# Certified Florida Collector Admission and Certifications Committee Meeting

Agenda and Meeting Materials June 12, 2024

#### Notice of Meeting/Workshop Hearing

# **DEPARTMENT OF REVENUE**

#### **Property Tax Oversight Program**

The Department of Revenue announces a public meeting to which all persons are invited. DATE AND TIME: June 12, 2024, 3:00 pm EDT

PLACE: 2450 Shumard Oak Boulevard, Building 2, Room 1220, Tallahassee, Florida 32399. The meeting will be conducted using communications media technology, specifically a telephone conference call. Persons interested in attending by phone may do so by calling 1-888-585-9008 and entering the attendee access code 472-220-405. The public point of access to the meeting is 2450 Shumard Oak Blvd., Building 2, Room 1220, Tallahassee, Florida 32399.

GENERAL SUBJECT MATTER TO BE CONSIDERED:

The Department will present applications for the Certified Florida Collector and Certified Florida Collector Assistant designations. Please refer to the Certified Florida Collector Admissions and Certifications Committee meeting agenda and materials on the Department's website at <a href="https://floridarevenue.com/opengovt/Pages/meetings.aspx">https://floridarevenue.com/opengovt/Pages/meetings.aspx</a> before attending the meeting.

A copy of the meeting agenda may be obtained by contacting: Kelly McLane, Property Tax Oversight program, Department of Revenue, PO Box 3294, Tallahassee, FL 32315-3294, 850-941-6024, <u>kelly.mclane@floridarevenue.com</u>. Parties may also submit written materials they intend to offer during the meeting to Kelly McLane.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours before the workshop/meeting by contacting Kelly McLane at 850-941-6024 or

<u>kelly.mclane@floridarevenue.com</u>. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1-800-955-8771 (TDD) or 1-800-955-8770 (voice).

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

For more information, you may contact: Kelly McLane, Property Tax Oversight program, Department of Revenue, PO Box 3294, Tallahassee, FL 32315-3294, 850-941-6024, <u>kelly.mclane@floridarevenue.com</u>.

# CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND CERTIFICATIONS COMMITTEE



# MEETING

# Florida Department of Revenue – Property Tax Oversight June 12, 2024, 3:00 p.m., EDT\*

2450 Shumard Oak Boulevard, Building 2, Room 1220 Tallahassee, Florida 32399 1-888-585-9008 Phone Conference Room ID 472-220-405

## **Committee Members:**

Rene Lewis, Chair, Program Director, Property Tax Oversight, Florida Department of Revenue Chuck Perdue, C.F.C., President, Florida Tax Collectors Association Peter Cam, C.F.C. Dennis Hollingsworth, C.F.C. Sharon Jordan, C.F.C. Nancy Millan, C.F.C. Jim Overton, C.F.C. Becky Smith, C.F.C. Janice Warren, C.F.C. Eric Zwayer, C.F.C.

### AGENDA

Welcome: Chair (5 minutes)

Roll call: Secretary (3 minutes)

**February 15, 2024, meeting minutes review and approval:** Chair/Committee Members (5 minutes)

**Presentation of applicants:** Chair/Committee Members (30 minutes) Discussion of applicants' credentials

Public comment on applicants' credentials (3 minutes each)

Vote to recommend the applicant list: Chair/Committee Members (5 minutes)

Adjourn: Chair (2 minutes)

\***This is a public meeting.** Anyone wishing to participate should call in to (888) 585-9008 and supply the conference room number, 472-220-405. The public point of access to the meeting is 2450 Shumard Oak Blvd., Building 2, Room 1220, Tallahassee, Florida 32399.

Members of the public also may send written comments pertaining to the material being presented via email. To ask a question or submit a written comment, send an email to <a href="mailto:PTOTraining@floridarevenue.com">PTOTraining@floridarevenue.com</a>. In the subject line of your email, please use "June 12, 2024 Committee Meeting." We will monitor this mailbox during the meeting and read all comments aloud. The court reporter will enter the comments into the transcript.

CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND CERTIFICATIONS COMMITTEE
ADMISSIONS AND CERTIFICATIONS COMMITTEE
MEETING
Florida Department of Revenue - Property Tax Oversight
February 15, 2024 3:00 p.m., EDT*
2450 Shumard Oak Boulevard, Building 2, Room 1220
Tallahassee, Florida 32399 1-888-585-9008
Phone Conference Room ID 472-220-405

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    COMMITTEE MEMBER APPEARANCES:
2
    Rene Lewis, Chair, Program Director, Property Tax
    Oversight, Florida Department of Revenue
3
    Chuck Perdue, C.F.C., President, Florida Tax Collectors'
 4
    Association
5
    Peter Cam, C.F.C.
    Dennis Hollingsworth, C.F.C.
    Sharon Jordan, C.F.C.
6
    Nancy Millan, C.F.C.
7
    Jim Overton, C.F.C.
    Becky Smith, C.F.C.
8
    Janice Warren, C.F.C.
    Eric Zwayer, C.F.C.
9
                              AGENDA
10
    Welcome: Chair (5 minutes)
11
    Roll call: Secretary (3 minutes)
12
    October 4th, 2023 meeting minutes review and approval:
13
    Chair/Committee Members (5 minutes)
14
    Presentation of applicants: Chair/Committee Members (30
    minutes) Discussion of applicants' credentials
15
    Public comment on applicants' credentials: (3 minutes
16
    each)
17
    Vote to recommend the applicant list: Chair/Committee
    Members (5 minutes)
18
    Adjourn: Chair (2 minutes)
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CERTIFIED FLORIDA COLLECTOR 1 ADMISSIONS AND CERTIFICATIONS COMMITTEE SCRIPT 2 FEBRUARY 15, 2024, 3:00 p.m 3 WELCOME 4 MS. LEWIS: Good afternoon, everyone. Welcome to the Certified Florida Collector Admissions 5 6 and Certifications Committee. My name is Rene Lewis. Ι 7 am the director of the Property Tax Oversight Program and the chair for today's proceeding. 8 9 The Committee, as a public board, is subject to government and the Sunshine laws, and therefore the 10 Committee's meetings are required to be open to the 11 12 public and properly noticed. This applies to any gathering of two or more Committee members where there 13 is discussion about a matter that could come before the 14 Committee for action. 15 16 Ms. Rachel Goldstein, Chief Legal Counsel for the 17 Property Tax Oversight Program is on the phone. Also 18 present are staff members from the Property Tax Oversight Program in the Department of Revenue. 19 20 Will our staff please introduce themselves by 21 stating their names and titles? 22 Meghan Miller, Revenue Program MS. MILLER: 23 Administrator. 24 MS. McLEAN: Kelly McLean, Intra-25 Departmental Projects Administrator.

1 MS. HARPER: Jenna Harper, Compliance Assistant Process Manager. 2 MS. LEWIS: If you are part of the public 3 4 participating by telephone and want to submit a written 5 comment pertaining to the material being presented 6 today, please send an email to ptotraining@ -7 floridarevenue.com. In the subject line of your email please use February 15 Committee meeting. 8 9 We are monitoring that email account during the 10 meeting and will read aloud all comments we received 11 during the meeting. If you prefer to speak, please 12 state that in your email and we will recognize you for 13 comments. We would appreciate if everyone could please mute 14 15 their phone when they are not participating so we can reduce the amount of feedback during the meeting. 16 Please be sure to unmute your line when you need to 17 18 voice a vote. 19 Before calling roll I'd like to take a moment to 20 welcome our newest Committee members, the honorables, 21 Nancy Millan, Jim Overton, Chuck Perdue, and Janice Warren. Welcome to the Certified Florida Collector 22 23 Admissions and Certifications Committee. We appreciate 24 your service on the Committee. 25 ROLL CALL

1	MS. LEWIS: Meghan Miller, the Secretary of
2	the Committee, will you please call the roll?
3	MS. MILLER: Rene Lewis.
4	MS. LEWIS: Here.
5	MS. MILLER: Chuck Perdue.
6	MR. PERDUE: Here.
7	MS. MILLER: Peter Cam.
8	MR. CAM: Here.
9	MS. MILLER: Dennis Hollingsworth.
10	MR. HOLLINGSWORTH: Here.
11	MS. MILLER: Sharon Jordan.
12	Nancy Millan. Jim Overton.
13	MR. OVERTON: Here.
14	MS. MILLER: Becky Smith.
15	(Simultaneous speakers.)
16	MS. MILLER: Was that Becky?
17	MS. MILLAN: This is Nancy Millan.
18	MS. MILLER: Okay, thanks, Nancy.
19	Becky Smith.
20	MS. MILLER: Janice Warren.
21	MS. WARREN: Here.
22	MS. MILLER: Eric Zwayer.
23	MR. ZWAYER: Here.
24	MS. LEWIS: All right, thank you. And did
25	Sharon Jordan happen to join? All right, thank you.

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According to Rule 12D-19.0002(6) Florida 1 Administrative Code, five members of the Admissions and 2 3 Certification Committee constitute a quorum. 4 Meghan, do we have a quorum? MS. MILLER: 5 Yes. APPROVAL OF PRIOR MEETING MINUTES 6 7 MS. LEWIS: Thank you. Our first order of business today is the approval of the October 4th, 2023, 8 Certified Florida Collector Admissions and 9 10 Certifications Committee meeting minutes. 11 Do I have a motion to approve the October 4th, 12 2023, Committee meeting minutes? Please state your name if you make a motion. 13 14 Do I have a motion? (Simultaneous speakers.) 15 MS. LEWIS: Okay, I have a motion from Chuck 16 17 18 MR. PERDUE: Chuck Perdue. 19 MS. LEWIS: Do I have a second? 20 MR. ZWAYER: Second, Eric Zwayer. 21 MS. LEWIS: Thank you. We have a second 22 from Eric Zwayer. 23 [Committee member motions.] 24 MS. LEWIS: Thank you. All those in favor, 25 signify by saying aye.

1	[Ayes]
2	MS. LEWIS: All opposed, indicate by saying
3	nay.
4	[Nays]
5	MS. LEWIS: Thank you.
6	PRESENTATION OF APPLICANTS
7	MS. LEWIS: Our next item of business is the
8	presentation and recommendation of applicants. The
9	program posted the list of applicants along with the
10	completed applications on the Department's website and
11	sent the meeting materials linked to each of you. Each
12	application has a checklist at the front to assist you
13	in your review of the applicants.
14	This checklist has the certification criteria
15	required and Rule Chapter 12D-19, Florida Administrative
16	Code.
17	Meghan, will you please list the requirements of
18	the Certified Florida Collector and Certified Florida
19	Collector Assistant Designation?
20	MS. MILLER: The qualifications for the
21	Certified Florida Collector and Certified Florida
22	Collector Assistant include at least two years of
23	experience with the Florida Tax Collectors' and
24	Appraisers' Office or the Florida Department of Revenue,
25	at least 120 hours of approved education, and current

1	employment with a Florida Tax Collectors' or Property
2	Appraisers' Office or the Florida Department of Revenue.
3	The Certified Florida Collector Designation is reserved
4	solely for the county official.
5	DISCUSSION OF ANY POSSIBLE CONFLICTS OF INTEREST AND
6	APPLICANTS ' CREDENTIALS
7	MS. LEWIS: Thank you, Meghan.
8	Now, I need for each Committee member to
9	individually answer the following question on the
10	record. After I read the question, Meghan, will call
11	the name of each member, please state your answer of yes
12	or no.
13	The question is: Are you aware of any facts,
14	situations, or reasons which you feel may disqualify or
15	otherwise make it improper for you to hear and
16	deliberate on any of the applicants scheduled to be
17	reviewed today?
18	MS. MILLER: Rene Lewis.
19	MS. LEWIS: No.
20	MS. MILLER: Chuck Perdue.
21	MR. PERDUE: No.
22	MS. MILLER: Peter Cam.
23	MR. CAM: No.
24	MS. MILLER: Dennis Hollingsworth.
25	MR. HOLLINGSWORTH: No.

MS. MILLER: Sharon Jordan. 1 2 Nancy Millan. 3 MS. MILLAN: No. MS. MILLER: Jim Overton. 4 5 MR. OVERTON: No. Becky Smith. 6 MS. MILLER: 7 Janice Warren. MS. WARREN: 8 No. 9 MS. MILLER: Eric Zwayer. 10 MR. ZWAYER: No. 11 MS. LEWIS: Do any Committee members have 12 anything they wish to discuss about the applicants' credentials? 13 14 PUBLIC COMMENT PERIOD MS. LEWIS: Does the public have any 15 16 comments on any of the applicants? 17 If you are attending by telephone, please send us 18 an email so we can recognize you. Again, that email 19 address is ptotraining@floridarevenue.com. 20 Jenna, have we received any emails? 21 MS. HARPER: No, we have not. 22 MS. LEWIS: Thank you. 23 VOTE TO RECOMMEND THE APPLICANT LIST 24 MS. LEWIS: Hearing no additional comments 25 or discussion of the credentials, the Committee will now

1 vote on consideration of the applicant list. 2 Do I have a motion for recommendation of the 3 applicants? Please say your name when making your motion. 4 5 MR. OVERTON: Move to approval, Jim Overton. 6 [Committee member motions to recommend all applicants.] 7 MS. LEWIS: Thank you. We have a motion by Jim Overton. Do I have a second? 8 9 MR. HOLLINGSWORTH: Second, Dennis 10 Hollingsworth. 11 MS. LEWIS: Thank you. We have a second by 12 Dennis Hollingsworth. 13 [Committee member seconds.] 14 MS. LEWIS: All those in favor indicate by 15 saying aye. 16 [Ayes] 17 MS. LEWIS: All opposed indicate by saying 18 nay. 19 [Nays] 20 MS. LEWIS: Thank you. Let the record 21 reflect that the Committee has recommended all 22 applicants for certification. Congratulations to the new Certified Florida 23 Collectors and Certified Florida Collector Assistants. 24 25 The professional designees will receive documentation of

1	their certification from the Department.
2	ADJOURN
3	MS. LEWIS: That concludes today's agenda
4	for the Certified Florida Collector Admissions and
5	Certifications Committee meeting.
6	Again, thank you very much for your leadership
7	and service today on the Committee. Have a great
8	afternoon. We are adjourned.
9	(Whereupon, the meeting was concluded at 3:11 p.m.)
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1	CERTIFICATE OF REPORTER
2	STATE OF FLORIDA)
3	COUNTY OF LEON)
4	
5	
6	I, Samantha Adams, court reporter, certify that
7	I was authorized to and did stenographically report the
8	following meeting, and that the transcript is a true and
9	complete record of my stenographic notes.
10	
11	I further certify that I am not a relative,
12	employee, attorney, or counsel of any of the parties,
13	nor am I a relative or employee of any of the parties'
14	attorney or counsel connected with the action, nor am I
15	financially interested in the action.
16	
17	
18	
19	DATED this 29th day of FEBRUARY, 2024
20	<i>Samantha Àdams</i> SAMANTHA ADAMS Court Reporter
21	SAMANINA ADAMS COult Reporter
22	
23	
24	
25	



5050 West Tennessee Street, Tallahassee, FL 32399

floridarevenue.com

JUNE 12, 2024

### CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND CERTIFICATIONS COMMITTEE DESIGNATION APPLICANT CONSIDERATIONS

#### CERTIFIED FLORIDA COLLECTOR ASSISTANT

NICOLE ABBOTT PATTI L. ATWELL JUAQUINA AVELAR LISA M. BAILEY COURTNEY BATTEN CHERYL BAYNE **ZOILA BRITO BELINDA BROWN** JUSTIN BROWNSBERGER **DYLAN BUOTTE ALEXANDER S. BURKE** LUPITA CANTERO-PALMA MEGAN CASSELL **KIM CHANEY RANDI COCHRAN** JACQUELINE C. COLLINS MAGAN COOPER

ERIC DELGADO SUZANNE DOOKERAN LISA D. FELLS LORIA L. FLOWERS ALICIA J. FOLEY JORGE L. GARCIA **KELLY GILLIS** DAVID HEREDIA TRACY HOUSEL JESIKA L. KING THERESA KOTLARSKI ROGER KULICZKOWSKI **RICA LUETKEMAN** ALICE L. MCKINZEY LUIS MENDOZA JACQUELINE MONTESINO DANIELLE OTTERBINE

MATTHEW PARK CHRISTOPHER PRICE KIMBERLY ROBINSON ASHTA SHEEHAN **MYONG SHIN** CARIN CAMPBELL SMITH **DIOSA STEYNERS** CHRISTOPHER SWANSON MARK SWEETING, JR. **YRIS TORRES** SANEVIA TUCKER STACY WHALEN KATHLEEN WIDNER SARA WILLIAMS WENDY JO WILLIAMS **VIOLA WINNINGHAM** 



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Nicole Ab	bott
Previous Name(s)(if applicable):		
Documentation Included:		
County: Manatee		Job Title: Associate II
Certification Requested:	Certified I	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	04/01/24	

Application				
$\checkmark$	✓ Application with Required Signatures			
$\checkmark$	✓ Application Fee			
$\checkmark$	Courses Listed on Application			
Employment Dates Listed				
Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office			
From:	From: 01/14/22 To: Present			
From:	From: To:			

Course Information			
Course Name	Hours Credited	Documentation	
30-hours per 12D-19.003(3)(a)			
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course	
90-hours per 12D-19.003(3)(b)			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course	
FLHSMV - Driver License Preparatory Training (Instructor Led)	64	Attended Course	
Total Hours	124		

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Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying					
✓ Initial Certification - \$25 fee Annual	Recertifica	<b>tion -</b> \$5 f	ee 🗌	] Reinstatement of Certification	- \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear o					
Business email address: NICOLEA@taxcollector.	om		Busines	s phone number: 941.741.4800	
Job title: ASSOCIATE II					
Employed by: MANATEE COUNTY TAX COLLEC					
I have completed the required hours of approved recertification, or reinstatement for the following de	ourses and signation:	passed a	ny requi	red examinations for the certification	n,
Certified Florida Appraiser	ertified Flori	da Evalua	tor	Certified Cadastralist of F	Iorida
Certified Florida Collector	ertified Flori	da Collect	or Assis	tant	
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatemen</b> t, provide your current employer and employment dates.					
Employer: MANATEE COUNTY TAX COLLECTO	२				
Your Title: ASSOCIATE II			Employn	nent Dates: 01/14/2022-PRESENT	
Employer:		•			
Your Title:			Employn	nent Dates:	
<b>Approved Courses –</b> List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No. Course Title	Hours	No.		Course Title	Hours
TC-0040C TCC 501 Duties & Responsibilities of Florida Tax Collectors	30	TC-0024C	Driver	's License Preparatory Training	64
TC-0036C TCC 503 Collection & Distributions of Property Taxes & Special Assessments	30				
Applicant Signature			<i>.</i>		
I am requesting approval for Florida professional of information provided on this form and any attachm	ents are tru	recertifica e and cori	uon, or i rect to th	reinstatement. I certify that all of the ne best of my knowledge.	9
Signature: Abbott.Nicole Digitally signed by Abbott.Nicole Date: 2024.03.18 16:10:19 -04'00'					





This certificate is awarded to

# **NICOLE ABBOTT**

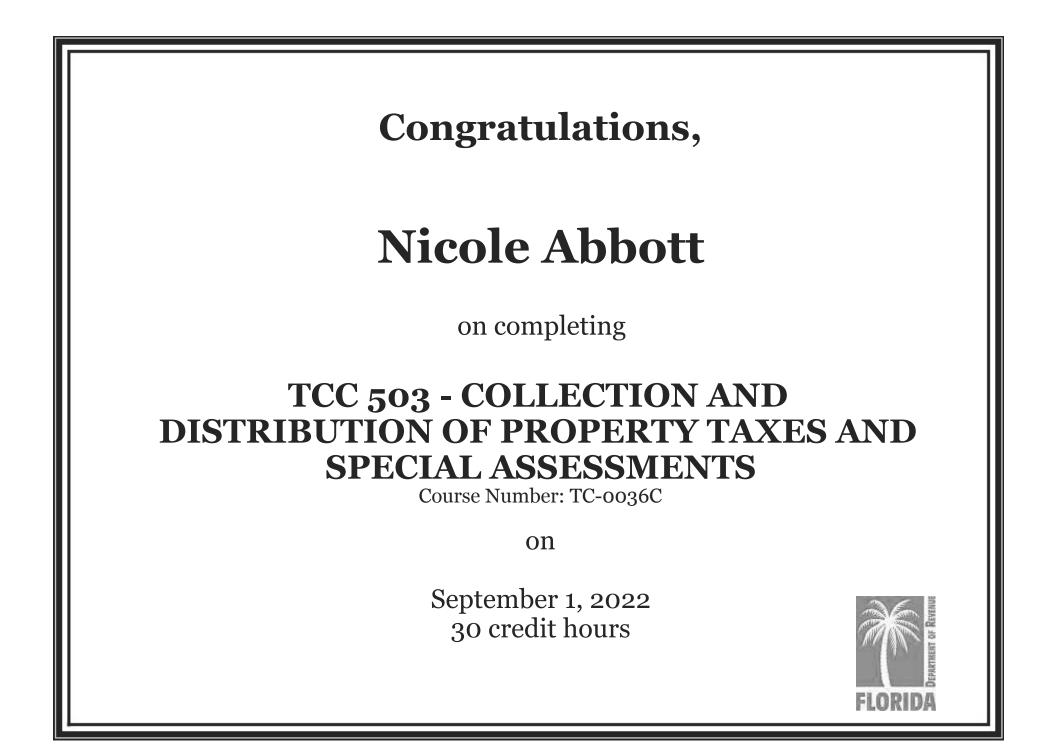
for the successful completion of

# **Driver License Preparatory Training - TC Instructor-Led Training**

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 6/15/2022



# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that **Nicole** Abbott has successfully completed **TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS** Course Number: TC-0040C February 27 - March 1, 2024 30 credit hours



**Certification Application Checklist** 

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Patti L. Atwell
Previous Name(s)(if applicable):	Patti Klepaski
Documentation Included:	
County: Monroe	Job Title: Director of Business Collections
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

		Арг	plication
$\checkmark$	Applicat	tion with Required Signatures	S
$\checkmark$	Applicat	tion Fee	
$\checkmark$	Courses	s Listed on Application	
$\checkmark$	Employ	ment Dates Listed	
	$\checkmark$	Includes Current Employme	ent
	$\checkmark$	Two Years of Experience w	/ith an Applicable Office
From:	03/10/08		To: Present
From:			To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Challenged Exam
90-hours per 12D-19.003(3)(b)		
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course
TCC 001 - Bankruptcy	15	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
Total Hours	120	

Committee recommends certification:		Yes		No

Notes: TCC 501 (TC-0040C) is credited as 30 hours per 12D-19.003(6)(a), Florida Administrative Code An applicant who wishes to qualify for an initial certification may challenge an examination and receive credit for the instructional course hours without taking the course provided the applicant passes the examination as determined by the course provider.



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an Application for Florida Professional Certification. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx **Reason for Applying** ✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee **Applicant Information** Applicant's name (as you would like it to appear on the certificate): Patti L. Atwell Business email address: patwell@monroetaxcollector.com Business phone number: 305-295-5063 Job title: Director of Business Collections Employed by: Monroe County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification. recertification, or reinstatement for the following designation: Certified Cadastralist of Florida Certified Florida Appraiser Certified Florida Evaluator Certified Florida Collector ✓ Certified Florida Collector Assistant **Experience for Certification** – If you are applying for your **initial certification**, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for **recertification** or for **reinstatement**, provide your current employer and employment dates. Employer: Monroe County Tax Collector Your Title: Director of Business Collections Employment Dates: 3/10/2008-current Employer: Your Title: **Employment Dates:** Approved Courses - List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hours TC-0040C Duties and Responsiblilities of Florida Tax Collectors 30 TC-0041C Leadership and Management Skills in a Florida Tax Collector's Office 30 TC-0036C Collection and Distribution of Property Taxes and Special Assessments 30 TC-0037C 15 Bankruptcy Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date: Ter ature



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason	for Applying					
🖌 Initi	ial Certification - \$25 fee 🗌 Annual I	Recertifica	tion - \$5	fee 🗌 I	Reinstatement of Certification	<b>1</b> - \$5 fee
Applica	Int Information					
	t's name (as you would like it to appear on		cate): Pat			
	semail address: patwell@monroetaxcollec	tor.com		Business p	hone number: 305-295-5063	
	Director of Business Collections					
	<sup>d by:</sup> Monroe County Tax Collector					
I have co recertific	ompleted the required hours of approved c ation, or reinstatement for the following de	ourses and signation:	passed	any required	d examinations for the certificat	ion,
Cer	tified Florida Appraiser	ertified Flor	ida Evalu	ator	Certified Cadastralist of	Florida
Cer	tified Florida Collector	ertified Flor	ida Colleo	ctor Assistar	nt	
Florida p pages as	ence for Certification – If you are apply roperty appraiser's office, Florida tax colle s necessary). If you are applying for recert nent dates.	ctor's office	e, or with	the Florida	Department of Revenue (attack	additional
Employe	<sup>r:</sup> Monroe County Tax Collector					
Your Title	e: Director of Business Collections			Employme	nt Dates: 3/10/2008-current	
Employe	r:					
Your Title	e:			Employme	nt Dates:	
reinstate of each a license is type belo	ed Courses – List each course you have ment for which you are applying (attach ac approved course. If you are substituting yo ssued by the Florida Real Estate Appraisa ow. Attach a copy of the license.	dditional pa ur Certified	ages as n Resider	ecessary). Antial Appraise	Attach documentation verifying er license or Certified General , , list your license number and l	Appraiser icense
No.	Course Title	Hours	No.		Course Title	Hours
TC-0038C	Effective Decision Making in the Workplace	10	TC0039	c Cu	stomer Service Training	5
	10		l			Berne -
I am requ	ant Signature uesting approval for Florida professional c ion provided on this form and any attachm	ertification,	recertific	ation, or rei	nstatement. I certify that all of t	he
Signatur					Date: 3/27/202	24

# The Florida Department of Revenue

Property Tax Oversight, Certification L Training Team Certifies that

# Patti Klepaski

has successfully completed

Collection L Distribution of Property Taxes L Non-Ad Valorem Assessments TCC 503, 30 Hours

June 4, 2013

Meghan Miller, Paining Director Property Tax Oversight

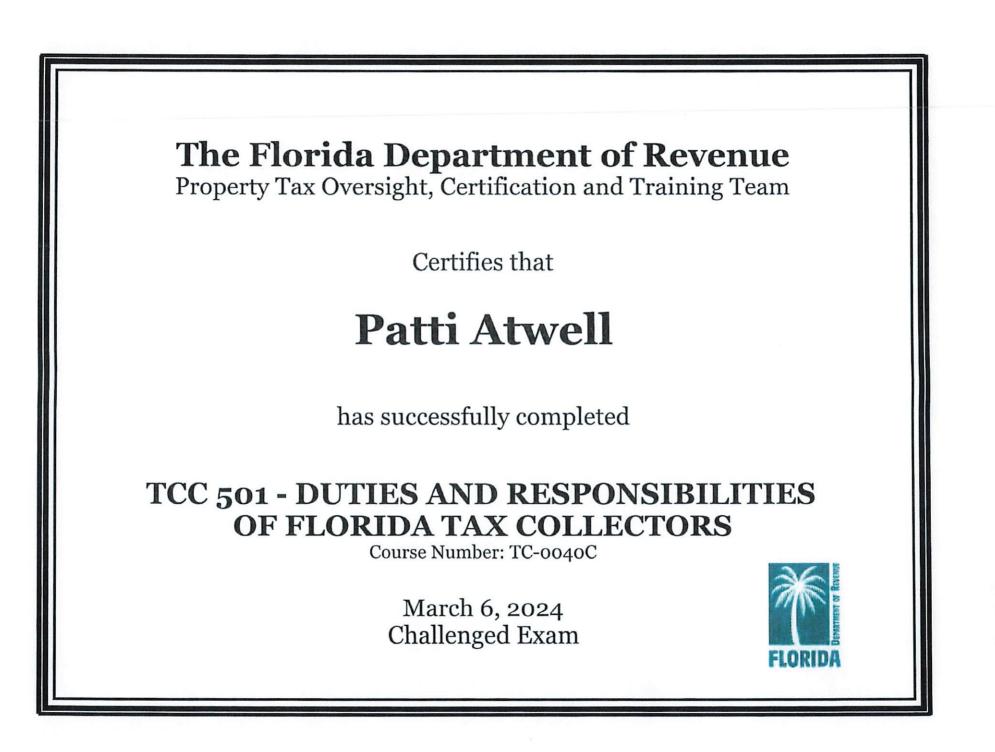
Jennifer Kawakami, Research & Training Specialist Property Tax Oversight







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Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Juaquina Avelar
Previous Name(s)(if applicable):	
Documentation Included:	
County: Highlands	Job Title: Dealer Clerk
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

		Apr	plication
$\checkmark$	Applicat	tion with Required Signatures	S
$\checkmark$	Applicat	tion Fee	
$\checkmark$	Courses	s Listed on Application	
$\checkmark$	Employ	ment Dates Listed	
	$\checkmark$	Includes Current Employme	ent
	$\checkmark$	Two Years of Experience w	/ith an Applicable Office
From:	08/14/19		To: Present
From:			To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
AAMVA - CDL Module 1	2.5	Attended Course
AAMVA - CDL Module 2	0.75	Attended Course
AAMVA - CDL Module 3	0.75	Attended Course
AAMVA - CDL Module 4	0.25	Attended Course
AAMVA - Social Security Cards	0.50	Attended Course
AAMVA - Security Features	1.0	Attended Course
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course
AAMVA - People and Actions	0.75	Attended Course
AAMVA - Military ID Cards	0.50	Attended Course
AAMVA - Introduction to Covert Features	0.75	Attended Course
Total Hours	114.75	

Committee recommends certification:		Yes		No

Notes: Applicant included the AAMVA CDL 2015 for 2020 Recertification: Orientation document in the application. This module is not an approved course toward the CFCA designation.



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Juaquina Avelar
Previous Name(s)(if applicable):	
Documentation Included:	
County: Highlands	Job Title: Dealer Clerk
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
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		Арр	plication
$\checkmark$	Applicat	tion with Required Signatures	6
$\checkmark$	Application	tion Fee	
$\checkmark$	Courses	s Listed on Application	
$\checkmark$	Employ	ment Dates Listed	
	$\checkmark$	Includes Current Employme	ent
	$\checkmark$	Two Years of Experience w	/ith an Applicable Office
From:	08/14/19		To: Present
From:			To:

Course Information		
Course Name	Hours Credited	Documentatior
30-hours per 12D-19.003(3)(a)		
90-hours per 12D-19.003(3)(b)		
AAMVA - Introduction to Fraud	1.0	Attended Course
AAMVA - Expanding the Review	0.50	Attended Course
AAMVA - Driver License and ID Cards	0.75	Attended Course
AAMVA - Birth Certificates	0.50	Attended Course
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents	0.75	Attended Course
AAMVA - Vehicle Identification Documents	0.50	Attended Course
AAMVA - U.S. Immigration Documents	0.75	Attended Course
AAMVA - Internal Fraud for Staff	0.75	Attended Course
AAMVA - Mexican Documents	0.75	Attended Course
AAMVA - Travel Documents	0.75	Attended Course
AAMVA - Counterfeits and Alterations	0.75	Attended Course
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1.0	Attended Course
Total Hours	8.75	

	Committee recommends certification:								No
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Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reaso	n for Applying							
🖌 Init	tial Certification - \$25 fee Ann	ual Recertific	ation - \$5	fee	Reinstatement of Certification	- \$5 fee		
Applica	ant Information							
	nt's name (as you would like it to appe		icate): Jua	quina Avel	lar			
Busines	s email address: javelar@hctaxcollect	or.com		Business	less phone number: 863-402-6685			
Job title:	Dealer Clerk		I					
Employe	ed by: Highlands County Tax Collector							
I have co recertific	ompleted the required hours of approv ation, or reinstatement for the followin	ed courses and g designation:	d passed a	any require	ed examinations for the certification	on,		
	tified Florida Appraiser	Certified Flor	rida Evalua	ator	Certified Cadastralist of I	Florida		
Cer	tified Florida Collector	Certified Flor	ida Collec	tor Assista		londu		
pages as employm	ence for Certification – If you are a roperty appraiser's office, Florida tax s necessary). If you are applying for re- nent dates.	COLLECTOR S OTTIC	e or with t	ne Florida	Lengtment of Revenue (attach	additional		
Employe	<sup>r:</sup> Highlands County Tax Collector							
Your Title	<sup>e:</sup> Dealer Clerk			Employme	ent Dates: 08/14/2019-Present			
Employe	r:							
Your Title	ə:		1	Employme	ent Dates:			
of each a license is type belo	ed Courses – List each course you ment for which you are applying (attac approved course. If you are substituting sued by the Florida Real Estate Appra w. Attach a copy of the license.	h additional pa vour Certified	iges as ne I Residenti	cessary).	Attach documentation verifying co	nraiser		
No.	Course Title	Hours	No.		Course Title	Hours		
TC00400	TCC 501 Duties and Responsibilites		TC0042C	TCC 504 Collection of Licenses, Taxes		30		
TC0036(	TCC 503 Collection and Distribution	n 30	TC0039C	TCC 003 Customer Service Training		5		
I am requinformation	nt Signature lesting approval for Florida profession on provided on this form and any attac	nments are tru	recertificat e and corr	tion, or rei ect to the	nstatement. I certify that all of the best of my knowledge.			
Signature	Junquin a.		Date: 03/15/2024					



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for	Applying							
✓ Initial Co	ertification - \$25 fee	Annual Recertifi	cation - \$5	i fee [	Reinstatement of Certifi	cation - \$5 fee		
Applicant In	formation							
Applicant's na	ame (as you would like it to	appear on the certi	ificate): Jua	iquina A	velar			
Business email address: javelar@hctaxcollector.com					Business phone number: 863-402-6685			
Job title: Deale	er Clerk							
Employed by:	Highlands County Tax Coll	ector						
I have comple recertification,	ted the required hours of a or reinstatement for the fo	pproved courses ar lowing designation	nd passed	any requ	ired examinations for the cer	tification,		
Certified	Certified Florida Appraiser							
Certified	Certified Florida Collector							
pages as nece employment d	essary). If you are applying	for recertification	ce or with	the Flori	ion, list at least two years' ex da Department of Revenue (a nt, provide your current emplo	attach additiona		
Your Title: Dea	lar Clark	<i>n</i>		Employ	mont Datas:			
Employer:	IIEI CIEIK			Linpioyi	ment Dates: 08/14/2019-Pres	ent		
Your Title:								
					mployment Dates:			
of each approv license issued type below. Att	or which you are applying red course. If you are subst by the Florida Real Estate ach a copy of the license.	(attach additional p ituting vour Certifie	ages as ne d Resident	ecessary	the certification, recertification ). Attach documentation verify aiser license or Certified Gene ses, list your license number a	ying completion eral Appraiser		
No.	Course Title	Hours	No.		Course Title	Hours		
FC0018	CDL Module1	2.50	TC00190		CDL Module 2	.75		
TC00200	CDL Module 3	.75	TC00210	-	CDL Module 4	,25		
Applicant Signation I am requesting information pro	approval for Florida profes	ssional certification	, recertifica	ition, or i	reinstatement. I certify that all	of the		
Signature:					Date: 03/15/2024			
11	1							



Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

	for Applying								
✓ Initia	I Certification - \$25 fee Annu	al Recertifie	cation - \$5	5 fee		Reinstatement of Certification	on - \$5 fee		
	t Information								
	s name (as you would like it to appea		ficate): Jua	aquina A	Avela	r			
Business	email address: javelar@hctaxcollecto	r.com		Busine	ess p	phone number: 863-402-6685			
Job title: D	ealer Clerk								
Employed	<sup>by:</sup> Highlands County Tax Collector								
I have con recertificat	pleted the required hours of approve ion, or reinstatement for the following	d courses ar designation:	nd passed	any req	uired	l examinations for the certifica	ition,		
Certif	ied Florida Appraiser	Certified Flo	orida Evalu	ator		Certified Cadastralist c	f Florida		
Certif	ied Florida Collector	Certified Flo			istan		i i ionda		
pages as r employme		INECTOR S CHUR				longtmont of Voucnus (offer	h additional		
	Highlands County Tax Collector								
	Dealer Clerk			Employ	men	t Dates: 08/14/2019-Present			
Employer:									
Your Title:	Your Title: En					Employment Dates:			
of each app license issu type below	I Courses – List each course you ha ent for which you are applying (attach proved course. If you are substituting ued by the Florida Real Estate Apprai Attach a copy of the license.	additional pa	ages as ne	ecessar	y). At	tach documentation verifying	completion		
No.	Course Title	Hours	No.			Course Title	Hours		
TC00150	Social Security Cards	.50	TCC002	5 1	Driver's License Prep Training		12		
TC0014(	Security Features	1.00	TC00130			People and Actions	.75		
I am request information	Signature sting approval for Florida professional provided on this form and any attach	l certification, ments are tru	recertifica	ation, or rect to t	reins he be	statement. I certify that all of the statement of the sta	ne		
Signature:	Juaquim arela					Date: 03/15/2024			



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Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

	n for Applying								
🖌 Ini	itial Certification - \$25 fee	Annual	Recertific	cation - \$5	5 fee	Reinstatement of Certific	ation - \$5 fee		
	ant Information								
	nt's name (as you would like			ficate): Jua	aquina A	Avelar			
Busines	ss email address: javelar@hct	om		Busine	siness phone number: 863-402-6685				
	<sup>:</sup> Dealer Clerk								
	<sup>ed by:</sup> Highlands County Tax								
I have c recertifie	completed the required hours cation, or reinstatement for th	of approved of approved of a following de	courses an esignation:	nd passed	any red	quired examinations for the certi	fication,		
Ce Ce	rtified Florida Appraiser		ertified Flo	orida Evalu	ator	Certified Cadastrali	st of Florida		
Ce	rtified Florida Collector		ertified Flo				or of thomas		
pages a employr	Juperty appraiser's office. Fil	ring for recer	ector's offic	ce or with	the Flo	tion, list at least two years' exp rida Department of Revenue (at ent, provide your current employ	tach additional		
Your Tit	le: Dealer Clerk	ector			Employ	umont Dotoo:			
Employe					Linbio	yment Dates: 08/14/2019-Prese	nt		
Your Tit					<u> </u>				
					Employment Dates:				
of each a license i type belo	ement for which you are apply approved course. If you are s ssued by the Florida Real Est ow. Attach a copy of the licen	ing (attach ac ubstituting yo ate Appraisal	dditional pa ur Certifie I Board for	ages as ne d Residen	ecessar tial App	r the certification, recertification, y). Attach documentation verify praiser license or Certified Gene rses, list your license number an	ing completion		
No.	Course Title		Hours	No.		Course Title	Hours		
TC00120	Military ID Cards		.50	TC0010	C	Intro to Fraud	1.00		
TC00090	Intro to Covert Featu	ires	.75	TC0004	C	Expanding the Review	.50		
I am requinformati	on provided on this form and	rofessional ce any attachme	ertification, ents are tru	, recertifica	ation, or rect to	r reinstatement. I certify that all o the best of my knowledge.	of the		
Signatur	Signature: Juaquin areli					Date: 03/15/2024			



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Reasor	n for Applying							
🖌 Init	ial Certification - \$25 fee	Annual	Recertific	ation - \$5	5 fee	<b>F</b>	Reinstatement of Certificati	on - \$5 fee
	Int Information							
	Applicant's name (as you would like it to appear on the certificate): Juaquina Avelar							
Business	s email address: javelar@hctax	collector.co	m		Busine	ess pł	none number: 863-402-6685	
Job title:	Job title: Dealer Clerk							
	<sup>d by:</sup> Highlands County Tax Co							
I have co recertifica	ompleted the required hours of a ation, or reinstatement for the fo	approved collowing de	ourses an signation:	d passed	any req	luired	examinations for the certification	ation,
Cer	tified Florida Appraiser	Ce	ertified Flo	rida Evalu	ator		Certified Cadastralist	of Florida
Cert	tified Florida Collector	✓ Ce	ertified Flor	rida Colleo	ctor Ass	sistant		
pages as employm	nce for Certification – If you roperty appraiser's office, Florid necessary). If you are applying ent dates.	of for recert	CTOP'S OTTIC	or with	the Flo	rida [	enartment of Povenue (atta	ab additional
Employe	<sup>r:</sup> Highlands County Tax Collec	tor						
Your Title	e: Dealer Clerk				Employ	ymen	t Dates: 08/14/2019-Present	
Employe	r:							
Your Title	2:				Employ	yment	t Dates:	
reinstater of each a license is type belo	ed Courses – List each cours ment for which you are applying pproved course. If you are sub- sued by the Florida Real Estate w. Attach a copy of the license.	i (attach ad stituting you e Appraisal	lditional pa ur Certified	ages as ne d Residen	ecessar tial App	y). At	tach documentation verifying	completion
No.	Course Title		Hours	No.			Course Title	Hours
TC00020	Driver's License and ID C	ards	.75	TC0006	C	Ca	nadian Birth Certificate	.75
TC0005(	Birth Certificates		.50	TC0003	c	Veh	icle Identification Docs	.50
I am requ	nt Signature esting approval for Florida prof on provided on this form and an	y attachme	nts are tru	recertifica le and cor	ation, or rect to t	the be	statement. I certify that all of test of my knowledge. Date:	the
	Juaquin	ale	le				03/15/2024	



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	ant Information							
	Applicant's name (as you would like it to appear on the certificate): Juaquina Avelar							
Busines	Business email address: javelar@hctaxcollector.com Business phone number: 863-402-6685							
	Dealer Clerk							
	ed by: Highlands County Tax Collector							
I have contract recertific	ompleted the required hours of approve cation, or reinstatement for the following	d courses an designation:	d passed a	any requ	uired examinations for the certif	ication,		
Cer	rtified Florida Appraiser	Certified Flo	rida Evalu	ator	Certified Cadastralis	t of Florida		
Cer	rtified Florida Collector	Certified Flo	rida Collec	tor Assi				
pages as employn	ence for Certification – If you are ap property appraiser's office, Florida tax co s necessary). If you are applying for rec ment dates.	ollector's offic	e or with	the Flori	ida Department of Revenue (att	ach additional		
Employe	<sup>Pr:</sup> Highlands County Tax Collector							
Your Title	<sup>e:</sup> Dealer Clerk			Employ	ment Dates: 08/14/2019-Preser	nt		
Employe	er:							
Your Title	e:			Employ	ment Dates:			
reinstate of each a license is type belo	ed Courses – List each course you have applying (attach approved course. If you are substituting ssued by the Florida Real Estate Appraisow. Attach a copy of the license.	additional pay	ages as ne d Resident	ecessary	<ol> <li>Attach documentation verifying raiser license or Certified Generation</li> </ol>	ng completion		
No.	Course Title	Hours	No.		Course Title	Hours		
TC00170	US Immigration Documents	.75	TC00110	2	Mexican Documents	.75		
TC0008(	Internal Fraud for Staff	.75	TC00160	2	Travel Documents	.75		
I am requ	nt Signature Jesting approval for Florida professiona on provided on this form and any attach a:	iments are tru	recertifica ue and cor	ition, or rect to ti	reinstatement. I certify that all c he best of my knowledge. Date: 03/15/2024	of the		
	Juaquin a	ea						



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Reason	for Applying							
🖌 Initi	ial Certification - \$25 fee 🗌 Annu	al Recertific	ation - \$5	fee [	Reinstatement of Certific	ation - \$5 fee		
Applica	nt Information							
	Applicant's name (as you would like it to appear on the certificate): Juaquina Avelar							
Business	Business email address: javelar@hctaxcollector.com Business phone number: 863-402-6685							
Job title: Dealer Clerk								
	<sup>d by:</sup> Highlands County Tax Collector							
I have co recertifica	mpleted the required hours of approve ation, or reinstatement for the following	d courses an designation:	d passed a	any requ	ired examinations for the certi	fication,		
Cert	ified Florida Appraiser	Certified Flo	rida Evalu	ator	Certified Cadastrali	st of Florida		
Cert	ified Florida Collector	Certified Flor	rida Collec	tor Assis				
pages as employm	nce for Certification – If you are ap roperty appraiser's office, Florida tax con necessary). If you are applying for rec ent dates.	ollector's offic	e or with	the Florid	to Department of Revenue (at	tach additional		
Employer	Highlands County Tax Collector							
Your Title	<sup>2</sup> Dealer Clerk			Employr	ment Dates: 08/14/2019-Prese	nt		
Employer	:							
Your Title	:			Employr	nent Dates:			
of each a license is type below	ed Courses – List each course you h ment for which you are applying (attach pproved course. If you are substituting sued by the Florida Real Estate Appra w. Attach a copy of the license.	additional pa your Certified sal Board for	ages as ne d Resident one or mo	cessary	). Attach documentation verify aiser license or Certified Gene ses, list your license number a	ing completion		
No.	Course Title	Hours	No.		Course Title	Hours		
TC0001(	Counterfeits and Alterations	.75	TC00070		Canadian Travel	1.00		
I am requi	nt Signature esting approval for Florida professiona n provided on this form and any attach	iments are tru	recertifica le and corr	tion, or r rect to th	einstatement. I certify that all e best of my knowledge. Date:	of the		
	Juaquine Qu	elin			03/15/2024			



Home	Learning	Reports	Admin	Transcript
1101110	Evanning	11000110	/	manoonpt

Transcript: JUAQUINA AVELAR >

### AAMVA CDL 2015 for 2020 Recertification: Orientation

**Training Details** 

Training Type: Online Class

Provider: External Training

Version: 1.0

Training Hours: 0 Hours 30 Minutes

Description: "Material last updated 2015. This training module serves as an introduction to the Commercial Knowledge Examiner Training Program provided by AAMVA. Upon completion of this training program, CDL Knowledge Examiners will be provided with a fundamental understanding of the objectives of the CDL testing program, and gain all of the knowledge, skills, and responsibilities necessary to serve as a CDL Knowledge Examiner."

Status: Completed

**Training Purpose:** 

Due Date: None

Certificate: Print Certificate

Legacy Course

ID:

Duration: 0.5

Reporting Classification: Select

#### TRAINING PROGRESS

Progress: 100% (1 of 1 units complete) Last Accessed: 3/24/2020 Total Views: 3 View Time: 6 Hour(s) 43 Minute(s) Status: Completed

Modules: 🕸 🗐 View details of modules for AAMVA CDL 2015 for 2020 Recertification: Orientation

Assignment and Version History

**Transcript History** 





#### Home Learning Reports Admin Transcript

Transcript: JUAQUINA AVELAR >

### AAMVA CDL 2015 for 2020 Recertification: Module 1 - Introduction to CDL Licensing

**Training Details** 

Training Type: Online Class

Provider: External Training

Version: 1.0

Training Hours: 2 Hours 30 Minutes

**Description:** "Material last updated 2015. The purpose of this module is to acquaint you with the basic understanding of the history and rationale of the Commercial Motor Vehicle Safety Act of 1986 and the Motor Carrier Safety Improvement Act of 1999. This will include a description of the drivers covered by the CDL program, CDL vehicle classifications and all of the CDL endorsements and restrictions."

