Current Employme	ent				
✓ Two Years of Experience w			/ith an Applicable Office				
From: (	04/10/17		To: Present				
From:			То:				

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course				
FLHSMV - Driver License Preparatory Training (Instructor Led)	64	Attended Course				
Total Hours	124					

Committee recommends certification:		Yes		No	
					_

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reaso	on for Applying					
🔽 In	itial Certification - \$25 fee 🛛 🔲 Annua	al Recertific	cation - \$	5 fee	Reinstatement of Certification	n - \$5 fee
Applic	cant Information		1			1.2
Applica	ant's name (as you would like it to appear	on the certi	ficate):			
	Caroline A Cocco		-			
Busine	ss email address:	isiness phone number: 239-252-1154				
Job title	ccocco@colliertax.com			2.	55-252-1154	
l	Lead Customer Service Represent	ative				
Employ	<sup>/ed by:</sup> Collier County Tax Collector					
I have d	completed the required hours of approved cation, or reinstatement for the following of	l courses ar designation:	d passed	any re	quired examinations for the certifica	tion,
Ce	ertified Florida Appraiser	Certified Flo	rida Evalu	lator	Certified Cadastralist o	f Florida
Ce	ertified Florida Collector	Certified Flo	rida Colle	ctor As		
Employ	ment dates. <sup>er:</sup> Collier County Tax Collector <sup>tle:</sup> Lead Customer Service Represent	ative		Emplo	oyment Dates: April 10, 2017 - Pre	esent
Employ				_		
Your Tit	le:			Emplo	byment Dates:	
reinstate of each license i type bel	ved Courses – List each course you ha ement for which you are applying (attach approved course. If you are substituting y issued by the Florida Real Estate Apprais ow. Attach a copy of the license.	additional partifie	ages as n d Resider	ecessa itial Ap	ry). Attach documentation verifying praiser license or Certified General	Annraiser
No.	Course Title	Hours	No.		Course Title	Hours
CC0040C	TCC-501 - Duties and Responsibilities	30	TC0024C	Driv	er License Preparatory Training	64
C0042C	Collection of Licecses, Taxes and Fees	30				
am req	ant Signature uesting approval for Florida professional ion provided on this form and any attachn	certification, nents are tri	, recertific	ation, c rrect to	or reinstatement. I certify that all of the table of the best of my knowledge.	ne
Signatur	e:				Date:	
	5				August 19, 2024	



iLearn

This certificate is awarded to

### **CAROLINE COCCO**

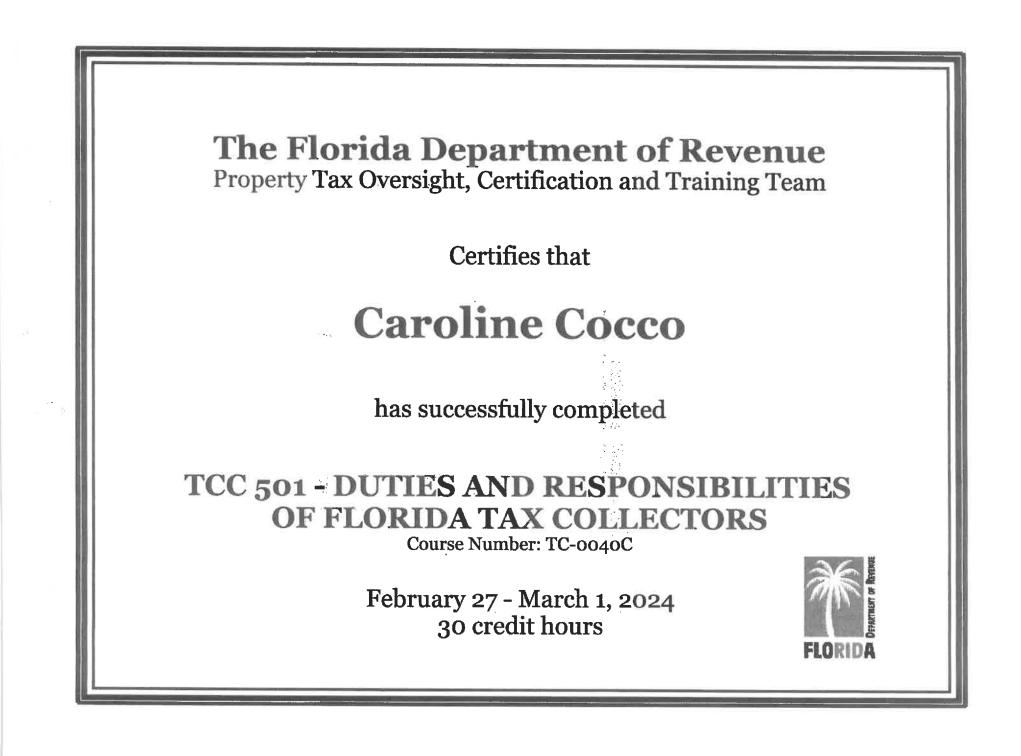
for the successful completion of

### **Driver License Preparatory Training – Virtual Instructor-Led Training**

by FLHSMV

64 Hours 00 Minutes

Date of Course Completion: 10/22/2021







Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Darlene Coleman
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	Job Title: Accounting Analyst
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	08/01/24

	Application				
$\checkmark$	Application	with Required Signatures	6		
$\checkmark$	Application	Fee			
$\checkmark$	Courses Lis	sted on Application			
✓ Employment Dates Listed					
	🖌 Ind	cludes Current Employme	ent		
	✓Two Years of Experience		ith an Applicable Office		
From: 03/20/00			To: Present		
From:			To:		

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
Total Hours	120				

Committee recommends certification:	Yes		No



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reaso	on for Applying					
🚺 Ini	itial Certification - \$25 fee 🛛 Annua	al Recertific	ation - \$5	fee	Reinstatement of Certification	- \$5 fee
Applic	ant Information					55.21
	int's name (as you would like it to appear	on the certif	icate): Dar			
	ss email address: colemand@hillstax.org			Business	phone number: 813.635.5212	
	<sup>e:</sup> Accounting Analyst					
Employ	<sup>red by:</sup> Hillsborough County Tax Collector					
I have o recertifi	completed the required hours of approved cation, or reinstatement for the following	l courses an designation:	d passed	any require	ed examinations for the certificatio	n,
	ertified Florida Appraiser	Certified Flo	rida Evalu	ator	Certified Cadastralist of F	lorida
Certified Florida Collector Certified Florida Collector Assistant						
Florida pages a employi	ence for Certification – If you are app property appraiser's office, Florida tax co as necessary). If you are applying for rece ment dates. er: Hillsborough County Tax Collector	llector's offic	e. or with	the Florida	Department of Revenue (attach a	Isnoitibbe
	tle: Accounting Analyst			Employme	ent Dates:03/20/2000 - Present	
Employ			ļ.			
Your Tit	tle:			Employme	ent Dates:	
reinstate of each license i type bel	ved Courses – List each course you ha ement for which you are applying (attach approved course. If you are substituting y issued by the Florida Real Estate Apprais low. Attach a copy of the license.	additional pa your Certified sal Board for	ages as ne d Residen	ecessary). tial Apprais	Attach documentation verifying co ser license or Certified General Ap	praiser
No.	Course Title	Hours	No.		Course Title	Hours
TC0042C	TCC504 Collection of Licenses, Taxes and Fee	s 30	TC00360	TCC503 Collectio	on and Distribution of Property Taxes and Special Assessments	30
Applie	ant Signature		I			
I am req	uesting approval for Florida professional tion provided on this form and any attachr	certification,	recertifica	ation, or rei	instatement. I certify that all of the best of my knowledge.	
Signatur	re: Darlene Caliman				Date: 09/16/2024	
					RECEIVED	Y

AUG 1 2024

Florida Dept of Revenue Property Tax Oversight

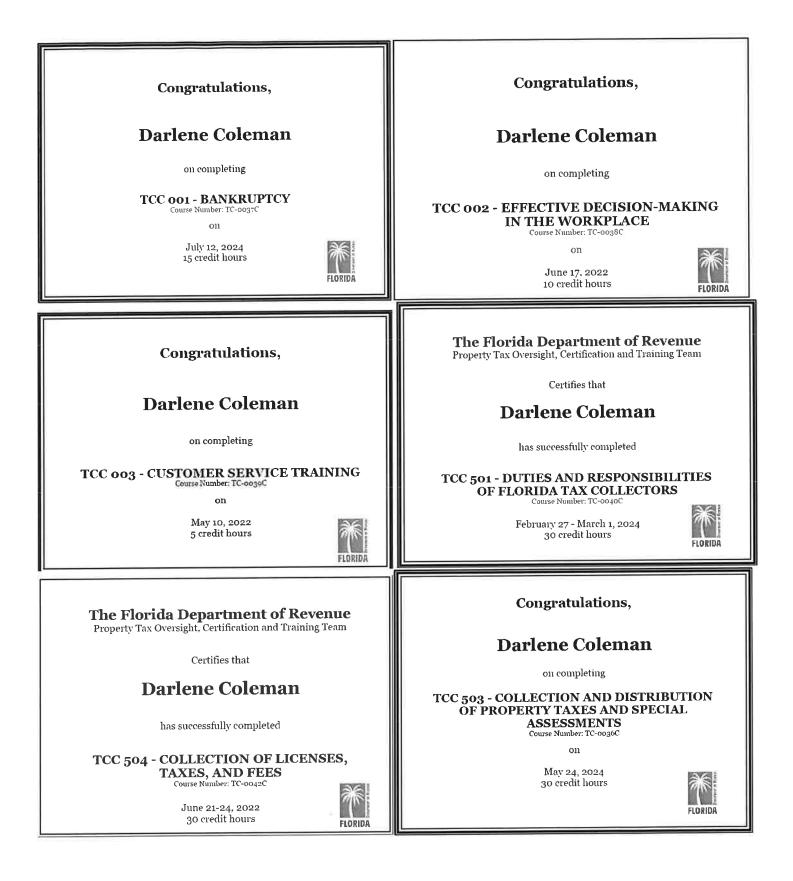


Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

TC0037C       TCC001 Bankruptcy       15       TC0038C       TCC002 Effective Decision Making in the Workplace       10         TC0039C       TCC003 Customer Service Training       5       TC0040C       TCC501 Duties and Responsibilities of Florida Tax Collectors       30         Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       0       4       Date:       1	Reaso	n for Applying						
Applicant's name (as you would like it to appear on the certificate):       Darlene Coleman         Business email address:       Business phone number:       813.635.5212         Job title:       Accounting Analyst       Business phone number:       813.635.5212         Job title:       Accounting Analyst       Employed by:       Hillsborough County Tax Collector         I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:       Certified Clorida Appraiser       Certified Florida Collector Acatastralist of Florida         Certified Florida Collector       I Certified Florida Collector Acatastralist of Florida acollector's office, or with the Florida Department of Revenue (attach addition pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer:       Your Title:       Employment Dates:         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraisel license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a coup of the license.         No.       Course Title       Hours	🖌 Ini	itial Certification - \$25 fee 🛛 Annual	Recertific	ation - \$5	5 fee	Reinstatement of Certification	ı - \$5 fee	
Business email address: colemand@hillstax.org       Business phone number: 813.635.5212         Job title: Accounting Analyst       Employed by: Hillsborough County Tax Collector         I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:       Certified Florida Appraiser         □ Certified Florida Appraiser       □ Certified Florida Collector       ☑ Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additio pages as necessary). If you are applying for recertification or reinstatement, provide your current employer and employment dates.         Employer: Hillsborough County Tax Collector       Your Title: Employment Dates: 03/20/2000 - Present         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are applying appraisel absort for one or more courses, list your license number and license type below. Attach a copy of the license.       No.       Course Title       Hours       No.       Course Title       Hours         No.       Course Title       Hours       No.       Course Title       Hours	Applic	ant Information	S		A starting		- 7 5	
Job title: Accounting Analyst         Employed by: Hillsborough County Tax Collector         I have completed the required hours of approved courses and passed any required examinations for the certification, or reinstatement for the following designation:         □ Certified Florida Appraiser       □ Certified Florida Collector       □ Certified Florida Collector         □ Certified Florida Collector       ☑ Certified Florida Collector       ☑ Certified Florida Collector       ☑ Certified Florida Collector for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Hillsborough County Tax Collector       Your Title: Accounting Analyst       Employment Dates: 03/20/2000 - Present         Your Title:       Employment Dates:       Oa/20/2000 - Present         Your Title:       Employment Dates:       Oa/20/2000 - Present         Approved Courses – List each course you have successfully completed for the certification, or reinstatement for which you are applying your Certified Residential Appraiser license or Certified General Appraise license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.       No.       Course Title       Hours         No.       Course Title       Hours			n the certifi	cate): Dar				
Employed by: Hillsborough County Tax Collector         I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:         Certified Florida Appraiser       Certified Florida Evaluator       Certified Cadastralist of Florida         Certified Florida Collector       I Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employer: Hillsborough County Tax Collector         Your Title:       Employment Dates: 03/20/2000 - Present         Employer:       Your Title:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying complete license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.       No.       Course Title       Hours       10         Croo3cc       TCC001 Bankruptcy       15       TC003C       TCC002 Effective Detaion Making in the Workplace       10         Tcoo3cd       TCC003 Customer Service Training       5       TC0040C       TCC001 D					Business	phone number: 813.635.5212		
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:         □ Certified Florida Appraiser       □ Certified Florida Evaluator       □ Certified Cadastralist of Florida         □ Certified Florida Collector       ☑ Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition employment dates.         Employer: Hillsborough County Tax Collector       Your Title: Accounting Analyst         Your Title:       Employment Dates: 03/20/2000 - Present         Employer:       Your Title: Accounting Analyst         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion or nore courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours       No.       Course Title       Hours         T00030C       TCC001 Bankruptcy       15       TC0040C       TcC001 Bankruptcy       10         T00030C       TCC003 Customer Service Training       5       TC0040C       TcC001 Bankruptcy								
recertification, or reinstatement for the following designation:       □       Certified Florida Appraiser       □       Certified Florida Appraiser       □       Certified Florida Collector       □       Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Hillsborough County Tax Collector       Your Title: Accounting Analyst       Employment Dates::03/20/2000 - Present         Your Title:       Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraise license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.       No.       Course Title       Hours       10         TC0039c       TCC001 Bankruptcy       15       TC0040C       TCC001 Duties and Responsibilities or Florida Tax Collectors       30         Applicant Signature       I       I       Intervence to the best of my knowledge.       10         TC0039c       TCC00								
□ Certified Florida Collector       ☑ Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Hillsborough County Tax Collector       Your Title: Accounting Analyst         Employer: Hillsborough County Tax Collector       Employment Dates: 03/20/2000 - Present         Your Title:       Employment Dates: 03/20/2000 - Present         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying complete i of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraise license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours       No.       Course Title       Hours         TC0039C       TCC001 Bankruptcy       15       TC0030C       TCC002 Effective Decision Making in the Workglace       10         T00039C       TCC003 Customer Service Training       5       TC0040C       TCC001 Bankruptcy       30         Applicant Signature	I have c recertifie	completed the required hours of approved of cation, or reinstatement for the following de	courses and esignation:	d passed	any require	ed examinations for the certificati	on,	
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Hillsborough County Tax Collector       Employment Dates: 03/20/2000 - Present         Your Title: Accounting Analyst       Employment Dates: 03/20/2000 - Present         Employer:       Your Title:         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraise license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours       No.       Course Title       Hours         TC0003C       TCC001 Bankruptcy       15       TC0040C       TCC002 Effective Decision Making in the Workplace       10         T00039C       TCC003 Customer Service Training       5       TC0040C       Tcc501 Dulies and Responsibilities of Florida Tax Collectors       30         Applicant Signature       Date       Date </td <td colspan="8">Certified Florida Appraiser</td>	Certified Florida Appraiser							
Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Hillsborough County Tax Collector       Employenent Dates: 03/20/2000 - Present         Your Title: Accounting Analyst       Employment Dates: 03/20/2000 - Present         Employer:       Your Title:         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraise license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours       No.       Course Title       Hours         TC0037C       TCC001 Bankruptcy       15       TC0038C       TCC002 Effective Decision Making in the Workplace       10         TC0039C       TCC003 Customer Service Training       5       TC0040C       TCC501 Duties and Responsibilities of Florida Tax Collectors       30         Applicant Signature       I       I       I       I       I       I         Information provided on this	Certified Florida Collector							
Your Title: Accounting Analyst       Employment Dates: 03/20/2000 - Present         Employer:       Your Title:       Employment Dates:         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying complete of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraise license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours       No.       Course Title       Hours         TC0037C       TCC001 Bankruptcy       15       TC0038C       TCC002 Effective Decision Making in the Workplace       10         TC0039c       TCC003 Customer Service Training       5       TC0040C       TCC501 Duties and Responsibilities of Florida Tax Collectors       30         Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       A       A       Date:       I       I	pages a employr	property appraiser's office, Florida tax colle s necessary). If you are applying for recent nent dates.	ector's offic	e. or with	the Florida	Department of Revenue (attach	additional	
Employer:       Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraise license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours       No.       Course Title       Hours         TC0037C       TCC001 Bankruptcy       15       TC0038C       TCC002 Effective Decision Making in the Workplace       10         TC0039C       TCC003 Customer Service Training       5       TC0040C       TCC501 Duties and Responsibilities of Florida Tax Collectors       30         Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.       Signature:       Date:       I at the state of the s								
Employer:       Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completi of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraise license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours       No.       Course Title       Hours         TC0037C       TCC001 Bankruptcy       15       TC0038C       TCC002 Effective Decision Making in the Workplace       10         TC0039C       TCC003 Customer Service Training       5       TC0040C       TCC501 Duties and Responsibilities of Florida Tax Collectors       30         Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.       Signature:       Date:       I at the state of the sta	Your Tit	le:Accounting Analyst			Employme	ent Dates:03/20/2000 - Present		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completi of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraise license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours       No.       Course Title       Hour 100         TC0037C       TCC001 Bankruptcy       15       TC0038C       TCc002 Effective Decision Making in the Workplace       10         TC0039C       TCC003 Customer Service Training       5       TC0040C       TCC501 Duties and Responsibilities of Florida Tax Collectors       30         Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.       Signature:       I at the second	Employe	er:						
reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completi of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraise license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hour TC0037C TCC001 Bankruptcy 15 TC0038C TCC002 Effective Decision Making in the Workplace 10 TC0039C TCC003 Customer Service Training 5 TC0040C TCC501 Duties and Responsibilities of Florida Tax Collectors 30 <b>Applicant Signature</b> I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature:	Your Tit	le:			Employme	ent Dates:		
TC0037C       TCC001 Bankruptcy       15       TC0038C       TCC002 Effective Decision Making in the Workplace       10         TC0039C       TCC003 Customer Service Training       5       TC0040C       TCC501 Duties and Responsibilities of Florida Tax Collectors       30         Applicant Signature       Image: Signature	reinstate of each license i	ement for which you are applying (attach a approved course. If you are substituting yo ssued by the Florida Real Estate Appraisa	dditional pa	iges as ne Residen	ecessary).	Attach documentation verifying c ser license or Certified General A	ppraiser	
TC0039C       TCC003 Customer Service Training       5       TC0040C       TCC501 Duties and Responsibilities of Florida Tax Collectors       30         Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Image: Ima	No.		Hours	No.		Course Title	Hours	
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature:	TC0037C	TCC001 Bankruptcy	15	TC00380	тссоо	2 Effective Decision Making in the Workplace	10	
am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.			5	TC00400	TCC501 DL	uties and Responsibilities of Florida Tax Collectors	30	
t = t = 0	I am req informat	uesting approval for Florida professional co ion provided on this form and any attachme	ertification, ents are tru	recertificate and con	ation, or rei rect to the	best of my knowledge.	9	





Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Benjamin Concepcion
Previous Name(s)(if applicable):	
Documentation Included:	
County: St. Lucie	Job Title: Customer Service Assistant Supervisor
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	09/01/24

	Application				
$\checkmark$	Applicat	tion with Required Signatures	6		
✓ Application Fee					
$\checkmark$	Courses	s Listed on Application			
Employment Dates Listed					
	$\checkmark$	Includes Current Employme	ent		
✓ Two Years of Experience w		Two Years of Experience w	/ith an Applicable Office		
From:	08/07/19		To: Present		
From:			То:		

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course				
FLHSMV - Driver License Preparatory Training (Instructor Led)	64	Attended Course				
Total Hours	124					

	Committee recommends certification:			Yes	[			No
--	-------------------------------------	--	--	-----	---	--	--	----



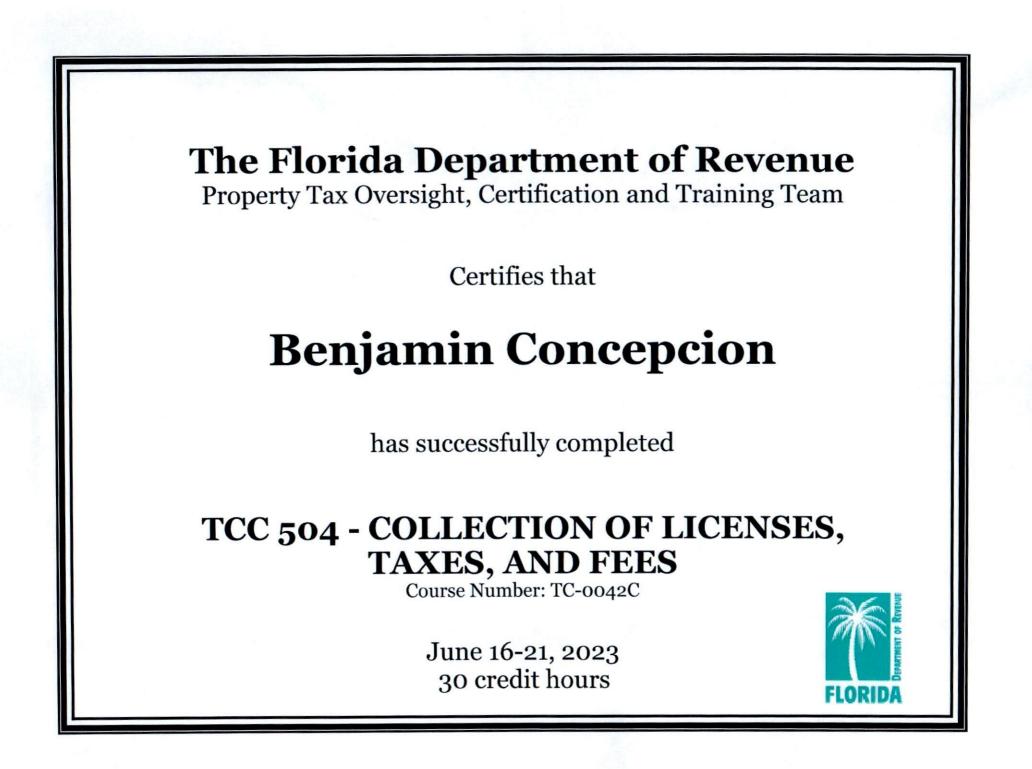
DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

#### Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying	ALC: NOT				
✓ Initial Certification - \$25 fee  Annual	Recertific	ation - \$5	fee	Reinstatement of Certification -	\$5 fee
Applicant Information					
Applicant's name (as you would like it to appear o	n the certifi	cate):		Benjamin Concepcion	
Business email address: tax277@tcs	lc.com	*	Business p	phone number: 772-462-1650	
Job title: Customer Serv Asst Supervisor					
Employed by: St. Lucie County Tax Collector					
I have completed the required hours of approved or recertification, or reinstatement for the following do	courses an esignation:	d passed	any require	d examinations for the certification	n,
Certified Florida Appraiser	ertified Flo	rida Evalu	ator	Certified Cadastralist of F	lorida
Certified Florida Collector	ertified Flo	rida Colle	ctor Assista	nt	
<b>Experience for Certification</b> – If you are apple Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for <b>recen</b> employment dates.	ector's offic	e, or with	the Florida	Department of Revenue (attach a	additional
Employer: St. Lucie County Tax Collector					
Your Title: Customer Serv Asst Supervisor			Employme	nt Dates: 8/7/2019 - Current	
Employer:					
Your Title:			Employme	nt Dates:	
Approved Courses – List each course you hav reinstatement for which you are applying (attach a of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisa type below. Attach a copy of the license.	dditional pa our Certifie	ages as n d Resider	ecessary). /	Attach documentation verifying co er license or Certified General Ap s, list your license number and lice	praiser ense
No. Course Title	Hours	No.		Course Title	Hours
TC-0024C DL Preparatory Training	64	TC-0041C	TCC 502 Ma	anagement of a FL Tax Collector's Office	30
TC-0042C TCC 504 Collection of Licenses, Taxes, and Fees	30				
Applicant Signature I am requesting approval for Florida professional of information provided on this form and any attachm	certification tients are tr	, recertific	ation, or rei	best of my knowledge.	
Signature: Dipin Conception				Date: 9/13/24	









This certificate is awarded to

### **BENJAMIN CONCEPCION**

for the successful completion of

### **Driver License Preparatory Training - TC Instructor-Led Training**

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 8/2/2024



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Roberto Contreras	
Previous Name(s)(if applicable):		
Documentation Included:		
County: Dade	Job Title: Tax Revenue Specialist	
Certification Requested:	Certified Florida Collector Assistant	
Initial: 🗸	Reinstatement:	
Certification Date:	07/01/24	

	Application				
$\checkmark$	Application	with Required Signatures	6		
$\checkmark$	Application	Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	From: 06/13/22 To: Present				
From:	From: To:				

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
TCC 001 - Bankruptcy	15	Attended Course		
TCC 002 - Effective Decision Making	10	Attended Course		
TCC 003 - Customer Service Training	5	Attended Course		
Total Hours	120			

Committee recommends certification:	Yes	No	



Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason	for Applying				1		
🖌 Init	ial Certification - \$25 fee 🛛 Annual R	ecertifica	<b>tion -</b> \$5	fee		Reinstatement of Certification -	\$5 fee
Applica	Int Information		1				
Applican	t's name (as you would like it to appear on	the certific					
Business	Business email address: e330129@miamidade.gov Business phone number: 305-375-1694						
Job title:	Tax Revenue Specialist						
	<sup>ed by:</sup> Miami Dade Tax Collector						
I have co recertific	ompleted the required hours of approved co ation, or reinstatement for the following des	ourses and signation:	passed a	any re	quir	ed examinations for the certificatior	٦,
Cer	tified Florida Appraiser	rtified Flori	ida Evalua	ator		Certified Cadastralist of Fl	lorida
Cer	tified Florida Collector	rtified Flori	da Collec	tor As	ssist	ant	
Florida p pages a employn	ence for Certification – If you are applyi property appraiser's office, Florida tax collects s necessary). If you are applying for recertionent dates.	tor's office	or with	the Flo	orid	a Department of Revenue (attach a	dditional
Employe	<sup>er:</sup> Miami Dade Tax Collector						
Your Tit	<sup>e:</sup> Tax Revenue Specialist			Emple	oyn	nent Dates: 06/13/2022 - Present	
Employe	ər:						
Your Tit	le:			Empl	oyn	nent Dates:	
reinstate of each license i	<b>red Courses</b> – List each course you have ement for which you are applying (attach ad approved course. If you are substituting you ssued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	ditional pa ur Certifiec Board for	ages as ne l Residen one or m	ecessa itial Ap	ary) opra	. Attach documentation verifying co iser license or Certified General Ap es, list your license number and lice	praiser ense
No.	Course Title	Hours	No.			Course Title	Hours
TC-0040C	TCC 501-Duties and Responsibilities of Florida Tax Collectors	30	TC-00360	С тсс 5	03-Coll	ection and Distribution of Property Taxes and Special Assessments	30
TC-0041C	TC-0041C TCC 502-Management of a Florida Tax Collector's Office 30 TC-0037C TCC 001-Bankruptcy 15						
Lam rec	ant Signature uesting approval for Florida professional ce ion provided on this form and any attachme	ertification, ents are tru	recertific ue and co	ation, rrect t	or r	einstatement. I certify that all of the ebst of my knowledge.	
	Signature: Date: 06/13/2024						



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason	for Applying					and the second second
🖌 Init	al Certification - \$25 fee 🛛 Annual R	ecertificat	<b>ion -</b> \$5	fee	Reinstatement of Certificat	<b>on -</b> \$5 fee
Applica	nt Information					
Applican	t's name (as you would like it to appear on	the certifica				K
Business	Business email address: e330129@miamidade.gov Business phone number: 305-375-1694					
Job title:	Tax Revenue Specialist					
	<sup>d by:</sup> Miami Dade Tax Collector					
I have co recertific	ompleted the required hours of approved co ation, or reinstatement for the following des	urses and ignation:	passed a	any requi	red examinations for the certific	cation,
Cer	tified Florida Appraiser	rtified Floric	la Evalu	ator	Certified Cadastralist	of Florida
		tified Floric				
Florida p pages a	ence for Certification – If you are applyi property appraiser's office, Florida tax collect s necessary). If you are applying for recertionent dates.	tor's office	or with	the Floric	ha Department of Revenue (alla	
Employe	e <sup>r:</sup> Miami Dade Tax Collector					
Your Tit	e: Tax Revenue Specialist			Employr	ment Dates: 06/13/2022 - Prese	nt
Employe	er:					
Your Tit					nent Dates:	
reinstate of each license	<b>ved Courses</b> – List each course you have ement for which you are applying (attach ac approved course. If you are substituting you ssued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	ditional pag ur Certified	ges as n Resider	ecessary	). Attach documentation verifyir aiser license or Certified Gener ses, list your license number an	ng completion al Appraiser d license
No.	Course Title	Hours	No.	_	Course Title	Hours
TC-0038C	TCC 002 Effective Decision-Making in the Workplace	10				
TC-0039C	TCC 003 Customer Service Training	5				
l am rec	ant Signature Juesting approval for Florida professional co	ertification.	recertific	ation, or	reinstatement. I certify that all c	of the
information	ion provided on this form and any attachme	ents are tru	e and co	prrect to the	he best of my knowledge.	
Signatu	re: NEC				Date: 06/13/2024	

# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that roberto contreras has successfully completed **TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS** Course Number: TC-0040C January 17-20, 2023 30 credit hours



# **Roberto Contreras**

on completing

### TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

July 2, 2023 30 credit hours



# **Congratulations**,

# **Roberto Contreras**

on completing

### **TCC 003 - CUSTOMER SERVICE TRAINING**

Course Number: TC-0039C

on

July 2, 2023 5 credit hours



# Congratulations,

# **Roberto Contreras**

on completing

### TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

August 2, 2023 15 credit hours



# **Congratulations**,

# **Roberto Contreras**

on completing

### TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

August 3, 2023 10 credit hours



<b>The Florida Department of Revenue</b> Property Tax Oversight, Certification and Training Team
Certifies that
Roberto Contreras
has successfully completed
TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE Course Number: TC-0041C
September 18-21, 2023 30 credit hours



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jacqueline Dalton
Previous Name(s)(if applicable):	
Documentation Included:	
County: Clay	Job Title: Lead Guest Service Representative
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	06/01/24

	Application				
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	From: 06/17/19 To: Present				
From:	From: To:				

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
Total Hours	120			

Committee recommends certification:	Yes	No	



Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reasor	I for Applying					
🖌 Init	ial Certification - \$25 fee 🛛 🗌 Annual	Recertific	ation - \$5	fee	Reinstatement of Certification -	\$5 fee
Applica	int Information					
Applicar	t's name (as you would like it to appear or	n the certif	icate): Jac			
~ ~	s email address: Jd atton Detay	countyt	ax.com	Busine	ss phone number: 904-529-5361	
Job title:	Lead Guest Service Representative	·				
	<sup>d by:</sup> Clay County Tax Collector					
I have co recertific	ompleted the required hours of approved o ation, or reinstatement for the following de	ourses an signation:	d passed :	any req	uired examinations for the certification	٦,
Cer	tified Florida Appraiser 🛛 🗌 Ce	ertified Flo	rida Evalu	ator	Certified Cadastralist of Fl	lorida
Cer	tified Florida Collector	ertified Flo	rida Collec	tor Ass	istant	
employn	s necessary). If you are applying for <b>recer</b> t nent dates. <sup>r:</sup> Clay County Tax Collector	ification o	or for <b>rein</b> s	stateme	ent, provide your current employer an	d
· • · · · · · · · · · · · · · · · · · ·	e: Guest Service Representative			Employ	/ment Dates:06/17/19 - Present	
Employe	r:					
Your Titl	e:		ł	Employ	/ment Dates:	
reinstate of each a license is type belo	ed Courses – List each course you have ment for which you are applying (attach ac approved course. If you are substituting yo ssued by the Florida Real Estate Appraisa w. Attach a copy of the license.	Iditional pa ur Certifie Board for	ages as ne d Residen	ecessar tial App	y). Attach documentation verifying corraiser license or Certified General Ap	praiser
No.	Course Title	Hours	No.		Course Title	Hours
<u>C-0040C</u>	Duties and Responsibilities of a TC	30	TC-cc410	}N	lanagement of a TC Office	30
6-0036	Collect, and Distribution of Property Taxes and Spec, Assessment	30	TC-0042	Colle	ection of Licenses, Taxes and Fees	30
I am regi	nt Signature Jesting approval for Florida professional or on provided on this form and any attachme a:	ertification ents are tri	, recertifica ue and cor	ation, or rect to i	reinstatement. I certify that all of the the best of my knowledge. Date:	
$\mathcal{O}$	· J				1 1	

# The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# **Jacqueline** Dalton

has successfully completed

### TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 16-21, 2023 30 credit hours



# The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# **Jacqueline** Dalton

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 18-21, 2023 30 credit hours



# The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# **Jacqueline Dalton**

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours







Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Tyler DeWitt
Previous Name(s)(if applicable):	
Documentation Included:	
County: Lake	Job Title: Branch Coordinator
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

Арр			plication
Application with Required Signatures			S
Application Fee		tion Fee	
✓ Courses Listed on Application			
Employment Dates Listed			
✓ Includes Current Employm		Includes Current Employme	ent
✓ Two Years of Experience v		Two Years of Experience w	/ith an Applicable Office
From:	From: 06/07/21		To: Present
From:			To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course
TCC 001 - Bankruptcy	15	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course
FLHSMV - Heavy Vehicle Use Tax	1	Attended Course
AAMVA - Counterfeits and Alterations	0.75	Attended Course
FLHSVM - Information and Cyber Security Awareness Training	0.50	Attended Course
AAMVA - Driver License and ID Cards	0.75	Attended Course
AAMVA - Birth Certificates	0.50	Attended Course
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents	0.75	Attended Course
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course
AAMVA - Internal Fraud for Staff	0.75	Attended Course
Total Hours	108	

Committee recommends certification:			Yes				No
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Notes: Total hours = 120.33



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Tyler DeWitt
Previous Name(s)(if applicable):	
Documentation Included:	
County: Lake	Job Title: Branch Coordinator
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

		Арр	plication
Application with Required Signatures			6
✓ Application Fee		ion Fee	
✓ Courses Listed on Application			
Employment Dates Listed			
✓ Includes Current Employm		Includes Current Employme	ent
✓ Two Years of Experience v		Two Years of Experience w	/ith an Applicable Office
From: 06/07/21			To: Present
From:			To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
90-hours per 12D-19.003(3)(b)		
AAMVA - Introduction to Covert Features	0.75	Attended Course
AAMVA - Introduction to Fraud	1	Attended Course
AAMVA - Mexican Documents	0.75	Attended Course
AAMVA - Military ID Cards	0.50	Attended Course
AAMVA - Vehicle Identification Documents	0.83	Attended Course
AAMVA - People and Actions	0.75	Attended Course
AAMVA - Security Features	1	Attended Course
AAMVA - Social Security Cards	0.50	Attended Course
AAMVA - Travel Documents	0.75	Attended Course
AAMVA - U.S. Immigration Documents	0.75	Attended Course
AAMVA - CDL Module 1	2.5	Attended Course
AAMVA - CDL Module 2	0.75	Attended Course
AAMVA - CDL Module 3	0.75	Attended Course
Total Hours	11.58	

	Committee recommends certification:				Yes				No
--	-------------------------------------	--	--	--	-----	--	--	--	----



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Tyler DeWitt
Previous Name(s)(if applicable):	
Documentation Included:	
County: Lake	Job Title: Branch Coordinator
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

		Арр	plication
Application with Required Signatures			6
✓ Application Fee		ion Fee	
✓ Courses Listed on Application			
Employment Dates Listed			
✓ Includes Current Employm		Includes Current Employme	ent
✓ Two Years of Experience v		Two Years of Experience w	/ith an Applicable Office
From: 06/07/21			To: Present
From:			To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
90-hours per 12D-19.003(3)(b)		
AAMVA - CDL Module 4	0.75	Attended Course
Total Hours	0.75	

Committee recommends certification:	Yes	No	



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for Ap	Reason for Applying							
🖌 Initial Certif	ication - \$25 fee 🛛 Annual I	Recertifica	<b>tion -</b> \$5	fee 🗌 I	Reinstatement of Certification	- \$5 fee		
Applicant Infor	mation							
Applicant's name	(as you would like it to appear or	the certific	⁄ Iyl	ler DeWitt				
Business email a	n/a			Business p	hone number: 352-343-9602			
Job title: Branch								
Employed by: Office of The Lake County Tax Collector								
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:								
Certified Florida Appraiser								
Certified Florida Collector								
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.								
Employer: Office	of The Lake County Tax Co	ollector						
Your Title: Branc	h Coordinator			Employme	nt Dates: 06/07/2021 - present			
Employer:			·					
Your Title:				Employme	nt Dates:			
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						opraiser		
No.	Course Title	Hours	No.		Course Title	Hours		
TC-0001C Counterfe	its and Alterations	.75 (45 min)	TC-0003C	Vehicle Ide	ntification Documents	.83 (50 min)		
TC-0002C Driver's Li	cense & ID Cards	.75 (45 min)	TC-0005C	Birth Certif	icates	.50 (30 min)		
Applicant Sign				<u></u>				
i am requesting a information provid	pproval for Florida professional co led on this form and any attachmo	ents are true	e and cor	rrect to the	best of my knowledge.	;		
Signatura	r DeWitt				Date: 07/19/24			



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
🖌 Init	tial Certification - \$25 fee 🛛 Annual I	Recertifica	i <b>tion -</b> \$5	fee 🔲 I	Reinstatement of Certification	- \$5 fee	
Applica	ant Information						
Applicar	nt's name (as you would like it to appear or	1 the certific	γ́ Ty	ler DeWitt			
	s email address: n/a		Business phone number: 352-343-9602				
	Job title: Branch Coordinator						
Employe	ed by: Office of The Lake County Tax	Collecto	r				
Inaveu	I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:						
Ce	Certified Florida Appraiser						
Cei	rtified Florida Collector 🛛 🖌 Ce	ertified Flori	da Collec	ctor Assistar	nt		
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.							
	<sup>er:</sup> Office of The Lake County Tax Co	ollector					
	le: Branch Coordinator			Employme	nt Dates: 06/07/2021 - present		
Employe	ər:		<u> </u>				
Your Title: Employment Dates:					nt Dates:		
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.		Course Title	Hours	
TC-0006C	Canadian BC, Driver and Vehicle Documents	.75 (45 min)	TC-0008C	Internal Fraud for Staff .75		.75 (45 min)	
TC-0007C	Canadian Travel, Citizenship, & Immigration Docs	1.0 (60 min)	TC-0009C	C Introduction to Covert Features .75 (45 r			
Applicant Signature							
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signature: Tyler DeWitt					Date: 7/19/24		



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying								
🖌 Init	tial Certification - \$25 fee 🛛 Annual I	Recertifica	<b>tion -</b> \$5	fee	Reinstatement of Certification	- \$5 fee		
Applica	ant Information							
Applicar	nt's name (as you would like it to appear on	the certific	ate): ⊺y	ler DeWitt				
Business email address: n/a Business phone number: 352-343-9602								
	Branch Coordinator							
Employe	ed by: Office of The Lake County Tax		r					
	ompleted the required hours of approved c cation, or reinstatement for the following de	ourses and	passed a	any required	d examinations for the certificatio	n,		
	Certified Florida Appraiser							
Cei	rtified Florida Collector	rtified Flori	da Collec	ctor Assistar	nt			
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatemen</b> t, provide your current employer and employment dates.								
Employer: Office of The Lake County Tax Collector								
	Your Title:       Branch Coordinator       Employment Dates:       06/07/2021 - present							
Employe								
Your Title: Employment Dates:								
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No.	Course Title	Hours	No.		Course Title	Hours		
TC-0010C	Introduction to Fraud	1.0 (60 min)	TC-0012C	Military ID Cards .5		.50 (30 min)		
TC-0011C	Mexican Documents	.75 (45 min)	TC-0013C	C People and Actions .75 (45 min				
Applicant Signature								
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.								
Signature: Tyler DeWitt					Date: 7/19/24			



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
✓ Initial Certification - \$25 fee  Annual F	Recertificat	<b>tion - \$</b> 5 i	fee 🗌 I	Reinstatement of Certification	- \$5 fee		
Applicant Information							
Applicant's name (as you would like it to appear on	the certifica	γ Tyt	er DeWitt				
Business email address: n/a	hone number: 352-343-9602						
Job title: Branch Coordinator							
Employed by: Office of The Lake County Tax	Collector	-					
I have completed the required hours of approved correcertification, or reinstatement for the following de	Juises anu	passed a	any required	d examinations for the certificatio	n,		
Certified Florida Appraiser							
Certified Florida Collector	rtified Florid	da Collec	tor Assistar	nt			
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatemen</b> t, provide your current employer and employment dates.							
Employer: Office of The Lake County Tax Collector							
Your Title:       Branch Coordinator       Employment Dates:       06/07/2021 - present							
Employer:							
Your Title: Employment Dates:							
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC-0014C Security Features	1.0 (60 min)	TC-0016C	Travel Documents .75 (		.75 (45 min)		
TC-0015C Social Security Cards	.50 (30 min)	TC-0017C	C U.S. Immigration Documents .75 (45 m				
Applicant Signature							
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signature: Tyler DeWitt				Date: 7/19/24			



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
Recertifica	<b>tion -</b> \$5	fee 🗌 I	Reinstatement of Certificatic	<b>n -</b> \$5 fee			
Applicant's name (as you would like it to appear on the certificate): Tyler DeWitt							
Business email address: n/a							
k Collecto	r						
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:							
Certified Florida Appraiser							
ertified Flori	da Collec	tor Assistar	nt				
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.							
Employer: Office of The Lake County Tax Collector							
Your Title:       Branch Coordinator       Employment Dates:       06/07/2021 - present							
	·						
Your Title:				Employment Dates:			
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
Hours	No.		Course Title	Hours			
2.5	TC-0020C	CDL Module	e 3	.75 (45 min)			
.75 (45 min)	TC-0021C	CDL Module	e 4	.75 (45 min)			
Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Tyler DeWitt         Date:       7/19/24							
	n the certific x Collector courses and esignation: ertified Flori ertified Flori ing for your ector's office tification of ollector re successfu idditional pa our Certified al Board for Hours 2.5 .75 (45 min) certification,	n the certificate): Tyle  x Collector courses and passed a esignation: ertified Florida Evaluatertified Florida Collector ging for your initial collector's office, or with a tification or for reins ollector esuccessfully compleaditional pages as nead board for one or mead Board for one	n the certificate): Tyler DeWitt Business p  x Collector courses and passed any required esignation: ertified Florida Evaluator ertified Florida Collector Assistar ying for your initial certification ector's office, or with the Florida tification or for reinstatement, ollector Employme re successfully completed for the idditional pages as necessary). A our Certified Residential Apprais al Board for one or more courses Hours No. 2.5 TC-0020C CDL Module certification, recertification, or rein	n the certificate): Tyler DeWitt Business phone number: 352-343-9602  x Collector courses and passed any required examinations for the certifica esignation: ertified Florida Evaluator certified Florida Collector Assistant ying for your initial certification, list at least two years' experie ector's office, or with the Florida Department of Revenue (attace tification or for reinstatement, provide your current employer ollector Employment Dates: re successfully completed for the certification, recertification, or dditional pages as necessary). Attach documentation verifying bur Certified Residential Appraiser license or Certified General al Board for one or more courses, list your license number and Hours No. Course Title 2.5 TC-0020C CDL Module 3 .75 (45 min) TC-0021C CDL Module 4 Exertification, recertification, or reinstatement. I certify that all of the tents are true and correct to the best of my knowledge.			



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying								
✓ Initial Certification - \$25 fee	Recertifica	<b>tion -</b> \$5	fee 🔲 I	Reinstatement of Certification	- \$5 fee			
Applicant Information								
Applicant's name (as you would like it to appear on the certificate): Tyler DeWitt								
Business email address: n/a Business phone number: 352-343-9602								
Job title: Branch Coordinator								
Employed by: Office of The Lake County Tax	Collecto	r						
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and	passed a	any require	d examinations for the certificatio	n,			
Certified Florida Appraiser								
Certified Florida Collector	Certified Florida Collector							
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatemen</b> t, provide your current employer and employment dates.								
Employer: Office of The Lake County Tax Collector								
Your Title:     Branch Coordinator     Employment Dates:     06/07/2021 - present								
Employer:								
Your Title:		Employment Dates:						
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.		Course Title	Hours			
TC-0025C Driver License Preparatory Training Online	12.0	TC-0045C	Informatio	n and Cyber Security Awareness Training	.50 (30 min)			
TC-0044C Heavy Vehicle Use Tax (HVUT)	1.0	TC-0042C	2C TCC 504 - Collection of Licenses, Taxes, and Fees 30.		30.0			
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.								
Signature: Tyler DeWitt				Date: 7/19/24				



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reaso	n for Applying					
🖌 Ini	tial Certification - \$25 fee 🛛 Annual	Recertifica	<b>tion -</b> \$5 1	fee 🗌 I	Reinstatement of Certification	- \$5 fee
Applic	ant Information					
Applica	nt's name (as you would like it to appear or	n the certific	,	Tyler DeWi		
Busines	s email address: n/a			Business p	hone number: 352-343-9602	
Job title	Branch Coordinator					
Employ	ed by: Office of The Lake County Tax	Collecto	r			
Inaveo	completed the required hours of approved c cation, or reinstatement for the following de	ourses and	passed a	ny required	d examinations for the certification	n,
Ce	rtified Florida Appraiser	ertified Flori	da Evalua	ator	Certified Cadastralist of F	<sup>-</sup> lorida
📙 Ce	rtified Florida Collector	ertified Flori	da Collect	tor Assistar	nt	
Florida pages a	ence for Certification – If you are apply property appraiser's office, Florida tax colle is necessary). If you are applying for recert ment dates.	ctor's office	e, or with t	he Florida	Department of Revenue (attach	additional
Employ	<sup>er:</sup> Office of The Lake County Tax Co	ollector				
Your Tit				Employme	nt Dates: 06/07/2021 - presen	t
Employ	er:					
Your Tit	le:			Employme	nt Dates:	
reinstate of each license	ved Courses – List each course you have ement for which you are applying (attach ac approved course. If you are substituting yo issued by the Florida Real Estate Appraisa low. Attach a copy of the license.	dditional pa our Certified	ges as ne Resident	cessary). <i>A</i> ial Apprais	Attach documentation verifying co er license or Certified General A	ppraiser
No.	Course Title	Hours	No.		Course Title	Hours
TC-0037C	TCC 001 Bankruptcy	15.0	TC-0039C	TCC 003 - C	Customer Service Training	5.0
TC-0038C	TCC 002 - Effective Decision Making	10.0	TC-0040C	TCC 501 - D	outies & Responsibilities of FL Tax Collecto	ors 30.0
I am rec informat	<b>ant Signature</b> questing approval for Florida professional c tion provided on this form and any attachm	ertification, ents are tru	recertifica e and cor	ition, or rei rect to the	best of my knowledge.	<del>)</del>
Signatu	re: Tyler DeWitt				Date: 7/19/24	





### **TYLER DEWITT**

for the successful completion of

### **Driver License Preparatory Training - OLT**

by FLHSMV

12 Hours





### **Tyler DeWitt**

for the successful completion of

#### Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes

### The Florida Department of Revenue Property Tax Oversight, Certification and Training Team

Certifies that

## **Tyler DeWitt**

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours









### **TYLER DEWITT**

for the successful completion of

#### **AAMVA FDR 2021: Counterfeits and Alterations**

by External Training

0 Hours 45 Minutes





### **TYLER DEWITT**

for the successful completion of

#### **Information and Cyber Security Awareness for External Entities - 2023**

by FLHSMV

0 Hours 30 Minutes





### **TYLER DEWITT**

for the successful completion of

#### **AAMVA FDR 2021: Driver Licenses and ID Cards**

by External Training

0 Hours 45 Minutes





### **TYLER DEWITT**

for the successful completion of

#### **AAMVA FDR 2021: Birth Certificates**

by External Training

0 Hours 30 Minutes





### **TYLER DEWITT**

for the successful completion of

#### AAMVA FDR 2021: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes





### **TYLER DEWITT**

for the successful completion of

#### AAMVA FDR 2021: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes





### **TYLER DEWITT**

for the successful completion of

#### AAMVA FDR 2021: Internal Fraud for Staff

by External Training

0 Hours 45 Minutes





### **TYLER DEWITT**

for the successful completion of

#### **AAMVA FDR 2021: Introduction to Covert Features**

by External Training

0 Hours 45 Minutes





### **TYLER DEWITT**

for the successful completion of

#### **AAMVA FDR 2021: Introduction to Fraud**

by External Training

1 Hours 0 Minutes





### **TYLER DEWITT**

for the successful completion of

#### **AAMVA FDR 2021: Mexican Documents**

by External Training

0 Hours 45 Minutes





### **TYLER DEWITT**

for the successful completion of

#### AAMVA FDR 2021: Military ID Cards

by External Training

0 Hours 30 Minutes





### **TYLER DEWITT**

for the successful completion of

#### **AAMVA FDR 2024: Vehicle Identification Documents**

by External Training

0 Hours 50 Minutes





### **TYLER DEWITT**

for the successful completion of

#### **AAMVA FDR 2024: People and Actions**

by External Training

0 Hours 45 Minutes





### **TYLER DEWITT**

for the successful completion of

#### **AAMVA FDR 2024: Security Features**

by External Training

1 Hours 0 Minutes





### **TYLER DEWITT**

for the successful completion of

#### AAMVA FDR 2024: Social Security Cards

by External Training

0 Hours 30 Minutes





### **TYLER DEWITT**

for the successful completion of

#### **AAMVA FDR 2024: Travel Documents**

by External Training

0 Hours 45 Minutes





### **TYLER DEWITT**

for the successful completion of

#### **AAMVA FDR 2024: US Immigration Documents**

by External Training

0 Hours 45 Minutes





### **TYLER DEWITT**

for the successful completion of

#### **AAMVA CDL 2024: Module 1 - Introduction to CDL Licensing**

by External Training

2 Hours 30 Minutes





### **TYLER DEWITT**

for the successful completion of

#### AAMVA CDL 2024: Module 2 - Overview of the CDL Tests

by External Training

0 Hours 45 Minutes





### **TYLER DEWITT**

for the successful completion of

#### AAMVA CDL 2024: Module 3 - CDL Knowledge Tests Overview

by External Training

0 Hours 45 Minutes





### **TYLER DEWITT**

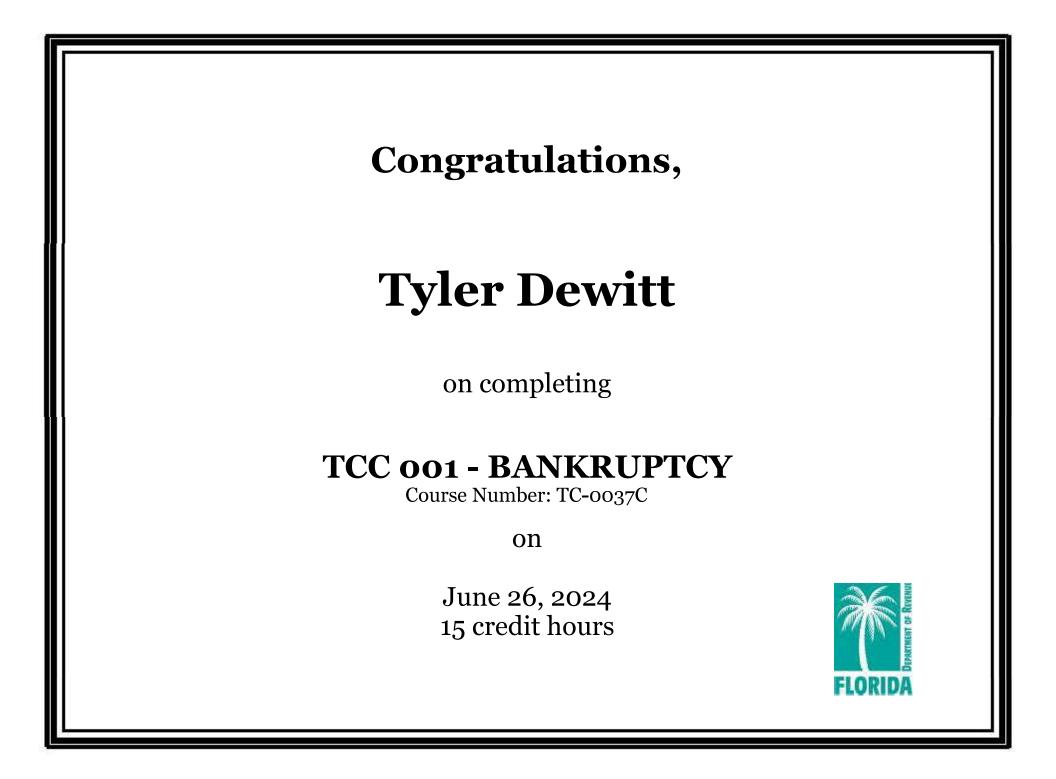
for the successful completion of

#### AAMVA CDL 2024: Module 4 - CKE End-of-Course Exam Overview

by External Training

0 Hours 45 Minutes







Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Cherie L. DiMond
Previous Name(s)(if applicable):	
Documentation Included:	
County: Monroe	Job Title: Assistant Supervisor
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	09/01/24

		Арр	plication
$\checkmark$	Applicat	tion with Required Signatures	S
$\checkmark$	Applicat	tion Fee	
$\checkmark$	Courses	s Listed on Application	
$\checkmark$	Employ	ment Dates Listed	
	$\checkmark$	Includes Current Employme	ent
	$\checkmark$	Two Years of Experience w	/ith an Applicable Office
From:	10/22/07		To: Present
From:			To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course
TCC 001 - Bankruptcy	15	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
Total Hours	120	

Committee recommends certification:	Yes	No	

Notes:



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

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Reason	n for Applying	616-10_306g	640 (D)	116			
🗹 Init	ial Certification - \$25 fee Annual	Recertifica	<b>ition - \$</b> 5	fee		Reinstatement of Certification	\$5 fee
Applica	ant Information		Part I				TRANSLED
	nt's name (as you would like it to appear or		cate): Che				
	s email address: cdimond@monroetaxcolle	ector.com		Bus	iness	phone number: 305-853-7350	
	Assistant Supervisor						
	ed by: Monroe County Tax Collector						
I have contract in the recertific	ompleted the required hours of approved o ation, or reinstatement for the following de	ourses and signation:	passed	any r	equir	ed examinations for the certificatio	n,
Ce	rtified Florida Appraiser	ertified Flor	ida Evalu	ator		Certified Cadastralist of F	lorida
Ce	rtified Florida Collector	ertified Flori	ida Collec	ctor A	ssist	ant	
Florida p pages a employr	ence for Certification – If you are apply property appraiser's office, Florida tax colle s necessary). If you are applying for recer- nent dates.	ctor's office	e, or with	the F	lorida	a Department of Revenue (attach a	dditional
	Pr: Monroe County Tax Collector						
Your Tit	le:Assistant Supervisor			Emp	oloym	ent Dates: 10/22/2007current	
Employe	ər:						
Your Tit	le:			Emp	oloym	ent Dates:	
reinstate of each license i	<b>red Courses</b> – List each course you hav ement for which you are applying (attach a approved course. If you are substituting yo ssued by the Florida Real Estate Appraisa ow. Attach a copy of the license.	dditional pa our Certified	iges as n Residen	eces: ntial A	sary). (pprai	Attach documentation verifying co iser license or Certified General Ap	praiser
No.	Course Title	Hours	No.	_		Course Title	Hours
TC-0036C	Collection & Distribution of Property Taxes & Special Assessments	30	TC-00410	C I	eadersh	ip & Management Skill in a FL Tax Collector's Office	30
TC-0037C	Bankruptcy	15	TC-00420	c C	ollect	ion of Licenses, Taxes and Fees	30
l am req	ant Signature uesting approval for Florida professional of ion provided on this form and any attachm	ertification, ents are tru	recertific ue and co	ation	, or re to the	e best of my knowledge	
	(hering)					09/05/2024	



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

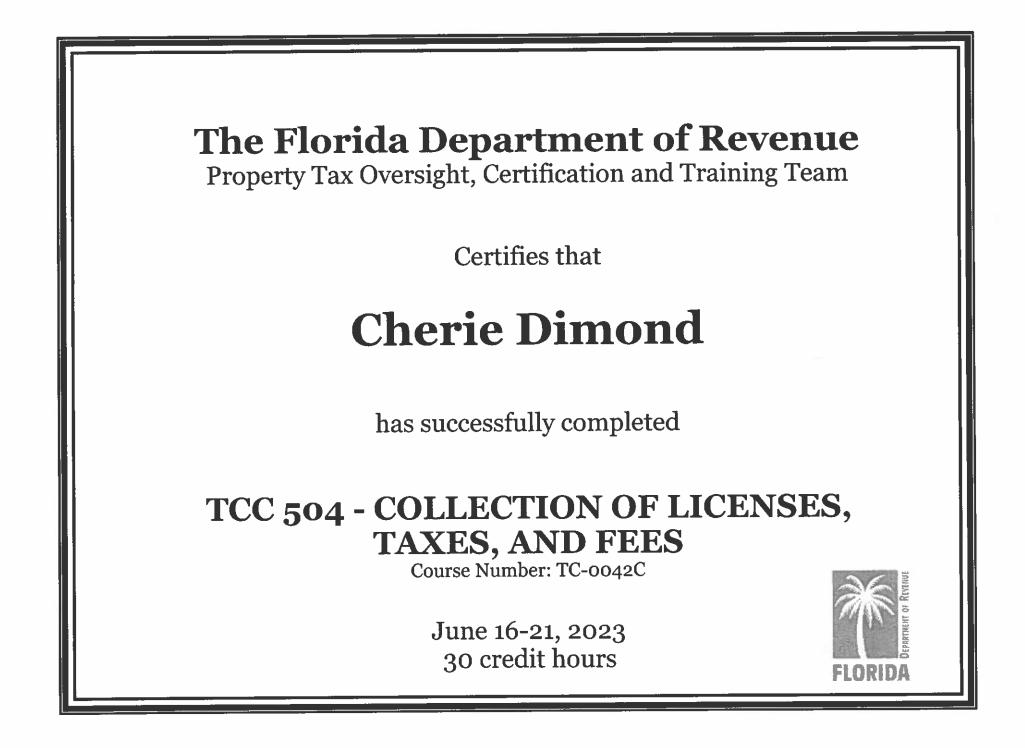
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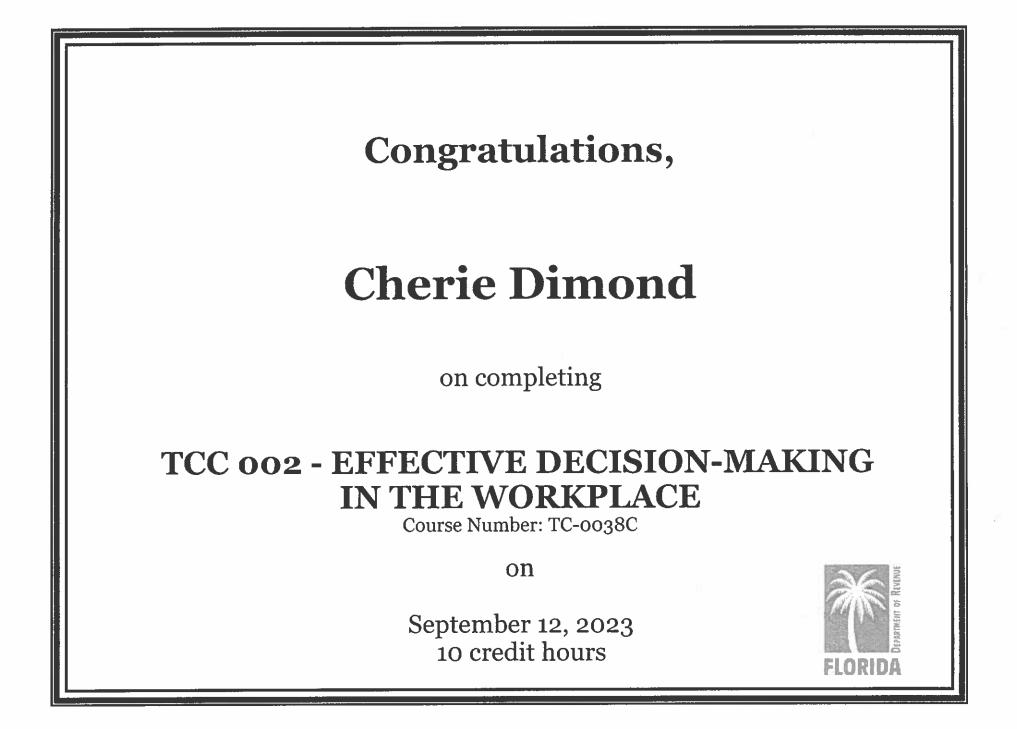
Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

✓ Initial Certification - \$25 fee       Annual Recertification - \$5 fee       Reinstatement of Certification - \$5 fee         Applicant Information       Applicant's name (as you would like it to appear on the certificate): Cherie L DiMond         Business email address: cdimond@monroetaxcollector.com       Business phone number: 305-853-7350         Job title: Assistant Supervisor       Employed by: Monroe County Tax Collector         I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:         Certified Florida Appraiser       Certified Florida Evaluator         Certified Florida Collector       ✓ Certified Florida Collector Assistant
Applicant's name (as you would like it to appear on the certificate):       Cherie L DiMond         Business email address:       Business phone number:         Job title:       Assistant Supervisor         Employed by:       Monroe County Tax Collector         I have completed the required hours of approved courses and passed any required examinations for the certification, or reinstatement for the following designation:       Certified Florida Appraiser         Certified Florida Appraiser       Certified Florida Evaluator       Certified Cadastralist of Florida         Certified Florida Collector       Certified Florida Collector Assistant       Experience for Certification – If you are applying for your Initial certification, list at least two years' experience in a
Business email address: cdimond@monroetaxcollector.com       Business phone number: 305-853-7350         Job title: Assistant Supervisor       Employed by: Monroe County Tax Collector         I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:       □ Certified Florida Appraiser         □ Certified Florida Appraiser       □ Certified Florida Evaluator       □ Certified Cadastralist of Florida         □ Certified Florida Collector       ✓ Certified Florida Collector Assistant       □ Sistemation
Job title:       Assistant Supervisor         Employed by:       Monroe County Tax Collector         I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:       Certified Florida Appraiser         Certified Florida Appraiser       Certified Florida Evaluator       Certified Cadastralist of Florida         Certified Florida Collector       Image: Certified Florida Collector Assistant       Certified Florida Collector Assistant
Employed by: Monroe County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Collector Certified Florida Collector Certified Florida Collector Experience for Certification – If you are applying for your Initial certification, list at least two years' experience in a
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:          Certified Florida Appraiser       Certified Florida Evaluator       Certified Cadastralist of Florida         Certified Florida Collector       Certified Florida Collector Assistant
recertification, or reinstatement for the following designation:         Certified Florida Appraiser       Certified Florida Evaluator         Certified Florida Collector       Certified Florida Collector Assistant         Experience for Certification – If you are applying for your Initial certification, list at least two years' experience in a
Certified Florida Collector Certified Florida Collector Assistant
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a
Experience for Certification - If you are applying for your Initial certification, list at least two years' experience in a
Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.
Employer: Monroe County Tax Collector
Your Title: Assistant Supervisor Employment Dates: 10/22/2007current
Employer:
Your Title: Employment Dates:
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completing of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.
No. Course Title Hours No. Course Title Hours
TC-0038C Effective Decision Making 10
TC-0039C Customer Service Training 5
Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date: 09/05/2024







## The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# **Cherie Dimond**

has successfully completed

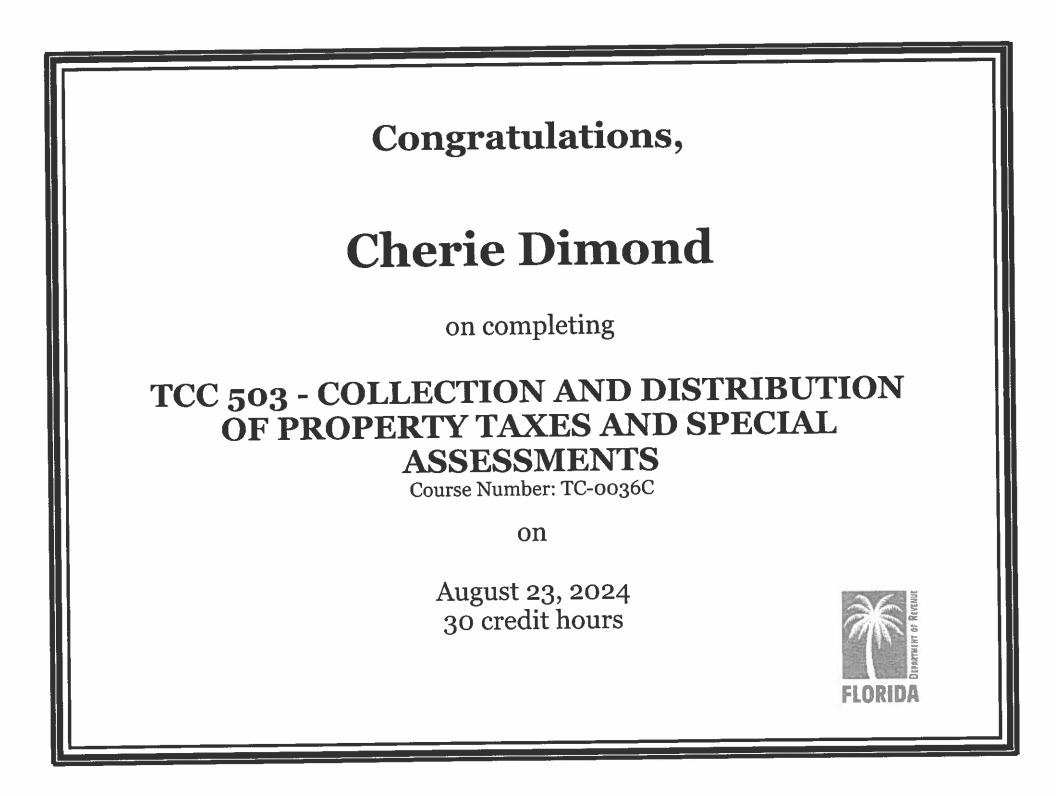
### TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 18-21, 2023 30 credit hours









Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Rudolph Leopold Duzant
Previous Name(s)(if applicable):	
Documentation Included:	
County: Clay	Job Title: Guest Service Representative
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	06/01/24

	Application				
$\checkmark$	Application with Required Signatures				
$\checkmark$	Applicat	tion Fee			
$\checkmark$	Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 11/01/16			To: Present		
From: To:			To:		

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
Total Hours	120			

Committee recommends certification:	Yes		No



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason	n for Applying						
🖌 Init	ial Certification - \$25 fee	🛄 Annual	Recertifi	cation - \$8	5 fee	Reinstatement of Certification	- \$5 fee
Applica	ant Information						
Applicar	t's name (as you would like it	to appear or	n the certi	ficate): Rud			
	s email address:	* Delaya	ountyt	x.com	Busine	ess phone number: 904-529-5315	
Job title:	Guest Service Representativ	e	•				
	d by: Clay County Tax Collec					· · · · · · · · · · · · · · · · · · ·	
l have co recertific	ompleted the required hours of ation, or reinstatement for the	of approved of following de	ourses ar signation	nd passed	any req	uired examinations for the certification	<u>on,</u>
Cer	tified Florida Appraiser	🗌 Ce	ertified Flo	orida Evalu	ator	Certified Cadastralist of I	Florida
Cer	tified Florida Collector	Ce	ertified Flo	rida Collec	ctor Ass	istant	
Florida p pages as employm	roperty appraiser's office; Flo necessary), If you are apply tent dates.	rida tax colle	ctor's offic	ce or with	the Flor	tion, list at least two years' experien ida Department of Revenue (attach ent, provide your current employer a	additional
	<sup>1:</sup> Clay County Tax Collector						
Your Title	e:Guest Service Representati	ve			Employ	ment Dates: 11/01/16 - Present	
Employe	r:					· · · · · · · · · · · · · · · · · · ·	
Your Title	3:				Employ	ment Dates:	
reinstate of each a license is	ment for which you are applyi pproved course. If you are su	ng (attach ao Ibstituting yoi ate Appraisal	iditional p ur Certifie	ages as ne d Residen	ecessar tial App	the certification, recertification, or /). Attach documentation verifying co raiser license or Certified General Applications ses, list your license number and lic	opraiser
No.	Course Title		Hours	No.		Course Title	Hours
16-00400	Duties and Responsibilities		30	TC-00410	. M	anagement of a TC Office	30
C-0036 C Collect. and Distribution of Property Taxes and Spec. Assessment 30 TC-00424 Collection of Licenses, Taxes and Fees 30							
l am requ	nt Signature lesting approval for Florida pr on provided on this form and t	ofessional ce any attachme	ortification onts are tri	, recertifica	ation, or rect to t	reinstatement. I certify that all of the he best of my knowledge.	
Signature	Cacher 2	, )	)	A		Date: 6-3-20	24
			//		•		

## The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# **Rudolph Leopold Duzant**

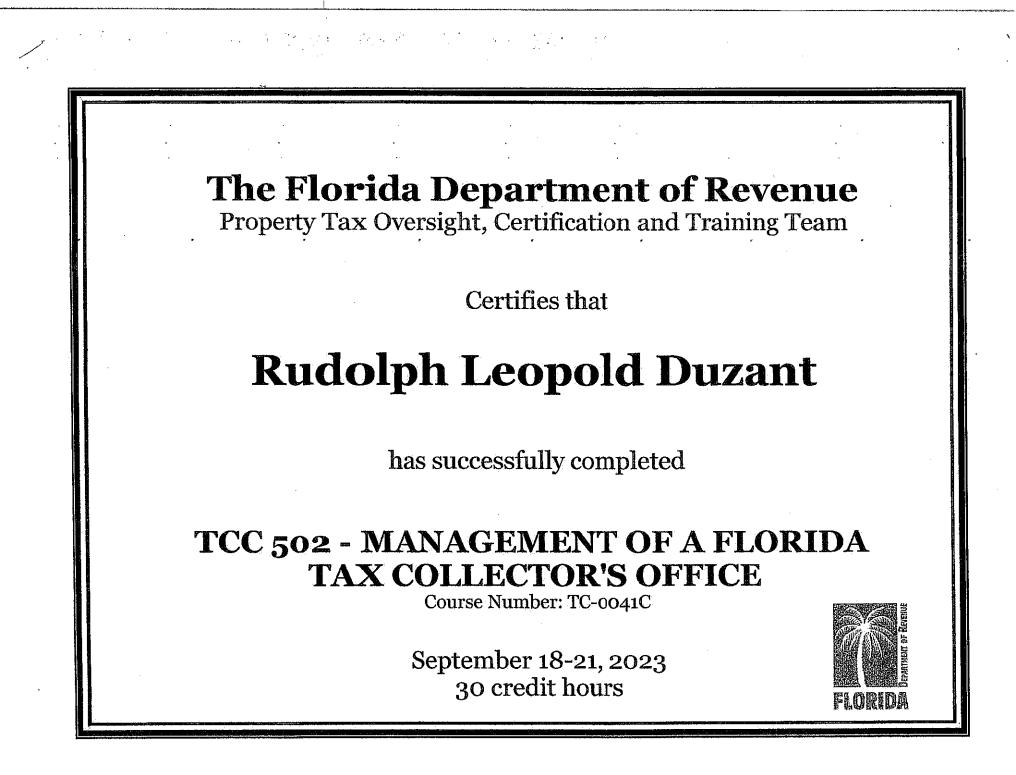
has successfully completed

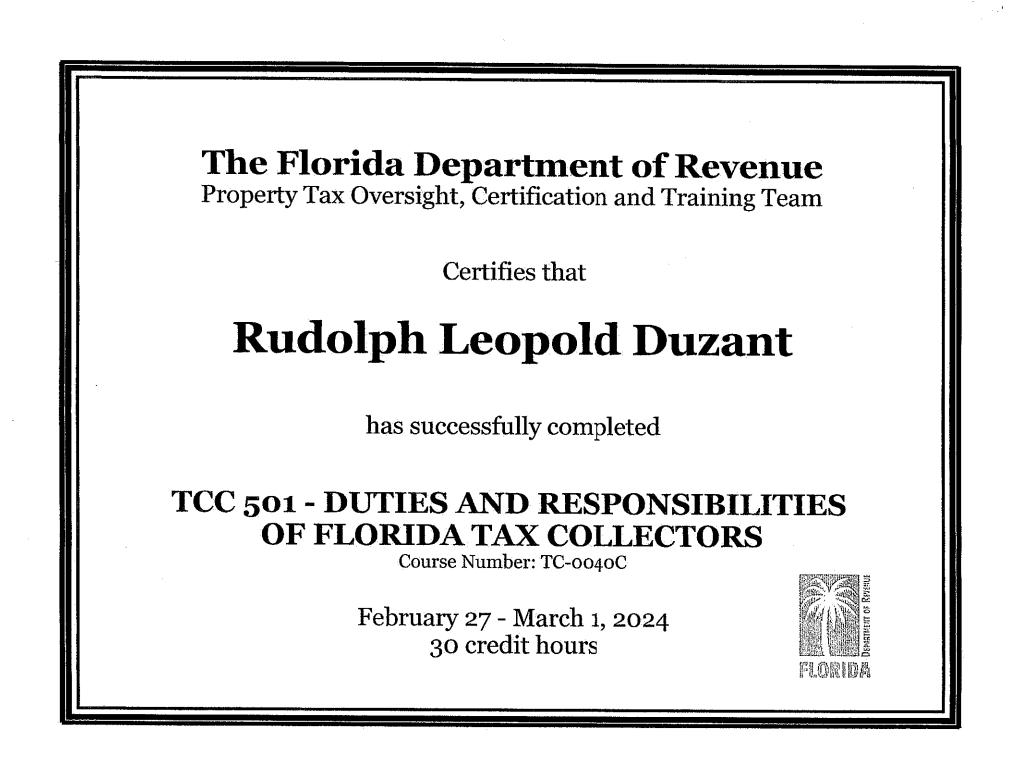
## TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

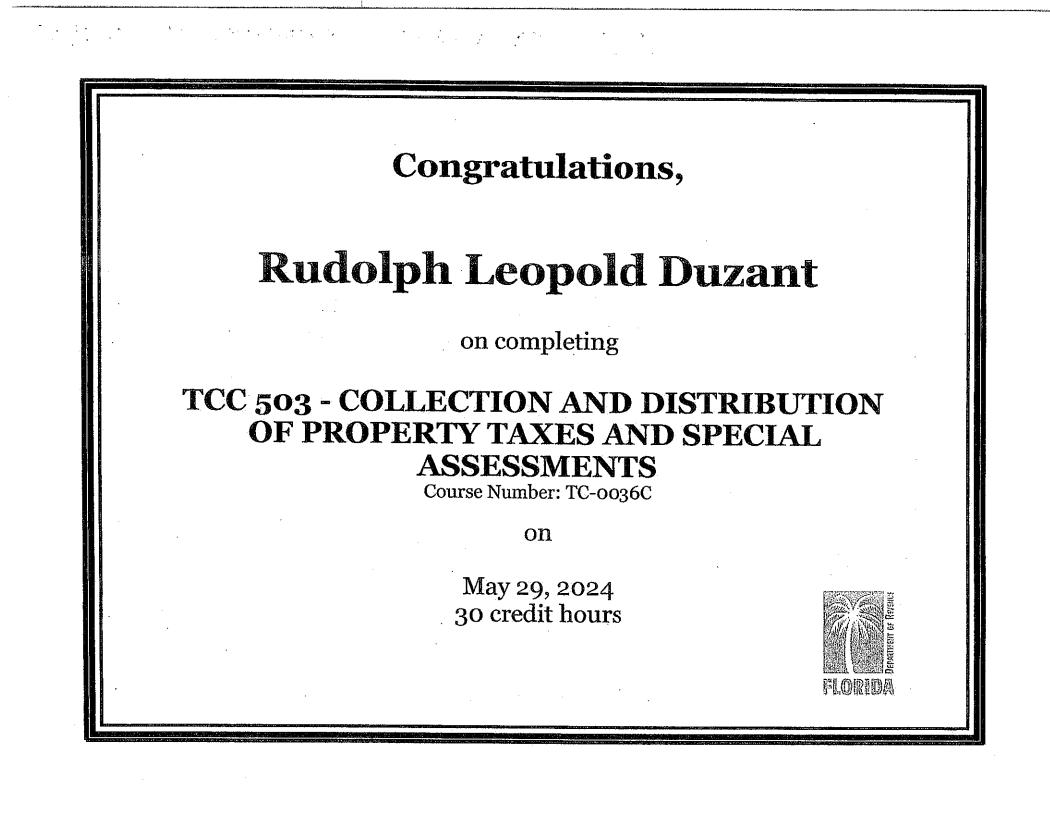
Course Number: TC-0042C

June 16-21, 2023 30 credit hours











Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Carrie Edenfield
Previous Name(s)(if applicable):	
Documentation Included:	
County: Clay	Job Title: Guest Service Representative
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	06/01/24

	Application				
$\checkmark$	Applicat	ion with Required Signatures	6		
$\checkmark$	Applicat	ion Fee			
$\checkmark$	Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 04/07/17			To: Present		
From: To:			То:		

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
Total Hours	120			

Committee recommends certification:	Yes		No
	-		

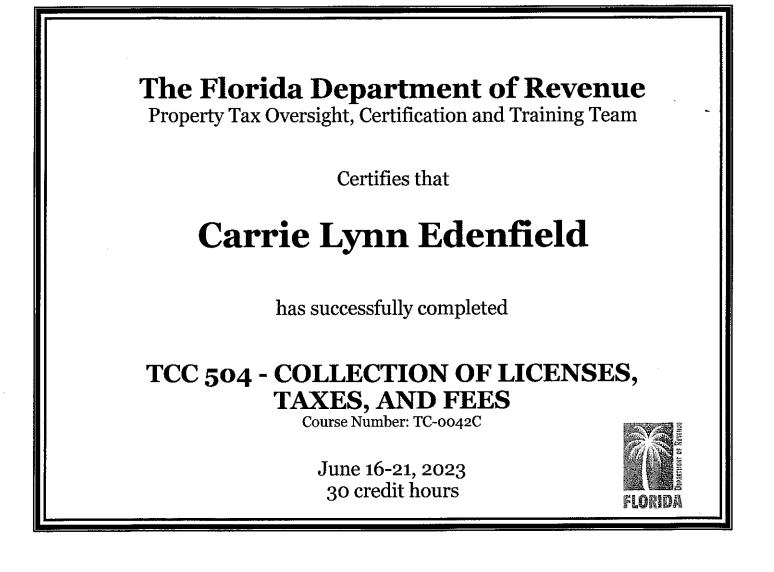


Property Tax Oversight Certification and Training

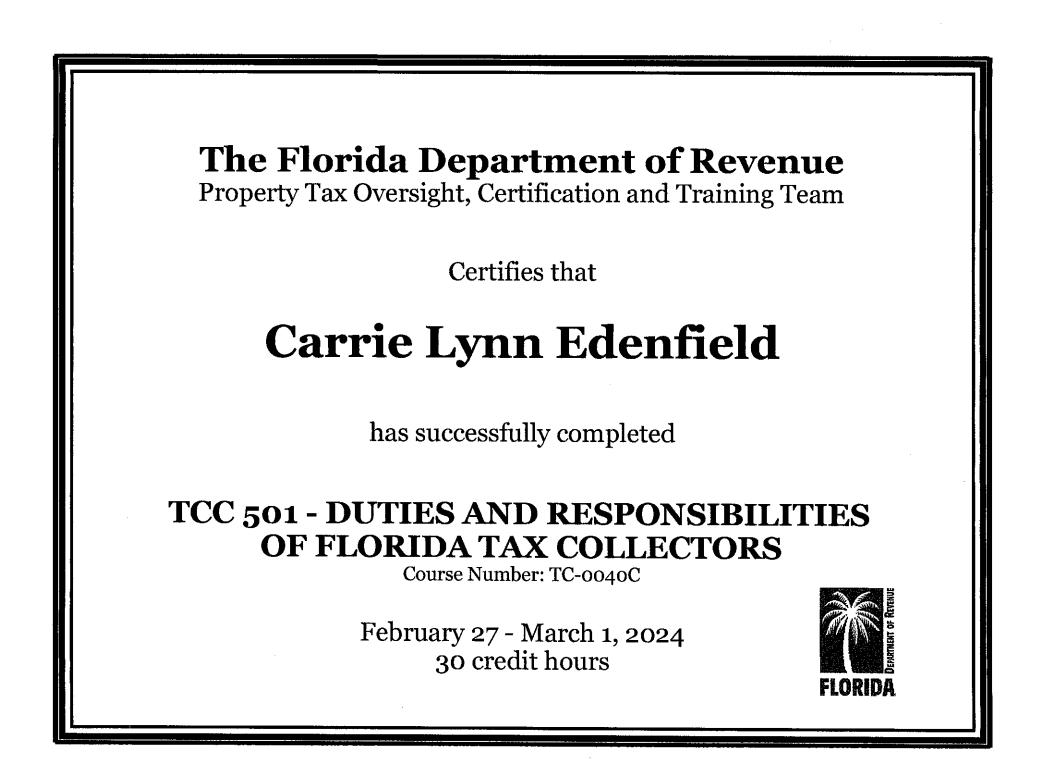
Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

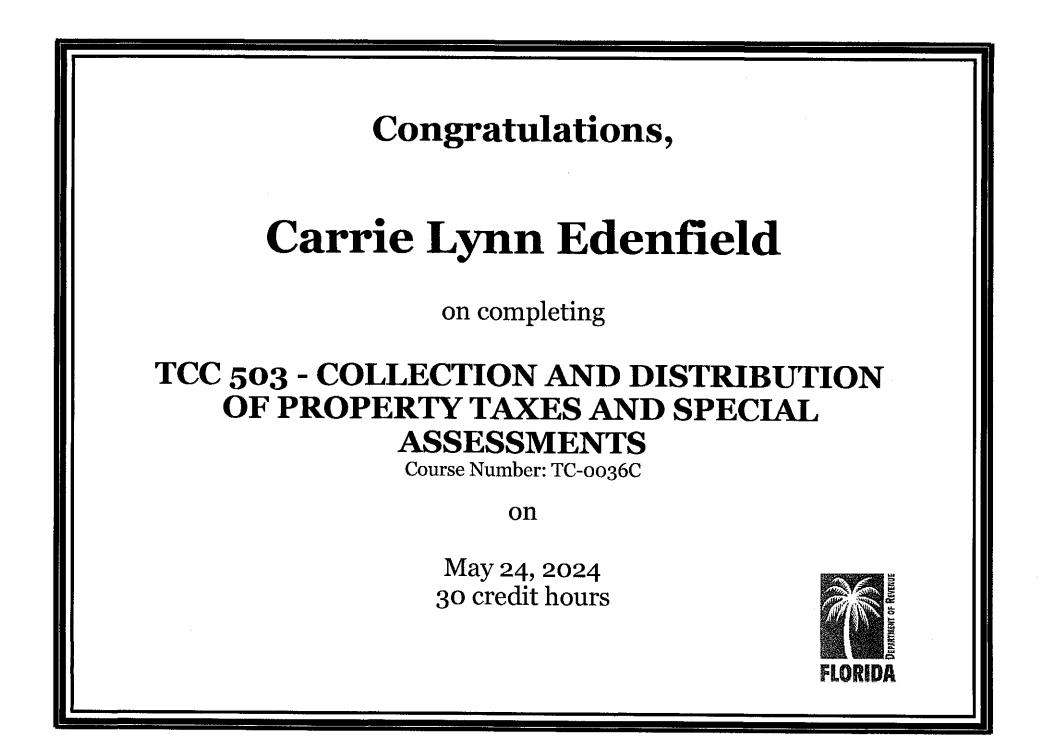
Property Tax Oversight Certification and Training Online Registration at

Reason for Applying	9							
Initial Certificatio	<b>n -</b> \$25 fee	🗌 Annual F	Recertific	<b>ation</b> - \$5	fee	Rein	statement of Certificatio	n - \$5 fee
Applicant Information	on							
Applicant's name (as yo								
Business email address	edenfie	Fid Pelay	reowaty	ar com	Busin	less phone	e number: 904-529-5307	
Job title: Guest Service	Representati	/é						
Employed by: Clay Cou							·	
I have completed the re recertification, or reinst	equired hours e atement for the	of approved co e following des	ourses and signation:	d passed a	any reo	quired exa	aminations for the certificat	ion,
Certified Florida A	ppraiser	🗋 Ce	rtified Flor	rida Evalu	ator	Γ	Certified Cadastralist of	Florida
Certified Florida C	oilector	🖌 Ce	rtified Flor	ida Collec	tor As	sistant		
Florida property apprais pages as necessary). If employment dates. Employer: Clay County	you are apply	onda tax collec ing for <b>recerti</b>	ctor's offic fication of	e, or with or for <b>reins</b>	the Fic statem	orida Depa <b>ien</b> t, provi	artment of Revenue (attacl ide your current employer	n additional and
Your Title: Guest Servic	e Representat	ive			Emplo	oyment Da	ates:04/07/17 - Present	
Employer:								
Your Title:					Emplo	oyment Da	ates:	
reinstatement for which of each approved cours	you are apply e. If you are s orida Real Es	ing (attach ad ubstituting you ate Appraisal	ditional pa ur Certified	ages as ne I Residen	ecessa tial Ap	ary). Attaci praiser lic urses, list	ification, recertification, or h documentation verifying ense or Certified General your license number and l	Appraiser
No. (	Course Title		Hours	No.			Course Title	Hours
	Responsibilitie		30	TC-0041	<u> </u>	Manage	ment of a TC Office	30
C-0036C Collect. and Distribution		Spec. Assessment	30	1000420	a <sup>Coll</sup>	lection of	Licenses, Taxes and Fees	-30
Applicant Signature I am requesting approve information provided on Signature:	al for Florida p	rofessional ce any attachme	rtification, nts are tru	, recertifica Je and cor	ation, c rrect to	or reinstat o the best Dat		10



# The Florida Department of Revenue Property Tax Oversight, Certification and Training Team Certifies that **Carrie Lynn Edenfield** has successfully completed TCC 502 - MANAGEMENT OF A FLORIDA **TAX COLLECTOR'S OFFICE** Course Number: TC-0041C September 18-21, 2023 30 credit hours FLORIDA







Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Catherine	Forte
Previous Name(s)(if applicable):		
Documentation Included:		
County: Dade		Job Title: Special Projects Administrator 2
Certification Requested:	Certified I	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	07/01/24	

	Application				
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 06/12/22			To: Present		
From:			To:		

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
-					
Total Hours	120				

Committee recommends certification:	Yes	No	



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

#### Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason	for Applying			A COLOR			
🖌 Initi	al Certification - \$25 fee 🛛 Annual R	ecertifica	<b>tion -</b> \$5 f	fee 🗌 F	Reinstatement of Certification -	\$5 fee	
Applica	nt Information						
Applican	t's name (as you would like it to appear on	the certific	<sup>ate):</sup> Cath	erine Forte			
Business email address: cforte@miamidade.gov Business phone number: 305-375-5998							
	Special Projects Administrator 2						
	<sup>d by:</sup> Miami-Dade County						
I have co recertific	ompleted the required hours of approved co ation, or reinstatement for the following des	ourses and signation:	passed a	any required	d examinations for the certification	Ι,	
Cer	Certified Florida Appraiser						
Cer	tified Florida Collector	rtified Flori	da Collec	tor Assistar	nt		
Florida p pages as	ence for Certification – If you are applyi property appraiser's office, Florida tax collects necessary). If you are applying for recertionent dates.	ctor's office	e. or with t	the Florida	Department of Revenue (attach a	dditional	
Employe	<sup>Pr:</sup> Miami-Dade County						
Your Titl	<sup>e:</sup> Special Projects Administrator 2			Employme	nt Dates: 6/12/22 - current	÷	
Employe	ər:						
Your Tit	e:			Employme	nt Dates:		
reinstate of each license i	<b>Yed Courses</b> – List each course you have ement for which you are applying (attach ac approved course. If you are substituting you ssued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	lditional pa ur Certified	iges as ne Residen	ecessary). A tial Apprais	Attach documentation verifying co er license or Certified General Ap	praiser	
No.	Course Title	Hours	No.		Course Title	Hours	
TC-0040C	TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	TC-00380	38C         TCC 002 - Effective Decision-Making in the Workplace         10			
TC-0037C	TCC 001 - Bankruptcy	15	TC-00390	C TCC 00	3 - Customer Service Training	5	
Applica	ant Signature						
I am req	uesting approval for Florida professional ce ion provided on this form and any attachme	ertification, ents are tru	recertificate and col	ation, or rei rrect to the	hstatement. I certify that all of the best of my knowledge.		
Signatu					Date: 06/12/2024		

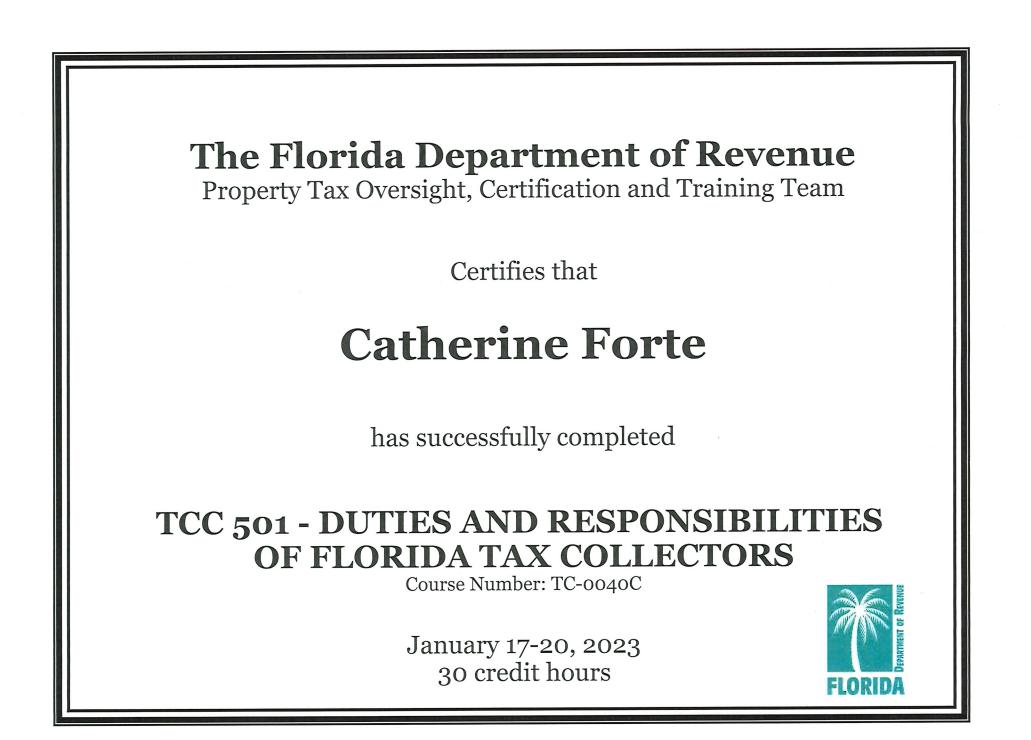


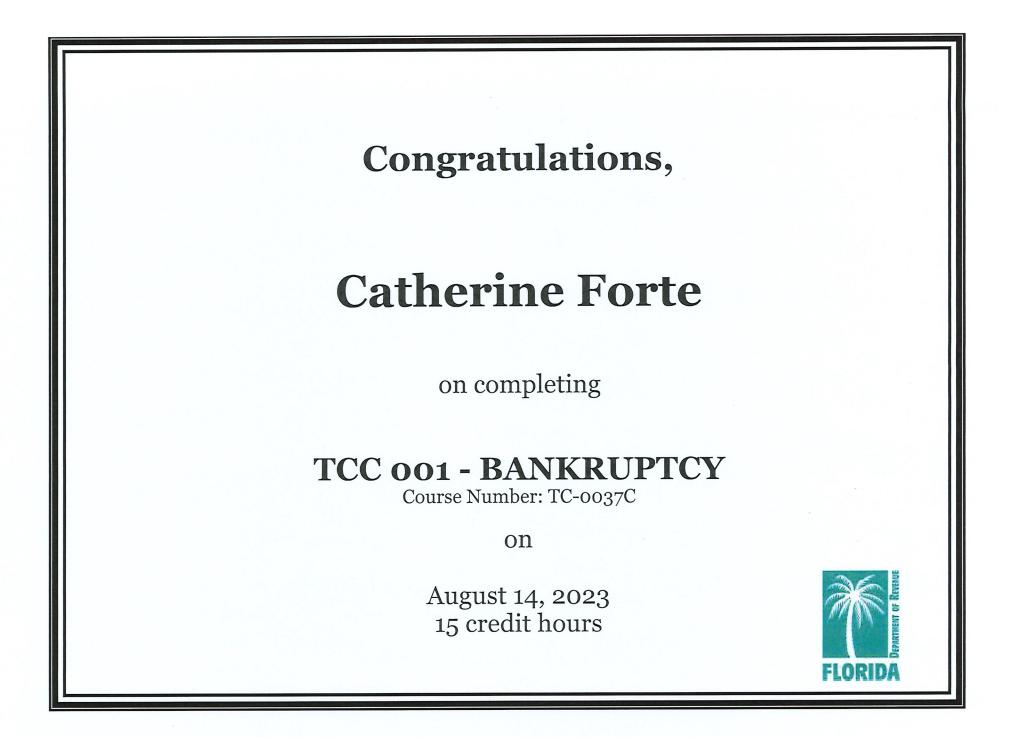
Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

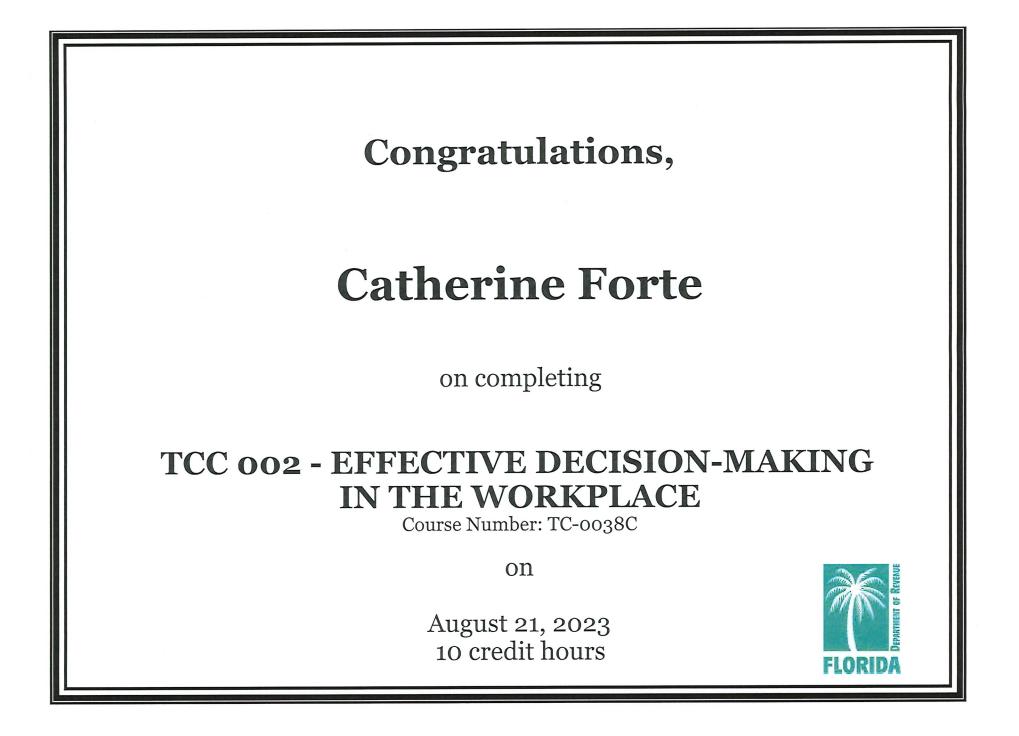
Property Tax Oversight Certification and Training Online Registration at

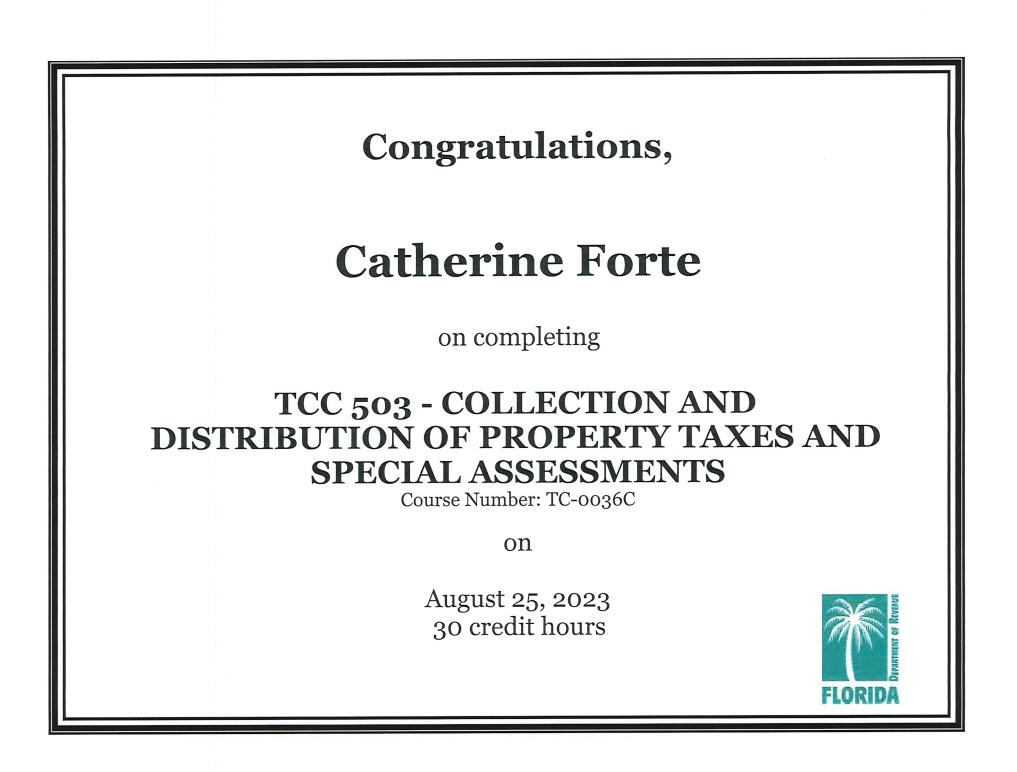
Reason for Applying						
🖌 Init	ial Certification - \$25 fee 🛛 Annual R	ecertificati	i <b>on -</b> \$5	fee	Reinstatement of Certifica	tion - \$5 fee
Applica	ant Information					
Applican	t's name (as you would like it to appear on	the certifica	<sup>ate):</sup> Cat			
Busines	s email address: cforte@miamidade.gov			Business	ohone number: 305-375-599	8
Job title:	Special Projects Administrator 2					
	ed by: Miami-Dade County					
I have contract recertific	ompleted the required hours of approved co cation, or reinstatement for the following des	ourses and present of the second s	passed	any require	ed examinations for the certi	fication,
		rtified Floric			Certified Cadastrali	st of Florida
L' Ce	rtified Florida Collector	rtified Florid	la Colle	ctor Assista	int	
Florida pages a	ence for Certification – If you are applyi property appraiser's office, Florida tax collect s necessary). If you are applying for recertion ment dates.	ctor's office.	or with	the Florida	Department of Revenue (at	tach additional
Employe	<sup>er:</sup> Miami-Dade County					8
Your Tit	le: Special Projects Administrator 2			Employme	ent Dates: 6/12/22 - current	
Employe	ər:					
Your Tit	le:			Employme	ent Dates:	
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours
TC-0036C	TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30				
TC-0041C	TCC 502 - Management of a Florida Tax Collector's Office	30				
Applic	ant Signature					<u></u>
I am rec	uesting approval for Florida professional ce tion provided on this form and any attachme	ertification, i ents are true	recertifice and co	cation, or re orrect to the	einstatement. I certify that all best of my knowledge.	or the
Signatu					Date: 06/12/2024	8















Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Angela He	olbrook Freeman
Previous Name(s)(if applicable):		
Documentation Included:		
County: Pinellas		Job Title: IT Analyst
Certification Requested: Certified		Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	07/01/23	

	Application				
$\checkmark$	Application with Required Signatur	es			
$\checkmark$	✓ Application Fee				
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 01/28/02 To: Present					
From:					

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
CPM Levels 1-8 (Certified Public Manager)	240	Attended Course			
·					
Total Hours	270				

Committee recommends certification:	]	Yes		No



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
🗌 Ini	tial Certification - \$25 fee	Annual Recertifica	<b>tion</b> - \$5	fee [	Reinstatement of Certific	cation - \$5 fee	
Applicant Information							
Applicar	Applicant's name (as you would like it to appear on the certificate):						
Business email address: Business phone number:							
Job title							
Employ	-						
I have c recertific	ompleted the required hours of cation, or reinstatement for the	approved courses and following designation:	passed	any requ	ired examinations for the cert	lification,	
Ce	rtified Florida Appraiser	Certified Flor	ida Evalu	ator	Certified Cadastra	list of Florida	
Ce	rtified Florida Collector	Certified Flor	ida Colleo	ctor Assi	stant		
Florida pages a	ence for Certification – If ye property appraiser's office, Flor is necessary). If you are applyin ment dates.	ida tax collector's office	e. or with	the Flori	da Department of Revenue (a	attach additional	
Employ							
Your Tit				Employ	ment Dates:		
Employ							
Your Tit					ment Dates:		
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.		Course Title	Hours	
	ant Signature						
I am rec informat	questing approval for Florida protion provided on this form and a	ofessional certification, any attachments are tru	recertific ie and co	ation, or rrect to t	reinstatement. I certify that a he best of my knowledge.	ll of the	
	information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date:         Angela Holbrook Freeman       Date:						
	U						

#### INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- county tax collectors and employees

#### Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

#### **Course Approval and Examinations**

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage

https://floridarevenue.com/property/Pages/Cofficial\_Training. aspx. You must pass all required examinations for each required course to obtain course credit.

#### Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours* (incorporated by reference in Rule 12D-16.002, F.A.C.).

#### **Special Salary for Officials**

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

#### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

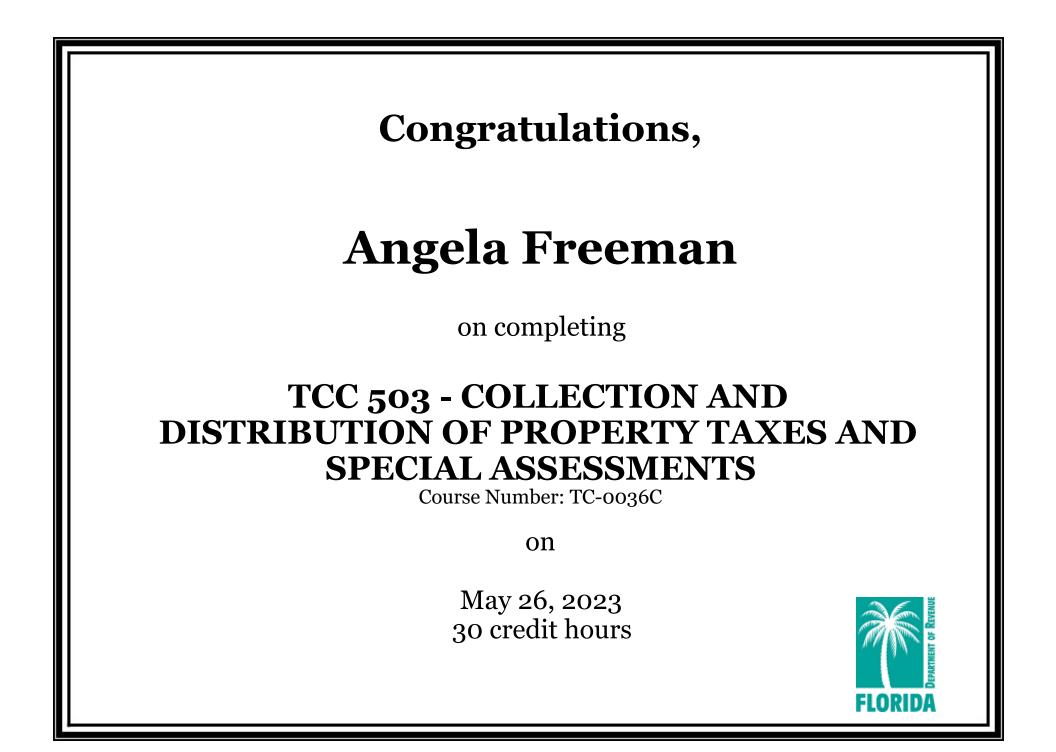
If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

#### Need Assistance?

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.



The State of Florida

AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

**HEREBY CONFER UPON** 

Angela D. Holbrook

THE DESIGNATION OF

Certified Supervisory Manager

**June 2023** 

had

GOVERNOR

DIRECTOR

Pichal M Callough PRESIDENT

StarState VICE-PRESIDENT



# The State of Florida

AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

**HEREBY CONFER UPON** Angela Holbrook Freeman

THE DESIGNATION OF

Certified Public Manager

WITH ALL THE RIGHTS, PRIVILEGES, AND HONORS THEREUNTO GRANTED BY THE STATE OF FLORIDA AND THE NATIONAL CERTIFIED PUBLIC MANAGER© CONSORTIUM

August 2024

GOVERNOR

DIRECTOR

Pichal M Cullarge PRESIDENT

VICE PRESIDENT





Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Lucila Ga	rcia
Previous Name(s)(if applicable):		
Documentation Included:		
County: St. Lucie		Job Title: Customer Service Representative Lead
Certification Requested:	Certified I	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	08/01/24	

	Application				
$\checkmark$	Application with Required Signatures				
$\checkmark$	Application Fee				
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 02/01/21 To: Present					
From:	From: To:				

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course
FLHSMV - Driver License Preparatory Training (Instructor Led)	64	Attended Course
Total Hours	124	

Committee recommends certification:	Yes		]	No
		-		



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
✓ Initial Certification - \$25 fee  Annual F	Recertifica	ation - \$5	fee 🔲	Reinstateme	ent of	Certificatio	<b>n</b> - \$5 fee
Applicant Information							
Applicant's name (as you would like it to appear on	the certific	cate):			ila Garo		
Business email address: tax364@tcsl	c.com		Business p	hone numbe	er: 772	2-462-1650	
Job title: Customer Serv Rep Lead							
Employed by: St. Lucie County Tax Collector							
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	d passed	any require	d examinatio	ns for	the certifica	tion,
Certified Florida Appraiser	rtified Flor	ida Evalu	ator	Certi	fied C	adastralist o	f Florida
Certified Florida Collector	rtified Flor	ida Collec	ctor Assista	nt			
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ctor's offic	e, or with	the Florida	Department	of Re	venue (attac	h additional
Employer: St. Lucie County Tax Collector							
Your Title: Customer Serv Rep Lead			Employme	nt Dates: 2/1	/2021	- Current	
Employer:							
Your Title:			Employme	nt Dates:			
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course	Title		Hours
TC-0040C Collectors and Responsibilities of FL Tax Collectors TC 0025C TCC 503 Collection and Distribution of Property	30	TC-0024C	DL Preparat	ory Training			64
Taxes and Special Assessments	30						
Applicant Signature							
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signature: Lucila Darce				Date: 9		2024	



# iLearn

This certificate is awarded to

## **LUCILA GARCIA**

for the successful completion of

### **Driver License Preparatory Training - Virtual Instructor-Led Training**

by FLHSMV

64 Hours 00 Minutes

Date of Course Completion: 5/17/2021

## The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

## Lucila E.garcia

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours







Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Nicaleb Gedeon
Previous Name(s)(if applicable):	
Documentation Included:	
County: Clay	Job Title: Lead Guest Services Representative
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	06/01/24

Application					
$\checkmark$	Application with Required Signatures				
$\checkmark$	✓ Application Fee				
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
	✓ Includes Current Employment				
✓ Two Years of Experience with an Applicable Office			/ith an Applicable Office		
From: 04/07/17			To: Present		
From:			То:		

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees		Attended Course			
Total Hours	120				

Committee recommends certification:	Yes		No



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** Property Tax Oversight Certification and Training Online Registration at

Reason for Applying					200 - 12 A 10		
✓ Initial Certification - \$25 fee	Recertifica	<b>tion - \$</b> 5	fee 🗌	ReInstatement of Certification	- \$5 fee		
Applicant Information							
	Applicant's name (as you would like it to appear on the certificate): NICALEB GEDEON						
Business email address: ngedeon@claycountytax.com Business phone number: 904-529-5330							
Job title: LEAD GUEST SERVICES REPRESENT/	ATIVE	i			:		
Employed by: CLAY COUNTY TAX COLLECTOR							
I have completed the required hours of approved or recertification, or reinstatement for the following de	courses and esignation:	passed a	any require	d examinations for the certification	n,		
Certified Florida Appraiser	ertified Flori	ida Evalu	ator	Certified Cadastralist of F	lorida		
Certified Florida Collector	ertified Flori	ida Collec	ctor Assista	nt			
Experience for Certification – If you are apply Florida property appraiser's office. Florida tax colle pages as necessary). If you are applying for recer employment dates.	ector's office	a. or with	the Florida	Department of Revenue (attach.)	additional		
Employer: CLAY COUNTY TAX COLLECTOR		••	· ·				
Your Title: GUEST SERVICE REPRESENTATIVE			Employme	nt Dates: 04/07/2017-PRESENT			
Employer:							
Your Title:	,		Employme	nt Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.	Course Title		Hours		
TC0040C DUTIES AND RESPONSIBILITIES OF FL TAX COLLECTORS	30	TC0041C	C LEADERSHIP AND MANAGEMENT SKILLS IN A FLORIDA TAX COLLECTOR'S OFFICE		30		
TC0036C Collection and Distribution of Property Yaxas and Special Assessments	30	TC00420	C Collection of Licenses, Taxes, and Fees		30		
Applicant Signature							
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signature:		······································		Date: 06/03/2024			

# The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# Nicaleb Gedeon

has successfully completed

### TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 16-21, 2023 30 credit hours





## The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# Nicaleb Gedeon

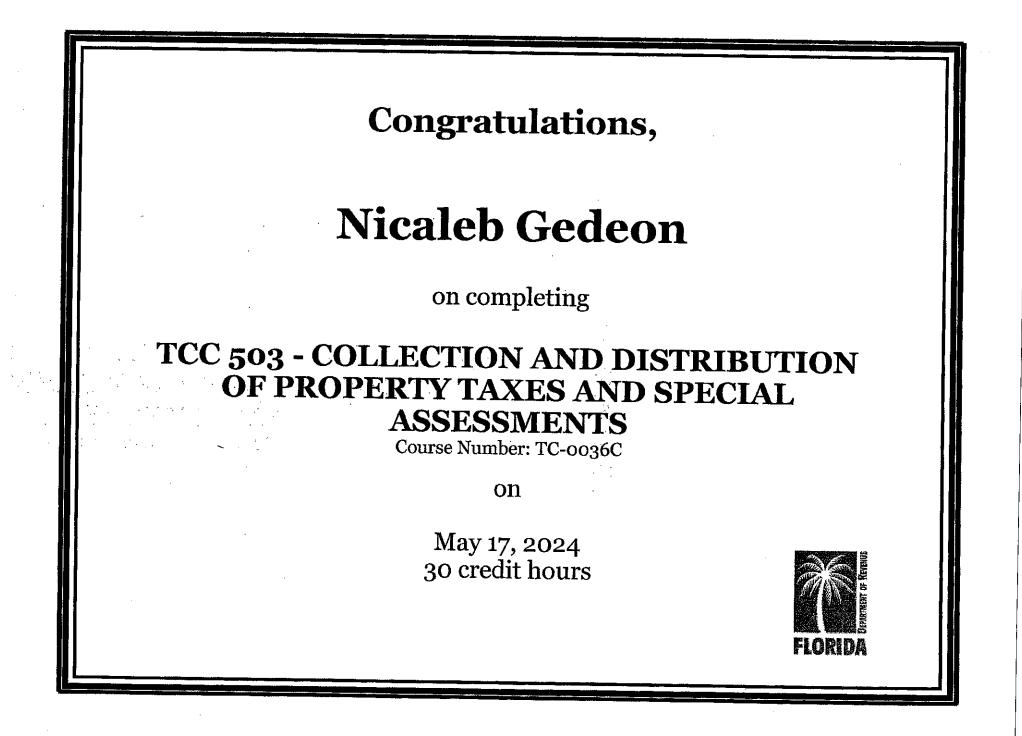
has successfully completed

### TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours







Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Evangelina Diaz Gomez
Previous Name(s)(if applicable):	
Documentation Included:	
County: Manatee	Job Title: Associate III
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From: 09/03/21			To: Present			
From:			То:			

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
FLHSMV - Driver License Preparatory Training (Instructor Led)	64	Attended Course			
Total Hours	124				

Committee recommends certification:		Yes		No	
					_

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying							
🖌 Init	tial Certification - \$25 fee 🛛 Annual I	Recertifica	<b>tion -</b> \$5	fee	Reinstatement of Certification	- \$5 fee	
Applicant Information							
	Applicant's name (as you would like it to appear on the certificate): EVANGELINA DIAZ GOMEZ						
Business email address: EVANGELINAD@taxcollector.com Business phone number: 941.741.4800							
Job title	ASSOCIATE III						
	<sup>ed by:</sup> MANATEE COUNTY TAX COLLECT						
I have c recertific	ompleted the required hours of approved c cation, or reinstatement for the following de	ourses and signation:	passed a	any require	d examinations for the certificatio	n,	
🗌 Ce	rtified Florida Appraiser	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida	
🗌 Ce	rtified Florida Collector	ertified Flori	da Collec	ctor Assista	nt		
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatemen</b> t, provide your current employer and employment dates.							
Employe	<sup>er:</sup> MANATEE COUNTY TAX COLLECTOR	ł					
Your Tit	<sup>le:</sup> ASSOCIATE III			Employme	nt Dates: 09/03/2021-PRESENT		
Employe	er:						
Your Tit	le:			Employme	nt Dates:		
<b>Approved Courses –</b> List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title				Hours		
TC-0040C	TCC 501 Duties & Responsibilities of Florida Tax Collectors	30	TC-00240	C Driver's	License Preparatory Training	64	
	TC-0042C TCC 504 Collection of Licenses, Taxes, & Fees 30						
	ant Signature						
I am rec informat	uesting approval for Florida professional contribution of the technologies and technologies	ertification, ents are tru	recertificate e and co	ation, or rei rrect to the	nstatement. I certify that all of the best of my knowledge.	;	
Signature: Diaz Gomez.Evangelina Date: 2024.07.10 11:09:26 -04'00'							



# Learn

This certificate is awarded to

## **EVANGELINA DIAZ GOMEZ**

for the successful completion of

### **Driver License Preparatory Training - TC Instructor-Led Training**

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 2/16/2022

# The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# **Evangelina Diaz Gomez**

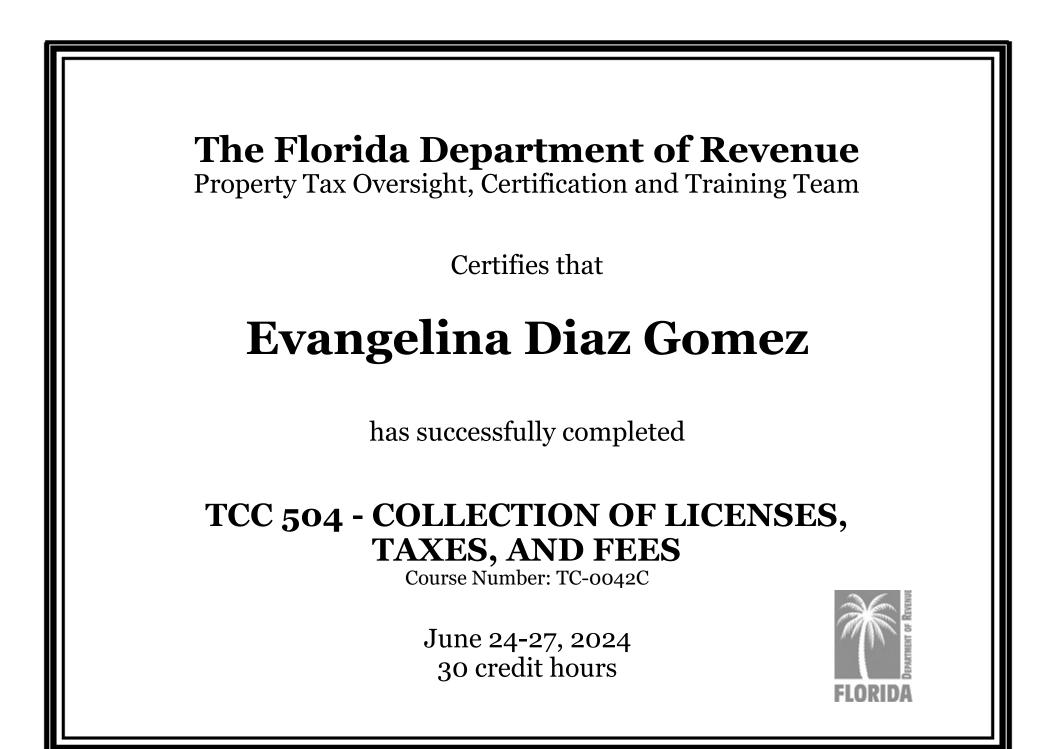
has successfully completed

### TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours







Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Eric Gray	
Previous Name(s)(if applicable):		
Documentation Included:		
County: Charlotte		Job Title: System Admin/Media Specialist
Certification Requested: Certified		Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	07/01/24	

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From:	10/06/21	To: Present				
From:		То:				

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
-				
Total Hours	120			

Committee recommends certification:	Yes		No

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying					
✓ Initial Certification - \$25 fee  Annua	Recertifica	<b>tion -</b> \$5	fee 🗌 I	Reinstatement of Certification	- \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear o	n the certific	<sup>ate):</sup> ERI			
Business email address: eric.gray@charlottecountyfl.gov Business phone number: 941-743-1348					
Job title: System Admin/Media Specialist					
Employed by: CHARLOTTE COUNTY TAX					
I have completed the required hours of approved recertification, or reinstatement for the following c		passed a	any requirec	examinations for the certification	on,
Certified Florida Appraiser	ertified Flori	da Evalu	ator	Certified Cadastralist of F	Florida
Certified Florida Collector	ertified Flori	da Collec	tor Assistar	nt	
<b>Experience for Certification</b> – If you are app Florida property appraiser's office, Florida tax coll pages as necessary). If you are applying for <b>rece</b> employment dates.	ector's office	e. or with t	the Florida [	Department of Revenue (attach)	additional
Employer: CHARLOTTE COUNTY TAX CO	OLLECTOF	R			
Your Title: System Admin/Media Specialist			Employme	nt Dates: 10/06/2021-PRESE	ENT
Employer:					
Your Title:			Employme	nt Dates:	
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No. Course Title	Hours	No.		Course Title	Hours
TC-0040C TCC-501	30	TC-0036C	TCC-50	3	30
TC-0041C TCC-502	C-0041C TCC-502 30 TC-0042C TCC-504 30				
Applicant Signature					
I am requesting approval for Florida professional information provided on this form and any attachr	certification, nents are tru	recertifica	ation, or reir rrect to the l	istatement. I certify that all of the best of my knowledge.	9
Signature:				Date: 7/18/2024	

- county property appraisers and employees
- county tax collectors and employees

#### Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

#### **Course Approval and Examinations**

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage

https://floridarevenue.com/property/Pages/Cofficial\_Training. aspx. You must pass all required examinations for each required course to obtain course credit.

#### **Annual Recertification Due January 1**

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours* (incorporated by reference in Rule 12D-16.002, F.A.C.).

#### **Special Salary for Officials**

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

#### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

#### **Need Assistance?**

Email: PTOTraining@floridarevenue.com

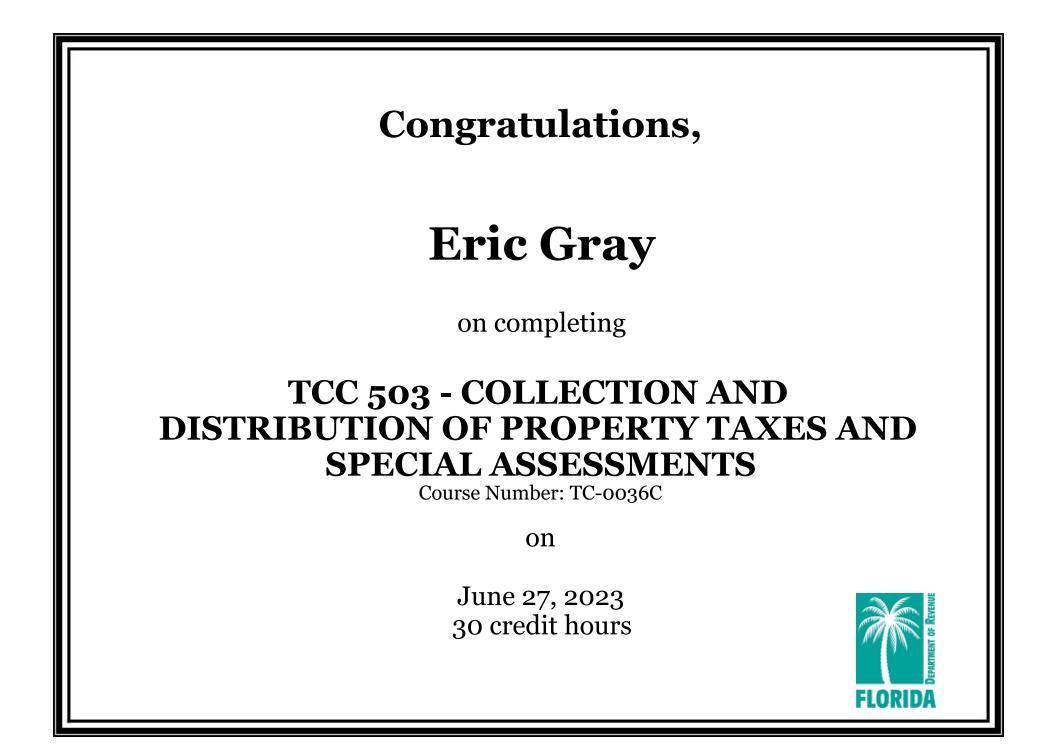
To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

#### INSTRUCTIONS

Signature: ERIC GRAY

ERIC GRAY (Jul 18, 2024 12:30 EDT)

Email: eric.gray@charlottecountyfl.gov











Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Carol Ann Ha	larrison
Previous Name(s)(if applicable):		
Documentation Included:		
County: Orange	Jo	ob Title: Assistant Manager
Certification Requested: Certified		orida Collector Assistant
Initial: 🗸	R	Reinstatement:
Certification Date:	07/01/24	

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From: 06/01/20 To: Present			To: Present			
From: 3	3/1/01		To: 6/1/20			

Course Information						
Course Name		Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course				
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course				
TCC 001 - Bankruptcy	15	Attended Course				
TCC 002 - Effective Decision Making	10	Attended Course				
TCC 003 - Customer Service Training	5	Attended Course				
Total Hours	120					

Committee recommends certification:	Yes	No	

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reaso	n for Applying					
🖌 Ini	tial Certification - \$25 fee 🛛 Annua	I Recertific	<b>ation</b> - \$5	fee [	Reinstatement of Certificatio	<b>n -</b> \$5 fee
Applic	ant Information					
	nt's name (as you would like it to appear o		icate): Care			
	s email address: charrison@octaxcol.com	า		Busine	ss phone number: 407-836-4334	
	Assistant Manager					
Employ	<sup>ed by:</sup> Orange County Tax Collector					
I have c recertifi	ompleted the required hours of approved cation, or reinstatement for the following o	courses an designation:	d passed a	any requ	lired examinations for the certificat	ion,
Ce	rtified Florida Appraiser	Certified Flo	rida Evalu	ator	Certified Cadastralist of	Florida
Ce	rtified Florida Collector	Certified Flo	rida Collec	ctor Assi	stant	
Florida pages a employr	ence for Certification – If you are app property appraiser's office, Florida tax col s necessary). If you are applying for rece ment dates.	lector's offic	e. or with	the Flor	ida Department of Revenue (attacl	n additional
	<sup>er:</sup> Orange Count Tax Collector					
Your Tit	le:CSR			Employ	ment Dates: 3/2001 - 6/2020	
Employe	er: Orange County Tax Collector					
	le:Assistant Manager			Employ	ment Dates: 6/2020 - Current	
reinstate of each license i type bel	ved Courses – List each course you has ament for which you are applying (attach a approved course. If you are substituting y ssued by the Florida Real Estate Apprais ow. Attach a copy of the license.	additional pa our Certifie	ages as ne d Residen	ecessary tial Appr	/). Attach documentation verifying aiser license or Certified General	Appraiser
No.	Course Title	Hours	No.		Course Title	Hours
tc-0037c	Bankruptcy	15	tc-00390	C C	ustomer Service Training	.5
tc-0038c	Effective Decision Making	10				
	ant Signature					
informat	uesting approval for Florida professional ion provided on this form and any attachr	certification, nents are tri	, recertifica	ation, or rect to t	reinstatement. I certify that all of the best of my knowledge	ne
Signatur	e: Cattar				Date: 07/23/2024	
	· · · · · · · · · · · · · · · · · · ·			7		



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason	for Applying					10
🖌 Initia	al Certification - \$25 fee 🛛 Annual	Recertific	<b>ation - \$</b> 5	fee	Reinstatement of Certification	- \$5 fee
Applica	nt Information					
	's name (as you would like it to appear o		icate): Caro	ol Ann Harr	ison	
	email address: charrison@octaxcol.com			Business p	bhone number:407-836-4334	
	Assistant Manager					
	d by: Orange County Tax Collector					
I have co recertifica	mpleted the required hours of approved on the following determined to the following de	courses an esignation:	d passed a	any require	d examinations for the certificatio	n,
Cert	ified Florida Appraiser	ertified Flo	rida Evalua	ator	Certified Cadastralist of F	Iorida
Cert	ified Florida Collector	ertified Flo	rida Collec	ctor Assista	nt	
Florida pr pages as employm		ector's offic	e. or with	the Florida	Department of Revenue (attach a	additional
Employer	Orange County Tax Collector					
Your Title	CSR			Employme	nt Dates: 3/2001 - 6/2020	
Employer	Orange County Tax Collector					
Your Title	Assistant Manager			Employme	nt Dates:6/2020 - Current	
reinstaten of each aj license is: type belo	ed Courses – List each course you hav nent for which you are applying (attach a oproved course. If you are substituting yo sued by the Florida Real Estate Appraisa w. Attach a copy of the license.	dditional pa	ages as ne d Resident	ecessary). A tial Appraise	Attach documentation verifying co er license or Certified General Ac	poraiser
No.	Course Title	Hours	No.	1 1 A	Course Title	Hours
tc-0040c	Duties Responsibilities FL Tax Coll	30	tc-0042c	Collectio	on of Licenses Taxes Fees	30
tc-0041c	Leadership Management FL Tax Coll	30				
Applicar	It Signature					
informatio	esting approval for Florida professional c	ertification, ents are tru	, recertifica ue and cor	ation, or reir rect to the l	nstatement. I certify that all of the pest of my knowledge.	
Signature	affan'				Date: 07/23/2024	

# The Florida Department of Revenue Property Tax Oversight, Certification and Training Team



Certifies that

### Carol Harrison

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE TCC 502, 30 Hours September 18 - October 2, 2020

# The Florida Department of Revenue Property Tax Oversight, Certification and Training Team



Certifies that

Carol Harrison

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS TCC 501, 30 Hours February 22-26, 2021

# Congratulations,

# **Carol Harrison**

on completing

### **TCC 001 - BANKRUPTCY**

Course Number: TC-0037C

on

July 25, 2023 15 credit hours



# Congratulations, **Carol Harrison** on completing **TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE** Course Number: TC-0038C on August 9, 2023 10 credit hours



The Florida Department of Revenue Property Tax Oversight, Certification and Training Team

Certifies that

# **Carol Harrison**

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 24-27, 2024 30 credit hours





Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Kim D. Hi	I
Previous Name(s)(if applicable):		
Documentation Included:		
County: Gilchrist		Job Title: Customer Service Associate
Certification Requested:	Certified I	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	07/01/24	

	Application				
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
	✓ Includes Current Employment				
✓ Two Years of Experience with an Applicable Office			/ith an Applicable Office		
From: 06/22/20			To: Present		
From:			То:		

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course				
FLHSMV - Driver License Preparatory Training (Instructor Led)	64	Attended Course				
Total Hours	124					

Committee recommends certification:		Yes		No	
					_

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason	n for Applying		and the second second			
🖌 Init	ial Certification - \$25 fee 🛛 Annual F	Recertifica	<b>ition</b> - \$5	fee	Reinstatement of Certification	- \$5 fee
Applica	ant Information					
	t's name (as you would like it to appear on	the certific	' Kin	n D. Hill		
	Business email address: khill@gilchrist.fl.us Business phone number: 352-463-3178					
	Customer Service Associate					
1	ed by: Gilchrist County Tax Collector					
I have co recertific	ompleted the required hours of approved co ation, or reinstatement for the following de	ourses and signation:	d passed a	any requ	ired examinations for the certification	on,
Cer	rtified Florida Appraiser	rtified Flor	ida Evalu	ator	Certified Cadastralist of	Florida
Cer	rtified Florida Collector	rtified Flor	ida Collec	tor Assi	stant	
Florida p pages a	ence for Certification – If you are apply property appraiser's office, Florida tax colle- s necessary). If you are applying for recert nent dates.	ctor's office	e, or with	the Flori	da Department of Revenue (attach	additional
Employe	er: Gilchrist County Tax Collector					
	e: Customer Service Associate			Employ	ment Dates: 06/22/2020 - Present	
Employe	er:					
Your Tit	le:			Employ	ment Dates:	
reinstate of each license i	red Courses – List each course you have ement for which you are applying (attach ac approved course. If you are substituting yo ssued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	ditional pa ur Certified	ages as ne d Residen	ecessary tial Appr	<ul> <li>Attach documentation verifying c raiser license or Certified General A</li> </ul>	ppraiser cense
No.	Course Title	Hours	No.		Course Title	Hours
TC-0024C	Driver's License Preparatory Training	64	TC-00400	D	uties and Responsibilities	30
TC-0036C	Collection & Distribution of Property Taxes	30				
	ant Signature	antificantion	no contific	-	reinstatement leastify that all of th	
informat	uesting approval for Florida professional co ion provided on this form and any attachmo	ents are tru	le and co	rrect to t	he best of my knowledge.	e
Signatur					Date: 08/30/2024	



# iLearn

This certificate is awarded to

## **KIMBERLY HILL**

for the successful completion of

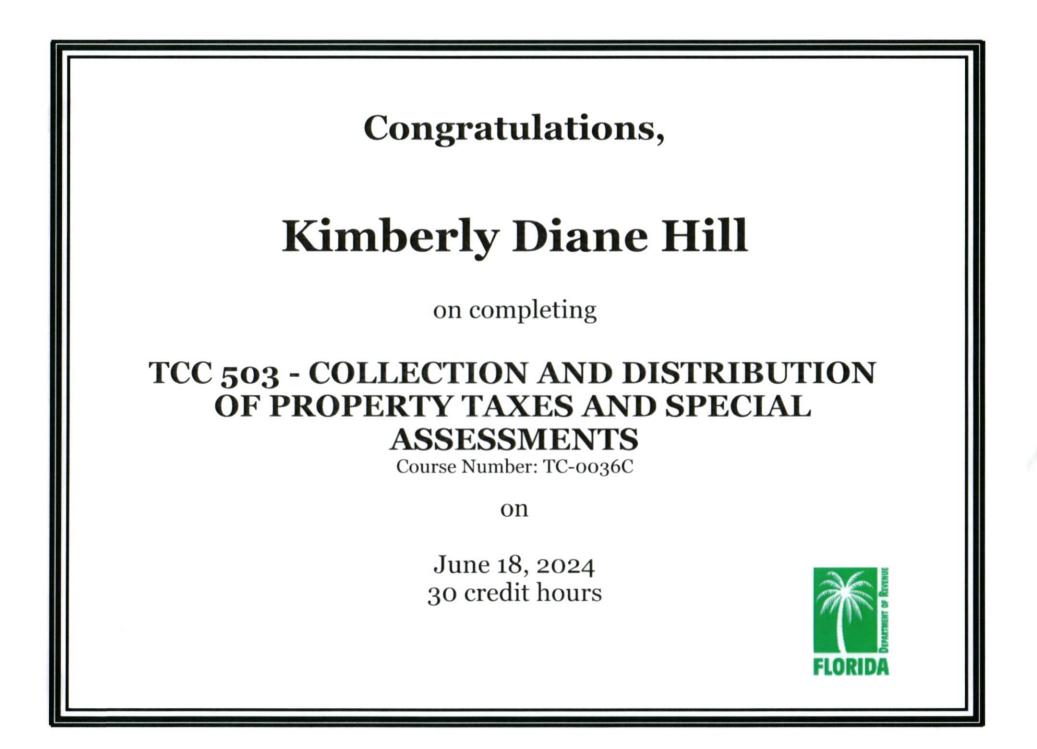
### **Driver License Preparatory Training - TC Instructor-Led Training**

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 9/8/2023

# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that **Kimberly Diane Hill** has successfully completed **TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS** Course Number: TC-0040C February 27 - March 1, 2024 30 credit hours FLORID*I*





Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Renae Horsford
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	Job Title: Customer Service Representative
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

	Application				
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	Courses	s Listed on Application			
$\checkmark$	Employment Dates Listed				
Includes Current Employment					
✓ Two Years of Experience with an Applicable Office			vith an Applicable Office		
From: 08/18/14			To: Present		
From:			То:		

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course				
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course				
TCC 001 - Bankruptcy	15	Attended Course				
TCC 002 - Effective Decision Making	10	Attended Course				
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course				
Total Hours	127					

Committee recommends certification:	Yes		No

Notes:



Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying					
✓ Initial Certification - \$25 fee	lecertifica	ation - \$5	fee 🗌	Reinstatement of Certification	- \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear on	the certifi				
Business email address: horsfordr@hillstax.org Business phone number: 813.635.5273					
Job title: Customer Service Rep					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved co recertification, or reinstatement for the following des	ourses and signation:	d passed a	any requ	ired examinations for the certificatio	n,
Certified Florida Appraiser	rtified Flor	rida Evalua	ator	Certified Cadastralist of F	lorida
Certified Florida Collector	rtified Flor	rida Collec	tor Assis	stant	
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax coller pages as necessary). If you are applying for recert employment dates.	ctor's offic	e. or with t	the Flori	da Department of Revenue (attach a	additional
Employer: Hillsborough County Tax Collector					
Your Title: Customer Service Rep Employment Dates: 08/18/2014 to Present					
Employer:					
Your Title: Employment Dates:					
Approved Courses – List each course you have reinstatement for which you are applying (attach ac of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisal type below. Attach a copy of the license.	ditional pa ur Certifie	ages as ne d Resident	ecessary tial Appr	<ul> <li>Attach documentation verifying co aiser license or Certified General Ap ses, list your license number and lic</li> </ul>	opraiser ense
No. Course Title	Hours	No.		Course Title	Hours
TC0041 TCC502 Management of a Florida Tax Co	30	TC0036	36C TCC503 Collection & Distribution of Prope 30		
TC0042 TCC504 Collection of Licenses, Taxes, ar	30	TC0037	d	TCC001 Bankruptcy	15
Applicant Signature I am requesting approval for Florida professional co information provided on this form and any attachme Signature	ertification ents are tr	, recertifica ue and cor	ation, or rrect to t	reinstatement. I certify that all of the he best of my knowledge.	
Kanthew				- Incept	



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying				无论的 化合同合物 化合物	の回転期の	
✓ Initial Certification - \$25 fee  Annual	Recertifica	ation - \$5	fee [	Reinstatement of Certification -	\$5 fee	
Applicant Information					的是一次	
Applicant's name (as you would like it to appear or	n the certifi					
Business email address: horsfordr@hillstax.org Business phone number: 813.635.5273						
Job title: Customer Service Rep						
Employed by: Hillsborough County Tax Collector						
I have completed the required hours of approved or recertification, or reinstatement for the following de	courses and esignation:	d passed a	any req	uired examinations for the certification	4	
Certified Florida Appraiser						
Certified Florida Collector	ertified Flor	rida Collec	tor Ass	istant		
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recer employment dates.	ector's offic	e, or with t	the Flor	ida Department of Revenue (attach a	dditional	
Employer: Hillsborough County Tax Collector						
Your Title: Customer Service Rep			Employ	yment Dates: 08/18/2014 to Present		
Employer:						
Your Title: Employment Dates:						
Approved Courses – List each course you have reinstatement for which you are applying (attach a of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisa type below. Attach a copy of the license.	dditional pa our Certifie Il Board for	ages as ne d Resident one or mo	cessar	<ul> <li>y). Attach documentation verifying col raiser license or Certified General Ap rses, list your license number and lice</li> </ul>	praiser inse	
No. Course Title	Hours	No.				
TC0038 TCC002 Effective Decision Making in the	10	TC0025	Q Drive	r License Preparatory Training - OLT	12	
	COLUMN TAXA	CONCISCURATE	-		21.10.10	
Applicant Signature I am requesting approval for Florida professional of	ertification	, recertifica	ation, o	r reinstatement. I certify that all of the	Section of the	
information provided on this form and any attachm	ents are tr	ue and cor	rect to	the best of my knowledge.		
Signature:				Date: 7/110/24		
- there and a				1 12		





Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Douglas Ivey
Previous Name(s)(if applicable):	
Documentation Included:	
County: Lake	Job Title: Customer Representative II
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

Application					
$\checkmark$	✓ Application with Required Signatures				
$\checkmark$	✓ Application Fee				
$\checkmark$	Courses Listed on Application				
✓ Employment Dates Listed					
✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office				
From:	05/31/22	To: Present			
From:		To:			

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
TCC 001 - Bankruptcy	15	Attended Course		
TCC 002 - Effective Decision Making	10	Attended Course		
TCC 003 - Customer Service Training	5	Attended Course		
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course		
FLHSMV - Heavy Vehicle Use Tax	1	Attended Course		
AAMVA - Birth Certificates	0.50	Attended Course		
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents	0.75	Attended Course		
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course		
AAMVA - Counterfeits and Alterations	0.75	Attended Course		
AAMVA - Driver License and ID Cards	0.75	Attended Course		
AAMVA - Vehicle Identification Documents	0.83	Attended Course		
AAMVA - Internal Fraud for Staff	0.75	Attended Course		
Total Hours	108.33			

Committee recommends certification:		Yes			No
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Notes: Total Hours: 120.33



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Douglas Ivey
Previous Name(s)(if applicable):	
Documentation Included:	
County: Lake	Job Title: Customer Representative II
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

	Application						
$\checkmark$	Application with Required Signatures						
$\checkmark$	✓ Application Fee						
$\checkmark$	Courses Listed on Application						
$\checkmark$	Employment Dates Listed						
	✓ Includes Current Employment						
	✓ Two Years of Experience with an Applicable Office						
From:	05/31/22	To: Present					
From:		То:					

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
90-hours per 12D-19.003(3)(b)					
AAMVA - Introduction to Covert Features	0.75	Attended Course			
AAMVA - Introduction to Fraud	1	Attended Course			
AAMVA - Mexican Documents	0.75	Attended Course			
AAMVA - Military ID Cards	0.50	Attended Course			
AAMVA - People and Actions	0.75	Attended Course			
AAMVA - Security Features	1	Attended Course			
AAMVA - Social Security Cards	0.50	Attended Course			
AAMVA - Travel Documents	0.75	Attended Course			
AAMVA - U.S. Immigration Documents	0.75	Attended Course			
AAMVA - CDL Module 1	2.5	Attended Course			
AAMVA - CDL Module 2	0.75	Attended Course			
AAMVA - CDL Module 3	0.75	Attended Course			
AAMVA - CDL Module 4	0.75	Attended Course			
Total Hours	11.5				

Committee recommends certification:
-------------------------------------

Notes:



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Douglas Ivey
Previous Name(s)(if applicable):	
Documentation Included:	
County: Lake	Job Title: Customer Representative II
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

	Application						
$\checkmark$	Application with Required Signatures						
$\checkmark$	✓ Application Fee						
$\checkmark$	Courses Listed on Application						
$\checkmark$	Employment Dates Listed						
	✓ Includes Current Employment						
	Two Years of Experience with an Applicable Office						
From:	05/31/22	To: Present					
From:		To:					

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
90-hours per 12D-19.003(3)(b)						
FLHSMV - Information and Cyber Security Awareness Training	0.50	Attended Course				
Total Hours	0.5					

Committee recommends certification:	[		Yes		No	-
						-

Notes:



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying								
✓ Initial Certification - \$25 fee	✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee							
Applicant Information								
Applicant's name (as you would like it to appear or	the certific	,	Douglas					
Business email address: n/a			Business p	hone number: 352-343-9602				
Job title: Customer Representative II								
Employed by: Office of The Lake County Tax Collector								
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:								
Certified Florida Appraiser								
Certified Florida Collector	ertified Flori	da Collect	tor Assista	nt				
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.								
Employer: Office of The Lake County Tax Co	ollector							
Your Title: Customer Representative II			Employme	nt Dates: 05/31/2022 - present				
Employer:								
Your Title:			Employme	nt Dates:				
<b>Approved Courses –</b> List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.		Course Title	Hours			
TC-0001C Counterfeits and Alterations	.75 (45 min)	TC-0003C	Vehicle Ide	ntification Documents	.83(50 min)			
TC-0002C Driver's License & ID Cards	.75 (45 min)	TC-0005C	Birth Certif	icates	.50 (30 min)			
Applicant Signature								
I am requesting approval for Florida professional conformation provided on this form and any attachmore	ertification, ents are tru	recertifica e and corr	ition, or rei rect to the	nstatement. I certify that all of the best of my knowledge.	3			
Signature: DOUGLAS IVEY				Date: Jul 16, 2024				



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying								
✓ Initial Certification - \$25 fee  Annual F	Recertifica	<b>tion -</b> \$5 f	fee	Reinstatement of Certification	- \$5 fee			
Applicant Information	Applicant Information							
Applicant's name (as you would like it to appear on	the certific	Ý D0	uglas Ive	-				
Business email address: n/a			Business	phone number: 352-343-9602				
Job title: Customer Representative II								
Employed by: Office of The Lake County Tax	Collecto	r						
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:								
Certified Florida Appraiser								
Certified Florida Collector	rtified Flori	da Collect	tor Assista	ant				
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.								
Employer: Office of The Lake County Tax Co	ollector							
Your Title: Customer Representative II			Employme	ent Dates: 05/31/2022 - present				
Employer:				· · · · ·				
Your Title:			Employme	ent Dates:				
<b>Approved Courses –</b> List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.		Course Title	Hours			
TC-0006C Canadian BC, Driver and Vehicle Documents	.75 (45 min)	TC-0008C	Internal Fr	raud for Staff	.75 (45 min)			
TC-0007C Canadian Travel, Citizenship, & Immigration Docs	1.0 (60 min)	TC-0009C	Introducti	on to Covert Features	.75 (45 min)			
Applicant Signature           I am requesting approval for Florida professional ceinformation provided on this form and any attachme           Signature:         DOUGLAS IVEY	ertification, ents are tru	recertifica e and cor	ation, or re rect to the	instatement. I certify that all of the best of my knowledge. Date: Jul 16, 2024	;			



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying								
🖌 Init	tial Certification - \$25 fee 🛛 Annual I	Recertifica	<b>tion -</b> \$5	fee	Reinstatement of Certification	- \$5 fee		
Applica	Applicant Information							
Applicar	nt's name (as you would like it to appear or	the certific	, L	Douglas Iv	•			
	Business email address: n/a Business phone number: 352-343-9602							
Job title:	Customer Representative II							
Employe	Office of The Lake County Tax	Collecto	r					
I have contract recertific	ompleted the required hours of approved c cation, or reinstatement for the following de	ourses and signation:	passed a	any require	d examinations for the certificatio	n,		
Certified Florida Appraiser								
Ce	rtified Florida Collector 🛛 🗹 Ce	ertified Flori	da Collec	tor Assista	nt			
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.								
Employe	<sup>er:</sup> Office of The Lake County Tax Co	ollector						
Your Tit	le: Customer Representative II			Employme	ent Dates: 05/31/2022 - present			
Employe	er:				· · · · · ·			
Your Tit	le:			Employme	ent Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No.	Course Title	Hours	No.		Course Title	Hours		
TC-0010C	Introduction to Fraud	1.0 (60 min)	TC-0012C	Military ID	Cards	.50 (30 min)		
TC-0011C	Mexican Documents	.75 (45 min)	TC-0013C	People and	d Actions	.75 (45 min)		
I am reg	ant Signature uesting approval for Florida professional co ion provided on this form and any attachmo re: DOUGLAS IVEY	ertification, ents are tru	recertifica e and cor	ation, or rei rrect to the	best of my knowledge.	;		
Signata	DUVULAU IVEY				Jul 16, 2024			



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying									
✓ Initial Certification - \$25 fee	Recertifica	<b>tion -</b> \$5 1	fee	Reinstatement of Certification	- \$5 fee				
Applicant Information									
Applicant's name (as you would like it to appear or	Applicant's name (as you would like it to appear on the certificate): Douglas Ivey								
Business email address: n/a			Business p	bhone number: 352-343-9602					
Job title: Customer Representative II									
Employed by: Office of The Lake County Tax	Collecto	r							
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and	passed a	any require	d examinations for the certificatio	n,				
Certified Florida Appraiser									
Certified Florida Collector	ertified Flori	da Collect	tor Assista	nt					
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.									
Employer: Office of The Lake County Tax Co	ollector								
Your Title: Customer Representative II			Employme	ent Dates: 05/31/2022 - present					
Employer:									
Your Title:			Employme	ent Dates:					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No. Course Title	Hours	No.		Course Title	Hours				
TC-0014C Security Features	1.0 (60 min)	TC-0016C	Travel Doc	uments	.75 (45 min)				
TC-0015C Social Security Cards	.50 (30 min)	TC-0017C	U.S. Immig	gration Documents	.75 (45 min)				
Applicant Signature			·						
I am requesting approval for Florida professional construction information provided on this form and any attachmore	ertification, ents are tru	recertifica e and cor	ation, or rei rect to the	nstatement. I certify that all of the best of my knowledge.	;				
Signature: DOUGLAS IVEY				Date: Jul 16, 2024					



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
✓ Initial Certification - \$25 fee  Annual	Recertifica	<b>tion - \$</b> 51	fee 🗌 I	Reinstatement of Certification	- \$5 fee		
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Douglas Ivey							
Business email address: n/a			Business phone number: 352-343-9602				
	Job title: Customer Representative II						
Employed by: Office of The Lake County Tax Collector							
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:							
Certified Florida Appraiser							
Certified Florida Collector							
<b>Experience for Certification –</b> If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.							
Employer: Office of The Lake County Tax Collector							
Your Title: Customer Representative II			Employment Dates: 05/31/2022 - present				
Employer:							
Your Title:			Employment Dates:				
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC-0018C CDL Module 1	2.5	TC-0020C	CDL Module	e 3	.75 (45 min)		
TC-0019C CDL Module 2	.75 (45 min)	TC-0021C	CDL Module	e 4	.75 (45 min)		
Applicant Signature							
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signature: DOUGLAS IVEY				Date: Jul 16, 2024			



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying								
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee								
Applicant Information								
Applicant's name (as you would like it to appear on the certificate): Douglas Ivey								
Business email address: n/a	Business phone number: 352-343-9602							
Job title: Customer Representative II								
Employed by: Office of The Lake County Tax Collector								
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:								
Certified Florida Appraiser								
Certified Florida Collector								
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.								
Employer: Office of The Lake County Tax Collector								
Your Title: Customer Representative II			Employment Dates: 05/31/2022 - present					
Employer:								
Your Title:			Employment Dates:					
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.		Course Title	Hours			
TC-0025C Driver License Preparatory Training Online	12.0	TC-0045C	Informati	on and Cyber Security Awareness Training	.50 (30 min)			
TC-0044C Heavy Vehicle Use Tax (HVUT)	1.0	TC-0042C	TCC 504 - Colleection of Licenses, Taxes, and Fees 30.		30.0			
Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Dot/CLIC/U/TV								
DOUGLAS IVEY				Jul 16, 2024				



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
✓ Initial Certification - \$25 fee	Recertifica	<b>tion -</b> \$5	fee 🗌 I	Reinstatement of Certification	- \$5 fee		
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Douglas Ivey							
Business email address: n/a		Business phone number: 352-343-9602					
	Job title: Customer Representative II						
Employed by: Office of The Lake County Tax Collector							
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:							
Certified Florida Appraiser							
Certified Florida Collector							
<b>Experience for Certification –</b> If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatemen</b> t, provide your current employer and employment dates.							
Employer: Office of The Lake County Tax Collector							
Your Title: Customer Representative II			Employment Dates: 05/30/2022 - present				
Employer:							
Your Title:			Employment Dates:				
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC-0037C TCC 001 - Bankruptcy	15.0	TC-0039C	Customer S	Service Training	5.0		
TC-0038C TCC 002 - Effective Decision Making	10.0	TC-0036C	C TCC 503 - Collection & Dist of Prop Taxes & Spec Assess 30		ess 30.0		
Applicant Signature							
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signature: DOUGLAS IVEY				Date: Jul 16, 2024			





# **DOUGLAS IVEY**

for the successful completion of

## **Driver License Preparatory Training - OLT**

by FLHSMV

12 Hours





# **DOUGLAS IVEY**

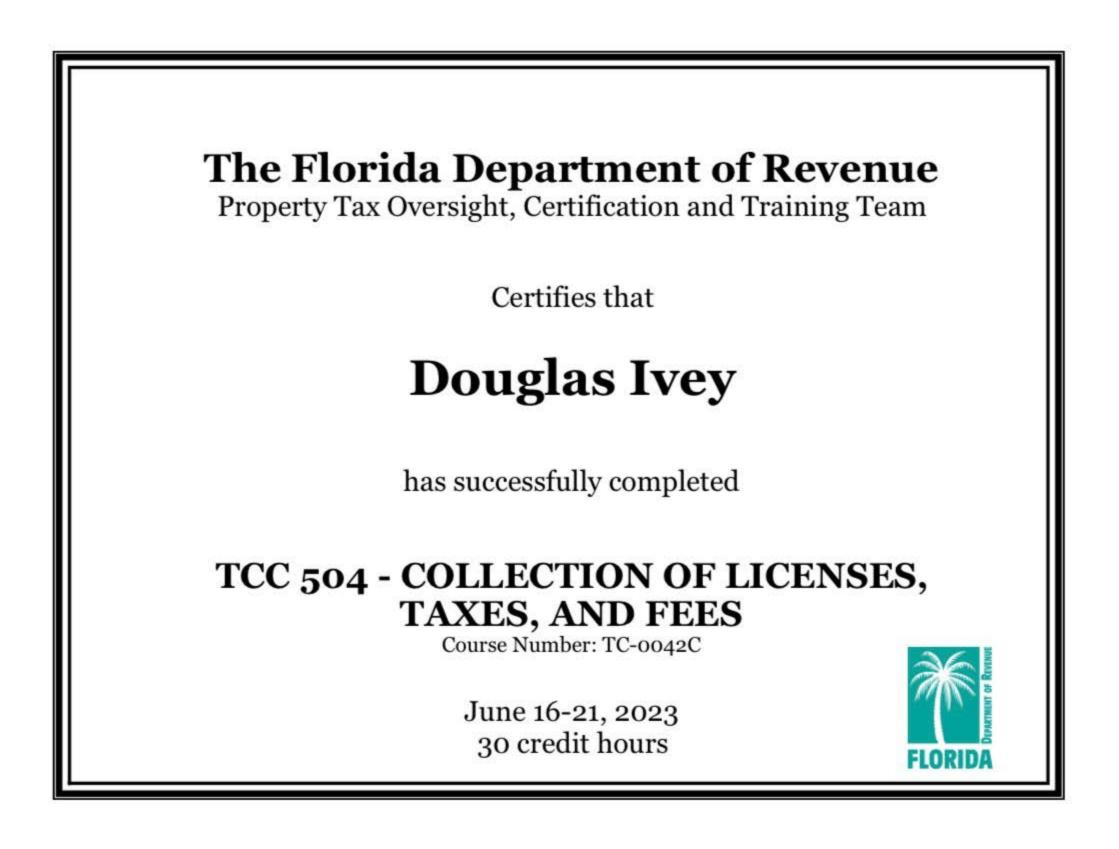
for the successful completion of

## Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes















# **DOUGLAS IVEY**

for the successful completion of

#### **AAMVA FDR 2024: Birth Certificates**

by External Training

0 Hours 30 Minutes





# **DOUGLAS IVEY**

for the successful completion of

## AAMVA FDR 2024: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes





# **DOUGLAS IVEY**

for the successful completion of

## AAMVA FDR 2024: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes





# **DOUGLAS IVEY**

for the successful completion of

#### **AAMVA FDR 2024: Counterfeits and Alterations**

by External Training

0 Hours 45 Minutes





# **DOUGLAS IVEY**

for the successful completion of

#### **AAMVA FDR 2024: Driver Licenses and ID Cards**

by External Training

0 Hours 45 Minutes





# **DOUGLAS IVEY**

for the successful completion of

## **AAMVA FDR 2024: Vehicle Identification Documents**

by External Training

0 Hours 50 Minutes





# **DOUGLAS IVEY**

for the successful completion of

#### **AAMVA FDR 2024: Internal Fraud for Staff**

by External Training

0 Hours 45 Minutes





# **DOUGLAS IVEY**

for the successful completion of

#### **AAMVA FDR 2024: Introduction to Covert Features**

by External Training

0 Hours 45 Minutes





# **DOUGLAS IVEY**

for the successful completion of

#### **AAMVA FDR 2024: Introduction to Fraud**

by External Training

1 Hours 0 Minutes





# **DOUGLAS IVEY**

for the successful completion of

#### **AAMVA FDR 2024: Mexican Documents**

by External Training

0 Hours 45 Minutes





# **DOUGLAS IVEY**

for the successful completion of

## AAMVA FDR 2024: Military ID Cards

by External Training

0 Hours 30 Minutes





# **DOUGLAS IVEY**

for the successful completion of

#### **AAMVA FDR 2024: People and Actions**

by External Training

0 Hours 45 Minutes





# **DOUGLAS IVEY**

for the successful completion of

#### **AAMVA FDR 2024: Security Features**

by External Training

1 Hours 0 Minutes





# **DOUGLAS IVEY**

for the successful completion of

## AAMVA FDR 2024: Social Security Cards

by External Training

0 Hours 30 Minutes





# **DOUGLAS IVEY**

for the successful completion of

## **AAMVA FDR 2024: Travel Documents**

by External Training

0 Hours 45 Minutes





# **DOUGLAS IVEY**

for the successful completion of

## **AAMVA FDR 2024: US Immigration Documents**

by External Training

0 Hours 45 Minutes





# **DOUGLAS IVEY**

for the successful completion of

## **AAMVA CDL 2024: Module 1 - Introduction to CDL Licensing**

by External Training

2 Hours 30 Minutes





# **DOUGLAS IVEY**

for the successful completion of

## AAMVA CDL 2024: Module 2 - Overview of the CDL Tests

by External Training

0 Hours 45 Minutes





# **DOUGLAS IVEY**

for the successful completion of

#### AAMVA CDL 2024: Module 3 - CDL Knowledge Tests Overview

by External Training

0 Hours 45 Minutes





# **DOUGLAS IVEY**

for the successful completion of

## AAMVA CDL 2024: Module 4 - CKE End-of-Course Exam Overview

by External Training

0 Hours 45 Minutes





This certificate is awarded to

# **DOUGLAS IVEY**

for the successful completion of

# **Information and Cyber Security Awareness for External Entities - 2024**

by FLHSMV

0 Hours 30 Minutes

Date of Course Completion: 6/27/2024



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Brendan P. Kilroe
Previous Name(s)(if applicable):	
Documentation Included:	
County: Volusia	Job Title: Branch Manager
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	03/01/24

	Application				
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 02/02/21			To: Present		
From:			To:		

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course				
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course				
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course				
TCC 001 - Bankruptcy	15	Attended Course				
TCC 002 - Effective Decision Making	10	Attended Course				
TCC 003 - Customer Service Training	5	Attended Course				
Total Hours	150					

Committee recommends certification:	Yes	No	



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reaso	n for Applying								
🖌 Init	tial Certification - \$25 fee 🛛 Annual F	Recertific	ation - \$5	fee [	Reinstatement of Certification -	\$5 fee			
Applica	Applicant Information								
	Applicant's name (as you would like it to appear on the certificate): BRENDAN P KILROE								
	Business email address: BKILROE@VCTAXCOLLECTOR.ORG Business phone number: 386-239-7860								
	BRANCH MANAGER								
Employe	<sup>ed by:</sup> VOLUSIA COUNTY TAX COLLECTO	)R							
I have c recertific	ompleted the required hours of approved co cation, or reinstatement for the following de	ourses an signation:	d passed a	any requ	uired examinations for the certification	ז <sub>י</sub>			
🗌 Ce	rtified Florida Appraiser	rtified Flo	rida Evalua	ator	Certified Cadastralist of Fl	lorida			
Ce Ce	rtified Florida Collector	rtified Flor	rida Collec	tor Assi	stant				
Florida p pages a	ence for Certification – If you are apply property appraiser's office, Florida tax colle s necessary). If you are applying for recert ment dates.	ctor's offic	e, or with t	he Flor	ida Department of Revenue (attach a	dditional			
Employe	er: VOLUSIA COUNTY TAX COLLECTOR								
Your Tit	<sup>le:</sup> BRANCH MANAGER			Employ	ment Dates: 2/2/2021 - CURRENT				
Employe	er:								
Your Tit	le:			Employ	ment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No.	Course Title	Hours	No.		Course Title	Hours			
TC-0040C	TCC 501 – Duties and Responsibilities	30	TC-0041C	TCC 5	02 – Leadership and Management Skills	30			
				TCC 504 – Collection of Licenses, Taxes, and Fees 30					
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.									
Signature: Date: 06/21/2024									
(									



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reasor	n for Applying								
🖌 Init	tial Certification - \$25 fee 🛛 Annua	I Recertific	ation - \$5	fee [	Reinstatement of Certification	- \$5 fee			
Applicant Information									
	Applicant's name (as you would like it to appear on the certificate): BRENDAN P KILROE								
Busines	Business email address: BKILROE@VCTAXCOLLECTOR.ORG Business phone number: 386-239-7860								
	Job title: BRANCH MANAGER								
	<sup>ed by:</sup> VOLUSIA COUNTY TAX COLLEC								
I have co recertific	ompleted the required hours of approved ation, or reinstatement for the following o	courses and designation:	d passed a	ny requ	uired examinations for the certificatio	n,			
Cer	rtified Florida Appraiser	Certified Flo	rida Evalua	itor	Certified Cadastralist of F	lorida			
Cer	tified Florida Collector	Certified Flor	rida Collect	or Assi	istant				
employe	ence for Certification – If you are app property appraiser's office, Florida tax col s necessary). If you are applying for rece ment dates. P <sup>T:</sup> VOLUSIA COUNTY TAX COLLECTOR	lector's offic rtification of	e, or with t or for <b>reins</b>	he Flor tateme	ida Department of Revenue (attach a nt, provide your current employer ar	additional			
	<sup>e:</sup> BRANCH MANAGER			Employ	ment Dates: 2/2/2021 - CURRENT				
Employe									
Your Titl	e:			Employ	ment Dates:				
reinstate of each a license is type belo	Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No.	Course Title	Hours	No.		Course Title	Hours			
TC-0037C	TCC 001 – Bankruptcy	15	TC-0038C	TCC	002 – Effective Decision Making	10			
	TCC 003 – Customer Service Training	g 5							
	Int Signature								
informati	uesting approval for Florida professional on provided on this form and any attachr	certification, nents are tru	recertifica	tion, or ect to t	reinstatement. I certify that all of the he best of my knowledge.				
Signatur					Date: 06/21/2024				

# The Florida Department of Revenue Property Tax Oversight, Certification and Training Team

UNIVERSITY OF A DESCRIPTION OF A A DESCRIPTION OF A DESCRIPT



and strategy and strategy and strategy and

Certifies that

# Brendan Kilroe

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES TCC 504, 30 Hours June 7-10, 2021

The Florida Department of Revenue Property Tax Oversight, Certification and Training Team					
Certifies that					
Brendan P Kilroe					
has successfully completed					
TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE					
Course Number: TC-0041C					
September 12-15, 2022 30 credit hours FLORIDA					

The Florida Department of Revenue Property Tax Oversight, Certification and Training Team
Certifies that
Brendan P Kilroe
has successfully completed
TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS Course Number: TC-0040C
January 17-20, 2023 30 credit hours











Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Mercedes	Knowles
Previous Name(s)(if applicable):		
Documentation Included:		
County: Monroe		Job Title: Director of Operations
Certification Requested: Certified		Iorida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	07/01/24	

	Application				
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 06/01/04			To: Present		
From:			То:		

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course				
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course				
TCC 001 - Bankruptcy	15	Attended Course				
TCC 002 - Effective Decision Making	10	Attended Course				
TCC 003 - Customer Service Training	5	Attended Course				
·						
Total Hours	120					

Committee recommends certification:	Yes	No	



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying					
✓ Initial Certification - \$25 fee  Annual F	Recertifica	<b>tion</b> - \$5	fee 🗌 I	Reinstatement of Certification -	\$5 fee
Applicant Information		a depair			
Applicant's name (as you would like it to appear on	the certific	Mer	cedes Knov		
Business email address: mknowles@monroetaxcol	lector.com		Business p	hone number: 305-295-5090	
Job title: Director of Operations					
Employed by: Sam C. Steele, Monroe County Tax					
I have completed the required hours of approved correcertification, or reinstatement for the following de	ourses and signation:	passed a	any require	d examinations for the certification	١,
Certified Florida Appraiser	rtified Flori	ida Evalua	ator	Certified Cadastralist of Fl	lorida
Certified Florida Collector	rtified Flori	da Collec	ctor Assista	nt	
<b>Experience for Certification</b> – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for <b>recert</b> employment dates.	ctor's office	e. or with	the Florida	Department of Revenue (attach a	idditional
Employer: Monroe County Tax Collector					
Your Title: Director of Operations			Employme	ent Dates: June 2004-Present	
Employer:					
Your Title:	÷Ż i i i i		Employme	ent Dates:	
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No. Course Title	Hours	No.		Course Title	Hours
TC-0036C TCC 503-Collection & Distribution of Property Taxes	30	TC-00370	037C TCC 001-Bankruptcy 15		
TC-0038C TCC 002-Effective Decision Making	10	TC-00390	C TCC 00	3-Customer Service Training	5
Applicant Signature I am requesting approval for Florida professional c information provided on this form and any attachm	ertification, ents are tru	, recertific ue and co	ation, or re prrect to the	best of my knowledge.	1
Signature: Mucedes Knowle	D			Date: 07/15/2024	



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
✓ Initial Certification - \$2	25 fee 🗌 Annual R	ecertifica	<b>tion</b> - \$5 fe		Reinstatement of Certification -	\$5 fee	
Applicant Information		Sector Sta		ale for			
Applicant's name (as you wo	uld like it to appear on	the certific					
Business email address: mkr	nowles@monroetaxcoll	ector.com	E	Business p	hone number: 305-295-5090		
Job title: Director of Operatio							
Employed by: Sam C. Steele							
I have completed the require recertification, or reinstateme	d hours of approved co ent for the following des	ourses and signation:	passed a	ny require	d examinations for the certification	n,	
Certified Florida Apprais	ser 🗌 Cer	rtified Flor	ida Evalua	tor	Certified Cadastralist of F	lorida	
Certified Florida Collect	or 🗸 Cer	tified Flori	ida Collect	or Assista	nt		
Florida property appraiser's pages as necessary). If you employment dates.	office, Florida tax collec are applying for <b>recerti</b>	ctor's office	e, or with the	ne Florida	, list at least two years' experience Department of Revenue (attach a provide your current employer an	additional	
Employer: Monroe County Ta							
Your Title: Director of Operat	ions		1	Employme	nt Dates: June 2004-Present		
Employer:							
Your Title:			1	Employme	ent Dates:		
reinstatement for which you of each approved course. If	are applying (attach ad you are substituting you Real Estate Appraisal	ditional pa ur Certified	ages as ne d Resident	cessary). / al Apprais	e certification, recertification, or Attach documentation verifying co er license or Certified General Ap s, list your license number and lice	opraiser ense	
No. Cours	se Title	Hours	No.	o. Course Title Hou			
TC-0041C TCC 502-Leadership & Ma	nagement Skills in FI TC office	30	TC-0042C	TCC 504-0	Collection of Licenses, Taxes, and Fees	30	
Applicant Signature	Florida professional ce	ertification,	recertifica	tion, or rei	instatement. I certify that all of the	9	
information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date: 07/15/2024							
	)						

**The Florida Department of Revenue** Property Tax Oversight, Certification & Training Team Certifies that

> Mercedes Knowles has successfully completed

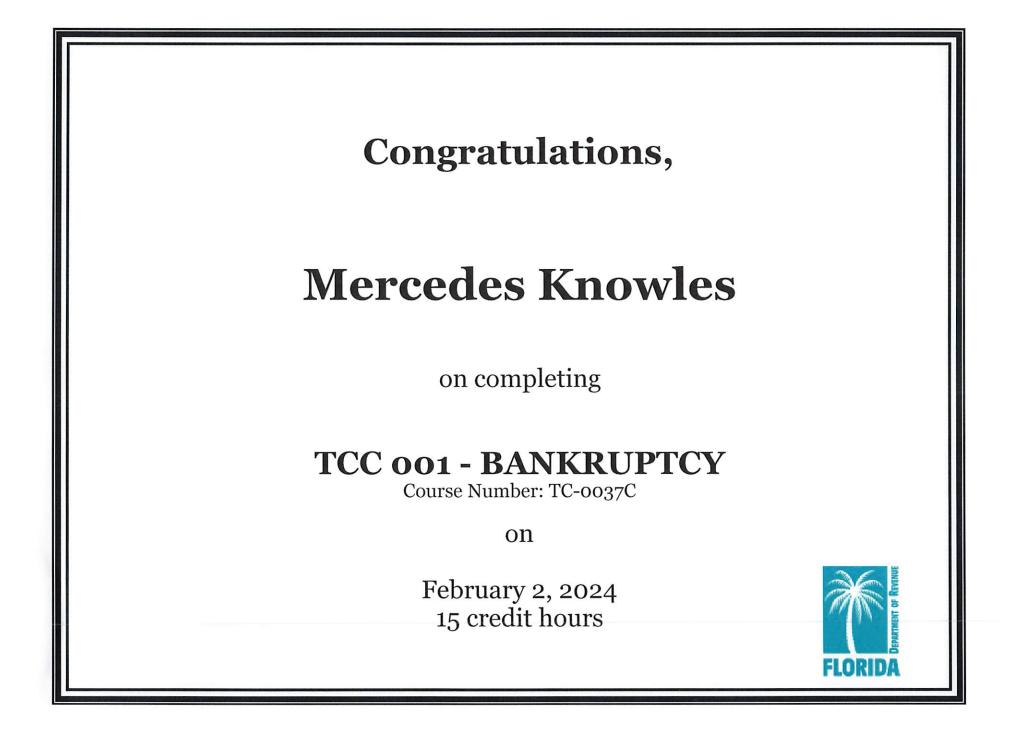
Collection & Distribution of Property Taxes & Non-Ad Valorem Assessments TCC 503, 30 Hours May 22, 2013

Meghan Miller, Paining Director

Property Tax Oversight

Jennifer Kawakami, Research & Training Specialist Property Tax Oversight

The Florida Department of Revenue Property Tax Oversight, Certification and Training Team			
Certifies that			
Mercedes Knowles			
has successfully completed			
TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE Course Number: TC-0041C			
September 18-21, 2023 30 credit hours			



**Congratulations**,

# **Mercedes Knowles**

on completing

# TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

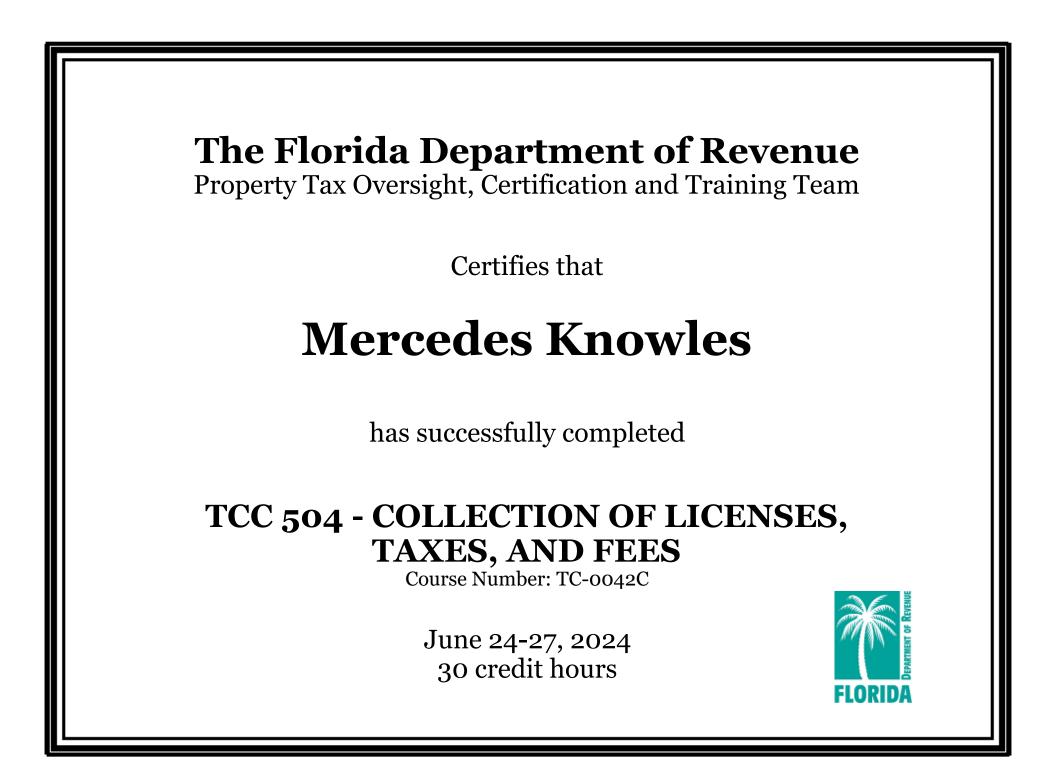
Course Number: TC-0038C

on

February 16, 2024 10 credit hours









Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Chase La	ckey
Previous Name(s)(if applicable):		
Documentation Included:		
County: Lake		Job Title: Tax Services Manager
Certification Requested:	Certified F	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	09/01/24	

	Application				
$\checkmark$	✓ Application with Required Signatures				
$\checkmark$	Applicat	tion Fee			
$\checkmark$	Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 08/22/22 To: Present			To: Present		
From:	From: To:				

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
TCC 001 - Bankruptcy	15	Attended Course		
TCC 002 - Effective Decision Making	10	Attended Course		
TCC 003 - Customer Service Training	5	Attended Course		
Total Hours	120			

Committee recommends certification:	Yes		No



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying						
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee						
Applicant Information						
Applicant's name (as you would like it to appear on	the certific	ate): Cł	nase Lackey			
Business email address: chase.lackey@laketax.co	om		Business p	hone number: 352-343-9602		
Job title: Tax Services Manager						
Employed by: Lake County Tax Collector						
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	passed	any required	d examinations for the certification	'n,	
Certified Florida Appraiser	ertified Flori	da Evalu	ator	Certified Cadastralist of F	Iorida	
Certified Florida Collector	rtified Flori	da Colleo	ctor Assistar	nt		
<b>Experience for Certification</b> – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for <b>recert</b> employment dates.	ctor's office	e, or with	the Florida	Department of Revenue (attach)	additional	
Employer: Lake County Tax Collector						
Your Title: Tax Services Manager			Employme	nt Dates: 08/22/2022-present		
Employer:						
Your Title:			Employme	nt Dates:		
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.	-	Course Title	Hours	
TC-0036C TCC 503 Collection and Distribution of Property Taxes & Spec. Ass	. 30	TC-0038	C TCC 002 E	ffective Decision Making	10	
TC-0037C TCC 001 Bankruptcy	15	TC -0039	ЭС ТСС 003 С	ustomer Service	5	
Applicant Signature						
I am requesting approval for Florida professional construction information provided on this form and any attachmore	ents are tru	e and co	ation, or reil rrect to the	nstatement. I certify that all of the best of my knowledge.	3	
Signature: Carlada Aug 27, 2024						

### INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- county tax collectors and employees

#### Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

#### **Course Approval and Examinations**

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage https://floridarevenue.com/property/Pages/Cofficial\_Training.

https://floridarevenue.com/property/Pages/Cofficial\_Training. aspx. You must pass all required examinations for each required course to obtain course credit.

#### Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours* (incorporated by reference in Rule 12D-16.002, F.A.C.).

#### **Special Salary for Officials**

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

#### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee. **If you are unable to submit your completed application or pay the fee online**, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

#### **Need Assistance?**

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.



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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying						
🖌 Initial Certification - \$25 fee 🛛 Annual Recertification - \$5 fee 🗌 Reinstatement of Certification - \$5 fee						
Applicant Information						
Applicant's name (as you would like it to appear on the certificate	): Chase Lackey					
Business email address: chase.lackey@laketax.com	Business phone number: 352-343-9602					
Job title: Tax Services Manager						
Employed by: Lake County Tax Collector						
I have completed the required hours of approved courses and pa recertification, or reinstatement for the following designation:	ssed any required examinations for the certification,					
Certified Florida Appraiser						
Certified Florida Collector	Collector Assistant					
<b>Experience for Certification</b> – If you are applying for your in Florida property appraiser's office, Florida tax collector's office, o pages as necessary). If you are applying for <b>recertification</b> or fo employment dates.	r with the Florida Department of Revenue (attach additional					
Employer: Lake County Tax Collector						
Your Title: Tax Services Manager	Employment Dates: 08/22/2022-present					
Employer:						
Your Title:	Employment Dates:					
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
	No. Course Title Hours					
TC-0041C TCC 502 Leadership & Management Skills in a FL Tax Coll. 30						
TC-0042C TCC 504 Collection of Licenses, Taxes and Fees 30						
Applicant Signature						
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.						
Signature: Date: Aug 27, 2024						

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The Florida Department of Revenue (Department) provides training and certification for Florida

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- county tax collectors and employees

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- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

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nttps://fioridarevenue.com/property/Pages/Cofficial\_Iraining. aspx. You must pass all required examinations for each required course to obtain course credit.

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#### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

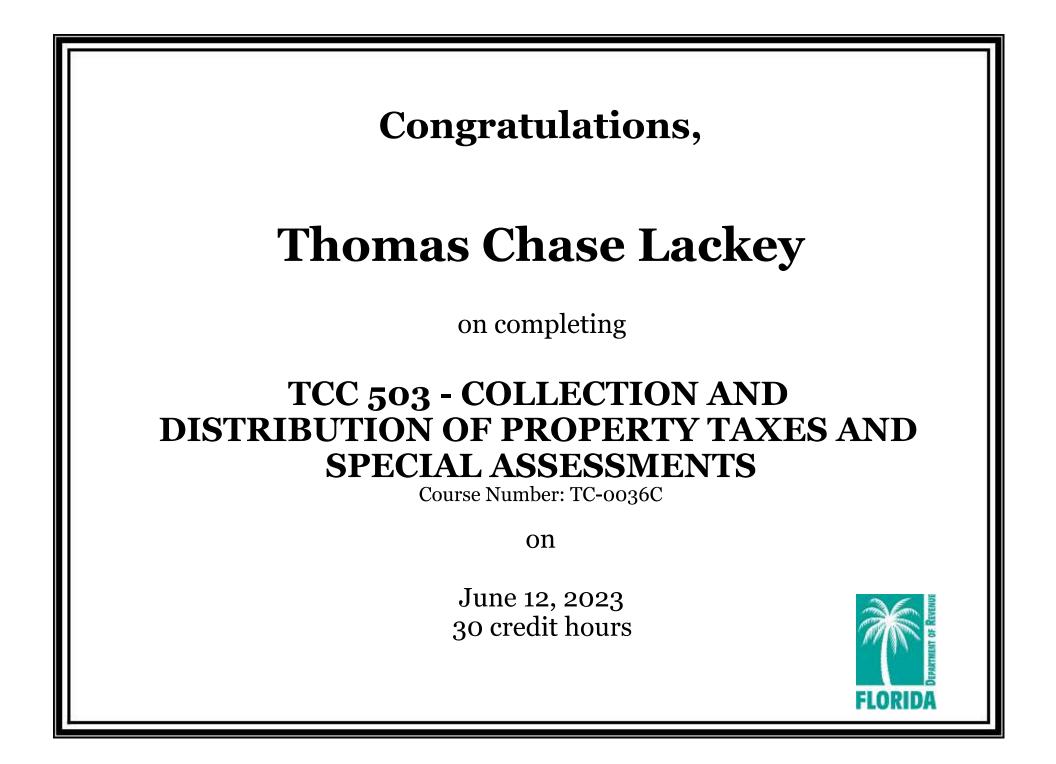
Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee. **If you are unable to submit your completed application or pay the fee online**, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

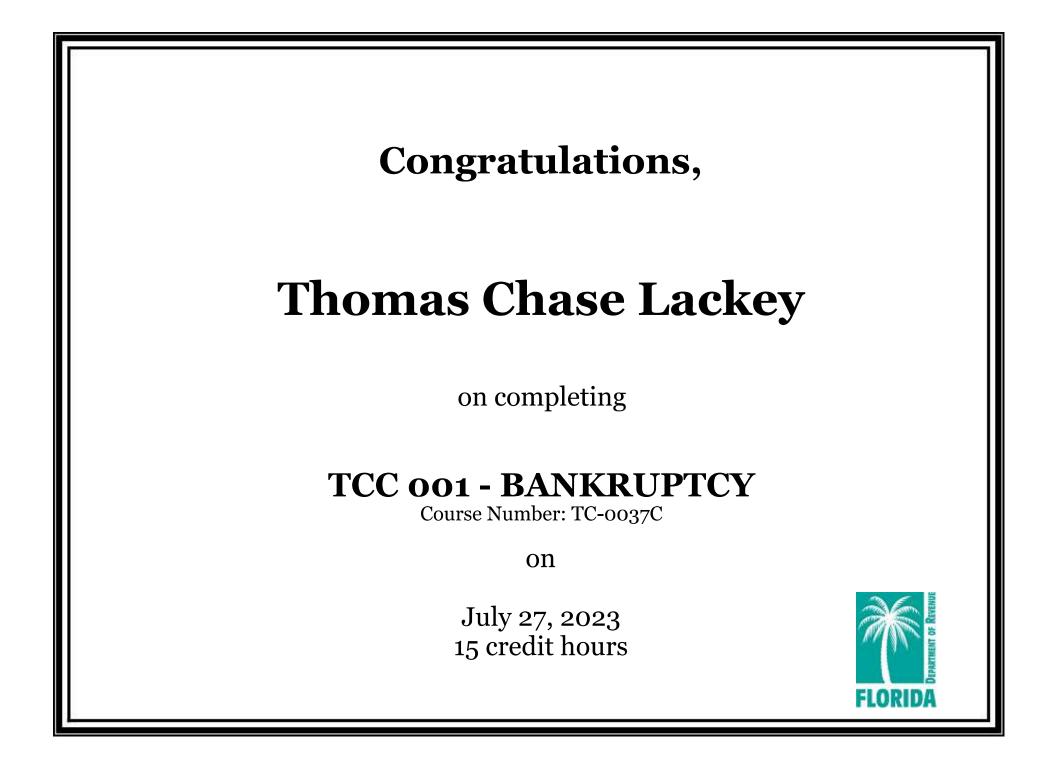
#### **Need Assistance?**

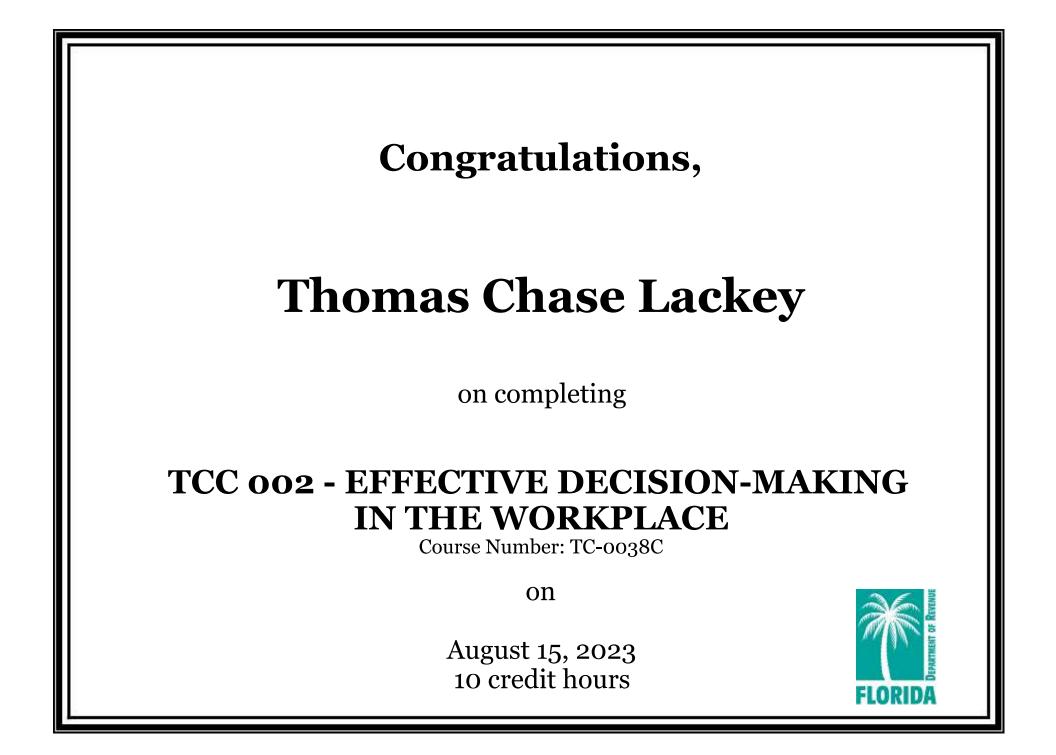
Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

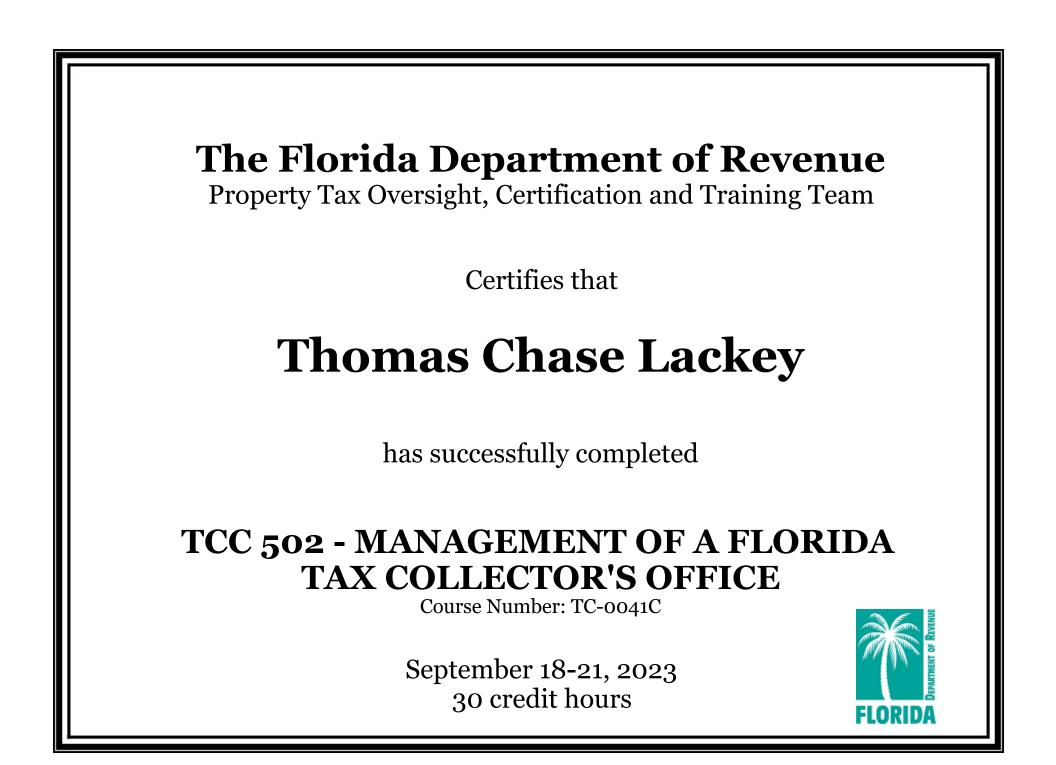














Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Tracy Lor	ngest
Previous Name(s)(if applicable):		
Documentation Included:		
County: Lake		Job Title: Customer Representative II
Certification Requested:	Certified I	Florida Collector Assistant
Initial:		Reinstatement:
Certification Date:	10/01/24	

	Application				
$\checkmark$	Application with Required Si	gnatures			
$\checkmark$	Application Fee				
$\checkmark$	Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	From: 08/19/24 To: Present				
From:	From: 2/8/88 To: 1/31/23				

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
Total Hours	120				

Committee recommends certification:		Yes		No



Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reaso	n for Applying							
🗌 Init	tial Certification - \$25 fee 🛛 Annual F	Recertifica	<b>tion</b> - \$5	fee 🖌	Reinstatement of Certification	- \$5 fee		
Applica	ant Information							
	nt's name (as you would like it to appear on		ate): Tra	acy Longest				
Business email address: Tracy.Longest@laketax.com				Business phone number: 352-343-9602				
	Job title: Customer Representative II							
	ed by: Lake County Tax Collector							
I have c recertific	ompleted the required hours of approved c cation, or reinstatement for the following de	ourses and signation:	passed	any require	d examinations for the certificatio	n,		
🗌 Ce	rtified Florida Appraiser	ertified Flori	da Evalu	ator	Certified Cadastralist of F	Iorida		
🗌 Ce	rtified Florida Collector	rtified Flori	da Colleo	ctor Assista	nt			
Florida pages a	ence for Certification – If you are apply property appraiser's office, Florida tax colle is necessary). If you are applying for recert ment dates.	ctor's office	or with	the Florida	Department of Revenue (attach a	additional		
Employe	<sup>er:</sup> Lake County Tax Collector							
Your Tit	le: Customer Representative II			Employme	ent Dates: 8/19/2024 - present			
Employe	<sup>er:</sup> Orange County Tax Collector							
Your Tit	<sup>le:</sup> Agency Manager			Employme	ent Dates: 2/08/1988 - 01/31/2023	3		
reinstate of each license	<b>ved Courses</b> – List each course you have ement for which you are applying (attach ac approved course. If you are substituting yo issued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	ditional pa ur Certified	ges as no Residen	ecessary). Intial Apprais	Attach documentation verifying co ser license or Certified General Ap	opraiser		
No.	Course Title	Hours	No.		Course Title	Hours		
TC-0040C	TCC 501 - Duties & Respons of FL TC	30	TC-00360	С тсс 503	3 Collect & Dist of Prop Taxes and Spec Assess	30		
TC-0041C		30	TC-00420	C TCC 504	Collection of Licenses, Taxes, & Fees	30		
Applica	ant Signature							
I am rec informat	uesting approval for Florida professional ce tion provided on this form and any attachme	ertification, ents are tru	recertific e and co	ation, or re prrect to the	instatement. I certify that all of the best of my knowledge.	;		
Signatu			-	-	Date: 09/10/2024			



The State of Florida Department of Revenue certifies that

#### TRACY R. LONGEST Orange County is a

**Certified Florida Collector Assistant** 

with certification requirements met through December 31, 2022.

The Certified Florida Collector Assistant designation is contingent upon employment with a Florida tax collector office or the Florida Department of Revenue. In the event that the employment of a designee holder is terminated for any reason, the individual shall refrain from using or displaying the designation(s). Failure to remit the recertification fee prior to the expiration date on the front of the card will result in the loss of your certification requiring reapplication.



Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

□ Initial Certification - \$25 fee       ✓ Annual Recertification - \$5 fee       □ Reinstatement of Certification - \$5 fee         Applicant Information       Applicant's name (as you would like it to appear on the certificate): Tracy R Longest         Business email address: TLongest@octaxcol.com       Business phone number: 407-836-4121         Job title:       Agency Manager         Employed by: Orange County Tax Collector       Inave completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:         □ Certified Florida Appraiser       □ Certified Florida Evaluator       □ Certified Cadastralist of Florida         Certified Florida Collector       ✓ Certified Florida Collector Assistant       Experience for Certification - If you are applying for your initial certification, list at least two years' experience in a Florida page as necessary). If you are applying for recertification or for reinstatement of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement or Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement or Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement or Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement provide your current employer and employment dates.         Employer: Orange County Tax Collector       Your Title: Agency Manager
Applicant's name (as you would like it to appear on the certificate):       Tracy R Longest         Business email address:       TLongest@octaxcol.com       Business phone number: 407-836-4121         Job title:       Agency Manager       Employed by:       Orange County Tax Collector         I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:       Certified Florida Appraiser       Certified Florida Evaluator       Certified Cadastralist of Florida         Certified Florida Collector       Certified Florida Collector Assistant       Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, its at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer:       Orange County Tax Collector         Your Title:       Agency Manager         Employer:       Employment Dates: 02/08/1988 - Present
Business email address: TLongest@octaxcol.com       Business phone number: 407-836-4121         Job title: Agency Manager       Employed by: Orange County Tax Collector         I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:       Certified Florida Appraiser         Certified Florida Appraiser       Certified Florida Evaluator       Certified Cadastralist of Florida         Certified Florida Collector       It certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Orange County Tax Collector       Employment Dates: 02/08/1988 - Present         Your Title:       Employment Dates:
Job title:       Agency Manager         Employed by:       Orange County Tax Collector         I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:            Certified Florida Appraiser        Certified Florida Evaluator             Certified Florida Collector           Certified Florida Collector             Certified Florida Collector           Certified Florida Collector Assistant             Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.             Employer: Orange County Tax Collector          Your Title:            Your Title:
Employed by:       Orange County Tax Collector         I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:         Certified Florida Appraiser       Certified Florida Evaluator       Certified Cadastralist of Florida         Certified Florida Collector       Image: Certified Florida Collector Assistant       Certified Florida Collector         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer:       Orange County Tax Collector         Your Title:       Employment Dates: 02/08/1988 - Present         Your Title:       Employment Dates:
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:            Certified Florida Appraiser           Certified Florida Appraiser             Certified Florida Collector           Certified Florida Collector             Certified Florida Collector           Certified Florida Collector Assistant             Experience for Certification If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.             Employer: Orange County Tax Collector             Your Title:             Your Title:
recertification, or reinstatement for the following designation:            Certified Florida Appraiser        Certified Florida Evaluator        Certified Cadastralist of Florida            Certified Florida Collector           Certified Florida Collector           Certified Florida Collector Assistant             Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a             Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional         pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and         employment dates.             Employer: Orange County Tax Collector             Your Title: Agency Manager             Employer:             Your Title:
Certified Florida Collector       Image: Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Orange County Tax Collector       Employment Dates: 02/08/1988 - Present         Your Title:       Your Title:         Your Title:       Employment Dates:
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Orange County Tax Collector         Your Title: Agency Manager       Employer: 02/08/1988 - Present         Employer:         Your Title:       Employment Dates: 02/08/1988 - Present
Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Orange County Tax Collector         Your Title: Agency Manager       Employment Dates: 02/08/1988 - Present         Employer:         Your Title:       Employment Dates: 02/08/1988 - Present
Your Title:       Employment Dates: 02/08/1988 - Present         Employer:       Your Title:         Your Title:       Employment Dates:
Employer:       Your Title:       Employment Dates:
Your Title: Employment Dates:
Approved Courses - List each course you have successfully completed for the partitication recordification or
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No. Course Title Hours No. Course Title Hours
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the
information provided on this form and any attachments are true and correct to the best of my knowledge.
Signature: Date: 01/06/2022



The Department of Revenue of the State of Florida

certifies that

Tracy Longest

has successfully completed

"Collection & Distribution Of Property Taxes" Course TCC 503A, 30 Contact Hours

Friday, February 13, 2009

Len Peherrensi

Lisa Echeverri Executive Director

James McAdams Chairman Admissions and Certifications Committee for Certified Florida Collectors and Certified Florida Collector Assistants



certifies that

### Tracy Longest

has successfully completed

"Management" Course TCC 502A, 30 Contact Hours

Friday, April 24, 2009

Ling Echeverri

Lisa Echeverri Executive Director

James McAdams Chairman Admissions and Certifications Committee for Certified Florida Collectors and Certified Florida Collector Assistants



certifies that

Tracy Longest

has successfully completed

"Duties & Responsibilities Of Florida Tax Collectors" Course TCC 501, 30 Contact Hours

Friday, June 19, 2009

Lisa Echeverri

Lisa Echeverri Executive Director

James McAdams Chairman Admissions and Certifications Committee for Certified Florida Collectors and Certified Florida Collector Assistants



certifies that

Tracy Longest

has successfully completed

"Collection Of Licenses, Taxes & Fees" Course TCC 504, 30 Contact Hours

Friday, August 28, 2009

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Lisa Echeverri Executive Director

James McAdams Chairman Admissions and Certifications Committee for Certified Florida Collectors and Certified Florida Collector Assistants

certifies that

### Tracy R. Longest

has fulfilled the requirements for designation as a Certified Florida Collector Assistant and has been recommended by The Admissions and Certifications Committee for Certified Florida Collectors and Certified Florida Collector Assistants and is, therefore, on this day, the first of September, 2009, declared to be a

### **Certified Florida Collector Assistant**

with all the rights, benefits, and privileges of this certification.

In Echeverri

Lisa Echeverri Executive Director

James McAdams Chairman, Admissions and Certifications Committee



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jennifer Lopez
Previous Name(s)(if applicable):	
Documentation Included:	
County: Dade	Job Title: Paralegal Collection Specialist
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	02/01/23

	Application				
$\checkmark$	Application with Required Signatures				
$\checkmark$	✓ Application Fee				
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 04/01/19			To: Present		
From:			To:		

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
TCC 001 - Bankruptcy	15	Attended Course		
TCC 002 - Effective Decision Making	10	Attended Course		
TCC 003 - Customer Service Training	5	Attended Course		
-				
Total Hours	120			

Committee recommends certification:	Yes	No	

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying						
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee						
Applicant Information						
Applicant's name (as you would like it to appear on the certificate): Jennifer Lopez						
Business email address: jennifer.lopez@miamida	de.gov		Busines	s phone number: 3053755828		
Job title: Paralegal Collection Specialist						
Employed by: Miami-Dade County						
I have completed the required hours of approved recertification, or reinstatement for the following c	courses and lesignation:	l passed a	any requ	ired examinations for the certification	٦,	
Certified Florida Appraiser	Certified Flor	ida Evalua	ator	Certified Cadastralist of F	lorida	
Certified Florida Collector	Certified Flor	ida Collec	tor Assis	stant		
<b>Experience for Certification</b> – If you are app Florida property appraiser's office, Florida tax col pages as necessary). If you are applying for <b>rece</b> employment dates.	lector's offic	e, or with t	the Flori	da Department of Revenue (attach a	dditional	
Employer: Mlami-Dade County						
Your Title: Paralegal Collection Specialist			Employ	ment Dates: April 2019-Present		
Employer:						
Your Title:			Employ	ment Dates:		
<b>Approved Courses</b> – List each course you ha reinstatement for which you are applying (attach of each approved course. If you are substituting y license issued by the Florida Real Estate Apprais type below. Attach a copy of the license.	additional pa /our Certified al Board for	ages as ne d Resident one or mo	ecessary tial Appr	<ul> <li>Attach documentation verifying co raiser license or Certified General Ap ses, list your license number and lice</li> </ul>	praiser	
No. Course Title	Hours	No.		Course Title	Hours	
TC-0040C TCC-501 Duties and Responsibilities of Florida Tax Collector	rs 30	TC-00390	39C TCC-003 Customer Service Training		5	
TC-0038C TCC-002- Effective Decision-Making in the Workplac	e 10	TC-00370		TCC 001- Bankruptcy	15	
Applicant Signature I am requesting approval for Florida professional information provided on this form and any attache				he best of my knowledge.		
Signature: Date: 06/06/2024						



Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason	for Applying			93.500,003				
🖌 Initi	al Certification - \$25 fee	inual Recertifica	ation - \$5	fee 🗌	Reinstatement of Certification -	\$5 fee		
Applica	nt Information							
Applican	Applicant's name (as you would like it to appear on the certificate): Jennifer Lopez							
Business email address: jennifer.lopez@miamidade.gov Business phone number: 3053755828								
	Paralegal Collection Specialist							
	<sup>d by:</sup> Miami-Dade County							
I have co recertific	ompleted the required hours of appro ation, or reinstatement for the follow	oved courses and ing designation:	d passed a	any requ	ired examinations for the certification	٦,		
Cer	tified Florida Appraiser	Certified Flo	rida Evalua	ator	Certified Cadastralist of F	lorida		
Cer	tified Florida Collector	Certified Flo	ida Collec	tor Assi	stant			
Florida p pages as employm	roperty appraiser's office, Florida ta s necessary). If you are applying for nent dates.	x collector's offic	e, or with	the Flori	ion, list at least two years' experience da Department of Revenue (attach a nt, provide your current employer an	dditional		
Employe	<sup>rr:</sup> Miami-Dade County							
Your Titl	<sup>e:</sup> Paralegal Collection Specialist			Employ	ment Dates: April 2019-Present			
Employe								
Your Titl	e:			Employ	ment Dates:			
reinstate of each a license is type belo	approved course. If you are substitu ssued by the Florida Real Estate Ap ow. Attach a copy of the license.	tach additional pa ting your Certifie praisal Board for	ages as ne d Residen one or me	ecessary tial Appl	y). Attach documentation verifying co raiser license or Certified General Ap rses, list your license number and lice	praiser ense		
No.	Course Title	Hours	No.		Course Title	Hours		
TCC-0036C	TCC-503 Collection and Distribution of Property Taxes and Special As	ssessments 30	TCC-00410	C TCC 50	2- Management of a Florida Tax Collector's Office	30		
Applica	ant Signature							
l am req informat	uesting approval for Florida professi ion provided on this form and anv at	ional certification tachments are tr	, recertificate ue and co	ation, or rrect to f	reinstatement. I certify that all of the the best of my knowledge.	1		
information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date: 06/06/2024								

The Florida Department of Revenue Property Tax Oversight, Certification and Training Team



Certificate of Completion

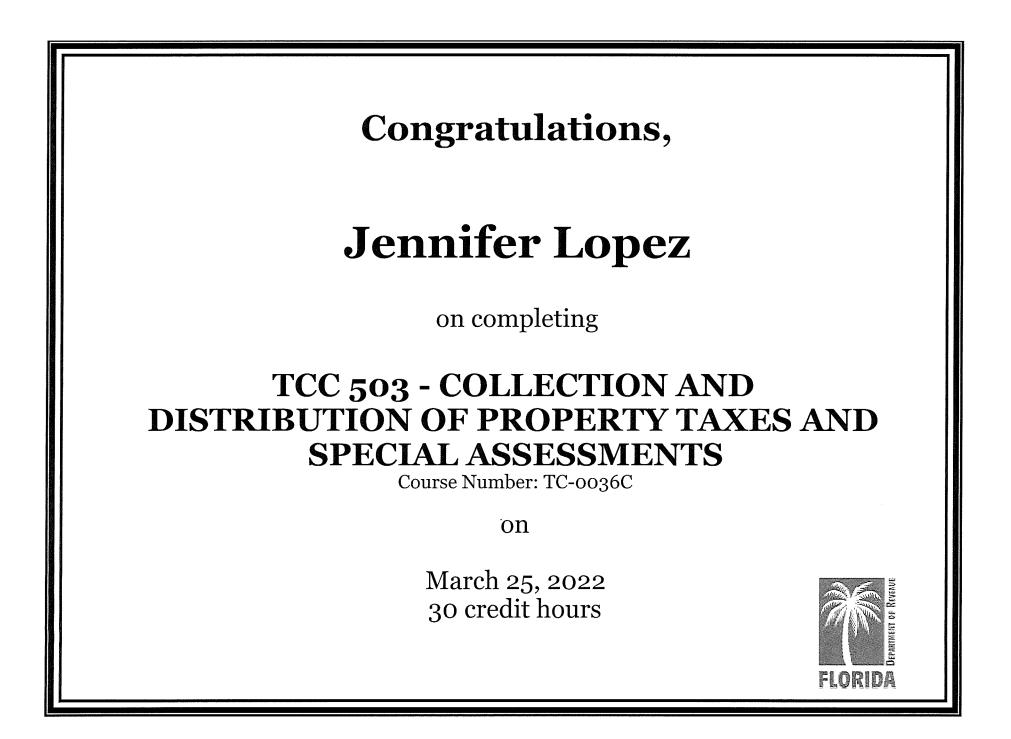
Jennifer Lopez

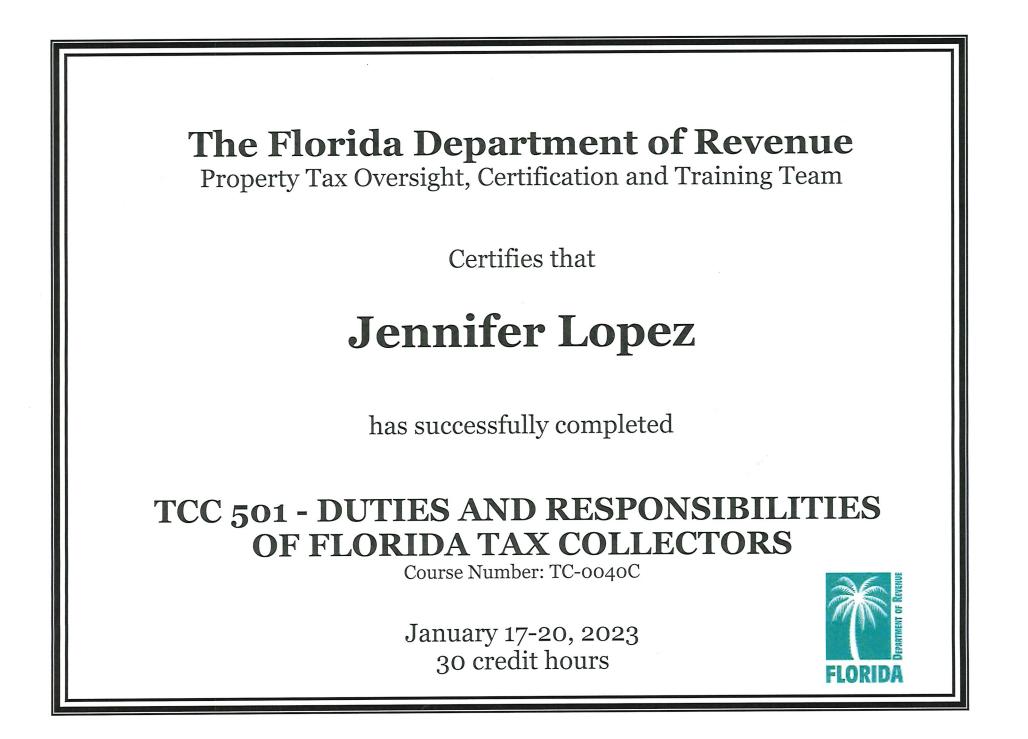
MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE TCC 502, 30 Hours September 13-16, 2021













Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Lee Maertz
Previous Name(s)(if applicable):	
Documentation Included:	
County: St. Lucie	Job Title: Customer Service Representative II
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	08/01/24

	Application				
$\checkmark$	Application with Required Signatures				
$\checkmark$	✓ Application Fee				
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 03/15/17 To: Present			To: Present		
			To:		

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 003 - Customer Service Training	5	Attended Course		
FLHSMV - DL Transformed: Phase I	45	Attended Course		
FLHSMV - DL Transformed: Phase II	40	Attended Course		
Total Hours	120			

Committee recommends certification:	Yes		No

Notes:



Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reasor	for Applying					
🖌 Init	ial Certification - \$25 fee	Annual Recertifie	cation - \$5	fee Reinstatement of Certific	ation - \$5 fee	
Applica	ant Information	Aller allers be days				
Applicar	t's name (as you would like it to	appear on the certi	ficate):	Lee Maertz		
		tax170@tcslc.com		Business phone number: 772-462-165	0	
Job title:	Customer Service Rep II					
	ed by: St. Lucie County Tax Collector					
I have concertific	ompleted the required hours of a ation, or reinstatement for the fo	pproved courses an llowing designation	nd passed a :	any required examinations for the cer	tification,	
Ce	rtified Florida Appraiser	Certified Flo	orida Evalu	ator Certified Cadastra	list of Florida	
Ce Ce	rtified Florida Collector	Certified Flo	orida Collec	ctor Assistant		
Florida p pages a employr	property appraiser's office, Florid	a tax collector's offi	ce, or with	ertification, list at least two years' ex the Florida Department of Revenue (a statement, provide your current emplo	attach additional	
	e: Customer Service Rep II			Employment Dates: 03/15/2017 - Curren	nt	
Employe	er:					
Your Tit	e:			Employment Dates:		
reinstate of each license i	ement for which you are applying approved course. If you are subs ssued by the Florida Real Estate ow. Attach a copy of the license.	(attach additional p stituting your Certific Appraisal Board fo	ages as ne	leted for the certification, recertificatio ecessary). Attach documentation verif tial Appraiser license or Certified Gen ore courses, list your license number	ying completion eral Appraiser	
No.	Course Title TCC 501 Duties and Responsibilities of	Hours	No.	Course Title	Hours	
TC-0040C	Collectors	+ 30	TC-00220	DL Training Series Phase I	45	
TC-0039C	C-0039C TCC 003 Customer Service Training 5 TC-0023C DL Training Series Phase II 40					
I am req informat	ion provided on this form and an	essional certificatio y attachments are t	n, recertifica	ation, or reinstatement. I certify that a rrect to the best of my knowledge.	I of the	
Signature: Date: 9-12-2024				f		
		D				



Learn

This certificate is awarded to

#### LEE MAERTZ

for the successful completion of

#### **DL Transformed: Phase I**

by FLHSMV

45 Hours 0 Minutes

Date of Course Completion: 7/21/2017





This certificate is awarded to

### LEE MAERTZ

for the successful completion of

#### **DL Transformed: Phase II**

by FLHSMV

40 Hours 0 Minutes

Date of Course Completion: 8/25/2017

# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that Lee Maertz has successfully completed **TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS** Course Number: TC-0040C February 27 - March 1, 2024 30 credit hours FLOR





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Pennelope	Malice
Previous Name(s)(if applicable):		
Documentation Included:		
County: Duval		Job Title: Assistant Director of Finance & Accounting
Certification Requested:	Certified F	lorida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	07/01/24	

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	Courses Listed on Application					
$\checkmark$	Employment Dates Listed					
	✓ Includes Current Employment					
✓ Two Years of Experience with an Applicable Office			vith an Applicable Office			
From: 01/01/22			To: Present			
From:			То:			

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
Total Hours	120				

Committee recommends certification:		Yes		No

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying								
🖌 Init	✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee							
Applica	ant Information			-21				
	it's name (as you would like it to appear on	the certific						
	Business email address: pmalice@coj.net Business phone number: 904-255-5790							
Job title:	ASSISTANT DIRECTOR OF FINANCE AN	ND ACCOL	INTING					
	ed by: CITY OF JACKSONVILLE/DUVAL C							
I have concertific	ompleted the required hours of approved c ation, or reinstatement for the following de	ourses and signation:	passed a	iny rea	quire	ed examinations for the certificatio	n,	
Cer	rtified Florida Appraiser	ertified Flori	da Evalua	ator		Certified Cadastralist of F	lorida	
Cer	rtified Florida Collector	ertified Flori	da Collect	tor As	sista	int		
Florida p pages a	ence for Certification – If you are apply property appraiser's office, Florida tax colle s necessary). If you are applying for recert nent dates.	ctor's office	e, or with t	the Flo	orida	Department of Revenue (attach a	additional	
Employe	Pr: DUVAL COUNTY TAX COLLECTOR							
	<sup>le:</sup> ASSISTANT DIRECTOR OF FINANCE	AND ACCC	DUNTIN	Emplo	oyme	ent Dates:01/01/2022-PRESENT		
Employe	er:							
Your Titl	le:			Emplo	oyme	ent Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No.	Course Title	Hours	No.			Course Title	Hours	
TC0040C	CO040C TCC 501-DUTIES AND RESPONSIBILITIES 30 TC0036C TCC 503-COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS 30						30	
TC0038C	TC0038C TCC 002-EFFECTIVE DECISION MAKING 10 TC0039C TCC 003-CUSTOMER SERVICE TRAINING 5							
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date: Dat								



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional

certification must complete an Application for Florida Professional Certification. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx **Reason for Applying** ✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee **Reinstatement of Certification - \$5** fee **Applicant Information** Applicant's name (as you would like it to appear on the certificate): PENNELOPE MALICE Business email address: pmalice@coj.net Business phone number: 904-255-5790

Job title: ASSISTANT DIRECTOR OF FINANCE AND ACCOUNTING

Employed by: CITY OF JACKSONVILLE/DUVAL COUNTY TAX COLLECTOR

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Cadastralist of Florida

Certified Florida Evaluator

**Certified Florida Appraiser** Certified Florida Collector

**Experience for Certification** – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.

Certified Florida Collector Assistant

Employer: DUVAL COUNTY TAX COLLECTOR

Employment Dates:01/01/2022-PRESENT Your Title: ASSISTANT DIRECTOR OF FINANCE AND ACCOUNTING

Employer:

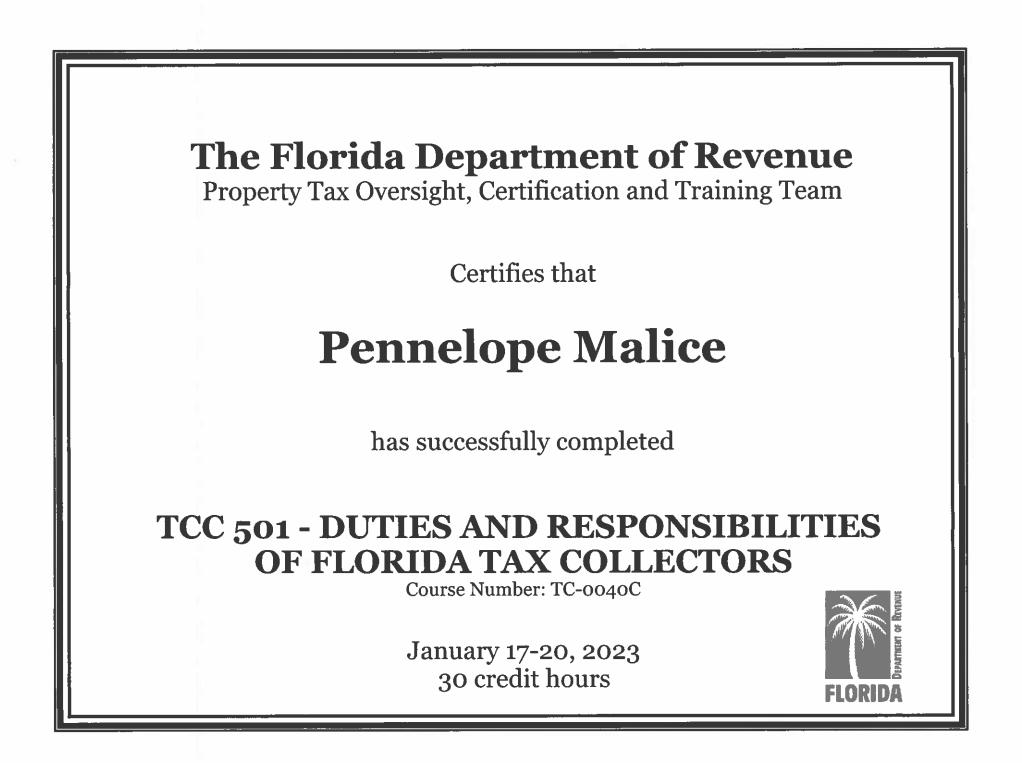
Your Title:

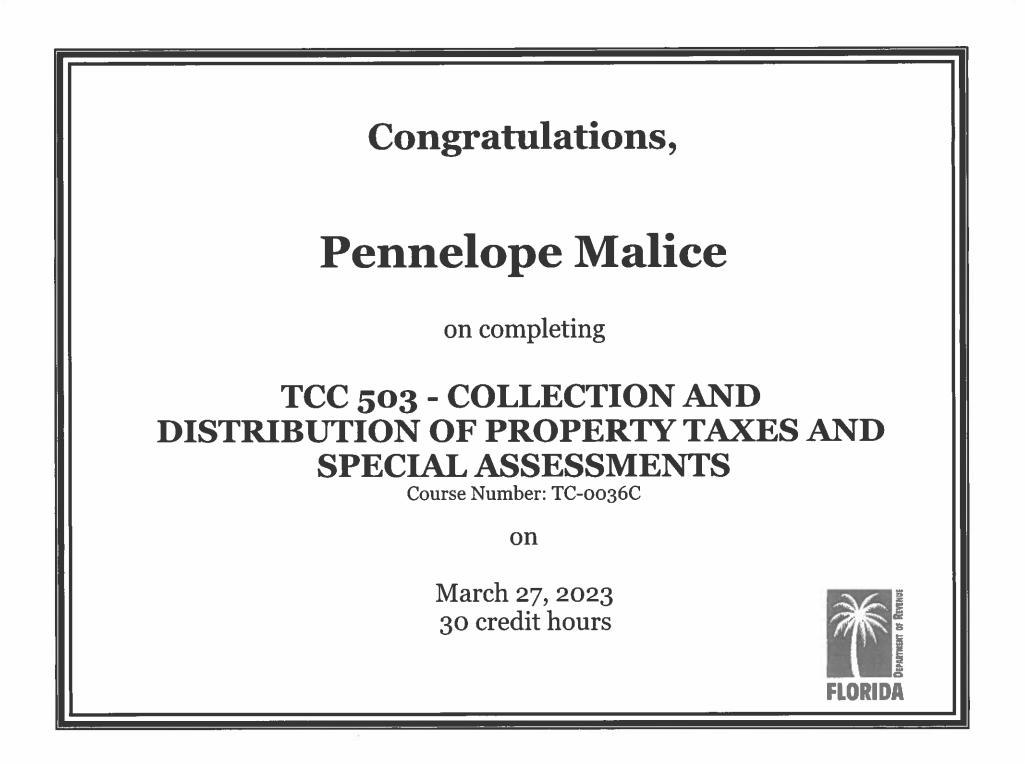
**Employment Dates:** 

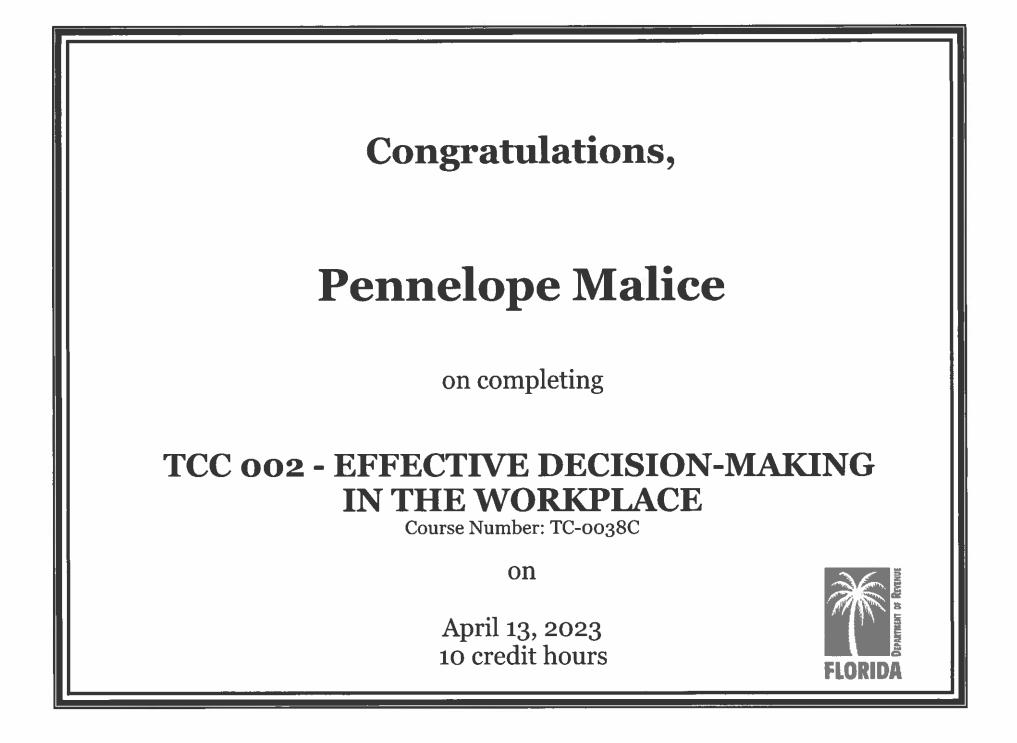
Approved Courses - List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TC0037C	TCC 001-BANKRUPTCY	15	TC0042C	TCC 504-COLLECTION OF LICENSES, TAXES, AND FEES	30
			1.1.1		
Applica	ant Signature				

		ertification, or reinstatement. I certify that all of the
information provided on this f	orm and any attachments are true a	nd correct to the best of my knowledge.
Signature:		Date:
	MAR R.	7/10/24









**Congratulations**,

## **Pennelope Malice**

on completing

#### **TCC 001 - BANKRUPTCY**

Course Number: TC-0037C

on

June 21, 2023 15 credit hours



# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that **Pennelope Malice** has successfully completed **TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES** Course Number: TC-0042C June 24-27, 2024 30 credit hours FLOR



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	William Mann
Previous Name(s)(if applicable):	
Documentation Included:	
County: Putnam	Job Title: Customer Service Representative II
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	06/01/24

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	Courses Listed on Application					
$\checkmark$	Employment Dates Listed					
	✓ Includes Current Employment					
✓ Two Years of Experience with an Applicable Office			/ith an Applicable Office			
From: 07/01/13			To: Present			
From:			То:			

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
AAMVA - CDL Module 1	2.5	Attended Course			
AAMVA - CDL Module 2	0.75	Attended Course			
AAMVA - CDL Module 3	0.75	Attended Course			
AAMVA - CDL Module 4	0.75	Attended Course			
FLHSMV - Heavy Vehicle Use Tax	1	Attended Course			
AAMVA - Birth Certificates	0.50	Attended Course			
AAMVA - Introduction to Fraud	1	Attended Course			
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course			
AAMVA - Counterfeits and Alterations	0.75	Attended Course			
AAMVA - Driver License and ID Cards	0.75	Attended Course			
AAMVA - Internal Fraud for Staff	0.75	Attended Course			
AAMVA - Travel Documents	0.75	Attended Course			
AAMVA - U.S. Immigration Documents	0.75	Attended Course			
Total Hours	42				

	Committee recommends certification:				Yes				No
--	-------------------------------------	--	--	--	-----	--	--	--	----

Notes: Total Hours = 122.25



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	William Mann
Previous Name(s)(if applicable):	
Documentation Included:	
County: Putnam	Job Title: Customer Service Representative II
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	06/01/24

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	Courses Listed on Application					
$\checkmark$	Employment Dates Listed					
	✓ Includes Current Employment					
✓ Two Years of Experience with an Appli			/ith an Applicable Office			
From: 07/01/13			To: Present			
From:			То:			

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
90-hours per 12D-19.003(3)(b)				
AAMVA - Introduction to Covert Features	0.75	Attended Course		
AAMVA - People and Actions	0.75	Attended Course		
AAMVA - Social Security Cards	0.50	Attended Course		
AAMVA - Security Features	1	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
FLHSMV - Information and Cyber Security Awareness Training	0.50	Attended Course		
TCC 001 - Bankruptcy	15	Attended Course		
TCC 002 - Effective Decision Making	10	Attended Course		
AAMVA - Vehicle Identification Documents	0.50	Attended Course		
AAMVA - Mexican Documents	0.75	Attended Course		
AAMVA - Military ID Cards	0.50	Attended Course		
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course		
FLHSMV - DL Transformed: Driving Test	8	Attended Course		
Total Hours	80.25			

Committee recommends certification:
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Notes:



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#### **Sarah Thomas**

From:	brenda bridges <brenda.bridges@putnam-fl.gov></brenda.bridges@putnam-fl.gov>
Sent:	Tuesday, April 16, 2024 3:07 PM
То:	Sarah Thomas
Subject:	RE: [EXTERNAL] William Mann 2013 Start Date

**Caution:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Yes mam,

July 2013

Thank you,

#### Brenda J. Brídges, C.F.C.A.

Deputy Tax Collector Proudly Serving the Citizens of Putnam County

Putnam County Tax Collector's Office 323 St. Johns Avenue Palatka, Fl. 32177 (386) 326-2722 Office (386) 329-0886 Fax

From: Sarah Thomas <Sarah.Thomas@floridarevenue.com>
Sent: Tuesday, April 16, 2024 2:24 PM
To: brenda bridges <brenda.bridges@putnam-fl.gov>
Subject: [EXTERNAL] William Mann 2013 Start Date

Hi Brenda,

Does William have the month that he started in Palm Beach Co. in 2013?