Status: Completed

**Training Purpose:** 

Due Date: None

Certificate: Print Certificate

Legacy Course

ID:

Duration: 2.5

Reporting Classification: Select

#### TRAINING PROGRESS

Progress: 100% (1 of 1 units complete)

Last Accessed: 3/26/2020

Total Views: 3

View Time: 11 Hour(s) 1 Minute(s)

Status: Completed

Score: 100%

Modules: The weak of modules for AAMVA CDL 2015 for 2020 Recertification: Module 1 - Introduction to CDL Licensing

#### **Assignment and Version History**

#### **Transcript History**



#### Home Learning Reports Admin Transcript

Transcript: JUAQUINA AVELAR >

#### AAMVA CDL 2015 for 2019 Recertification: Module 2 - Overview of the CDL Tests

**Training Details** 

**Training Type: Online Class Provider: External Training** Version: 1.0 Training Hours: 0 Hours 45 Minutes Description: Material last updated 2015. The purpose of this module is to describe how CDL tests directly reflect the CDL classifications and endorsements. The need for a representative vehicle will also be explained and you will understand the need for CDL test validity and reliability. Status: Completed **Training Purpose:** Due Date: None **Certificate: Print Certificate** Legacy Course ID: Duration: 0.75 Reporting Classification: Select TRAINING PROGRESS

Progress: 100% (1 of 1 units complete)

Last Accessed: 4/1/2020

Total Views: 1

View Time: 2 Hour(s) 19 Minute(s)

Status: Completed

Score: 100%

Modules: The CDL Tests

#### Assignment and Version History

#### **Transcript History**



#### Home Learning Reports Admin Transcript

Transcript: JUAQUINA AVELAR >

#### AAMVA CDL 2015 for 2019 Recertification: Module 3 - CDL Knowledge Tests

**Training Details** 

Training Type: Online Class **Provider: External Training** Version: 1.0 Training Hours: 0 Hours 45 Minutes Description: Material last updated 2015. The purpose of this module is to provide a basic understanding of the jurisdiction's knowledge test system and how it is implemented. Status: Completed **Training Purpose:** Due Date: None **Certificate: Print Certificate** Legacy Course ID: Duration: 0.75 Reporting Select Classification: **TRAINING PROGRESS** Progress: 100% (1 of 1 units complete) Last Accessed: 4/3/2020 Total Views: 2

View Time: 4 Hour(s) 22 Minute(s)

Status: Completed

Score: 100%

Modules: The work of modules for AAMVA CDL 2015 for 2019 Recertification: Module 3 - CDL Knowledge Tests

**Assignment and Version History** 

**Transcript History** 





#### Home Learning Reports Admin Transcript

Transcript: JUAQUINA AVELAR >

#### AAMVA CDL 2015 for 2019 Recertification: Module 4 - CKE End-of-Course Exam

**Training Details** 

**Training Type: Online Class Provider: External Training** Version: 1.0 Training Hours: 0 Hours 15 Minutes Description: Material last updated 2015. The purpose of this module is to provide you with a clear understanding of the training and examination requirements defined in Federal regulations; and to demonstrate that you have a firm understanding of the knowledge, skills and attitudes necessary to become a commercial knowledge examiner by successfully completing an end of course exam. Status: Completed **Training Purpose:** Due Date: None Certificate: Print Certificate Legacy Course ID: Duration: 0.25 Reporting Select Classification: TRAINING PROGRESS

Progress: 100% (1 of 1 units complete)

Last Accessed: 4/3/2020

Total Views: 4

View Time: 0 Hour(s) 17 Minute(s)

Status: Completed

Score: 92%

Modules: Wiew details of modules for AAMVA CDL 2015 for 2019 Recertification: Module 4 - CKE End-of-Course Exam

Assignment and Version History

#### **Transcript History**



This certificate is awarded to

# **JUAQUINA AVELAR**

for the successful completion of

### AAMVA CDL 2015 for Re-certification in 2020

by External Training

5 Hours 0 Minutes



This certificate is awarded to

# **JUAQUINA AVELAR**

for the successful completion of

### **AAMVA FDR 2020: Driver Licenses and ID Cards**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

# **JUAQUINA AVELAR**

for the successful completion of

# AAMVA FDR 2020: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes



This certificate is awarded to

# **JUAQUINA AVELAR**

for the successful completion of

### **AAMVA FDR 2020: Birth Certificates**

by External Training

0 Hours 30 Minutes



This certificate is awarded to

## **JUAQUINA AVELAR**

for the successful completion of

## **AAMVA FDR 2020: Introduction to Covert Features**

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/13/2020



This certificate is awarded to

# **JUAQUINA AVELAR**

for the successful completion of

## **AAMVA FDR 2020: Expanding the Review**

by External Training

0 Hours 30 Minutes

Date of Course Completion: 10/13/2020



This certificate is awarded to

## **JUAQUINA AVELAR**

for the successful completion of

## **AAMVA FDR 2020: Counterfeits and Alterations**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## **JUAQUINA AVELAR**

for the successful completion of

### **AAMVA FDR 2020: US Immigration Documents**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

# **JUAQUINA AVELAR**

for the successful completion of

## **AAMVA FDR 2020: Vehicle Identification Documents**

by External Training

0 Hours 30 Minutes



This certificate is awarded to

## **JUAQUINA AVELAR**

for the successful completion of

### **AAMVA FDR 2020: Internal Fraud for Staff**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

# **JUAQUINA AVELAR**

for the successful completion of

## **AAMVA FDR 2020: Mexican Documents**

by External Training

0 Hours 45 Minutes





This certificate is awarded to

# **JUAQUINA AVELAR**

for the successful completion of

## **Driver License Preparatory Training - OLT**

by FLHSMV

12 Hours



This certificate is awarded to

## **JUAQUINA AVELAR**

for the successful completion of

### **AAMVA FDR 2020: Travel Documents**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## **JUAQUINA AVELAR**

for the successful completion of

# AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes

# The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# Juaquina Avelar

has successfully completed

# TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 21-24, 2022 30 credit hours





This certificate is awarded to

# **JUAQUINA AVELAR**

for the successful completion of

## **AAMVA FDR 2020: People and Actions**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## **JUAQUINA AVELAR**

for the successful completion of

## **AAMVA FDR 2020: Security Features**

by External Training

1 Hours 0 Minutes



This certificate is awarded to

# **JUAQUINA AVELAR**

for the successful completion of

## AAMVA FDR 2020: Military ID Cards

by External Training

0 Hours 30 Minutes



This certificate is awarded to

## **JUAQUINA AVELAR**

for the successful completion of

### **AAMVA FDR 2020: Introduction to Fraud**

by External Training

1 Hours 0 Minutes



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

## **JUAQUINA AVELAR**

for the successful completion of

## **AAMVA FDR 2020: Social Security Cards**

by External Training

0 Hours 30 Minutes



Congratulations, **Juaquina Avelar** on completing **TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND** SPECIAL ASSESSMENTS Course Number: TC-0036C on May 10, 2023 30 credit hours FLORID **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team

Certifies that

# **Juaquina** Avelar

has successfully completed

**TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS** 

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Lisa M Bailey
Previous Name(s)(if applicable):	
Documentation Included:	
County: Broward	Job Title: Assistant Director
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	05/01/24

	Application					
$\checkmark$	Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From:	05/14/23		To: Present			
From:	6/19/16		To: 5/13/23			

Course Information							
Course Name	Hours Credited	Documentation					
30-hours per 12D-19.003(3)(a)							
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course					
90-hours per 12D-19.003(3)(b)							
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course					
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course					
TCC 001 - Bankruptcy	15	Attended Course					
TCC 002 - Effective Decision Making	10	Attended Course					
TCC 003 - Customer Service Training	5	Attended Course					
Total Hours	120						

Committee recommends certification:		Yes		No

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
✓ Initial Certification - \$25 fee	Recertifica	<b>tion -</b> \$5 f	ee 🗌	Reinstatement of Certification	- \$5 fee		
Applicant Information							
Applicant's name (as you would like it to appear or	1 the certific						
Business email address: 115 S. Andrews Avenue,	Ft. Lauderd	lale, FL ;	Business	phone number: 954-357-9734			
Job title: Assistant Director							
Employed by: Broward County Board of County Co							
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed a	ny require	ed examinations for the certification	on,		
Certified Florida Appraiser	ertified Flori	da Evalua	tor	Certified Cadastralist of F	Iorida		
Certified Florida Collector	ertified Flori	da Collect	or Assista	ant			
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.							
Employer: Broward County Board of County Comm	nissioners, F	Records, 1	laxes and	d Treasury Division			
Your Title: Assistant Director			Employm	ent Dates: 5/14/23-present			
Employer: Broward County Board of County Comm	nissioners, F						
Your Title: Senior Manager			Employm	ent Dates: 6/19/16-5/13/23			
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC-0037C TCC 001- Bankruptcy	15	TC-0039C	TCC 00	03 - Customer Service Training	5		
TC-0038C TCC-002 - Effective Decision Making	10	TC-0040C	TCC 501 - D	Outies and Responsibilities of Florida Tax Collectors	30		
Applicant Signature							
I am requesting approval for Florida professional of information provided on this form and any attachm	ertification, ents are tru	recertifica e and cori	tion, or re rect to the	einstatement. I certity that all of the e best of my knowledge.	e		
Signature: LISA BAILEY Date: 2024.04.12 13:29:18 -04'00'							



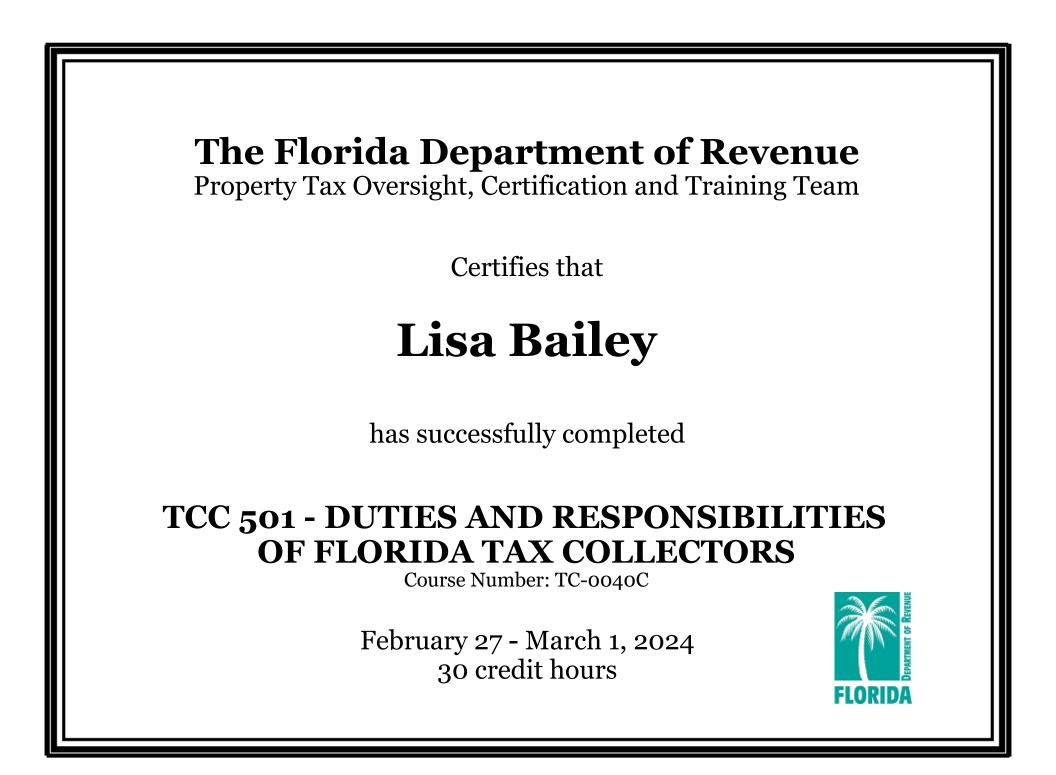
Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying						
✓ Initial Certification - \$25 fee  Annual F	Recertifica	<b>tion -</b> \$5 f	ee [	Reinstatement of Certificatio	<b>n</b> - \$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear on	the certific	´ Lisa	M Baile	•		
Business email address: 115 S. Andrews Avenue, I	t Lauderd	ale, FL 3 <sup>6</sup>	Busines	s phone number: 954-357-9734		
Job title: Assistant Director						
Employed by: Broward County Board of County Co						
I have completed the required hours of approved co recertification, or reinstatement for the following de	ourses and signation:	passed a	ny requ	ired examinations for the certifica	lion,	
Certified Florida Appraiser	rtified Flori	da Evalua	tor	Certified Cadastralist o	f Florida	
Certified Florida Collector	rtified Flori	da Collect	or Assi	stant		
<b>Experience for Certification</b> – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for <b>recert</b> employment dates.	ctor's office	e, or with the	ne Flori	da Department of Revenue (attac	n additional	
Employer: Broward County Board of County Comm	issioners, I					
Your Title: Assistant Director		E	Employ	ment Dates: 5/14/23-present		
Employer: Broward County Board of County Comm	issioners, F					
Your Title: Senior Manager		E	Employ	ment Dates: 6/19/16-5/13/23		
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC-0036C TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30					
TC-0042C TCC 504 - Collection of Licenses, Taxes and Fees	30					
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the						
information provided on this form and any attachme	ents are tru	e and corr	ect to t	he best of my knowledge.		
	tally signed e: 2024.04.					

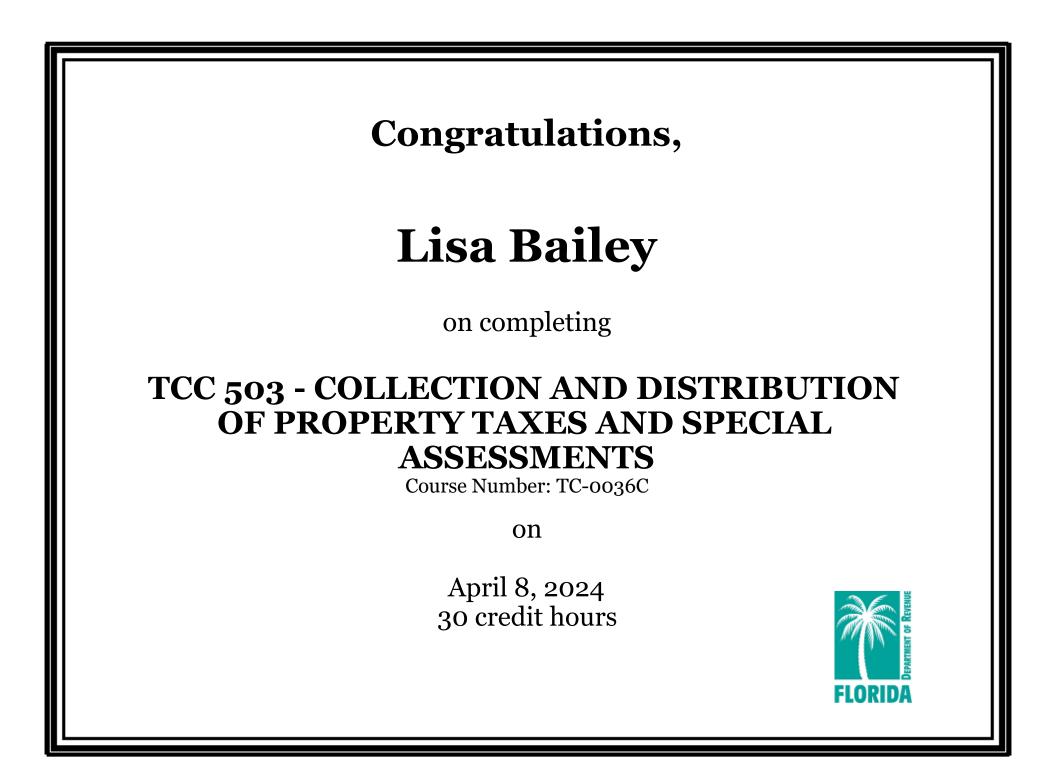














Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Courtney Batten
Previous Name(s)(if applicable):	
Documentation Included:	
County: Manatee	Job Title: DL Expert
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	10/01/23

	Application				
$\checkmark$	✓ Application with Required Signatures				
$\checkmark$	Application Fee				
Courses Listed on Application					
$\checkmark$	Employment Dates Listed				
✓ Includes Current Employment			ent		
✓ Two Years of Experience with an Applicable Office			/ith an Applicable Office		
From:	09/03/21		To: Present		
From:			То:		

Course Information	Course Information							
Course Name	Hours Credited	Documentation						
30-hours per 12D-19.003(3)(a)								
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course						
90-hours per 12D-19.003(3)(b)								
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course						
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course						
FLHSMV - Driver License Preparatory Training (Instructor Led)	64	Attended Course						
Total Hours	154							

Committee recommends certification:	Yes		No

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
✓ Initial Certification - \$25 fee  Annual	Recertifica	<b>tion</b> - \$5	fee [	Reinstatement of Certification	- \$5 fee		
Applicant Information							
Applicant's name (as you would like it to appear or							
Business email address: COURTNEYB@taxcollec	tor.com		Busines	s phone number: 941.741.4800			
Job title: DL EXPERT							
Employed by: MANATEE COUNTY TAX COLLEC							
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and	passed a	any requ	ired examinations for the certification	n,		
Certified Florida Appraiser							
Certified Florida Collector							
<b>Experience for Certification</b> – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for <b>recer</b> employment dates.	ector's office	e, or with t	the Flori	da Department of Revenue (attach :	additional		
Employer: MANATEE COUNTY TAX COLLECTOR	२						
Your Title: DL EXPERT			Employ	ment Dates: 09/03/2021-PRESENT			
Employer:							
Your Title:			Employ	ment Dates:			
<b>Approved Courses</b> – List each course you hav reinstatement for which you are applying (attach a of each approved course. If you are substituting yo license issued by the Florida Real Estate Appraisa type below. Attach a copy of the license.	dditional pa our Certified	ges as ne Resident	ecessary tial Appr	r). Attach documentation verifying co aiser license or Certified General A	opraiser		
No. Course Title	Hours	No.		Course Title	Hours		
TC-0040C TCC 501 Duties & Responsibilities of Florida Tax Collectors	30	TC-0024C	Drive	r's License Preparatory Training	64		
TC-0036C TCC 503 Collection & Distributions of Property Taxes & Special Assessments	30	TC-0042C	TCC 50	04 Collection of Licenses, Taxes, & Fees	30		
Applicant Signature			4:		-		
I am requesting approval for Florida professional c information provided on this form and any attachm	ents are tru	e and cor	rect to t	he best of my knowledge.	;		
	itally signed te: 2024.03.						





# **COURTNEY BATTEN**

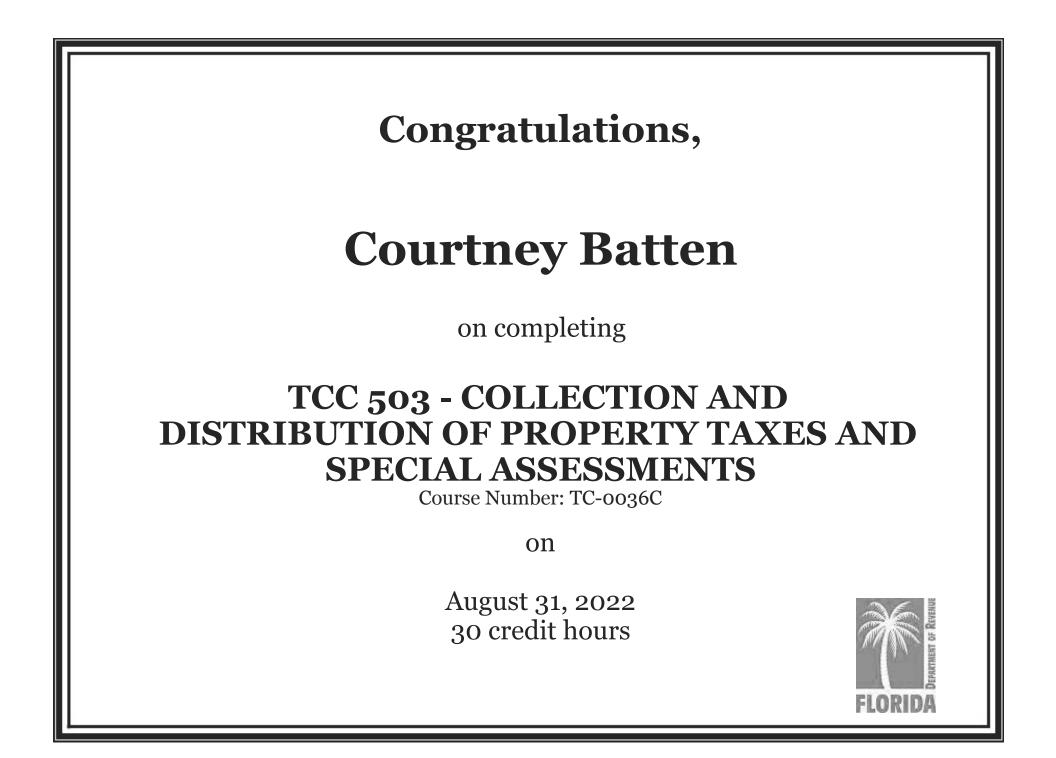
for the successful completion of

## **Driver License Preparatory Training - TC Instructor-Led Training**

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 2/16/2022





# The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# **Courtney Batten**

has successfully completed

## TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Cheryl Ba	iyne
Previous Name(s)(if applicable):		
Documentation Included:		
County: Hillsborough		Job Title: Supervisor
Certification Requested:	Certified I	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	11/01/23	

	Application				
$\checkmark$	Application with Required Signatures				
$\checkmark$	Applicat	tion Fee			
Courses Listed on Application					
$\checkmark$	Employment Dates Listed				
	Includes Current Employment				
	Two Years of Experience with an Applicable Office				
From: 03/07/05 To: Prese			To: Present		
From:			To:		

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course				
TCC 001 - Bankruptcy	15	Attended Course				
TCC 002 - Effective Decision Making	10	Attended Course				
TCC 003 - Customer Service Training	5	Attended Course				
FLHSMV - DL Transformed: Fraudulent Document Recognition	8	Attended Course				
FLHSMV - DL Transformed: Financial Responsibility	8	Attended Course				
FLHSMV - Information and Cyber Security Awareness Training	0.5	Attended Course				
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course				
AAMVA - CDL Module 1	2.5	Attended Course				
AAMVA - CDL Module 2	0.75	Attended Course				
AAMVA - CDL Module 3	0.75	Attended Course				
Total Hours	122.5					

Committee recommends certification:	Yes		No

Notes: Transcript includes courses not submitted toward the approved course hours for certification.



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

Reaso	n for Applying	31.0		Sectors.		
🖌 Init	tial Certification - \$25 fee 🛛 Annual	Recertific	ation - \$5	fee [	Reinstatement of Certification -	\$5 fee
Applica	ant Information	No. 1	i desetter			
	nt's name (as you would like it to appear or	the certif	icate): Che			
	s email address: baynec@hillstax.org			Busine	ss phone number: 813.635.5210 ext {	5754
Job title	Supervisor					
Employe	<sup>ed by:</sup> Hillsborough County Tax Collector					
I have c recertific	ompleted the required hours of approved c cation, or reinstatement for the following de	ourses an signation:	d passed a	any requ	uired examinations for the certification	1,
Ce	rtified Florida Appraiser	ertified Flo	rida Evalu	ator	Certified Cadastralist of Fl	orida
Cer	rtified Florida Collector	rtified Flo	rida Collec	tor Assi	stant	
pages as employn	ence for Certification – If you are apply property appraiser's office, Florida tax colle s necessary). If you are applying for recert ment dates.	ing for you ctor's offic ification	or initial ca ce, or with or for reins	the Flor	ida Department of Revenue (attach a nt, provide your current employer an	dditional d
	<sup>er:</sup> Hillsborough County Tax Collector		r			
Your Titl	<sup>le:</sup> Supervisor			Employ	ment Dates:03/07/2005 to Present	
Employe	er:					
Your Tit	le:			Employ	ment Dates:	
reinstate of each license is type belo	ved <b>Courses</b> – List each course you have ement for which you are applying (attach ac approved course. If you are substituting yo ssued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	lditional p ur Certifie Board for	ages as ne d Resident r one or mo	ecessary	<ul> <li>Attach documentation verifying col- aiser license or Certified General Ap ses, list your license number and lice</li> </ul>	praiser Inse
No.	Course Title	Hours	No.		Course Title	Hours
TC00410	TCC502 Management of a Florida Tax Co	30			03 Collection & Distribution of Prope	30
тсс003	TCC001 Bankruptcy	15	TC0038	тссо	02 Effective Decision Making in the	10
I am req informati	ant Signature uesting approval for Florida professional ce ion provided on this form and any attachme	ertification ents are tr	, recertifica ue and cor	ation, or rect to t	he best of my knowledge.	
Signatur	e: Cheryl Bayne				Date: 11/01/2-3	
	8					



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

Reaso	n for Applying	建筑的增				
🖌 Init	tial Certification - \$25 fee 🛛 🗌 Annual I	Recertific	<b>ation - \$</b> 5	fee [	Reinstatement of Certification -	\$5 fee
Applic	ant Information					
Applicar	nt's name (as you would like it to appear on	the certifi	icate): Che			
Busines	s email address: baynec@hillstax.org			Busines	ss phone number: 813.635.5210 ext 5	754
Job title	Supervisor					
Employ	ed by: Hillsborough County Tax Collector					
I have c recertific	ompleted the required hours of approved c cation, or reinstatement for the following de	ourses an signation:	d passed a	any requ	ired examinations for the certification	
Ce	rtified Florida Appraiser	ertified Floa	rida Evalu	ator	Certified Cadastralist of Fl	orida
Ce	rtified Florida Collector	rtified Flor	rida Collec	tor Assi	stant	
pages a employr	property appraiser's office, Florida tax colle s necessary). If you are applying for recert ment dates. <sup>er:</sup> Hillsborough County Tax Collector	ification o	or for reins	stateme	nt, provide your current employer and	
	le: Supervisor			Employ	ment Dates:03/07/2005 to Present	
Employe						
Your Tit	le:			Employ	ment Dates:	
reinstate of each license i	ved Courses – List each course you have ement for which you are applying (attach ac approved course. If you are substituting yo issued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	Iditional pa	ages as ne d Residen	ecessary	<ol> <li>Attach documentation verifying con aiser license or Certified General App ses, list your license number and lice</li> </ol>	nse
No.	Course Title	Hours	No.		Course Title	Hours
FC00390	TCC003 Customer Service	5			ansforned: Fraudulent Document Re	8
C00280	DL Transformed: Financial Responsibility	8	TC0045	C Info &	Cyber Security Awareness for Exte	.6
Lom roo	ant Signature uesting approval for Florida professional co ion provided on this form and any attachmo	ertification	, recertifica	ation, or	reinstatement. I certify that all of the he best of my knowledge.	
Signatur					Date: 11/01/23	
	8					



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying           Initial Certification - \$25 fee         Annual	Recertific	ation - \$5	fee	Reinstatement of Certificat	tion - \$5 fee
Applicant Information	24 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1				
Applicant's name (as you would like it to appear or	n the certif				
Business email address: baynec@hillstax.org			Busin	ess phone number: 813.635.5210	ext 5754
<sup>Job</sup> title: Supervisor					
Employed by: Hillsborough County Tax Collector					
have completed the required hours of approved or ecertification, or reinstatement for the following de	courses an esignation:	d passed a	any reo	quired examinations for the certific	cation,
Certified Florida Appraiser	ertified Flo	rida Evalua	ator	Certified Cadastralist	t of Florida
Certified Florida Collector	ertified Flo	rida Collec	tor As	sistant	
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle bages as necessary). If you are applying for recer employment dates. Employer: Hillsborough County Tax Collector	tification (	or for reins	statem	ent, provide your carrent employ.	
Your Title: Supervisor			Emplo	oyment Dates:03/07/2005 to Pres	ent
Employer:					
Your Title:			Emplo	oyment Dates:	
Approved Courses – List each course you hav reinstatement for which you are applying (attach a of each approved course. If you are substituting yo icense issued by the Florida Real Estate Appraisa type below. Attach a copy of the license.	dditional p our Certifie al Board for	ages as ne d Resident r one or mo	ecessa tial Ap	praiser license or Certified Gener	al Appraiser
No. Course Title	Hours 12	No. TC0018		CDL Module 1	2.5
C00250 Driver's License Preparatory Training		TC0020		CDL Module 3	.75
CO019 CDL Module 2	.75	100020	Y LANGE	ODE Modulo e	Constant (US)
Applicant Signature am requesting approval for Florida professional on nformation provided on this form and any attachm	certification	, recertifica	ation, o	or reinstatement. I certify that all c	of the
Signature: Cheryl Bayne				Date: 11/01/23	
8					

## Transcript: CHERYL BAYNE

Use the transcript to manage all active training. **Search Results (10)** 



Information and Cyber Security Awareness for External Entities - 2022 Completed : 8/24/2022 Status : Completed Training Type : Online Class



Information and Cyber Security Awareness for External Entities - 2021 Completed : 9/29/2021 Status : Completed Training Type : Online Class



DL Issuance Hands-on Practice: FR1 and FR7 Clearance Transaction Completed : 11/18/2020 Status : Completed Training Type : Online Class



ORION Hands-On Training (Starts 9/21/2020) Completed : 9/21/2020 Status : Completed Training Type : Session



ORION Training for TC Agents Completed : 9/21/2020 Status : Completed Training Type : Curriculum



Information and Cyber Security Awareness for External Entities - 2020Completed : 2/5/2020Status : CompletedTraining Type : Online Class



Information and Cyber Security Awareness for External Entities - 2019 Completed : 10/10/2018 Status : Completed Training Type : Online Class



DL Transformed: Fraudulent Document Recognition (FDR) (Starts 8/18/2016) Completed: 8/18/2016 Status: Completed Training Type: Session



#### AAMVA CDL 2015: Module 1 - Introduction to CDL Licensing

Completed : 1/1/2016 Status : Completed Training Type : Online Class

•	•
100	1000
-	COLUMN TWO IS NOT
	11

# DL Transformed: Financial Responsibility(FR) (Starts 6/12/2014) Completed: 6/12/2014 Status: Completed Training Type: Session





# **CHERYL BAYNE**

for the successful completion of

## **DL Transformed: Financial Responsibility(FR)**

by FLHSMV

8 Hours 0 Minutes

Date of Course Completion: 6/12/2014





# **CHERYL BAYNE**

for the successful completion of

## **DL Transformed: Fraudulent Document Recognition (FDR)**

by FLHSMV

8 Hours 0 Minutes

Date of Course Completion: 8/18/2016





# **CHERYL BAYNE**

for the successful completion of

## Information and Cyber Security Awareness for External Entities - 2022

by FLHSMV

0 Hours 30 Minutes

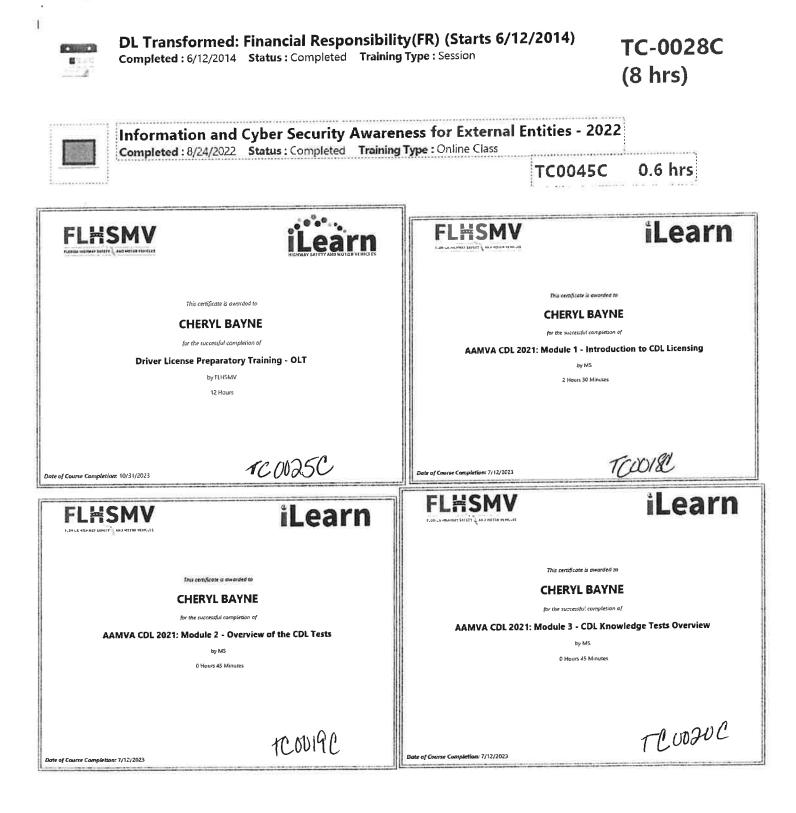
Date of Course Completion: 8/24/2022





DL Transformed: Fraudulent Document Recognition (FDR) (Starts 8/18/2016) Completed : 8/18/2016 Status : Completed Training Type : Session TC0029-C

(8 hrs)





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Zoila Brito	C
Previous Name(s)(if applicable):		
Documentation Included:		
County: Dade		Job Title: Tax Collector Section Assistant Manager
Certification Requested:	Certified I	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	04/01/24	

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	Courses Listed on Application					
$\checkmark$	Employment Dates Listed					
	Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From:	From: 11/15/21 To: Present					
From:		То:				

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course				
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course				
TCC 001 - Bankruptcy	15	Attended Course				
TCC 002 - Effective Decision Making	10	Attended Course				
TCC 003 - Customer Service Training	5	Attended Course				
Total Hours	120					

Committee recommends certification:	Yes		No

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
✓ Initial Certification - \$25 fee  Annual	Recertifica	<b>tion -</b> \$5	fee	Reinstatement of Certification	- \$5 fee		
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Zoila Brito							
Business email address: Zoila.Brito@miamidade.	gov		Business p	hone number: 305-375-1659			
Job title: Tax Collector Section Asst. Manager							
Employed by: Office of the Tax Collector - Mi							
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and	passed a	any required	d examinations for the certificatio	n,		
Certified Florida Appraiser	ertified Flori	da Evalua	ator	Certified Cadastralist of F	lorida		
Certified Florida Collector	ertified Flori	da Collec	tor Assista	nt			
<b>Experience for Certification</b> – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for <b>recer</b> employment dates.	ector's office	e, or with t	the Florida	Department of Revenue (attach a	additional		
Employer: Office of the Tax Collector							
Your Title: Tax Collector Section-Assistant Manage	ər		Employme	nt Dates: 11/15/2021-Present			
Employer:							
Your Title:			Employme	nt Dates:			
<b>Approved Courses –</b> List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.		Course Title	Hours		
TC-0040C TCC 501 Duties and Responsibilities of Fla Tax Collectors	30	TC-0036C	TCC 503 Collection	on and Distribution of Property Taxes and Special Assessment	30		
TC-0041C TCC 502 Leadership Management of a Fla Tax Collector's Office	30	TC-0037C		TCC 001 Bankruptcy	15		
Applicant Signature			<u>.</u>				
I am requesting approval for Florida professional of information provided on this form and any attachm					;		
Signature: Zoila Brito				Date: 03/19/2024			



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

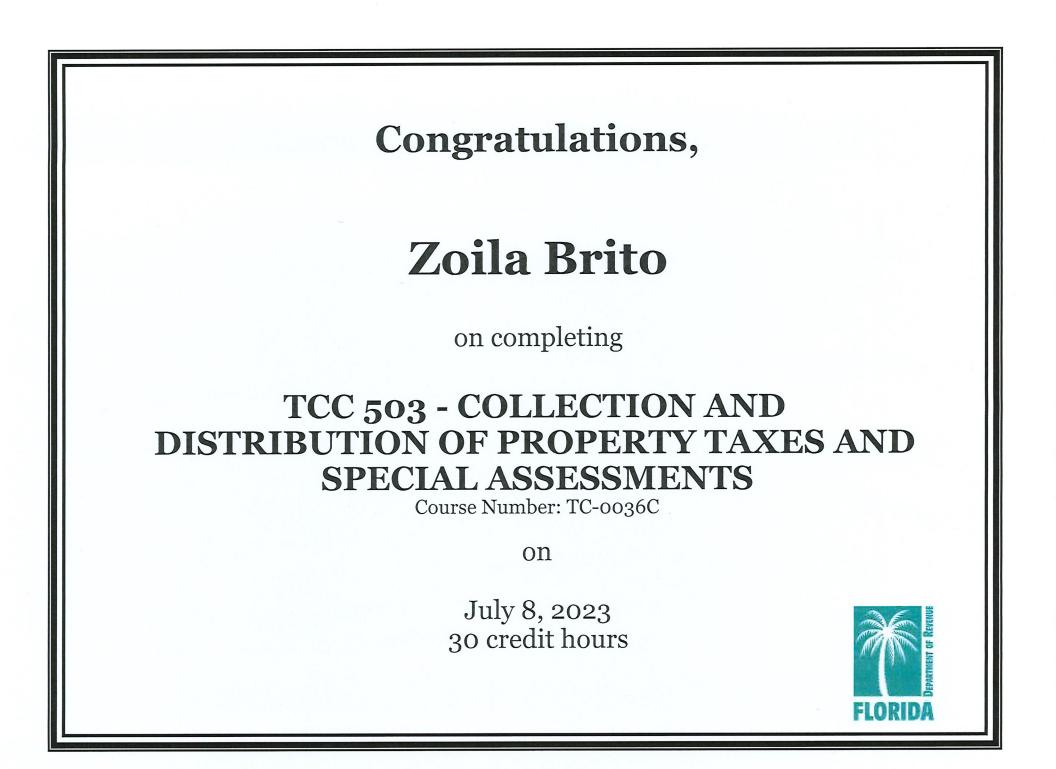
Property Tax Oversight Certification and Training Online Registration at

Reason	Reason for Applying							
🖌 Init	ial Certification - \$25 fee 🛛 Annual I	Recertifica	<b>tion</b> - \$5	5 fee	Reinstatement of Certification	- \$5 fee		
Applica	ant Information							
	t's name (as you would like it to appear on		ate): Zoi	ila Brito				
	s email address: Zoila.Brito@miamidade.s	jov		Business	phone number: 305-375-1659			
	Job title: Tax Collector Section Asst. Manager							
	ed by: Office of the Tax Collector - Miam							
I have co recertific	ompleted the required hours of approved c ation, or reinstatement for the following de	ourses and signation:	passed	any require	ed examinations for the certificatio	n,		
Cer	tified Florida Appraiser	rtified Flori	da Evalu	uator	Certified Cadastralist of F	lorida		
Cer	tified Florida Collector 🛛 🗹 Ce	rtified Flori	da Colle	ctor Assista	ant			
Florida p pages as	ence for Certification – If you are apply property appraiser's office, Florida tax colle s necessary). If you are applying for recert nent dates.	ctor's office	, or with	the Florida	Department of Revenue (attach a	additional		
Employe	<sup>er:</sup> Office of the Tax Collector							
	<sup>e:</sup> Tax Collector-Section Assistant Manage	r		Employme	ent Dates: 11/15/2021-Present			
Employe	er:							
Your Titl	e:			Employme	ent Dates:			
reinstate of each a license is type belo	<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.		Course Title	Hours		
TC-0038C	TCC 002 Effective Decision Making in the Workplace	10						
TC-0039C	TCC 003 Customer Service Training	5						
	ant Signature							
I am req	uesting approval for Florida professional co ion provided on this form and any attachmo	ertification, ents are tru	recertific e and co	cation, or re prrect to the	Instatement. I certify that all of the best of my knowledge.	;		
Signatur					Date: 03/19/2024			









# The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# Zoila Brito

has successfully completed

## TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 18-21, 2023 30 credit hours



## The Florida Department of Revenue Property Tax Oversight, Certification and Training Team

Certifies that

# **Zoila Brito**

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Belinda Brown
Previous Name(s)(if applicable):	Belinda Warbrick
Documentation Included:	
County:Pinellas	Job Title:Office Specialist
Certification Requested:	Certified Florida Collector Assistant
Initial:	Reinstatement:
Certification Date:	03/01/20

	Application					
$\checkmark$	Application with Required Signatures					
$\checkmark$	Applicat	tion Fee				
$\checkmark$	Courses Listed on Application					
$\checkmark$	Employment Dates Listed					
	Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From: (	From: 05/16/20 To: Present					
From:	10/3/88		To:10/12/18			

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Cours				
90-hours per 12D-19.003(3)(b)						
FLHSMV Vehicle Document Examiner Certification	15	Attended Course				
FLHSMV Driver License Examiner I	60	Attended Course				
TCC 502B - Strategic Management	30	Attended Course				
TCC 503B - Advanced Collection and Distribution of Property Taxes	30	Attended Course				
Total Hours	165					

Committee recommends certification:		Yes		No

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying	相對185,94	20	<u></u>	in a second second	all store		
	Recertifica	ition - \$5	5 fee	Reinstatement of Certification -	\$5 fee		
Applicant Information	HEARING CONTESS	nla		na seluk 17 stalina	Lawrite		
Applicant's name (as you would like it to appear on the certificate): Belinda Brown							
Business email address: bbrown@pinellascountyta	xcollector.g	jov	Busir	ness phone number: 727-464-5629			
Job title: Office Specialist							
Employed by: Charles W. Thomas, CFC, Pinellas C							
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	passed	any re	equired examinations for the certification	Ι,		
	ertified Flori			Certified Cadastralist of FI	orida		
Certified Florida Collector	ertified Flori	da Colle	ctor As	ssistant			
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ctor's office	or with	the H	orida Department of Revenue (allach a	adillonal		
Employer: Pinellas County Tax Collector			E				
Your Title: Office Specialist			Empi	oyment Dates: 5-16-2022 thru current			
Employer: Pinellas County Tax Collector							
Your Title: Tax Supervisor			Empl	oyment Dates: 10-3-1988 thru 10-12-20	18		
Approved Courses – List each course you have reinstatement for which you are applying (attach ac of each approved course. If you are substituting yo license issued by the Florida Real Estate Appraisal type below. Attach a copy of the license.	ditional pa ur Certified Board for	ges as n Residen one or m	ecessa tial Ar	ary). Attach documentation verifying cor opraiser license or Certified General Appourses, list your license number and lice	nse		
No. Course Title	Hours	No.	-	Course Title	Hours		
Tec (501) Duties & Resp. of FL TC	30			ExaminerI	60		
Vehicle Doc. Examiner Cort.	15		CF	CA Certification 1/1/2009			
Applicant Signature I am requesting approval for Florida professional ce information provided on this form and any attachme Signature:	ertification, ents are tru	recertific e and co	ation, rrect t	or reinstatement. I certify that all of the o the best of my knowledge. Date: 2-26-24			

TCC 502B Strategic Management 30 hours

TCC 503B Advanced Collection and Distribution of Property Taxes 30 hours

CLASS_NAME	START_DATE	END_DATE	REGISTRATION_STATUS
DESIGNATION APPS 3RD QUARTER 2009	9/24/2009 0:00	9/24/2009 0:00	F
DRIVER LICENSE EXAMINER I	3/18/2002 8:00	3/24/2002 17:00	F
2009CFCA	1/1/2009 0:00	12/31/2009 0:00	F
2010CFCA	1/1/2010 0:00	12/31/2010 0:00	F
2011CFCA	1/1/2011 0:00	12/31/2011 0:00	F
2012CFCA	1/1/2012 0:00	12/31/2012 0:00	F
2013CFCA	1/1/2013 0:00	12/31/2013 0:00	Μ
2014CFCA	1/1/2014 0:00	12/31/2014 0:00	Μ
2015CFCA	1/1/2015 0:00	12/31/2015 0:00	Μ
2016CFCA	1/1/2016 0:00	12/31/2016 0:00	Μ
2017CFCA	1/1/2017 0:00	12/31/2017 0:00	F
2018CFCA	1/1/2018 0:00	12/31/2018 0:00	Μ
DUTIES & RESPONSIBILITIES OF FLORIDA TAX COLLECTORS	6/15/2009 8:30	6/19/2009 17:00	F
STRATEGIC MANAGEMENT	4/11/2005 8:00	4/15/2005 5:00	F
THE COLLECTION & DISTRIBUTION OF PROPERTY TAXES	2/5/2007 8:00	2/9/2007 5:00	С
ADVANCED COLLECTION & DISTRIBUTION OF PROPERTY TAXES	3/31/2008 8:00	4/4/2008 5:00	F



The Department of Revenue of the State of Florida

certifies that

Belinda Warbrick

has successfully completed

"Duties & Responsibilities Of Florida Tax Collectors" Course TCC 501, 30 Contact Hours

Friday, June 19, 2009

P. Pakanonni

Lisa Echeverri Executive Director

James McAdams

Chairman Admissions and Certifications Committee for Certified Florida Collectors and Certified Florida Collector Assistants



State of Florida Department of Highway Safety And Motor Vehicles LEARNING AND DEVELOPMENT OFFICE

This is to certify that

# **Belinda Warbrick**

has successfully completed the 15 hour

Vehicle Document Examiner Certification

This course was conducted by the Learning and Development Office, Department of Highway Safety and Motor Vehicles

Caroline B. Nixon Instructor

August 6, 2008 Date



CHWAY GAFETY AND MOYOR VEHICLES FLORIDA DEPARTMENT OF

#### HIGHWAY SAFETY AND MOTOR VEHICLES

Improving highway safety through service, education, & enforcement

To whom it may concern:

The following Tax Collector Agent/DL Examiner I has completed \_60\_\_hours of Examiner I training with the Division of Driver Licenses.

Name:Belinda WarbrickCompletion Date:03/24/2002Training:Driver License Examiner IVerified by:Linda McCarter, Operation & Mgmt. Consultant

Thank you,

Carol Owens, Highway Safety Specialist (for)

Walton Dodrill, Learning and Development, Training Supervisor 10137 East Adamo Drive, 800-A Tampa, Fl 33619-2656 Phone: (813) 740-7545 Fax: (813) 740-7547 WaltonDodrill@flhsniv.goy

cc: Walton Dodrill, Learning and Development, Training Supervisor Sonia Taylor, Learning and Development, Training Manager Linda McCarter, Operation & Mgmt. Consultant

# The Department of Revenue of the State of Florida

certifies that

### Belinda Renee Warbrick

has fulfilled the requirements for designation as a Certified Florida Collector Assistant and has been recommended by The Admissions and Certifications Committee for Certified Florida Collectors and Certified Florida Collector Assistants and is, therefore, on this day, the first of July, 2009, declared to be a

### **Certified Florida Collector Assistant**

with all the rights, benefits, and privileges of this certification.

Pohowersi

Lisa Echeverri Executive Director

James McAdams Chairman, Admissions and Certifications Committee



The State of Florida Department of Revenue

certifies that

#### Belinda Warbrick

Certified Florida Collector Assistant

with certification requirements met through December 31, 2009.

on Ccharresse

Adapts, Chair James

September 25, 2009

Belinda Warbrick Office of the Pinellas County Tax Collector 315 Court Street, 3rd Floor Clearwater, Florida 33756

Dear Belinda:

Congratulations! The Certified Florida Collector Admissions Committee met via email on September 24, 2009 and reviewed your application. The Committee is pleased to inform you that upon examination of your qualifications you are to be awarded the Certified Florida Collector Assistant designation. You are now responsible for maintaining this designation. Certified Florida Collector Assistants are required to submit a recertification dues payment of \$5.00 every year. Failure to complete this requirement will result in certification revocation.

I have enclosed your Certified Florida Collector Assistant designation certificate and membership card. Your designation pin is forthcoming. Your certification date is July 1, 2009.

Your participation in the Certified Florida Collector Assistant professional designation program is appreciated. If you have any questions, please contact me at 727/538-7312.