Thank you!



Sarah Thomas Research and Training Specialist Property Tax Oversight Florida Department of Revenue (850) 617-8874 Sarah.Thomas@floridarevenue.com

#### William Mann PUTNAM COUNTY TAX COLLECTOR

Course #	COURSE DESCRIPTION	COMPLETED	HRS
TC-0001C		0/40/0004	
TC-0001C	AAMVA FDR 2020 COUNTERFEITS AND ALTERATIONS	8/12/2021	0.7
TC-0002C	AAMVA FDR 2020 DRIVER LICENSE AND ID CARDS	8/12/2021	0.7
TC-0003C	AAMVA FDR VEHICLE IDENTIFICATION DOCUMENTS	7/13/2023	0.5
TC-0004C	AAMVA FDR EXPANDING THE REVIEW		<u> </u>
TC-0005C	AAMVA FDR 2020 BIRTH CERTIFICATES	7/26/2021	0.5
	AAMVA FDR 2020: CANADIAN BIRTH CERTIFICATES, DRIVE AND VEHICLE DOCUMENTS		<b></b>
TC-0007C	AAMVA FDR 2020: CANADIAN TRAVEL, CITIZENSHIP AND IMMIGRATION DOCUMENTS	7/26/2021	1.0
TC-0008C	AAMVA FDR 2020: INTERNAL FRAUD FOR STAFF	8/12/2021	0.7
TC-0009C	AAMVA FDR 2020: INTRODUCTION TO COVERT FEATURES	8/12/2021	0.7
TC-0010C	AAMVA FDR 2020: INTRODUCTION TO FRAUD	7/26/2021	1.0
TC-0011C	AAMVA FDR 2020: MEXICAN DOCUMENTS	7/13/2023	0.7
TC-0012C	AAMVA FDR 2020: MILITARY ID CARDS	7/13/2023	0.50
TC-0013C	AAMVA FDR 2020: PEOPLE AND ACTIONS	8/12/2021	0.7
TC-0014C	AAMVA FDR 2020: SECURITY FEATURES	8/12/2021	1.00
TC-0015C	AAMVA FDR 2020: SOCIAL SECURITY CARDS	8/12/2021	0.5
TC-0016C	AAMVA FDR 2020: TRAVEL DOCUMENTS	8/12/2021	0.7
TC-0017C	AAMVA FDR 2020: U S IMMIGRANTS DOCUMENTS	8/12/2021	0.7
TC-0018C	CDL MODULE 1	5/5/2016	2.5
TC-0019C	CDL MODULE 2	5/5/2016	0.7
TC-0020C	CDL MODULE 3	5/5/2016	0.7
TC-0021C	CDL MODULE 4	5/5/2016	0.7
TC-0022C	DRIVER LICENSE PHASE TRAINING I		
TC-0023C	DRIVER LICENSE PHASE TRAINING II		
TC-0025C	DRIVER LICENSE PREPARATORY TRAINING	5/17/2024	12.00
TC-0026C	DL TRANSFORMED COMMERCIAL DRIVER LICENSE (INSTRUCTOR LED)		<u> </u>
	DL TRANFORMED DRIVING TEST (INSTRUCTOR LED) DA Z FLHSMV transcr	3/19/2013	8.00
TC-0031C	DL TRANSFORMED LEGAL PRESENCE (INSTRUCTOR LED)		
	DL TRANSFORMED LICENSE AND ID REQUIREMENTS (INSTRUCTOR LED)		
TC-0035C	DL TRANSFORMED VISION (INSTRUCTO R LED)		<b></b>
TC-0036C	TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS		
TC-0037C	TCC 001 - BANKRUPTCY	6/21/2023	15.00
	TCC 002 - EFFECTIVE DECISION MAKING	7/12/2023	10.00
	TCC 003 - CUSTOMER SERVICE TRAINING	.,	
_	TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS (TCC 501)	02/27-03/01/2024	30.00
	TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE		
	TCC 504 - COLLECTION OF LICENSES, TAXES AND FEES	6/21-24/2022	30.00
	HEAVY VEHICLE USE TAX (HVUT)	10/24/2019	1.00
	INFORMATION AND CYBER SECURITY AWARENESS	10/27/2022	0.50
		10/2//2022	0.50
	TOTAL HOURS	<u> </u>	122.25
		I	122,23

**FLHSMV** 

Requestor: Kathy Wilkinson, Putnam Training Coordinator Report Type: Full Transcript Report Drawn By: Robert Llanes, Research & Training Specialist Date Report Requested: 6/7/2023 Date Report was Drawn: 6/8/2023 Records Timeframe: 2012 - Present

William Mann - P7350WAM				
Training Title	Training Type	Duration	Status	<b>Date Completed</b>
AAMVA FDR 2020: Birth Certificates	Online Class	0.50	Complete	7/26/2021
AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs	Online Class	1.00	Complete	7/26/2021
AAMVA FDR 2020: Counterfeits and Alterations	Online Class	0.75	Complete	8/12/2021
AAMVA FDR 2020: Driver Licenses and ID Cards	Online Class	0.75	Complete	8/12/2021
AAMVA FDR 2020: High Quality Counterfeits Level 1	Online Class	0.50	Complete	8/12/2021
AAMVA FDR 2020: High Quality Counterfeits Level 2	Online Class	0.75	Complete	8/12/2021
AAMVA FDR 2020: Internal Fraud for Staff	Online Class	0.75	Complete	8/12/2021
AAMVA FDR 2020: Introduction to Covert Features	Online Class	0.75	Complete	8/12/2021
AAMVA FDR 2020: Introduction to Fraud	Online Class	1.00	Complete	7/26/2021
AAMVA FDR 2020: People and Actions	Online Class	0.75	Complete	8/12/2021
AAMVA FDR 2020: Security Features	Online Class	1.00	Complete	8/12/2021
AAMVA FDR 2020: Social Security Cards	Online Class	0.50	Complete	8/12/2021
AAMVA FDR 2020: Travel Documents	Online Class	0.75	Complete	8/12/2021
AAMVA FDR 2020: Update Only Module	Online Class	0.25	Complete	8/12/2021
AAMVA FDR 2020: US Immigration Documents	Online Class	0.75	Complete	8/12/2021
Capture Training	Online Class	1.00	Complete	3/17/2016
Class E Skills Exam Part II: Graded Maneuvers	Online Class	0.50	Complete	4/20/2022
Class E Skills Exam Part III: Other Graded Criteria	Online Class	0.75	Complete	4/20/2022
Class E Skills Exam Part IV: Results, Reciprocation, and Assessments	Online Class	0.75	Complete	4/20/2022
DL Issuance: Applicant Screening Questions	Online Class	0.07	Complete	6/9/2020
DL Issuance: Badge Transaction	Online Class	0.05	Complete	6/15/2020
DL Issuance: Capture Summary	Online Class	0.05	Complete	6/9/2020
DL Issuance: Cashier Checkout	Online Class	0.05	Complete	6/15/2020
DL Issuance: Cashiering	Online Class	0.12	Complete	6/9/2020

#### iLearn

pg. 1

William Mann - P7350WA Training Title	AM Training Type	Duration	Status	Date Completed
DL Issuance: CDL and CLP Exams and License Details	Online Class	0.08		
DL Issuance: Class E Exams and License Details	Online Class	0.08	Complete	6/9/202
DL Issuance: Class E Learner's License	Online Class	0.17	Complete Complete	6/9/202
DL Issuance: Completing a Transaction	Online Class	0.17	Complete	6/15/202
DL Issuance: Customer Inquiry	Online Class	0.07		
DL Issuance: Customer Summary	Online Class	0.05	Complete	6/9/202
DL Issuance: Exam Only	Online Class	0.12	Complete	6/9/202
DL Issuance: FDLE Letter	Online Class	0.10	Complete	6/15/202
DL Issuance: Identification Documents and Capture Scan Documents		0.07	Complete	6/15/202
	Online Class		Complete	6/9/202
DL Issuance: Locate, Create, and Start a Transaction	Online Class	0.07	Complete	6/9/202
DL Issuance: Personal Details, Temporary Address, and Emergency Contact Information DL Issuance: Sanctions Clearance	Online Class	0.08	Complete	6/9/202
	Online Class	0.18	Complete	6/15/202
DL Issuance: Submitting ID Document Exceptions	Online Class	0.05	Complete	6/15/202
DL Issuance: Temporary Permits	Online Class	0.07	Complete	6/15/202
DL Issuance: Vision	Instructor-Led	5.00	Complete	3/6/201
DL Phase I: Motor Voter	Online Class	1.00	Complete	1/3/201
DL Transformed: Driving Test	Instructor-Led	8.00	Complete	3/19/201
DL Transformed: Legal Presence	Instructor-Led	5.00	Complete	4/3/201
Enrolling for Florida Smart ID in MyDMV Portal (1)	Video	0.03	Complete	4/20/202
Heavy Vehicle Use Tax (HVUT) - 2019	Online Class	1.00	Complete	10/24/201
Heavy Vehicle Use Tax (HVUT) - 2021	Online Class	1.00	Complete	12/16/202
How to use the Florida Smart ID Proof of Age Verifier	Video	0.08	Complete	4/20/202
How to use your Florida Smart ID			Complete	4/20/202
Information and Cyber Security Awareness for External Entities - 2019		0.75	Complete	9/20/201
Information and Cyber Security Awareness for External Entities - 2020	Online Class		Complete	3/11/202
Information and Cyber Security Awareness for External Entities - 2021	Online Class		Complete	12/7/202
Information and Cyber Security Awareness for External Entities - 2022	Online Class	0.50	Complete	10/27/202
Introducing Florida Smart ID	Video	0.08	Complete	4/20/202
Legal Presence: Acceptable Documents Table	Online Class	0.25	Complete	8/1/201
Legal Presence: Immigrant	Online Class	0.25	Complete	8/1/201
Legal Presence: Non-Immigrant	Online Class	0.25	Complete	8/1/201
Legal Presence: U.S. Citizen	Online Class		Complete	8/1/201
Licensing Requirements and ID Card and Issuance Procedures	Instructor-Led		Complete	5/1/201
Motorist Maintenance: Medical Queue for Field Users	Online Class		Complete	6/15/202
Motorist Maintenance: Search and Navigation for Examiners and Agents	Online Class		Complete	6/15/202

Pg. Z

To receive credit for this course, you will need to complete the fields listed in the table below, and then send to the following email address: TC-Training-Tracker@flhsmv.gov. It is important that you include all of the information below, in order to receive credit for the course in a timely manner.

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Information	Please fill in your information
Connectifie (Millinemed die	
ក្រហាទទ)	
Course Completion Date	05/05/2016 W/ILLI/AM
tha white	
Middle Initial	MANN
ites infine	M500921672070
Driver License/ID Card #	WIMANN @PECTAX.COM
	5617841323
Work Telephone	200 CIMIC CIENTIER WAY
Work Address Work City	ROYAL PALM BEACH
Work City Work Zim Code	33.411
Work County	PALM BEACH
Supervise Name	A BRIENDA MERRIT

To receive credit for this course, you will need to complete the fields listed in the table below, and then send to the following email address: **TC-Training-Tracker@flhsmv.gov**. It is important that you include all of the information below, in order to receive credit for the course in a timely manner.

Information	Please fill in your information				
Course Tritle (Ultimanie obtine - )	AAWWACDLINODULE 2				
CONTRE)					
Course Completion Date	05/05/2016				
TALE NELLE	A CALL AND A WILLER MITTLE STATE OF A SAME				
Middle Initial	A				
LEIG NEMIC	MANNI				
Driver License/ID Card #	M500921672070				
Ismail	WMANN@PBCTAX.COMPACT				
Work Telephone	5617841323				
World/Address	200 CIVIC CLANTER WAY				
Work City	ROYAL PALM BEACH				
Wint Zip Code	. 334111				
Work County	PALM BEACH				
Signa vision Newse	ERENDA MERRINO AS 4				

#### **Brenda Merritt**

,

William Mann
Thursday, May 05, 2016 3:53 PM
TC-Training-Tracker
Brenda Merritt
AAMVA CDL: Module 3

To receive credit for this course, you will need to complete the fields listed in the table below, and then send to the following email address: <u>TC-Training</u>-Tracker@filhsmv.gov. It is important that you include all of the information below, in order to receive credit for the course in a timely manner.

1

Information	Please fill in your information	
Course Title (full name of the course)	AAMVAGDEMODULES	
Course Completion Date	05/05/2016	
First Name	WILLIAM	
Nitrial a Initial		
Last Name	MANN	
Driver License /ID Card #	M500921672070	17.94 I T 17
email	WMAMMEPHICIAX.COM	
Work Telephone	561-784-1323	
Work Address		
Work City	ROYAL PALM BEACH	THE REAL PROPERTY OF A STATE
Work Zip Code		
Work County	PALM BEACH	
Supervisor Name	BRENDAMERRITT	

William Mann

Client Service Specialist | Royal Palm Constitutional Tax Collector, Serving Palm Beach County 200 Civic Center Way, Royal Palm Beach, FL, 33411

Direct (561) 784-1323 | Fax (561) 784-1338 e-Newsletter Sign-Up | www.pbctax.com

#### **Brenda** Merritt

ł

From:	William Mann
Sent:	Thursday, May 05, 2016 4:04 PM
То:	TC-Training-Tracker
Cc:	Brenda Merritt
Subject:	AAMVA CDL: Module 4

To receive credit for this course, you will need to complete the fields listed in the table below, and then send to the following email address: TC-Training-Tracker@finsmv.gov. It is important that you include all of the information below, in order to receive credit for the course in a timely manner.

1

Information	Please fill in your information	
Course Title (full name of the course)	AAMVAGDI-MODULE 2.	
Course Completion Date	05/05/2016	
First Name	WILLIAM	Les Les Les Les
Middle Initial	A	
Last Name	MANN	3
Driver Licente /ID Card #	M500921672070	
Email	WIMAUN COLUMN SALES IN	
Work Telephone	561-784-1323	
Work Address	200 GIVIC GENTER WAY	
Work City	ROYAL PALM BEACH	
Work zip Gode	85411	NAC INCO
Work County	ROYAL PALM BEACH	
Supervisor Name.	BRENDA MERRIT	ALCOMO - A TAKE

William Mann Client Service Specialist | Royal Palm Constitutional Tax Collector, *Serving Palm Beach* County 200 Clvic Center Way, Royal Palm Beach, FL, 33411

Direct (561) 784-1323 | Fax (561) 784-1338 <u>e-Newsletter Sign-Up</u> | <u>www.pbctax.com</u>

.



This certificate is awarded to

## WILLIAM MANN

for the successful completion of

### Heavy Vehicle Use Tax (HVUT) - 2019

by FLHSMV

1 Hours 0 Minutes



This certificate is awarded to

## WILLIAM MANN

for the successful completion of

### **AAMVA FDR 2020: Birth Certificates**

by External Training

0 Hours 30 Minutes



This certificate is awarded to

# WILLIAM MANN

for the successful completion of

### **AAMVA FDR 2020: Introduction to Fraud**

by External Training

1 Hours 0 Minutes



This certificate is awarded to

# WILLIAM MANN

for the successful completion of

## AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes





This certificate is awarded to

## WILLIAM MANN

for the successful completion of

### **AAMVA FDR 2020: Counterfeits and Alterations**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## WILLIAM MANN

for the successful completion of

## **AAMVA FDR 2020: Driver Licenses and ID Cards**

by External Training

0 Hours 45 Minutes

e e companye i con caracter acharcemente





This certificate is awarded to

## WILLIAM MANN

for the successful completion of

### **AAMVA FDR 2020: Internal Fraud for Staff**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

# WILLIAM MANN

for the successful completion of

### **AAMVA FDR 2020: Travel Documents**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## WILLIAM MANN

for the successful completion of

### **AAMVA FDR 2020: US Immigration Documents**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## WILLIAM MANN

for the successful completion of

## **AAMVA FDR 2020: Introduction to Covert Features**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## WILLIAM MANN

for the successful completion of

### **AAMVA FDR 2020: People and Actions**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

# WILLIAM MANN

for the successful completion of

### AAMVA FDR 2020: Social Security Cards

by External Training

0 Hours 30 Minutes



This certificate is awarded to

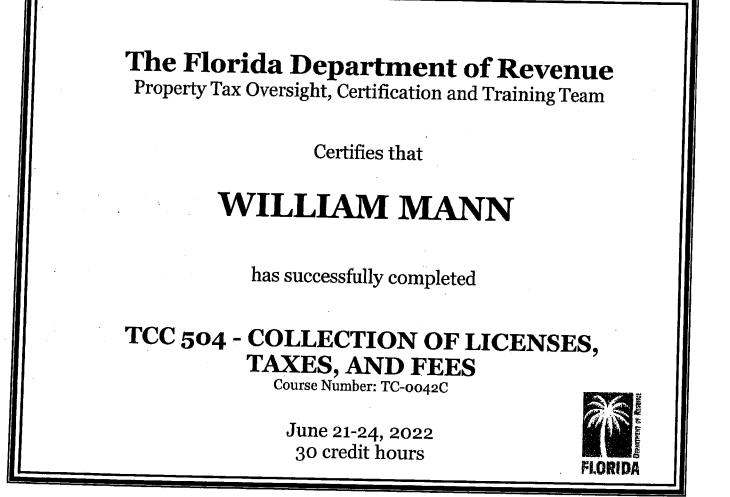
## WILLIAM MANN

for the successful completion of

## **AAMVA FDR 2020: Security Features**

by External Training

1 Hours 0 Minutes







This certificate is awarded to

## WILLIAM MANN

for the successful completion of

## Information and Cyber Security Awareness for External Entities - 2022

by FLHSMV

0 Hours 30 Minutes

# Congratulations,

# William Mann

on completing

## TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

June 21, 2023 15 credit hours







This certificate is awarded to

# WILLIAM MANN

for the successful completion of

### **AAMVA FDR 2021: Vehicle Identification Documents**

by External Training

0 Hours 30 Minutes



This certificate is awarded to

# WILLIAM MANN

for the successful completion of

## **AAMVA FDR 2021: Mexican Documents**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## WILLIAM MANN

for the successful completion of

### AAMVA FDR 2021: Military ID Cards

by External Training

0 Hours 30 Minutes







This certificate is awarded to

# **WILLIAM MANN**

for the successful completion of

## **Driver License Preparatory Training - OLT**

by FLHSMV

12 Hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Marie Martin
Previous Name(s)(if applicable):	
Documentation Included:	
County: Citrus	Job Title: Customer Service Representative II
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

Application					
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 03/05/19			To: Present		
From:			To:		

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
TCC 002 - Effective Decision Making	10	Attended Course		
TCC 003 - Customer Service Training	5	Attended Course		
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course		
AAMVA - Driver License and ID Cards	0.75	Attended Course		
AAMVA - Counterfeits and Alterations	0.75	Attended Course		
AAMVA - Vehicle Identification Documents	0.50	Attended Course		
FLHSMV - Information and Cyber Security Awareness Training	0.50	Attended Course		
FLHSMV - Heavy Vehicle Use Tax	1	Attended Course		
Total Hours	120.5			

Committee recommends certification:	Yes		No

Notes:



### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying								
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee								
Applica	Applicant Information							
	it's name (as you would like it to appear on	the certific	ate): Mai					
Busines	s email address: mmartin@citrustc.us			Bus	siness phone number: 352-341-6510			
Job title:	Customer Service Representative II							
	ed <sup>by:</sup> Citrus County Tax Collector							
I have co recertific	ompleted the required hours of approved c ation, or reinstatement for the following de	ourses and signation:	passed	any	required examinations for the certification	on,		
Cei	rtified Florida Appraiser	ertified Flori	da Evalu	uator	Certified Cadastralist of	Florida		
Cei	rtified Florida Collector	ertified Flori	da Colle	ctor /	Assistant			
Florida p pages a	ence for Certification – If you are apply property appraiser's office, Florida tax colle s necessary). If you are applying for recert nent dates.	ctor's office	e. or with	the	Florida Department of Revenue (attach	additional		
Employe	<sup>er:</sup> Citrus County Tax Collector							
Your Tit	e: Customer Service Representative II			Em	ployment Dates: 03/05/2019 - Present			
Employe	ər:							
Your Tit	le:			Em	ployment Dates:			
reinstate of each license i	<b>ved Courses</b> – List each course you have ement for which you are applying (attach ac approved course. If you are substituting yo ssued by the Florida Real Estate Appraisa ow. Attach a copy of the license.	ditional pa ur Certified	ges as n Resider	ieces	ssary). Attach documentation verifying c Appraiser license or Certified General A	ppraiser		
No.	Course Title	Hours	No.		Course Title	Hours		
TC-0038C	TCC 002 - Effective Decision Making	10.00	TC-0040	с то	CC 501 - Duties & Responsibilities of FL Tax Collectors	30.00		
TC-0039C	TCC 003 - Customer Service Training	5.00	TC-0036	С тс	C 503 - Collection & Distribution of Property Taxes & Special Assessments	30.00		
Applica	ant Signature	artification	rooctific	otic	n or reinstatement. I certify that all of th	0		
I am req informat	uesting approval for Florida professional c ion provided on this form and any attachm	ertification, ents are tru	recentific	orrec	t to the best of my knowledge.	6		
Signature: Date: 7/16/2024								
TC-0042C   TCC 504 - Collection of Licenses, Taxes, and Fees TC-0025C   Driver's License Preparatory Training TC-0001C   Counterfeits and Alterations TC-0003C   Vehicle Identification Documents TC-0044C   Heavy Vehicle Use Tax (HVUT) TC-0045C   Information and Cyber Security Awareness Training TC-0002C   Driver's License and ID Cards				30.00         12.00         0.75         0.50         1.00         0.50         JUL 2 3 2024         0.75				
					Florida Dept of Revenue Property Tax Oversight			

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- county tax collectors and employees

#### Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

#### **Course Approval and Examinations**

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage https://floridarevenue.com/property/Pages/Cofficial\_Training. aspx. You must pass all required examinations for each required course to obtain course credit.

### **Annual Recertification Due January 1**

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours* (incorporated by reference in Rule 12D-16.002, F.A.C.).

### **Special Salary for Officials**

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

#### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

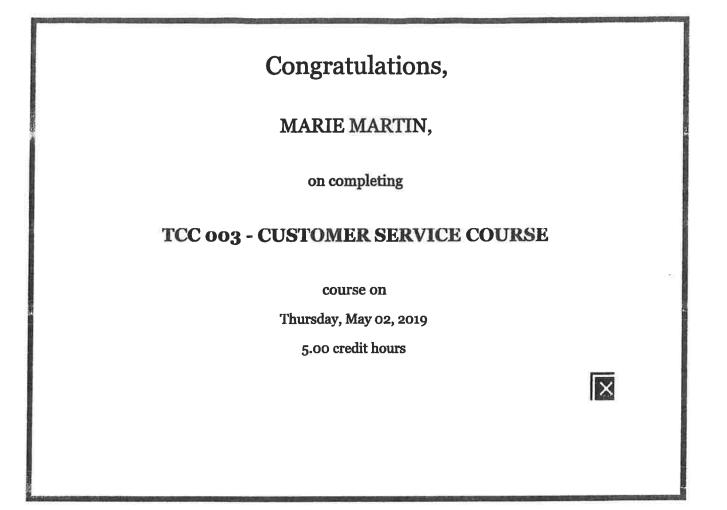
If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL\_32315-3294

#### Need Assistance?

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.



NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.

Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

### **Marie Martin**

From: Sent: To: Subject:

LMSadmin@dor.state.fl.us Monday, May 6, 2019 12:27 PM Marie Martin EFFECTIVE DECISION MAKING Certificate

# Congratulations,

## MARIE MARTIN,

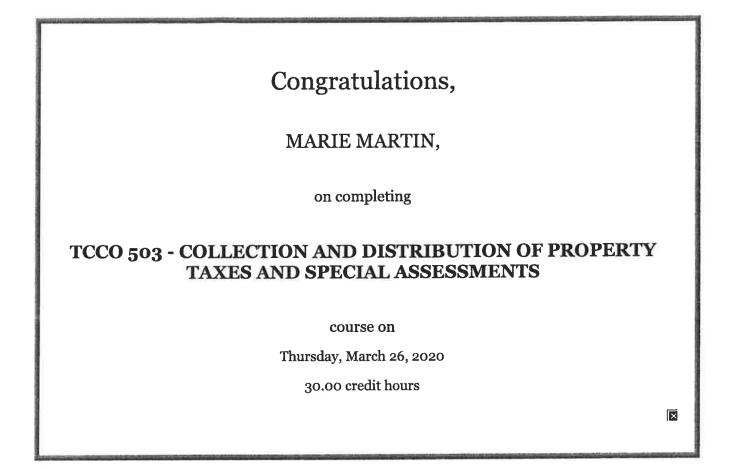
on completing

# **TCC 002 - EFFECTIVE DECISION MAKING**

course on

Monday, May 06, 2019

10 hours



NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

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Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.





This certificate is awarded to

# **MARIE MARTIN**

for the successful completion of

## **Driver License Preparatory Training - OLT**

by FLHSMV

12 Hours





This certificate is awarded to

## MARIE MARTIN

for the successful completion of

## **AAMVA FDR 2020: Driver Licenses and ID Cards**

by External Training

0 Hours 45 Minutes



FLORIDA HIGHWAY SAFETY 🐘 AND MOTOR VEHICLES

This certificate is awarded to

# **MARIE MARTIN**

for the successful completion of

## **AAMVA FDR 2020: Counterfeits and Alterations**

by External Training

0 Hours 45 Minutes



FLORIDA HIGHWAY SAFETY 🐁 AND MOTOR VEHICLES

This certificate is awarded to

# **MARIE MARTIN**

for the successful completion of

## **AAMVA FDR 2020: Vehicle Identification Documents**

by External Training

0 Hours 30 Minutes



This certificate is awarded to

# **MARIE MARTIN**

for the successful completion of

# Information and Cyber Security Awareness for External Entities - 2023

by FLHSMV

0 Hours 30 Minutes



iLearn

This certificate is awarded to

### **MARIE MARTIN**

for the successful completion of

### Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes

Date of Course Completion: 12/7/2023







Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Emily L. Mastrantonio
Previous Name(s)(if applicable):	
Documentation Included:	
County: Volusia	Job Title: Outreach Project Coordinator
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

	Application				
$\checkmark$	Application with Required Signatures				
$\checkmark$	✓ Application Fee				
$\checkmark$	Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
Includes Current Employment			ent		
	$\checkmark$	Two Years of Experience w	/ith an Applicable Office		
From: 01/05/21			To: Present		
From:			To:		

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course
TCC 001 - Bankruptcy	15	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
Total Hours	150	

Committee recommends certification:		Yes		No



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx **Reason for Applying** 

✓ Initial Certification - \$25 fee	Annual Recertific	ation - \$5	fee Reinstatement of Certification - \$5	fee		
Applicant Information						
<ul> <li>A second sec second second sec</li></ul>	Applicant's name (as you would like it to appear on the certificate): Emily L. Mastrantonio					
Business email address: emastrantonio@	<pre> vctaxcollector.org </pre>		Business phone number: 386-507-9355			
Job title: Outreach Project Coordinator						
Employed by: Office of Will Roberts, Vo	lusia County Tax Co	llector				
I have completed the required hours of a recertification, or reinstatement for the for	approved courses and ollowing designation:	d passed a	any required examinations for the certification,			
Certified Florida Appraiser	Certified Flor	rida Evalu	ator Certified Cadastralist of Florid	Ja		
Certified Florida Collector	Certified Flor	rida Collec	ctor Assistant			
Florida property appraiser's office, Florid	la tax collector's offic	e, or with	ertification, list at least two years' experience in the Florida Department of Revenue (attach addi statement, provide your current employer and	i a tional		
Employer: Office of Will Roberts, Volusia	a County Tax Collect	or				
Your Title: Outreach Project Coordinate	r		Employment Dates: 1/5/2021-Present			
Employer:						
Your Title:			Employment Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.	Course Title H	ours		
TC0037C Bankruptcy	15	TC00380	C Effective Decision making in the Workplace	10		
TC0039C Customer Service Trai	ning 5	TC00400	C Duties & Responsibilities of FL Tax Collectors	30		
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.						
Signature:			Date: 7/11/2024			



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying							
🖌 Init	tial Certification - \$25 fee 🛛 Annual I	Recertifica	tion - \$5	5 fee Reinstatement of Certification - \$5 fe	ee		
Applica	ant Information						
	Applicant's name (as you would like it to appear on the certificate): Emily L. Mastrantonio						
Business email address: emastrantonio@vctaxcollector.org Business phone number: 386-507-9355							
	Outreach Project Coordinator						
	ed by: Office of Will Roberts, Volusia Cour						
I have c recertific	ompleted the required hours of approved c cation, or reinstatement for the following de	ourses and signation:	passed a	any required examinations for the certification,			
Ce	rtified Florida Appraiser	ertified Flor	ida Evalu	uator Certified Cadastralist of Florida	a		
Ce Ce	rtified Florida Collector	ertified Flori	ida Collec	ector Assistant			
Florida p pages a employr	property appraiser's office, Florida tax colle s necessary). If you are applying for <b>recert</b> nent dates.	ctor's office ification o	e, or with r for <b>rein</b> s	certification, list at least two years' experience in a the Florida Department of Revenue (attach addition statement, provide your current employer and	a onal		
	er: Office of Will Roberts, Volusia County T	ax Collecto	or				
	le: Outreach Project Coordinator			Employment Dates: 1/5/2021-Present			
Employe							
Your Tit				Employment Dates:			
reinstate of each license i type bel	<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.	Course Title Ho	urs		
TC0041C	Management of FL Tax Collector's office	30	TC00360	C Collection & Distribution of Property Taxes and Special Assessments 3	30		
TC0042C	Collection of Licenses, Taxes & Fees	30					
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signatu	Émitana			Date: 7/11/2024			

# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that **Emily Mastrantonio** has successfully completed **TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS** Course Number: TC-0040C January 17-20, 2023 30 credit hours















Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Anita McCann
Previous Name(s)(if applicable):	
Documentation Included:	
County: St. Lucie	Job Title: CSR Customer Contact Center
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	09/01/24

	Application					
$\checkmark$	Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	Courses Listed on Application					
$\checkmark$	Employment Dates Listed					
	$\checkmark$	Includes Current Employme	ent			
	✓ Two Years of Experience v		/ith an Applicable Office			
From: 09/01/99			To: Present			
From:			To:			

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course
TCC 001 - Bankruptcy	15	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
Total Hours	120	

Committee recommends certification:	Yes	No	



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason	n for Applying					
🖌 Init	ial Certification - \$25 fee 🛛 Annual	Recertifica	<b>tion</b> - \$5	fee	Reinstatement of Certification	- \$5 fee
Applica	ant Information					
Applicar	it's name (as you would like it to appear or	the certific	cate):		Anita McCann	
Busines	s email address: tax227@tcs	c.com		Business p	bhone number: 772-462-1650	
Job title:	CSR Customer Contact Center					
	ed by: St. Lucie County Tax Collector					
I have concertific	ompleted the required hours of approved o cation, or reinstatement for the following de	ourses and esignation:	d passed a	any require	d examinations for the certification	on,
Cer	Certified Florida Appraiser					
Cer	rtified Florida Collector	ertified Flor	ida Collec	tor Assista	nt	
Florida p pages a employr	ence for Certification – If you are apply property appraiser's office, Florida tax colle s necessary). If you are applying for recer nent dates. Pr: St. Lucie County Tax Collector	ector's office	e. or with	the Florida	Department of Revenue (attach	additional
Your Tit	le: CSR Customer Contact Center			Employme	ent Dates: 9/1/1999 - Current	
Employe	ər:					
Your Tit				Employme		
reinstate of each license i	<b>ved Courses</b> – List each course you have ement for which you are applying (attach a approved course. If you are substituting you issued by the Florida Real Estate Appraisa ow. Attach a copy of the license.	dditional pa	ages as no d Residen	ecessary).	Attach documentation verifying of ser license or Certified General A	Appraiser cense
No.	Course Title	Hours	No.		Course Title	Hours
TC-0042C	TCC 504 Collection of Licenses, Taxes, and Fees	30	TC-0039C		stomer Service Training	5
	TCC 502 Management of a FL Tax Collector's Office	30	TC-0036C		ollection and Distribution of Property Special Assessments	30
I am rec	ant Signature Juesting approval for Florida professional of tion provided on this form and any attachm re:	ertification, ents are tri	, recertific ue and co	ation, or re rrect to the	instatement. I certify that all of th best of my knowledge. Date: 9/13/24	ie



#### Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying							
✓ Initial Certification - \$25 fee	] Annual Recertification - \$	5 fee	Reinstatement of Certifica	ition - \$5 fee			
Applicant Information							
Applicant's name (as you would like it to	Applicant's name (as you would like it to appear on the certificate): Anita McCann						
Business email address:	Business email address: tax227@tcslc.com Business phone number: 772-462-1650						
Job title: CSR Customer Contact Center							
Employed by: St. Lucie County Tax Collector							
I have completed the required hours of a recertification, or reinstatement for the for	approved courses and passed ollowing designation:	d any requi	red examinations for the certif	ication,			
Certified Florida Appraiser	Certified Florida Eva		Certified Cadastralis	st of Florida			
Certified Florida Collector	Certified Florida Coll	ector Assis	tant				
Experience for Certification – If you Florida property appraiser's office, Florid pages as necessary). If you are applying employment dates.	ta tax collector's office, or wit	h the Florid	la Department of Revenue (at	tach additional			
Employer: St. Lucie County Tax Collector							
Your Title: CSR Customer Contact Center		Employn	nent Dates: 9/1/1999 - Current				
Employer:							
Your Title:		Employn	nent Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours No.		Course Title	Hours			
TC-0038C Workplace	+ 10						
TC-0037C TCC 001 Bankruptcy	15						
Applicant Signature I am requesting approval for Florida pro information provided on this form and an Signature:	fessional certification, recertification, recertification, recertification, recertification, recertification, and other and ot	ication, or r	reinstatement. I certify that all the best of my knowledge. Date: 9/13/34	of the			

# The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# Anita Mccann

has successfully completed

### TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 16-21, 2023 30 credit hours



# The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# Anita Mccann

has successfully completed

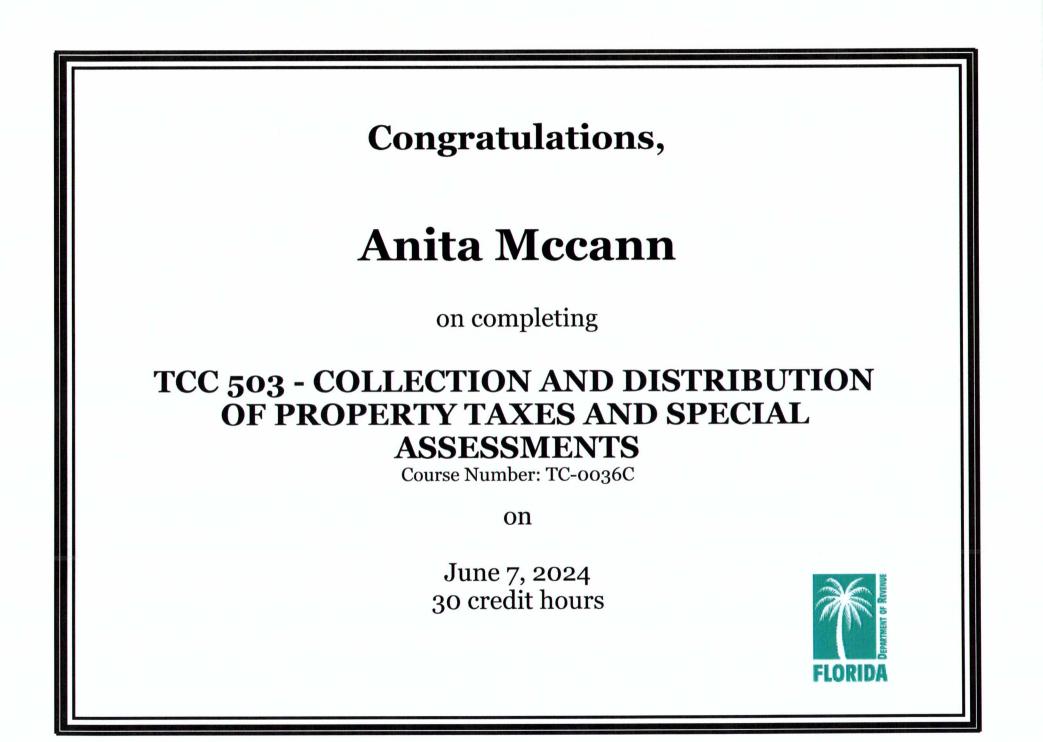
### TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 18-21, 2023 30 credit hours













Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Angela McCoy
Previous Name(s)(if applicable):	
Documentation Included:	
County: Manatee	Job Title: Associate III
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

	Application					
$\checkmark$	Applicat	tion with Required Signatures	6			
$\checkmark$	Applicat	tion Fee				
$\checkmark$	Courses	s Listed on Application				
$\checkmark$	Employment Dates Listed					
	$\checkmark$	Includes Current Employme	ent			
	✓ Two Years of Experience with an Applicable Office					
From:	From: 08/09/10		To: Present			
From:			То:			

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
FLHSMV - Driver License Preparatory Training (Instructor Led)	64	Attended Course			
Total Hours	124				

Committee recommends certification:	Yes	No	



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Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying							
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee							
Applicant Information							
Applicant's name (as you would like it to appear or	n the certific						
Business email address: ANGELAM@taxcollector.	com		Busine	ss phone number: 941.741.4800			
Job title: ASSOCIATE III							
Employed by: MANATEE COUNTY TAX COLLEC							
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed a	any requ	uired examinations for the certificatio	n,		
Certified Florida Appraiser	ertified Flori	da Evalua	ator	Certified Cadastralist of F	lorida		
Certified Florida Collector	ertified Flori	da Collect	tor Assi	istant			
<b>Experience for Certification</b> – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for <b>recer</b> employment dates.	ctor's office	e, or with t	he Flor	ida Department of Revenue (attach a	additional		
Employer: MANATEE COUNTY TAX COLLECTOR	R						
Your Title: ASSOCIATE III			Employ	/ment Dates: 8/9/2010 - PRESENT			
Employer:							
Your Title:			Employ	vment Dates:			
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC-0040C TCC 501 Duties & Responsibilities of Florida Tax Collectors	30	TC-0024C	Drive	er's License Preparatory Training	64		
TC-0036C TCC 503 Collection & Distributions of Property Taxes & Special Assessments 30							
Applicant Signature							
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signature: Mccoy.Angela Digitally signed by Mccoy.Angela Date: 06/18/2024							

# The Florida Department of Revenue Property Tax Oversight, Certification & Training Team

Certifies that

Angela Mccoy

has successfully completed

DUTIES & RESPONSIBILITIES OF FLORIDA TAX COLLECTORS TCC 501, 30 Hours

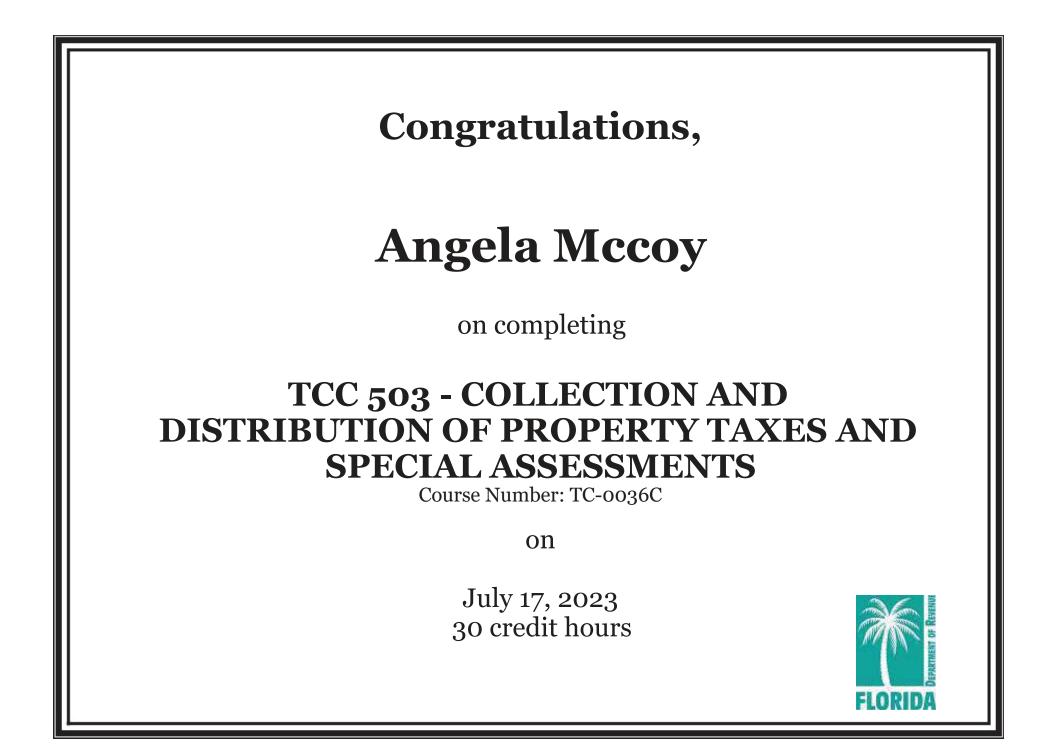
February 1-5,2016

Meghan Miller, **Y**raining Director Property Tax Oversight

Udy A. Kalı

Judy A. Kalas, Training Specialist I

Property Tax Oversight







This certificate is awarded to

### **ANGELA MCCOY**

for the successful completion of

### **Driver License Preparatory Training - TC Instructor-Led Training**

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 6/18/2024



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Kristina M	cMillian
Previous Name(s)(if applicable):		
Documentation Included:		
County: Orange		Job Title: Assistant Manager
Certification Requested:	Certified F	Iorida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	07/01/24	

	Application					
$\checkmark$	Application with Required Signatures					
$\checkmark$	Applicat	tion Fee				
$\checkmark$	Courses	s Listed on Application				
$\checkmark$	✓ Employment Dates Listed					
	$\checkmark$	Includes Current Employme	ent			
	✓ Two Years of Experience with an Applicable Office					
From: 04/04/05			To: Present			
From:			То:			

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
-					
Total Hours	120				

Committee recommends certification:	Yes	No	



Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

	_							
Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee								
Applicant Information								
Applicant's name (as you would like it to appear on the certificate): KRISTINA MCMILLIAN								
Business email address: KMCMILLIAN@OCTAXCOL.COM Business phone number: 407-836-4103								
Job title: ASSISTANT MANAGER								
Employed by: SCOTT RANDOLPH ORANGE COUNTY TAX COLLECTOR								
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:								
Certified Florida Appraiser	rida							
Certified Florida Collector								
<b>Experience for Certification</b> – If you are applying for your initial certification, list at least two years' experience Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach ad pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.	in a ditional							
Employer: SCOTT RANDOLPH ORANGE COUNTY TAX COLLECTOR								
Your Title: ASSISTANT MANAGER Employment Dates: 04-04-2005-PRESENT								
Employer:								
Your Title: Employment Dates:								
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title Hours No. Course Title	Hours							
TC-0037C TCC 001-BANKRUPTCY 15 TC-0039C TCC 003-CUSTOMER SERVICE TRAINING	5							
TC-0038C TCC 002- EFFECTIVE DECISION MAKEING 10 TC-0040C TCC 501-DUTIES AND RESPONSIBILITES OF FL TAX COLLECTORS 30								
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge								
information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date: 7(872024								



#### Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying									
🗌 Ini	tial Certification - \$25 fee 🛛 Annual F	Recertifica	ation - \$5	fee [	Reinstatement of Certification -	\$5 fee			
Applic	Applicant Information								
	nt's name (as you would like it to appear on								
	s email address: KMCMILLIAN@OCTAXC	OL.COM		Busine	ss phone number: 407-836-4103				
Job title	ASSISTANT MANAGER								
Employ	<sup>ed by:</sup> SCOTT RANDOLPH ORANGE COU	NTY TAX	COLLECT	OR					
I have c recertifie	completed the required hours of approved contraction, or reinstatement for the following de	ourses and signation:	d passed a	any requ	ired examinations for the certification	٦, .			
Ce	rtified Florida Appraiser	ertified Flor	rida Evalua	ator	Certified Cadastralist of Fl	lorida			
🗌 Ce	rtified Florida Collector	rtified Flor	rida Collec	tor Assi	stant				
Plorida pages a	ence for Certification – If you are apply property appraiser's office, Florida tax colle is necessary). If you are applying for recert ment dates.	ctor's offic	e. or with t	the Flor	ida Department of Revenue (attach a	dditional			
Employ	<sup>er:</sup> SCOTT RANDOLPH ORANGE COUNT	Y TAX CO	LLECTOR	2					
	I <sup>IE:</sup> ASSISTANT MANAGER				ment Dates: 04-04-2005 PRESENT				
Employ	er:					-			
Your Tit	ile:			Employ	ment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No.	Course Title	Hours	No.		Course Title	Hours			
TC-0041C	TCC 502- LEADERSHIP AND MANAGEMENT SKILLS IN FLORIDA TAX COLLECTORS OFFIECE	30	TC-0042C	C TCC 504	- COLLECTION OF LICENSES, TAXES, AND FEES	30			
Т									
Applicant Signature									
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.									
Signature: Date: 7 18 202 4									

•

# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team

Certifies that

Kristina Mcmillian

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE TCC 502, 30 Hours September 18 - October 2, 2020



# The Florida Department of Revenue Property Tax Oversight, Certification and Training Team

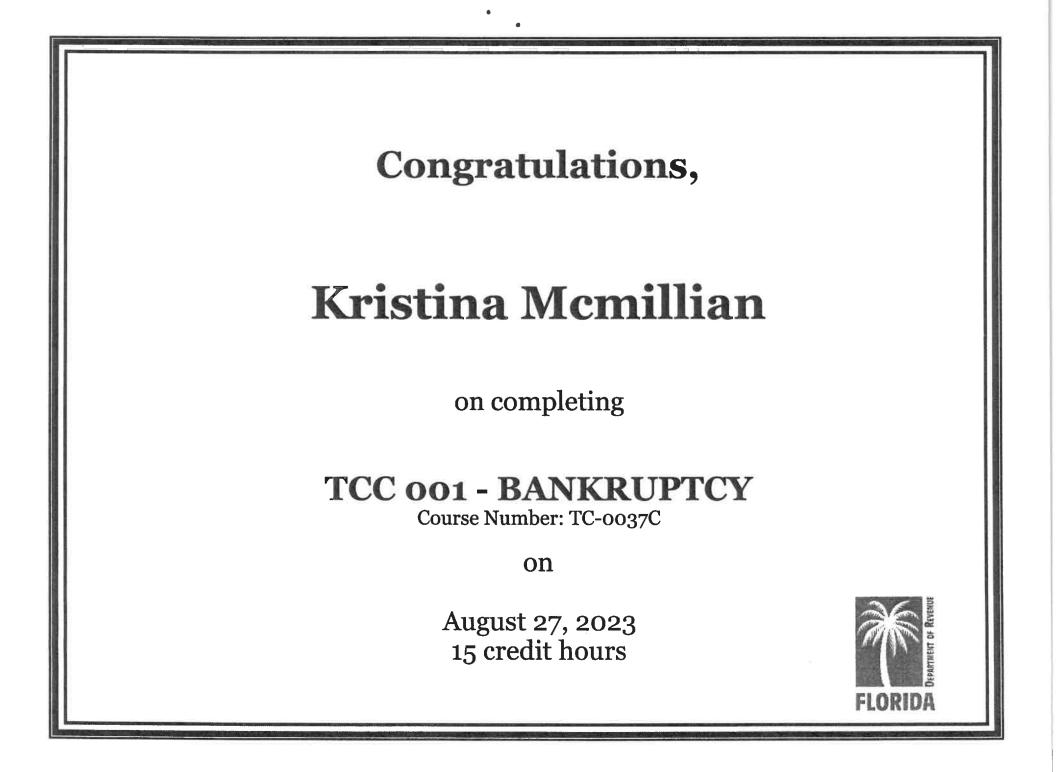


Certifies that

### Kristina McMillian

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS TCC 501, 30 Hours February 22-26, 2021







**The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team

Certifies that

# **Kristina Mcmillian**

has successfully completed

### TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 24-27, 2024 30 credit hours





Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jessica E. Mill	llwood
Previous Name(s)(if applicable):		
Documentation Included:		
County: St. Lucie	Job	b Title: Road Test Specialist
Certification Requested:	Certified Florid	ida Collector Assistant
Initial: 🗸	Rei	einstatement:
Certification Date:	08/01/24	

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From: 02/01/21 To: Present						
From: To:						

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
FLHSMV - Driver License Preparatory Training (Instructor Led)	64	Attended Course			
Total Hours	124				

Committee recommends certification:		Yes		No	



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying					
✓ Initial Certification - \$25 fee  Annual	Recertific	ation - \$5	fee	Reinstatement of Certifica	tion - \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear or				1	
	Je	ssica	E. Milli	nooq	
Business email address: tax363@tcsl	c.com		Business	phone number: 772-462-1650	
Job title: Road Test Specialist					
Employed by: St. Lucie County Tax Collector			10		
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	d passed	any require	ed examinations for the certif	ication,
Certified Florida Appraiser	ertified Flor	rida Evalu	ator	Certified Cadastralis	t of Florida
Certified Florida Collector	ertified Flor	rida Colleo	ctor Assista	int	
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ector's offic	e, or with	the Florida	Department of Revenue (at	tach additional
Employer: St. Lucie County Tax Collector					
Your Title: Road Test Specialist			Employme	ent Dates: 2/1/2021 - Current	
Employer:					
Your Title:			Employme	ent Dates:	
Approved Courses – List each course you have reinstatement for which you are applying (attach ac of each approved course. If you are substituting yo license issued by the Florida Real Estate Appraisa type below. Attach a copy of the license.	dditional pa	ages as n d Residen	ecessary).	Attach documentation verify ser license or Certified Gene s, list your license number a	ng completion ral Appraiser
No. Course Title	Hours	No.		Course Title	Hours
TC-0040C TCC 501 Duties and Responsibilities of FL Tax Collectors	30	TC-0024C	DL Preparat	tory Training	64
TC-0036C Taxes and Special Assessments	30				
Applicant Signature					
I am requesting approval for Florida professional contraction provided on this form and any attachment	ertification	, recertific	ation, or rei	instatement. I certify that all	of the
Signature:				Date: 09/13/2024	
and the second s				171	





This certificate is awarded to

### JESSICA MILLWOOD

for the successful completion of

#### **Driver License Preparatory Training - Virtual Instructor-Led Training**

by FLHSMV

64 Hours 00 Minutes

Date of Course Completion: 5/17/2021

## The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# Jessica Millwood

has successfully completed

## TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours







Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Douglas Moya
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	Job Title: Supervisor
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	08/01/24

Application					
$\checkmark$	✓ Application with Required Signatures				
$\checkmark$	✓ Application Fee				
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	From: 04/11/11 To: Present				
From:	From: To:				

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
Total Hours	120				

Committee recommends certification:	Yes		No



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying		1.			
✓ Initial Certification - \$25 fee  Annual R	ecertifica	ation - \$5	fee 🗌 I	Reinstatement of Certification -	\$5 fee
Applicant Information		C. C. BAR		X	Sec. 1997
Applicant's name (as you would like it to appear on the certificate): Douglas Moya					
Business email address: moya@hillstax.org Business phone number: 813.612.6763					
Job title: Supervisor					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved co recertification, or reinstatement for the following des	ourses and ignation:	d passed a	any required	d examinations for the certification	ь.
Certified Florida Appraiser	rtified Flor	rida Evalua	ator	Certified Cadastralist of FI	orida
Certified Florida Collector	tified Flor	ida Collec	tor Assista	nt	
Experience for Certification – If you are applyin Florida property appraiser's office, Florida tax collect pages as necessary). If you are applying for recerting employment dates.	tor's offic	e or with t	the Fiorida	Department of Revenue (allacit a	uuluullai
Employer: Hillsborough County Tax Collector					59
Your Title: Supervisor			Employme	nt Dates: 04/11/2011 to Present	
Employer:					
Your Title:			Employme	nt Dates:	
Approved Courses – List each course you have reinstatement for which you are applying (attach ad of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisal type below. Attach a copy of the license.	ditional pa r Certifie	ages as ne d Residen	ecessary). A tial Apprais	Attach documentation verifying col er license or Certified General Ap , list your license number and lice	praiser nse
No. Course Title	Hours	No.		Course Title	Hours
TC0041 TCC502 Management of a Florida Tax Cc	30	TC0036	C TCC503	Collection & Distribution of Prope	30
TC00420 TCC504 Collection of Licenses, Taxes, ar	30	TC0037	c	TCC001 Bankruptcy	15
Applicant Signature				estatement I contify that all of the	
I am requesting approval for Florida professional ce information provided on this form and any attachme	nts are tri	, recertification	rrect to the	best of my knowledge.	
Signature:				Date: 8 5 2024	
				RECEIVED AUG 1 3 2024	

Florida Dept of Revenue Property Tax Oversight



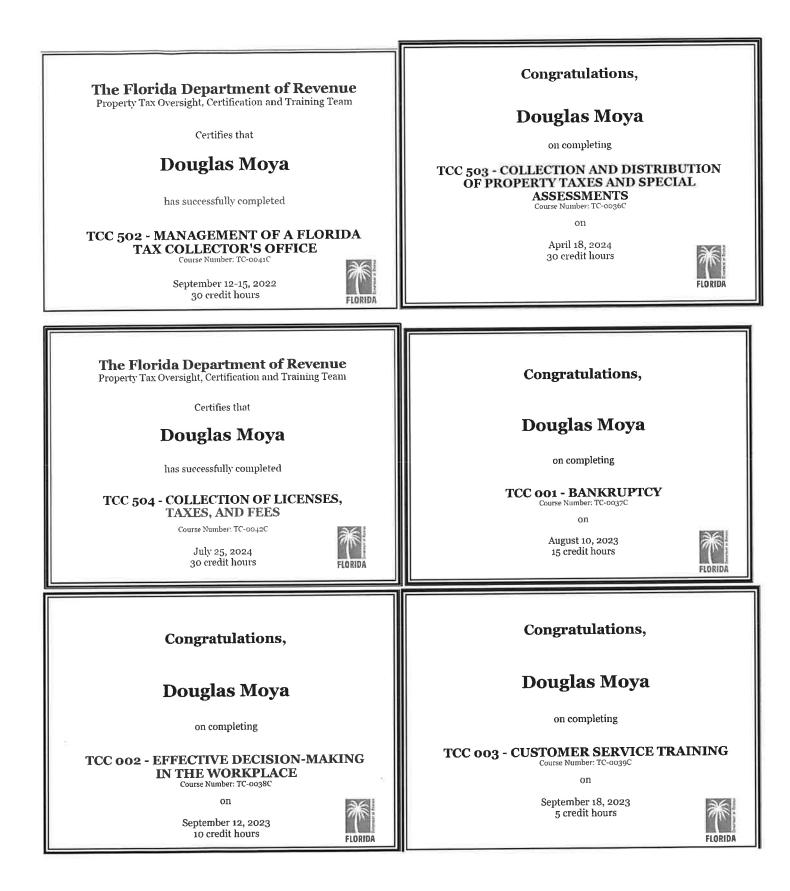
DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying						
✓ Initial Certification - \$25 fee	lecertifica	<b>tion -</b> \$5	fee 🔄 F	Reinstatement of Certification	- \$5 fee	
Applicant Information		$\overline{m}_{1,1,1}$	1415415			
	Applicant's name (as you would like it to appear on the certificate): Douglas Moya					
Business email address: moya@hillstax.org			Business p	hone number: 813.612.6763		
Job title: Supervisor						
Employed by: Hillsborough County Tax Collector						
I have completed the required hours of approved co recertification, or reinstatement for the following des	ourses and signation:	i passed a	any required	_		
Certified Florida Appraiser	rtified Flor	ida Evalua	ator	Certified Cadastralist of F	lorida	
			tor Assistar			
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax collect pages as necessary). If you are applying for recertive employment dates.	ctor's office	e or with '	the Florida I	Department of Revenue (attach a	adultional	
Employer: Hillsborough County Tax Collector						
Your Title: Supervisor			Employmer	nt Dates: 04/11/2011 to Present		
Employer:						
Your Title:			Employmer			
<b>Approved Courses</b> – List each course you have reinstatement for which you are applying (attach ad of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisal type below. Attach a copy of the license.	ditional pa	iges as ne I Residen	ecessary). A tial Appraise	Attach documentation verifying co er license or Certified General Ap , list your license number and lic	ense	
No. Course Title	Hours	No.		Course Title	Hours	
TC0038 TCC002 Effective Decision-Making in the	10	TC0039	с тссоо	3 Customer Service Training	5	
Applicant Signature I am requesting approval for Florida professional ce	ertification.	recertifica	ation, or reir	nstatement. I certify that all of the	)	
information provided on this form and any attachme	ents are tru	ue and co	rrect to the	best of my knowledge.		
Signature: Date: 8 5 2024						
X						





Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Tiana Nesbitt				
Previous Name(s)(if applicable):					
Documentation Included:					
County: St. Lucie		Job Title: Customer Service Representative Lead			
Certification Requested:	Certified I	Florida Collector Assistant			
Initial: 🗸		Reinstatement:			
Certification Date:	08/01/24				

	Application				
$\checkmark$	✓ Application with Required Signatures				
$\checkmark$	✓ Application Fee				
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	Includes Current Employment				
	Two Years of Experience with an Applicable Office				
From:	From: 06/06/22 To: Present				
From:	From: 3/22/17 To: 3/4/22				

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 003 - Customer Service Training	5	Attended Course			
FLHSMV - DL Transformed: Phase I	45	Attended Course			
FLHSMV - DL Transformed: Phase II	40	Attended Course			
Total Hours	120				

Committee recommends certification:	Yes	No	



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying	Sec. 14	a state		442
✓ Initial Certification - \$25 fee Annual F	Recertific	<b>ation</b> - \$5	5 fee Reinstatement of Certification - \$5 fee	е
Applicant Information				
Applicant's name (as you would like it to appear on	the certifi	cate):	Tiana Nesbitt	
Business email address: tax172@tcslo	com		Business phone number: 772-462-1650	
Job title: Customer Serv Rep Lead			A	
Employed by: St. Lucie County Tax Collector				
I have completed the required hours of approved co recertification, or reinstatement for the following de-	ourses an signation:	d passed a	any required examinations for the certification,	
Certified Florida Appraiser	rtified Flo	rida Evalua	uator Certified Cadastralist of Florida	
Certified Florida Collector	rtified Flo	rida Collec	ector Assistant	
Florida property appraiser's office, Florida tax collepages as necessary). If you are applying for recert employment dates. Employer: St. Lucie County Tax Collector	ctor's offic	e, or with	certification, list at least two years' experience in a in the Florida Department of Revenue (attach addition instatement, provide your current employer and	nal
Your Title: Customer Serv Rep Lead		T	Employment Dates: 3/22/2017 - 3/4/2022	
Employer:St. Lucie County Tax Collector			E-male march Data	
Your Title:Customer Serv Rep Lead			Employment Dates:6/6/2022 - Current	
of each approved course. If you are substituting yo license issued by the Florida Real Estate Appraisal type below. Attach a copy of the license.	Iditional pa ur Certifie Board for	ages as ne d Residen one or mo	necessary). Attach documentation verifying completi Intial Appraiser license or Certified General Appraise nore courses, list your license number and license	ər
No. Course Title TC 501 Duties and Responsibilities of FL Tax	Hours	No.	Course Title Hour	
TC-0040C Collectors	30	TCC-0022C	2C DL Training Series Phase I 45	
TC-0039C TCC 003 Customer Service Training	5	TCC-00230	3C DL Training Series Phase II 40	1
Applicant Signature I am requesting approval for Florida professional ca information provided on this form and any attachme Signature:				





This certificate is awarded to

### **Tiana Nesbitt**

for the successful completion of

#### **DL Transformed: Phase I**

by FLHSMV

45 Hours 0 Minutes

Date of Course Completion: 7/21/2017





This certificate is awarded to

### **Tiana Nesbitt**

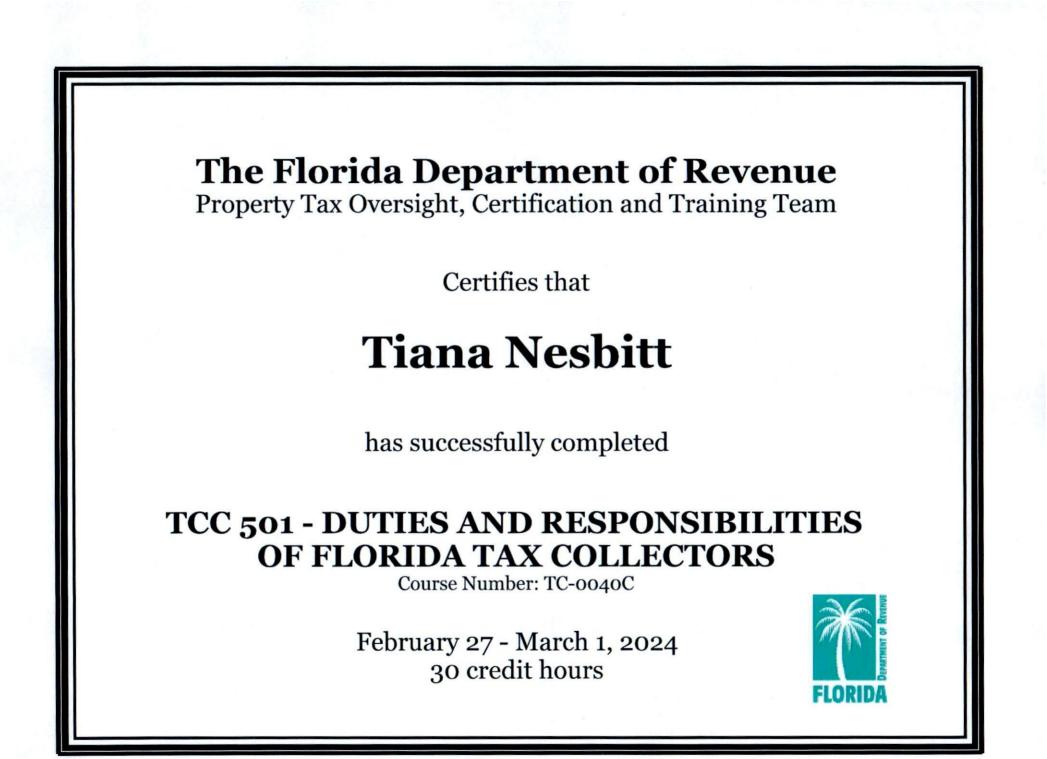
for the successful completion of

#### **DL Transformed: Phase II**

by FLHSMV

40 Hours 0 Minutes

Date of Course Completion: 8/25/2017







Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Sally Ng	
Previous Name(s)(if applicable):		
Documentation Included:		
County: Dade		Job Title: Senior Tax Records Specialist
Certification Requested:	Certified I	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	07/01/24	