Sincerely,

Meghan Miller, Secretary Certified Florida Collector Admissions Committee

/mdm

Child Support Enforcement – Ann Coffin, Director • General Tax Administration - Jim Evers, Director Property Tax Oversight - James McAdams, Director • Administrative Services - Nancy Kelley, Director Information Services - Tony Powell, Director

> www.myflorida.com/dor Tallahassee, Florida 32399-0100



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Justin Brownsberger
Previous Name(s)(if applicable):	
Documentation Included:	
County: Lake	Job Title: Customer Service Representative II
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	02/01/24

	Application				
$\checkmark$	✓ Application with Required Signatures				
$\checkmark$	✓ Application Fee				
$\checkmark$	Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 03/29/21			To: Present		
From:			To:		

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 001 - Bankruptcy	15	Attended Course		
TCC 002 - Effective Decision Making	10	Attended Course		
TCC 003 - Customer Service Training	5	Attended Course		
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
Total Hours	120			

Committee recommends certification:	Yes	No	



Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying					
✓ Initial Certification - \$25 fee  Annual I	Recertifica	<b>tion -</b> \$5	fee 🗌 I	Reinstatement of Certification	- \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear on	the certific	⁄ Ju	istin Browr	0	
Business email address: n/a Business phone number: 352-343-9602					
Job title: Customer Service Representative II					
Employed by: Office of The Lake County Tax	Collecto	r			
I have completed the required hours of approved c recertification, or reinstatement for the following de	Juises anu	passed a	any required	d examinations for the certificatio	'n,
Certified Florida Appraiser	rtified F <b>l</b> ori	da Evalu	ator	Certified Cadastralist of F	Iorida
Certified Florida Collector	rtified Flori	da Collec	ctor Assistar	nt	
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.					
Employer: Office of The Lake County Tax Co	ollector				
Your Title: Customer Service Representative I			Employme	nt Dates: 03/29/2021-present	
Employer:		I			
Your Title:			Employme	nt Dates:	
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No. Course Title	Hours	No.		Course Title	Hours
TC-0037C TCC-001 Bankruptcy	15	TC-0039	C TCC-003	Customer Service Training	5
TC-0038C TCC 002-Effective Decision Making	0038C TCC 002-Effective Decision Making 10 TC-0040C TCC 501 Duties & Responsibilities of FL Tax Coll. 30				
Applicant Signature					
I am requesting approval for Florida professional conformation provided on this form and any attachmore	ertification, ents are tru	recertification e and con	ation, or reil rrect to the	nstatement. I certify that all of the best of my knowledge.	;
Signature: JUSTIN BROWNSBERGER				Date: 02/02/2024	

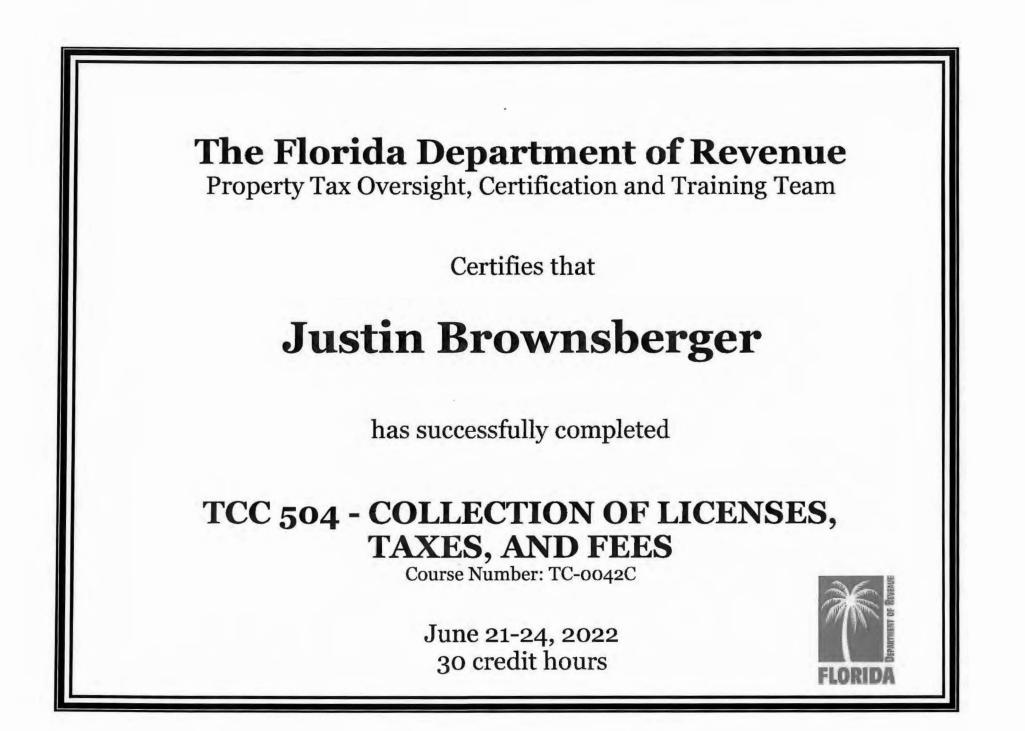


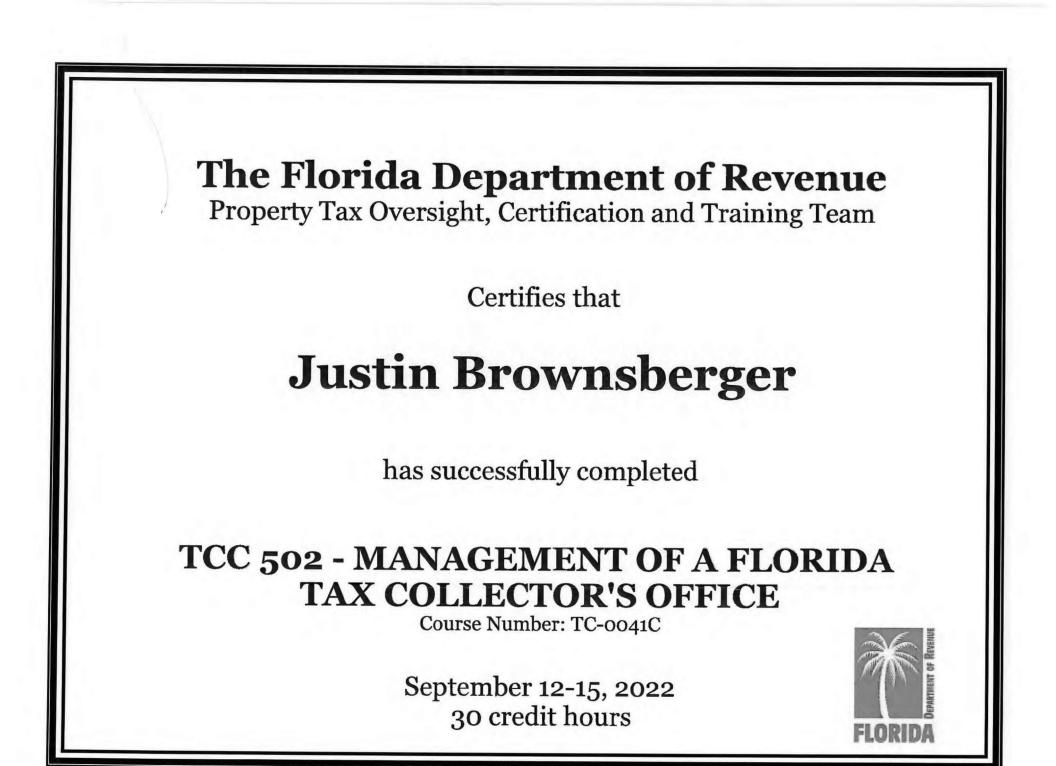
Property Tax Oversight Certification and Training

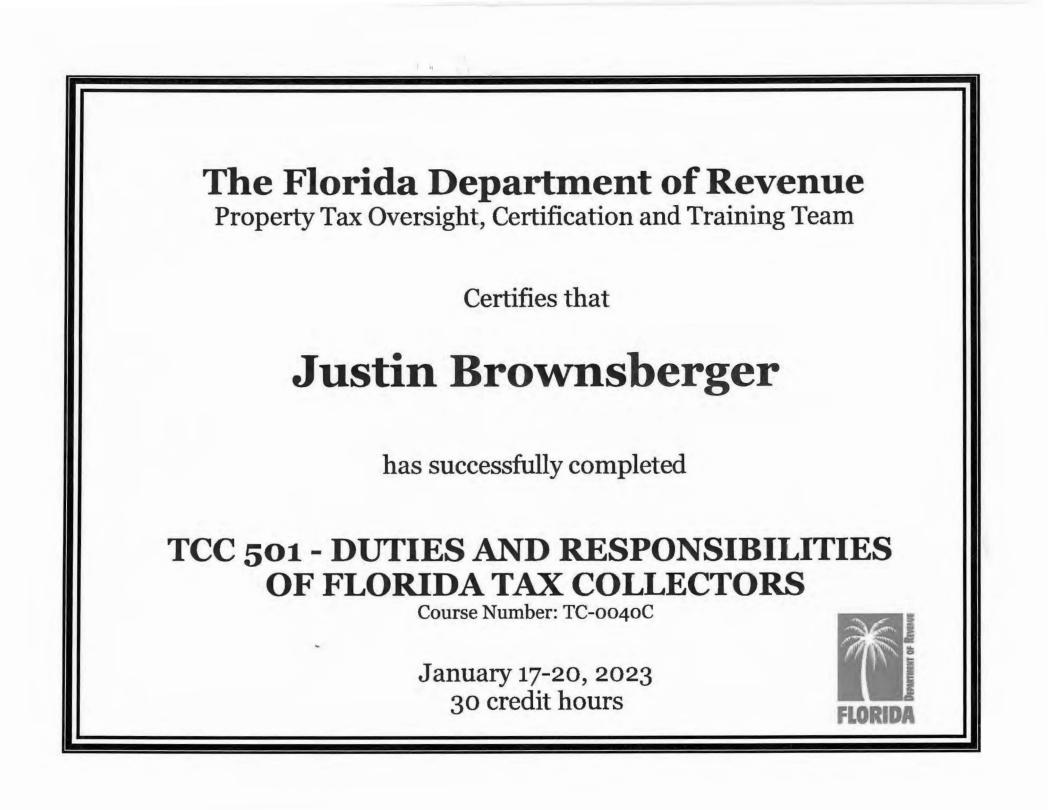
Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying						
✓ Initial Certification - \$25 fee  Annual	Recertifica	tion - \$5	5 fee	] Reinstatement of Certification	<b>ו -</b> \$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear or	1 the certific	ate): Ju		wnsberger		
Business email address: n/a			Busines	s phone number: 352-343-9602		
Job title: Customer Service Representative II						
Employed by: Office of The Lake County Tax	Collecto	r				
I have completed the required hours of approved or recertification, or reinstatement for the following de	ouises anu	passed	any requi	ired examinations for the certificat	on,	
Certified Florida Appraiser	ertified F <b>l</b> ori	da Evalı	uator	Certified Cadastralist of	Florida	
Certified Florida Collector	ertified Flori	da Colle	ctor Assis	tant		
Florida property appraiser's office, Florida tax colle	<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.					
Employer: Office of The Lake County Tax Co	ollector					
Your Title: Customer Service Representative			Employn	nent Dates: 03/29/2021-preser	it	
Employer:						
Your Title:			Employn	nent Dates:		
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Tit <b>l</b> e	Hours	
TC-0041C TCC 502 Leadership & Management Skills in a FL Tax Co	u. 30					
TC-0042C TCC 504-Collection of Licenses, Taxes & Fees	30					
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the						
information provided on this form and any attachm	ents are tru	e and co	brrect to th	reinstatement. I certify that all of the best of my knowledge.	16	
Signature: JUSTIN BROWNSBERGER				Date: 02/02/2024		
					$\overline{}$	









Congratulations,

# **Justin Brownsberger**

on completing

**TCC 001 - BANKRUPTCY** 

Course Number: TC-0037C

on

January 31, 2024 15 credit hours







Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Dylan Buotte
Previous Name(s)(if applicable):	
Documentation Included:	
County: Manatee	Job Title: Associate III
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	08/01/23

	Application				
$\checkmark$	✓ Application with Required Signatures				
$\checkmark$	✓ Application Fee				
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 07/02/21			To: Present		
From:			To:		

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
FLHSMV - Driver License Preparatory Training (Instructor Led)	64	Attended Course		
Total Hours	154			

Committee recommends certification:		Yes		No



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
🖌 Init	tial Certification - \$25 fee 🛛 Annu	al Recertifica	<b>tion - \$</b> 51	fee 🗌	Reinstatement of Certification	- \$5 fee	
Applica	ant Information						
	nt's name (as you would like it to appear						
	Business email address: DYLANB@taxcollector.com Business phone number: 941.741.4800						
Job title:	ASSOCIATE III						
	<sup>ed by:</sup> MANATEE COUNTY TAX COLLE						
I have c recertific	ompleted the required hours of approve cation, or reinstatement for the following	d courses and designation:	passed a	any require	ed examinations for the certification	n,	
Ce	rtified Florida Appraiser	Certified Flor	da Evalua	ator	Certified Cadastralist of F	Iorida	
Ce	rtified Florida Collector 🗹	Certified Flori	da Collec	tor Assista	ant		
Florida p pages a	<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatemen</b> t, provide your current employer and employment dates.						
Employe	<sup>er:</sup> MANATEE COUNTY TAX COLLECT	OR					
Your Tit	<sup>le:</sup> ASSOCIATE III			Employm	ent Dates: 07/02/2021-PRESENT		
Employe	er:						
Your Tit	le:			Employm	ent Dates:		
reinstate of each license i	<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours	
TC-0040C	TCC 501 Duties & Responsibilities of Florida Tax Collec	ors 30	TC-0024C	Driver's	s License Preparatory Training	64	
TC-0036C	TCC 503 Collection & Distributions of Property Taxes & Special Assessm	ents 30	TC-0042C	TCC 504	Collection of Licenses, Taxes, & Fees	30	
	ant Signature			·.			
informat	uesting approval for Florida professionation ion provided on this form and any attact	i certification, iments are tru	recertificate and cor	rect to the	einstatement. I certify that all of the	9	
Signature: Buotte.Dylan Digitally signed by Buotte.Dylan DN: cn=Buotte.Dylan, o, ou, email=DylanB@taxcollector.com, c=US Date: 03/18/2024							



# learn

This certificate is awarded to

## **DYLAN BUOTTE**

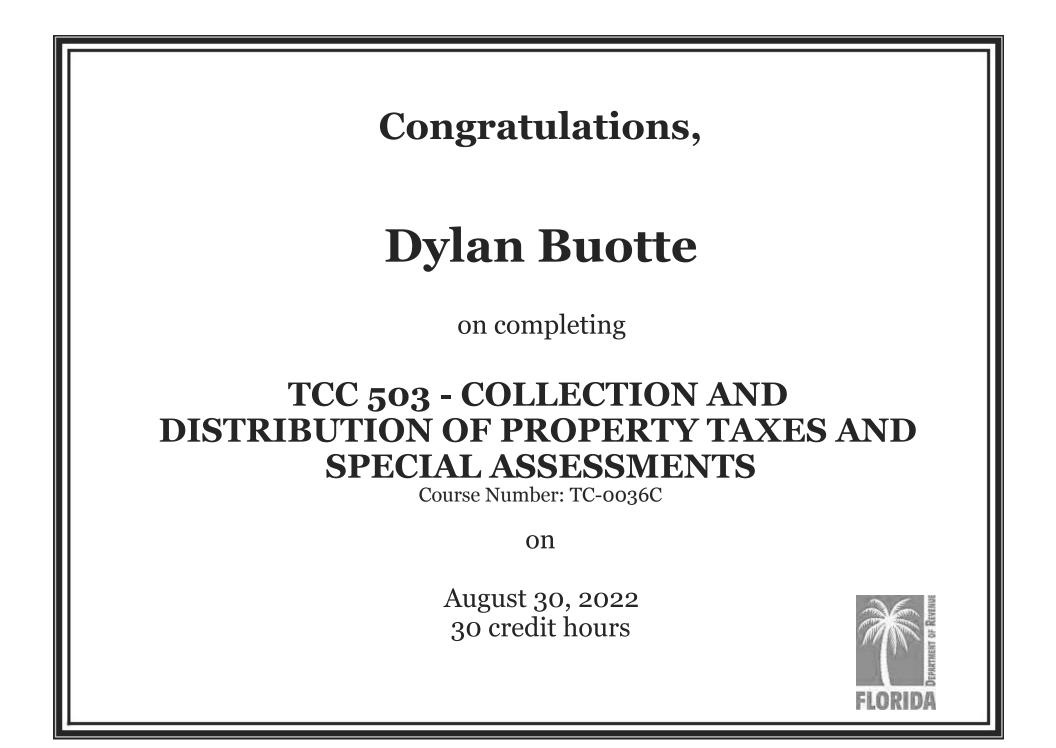
for the successful completion of

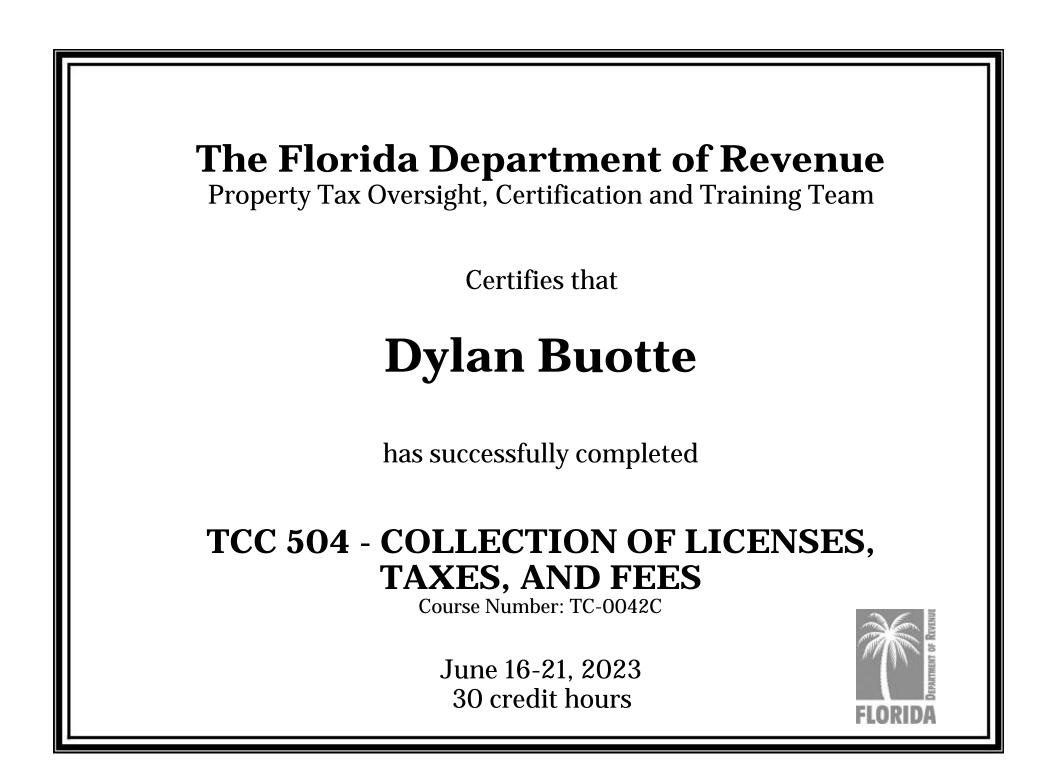
#### **Driver License Preparatory Training - TC Instructor-Led Training**

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 10/20/2021









Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Alexander	S. Burke
Previous Name(s)(if applicable):		
Documentation Included:		
County: Manatee		Job Title: Associate III
Certification Requested:	Certified F	lorida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	02/01/24	

	Application					
$\checkmark$	Applicat	tion with Required Signatures	S			
$\checkmark$	Applicat	tion Fee				
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From:	From: 01/14/22 To: Present					
From:	From: To:					

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
FLHSMV - Driver License Preparatory Training (Instructor Led)	64	Attended Course			
Total Hours	154				

Committee recommends certification:		Yes		No



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying								
✓ Initial Certification - \$25 fee  Annual	Recertifica	<b>tion - \$</b> 5 1	fee 🗌	Reinstatement of Certification	- \$5 fee			
Applicant Information								
Applicant's name (as you would like it to appear or	the certific							
Business email address: ALEXANDERB@taxcolle	ctor.com		Business	phone number: 941.741.4800				
Job title: ASSOCIATE III								
Employed by: MANATEE COUNTY TAX COLLEC								
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed a	any require	ed examinations for the certification	n,			
Certified Florida Appraiser	ertified Flori	da Evalua	ator	Certified Cadastralist of F	Iorida			
Certified Florida Collector	ertified Flori	da Collec	tor Assista	ant				
<b>Experience for Certification</b> – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for <b>recen</b> employment dates.	ctor's office	e, or with t	he Florida	a Department of Revenue (attach)	additional			
Employer: MANATEE COUNTY TAX COLLECTOR	2							
Your Title: ASSOCIATE III			Employm	ent Dates: 01/14/2022-PRESENT				
Employer:								
Your Title:			Employm	ent Dates:				
<b>Approved Courses –</b> List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.		Course Title	Hours			
TC-0040C TCC 501 Duties & Responsibilities of Florida Tax Collectors	30	TC-0024C	Driver's	s License Preparatory Training	64			
TC-0036C TCC 503 Collection & Distributions of Property Taxes & Special Assessments 30 TC-0042C TCC 504 Collection of Licenses, Taxes, & Fees 30								
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the								
i formation provided on this form and any attachm					•			
Signature: Burke.Alexander Digitally signed by Burke.Alexander Date: 2024.03.19 07:17:53 -04'00'								



# iLearn

This certificate is awarded to

## **ALEXANDER BURKE**

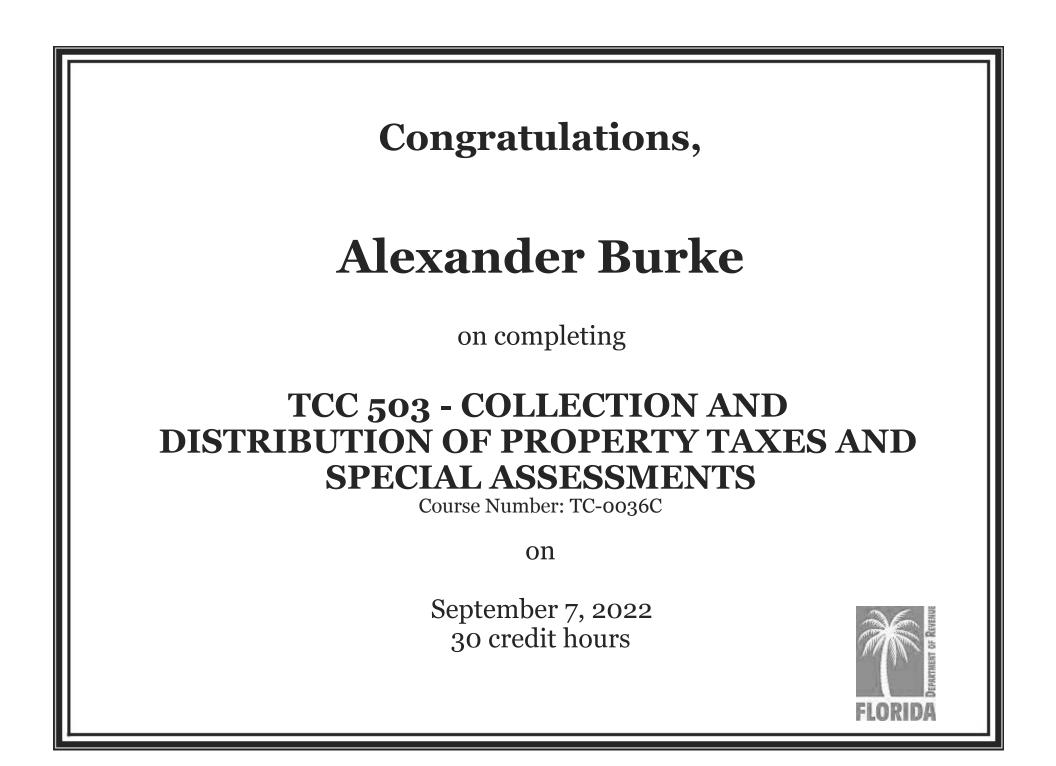
for the successful completion of

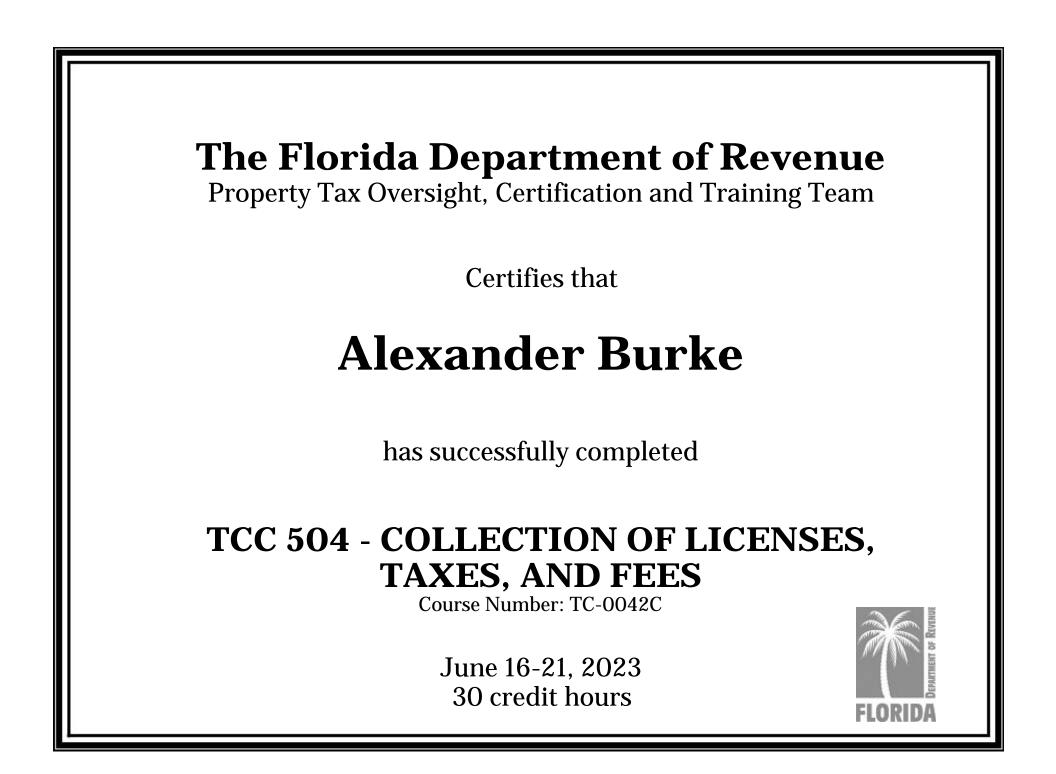
#### **Driver License Preparatory Training - TC Instructor-Led Training**

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 6/15/2022





# The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# **Alexander Burke**

has successfully completed

### TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours





Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Lupita Cantero-Palma
Previous Name(s)(if applicable):	
Documentation Included:	
County: Manatee	Job Title: Associate II
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	12/01/23

	Application					
$\checkmark$	Applicat	tion with Required Signatures	S			
$\checkmark$	Applicat	tion Fee				
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From:	From: 11/05/21 To: Present					
From:	From: To:					

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
FLHSMV - Driver License Preparatory Training (Instructor Led)	64	Attended Course			
Total Hours	154				

Committee recommends certification:		Yes		No



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying									
🖌 Init	tial Certification - \$25 fee 🛛 Annual	Recertifica	<b>tion -</b> \$5	fee 🗌	Reinstatement of Certification	- \$5 fee			
Applicant Information									
	nt's name (as you would like it to appear or								
	Business email address: LUPITAC@taxcollector.com Business phone number: 941.741.4800								
Job title	ASSOCIATE II								
	<sup>ed by:</sup> MANATEE COUNTY TAX COLLECT								
I have c recertific	ompleted the required hours of approved c cation, or reinstatement for the following de	ourses and signation:	passed a	any requ	ired examinations for the certificatio	n,			
Ce	rtified Florida Appraiser	ertified Flori	da Evalua	ator	Certified Cadastralist of F	Iorida			
Ce	rtified Florida Collector	ertified Flori	da Collec	tor Assis	stant				
Florida pages a	ence for Certification – If you are apply property appraiser's office, Florida tax colle is necessary). If you are applying for <b>recert</b> ment dates.	ctor's office	e. or with t	the Flori	da Department of Revenue (attach a	additional			
Employe	<sup>er:</sup> MANATEE COUNTY TAX COLLECTOF	R							
Your Tit	<sup>le:</sup> ASSOCIATE II			Employ	ment Dates: 11/05/2021-PRESENT				
Employe									
Your Tit	le:			Employ	ment Dates:				
<b>Approved Courses –</b> List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No.	Course Title	Hours	No.		Course Title	Hours			
TC-0040C	C-0040C TCC 501 Duties & Responsibilities of Florida Tax Collectors 30 TC-0024C Driver's License Preparatory Training 64								
TC-0036C TCC 503 Collection & Distributions of Property Taxes & Special Assessments 30 TC-0042C TCC 504 Collection of Licenses, Taxes, & Fees 30									
Applicant Signature									
I am rec informat	uesting approval for Florida professional c tion provided on this form and any attachm	ertification, ents are tru	recertifica e and cor	ation, or rect to t	reinstatement. I certify that all of the he best of my knowledge.	9			
Signature: Cantero-Palma.Lupita Digitally signed by Cantero-Palma.Lupita Date: 2024.03.18 16:42:53 -04'00'									





This certificate is awarded to

## LUPITA CANTERO-PALMA

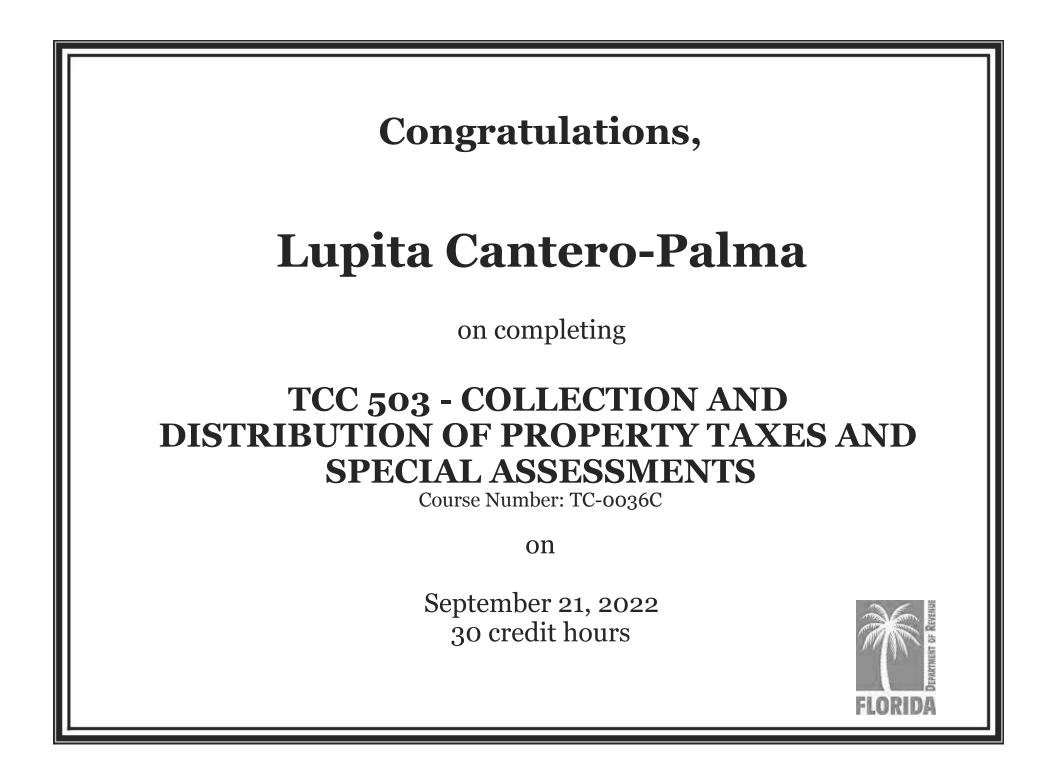
for the successful completion of

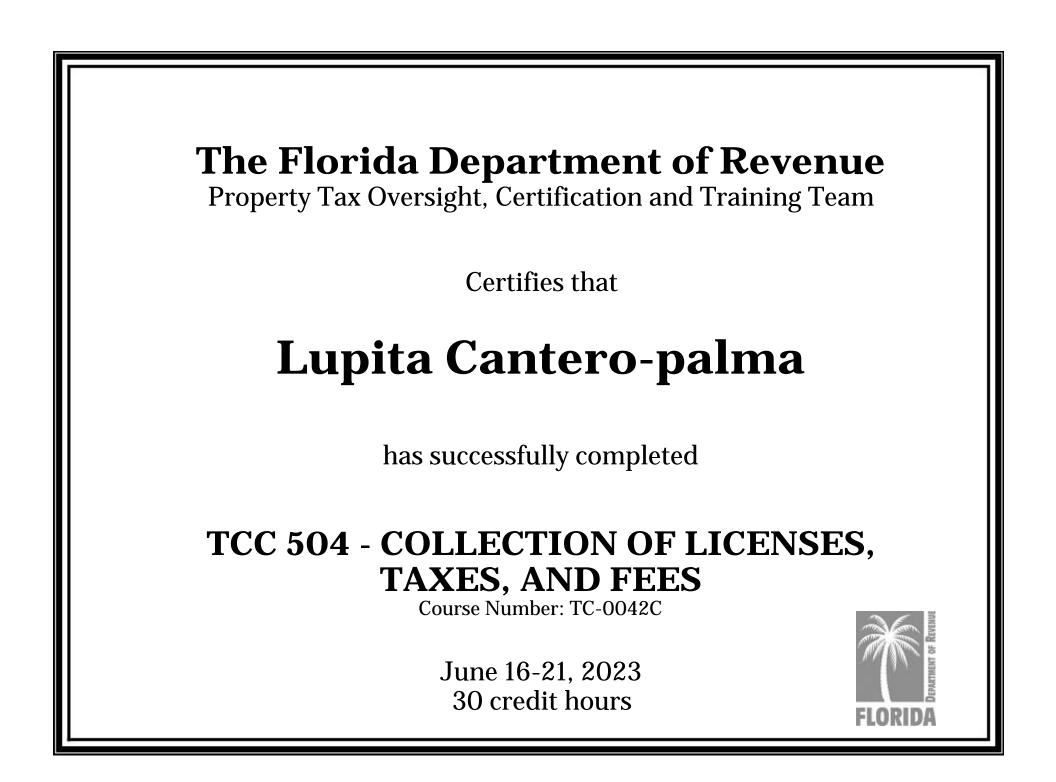
#### **Driver License Preparatory Training - TC Instructor-Led Training**

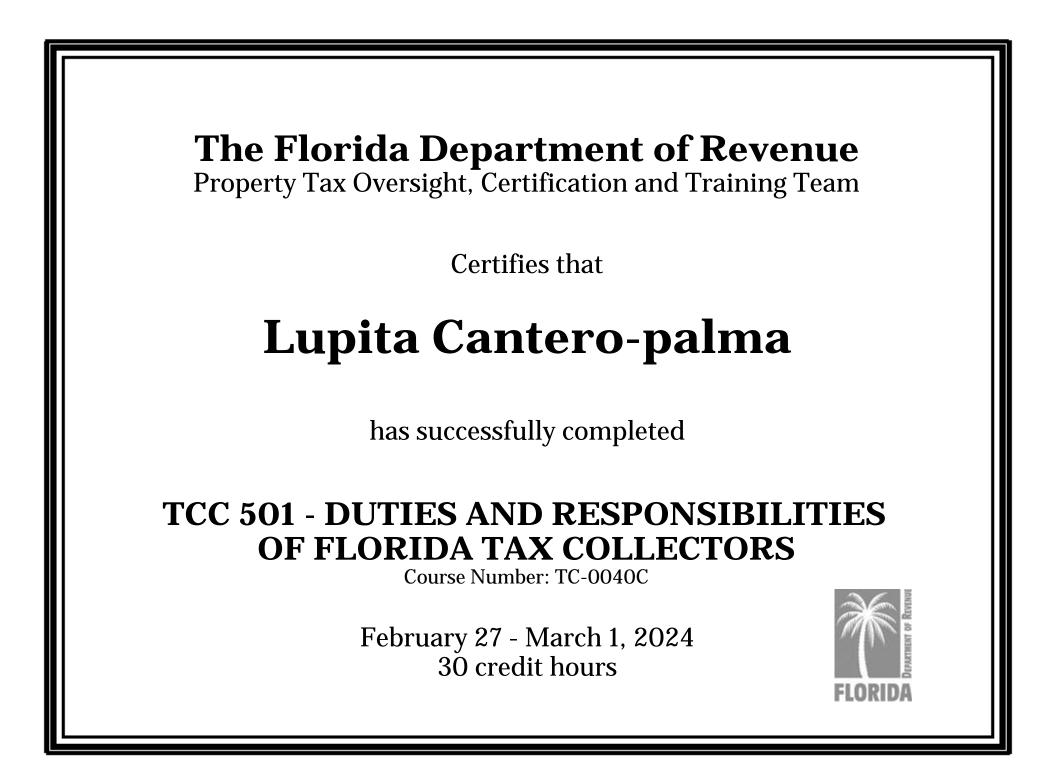
by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 4/13/2022









Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Megan Cassell
Previous Name(s)(if applicable):	
Documentation Included:	
County: Indian River	Job Title: Lead Clerk
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	03/01/24

	Application					
$\checkmark$	Applicat	tion with Required Signatures	S			
$\checkmark$	Applicat	tion Fee				
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From:	From: 02/28/22 To: Present					
From: To:			To:			

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
FLHSMV - Driver License Preparatory Training (Instructor Led)	64	Attended Course			
Total Hours	154				

Committee recommends certification:	Yes	No	



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying								
🖌 🖌 Init	ial Certification - \$25 fee 🛛 🗌 Annu	al Recertifica	<b>ition - \$</b> 5	fee 🗌	Reinstatement of Certification -	\$5 fee		
Applica	ant Information							
	nt's name (as you would like it to appea							
Business email address: MCASSELL@IRCTAX.COM Busin				Business	Business phone number: 772-360-3371			
Job title:	LEAD CLERK							
	ed by: INDIAN RIVER COUNTY TAX CO							
l have co recertific	I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:							
Cei	Certified Florida Appraiser							
🗌 Cei	rtified Florida Collector	Certified Flori	ida Collec	tor Assista	nt			
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.								
Employer: INDIAN RIVER COUNTY TAX COLLECTOR								
Your Title: LEAD CLERK Employment Dates: 2/28/2022 - PRESENT								
Employe	ər:							
Your Title: Employme			ent Dates:					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No.	Course Title	Hours	No.	Course Title		Hours		
TC0037C	TCC 001 - BANKRUPTCY	15	TC0039C	TCC 003 - CUSTOMER SERVICE		5		
TC0038C	TCC 002 - EFFECTIVE DECISION MAKIN	NG 10	TC0036C	ICC 503 COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS 3		30		
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.								
Signature: Mar Cassell					Date: 04/25/2024			
	0					-		



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reasor	n for Applying				t for the sector of the sector			
🖌 Init	ial Certification - \$25 fee 🛛 Annu	al Recertifica	<b>tion - \$</b> 5	fee		einstatement of Certifi	cation - \$5 fee	
Applicant Information								
Applicant's name (as you would like it to appear on the certificate): MEGAN CASSELL								
Business email address: MCASSELL@IRCTAX.COM Business			Busin	Business phone number: 772-360-3371				
Job title:	LEAD CLERK							
Employe	ed by: INDIAN RIVER COUNTY TAX CO	OLLECTOR						
I have co recertific	ompleted the required hours of approve ation, or reinstatement for the following	ed courses and designation:	passed	any reo	quired	examinations for the ce	rtification,	
Cei	rtified Florida Appraiser	Certified Florida Evaluator						
Cei	rtified Florida Collector	Certified Flori	da Colleo	ctor As	sistant			
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.								
Employe	<sup>PT:</sup> INDIAN RIVER COUNTY TAX COLL	ECTOR						
Your Title: LEAD CLERK Employm				oyment	Dates:2/28/2022 - PRE	SENT		
Employe	ər:							
Your Title: Employn			yment Dates:					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No.	Course Title	Hours_	No.			Course Title	Hours	
TC0040C	TCC 501 DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLETORS	30						
TC0024C	DRIVER LICENSE PREPARATORY TRAININ	G 64						
I am req	ant Signature uesting approval for Florida profession ion provided on this form and any attac	al certification, hments are tru	recertific e and co	ation, o	or reins the be	tatement. I certify that a est of my knowledge.	III of the	
Signature: May Cassell						Date: 04/25/2024		



# iLearn

This certificate is awarded to

### **MEGAN CASSELL**

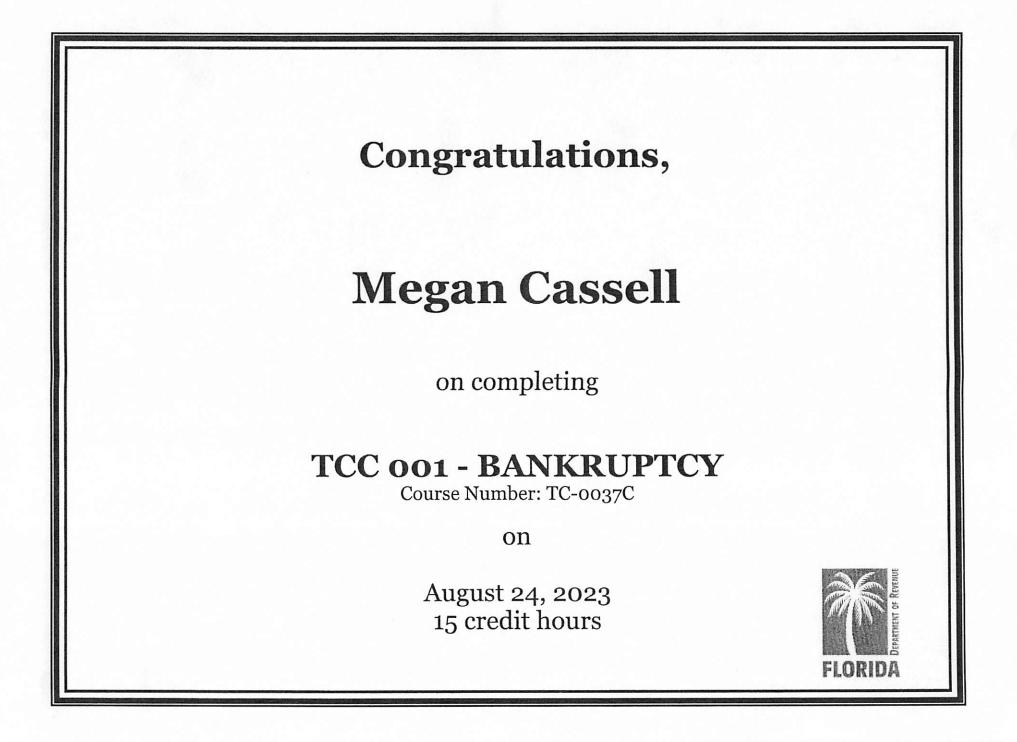
for the successful completion of

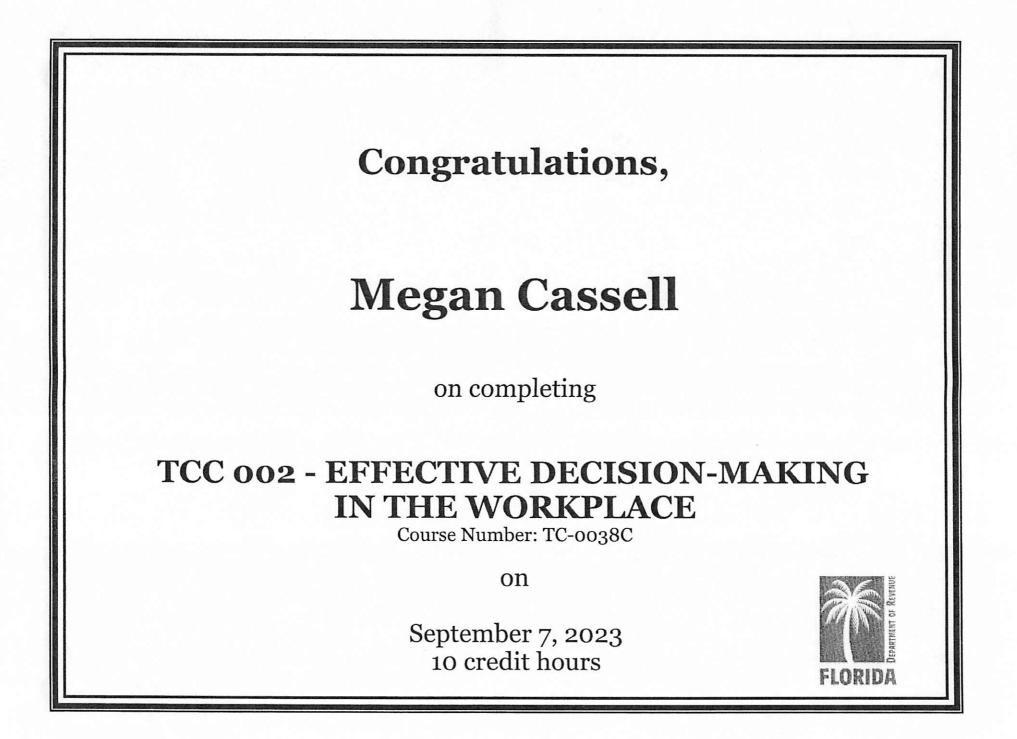
#### **Driver License Preparatory Training - Virtual Instructor-Led Training**

by FLHSMV

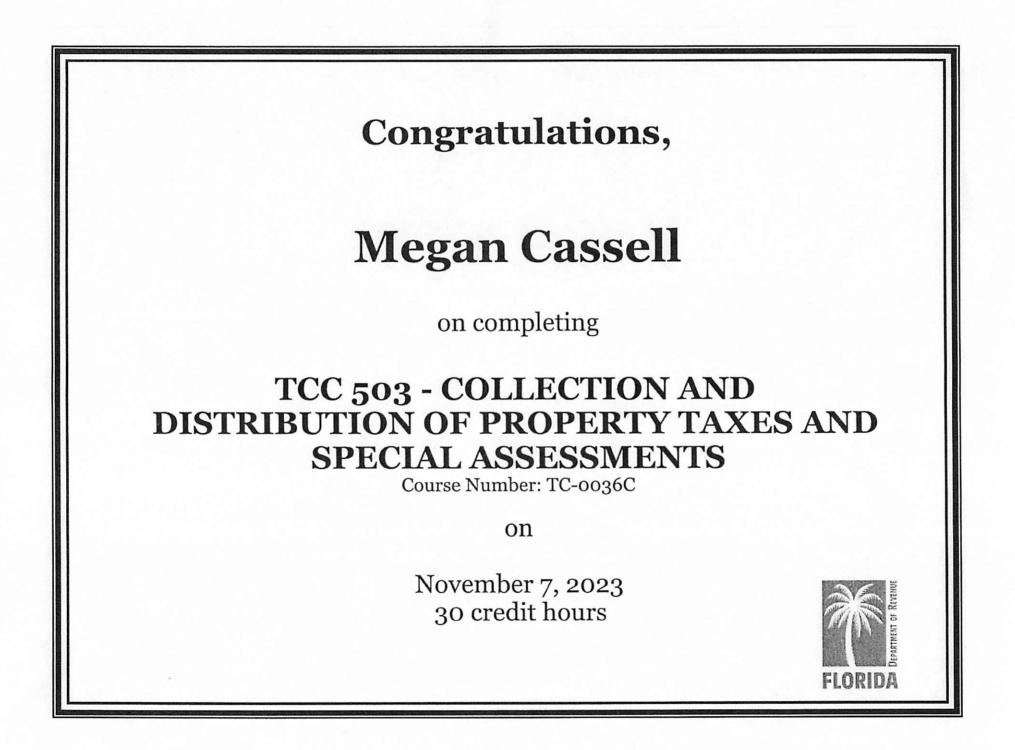
64 Hours 00 Minutes

Date of Course Completion: 4/29/2022











#### Credit Card Confirmation

Successful Submission Confirmation Number: 364590511624 Confirmation Date: 04/25/2024 11:52:55

**Payment Details** 

Please print for your records! Please keep a copy of the payment confirmation for your records. In the event that a refund is requested a copy of this confirmation will be necessary.

Note: The bill amount paid and convenience fee will be charged to your card and listed on your statement separately. It may take up to 72 hours for this payment to be credited to your tax account.

_ <b>f</b>		
	Back to Menu	

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5050 West Tennessee Street, Tallahassee, FL 32399

floridarevenue.com

## **Payment Summary**

	Registration 1: TC	
Application:	Application - Certified Florida Collector or Certified Florida Collector Assistant Full Name - MEGAN CASSELL County - Indian River Email - MCASSELL@IRCTAX.C OM File Name - Megan Cassell.pdf	25.00
Total:		25.00

## Total Cost: 25.00



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Kim L. Char	iney
Previous Name(s)(if applicable):		
Documentation Included:		
County: Alachua	J	Job Title: Senior CSA
Certification Requested:	Certified Flo	orida Collector Assistant
Initial: 🗸	F	Reinstatement:
Certification Date:	04/01/24	

	Application				
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 08/10/20 To: Present					
From:					

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
TCC 001 - Bankruptcy	15	Attended Course		
TCC 002 - Effective Decision Making	10	Attended Course		
TCC 003 - Customer Service Training	5	Attended Course		
-				
Total Hours	120			

Committee recommends certification:	Yes		No



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## Application for Florida Professional Certification

Property Tax Oversight Certification and Training

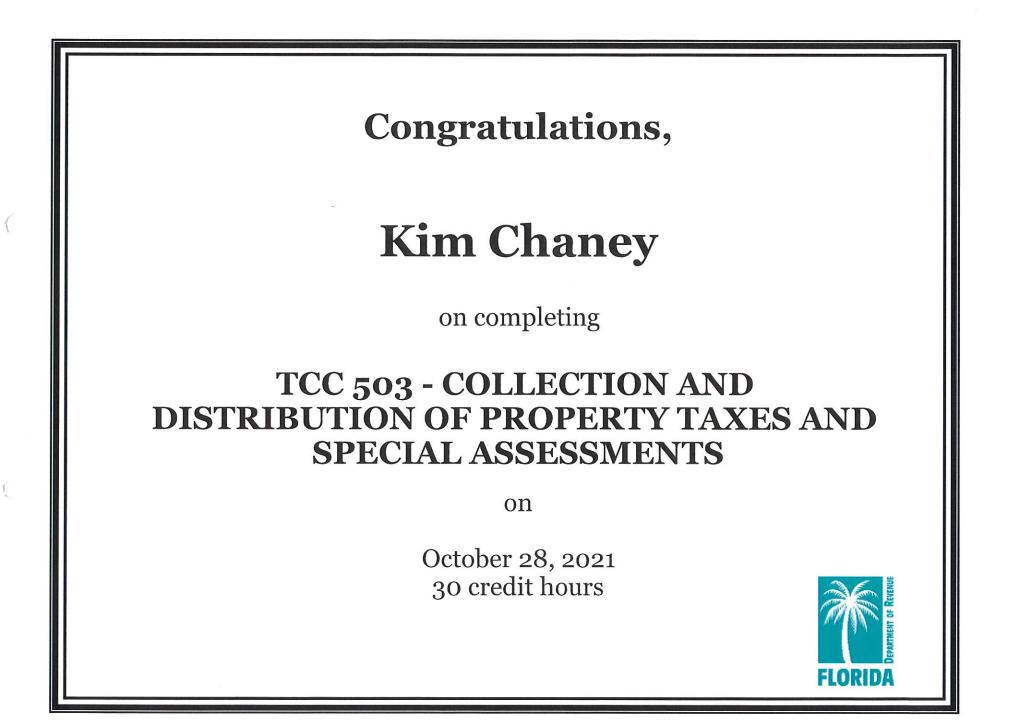
Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

Initial Certification - \$25 fee       Annual Recertification - \$5 fee       Reinstatement of Certification - \$5 fee         Applicant Information       Applicant's name (as you would like it to appear on the certificate): Kim L. Chaney         Business email address: kchaney@alachuacollector.com       Business phone number: 352-264-6938         Job title: Senior CSA       Employed by: Alachua County Tax Collector         I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:       Certified Florida Appraiser         Certified Florida Collector       Certified Florida Evaluator       Certified Cadastralist of Florida         Certified Florida Collector       Certified Florida tax collector's office, Forida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Your Title:       Employment Dates: 08/10/2020 - present         Employer: Your Title:       Employment Dates: 08/10/2020 - present         Approved Courses – List each course you have successfully completed for the certification, or reinstatement for which you are substituting your Certified Residential Apraiser license or Certified General Apraiser license issued by the Florida Reel Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a coop of the license.         No.       Course Title       Hours </th <th colspan="7">Reason for Applying</th>	Reason for Applying							
Applicant's name (as you would like it to appear on the certificate): Kim L. Chaney         Business email address: kchaney@alachuacollector.com       Business phone number: 352-264-6938         Job title: Senior CSA       Employed by: Alachua County Tax Collector         Thave completed the required hours of approved courses and passed any required examinations for the certification, or reinstatement for the following designation:       Certified Florida Appraiser         Certified Florida Appraiser       Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer:       Your Title:       Employment Dates: 08/10//2020 - present         Your Title:       Employment Dates: 08/10//2020 - present         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license.       No.         No.       Course Title       Hours       No.       Course Title       Hours         Your Title:       No.       Course Title       Hours       30	🖌 Init	✓ Initial Certification - \$25 fee						
Business email address: kchaney@alachuacollector.com       Business phone number: 352-264-6938         Job title: Senior CSA         Employed by: Alachua County Tax Collector         Thave completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:         Certified Florida Appraiser       Certified Florida Evaluator         Certified Florida Collector       Image: Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer:       Your Title:         Your Title:       Employment Dates: 08/10/2020 - present         Employer:       Your Title:         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, or reinstatement for which you are applying your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours         No.       Course Title       Hours <td>Applic</td> <td>ant Information</td> <td></td> <td></td> <td></td> <td></td> <td></td>	Applic	ant Information						
Job title: Senior CSA Employed by: Alachua County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Appraiser Certified Florida Collector Certified Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employer: Alachua County Tax Collector Your Title: Employer: Your Title: Certified Revenue Certified Revenue Certification, recertification, or reinstatement for which you are applying your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours Course Title Applicant Signature Applicant Signature Tam requesting approval for Florida Tax Collector's office, and correct to the best of my knowledge. Course C				ate): Kim				
Employed by: Alachua County Tax Collector         I have completed the required hours of approved courses and passed any required examinations for the certification, or reinstatement for the following designation:         Certified Florida Appraiser       Certified Florida Evaluator       Certified Cadastralist of Florida         Certified Florida Collector       I certified Florida Collector Assistant       Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Alachua County Tax Collector       Your Title: Senior CSA         Your Title:       Employment Dates: 08/10/2020 - present         Employer:       Your Title:         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.       No.       Course Title       Hours			or.com		Business	ohone number: 352-264-6938		
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:         □ Certified Florida Appraiser       □ Certified Florida Evaluator       □ Certified Cadastralist of Florida         □ Certified Florida Collector       ☑ Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Alachua County Tax Collector       Your Title: Senior CSA         Your Title:       Employment Dates: 08/10/2020 - present         Employer:       Your Title: Senior CSA         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license.         No.       Course Title       Hours         No.       Course Title       Hours         No.       Course Title       Hours         No.       Course Title       Hours         No.       Course Title       Hours </td <td>Job title</td> <td>Senior CSA</td> <td></td> <td></td> <td></td> <td></td> <td></td>	Job title	Senior CSA						
recertification, or reinstatement for the following designation:  Certified Florida Appraiser Certified Florida Appraiser Certified Florida Collector Certification Certification Certification Certification Certified Ceonses Certified Certified Certification Certified Certified Certification Certification Collector Co	Employe	ed by: Alachua County Tax Collector						
□       Certified Florida Collector       ✓ Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employer. Alachua County Tax Collector         Your Title:       Senior CSA       Employment Dates: 08/10/2020 - present         Employer:       Vour Title:       Employment Dates: 08/10/2020 - present         Your Title:       Employment Dates: 08/10/2020 - present         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license to the below. Attach a copy of the license.         No.       Course Title       Hours       No.       Course Title       Hours         No.       Course Title       30       TC-003C       TCC 001 Bankruptcy       15         Applicant       Signature       Information provided on this form and any attachments are true and correct to the best of my knowledge.       Signature:       Date:	I have c recertific	ompleted the required hours of approved c cation, or reinstatement for the following de	ourses and signation:	passed	any require	d examinations for the certification	n,	
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Alachua County Tax Collector       Employer: Alachua County Tax Collector         Your Title: Senior CSA       Employment Dates: 08/10/2020 - present         Employer:       Your Title:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours       No.       Course Title       Hours         TC-0040c       TCC 501 Duties and Responsibilities       30       TC-0036c       TCC 001 Bankruptcy       15         Applicant Signature       Isingature:       Isingature:       Isingature:       Isingature:       Isingature:	🗌 🗌 Ce	rtified Florida Appraiser 🛛 🗌 Ce	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida	
Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Alachua County Tax Collector       Employment Dates: 08/10/2020 - present         Your Title: Senior CSA       Employment Dates: 08/10/2020 - present         Employer:       Your Title: Senior CSA         Your Title:       Employment Dates: 08/10/2020 - present         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.       Hours       No.       Course Title       Hours         No.       Course Title       Hours       No.       Course Title       Hours         No.       Course Title       30       TC-0036C       TCC 503 Collection and Distribution of Property Taxes       30         Tc-0040t       TCC 502 Management of Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.       Signature:       ID </td <td>🗌 🗌 Ce</td> <td>rtified Florida Collector</td> <td>ertified Flori</td> <td>da Colleo</td> <td>ctor Assista</td> <td>nt</td> <td></td>	🗌 🗌 Ce	rtified Florida Collector	ertified Flori	da Colleo	ctor Assista	nt		
Your Title:       Senior CSA       Employment Dates: 08/10/2020 - present         Employer:       Your Title:       Employment Dates:         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours       No.       Course Title       Hours         TC-0040C       TCC 501 Duties and Responsibilities       30       TC-0036C       TCC 001 Bankruptcy       15         Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.       Signature:       Date:	Florida pages a	property appraiser's office, Florida tax colle s necessary). If you are applying for recert	ctor's office	e, or with	the Florida	Department of Revenue (attach a	additional	
Employer:       Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours       No.       Course Title       Hours         TC-0040C       TCC 501 Duties and Responsibilities       30       TC-0036C       TCC 503 Collection and Distribution of Property Taxes       30         TC-0041C       TCC 502 Management of Florida Tax Collector's Office       30       TC-0037C       TCC 001 Bankruptcy       15         Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.       Signature:	Employe	er: Alachua County Tax Collector						
Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.       Hours       No.       Course Title       Hours       No.       Course Title       Hours       30         TC-0040C       TCC 501 Duties and Responsibilities       30       TC-0036C       TCC 503 Collection and Distribution of Property Taxes       30         TC-0041C       TCC 502 Management of Florida Tax Collector's Office       30       TC-0037C       TCC 001 Bankruptcy       15         Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.       Date:	Your Tit	le: Senior CSA			Employme	nt Dates: 08/10/2020 - present		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours       No.       Course Title       Hours         TC-0040C       TCC 501 Duties and Responsibilities       30       TC-0036C       TCC 503 Collection and Distribution of Property Taxes       30         TC-0041C       TCC 502 Management of Florida Tax Collector's Office       30       TC-0037C       TCC 001 Bankruptcy       15         Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.       Date:	Employe	er:						
reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hours TC-0040C TCC 501 Duties and Responsibilities 30 TC-0036C TCC 503 Collection and Distribution of Property Taxes 30 TC-0041C TCC 502 Management of Florida Tax Collector's Office 30 TC-0037C TCC 001 Bankruptcy 15 Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature:	Your Tit	le:			Employme	nt Dates:		
TC-0040C       TCC 501 Duties and Responsibilities       30       TC-0036C       TCC 503 Collection and Distribution of Property Taxes       30         TC-0041C       TCC 502 Management of Florida Tax Collector's Office       30       TC-0037C       TCC 001 Bankruptcy       15         Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.       Signature:       Date:	reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license							
TC-0041C       TCC 502 Management of Florida Tax Collector's Office       30       TC-0037C       TCC 001 Bankruptcy       15         Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.       Signature:       Date:	No.	Course Title	Hours	No.		Course Title	Hours	
Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date:	TC-0040C	TCC 501 Duties and Responsibilities	30	TC-00360	C TCC 503 C	ollection and Distribution of Property Taxes	30	
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date:	TC-0041C	TC-0041C TCC 502 Management of Florida Tax Collector's Office 30 TC-0037C TCC 001 Bankruptcy 15						
information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date:								
Signature: Date: 03/18/2024	I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
	Signatur	Signature: Date:						

No.	Course Title	Hours	
TC-0038C	TCC 002 Effective	10	
	Decision Making		
TC-0039C	TCC 003 Customer	5	
	Service Training		

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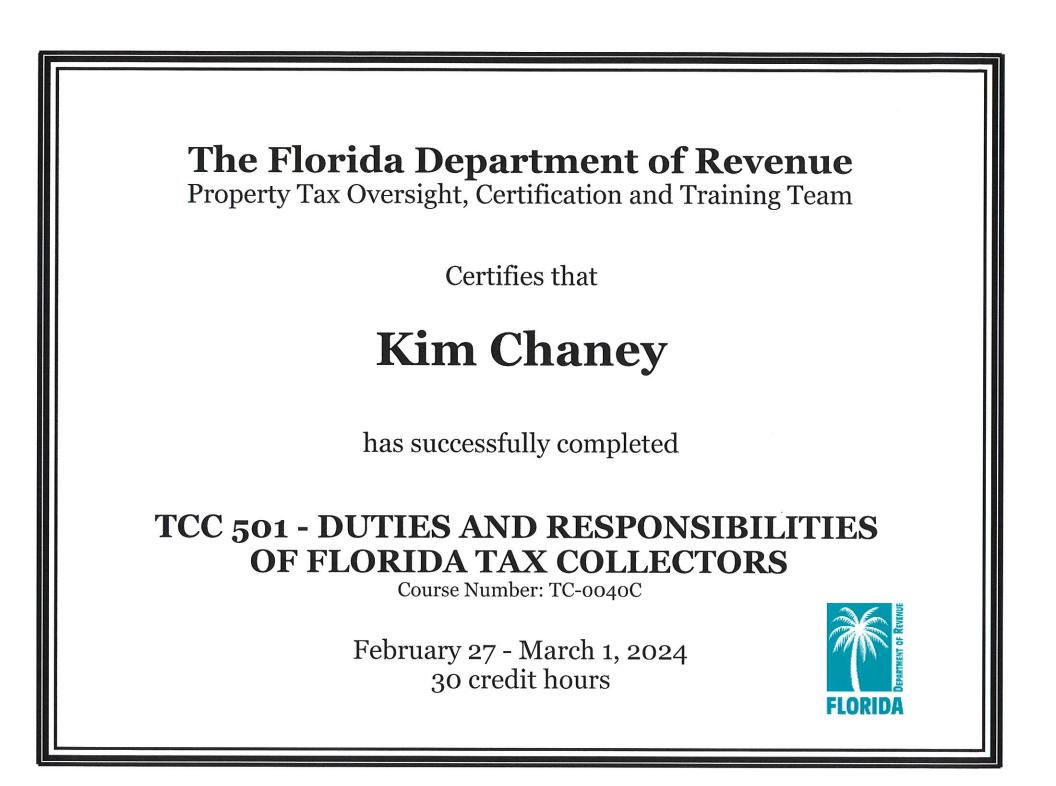














Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Randi Cochran
Previous Name(s)(if applicable):	
Documentation Included:	
County: Charlotte	Job Title: Technical Specialist II
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

	Application				
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Application	tion Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 09/29/21 To: Present			To: Present		
From:					

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees		Attended Course		
-				
Total Hours	120			

Committee recommends certification:	Yes		No



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying									
🖌 Ini	✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee								
Applicant Information									
Applicant's name (as you would like it to appear on the certificate): RANDI COCHRAN									
	Business email address: randi.cochran@charlottecountyfl.gov Business phone number: 941-743-1350								
	: TECHNICAL SPECIALIST II								
	<sup>ed by:</sup> CHARLOTTE COUNTY TAX COLLE								
I have c recertific	ompleted the required hours of approved co cation, or reinstatement for the following de	ourses and signation:	passed a	any required	d examinations for the certificatio	n,			
🗌 Ce	rtified Florida Appraiser	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida			
🗌 Ce	rtified Florida Collector	rtified Florid	da Collec	tor Assistar	nt				
Florida pages a	ence for Certification – If you are apply property appraiser's office, Florida tax colle is necessary). If you are applying for recert ment dates.	ctor's office	or with t	the Florida	Department of Revenue (attach a	additional			
Employ	<sup>er:</sup> CHARLOTTE COUNTY TAX COLLECT	OR							
Your Tit	<sup>IE:</sup> TECHNICAL SPECIALIST II			Employme	nt Dates: 09/29/2021-CURRENT				
Employe	er:								
Your Tit	le:			Employme	nt Dates:				
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No.	Course Title	Hours	No.	_	Course Title	Hours			
TC-0040C	DUTIES & RESP of FL TC	30	TC-00410	MGM	T OF A FL TC OFFICE	30			
	TC-0036C C&D OF PROP TAX & SPEC ASSESS 30 TC-0042C COLL OF LIC, TAXES & FEES 30								
	ant Signature								
I am rec informat	uesting approval for Florida professional ce tion provided on this form and any attachme	ertification, ents are tru	recertifica e and co	ation, or reir rrect to the	nstatement. I certify that all of the best of my knowledge.	•			
	information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Randi Cochran         Bandi Cochran       04/15/2024								

- county property appraisers and employees
- county tax collectors and employees

### Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

## Course Approval and Examinations

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage

https://floridarevenue.com/property/Pages/Cofficial\_Training. aspx. You must pass all required examinations for each required course to obtain course credit.

### Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours.* 

#### **Special Salary for Officials**

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

#### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

#### **Need Assistance?**

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

### **INSTRUCTIONS**

## RANDI COCHRAN dr4001 2024

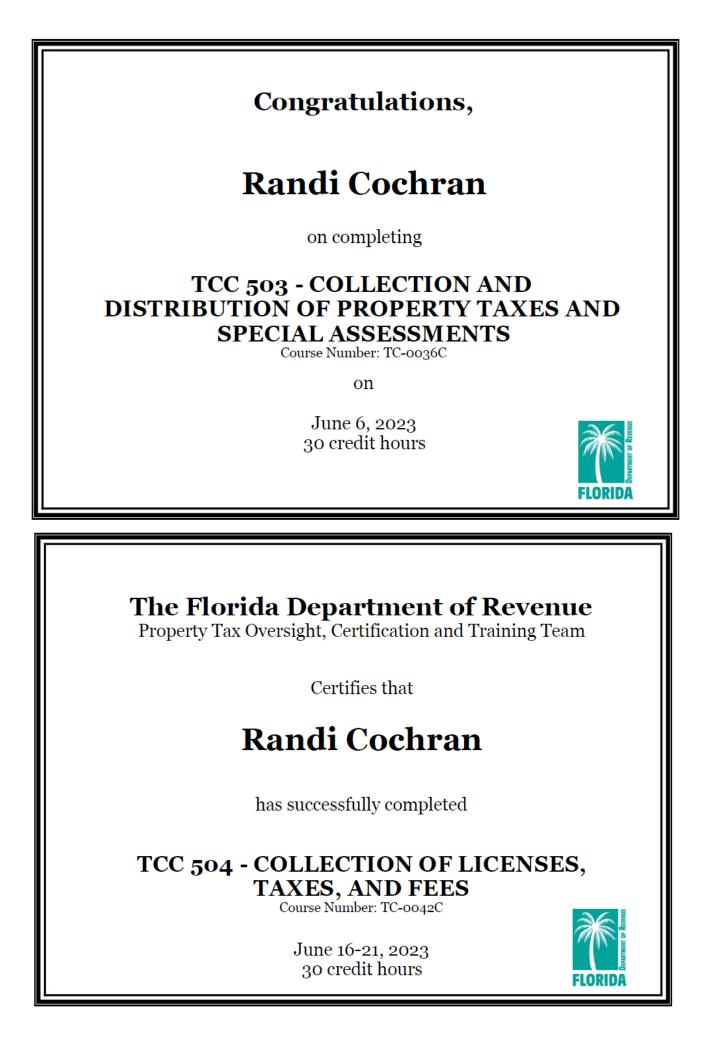
Final Audit Report

2024-04-15

Created:	2024-04-15
Ву:	Danielle Neils (danielle.neils@charlottecountyfl.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA6Q87p5DluARzPVwlmmeEiJ0D-2NwYThf

## "RANDI COCHRAN dr4001 2024" History

- Document created by Danielle Neils (danielle.neils@charlottecountyfl.gov) 2024-04-15 1:25:57 PM GMT- IP address: 161.129.18.17
- Document emailed to randi.cochran@charlottecountyfl.gov for signature 2024-04-15 - 1:26:25 PM GMT
- Email viewed by randi.cochran@charlottecountyfl.gov 2024-04-15 - 1:33:53 PM GMT- IP address: 104.47.65.254
- Signer randi.cochran@charlottecountyfl.gov entered name at signing as Randi Cochran 2024-04-15 1:45:56 PM GMT- IP address: 161.129.18.17
- Document e-signed by Randi Cochran (randi.cochran@charlottecountyfl.gov) Signature Date: 2024-04-15 - 1:45:58 PM GMT - Time Source: server- IP address: 161.129.18.17
- Agreement completed. 2024-04-15 - 1:45:58 PM GMT



## The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

## **Randi Cochran**

has successfully completed

## TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 18-21, 2023 30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

## **Randi Cochran**

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours





Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jacqueline C. Collins
Previous Name(s)(if applicable):	
Documentation Included:	
County: Monroe	Job Title: Property Tax Department
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	03/01/24

	Application					
$\checkmark$	Applicat	tion with Required Signatures	S			
$\checkmark$	✓ Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From:	09/30/13		To: Present			
From:			To:			

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
Total Hours	120				

Committee recommends certification:	Yes		No



Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying				·····································					
✓ Initial Certification - \$25 fee Annual F	Recertifica	<b>tion</b> - \$5	fee	Reinstatement of Certification -	\$5 fee				
Applicant Information									
Applicant's name (as you would like it to appear on the certificate): Jacqueline C Collins									
Business email address: jcollins@monroetaxcollector.com Business phone number: (305)295-5043									
Job title: Property Tax Department									
Employed by: Monroe County Tax Collector									
I have completed the required hours of approved co recertification, or reinstatement for the following des	ourses and signation:	passed a	any requir	red examinations for the certification	١,				
Certified Florida Appraiser	rtified Flori	da Evalu	ator	Certified Cadastralist of FI	orida				
Certified Florida Collector	rtified Flori	da Collec	ctor Assist	tant					
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax collect pages as necessary). If you are applying for recert employment dates.	ctor's office	e. or with	the Florid	la Department of Revenue (attach a	dditional				
Employer: Monroe County Tax Collector			Employn	cont Datas: a cara cara ca					
Your Title: Property Tax Department			Employment Dates: 09/30/2013 - current						
Employer:									
Your Title:		-	Employn	nent Dates:					
Approved Courses – List each course you have reinstatement for which you are applying (attach ac of each approved course. If you are substituting yo license issued by the Florida Real Estate Appraisal type below. Attach a copy of the license.	ditional pa ur Certifiec	iges as no Residen	ecessary) itial Appra	<ul> <li>Attach documentation verifying co aiser license or Certified General Ap ses, list your license number and lice</li> </ul>	praiser				
No. Course Title	Hours	No.		Course Title	Hours				
0036C TCC 503 Collection & Distribution of Property Taxes & Special Ass	30	0037C	;	TCC 001 Bankruptcy	15				
0042C TCC 504 Collection of Licenses, Taxes & Fees	30	0041C	TCC 502 L	eadership & Mngt Skills in a FL Tax Collector's Office	30				
Applicant Signature I am requesting approval for Florida professional constraints information provided on this form and any attachment	ertification, ents are tru	recertific	ation, or i	reinstatement. I certify that all of the ne best of my knowledge.	Son Sastiller				
Signature: Date: 02/13/2024									
()									



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying				and the strength design of the	Constant College -				
✓ Initial Certification - \$25 fee	Recertifica	tion - \$5	fee [	Reinstatement of C	ertification - \$5 fe	ee			
Applicant Information									
Applicant's name (as you would like it to appear on the certificate): Jacqueline C Collins									
Business email address: jcollins@monroetaxcollector.com Business phone number: (305)295-5043									
Job title: Property Tax Department									
Employed by: Monroe County Tax Collector									
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed	any req	uired examinations for th	e certification,				
Certified Florida Appraiser	ertified Flori	da Evalu	ator	Certified Cad	dastralist of Florida	1			
Certified Florida Collector	ertified Flori	da Colle	ctor Ass	istant					
<b>Experience for Certification</b> – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for <b>recen</b> employment dates.	ector's office	or with	the Flor	ida Department of Reve	nue (attach additio	a onal			
Employer: Monroe County Tax Collector									
Your Title: Property Tax Department			Employment Dates: 09/30/2013 - current						
Employer:									
Your Title:				/ment Dates:					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No. Course Title	Hours	No.		Course Title	Ho	urs			
0038C TCC 002 Effective Decision Making	10								
0039C TCC 003 Customer Service Training	5								
Applicant Signature I am requesting approval for Florida professional of information provided on this form and any attachm	ertification, ients are tru	recertific e and co	cation, o	r reinstatement. I certify the best of my knowledge	that all of the ge.				
Signature: Date: 02/13/2024									









## The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# **Jacqueline Collins**

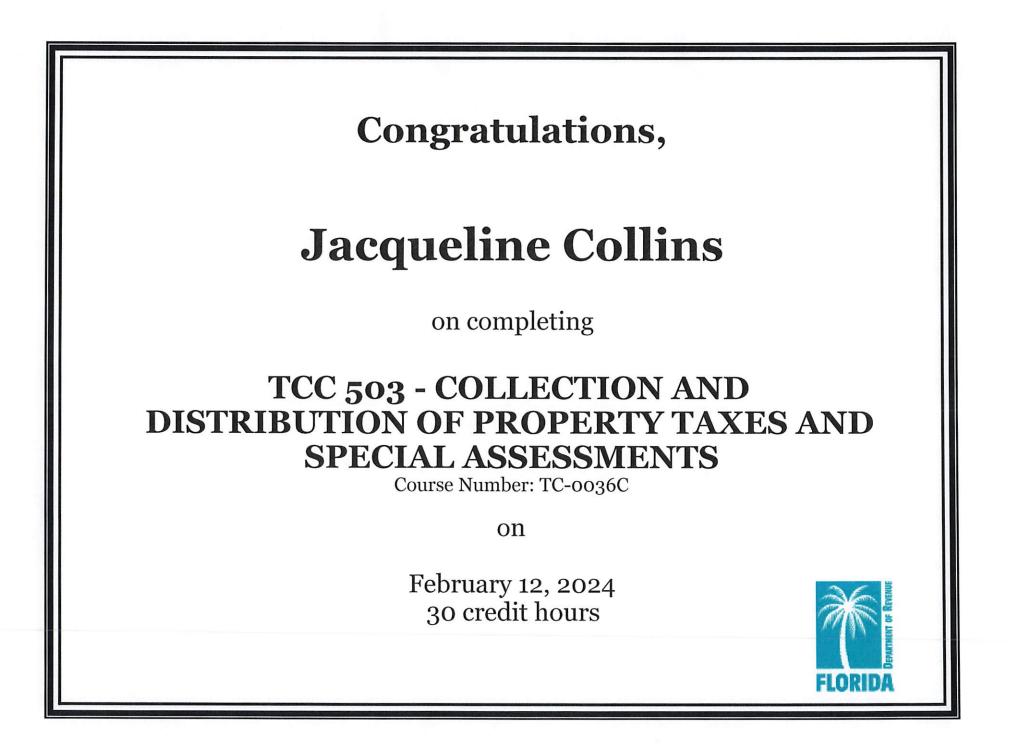
has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 18-21, 2023 30 credit hours







Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Magan Cooper
Previous Name(s)(if applicable):	
Documentation Included:	
County: Escambia	Job Title: Assistant Manager
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

	Application					
$\checkmark$	Applicat	tion with Required Signatures	S			
$\checkmark$	Application Fee					
$\checkmark$	Courses Listed on Application					
$\checkmark$	Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From: 01/14/13			To: Present			
From:			To:			

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
Total Hours	120				

Committee recommends certification:	Yes	No	



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying								
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee								
Applicant Information								
Applicant's name (as you would like it to appear on the certificate): Magan Cooper								
Business email address: mcooper@escambiataxcollector.com Business phone number: (850) 438-6500 ext 3602								
Job title:	Job title: Assistant Manager							
	Employed by: Escambia County Tax Collector							
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:								
Certified Florida Appraiser								
Certified Florida Collector								
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.								
Employer: Escambia County Tax Collector								
Your Title: Assistant Manager Employment Dates: 1/14/2013 - Present								
Employer:								
Your Title: Employment Dates:								
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No.	Course Title	Hours	No.		Course Title	Hours		
TC-0064R	Leadership & Management Skil	s 30	TC0059R-62	Collection and Distribution of Property Taxes		30		
TC-0065R	Collection of Licenses, Taxes, & Fee	30	TC-0063F	BR Duties & Responsibilities of FL Tax Collectors 3				
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the								
information provided on this form and any attachments are true and correct to the best of my knowledge.								
Signature: Magon Cooper Date: 3-24-24								

## The Florida Department of Revenue Property Tax Oversight, Certification and Training Team

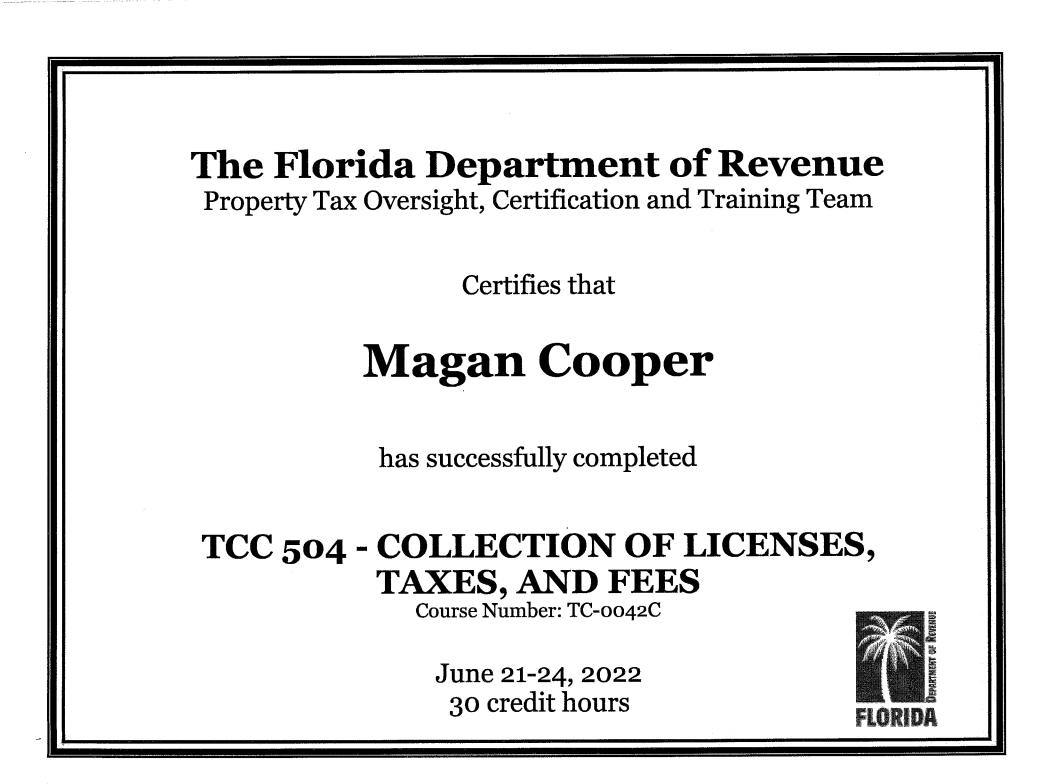


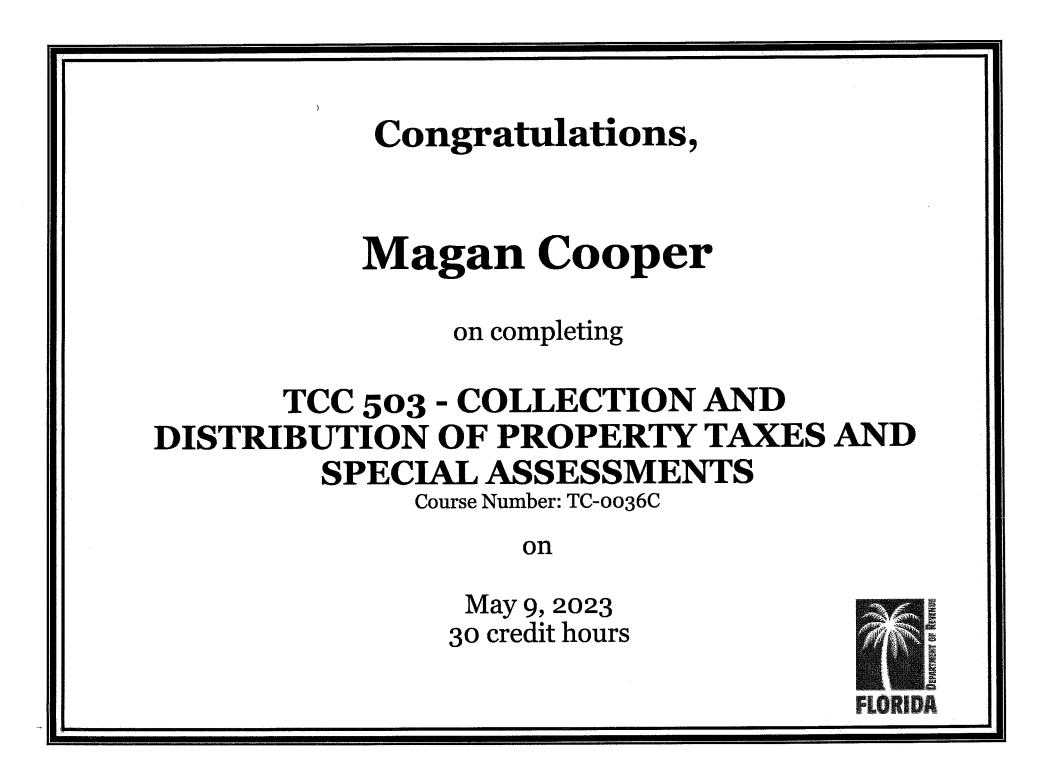
Certifies that

Magan Cooper

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE TCC 502, 30 Hours September 18 - October 2, 2020





# The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# **Magan Cooper**

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours





Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Eric Delgado
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	Job Title: Customer Service Rep
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

Application					
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	Courses	s Listed on Application			
Employment Dates Listed					
	$\checkmark$	Includes Current Employme	ent		
✓ Two Years of Experience w			/ith an Applicable Office		
From: 02/16/21			To: Present		
From:			To:		

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
AAMVA - Counterfeits and Alterations	0.75	Attended Course			
AAMVA - Driver License and ID Cards	0.75	Attended Course			
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course			
AAMVA - Security Features	1	Attended Course			
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents	0.75	Attended Course			
AAMVA - Internal Fraud for Staff	0.75	Attended Course			
AAMVA - Introduction to Covert Features	0.75	Attended Course			
AAMVA - Introduction to Fraud	1	Attended Course			
AAMVA - Mexican Documents	0.75	Attended Course			
Total Hours	97.5				

	Committee recommends certification:				Yes				No
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Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Eric Delgado				
Previous Name(s)(if applicable):					
Documentation Included:					
County: Hillsborough	Job Title: Customer Service Rep				
Certification Requested:	Certified Florida Collector Assistant				
Initial: 🗸	Reinstatement:				
Certification Date:	04/01/24				

Application						
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	Courses Listed on Application					
$\checkmark$	Employ	ment Dates Listed				
	Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From: 02/16/21			To: Present			
From:			То:			

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
90-hours per 12D-19.003(3)(b)		
AAMVA - People and Actions	0.75	Attended Course
AAMVA - Travel Documents	0.75	Attended Course
AAMVA - U.S. Immigration Documents	0.75	Attended Course
AAMVA - Vehicle Identification Documents	0.50	Attended Course
AAMVA - Birth Certificates	0.50	Attended Course
AAMVA - Military ID Cards	0.50	Attended Course
AAMVA - Social Security Cards	0.50	Attended Course
FLHSMV - Heavy Vehicle Use Tax	1	Attended Course
AAMVA - CDL Module 1	2.5	Attended Course
AAMVA - CDL Module 2	0.75	Attended Course
AAMVA - CDL Module 3	0.75	Attended Course
AAMVA - CDL Module 4	0.75	Attended Course
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course
Total Hours	22	

Committee recommends certification:		Yes		No

Notes:



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Eric Delgado				
Previous Name(s)(if applicable):					
Documentation Included:					
County: Hillsborough	Job Title: Customer Service Rep				
Certification Requested:	Certified Florida Collector Assistant				
Initial: 🗸	Reinstatement:				
Certification Date:	04/01/24				

Application						
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	Courses Listed on Application					
$\checkmark$	Employ	ment Dates Listed				
	Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From: 02/16/21			To: Present			
From:			То:			

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
90-hours per 12D-19.003(3)(b)					
FLHSMV - Information and Cyber Security Awareness Training	0.50	Attended Course			
Total Hours	0.5				

Committee recommends certification:		Yes		No

Notes:



#### Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying							
		Recertifica	tion - \$5 f	ee [	] Reinstatement of Certification -	\$5 fee	
Applicant Information							
Applican	t's name (as you would like it to appear on	the certific					
Business	Business email address: delgadoe@hillstax.org Business phone number: 813.612.6763						
Job title:	Customer Servivce Rep						
Employe	<sup>d by:</sup> Hillsborough County Tax Collector						
I have co recertific	ompleted the required hours of approved contained at the required hours of approved contained at the following determined at the following det	ourses and signation:	passed a	iny requ	ired examinations for the certification	n,	
Cer	tified Florida Appraiser	rtified Flori	da Evalua	ator	Certified Cadastralist of F	lorida	
Cer	tified Florida Collector	rtified Flori	da Collect	tor Assis	stant		
Florida p pages as	ence for Certification – If you are apply property appraiser's office, Florida tax colles necessary). If you are applying for recert ment dates.	ctor's office	e or with t	he Flori	da Department of Revenue (allach a	additional	
Employe	<sup>F:</sup> Hillsborough County Tax Collector						
Your Titl	<sup>e:</sup> Customer Service Rep			Employ	ment Dates: 02/16/2021 to Present		
Employe	PT:						
Your Tit!	e:			Employ	ment Dates:		
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.		Course Title	Hours	
TC0037(	TCC001 Bankruptcy	15	TC00380	TCC0	02 Effective Decision Making in the	10	
TC0039(	TC0039 TCC003 Customer Service Training 5 TC0036C TCC503 Collection & Distribution of Prope 30						
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the							
I am req	uesting approval for Florida professional co ion provided on this form and any attachme	ertification, ents are tru	e and cor	rect to t	he best of my knowledge.		
information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date: 03/19 /2024							

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Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying						
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee						
Applicant Information						
Applicant's name (as you would like it to appear or	n the certific	EffC	Delgad			
Business email address: delgadoe@hillstax.org	Business email address: delgadoe@hillstax.org Business phone number: 813.612.6763					
Job title: Customer Servivce Rep						
Employed by: Hillsborough County Tax Collector						
I have completed the required hours of approved or recertification, or reinstatement for the following de	courses and esignation:	d passed a	any req	uired examinations for the certification	n,	
Certified Florida Appraiser	ertified Flor	ida Evalu	ator	Certified Cadastralist of F	lorida	
Certified Florida Collector	ertified Flor	ida Collec	ctor Ass	istant		
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recer employment dates.	ector's offic	e. or with	the Flor	Ida Department of Revenue (attach a	additional	
Employer: Hillsborough County Tax Collector						
Your Title: Customer Service Rep			Employ	ment Dates: 02/16/2021 to Present		
Employer:						
Your Title:			Employment Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC0001 Counterfeits and Alterations	.75	TC0002	c	Driver Licenses and ID Cards	.75	
TC0007 Canadian Travel, Citizenship, and Immig	1.0	TC0014	.c	Security Features	1.0	
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.						
Signature: Date: 03/19/2024						



#### Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying						
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee						
Applicant Information						
Applicant's name (as you would like it to appear on	the certific	ate): Eric				
Business email address: delgadoe@hillstax.org	Business email address: delgadoe@hillstax.org Business phone number: 813.612.6763					
Job title: Customer Servivce Rep						
Employed by: Hillsborough County Tax Collector						
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	passed	any required	d examinations for the certificatio	n,	
Certified Florida Appraiser	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida	
Certified Florida Collector	ertified Flori	da Colleo	ctor Assista	nt		
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ctor's office	or with	the Florida	Department of Revenue (attach a	additional	
Employer: Hillsborough County Tax Collector						
Your Title: Customer Service Rep			Employme	nt Dates: 02/16/2021 to Present		
Employer:						
Your Title:			Employme	nt Dates:		
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC000 Canadian Birth Certificates, Drivers, and	.75	TC0008	f	Internal Fraud for Staff	.75	
TC000	.75	TC0019	£	Introduction to Fraud	1.0	
Applicant Signature						
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.						
Signature: T. D. Mar Difference and any attachments are trace and correct to the Dect of t						



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying							
✓ Initial Certification - \$25 fee  Annual F	Recertifica	<b>tion - \$</b> 5	5 fee Reinstatement of Certification - \$5 fee				
Applicant Information	Applicant Information						
Applicant's name (as you would like it to appear on	the certific	ate): Eric	c Delgado				
Business email address: delgadoe@hillstax.org	Business email address: delgadoe@hillstax.org Business phone number: 813.612.6763						
Job title: Customer Servivce Rep							
Employed by: Hillsborough County Tax Collector							
I have completed the required hours of approved co recertification, or reinstatement for the following de	ourses and signation:	passed	any required examinations for the certification,				
Certified Florida Appraiser	rtified Flori	da Evalu	uator Certified Cadastralist of Florida				
Certified Florida Collector	rtified Flori	da Colleo	ector Assistant				
Electide property approject's office. Electide tax colle	<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.						
Employer: Hillsborough County Tax Collector							
Your Title: Customer Service Rep			Employment Dates: 02/16/2021 to Present				
Employer:							
Your Title:			Employment Dates:				
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.	Course Title Hours				
TC001	.75	TC0013	People and Actions .75				
TC001 Travel Documents	.75	TC0017	US Immigration Documents .75				
Applicant Signature							
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signature: Date: 03/19/2024							



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an Application for Florida Professional Certification. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx Reason for Applying Reinstatement of Certification - \$5 fee Annual Recertification - \$5 fee ✓ Initial Certification - \$25 fee **Applicant Information** Applicant's name (as you would like it to appear on the certificate): Eric Delgado Business phone number: 813.612.6763 Business email address: delgadoe@hillstax.org Job title: Customer Servivce Rep Employed by: Hillsborough County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Cadastralist of Florida Certified Florida Evaluator Certified Florida Appraiser ✓ Certified Florida Collector Assistant Certified Florida Collector Experience for Certification - If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Hillsborough County Tax Collector Employment Dates: 02/16/2021 to Present Your Title: Customer Service Rep Employer: **Employment Dates:** Your Title: Approved Courses - List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. Course Title Hours Course Title Hours No No. .50 TC00056 Birth Certificates TC0002 Vehicle Identification Documents .50 .50 .50 TC00156 Social Security Cards Military ID Cards TC0012 **Applicant Signature** I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Date: Signature:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying					
✓ Initial Certification - \$25 fee  Annual Recertification	- \$5 fee Reinstatement of Certification - \$5 fee				
Applicant Information					
Applicant's name (as you would like it to appear on the certificate)					
Business email address: delgadoe@hillstax.org	Business phone number: 813.612.6763				
Job title: Customer Servivce Rep					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and pas recertification, or reinstatement for the following designation:	sed any required examinations for the certification,				
Certified Florida Appraiser	Evaluator Certified Cadastralist of Florida				
Certified Florida Collector Certified Florida C	Collector Assistant				
Experience for Certification – If you are applying for your init Florida property appraiser's office, Florida tax collector's office, or pages as necessary). If you are applying for recertification or for employment dates.	with the Florida Department of Revenue (attach auditional				
Employer: Hillsborough County Tax Collector					
Your Title: Customer Service Rep Employment Dates: 02/16/2021 to Present					
Employer:					
Your Title: Employment Dates:					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
	No. Course Title Hours				
	0019 CDL 2021 - Module 2 - Overview of the 6 .75				
TC001 CDL 2021 Module 1 Intro to CDL Licensin 2.50 TC	0025 Driver License Preparatory Training - Ol 12				
Applicant Signature	"Fasting an gind to month I partify that all of the				
I am requesting approval for Florida professional certification, receinformation provided on this form and any attachments are true ar	nd correct to the best of my knowledge.				
Signature: 7. Ocht Date: 03/19/2024					



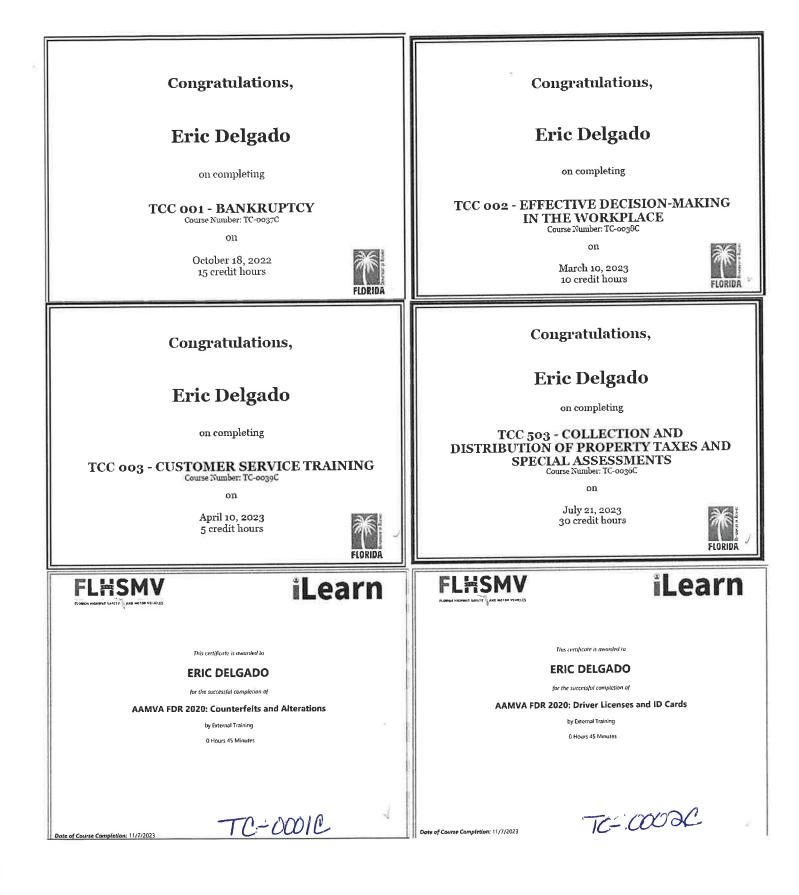
Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying					
	Recertifica	<b>tion - \$</b> 51	fee	Reinstatement of Certification -	\$5 fee
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Eric Delgado					
Business email address: delgadoe@hillstax.org	Business email address: delgadoe@hillstax.org Business phone number: 813.612.6763				
Job title: Customer Servivce Rep					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved co recertification, or reinstatement for the following des	ourses and signation:	passed a	any requi	red examinations for the certification	n,
Certified Florida Appraiser	rtified Flori	ida Evalua	ator	Certified Cadastralist of F	lorida
Certified Florida Collector	rtified Flori	da Collec	tor Assis	tant	
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax collect pages as necessary). If you are applying for recert employment dates.	stor's ottice		the FIOric	a Department of Revenue lallacity	auullional
Employer: Hillsborough County Tax Collector					
Your Title: Customer Service Rep			Employr	nent Dates: 02/16/2021 to Present	
Employer:					
Your Title:	Your Title: Employment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No. Course Title	Hours	No.		Course Title	Hours
TC002	.75			021 Module 4 CKE End of Course	.75
TC0045 Info & Cyber Security Awareness for Exten	.75	TC0040	TCC50	01 Duties & Responsibilites of FL	30
Applicant Signature	Alf - Alf	an an air	ation of	reinstatement. Leastify that all of the	
I am requesting approval for Florida professional co information provided on this form and any attachme	ents are tru	recentification in the second contract of the	rrect to th	he best of my knowledge.	
Signature: Date: 03/19/2024					



FLHSMV iLearn	FLHSMV FLIEBEL HEINEY LINE LEARN
This certificate is awarded to ERIC DELGADO for the successful campletion of AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs by External Training 1 Hours 0 Minutes	This certificate is awarded to ERIC DELGADO for the successful complicition of AAMVA FDR 2020: Security Features by External Training. 1 Hours 0 Minutes
Date of Course Completion: 11/7/2023     TC-COSTC       FL#SMV     iLearn	Detre of Course Campletion: 11/7/2023 TC-: 00/4/C / FLHSMV FLENSMV FLENSMV FLENSMV FLENSMV
This certificate is awarded to ERIC DELGADO for the successful completion of AAMVA FDR 2020: Canadian Birth Certificates, Driver, and Vehicle Docs by External Transing 0 Hours 45 Minutes	This certificate is awarded to <b>ERIC DELGADO</b> Jor the successful completion of <b>AAMVA FDR 2020: Internal Fraud for Staff</b> Up External Training 0 Hours 45 Minutes
Date of Course Completion: 11/7/2023     TCF_DOUCC       FL#SMV     iLearn	Date of Course Completion: 11/7/2023     TC-OCOCC       FLHSMV     iLearn
This certificate is awarded to ERIC DELGADO Jor the successful completion of AAMVA FDR 2020: Introduction to Covert Features by External Training O Hours 45 Minutes	This certificate is awarded to <b>ERIC DELGADO</b> Jor the twoccessful completion of <b>AAMVA FDR 2020: Introduction to Fraud</b> Ly External Training 1 Hours 0 Minutes
Date of Course Completion: 11/7/2023	Date of Course Completion: 11/7/2023

FLHSMV Learn	FLHSMV iLearn
This certificate is awarded to	This certificate is awarded to
<b>ERIC DELGADO</b>	<b>ERIC DELGADO</b>
Jor the successful campiculan of	for the successful completion of
<b>AAMVA FDR 2020: Mexican Documents</b>	<b>AAMVA FDR 2020: People and Actions</b>
by External Training	by External Training
0 Hours: 45 Minutes	0 Hours 45 Minutes
TC-COIC	TC-ODISC
FLHSMV	FLHSMV
TABLE VIEW VIEW VIEW VIEW VIEW VIEW VIEW VIE	FLOW FUNCTION FOR THE SAME AND THE SAME
This certificate is awarded to	This certificate is awarded to
<b>ERIC DELGADO</b>	<b>ERIC DELGADO</b>
(or the successful cumpletian of	Jor the successful completion of
<b>AAMVA FDR 2020: Travel Documents</b>	<b>AAMVA FDR 2020: US Immigration Documents</b>
by External Training	Ly Esternal Training
0 Hours 45 Minutes	0 Hours 45 Minutes
Date of Course Completion: 11/7/2023	Date of Course Completion: 11/7/2023 FL#SMV The advantage of the set of the
This curtificate is awarded to	Tris certificate is awarded to
<b>ERIC DELGADO</b>	ERIC DELGADO
<i>for the successful completion of</i>	for the successful completion of
<b>AAMVA FDR 2020: Vehicle Identification Documents</b>	AAMVA FDR 2020: Birth Certificates
by External Training	by External Training
0 Hours 30 Minutes	O Hours 30 Minutes
Date of Course Completion: 11/7/2023	Date of Course Completion: 11/7/2023 TC - 0005C

	Learn	FL#SMV	iLearn
This certificate is awarded to <b>ERIC DELGADO</b> for the successful completion of <b>AAMVA FDR 2020: Military ID Cardss</b> by External Training 0 Hours 30 Minutes		AAMVA	This certificate is awarded to ERIC DELGADO for the stateosoful completion of PDR 2020: Social Security Cards Hy External Training 0 Hours 30 Minutes
Date of Course Completion: 11/7/2023	.001aC	Date of Course Completion: 11/7/2023	TC 0015C
	Learn	FLHSMV	iLearn
This certificate is awarded to <b>ERIC DELGADO</b> for the successful completion of <b>Heavy Vehicle Use Tax (HVUT) - 202</b> by FLHSMV 1 Hours 0 Minutes	1	AAMVA CDL 20	This certificate is unwarded to <b>ERIC DELIGADO</b> for the successful completion of <b>D21: Module 2 - Overview of the CDL Tests</b> By MS O Hours 45 Minutes
Date of Course Completion: 11/7/2023	C-8044C	Date of Course Completion: 2/13/2024	TC0019C
FLHSMV	Learn	FLHSMV	iLearn
This certificate is awarded to <b>ERIC DELGADO</b> Jor the successful completion of			This certificate is awarded to ERIC DELGADO for the successful completion of
AAMVA CDL 2021: Module 1 - Introduction to ( by MS 2 Hours 30 Minutes	DL Licensing	Driver	by FLHS WALLES JULIC COMPARISON OF JULIC CONTRACT OF COLT
Date of Course Completion: 2/13/2024	2-0018C	Data of Course Completion: 2/13/2024	TC,0025C

	iLearn		iLearn
The Lenskoor ERIC DE Ser the accurate AAMVA CDL 2021: Module 3 - C Not Officer A	LGADO	This certificate 6 a ERIC DELC for the successful CO AAMVA CDL 2021: Module 4 - CKE by MS O Hours 45 M	iADO ngletion of End-of-Course Exam Overview
Dare of Course Completion, 2/14/3023	TC 0020-C	Date of Course Completion: 2/14/2024	TCOOZIC
FLANS MUNICIPALITY AND	iLearn	The Florida Depart Property Tax Oversight, Certi	ment of Revenue
This certificate	is awarded to		
		Certifie	s that
FRIC DE		Certifie Eric De	
	at completion of vareness for External Entities - 2023		lgado
for the successfu	at completion of vareness for External Entities - 2023	Eric De	elgado y completed RESPONSIBILITIES COLLECTORS : TC-0040C Iarch 1, 2024



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate: Suzanne Dookeran		
Previous Name(s)(if applicable):		
Documentation Included:		
County: Broward	Job Title: Records, Taxes and Treasury Supervisor	
Certification Requested:	Certified Florida Collector Assistant	
Initial: 🗸	Reinstatement:	
Certification Date:	04/01/24	

	Application			
$\checkmark$	Applicat	tion with Required Signatures	S	
$\checkmark$	Applicat	tion Fee		
$\checkmark$	Courses Listed on Application			
$\checkmark$	Employment Dates Listed			
	✓ Includes Current Employment			
	✓ Two Years of Experience with an Applicable Office			
From:	From: 08/24/97 To: Present			
From:	From: To:			

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
TCC 001 - Bankruptcy	15	Attended Course		
TCC 002 - Effective Decision Making	10	Attended Course		
TCC 003 - Customer Service Training	5	Attended Course		
Total Hours	120			

Committee recommends certification:		Yes		No

Notes:



Property Tax Oversight Certification and Training

and pay	the required fee to the Department usir	ng.				
	Property Tax Oversight Certification and Training Online Registration at					
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx Reason for Applying						
L	[X] Initial Certification - \$25 fee D Annual Recertification - \$5 fee D Reinstatement of Certification - \$5 fee					
	ant Information					
Applica	nt's name (as you would like it to appear on	the certifica	ate): SUZA	ANNE DOOKERAN		
Busines	ss email address:sdookeran@broward.org		J	Business phone number: 954-357-6260		
Job title	: Records, Taxes and Treasury Supervisor					
Employ	ed by: Broward Board of County Commission	oners - Tax	Collector's	's office		
I have c recertifie	completed the required hours of approved c cation, or reinstatement for the following de	ourses and esignation:	passed ar	ny required examinations for the certification,		
Certi	fied Florida Appraiser Cer	tified Florida	a Evaluator	or Certified Cadastralist of Florida		
Certi	fied Florida Collector X Ce	ertified Flori	da Collecto	tor Assistant		
Florida pages a	property appraiser's office, Florida tax colle	ctor's office	, or with th	tification, list at least two years' experience in a he Florida Department of Revenue (attach additional statement, provide your current employer and		
Employ	er: Broward Board of County Commissione	rs - Tax Co	llector's of	ffice		
Your Tit	Your Title: Records, Taxes and Treasury Supervisor J Employment Dates: 8/24/97 - Present					
Employ	Employer:					
Your Tit	tle:		J	Employment Dates:		
<b>Approved Courses</b> - List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.	Course Title Hours		
TC- 0042C	TCC-504 Collection of Licenses, Taxes & Fees	30		TCC-501 Duties & Responsibilities of 30 Florida Tax Collector		
TC- 0038C	TCC-002 Effective Decision Making	10	TC- 0036C	TCC-503 Collection & Distribution of 30 Prop Taxes		
TC- 0037C						
	ant Signature					
I am rec   informa	questing approval for Florida professional of tion provided on this form and any attachm	ertification, ients are tru	recertificat	ition, or reinstatement. I certify that all of the rrect to the best of mv knowledge.		
Signature: 50 50. Date: 4/30/2024.						