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From:	From: 06/26/23 To: Present					
From:	From: 6/21/22 To: 6/25/23					

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
Total Hours	120				

Committee recommends certification:	Yes		No



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
🖌 Initi	al Certification - \$25 fee 🛛 Annual R	Recertifica	<b>tion -</b> \$5	fee	F F	Reinstatement of Certification	- \$5 fee
Applica	nt Information						
	t's name (as you would like it to appear on	the certific	ate): Sall				-
	s email address: sally.ng@miamidade.gov			Busin	iess pl	hone number: 305-375-3318	4 1
	Job title: Senior Tax Records Specialist						
	Employed by: Miami-Dade Office of the Tax Collector						
I have co recertific	ompleted the required hours of approved co ation, or reinstatement for the following de	ourses and signation:	passed	any re	quired	l examinations for the certificatio	n,
Cer	Certified Florida Appraiser						
Cer	Certified Florida Collector						
Florida p pages as	<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.						
Employe	<sup>r:</sup> Miami-Dade Office of the Tax Collector						
Your Titl	<sup>e:</sup> Tax Records Specialist II			Empl	oymer	nt Dates:06/21/2022 - 6/25/2023	
Employe	<sup>er:</sup> Miami-Dade Office of the Tax Collector						
Your Titl	<sup>e:</sup> Senior Tax Records Specialist			Empl	oymer	nt Dates:06/26/2023 - Present	÷
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.			Course Title	Hours
TC-0040C	TCC 501 - Duties & Responsibilities of FL Tax Collectors	30	TC-0036	C TCC 503 - Collection & Distribution of Property Taxes		30	
TC-0041C	TCC 502 - Management of a Florida Tax Collector Office	30	TC-0037	с	ТС	CC 001 - Bankruptcy	15
Applica	ant Signature						
I am req   informat	uesting approval for Florida professional co ion provided on this form and any attachmo	ents are tru	recertific	prrect t	or rein	nstatement. I certify that all of the best of my knowledge.	9
	Signature: July ng . Date: 6-28-24						



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

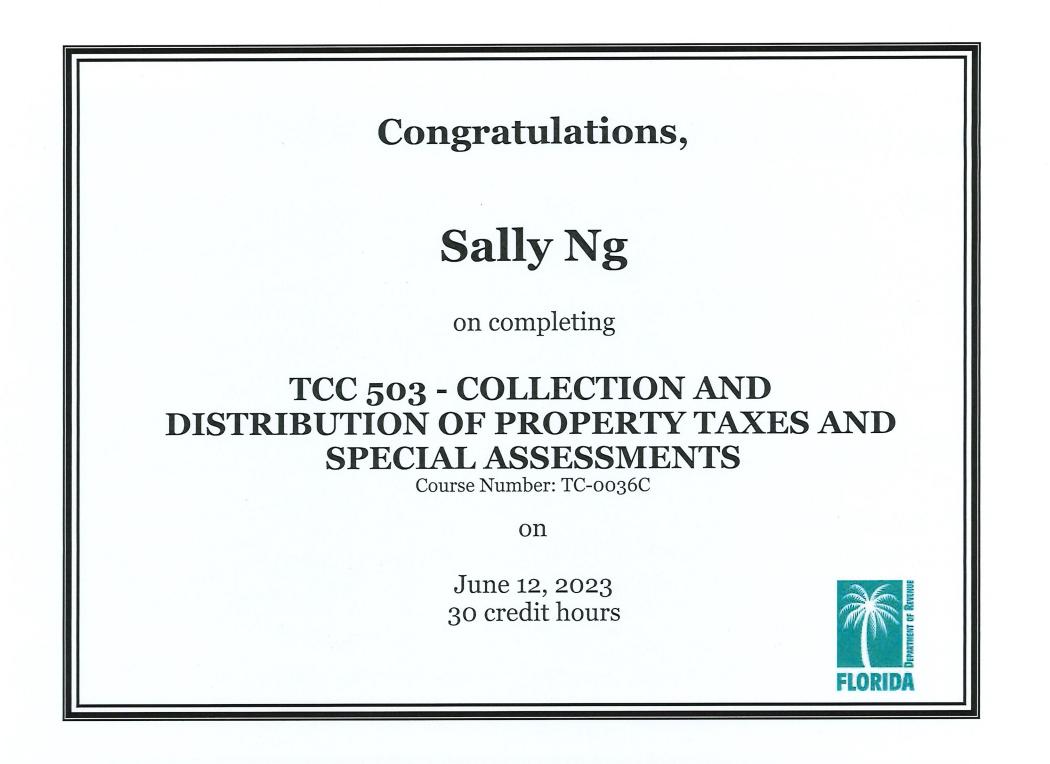
Reason for Applying							
🖌 Init	ial Certification - \$25 fee 🛛 Annual F	Recertificat	i <b>on -</b> \$5	fee	E F	Reinstatement of Certific	cation - \$5 fee
Applica	Int Information						
	t's name (as you would like it to appear on	the certific	<sup>ate):</sup> Sal				
	s email address: sally.ng@miamidade.gov			Busine	ess p	hone number: 305-375-33	18
	Job title: Senior Tax Records Specialist						
	ed by: Miami-Dade Office of the Tax Collect						· .
I have contract recertific	ompleted the required hours of approved ca ation, or reinstatement for the following de	ourses and signation:	passed	any rec	quirec	d examinations for the cer	tification,
Cei	rtified Florida Appraiser 🛛 Ce	rtified Flori	da Evalı	uator		Certified Cadastra	list of Florida
Cei	rtified Florida Collector	rtified Flori	da Colle	ctor As	sistar	nt	
Florida p pages a	<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.						
Employe	<sup>er:</sup> Miami-Dade Office of the Tax Collector						
Your Tit	<sup>le:</sup> Tax Records Specialist II			Emplo	oymei	nt Dates:06/21/2022 - 6/2	5/2023
Employe	<sup>er:</sup> Miami-Dade Office of the Tax Collector						
Your Tit	<sup>le:</sup> Senior Tax Records Specialist			Emplo	oyme	nt Dates: <sub>06/26/2023</sub> - Pre	esent
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	No. Course Title Hours No.					Course Title	Hours
TC-0038C	TCC 002 - Effective Decision-Making in the Workplace	10					
TC-0039C	TCC 003 - Customer Service Training	5					
I am rec	Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date:						
	Signature: Saley Mg. Date: 6-28-24						















Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Elizabeth Nieves
Previous Name(s)(if applicable):	
Documentation Included:	
County: Orange	Job Title: Assistant Manager
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

	Application				
$\checkmark$	✓ Application with Required Signatures				
$\checkmark$	✓ Application Fee				
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	From: 09/12/05 To: Present				
From:	From: To:				

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
Total Hours	120				

Committee recommends certification:	Yes	No	



Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee							
Applicant Information	Applicant Information						
Applicant's name (as you would like it to appear of	on the certific			INIEVES			
Business email address: ENIEVES@OCTAXCO	L.COM	E	Busines	ss phone number: 407-836-4130			
Job title: ASSISTANT MANAGER				and the second se	2220014747777		
Employed by: ORANGE COUNTY TAX COLLEC							
I have completed the required hours of approved recertification, or reinstatement for the following of	courses and lesignation:	i passed a	ny requ	lired examinations for the certification	),		
Certified Florida Appraiser	Certified Flor	ida Evalua	tor	Certified Cadastralist of Fl	lorida		
Certified Florida Collector	Certified Flor	ida Collect	or Assi	stant			
Experience for Certification – If you are app Florida property appraiser's office, Florida tax col pages as necessary). If you are applying for rece employment dates.	ilector's officient of the second sec	a or with th		ina Department of Revenue (allacit a	uuuuunai		
Employer: ORANGE COUNTY TAX COLLECTO	R			ment Datas			
Your Title: ASSISTANT MANAGER			Employ	ment Dates: 09/12/2005 - CURRENT			
Employer:							
Your Title:			Employ	vment Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC-0042C TCC 504- COLLECTION OF LICENSES, TAXES, & FEES	30	TC-0037C		TCC 001- BANKRUPTCY	15		
TC-0039C TCC 003- CUSTOMER SERVICE TRAINING	G <b>5</b>	TC 0038C	TCC 002	- EFFECTIVE DECISION-MAKING IN THE WORKPLACE	10		
Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date: 07/16/2024							
NWR )							



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

<b>Reason f</b>	or Applying				a suggestion particular to the		
🖌 Initia	Certification - \$25 fee Ar	nual Recertifica	ation - \$5	fee [	Reinstatement of Certification	- \$5 fee	
Applican	t Information						
	Applicant's name (as you would like it to appear on the certificate): ELIZABETH NIEVES						
Business e	Business email address: ENIEVES@OCTAXCOL.COM Business phone number: 407-836-4130						
Job title:	ASSISTANT MANAGER						
	<sup>by:</sup> ORANGE COUNTY TAX COL						
I have con recertificat	pleted the required hours of approion, or reinstatement for the follow	oved courses and ring designation:	d passed a	any requ	ired examinations for the certificati	on,	
Certif	ied Florida Appraiser	Certified Flor	ida Evalu	ator	Certified Cadastralist of	Florida	
Certif	ied Florida Collector	Certified Flor	ida Collec	tor Assi	stant		
Florida pro pages as r employme	perty appraiser's office, Florida ta necessary). If you are applying for	x collector's offic recertification of	e, or with	the Flori	ion, list at least two years' experier da Department of Revenue (attach nt, provide your current employer a	additional	
	ASSISTANT MANAGER	CTOR	T	Employ	ment Dates: 09/12/2005 - CURRE		
Employer:	ASSISTANT MANAGER			Employ	12/2005 - CURREN		
Your Title:				Employ	ment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.		Course Title	Hours	
TC-0040C	TCC 501 - DUTIES & RESPONSIBILITIES OF FLORIDA TAX COLLECTOR	as <u>30</u>	TC-00410	; ·	TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE	30	
I am reque	n provided on this form and any at	onal certification tachments are tri	, recertificate ue and con	ation, or rrect to t	reinstatement. I certify that all of the best of my knowledge. Date: 07/18/2024	ne	

Good afternoon, Sarah

Below is the list of the courses I have successfully completed for the certification of Certified Florida Collector Assistant.

TCC 502, 30 Hours- Management of A Florida Tax Collector's Office
TCC 501, 30 Hours- Duties and Responsibilities of Florida Tax Collector
TCC 504, 30 Hours- Collection of Licenses, Taxes, and Fees. Course Number: TC – 0042C
TCC 003, 5 Hours- Customer Service Training. Course Number: TC – 0039C
TCC 001, 15 Hours - Bankruptcy. Course Number: TC-0037C
TCC 002, 10 Hours – Effective Decision – Making in The Workplace. Course Number: TC-0038C

Please feel free to contact me should you need anything else.

Sincerely,

**Elizabeth Nieves** 

The Florida Department of Revenue Property Tax Oversight, Certification and Training Team



Certifies that

Elizabeth Nieves

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE TCC 502, 30 Hours September 18 - October 2, 2020

## **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team



Certifies that

## Elizabeth Nieves

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS TCC 501, 30 Hours February 22-26, 2021 Congratulations,

# **Elizabeth Nieves**

on completing

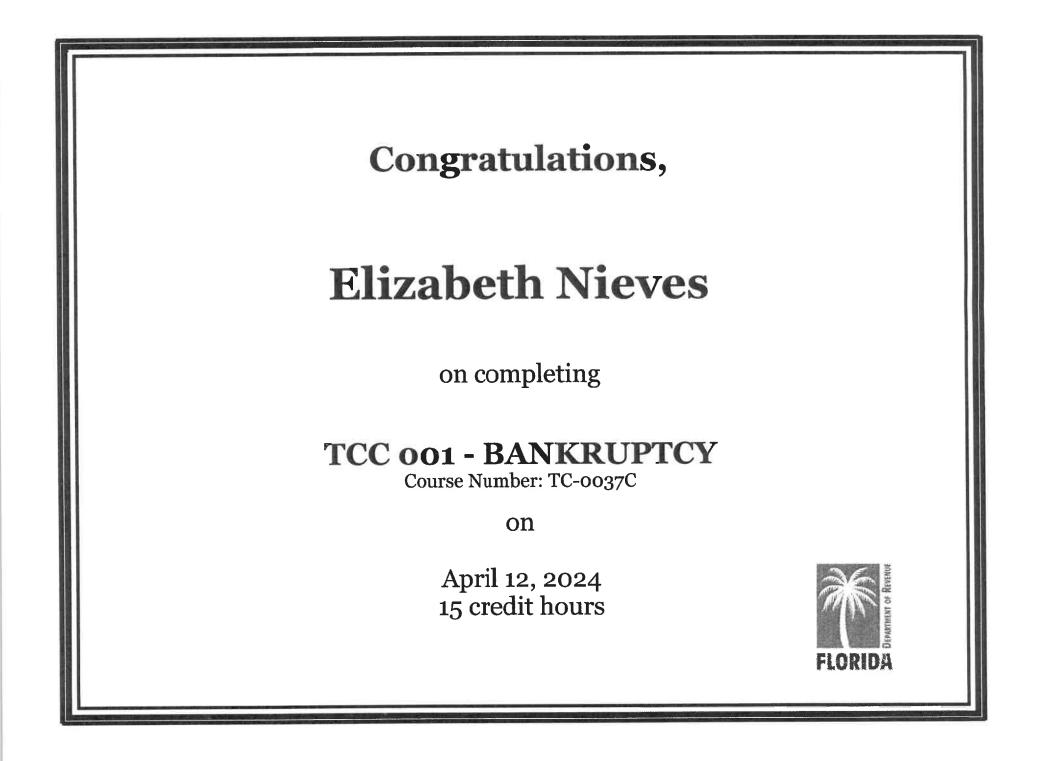
## **TCC 003 - CUSTOMER SERVICE TRAINING**

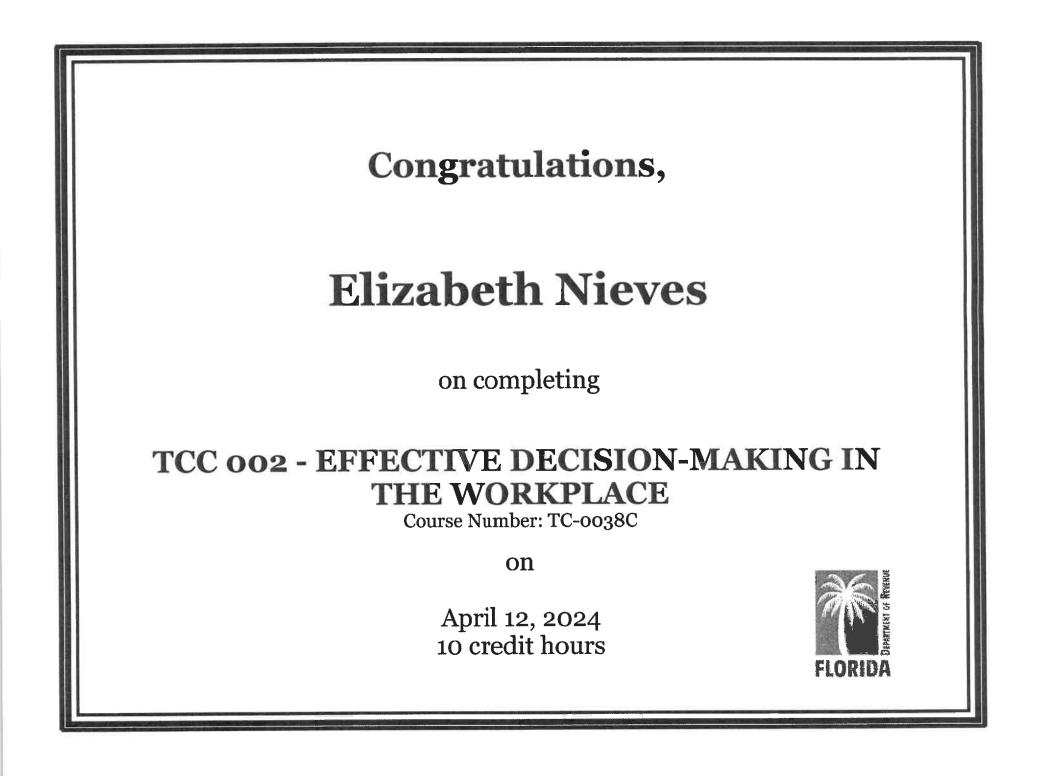
Course Number: TC-0039C

on

April 5, 2024 5 credit hours











Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Judah Parisoe
Previous Name(s)(if applicable):	
Documentation Included:	
County: Lake	Job Title: Director of IT
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	09/01/24

	Application				
$\checkmark$	✓ Application with Required Signatures				
$\checkmark$	Applicat	tion Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
	Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 08/01/22 To: Present			To: Present		
From:	From: To:				

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course				
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course				
TCC 001 - Bankruptcy	15	Attended Course				
TCC 002 - Effective Decision Making	10	Attended Course				
TCC 003 - Customer Service Training	5	Attended Course				
Total Hours	120					

Committee recommends certification:	Yes	No	



Page 1

#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying						
✓ Initial Certification - \$25 fee  Annual I	Recertifica	<b>tion -</b> \$5	fee 🗌 I	Reinstatement of Certification	- \$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear on	the certific	ate): Juo	dah Parisoe	2		
Business email address: judah.parisoe@laketax.c	:om		Business p	hone number: 352-343-9602		
Job title: Director of IT						
Employed by: Lake County Tax Collector						
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	passed a	any required	d examinations for the certification	'n,	
Certified Florida Appraiser	ertified Flori	da Evalua	ator	Certified Cadastralist of F	Iorida	
Certified Florida Collector	rtified Flori	da Collec	tor Assistar	nt		
<b>Experience for Certification</b> – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for <b>recert</b> employment dates.	ctor's office	e, or with t	the Florida	Department of Revenue (attach	additional	
Employer: Lake County Tax Collector						
Your Title: Director of IT			Employme	nt Dates: 08/01/2022-present		
Employer:						
Your Title:			Employme	nt Dates:		
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC-0036C TCC 503 Collection & Distribution of Property Taxes & Spec. As	s. 30	TC-0038	С ТСС 002 Е	ffective Decision Making	10	
TC-0037C TCC 001 Bankruptcy	15	TC-0039	С ТСС 003 С	ustomer Service	5	
Applicant Signature						
I am requesting approval for Florida professional conformation provided on this form and any attachment	ents are tru	recertificate e and cor	ation, or rei rrect to the l	nstatement. I certify that all of the best of my knowledge.	3	
Signature: Judak Parison				<sup>Date:</sup> Aug 27, 2024		

### INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- county tax collectors and employees

#### Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

#### **Course Approval and Examinations**

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage https://floridarevenue.com/property/Pages/Cofficial\_Training.

aspx. You must pass all required examinations for each required course to obtain course credit.

#### Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours* (incorporated by reference in Rule 12D-16.002, F.A.C.).

#### **Special Salary for Officials**

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

#### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee. **If you are unable to submit your completed application or pay the fee online**, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

#### **Need Assistance?**

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.



Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying						
✓ Initial Certification - \$25 fee  Annual Recertific	cation - \$5 fee Reinstatement of Certification - \$5 fee					
Applicant Information						
Applicant's name (as you would like it to appear on the certi	<sup>ificate):</sup> Judah Parisoe					
Business email address: judah.parisoe@laketax.com	Business phone number: 352-343-9602					
Job title: Director of IT						
Employed by: Lake County Tax Collector						
I have completed the required hours of approved courses ar recertification, or reinstatement for the following designation	nd passed any required examinations for the certification, i:					
	orida Evaluator					
Certified Florida Collector	orida Collector Assistant					
<b>Experience for Certification</b> – If you are applying for you Florida property appraiser's office, Florida tax collector's office pages as necessary). If you are applying for <b>recertification</b> employment dates.	our <b>initial certification</b> , list at least two years' experience in a ice, or with the Florida Department of Revenue (attach additional or for <b>reinstatement</b> , provide your current employer and					
Employer: Lake County Tax Collector						
Your Title: Director of IT	Employment Dates: 08/01/2022-present					
Employer:						
Your Title:	Employment Dates:					
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title Hours	No. Course Title Hours					
TC-0041C TCC 502 Leadership & Management Skills in a FL Tax Coll. 30						
TC-0042C TCC 504 Collection of Licenses, Taxes and Fees 30						
Applicant Signature						
I am requesting approval for Florida professional certification information provided on this form and any attachments are t						
Signature: Judah Parison	Date: Aug 27, 2024					

### INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

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- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

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nttps://floridarevenue.com/property/Pages/Cofficial\_Training. aspx. You must pass all required examinations for each required course to obtain course credit.

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Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

#### **Need Assistance?**

Email: PTOTraining@floridarevenue.com

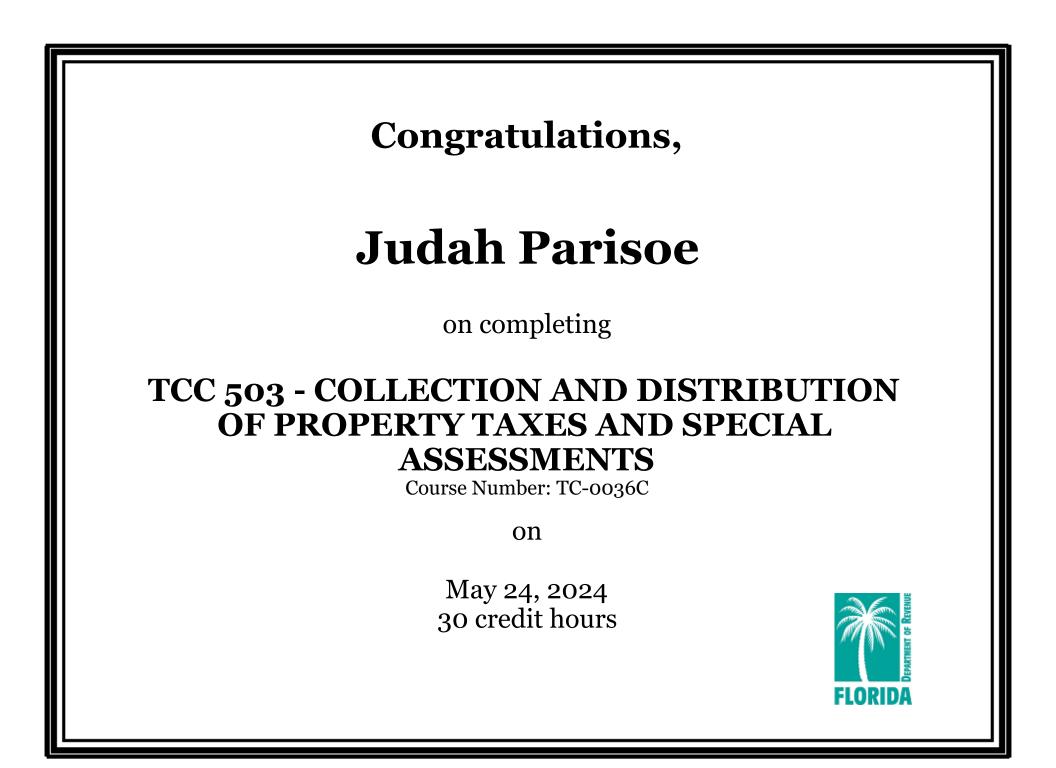
To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.











# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that **Judah Parisoe** has successfully completed **TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES** Course Number: TC-0042C June 24-27, 2024 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Karen Pashkow
Previous Name(s)(if applicable):	
Documentation Included:	
County: St. Lucie	Job Title: Tax Specialist
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	09/01/24

	Application				
$\checkmark$	Application	n with Required Signatures	6		
$\checkmark$	Application	n Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 04/17/19			To: Present		
From:			To:		

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course				
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course				
TCC 001 - Bankruptcy	15	Attended Course				
TCC 002 - Effective Decision Making	10	Attended Course				
TCC 003 - Customer Service Training	5	Attended Course				
Total Hours	120					

Committee recommends certification:		Yes		No

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reaso	n for Applying			E.P. S. S. S. S. S.			
🔽 Init	tial Certification - \$25 fee 🛛 🔲 Annual I	Recertifica	ation - \$5	fee R	einstatement of Certification	- \$5 fee	
Applica	ant Information		R.				
Applicar	nt's name (as you would like it to appear on	the certifi	cate):		Karen Pashkow		
	s email address: karen.pashkow@	tcslc.com		Business ph	one number: 772-462-1650		
Job title	Tax Specialist						
Employe	ed by: St. Lucie County Tax Collector						
I have c recertific	ompleted the required hours of approved c cation, or reinstatement for the following de	ourses and signation:	d passed	any required	examinations for the certification	on,	
Ce Ce	rtified Florida Appraiser	ertified Flor	rida Evalu	ator	Certified Cadastralist of	Florida	
Ce Ce	rtified Florida Collector	rtified Flor	ida Colle	ctor Assistant			
Florida pages a	ence for Certification – If you are apply property appraiser's office, Florida tax colle is necessary). If you are applying for recert ment dates.	ctor's offic	e, or with	the Florida D	epartment of Revenue (attach	additional	
	er: St. Lucie County Tax Collector						
Your Tit	le: Tax Specialist			Employment	t Dates: 4/17/2019 - Current		
Employe	er:						
Your Tit	le:			Employment	t Dates:		
reinstate of each license	ved Courses – List each course you have ement for which you are applying (attach ac approved course. If you are substituting yo issued by the Florida Real Estate Appraisa ow. Attach a copy of the license.	ditional pa ur Certifie	ages as n d Resider	ecessary). At tial Appraise	tach documentation verifying c r license or Certified General A list your license number and lic	ppraiser	
No.	Course Title	Hours	No.		Course Title	Hours	
TC-0042C	TCC 504 Collection of Licenses, Taxes, and Fees	30	тс-0039С		omer Service Training	5	
TC-0041C	TC-0041C TCC 502 Management of a FL Tax Collector's Office 30 TC-0036C TCC 503 Collection and Distribution of Property 30						
Applica	ant Signature						
I am rec	uesting approval for Florida professional co tion provided on this form and any attachmo	ents are tri	, recertific	ation, or reins	statement. I certify that all of the est of my knowledge.	e	
Signatu					Date: 9/13/24		



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

**Reason for Applying** ✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee **Applicant Information** Applicant's name (as you would like it to appear on the certificate): Karen Pashkow Business phone number: 772-462-1650 Business email address: karen.pashkow@tcslc.com Job title: Tax Specialist Employed by: St. Lucie County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Evaluator Certified Cadastralist of Florida Certified Florida Appraiser Certified Florida Collector Assistant Certified Florida Collector Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: St. Lucie County Tax Collector Your Title: Tax Specialist Employment Dates: 4/17/2019 - Current Employer: Your Title: **Employment Dates:** Approved Courses - List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. Course Title Hours No. Course Title Hours No. TCC 002 Effective Decision Making in the TC-0038C 10 + Workplace TC-0037C TCC 001 Bankruptcy 15 **Applicant Signature** I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Date: Signature: In Man

# The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# **Karen Pashkow**

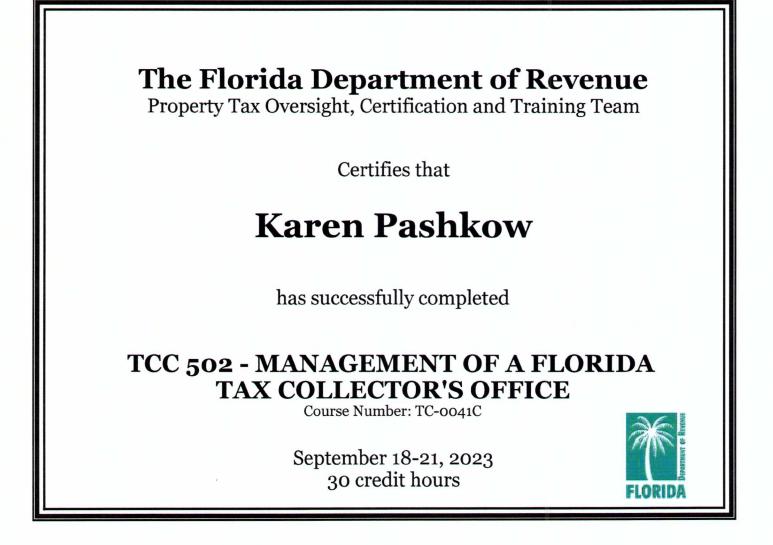
has successfully completed

# TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 16-21, 2023 30 credit hours





# Congratulations,

# **Karen Pashkow**

on completing

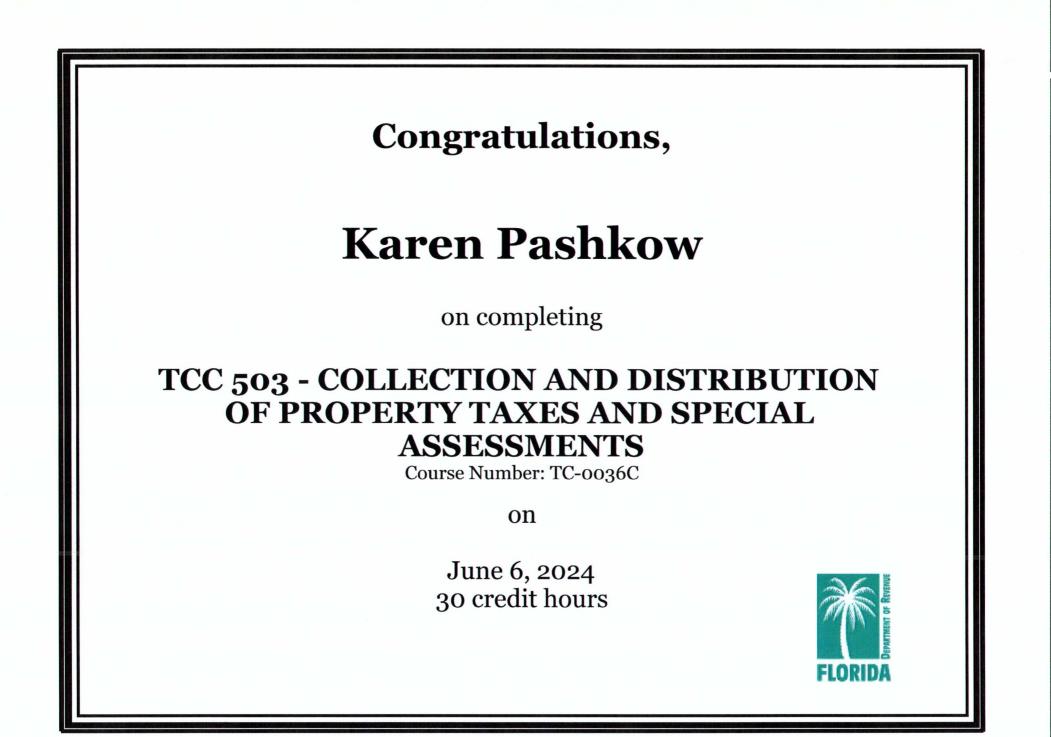
# **TCC 003 - CUSTOMER SERVICE TRAINING**

Course Number: TC-0039C

on

February 13, 2024 5 credit hours











Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jordan Potente
Previous Name(s)(if applicable):	
Documentation Included:	
County: Lake	Job Title: Customer Service Representative II
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	09/01/24

	Application				
$\checkmark$	Applicat	ion with Required Signatures	6		
$\checkmark$	Applicat	ion Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 08/08/22 To			To: Present		
From:			То:		

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
Total Hours	120				

Committee recommends certification:	Yes	No	

Notes:



Page 1

## Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying						
✓ Initial Certification - \$25 fee  Annual	Recertifica	<b>tion -</b> \$5 f	ee 🗌	Reinstatement of Certification	- \$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear or	the certific	ate): Jor	rdan Poten	ite		
Business email address: jordan.potente@laketa>	(.com		Business p	hone number: 352-343-9602		
Job title: Customer Service Representative II						
Employed by: Lake County Tax Collector						
I have completed the required hours of approved c recertification, or reinstatement for the following de		passed a	ny require	d examinations for the certificatio	n,	
	ertified Flori			Certified Cadastralist of F	lorida	
Certified Florida Collector	ertified Flori	da Collect	or Assista	nt		
<b>Experience for Certification</b> – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for <b>recent</b> employment dates.	ector's office	e, or with t	he Florida	Department of Revenue (attach a	additional	
Employer: Lake County Tax Collector						
Your Title: Customer Service Representative II			Employme	nt Dates: 08/08/2022-present		
Employer:						
Your Title:			Employme	nt Dates:		
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC-0036C TCC 503 Collection & Distribution of Property Taxes and Spec. Ass.	30	TC-0038C	TCC 002 E	ffective Decision Making	10	
TC-0037C TCC 001 Bankruptcy 15 TC-0039C TCC 003 Customer Service 5						
Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       JORDAN POTENTE         Date:       Aug 27, 2024						
				Aug 27, 2024		

### INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

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- county tax collectors and employees

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To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

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- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

#### **Course Approval and Examinations**

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage https://floridarevenue.com/property/Pages/Cofficial\_Training.

aspx. You must pass all required examinations for each required course to obtain course credit.

#### Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours* (incorporated by reference in Rule 12D-16.002, F.A.C.).

#### **Special Salary for Officials**

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

#### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee. **If you are unable to submit your completed application or pay the fee online**, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

#### **Need Assistance?**

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.



Page 2

## Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
✓ Initial Certification - \$25 fee  Annual F	✓ Initial Certification - \$25 fee						
Applicant Information							
Applicant's name (as you would like it to appear on	the certific	ate): Jo	ordan Poter	nte			
Business email address: jordan.potente@laketax	.com		Business	phone number: 352-343-9602			
Job title: Customer Service Representative II							
Employed by: Lake County Tax Collector							
I have completed the required hours of approved co recertification, or reinstatement for the following des	ourses and signation:	passed	any require	ed examinations for the certification	אכ,		
	rtified Flori			Certified Cadastralist of	Florida		
Certified Florida Collector	rtified Flori	da Colle	ctor Assista	ant			
<b>Experience for Certification</b> – If you are applying Florida property appraiser's office, Florida tax collect pages as necessary). If you are applying for <b>recert</b> employment dates.	ctor's office	e, or with	the Florida	Department of Revenue (attach	additional		
Employer: Lake County Tax Collector							
Your Title: Customer Service Representative II			Employme	ent Dates: 08/08/2022-present			
Employer:							
Your Title:			Employme	ent Dates:			
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC-0040C TCC 501 Duties & Responsibilities of FL Tax Coll.	30						
TC-0042C TCC 504 Collection of Licenses, Taxes and Fees 30							
Applicant Signature							
I am requesting approval for Florida professional ce information provided on this form and any attachme	ents are tru	recertific e and co	ation, or re prrect to the	einstatement. I certify that all of the best of my knowledge.	e		
Signature: JORDAN POTENTE				<sup>Date:</sup> Aug 27, 2024			

### INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- county tax collectors and employees

#### Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
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- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

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Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

#### **Need Assistance?**

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.



Congratulations,

# Jordan Potente

on completing

# **TCC 003 - CUSTOMER SERVICE TRAINING**

Course Number: TC-0039C

on

February 22, 2024 5 credit hours



# The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# Jordan Potente

has successfully completed

# TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

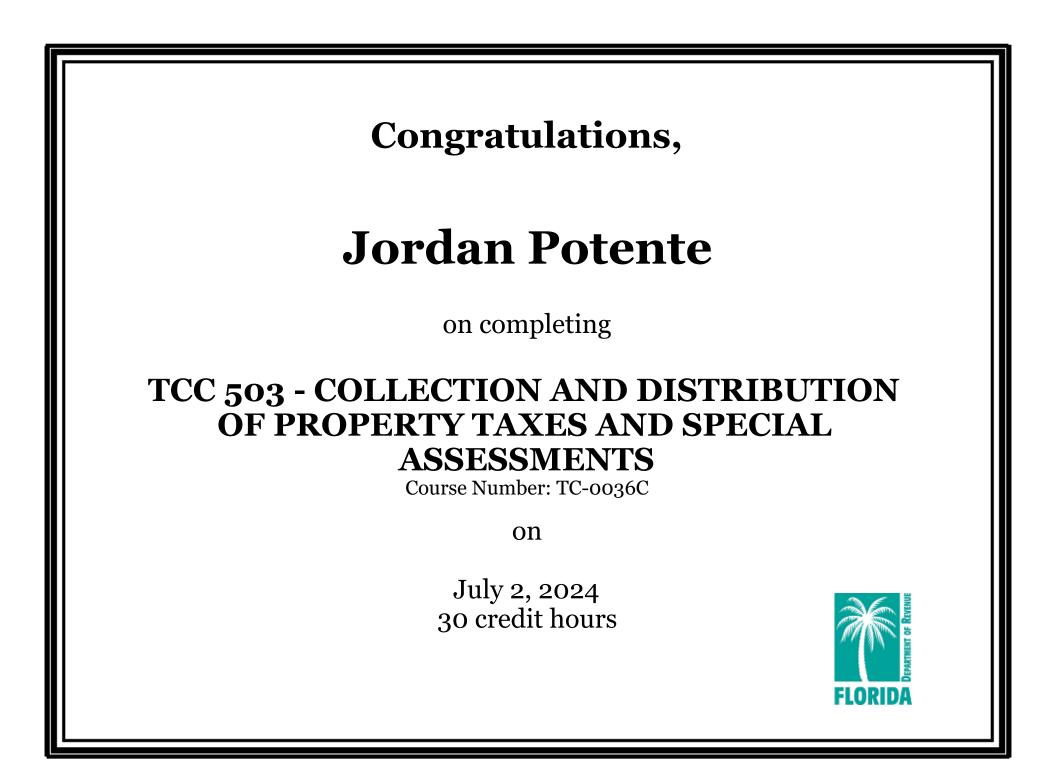
Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours





# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that **Jordan Potente** has successfully completed **TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES** Course Number: TC-0042C June 24-27, 2024 30 credit hours





# **Certification Application Checklist**

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Kiana Powell
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	Job Title: Supervisor
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

	Application				
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	Courses	s Listed on Application			
$\checkmark$	Employ	ment Dates Listed			
✓ Includes Current Employm			ent		
✓ Two Years of Experience v		Two Years of Experience w	/ith an Applicable Office		
From:	From: 10/26/15		To: Present		
From:			То:		

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course				
TCC 001 - Bankruptcy	15	Attended Course				
TCC 002 - Effective Decision Making	10	Attended Course				
TCC 003 - Customer Service Training	5	Attended Course				
FLHSMV - Heavy Vehicle Use Tax	1	Attended Course				
AAMVA - CDL Module 1	2.5	Attended Course				
AAMVA - CDL Module 2	0.75	Attended Course				
AAMVA - CDL Module 3	0.75	Attended Course				
AAMVA - CDL Module 4	0.75	Attended Course				
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course				
AAMVA - Security Features	1	Attended Course				
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course				
AAMVA - Introduction to Fraud	1	Attended Course				
Total Hours	110.75					

Committee recommends certification:	[		Yes		No

Notes: Total hours = 120.83

Applicant included the FLHSMV: Fraudulent Document Recognition (9 hours) document in the application. This course was not an approved course toward the CFCA desgnation at the time of completion.



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Kiana Powell
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	Job Title: Supervisor
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

	Application					
$\checkmark$	Applicat	tion with Required Signatures	6			
$\checkmark$	Applicat	tion Fee				
$\checkmark$	Courses	s Listed on Application				
$\checkmark$	Employ	ment Dates Listed				
Includes Current Employment			ent			
✓ Two Years of Experience with an			/ith an Applicable Office			
From:	From: 10/26/15		To: Present			
From:			То:			

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
90-hours per 12D-19.003(3)(b)		
AAMVA - Birth Certificates	0.50	Attended Course
AAMVA - Counterfeits and Alterations	0.75	Attended Course
AAMVA - Driver License and ID Cards	0.75	Attended Course
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents	0.75	Attended Course
AAMVA - Social Security Cards	0.50	Attended Course
AAMVA - Military ID Cards	0.50	Attended Course
AAMVA - Mexican Documents	0.75	Attended Course
AAMVA - Introduction to Covert Features	0.75	Attended Course
AAMVA - Internal Fraud for Staff	0.75	Attended Course
AAMVA - People and Actions	0.75	Attended Course
AAMVA - Vehicle Identification Documents	0.83	Attended Course
AAMVA - Expanding the Review	0.50	Attended Course
AAMVA - Travel Documents	0.75	Attended Course
Total Hours	8.83	

	Committee recommends certification:	[			Yes				No
--	-------------------------------------	---	--	--	-----	--	--	--	----

Notes:



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Kiana Pov	well
Previous Name(s)(if applicable):		
Documentation Included:		
County: Hillsborough		Job Title: Supervisor
Certification Requested:	Certified F	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	07/01/24	

	Application					
$\checkmark$	Application with	th Required Signatures	6			
$\checkmark$	Application Fe	e				
$\checkmark$	Courses Liste	d on Application				
$\checkmark$	Employment D	Dates Listed				
✓ Includes Current Employment			ent			
✓ Two Years of Experience wit			rith an Applicable Office			
From: 10/26/15			To: Present			
From:			To:			

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
90-hours per 12D-19.003(3)(b)		
AAMVA - U.S. Immigration Documents	0.75	Attended Course
FLHSMV - Information and Cyber Security Awareness Training	0.50	Attended Course
	_	
Total Hours	1.25	

Committee recommends certification:	Yes	No	

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying								
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee								
Applicant Information								
Applicant's name (as you would like it to appear on the certificate): Kiana Powell								
Business email address: powellk@hillstax.org		Business phone number: 813.612.6780						
Job title: Supervisor								
Employed by: Hillsborough County Tax Collector				· · · · · · · · · · · · · · · · · · ·				
I have completed the required hours of approved co recertification, or reinstatement for the following des	ourses and signation:	passed a	any re	required examinations for the certification,				
Certified Florida Appraiser								
Certified Florida Collector	tified Flori	da Collec	tor A	Assistant				
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.								
Employer: Hillsborough County Tax Collector								
Your Title: Supervisor Employment Dates: 10/26/2015 to Present								
Employer:								
Your Title:				Employment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.			ours			
TC0036 Collection & Distribution of Property Taxes	30	TC0044	_	Heavy Vehicle Use Tax (HVUT)	1			
TC0018 CDL 2024: Module 1 Intro to CDL Training	2.5	TC0019	C0019C CDL 2024: Module 2 Overview of the CDL .75					
Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date:         7/16/24								

RECEIVED

AUG 1 2024

Florida Dept of Revenue Property Tax Oversight



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying								
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee								
Applicant Information		1 - S - M	-5,6	15.				
Applicant's name (as you would like it to appear on	the certific							
Business email address: powellk@hillstax.org				Business phone number: 813.612.6780				
Job title: Supervisor								
Employed by: Hillsborough County Tax Collector								
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:								
Certified Florida Appraiser								
	tified Flor					-		
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.								
Employer: Hillsborough County Tax Collector								
Your Title: Supervisor Employment Dates: 10/26/2015 to Present								
Employer:								
Your Title:				Employment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.			Course Title	Hours		
TC0020 CDL 2024: Module 3 CDL Knowledge Tes	,75	TC0021	qcDl	L 20	24: Module 4 CKE End-of-Course	.75		
TC0025 Driver License Preparatory Training - OLT	12	TC00140	d		Security Features	1		
Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date:         1       1								



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
🖌 Init	tial Certification - \$25 fee 🛛 Annual I	Recertifica	<b>tion -</b> \$5	fee 🗌	Reinstatement of Certification -	\$5 fee	
Applica	ant Information						
Applicant's name (as you would like it to appear on the certificate): Kiana Powell							
Business email address: powellk@hillstax.org Business phone number: 813.612.6780							
-	Supervisor						
	<sup>ed by:</sup> Hillsborough County Tax Collector						
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:							
Certified Florida Appraiser							
Ce	rtified Florida Collector ✓ Ce	rtified Flori	da Collec	tor Assis	stant		
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatemen</b> t, provide your current employer and employment dates.							
Employe	<sup>er:</sup> Hillsborough County Tax Collector						
Your Tit	Your Title: Supervisor Employment Dates: 10/26/2015 to Present						
Employe	эг:						
Your Title: Employment Dates:							
<b>Approved Courses –</b> List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.		Course Title	Hours	
TC0002C	Drivers License and ID Cards	0.75	TC00060	Canad	ian Birth Certificates, Driver and Vehicle Documents	0.75	
TC0042C	TCC 504 Collection of Licenses, Taxes and Fees	30					
Applicant Signature							
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signatu					Date: 08/07/2024		



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying								
✓ Initial Certification - \$25 fee  Annual F	Recertifica	<b>ition - \$</b> 5	fee	Reinstatement of Certification -	\$5 fee			
Applicant Information		The state of						
Applicant's name (as you would like it to appear on the certificate): Kiana Powell								
Business email address: powellk@hillstax.org				Business phone number: 813.612.6780				
Job title: Supervisor								
Employed by: Hillsborough County Tax Collector								
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:								
Certified Florida Appraiser								
Certified Florida Collector	rtified Flor	ida Collec	tor A	ssistant				
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.								
Employer: Hillsborough County Tax Collector								
Your Title: Supervisor Employment Dates: 10/26/2015 to Present								
Employer:								
Your Title:		Employment Dates:						
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.	_	Course Title	Hours			
TC00201 Fraudulent Decumon Excognition	9	TC0037	_	TCC001 Bankruptcy	15			
TC0038 TCC002 Effective Decision Making	10	TC0039	C	TCC003 Customer Service Training	5			
Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date:         1/16/24								



#### **Application for** Florida Professional Certification Property Tax Oversight Certification and Training

http://floridarevenue.com/r	roportu/	cation and	Training	Online Registration at	
http://floridarevenue.com/p	openy/	-ages/Cor	ficial_1ra	ining_RegistrationAndP	ayment.aspx
Initial Certification - \$25 fee     Annu	al Recort	ifienting (			
Applicant Information		ification - :	_	Reinstatement of Ce	ertification - \$5
Applicant's name (as you would like it to appear	on the ce	rtificate			
Bueinese en all Li		Kincale):	iana Powe	)	
Dusiness email address: powellk@hillstax.org				ss phone number: 813.612	
Job title: Supervisor		_		813.612	2.6780
Employed by:					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved recertification, or reinstatement for the following of	courses a	and passed	any requi	red examinations for the	Cortification
					certification,
					stralist of Florid
Experience for Certification – If you are apple	ertified Fl	lorida Colle our <b>initial</b> c	ctor Assist	tant	
Certified Florida Collector     Experience for Certification – If you are application approperty appraiser's office, Florida tax coll pages as necessary). If you are applying for receive apployment dates.     Employer: Hillsborough County Tax Collector	ertified Fl	lorida Colle our <b>initial</b> c	ctor Assist	tant	
Certified Florida Collector     Experience for Certification – If you are applicated property appraiser's office, Florida tax coll pages as necessary). If you are applying for receivemployment dates.     Employer: Hillsborough County Tax Collector     Your Title: Supervisor	ertified Fl	lorida Colle our <b>initial c</b> fice, or with or for <b>rein</b> .	ector Assist certification the Florid statement	tant on, list at least two years' a Department of Revenue t, provide your current em	experience in a e (attach addition aployer and
Certified Florida Collector     Experience for Certification – If you are applicated property appraiser's office, Florida tax coll bages as necessary). If you are applying for receivemployment dates.     Employer: Hillsborough County Tax Collector     Your Title: Supervisor     Employer:	ertified Fl	lorida Colle our <b>initial c</b> fice, or with or for <b>rein</b> .	ector Assist certification the Florid statement	tant	experience in a e (attach addition aployer and
Certified Florida Collector     Experience for Certification – If you are applied a property appraiser's office, Florida tax collector as necessary). If you are applying for receivemployment dates.     Employer: Hillsborough County Tax Collector     Your Title: Supervisor     moloyer:     Your Title:	Certified Fi ying for ye ector's off tification	lorida Colle our <b>initial c</b> fice, or with or for <b>rein</b>	ector Assist certification the Florid statement Employm	tant on, list at least two years' a Department of Revenue t, provide your current em ent Dates: 10/26/2015 to	experience in a e (attach addition ployer and Present
Certified Florida Collector     Experience for Certification – If you are application appropriate solution of the second se	Certified Fi ying for ye ector's off tification	lorida Colle our <b>initial c</b> fice, or with or for <b>rein</b>	ector Assist certification the Florid statement Employme	tant on, list at least two years' a Department of Revenue t, provide your current em ent Dates: 10/26/2015 to ent Dates:	experience in a e (attach addition ployer and Present
Certified Florida Collector     Experience for Certification – If you are applying for received property appraiser's office, Florida tax coll pages as necessary). If you are applying for received performed dates.     Employer: Hillsborough County Tax Collector     Your Title: Supervisor     moloyer:     Your Title:     Pproved Courses – List each course you have     instatement for which you are applying (attach ac     feach approved course. If you are substituting yo     gense issued by the Florida Real Estate Appraisal     pe below. Attach a copy of the license	Certified F ying for y ector's off tification	lorida Colle our <b>initial c</b> fice, or with or for <b>rein</b> fully complet ages as ne	Employme Employme Employme Employme	tant on, list at least two years' a Department of Revenue t, provide your current em ent Dates: 10/26/2015 to ent Dates: e certification, recertificati Attach documentation year	experience in a e (attach addition ployer and Present
Certified Florida Collector     Experience for Certification – If you are apply Florida property appraiser's office, Florida tax coll bages as necessary). If you are applying for recen- amployment dates.     Employer: Hillsborough County Tax Collector Your Title: Supervisor     moloyer:     for the supervisor     for which you are applying (attach ac feach approved Courses – List each course you have feach approved course. If you are substituting yo sense issued by the Florida Real Estate Appraisal pe below. Attach a copy of the license. No.     Course Title	Certified F ying for y ector's off tification	fully completer or mo	Employme Employme Employme Employme	tant on, list at least two years' a Department of Revenue t, provide your current em ent Dates: 10/26/2015 to ent Dates: e certification, recertificati Attach documentation ver ser license or Certified Ge s, list your license number	experience in a e (attach addition ployer and Present Present ion, or rifying completion eneral Appraise r and license
Certified Florida Collector     Experience for Certification – If you are apply Florida property appraiser's office, Florida tax coll pages as necessary). If you are applying for recent amployment dates.     Employer: Hillsborough County Tax Collector Your Title: Supervisor     Finder Courses – List each course you have anstatement for which you are applying (attach ac reach approved Course. If you are substituting you canse issued by the Florida Real Estate Appraisal pe below. Attach a copy of the license. No. Course Title 20007( Canadian Travel, Citizenship, and Immigra	ertified F ying for y ector's off tification tification sourcess dditional p ur Certifie Board for	lorida Colle our <b>initial c</b> fice, or with or for <b>rein</b> fully complete ages as ne ad Resident r one or mo	Employme Employme eted for the cessary).	tant on, list at least two years' a Department of Revenue t, provide your current em ent Dates: 10/26/2015 to ent Dates: e certification, recertificati Attach documentation ver ser license or Certified Ge s, list your license number Course Title	experience in a e (attach addition ployer and Present Present ion, or rifying completion eneral Appraise r and license Hour
Certified Florida Collector     Experience for Certification – If you are applying for received property appraiser's office, Florida tax collector applying for received property appraiser's office, Florida tax collected property approved Course Course Tax Collector     four Title: Supervisor     four Title:     poproved Courses – List each course you have applying (attach act acts approved course. If you are substituting you can be below. Attach a copy of the license.     No. Course Title     four Canadian Travel, Citizenship, and Immigration     0005( Birth Certificates	Certified Fi ying for ye ector's off <b>tification</b> e success ditional p ur Certifie Board for Hours	fully completed Resident	Employme Employme eted for the cessary).	tant on, list at least two years' a Department of Revenue t, provide your current em ent Dates: 10/26/2015 to ent Dates: e certification, recertificati Attach documentation ver ser license or Certified Ge s, list your license number <u>Course Title</u> Introduction to Fraud	experience in a e (attach addition ployer and Present ion, or rifying completion eneral Appraise r and license Hour 1
Certified Florida Collector     Experience for Certification – If you are applying for received property appraiser's office, Florida tax collector applying for received performed to the second	ertified Fl ying for y ector's off <b>tification</b> e success Iditional p ur Certifie Board for Hours 1 .50	lorida Colle our initial o fice, or with or for rein fully comple ages as ne ed Resident r one or mo No. TC00100 TC00010	Employme Employme eted for the courses courses	tant on, list at least two years' a Department of Revenue t, provide your current em ent Dates: 10/26/2015 to ent Dates: e certification, recertificati Attach documentation ver ser license or Certified Ge s, list your license number <u>Course Title</u> Introduction to Fraud punterfeits and Alterations	experience in a e (attach addition ployer and Present ion, or rifying completion eneral Appraise r and license Hour 1



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying						
🖌 Init	✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee					- \$5 fee
Applica	ant Information					
	nt's name (as you would like it to appear on	the certific	ate): Ki	iana Powe		
	s email address: powellk@hillstax.org			Business	phone number: 813.612.6780	
Job title	Supervisor					
Employe	Thisborough County Tax Collector					
I have c recertific	ompleted the required hours of approved co cation, or reinstatement for the following de	ourses and signation:	passed	any requir	ed examinations for the certificatio	'n,
🗌 Ce	rtified Florida Appraiser	ertified Flori	da Evalu	ator	Certified Cadastralist of F	Iorida
Ce	rtified Florida Collector	rtified Flori	da Colleo	ctor Assist	ant	
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.						
Employer: Hillsborough County Tax Collector						
Your Tit	le:Supervisor			Employm	ent Dates: 10/26/2015 to Present	
Employe	er:					
Your Tit	le:			Employm	ent Dates:	
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours
TC0045C	Information and Cyber Security Awareness	0.50	TC00150	0	Social Security Cards	0.50
TC0013C	C0013CPeople and Actions0.75TC0012CMiltary ID Cards0.50			0.50		
Applicant Signature						
I am req informat	uesting approval for Florida professional ce tion provided on this form and any attachme	ertification, ents are tru	recertific e and co	ation, or re rrect to the	einstatement. I certify that all of the e best of mv knowledge.	•
information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date: 08/07/2024						



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee					- \$5 fee		
Applica	ant Information						
	nt's name (as you would like it to appear on	the certific	ate): Kiar				
	s email address: powellk@hillstax.org			Busin	iess p	hone number: 813.612.6780	
	Supervisor						
	ed by: Hillsborough County Tax Collector						
I have co recertific	ompleted the required hours of approved co cation, or reinstatement for the following de	ourses and signation:	passed	any re	quirec	d examinations for the certificatio	n,
Cer	rtified Florida Appraiser	ertified Flori	da Evalu	ator		Certified Cadastralist of F	lorida
Cer	rtified Florida Collector ✓ Ce	rtified Flori	da Colleo	ctor As	ssistar	nt	
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatemen</b> t, provide your current employer and employment dates.							
Employer: Hillsborough County Tax Collector							
Your Titl	<sup>le:</sup> Supervisor			Emplo	oymer	nt Dates: 10/26/2015 to Present	
Employe	er:						
Your Titl	e:			Emplo	oymer	nt Dates:	
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.			Course Title	Hours
TC0011C	Mexican Documents	0.75	TC00090	C In	trodu	uction to Covert Features	0.75
TC0008C	Internal Fraud for Staff	0.75	TC00030	C Ve	hicle	Identification Documents	0.83
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the							
informat	ion provided on this form and any attachme	ents are tru	e and co	rrect to	or reir o the l	best of my knowledge.	<b>;</b>
Signature: Date: Date:							

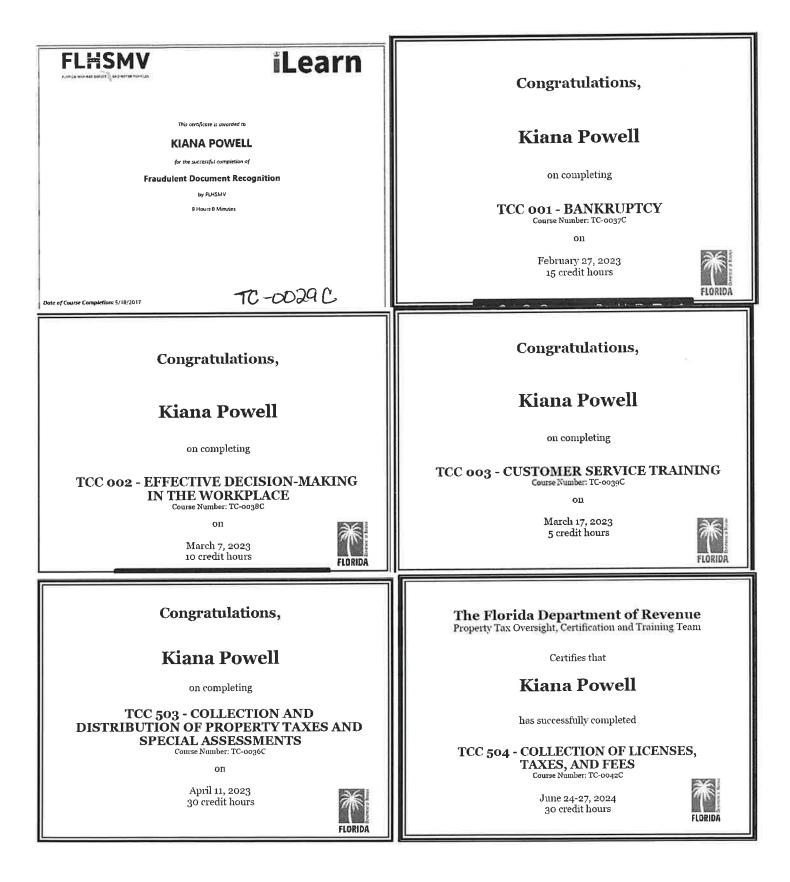


Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying						
🖌 Init	✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee					- \$5 fee
Applica	ant Information					
	nt's name (as you would like it to appear on	the certific				
	s email address: powellk@hillstax.org			Business	phone number: 813.612.6780	
Job title:	Supervisor					
	ed by: Hillsborough County Tax Collector					
I have contract recertific	ompleted the required hours of approved co cation, or reinstatement for the following de	ourses and signation:	passed a	any require	ed examinations for the certification	on,
	rtified Florida Appraiser	ertified Flori	da Evalu	ator	Certified Cadastralist of F	Florida
Ce	rtified Florida Collector ✓ Ce	rtified Flori	da Collec	ctor Assista	ant	
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.						
Employe	<sup>er:</sup> Hillsborough County Tax Collector					
Your Tit	<sup>le:</sup> Supervisor			Employm	ent Dates: 10/26/2015 to Present	
Employe	er:					
Your Tit	le:			Employm	ent Dates:	
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours
TC0004C	Expanding the Review	0.50	TC00170	C US	Immigration Documents	0.75
TC0016C	Travel Documents	0.75				
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the						
informat	luesting approval for Florida professional ce ion provided on this form and any attachme	ents are tru	recertificate and col	ation, or re rrect to the	einstatement. I certify that all of the best of my knowledge.	3
Signature: Kiana Powell Date: 08/07/2024						



FLHSMV	FLHSMV
This certificate is awarded to <b>KIANA POWELL</b> for the successful completion of <b>Heavy Vehicle Use Tax (HVUT) - 2021</b> by FLHSMV 1 Hours 0 Minutes	This certificate is awarded to <b>KIANA POWELL</b> for the successful completion of <b>AAMVA CDL 2024: Module 1 - Introduction to CDL Licensing</b> by External Training 2 Hours 30 Minutes
Date of Course Completion: 2/22/2024 TCOU44C	Date of Course Campletion: 2/26/2024
FLHSMV iLearn	FLHSMV iLearn
This certificate is awarded to <b>KIANA POWELL</b> for the successful completion of <b>AAMVA CDL 2024: Module 2 - Overview of the CDL Tests</b> by External Training 0 Hours 45 Minutes	This certificate is awarded to <b>EXANA POWELL</b> for the successful completion of <b>EXAMVA CDL 2024: Module 3 - CDL Knowledge Tests Overview</b> by External Training 0 Hours 45 Minutes
Date of Course Completion: 2/25/2024	Date of Course Completion: 2/26/2024 TC-0600C
FLHSMV iLearn	FLHSMV iLearn
This actificate is awarded to KIANA POWELL Jor the successful completion of AAMVA CDL 2024: Module 4 - CKE End-of-Course Exam Overview by External Training 0 Hours 45 Mirutes	This certificate is awarded to <b>KIANA POWELL</b> <i>for the successful completion of</i> <b>Driver License Preparatory Training - OLT</b> by FLH3MV 12 Hours
Date of Course Completion: 2/25/2024	TC CODSC

FLHSMV iLearn	FLHSMV iLearn
This certificate is awarded to <b>KIANA POWVELL</b> Jor the successful completion of <b>AAMVA FDR 2024: Security Features</b> Ly External Training 1 Hours 0 Minutes	This certificate is awarded to <b>KIANA POWELL</b> for the successful completion of <b>AAMVA FDR 2024: Canadian Travel, Citizenship, and Immigration Docs</b> by Leternal Training 1 Hours 0 Minutes
Date of Course Completion: 2/29/2024	Date of Course Completion: 2/27/2024
<b>FLEASING</b> THE AND	<b>ELEBSTIC</b>
Date of Course Completion: 2/29/2024	Date of Course Completion: 2/27/2024
<image/> <image/> <text><text><section-header><section-header><text><text></text></text></section-header></section-header></text></text>	<b>FLEGENER</b> TO BE AND
Date of Course Completion: 2/28/2024	Date of Course Completion: 2/28/2024



# iLearn

This certificate is awarded to

#### **KIANA POWELL**

for the successful completion of

AAMVA FDR 2024: Canadian Birth Certificates, Driver, and Vehicle Docs

....

by External Training

0 Hours 45 Minutes

TCOODC





# **KIANA POWELL**

for the successful completion of

## AAMVA FDR 2024: Social Security Cards

by External Training

0 Hours 30 Minutes





# **KIANA POWELL**

for the successful completion of

## AAMVA FDR 2024: Military ID Cards

by External Training

0 Hours 30 Minutes





# **KIANA POWELL**

for the successful completion of

### **AAMVA FDR 2024: Mexican Documents**

by External Training

0 Hours 45 Minutes





## **KIANA POWELL**

for the successful completion of

### **AAMVA FDR 2024: Introduction to Covert Features**

by External Training

0 Hours 45 Minutes





# **KIANA POWELL**

for the successful completion of

## **AAMVA FDR 2024: Internal Fraud for Staff**

by External Training

0 Hours 45 Minutes





## **KIANA POWELL**

for the successful completion of

## **AAMVA FDR 2024: People and Actions**

by External Training

0 Hours 45 Minutes





# **KIANA POWELL**

for the successful completion of

## **AAMVA FDR 2024: Vehicle Identification Documents**

by External Training

0 Hours 50 Minutes





# **KIANA POWELL**

for the successful completion of

## **AAMVA FDR 2024: Expanding the Review**

by External Training

0 Hours 30 Minutes





## **KIANA POWELL**

for the successful completion of

## **AAMVA FDR 2024: Travel Documents**

by External Training

0 Hours 45 Minutes





# **KIANA POWELL**

for the successful completion of

## **AAMVA FDR 2024: US Immigration Documents**

by External Training

0 Hours 45 Minutes





# **KIANA POWELL**

for the successful completion of

## Information and Cyber Security Awareness for External Entities - 2024

by FLHSMV

0 Hours 30 Minutes



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jeanette F	Reid
Previous Name(s)(if applicable):		
Documentation Included:		
County: Charlotte		Job Title: Technical Specialist I
Certification Requested:	Certified F	Florida Collector Assistant
Initial:		Reinstatement:
Certification Date:	09/01/24	

Application					
✓ Application with	Application with Required Signatures				
✓ Application Fee					
✓ Courses Listed of	✓ Courses Listed on Application				
Employment Dates Listed					
✓ Include	✓ Includes Current Employment				
✓ Two Ye	✓ Two Years of Experience with an Applicable Office				
From: 07/17/24	To: Present				
From: 1/5/04	From: 1/5/04 To: 7/20/23				

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
CPM Levels 1-8 (Certified Public Manager)	240	Attended Course
·		
Total Hours	270	

Committee recommends certification:	Yes	No	

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying						
☐ Initial Certification - \$25 fee						
Applic	ant Information					
	nt's name (as you would like it to appear on					
	ss email address: jeanette.reid@charlot	tecountyfl	.gov	Business p	<sup>20</sup> 241-743-1350	
Job title	<sup>:</sup> TECHNICAL SPECIALIST I					
	<sup>ed by:</sup> CHARLOTTE COUNTY TAX (					
I have c recertifie	completed the required hours of approved contraction, or reinstatement for the following de	ourses and signation:	passed	any require	d examinations for the certificatio	n,
🗌 Ce	ertified Florida Appraiser	ertified Flori	da Evalu	lator	Certified Cadastralist of F	lorida
🗌 Ce	ertified Florida Collector	rtified Florid	da Colleo	ctor Assista	nt	
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.						
	<sup>er:</sup> CHARLOTTE COUNTY TAX COI	LECTOR				
Your Tit	<sup>tle:</sup> TECHNICAL SPECIALIST I			Employme	nt Dates: 07/17/2024 - PRES	ENT
	<sup>er:</sup> LEE COUNTY TAX COLLECTOR					
Your Tit	<sup>tle:</sup> CUSTOMER SERVICE MANAGE	R		Employme	ent Dates: 01/05/2004-07/20/2	2023
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours
TC-0040C	TCC-501	30				
TC-0043C	СРМ	240				
Applicant Signature						
I am rec informa	questing approval for Florida professional ce tion provided on this form and any attachm	ertification, ents are tru	recertific e and co	ation, or reil prrect to the	nstatement. I certify that all of the best of my knowledge.	;
	information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: JEANETTE REID JEANETTE REID (Aug 12, 2024 14:24 EDT)					

- county property appraisers and employees
- county tax collectors and employees

#### Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

#### **Course Approval and Examinations**

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage

https://floridarevenue.com/property/Pages/Cofficial\_Training. aspx. You must pass all required examinations for each required course to obtain course credit.

#### **Annual Recertification Due January 1**

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours* (incorporated by reference in Rule 12D-16.002, F.A.C.).

#### **Special Salary for Officials**

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

#### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

#### **Need Assistance?**

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

#### INSTRUCTIONS

Signature:

IFA

Email: jeanette.reid@charlottecountyfl.gov

ig 12, 2024 14:24 EDT)

JEANETTE REID

The State of Florida

AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

HEREBY CONFER UPON

# Jeanette Martha Reid

THE DESIGNATION OF

# Certified Public Manager

WITH ALL THE RIGHTS, PRIVILEGES, AND HONORS THEREUNTO GRANTED BY THE STATE OF FLORIDA AND THE NATIONAL CERTIFIED PUBLIC MANAGER© CONSORTIUM

September 2016

DIRECTOR

PRESIDENT



# The Florida Department of Revenue Property Tax Oversight, Certification and Training Team

Certifies that

Jeanette Reid

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS TCC 501, 30 Hours January 27-31, 2020





# CERTIFIED FLORIDA COLLECTOR ASSISTANT

# The Florida Department of Revenue

Hereby Certifies That

# Jeanette M. Reid

Has Successfully Completed the Requirements for the Designation

On This 1st Day of February, 2020

Jim Zingale Executive Director Florida Department of Revenue



Patrick Creehan Interim Director, Property Tax Oversight Florida Department of Revenue



#### The State of Florida Department of Revenue

certifies that

#### JEANETTE M. REID Lee County is a Certified Florida Collector Assistant

with certification requirements met through December 31, 2023.

#### **Sarah Thomas**

From:	Jeanette Reid < Jeanette.Reid@charlottecountyfl.gov>
Sent:	Monday, September 30, 2024 9:35 AM
То:	Sarah Thomas
Subject:	Re: CFCA Application Revision Needed

**Caution:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

I am still currently employed with the Charlotte County Tax Collector. Yes, my application may be revised to reflect those dates of "7/17/2024 to present".

Thank you,

Jeanette Reid CFCA, CPM Technical Specialist I

Representing Vickie L. Potts
Charlotte County Tax Collector
Murdock Motor Services
18500 Murdock Circle   Port Charlotte, FL 33948
18500 Murdock Circle   Port Charlotte, FL 33948 (941)743-1971   <u>https://taxcollector.charlottecountyfl.gov</u>

Under Florida law, e-mail addresses are public record. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. You may contact this office by phone.

From: Sarah Thomas <Sarah.Thomas@floridarevenue.com>
Sent: Monday, September 30, 2024 8:52 AM
To: Jeanette Reid <Jeanette.Reid@charlottecountyfl.gov>
Subject: CFCA Application Revision Needed

Good morning Jeanette,

Upon final review of the CFCA applications, a small revision is needed to the employment dates on your DR-4001. **Could** you please advise if you are still currently employed with the Charlotte County Tax Collector?