### Congratulations,

### SUZANNE DOOKERAN,

on completing

### TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on

Thursday, October 8, 2020

30.00 credit hours

# The Florida Department of Revenue



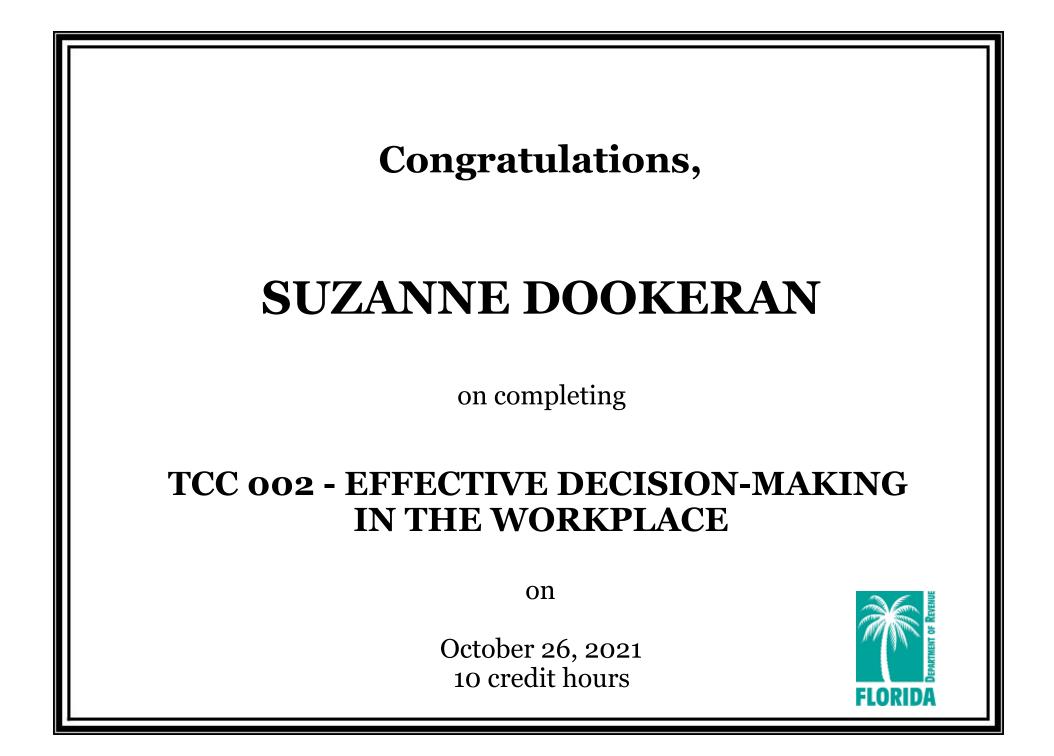
**FLORIDA** 

Certifies that

### Suzanne Dookeran

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES TCC 504, 30 Hours June 7-10, 2021





### Congratulations,

# Suzanne Dookeran

on completing

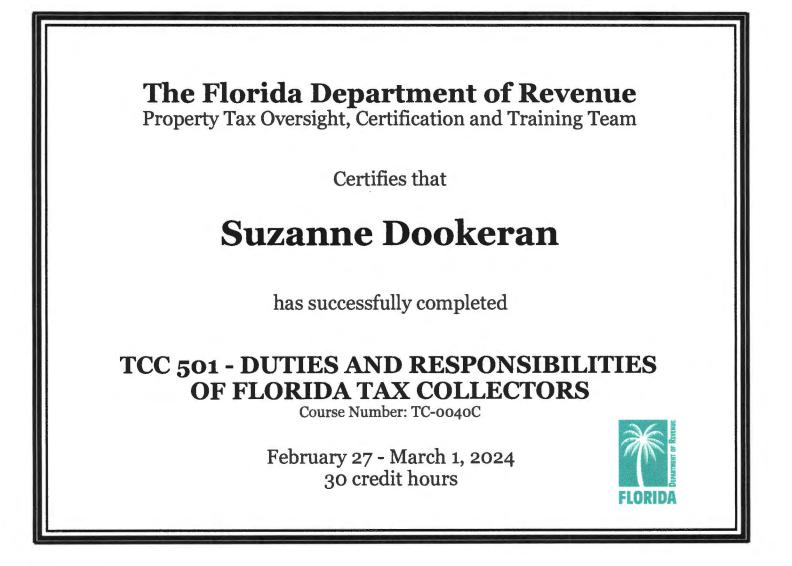
### TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

November 9, 2021 15 credit hours







Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Lisa D. Fells
Previous Name(s)(if applicable):	
Documentation Included:	
County: Putnam	Job Title: Tax Administration Clerk I
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

Application					
$\checkmark$	Applicat	tion with Required Signature	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	Courses	s Listed on Application			
Employment Dates Listed					
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 09/04/20			To: Present		
From:	From:		To:		

Course Information				
Course Name		Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
FLHSMV - DL Training Series: Phase I	40	Attended Course		
FLHSMV - DL Training Series: Phase II	45	Attended Course		
AAMVA - CDL Module 1	2.5	Attended Course		
AAMVA - CDL Module 2	0.75	Attended Course		
AAMVA - CDL Module 3	0.75	Attended Course		
AAMVA - CDL Module 4	0.75	Attended Course		
FLHSMV - Heavy Vehicle Use Tax	1	Attended Course		
AAMVA - Introduction to Fraud	1	Attended Course		
AAMVA - Birth Certificates	0.50	Attended Course		
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course		
AAMVA - Internal Fraud for Staff	0.75	Attended Course		
AAMVA - Introduction to Covert Features	0.75	Attended Course		
AAMVA - People and Actions	0.75	Attended Course		
Total Hours	125.5			

Committee recommends certification:		Yes		No

Notes: AAMVA CDL completion certificate submitted as well as the individual module completion certificates



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Lisa D. Fells
Previous Name(s)(if applicable):	
Documentation Included:	
County: Putnam	Job Title: Tax Administration Clerk I
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

Application				
$\checkmark$	Application with Required Signature	es		
$\checkmark$	Application Fee			
$\checkmark$	Courses Listed on Application			
Employment Dates Listed				
	✓ Includes Current Employment			
	✓ Two Years of Experience with an Applicable Office			
From: 09/04/20		To: Present		
From:		To:		

Course Information				
Course Name		Documentation		
30-hours per 12D-19.003(3)(a)				
90-hours per 12D-19.003(3)(b)				
AAMVA - Security Features	1	Attended Course		
AAMVA - Social Security Cards	0.50	Attended Course		
AAMVA - Travel Documents	0.75	Attended Course		
AAMVA - U.S. Immigration Documents	0.75	Attended Course		
TCC 001 - Bankruptcy	15	Attended Course		
FLHSMV - Information and Cyber Security Awareness Training	0.50	Attended Course		
Total Hours	18.5			

|--|

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying	
✓ Initial Certification - \$25 fee  Annual Recertific	cation - \$5 fee Reinstatement of Certification - \$5 fee
Applicant Information	
Applicant's name (as you would like it to appear on the certin	Lisa D. Fells
Business email address: lisa.fells@putnam-fl.gov	Business phone number: 386-329-5789
Job title: Tax Administration Clerk I	
Employed by: Putnam County Tax Collector	
I have completed the required hours of approved courses ar recertification, or reinstatement for the following designation:	nd passed any required examinations for the certification,
Certified Florida Appraiser	orida Evaluator Certified Cadastralist of Florida
Certified Florida Collector	orida Collector Assistant
Florida property appraiser's office, Florida tax collector's offic pages as necessary). If you are applying for <b>recertification</b> employment dates.	our <b>initial certification</b> , list at least two years' experience in a ce, or with the Florida Department of Revenue (attach additional or for <b>reinstatement</b> , provide your current employer and
Employer: Putnam County Tax Collector	
Your Title: Tax Administration Clerk I	Employment Dates: 09/04/2020 - Current
Employer:	
Your Title:	Employment Dates:
of each approved course. If you are substituting your Certifie license issued by the Florida Real Estate Appraisal Board fo type below. Attach a copy of the license.	bages as necessary). Attach documentation verifying completion ad Residential Appraiser license or Certified General Appraiser or one or more courses, list your license number and license
No. Course Title Hours	No. Course Title Hours
see attached transcript	
Applicant Signature I am requesting approval for Florida professional certification information provided on this form and any attachments are tr	n, recertification, or reinstatement. I certify that all of the rue and correct to the best of my knowledge.
Signature: M	Date: 4/16/24

#### Lisa Fells PUTNAM COUNTY TAX COLLECTOR

Course #	COURSE DESCRIPTION	COMPLETED	HRS
	DEPARTMENT OF REVENUE		
TC-0036C	TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS		
TC-0037C	TCC 001 - BANKRUPTCY	2/14/2022	15.00
TC-0038C	TCC 002 - EFFECTIVE DECISION MAKING		
TC-0039C	TCC 003 - CUSTOMER SERVICE TRAINING		
TC-0040C	TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS (TCC 501)	2/27-3/1/2024	30.00
TC-0041C	TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE		
TC-0042C	TCC 504 - COLLECTION OF LICENSES, TAXES AND FEES		
	ON-LINE		
TC-0001C	AAMVA FDR 2018 COUNTERFEITS AND ALTERATIONS		
TC-0002C	AAMVA FDR 2018 DRIVER LICENSE AND ID CARDS		
TC-0003C	AAMVA FDR 218 VEHICLE IDENTIFICATION DOCUMENTS	ľ	
TC-0004C	AAMVA FDR 2019 EXPANDING THE REVIEW		
TC-0005C	AAMVA FDR 2020 BIRTH CERTIFICATES	1/4/2021	0.50
TC-0006C	AAMVA FDR 2020: CANADIAN BIRTH CERTIFICATES, DRIVE AND VEHICLE DOCUMENTS		
TC-0007C	AAMVA FDR 2020: CANADIAN TRAVEL, CITIZENSHIP AND IMMIGRATION DOCUMENTS	1/6/2021	1.00
TC-0008C	AAMVA FDR 2020: INTERNAL FRAUD FOR STAFF	1/6/2021	0.75
TC-0009C	AAMVA FDR 2020: INTRODUCTION TO COVERT FEATURES	1/6/2021	0.75
TC-0010C	AAMVA FDR 2020: INTRODUCTION TO FRAUD	12/31/2020	1.00
TC-0011C	AAMVA FDR 2020: MEXICAN DOCUMENTS		
TC-0012C	AAMVA FDR 2020: MILITARY ID CARDS		
TC-0013C	AAMVA FDR 2020: PEOPLE AND ACTIONS	1/6/2021	0.75
TC-0014C	AAMVA FDR 2020: SECURITY FEATURES	1/7/2021	1.00
TC-0015C	AAMVA FDR 2020: SOCIAL SECURITY CARDS	1/7/2021	0.50
TC-0016C	AAMVA FDR 2020: TRAVEL DOCUMENTS	1/7/2021	0.75
TC-0017C	AAMVA FDR 2020: U S IMMIGRANTS DOCUMENTS	1/7/2021	0.75
TC-0018C	CDL MODULE 1	10/13/2020	2.50
TC-0019C	CDL MODULE 2	10/14/2020	0.75
TC-0020C	CDL MODULE 3	10/16/2020	0.75
TC-0021C	CDL MODULE 4	10/19/2020	0.75
TC-0022C	DL PHASE I	9/25/2020	40.00
TC-0023C	DL PHASE II	10/9/2020	45.00
TC-0044C	HEAVY VEHICLE USE TAX (HVUT)	10/20/2020	1.00
TC-0045C	INFORMATION AND CYBER SECURITY AWARENESS	8/18/2022	0.50
	TOTAL HOURS		144.00





This certificate is awarded to

# LISA FELLS

for the successful completion of

### **DL Transformed: Phase I**

by FLHSMV

40 Hours 0 Minutes

Date of Course Completion: 9/25/2020



This certificate is awarded to

### LISA FELLS

for the successful completion of

### **DL Transformed: Phase II**

by FLHSMV

45 Hours 0 Minutes

Date of Course Completion: 10/9/2020

**FLHSMV** 

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES



This certificate is awarded to

## LISA FELLS

for the successful completion of

### **AAMVA CDL 2015: Module 1 - Introduction to CDL Licensing**

by MS

2 Hours 30 Minutes

Date of Course Completion: 10/13/2020





This certificate is awarded to

## LISA FELLS

for the successful completion of

### AAMVA CDL 2015: Module 2 - Overview of the CDL Tests

by MS

0 Hours 45 Minutes

Date of Course Completion: 10/14/2020



This certificate is awarded to

# LISA FELLS

for the successful completion of

### AAMVA CDL 2015: Module 3 - CDL Knowledge Tests

by MS

0 Hours 45 Minutes

Date of Course Completion: 10/16/2020





This certificate is awarded to

# LISA FELLS

for the successful completion of

### AAMVA CDL 2015: Module 4 - CKE End-of-Course Exam

by MS

0 Hours 45 Minutes

Date of Course Completion: 10/19/2020





This certificate is awarded to

# LISA FELLS

for the successful completion of

### AAMVA CDL

by FLHSMV

5 Hours 30 Minutes

Date of Course Completion: 10/19/2020



This certificate is awarded to

# LISA FELLS

for the successful completion of

### Heavy Vehicle Use Tax (HVUT) - 2019

by FLHSMV

1 Hours 0 Minutes

Date of Course Completion: 10/20/2020



This certificate is awarded to

# LISA FELLS

for the successful completion of

### **AAMVA FDR 2020: Introduction to Fraud**

by External Training

1 Hours 0 Minutes

Date of Course Completion: 12/31/2020



This certificate is awarded to

# LISA FELLS

for the successful completion of

### **AAMVA FDR 2020: Birth Certificates**

by External Training

0 Hours 30 Minutes

Date of Course Completion: 1/4/2021



This certificate is awarded to

# LISA FELLS

for the successful completion of

### AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes



This certificate is awarded to

# LISA FELLS

for the successful completion of

### **AAMVA FDR 2020: Internal Fraud for Staff**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

# LISA FELLS

for the successful completion of

### **AAMVA FDR 2020: Introduction to Covert Features**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## LISA FELLS

for the successful completion of

### **AAMVA FDR 2020: People and Actions**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## LISA FELLS

for the successful completion of

### **AAMVA FDR 2020: Security Features**

by External Training

1 Hours 0 Minutes



This certificate is awarded to

## LISA FELLS

for the successful completion of

### AAMVA FDR 2020: Social Security Cards

by External Training

0 Hours 30 Minutes



This certificate is awarded to

## LISA FELLS

for the successful completion of

### **AAMVA FDR 2020: Travel Documents**

by External Training

0 Hours 45 Minutes





This certificate is awarded to

## LISA FELLS

for the successful completion of

### **AAMVA FDR 2020: US Immigration Documents**

by External Training

0 Hours 45 Minutes

## Congratulations,

## Lisa Fells

on completing

# TCC 001 - BANKRUPTCY Course Number: TC-0037C

on

February 14, 2022 15 credit hours





This certificate is awarded to

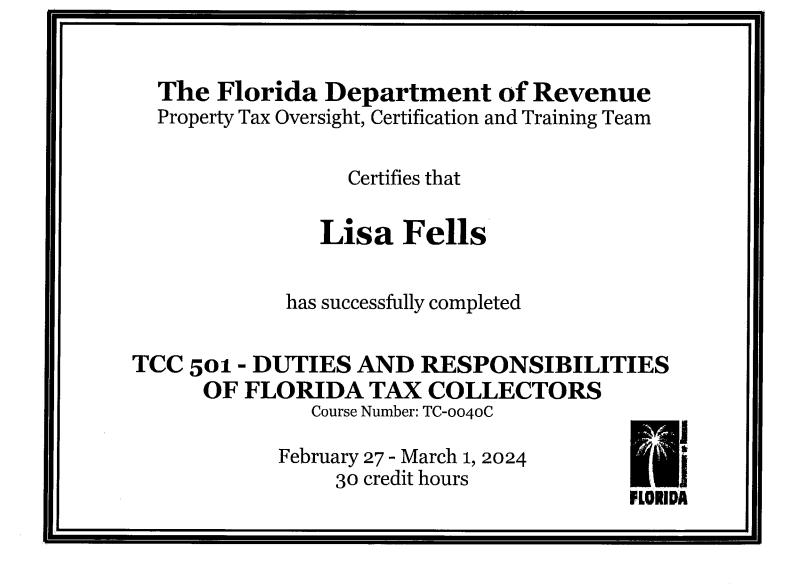
## LISA FELLS

for the successful completion of

### Information and Cyber Security Awareness for External Entities - 2022

by FLHSMV

0 Hours 30 Minutes





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Loria L. Flowers
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	Job Title: Supervisor
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

	Application				
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	From: 10/27/14 To: Present				
From:	From: To:				

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
TCC 001 - Bankruptcy	15	Attended Course		
TCC 002 - Effective Decision Making	10	Attended Course		
TCC 003 - Customer Service Training	5	Attended Course		
Total Hours	120			

Committee recommends certification:	Yes		No

Notes:



### Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying		12.			
✓ Initial Certification - \$25 fee	Recertifica	ation - \$5	fee [	Reinstatement of Certification - S	5 fee
Applicant Information					
Applicant's name (as you would like it to appear on	the certific				
Business email address: flowersl@hillstax.org			Busine	ess phone number: 813.635.5210 ext 54	489
Job title: Supervisor					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved co recertification, or reinstatement for the following des	ourses and signation:	d passed a	any req	uired examinations for the certification,	
Certified Florida Appraiser	rtified Flor	ida Evalu	ator	Certified Cadastralist of Flo	orida
Certified Florida Collector	rtified Flor	ida Collec	tor Ass	sistant	
<b>Experience for Certification</b> – If you are applying Florida property appraiser's office, Florida tax collect pages as necessary). If you are applying for recertive mployment dates.	rtor's offic	e or with	the Flo	noa Department of Revenue (allacit ac	uluonai
Employer: Hillsborough County Tax Collector					
Your Title: Supervisor			Employ	yment Dates: 10/27/2014 to Present	
Employer:					
Your Title:				yment Dates:	
Approved Courses – List each course you have reinstatement for which you are applying (attach ad of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisal type below. Attach a copy of the license.	ditional pa ur Certifieo Board for	ages as ne d Residen one or mo	ecessar tial Apr	ry). Attach documentation verifying con praiser license or Certified General App prses, list your license number and licen	nse
No. Course Title	Hours	No.		Course Title	Hours
TC0041 TCC502 Management of a Florida Tax Co	30	TC0040	q TCC	501 Duties & Responsibilities of FL T	30
Applicant Signature I am requesting approval for Florida professional ce information provided on this form and any attachme	ents are tri	ue and co	ation, o rrect to	r reinstatement. I certify that all of the the best of my knowledge.	
Signature: Join L. Flor	wer	7		Date. 3/18/202	4

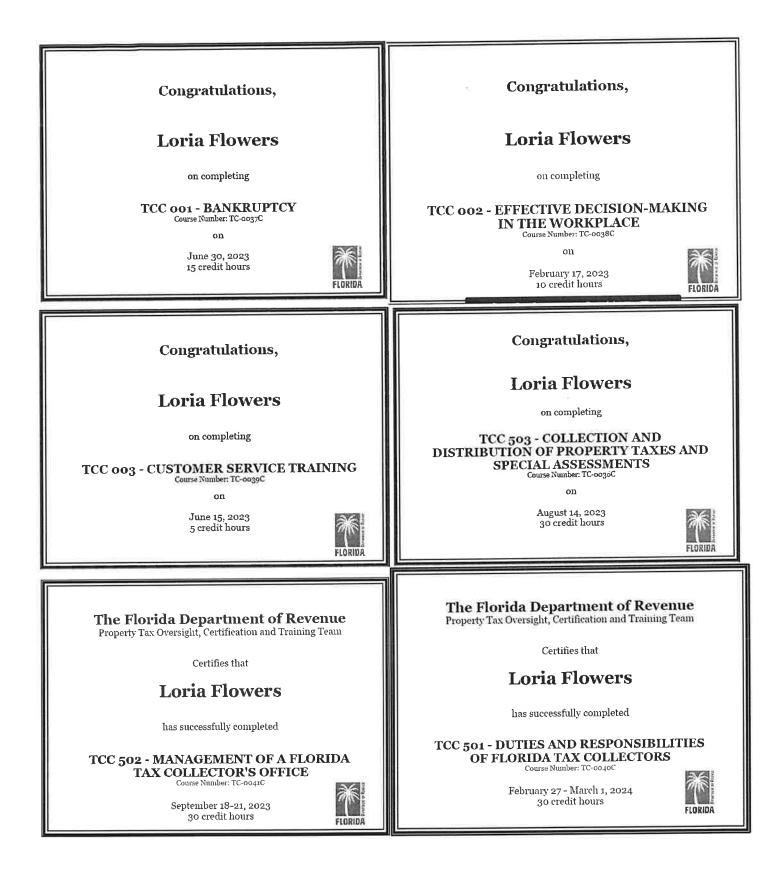


### Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying								
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee								
Applicant Information								
Applicant's name (as you would like it to appear on the certificate): Loria L. Flowers								
Business email address: flowersl@hillstax.org	Business email address: flowersl@hillstax.org Business phone number: 813.635.5210 ext 5489							
Job title: Supervisor								
Employed by: Hillsborough County Tax Collector								
I have completed the required hours of approved recertification, or reinstatement for the following do	courses and esignation:	passed a	ny req	uired examinations for the certification	,			
Certified Florida Appraiser	ertified Flor	ida Evalua	ator	Certified Cadastralist of Flo	orida			
	ertified Flor							
Experience for Certification – If you are appl Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for receive employment dates.	actor e ottice	$a  or \frac{1}{100}$	пе нои	ina Denarimento, Revenue tattaci av	Juluonai			
Employer: Hillsborough County Tax Collector								
Your Title: Supervisor			Employ	yment Dates: 10/27/2014 to Present				
Employer:								
Your Title:				yment Dates:				
Approved Courses – List each course you have reinstatement for which you are applying (attach a of each approved course. If you are substituting you license issued by the Florida Real Estate Appraise type below. Attach a copy of the license.	ditional pa	ages as ne d Resident	cessar	y). Attach documentation ventying cor praiser license or Certified General App rses, list your license number and lice	nse			
No. Course Title	Hours	No.		Course Title	Hours			
TC0037( TCC001 Bankruptcy	15			002 Effective Decision Making in the	10			
TC00390 TCC003 Customer Service Training	5	TC0036	Стсс	503 Collection & Distribution of Prope	30			
Applicant Signature I am requesting approval for Florida professional of information provided on this form and any attachm Signature:	certification, pents are tru	le and cor	ation, o rect to	r reinstatement. I certify that all of the the best of my knowledge.	4			





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Alicia J Fo	bley
Previous Name(s)(if applicable):		
Documentation Included:		
County: Brevard		Job Title: Bankruptcy Analyst
Certification Requested:	Certified I	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	04/01/24	

	Application				
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	From: 09/03/13 To: Present				
From:	From: To:				

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
TCC 001 - Bankruptcy	15	Attended Course		
TCC 002 - Effective Decision Making	10	Attended Course		
TCC 003 - Customer Service Training	5	Attended Course		
-				
Total Hours	120			

Committee recommends certification:	Yes		No

Notes:



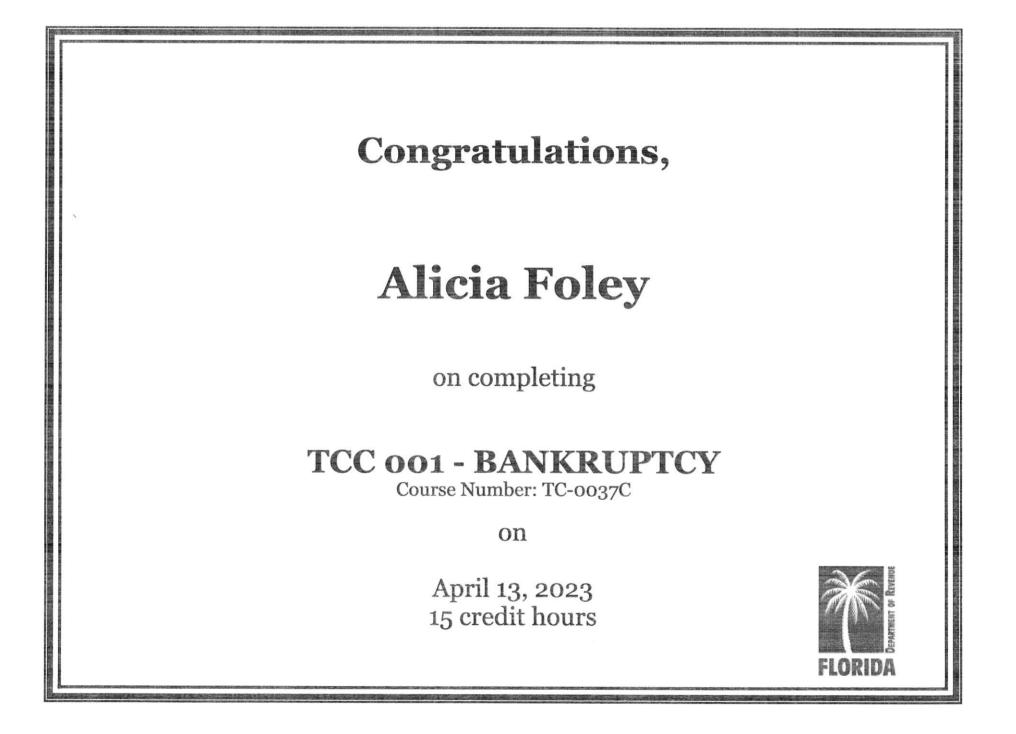
Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

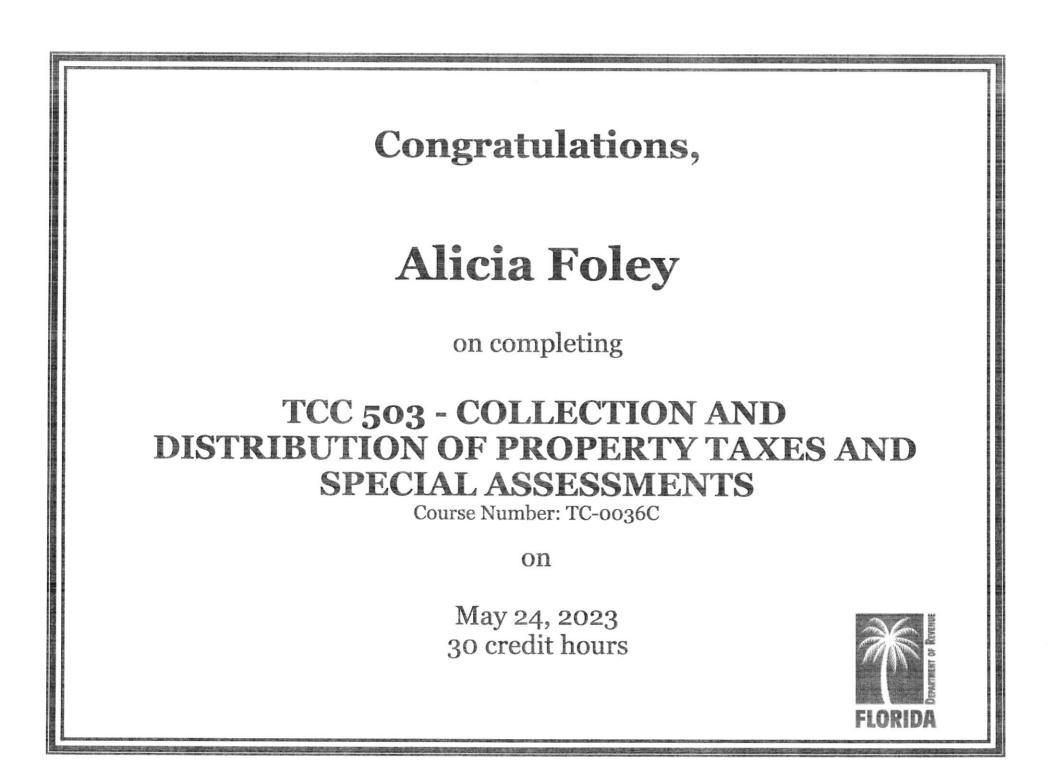
http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

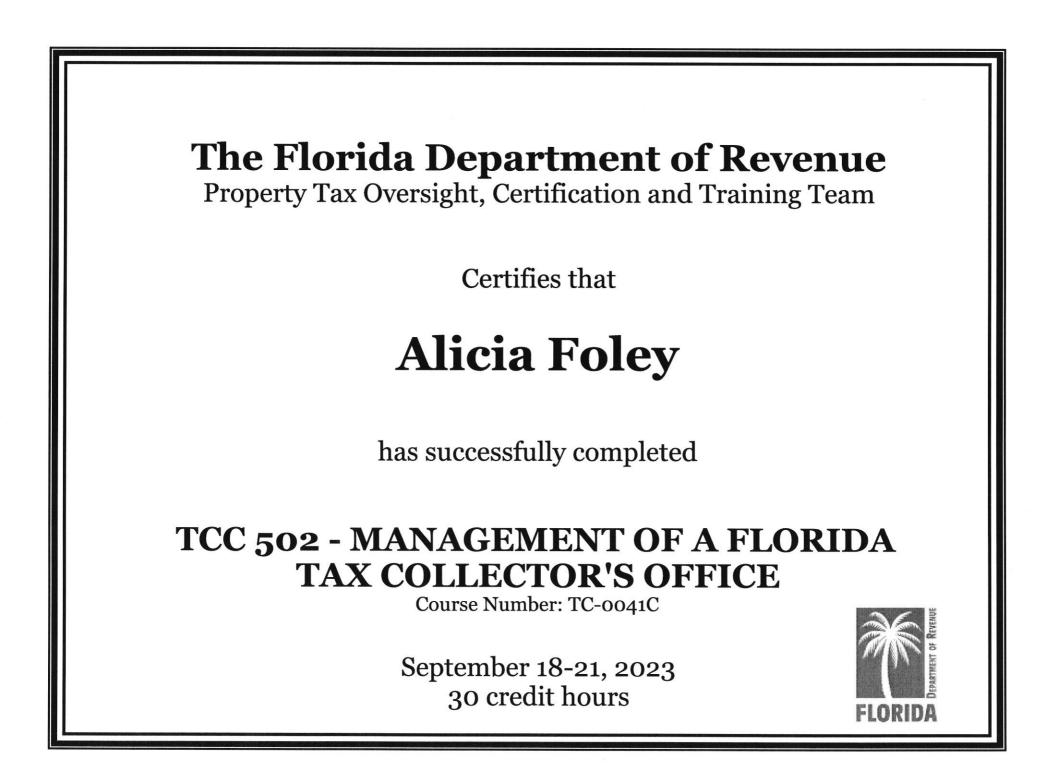
Reason for Applying					
✓ Initial Certification - \$25 fee	Recertifica	ation - \$5	fee	Reinstatement of Certification	- \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear or		cate): Alici			
Business email address: alicia.foley@brevardtc.co	m		Business	phone number: 321-264-7708	
Job title: Bankruptcy Analyst					
Employed by: Lisa Cullen, Brevard County Tax Co					
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	d passed	any require	ed examinations for the certification	on,
Certified Florida Appraiser	ertified Flor	ida Evalu	ator	Certified Cadastralist of F	Iorida
Certified Florida Collector	ertified Flor	ida Collec	ctor Assista	int	
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recer employment dates. Employer: Lisa Cullen, Brevard County Tax Collect	ector's offic tification of	e, or with	the Florida	Department of Revenue (attach	additional
Your Title: Bankruptcy Analyst			Employme	ent Dates:09/03/2013-Current	
Employer:			Employing	5/12 Dates: 09/03/2013-Cuffent	
Your Title:			Employme	ent Dates:	
Approved Courses – List each course you have reinstatement for which you are applying (attach as of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisa type below. Attach a copy of the license.	dditional pa our Certified	ages as no d Residen	ecessary). Itial Apprais	Attach documentation verifying coser license or Certified General A	ppraiser
No. Course Title	Hours	No.		Course Title	Hours
TC-0037C & 41C BANKRUPTCY & MANAGEMENT OF A FLORIDA TAX COLLECTO	15/ 30	TC-0039C & 40C	CUSTO	OMER SERVICE TRAINING & DUTIES AND RESPONSIBILITIES	5/ 30
TC-0038C EFFECTIVE DECISION- MAKING IN THE WORKPLACE	10	TC-00360	COLLECTI	ON AND DISTRIBUTION OF PROPERTY TAXES	30
Applicant Signature I am requesting approval for Florida professional c information provided on this form and any attachm Signature:	ertification, ents are tru	recertific ue and co	ation, or re rrect to the	instatement. I certify that all of the best of my knowledge. Date: 03/15/2024	9
l l l				х. Х	

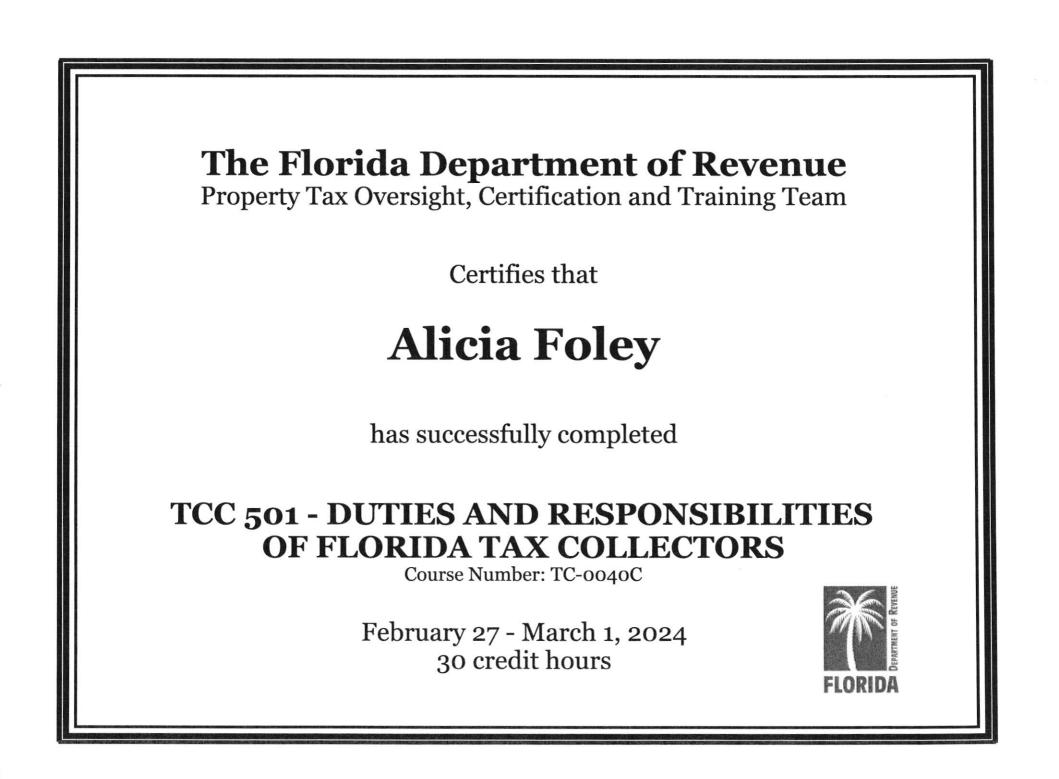














Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jorge L. Garcia
Previous Name(s)(if applicable):	
Documentation Included:	
County: Dade	Job Title: Senior Tax Record Specialist
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

	Application					
$\checkmark$	Application with Required Signatures					
$\checkmark$	Applicat	tion Fee				
$\checkmark$	Courses Listed on Application					
$\checkmark$	Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From:	From: 08/01/19		To: Present			
From:	From: To:					

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course
TCC 001 - Bankruptcy	15	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
Total Hours	120	

Committee recommends certification:	Yes		No

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying							
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee							
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Jorge L. Garcia							
Business email address: jorgegg@miamidade.gov		<u>.</u>	Business p	hone n	umber: 305-375-5332		
Job title: Senior Tax Record Specialist							
Employed by: Miami Dade County Tax Collector							
I have completed the required hours of approved co recertification, or reinstatement for the following des	ourses and signation:	passed	any require	d exam	inations for the certificatic	n,	
Certified Florida Appraiser	rtified Flori	ida Evalu	ator		Certified Cadastralist of F	Iorida	
Certified Florida Collector	rtified Flori	da Collec	ctor Assista	nt			
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax collect pages as necessary). If you are applying for recert employment dates.	ctor's office	e, or with	the Florida	Depart	ment of Revenue (attach	additional	
Employer: Miami Dade County Tax Collector							
Your Title: Tax Record Specialist			Employme	nt Date	<sup>es:</sup> 08/2019 - 04/2023		
Employer: Miami Dade County Tax Collector							
Your Title: Senior Tax Record Specialist			Employme	nt Date	e <sup>s:</sup> 04/2023 - Current		
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.			ourse Title	Hours	
TC0040C TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS	30	TC00360	C TCC 503 - COLLECTIO	N AND DISTRIBU	ITION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS	30	
TC0041C TCC 502 - LEADERSHIP AND MANAGEMENT SKILLS IN A FLORIDA TAX COLLECTOR'S OFFICE 30 TC0037C TCC 001 - BANKRUPTCY 15							
Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date:         03/25/2024							
1000							



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

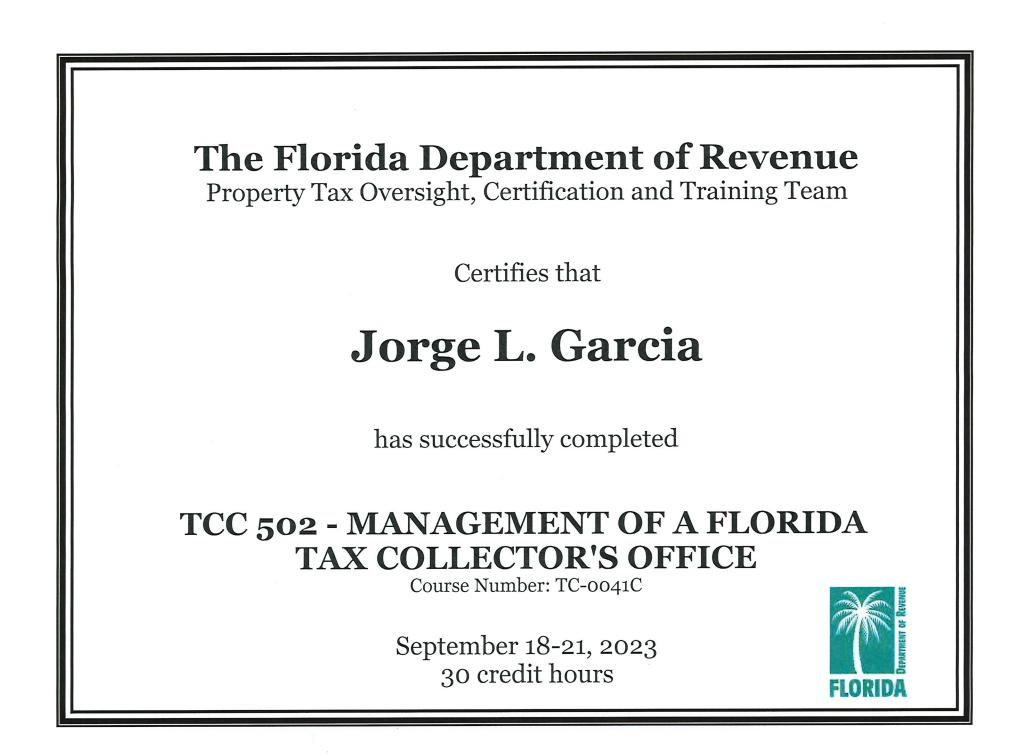
Property Tax Oversight Certification and Training Online Registration at

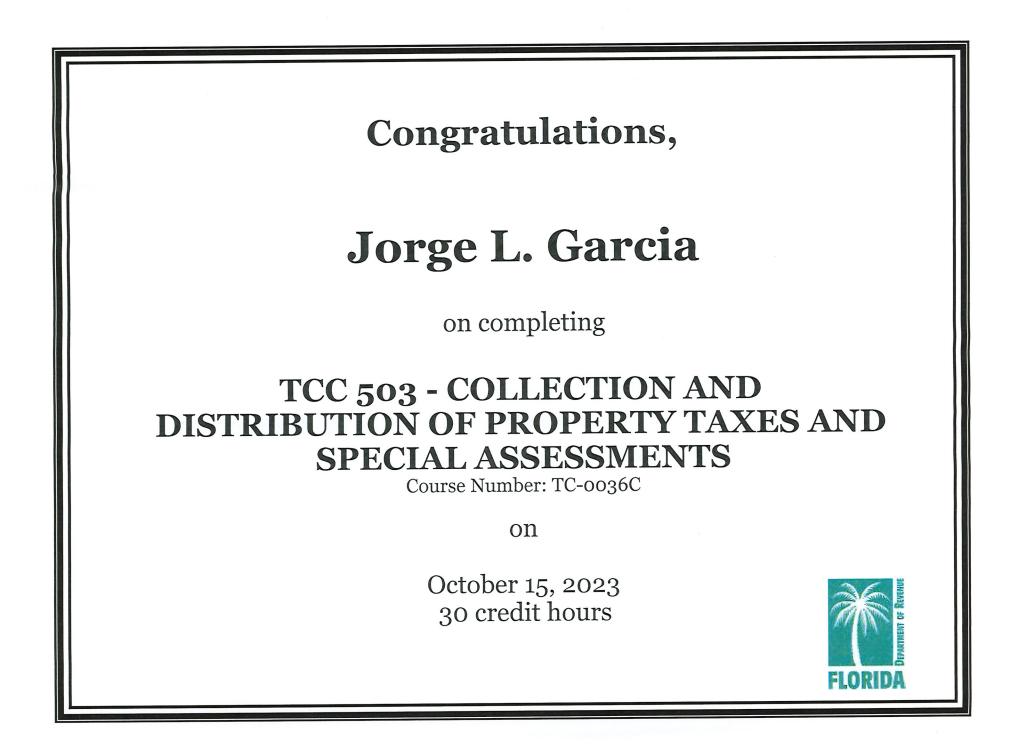
Reason for Applying							
✓ Initial Certification - \$25 fee  Annual Recertification - \$	5 fee Reinstatement of Certification - \$5 fee						
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Jorge L. Garcia							
Business email address: jorgegg@miamidade.gov	Business phone number: 305-375-5332						
Job title: Senior Tax Record Specialist							
Employed by: Miami Dade County Tax Collector							
I have completed the required hours of approved courses and passer recertification, or reinstatement for the following designation:	any required examinations for the certification,						
Certified Florida Appraiser	uator Certified Cadastralist of Florida						
Certified Florida Collector	ector Assistant						
<b>Experience for Certification</b> – If you are applying for your <b>initial</b> Florida property appraiser's office, Florida tax collector's office, or wit pages as necessary). If you are applying for <b>recertification</b> or for <b>rei</b> employment dates.	the Florida Department of Revenue (attach additional						
Employer: Miami Dade County Tax Collector							
Your Title: Tax Record Specialist	Employment Dates: 08/2019 - 04/2023						
Employer: Miami Dade County Tax Collector							
Your Title: Senior Tax Record Specialist	Employment Dates: 04/2023 - Current						
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title Hours No.	Course Title Hours						
TC0038C TCC 002 - EFFECTIVE DECISION MAKING 10							
TC0039C TCC 003 - CUSTOMER SERVICE TRAINING 5	TC0039C TCC 003 - CUSTOMER SERVICE TRAINING 5						
Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date: 03/25/2024							











## The Florida Department of Revenue Property Tax Oversight, Certification and Training Team

Certifies that

# Jorge L. Garcia

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Kelly Gillis
Previous Name(s)(if applicable):	
Documentation Included:	
County: Manatee	Job Title: Field Deputy
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

	Application					
$\checkmark$	Application with Required Signatures					
$\checkmark$	Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From: 12/12/22 To: Present						
From:	From: 4/22/21 To: 12/11/22					

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course				
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course				
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course				
Total Hours	120					

Committee recommends certification:	Yes		No

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying							
✓ Initial Certification - \$25 fee							
Applicant Informatio	n						
	u would like it to appear on	the certific					
	KellyG@taxcollector.com			Business p	hone number: 941-741-4833		
Job title: Field Deputy							
Employed by: Manatee C							
I have completed the rec recertification, or reinsta	quired hours of approved c tement for the following de	ourses and signation:	passed a	any required	d examinations for the certificatio	n,	
Certified Florida Ap	praiser Ce	ertified Flori	da Evalua	ator	Certified Cadastralist of F	lorida	
Certified Florida Co	llector 🗸 Ce	ertified Flori	da Collec	tor Assista	nt		
Florida property appraise	er's office, Florida tax colle	ctor's office	e, or with t	the Florida	, list at least two years' experience Department of Revenue (attach a provide your current employer ar	additional	
Employer: Manatee Cour	nty Tax Collector						
Your Title: Associate II				Employme	nt Dates: <sub>4/22/2021</sub> - 12/11/2022		
Employer: Manatee Cour	nty Tax Collector						
Your Title: Field Deputy				Employme	nt Dates: <sub>12/12/2022</sub> - Present		
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. C	Course Title	Hours	No.		Course Title	Hours	
TC-0040C Duties and R	esponsibilities of FL TC	30	TC-00360	Collection and	Distribution of Property Taxes and Special Assess.	30	
TC-0041C Managemer	TC-0041C Management of a FL TC's Office 30 TC-0042C Collection of Licenses, Taxes and Fees 30						
Applicant Signature							
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signature: Gillis.Kelly Div: cn=Gillis.Kelly.o, ou, email=KellyG@taxcollector.com, c=US Date: 2024.04.17 11:37:39 -04'00'							

### INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- county tax collectors and employees

### Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

### **Course Approval and Examinations**

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage

https://floridarevenue.com/property/Pages/Cofficial\_Training. aspx. You must pass all required examinations for each required course to obtain course credit.

### Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours*.

### **Special Salary for Officials**

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

#### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

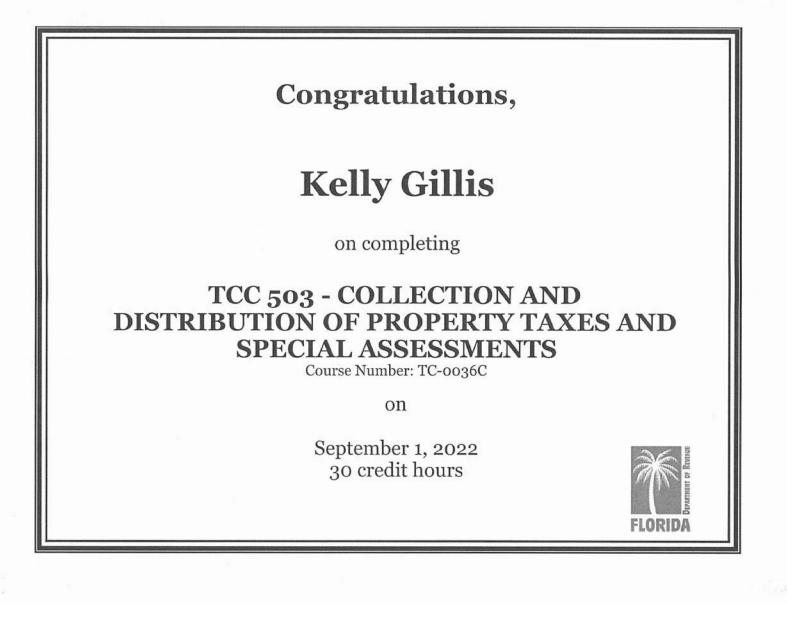
If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

#### Need Assistance?

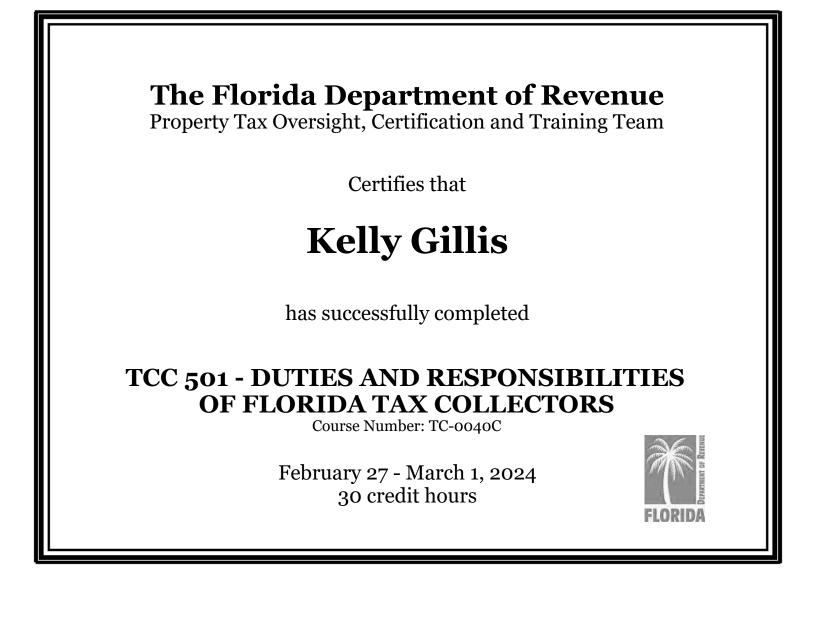
Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.











Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	David Heredia
Previous Name(s)(if applicable):	
Documentation Included:	
County: Osceola	Job Title: TDT Auditor
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

	Application				
$\checkmark$	Application with Required Signatures				
$\checkmark$	✓ Application Fee				
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 11/19/18			To: Present		
From:			To:		

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
·				
Total Hours	120			

Committee recommends certification:		Yes		No



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

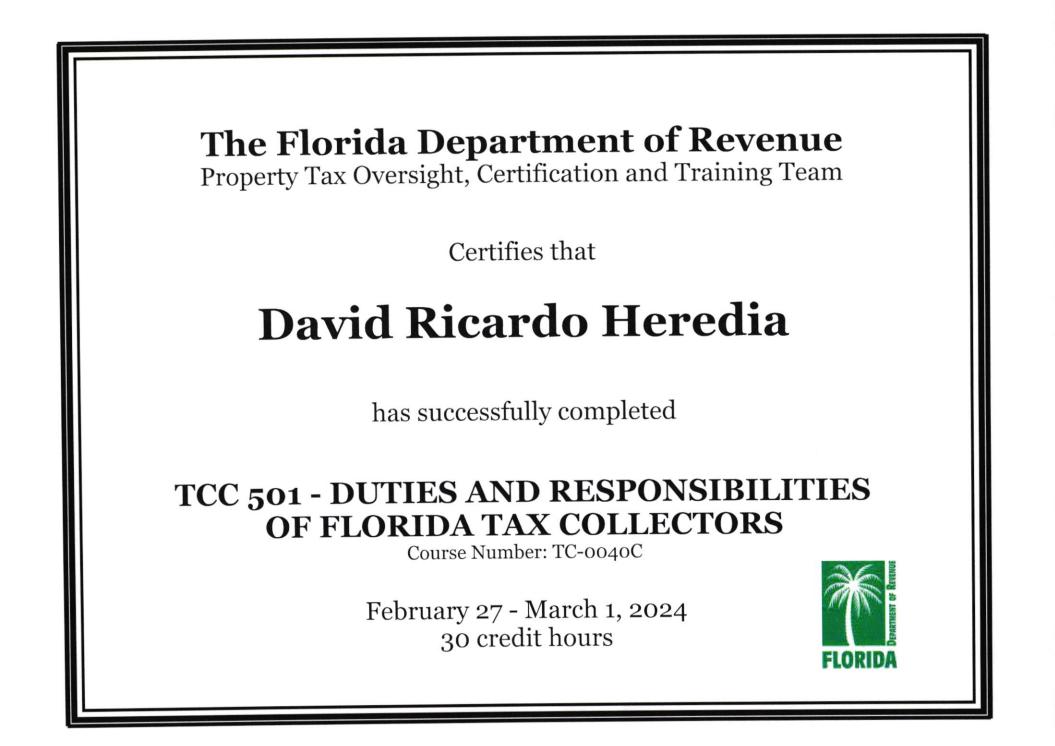
Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying							
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee							
Applica	nt Information						
	t's name (as you would like it to appear or	n the certific					
	Business email address: dheredia@osceola.org Business phone number: 407-742-6412						
	TDT Auditor						
	d by: Osceola County Tax Collector						
	ompleted the required hours of approved on ation, or reinstatement for the following de		l passed a	any require	d examinations for the certification	,	
Cer	tified Florida Appraiser	ertified Flor	ida Evalua	ator	Certified Cadastralist of Flo	orida	
Cer	tified Florida Collector	ertified Flori	ida Collec	tor Assista	nt		
Florida p pages as employn	Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Osceola County Tax Collector						
	e: TDT Auditor			Employme	ent Dates: 11/19/2018 - Present		
Employe			I				
Your Titl	e:			Employme	ent Dates:		
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.		Course Title	Hours	
TC-0040C Duties & Responsibilities of Florida Tax Collectors 30 TC-0036C Collection and Distribution of Property Taxes and Special Assessments						30	
						30	
Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date:         03/18/2024							
Maria							











Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Tracy Ho	usel
Previous Name(s)(if applicable):		
Documentation Included:		
County: Dixie		Job Title: Customer Service Representative
Certification Requested:	Certified I	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	04/01/24	

	Application				
$\checkmark$	Application with Required Signatures				
$\checkmark$	✓ Application Fee				
$\checkmark$	Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	Two Years of Experience with an Applicable Office				
From:	05/03/21	To: Present			
From:		То:			

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
Total Hours	120				

Committee recommends certification:	Yes		No



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours       No.       Course Title       Hours         TC-0042C       TCC504- Collection of Licenses, Taxes and Fees       30       TC-0041C       TCC502- Management       30         TC-0036C       TCC503 Collection and Distribution of Property Taxes       30       TC-0040C       TCC501- Duties and Responsibilities       30         Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.       Date:       Date:	Reason for Applying							
Applicant's name (as you would like it to appear on the certificate):       Tracy Housel         Business email address:       thousel@dixiecountytax.com       Business phone number:         Job title:       Customer Service Rep.       Employed by:       Dixie County Tax Collector         Thave completed the required hours of approved courses and passed any required examinations for the certification, or reinstatement for the following designation:       Certified Florida Appraiser       Certified Florida Cadastralist of Florida         Certified Florida Collector       Image: Certified Florida Collector       Certified Florida Collector       Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employer:         Your Title:       Employer: Employer:         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the l	🖌 Ini	tial Certification - \$25 fee Annual	Recertifica	ation - \$5	fee [	Reinstatement of Certification	- \$5 fee	
Business email address: thousel@dixiecountytax.com       Business phone number: 352-498-1213         Job title: Customer Service Rep.       Employed by: Dixie County Tax Collector         Thave completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:       Certified Florida Appraiser         Certified Florida Appraiser       Certified Florida Evaluator       Certified Cadastralist of Florida         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida properly appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Dixie County Tax Collector       Your Title: Customer Service Rep.         Employer:       Employment Dates: 5/3/21-present         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, or reinstatement for which you are applying your Certified Residential Appraiser license issued by the Florida acel Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours         No.       Course Title       Hours         No.       Course Title       Hours         No.	Applica	ant Information						
Job title: Customer Service Rep.         Employed by: Dixie County Tax Collector         I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or erinstatement for the following designation:            Certified Florida Appraiser         Certified Florida Appraiser         Certified Florida Collector         Certified County Tax Collector         Your Title: Customer Service Rep.         Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, or         reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion         of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser         license Issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license         type below. Attach a copy of the license.         No.         Course Title         Hours         Toc:004C TICC504- Collection of Licenses, Taxes and Fees         30         Tc-0040C TCC				cate): Trac				
Employed by: Dixie County Tax Collector         I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:         Certified Florida Appraiser       Certified Florida Evaluator       Certified Cadastralist of Florida         Certified Florida Collector       Certified Florida Collector Assistant       Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Dixie County Tax Collector       Your Title: Customer Service Rep.       Employment Dates:5/3/21-present         Employer:       Your Title:       Employment Dates:       S/3/21-present         Your Title:       Employment Dates:       S/3/21-present         Your Title:       Employment Dates:       S/3/21-present         No.       Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license or Certified General Appraiser license or Certified General Appraiser below. Attach a		Business email address: thousel@dixiecountytax.com Business phone number: 352-498-1213						
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:         □ Certified Florida Appraiser       □ Certified Florida Evaluator       □ Certified Cadastralist of Florida         □ Certified Florida Collector       ✓ Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employer: Dixie County Tax Collector         Your Title:       Employer: Dixie County Tax Collector         Your Title:       Employment Dates: 5/3/21-present         Employer:       Your Title:         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license,         No.       Course Title       Hours         No.       Course Title       Hours         No. <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>								
recertification, or reinstatement for the following designation:       Certified Florida Appraiser       Certified Florida Evaluator       Certified Cadastralist of Florida         Certified Florida Collector       ✓ Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Dixie County Tax Collector       Your Title: Customer Service Rep.         Your Title: Customer Service Rep.       Employment Dates: 5/3/21-present         Employer:       Your Title:         Approved Courses – List each course you have successfully completed for the certification, recertified General Appraiser license or Certified General Appraiser license or Certified General Appraiser license type below. Attach a copy of the license.         No.       Course Title       Hours         No.       Course Title       Hours         No.       Course Title       Hours         No.       Course Title       40         Te-0040C       TCC504- Collection of Licenses, Taxes and Fees       30         Tc-0036c       Tcc030 Collection of Property Taxes       30       Tc-0040C       TCC501- Dutis and Responsibilities       30 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>								
□       Certified Florida Collector       ✓       Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Dixie County Tax Collector       Your Title: Customer Service Rep.         Your Title: Customer Service Rep.       Employment Dates: 5/3/21-present         Employer:       Your Title:         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours         No.       Course Title       Hours         Tc-0042C       TcC504- Collection of Licenses, Taxes and Fees       30       Tc-0040C       TCC502- Management       30         Tc-0030C       TcC503 collection and Distribution of Property Taxes       30       Tc-0040C	I have c recertific	ompleted the required hours of approved cation, or reinstatement for the following d	courses and esignation:	passed	any requ	uired examinations for the certificatio	n,	
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Dixie County Tax Collector       Employment Dates:         Your Title: Customer Service Rep.       Employment Dates:         Employer:       Your Title:         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours         No.       Course Title       Hours         No.       Course Title       Hours         No.       Course Title       30         TC-0042C       TCC504- Collection of Licenses, Taxes and Fees       30         TC-0042C       TCC504- Collection of Licenses, Taxes and Fees       30       TC-0040C       TCC502- Management       30         TC-0036C	Ce	rtified Florida Appraiser	ertified Flor	ida Evalu	ator	Certified Cadastralist of F	lorida	
Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Dixie County Tax Collector       Employer: Dixie County Tax Collector         Your Title: Customer Service Rep.       Employment Dates: 5/3/21-present         Employer:       Your Title:         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours         TC-0042C       TCC504- Collection of Licenses, Taxes and Fees       30         TC-0040C       TCC502- Management       30         TC-0040C       TCC502- Management       30         TC-0040C       TCC501- Duties and Responsibilities       30         TC-0040C       TCC501- Duties and Responsibilities       30         TC-0040C       TCC501- Duties and Responsibilities       30         TC-0040C       TCC501- Duti	Ce	rtified Florida Collector	ertified Flor	ida Collec	tor Ass	istant		
Your Title: Customer Service Rep.       Employment Dates: 5/3/21-present         Employer:       Your Title:       Employment Dates:         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours         TC-0042C       TCC504- Collection of Licenses, Taxes and Fees       30         TC-0036C       TCC503 collection and Distribution of Property Taxes       30         TC-0040C       TCC501- Duties and Responsibilities       30         Applicant Signature       Iam requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date:       Date:	Florida pages a employr	property appraiser's office, Florida tax coll s necessary). If you are applying for recent ment dates.	ector's offici	e, or with	the Flor	ida Department of Revenue (attach a	additional	
Employer:         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours         No.       Course Title       Hours         TC-0042C       TCC504- Collection of Licenses, Taxes and Fees       30         TC-0036C       TCC503 Collection and Distribution of Property Taxes       30         TC-0036C       TCC503 Collection and Distribution of Property Taxes       30         TC-0040C       TCC501- Duties and Responsibilities       30         Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date:       Date:						V	_	
Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours       No.       Course Title       Hours         TC-0042C       TCC504- Collection of Licenses, Taxes and Fees       30       TC-0041C       TCC502- Management       30         TC-0036C       TCC503 Collection and Distribution of Property Taxes       30       TC-0040C       TCC501- Duties and Responsibilities       30         Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date:       Date:	Your Tit	<sup>le:</sup> Customer Service Rep.			Employ	/ment Dates:5/3/21-present		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours       No.       Course Title       Hours         TC-0042C       TCC504- Collection of Licenses, Taxes and Fees       30       TC-0041C       TCC502- Management       30         TC-0036C       TCC503 Collection and Distribution of Property Taxes       30       TC-0040C       TCC501- Duties and Responsibilities       30         Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.       Date:	Employe	er:						
reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours       No.       Course Title       Hours         TC-0042C       TCC504- Collection of Licenses, Taxes and Fees       30       TC-0041C       TCC502- Management       30         TC-0036C       TCC503 Collection and Distribution of Property Taxes       30       TC-0040C       TCC501- Duties and Responsibilities       30         Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.       Date:       D	Your Tit	le:			Employ	/ment Dates:		
TC-0042C       TCC504- Collection of Licenses, Taxes and Fees       30       TC-0041C       TCC502- Management       30         TC-0036C       TCC503 Collection and Distribution of Property Taxes       30       TC-0040C       TCC501- Duties and Responsibilities       30         Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date:       Date:	reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license							
TC-0036C       TCC503 Collection and Distribution of Property Taxes       30       TC-0040C       TCC501- Duties and Responsibilities       30         Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.       Signature:       Date:       Date:	No.	Course Title		No.				
Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date:	TC-0042C	TCC504- Collection of Licenses, Taxes and Fees	30	TC-00410	;	TCC502- Management	30	
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date:	TC-0036C	TC-0036C TCC503 Collection and Distribution of Property Taxes 30 TC-0040C TCC501- Duties and Responsibilities 30						
	I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							

# The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# **Tracy Housel**

has successfully completed

## TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 21-24, 2022 30 credit hours





Property Tax Oversight, Certification and Training Team

Certifies that

# **Tracy Housel**

has successfully completed

## TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours





# **Tracy Housel**

on completing

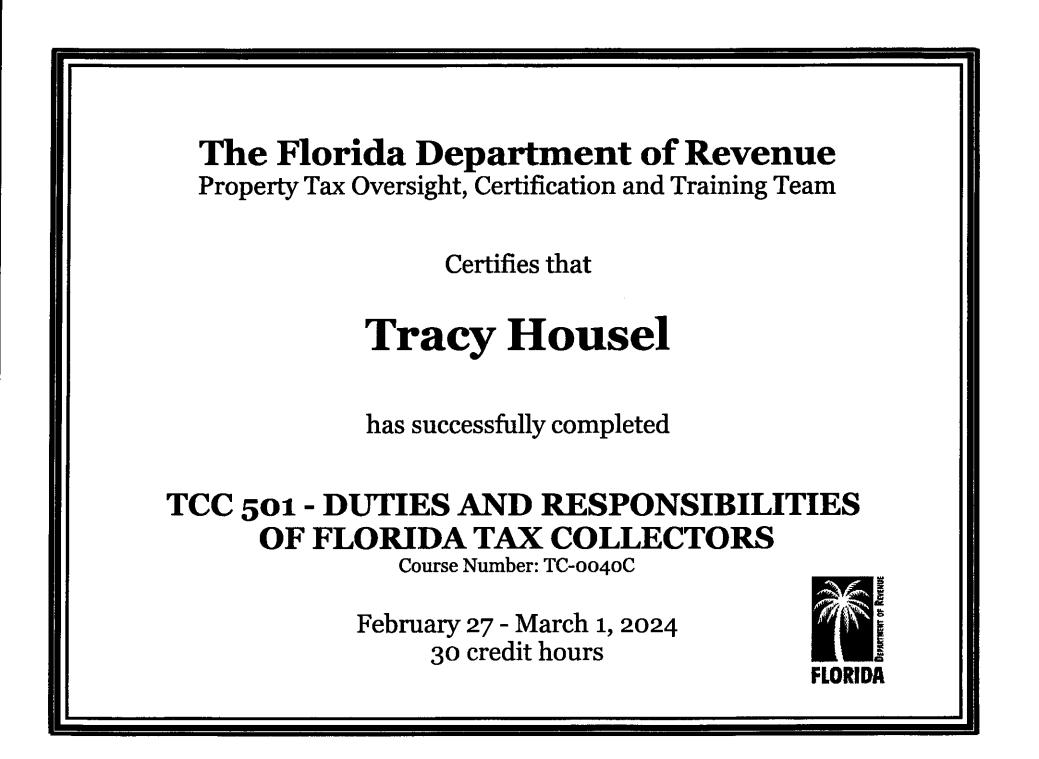
## TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

February 28, 2023 30 credit hours







Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jesika L. King
Previous Name(s)(if applicable):	
Documentation Included:	
County: Brevard	Job Title: Motorist Services Manager
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

	Application				
$\checkmark$	Application with Required Signatures				
$\checkmark$	✓ Application Fee				
$\checkmark$	Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
	Includes Current Employment				
	Two Years of Experience with an Applicable Office				
From: 07/20/16			To: Present		
From:			To:		

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
AAMVA - Counterfeits and Alterations	0.75	Attended Course
AAMVA - Driver License and ID Cards	0.75	Attended Course
AAMVA - Vehicle Identification Documents	0.50	Attended Course
AAMVA - Expanding the Review	0.50	Attended Course
AAMVA - Birth Certificates	0.50	Attended Course
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents	0.75	Attended Course
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course
AAMVA - Internal Fraud for Staff	0.75	Attended Course
AAMVA - Introduction to Covert Features	0.75	Attended Course
AAMVA - Introduction to Fraud	1	Attended Course
AAMVA - Mexican Documents	0.75	Attended Course
AAMVA - Military ID Cards	0.50	Attended Course
AAMVA - People and Actions	0.75	Attended Course
Total Hours	39.25	

	Committee recommends certification:								No
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Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jesika L. King
Previous Name(s)(if applicable):	
Documentation Included:	
County: Brevard	Job Title: Motorist Services Manager
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

		Арр	plication
$\checkmark$	Applicat	tion with Required Signatures	S
$\checkmark$	Applicat	tion Fee	
$\checkmark$	Courses	s Listed on Application	
$\checkmark$	Employ	ment Dates Listed	
✓ Includes Current Employm		Includes Current Employme	ent
✓ Two Years of Experience w		Two Years of Experience w	vith an Applicable Office
From:	From: 07/20/16		To: Present
From:			То:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
90-hours per 12D-19.003(3)(b)		
AAMVA - Security Features	1	Attended Course
AAMVA - Social Security Cards	0.50	Attended Course
AAMVA - Travel Documents	0.75	Attended Course
AAMVA - U.S. Immigration Documents	0.75	Attended Course
AAMVA - CDL Module 1	2.5	Attended Course
AAMVA - CDL Module 2	0.75	Attended Course
AAMVA - CDL Module 3	0.75	Attended Course
AAMVA - CDL Module 4	0.75	Attended Course
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course
FLHSMV - Heavy Vehicle Use Tax	1	Attended Course
FLHSMV - Information and Cyber Security Awareness Training	0.5	Attended Course
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course
TCC 001 - Bankruptcy	15	Attended Course
Total Hours	66.25	

	Committee recommends certification:				Yes				No
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Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jesika L. King
Previous Name(s)(if applicable):	
Documentation Included:	
County: Brevard	Job Title: Motorist Services Manager
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

		Арр	plication
$\checkmark$	Applicat	tion with Required Signatures	S
$\checkmark$	Applicat	tion Fee	
$\checkmark$	Courses	s Listed on Application	
$\checkmark$	Employ	ment Dates Listed	
✓ Includes Current Employm		Includes Current Employme	ent
✓ Two Years of Experience w		Two Years of Experience w	vith an Applicable Office
From:	From: 07/20/16		To: Present
From:			То:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
90-hours per 12D-19.003(3)(b)		
TCC 002 - Effective Decision Making	10	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
Total Hours	15	

|--|



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying									
✓ Initial Certification - \$25 fee  Ann	ual Recertifica	tion - \$5	i fee		] Reinstatement of Certific	ation - \$5 fee			
Applicant Information									
	Applicant's name (as you would like it to appear on the certificate): Jesika L. King								
Business email address: Jesika.King@brevard	tc.com		Busin	iess	phone number: 321-264-77	11			
Job title: Motorist Services Manager									
Employed by: Brevard County Tax Collector									
I have completed the required hours of approve recertification, or reinstatement for the following	ed courses and g designation:	passed	any re	quir	ed examinations for the certi	ification,			
Certified Florida Appraiser	Certified Flori	da Evalı	lator		Certified Cadastrali	ist of Florida			
Certified Florida Collector	Certified Flori	da Colle	ctor As	sist	ant				
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.									
Employer: Brevard County Tax Collector									
Your Title: Motorist Services Manager			Emple	oym	ent Dates: 07/20/2016-Curre	ent			
Employer:									
Your Title:			Emple	oym	ent Dates:				
Approved Courses – List each course you reinstatement for which you are applying (attact of each approved course. If you are substitutin license issued by the Florida Real Estate Appra- type below. Attach a copy of the license.	h additional pag g your Certified	ges as n Resider	ecessantial Ap	ary). oprai	Attach documentation verify iser license or Certified Gene	ying completion eral Appraiser			
No. Course Title	Hours	No.			Course Title	Hours			
Applicant Signature	al contification	no o o utific	ation		in statement it south that all				
I am requesting approval for Florida profession information provided on this form and any attact	chments are tru	e and co	orrect to	or re o the	e best of my knowledge.	of the			
Signature:					Date: 03/15/2024				

#### Course List for Jesika King

No.	Course Title	Hours
TC-0001C	Counterfeits and Alterations	0.75
TC-0002C	Driver's License and ID Cards	0.75
TC-0003C	Vehicle Identification Documents	0.5
TC-0004C	Expanding the Review	0.5
TC-0005C	Birth Certificates	0.5
TC-0006C	Canadian Birth Certificates, Driver, and Vehicle Documents	0.75
TC-0007C	Canadian Travel, Citizenship, and Immigration Documents	1
TC-0008C	Internal Fraud for Staff	0.75
TC-0009C	Introduction to Covert Features	0.75
TC-0010C	Introduction to Fraud	1
TC-0011C	Mexican Documents	0.75
TC-0012C	Military ID Cards	0.5
TC-0013C	People and Actions	0.75
TC-0014C	Security Features	1
TC-0015C	Social Security Cards	0.5
TC-0016C	Travel Documents	0.75
TC-0017C	U.S. Immigration Documents	0.75
TC-0018C	CDL Module 1	2.5
TC-0019C	CDL Module 2	0.75
TC-0020C	CDL Module 3	0.75
TC-0021C	CDL Module 4	0.75
TC-0025C	Driver's License Preparatory Training	12
TC-0044C	Heavy Vehicle Use Tax (HVUT)	1
TC-0045C	Information and Cyber Security Awareness Training	0.5
TC-0036C	TCC 503-Collection and Distribution of Property Taxes and Special Assessments	30
TC-0037C	TCC 001-Bankruptcy	15
TC-0038C	TCC 002-Effective Decision Making	10
TC-0039C	TCC 003-Customer Service Training	5
TC-0040C	TCC 501-Duties and Responsibilities of Florida Tax Collectors	30
Total		120.5

FLHSMV	iLearn
FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES	
This certificate	is awarded to
JESIKA	KING
for the successfu	l completion of
AAMVA CDL 2015: Module 1 -	Introduction to CDL Licensing
by	MS
2 Hours 3	0 Minutes
of Course Completion: 9/26/2016	

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES	iLearn
This certificate	
JESIKA	KING
for the successfu	I completion of
AAMVA CDL 2015: Module 2	- Overview of the CDL Tests
by	MS
0 Hours 4	5 Minutes
Date of Course Completion: 9/27/2016	

FLARSMV FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES	iLearn
This certificate is av	varded to
JESIKA K	ING
for the successful cor	npletion of
AAMVA CDL 2015: Module 3	- CDL Knowledge Tests
by MS	
0 Hours 45 Mi	nutes
ate of Course Completion: 9/28/2016	

FLASMV FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES	iLearn
This certificate i	
JESIKA	KING
for the successful	completion of
AAMVA CDL 2015: Module 4	- CKE End-of-Course Exam
by N	IS
0 Hours 45	Minutes
Date of Course Completion: 9/28/2016	

FLORIDA HIGHWAY SAFETY	SMV AND MOTOR VEHICLES		iLear
		This certificate is awarded to	
		JESIKA KING	
		for the successful completion of	
	ΑΑΜVΑ	FDR 2020: Introductio	on to Fraud
		by External Training	
		1 Hours 0 Minutes	

Date of Course Completion: 6/8/2021

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES	earn
This certificate is awarded to	
JESIKA KING	
for the successful completion of	
AAMVA FDR 2020: Canadian Travel, Citizenship, and Imr	nigration Docs
by External Training	
1 Hours 0 Minutes	
Date of Course Completion: 6/8/2021	

		CI	M	V
		31		V
FLORIDA HIGI	HWAY SAFET	Y AND	MOTOR VE	HICLES

# iLearn

This certificate is awarded to

### **JESIKA KING**

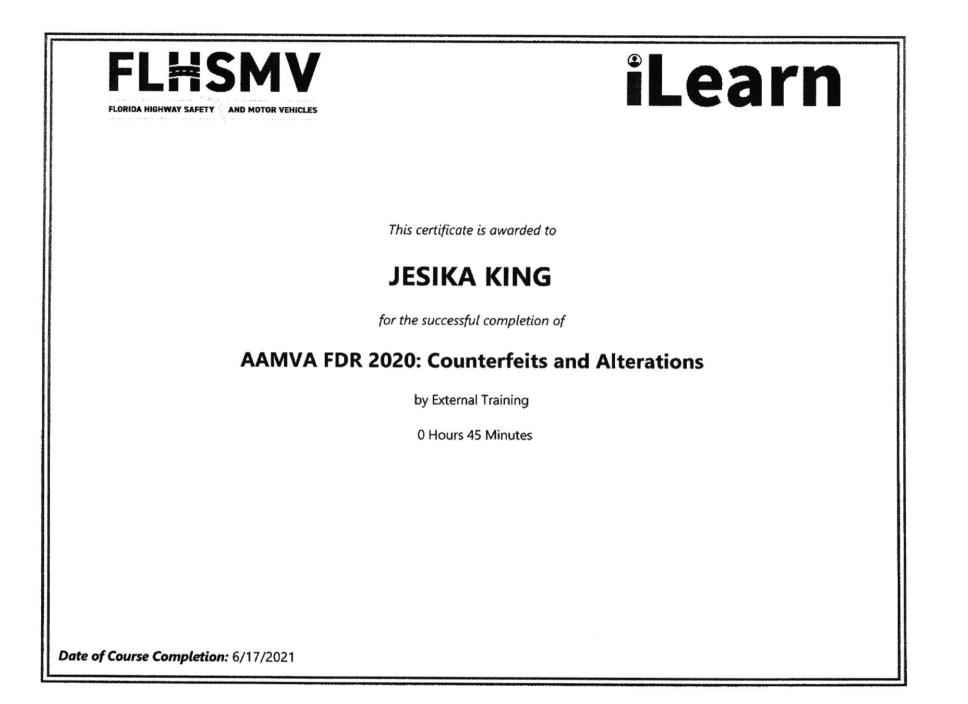
for the successful completion of

#### **AAMVA FDR 2020: Birth Certificates**

by External Training

0 Hours 30 Minutes

Date of Course Completion: 6/8/2021



FLARSMV FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES	
This certificate is awarded to	
JESIKA KING	
for the successful completion of	
AAMVA FDR 2020: Driver Licenses and ID Cards	
by External Training	
0 Hours 45 Minutes	
Date of Course Completion: 6/17/2021	

FLASMV FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES	iLearn
This certificate is a	warded to
JESIKA K	ING
for the successful co	ompletion of
AAMVA FDR 2020: Inte	rnal Fraud for Staff
by External Tr	aining
0 Hours 45 M	linutes
Date of Course Completion: 6/21/2021	

FLAASMV FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES	iLearn
This certifica	ate is awarded to
	AKING
	ssful completion of People and Actions
	rnal Training rs 45 Minutes
	s +s minutes

Date of Course Completion: 6/25/2021

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES	iLearn
This certi	ficate is awarded to
JESI	KA KING
for the suc	cessful completion of
AAMVA FDR 2020: Int	roduction to Covert Features
by E	ternal Training
0 He	ours 45 Minutes
Date of Course Completion: 6/25/2021	

e e a companya and and a companya a

Particular and a second s		
FLASM FLORIDA HIGHWAY SAFETY AND MOTOR	VEHICLES	iLearn
	This certificate is awa	arded to
	JESIKA KI	NG
	for the successful comp	pletion of
	AAMVA FDR 2020: Sec	curity Features
	by External Train	ing
	1 Hours 0 Minu	tes

Date of Course Completion: 6/25/2021

This certificate is awarded to JESIKA KING for the successful completion of AAMVA FDR 2020: Social Security Cards by External Training	FLHSMV	
for the successful completion of AAMVA FDR 2020: Social Security Cards		This certificate is awarded to
AAMVA FDR 2020: Social Security Cards		JESIKA KING
		for the successful completion of
by External Training	AAI	MVA FDR 2020: Social Security Cards
		by External Training
0 Hours 30 Minutes		0 Hours 30 Minutes

	- V		
		-	•
 	and Cong	 	

# iLearn

This certificate is awarded to

### **JESIKA KING**

for the successful completion of

#### AAMVA FDR 2020: Expanding the Review

by External Training

0 Hours 30 Minutes

Date of Course Completion: 8/9/2021

FLASMV FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES
This certificate is awarded to JESIKA KING
for the successful completion of AAMVA FDR 2020: Travel Documents
by External Training 0 Hours 45 Minutes

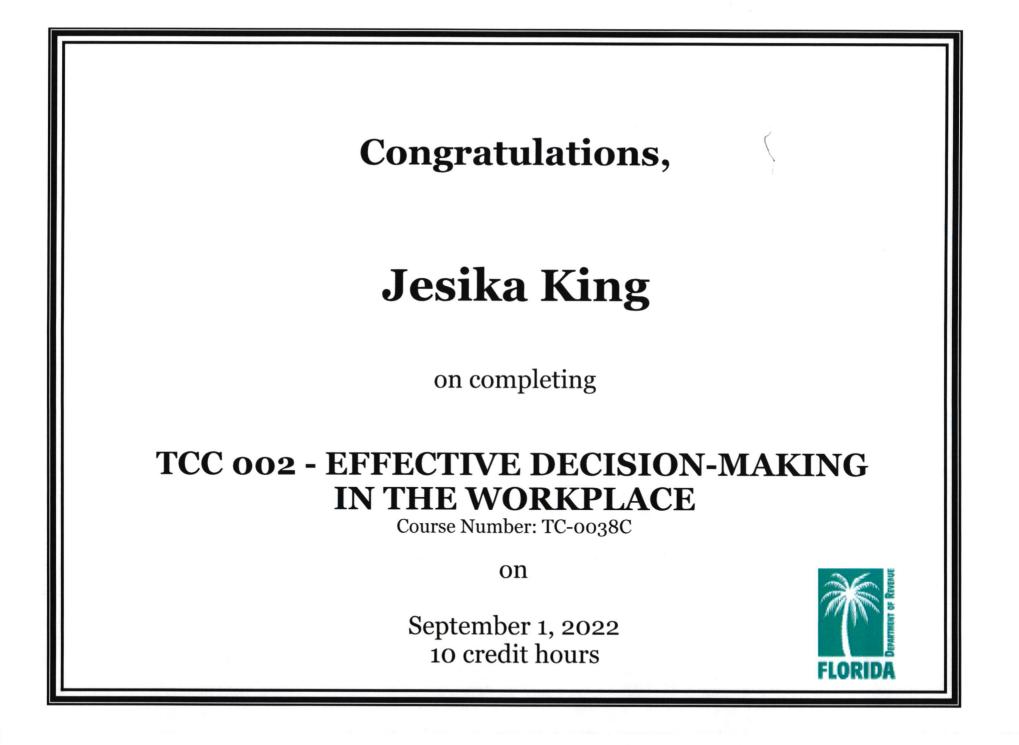
Date of Course Completion: 8/9/2021

FLASMV FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES	iLearn
This certificate is	awarded to
JESIKA	KING
for the successful	completion of
AAMVA FDR 2020: US Im	migration Documents
by External	Training
0 Hours 45	Minutes
Date of Course Completion: 8/9/2021	

FLARSMV FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES	iLearn
This certific	ate is awarded to
JESIK	AKING
for the succe	ssful completion of
Information and Cyber Security A	wareness for External Entities - 2022
by	FLHSMV
0 Hou	rs 30 Minutes
nte of Course Completion: 8/22/2022	









FLHSN FLORIDA HIGHWAY SAFETY AND MOT	an gana ana ang ang ang ang ang ang ang	iLearn
	This certificate is awa	rded to
	JESIKA KI	
	for the successful comp	letion of
	Heavy Vehicle Use Tax	(HVUT) - 2021
	by FLHSMV	
	1 Hours 0 Minu	es

FLAASABASE AND MOTOR VEHICLES	ilearn
This ce	rtificate is awarded to
JES	IKA KING
for the se	uccessful completion of
AAMVA FDR 2020: Canadian Bi	rth Certificates, Driver, and Vehicle Docs
by	External Training
0	Hours 45 Minutes
ate of Course Completion: 4/13/2023	

D



This certificate is awarded to

## **JESIKA KING**

for the successful completion of

#### **AAMVA FDR 2020: Mexican Documents**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## **JESIKA KING**

for the successful completion of

#### AAMVA FDR 2020: Military ID Cards

by External Training

0 Hours 30 Minutes



This certificate is awarded to

## **JESIKA KING**

for the successful completion of

#### **AAMVA FDR 2020: Vehicle Identification Documents**

by External Training

0 Hours 30 Minutes





This certificate is awarded to

## **JESIKA KING**

for the successful completion of

### **Driver License Preparatory Training - OLT**

by FLHSMV

12 Hours

## The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

## Jesika King

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours





Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Theresa Kotlarski
Previous Name(s)(if applicable):	
Documentation Included:	
County: Charlotte	Job Title: Processing & Imaging Specialist II
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

Application			
$\checkmark$	Applicat	tion with Required Signatures	6
$\checkmark$	Applicat	tion Fee	
$\checkmark$	Courses Listed on Application		
$\checkmark$	Employment Dates Listed		
	✓ Includes Current Employment		
	✓ Two Years of Experience with an Applicable Office		
From: 01/05/22 To: Present			
From:	From: To:		

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course		
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course		
Total Hours	120			

Committee recommends certification:	Yes		No



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying							
🖌 Ini	✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee						
	ant Information						
	nt's name (as you would like it to appear on						
	s email address: theresa.kotlarski@charlotte		ov.	Business	s phone number: 941-743-1350		
Job title	PROCESSING & IMAGING SPECIALIST	II					
	<sup>ed by:</sup> CHARLOTTE COUNTY TAX COLLE						
I have c recertific	ompleted the required hours of approved co cation, or reinstatement for the following de	ourses and signation:	passed a	any requir	ed examinations for the certification	n,	
🗌 Ce	rtified Florida Appraiser	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida	
🗌 Ce	rtified Florida Collector	rtified Florid	da Collec	tor Assist	ant		
Florida pages a	ence for Certification – If you are apply property appraiser's office, Florida tax colle is necessary). If you are applying for recert ment dates.	ctor's office	. or with	the Florid	a Department of Revenue (attach a	dditional	
Employ	<sup>er:</sup> CHARLOTTE COUNTY TAX COLLECT	OR					
Your Tit	Your Title: PROCESSING & IMAGING SPECIALIST II Employment Dates: 01/05/2022-CURRENT						
Employe	er:						
Your Tit	le:			Employm	nent Dates:		
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
					Hours		
TC-0040C	DUTIES & RESP of FL TC	30	TC-00410	MG	MT OF A FL TC OFFICE	30	
	TC-0036C C&D OF PROP TAX & SPEC ASSESS 30 TC-0042C COLL OF LIC, TAXES & FEES 3				30		
Applicant Signature							
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signature: Theresa Kotlarski (Apr 15, 2024, 09:35 EDI)							

- county property appraisers and employees
- county tax collectors and employees

#### Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

#### Course Approval and Examinations

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage

https://floridarevenue.com/property/Pages/Cofficial\_Training. aspx. You must pass all required examinations for each required course to obtain course credit.

#### Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours.* 

#### **Special Salary for Officials**

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

#### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

#### **Need Assistance?**

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

#### **INSTRUCTIONS**

## THERESA KOTLARSKI dr4001 2024

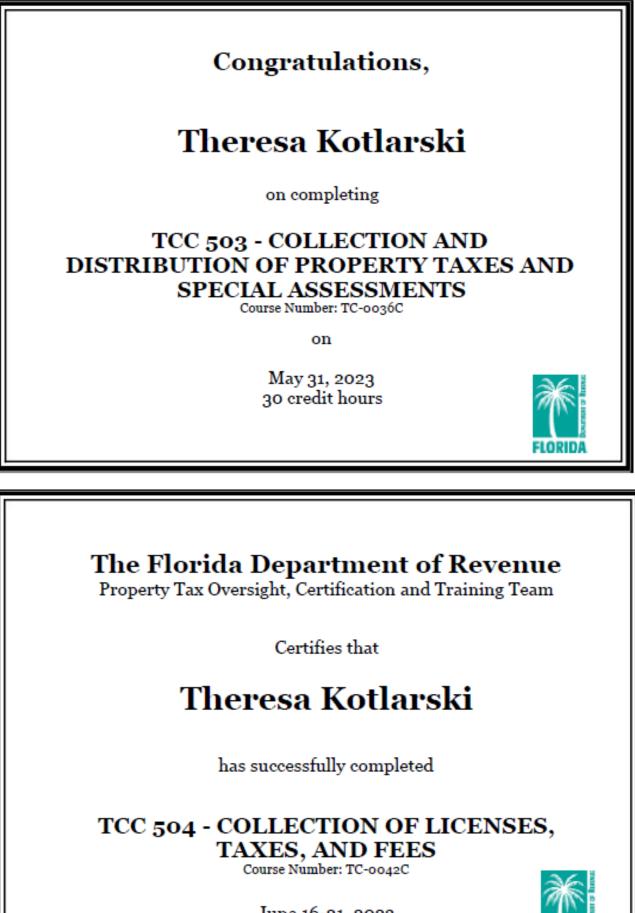
#### **Final Audit Report**

2024-04-15

Created:	2024-04-15
Ву:	Danielle Neils (danielle.neils@charlottecountyfl.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAepC9OijlOgfQ79NrglEQvq6KAGJ9lzv9

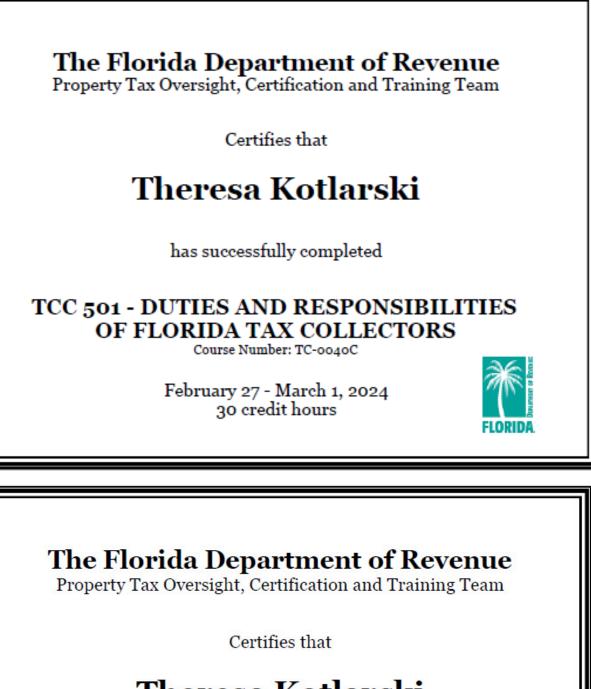
## "THERESA KOTLARSKI dr4001 2024" History

- Document created by Danielle Neils (danielle.neils@charlottecountyfl.gov) 2024-04-15 1:26:39 PM GMT- IP address: 161.129.18.17
- Document emailed to theresa.kotlarski@charlottecountyfl.gov for signature 2024-04-15 - 1:27:25 PM GMT
- Email viewed by theresa.kotlarski@charlottecountyfl.gov 2024-04-15 - 1:34:28 PM GMT- IP address: 104.47.64.254
- Signer theresa.kotlarski@charlottecountyfl.gov entered name at signing as Theresa Kotlarski 2024-04-15 - 1:35:30 PM GMT- IP address: 161.129.18.19
- bocument e-signed by Theresa Kotlarski (theresa.kotlarski@charlottecountyfl.gov) Signature Date: 2024-04-15 - 1:35:32 PM GMT - Time Source: server- IP address: 161.129.18.19
- Agreement completed. 2024-04-15 - 1:35:32 PM GMT



June 16-21, 2023 30 credit hours





Theresa Kotlarski

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 18-21, 2023 30 credit hours





Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Roger S. Kuliczkowski
Previous Name(s)(if applicable):	
Documentation Included:	
County: Brevard	Job Title: Lead Specialist
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	05/01/24

Application			
$\checkmark$	Applicat	tion with Required Signatures	S
$\checkmark$	Applicat	tion Fee	
$\checkmark$	Courses Listed on Application		
$\checkmark$	Employment Dates Listed		
	✓ Includes Current Employment		
	✓ Two Years of Experience with an Applicable Office		
From: 04/20/21 To: Present			
From:	From: To:		

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course
TCC 001 - Bankruptcy	15	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
AAMVA - Counterfeits and Alterations	0.75	Attended Course
AAMVA - Driver License and ID Cards	0.75	Attended Course
AAMVA - Birth Certificates	0.50	Attended Course
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course
AAMVA - Introduction to Covert Features	0.75	Attended Course
AAMVA - Introduction to Fraud	1	Attended Course
AAMVA - Internal Fraud for Staff	0.75	Attended Course
AAMVA - People and Actions	0.75	Attended Course
AAMVA - Security Features	1	Attended Course
Total Hours	97.25	

Committee recommends certification:		Yes		No



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Roger S. Kuliczkowski
Previous Name(s)(if applicable):	
Documentation Included:	
County: Brevard	Job Title: Lead Specialist
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	05/01/24

	Ар	plication		
$\checkmark$	Application with Required Signature	es		
$\checkmark$	Application Fee			
$\checkmark$	Courses Listed on Application			
$\checkmark$	Employment Dates Listed			
	✓ Includes Current Employm	nent		
✓ Two Years of Experience with an Applicable Office				
From: 04/20/21 To: Present				
From:		То:		

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
90-hours per 12D-19.003(3)(b)		
AAMVA - Social Security Cards	0.50	Attended Course
AAMVA - Travel Documents	0.75	Attended Course
AAMVA - U.S. Immigration Documents	0.75	Attended Course
Driver License Preparatory Training (Online)	12	Attended Course
FLHSMV - Information and Cyber Security Awareness Training	0.50	Attended Course
FLHSMV - Heavy Vehicle Use Tax	1	Attended Course
AAMVA - Vehicle Identification Documents	0.50	Attended Course
AAMVA - Expanding the Review	0.50	Attended Course
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents	0.75	Attended Course
AAMVA - Military ID Cards	0.50	Attended Course
AAMVA - Mexican Documents	0.75	Attended Course
AAMVA - CDL Module 1	2.5	Attended Course
AAMVA - CDL Module 2	0.75	Attended Course
Total Hours	21.75	

Commuee recommends certification.
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Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Roger S. Kuliczkowski
Previous Name(s)(if applicable):	
Documentation Included:	
County: Brevard	Job Title: Lead Specialist
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	05/01/24

		Арр	plication		
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
	✓ Includes Current Employment				
Two Years of Experience with an Applicable Office			/ith an Applicable Office		
From: 04/20/21 To: Present					
From:			То:		

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
90-hours per 12D-19.003(3)(b)		
AAMVA - CDL Module 3	0.75	Attended Course
AAMVA - CDL Module 4	0.75	Attended Course
Total Hours	1.5	

	Committee recommends certification:				Yes				No
--	-------------------------------------	--	--	--	-----	--	--	--	----



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying	as nation of				and the second second			
Initial Certification - \$25 fee Annua	I Recertificat	t <b>ion</b> - \$5 fe	e 🗌	Reinstatement of Certifica	tion - \$5 fee			
Applicant Information								
Applicant's name (as you would like it to appear Roccor S. Kulicz Kowski	on the certific	ate):	tinda.	<sup>6</sup> subtraction - Astronomica Astronomica				
Business email address: Roger, Kuliczkow SK. & Breva	relTC, Cou	M B	usiness 321	phone number: 952 6349	9-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1			
Job title: Lead Specialist	이 바람이 가지 가지.		15	holian the and the second second				
Employed by: Brevard county to	x Colle	ector	10.1	and an				
I have completed the required hours of approved recertification, or reinstatement for the following of	courses and designation:	passed an	iy requir	ed examinations for the certif	ication,			
Certified Florida Appraiser	Certified Florid	da Evaluate	or	Certified Cadastralis	t of Florida			
Certified Florida Collector	Certified Florid	da Collecto	or Assist	ant				
<b>Experience for Certification</b> – If you are appr Florida property appraiser's office, Florida tax co pages as necessary). If you are applying for <b>rece</b> employment dates.	lector's office	, or with the	e Florid	a Department of Revenue (at	tach additional			
Employer: Brevard County tax	Co llector		40	V.Pr. 1				
Your Title: Lead Specialis +	stro-plate it _	E	mploym	ment Dates: 4 / 20/21 -7	present			
Employer:				a second a second s				
Your Title:		E	mploym	ent Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.		Course Title	Hours			
see attached list			1					
Applicant Signature	ed all a second				<u> </u>			
I am requesting approval for Florida professional	certification,	recertificati	ion, or r	einstatement. I certify that all	of the			
information provided on this form and any attach Signature:	ments are true	e and corre	ect to the	Date:				
Joan Sulphine	۵			4/18/24				
				1.0				

#### INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- county tax collectors and employees

#### Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

#### **Course Approval and Examinations**

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage https://floridarevenue.com/property/Pages/Cofficial\_Training. aspx. You must pass all required examinations for each

required course to obtain course credit.

#### Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours*.

#### **Special Salary for Officials**

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

#### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

#### Need Assistance?

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

#### Course List for (Roger Kuliczkowski)

No.	Course Title	Hours
TC-0001C	Counterfeits and Alterations	0.75
TC-0002C	Driver's License and ID Cards	0.75
TC-0003C	Vehicle Identification Documents	0.5
TC-0004C	Expanding the Review	0.5
TC-0005C	Birth Certificates	0.5
TC-0006C	Canadian Birth Certificates, Driver, and Vehicle Documents	0.75
TC-0007C	Canadian Travel, Citizenship, and Immigration Documents	1
TC-0008C	Internal Fraud for Staff	0.75
TC-0009C	Introduction to Covert Features	0.75
TC-0010C	Introduction to Fraud	1
TC-0011C	Mexican Documents	0.75
TC-0012C	Military ID Cards	0.5
TC-0013C	People and Actions	0.75
TC-0014C	Security Features	1
TC-0015C	Social Security Cards	0.5
TC-0016C	Travel Documents	0.75
TC-0017C	U.S. Immigration Documents	0.75
TC-0018C	CDL Module 1	2.5
TC-0019C	CDL Module 2	0.75
TC-0020C	CDL Module 3	0.75
TC-0021C	CDL Module 4	0.75
TC-0025C	Driver's License Preparatory Training	12
TC-0044C	Heavy Vehicle Use Tax (HVUT)	1
TC-0045C	Information and Cyber Security Awareness Training	0.5
TC-0036C	TCC 503-Collection and Distribution of Property Taxes and Special	30
	Assessments	
TC-0037C	TCC 001-Bankruptcy	15
TC-0038C	TCC 002-Effective Decision Making	10
TC-0039C	TCC 003-Customer Service Training	5
TC-0040C	TCC 501-Duties and Responsibilities of Florida Tax Collectors	30
Total		120.5



This certificate is awarded to

### **ROGER KULICZKOWSKI**

for the successful completion of

#### **AAMVA FDR 2020: Counterfeits and Alterations**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

### **ROGER KULICZKOWSKI**

for the successful completion of

#### AAMVA FDR 2020: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes



This certificate is awarded to

### **ROGER KULICZKOWSKI**

for the successful completion of

#### **AAMVA FDR 2020: Birth Certificates**

by External Training

0 Hours 30 Minutes



This certificate is awarded to

### **ROGER KULICZKOWSKI**

for the successful completion of

#### AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes



This certificate is awarded to

## **ROGER KULICZKOWSKI**

for the successful completion of

### **AAMVA FDR 2020: Introduction to Covert Features**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## **ROGER KULICZKOWSKI**

for the successful completion of

### **AAMVA FDR 2020: Introduction to Fraud**

by External Training

1 Hours 0 Minutes



This certificate is awarded to

## **ROGER KULICZKOWSKI**

for the successful completion of

#### **AAMVA FDR 2020: Internal Fraud for Staff**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## **ROGER KULICZKOWSKI**

for the successful completion of

#### **AAMVA FDR 2020: People and Actions**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## **ROGER KULICZKOWSKI**

for the successful completion of

#### **AAMVA FDR 2020: Security Features**

by External Training

1 Hours 0 Minutes



This certificate is awarded to

## **ROGER KULICZKOWSKI**

for the successful completion of

### AAMVA FDR 2020: Social Security Cards

by External Training

0 Hours 30 Minutes

# FLASMV

# iLearn

This certificate is awarded to

## **ROGER KULICZKOWSKI**

for the successful completion of

### **AAMVA FDR 2020: Travel Documents**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## **ROGER KULICZKOWSKI**

for the successful completion of

#### **AAMVA FDR 2020: US Immigration Documents**

by External Training

0 Hours 45 Minutes





## **ROGER KULICZKOWSKI**

for the successful completion of

#### **Driver License Preparatory Training - OLT**

by FLHSMV

12 Hours



This certificate is awarded to

#### **ROGER KULICZKOWSKI**

for the successful completion of

#### **Driver License Preparatory Training - OLT**

by FLHSMV

11 Hours 47 Minutes



This certificate is awarded to

#### **ROGER KULICZKOWSKI**

for the successful completion of

#### Information and Cyber Security Awareness for External Entities - 2021

by FLHSMV

0 Hours 30 Minutes



This certificate is awarded to

#### **ROGER KULICZKOWSKI**

for the successful completion of

#### Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes

## FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

## **ROGER KULICZKOWSKI**

for the successful completion of

#### **AAMVA FDR 2020: Vehicle Identification Documents**

by External Training

0 Hours 30 Minutes

## FL#SMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

## **ROGER KULICZKOWSKI**

for the successful completion of

#### **AAMVA FDR 2020: Expanding the Review**

by External Training

0 Hours 30 Minutes

## **FLHSMV**

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

## **ROGER KULICZKOWSKI**

for the successful completion of

#### AAMVA FDR 2020: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes

## FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

## iLearn

This certificate is awarded to

## **ROGER KULICZKOWSKI**

for the successful completion of

#### AAMVA FDR 2020: Military ID Cards

by External Training

0 Hours 30 Minutes



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

## **ROGER KULICZKOWSKI**

for the successful completion of

#### **AAMVA FDR 2020: Mexican Documents**

by External Training

0 Hours 45 Minutes



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

## **ROGER KULICZKOWSKI**

for the successful completion of

### AAMVA CDL 2021: Module 1 - Introduction to CDL Licensing

by MS

2 Hours 30 Minutes

## **FLHSMV**

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

## **ROGER KULICZKOWSKI**

for the successful completion of

#### AAMVA CDL 2021: Module 2 - Overview of the CDL Tests

by MS

0 Hours 45 Minutes



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

## **ROGER KULICZKOWSKI**

for the successful completion of

### AAMVA CDL 2021: Module 3 - CDL Knowledge Tests Overview

by MS

0 Hours 45 Minutes



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

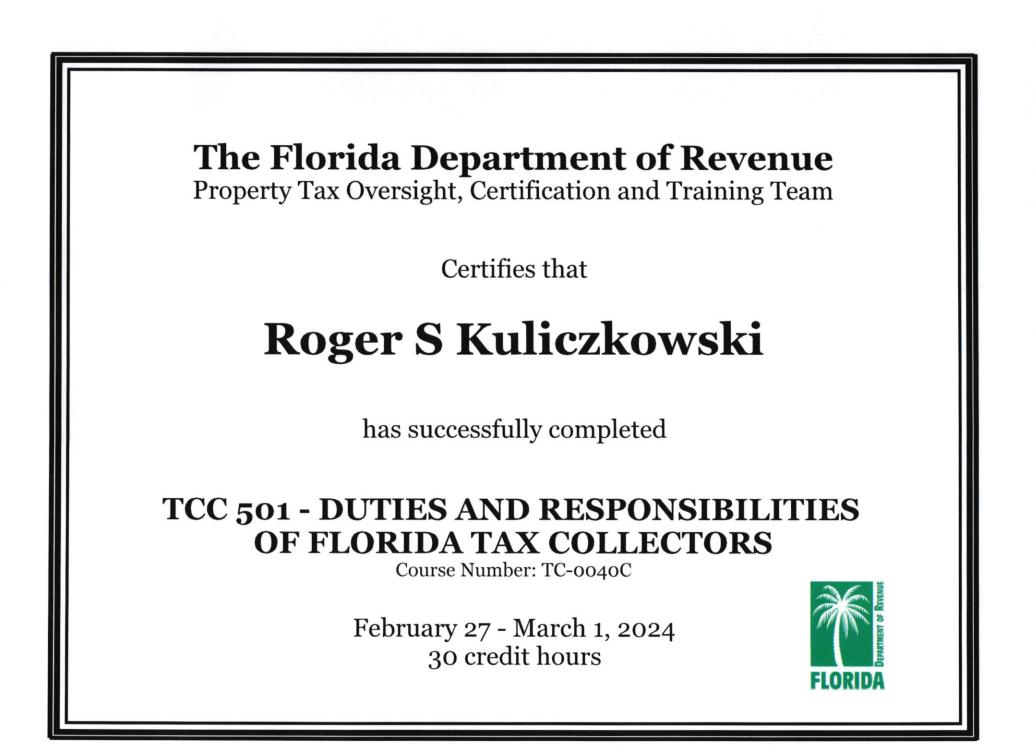
## **ROGER KULICZKOWSKI**

for the successful completion of

#### AAMVA CDL 2021: Module 4 - CKE End-of-Course Exam Overview

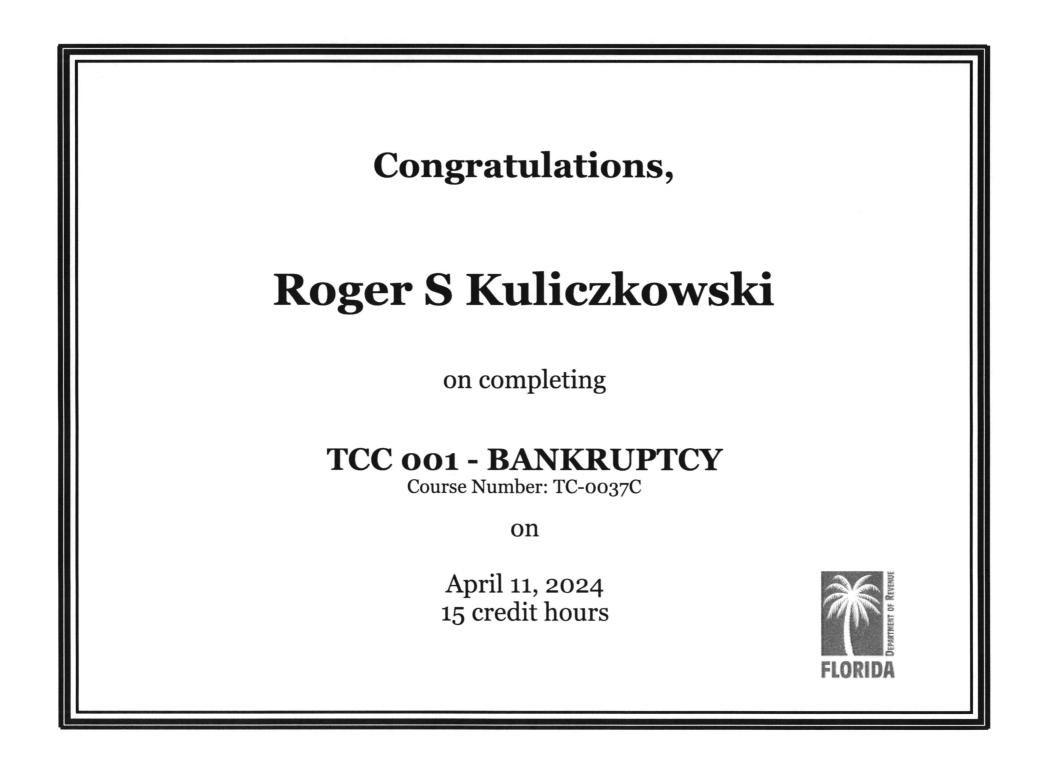
by MS

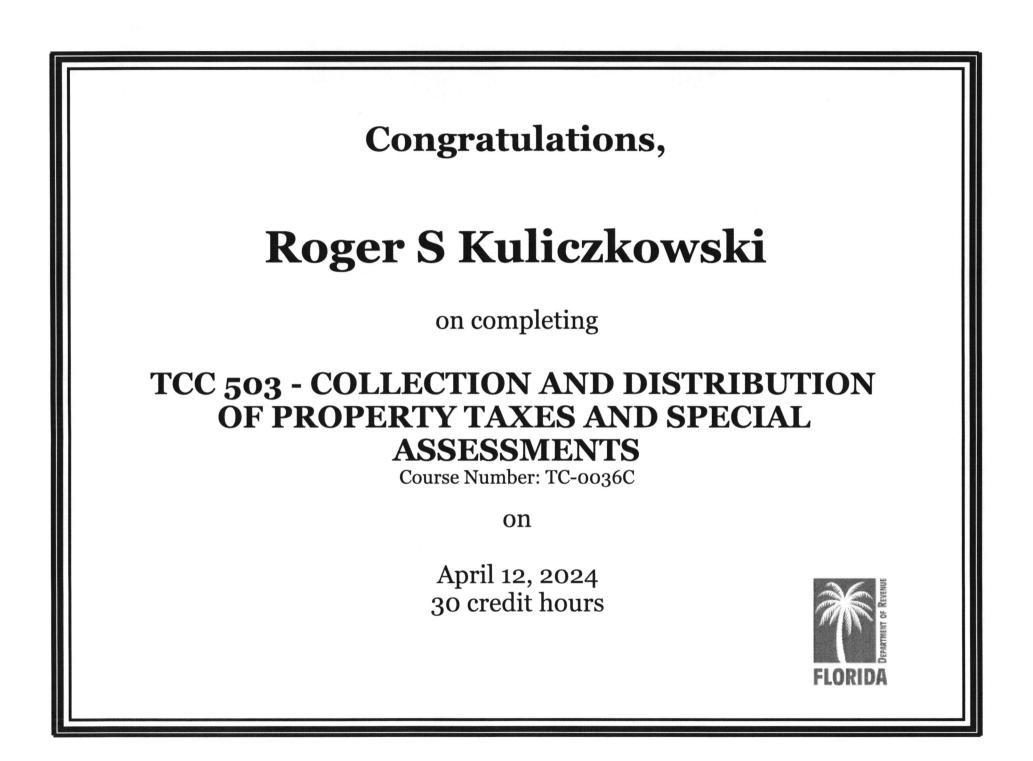
0 Hours 45 Minutes













Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Rica Luetkeman
Previous Name(s)(if applicable):	
Documentation Included:	
County: Brevard	Job Title: Lead Motorist Services Specialist
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	06/01/24

		Арр	plication
$\checkmark$	Applicat	tion with Required Signatures	S
$\checkmark$	Applicat	tion Fee	
$\checkmark$	Courses	s Listed on Application	
$\checkmark$	Employ	ment Dates Listed	
	$\checkmark$	Includes Current Employme	ent
✓ Two Years of Experience w		Two Years of Experience w	/ith an Applicable Office
From: 11/01/21			To: Present
From: 2	2/27/18		To: 10/31/21

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
AAMVA - Counterfeits and Alterations	0.75	Attended Course
AAMVA - Driver License and ID Cards	0.75	Attended Course
AAMVA - Vehicle Identification Documents	0.5	Attended Course
AAMVA - Expanding the Review	0.5	Attended Course
AAMVA - Birth Certificates	0.5	Attended Course
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents	0.75	Attended Course
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course
AAMVA - Internal Fraud for Staff	0.75	Attended Course
AAMVA - Introduction to Covert Features	0.75	Attended Course
AAMVA - Introduction to Fraud	1	Attended Course
AAMVA - Mexican Documents	0.75	Attended Course
AAMVA - Military ID Cards	0.5	Attended Course
AAMVA - People and Actions	0.75	Attended Course
Total Hours	39.25	

Committee recommends certification:		Yes		No
		•	-	

Notes:



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Rica Luetkeman
Previous Name(s)(if applicable):	
Documentation Included:	
County: Brevard	Job Title: Lead Motorist Services Specialist
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	06/01/24

	Application	
$\checkmark$	Application with Required Signatures	
$\checkmark$	Application Fee	
$\checkmark$	Courses Listed on Application	
$\checkmark$	Employment Dates Listed	
	✓ Includes Current Employment	
	✓ Two Years of Experience with an App	licable Office
From:	n: 11/01/21 To: Prese	ent
From: 2	n: 2/27/18 To: 10/31/2	21

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course
90-hours per 12D-19.003(3)(b)		
AAMVA - Security Features	1	Attended Course
AAMVA - Social Security Cards	0.5	Attended Course
AAMVA - Travel Documents	0.75	Attended Course
AAMVA - U.S. Immigration Documents	0.75	Attended Course
AAMVA - CDL Module 1	2.5	Attended Course
AAMVA - CDL Module 2	0.75	Attended Course
AAMVA - CDL Module 3	0.75	Attended Course
AAMVA - CDL Module 4	0.75	Attended Course
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course
FLHSMV - Heavy Vehicle Use Tax	1	Attended Course
FLHSMV - Information and Cyber Security Awareness Training	0.5	Attended Course
TCC 001 - Bankruptcy	15	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
Total Hours	76.25	

	Committee recommends certification:				Yes				No
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Notes:



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Rica Luetkeman
Previous Name(s)(if applicable):	
Documentation Included:	
County: Brevard	Job Title: Lead Motorist Services Specialist
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	06/01/24

	A	oplication
$\checkmark$	Application with Required Signatur	es
$\checkmark$	Application Fee	
$\checkmark$	Courses Listed on Application	
$\checkmark$	Employment Dates Listed	
	✓ Includes Current Employr	nent
Two Years of Experience w		with an Applicable Office
From: 11/01/21		To: Present
From:	2/27/18	To: 10/31/21

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
90-hours per 12D-19.003(3)(b)		
TCC 003 - Customer Service Training	5	Attended Course
Total Hours	5	

	Committee recommends certification:		Yes		No	
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Notes:



## Application for Florida Professional Certification Property Tax Oversight Certification and Training

Each person applying for a Florida prof certification must complete an <i>Applicati</i> professional certification, you must com and pay the required fee to the Depa	on for Florida Professional Cert plete a separate application for riment using	ilicallon, if you are app each designation. Sub	iying for more than one mit your completed application
http://floridareven	Oversight Certification and ' ue.com/property/Pages/Coffi	cial_Training_Regist	rationAndPayment.aspx
Reason for Applying	Western Contraction and Contra		
☑ Initial Certification - \$25 fee	Annual Recertification - \$	6 fee 🔲 Reinstate	ment of Certification - \$6 fee
Applicant.Information		Calification	
Applicant's name (as you would like li	to appear on the certificate):	CA LUETKEMAN	
Business email address: . rica. Iuct Koman @br	exard+c.com	Business phone nur 321-4	nber: 155-1424

Job IIIIe: Lead Motorist Services Specialist

Employed by: Brevard County Tax Collector

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:									
Certilled Florida Appraiser	Certified Florida Evaluator	Certilled Cadastralist of Florida							

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	Certilled	Florida	Collector	

• •	•	Certified Flori			
employn	nent cales.	olying for your liectors office entification of	initial o or with for rein	ertification, list at least two years, experient the Florida Department of Revenue (allach y statement, provide your current employer ar	<b>ce in e</b> l addilionei id
Employe	<sup>ar:</sup> Brevard Tax Collector				
Your Tit	le: Motorial Services Specialist	- • • • •		Employment Dates: 02/27/2018 to b	31/2021
Employe	ar: Brevard Tax Collector	,		***	
	le: Lead Motorist Services Specialist	<u></u>		Employment Dates: 11/01/2021 TO PRE	SENT
Approv reinatete of each license	/ed Courses — List each course you h ement for which you are applying (attach approved course: if you are substituting	additional pa	gas as n Resider	leted for the certification, recertification, or ecessary). Attach documentation varifying o tial Appreiser license or Certified Genaral A ore courses, list your license humber and lic	opralaer
No,	Course Title	Hours	No.	Course Title	Hours
	see attached list				
Annila		NASSIMATES NO.		NA NA DI WALANDARA ANA ANA ANA ANA ANA ANA ANA ANA ANA	helikan kar

	int Signature								
am req	uesting approval for F ion provided on this fo	lorida professional ce (m and any allachme	ortilication, onte are tru	e and corre	lon, or rein sot to the b	istalement. I leat of my ki	certify that nowledge.	all of the	)
Signatur						Dale:	/2024		

#### Course List for (Employee Name)

No.	Course Title	Hours
TC-0001C	Counterfeits and Alterations	0.75
TC-0002C	Driver's License and ID Cards	0.75
TC-0003C	Vehicle Identification Documents	0.5
TC-0004C	Expanding the Review	0.5
TC-0005C	Birth Certificates	0.5
TC-0006C	Canadian Birth Certificates, Driver, and Vehicle Documents	0.75
TC-0007C	Canadian Travel, Citizenship, and Immigration Documents	1
TC-0008C	Internal Fraud for Staff	0.75
TC-0009C	Introduction to Covert Features	0.75
TC-0010C	Introduction to Fraud	1
TC-0011C	Mexican Documents	0.75
TC-0012C	Military ID Cards	0.5
TC-0013C	People and Actions	0.75
TC-0014C	Security Features	1
TC-0015C	Social Security Cards	0.5
TC-0016C	Travel Documents	0.75
TC-0017C	U.S. Immigration Documents	0.75
TC-0018C	CDL Module 1	2.5
TC-0019C	CDL Module 2	0.75
TC-0020C	CDL Module 3	0.75
TC-0021C	CDL Module 4	0.75
TC-0025C	Driver's License Preparatory Training	12
TC-0044C	Heavy Vehicle Use Tax (HVUT)	1
TC-0045C	Information and Cyber Security Awareness Training	0.5
TC-0036C	TCC 503-Collection and Distribution of Property Taxes and Special Assessments	30
TC-0037C		15
	TCC 001-Bankruptcy	10
TC-0038C	TCC 002-Effective Decision Making	5
TC-0039C TC-0040C	TCC 003-Customer Service Training TCC 501-Duties and Responsibilities of Florida Tax Collectors	30
	TOC 501-Duties and Responsibilities of Florida Tax Collectors	
Total		120.5





## **RICA LUETKEMAN**

for the successful completion of

#### AAMVA CDL 2021: Module 2 - Overview of the CDL Tests

by MS

0 Hours 45 Minutes





### **RICA LUETKEMAN**

for the successful completion of

#### AAMVA CDL 2021: Module 3 - CDL Knowledge Tests

by MS

0 Hours 45 Minutes





### **RICA LUETKEMAN**

for the successful completion of

#### AAMVA CDL 2021: Module 4 - CKE End-of-Course Exam

by MS

0 Hours 45 Minutes





## **RICA LUETKEMAN**

for the successful completion of

#### Information and Cyber Security Awareness for External Entities - 2022

by FLHSMV

0 Hours 30 Minutes





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This certificate is awarded to

### **RICA LUETKEMAN**

for the successful completion of

#### Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes



This certificate is awarded to

### **RICA LUETKEMAN**

for the successful completion of

#### **AAMVA FDR 2021: Expanding the Review**

by External Training

0 Hours 30 Minutes





### **RICA LUETKEMAN**

for the successful completion of

#### **AAMVA FDR 2021: Vehicle Identification Documents**

by External Training

0 Hours 30 Minutes

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This certificate is awarded to

## **RICA LUETKEMAN**

for the successful completion of

#### **AAMVA FDR 2021: Birth Certificates**

by External Training

0 Hours 30 Minutes





### **RICA LUETKEMAN**

for the successful completion of

#### AAMVA FDR 2021: Social Security Cards

by External Training

0 Hours 30 Minutes





## **RICA LUETKEMAN**

for the successful completion of

#### AAMVA FDR 2021: Military ID Cards

by External Training

0 Hours 30 Minutes





### **RICA LUETKEMAN**

for the successful completion of

#### **AAMVA FDR 2021: Counterfeits and Alterations**

by External Training

0 Hours 45 Minutes





## **RICA LUETKEMAN**

for the successful completion of

#### AAMVA FDR 2021: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes





## **RICA LUETKEMAN**

for the successful completion of

## AAMVA FDR 2021: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes





## **RICA LUETKEMAN**

for the successful completion of

### AAMVA FDR 2021: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes





## **RICA LUETKEMAN**

for the successful completion of

### **AAMVA FDR 2021: Internal Fraud for Staff**

by External Training

0 Hours 45 Minutes





## **RICA LUETKEMAN**

for the successful completion of

### **AAMVA FDR 2021: Introduction to Covert Features**

by External Training

0 Hours 45 Minutes





## **RICA LUETKEMAN**

for the successful completion of

### **AAMVA FDR 2021: Introduction to Fraud**

by External Training

1 Hours 0 Minutes

# iLearn



This certificate is awarded to

# **RICA LUETKEMAN**

for the successful completion of

### **AAMVA FDR 2021: Mexican Documents**

by External Training

0 Hours 45 Minutes

# **Learn**



This certificate is awarded to

# **RICA LUETKEMAN**

for the successful completion of

### **AAMVA FDR 2024: People and Actions**

by External Training

0 Hours 45 Minutes

# **i**Learn



This certificate is awarded to

## **RICA LUETKEMAN**

for the successful completion of

### **AAMVA FDR 2024: Security Features**

by External Training

1 Hours 0 Minutes

# Learn



This certificate is awarded to

# **RICA LUETKEMAN**

for the successful completion of

### **AAMVA FDR 2024: Travel Documents**

by External Training

0 Hours 45 Minutes

# **Learn**



This certificate is awarded to

# **RICA LUETKEMAN**

for the successful completion of

### **AAMVA FDR 2024: US Immigration Documents**

by External Training

0 Hours 45 Minutes





## **RICA LUETKEMAN**

for the successful completion of

## AAMVA CDL 2024: Module 1 - Introduction to CDL Licensing

by External Training

2 Hours 30 Minutes





# **RICA LUETKEMAN**

for the successful completion of

## **Driver License Preparatory Training - OLT**

by FLHSMV

12 Hours

# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that **Rica Luetkeman** has successfully completed **TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS** Course Number: TC-0040C February 27 - March 1, 2024 30 credit hours FINDINA











Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Alice L. M	cKinzey
Previous Name(s)(if applicable):		
Documentation Included:		
County: Columbia		Job Title: Deputy Clerk
Certification Requested:	Certified F	lorida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	05/01/24	

	Application					
$\checkmark$	Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From: 01/03/22		To: Present				
From:	1/3/11	To: 12/10/21				

Course Information							
Course Name	Hours Credited	Documentation					
30-hours per 12D-19.003(3)(a)							
FLHSMV - DL Transformed Phase I "Tax Collector's Edition"	32	Attended Course					
90-hours per 12D-19.003(3)(b)							
FLHSMV - DL Training Series: Phase II	32	Attended Course					
AAMVA - Military ID Cards	0.50	Attended Course					
FLHSMV - Heavy Vehicle Use Tax	1	Attended Course					
AAMVA - Introduction to Covert Features	0.75	Attended Course					
FLHSMV - Information and Cyber Security Awareness Training	0.50	Attended Course					
AAMVA - Introduction to Fraud	1	Attended Course					
AAMVA - Security Features	1	Attended Course					
AAMVA - Social Security Cards	0.50	Attended Course					
AAMVA - Travel Documents	0.75	Attended Course					
AAMVA - U.S. Immigration Documents	0.75	Attended Course					
AAMVA - People and Actions	0.75	Attended Course					
AAMVA - Vehicle Identification Documents	0.50	Attended Course					
AAMVA - Expanding the Review	0.50	Attended Course					
Total Hours	72.5						

Committee recommends certification:	Committee recommends certification:				Yes				No
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Notes:



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Alice L. McKinzey
Previous Name(s)(if applicable):	
Documentation Included:	
County: Columbia	Job Title: Deputy Clerk
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	05/01/24

	Application					
$\checkmark$	Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From: 01/03/22		To: Present				
From:	1/3/11	To: 12/10/21				

Course Information							
Course Name	Hours Credited	Documentation					
30-hours per 12D-19.003(3)(a)							
90-hours per 12D-19.003(3)(b)							
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents	0.75	Attended Course					
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course					
AAMVA - Counterfeits and Alterations	0.75	Attended Course					
AAMVA - Driver License and ID Cards	0.75	Attended Course					
AAMVA - Birth Certificates	0.50	Attended Course					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course					
AAMVA - CDL Module 1	2.5	Attended Course					
AAMVA - CDL Module 2	0.75	Attended Course					
AAMVA - CDL Module 3	0.75	Attended Course					
AAMVA - CDL Module 4	0.75	Attended Course					
TCC 002 - Effective Decision Making	10	Attended Course					
AAMVA - Internal Fraud for Staff	0.75	Attended Course					
AAMVA - Mexican Documents	0.75	Attended Course					
Total Hours	50						

Committee recommends certification:		Yes		No

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx 化基础基础 建筑管理 化电子 **Reason for Applying** Reinstatement of Certification - \$5 fee Annual Recertification - \$5 fee ✓ Initial Certification - \$25 fee **Applicant Information** Applicant's name (as you would like it to appear on the certificate): ALICE L MCKINZEY Business phone number: 386-758-1133 Business email address: allce@columbiataxcollector.com Job tille: DEPUTY CLERK Employed by: COLUMBIA COUNTY TAX COLLECTOR I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Evaluator **Certified Cadastralist of Florida Certified Florida Appraiser** Certified Florida Collector Assistant **Certified Florida Collector** Experience for Certification – if you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: COLUMBIA COUNTY TAX COLLECTOR Employment Dates: 01/03/2022 - PRESENT Your Title: DEPUTY CLERK Employer: PALM BEACH COUNTY TAX COLLECTOR Employment Dates: 01/03/2011-12/10/2021 Your Title: CUSTOMER SERVICE Approved Courses - List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. Hours No. Course Title Hours No. Course Title 45 MIN TC-0001C COUNTERFEITS AND ALTERATIONS TC-003BC TCC002 EFFECTIVE DECISION MAKING 10 DRIVER'S LICENSE AND ID CARDS 45 MIN TC-0002C TCC502 LEADERSHIP AND MANAGEMENT SKILLS 30 TC-0041C . . . . . **Applicant Signature** I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Date: Signature: ico Mckinz



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying									
🚺 Initi		ecertificat		4	5 fee				
Applicant Information									
Applicant's name (as you would like it to appear on the certificate): ALICE L MCKINZEY									
	email address: alice@columbiataxcollecto	r.com		Business phone number: 386-758-1133					
	DEPUTY CLERK			·····					
	d by: COLUMBIA COUNTY TAX COLLEC								
l have co recertific	ompleted the required hours of approved co ation, or reinstatement for the following de	ourses and signation:	passed a	ny required examinations for the certification,					
Cei	tifled Florida Appraiser 🛛 🗌 Ce	rtifled Flori	da Evalua	tor Certified Cadastralist of Flo	rida				
		•		or Assistant					
Experie Florida p pages a employn	ence for Certification – If you are apply property appraiser's office, Florida tax colle s necessary). If you are applying for recert ment dates.	ng for your ctor's office <b>ification</b> of	initial ce , or with t for reins	rtification, list at least two years' experience he Florida Department of Revenue (attach ad tatement, provide your current employer and	in a ditional				
Employe	ar: COLUMBIA COUNTY TAX COLLECTO	२							
Your Tit	e: DEPUTY CLERK			Employment Dates: 01/03/2022 - PRESENT					
Employe	<sup>ar:</sup> PALM BEACH COUNTY TAX COLLECT	OR							
	le: CUSTOMER SERVICE		1	Employment Dates: 01/03/2011-12/10/2021					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No.	Course Title	Hours	No.	Course Title	Hours				
TC-0003C	VEHICLE IDENTIFICATION DOCUMENTS	30 MIN	TC-00050	BIRTH CERTIFICATES	30 MIN				
TC-0004C	EXPANDING THE REVIEW	30 MIN			45 MIN				
Applic	Applicant Signature								
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.									
Signatu				Date: 4/5/24					
	time including								



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying								
✓ Initial Certification - \$25 fee  Annual I	Recertificat	lon - \$5 f	'ee 🗌	Reinstatement of Certification -	\$5 fee			
Applicant Information								
Applicant's name (as you would like it to appear on the certificate): ALICE L MCKINZEY								
Business email address: alice@columbiataxcollector.com Business phone number: 386-758-1133								
Job title: DEPUTY CLERK				·				
Employed by: COLUMBIA COUNTY TAX COLLEC	TOR							
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed a	any requi	ed examinations for the certification	٦,			
Certified Florida Appraiser	ertified Flori	da Evalua	ator	Certified Cadastralist of F	lorida			
Certified Florida Collector	ertified Flori	da Collec	tor Assis	lant				
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recer employment dates.		initial co , or with i for reins	ertification the Floric statement	on, list at least two years' experience a Department of Revenue (attach a t, provide your current employer ar	e in a additional d			
Employer: COLUMBIA COUNTY TAX COLLECTO	R							
Your Title: DEPUTY CLERK			Employr	nent Dates: 01/03/2022 - PRESENT				
Employer: PALM BEACH COUNTY TAX COLLEC	TOR							
Your Title: CUSTOMER SERVICE				nent Dates: 01/03/20/ /-12/10/2021				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No,		Course Tille	Hours			
TC-0007C CANADIAN TRAVEL, CITIZENSHIP, IMMIGRATION DOCUMENTS		TC-00090		DUCTION TO COVERT FEATURES	45 MIN			
TC-0008C INTERNAL FRAUD FOR STAFF								
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the								
information provided on this form and any attachn	ients are tru	ie and co	rrect to t	ne pest of my knowledge.				
Signature: Alice McKinze				Date: 415/24				



DR-4001 N, 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2 ))))))))

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Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying			••••					
✓ Initial Certification - \$25 fee	Annual Recertificat		human	Reinstatement of Certification -	- \$5 fee			
Applicant Information								
Applicant's name (as you would like it to appear on the certificate): ALICE L MCKINZEY								
Business email address: alice@columbiataxcollector.com Business phone number: 386-758-1133								
Job title: DEPUTY CLERK		· · · · · · · · · · · · · · · · · · ·						
Employed by: COLUMBIA COUNTY TA								
I have completed the required hours of recertification, or reinstatement for the	approved courses and following designation:	passed any	required	I examinations for the certificatio	n,			
Certified Florida Appraiser	Certified Flori	da Evaluato	r	Certified Cadastralist of F	lorida			
Certified Florida Collector	Certified Flori	da Collector	Assistar	it				
Experience for Certification – if yo Florida property appraiser's office, Flor pages as necessary). If you are applyin employment dates.	ou are applying for your ida tax collector's office ng for recertification or	initial cert , or with the for reinsta	ification Florida tement,	, list at least two years' experience Department of Revenue (attach a provide your current employer at	ce in a additional nd			
Employer: COLUMBIA COUNTY TAX	COLLECTOR				I			
Your Title: DEPUTY CLERK		Er	nployme	nt Dates: 01/03/2022 - PRESEN	Г			
Employer: PALM BEACH COUNTY TA	X COLLECTOR	-		، الارتخاب مارکند. الارتخاب الارتخاب المحمد ال				
Your Title: CUSTOMER SERVICE		Er	nployme	nt Dates: 01/03/20) 1:-12/10/2021	 			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course, if you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license,								
No. Course Title	Hours	No,		Course Title	Hours			
TC-0012C MILITARY ID CAR	DS 30 MIN	TC-0014C	S	ECURITY FEATURES	1 HOUR			
TC-0013C PEOPLE AND ACTION		TC-0015C		DIAL SECURITY CARDS	30 MIN			
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the Information provided on this form and any attachments are true and correct to the best of my knowledge.								
Signature Milie McKinz		······································		Date: 415/24				
C	5							



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying								
	nual Recertificat			Reinstatement of Certification -	\$5 fee			
Applicant Information		a a sa an						
Applicant's name (as you would like it to appear on the certificate): ALICE L MCKINZEY								
Business email address: alice@columbiataxc	ollector.com	B	usiness	phone number: 386-758-1133				
Job tille: DEPUTY CLERK								
Employed by: COLUMBIA COUNTY TAX CO	LLECTOR							
I have completed the required hours of appro recertification, or reinstatement for the follow	oved courses and ing designation:	passed ar	ny requi	red examinations for the certification	١,			
Certified Florida Appraiser	Certified Flori	da Evalual	lor	Certified Cadastralist of Fl	orida			
	Certified Flori							
Experience for Certification – If you are Florida properly appraiser's office, Florida ta pages as necessary). If you are applying for employment dates.		initial cer , or with th for reinst	rtificati ne Floric atemer	on, list at least two years' experienc a Department of Revenue (attach a nt, provide your current employer an	e in a dditional d			
Employer: COLUMBIA COUNTY TAX COLL	ECTOR							
Your Tille: DEPUTY CLERK		t	mploy	ment Dates: 01/03/2022 - PRESENT				
Employer: PALM BEACH COUNTY TAX CO	LLECTOR			······································				
Your Title: CUSTOMER SERVICE		1		ment Dates: 01/03/20.1/ -12/10/2021				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.	[	Course Title	Hours			
TC-0016C TRAVEL DOCUMENTS	45 MIN	TC-0044C	HEA	VY VEHICLE USE TAX (HVUT)	1 HOUR			
TC-0017C US IMMIGRATION	45 MIN	TC-0045C	INFORMA	TION AND CYBER SECURITY AWARENESS TRAINING	.50			
Applicant Signature					-			
i am requesting approval for Florida profess information provided on this form and any al	ional certification, trachments are true	recertificate and con	ition, or rect to t	he best of my knowledge.	•			
Signature: Line Mckinz				Date: 4/8/24				
X	5							



Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Initial Certification - \$26 fee       Annual Recertification - \$6 fee       Reinstatement of Certification - \$6 fee         Applicant's name (as you would like it to appear on the certificate):       ALICE L MCKINZEY         Business email address:       alice@columbiataxcollector.com       Business phone number:         Job tille:       DEPUTY CLERK         Employed by:       COLUMBIA COUNTY TAX COLLECTOR         They completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:         Certified Florida Collector       Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification of Revenue (attach additional page as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Col.UMBIA COUNTY TAX COLLECTOR       Employment Dates: 01/03/2022 - PRESENT         Employer: Col.UMBIA COUNTY TAX COLLECTOR       Employment Dates: 01/03/2022 - PRESENT         Your Tille: DEPUTY CLERK       Employment Dates: 01/03/2011-12/10/2021         Approved Courses – List each course you have successful ycompleted for the certification, or reinstatement or which you are applying (attach additional pages as necessary). Attach documentation verifying completion of actification actification and course. If you are applying the page as necessary). Attach documentation verifying completion of each approved Courses – List each course you have successful ycompleted for the	Reason for Applying								
Applicant's name (as you would like it to appear on the certificate):       ALICE L MCKINZEY         Applicant's name (as you would like it to appear on the certificate):       ALICE L MCKINZEY         Business email address:       alice@columblataxcollector.com       Business phone number:       386-758-1133         Job tille:       DEPUTY CLERK       Employed by:       COLUMBIA COUNTY TAX COLLECTOR         There completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:       Certified Florida Appraiser       Certified Florida Collector Assistant         Experience for Certification – If you are applying for your Initial certification, list at least two years' experience in a florida property appraiser's office, Florida tax collectors office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: COLUMBIA COUNTY TAX COLLECTOR       Employment Dates: 01/03/2022 - PRESENT         Your Title: DEPUTY CLERK       Employment Dates: 01/03/2011-12/10/2021         Approved Courses – List each course you have successfully completed for the certified General Appraiser license or Certified General Appraiser license or Certified General Appraiser license is ubstituting your Certified Residential Appraiser license or Certified General Appraiser license is ubstituting your Certified Residential Appraiser license or Certified General Appraiser license to the license.         Your Title: CUS									
Business email address:         allce@columbiataxcollector.com         Business phone number:         386-758-1133           Job title:         DEPUTY CLERK         Employed by:         COLUMBIA COUNTY TAX COLLECTOR           Thave completed the required hours of approved courses and passed any required examinations for the certification, or reinstatement for the following designation:         Certified Florida Appraiser         Certified Florida Collector         Certified Florida Collector         Certified Florida Collector Assistant           Experience for Certification - If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: collumbia Country TAX Collector           Your Title:         Deputy CLERK         Employer: collumbia Country TAX Collector         Employer: collumbia Country TAX Collector           Your Title:         Deputy CLERK         Employment Dates: o1/03/2022 - PRESENT           Employer:         PALM BEACH COUNTY TAX COLLECTOR         Your Title: CUSTOMER SERVICE           Your Title:         Customer applying for recertification apges as necessary). Attach documentation or of reinstatement for which you are applying (attach additional pages as necessary). Attach documentation or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Realetal Appraiser license or Certified General Appraiser license isoued by the	AUVIIUGHL HIVHHQUVH								
Job tille: DEPUTY CLERK Employed by: COLUMBIA COUNTY TAX COLLECTOR There completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstalement for the following designation: Certified Florida Appraiser Certified Florida Appraiser Certified Florida Collector Coll MBIA COUNTY TAX COLLECTOR Tour Title: DEPUTY CLERK Employer: PALM BEACH COUNTY TAX COLLECTOR Your Title: CUSTOMER SERVICE Courses - List each course you have successfully completed for the certification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser Icense Issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license No. Course Title Hours No. Course Title Hour									
Employed by: COLUMBIA COUNTY TAX COLLECTOR         I have completed the required hours of approved courses and passed any required examinations for the certification, or reinstatement for the following designation:         Certified Florida Appraiser       Certified Florida Evaluator       Certified Cadastralist of Florida         Certified Florida Collector       I Certified Florida Collector Assistant       Certified Florida Collector Assistant         Experience for Certification – if you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or reinstatement, provide your current employer and employer: COLUMBIA COUNTY TAX COLLECTOR         Your Title: DEPUTY CLERK       Employment Dates: 01/03/2021 - 12/10/2021         Approved Courses – List each course you have successfully completed for the certification, recertified General Appraiser       Certified Residential Appraiser or more courses, list your ilcense number and ilcense is upper substituting your Certified Residential Appraiser or more courses, list your ilcense number and ilcense itype below. Attach a copy of the ilcense.         No.       Course Title       Hours       No.       Course Title       Hours         No.       Course Title       Hours       Course Title       45 MiN         Toolog       CDL MODULE 2       45 MIN       Tc-0020C       CDL MODULE 3       45 MIN			r.com		Busin	ess phone number: 386-758-1133			
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:         □ Certified Florida Appraiser       □ Certified Florida Evaluator       □ Certified Cadastralist of Florida         □ Certified Florida Collector       ☑ Certified Florida Collector Assistant       □ Certified Florida Collector Assistant         Experience for Certification – if you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary).         If the country TAX COLLECTOR       Your Title: DEPUTY CLERK       Employment Dates: 01/03/2022 - PRESENT         Employer: PALM BEACH COUNTY TAX COLLECTOR       Your Title: CUSTOMER SERVICE       Employment Dates: 01/03/2011-12/10/2021         Approved Courses – List each course you have successfully completed for the certification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license in certified General Appraisel Board for one or more courses, list your ilcense number and license         No.       Course Title       Hours       No.       Course Title       Hours         No.       Course Title       Hours       No.       Course Title       45 MIN         Tc-onist CDL (COMMERCIAL DRIVERS LICENSE) MODULE 1       2.5									
Certified Florida Appraiser       Certified Florida Evaluator       Certified Cadastralist of Florida         Certified Florida Collector       Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Eimployer: COLUMBIA COUNTY TAX COLLECTOR       Employment Dates: 01/03/2022 - PRESENT         Your Title: DEPUTY CLERK       Employment Dates: 01/03/2021 - 12/10/2021         Approved Courses – List each course you have successfully completed for the certification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are applying for round course, list your certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your ilcense number and license         No.       Course Title       Hours         No.       Course Title       Hours         No.       Course Title       Hours         TC-0019C       CDL MODULE 2       45 MIN         TC-0019C       CDL MODULE 2       45 MIN	Employe	<sup>Id by:</sup> COLUMBIA COUNTY TAX COLLECT	OR						
Certified Florida Collector       Image: Certified Florida Collector Assistant         Experience for Certification – if you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: COLUMBIA COUNTY TAX COLLECTOR       Employer: COLUMBIA COUNTY TAX COLLECTOR         Your Title: DEPUTY CLERK       Employment Dates: 01/03/2012 - PRESENT         Employer: PALM BEACH COUNTY TAX COLLECTOR       Employment Dates: 01/03/2011-12/10/2021         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license issued by the Florida Proves License Module 1       2.5 HRS       TC-0020C       CDL MODULE 3       45 MIN         Tc-0019C       CDL MODULE 2       45 MIN       TC-0021C       CDL MODULE 4       45 MIN         Tc-0019C       CDL MODULE 2 <t< td=""><td>I have co recertific</td><td>ompleted the required hours of approved co ation, or reinstatement for the following des</td><td>urses and Ignation:</td><td>passed a</td><td>any red</td><td>quired examinations for the certific</td><td>ation,</td></t<>	I have co recertific	ompleted the required hours of approved co ation, or reinstatement for the following des	urses and Ignation:	passed a	any red	quired examinations for the certific	ation,		
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: COLUMBIA COUNTY TAX COLLECTOR         Your Title: DEPUTY CLERK       Employer: DALM BEACH COUNTY TAX COLLECTOR         Your Title: CUSTOMER SERVICE       Employer: 01/03/2022 - PRESENT         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours         No.       Course Title       Hours         No.       Course Title       Hours         No.       Course Title       Hours         No.       Col MODULE 2       45 MiN       TC-0021C       CDL MODULE 3       45 MiN         Tc-0019C       CDL MODULE 2       45 MiN       TC-0021C       CDL MODULE 4       45 MIN	Cer								
Employer: COLUMBIA COUNTY TAX COLLECTOR         Your Title: DEPUTY CLERK       Employment Dates: 01/03/2022 - PRESENT         Employer: PALM BEACH COUNTY TAX COLLECTOR       Employment Dates: 01/03/2011-12/10/2021         Your Title: CUSTOMER SERVICE       Employment Dates: 01/03/2011-12/10/2021         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license.         No.       Course Title       Hours         No.       Course Title       Hours         TC-0018C CDL (COMMERCIAL DRIVERS LICENSE) MODULE 1       2.5 HRS       TC-0020C       CDL MODULE 3       45 MIN         TC-0019C       CDL MODULE 2       45 MIN       TC-0021C       CDL MODULE 4       45 MIN         Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the Information provided on this form and any attachments are true and correct to the best of my knowledge.	Cei	tified Florida Collector	tified Flori	da Collec	tor As	sistant			
Your Title: DEPUTY CLERK       Employment Dates: 01/03/2022 - PRESENT         Employer: PALM BEACH COUNTY TAX COLLECTOR       Employment Dates: 01/03/2011-12/10/2021         Your Title: CUSTOMER SERVICE       Employment Dates: 01/03/2011-12/10/2021         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours         No.       Course Title       Hours         TC-0018C       CDL (COMMERCIAL DRIVERS LICENSE) MODULE 1       2.5 HRS         TC-0019C       CDL MODULE 2       45 MIN         TC-0019C       CDL MODULE 2       45 MIN         Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.	employment oates, that was soon managed about the managed about the second details and the second second second								
Employer: PALM BEACH COUNTY TAX COLLECTOR         Your Title: CUSTOMER SERVICE       Employment Dates: 01/03/2011-12/10/2021         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours       No.       Course Title       Hours         TC-0018C       CDL (COMMERCIAL DRIVERS LICENSE) MODULE 1       2.5 HRS       TC-0020C       CDL MODULE 3       45 MIN         TC-0019C       CDL MODULE 2       45 MIN       TC-0021C       CDL MODULE 4       45 MIN         Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.									
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No.         Course Title         Hours         No.         Course Title         Hours           TC-0018C         CDL (COMMERCIAL DRIVERS LICENSE) MODULE 1         2.5 HRS         TC-0020C         CDL MODULE 3         45 MIN           TC-0019C         CDL MODULE 2         45 MIN         TC-0021C         CDL MODULE 4         45 MIN           Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Date:         (d)	Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license								
TC-0019C       CDL MODULE 2       45 MIN       TC-0021C       CDL MODULE 4       45 MIN         Applicant Signature       I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Dete:       I and the information provided on this form and any attachments are true and correct to the best of my knowledge.       Dete:       I and the information provided on this form and any attachments are true and correct to the best of my knowledge.	No,	Course Title	Hours	No.					
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.	TC-0018C	CDL (COMMERCIAL DRIVERS LICENSE) MODULE 1	2.5 HRS	TC-0020	с <u> </u>				
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Deter / / /	Lem requesting approval for Florida professional certification, recertification, or reinstatement, I certify that all of the								
						Date: / / / /	annan (1997) annan		



**Certified Cadastralist of Florida** 

Employment Dates: 01/03/2022 - PRESENT

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

 http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

 Reason for Applying

 Imitial Certification - \$25 fee
 Annual Recertification - \$5 fee
 Reinstatement of Certification - \$5 fee

 Applicant Information
 Applicant's name (as you would like it to appear on the certificate); AllCE L MCKINZEY
 Business email address: allce@columbiataxcollector.com
 Business phone number: 386-758-1133

 Job title:
 DEPUTY CLERK

Employed by: COLUMBIA COUNTY TAX COLLECTOR

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:

Certifled Florida Evaluator

Certified	Florida	Appraiser
Certified	Florida	Collector

Certified Florida Collector Assistant

Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.