With your permission, may I revise your DR-4001 to state **"07/17/2024-Present"**, to reflect your current employment status for the committee's review? I will send the updated version back to you for your records. **Please advise.** 

#### Thank you,



NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

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Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Melissa Sue Robbins
Previous Name(s)(if applicable):	
Documentation Included:	
County: Collier	Job Title: Lead Customer Service Specialist
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

	Application					
$\checkmark$	Applicat	tion with Required Signatures	6			
$\checkmark$	Application	tion Fee				
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From: 11/16/04			To: Present			
From:			To:			

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course				
FLHSMV - Driver License Preparatory Training (Instructor Led)	64	Attended Course				
	1					
Total Hours	124					

Committee recommends certification:	Yes	No	

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reaso	n for Applying					Restance I		
🛛 Ini	itial Certification - \$25 fee 🛛 Annual	Recertific	ation - \$5	fee	Reinstatement of Certification	- \$5 fee		
Applicant Information								
	Applicant's name (as you would like it to appear on the certificate): Melissa Sue Robbins							
	Business email address: mrobbins@colliertax.com Business phone number: 239-252-1125							
	<sup>2:</sup> Lead Customer Service Specialist							
	ed by: Collier County Tax Collector							
I have c recertific	completed the required hours of approved cation, or reinstatement for the following d	courses an esignation:	d passed	any reo	quired examinations for the certification	on,		
Ce	ertified Florida Appraiser	ertified Flo	rida Evalu	ator	Certified Cadastralist of I	-lorida		
Ce	ertified Florida Collector	ertified Flo	rida Collec	tor As	sistant			
Florida pages a employr	ence for Certification – If you are appl property appraiser's office, Florida tax colle is necessary). If you are applying for recent ment dates. <sup>er:</sup> Collier County Tax Collector	ector's offic	e. or with	the Flo	orida Department of Revenue (attach	additional		
			T					
	tle: Lead Customer Service Specialist			Emplo	oyment Dates: 11/16/2004-present			
Employ								
Your Tit	le:			Emplo	oyment Dates:			
reinstate of each license i type bel	ved Courses – List each course you hav ement for which you are applying (attach a approved course. If you are substituting yo issued by the Florida Real Estate Appraisa ow. Attach a copy of the license.	dditional produced distance of the second se	ages as ne d Resident	cessa tial Apr	ry). Attach documentation verifying co praiser license or Certified General A urses, list your license number and lic	opraiser ense		
No.	Course Title	Hours	No.		Course Title	Hours		
	TCC 501- Duties and Responsibilities of Florida Tax Collectors	30	TC-00240	Driv	er's License Preparatory Training	64		
TC-0042C	TCC 504-Collection of Licenses, Taxes, and Fees	30						
I am req	ant Signature Juesting approval for Florida professional of tion provided on this form and any attachm re: Mussie Kabu	ertification ents are tr	, recertifica ue and cor	ation, o rect to	pr reinstatement. I certify that all of the the best of my knowledge. Date: 7-22.32	)		





## **MELISSA ROBBINS**

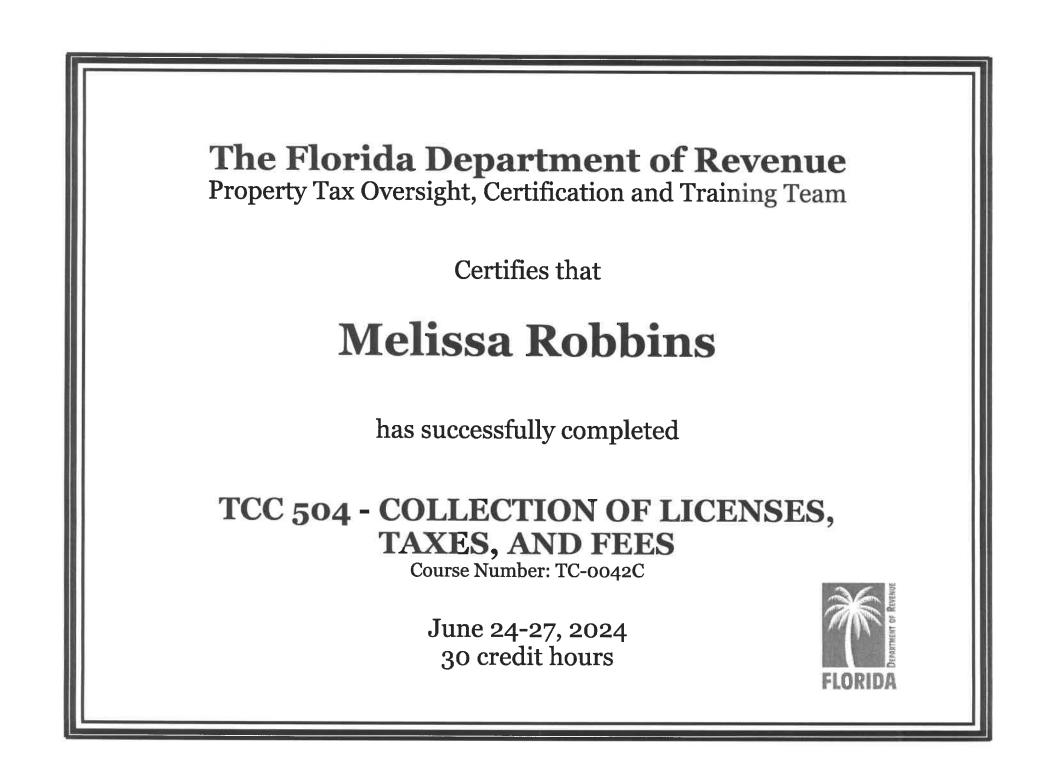
for the successful completion of

## **Driver License Preparatory Training - Virtual Instructor-Led Training**

by FLHSMV

64 Hours 00 Minutes

# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that **Melissa Robbins** has successfully completed **TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS** Course Number: TC-0040C February 27 - March 1, 2024 30 credit hours FIORIDA





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Stacy Travis Sanford
Previous Name(s)(if applicable):	
Documentation Included:	
County: Pinellas	Job Title: Tax Technician III
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	06/01/24

	Application				
$\checkmark$	Application with Required Signature	S			
$\checkmark$	Application Fee				
$\checkmark$	Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 04/30/07 To: Present					
From:		To:			

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
CPM Levels 1-8 (Certified Public Manager)	240	Attended Course				
·						
Total Hours	270					

Committee recommends certification:		Yes		No	

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying				nan and an ar I and an a second se			
✓ Initial Certification - \$25 fee	Recertificat	tion - \$5	fee [	Reinstatement of Certifica	ition - \$5 fee		
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Stacy Travis Sanford							
Business email address: ssanford@pinellastaxcolle	ector.gov		Busines	ss phone number: <sub>727-464-854</sub>	4		
Job title: Tax Technician 3							
Employed by: Pinellas County Tax Collector							
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed	any requ	uired examinations for the certi	fication,		
Certified Florida Appraiser	ertified Flori	da Evalı	uator	Certified Cadastrali	st of Florida		
Certified Florida Collector	ertified Flori	da Colle	ctor Ass	istant			
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recer employment dates. Employer: Pinellas County Tax Collector	ector's office	. or with	the Flor	ida Department of Revenue (a)	tach additional		
Your Title: Tax Technician 3			Employ	ment Dates: 04/30/2007 - Pres	ent		
Employer:							
Your Title:			Employ	ment Dates:			
Approved Courses – List each course you hav reinstatement for which you are applying (attach a of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisa type below. Attach a copy of the license.	dditional pa	ges as i Reside	necessar ntial App	<ul> <li>y). Attach documentation verify raiser license or Certified Gene rses, list your license number a</li> </ul>	ring completion eral Appraiser and license		
No. Course Title	Hours	No.		Course Title	Hours		
TC-0043C CPM Levels 1 - 8	240						
TC-0036C Collection and Distribution of Property Taxes and Special Assessments	30		<u>x</u> , <u>'</u>				
Applicant Signature I am requesting approval for Florida professional of information provided on this farm and any attachm	ertification, ients are tru	recertifi le and c	cation, o	r reinstatement. I certify that all the best of my knowledge.	of the		
Signature:				Date: 08/18/2023			

The State of Morida

#### AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

HEREBY CONFER UPON

Stary Sanford

THE DESIGNATION OF

Certified Supervisory Manager

**May 2022** 

GOVERNOR

Fichan M Cullough PRESIDENT

VICE-PRESIDENT





The State of Morida

AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

**HEREBY CONFER UPON** 

Stacy Travis Sanford

THE DESIGNATION OF

Certified Public Manager

WITH ALL THE RIGHTS, PRIVILEGES, AND HONORS THEREUNTO GRANTED BY THE STATE OF FLORIDA AND THE NATIONAL CERTIFIED PUBLIC MANAGER© CONSORTIUM

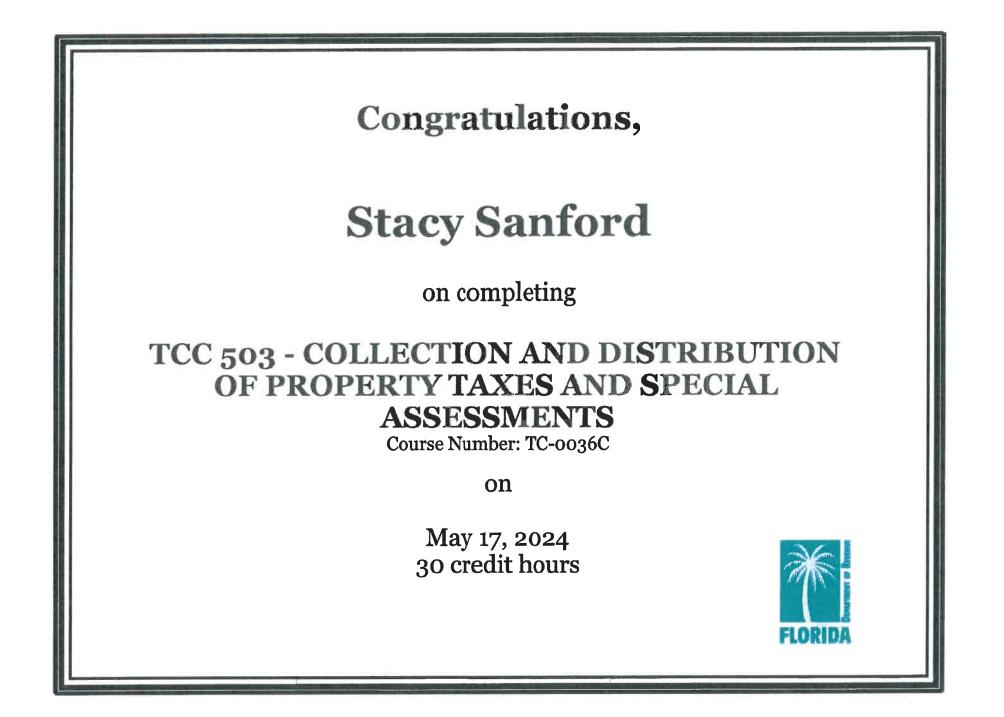
August 2023

GOVERNOR

Kichal M Cullon PRESIDENT

2

VICE PRE





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Miguel Santiago
Previous Name(s)(if applicable):	
Documentation Included:	
County: Lake	Job Title: Customer Service Representative II
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

	Application				
$\checkmark$	Applicat	tion with Required Signatures	6		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
	Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	From: 07/18/16		To: Present		
From:			То:		

Course Information							
Course Name	Hours Credited	Documentation					
30-hours per 12D-19.003(3)(a)							
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course					
90-hours per 12D-19.003(3)(b)							
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course					
FLHSMV - Heavy Vehicle Use Tax	1	Attended Course					
FLHSMV - Information and Cyber Security Awareness Training	0.50	Attended Course					
Driver License Preparatory Training (Online)	12	Attended Course					
TCC 001 - Bankruptcy	15	Attended Course					
AAMVA - Birth Certificates	0.50	Attended Course					
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents	0.75	Attended Course					
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course					
AAMVA - Counterfeits and Alterations	0.75	Attended Course					
AAMVA - Driver License and ID Cards	0.75	Attended Course					
AAMVA - Internal Fraud for Staff	0.75	Attended Course					
AAMVA - Introduction to Covert Features	0.75	Attended Course					
AAMVA - Military ID Cards	0.50	Attended Course					
Total Hours	94.25						

Committee recommends certification:		Yes			No
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Notes: Total Hours = 120.33



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Miguel Santiago
Previous Name(s)(if applicable):	
Documentation Included:	
County: Lake	Job Title: Customer Service Representative II
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

	Application				
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
	Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 07/18/16			To: Present		
From:			То:		

Course Information					
Course Name		Documentation			
30-hours per 12D-19.003(3)(a)					
90-hours per 12D-19.003(3)(b)					
AAMVA - Social Security Cards	0.50	Attended Course			
AAMVA - People and Actions	0.75	Attended Course			
AAMVA - Mexican Documents	0.75	Attended Course			
AAMVA - Travel Documents	0.75	Attended Course			
AAMVA - Security Features	1	Attended Course			
AAMVA - Vehicle Identification Documents	0.83	Attended Course			
AAMVA - Introduction to Fraud	1	Attended Course			
AAMVA - U.S. Immigration Documents	0.75	Attended Course			
AAMVA - CDL Module 1	2.5	Attended Course			
AAMVA - CDL Module 2	0.75	Attended Course			
AAMVA - CDL Module 3	0.75	Attended Course			
AAMVA - CDL Module 4	0.75	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
Total Hours	16.08				

|--|

Notes:



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Miguel Santiago
Previous Name(s)(if applicable):	
Documentation Included:	
County: Lake	Job Title: Customer Service Representative II
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

	Application				
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
	Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 07/18/16			To: Present		
From:			То:		

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
90-hours per 12D-19.003(3)(b)						
TCC 002 - Effective Decision Making	10	Attended Course				
Total Hours	10					

Committee recommends certification:		Yes		No	

Notes:



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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying					
✓ Initial Certification - \$25 fee  Annual	Recertifica	t <b>ion -</b> \$5 f	ee 🗌	Reinstatement of Certification	- \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear c		:ate):	Miguel Sa	antiago	
Business email address: Miguel.Santiago@la	etax.com	I	Business p	ohone number: 352-343-9602	
Job title: Customer Service Representative II					
Employed by: Office of The Lake County Tax (					
I have completed the required hours of approved recertification, or reinstatement for the following d	courses and esignation:	l passed a	ny require	d examinations for the certification	on,
Certified Florida Appraiser	ertified Flor	ida Eva <b>l</b> ua	tor	Certified Cadastralist of I	-lorida
Certified Florida Collector	ertified Flori	da Collect	or Assista	nt	
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.					
Employer: Office of The Lake County Tax Coll	ector				
Your Title: Customer Service Representative			Employme	ent Dates: 07/18/2016-present	
Employer:					
Your Title:			Employme	ent Dates:	
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No. Course Title	Hours	No.		Course Title	Hours
TC-0036C TCC 503 Collection and Distribution of Property Taxe	<sub>es</sub> 30	TC-0038C	TCC 002 E	Effective Decision Making	10
TC-0037C TCC 001 Bankruptcy	15	TC-0039C	TCC 003 (	Customer Service	5
Applicant Signature					
I am requesting approval for Florida professional information provided on this form and any attach	certification, nents are tru	recertifica	tion, or rei ect to the	nstatement. I certity that all of the best of my knowledge.	9
Signature: Miguel Santiago				Date: 07/03/2024	



Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying						
🖌 Ini	tial Certification - \$25 fee 🛛 Annual	Recertifica	<b>tion -</b> \$5 f	fee 🗌	Reinstatement of Certification	- \$5 fee
Applic	ant Information					
	nt's name (as you would like it to appear or		:ate):	Miguel Sa	antiago	
Busines	Business email address:       Miguel.Santiago@laketax.com       Business phone number: 352-343-9602					
Job title	<sup>:</sup> Customer Service Representative II					
	<sup>ed by:</sup> Office of The Lake County Tax C					
I have c recertific	completed the required hours of approved c cation, or reinstatement for the following de	ourses and signation:	passed a	ny require	d examinations for the certificatio	'n,
Ce	rtified Florida Appraiser	ertified Flori	da Eva <b>l</b> ua	ator	Certified Cadastralist of F	lorida
Ce	rtified Florida Collector	ertified F <b>l</b> ori	da Collect	tor Assista	nt	
Florida pages a emp <b>l</b> oyr	<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatemen</b> t, provide your current employer and employment dates.					
	er: Office of The Lake County Tax Colle					
Your Tit	le: Customer Service Representative I	I		Employme	ent Dates: 07/18/2016-present	
Employ	er:					
Your Tit	le:			Employme	ent Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours
TC-0040C	TCC 501 Duties & Responsibilities of FL Tax Col	. 30	TC-00450	Informat	ion and Cyber Security Awareness	0.5
TC-0044C	Heavy Vehicle Use Tax	1.0	TC-00250	Driver's l	icense Preparatory Training	12.0
I am rec	ant Signature questing approval for Florida professional c tion provided on this form and any attachm	ertification, ents are tru	recertifica e and cor	ition, or re rect to the	instatement. I certify that all of the best of my knowledge.	9
Signatu	re: Miguel Santiago				<sup>Date:</sup> 07/03/2024	



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reaso	n for Applying					
🖌 Ini	tial Certification - \$25 fee 🛛 Annual F	Recertifica	<b>tion -</b> \$5 f	ee 🔲 I	Reinstatement of Certification	- \$5 fee
Applic	ant Information					
	nt's name (as you would like it to appear on		ate):	Miguel Sa	ntiago	
Busines	Business email address:       Miguel.Santiago@laketax.com       Business phone number: 352-343-9602					
Job title	<sup>:</sup> Customer Service Representative II					
	<sup>ed by:</sup> Office of The Lake County Tax Co					
I have c recertific	ompleted the required hours of approved co cation, or reinstatement for the following de	ourses and signation:	passed a	ny required	d examinations for the certificatic	'n,
Ce	rtified Florida Appraiser	ertified Flori	da Eva <b>l</b> ua	itor	Certified Cadastralist of F	lorida
Ce	rtified Florida Collector	ertified Flori	da Collect	or Assista	nt	
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatemen</b> t, provide your current employer and employment dates.						
Employ	er: Office of The Lake County Tax Colle	ctor				
Your Tit	le: Customer Service Representative I			Employme	nt Dates: 07/18/2016-present	
Employ						
Your Tit	le:			Employme	nt Dates:	
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours
TC-0001C	Counterfeits and Alterations	0.75	TC-0003C	Vehicle Id	entification Documents	0.83
TC-0002C	Driver's License and ID Cards	0.75	TC-0005C	Birth Cert	ificates	0.5
I am rec	ant Signature questing approval for Florida professional ce tion provided on this form and any attachme	ertification, ents are tru	recertifica e and corr	tion, or reil rect to the	nstatement. I certify that all of the best of my knowledge. Date:	)
Gignatu	<sup>re:</sup> Miguel Santiago				07/03/2024	



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reaso	n for Applying					
🖌 Ini	tial Certification - \$25 fee 🛛 Annual F	Recertifica	<b>tion -</b> \$5 f	ee 🗌 I	Reinstatement of Certification	- \$5 fee
Applic	ant Information					
	nt's name (as you would like it to appear on		ate): Mi	guel Sant	iago	
Busines	s email address: Miguel.Santiago@lake	tax.com	E	Business p	hone number: 352-343-9602	
Job title	<sup>e</sup> Customer Service Representative II					
	<sup>ed by:</sup> Office of The Lake County Tax Co					
I have c recertifie	completed the required hours of approved co cation, or reinstatement for the following des	ourses and signation:	l passed a	ny required	d examinations for the certificatio	n,
Ce	ertified Florida Appraiser	rtified Flori	ida Eva <b>l</b> ua	tor	Certified Cadastralist of F	lorida
Ce	ertified Florida Collector	rtified F <b>l</b> ori	da Collect	or Assistar	nt	
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.						
Employ	er: Office of The Lake County Tax Colle	ctor				
	le: Customer Service Representative II		E	Employme	nt Dates: 07/18/2016-present	
Employ	er:					
Your Tit	le:		E	Employme	nt Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours
TC-0006C	Canadian Birth Certificates, Driver and Vehicle Docs.	0.75	TC-0008C	Internal	Fraud for Staff	0.75
ТС-0007С	Canadian Travel, Citizenship, and Immigration	1.0 ı	TC-0009C	Introduct	ion to Covert Features	0.75
	ant Signature					
I am rec	questing approval for Florida professional ce tion provided on this form and any attachme	ents are tru	recertification in the second correct of the	tion, or reil ect to the	nstatement. I certify that all of the best of my knowledge	9
Signatu					Date: 07/03/2024	



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason	n for Applying					
🖌 Init	ial Certification - \$25 fee 🛛 Annual F	Recertifica	<b>tion -</b> \$5 f	ee 🗌	] Reinstatement of Certification	- \$5 fee
Applica	ant Information					
	t's name (as you would like it to appear on		΄ Μι	guel Sar	<b>U</b>	
Business	s email address: Miguel.Santiago@lake	etax.com		Business	s phone number: 352-343-9602	
Job title:	Customer Service Representative II					
	<sup>ed by:</sup> Office of The Lake County Tax Co					
I have co recertific	ompleted the required hours of approved co ation, or reinstatement for the following de	ourses and signation:	passed a	ny requii	red examinations for the certificatio	n,
🗌 🗌 Cer	tified Florida Appraiser 🛛 Ce	ertified Flori	da Evalua	tor	Certified Cadastralist of F	<sup>:</sup> lorida
Cer	tified Florida Collector	ertified Flori	da Collect	or Assis	tant	
Florida p pages as emp <b>l</b> oym	<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatemen</b> t, provide your current employer and employment dates.					
Employe	er: Office of The Lake County Tax Colle	ctor				
Your Titl	e: Customer Service Representative I	1		Employn	nent Dates: 07/18/2016-present	
Employe	er:					
Your Titl	e:		1	Employn	nent Dates:	
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours
TC-0010C	Introduction to Fraud	1.0	TC-0012C	Military	ID Cards	0.5
TC-0011C	Mexican Documents	0.75	TC-00130	People	and Actions	0.75
Applica	ant Signature			•		
l am requinformati	uesting approval for Florida professional ce ion provided on this form and any attachme	ertification,	recertifica	tion, o <del>r</del> r ect to th	einstatement. I certify that all of the	;
Signatur				2010 11	Date: 07/03/2024	



Property Tax Oversight Certification and Training

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Applic	ant Information					
	nt's name (as you would like it to appear on		ate): Mig	guel Sant	iago	
Busines	s email address: Miguel.Santiago@lake	etax.com		Business	phone number: 352-343-9602	
Job title	<sup>:</sup> Customer Service Representative II					
	<sup>ed by:</sup> Office of The Lake County Tax Co					
l have c recertific	ompleted the required hours of approved c cation, or reinstatement for the following de	ourses and signation:	passed a	ny require	ed examinations for the certification	n,
Ce	rtified Florida Appraiser	ertified Flori	da Eva <b>l</b> ua	itor	Certified Cadastralist of F	Iorida
Ce	rtified Florida Collector	ertified F <b>l</b> ori	da Collect	tor Assista	ant	
Florida   pages a emp <b>l</b> oyr	<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.					
Employ	er: Office of The Lake County Tax Colle	ctor				
	le: Customer Service Representative I			Employme	ent Dates: 07/18/2016-present	
Employ	er:					
Your Tit	le:			Employme	ent Dates:	
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No.	Course Title	Hours	No.		Course Title	Hours
TC-0014C	Security Features	1.0	TC-00160	Travel Do	ocuments	0.75
TC-0015C	Social Security Cards	0.5	TC-00170	U.S. Imm	nigration Documents	0.75
I am rec	ant Signature Juesting approval for Florida professional co ion provided on this form and any attachme	ertification, ents are tru	recertifica e and cor	ition, or re rect to the	instatement. I certify that all of the best of my knowledge.	9
Cignata	<sup>re:</sup> Miguel Santiago				07/03/2024	



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Applicant Information					
Applicant's name (as you would like it to appear on		ate): Mig	uel Sar	ntiago	
Business email address: Miguel.Santiago@lake	etax.com	E	Busines	s phone number: 352-343-9602	
Job title: Customer Service Representative II					
Employed by: Office of The Lake County Tax Co					
I have completed the required hours of approved correcertification, or reinstatement for the following de	ourses and signation:	passed a	ny requi	red examinations for the certificatio	n,
Certified Florida Appraiser	ertified Flori	da Eva <b>l</b> ua	tor	Certified Cadastralist of F	lorida
Certified Florida Collector	rtified Flori	da Collect	or Assis	stant	
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Employer: Office of The Lake County Tax Colle	ctor				
Your Title: Customer Service Representative I	1	E	Employr	ment Dates: 07/18/2016-present	
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Your Title:		E	Employr	ment Dates:	
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No. Course Title	Hours	No.		Course Title	Hours
TC-0018C CDL Module 1	2.5	TC-0020C	CDL Mo	odule 3	0.75
TC-0019C CDL Module 2	0.75	TC-0021C	CDL Mo	odule 4	0.75
Applicant Signature					
I am requesting approval for Florida professional ce information provided on this form and any attachme	ents are tru	recertifica e and corr	tion, or i ect to th	reinstatement. I certify that all of the re best of my knowledge.	;
Signature: Miguel Santiago				Date: 07/03/2024	

# The Florida Department of Revenue Property Tax Oversight, Certification and Training Team



TING SAV UNKNESS

Certifies that

# Miguel Santiago

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS TCC 501, 30 Hours February 18, 2020

INTERCORE CONTRACTOR OF THE OWNER OF THE DESIGN OF THE DESIGN OF THE OWNER OWNER

Congratulations,

### MIGUEL SANTIAGO,

on completing

#### TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENT S

course on

Sunday, December 13, 2020

30.00 credit hours

×





# **MIGUEL SANTIAGO**

for the successful completion of

### Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes





# **MIGUEL SANTIAGO**

for the successful completion of

### Information and Cyber Security Awareness for External Entities - 2023

by FLHSMV

0 Hours 30 Minutes





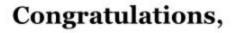
# **MIGUEL SANTIAGO**

for the successful completion of

### **Driver License Preparatory Training - OLT**

by FLHSMV

12 Hours



# **Miguel Santiago**

on completing

#### TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

April 23, 2024 15 credit hours







### **MIGUEL SANTIAGO**

for the successful completion of

### **AAMVA FDR 2024: Birth Certificates**

by External Training

0 Hours 30 Minutes





# **MIGUEL SANTIAGO**

for the successful completion of

#### AAMVA FDR 2024: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes





# **MIGUEL SANTIAGO**

for the successful completion of

### AAMVA FDR 2024: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes





### **MIGUEL SANTIAGO**

for the successful completion of

#### **AAMVA FDR 2024: Counterfeits and Alterations**

by External Training

0 Hours 45 Minutes





### **MIGUEL SANTIAGO**

for the successful completion of

#### **AAMVA FDR 2024: Driver Licenses and ID Cards**

by External Training

0 Hours 45 Minutes





# **MIGUEL SANTIAGO**

for the successful completion of

### **AAMVA FDR 2024: Internal Fraud for Staff**

by External Training

0 Hours 45 Minutes





# **MIGUEL SANTIAGO**

for the successful completion of

#### **AAMVA FDR 2024: Introduction to Covert Features**

by External Training

0 Hours 45 Minutes





### **MIGUEL SANTIAGO**

for the successful completion of

### AAMVA FDR 2024: Military ID Cards

by External Training

0 Hours 30 Minutes





# **MIGUEL SANTIAGO**

for the successful completion of

#### AAMVA FDR 2024: Social Security Cards

by External Training

0 Hours 30 Minutes





# **MIGUEL SANTIAGO**

for the successful completion of

#### **AAMVA FDR 2024: People and Actions**

by External Training

0 Hours 45 Minutes





# **MIGUEL SANTIAGO**

for the successful completion of

#### **AAMVA FDR 2024: Mexican Documents**

by External Training

0 Hours 45 Minutes





# **MIGUEL SANTIAGO**

for the successful completion of

#### **AAMVA FDR 2024: Travel Documents**

by External Training

0 Hours 45 Minutes





### **MIGUEL SANTIAGO**

for the successful completion of

#### **AAMVA FDR 2024: Security Features**

by External Training

1 Hours 0 Minutes



# iLearn

This certificate is awarded to

### **MIGUEL SANTIAGO**

for the successful completion of

#### **AAMVA FDR 2024: Vehicle Identification Documents**

by External Training

0 Hours 50 Minutes





# **MIGUEL SANTIAGO**

for the successful completion of

#### **AAMVA FDR 2024: Introduction to Fraud**

by External Training

1 Hours 0 Minutes





### **MIGUEL SANTIAGO**

for the successful completion of

#### **AAMVA FDR 2024: US Immigration Documents**

by External Training

0 Hours 45 Minutes





# **MIGUEL SANTIAGO**

for the successful completion of

### **AAMVA CDL 2024: Module 1 - Introduction to CDL Licensing**

by External Training

2 Hours 30 Minutes





## **MIGUEL SANTIAGO**

for the successful completion of

### AAMVA CDL 2024: Module 2 - Overview of the CDL Tests

by External Training

0 Hours 45 Minutes

Date of Course Completion: 5/10/2024





## **MIGUEL SANTIAGO**

for the successful completion of

### AAMVA CDL 2024: Module 3 - CDL Knowledge Tests Overview

by External Training

0 Hours 45 Minutes

Date of Course Completion: 5/10/2024





## **MIGUEL SANTIAGO**

for the successful completion of

### AAMVA CDL 2024: Module 4 - CKE End-of-Course Exam Overview

by External Training

0 Hours 45 Minutes

Date of Course Completion: 5/10/2024

Congratulations,

# **Miguel Santiago**

on completing

### **TCC 003 - CUSTOMER SERVICE TRAINING**

Course Number: TC-0039C

on

May 31, 2024 5 credit hours







Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Andrew Seavers
Previous Name(s)(if applicable):	
Documentation Included:	
County: Manatee	Job Title: Assistant System Administrator
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	06/01/24

		Арр	plication	
$\checkmark$	Applicat	tion with Required Signatures	S	
$\checkmark$	Applicat	tion Fee		
$\checkmark$	Courses	s Listed on Application		
$\checkmark$	Employ	ment Dates Listed		
	Includes Current Employment			
	Two Years of Experience with an Applicable Office			
From:	From: 05/03/22 To: Present			
From:			To:	

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
TCC 001 - Bankruptcy	15	Attended Course		
TCC 002 - Effective Decision Making	10	Attended Course		
TCC 003 - Customer Service Training	5	Attended Course		
Total Hours	120			

Committee recommends certification:	Yes	No	

Notes:



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying									
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee									
Applicant Information									
	Applicant's name (as you would like it to appear on the certificate): Andrew Seavers								
Business email address: andrews@taxcollector.	com		Business	phone number: 941-741-4855					
Job title: Assistant System Administrator									
Employed by: Manatee County Tax Collector									
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:									
Certified Florida Appraiser									
Certified Florida Collector									
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.									
Employer: Manatee County Tax Collector									
Your Title: Assistan System Administrator Employment Dates: 05-03-22 to current									
Employer:									
Your Title: Employment Dates:									
<b>Approved Courses –</b> List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No. Course Title	Hours	No.		Course Title	Hours				
TC-0040C TCC 501 Duties and Responsibilities of FI Tax Collectors	30	TC-00420	TCC 504	Collection of Licenses, Taxes, and Fees	30				
TC-0041C TCC 502 Management of a FL Tax Collectors Office	30	TC-0037C	-	TCC 001 Bankruptcy	15				
Applicant Signature I am requesting approval for Florida professiona		rocortific	ation or ro	instatement I cortify that all of the					
information provided on this form and any attac	nments are tru	ie and cor	rrect to the	best of my knowledge.	-				
	igitally signed by Andrew S N: dc=TAX, dc=TC, ou=Lo n=Andrew Seavers, email= ate: 2024.05.17 15:45:28 -	AndrewS@Taxcol	to, ou=Users, ou=IT, llector.com	Date: 05/17/2024					

#### INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- county tax collectors and employees

#### Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

#### **Course Approval and Examinations**

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage

https://floridarevenue.com/property/Pages/Cofficial\_Training. aspx. You must pass all required examinations for each required course to obtain course credit.

#### Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours* (incorporated by reference in Rule 12D-16.002, F.A.C.).

#### **Special Salary for Officials**

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

#### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

#### Need Assistance?

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.



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Reason for Applying									
✓ Initial Ce	✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee								
Applicant In	formation								
	Applicant's name (as you would like it to appear on the certificate): Andrew Seavers								
	l address: andrews@taxcollector.col	m		Business	phone number: <sub>941-741-4855</sub>				
Job title: Assistant System Administrator									
Employed by: Manatee County Tax Collector									
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:									
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Certified	Florida Collector	ertified Flori	da Collec	tor Assist	tant				
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No.	Course Title	Hours	No.	_	Course Title	Hours			
TC-0038C TO	CC 002 Effective Decision-Making in The Workplace	10							
тс-0039С ТС	C 003 Customer Service Training	5							
Applicant Si						-			
I am requestin	g approval for Florida professional c ovided on this form and any attachm	ertification, ents are tru	e and co	ation, or r rrect to th	einstatement. I certify that all of e best of my knowledge.	the			
Cianatura	ndrew Seavers	y signed by Andrew S =TAX, dc=TC, ou=Lo drew Seavers, email=. 2024.05.17 15:43:54 -I	eavers cations, ou=Desol AndrewS@Taxco	o, ou=Users, ou=I	· · · · ·				

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# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that **Andrew Seavers** has successfully completed **TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS** Course Number: TC-0040C February 27 - March 1, 2024 30 credit hours









Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Tamara Smith
Previous Name(s)(if applicable):	
Documentation Included:	
County: Citrus	Job Title: Customer Service Representative II
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

		Арр	plication	
$\checkmark$	Applicat	tion with Required Signatures	S	
$\checkmark$	Applicat	tion Fee		
$\checkmark$	Courses	s Listed on Application		
$\checkmark$	Employ	ment Dates Listed		
	Includes Current Employment			
	Two Years of Experience with an Applicable Office			
From:	From: 01/28/20 To: Present			
From:			To:	

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course			
AAMVA - Driver License and ID Cards	0.75	Attended Course			
AAMVA - Vehicle Identification Documents	0.50	Attended Course			
AAMVA - Counterfeits and Alterations	0.75	Attended Course			
AAMVA - Internal Fraud for Staff	0.75	Attended Course			
FLHSMV - Information and Cyber Security Awareness Training	0.50	Attended Course			
Total Hours	120.25				

	Committee recommends certification:				Yes				No	
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Notes:



#### Application for Florida Professional Certification

**Property Tax Oversight** 

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason	for Apply	ring						
🖌 Initi	al Certifica	tion - \$25 fee 🗌 Annual I	Recertifica	<b>tion</b> - \$5	fee	F	Reinstatement of Certification -	\$5 fee
Applica	nt Informa	ation						
		s you would like it to appear on	the certific	ate): Tar				
Business	email addr	ess: tsmith@citrustc.us			Bus	siness pl	hone number: 352-341-6510	
		Service Representative II						
Employe	d by: Citrus	County Tax Collector						
I have co recertifica	mpleted the ation, or rei	e required hours of approved c nstatement for the following de	ourses and signation:	passed	any	required	l examinations for the certification	n,
	tified Florida	a Appraiser 🛛 Ce	ertified Flori	da Evalu	ator		Certified Cadastralist of F	lorida
Cer	tified Florida	a Collector	ertified Flori	da Colle	ctor /	Assistan	t	
Florida p pages as	roperty app	raiser's office Florida tax colle	ctor's office	e, or with	the	Florida [	list at least two years' experience Department of Revenue (attach a provide your current employer an	additional
Employe	<sup>r:</sup> Citrus Co	unty Tax Collector						
Your Title	e: Customer	Service Representative II			Em	ploymer	nt Dates: 01/28/2020 - Present	
Employe								
Your Title	e:				Em	ploymer	nt Dates:	
reinstate of each a license is	ment for wh approved co ssued by the	ourse. If you are substituting yo	ditional pa ur Certified	ges as n Resider	eces	ssary). A Appraise	certification, recertification, or ttach documentation verifying co er license or Certified General Ap , list your license number and lice	praiser
No.		Course Title	Hours	No.			Course Title	Hours
TC-0038C	TCC 002	- Effective Decision Making	10.00	TC-0040	OC TCC 501 - Duties & Responsibilities of FL Tax Collect		ties & Responsibilities of FL Tax Collectors	30.00
TC-0039C	TCC 003 -	Customer Service Training	5.00	TC-0036	с тос	C 503 - Collecti	ion & Distribution of Property Taxes & Special Assessments	30.00
Applica	nt Signat	ure					statement I contify that all of the	
I am requi	uesting app on provided	roval for Florida professional co on this form and any attachm	ertification, ents are tru	e and co	cation	n, or reir t to the b	nstatement. I certify that all of the best of my knowledge.	
Signatur	en	Iman mot	X				Date: 7-16.74	
TC-0025 TC-0001	5C   Driver's IC   Counte	04 - Collection of Licenses, Tax License Preparatory Training rfeits and Alterations Identification Documents	es, and Fe	es		30.00   12.00   0.75   0.50	RECEIVED	
TC-0008 TC-0045	3C   Internal 5C   Informa	I Fraud for Staff ation and Cyber Security Aware License and ID Cards	eness Train	ing		0.75   0.50   0.75	JUL 2 3 2024	
							Florida Dept of Revenue	Ð

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- county tax collectors and employees

#### Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

#### **Course Approval and Examinations**

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage

https://floridarevenue.com/property/Pages/Cofficial\_Training. aspx. You must pass all required examinations for each required course to obtain course credit.

#### Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinguent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours* (incorporated by reference in Rule 12D-16.002, F.A.C.).

#### **Special Salary for Officials**

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

#### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee. If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

#### **Need Assistance?**

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

#### **Marian Nosal**

From: Sent: To: Subject: Tamara Smith Wednesday, May 27, 2020 11:25 AM Marian Nosal FW: COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS Certificate

From: LMSadmin@dor.state.fl.us <LMSadmin@dor.state.fl.us> Sent: Friday, May 15, 2020 10:01 AM To: Tamara Smith <tsmith@citrustc.us> Subject: COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS Certificate

# Congratulations,

## TAMARA SMITH,

on completing

## TCCO 503 - COLLECTION AND DISTRIBUTION OF P TAXES AND SPECIAL ASSESSMENTS

course on

Friday, May 15, 2020

30.00 credit hours

#### **Tamara Smith**

From: Sent: To: Subject: LMSadmin@dor.state.fl.us Thursday, July 23, 2020 4:50 PM Tamara Smith CUSTOMER SERVICE COURSE Certificate

# Congratulations,

## TAMARA SMITH,

on completing

## **TCC 003 - CUSTOMER SERVICE COURSE**

course on

Thursday, July 23, 2020

5 hours

#### **Tamara Smith**

From: Sent: To: Subject: LMSadmin@dor.state.fl.us Thursday; September 3, 2020 10:19 AM Tamara Smith EFFECTIVE DECISION MAKING Certificate

# Congratulations,

## TAMARA SMITH,

on completing

## TCC 002 - EFFECTIVE DECISION MAKIN(

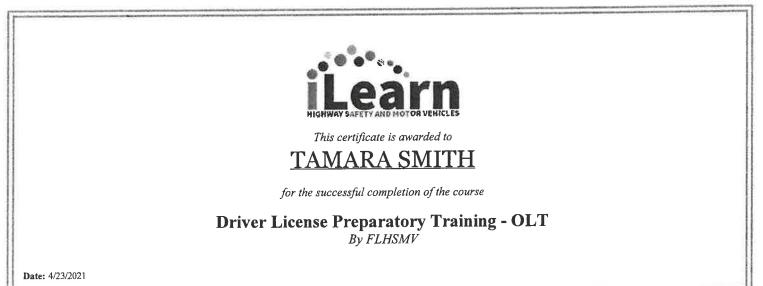
course on

Thursday, September 3, 2020

10.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.









## **TAMARA SMITH**

for the successful completion of

### **Driver License Preparatory Training - OLT**

by FLHSMV

12 Hours

Date of Course Completion: 4/23/2021

# FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

## **TAMARA SMITH**

for the successful completion of

### **AAMVA FDR 2020: Driver Licenses and ID Cards**

by External Training

0 Hours 45 Minutes

Date of Course Completion: 6/30/2021



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

iLearn

This certificate is awarded to

## **TAMARA SMITH**

for the successful completion of

### **AAMVA FDR 2020: Vehicle Identification Documents**

by External Training

0 Hours 30 Minutes

Date of Course Completion: 7/21/2021

# FLHSMV FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

## **TAMARA SMITH**

for the successful completion of

### **AAMVA FDR 2020: Counterfeits and Alterations**

by External Training

0 Hours 45 Minutes

Date of Course Completion: 7/22/2021

# FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

## **TAMARA SMITH**

for the successful completion of

## **AAMVA FDR 2020: Internal Fraud for Staff**

by External Training

0 Hours 45 Minutes

Date of Course Completion: 2/8/2023



LURIDA HIGHWAT SAFETT . AND MUTUR VEHICLE

# iLearn

This certificate is awarded to

## TAMARA SMITH

for the successful completion of

## Information and Cyber Security Awareness for External Entities - 2023

by FLHSMV

0 Hours 30 Minutes

Date of Course Completion: 10/13/2023







Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jacob Sparks
Previous Name(s)(if applicable):	
Documentation Included:	
County: Manatee	Job Title: DL Expert
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	08/01/23

Application							
$\checkmark$	Application with Required Signatures						
$\checkmark$	Application Fee						
$\checkmark$	Courses Listed on Application						
$\checkmark$	Employment Dates Listed						
Includes Current Employme			ent				
✓ Two Years of Experience v			/ith an Applicable Office				
From: 07/02/21			To: Present				
From:			То:				

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
FLHSMV - Driver License Preparatory Training (Instructor Led)	64	Attended Course			
Total Hours	124				

Committee recommends certification:	Yes	No	

Notes:



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying								
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee								
Applicant Information								
Applicant's name (as you would like it to appear on the certificate): JACOB SPARKS								
Business email address: JACOBS@taxcollector.cc		Business phone number: 941.741.4800						
Job title: DL EXPERT								
Employed by: MANATEE COUNTY TAX COLLEC								
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:								
Certified Florida Appraiser	ertified Flori	da Evalua	uator Certified Cadastralist of Florida					
Certified Florida Collector	ertified Flori	da Collec	ctor Assistant					
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatemen</b> t, provide your current employer and employment dates.								
Employer: MANATEE COUNTY TAX COLLECTOR	R							
Your Title: DL EXPERT		Employment Dates: 07/02/2021-PRESENT						
Employer:								
Your Title:		Employment Dates:						
<b>Approved Courses –</b> List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.	Course Title Hours					
		TC-0024C	C Driver's License Preparatory Training 64					
TC-0036C TCC 503 Collection & Distributions of Property Taxes & Special Assessments	30	TC-0042C	TCC 504 Collection of Licenses, Taxes, & Fees 30					
Applicant Signature								
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.								
Signature: Jacob Sparks Digitally signed by Jacob Sparks Date: 2024.07.10 15:58:28 -04'00'								



# Learn

This certificate is awarded to

# **JACOB SPARKS**

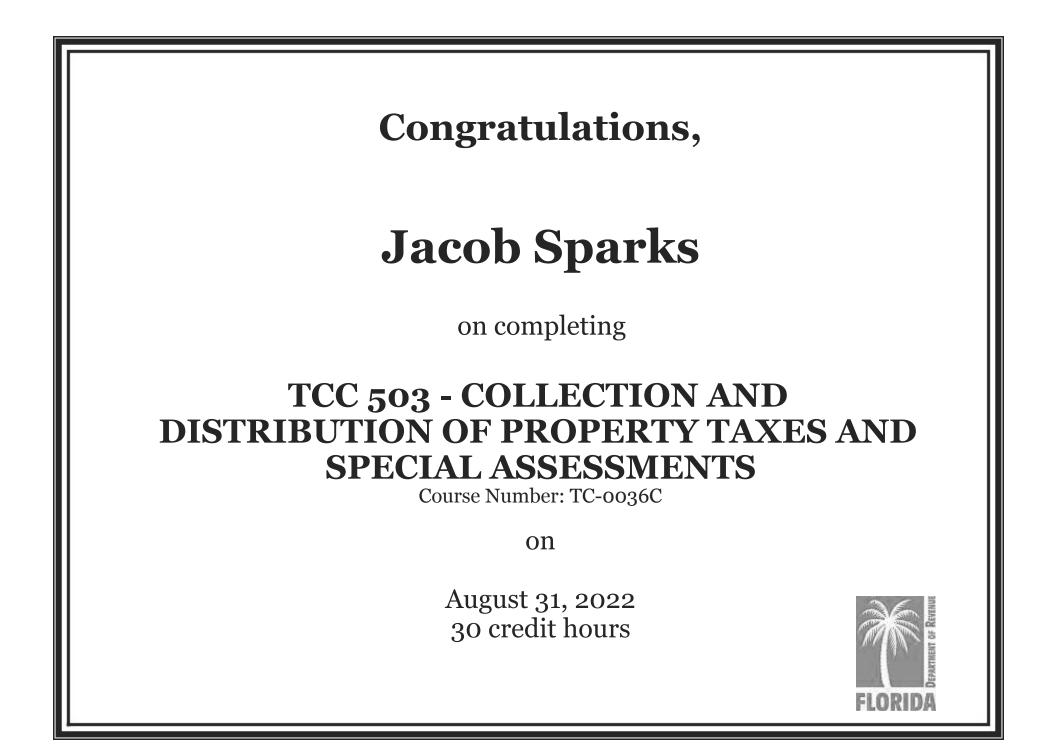
for the successful completion of

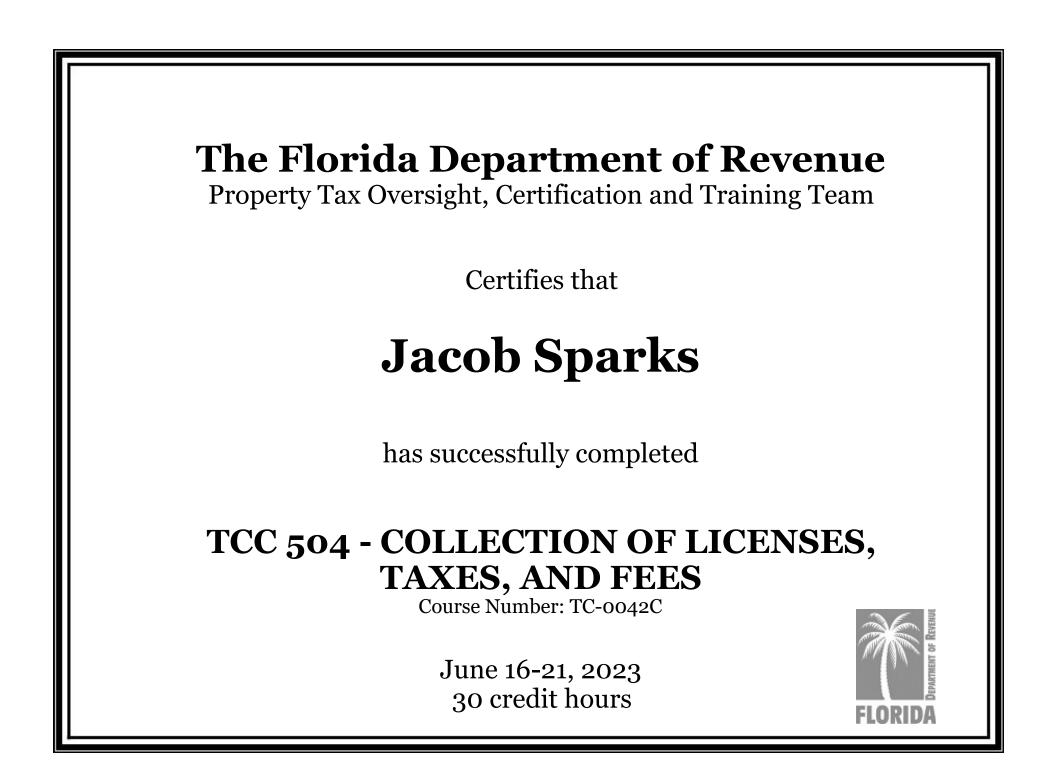
## **Driver License Preparatory Training - TC Instructor-Led Training**

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 10/20/2021







Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jennifer V. Spell
Previous Name(s)(if applicable):	
Documentation Included:	
County: Volusia	Job Title: Outreach Specialist
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	06/01/24

	Application				
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
	Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 03/15/21			To: Present		
From:	From:		To:		

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
TCC 001 - Bankruptcy	15	Attended Course		
TCC 002 - Effective Decision Making	10	Attended Course		
TCC 003 - Customer Service Training	5	Attended Course		
Total Hours	150			

Committee recommends certification:	Yes	No	



Property Tax Oversight Certification and Training

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Reason	for Applying	i de la como		RA LA ST		Section 200	
🖌 Initi	✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee						
A STATE AND A STATE AND	nt Information			in the fi			
	's name (as you would like it to appear on	the certific	Jen	nifer V.			
Business	email address: jspell@vctaxcollector.org			Busine	ess phone number: 386-337-0097		
	Outreach Specialist						
	d by: Office of Will Roberts, Volusia Coun						
I have co recertifica	mpleted the required hours of approved co ation, or reinstatement for the following de	ourses and signation:	l passed a	any req	uired examinations for the certification		
Cer	lified Florida Appraiser	rtified Flor	ida Evalua	ator	Certified Cadastralist of Fl	orida	
Cer	tified Florida Collector	rtified Flori	ida Collec	tor Ass	istant		
Florida p pages as	Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.						
Employe	r: Office of Will Roberts, Volusia County Ta	ax Collecto					
Your Title	e: Outreach Specialist			Emplo	yment Dates: 3/15/2021-Present		
Employe	r:						
Your Titl					yment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.		Course Title	Hours	
TC0037C	Bankruptcy	15	TC00380	Effe	ctive Decision-Making in the Workplace	10	
TC0039C	TC0039C Customer Service Training 5 TC0040C Duties & Responsibilities of Florida Tax Collectors 30						
Lam req	Int Signature uesting approval for Florida professional co on provided on this form and any attachmo	ertification, ents are tru	, recertificate	ation, c rrect to	or reinstatement. I certify that all of the the best of my knowledge.		
Signatur					Date: 7/11/24		



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason	n for Applying				e Suntana		
🖌 Init	ial Certification - \$25 fee 🛛 Annual F	Recertifica	ation - \$5	fee Reinstatement of Certification - \$	5 fee		
191925 . A Milen Miles	ant Information	an a	Allerian .				
	it's name (as you would like it to appear on	the certifi	Jen	nifer V. Spell			
	s email address: jspell@vctaxcollector.org			Business phone number: 386-337-0097			
	Outreach Specialist	_					
	ed by: Office of Will Roberts, Volusia Coun						
I have contract recertific	ompleted the required hours of approved co cation, or reinstatement for the following des	ourses and signation:	d passed a	any required examinations for the certification,			
Ce	rtified Florida Appraiser	rtified Flor	ida Evalua	ator Certified Cadastralist of Flor	rida		
Cer	rtified Florida Collector	rtified Flor	ida Collec	tor Assistant			
Florida p pages a employr	Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.						
	er: Office of Will Roberts, Volusia County Ta	ax Collecte		<u></u>			
Your Tit	le: Outreach Specialist			Employment Dates: 3/15/2021-Present			
Employe	ər:						
Your Tit	le:			Employment Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.	Course Title	Hours		
TC0041C	Management of FL Tax Collector's office	30	TC00360	Collection & Distribution of Property Taxes and Special Assessments	30		
TC0042C	Collection of Licenses, Taxes & Fees	30					
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signature: Date: 7/11/2.4							

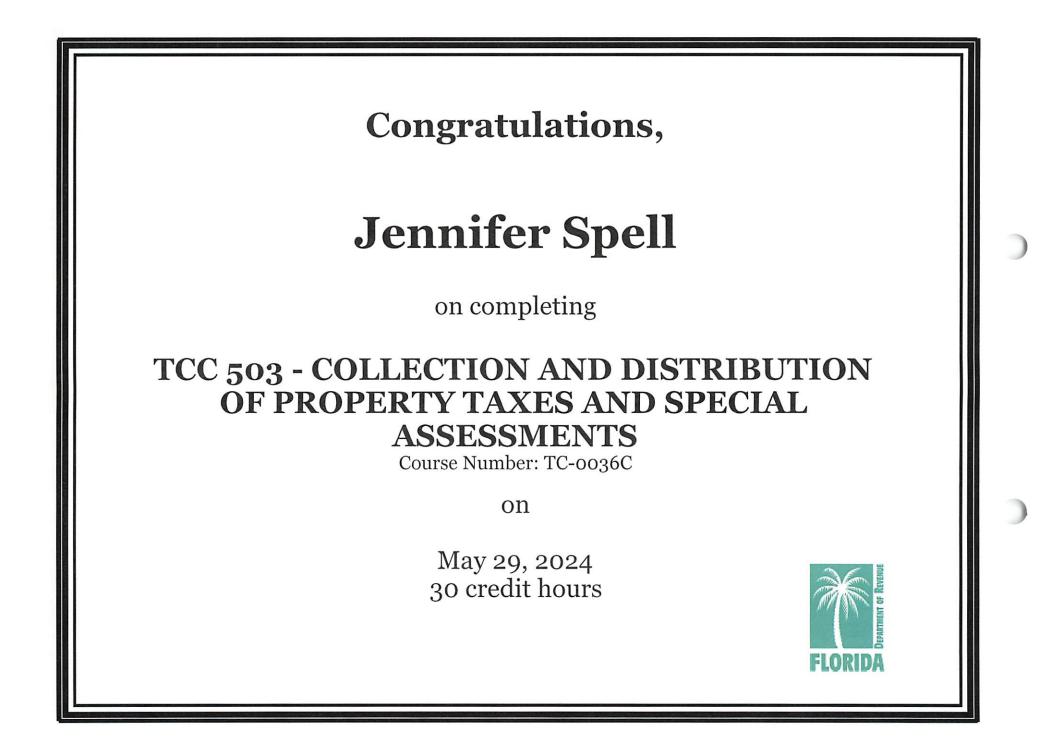
















Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Hallie Sullivan
Previous Name(s)(if applicable):	
Documentation Included:	
County: Citrus	Job Title: Customer Service Representative II
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

	Application				
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
	Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 10/14/20			To: Present		
From:			To:		

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
TCC 001 - Bankruptcy	15	Attended Course		
TCC 002 - Effective Decision Making	10	Attended Course		
TCC 003 - Customer Service Training	5	Attended Course		
Total Hours	120			

Committee recommends certification:		Yes		No



Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying							
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee							
Applicant Information							
Applicant's name (as you would like it to appear or	n the certific	cate): Hall	ie Sullivar				
Business email address: hsullivan@citrustc.us			Business	phone number: 352-341-6510			
Job title: Customer Service Representative II							
Employed by: Citrus County Tax Collector							
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and esignation:	passed a	any requir	ed examinations for the certificatio	n,		
Certified Florida Appraiser	ertified Flor	ida Evalu	ator	Certified Cadastralist of F	lorida		
Certified Florida Collector	ertified Flori	ida Collec	ctor Assista	ant			
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.							
Employer: Citrus County Tax Collector							
Your Title: Customer Service Representative II			Employm	ent Dates: 10/14/2020 - Present			
Employer:							
Your Title:			Employm	ent Dates:			
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC-0038C TCC 002 - Effective Decision Making	10.00	TC-00360	TCC 503 - Coll	ection & Distribution of Property Taxes & Special Assessments	30.00		
TC-0039C TCC 003 - Customer Service Training 5.00 TC-0037C TCC 001 - Bankruptcy 15.00							
Applicant Signature							
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signature: Date: 07.12.2024							
TC-0040C   TCC 501 - Duties & Responsibilities c TC-0042C   TCC 504 - Collection of Licenses, Tax			ors   30.00   30.00				



JUL	23	2024
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Florida Dept of Revenue Property Tax Oversight

DR-4001 Page 2 of 2

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- county tax collectors and employees

#### Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

#### **Course Approval and Examinations**

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage https://floridarevenue.com/property/Pages/Cofficial\_Training. aspx. You must pass all required examinations for each

required course to obtain course credit.

### **Annual Recertification Due January 1**

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours* (incorporated by reference in Rule 12D-16.002, F.A.C.).

### **Special Salary for Officials**

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

#### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

#### **Need Assistance?**

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

### **Hallie Sullivan**

From: Sent: To: Subject: LMSadmin@dor.state.fl.us Thursday, January 14, 2021 3:34 PM Hallie Sullivan EFFECTIVE DECISION MAKING Certificate

# Congratulations,

# HALLIE SULLIVAN,

on completing

# TCC 002 - EFFECTIVE DECISION MAKING

course on

Thursday, January 14, 2021

10.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

### **Hallie Sullivan**

From: Sent: To: Subject: LMSadmin@dor.state.fl.us Thursday, January 14, 2021 9:59 AM Hallie Sullivan CUSTOMER SERVICE COURSE Certificate

# Congratulations,

# HALLIE SULLIVAN,

on completing

# TCC 003 - CUSTOMER SERVICE COURSE

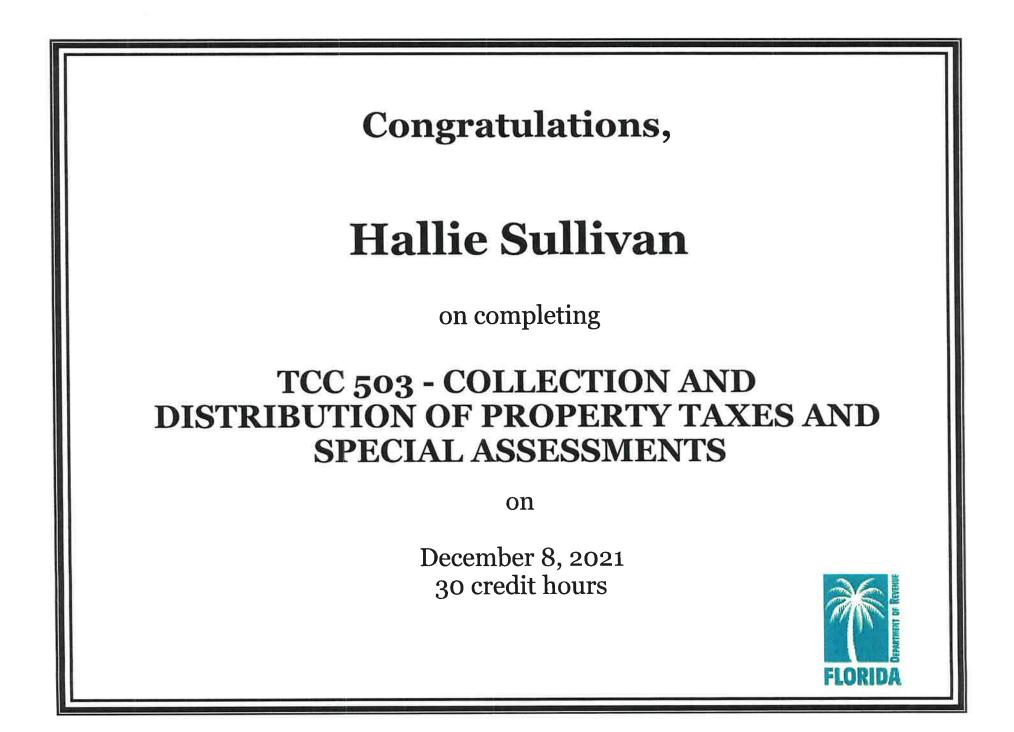
course on

Thursday, January 14, 2021

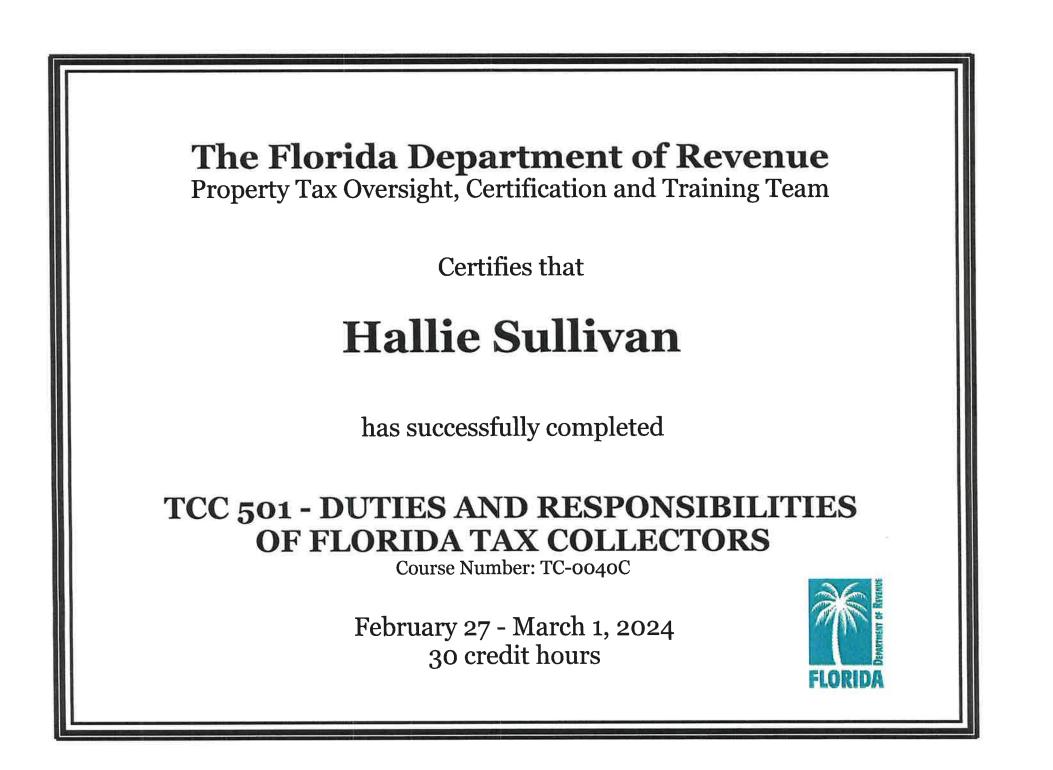
5.00 credit hours

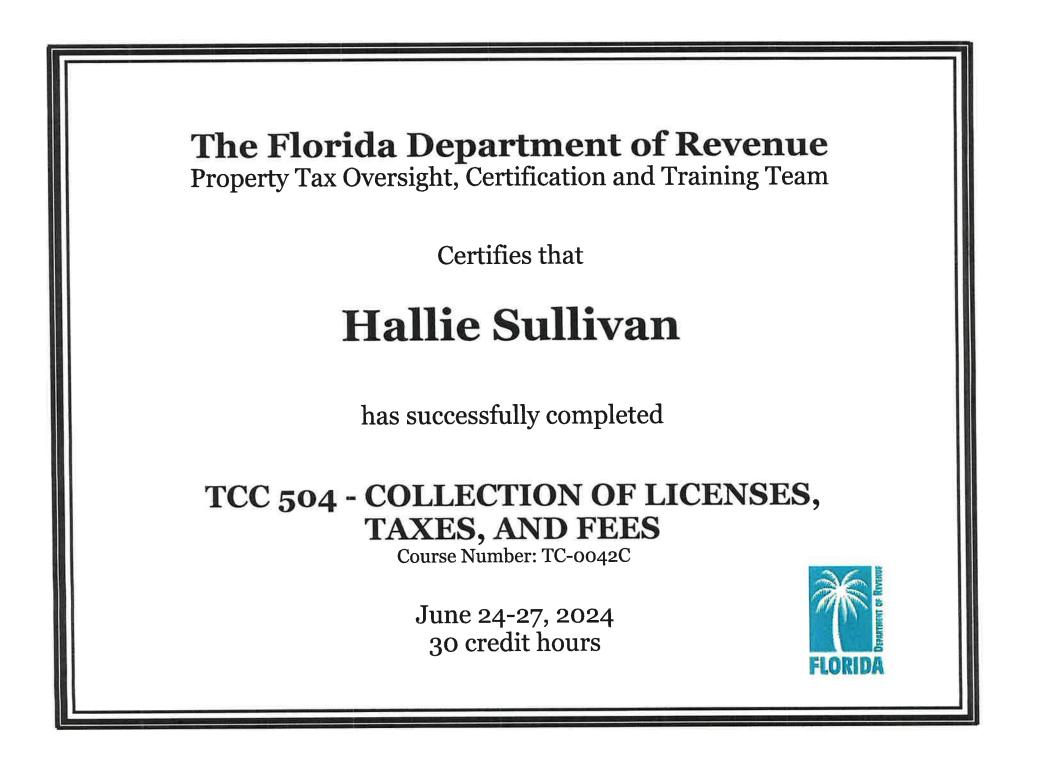
NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.











Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Justyna Swiebocki
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	Job Title: Director, Finance and Accounting
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	08/01/24

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From: 04/22/19			To: Present			
From:			To:			

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
TCC 001 - Bankruptcy	15	Attended Course		
TCC 002 - Effective Decision Making	10	Attended Course		
TCC 003 - Customer Service Training	5	Attended Course		
-				
Total Hours	120			

Committee recommends certification:	Yes	No	



### Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying							
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee							
Applicant Information							
Applicant's name (as you would like it to appear on	the certific						
Business email address: swiebockij@hillstax.org			Business	phone number: 813.635.5284			
Job title: Director, Finance & Accounting							
Employed by: Hillsborough County Tax Collector							
I have completed the required hours of approved co recertification, or reinstatement for the following des	ourses and signation:	passed a	any require	ed examinations for the certification	n,		
Certified Florida Appraiser	rtified Flori	da Evalua	ator	Certified Cadastralist of F	lorida		
Certified Florida Collector	rtified Flori	da Collec	tor Assist	ant			
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax collect pages as necessary). If you are applying for recert employment dates.	ctor's office	<ol> <li>or with t</li> </ol>	the Florida	a Department of Revenue (attach a	additional		
Employer: Hillsborough County Tax Collector							
Your Title: Director, Finance & Accounting							
Employer:							
Your Title:				ent Dates:			
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Hours			
TC0040 TCC501 Duties & Responsibilities of Flori 30 TC0036C TCC503 Collection & Distribution of F					30		
TC00420 TCC504 Collection of Licenses, Taxes, ar	30	TC0039	с тссо	003 Customer Service Training	5		
Applicant Signature		0.5		instatement I confide that all of the			
I am requesting approval for Florida professional ce information provided on this form and any attachme	ents are tru	e and co	rrect to the	best of my knowledge.	6		
Signature:	Signature: Date:						

### RECEIVED

AUG 1 3 2024

Florida Dept of Revenue Property Tax Oversight



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying								
✓ Initial Certification - \$25 fee  Annual	✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee							
Applicant Information								
	Applicant's name (as you would like it to appear on the certificate): Justyna Swiebocki							
Business email address: swiebockij@hillstax.org			Busines	s phone number: 813.635.5284				
Job title: Director, Finance & Accounting								
Employed by: Hillsborough County Tax Collector								
I have completed the required hours of approved or recertification, or reinstatement for the following de	courses and esignation:	d passed a	ny requi	red examinations for the certific	ation,			
Certified Florida Appraiser	ertified Flo	rida Evalua	ator	Certified Cadastralist	of Florida			
Certified Florida Collector	ertified Flor	rida Collec	tor Assis	tant				
Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recer employment dates. Employer: Hillsborough County Tax Collector	tification of	or for <b>reins</b>	tatemen	it, provide your current employe	er and			
Your Title: Director, Finance & Accounting			Employn	nent Dates: 04/22/2019 to Pres	ent			
Employer:								
Your Title:			Employn	nent Dates:				
<b>Approved Courses</b> – List each course you hav reinstatement for which you are applying (attach a of each approved course. If you are substituting yo license issued by the Florida Real Estate Appraisa type below. Attach a copy of the license.	dditional pa our Certifie I Board for	ages as ne d Resident · one or mo	cessary)	<ul> <li>Attach documentation verifyin aiser license or Certified Genera es, list your license number and</li> </ul>	g completion al Appraiser d license			
No. Course Title	Hours	No.	2	Course Title	Hours			
TC0038 TCC002 Effective Decision-Making In the	10	TC00370	]	TCC001 Bankruptcy	15			
		I			-5-			
Applicant Signature I am requesting approval for Florida professional of information provided on this form and any attachm	ertification	, recertifica	ation, or r	reinstatement. I certify that all o	f the			
Signature:				Date: 7/31/202	1			





Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Cherrelle Turner
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	Job Title: Supervisor
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	08/01/24

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From:	04/28/14		To: Present			
From:			То:			

Course Information				
Course Name	Hours Credited	Documentatior		
30-hours per 12D-19.003(3)(a)				
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
TCC 001 - Bankruptcy	15	Attended Course		
TCC 002 - Effective Decision Making	10	Attended Course		
TCC 003 - Customer Service Training	5	Attended Course		
FLHSMV - Information and Cyber Security Awareness Training	0.50	Attended Course		
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents	0.75	Attended Course		
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course		
AAMVA - CDL Module 1	2.5	Attended Course		
AAMVA - CDL Module 2	0.75	Attended Course		
AAMVA - CDL Module 3	0.75	Attended Course		
AAMVA - CDL Module 4	0.75	Attended Course		
AAMVA - Counterfeits and Alterations	0.75	Attended Course		
AAMVA - Driver License and ID Cards	0.75	Attended Course		
Total Hours	98.5			

Committee recommends certification:			Yes				No
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Notes: Total hours: 120



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Cherrelle Turner
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	Job Title: Supervisor
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	08/01/24

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From: 04/28/14			To: Present			
From:			To:			

Course Information							
Course Name	Hours Credited	Documentation					
30-hours per 12D-19.003(3)(a)							
90-hours per 12D-19.003(3)(b)							
AAMVA - Expanding the Review	0.50	Attended Course					
FLHSMV - Heavy Vehicle Use Tax	1	Attended Course					
AAMVA - U.S. Immigration Documents	0.75	Attended Course					
AAMVA - Internal Fraud for Staff	0.75	Attended Course					
AAMVA - Introduction to Covert Features	0.75	Attended Course					
AAMVA - Introduction to Fraud	1	Attended Course					
AAMVA - Mexican Documents	0.75	Attended Course					
AAMVA - Military ID Cards	0.50	Attended Course					
AAMVA - People and Actions	0.75	Attended Course					
AAMVA - Security Features	1	Attended Course					
AAMVA - Social Security Cards	0.50	Attended Course					
AAMVA - Travel Documents	0.75	Attended Course					
AAMVA - Vehicle Identification Documents	0.50	Attended Course					
Total Hours	9.5						

Committee recommends certification:		Yes		No



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Cherrelle Turner
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	Job Title: Supervisor
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	08/01/24

	Application								
$\checkmark$	Application with Required Signatures								
$\checkmark$	Application Fee								
$\checkmark$	Courses Listed on Application								
$\checkmark$	Employment Dates Listed								
	√ In	cludes Current Employme	ent						
	✓ T\	wo Years of Experience w	ith an Applicable Office						
From:	04/28/14		To: Present						
From:			To:						

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
90-hours per 12D-19.003(3)(b)		
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course
Total Hours	12	

Committee recommends certification:		Yes		No	



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason	for Applying	Sec.			g7354					
🖌 Init	ial Certification - \$25 fee 🛛 🔲 Annual R	lecertifica	ation - \$5	5 fee Reinstatement of Certification - \$5	fee					
Applicant Information										
Applican	Applicant's name (as you would like it to appear on the certificate): Cherrelle Turner									
·	Business email address: Turnerc@hillstax.org Business phone number: 813-612-6778									
Job title:	Job title: Supervisor									
Employe	ed by: Hillsborough County Tax Collector									
I have co recertific	ompleted the required hours of approved co ation, or reinstatement for the following des	ourses and signation:	d passed a	any required examinations for the certification,						
	_		ida Evalua	uator Certified Cadastralist of Florid	Ja					
Cer	rtified Florida Collector	rtified Flor	ida Collec	ector Assistant						
Florida p pages as employn	property appraiser's office, Florida tax colleges s necessary). If you are applying for recert ment dates.	TOP'S OTTIC	e or with I	certification, list at least two years' experience in the Florida Department of Revenue (attach addi istatement, provide your current employer and	a tional					
Employe	<sup>2r:</sup> Hillsborough County Tax Collector				_					
Your Tit	<sup>e:</sup> Supervisor			Employment Dates:04/28/2014 - Present						
Employe	ЭГ:									
Your Tit	e:			Employment Dates:						
reinstate of each license i	Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No.	Course Title	Hours	No.		ours					
TC0014C	AAMVA FDR 2021 Security Features	1	TC0015C		.5					
TC0013C	AAMVA FDR 2021 People and Actions	.75	TC0012C	AAMVA FDR 2021 Military ID Cards	.5					
Applica	ant Signature	110 N-	ALC	action or reinstatement. Leartify that all of the						
I am req	uesting approval for Florida professional co ion provided on this form and any attachme	ents are tr	, recertification ue and con	cation, or reinstatement. I certify that all of the orrect to the best of my knowledge.						
	information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:             Date:             Date:									



AUG 1 2024

Florida Dept of Revenue Property Tax Oversight



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Reason for Applying	an a			3.853						
✓ Initial Certification - \$25 fee  Annu	ual Recertifica	ation - \$5 1	i fee Reinstatement of Certification - \$5 f	ee						
Applicant Information										
Applicant's name (as you would like it to appear on the certificate): Cherrelle Turner										
Business email address: Turnerc@hillstax.org Business phone number: 813-612-6778										
Job title: Supervisor										
Employed by: Hillsborough County Tax Collector										
I have completed the required hours of approve recertification, or reinstatement for the following	ed courses and g designation:	d passed a	any required examinations for the certification,							
Certified Florida Appraiser	Certified Flor	rida Evalua	uator Certified Cadastralist of Florida	a						
Certified Florida Collector	Certified Flor	ida Collec	ctor Assistant							
Experience for Certification – If you are a Florida property appraiser's office, Florida tax of pages as necessary). If you are applying for re employment dates.	collector's offic	e or with t	certification, list at least two years' experience in the Florida Department of Revenue (attach additi istatement, provide your current employer and	onal						
Employer: Hillsborough County Tax Collector				_						
Your Title: Supervisor			Employment Dates:04/28/2014 - Present							
Employer:										
Your Title:			Employment Dates:							
of each approved course. If you are substitutin license issued by the Florida Real Estate Appro- type below. Attach a copy of the license.	h additional pa	ages as ne d Resident one or mo	necessary). Attach documentation verifying comple- ntial Appraiser license or Certified General Apprais nore courses, list your license number and license	ser						
No. Course Title	Hours	No.		ours						
TC0041C TCC502 MANAGEMENT OF A FL TAX COLLECTOR OFFI	CE 30	TC0037C	C TCC001 BANKRUPTCY	15						
TC0038C TCC002 EFFECTIVE DECISION MAKING IN THE WORKPL	ACE 10	TC0042C	C TCC504 COLLECTION OF LICENSES, TAXES, AND FEES	30						
Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date: 7/19/24										



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Reason	n for Applying			12.76		N. S. Statistics			
🖌 Init	ial Certification - \$25 fee 🛛 Ann	nual Recertifica	ation - \$5	fee	Reinstatement of Certification	- \$5 fee			
Applicant Information									
Applicant's name (as you would like it to appear on the certificate): Cherrelle Turner									
1	Business email address: Turnerc@hillstax.org Business phone number: 813-612-6778								
Job title:	Supervisor								
	ed by: <sub>Hillsborough</sub> County Tax Collec								
I have c recertific	ompleted the required hours of appro- cation, or reinstatement for the following	ved courses and ng designation:	d passed a	any rec	quired examinations for the certificatio	n,			
Ce	rtified Florida Appraiser	Certified Flor	rida Evalua	ator	Certified Cadastralist of F	lorida			
Ce	rtified Florida Collector	Certified Flor	ida Collec	tor As	sistant				
Florida p pages a employr	property appraiser's office Florida tax	collector's offic	e. or with	the Flo	ation, list at least two years' experience orida Department of Revenue (attach a ent, provide your current employer ar	additional			
	le:Supervisor			Emplo	oyment Dates:04/28/2014 - Present				
Employe									
Your Tit	e:			Emplo	oyment Dates:				
reinstate of each license i	approved course. If you are substitution ssued by the Florida Real Estate App ow. Attach a copy of the license.	ich additional pa ng your Certifie raisal Board for	ages as ne d Residen one or me	ecessa tial Ap	ry). Attach documentation verifying co praiser license or Certified General Ap urses, list your license number and lic	opraiser ense			
No.	Course Title	Hours	No.		Course Title	Hours			
TC0019C	AAMVA CDL 2021 MODULE 2 OVERVIEW OF THE CDL T	TESTS .75	TC00200	2	AAMVA CDL 2021 MODULE 3 CDL KNOWLEDGE TESTES OVERVIEW	,75			
TC00021C	AAMVA CDL 2021 MODULE 4 CKE END OF COURSE EXAM OVERVIEW	.75	TC00010		MVA FDR 2021 COUNTERFEITS AND ALTERATIONS	.75			
lam ren	ion provided on this form and any atta	nal certification achments are tr	, recertific ue and co	ation, o rrect to	or reinstatement. I certify that all of the the best of my knowledge. Date: 7/19/24				



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Reason	for Applying									
🖌 Initia	I Certification - \$25 fee 🛛 Annual	Recertifica	ation - \$5	fee [	Reinstatement of Certification -	\$5 fee				
Applicant Information										
Applicant's name (as you would like it to appear on the certificate): Cherrelle Turner										
	Business email address:-Turnerc@hillstax.org Business phone number: 813-612-6778									
Job title:S	Job title: Supervisor									
	by: Hillsborough County Tax Collector									
I have cor recertifica	npleted the required hours of approved o tion, or reinstatement for the following de	ourses and signation:	d passed a	any requ	ired examinations for the certification	n,				
Certi	fied Florida Appraiser	ertified Flor	ida Evalua	ator	Certified Cadastralist of F	lorida				
Certi	fied Florida Collector	ertified Flor	ida Collec	tor Assi	stant					
Elorida pr	nce for Certification – If you are apply operty appraiser's office, Florida tax colle necessary). If you are applying for recent ent dates.	ector's offic	e or with	the Flor	ida Department of Revenue (attach a	additional				
Employer	Hillsborough County Tax Collector									
Your Title	Supervisor			Employ	ment Dates:04/28/2014 - Present					
Employer										
Your Title	-				ment Dates:					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.										
No.	Course Title	Hours	No.		Course Title	Hours				
TC0002C	AAMVA FDR 2021 DRIVER LICENSES AND ID CARDS	.75	TC0004C		VA FDR 2021 EXPANDING THE REVIEW	.5				
TC0044C	HEAVY VEHICLE USE TAX (HVUT) 2021	1	TC0017C		AMVA FDR 2021 US IMMIGRATION DOCUMENTS	.75				
I am requ	nt Signature esting approval for Florida professional c n provided on this form and any attachm	ertification, ents are tru	, recertifica ue and cor	ation, or rrect to t	reinstatement. I certify that all of the best of my knowledge. Date:					



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Reason	I for Applying									
🖌 Init	ial Certification - \$25 fee 🛛 Annual	Recertifica	ation - \$5	fee [	Reinstatement of Certification -	\$5 fee				
Applica	Applicant Information									
Applicant's name (as you would like it to appear on the certificate): Cherrelle Turner										
Business email address: Turnerc@hillstax.org Business phone number: 813-612-6778										
Job title:	Supervisor									
	ed by: Hillsborough County Tax Collector									
I have concertific	ompleted the required hours of approved ation, or reinstatement for the following d	courses and esignation:	d passed a	any req	uired examinations for the certification	Ι,				
Cer	rtified Florida Appraiser	ertified Flor	rida Evalu	ator	Certified Cadastralist of FI	orida				
Cei	rtified Florida Collector	ertified Flor	rida Collec	ctor Ass	istant					
Florida p pages a employn	ence for Certification – If you are appl property appraiser's office, Florida tax coll s necessary). If you are applying for receivent nent dates. <sup>ar:</sup> Hillsborough County Tax Collector	ector's offic	A OF WITH	the Fiol	noa Department of Revenue tallach a	uuluonai				
	e:Supervisor			Emplo	yment Dates:04/28/2014 - Present					
Employe										
Your Tit	e:			Emplo	yment Dates:					
reinstate of each license i	red Courses – List each course you have ement for which you are applying (attach a approved course. If you are substituting y ssued by the Florida Real Estate Appraise ow. Attach a copy of the license.	dditional pa	ages as no d Residen	tial App	y). Attach documentation verifying co raiser license or Certified General Ap rses, list your license number and lice	praiser inse				
No.	Course Title	Hours	No.		Course Title	Hours				
TC0008C	AAMVA FDR 2021 INTERNAL FRAUD FOR STAFF	.75	TC00090		A FDR 2021 INTRODUCTION TO COVERT FEATURES	.75				
TC0010C	AAMVA FDR 2021 INTRODUCTION TO FRAUD	1	TC00110		VA FDR 2021 MEXICAN DOCUMENTS	.75				
Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date:										
	VIC									



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

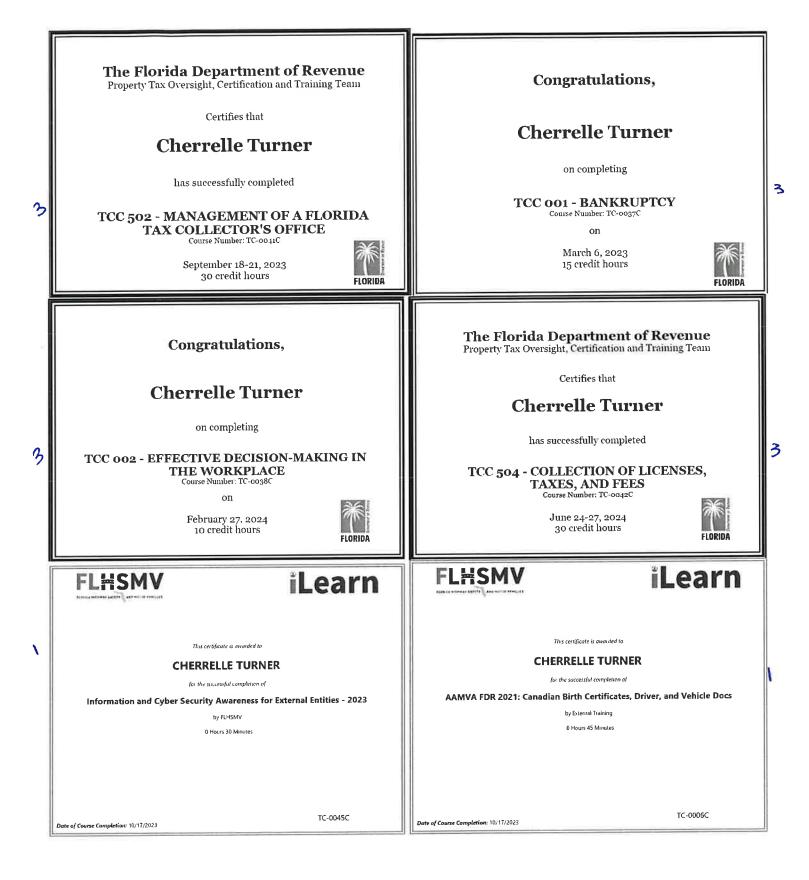
Reason	n for Applying								
🖌 Init	ial Certification - \$25 fee 🛛 🗍 Annual I	Recertifica	<b>tion</b> - \$5	fee 🔲 I	Reinstatement of Certification -	\$5 fee			
Applica	ant Information								
Applican	it's name (as you would like it to appear on	the certific							
Business email address: Turnerc@hillstax.org Business phone number: 813-612-6778									
Job title:	Supervisor								
Employe	ed by: Hillsborough County Tax Collector								
I have co recertific	ompleted the required hours of approved c ation, or reinstatement for the following de	ourses and signation:	l passed a	any required	d examinations for the certificatio	n,			
Cer	rtified Florida Appraiser	ertified Flor	ida Evalua	ator	Certified Cadastralist of F	lorida			
Cer	rtified Florida Collector	rtified Flor	ida Collec	tor Assista	nt				
Florida p pages a employn	ence for Certification – If you are apply property appraiser's office, Florida tax colle s necessary). If you are applying for recert nent dates.	ctor's offici	e or with 1	the Florida	Department of Revenue (allacit a	audidonal			
	<sup>Pr:</sup> Hillsborough County Tax Collector		T	Employme	nt Dates:04/28/2014 - Present				
	le:Supervisor				an Dates. 04/28/2014 - Present				
Employe	Эг:								
Your Titl	le:			Employme	ent Dates:				
reinstate of each license i	<b>ved Courses</b> – List each course you have ement for which you are applying (attach as approved course. If you are substituting yo ssued by the Florida Real Estate Appraisa ow. Attach a copy of the license.	dditional pa ur Certified	ages as ne d Residen	ecessary). / tial Apprais	Attach documentation ventying co ser license or Certified General Application of the second s	ense			
No.	Course Title	Hours	No.		Course Title	Hours			
TC0016C	AAMVA FDR 2021 TRAVEL DOCUMENTS	.75	TC0003	AAMVA FDF	R 2021 VEHICLE IDENTIFICATION DOCUMENTS	.5			
TC0025C	DRIVER LICENSE PREPARATORY TRAINING OLT	12	тс00390	с тссооз	CUSTOMER SERVICE TRAINING	5			
Applica	ant Signature	adification	recordifie	ation or roi	instatement. I certify that all of the				
I am req	uesting approval for Florida professional c ion provided on this form and any attachm	ents are tru	le and col	rrect to the	best of my knowledge.				
Signatur					Date: 7/19/24				



Property Tax Oversight Certification and Training

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Reason for Applying									
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee									
Applicant Information									
Applicant's name (as you would like it to appear on the certificate): Cherrelle Turner									
Business email address: Turnerc@hillstax.org				Business phone number: 813-612-6778					
Job title: Supervisor									
Employed by: Hillsboro	ugh County Tax Collector								
I have completed the r recertification, or reins	equired hours of approved c tatement for the following de	ourses and signation:	l passed a	any requi	red examinations for the certification	n,			
Certified Florida Appraiser									
Certified Florida C	Collector	ertified Flor	ida Collec	tor Assis	tant				
Elorida proporty appro	eor e office Florida tay colle	CTOP'S OTTIC		ne Floric	on, list at least two years' experiend a Department of Revenue (attach at, provide your current employer and the second second second second second second second second second second second second second second second second second second second s	auuuuunai			
Employer: Hillsborough	County Tax Collector								
Your Title: Supervisor				Employment Dates:04/28/2014 - Present					
Employer:									
Your Title:				Employment Dates:					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No.	Course Title	Hours	No.		Course Title	Hours			
TC0045C INFORMATION AND CYBE	R SECURITY AWARENESS FOR EXTERNAL ENTITIES 2023	.5	TC0006C	AAMVA FDR 2021 CANADIAN BIRTH CERTIFICATES, DRIVER AND VEHICLE DOCS		.75			
TC0007C AAMVA FDR 2021 CAN	ADIAN TRAVEL, CITIZENSHIP, AND IMMIGRATOI DOCS	1	TC0018C	AAMVA CDL 2021 MODULE 1 INTRODUCTION TO CDL LICENSING		2.5			
Applicant Signature           I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.           Signature:         Date:									
	110								



		iLearn		iLearn	
1	This certificate is awarded to <b>CHERRELLE TURNER</b> Jer the successful completion of <b>AAMVA FDR 2021: Canadian Travel, Citizenship, and Immigration Docs</b> Ly External Traveng 1 Houre & Minutes		This certificate is awarded to <b>CHERRELLE TURNER</b> for the successful completion of <b>AAMVA CDL 2021: Module 1 - Introduction to CDL Licensing</b> by MS 2 Hours 30 Minutes		
	Date of Course Completion: 10/19/2023	TC-0007C	Date of Course Completion: 10/19/2023	TC-0018C	
r	FLEESENS This certificate is awarded to CHERRELLE TURNER for the successful completion of CAMVA CDL 2021: Module 2 - Overview of by MS O Hours 45 Minutes		This certificate is an CHERRELLE O for the successful cor CAMVA CDL 2021: Module 3 - CDI by MS 0 Hours 45 Mi	TURNER upletion of . Knowledge Tests Overview	
	Date of Course Completion: 10/19/2023	TC-0019C	Date of Course Completion: 10/19/2023	тс-0020с <b>iLearn</b>	
У	This certificate is awarded to <b>CHERRELLE TURNER</b> for the successful completion of <b>AAMVA CDL 2021: Module 4 - CKE End-of-Con</b> by MS O Hours 45 Minutes		This certificate is a CHERRELLE for the successful co AAMVA FDR 2021: Counte by External Th O Hours 45 M	rURNER mpletion of rfeits and Alterations linng	
	Date of Course Completion: 10/20/2023	TC-00021C	Date of Course Completion: 10/17/2023	тс-0001С	

	FLHSMV iLearn	FLHSMV iLearn		
6	This certificate is awarded to <b>CHERRELLE TURNER</b> <i>for the successful completion of</i> <b>AAMVA FDR 2021: Driver Licenses and ID Cards</b> by External Training 0 Hours <b>45</b> Minutes	This certificate is invarided to <b>CHERRELLE TURNER</b> <i>for the successful completion of</i> <b>CAMVA FDR 2021: Expanding the Review</b> by External Training 0 Hours 30 Minutes		
	Date of Course Completion: 10/17/2023	Date of Course Completion: 10/17/2023		
6	<b>ELEVANCE</b> This certificate is awarded to <b>ELEVANCE</b> <b>ELEVANCE</b> <b>CHERRELLE TURNER</b> Are the successful completion of <b>Heavy Vehicle Use Tax (HVUT) - 2021</b> by FLHSMV Hours 0 Minutes	<b>ELEVANTION</b> THIS CONFIDENCE IS OWNED OF DE THIS CONFIDENCE IS OWNED OF DE <b>CHERRELLE TURNER</b> AGAIN A FOR 2021: US Immigration Documents A Formal Terrery D Hours 45 Minutes	5	
	TC-0044C Date of Course Completion: 10/17/2023 FL#SMV Lotate accmus Set177 _ LotBOOR TRUCKS	TC-0017C FLHSMV INFORMATION INFORMATION INFORMATIONI		
ى	This certificate is awarded to CHERRELLE TURNER for the successful completion of AAMVA FDR 2021: Internal Traud for Staff by External Training O Hours 45 Minutes	This certificate is awarded to <b>CHERRELLE TURNER</b> Jor the successful completion of <b>AAMVA FDR 2021: Introduction to Covert Features</b> By External Training 0 Hours 45 Minutes	لو	
	TC-0008C Date of Course Completion: 10/19/2023	TC-0009C Date of Course Completion: 10/19/2023		

Control Control   Control <th></th> <th></th> <th>iLearn</th> <th>FLHSMV</th> <th>iLearn</th>			iLearn	FLHSMV	iLearn
<text><text><text><text><text><text><text><text><text><text><text><text><text><text><text><text></text></text></text></text></text></text></text></text></text></text></text></text></text></text></text></text>	Q	CHERRELLE TURN for the successful completion o AAMVA FDR 2021: Introducti by External Training	1	CHERRELLE for the successful AAMVA FDR 2021: M by External	TURNER completion of lexican Documents Troining
<text><text><text><text><text><text><text><text><text><text><text><text><text><text><text><text><text></text></text></text></text></text></text></text></text></text></text></text></text></text></text></text></text></text>		Date of Course Completion: 10/19/2023	te-0010c	Date of Course Completion: 10/19/2023	
<image/> Image: Second Comparison of the Se	2	THE RET HEATER AND AN AND AN AND AN AND AND AN AND AND	IER f ID Cards	This certificate is a <b>CHERRELLE</b> for the successful or <b>AAMVA FDR 2021: Pe</b> by External Tr O Hours 45 h	awarded to TURNER ompletion of cople and Actions aming Anutes
TC-0014C TC-0015C	Ъ	This certificate is awarded to CHERRELLE TURN for the successful completion of CAMIVA FDR 2021: Security by External Training	<b>iLearn</b>	This certificate of CHERRELLE In the successful AAMVA FDR 2021: So by Esternal O Hours 30	s aworded to <b>TURNER</b> completion of <b>ocial Security Cards</b>

	iLearn		iLearn
This certificate is ou CHERRELLE T for the successful con AAMVA FDR 2021: Tra by External Tra 0 Hours 45 Mir	FURNER nytetion of avel Documents	This certificate CHERRELLI for the successfur AAMVA FDR 2021: Vehicle by External O Havis 3	E TURNER (completion of Identification Documents Training
Date of Course Completion: 10/19/2023	TC-0016C	Date of Course Completion: 10/17/2023	TC-0003C
The certificate is an <b>CHERRELLE</b> for the successful con <b>Driver License Preparato</b> by FLHSM	TURNER nyletusn of pry Training - OLT	Congrate Cherrell on com TCC 003 - CUSTOMER Course Numb	e Turner pleting ESERVICE TRAINING er: TC-0039C
12 Hours Date of Course Completion: 10/26/2023	TC-0025C	o July 18 5 credi	



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Justin Valdes
Previous Name(s)(if applicable):	
Documentation Included:	
County: Bradford	Job Title: Tax and DHSMV Clerk
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	10/01/24

	Application						
$\checkmark$	Application with Required Signa	tures					
$\checkmark$	Application Fee						
$\checkmark$	Courses Listed on Application						
$\checkmark$	Employment Dates Listed						
	Includes Current Emplo	byment					
	✓ Two Years of Experien	ce with an Applicable Office					
From:	01/05/22	To: Present					
From:	12/1/19	To: 12/1/21					

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
FLHSMV - Information and Cyber Security Awareness Training	0.50	Attended Course			
AAMVA - CDL Module 1	2.5	Attended Course			
AAMVA - Counterfeits and Alterations	0.75	Attended Course			
AAMVA - Driver License and ID Cards	0.75	Attended Course			
AAMVA - Vehicle Identification Documents	0.83	Attended Course			
AAMVA - Birth Certificates	0.50	Attended Course			
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents	0.75	Attended Course			
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1.0	Attended Course			
AAMVA - Internal Fraud for Staff	0.75	Attended Course			
AAMVA - Introduction to Covert Features	0.75	Attended Course			
AAMVA - CDL Module 2	0.75	Attended Course			
AAMVA - CDL Module 3	0.75	Attended Course			
AAMVA - CDL Module 4	0.75	Attended Course			
Total Hours	41.33				

Committee recommends certification:			Yes				No
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Notes: Total Hours = 120.33

Applicant included the AAMVA FDR 2024: Internal Fraud for Managers document in the application. This course is not an approved course toward the CFCA designation.



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Justin Valdes
Previous Name(s)(if applicable):	
Documentation Included:	
County: Bradford	Job Title: Tax and DHSMV Clerk
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	10/01/24

	Application						
$\checkmark$	Application with Required Signa	tures					
$\checkmark$	Application Fee						
$\checkmark$	Courses Listed on Application						
$\checkmark$	Employment Dates Listed						
Includes Current Employment							
	Two Years of Experience with an Applicable Office						
From:	01/05/22	To: Present					
From:	12/1/19	To: 12/1/21					

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
90-hours per 12D-19.003(3)(b)					
AAMVA - Travel Documents	0.75	Attended Course			
AAMVA - Social Security Cards	0.50	Attended Course			
AAMVA - Military ID Cards	0.50	Attended Course			
AAMVA - People and Actions	0.75	Attended Course			
AAMVA - Introduction to Fraud	1.0	Attended Course			
AAMVA - Mexican Documents	0.75	Attended Course			
AAMVA - Security Features	1.0	Attended Course			
AAMVA - U.S. Immigration Documents	0.75	Attended Course			
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course			
FLHSMV - Heavy Vehicle Use Tax	1.0	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
Total Hours	74				

	Committee recommends certification:				Yes				No
--	-------------------------------------	--	--	--	-----	--	--	--	----

Notes:



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Justin Valdes
Previous Name(s)(if applicable):	
Documentation Included:	
County: Bradford	Job Title: Tax and DHSMV Clerk
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	10/01/24

	Application						
$\checkmark$	Application with Required Signature	es					
$\checkmark$	Application Fee						
$\checkmark$	Courses Listed on Application						
$\checkmark$	Employment Dates Listed						
✓ Includes Current Employment							
	Two Years of Experience with an Applicable Office						
From:	01/05/22	To: Present					
From:	12/1/19	To: 12/1/21					

Course Info	Course Information				
Course Name		Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)		-			
90-hours per 12D-19.003(3)(b)					
TCC 003 - Customer Service Training		5	Attended Course		
	Total Hours				
	Total Hours	5			

	Committee recommends certification:			Yes	[			No
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Notes:



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

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http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx Reason for Applying

	I Recertific	cation - \$	5 fee Reinstatement of Certification	on - \$5 fee
Applicant Information				
Applicant's name (as you would like it to appear	on the certi	ficate):		
			stin Valdes	
Business email address: justin_valdes@bradford	countyfl go	v	Business phone number: 904-966-6355	
Job title: Tax and DHSMV Clerk			904-966-6355	
Employed by:				
Employed by: Teresa G. Phillips, Bradford County	Tax Colle	ctor		
I have completed the required hours of approved recertification, or reinstatement for the following of			any required examinations for the certifica	ition.
	Certified Flo			
			etor Assistant	f Florida
Experience for Certification				
Experience for Certification – If you are app Florida property appraiser's office, Florida tax coll pages as necessary). If you are applying for rece employment dates.	ector's offic rtification	ce, or with	ertification, list at least two years' experie the Florida Department of Revenue (attac statement, provide your current employer	h additional
Employer: Pinellas County Tax Collector				anu
Your Title: DHSMV Clerk			F	
Employer: Bradford County Tax Collector			Employment Dates: 12/2019 - 12/2021	
Your Title -				
Your Title: Tax and DHSMV Clerk			Employment Dates: 1/5/2022 - Present	
Approved Courses – List each course you hav reinstatement for which you are applying (attach a	e successfi	ully compl		
of each approved course If you are substituting the		yes as ne	cessary). Attach documentation verifying	completion
icense issued by the Florida Real Estate Appraisa	al Board for	one or mo	al Appraiser license or Certified General	Appraiser
N		one or me	ine courses, list your license number and li	cense
No. Course Title C0001C Counterfeits and Alterations	Hours	No.	Course Title	Hours
C0001C Counterfeits and Alterations	.75	TC0002C	Driver's License and ID Cards	.75
20003C Vehicle Identification Documents	.83	TC0005C	Birth Certificates	.5
Applicant Signature	1	L		
am requesting approval for Florida professional c formation provided on this formation any attachm	ertification,	recertifica	tion, or reinstatement. I certify that all of th	e
Signature:	ents are tru	e and cor	ect to the best of my knowledge.	
			Date:	
L IMMAN			09/17/2024	
$\mathbf{X}$				
$\bigvee$				



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx **Reason for Applying** 

Applicant Information	al Recertifi	cation - \$	5 fee	Reinstatement of Certification	- \$5 fee
Applicant's name (as you would like it to appear	on the ent	E. A. Y			
			stin Valdes		
Business email address: justin_valdes@bradford Job title:	counture		Business	s phone number: 904-966-6355	
Job title: Tax and DHSMV Clerk	countyn.go	V		904-966-6355	
Employed by:					
Employed by: Teresa G. Phillips, Bradford County	y Tax Colle	ctor			
have completed the required hours of approved recertification, or reinstatement for the following of			any requir	ed examinations for the certification	<u>n</u>
	-				<i></i> ,
	Certified Flo			Certified Cadastralist of F	lorida
	Certified Flo	orida Colle	ctor Assist	ant	
Experience for Certification – If you are app Florida property appraiser's office, Florida tax coll ages as peressant)	lying for yo	ur initial o	ertificatio	n, list at least two years' experience	ce in a
Florida property appraiser's office, Florida tax coll pages as necessary). If you are applying for receipting for receiption of the second sec	rtification	ce, or with or for rein	the Florida statement	Department of Revenue (attach	additiona
and ales.				, provide your current employer ar	hd
mployer: Pinellas County Tax Collector					
our Title: DHSMV Clerk			Employm	ent Dates: 12/2019 - 12/2021	
mployer: Bradford County Tax Collector					
our Title: Tax and DHSMV Clerk		1	Employme	ent Dates: 1/5/2022 - Present	
pproved Courses – List each course you hav einstatement for which you are applying (attach a	e successf	ully compl			
instatement for which you are applying (attach a f each approved course. If you are substituting you	dditional pa	ages as ne	ecessary).	Attach documentation verifying co	molation
ense issued by the Florida Real Estate Approint	our Certified	d Residen	tial Apprais	ser license or Certified General Ap	praiser
pe below. Attach a copy of the license.	i board for	one or mo	ore courses	s, list your license number and lice	inse
No. Course Title	Hours	No.	1	Course Title	Llaura
0006C Canadian Birth Cert, Driver & Vehicle Documents	.75	TC0007C	Canadian T	ravel, Citizenship, and Immigration Docs	Hours
0008C Internal Fraud for Staff	.75	TC0009C		n to Covert Features	
pplicant Signature	L	1			.75
im requesting approval for Florida protessional co formation provided on this form and any attachme gnature:	ertification,	recertifica	ition, or rei	nstatement. I certify that all of the	
gnature: N V V V V V Augurin	ents are tru	le and cor	rect to the	best of my knowledge. Date:	
				Date.	
/ MMM MOLY					
( PULLISUY				09/17/2024	
( PUUUUSU'S				09/1//2024	

Page 2 of 7



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an Application for Florida Professional Certification. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying		<u>geo: com</u>		ng_RegistrationAndPay	ment.aspx
V Initial Certification - \$25 fee Annua	I Recertifie	cation - \$5	i fee	Reinstatement of Certif	ication \$5 fee
Applicant Information				tomora content of Oertin	ication - 55 lee
Applicant's name (as you would like it to appear	on the certi	ficate);			
			tin Valdes		
Business email address: justin_valdes@bradford	countyfl.go	v	Business	phone number: 904-966-6	255
Job title: Tax and DHSMV Clerk				504-500-0	333
Employed by: Teresa G. Phillips, Bradford Count	v Tax Colle	ctor			
I have completed the required hours of approved recertification, or reinstatement for the following c			any require	ed examinations for the ce	rtification,
	Certified Flo				
	Certified Flo			Certified Cadastra	alist of Florida
Experience for Certification – If you are app Florida property appraiser's office, Florida tax coll pages as necessary). If you are applying for rece employment dates.	lying for yo lector's offic rtification	ur initial c ce, or with or for reins	ertification the Florida statement,	n, list at least two years' ex Department of Revenue ( provide your current emp	perience in a attach additiona loyer and
Employer: Pinellas County Tax Collector					
Your Title: DHSMV Clerk		T	Employme	ent Dates: 12/2019 - 12/20	0.1
mployer: Bradford County Tax Collector				12/2019 - 12/20	21
Your Title: Tax and DHSMV Clerk		1	Employme	ent Dates: 1/5/2022 - Prese	
Approved Courses – List each course you have einstatement for which you are applying (attach a of each approved course. If you are substituting you icense issued by the Florida Real Estate Appraise ype below. Attach a copy of the license.	our Cortific	ages as ne	eted for the cessary).	e certification, recertification Attach documentation veri	n, or fying completion
No. Course Title	Hours	No.	1	Course Title	Hours
C0010C Introduction to Fraud	1.0	TC0011C	Mexican D	locuments	.75
C00120 Military ID Cards	.5	TC0013C	People and	Actions	
Applicant Signature am requesting approval for Florida professiona/ formation provided on his form and any attachm ignature	ertification, ients are tru	recertifica ue and corr			I of the

Page 3 of 7



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

	on for Applying					
🖌 Ini	itial Certification - \$25 fee	Annual Recertific	ation - \$5	fee	Reinstatement of Certific	cation - \$5 fee
	ant Information					
Applica	int's name (as you would like it to a	ppear on the certifi				
Rusine	ss email address		Just	in Valdes		
Dubine	ss email address: justin_valdes@br	adfordcountyfl.gov	i l	Business p	phone number: 904-966-63	355
JOD title	Tax and DHSMV Clerk					
Employ	ved by: Teresa G. Phillips, Bradford	County Tax Collec	tor			
I have d	completed the required hours of ap ication, or reinstatement for the follo	proved courses an	d passed a	any require	d examinations for the cer	tification,
Ce	ertified Florida Appraiser	Certified Flor	rida Evalua	ator	Certified Cadastra	list of Florida
Ce	ertified Florida Collector	Certified Flor	rida Collec	tor Assista		
Employ	as necessary). If you are applying fi ment dates. <sup>/er:</sup> Pinellas County Tax Collector					
	tle: DHSMV Clerk		1	Employme	nt Dates: 12/2019 - 12/202	
	rer: Bradford County Tax Collector				12/2019 - 12/202	<u> </u>
	tle: Tax and DHSMV Clerk			Employme	nt Dates: 1/5/2022 - Prese	nt
of each license	ved Courses – List each course tement for which you are applying ( approved course. If you are substi issued by the Florida Real Estate A low. Attach a copy of the license.	attach additional pa tuting your Certifie	ages as ne d Resident	cessary). A	Attach documentation verified Gen	fying completion leral Appraiser
No.	Course Title	Hours	No.		Course Title	Hours
C0014C	Security Features	1.0	TC0015C	Social Sec	urity Cards	.5
C0016C	Travel Documents	.75	TC0017C	U.S. Immi	gration Documents	.75
Applic	ant Signature					
informa	questing approval for Alorida profes	aftechments are tri	, recertification ue and cor	ation, or rein rect to the	nstatement. I certify that a best of my knowledge.	ll of the
Signatu		1			Date: 09/17/2024	
(						

Page 4 of



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying				anon and ayine	лаэрх
✓ Initial Certification - \$25 fee Annua	I Recertific	ation - \$5	fee Reinstater	ment of Certifica	tion - \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear	on the certif	icate):			
		Jus	in Valdes		
Business email address: justin_valdes@bradford	countyfl.gov	1	Business phone num	ber: 904-966-635	5
Job title: Tax and DHSMV Clerk					
Employed by: Teresa G. Phillips, Bradford Count	y Tax Collec	ctor			nandran, fr. staf for an
have completed the required hours of approved recertification, or reinstatement for the following	courses an	hoasen h	any required examinat	tions for the certif	ication,
Certified Florida Appraiser	Certified Flo	rida Evalu	ator 🗌 Ce	rtified Cadastralis	st of Florida
Certified Florida Collector	Certified Flo	rida Collec	tor Assistant		
Experience for Certification – If you are app Florida property appraiser's office. Florida tax co pages as necessary). If you are applying for rece employment dates.	lector s one	e or with	the Florida Denartmen	t at Davanua (at	Inch additional
Employer: Pinellas County Tax Collector					
Your Title: DHSMV Clerk			Employment Dates: 1	2/2019 - 12/2021	
Employer: Bradford County Tax Collector					
Your Title: Tax and DHSMV Clerk			Employment Dates: 1	/5/2022 - Presen	t
Approved Courses – List each course you have einstatement for which you are applying (attach of each approved course. If you are substituting y icense issued by the Florida Real Estate Apprais ype below. Attach a copy of the license. No. Course Title	additional pa your Certifie sal Board for	ages as ne d Residen one or mo	ecessary). Attach docu tial Appraiser license o pre courses, list your li	imentation verify or Certified Gene icense number a	ing completion ral Appraiser nd license
Godiec Tric	Hours	No.	Cours	e Title	Hours
20018C CDL(Commericial Driver's License) Module 1	2.5	TC0019C	CDL Module 2		.75
CO2OC CIL Module 3	.75	TC0021C	CDL Module 4		.75
Applicant Signature am requesting approval for Florida professional information provided on this form and any attach	certification	, recertifica	ation, or reinstatement	I certify that all	of the
nformation acovided on this form and any attach Signature	menns are tri	ue and cor	Date:	knowledge. 17/2024	

Page 5 of 7



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying				ig_RegistrationAndPayr	пениазря
✓ Initial Certification - \$25 fee	Recertific	ation - \$5	i fee 🕅	Reinstatement of Certif	ication - \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear o	n the certif	icate):			
		Jus	tin Valdes		
Business email address: justin_valdes@bradfordc	ountyfl.gov	/	Business	phone number: 904-966-6	355
Job title: Tax and DHSMV Clerk					
Employed by: Teresa G. Phillips, Bradford County	Tax Collec	ctor			
I have completed the required hours of approved or recertification, or reinstatement for the following de	COURSES an	hassen h	any require	d examinations for the ce	rtification,
Certified Florida Appraiser	ertified Flo	rida Evalu	ator	Certified Cadastra	alist of Florida
			ctor Assista		
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recer employment dates. Employer: Pinellas County Tax Collector					
Your Title: DHSMV Clerk			<b>F</b>		
			Employme	ent Dates: 12/2019 - 12/20	21
Employer: Bradford County Tax Collector					
Your Title: Tax and DHSMV Clerk			Employme	ent Dates: 1/5/2022 - Prese	ent
Approved Courses – List each course you have reinstatement for which you are applying (attach a of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisa type below. Attach a copy of the license. No. Course Title	dditional p our Certifie I Board for	ages as n d Residen one or m	ecessary).	Attach documentation veri er license or Certified Ger s, list your license number	fying completion neral Appraiser and license
	Hours	No.		Course Title	Hours
C0025C Driver's License Preparatory Training (2021-present)	12	TC0044C	Heavy Vehi	cle Use Tax (HVUT)	1.0
C0045C Information and Cyber Security Awareness Training	.5	TC0036C	TCC 503 - 0	Collection & Distrib of Property T	axes & SA 30
Applicant Signature	a differentia a				
I am requesting approval for Florida professional c information provided on this form and any attachm	ents are tri	, recentific ue and co	rrect to the	nstatement. I certify that a best of my knowledge	ill of the
Signature:	1			Date:	and the second
- HAMMAN	1			09/17/2024	

Page 6 of 7



DR-4001 N. 10/21 Rule 12D-16.002, FAC. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an Application for Florida Professional Certification. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying				
V Initial Certification - \$25 fee Annual	Recertifica	ation - \$5	fee Reinstatement of Certification - \$5	fee
Applicant Information				
Applicant's name (as you would like it to appear or	n the certifi		·	
Business email address		JUST	in Valdes	
Business email address: justin_valdes@bradfordc	ountyfl.gov		Business phone number: 904-966-6355	
Job title: Tax and DHSMV Clerk				
Employed by: Teresa G. Phillips, Bradford County	Tax Collec	tor		
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and	d passed a	any required examinations for the certification.	
Certified Florida Appraiser	ertified Flor	ida Evalua	ator Certified Cadastralist of Flori	da
Certified Florida Collector	ertified Flor	ida Collec	tor Assistant	
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recer employment dates.	ector's offic	e or with	the Florida Department of Revenue (attach addi	1 a tional
Employer: Pinellas County Tax Collector				
Your Title: DHSMV Clerk			Employment Dates: 12/2019 - 12/2021	
Employer: Bradford County Tax Collector	~			
Your Title: Tax and DHSMV Clerk			Employment Dates: 1/5/2022 - Present	
Approved Courses – List each course you hav reinstatement for which you are applying (attach a of each approved course. If you are substituting yo license issued by the Florida Real Estate Appraisa type below. Attach a copy of the license.	dditional pa	ages as ne d Residen	ecessary). Attach documentation verifying comp tial Appraiser license or Certified General Appra	liser
No. Course Title	Hours	No.	Course Title H	lours
TC0037C TCC 001 - Bankruptcy	15	TC0038C	TCC 2 - Effective Decision Making 10	)
TC0039C TCC 003 - Customer Service Training	5	TC0042C	TCC 504 - Collection of Licenses, Taxes & Fees 30	)
Applicant Signature				
I am requesting approval for Florida professional c information provided on this form and any attachm	entsare tri	, recertificate ue and con	ation, or reinstatement. I certify that all of the rect to the best of my knowledge.	
Signature	N		Date:	Barry C Continuent
MAINING	W		09/17/2024	
	V -			

Page 7 of 7

Below listed are the approved courses completed by Justin Valdes for Initial certification as a Certified Florida Collector Assistant:

Course Number	Course Name	Hours	Platform
TC-0001C	Counterfeits and Alterations	.75	Online
TC-0002C	Driver's License and ID Cards	.75	Online
TC-0003C	Vehicle Identification Documents	.83	Online
TC-0005C	Birth Certificates	.5	Online
TC-0006C	Canadian Birth Certificates, Driver		
	and Vehicle Documents	.75	Online
TC-0007C	Canadian Travel, Citizenship and		
	Immigration Documents	1.00	Online
TC-0008C	Internal Fraud for Staff	.75	Online
TC-0009C	Introduction to Covert Features	.75	Online
TC-0010C	Introduction to Fraud	1.0	Online
TC-0011C	Mexican Documents	.75	Online
TC-0012C	Military ID Cards	.5	Online
TC-0013C	People and Actions	.75	Online
TC-0014C	Security Features	1.00	Online
TC-0015C	Social Security Cards	.5	Online
TC-0016C	Travel Documents	.75	Online
TC-0017C	U.S. Immigration Documents	.75	Online
TC-0018C	CDL (Commercial Driver's License)		
	Module 1	2.5	Online
TC-0019C	CDL Module 2	.75	Online
TC-0020C	CDL Module 3	.75	Online
TC-0021C	CDL Module 4	.75	Online
TC-0025C	Driver's License Preparatory Training		
	(2021 – present)	12.00	Online
TC-0044C	Heavy Vehicle Use Tax (HVUT)	1.00	Online
TC-0045C	Information and Cyber Security		
	Awareness Training	.5	Online
TC-0036C	TCC 503 – Collection and Distribution		
	of Property Taxes and Special Assessm		Online
TC-0037C	TCC 001 – Bankruptcy	15.0	Online
TC-0038C	TCC 002 – Effective Decision Making	10.0	Online
TC-0039C	TCC 003 – Customer Service Training	5.0	Online
TC-0042C	TCC 504 – Collection of Licenses,		
	Taxes and Fees	30.0	Instructor Led

120.33 Hours

Justin Valdes

#### Approved Courses for Certification Certified Florida Collector (CFC) and Certified Florida Collector Assistant (CFCA)

The following courses are approved for credit for CFCs and CFCAs. This list does not reflect all courses that may be accepted. For courses not on the list, please see <u>Chapter 12D-19.004</u>, Florida Administrative Code. Course information is provided below by hyperlink when available. CFCs and CFCAs must report the approved courses taken for certification when submitting a completed *Application for Professional Certification* (Form DR-4001).

\*Course hours vary from year to year. The number of course hours is provided on the course completion certificate.

	CFC and CFCA Courses (as of August 2024)		
Course Number	American Association of Motor Vehicle Administrators	Classroom Hours	Platform
TC-0001C	Counterfeits and Alterations	* .75	Online
TC-0002C	Driver's License and ID Cards	* .75	Online
TC-0003C	Vehicle Identification Documents	* .75	Online
TC-0004C	Expanding the Review	*	Online
TC-0004C	Birth Certificates	* •5	Online
TC-0005C	Canadian Birth Certificates, Driver and Vehicle Documents	* ,15	Online
TC-0007C	Canadian Travel, Citizenship, and Immigration Documents	* 1.0	Online
TC-0007C	Internal Fraud for Staff	* .75	Online
TC-0009C	Introduction to Covert Features	* .75	Online
TC-0009C	Introduction to Fraud	* 1.0	Online
TC-0010C	Mexican Documents	* 1,0	Online
TC-0012C	Military ID Cards	* ,5	Online
TC-0012C	People and Actions	* .75	Online
TC-0013C	Security Features	* 1.0	Online
	Social Security Cards	* •5	Online
TC-0015C	Travel Documents	* ,75	Online
TC-0016C		* • 75	Online
TC-0017C	U.S. Immigration Documents CDL (Commercial Driver's License) Module 1	* 2.5	Online
TC-0018C	CDL (Commercial Driver's License) Module 1	* .75	Online
TC-0019C	CDL Module 2 CDL Module 3	* .75	Online
TC-0020C		* 175	Online
TC-0021C	CDL Module 4	Classroom Hours	Platform
Course Number	Florida Department of Highway Safety and Motor Vehicles	*	Instructor-led
TC-0022C	Driver's License (DL) Training Series: Phase I	*	Instructor-led
TC-0023C	DL Training Series: Phase II	64	Instructor-led
TC-0024C TC-0025C	Driver's License Preparatory Training (2021 – present) Driver's License Preparatory Training (2021 – present)	12	Online

#### Approved Courses for Certification Certified Florida Collector (CFC) and Certified Florida Collector Assistant (CFCA)

( 2

	Benerative address to the standard address and the standard stand		
TC-0026C	DL Transformed: Commercial Driver's License (CDL) (2018 – present)	5	Instructor-led
TC-0027C	DL Transformed: Driving Test (2018 – present)	8	Instructor-led
TC-0028C	DL Transformed: Financial Responsibility (2018 – present)	8	Instructor-led
TC-0029C	DL Transformed: Fraudulent Document Recognition (2018 – present)	8	Instructor-led
TC-0029C	DL Transformed: Identification/Name Requirements (2018 – present)	4	Instructor-led
	DL Transformed: Legal Presence (2018 – present)	6	Instructor-led
TC-0031C	DL Transformed: License and ID Card Requirements (2018 – present)	7	Instructor-led
TC-0032C		8	Instructor-led
TC-0033C	DL Transformed: Medicals (2018 – present)	6	Instructor-led
TC-0034C	DL Transformed: Sanctions (2018 – present)	8	Instructor-led
TC-0035C	DL Transformed: Vision (2018 – present)	1	Online
TC-0044C	Heavy Vehicle Use Tax (HVUT)	0.5	Online
TC-0045C	Information and Cyber Security Awareness Training	Classroom Hours	Platform
Course Number	Florida Department of Revenue		Online
TC-0036C	TCC 503 – Collection and Distribution of Property Taxes and Special Assessments	30	
TC-0037C	TCC 001 – Bankruptcy	15	Online
TC-0038C	TCC 002 – Effective Decision Making	10	Online
TC-0039C	TCC 003 – Customer Service Training	5	Online
TC-0040C	TCC 501 – Duties and Responsibilities of Florida Tax Collectors	30	Instructor-led
TC-0041C	TCC 502 – Leadership and Management Skills in a Florida Tax Collector's Office	30	Instructor-led
TC-0041C	TCC 504 – Collection of Licenses, Taxes, and Fees	30	Instructor-led
Course Number	Florida State University	Classroom Hours	Platform
TC-0043C	CPM Levels 1-8	30 per level	Contact FSU
10-00430			







## **JUSTIN VALDES**

for the successful completion of

## Information and Cyber Security Awareness for External Entities - 2023

by FLHSMV

0 Hours 30 Minutes

Date of Course Completion: 10/11/2023





### **JUSTIN VALDES**

for the successful completion of

#### AAMVA CDL 2024: Module 1 - Introduction to CDL Licensing

by External Training

2 Hours 30 Minutes





#### **JUSTIN VALDES**

for the successful completion of

#### **AAMVA FDR 2024: Counterfeits and Alterations**

by External Training

0 Hours 45 Minutes



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

## iLearn

This certificate is awarded to

## **JUSTIN VALDES**

for the successful completion of

#### AAMVA FDR 2024: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## JUSTIN VALDES

for the successful completion of

#### **AAMVA FDR 2024: Vehicle Identification Documents**

by External Training

0 Hours 50 Minutes



This certificate is awarded to

## **JUSTIN VALDES**

for the successful completion of

#### **AAMVA FDR 2024: Birth Certificates**

by External Training

0 Hours 30 Minutes



This certificate is awarded to

## **JUSTIN VALDES**

for the successful completion of

#### AAMVA FDR 2024: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes





## JUSTIN VALDES

for the successful completion of

## AAMVA FDR 2024: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes





## **JUSTIN VALDES**

for the successful completion of

#### **AAMVA FDR 2024: Internal Fraud for Staff**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## **JUSTIN VALDES**

for the successful completion of

#### **AAMVA FDR 2024: Internal Fraud for Managers**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## **JUSTIN VALDES**

for the successful completion of

#### **AAMVA FDR 2024: Introduction to Covert Features**

by External Training

0 Hours 45 Minutes





### **JUSTIN VALDES**

for the successful completion of

### AAMVA CDL 2024: Module 2 - Overview of the CDL Tests

by External Training

0 Hours 45 Minutes



This certificate is awarded to

### **JUSTIN VALDES**

for the successful completion of

### AAMVA CDL 2024: Module 3 - CDL Knowledge Tests Overview

by External Training

0 Hours 45 Minutes





### **JUSTIN VALDES**

for the successful completion of

### AAMVA CDL 2024: Module 4 - CKE End-of-Course Exam Overview

by External Training

0 Hours 45 Minutes





### **JUSTIN VALDES**

for the successful completion of

#### **AAMVA FDR 2024: Travel Documents**

by External Training

0 Hours 45 Minutes





## JUSTIN VALDES

for the successful completion of

#### AAMVA FDR 2024: Social Security Cards

by External Training

0 Hours 30 Minutes



This certificate is awarded to

## **JUSTIN VALDES**

for the successful completion of

#### AAMVA FDR 2024: Military ID Cards

by External Training

0 Hours 30 Minutes



This certificate is awarded to

## **JUSTIN VALDES**

for the successful completion of

#### **AAMVA FDR 2024: People and Actions**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## **JUSTIN VALDES**

for the successful completion of

#### **AAMVA FDR 2024: Introduction to Fraud**

by External Training

1 Hours 0 Minutes



This certificate is awarded to

### **JUSTIN VALDES**

for the successful completion of

#### **AAMVA FDR 2024: Mexican Documents**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## **JUSTIN VALDES**

for the successful completion of

### **AAMVA FDR 2024: Security Features**

by External Training

1 Hours 0 Minutes





This certificate is awarded to

## **JUSTIN VALDES**

for the successful completion of

## **AAMVA FDR 2024: US Immigration Documents**

by External Training

0 Hours 45 Minutes





This certificate is awarded to

## JUSTIN VALDES

for the successful completion of

## **Driver License Preparatory Training - OLT**

by FLHSMV

12 Hours





This certificate is awarded to

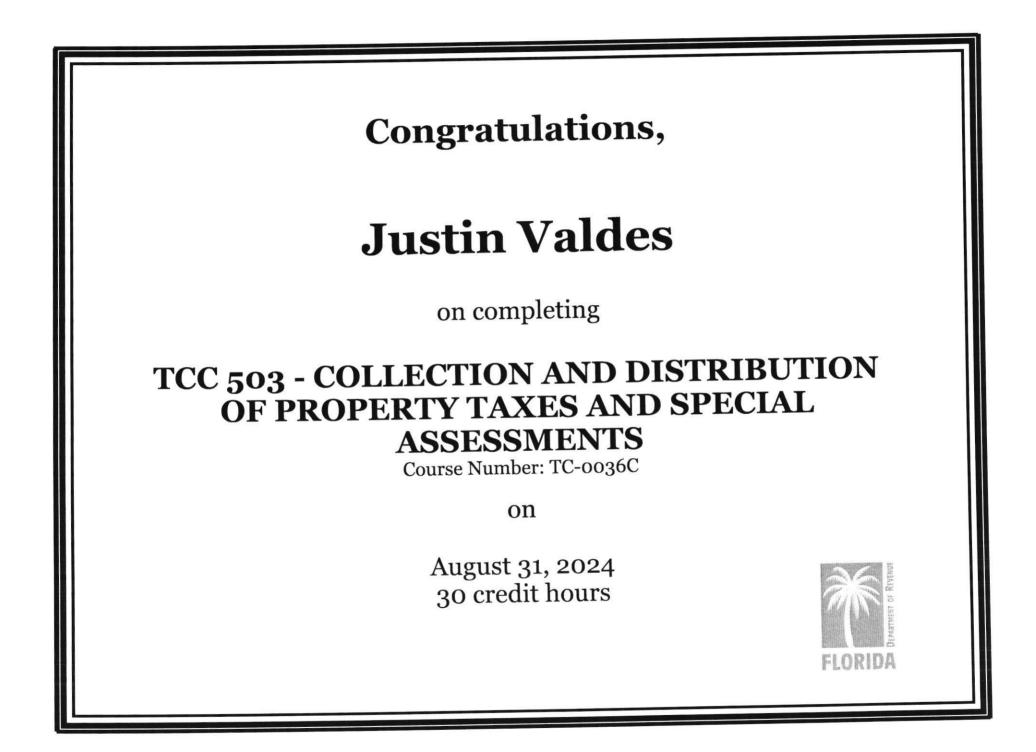
## **JUSTIN VALDES**

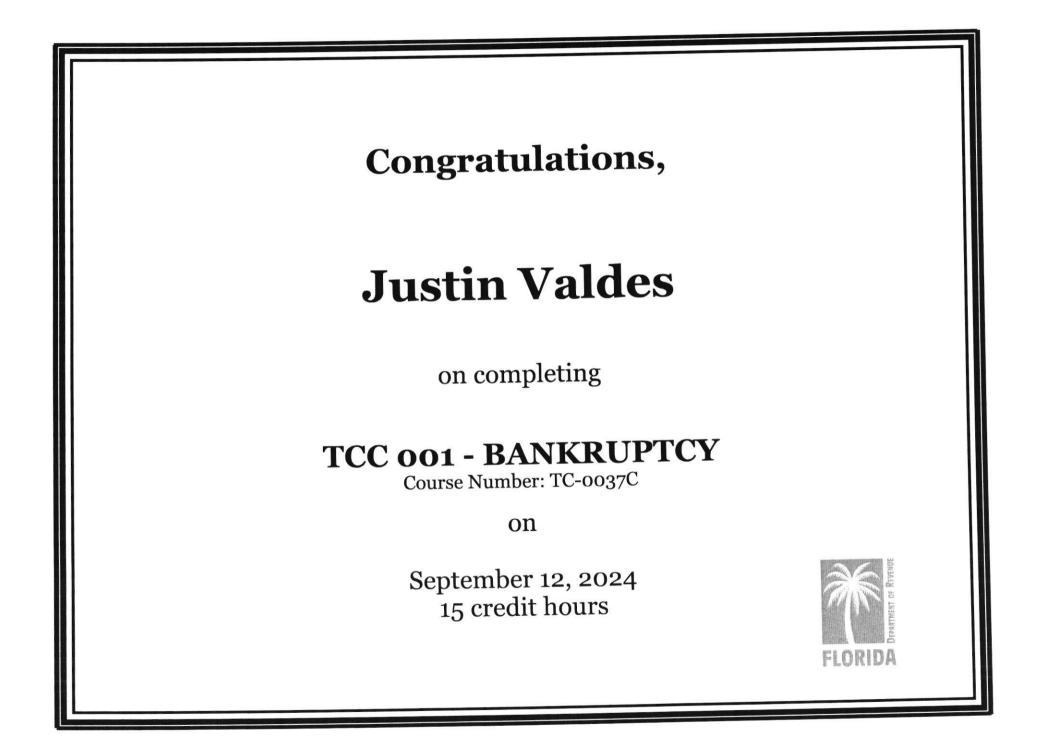
for the successful completion of

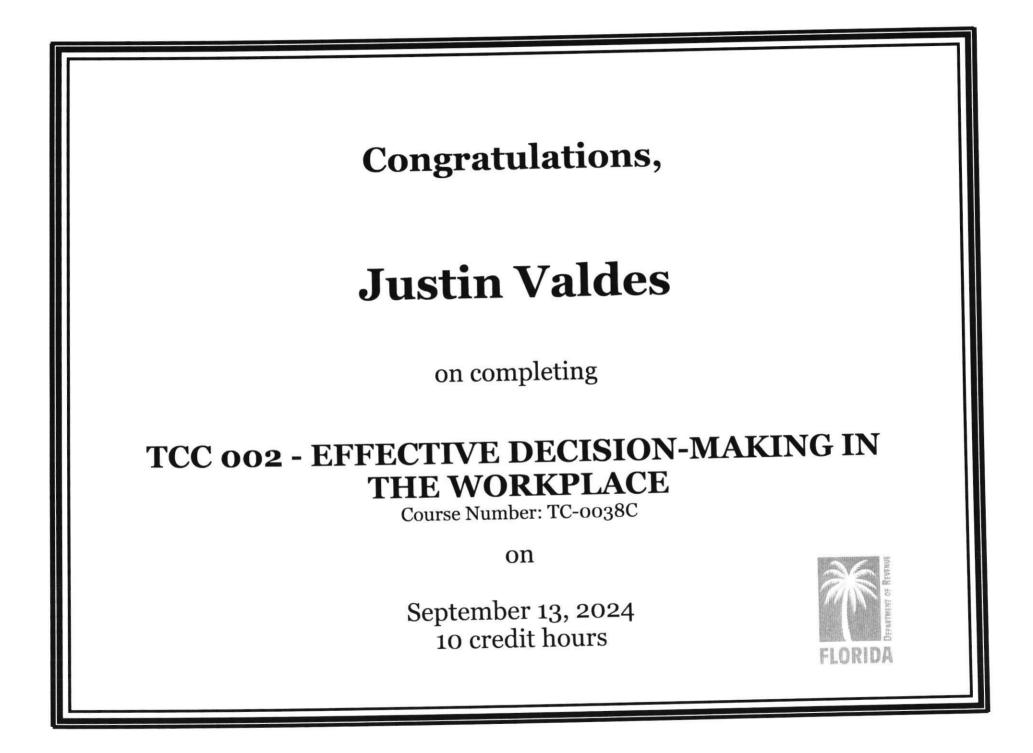
## Heavy Vehicle Use Tax (HVUT) - 2021

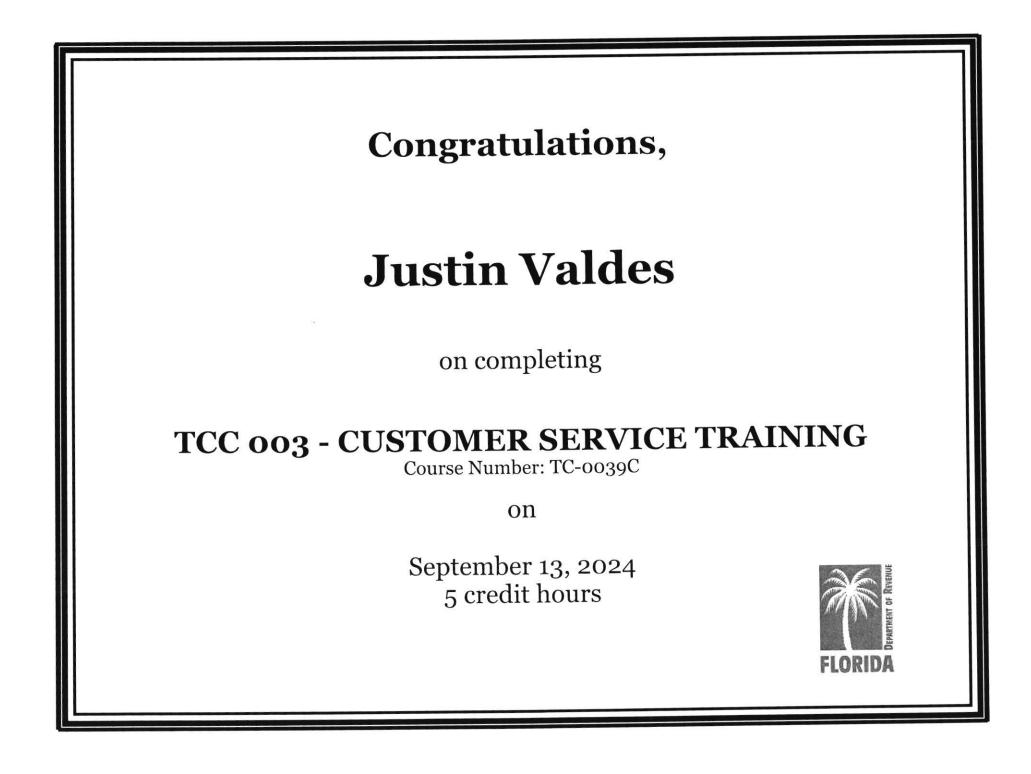
by FLHSMV

1 Hours 0 Minutes











Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jeovani Veloz
Previous Name(s)(if applicable):	
Documentation Included:	
County: Charlotte	Job Title: Finance Associate III
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From:	From: 02/02/22 To: Present					
From:	From: To:					

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
Total Hours	120				

Committee recommends certification:	Yes		No

Notes:



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying								
🗹 Ini	tial Certification - \$25 fee 🛛 Annual	Recertifica	<b>tion</b> - \$5	fee	Reinstatement of Certification	- \$5 fee		
Applic	Applicant Information							
	nt's name (as you would like it to appear on							
	s email address: jeovani.veloz@charlo	ttecountyf	l.gov	Business p	ohone number: 941-743-1360			
Job title	<sup>:</sup> Finance Associate III							
	<sup>ed by:</sup> CHARLOTTE COUNTY TAX (							
I have c recertifie	ompleted the required hours of approved c cation, or reinstatement for the following de	ourses and signation:	passed a	any require	d examinations for the certificatio	n,		
Ce	rtified Florida Appraiser	ertified Flori	da Evalu	ator	Certified Cadastralist of F	Iorida		
Ce	rtified Florida Collector	ertified Flori	da Colleo	ctor Assista	nt			
Florida pages a	ence for Certification – If you are apply property appraiser's office, Florida tax colle is necessary). If you are applying for recert ment dates.	ctor's office	, or with	the Florida	Department of Revenue (attach a	additional		
	<sup>er:</sup> CHARLOTTE COUNTY TAX CO	LLECTOF	R					
Your Tit	<sup>le:</sup> Finance Associate III			Employme	ent Dates: 02/02/2022-PRESE	INT		
Employe	er:							
Your Tit	le:			Employme	ent Dates:			
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No.	Course Title	Hours	No.		Course Title	Hours		
TC-0040C	TCC-501	30	TC-00360	CC-50	)3	30		
TC-0041C	TC-0041C TCC-502 30 TC-0042C TCC-504 30							
Applicant Signature								
I am rec informat	uesting approval for Florida professional contribution to the technological contribution of technological contribution o	ertification, ents are tru	recertific e and co	ation, or rei rrect to the	nstatement. I certify that all of the best of my knowledge.	<del>)</del>		
	information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Jeovani Veloz         Jeovani Veloz       07/22/2024							

- county property appraisers and employees
- county tax collectors and employees

#### Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

#### **Course Approval and Examinations**

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage

https://floridarevenue.com/property/Pages/Cofficial\_Training. aspx. You must pass all required examinations for each required course to obtain course credit.

#### **Annual Recertification Due January 1**

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours* (incorporated by reference in Rule 12D-16.002, F.A.C.).

#### **Special Salary for Officials**

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

#### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

#### **Need Assistance?**

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

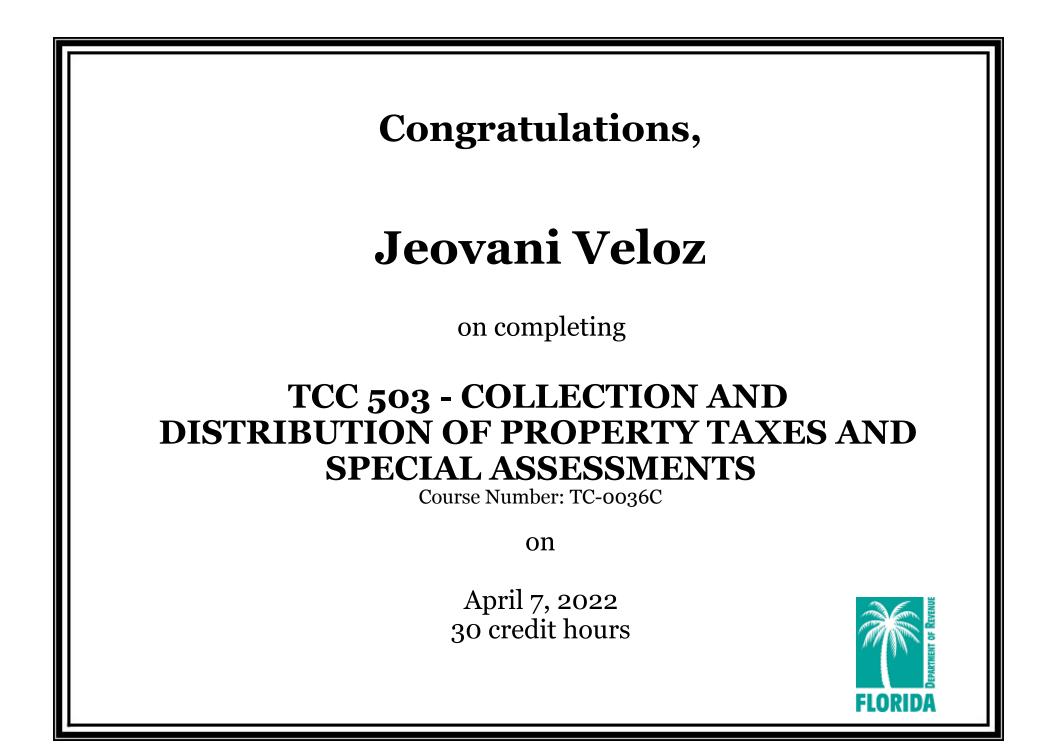
#### INSTRUCTIONS

Signature:

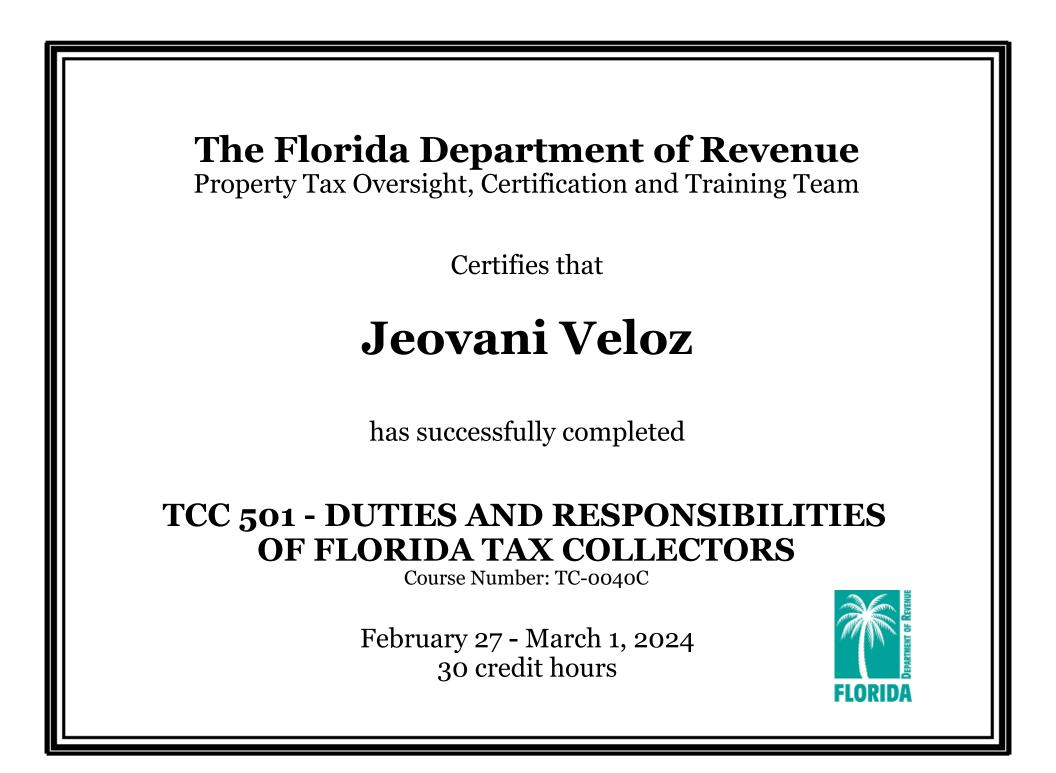
Jeovani Veloz

Jeovani Veloz (Jul 22, 2024 10:40 EDT)

Email: jeovani.veloz@charlottecountyfl.gov











Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jennifer V	/ettel
Previous Name(s)(if applicable):		
Documentation Included:		
County: Lake		Job Title: Lead
Certification Requested:	Certified F	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	09/01/24	

	Application				
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	From: 06/26/17 To: Present				
From:	From: To:				

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
FLHSMV - Heavy Vehicle Use Tax	1	Attended Course			
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
AAMVA - Counterfeits and Alterations	0.75	Attended Course			
AAMVA - Driver License and ID Cards	0.75	Attended Course			
AAMVA - Birth Certificates	0.50	Attended Course			
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course			
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents	0.75	Attended Course			
AAMVA - Internal Fraud for Staff	0.75	Attended Course			
AAMVA - Introduction to Covert Features	0.75	Attended Course			
AAMVA - Introduction to Fraud	1	Attended Course			
AAMVA - Mexican Documents	0.75	Attended Course			
AAMVA - Military ID Cards	0.50	Attended Course			
Total Hours	63.5				

Committee recommends certification:	[		Yes		No

Notes: Total hours: 120.33



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jennifer V	/ettel
Previous Name(s)(if applicable):		
Documentation Included:		
County: Lake		Job Title: Lead
Certification Requested:	Certified F	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	09/01/24	

	Application				
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	From: 06/26/17 To: Present				
From:	From: To:				

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
90-hours per 12D-19.003(3)(b)					
AAMVA - People and Actions	0.75	Attended Course			
AAMVA - Security Features	1	Attended Course			
AAMVA - Social Security Cards	0.50	Attended Course			
AAMVA - Travel Documents	0.75	Attended Course			
AAMVA - Vehicle Identification Documents	0.83	Attended Course			
AAMVA - U.S. Immigration Documents	0.75	Attended Course			
AAMVA - CDL Module 1	2.5	Attended Course			
AAMVA - CDL Module 2	0.75	Attended Course			
AAMVA - CDL Module 3	0.75	Attended Course			
AAMVA - CDL Module 4	0.75	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
FLHSMV - Information and Cyber Security Awareness Training	0.50	Attended Course			
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course			
Total Hours	26.83				

	Committee recommends certification:				Yes				No
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Notes:



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jennifer Ve	ettel
Previous Name(s)(if applicable):		
Documentation Included:		
County: Lake		Job Title: Lead
Certification Requested:	Certified Fl	lorida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	09/01/24	

	Арр	lication		
$\checkmark$	Application with Required Signatures	3		
$\checkmark$	Application Fee			
Courses Listed on Application				
Employment Dates Listed				
	✓ Includes Current Employme	ent		
	✓ Two Years of Experience w	ith an Applicable Office		
From: (	06/26/17	To: Present		
From:		To:		

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
90-hours per 12D-19.003(3)(b)		
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course
Total Hours	30	

Committee recommends certification:		Yes		No	

Notes:



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for	Applying							
🖌 Initial C	ertification - \$25 fee 🛛 Annual I	Recertifica	<b>tion -</b> \$5	fee	Reinstatement of Certification	- \$5 fee		
Applicant Ir	formation							
Applicant's na	ame (as you would like it to appear or	the certific	jennifer Vettel					
Business ema	n/a			Business p	bhone number: 352-343-9602			
Job title: Lea								
Employed by: Office of The Lake County Tax Collector								
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:						'n,		
Certified Florida Appraiser						lorida		
Certified Florida Collector								
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.								
Employer: Office of The Lake County Tax Collector								
Your Title: Lo		Employment Dates: 06/26/2017-present						
Employer:								
Your Title:				Employme	ent Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completed of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraise license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						opraiser		
No.	Course Title	Hours	No.		Course Title	Hours		
TC-0001C Cour	terfeits & Alterations	.75 (45 min)	TC-0003C	Vehicle Id	entification Documents	.83 (50 min)		
TC-0002C Drive	r's License & ID Cards	.75 (45 min)	TC-0005C	Birth Cert	ificates	.50 (30 min)		
information p	<b>ignature</b> ng approval for Florida professional co ovided on this form and any attachmo	ertification, ents are tru	recertifica e and cor	ation, or rei rrect to the	nstatement. I certify that all of the best of my knowledge.	<u>}</u>		
Signature:	Jennifer Vettel				Date: Aug 29, 2024			



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
✓ Initial Certification - \$25 fee  Annual	al Recertifica	<b>tion -</b> \$5 f	fee 🗌 I	Reinstatement of Certification	- \$5 fee		
Applicant Information							
Applicant's name (as you would like it to appear	jennifer Vettel						
Business email address: n/a			Business p	hone number: 352-343-9602			
Job title: Lead							
Employed by: Office of The Lake County Tax Collector							
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:							
Certified Florida Appraiser							
Certified Florida Collector							
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.							
Employer: Office of The Lake County Tax	Collector						
Your Title: Lead	Your Title: Lead Employment Dates: 06/26/2017-present						
Employer:							
Your Title:			Employment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completi of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraise license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.	Course Title		Hours		
TC-0006C Canadian BC, Driver and Vehicle Documents	.75 (45 min)	TC-0008C	Internal Fra	aud for Staff	.75 (45 min)		
TC-0007C Canadian Travel, Citizenship, & Immigration Doc	s 1.0 (60 min)	TC-0009C	Introductio	on to Covert Features	.75 (45 min)		
Applicant Signature I am requesting approval for Florida professiona information provided on this form and any attach Signature: Jennifer Vettel	l certification, ments are tru	recertifica e and corr	ition, or rein rect to the	nstatement. I certify that all of the best of my knowledge. Date: Aug 29, 2024	<del>)</del>		
Veringer verrer				Aug 23, 2024			



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Reason for Applying						
✓ Initial Certification - \$25 fee  Annual F	Recertifica	<b>tion -</b> \$5	fee 🔲 I	Reinstatement of Certification	- \$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear on	oplicant's name (as you would like it to appear on the certificate): Jennifer Vettel					
Business email address: n/a			Business p	hone number: 352-343-9602		
Job title: Lead						
Employed by: Office of The Lake County Tax Collector						
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:						
Certified Florida Appraiser					lorida	
Certified Florida Collector						
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatemen</b> t, provide your current employer and employment dates.						
Employer: Office of The Lake County Tax Collector						
Your Title: Lead	Employment Dates: 06/26/2017-present					
Employer:						
Your Title:			Employme	nt Dates:		
<b>Approved Courses</b> – List each course you have reinstatement for which you are applying (attach ac of each approved course. If you are substituting yo license issued by the Florida Real Estate Appraisal type below. Attach a copy of the license.	lditional pa ur Certified	ges as ne Resident	ecessary). A tial Apprais	Attach documentation verifying co er license or Certified General Ap	opraiser	
No. Course Title	Hours	No.	Course Title		Hours	
TC-0010C Introduction to Fraud	1.0 (60 min)	TC-0012C	Military ID	Cards	.50 (30 min)	
TC-0011C Mexican Documents	.75 (45 min)	TC-0013C	People and	Actions	.75 (45 min)	
Applicant Signature           I am requesting approval for Florida professional centriformation provided on this form and any attachment           Signature:         Jennifer Vettel	ertification, ents are tru	recertifica e and cor	ation, or rei rrect to the	nstatement. I certify that all of the best of my knowledge. Date: Aug 29, 2024	2	



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying					
✓ Initial Certification - \$25 fee  Annual I	Recertifica	<b>tion -</b> \$5	fee 🔲 I	Reinstatement of Certification	- \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear on	the certific	ý Jei	nnifer Vet		
Business email address: n/a			Business p	hone number: 352-343-9602	
Job title: Lead					
Employed by: Office of The Lake County Tax	Collecto	r			
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and	passed a	any require	d examinations for the certification	'n,
Certified Florida Appraiser					
Certified Florida Collector	rtified Flori	da Collec	tor Assista	nt	
<b>Experience for Certification</b> – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for <b>recert</b> employment dates.	ctor's office	e, or with t	the Florida	Department of Revenue (attach)	additional
Employer: Office of The Lake County Tax Co	ollector				
Your Title: Lead			Employme	nt Dates: 06/26/2017-present	
Employer:		·			
Your Title:			Employme	nt Dates:	
<b>Approved Courses</b> – List each course you have reinstatement for which you are applying (attach ac of each approved course. If you are substituting yo license issued by the Florida Real Estate Appraisal type below. Attach a copy of the license.	ditional pag ur Certified	ges as ne Resident	ecessary). A tial Apprais	Attach documentation verifying co er license or Certified General A	ppraiser
No. Course Title	Hours	No.		Course Title	Hours
TC-0014C Security Features	1.0 (60 min)	TC-0016C	Travel Doc	uments	.75 (45 min)
TC-0015C Social Security Cards	.50 (30 min)	TC-0017C	U.S. Immig	ration Documents	.75 (45 min)
Applicant Signature I am requesting approval for Florida professional consistent of the second secon	ertification, ents are tru	recertifica e and cor	ation, or rei	nstatement. I certify that all of the best of my knowledge. Date: Aug 29, 2024	2



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
✓ Initial Certification - \$25 fee  Annual	Recertifica	<b>tion - \$</b> 5 1	fee 🗌 I	Reinstatement of Certification	- \$5 fee		
Applicant Information							
Applicant's name (as you would like it to appear or	the certific	⁄ Jer	Jennifer Vettel				
Business email address: n/a			Business p	hone number: 352-343-9602			
Job title: Lead							
Employed by: Office of The Lake County Tax							
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	passed a	any required	d examinations for the certification	'n,		
Certified Florida Appraiser	ertified Florida Evaluator						
Certified Florida Collector	ertified Flori	da Collect	Collector Assistant				
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.							
Employer: Office of The Lake County Tax Co	ollector						
Your Title: Lead			Employme	nt Dates: 06/26/2017-present			
Employer:							
Your Title:			Employment Dates:				
<b>Approved Courses</b> – List each course you have reinstatement for which you are applying (attach ac of each approved course. If you are substituting yo license issued by the Florida Real Estate Appraisa type below. Attach a copy of the license.	dditional pa our Certified	ges as ne Resident	ecessary). A tial Apprais	Attach documentation verifying co er license or Certified General A	opraiser		
No. Course Title	Hours	No.		Course Title	Hours		
TC-0018C CDL Module 1	2.5	TC-0020C	CDL Modul	e 3	.75 (45 min)		
TC-0019C CDL Module 2	.75 (45 min)	TC-0021C	CDL Modul	e 4	.75 (45 min)		
Applicant Signature I am requesting approval for Florida professional c information provided on this form and any attachm Signature:	ertification, ents are tru	recertifica e and cor	ation, or rein rect to the	nstatement. I certify that all of the best of my knowledge. Date:	}		
Jennifer Vettel				Aug 29, 2024			



#### Application for Florida Professional Certification

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Reason for Applying							
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Applicant Information							
Applicant's name (as you would like it to appear or	the certific	jennifer Vettel					
Business email address: n/a			Business p	hone number: 352-343-9602			
Job title: Lead							
Employed by: Office of The Lake County Tax	Collecto	r					
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and	passed a	any required	d examinations for the certificatio	n,		
	Certified Florida Appraiser						
Certified Florida Collector	ertified Flori	da Collect	tor Assistar	nt			
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.							
Employer: Office of The Lake County Tax Co	ollector						
Your Title: Lead			Employme	nt Dates: 06/26/2017-present			
Employer:		•					
Your Title:			Employme	nt Dates:			
<b>Approved Courses –</b> List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC-0025C Driver License Preparatory Training Online	12.0	TC-0045C	Informatio	n and Cyber Security Awareness Training	.50 (30 min)		
TC-0044C Heavy Vehicle Use Tax (HVUT)	1.0						
Applicant Signature			·				
I am requesting approval for Florida professional contraction provided on this form and any attachmore					1		
Signature: Jennifer Vettel				Date: Aug 29, 2024			



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Reason for Applying						
✓ Initial Certification - \$25 fee  Annual I	Recertifica	<b>tion -</b> \$5	fee 🗌 I	Reinstatement of Certification	- \$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear or	the certific	ý Je	nnifer Vet			
Business email address: n/a			Business p	hone number: 352-343-9602		
Job title: Lead						
Employed by: Office of The Lake County Tax		r				
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	passed a	any required	d examinations for the certification	n,	
Certified Florida Appraiser					Iorida	
Certified Florida Collector						
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.						
Employer: Office of The Lake County Tax Co	ollector					
Your Title: Lead			Employme	nt Dates: 06/26/2017-present		
Employer:						
Your Title:			Employme	nt Dates:		
<b>Approved Courses</b> – List each course you have reinstatement for which you are applying (attach ac of each approved course. If you are substituting yo license issued by the Florida Real Estate Appraisa type below. Attach a copy of the license.	dditional pa ur Certified	ges as ne Resident one or mo	ecessary). A tial Apprais	Attach documentation verifying co er license or Certified General A , list your license number and lic	opraiser	
No. Course Title	Hours	No.		Course Title	Hours	
TC-0037C TCC 001 Bankruptcy	15	TC-00390	с тсс 003 с	ustomer Service Training	5	
TC-0038C TCC 002 Effective Decision Making	10	TC-0040	С ТСС 501 🛙	outies & Responsibilities of FL Tax Co	ll. 30	
Applicant Signature I am requesting approval for Florida professional constraints of the provided on this form and any attachment	ertification, ents are tru	recertifica e and cor	ation, or rein rrect to the	best of my knowledge.	9	
Signature: Jennifer Vettel				Date: Aug 29, 2024		



#### Application for Florida Professional Certification

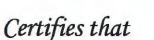
Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying						
✓ Initial Certification - \$25 fee  Annual	Recertifica	<b>tion -</b> \$5	fee	Reinstatement of Certification	- \$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear on the certificate): Jennifer Vettel						
Business email address: n/a	n/a			Business phone number: 352-343-9602		
Job title: Lead						
Employed by: Office of The Lake County Tax Collector						
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:						
Certified Florida Appraiser						
Certified Florida Collector						
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.						
Employer: Office of The Lake County Tax Collector						
Your Title: Lead			Employment Dates: 06/26/2017-present			
Employer:						
Your Title:			Employment Dates:			
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC-0036C TCC 503 Collection & Distribution of Property Taxes & Spc. As	s. 30					
Applicant Signature						
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.						
Signature: Jennifer Vettel				Date: Aug 29, 2024		

# The Florida Department of Revenue Property Tax Oversight, Certification and Training Team



**FLORIDA** 

Jennifer Vettel

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS TCC 501, 30 Hours February 22-26, 2021



This certificate is awarded to

# **JENNIFER LONG-VETTEL**

for the successful completion of

## Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes







This certificate is awarded to

# **JENNIFER LONG-VETTEL**

for the successful completion of

## **AAMVA FDR 2024: Counterfeits and Alterations**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

# **JENNIFER LONG-VETTEL**

for the successful completion of

## AAMVA FDR 2024: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## **JENNIFER LONG-VETTEL**

for the successful completion of

### **AAMVA FDR 2024: Birth Certificates**

by External Training

0 Hours 30 Minutes



This certificate is awarded to

# **JENNIFER LONG-VETTEL**

for the successful completion of

## AAMVA FDR 2024: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes



This certificate is awarded to

# **JENNIFER LONG-VETTEL**

for the successful completion of

## AAMVA FDR 2024: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## **JENNIFER LONG-VETTEL**

for the successful completion of

### AAMVA FDR 2024: Internal Fraud for Staff

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## **JENNIFER LONG-VETTEL**

for the successful completion of

#### **AAMVA FDR 2024: Introduction to Covert Features**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## **JENNIFER LONG-VETTEL**

for the successful completion of

### **AAMVA FDR 2024: Introduction to Fraud**

by External Training

1 Hours 0 Minutes



This certificate is awarded to

## **JENNIFER LONG-VETTEL**

for the successful completion of

#### **AAMVA FDR 2024: Mexican Documents**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## **JENNIFER LONG-VETTEL**

for the successful completion of

### AAMVA FDR 2024: Military ID Cards

by External Training

0 Hours 30 Minutes



This certificate is awarded to

## **JENNIFER LONG-VETTEL**

for the successful completion of

#### **AAMVA FDR 2024: People and Actions**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

### **JENNIFER LONG-VETTEL**

for the successful completion of

#### **AAMVA FDR 2024: Security Features**

by External Training

1 Hours 0 Minutes



This certificate is awarded to

## **JENNIFER LONG-VETTEL**

for the successful completion of

### AAMVA FDR 2024: Social Security Cards

by External Training

0 Hours 30 Minutes



This certificate is awarded to

## **JENNIFER LONG-VETTEL**

for the successful completion of

#### **AAMVA FDR 2024: Travel Documents**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## **JENNIFER LONG-VETTEL**

for the successful completion of

#### **AAMVA FDR 2024: Vehicle Identification Documents**

by External Training

0 Hours 50 Minutes



This certificate is awarded to

## **JENNIFER LONG-VETTEL**

for the successful completion of

### **AAMVA FDR 2024: US Immigration Documents**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## **JENNIFER LONG-VETTEL**

for the successful completion of

### **AAMVA CDL 2024: Module 1 - Introduction to CDL Licensing**

by External Training

2 Hours 30 Minutes



This certificate is awarded to

### **JENNIFER LONG-VETTEL**

for the successful completion of

#### AAMVA CDL 2024: Module 2 - Overview of the CDL Tests

by External Training

0 Hours 45 Minutes



This certificate is awarded to

### **JENNIFER LONG-VETTEL**

for the successful completion of

#### AAMVA CDL 2024: Module 3 - CDL Knowledge Tests Overview

by External Training

0 Hours 45 Minutes



This certificate is awarded to

### **JENNIFER LONG-VETTEL**

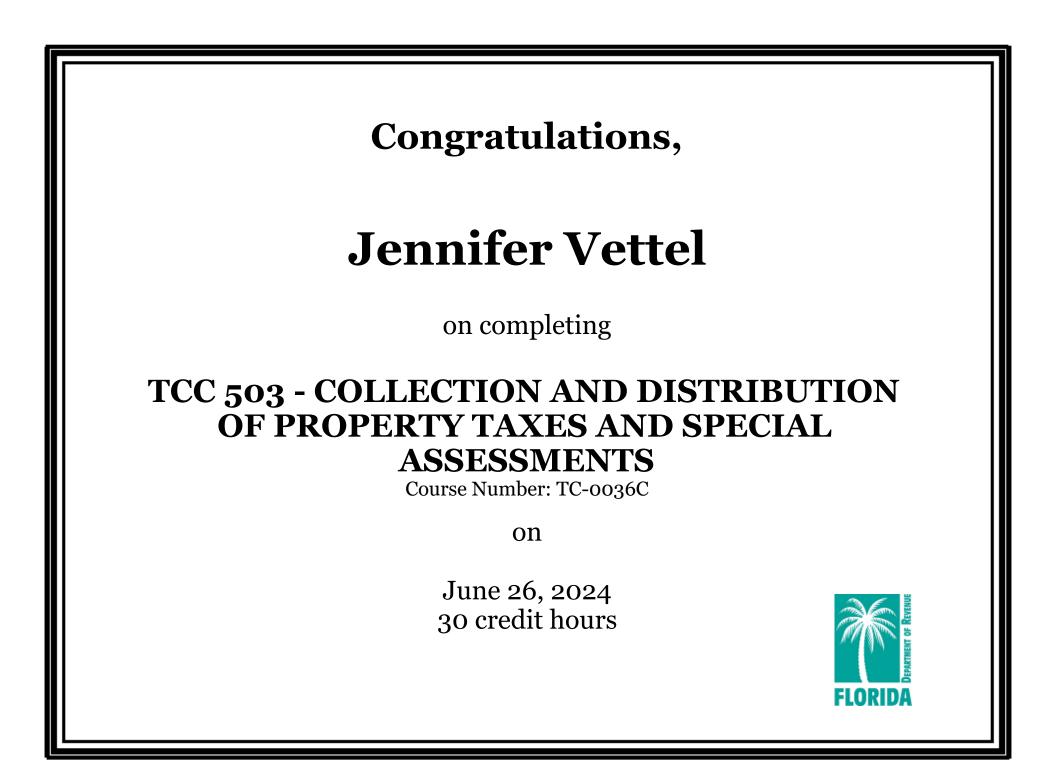
for the successful completion of

#### AAMVA CDL 2024: Module 4 - CKE End-of-Course Exam Overview

by External Training

0 Hours 45 Minutes







This certificate is awarded to

## **JENNIFER LONG-VETTEL**

for the successful completion of

### Information and Cyber Security Awareness for External Entities - 2024

by FLHSMV

0 Hours 30 Minutes





This certificate is awarded to

## JENNIFER LONG-VETTEL

for the successful completion of

## **Driver License Preparatory Training - OLT**

by FLHSMV

12 Hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Brandon Ware	
Previous Name(s)(if applicable):		
Documentation Included:		
County: Broward	Job Tit	tle: Records, Taxes, and Treasury Specialist
Certification Requested:	Certified Florida C	Collector Assistant
Initial: 🗸	Reinsta	tatement:
Certification Date:	04/01/24	

	Application				
$\checkmark$	✓ Application with Required Signatures				
$\checkmark$	Applicat	tion Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	From: 06/02/21 To: Present				
From:	From: To:				

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
TCC 001 - Bankruptcy	15	Attended Course		
TCC 002 - Effective Decision Making	10	Attended Course		
TCC 003 - Customer Service Training	5	Attended Course		
Total Hours	120			

Committee recommends certification:	Yes		No

Notes:



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

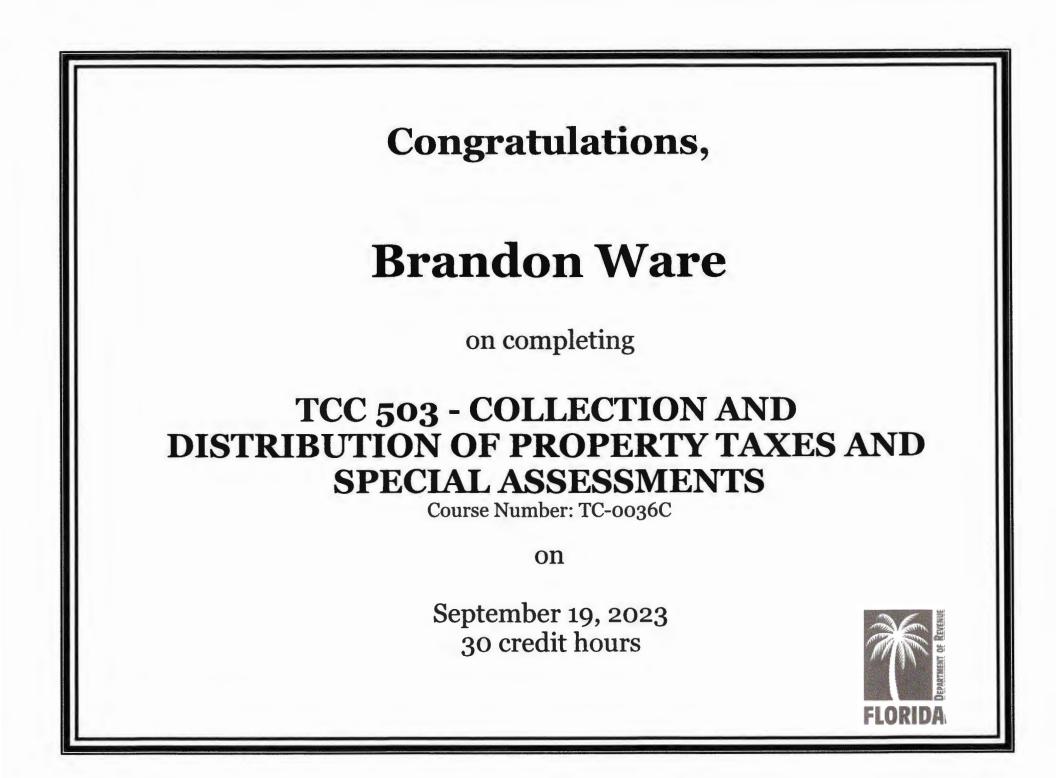
Reason for Applying								
🖌 Init	tial Certification - \$25 fee 🛛 Annual I	Recertifica	<b>tion</b> - \$5	fee [	<b>Reinstatement of Certification</b>	- \$5 fee		
Applica	Applicant Information							
	Applicant's name (as you would like it to appear on the certificate): Brandon Ware							
	Business email address: bware@broward.org Business phone number: 954-357-7932							
-	Records, Taxes and Treasury Specialist							
Employe	<sup>ed by:</sup> Broward County Board of County Co	mmissione	rs - Tax (	Collector	's office			
I have c recertific	ompleted the required hours of approved c cation, or reinstatement for the following de	ourses and signation:	passed a	any requ	ired examinations for the certificatio	n,		
Ce	rtified Florida Appraiser	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida		
Ce	rtified Florida Collector	ertified Flori	da Collec	tor Assis	stant			
Florida pages a	ence for Certification – If you are apply property appraiser's office, Florida tax colle is necessary). If you are applying for <b>recert</b> ment dates.	ctor's office	e, or with	the Flori	da Department of Revenue (attach a	additional		
Employe	<sup>er:</sup> Broward County Board of County Comm	issioners -	Tax Colle					
Your Tit	<sup>le:</sup> Records Taxes and Treasury Specialist			Employ	ment Dates: <sub>6/2/21</sub> - Present			
Employe	er:							
Your Tit	le:			Employ	ment Dates:			
reinstate of each license	<b>Approved Courses –</b> List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.		Course Title	Hours		
TC-0037C	TCC 001 - Bankruptcy	15	TC-00390	с тсс	- 003 Customer Sercice Training	5		
TC-0038C	TCC 002- Effective Decision Making in the workplace	10	TC-00360	С	C- 503 Collection & Distribution of Property Taxes	30		
TC-0042C	TCC-504 Collection of Licenses. Taxes and Fees	30	TC-0040C	TCC-50	1Duties & Responsibilities of FI Tax Collector	r  30		
Applica	nt Signature I am requesting approval for F	lorida profes is form and a	sional cer any attach	tification, ments ar	recertification, or reinstatement. I certify e true and correct to the best of my know	that all wledge		
Signatu	Signature:       BRANDON WARC       Date: 09/09/2024							

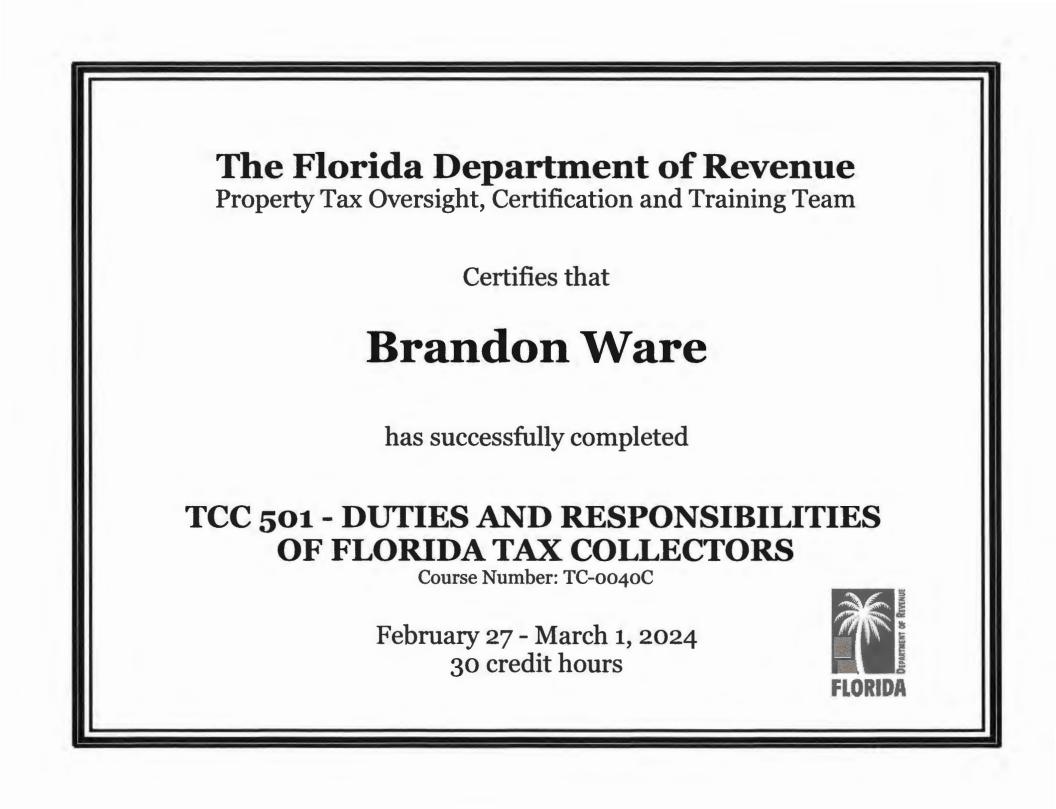














Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Devlin Wa	are
Previous Name(s)(if applicable):		
Documentation Included:		
County: Hillsborough		Job Title: Supervisor
Certification Requested:	Certified F	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	07/01/24	

	Application				
$\checkmark$	✓ Application with Required Signatures				
$\checkmark$	Application	tion Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	From: 08/06/18 To: Present				
From:					

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
TCC 001 - Bankruptcy	15	Attended Course		
TCC 002 - Effective Decision Making	10	Attended Course		
TCC 003 - Customer Service Training	5	Attended Course		
Total Hours	120			

Committee recommends certification:	Yes		No

Notes:



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying						Barn - Con
✓ Initial Certification - \$25	fee 🗌 Annual F	Recertifica	ation - \$5	fee	Reinstatement of Certification	- \$5 fee
Applicant Information		The State		These of		
Applicant's name (as you would		the certific				
Business email address: ware(	)hillstax.org			Busines	s phone number: 813.635.5210 x54	77
Job title: Supervisor						
Employed by: Hillsborough Cou						
I have completed the required recertification, or reinstatement	nours of approved co for the following de	ourses and signation:	passed a	any requ	ired examinations for the certificatio	n,
Certified Florida Appraise		rtified Flor	ida Evalua	ator	Certified Cadastralist of F	Iorida
Certified Florida Collector	🖌 Ce	rtified Flor	ida Collec	tor Assis	stant	
Florida property appraiser's off	ce. Florida tax colle	ctor's office	e, or with t	the Florid	on, list at least two years' experience da Department of Revenue (attach a nt, provide your current employer ar	additional
Employer: Hillsborough County	Tax Collector					
Your Title: Supervisor				Employr	ment Dates: 08/06/2018 to Present	
Employer:						
Your Title:			-	Employr	ment Dates:	
reinstatement for which you are of each approved course. If you license issued by the Florida R type below. Attach a copy of th	Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No. Course	. HIG	Hours	No.		Course Title	Hours
TC0040 Duties & Responsibilit		30	TC00410	C TCC50	2 Management of a Florida Tax Co	30
TC0036(TCC503 Collection & I	Distribution of Prope	30	TCC003	7	TCC001 Bankruptcy	15
intornation provided on this for	orida professional ce	ertification, ents are tru	recertificate and cor	ation, or rect to th	reinstatement. I certify that all of the ne best of my knowledge.	
Signature:	Nac				Date: 6/26/2024	



#### Application for Florida Professional Certification

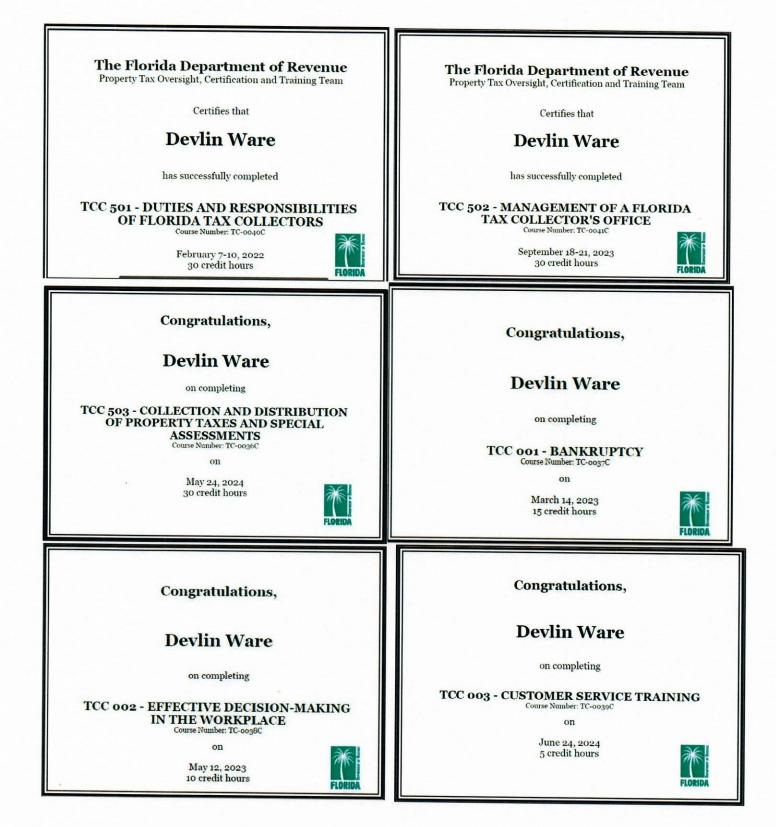
Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying						
✓ Initial Certification - \$25 fee  Annual	Recertifica	ation - \$5	fee		Reinstatement of Certification	- \$5 fee
Applicant Information						
	Applicant's name (as you would like it to appear on the certificate): Devlin Ware					
Business email address: ware@hillstax.org Business phone number: 813.635.5210 x5477					177	
Job title: Supervisor						
Employed by: Hillsborough County Tax Collector						
I have completed the required hours of approved recertification, or reinstatement for the following d	courses and esignation:	d passed a	any re	equire	d examinations for the certification	on,
Certified Florida Appraiser	ertified Flor	rida Evalua	ator		Certified Cadastralist of I	Florida
Certified Florida Collector	ertified Flor	rida Collec	tor A	ssista	nt	
<b>Experience for Certification</b> – If you are appl Florida property appraiser's office, Florida tax coll pages as necessary). If you are applying for <b>recei</b> employment dates.	ector's offic	e, or with	the FI	lorida	Department of Revenue (attach	additional
Employer: Hillsborough County Tax Collector						
Your Title: Supervisor			Emp	oloyme	nt Dates: 08/06/2018 to Present	
Employer:						
Your Title:	and the second settless		Empl	oloyme	nt Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.	_		Course Title	Hours
TC0038 TCC002 Effective Decision-Making in the	10	TC0039	ГО	TCCOC	3 Customer Service Training	5
			_			
Applicant Signature I am requesting approval for Florida professional of	ertification	recertifica	ation	or rei	nstatement I certify that all of the	2
information provided on this form and any attachm	ents are tri	ue and cor	rect t	to the	best of my knowledge,	J
Signature:	1				Date: 6/26/2024	
, , , , , , , , , , , , , , , , , , , ,						





#### **Certification Application Checklist**

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Colleen W	Colleen Webb				
Previous Name(s)(if applicable):	Colleen B	Colleen Blanton				
Documentation Included:	No					
County: Hillsborough		Job Title: Supervisor				
Certification Requested:	Certified F	Florida Collector Assistant				
Initial: 🗸		Reinstatement:				
Certification Date:	07/01/24					

	Application						
$\checkmark$	Application with Required Signatures						
$\checkmark$	Application Fee						
$\checkmark$	Courses Listed on Application						
$\checkmark$	✓ Employment Dates Listed						
	✓ Includes Current Employment						
	✓ Two Years of Experience with an Applicable Office						
From:	12/28/99		To: Present				
From: To:							

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course				
FLHSMV - DL Transformed: Fraudulent Document Recognition	8	Attended Course				
Tax Collectors Phase I	40	Attended Course				
Tax Collectors Examiner Training	40	Attended Course				
Total Hours	148					

|--|

Notes: Applicant included the FLHSMV: Financial Responsibility (3 hours) document in the application. This course was not an approved course toward the CFCA desgnation at the time the applicant completed it.

Tax Collectors Phase I (40 hours) and Tax Collectors Examiner Training (40 hours) are previously approved versions of the approved course TC-0022C.



Design for America

#### Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason	1 for Applying				and the second					
🖌 Init	tial Certification - \$25 fee Annual	Recertific	<b>ation -</b> \$5	fee	Reinstatement of Certification	- \$5 fee				
Applica	ant Information		10	200 10 11						
Applicant's name (as you would like it to appear on the certificate): Colleen Webb										
Business email address: WebbC@hillstax.org Business phone number: 813.612.6753										
	Supervisor									
Employe	ed by: Hillsborough County Tax Collector									
I have concertific	ompleted the required hours of approved c ation, or reinstatement for the following de	ourses and signation:	d passed a	any require	d examinations for the certificatio	n,				
Certified Florida Appraiser										
Cer	Certified Florida Collector									
Florida p pages a employn	ence for Certification – If you are apply property appraiser's office, Florida tax colle s necessary). If you are applying for recert ment dates.	ctor's offic	e, or with	the Florida	Department of Revenue (attach a	dditional				
Employe	PT: Hillsborough County Tax Collector									
Your Titl	e:Supervisor			Employme	nt Dates: 12/28/1999 - Present					
Employe	er:									
Your Titl	Your Title: Employment Dates:									
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.										
No.	Course Title									
TC0041C	TCC502 Management of a Florida Tax Collector's Office	30	TC0042C	42C TCC504 Collection of Licenses, Taxes and Fees 30						
TC0022C	Tax Collector Examiner Training	40	TC0022C	с  Т	ax Collectors Phase I	40				
I am reg	ent Signature uesting approval for Florida professional ce on provided on this form and any attachme	ertification, ents are tru	recertifica Je and cor	ation, or rei rect to the	nstatement. I certify that all of the best of my knowledge. Date: 8 (7) 34	Com th				



#### Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 TC

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying									
✓ Initial Certification - \$25 fee  Annual	Recertifica	tion - \$	\$5 fee Reinstatement of Certification - \$5 fe	e					
Applicant Information									
Applicant's name (as you would like it to appear on the certificate): Colleen Webb									
Business email address: webbc@hillstax.org			Business phone number: 813.612.6753						
Job title: Supervisor									
Employed by: Hillsborough County Tax Collector									
I have completed the required hours of approved or recertification, or reinstatement for the following de	courses and esignation:	passed	ed any required examinations for the certification,						
Certified Florida Appraiser									
Certified Florida Collector	ertified Flori	da Colle	llector Assistant						
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recer employment dates.	ector's office	e, or with	I certification, list at least two years' experience in a ith the Florida Department of Revenue (attach addition instatement, provide your current employer and	nal					
Employer: Hillsborough County Tax Collector									
Your Title: Supervisor	Your Title:								
Employer:									
Your Title:			Employment Dates:						
of each approved course. If you are substituting yo license issued by the Florida Real Estate Appraisa type below. Attach a copy of the license.	dditional par our Certified I Board for o	ges as r Resider one or n	s necessary). Attach documentation verifying completi lential Appraiser license or Certified General Appraise more courses, list your license number and license	er					
No. Course Title	Hours	No.	. Course Title Hour	rs					
TC0029C DL Transformed: Fraudulent Document Recognition (FDR)	8		a the second						
Applicant Signature	artification	ro cortific	fighting or rejector ment I contify that all of the						
I am requesting approval for Florida professional c information provided on this form and any attachm	ents are tru	e and co	correct to the best of my knowledge.						
Signature:			Date:						





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Lutinia Williams
Previous Name(s)(if applicable):	
Documentation Included:	
County: Lake	Job Title: Branch Training Coordinator
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	09/01/24

	Application						
$\checkmark$	Application with Required Signatures						
$\checkmark$	Application Fee						
$\checkmark$	Courses Listed on Application						
$\checkmark$	✓ Employment Dates Listed						
	✓ Includes Current Employment						
	✓ Two Years of Experience with an Applicable Office						
From: 03/04/19			To: Present				
From:			To:				

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
FLHSMV - Heavy Vehicle Use Tax	1	Attended Course				
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course				
FLHSMV - Information and Cyber Security Awareness Training	0.50	Attended Course				
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course				
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents	0.75	Attended Course				
AAMVA - Birth Certificates	0.50	Attended Course				
AAMVA - Counterfeits and Alterations	0.75	Attended Course				
AAMVA - Driver License and ID Cards	0.75	Attended Course				
AAMVA - U.S. Immigration Documents	0.75	Attended Course				
AAMVA - Travel Documents	0.75	Attended Course				
AAMVA - Social Security Cards	0.50	Attended Course				
AAMVA - Security Features	1	Attended Course				
AAMVA - People and Actions	0.75	Attended Course				
Total Hours	69					

	Committee recommends certification:				Yes				No
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Notes: Total hours = 120.33



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Lutinia Williams
Previous Name(s)(if applicable):	
Documentation Included:	
County: Lake	Job Title: Branch Training Coordinator
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	09/01/24

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	Application Fee					
$\checkmark$	✓ Courses Listed on Application					
Employment Dates Listed						
Includes Current Employment						
✓ Two Years of Experience with an Applicable Office						
From: 03/04/19		To: Present				
From:		To:				

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
90-hours per 12D-19.003(3)(b)						
AAMVA - Military ID Cards	0.50	Attended Course				
AAMVA - Vehicle Identification Documents	0.83	Attended Course				
AAMVA - Mexican Documents	0.75	Attended Course				
AAMVA - Introduction to Fraud	1	Attended Course				
AAMVA - Introduction to Covert Features	0.75	Attended Course				
AAMVA - Internal Fraud for Staff	0.75	Attended Course				
AAMVA - CDL Module 1	2.5	Attended Course				
AAMVA - CDL Module 2	0.75	Attended Course				
AAMVA - CDL Module 3	0.75	Attended Course				
AAMVA - CDL Module 4	0.75	Attended Course				
TCC 001 - Bankruptcy	15	Attended Course				
TCC 002 - Effective Decision Making	10	Attended Course				
TCC 003 - Customer Service Training	5	Attended Course				
Total Hours	39.33					

	Committee recommends certification:				Yes				No	
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Notes:



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Lutinia Williams
Previous Name(s)(if applicable):	
Documentation Included:	
County: Lake	Job Title: Branch Training Coordinator
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	09/01/24

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	Courses Listed on Application					
Employment Dates Listed						
✓ Includes Current Employment			ent			
✓ Two Years of Experience with an			/ith an Applicable Office			
From: 03/04/19			To: Present			
From:			То:			

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
90-hours per 12D-19.003(3)(b)		
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course
Total Hours	12	

Committee recommends certification:		Yes		No	

Notes:

#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

Initial Certification - \$25 fee       Annual Recertification - \$5 fee       Reinstatement of Certification - \$5 fee         Applicant Information       Lutinia Williams						
Applicant's name (as you would like it to appear on the certificate): Lutinia Williams						
Business email address: Business phone number: 352-343-9602						
Job title: Branch Training Coordinator						
Employed by: Office of The Lake County Tax Collector						
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:						
Certified Florida Appraiser						
Certified Florida Collector Certified Florida Collector Assistant						
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.						
Employer: Office of The Lake County Tax Collector						
Your Title: Branch Training Coordinator Employment Dates: 03/04/2019-present						
Employer:						
Your Title: Employment Dates:						
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.         Course Title         Hours         No.         Course Title         Hours						
TC-0001C Counterfeits & Alterations .75 (45 min) TC-0003C Vehicle Identification Documents .83 (50 min)						
TC-0002C     Driver's License & ID Cards     .75 (45 min)     TC-0005C     Birth Certificates     .50 (30 min)						
Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       LUTINIA WILLIAMS						

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#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

Reasor	n for Applying							
🖌 Init	tial Certification - \$25 fee 🛛 Annual I	Recertifica	<b>tion -</b> \$5	fee	Reinstatement of Certification	- \$5 fee		
Applica	ant Information							
Applicar	nt's name (as you would like it to appear on	the certific	ate): Lu	itinia Williar				
Busines	s email address: n/a			Business p	hone number: 352-343-9602			
Job title:	Job title: Branch Training Coordinator							
	Employed by: Office of The Lake County Tax Collector							
I have contract recertific	ompleted the required hours of approved c ation, or reinstatement for the following de	ourses and signation:	passed	any require	d examinations for the certification	'n,		
Cei	rtified Florida Appraiser	ertified Flori	da Evalu	ator	Certified Cadastralist of F	Florida		
Cei	Certified Florida Collector Certified Florida Collector Assistant							
Florida p pages a	ence for Certification – If you are apply property appraiser's office, Florida tax colle s necessary). If you are applying for recert nent dates.	ctor's office	or with	the Florida	Department of Revenue (attach)	additional		
Employe	<sup>er:</sup> Office of The Lake County Tax Co	ollector						
Your Tit	e: Branch Training Coordinator			Employme	nt Dates: 03/04/2019-present			
Employe	ər:							
Your Tit	e:			Employme	nt Dates:			
reinstate of each a license i	Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.		Course Title	Hours		
TC-0006C	Canadian BC, Driver and Vehicle Documents	.75 (45 min)	TC-0008C	Internal Fra	aud for Staff	.75 (45 min)		
тс-0007С	Canadian Travel, Citizenship, & Immigration Docs	1.0 (60 min)	тс-00090	Introductio	on to Covert Features	.75 (45 min)		
I am req informat	Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Date:							
	Signature: LUTINIA WILLIAMS Date: Aug 30, 2024							

FLORIDA

#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** Property Tax Oversight Certification and Training Online Registration at

Reason for Applying						
✓ Initial Certification - \$25 fee  Annual Re	ecertificat	<b>ion -</b> \$5	fee 🗌 I	Reinstatement of Certification	- \$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear on t	he certifica	Lu	tinia Willian			
Business email address: n/a			Business p	hone number: 352-343-9602		
Job title: Branch Training Coordinator						
Employed by: Office of The Lake County Tax	Collector	•				
I have completed the required hours of approved con recertification, or reinstatement for the following desired	urses and	passed a	any required	d examinations for the certification	on,	
Certified Florida Appraiser	tified Florid	da Evalu	ator	Certified Cadastralist of I	-lorida	
Certified Florida Collector	tified Florid	da Collec	ctor Assistar	nt		
Experience for Certification – If you are applyin Florida property appraiser's office, Florida tax collect pages as necessary). If you are applying for recertifient employment dates.	tor's office	or with	the Florida	Department of Revenue (attach)	additional	
Employer: Office of The Lake County Tax Col	lector					
Your Title: Branch Training Coordinator			Employme	nt Dates: 03/04/2019-present		
Employer:						
Your Title:			Employme	nt Dates:		
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC-0010C Introduction to Fraud	1.0 (60 min)	TC-0012C	Military ID	Cards	.50 (30 min)	
TC-0011C Mexican Documents	.75 (45 min)	TC-0013C	2 People and	Actions	.75 (45 min)	
Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       LUTTINIA WILLIAMS						



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
✓ Initial Certification - \$25 fee Annual	Recertificat	<b>tion - \$</b> 5 t	fee	Reinstatement of Certification	- \$5 fee		
Applicant Information							
Applicant's name (as you would like it to appear or	the certific	Lui	inia Williar				
Business email address: n/a			Business p	hone number: 352-343-9602			
Job title: Branch Training Coordinator							
Employed by: Office of The Lake County Tax	Collector	~					
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and	passed a	iny require	d examinations for the certification	'n,		
Certified Florida Appraiser	ertified Flori	da Evalua	ator	Certified Cadastralist of F	<sup>:</sup> lorida		
Certified Florida Collector	ertified Flori	da Collec	tor Assista	nt			
<b>Experience for Certification</b> – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for <b>recen</b> employment dates.	ctor's office	. or with t	he Florida	Department of Revenue (attach a	additional		
Employer: Office of The Lake County Tax Co	ollector						
Your Title: Branch Training Coordinator			Employme	nt Dates: 03/19/2024-present			
Employer:							
Your Title:			Employme	nt Dates:			
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC-0014C Security Features	1.0 (60 min)	TC-0016C	Travel Doc	uments	.75 (45 min)		
TC-0015C Social Security Cards	TC-0015C Social Security Cards .50 (30 min) TC-0017C U.S. Immigration Documents .75 (45 min)						
Applicant Signature I am requesting approval for Florida professional c information provided on this form and any attachm Signature: LUTINIA WILLIAMS	ertification, ents are tru	recertifica e and cor	ation, or rei rect to the	nstatement. I certify that all of the best of my knowledge. Date: Aug 30, 2024	•		

FLORIDA

#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying							
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee							
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Lutinia Williams							
Business email address: n/a	usiness email address: n/a				Business phone number: 352-343-9602		
Job title: Branch Training Coordinator							
Employed by: Office of The Lake County Tax	Collecto	r					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:							
Certified Florida Appraiser							
Certified Florida Collector							
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.							
Employer: Office of The Lake County Tax Collector							
Your Title: Branch Training Coordinator			Employment Dates: 03/04/2019-present				
Employer:							
Your Title:			Employment Dates:				
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC-0018C CDL Module 1	2.5	TC-0020C	CDL Mo	dule 3	.75 (45 min)		
TC-0019C CDL Module 2	.75 (45 min)	TC-0021C	CDL Module 4 .75 (		.75 (45 min)		
Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       LUTINIA WILLIAMS         Date:       Aug 30, 2024							



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee							
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Lutinia Williams							
Business email address: n/a	ness email address: n/a				Business phone number: 352-343-9602		
Job title: Branch Training Coordinator							
Employed by: Office of The Lake County Tax Collector							
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:							
Certified Florida Appraiser	ertified Florida Evaluator						
Certified Florida Collector	Certified Florida Collector Certified Florida Collector Assistant						
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.							
Employer: Office of The Lake County Tax Collector							
Your Title: Branch Training Coordinator			Employment Dates: 03/04/2019-present				
Employer:							
Your Title:			Employment Dates:				
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC-0025C Driver License Preparatory Training Online	12.0	TC-00450	Informatio	n and Cyber Security Awareness Training	.50 (30 min)		
TC-0044C Heavy Vehicle Use Tax (HVUT)	1.0						
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signature: LUTINIA WILLIAMS				Date: Aug 30, 2024			



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#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying						
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee						
Applicant Information						
Applicant's name (as you would like it to appear on the certificate): Lutinia Williams						
Business email address: n/a			Business phone number: 352-343-9602			
Job title: Branch Training Coordinator						
Employed by: Office of The Lake County Tax	Collecto	r				
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:						
Certified Florida Appraiser						
Certified Florida Collector						
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.						
Employer: Office of The Lake County Tax Collector						
Your Title: Branch Training Coordinator			Employment Dates: 03/04/2019-present			
Employer:						
Your Title:			Employment Dates:			
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC-0037C TCC 001 Bankruptcy	15	TC-0039	C TCC 003 C	Customer Service Training	5	
TC-0038C TCC 002 Effective Decision Making	10	TC-0040	C TCC 501 Duties & Responsibilities of FL Tax Coll.		ll. 30	
Applicant Signature						
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.						
Signature: LUTINIA WILLIAMS				Date: Aug 30, 2024		



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#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying						
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee						
Applicant Information						
Applicant's name (as you would like it to appear on the certificate): Lutinia Williams						
Business email address: n/a			Business phone number: 352-343-9602			
Job title: Branch Training Coordinator						
Employed by: Office of The Lake County Tax	Office of the Lake County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:						
Certified Florida Appraiser Certified Florida Evaluator Certified Cadastralist of Florida						
Certified Florida Collector	Certified Florida Collector Certified Florida Collector Assistant					
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatemen</b> t, provide your current employer and employment dates.						
Employer: Office of The Lake County Tax Collector						
Your Title: Branch Training Coordinator			Employment Dates: 03/04/2019-present			
Employer:						
Your Title:			Employment Dates:			
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.	Course Title	Hours		
TC-0041C TCC 502 Leadership & Management Skills in a FL Tax Co	<b>I</b> . 30					
Applicant Signature						
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.						
Signature: LUTINIA WILLIAMS			Date: Aug 30, 2024			

## FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

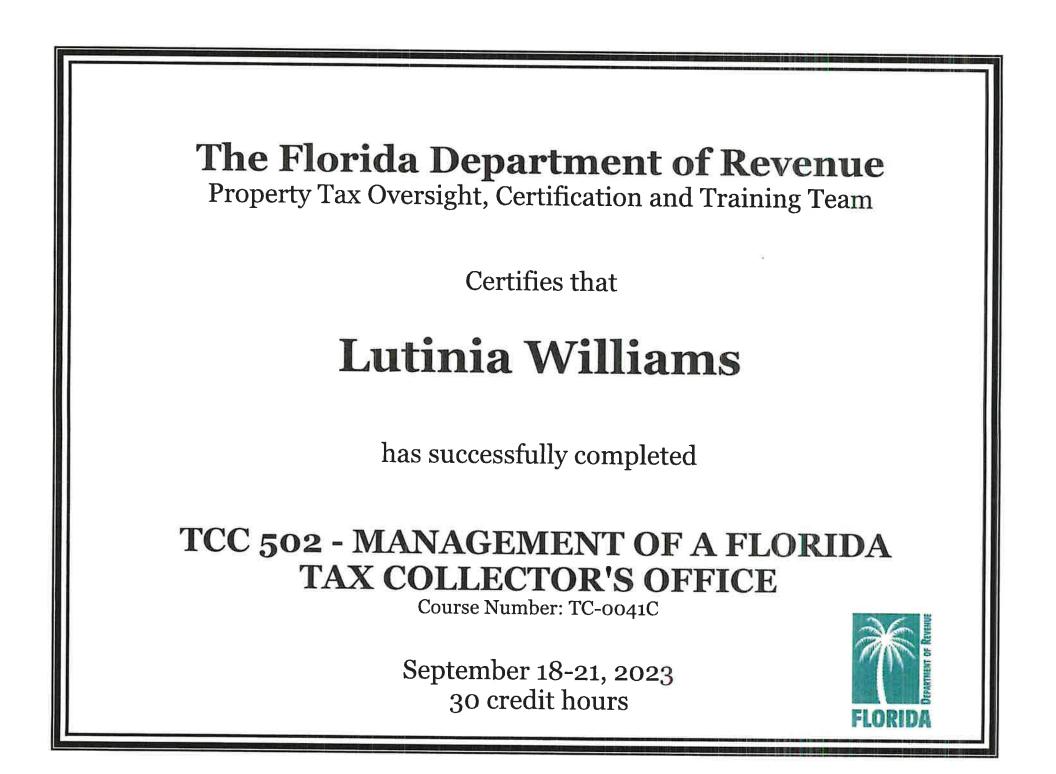
## **LUTINIA WILLIAMS**

for the successful completion of

#### Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes







## LUTINIA WILLIAMS

for the successful completion of

### **Information and Cyber Security Awareness for External Entities - 2023**

by FLHSMV

0 Hours 30 Minutes



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

## **LUTINIA WILLIAMS**

for the successful completion of

#### AAMVA FDR 2024: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes





## **LUTINIA WILLIAMS**

for the successful completion of

### AAMVA FDR 2024: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

### **LUTINIA WILLIAMS**

for the successful completion of

#### **AAMVA FDR 2024: Birth Certificates**

by External Training

0 Hours 30 Minutes





## **LUTINIA WILLIAMS**

for the successful completion of

#### **AAMVA FDR 2024: Counterfeits and Alterations**

by External Training

0 Hours 45 Minutes



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

### LUTINIA WILLIAMS

for the successful completion of

#### **AAMVA FDR 2024: Driver Licenses and ID Cards**

by External Training

0 Hours 45 Minutes



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

## LUTINIA WILLIAMS

for the successful completion of

#### **AAMVA FDR 2024: US Immigration Documents**

by External Training

0 Hours 45 Minutes



ilearn

This certificate is awarded to

### **LUTINIA WILLIAMS**

for the successful completion of

#### **AAMVA FDR 2024: Travel Documents**

by External Training

0 Hours 45 Minutes



# iLearn

This certificate is awarded to

## **LUTINIA WILLIAMS**

for the successful completion of

#### AAMVA FDR 2024: Social Security Cards

by External Training

0 Hours 30 Minutes

## FLHSMV FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

## iLearn

This certificate is awarded to

## **LUTINIA WILLIAMS**

for the successful completion of

#### **AAMVA FDR 2024: Security Features**

by External Training

1 Hours 0 Minutes



## iLearn

This certificate is awarded to

### **LUTINIA WILLIAMS**

for the successful completion of

#### **AAMVA FDR 2024: People and Actions**

by External Training

0 Hours 45 Minutes





## **LUTINIA WILLIAMS**

for the successful completion of

#### AAMVA FDR 2024: Military ID Cards

by External Training

0 Hours 30 Minutes





## **LUTINIA WILLIAMS**

for the successful completion of

#### **AAMVA FDR 2024: Vehicle Identification Documents**

by External Training

0 Hours 50 Minutes



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

## iLearn

This certificate is awarded to

### **LUTINIA WILLIAMS**

for the successful completion of

#### **AAMVA FDR 2024: Mexican Documents**

by External Training

0 Hours 45 Minutes





## **LUTINIA WILLIAMS**

for the successful completion of

#### **AAMVA FDR 2024: Introduction to Fraud**

by External Training

1 Hours 0 Minutes



## iLearn

This certificate is awarded to

### **LUTINIA WILLIAMS**

for the successful completion of

#### **AAMVA FDR 2024: Introduction to Covert Features**

by External Training

0 Hours 45 Minutes





## **LUTINIA WILLIAMS**

for the successful completion of

#### AAMVA FDR 2024: Internal Fraud for Staff

by External Training

0 Hours 45 Minutes





## **LUTINIA WILLIAMS**

for the successful completion of

### AAMVA CDL 2024: Module 1 - Introduction to CDL Licensing

by External Training

2 Hours 30 Minutes

## **FLHSMV**

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

### LUTINIA WILLIAMS

for the successful completion of

#### AAMVA CDL 2024: Module 2 - Overview of the CDL Tests

by External Training

0 Hours 45 Minutes





### **LUTINIA WILLIAMS**

for the successful completion of

#### AAMVA CDL 2024: Module 3 - CDL Knowledge Tests Overview

by External Training

0 Hours 45 Minutes



## iLearn

This certificate is awarded to

## **LUTINIA WILLIAMS**

for the successful completion of

#### AAMVA CDL 2024: Module 4 - CKE End-of-Course Exam Overview

by External Training

0 Hours 45 Minutes

The Florida Department of Revenue Property Tax Oversight, Certification and Training Team

Certifies that

## Lutinia Williams

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours



## Congratulations,

## Lutinia Williams

#### on completing

## **TCC 003 - CUSTOMER SERVICE TRAINING**

Course Number: TC-0039C

on

May 13, 2024 5 credit hours



## Congratulations,

## Lutinia Williams

on completing

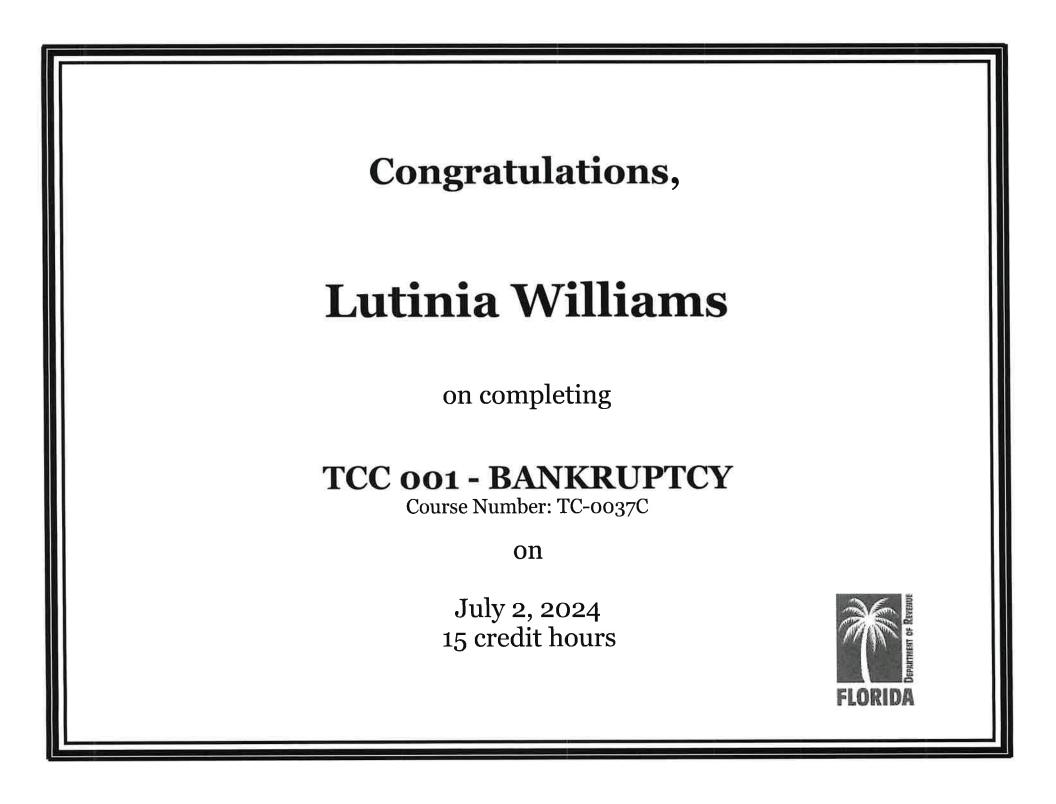
### TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

May 23, 2024 10 credit hours







### **LUTINIA WILLIAMS**

for the successful completion of

#### **Driver License Preparatory Training - OLT**

by FLHSMV

12 Hours

Date of Course Completion: 8/29/2024

**FLHSMV** 

FLORIDA HIGHWAY SAFETY ... AND MOTOR VEHICLES



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Suzette Williams
Previous Name(s)(if applicable):	
Documentation Included:	
County: Lake	Job Title: Customer Service Representative II
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

	Application					
$\checkmark$	Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
✓ Includes Current Employme			ent			
✓ Two Years of Experience v			/ith an Applicable Office			
From: 07/18/16			To: Present			
From:			То:			

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
AAMVA - CDL Module 1	2.5	Attended Course
AAMVA - CDL Module 2	0.75	Attended Course
AAMVA - CDL Module 3	0.75	Attended Course
AAMVA - CDL Module 4	0.75	Attended Course
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents	0.75	Attended Course
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course
AAMVA - Counterfeits and Alterations	0.75	Attended Course
AAMVA - Driver License and ID Cards	0.75	Attended Course
AAMVA - Internal Fraud for Staff	0.75	Attended Course
AAMVA - Introduction to Covert Features	0.75	Attended Course
AAMVA - Introduction to Fraud	1	Attended Course
Total Hours	82.5	

Committee recommends certification:			Yes				No
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Notes: Total Hours = 120



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Suzette Williams
Previous Name(s)(if applicable):	
Documentation Included:	
County: Lake	Job Title: Customer Service Representative II
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/24

	Application					
$\checkmark$	Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
✓ Includes Current Employme			ent			
✓ Two Years of Experience v			rith an Applicable Office			
From: 07/18/16			To: Present			
From:			To:			

Course Information								
Course Name	Hours Credited	Documentation						
30-hours per 12D-19.003(3)(a)								
90-hours per 12D-19.003(3)(b)								
AAMVA - Mexican Documents	0.75	Attended Course						
AAMVA - People and Actions	0.75	Attended Course						
AAMVA - Security Features	1	Attended Course						
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course						
TCC 003 - Customer Service Training	5	Attended Course						
	-							
Total Hours	37.5							

	Committee recommends certification:	[			Yes				No	
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Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying									
🖌 Init	tial Certification - \$25 fee 🛛 Annual I	Recertifica	<b>tion -</b> \$5	fee 🗌 I	Reinstatement of Certification	- \$5 fee			
Applica	ant Information								
	nt's name (as you would like it to appear on		ate):	Suzette	e Williams				
	s email address: Suzette.Williams@lak	etax.com		Business p	hone number: 352-343-9602				
Job title	Job title: Customer Service Representative II								
	Employed by: Office of The Lake County Tax Collector								
I have c recertific	ompleted the required hours of approved c cation, or reinstatement for the following de	ourses and signation:	passed a	any required	d examinations for the certification	on,			
Ce	rtified Florida Appraiser	ertified Flori	da Evalua	ator	Certified Cadastralist of I	Iorida			
Ce	rtified Florida Collector	rtified Flori	da Collec	tor Assistar	nt				
Florida pages a employr	ence for Certification – If you are apply property appraiser's office, Florida tax colle s necessary). If you are applying for <b>recert</b> nent dates.	ctor's office ification of	e, or with t	the Florida	Department of Revenue (attach	additional			
Employe	er: Office of The Lake County Tax Colle	ctor							
Your Tit	le: Customer Service Representative I			Employme	nt Dates: 07/18/2016-present				
Employe	er:								
Your Tit	le:			Employme	nt Dates:				
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No.	Course Title	Hours	No.		Course Title	Hours			
TC-0036C	TCC 503 Collection & Distribution of Property Taxes	30	TC-00420	C TCC 504 C	collection of Licenses, Taxes, and Fe	es 30			
TC-0040C	TCC 501 Duties & Responsibilities of FL Tax Co	ll 30	TC-0001	C Counterfe	eits and Alterations	0.75			
	ant Signature								
I am rec	uesting approval for Florida professional co ion provided on this form and any attachmo	ertification, ents are tru	recertifica e and cor	ation, or reii rrect to the	nstatement. I certify that all of the best of my knowledge.	Ð			
Signatu	•				Date: 07/01/2024				



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying									
🖌 Init	tial Certification - \$25 fee 🛛 Annual I	Recertifica	<b>tion</b> - \$5	fee	Reinstatement of Certification	- \$5 fee			
Applica	ant Information								
	Applicant's name (as you would like it to appear on the certificate): Suzette Williams								
Busines	s email address: Suzette.Williams@lak	etax.com		Business p	whone number: 352-343-9602				
Job title	Job title: Customer Service Representative II								
	<sup>ed by:</sup> Office of The Lake County Tax Co								
I have c recertific	ompleted the required hours of approved c cation, or reinstatement for the following de	ourses and signation:	passed a	any require	d examinations for the certification	'n,			
Ce	rtified Florida Appraiser	ertified Flori	da Evalua	ator	Certified Cadastralist of F	Iorida			
Ce	rtified Florida Collector 🛛 🖌 Ce	rtified Flori	da Collec	ctor Assista	nt				
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.									
Employe	er: Office of The Lake County Tax Colle	ctor							
	le: Customer Service Representative I			Employme	nt Dates: 07/18/2016-present				
Employe	er:								
Your Tit	le:			Employme	nt Dates:				
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No.	Course Title	Hours	No.		Course Title	Hours			
TC-0002C	Driver's License and ID Cards	0.75	TC-0007	C Canadian	Travel, Citizenship, and Immigration	n 1.0			
TC-0006C	Canadian Birth Certificates, Driver and Vehicle Docs.	0.75	TC-0008	C Internal F	raud for Staff	0.75			
	ant Signature								
I am rec   informat	uesting approval for Florida professional co ion provided on this form and any attachmo	ertification, ents are tru	recertificate e and con	ation, or rei rrect to the	nstatement. I certify that all of the best of my knowledge.	9			
Signatu					Date: 07/01/2024				



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying									
🖌 Init	tial Certification - \$25 fee 🛛 Annual I	Recertifica	<b>tion</b> - \$5	fee 🗌 I	Reinstatement of Certification	- \$5 fee			
Applica	ant Information								
	nt's name (as you would like it to appear on			Suzette W	Villiams				
Busines	s email address: Suzette.Williams@la	aketax.cc	m	Business p	hone number: 352-343-9602				
Job title	Job title: Customer Service Representative II								
	<sup>ed by:</sup> Office of The Lake County Ta								
I have c recertific	ompleted the required hours of approved c cation, or reinstatement for the following de	ourses and signation:	passed a	any required	d examinations for the certificatio	n,			
Ce	Certified Florida Appraiser								
Ce	rtified Florida Collector	rtified Flori	da Collec	tor Assistar	nt				
Florida j pages a employr	<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.								
Employe	er: Office of The Lake County Tax Colle	ctor							
	le: Customer Service Representative I			Employme	nt Dates: 07/18/2016-present				
Employe	er:								
Your Tit	le:			Employme	nt Dates:				
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No.	Course Title	Hours	No.		Course Title	Hours			
TC-0009C	Introduction to Covert Features	0.75	TC-0011	C Mexican D	Documents	0.75			
TC-0010C	Introduction to Fraud	1.0	TC-0013	13C People and Actions 0.75					
	ant Signature								
I am rec	uesting approval for Florida professional co ion provided on this form and any attachmo	ertification, ents are tru	recertificate e and cor	ation, or reii rrect to the	nstatement. I certify that all of the best of my knowledge.	;			
Signatu					Date: 07/01/2024				



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying								
✓ Initial Certification - \$25 fee  Annual	Recertifica	<b>tion -</b> \$5 f	fee 🗌 I	Reinstatement of Certification	- \$5 fee			
Applicant Information								
Applicant's name (as you would like it to appear or	the certific	<sup>:ate):</sup> Si	uzette Wi	lliams				
Business email address: Suzette.Williams@l	aketax.cc	om 👘	Business p	hone number: 352-343-9602				
Job title: Customer Service Representative II								
Employed by: Office of The Lake County Ta								
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	passed a	iny required	d examinations for the certificatio	n,			
Certified Florida Appraiser								
Certified Florida Collector	ertified Flori	da Collect	tor Assistar	nt				
<b>Experience for Certification –</b> If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatemen</b> t, provide your current employer and employment dates.								
Employer: Office of The Lake County Tax Colle	ctor							
Your Title: Customer Service Representative I			Employme	nt Dates: 07/18/2016-present				
Employer:								
Your Title:			Employme	nt Dates:				
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.		Course Title	Hours			
TC-0014C Security Features	1.0	TC-00190	CDL Modu	ıle 2	0.75			
TC-0018C CDL Module 1	2.5	TC-00200	CDL Modu	ıle 3	0.75			
Applicant Signature								
I am requesting approval for Florida professional c information provided on this form and any attachm	ertification, ents are tru	recertifica	ition, or reil rect to the	nstatement. I certify that all of the best of mv knowledge.	9			
Signature: SUZETTE WILLIAMS				Date: 07/01/2024				



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying					
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Suzette Williams					
Business email address:       Suzette.Williams@laketax.com       Business phone number:       352-343-9602					
Job title: Customer Service Representative II					
Employed by: Office of The Lake County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
Certified Florida Appraiser					
Certified Florida Collector					
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.					
Employer: Office of The Lake County Tax Collector					
Your Title: Customer Service Representative II			Employment Dates: 07/18/2016-present		
Employer:					
Your Title:			Employment Dates:		
<b>Approved Courses –</b> List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No. Course Title	Hours	No.		Course Title	Hours
TC-0021C CDL Module 4	0.75	TC-00390	d TCC 003	Customer Service Training	5.0
TC-0025C Driver's License Preparatory Training	12.0				
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: SUZETTE WILLIAMS				Date: 07/01/2024	





## **SUZETTE WILLIAMS**

for the successful completion of

### **AAMVA CDL 2015: Module 1 - Introduction to CDL Licensing**

by MS

2 Hours 30 Minutes

Date of Course Completion: 5/23/2017





## **SUZETTE WILLIAMS**

for the successful completion of

### AAMVA CDL 2015: Module 2 - Overview of the CDL Tests

by MS

0 Hours 45 Minutes

Date of Course Completion: 5/23/2017





## **SUZETTE WILLIAMS**

for the successful completion of

#### AAMVA CDL 2015: Module 4 - CKE End-of-Course Exam

by MS

0 Hours 45 Minutes

Date of Course Completion: 5/23/2017

## The Florida Department of Revenue Property Tax Oversight, Certification and Training Team



Certifies that

Suzette Williams

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS TCC 501, 30 Hours February 22-26, 2021

## **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that **Suzette Williams** has successfully completed **TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES** Course Number: TC-0042C June 21-24, 2022 30 credit hours





## **SUZETTE WILLIAMS**

for the successful completion of

### **Driver License Preparatory Training - OLT**

by FLHSMV

12 Hours

Date of Course Completion: 10/12/2023





## **SUZETTE WILLIAMS**

for the successful completion of

### AAMVA FDR 2024: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes

Date of Course Completion: 4/18/2024



This certificate is awarded to

## **SUZETTE WILLIAMS**

for the successful completion of

### AAMVA FDR 2024: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes

Date of Course Completion: 4/18/2024



This certificate is awarded to

## **SUZETTE WILLIAMS**

for the successful completion of

#### **AAMVA FDR 2024: Counterfeits and Alterations**

by External Training

0 Hours 45 Minutes

Date of Course Completion: 4/24/2024



This certificate is awarded to

## **SUZETTE WILLIAMS**

for the successful completion of

#### **AAMVA FDR 2024: Driver Licenses and ID Cards**

by External Training

0 Hours 45 Minutes

Date of Course Completion: 4/24/2024





## **SUZETTE WILLIAMS**

for the successful completion of

#### **AAMVA FDR 2024: Internal Fraud for Staff**

by External Training

0 Hours 45 Minutes

Date of Course Completion: 4/26/2024



This certificate is awarded to

## **SUZETTE WILLIAMS**

for the successful completion of

#### **AAMVA FDR 2024: Introduction to Covert Features**

by External Training

0 Hours 45 Minutes

Date of Course Completion: 4/29/2024



This certificate is awarded to

## **SUZETTE WILLIAMS**

for the successful completion of

#### **AAMVA FDR 2024: Introduction to Fraud**

by External Training

1 Hours 0 Minutes

Date of Course Completion: 4/29/2024



This certificate is awarded to

## **SUZETTE WILLIAMS**

for the successful completion of

#### **AAMVA FDR 2024: Mexican Documents**

by External Training

0 Hours 45 Minutes

Date of Course Completion: 5/1/2024



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

## **SUZETTE WILLIAMS**

for the successful completion of

#### **AAMVA FDR 2024: People and Actions**

by External Training

0 Hours 45 Minutes

Date of Course Completion: 5/1/2024



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

### **SUZETTE WILLIAMS**

for the successful completion of

#### **AAMVA FDR 2024: Security Features**

by External Training

1 Hours 0 Minutes

Date of Course Completion: 5/1/2024



This certificate is awarded to

### **SUZETTE WILLIAMS**

for the successful completion of

#### AAMVA CDL 2024: Module 3 - CDL Knowledge Tests Overview

by External Training

0 Hours 45 Minutes

Date of Course Completion: 5/2/2024