Employer: COLUMBIA COUNTY TAX COLLECTOR

Your Title: DEPUTY CLERK

Employer: PALM BEACH COUNTY TAX COLLECTOR

Your Title: CUSTOMER SERVICE Employment Dates: 01/03/2014-12/10/2021
Approved Courses – List each course you have successfully completed for the certification, recertification, or
reinstatement for which you are applying (attach additional pages as necessary). Attach documentation varifying completion

of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No,	Course Title	Hours	No.	Course Title	Hours			
TC-0022C	DRIVER'S LICENSE (DL) TRAINING SERIES: PHASE	32 HOUR	TC-0011C	MEXICAN DOCUMENTS	45 MIN			
TC-0023C		32 HOUR						
Applicant Signature Construction of the second se								
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.								
Signalu (		Date: $4/5/24$						



This certificate is awarded to

# **ALICE MCKINZEY**

for the successful completion of

## **DL Transformed Phase I: Tax Collector Limited Services**

by FLHSMV

32 Hours 0 Minutes



Learn

This certificate is awarded to

# **ALICE MCKINZEY**

for the successful completion of

## **DL Transformed Phase II: Tax Collector Limited Services**

by FLHSMV

32 Hours 0 Minutes



This certificate is awarded to

## ALICE MCKINZEY

for the successful completion of

## AAMVA FDR 2020: Military ID Cards

by External Training

0 Hours 30 Minutes



This certificate is awarded to

# ALICE MCKINZEY

for the successful completion of

## Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes



This certificate is awarded to

# ALICE MCKINZEY

for the successful completion of

## **Information and Cyber Security Awareness for External Entities - 2022**

by FLHSMV

0 Hours 30 Minutes



This certificate is awarded to

## **ALICE MCKINZEY**

for the successful completion of

## AAMVA FDR 2020: Introduction to Covert Features

by External Training

0 Hours 45 Minutes



# Learn

This certificate is awarded to

## **ALICE MCKINZEY**

for the successful completion of

## **AAMVA FDR 2020: Introduction to Fraud**

by External Training

1 Hours 0 Minutes



This certificate is awarded to

# **ALICE MCKINZEY**

for the successful completion of

### **AAMVA FDR 2020: Security Features**

by External Training

1 Hours 0 Minutes



This certificate is awarded to

## **ALICE MCKINZEY**

for the successful completion of

### AAMVA FDR 2020: Social Security Cards

by External Training

0 Hours 30 Minutes



This certificate is awarded to

## **ALICE MCKINZEY**

for the successful completion of

### **AAMVA FDR 2020: Travel Documents**

by External Training

0 Hours 45 Minutes



# Learn

This certificate is awarded to

## **ALICE MCKINZEY**

for the successful completion of

### **AAMVA FDR 2020: US Immigration Documents**

by External Training

0 Hours 45 Minutes



# learn

This certificate is awarded to

### **ALICE MCKINZEY**

for the successful completion of

#### **AAMVA FDR 2020: People and Actions**

by External Training

0 Hours 45 Minutes



# ilearn

This certificate is awarded to

## **ALICE MCKINZEY**

for the successful completion of

#### **AAMVA FDR 2020: Vehicle Identification Documents**

by External Training

0 Hours 30 Minutes





This certificate is awarded to

### **ALICE MCKINZEY**

for the successful completion of

#### **AAMVA FDR 2020: Expanding the Review**

by External Training

0 Hours 30 Minutes



# learn

This certificate is awarded to

### ALICE MCKINZEY

for the successful completion of

#### AAMVA FDR 2020: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes



# ilearn

This certificate is awarded to

### ALICE MCKINZEY

for the successful completion of

### AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes



# ilearn

This certificate is awarded to

## ALICE MCKINZEY

for the successful completion of

#### **AAMVA FDR 2020: Counterfeits and Alterations**

by External Training

0 Hours 45 Minutes



# learn

This certificate is awarded to

### **ALICE MCKINZEY**

for the successful completion of

#### **AAMVA FDR 2020: Driver Licenses and ID Cards**

by External Training

0 Hours 45 Minutes



# learn

This certificate is awarded to

## **ALICE MCKINZEY**

for the successful completion of

### **AAMVA FDR 2020: Birth Certificates**

by External Training

0 Hours 30 Minutes

# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that **Alice Mckinzey** has successfully completed TCC 502 - MANAGEMENT OF A FLORIDA **TAX COLLECTOR'S OFFICE** Course Number: TC-0041C September 18-21, 2023 30 credit hours FINR





This certificate is awarded to

### ALICE MCKINZEY

for the successful completion of

#### **AAMVA CDL 2024: Module 1 - Introduction to CDL Licensing**

by External Training

2 Hours 30 Minutes





This certificate is awarded to

## ALICE MCKINZEY

for the successful completion of

#### AAMVA CDL 2024: Module 2 - Overview of the CDL Tests

by External Training

0 Hours 45 Minutes



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# learn

This certificate is awarded to

### **ALICE MCKINZEY**

for the successful completion of

### AAMVA CDL 2024: Module 3 - CDL Knowledge Tests Overview

by External Training

0 Hours 45 Minutes



# learn

This certificate is awarded to

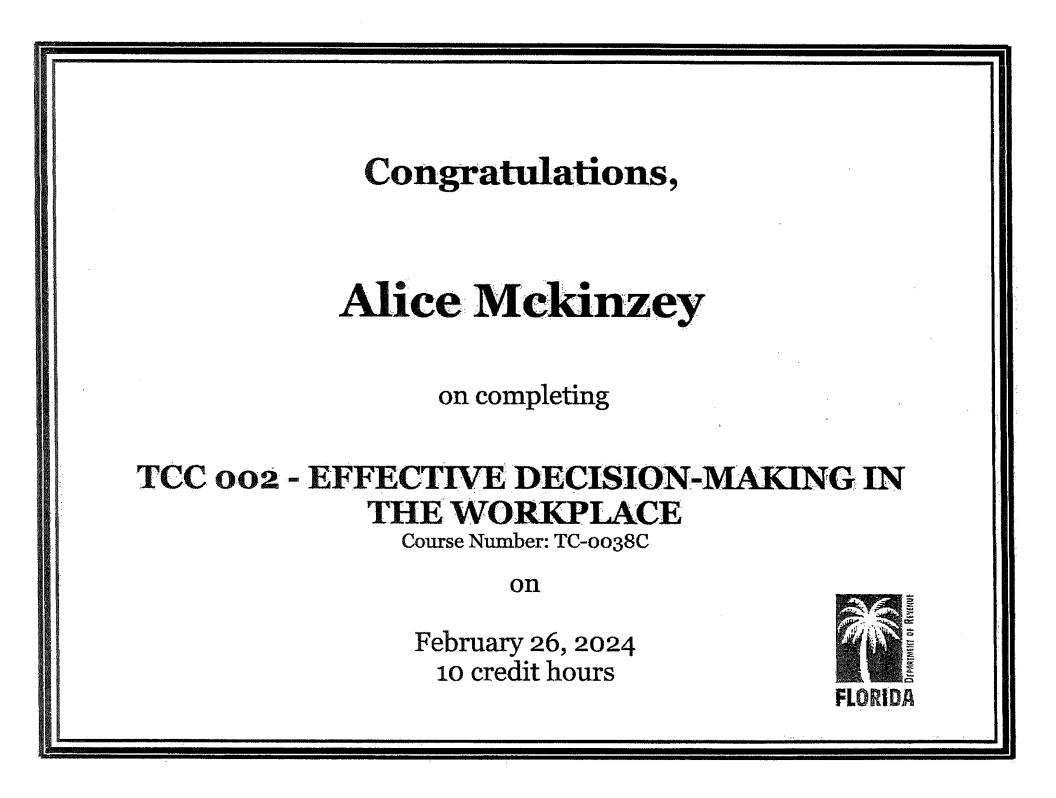
## ALICE MCKINZEY

for the successful completion of

#### AAMVA CDL 2024: Module 4 - CKE End-of-Course Exam Overview

by External Training

0 Hours 45 Minutes





Learn

This certificate is awarded to

## ALICE MCKINZEY

for the successful completion of

#### AAMVA FDR 2024: Internal Fraud for Staff

by External Training

0 Hours 45 Minutes



FLORIDA HIGHWAY SAFETY MAND MOTOR VEHICLES

learn

This certificate is awarded to

### **ALICE MCKINZEY**

for the successful completion of

#### **AAMVA FDR 2024: Mexican Documents**

by External Training

0 Hours 45 Minutes

	rtified Florida Collec la Collector Assista	
Property Tax Oversight Program Florida Department of Revenue Applications must have the signature of the Program Director, Tax Collector (or designee) below. Signature Given Collector Title PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CER	\$25 fee must be enclos (Make checks payat	Property Tax Oversight Training Section Post Office Box 3294 Fallahassee FL 32315-3294 ed for application to be processed ole to Florida Department of Revenue)
Name McKinzey	Alice	Louise.
E-mail Address <u>Alice @ Columbia taxe</u>	ollector.com	(wando b)
Business Phone Number 386-758-1078	and the second	· · · · · · · · · · · · · · · · · · ·
Employed By Columbia County Tax	Collector	
Job Title Deputy Clerk		
Name of High School Freeburg Community	tigh School	Graduated? 🗹 Yes 🗖 No
Name of College		Graduated? 🛛 Yes 🖾 No
Professional Organizations (in the collection field)	,	
List below all tax collection courses and enclose a copy of the LiSt and Certificates	certificate of completion	ee attached
Professional Designations	,	
· · · · · · · · · · · · · · · · · · ·		r Tax Collector Office
Please list below your experience with The Florida Department		
Name of Employer Palm Beach County		- 12 - 11
Your Title Customer Service		10 12 10 21
Name of Employer Columbia County T		
Your Title Deputy Clerk	From 11322	To present
I hereby certify the statements and documents contained hereir Florida Collector Assistant designation, I agree to subscribe to, Assistant code of ethics. I understand that the professional desi employment with a Florida county property appraiser's office, ta Signed: Muse McKii	and practice, the Certified Florida gnation for which this application x collector's office, or the Florida	Collector/Certified Florida Collector Is made may not be used upon leaving Department of Revenue.
Signed Lille 11/CKin		10/10/00

nde Alice McKin	3	Date:	10	112	123	
	9	-				

#### Approved Courses for Certification Certified Florida Collector (CFC) and Certified Florida Collector Assistant (CFCA)

The following courses are approved for credit for CFCs and CFCAs. This list does not reflect all courses that may be accepted. For courses not on the list, please see <u>Chapter 12D-19.004</u>, Florida Administrative Code. Course information is provided below by hyperlink when available. CFCs and CFCAs must report the approved courses taken for certification when submitting a completed <u>Application for Professional Certification (Form DR-4001)</u>.

	CFC and CFCA Courses (as of August 2023)	o da ante en ante de la composition Un final de composition d'al de la composition de la composition de	
Course Number	American Association of Motor Vehicle Administrators	Classroom Hours	Platform
TC-0001C	Counterfeits and Alterations	* 45 min.	Online
TC-0002C	Driver's License and ID Cards	* 45 min	Online
TC-0003C	Vehicle Identification Documents	* 30 min	Online
TC-0004C	Expanding the Review	* 30 min	Online
TC-0005C	Birth Certificates	* 30 min	Online
TC-0006C	Canadian Birth Certificates, Driver and Vehicle Documents	* 45 min.	Online
TC-0007C	Canadian Travel, Citizenship, and Immigration Documents	* Haur	Online
TC-0008C	Internal Fraud for Staff	* 45 min	Online
TC-0009C	Introduction to Covert Features	* 45 min	Online
TC-0010C	Introduction to Fraud	* Hour	Online
TC-0011C	Mexican Documents	* 45 min.	Online
TC-0012C	Military ID Cards	* 30 min	Online
TC-0013C	People and Actions	*45 m.a	Online
TC-0014C	Security Features	F* Hour	Online
TC-0015C	Social Security Cards	*30 min.	Online
TC-0016C	Travel Documents	*45 min	Online
TC-0017C	U.S. Immigration Documents	* 45 min	Online
TC-0018C	CDL (Commercial Driver's License) Module 1	* 2.5 Hour	Online
TC-0019C	CDL Module 2	* 45 min	Online
TC-0020C	CDL Module 3	* us min	Online
TC-0021C	CDL Module 4	* 45 mm	Online
Course Number	Florida Department of Highway Safety and Motor Vehicles	Classroom Hours	Platform
TC-0022C	Driver's License (DL) Training Series: Phase I	* 32 HOURS	Instructor-led
TC-0023C	DL Training Series: Phase II	* 32 Hours	Instructor-led
TC-0024C	Driver's License Preparatory Training	64	Instructor-led
TC-0025C	Driver's License Preparatory Training	12	Online

\*Course hours vary from year to year. The number of course hours is provided on the course completion certificate.

#### Approved Courses for Certification Certified Florida Collector (CFC) and Certified Florida Collector Assistant (CFCA)

TC-0026C	DL Transformed: Commercial Driver's License (CDL)	5	Instructor-led
TC-0027C	DL Transformed: Driving Test	8	Instructor-led
TC-0028C	DL Transformed: Financial Responsibility	8	Instructor-led
TC-0029C	DL Transformed: Fraudulent Document Recognition	8	Instructor-led
TC-0030C	DL Transformed: Identification/Name Requirements	4	Instructor-led
TC-0031C	DL Transformed: Legal Presence	6	Instructor-led
TC-0032C	DL Transformed: License and ID Card Requirements	7	Instructor-led
TC-0033C	DL Transformed: Medicals	8	Instructor-led
TC-0034C	DL Transformed: Sanctions	6	Instructor-led
TC-0035C	DL Transformed: Vision	8	Instructor-led
TC-0044C	Heavy Vehicle Use Tax (HVUT)	1 -	Online
TC-0045C	Information and Cyber Security Awareness Training	0.6	Online
Course Number	Florida Department of Revenue	Classroom Hours	Platform
TC-0036C	TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Online
TC-0037C	TCC 001 – Bankruptcy	15	Online
TC-0038C	TCC 002 – Effective Decision Making	10	Online
TC-0039C	TCC 003 – Customer Service Training	5	Online
TC-0040C	TCC 501 – Duties and Responsibilities of Florida Tax Collectors	30	Instructor-led
	TCC JUT - Dulles and Responsibilities of Florida Tax Concoloro	1	······································
TC-0040C	TCC 502 – Leadership and Management Skills in a Florida Tax Collector's Office	30	Instructor-led
	TCC 502 – Leadership and Management Skills in a Florida Tax Collector's Office TCC 504 – Collection of Licenses, Taxes, and Fees		Instructor-led Instructor-led
TC-0041C	TCC 502 – Leadership and Management Skills in a Florida Tax Collector's Office	30	



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Luis Meno	doza
Previous Name(s)(if applicable):		
Documentation Included:		
County: Dade		Job Title: Tax Record Specialist II
Certification Requested:	Certified I	Florida Collector Assistant
Initial:		Reinstatement:
Certification Date:	05/01/24	

Application					
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	From: 04/01/24 To: Present				
From:	From: 10/1/88 To: 1/1/23				

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
Total Hours	120				

Committee recommends certification:	Yes	No	



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying	di tanan					
Initial Certification - \$25 fee Annual	Recertifica	<b>ation</b> - \$5	fee 🕢 Reinstatement of Certification - \$5 fee			
Applicant Information						
Applicant's name (as you would like it to appear or	the certific	cate): Lu	is Mendoza			
Business email address: Luis.Mendoza@miamid	ade.gov		Business phone number: 305-375-2335			
Job title: Tax Record Specialist 2			n an			
Employed by: Miami-Dade Office of the Tax Coll	ector					
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	d passed a	any required examinations for the certification,			
Certified Florida Appraiser	ertified Flor	ida Evalu	ator Certified Cadastralist of Florida			
Certified Florida Collector	ertified Flor	ida Collec	tor Assistant			
<b>Experience for Certification</b> – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for <b>recen</b> employment dates.	ctor's office	e, or with	the Florida Department of Revenue (attach additional			
Employer: Miami-Dade Office of the Tax Collector		Per la companya de la	and the second			
Your Title: Tax Collector Supervisor 2	$\underline{v} = v \boldsymbol{\varepsilon} = j \boldsymbol{\tau}$		Employment Dates: Oct 1988 - Jan 2023			
Employer: Miami-Dade Office of the Tax Collector	an a					
Your Title: Tax Record Specialist			Employment Dates: April 2024 - Present			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.	Course Title Hours			
TC-0041 Strategic Management	30	TC-0036	The Collection and Distribution of Property 30			
TC0042 Collection of Licenses, Taxes and Fees	30	TC-0040	ODuties and Responsibilities of Florida Tax 30			
Applicant Signature I am requesting approval for Florida professional c information provided on this form and any attachm	ertification, ents are tru	recertificate	ation, or reinstatement. I certify that all of the rect to the best of my knowledge.			
Signature: A lert	X		Date: 4-23-2024			
$\Lambda$	)					

Tallahassee, Florida Property Tax Administration Program

**Certifies that** 

# Luis Mendoza

has successfully completed the course TCC 501, Duties & Responsibilites Of Florida Tax Collectors,

October 6-10, 2003 Thirty Contact Hours

Am Jun So

Jim Zingale, Executive Director Florida Department of Revenue



D/bagep

David Beggs, Chairman Admissions Committee

Tallahassee, Florida Property Tax Administration Program

**Certifies that** 

# Luis Mendosa

has successfully completed the course Tcc 503, **The Collection & Distribution Of Property Taxes,** Monday, January 31, 2005 - Friday, February 04, 2005. Thirty Contact Hours

Jim Zingale, Executive Director Florida Department of Revenue



James McAdams, Chairman Admissions Committee

Tallahassee, Florida Property Tax Administration Program

**Certifies that** 

# Luis Mendoza

### has successfully completed the course TCC 504, **The Collection Of Licenses, Taxes And Fees,** Monday, September 25, 2006 - Friday, September 29, 2006. Thirty Contact Hours

Jim Zingale, Executive Director Florida Department of Revenue



James McAdams, Chairman Admissions Committee

Tallahassee, Florida Property Tax Administration Program

Certifies that

# Luis Mendoza

has successfully completed the course TCC 502B, **Strategic Management,** Monday, April 16, 2007 - Friday, April 20, 2007.

Thirty Contact Hours

Jim<sup>V</sup>Zingale, Executive Director Florida Department of Revenue



James McAdams, Chairman Admissions Committee

### This is to certify that Luis Mendoza

Is duly qualified as a Certified Florida Collector Assistant, has Been recommended by the Certified Florida Collector and Certified Florida Collector Assistant Admissions Committee, And is hereby declared to be a

#### Certified Florida Collector Assistant

With all rights, benefits, and privileges thereto pertaining. In witness whereof, this certificate duly signed Has been issued by the Department of Revenue And The Great Seal of the State affixed. In testimony whereof, I do hereunto Set my hand and cause to be affixed The Great Seal of the State of Florida, At Tallahassee, The Capitol, This first day of May A.D. 2007 And of the Independence of the United States the Two hundred and 31st year.



ecutive Direct

Chairman – Certified Florida Collector & Certified Florida Collector Assistant Admissions Committee



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jacqueline Montesino
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	Job Title: Tax & License Specialist
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

Application					
$\checkmark$	✓ Application with Required Signatures				
$\checkmark$	Applicat	tion Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	From: 01/09/17 To: Present				
From: To:			To:		

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
Total Hours	120				

Committee recommends certification:		Yes		No



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason	for Applying					
🖌 Initi	al Certification - \$25 fee 🛛 Ann	ual Recertifica	ation - \$5	fee	Reinstatement of Certification - S	\$5 fee
Applica	nt Information	Such State				
Applicant	's name (as you would like it to appea	ar on the certific				
Business	email address: montesinoj@hillstax.	org		Busine	ess phone number: 813.635.5210 ext 5	460
Job title:	Tax & License Specialist					
Employe	<sup>d by:</sup> Hillsborough County Tax Collect	or				
I have co recertifica	mpleted the required hours of approv ation, or reinstatement for the followin	ed courses and g designation:	d passed a	any rec	uired examinations for the certification,	
Cert	lified Florida Appraiser	Certified Flor	ida Evalua	ator	Certified Cadastralist of Flo	orida
Cert	tified Florida Collector	Certified Flor	ida Collec	tor Ass	sistant	
Florida p pages as employm	roperty appraiser's office, Florida tax necessary). If you are applying for re ient dates.	collector's offic	e or with	the Flo	ation, list at least two years' experience rida Department of Revenue (attach ac ent, provide your current employer and	annonai
Employe	<sup>r:</sup> Hillsborough County Tax Collector					
Your Title	<sup>e:</sup> Tax & License Specialist			Emplo	oyment Dates: 01/09/2017 to Present	
Employe	r:					
Your Title	9:			Emplo	yment Dates:	
reinstate of each a license is type belo	approved course. If you are substitutir ssued by the Florida Real Estate App w. Attach a copy of the license.	ch additional pa ng your Certifien raisal Board for	ages as ne d Residen one or mo	ecessa tial Ap	ry). Attach documentation ventying con praiser license or Certified General App urses, list your license number and lice	nse
No.	Course Title	Hours	No.	-	Course Title	Hours
TC0037(	TCC001 Bankruptcy	15			002 Effective Decision Making in the	10
TC00390	TCC003 Customer Service Trainin	g 5	TC0036	dtcc	503 Collection & Distribution of Prope	30
Lam requ	nt Signature uesting approval for Florida profession on provided on this form and any atta	nal certification	, recertifica	ation, o	or reinstatement. I certify that all of the the best of my knowledge.	
Signature					Date: 3/18/24	/
(	Y					



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying		And all the			-2012/01/2
✓ Initial Certification - \$25 fee Annual I	Recertifica	<b>ition - \$</b> 5 1	fee [	Reinstatement of Certification -	\$5 fee
Applicant Information					
Applicant's name (as you would like it to appear on	the certific				
Business email address: montesinoj@hillstax.org	14		Busine	ss phone number: 813.635.5210 ext 5	460
Job title: Tax & License Specialist					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	l passed a	any req	uired examinations for the certification	,
Certified Florida Appraiser	ertified Flor	ida Evalua	ator	Certified Cadastralist of Flo	orida
Certified Florida Collector	rtified Flor	ida Collec	tor Ass	istant	
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ctor's offici	e or with t	he Flor	ina Department of Revenue tattach at	Juluonai
Employer: Hillsborough County Tax Collector					
Your Title: Tax & License Specialist			Employ	ment Dates: 01/09/2017 to Present	
Employer:					
Your Title:			Employ	yment Dates:	
<b>Approved Courses</b> – List each course you have reinstatement for which you are applying (attach are of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisa type below. Attach a copy of the license.	Iditional pa ur Certifieo I Board for	ages as ne d Resident one or mo	cessar	y). Attach documentation verifying con raiser license or Certified General App rses, list your license number and lice	nse
No. Course Title	Hours	No.		Course Title	Hours
C0041C TCC502 Management of a Florida Tax Co	30	TC00400	Q TCCS	501 Duties & Responsibilities of FL T	30
	2 T C R R R R R R R R R R R R R R R R R R	Construction (1997)	A REAL OF		e Sar
Applicant Signature I am requesting approval for Florida professional c	ertification,	, recertifica	ation, o	r reinstatement. I certify that all of the	
information provided on this form and any attachm Signature:				Date: 3/18/24	/





Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Danielle Otterbine
Previous Name(s)(if applicable):	
Documentation Included:	
County: Brevard	Job Title: Motorist Services Assistant Manager
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

	Application				
$\checkmark$	✓ Application with Required Signatures				
$\checkmark$	✓ Application Fee				
$\checkmark$	Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 09/10/19 To: Present					
From:			То:		

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course				
TCC 001 - Bankruptcy	15	Attended Course				
TCC 002 - Effective Decision Making	10	Attended Course				
TCC 003 - Customer Service Training	5	Attended Course				
AAMVA - Counterfeits and Alterations	0.75	Attended Course				
AAMVA - Driver License and ID Cards	0.75	Attended Course				
AAMVA - Vehicle Identification Documents	0.5	Attended Course				
AAMVA - Expanding the Review	0.5	Attended Course				
AAMVA - Birth Certificates	0.5	Attended Course				
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents	0.75	Attended Course				
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1.0	Attended Course				
AAMVA - Internal Fraud for Staff	0.75	Attended Course				
AAMVA - Introduction to Covert Features	0.75	Attended Course				
Total Hours	96.25					

	Committee recommends certification:								No
--	-------------------------------------	--	--	--	--	--	--	--	----



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Danielle Otterbine
Previous Name(s)(if applicable):	
Documentation Included:	
County: Brevard	Job Title: Motorist Services Assistant Manager
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

	Application				
$\checkmark$	✓ Application with Required Signatures				
$\checkmark$	✓ Application Fee				
$\checkmark$	Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 09/10/19 To: Present					
From:			То:		

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
90-hours per 12D-19.003(3)(b)					
AAMVA - Introduction to Fraud	1	Attended Course			
AAMVA - Mexican Documents	0.75	Attended Course			
AAMVA - Military ID Cards	0.50	Attended Course			
AAMVA - People and Actions	0.75	Attended Course			
AAMVA - Security Features	1	Attended Course			
AAMVA - Social Security Cards	0.50	Attended Course			
AAMVA - Travel Documents	0.75	Attended Course			
AAMVA - U.S. Immigration Documents	0.75	Attended Course			
AAMVA - CDL Module 1	2.5	Attended Course			
AAMVA - CDL Module 2	0.75	Attended Course			
AAMVA - CDL Module 3	0.75	Attended Course			
AAMVA - CDL Module 4	0.75	Attended Course			
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course			
Total Hours	22.75				

Committee recommends certification:		Yes		No



Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Danielle Otterbine
Previous Name(s)(if applicable):	
Documentation Included:	
County: Brevard	Job Title: Motorist Services Assistant Manager
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

Application					
$\checkmark$	Application with Required Signatures				
$\checkmark$	✓ Application Fee				
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	$\checkmark$	Includes Current Employme	ent		
✓ Two Years of Experience with an Applicable Office					
From:	09/10/19		To: Present		
From:			То:		

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
90-hours per 12D-19.003(3)(b)				
FLHSMV - Heavy Vehicle Use Tax	1	Attended Course		
FLHSMV - Information and Cyber Security Awareness Training	0.50	Attended Course		
Total Hours	1.5			

Committee recommends certification:		Yes		No	



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

<b>Reason for Applying</b>	g					
✓ Initial Certificatio	n - \$25 fee 🗌 A	nnual Recertificat	tion - \$5	5 fee	<b>Reinstatement of Certificat</b>	<b>ion -</b> \$5 fee
Applicant Information	on	an and the second second				
Applicant's name (as ye			ate): Dai			
Business email address				Busines	s phone number: 321-264-6771	
Job title: Motorist Servic						
Employed by: Brevard (						
I have completed the re recertification, or reinst	equired hours of app atement for the follow	roved courses and wing designation:	passed	any requ	ired examinations for the certific	cation,
Certified Florida A	ppraiser	Certified Flori	da Evalı	uator	Certified Cadastralist	of Florida
Certified Florida C	ollector	Certified Florid	da Colle	ctor Assis	stant	
Florida property apprais	ser's office. Florida ta	ax collector's office	, or with	the Florid	on, list at least two years' expendent da Department of Revenue (attaint, provide your current employed)	ach additional
Employer: Brevard Cou	nty Tax Collector					
Your Title: Motorist Serv	vices Assistant Mana	ager		Employ	ment Dates:09/10/2019-Present	t i
Employer:						
Your Title:				Employ	ment Dates:	
reinstatement for which of each approved cours license issued by the F type below. Attach a co	you are applying (a se. If you are substitution lorida Real Estate A opy of the license.	ttach additional pag	ges as r Resider one or n	necessary	the certification, recertification, or ). Attach documentation verifyin aiser license or Certified Genera- ses, list your license number an	ng completion al Appraiser d license
No.	Course Title	Hours	No.		Course Title	Hours
Se	e attached list					
Applicant Signature	)		recertifi	cation or	reinstatement. I certify that all c	of the
I am requesting approv	h this form and any a	attachments are tru	e and c	orrect to t	he best of my knowledge.	
Signature:		6			Date: 03/18/2024	

#### Course List for Danielle Otterbine

No.	Course Title				
TC-0001C	Counterfeits and Alterations				
TC-0002C	Driver's License and ID Cards				
TC-0003C	Vehicle Identification Documents	0.5			
TC-0004C	Expanding the Review				
TC-0005C	Birth Certificates	0.5			
TC-0006C	Canadian Birth Certificates, Driver, and Vehicle Documents	0.75			
TC-0007C	Canadian Travel, Citizenship, and Immigration Documents	1			
TC-0008C	Internal Fraud for Staff	0.75			
TC-0009C	Introduction to Covert Features	0.75			
TC-0010C	Introduction to Fraud	1			
TC-0011C	Mexican Documents	0.75			
TC-0012C	Military ID Cards	0.5			
TC-0013C	People and Actions	0.75			
TC-0014C	Security Features	1			
TC-0015C	Social Security Cards	0.5			
TC-0016C	Travel Documents	0.75			
TC-0017C	U.S. Immigration Documents	0.75			
TC-0018C	CDL Module 1	2.5			
TC-0019C	CDL Module 2	0.75			
TC-0020C	CDL Module 3	0.75			
TC-0021C	CDL Module 4	0.75			
TC-0025C	Driver's License Preparatory Training	12			
TC-0044C	Heavy Vehicle Use Tax (HVUT)	1			
TC-0045C	Information and Cyber Security Awareness Training	0.5			
TC-0036C	TCC 503-Collection and Distribution of Property Taxes and Special	30			
	Assessments				
TC-0037C	TCC 001-Bankruptcy	15			
TC-0038C	TCC 002-Effective Decision Making	10			
TC-0039C	TCC 003-Customer Service Training	5			
TC-0040C	TCC 501-Duties and Responsibilities of Florida Tax Collectors	30			
Total		120.5			

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

## iLearn

This certificate is awarded to

### **DANIELLE OTTERBINE**

for the successful completion of

#### **AAMVA FDR 2021: Counterfeits and Alterations**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

### **DANIELLE OTTERBINE**

for the successful completion of

#### **AAMVA FDR 2021: Driver Licenses and ID Cards**

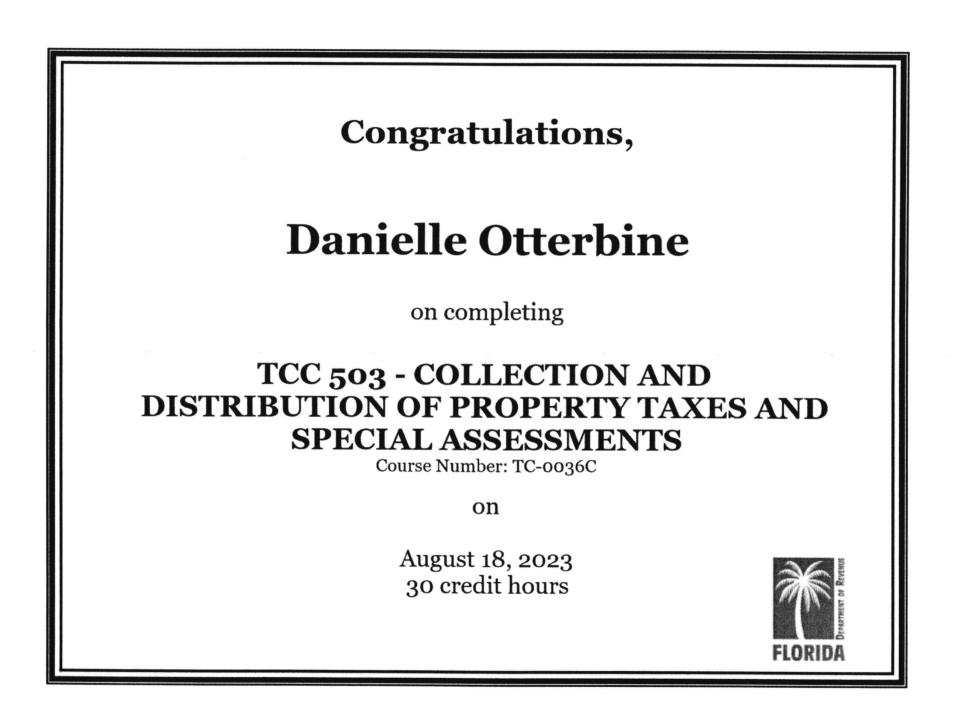
by External Training

0 Hours 45 Minutes









FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

### **DANIELLE OTTERBINE**

for the successful completion of

#### **AAMVA FDR 2020: Vehicle Identification Documents**

by External Training

0 Hours 30 Minutes

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

## iLearn

This certificate is awarded to

## **DANIELLE OTTERBINE**

for the successful completion of

#### Information and Cyber Security Awareness for External Entities - 2023

by FLHSMV

0 Hours 30 Minutes

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

### **DANIELLE OTTERBINE**

for the successful completion of

#### Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

## iLearn

This certificate is awarded to

## **DANIELLE OTTERBINE**

for the successful completion of

#### AAMVA FDR 2020: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes



# iLearn

This certificate is awarded to

### **DANIELLE OTTERBINE**

for the successful completion of

#### **AAMVA FDR 2021: Internal Fraud for Staff**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

### **DANIELLE OTTERBINE**

for the successful completion of

#### **AAMVA FDR 2021: Introduction to Fraud**

by External Training

1 Hours 0 Minutes

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

## **DANIELLE OTTERBINE**

for the successful completion of

#### **AAMVA FDR 2021: Mexican Documents**

by External Training

0 Hours 45 Minutes

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

## **DANIELLE OTTERBINE**

for the successful completion of

#### AAMVA FDR 2021: Military ID Cards

by External Training

0 Hours 30 Minutes

## FLARSMV

iLearn

This certificate is awarded to

### **DANIELLE OTTERBINE**

for the successful completion of

#### AAMVA CDL 2024: Module 1 - Introduction to CDL Licensing

by External Training

2 Hours 30 Minutes



This certificate is awarded to

### **DANIELLE OTTERBINE**

for the successful completion of

#### AAMVA CDL 2024: Module 2 - Overview of the CDL Tests

by External Training

0 Hours 45 Minutes



This certificate is awarded to

### **DANIELLE OTTERBINE**

for the successful completion of

#### AAMVA CDL 2024: Module 3 - CDL Knowledge Tests Overview

by External Training

0 Hours 45 Minutes



This certificate is awarded to

### **DANIELLE OTTERBINE**

for the successful completion of

#### **AAMVA FDR 2024: Expanding the Review**

by External Training

0 Hours 30 Minutes



## iLearn

This certificate is awarded to

### **DANIELLE OTTERBINE**

for the successful completion of

#### **AAMVA FDR 2024: Birth Certificates**

by External Training

0 Hours 30 Minutes



This certificate is awarded to

### **DANIELLE OTTERBINE**

for the successful completion of

#### AAMVA FDR 2024: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes

# iLearn

This certificate is awarded to

### **DANIELLE OTTERBINE**

for the successful completion of

#### **AAMVA FDR 2024: Introduction to Covert Features**

by External Training

0 Hours 45 Minutes



## iLearn

This certificate is awarded to

### **DANIELLE OTTERBINE**

for the successful completion of

#### **AAMVA FDR 2024: People and Actions**

by External Training

0 Hours 45 Minutes



## iLearn

This certificate is awarded to

### **DANIELLE OTTERBINE**

for the successful completion of

#### **AAMVA FDR 2024: Security Features**

by External Training

1 Hours 0 Minutes



# iLearn

This certificate is awarded to

### **DANIELLE OTTERBINE**

for the successful completion of

#### AAMVA FDR 2024: Social Security Cards

by External Training

0 Hours 30 Minutes



## iLearn

This certificate is awarded to

### **DANIELLE OTTERBINE**

for the successful completion of

#### **AAMVA FDR 2024: Travel Documents**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

### **DANIELLE OTTERBINE**

for the successful completion of

#### **AAMVA FDR 2024: US Immigration Documents**

by External Training

0 Hours 45 Minutes





This certificate is awarded to

### **DANIELLE OTTERBINE**

for the successful completion of

#### AAMVA CDL 2024: Module 4 - CKE End-of-Course Exam Overview

by External Training

0 Hours 45 Minutes





This certificate is awarded to

### **DANIELLE OTTERBINE**

for the successful completion of

#### **Driver License Preparatory Training - OLT**

by FLHSMV

12 Hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Matthew I	Park
Previous Name(s)(if applicable):		
Documentation Included:		
County: Collier		Job Title: Office Manager
Certification Requested:	Certified I	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	04/01/24	

	Application				
$\checkmark$	✓ Application with Required Signatures				
$\checkmark$	Applicat	tion Fee			
$\checkmark$	Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 02/16/18 To			To: Present		
From:	From: To:				

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
Total Hours	120				

Committee recommends certification:		Yes		No	

Notes:



#### Application for Florida Professional Certification

#### Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reas	on for Applying	25 - 155				
🖌 Ir	nitial Certification - \$25 fee 🛛 🗌 Annua	Recertifi	cation - \$5	5 fee	Reinstatement of Certification	ı - \$5 fee
Appli	cant Information					
	ant's name (as you would like it to appear o	n the certi	ficate): Mai			
Busine	ess email address: mpark@colliertax.com			Busines	ss phone number: 239-252-1170	
	e: Office Manager					
	ved by: Collier County Tax Collector					
l have recertif	completed the required hours of approved of ication, or reinstatement for the following de	courses an esignation:	nd passed	any requ	ired examinations for the certification	n,
	ertified Florida Appraiser	ertified Flo	orida Evalu	ator	Certified Cadastralist of I	Florida
	ertified Florida Collector	ertified Flo	rida Collec	tor Assis	stant	
Employ	ment dates. <sup>er:</sup> Collier County Tax Collector <sup>tle:</sup> Office Manager			Employn	nent Dates: 02 46 2040 to Decent	
Employ				Employn	nent Dates:02-16-2018 to Present	
Your Tit				Employn	nent Dates:	
	ved Courses - List each course you have	- autococo				
reinstate of each license i type bel	ement for which you are applying (attach ac approved course. If you are substituting yo issued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	ditional pa ur Certified	ages as ne d Resident	cessary) ial Appra	Attach documentation verifying co iser license or Certified General Ac	praiser
No.	Course Title	Hours	No.		Course Title	Hours
C0040C	TCC 501 - DUTIES AND RESPONSIBILITES	30	TC0036C	TCC 503	COLLECTION AND DISTRIBUTION	30
	C0041C TCC 502 LEADERSHIP AND MANAGEMENT 30 TC0042C TCC 504 COLLECTION OF LICENSES, TAXES AND FEES 30					
am req	ant Signature uesting approval for Florida professional ce ion provided on this form and any attachme	ertification, ents are tru	recertificate	tion, or re	einstatement. I certify that all of the	
Signatur	e:				Date: 03/27/2024	

COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS Certificate

LMSadmin@dor.state.fl.us <LMSadmin@dor.state.fl.us> Wed 10/28/2020 4:55 PM To: Matthew Park <mpark@colliertax.com> EXTERNAL EMAIL: Use extreme caution when opening attachments or clicking links.

### Congratulations,

#### MATTHEW PARK,

on completing

#### TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

#### course on

Wednesday, October 28, 2020

30.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unsecure differences form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electromically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure unter state law) may be released in response to a public records request.

Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, lederal employer identification number, or other sensitive information in an email to us.

## The Florida Department of Revenue Property Tax Oversight, Certification and Training Team



Matthew Park

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES TCC 504, 30 Hours June 7-10, 2021



The Florida Department of Revenue Property Tax Oversight, Certification and Training Team



Certificate of Completion

Matthew Park

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE TCC 502, 30 Hours September 13-16, 2021 **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team

Certifies that

## **Matthew Park**

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Christopher Price
Previous Name(s)(if applicable):	
Documentation Included:	
County: Charlotte	Job Title: Technical Specialist II
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

	Application				
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 03/17/21 To			To: Present		
From:	From: To:				

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
-					
Total Hours	120				

Committee recommends certification:	Yes		No

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying									
🖌 Ini	tial Certification - \$25 fee 🛛 Annual I	Recertifica	<b>tion</b> - \$5	fee	Reinstatement of Certification	- \$5 fee			
Applicant Information									
	Applicant's name (as you would like it to appear on the certificate): CHRISTOPHER PRICE								
	Business email address: christopher.price@charlottecountyfl.gov Business phone number: 941-743-1350								
	TECHNICAL SPECIALIST II								
	<sup>ed by:</sup> CHARLOTTE COUNTY TAX COLLE								
I have c recertific	ompleted the required hours of approved co cation, or reinstatement for the following de	ourses and signation:	passed a	any require	ed examinations for the certificatio	n,			
🗌 Ce	rtified Florida Appraiser	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida			
🗌 Ce	rtified Florida Collector	rtified Florid	da Collec	tor Assista	ant				
Florida pages a	ence for Certification – If you are apply property appraiser's office, Florida tax colle is necessary). If you are applying for recert ment dates.	ctor's office	or with t	the Florida	Department of Revenue (attach a	additional			
Employ	<sup>er:</sup> CHARLOTTE COUNTY TAX COLLECT	OR							
Your Tit	<sup>le:</sup> TECHNICAL SPECIALIST II			Employm	ent Dates: 03/17/2021-CURRENT				
Employe	er:								
Your Tit	le:			Employm	ent Dates:				
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No.	Course Title	Hours	No.		Course Title	Hours			
TC-0040C	DUTIES & RESP of FL TC	30	TC-00410	MGN	MT OF A FL TC OFFICE	30			
TC-0036C		30	TC-00420	2C COLL OF LIC, TAXES & FEES 30					
	ant Signature								
I am rec	uesting approval for Florida professional ce tion provided on this form and any attachme	ertification, ents are tru	recertificate and con	ation, or re rrect to the	einstatement. I certify that all of the e best of my knowledge.	l.			
information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Christopher Price Christopher Price Apr 15, 2024 (10:01 EDT) Date: 04/15/2024									

- county property appraisers and employees
- county tax collectors and employees

#### Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

#### Course Approval and Examinations

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage

https://floridarevenue.com/property/Pages/Cofficial\_Training. aspx. You must pass all required examinations for each required course to obtain course credit.

#### Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours.* 

#### **Special Salary for Officials**

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

#### Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

#### **Need Assistance?**

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

#### **INSTRUCTIONS**

## CHRISTOPHER PRICE 1 dr4001 2024

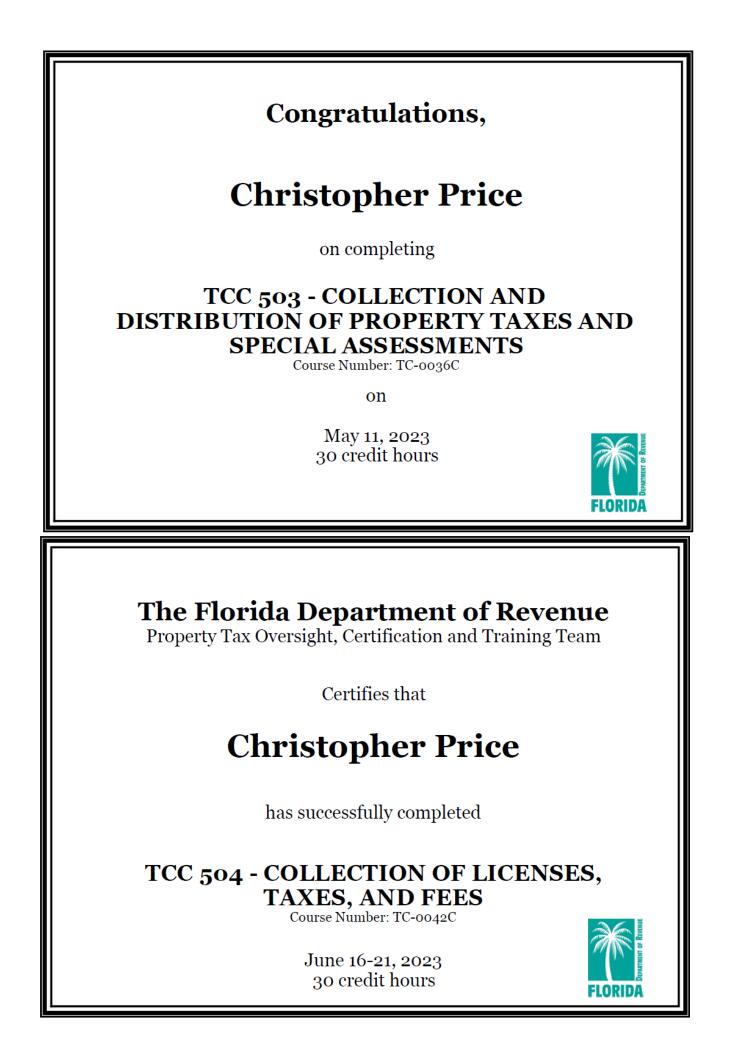
**Final Audit Report** 

2024-04-15

Created:	2024-04-15
Ву:	Danielle Neils (danielle.neils@charlottecountyfl.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA0wYJ5MdOG43N3okjIEipOzOJmORRg8HC

## "CHRISTOPHER PRICE 1 dr4001 2024" History

- Document created by Danielle Neils (danielle.neils@charlottecountyfl.gov) 2024-04-15 1:59:35 PM GMT- IP address: 161.129.18.17
- Document emailed to christopher.price@charlottecountyfl.gov for signature 2024-04-15 2:00:17 PM GMT
- Email viewed by christopher.price@charlottecountyfl.gov 2024-04-15 - 2:00:44 PM GMT- IP address: 104.47.65.254
- Signer christopher.price@charlottecountyfl.gov entered name at signing as Christopher Price 2024-04-15 2:01:41 PM GMT- IP address: 161.129.18.19
- **b** Document e-signed by Christopher Price (christopher.price@charlottecountyfl.gov) Signature Date: 2024-04-15 - 2:01:43 PM GMT - Time Source: server- IP address: 161.129.18.19
- Agreement completed. 2024-04-15 - 2:01:43 PM GMT



## The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

## **Christopher Price**

has successfully completed

#### TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours



## The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

## **Christopher Price**

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 18-21, 2023 30 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Kimberly Robinson			
Previous Name(s)(if applicable):				
Documentation Included:				
County: Highlands	Job Title: Customer Service Representative			
Certification Requested:	Certified Florida Collector Assistant			
Initial: 🗸	Reinstatement:			
Certification Date:	04/01/24			

Application					
$\checkmark$	Application with Required Signatures				
$\checkmark$	Application Fee				
$\checkmark$	Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office				
From:	From: 06/18/18		To: Present		
From:			To:		

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course				
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course				
TCC 001 - Bankruptcy	15	Attended Course				
TCC 002 - Effective Decision Making	10	Attended Course				
AAMVA - CDL Module 1	2.5	Attended Course				
AAMVA - CDL Module 2	0.75	Attended Course				
AAMVA - CDL Module 3	0.75	Attended Course				
AAMVA - CDL Module 4	0.25	Attended Course				
AAMVA - Driver License and ID Cards	0.75	Attended Course				
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents	0.75	Attended Course				
AAMVA - Birth Certificates	0.50	Attended Course				
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course				
AAMVA - U.S. Immigration Documents	0.75	Attended Course				
Total Hours	123					

Committee recommends certification:		Yes		No

Notes: Applicant included the AAMVA CDL 2015 for 2020 Recertification: Orientation document in the application. This module is not an approved course toward the CFCA designation.



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason	for Applying								
🖌 Initi	✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee								
Applica	Applicant Information								
Applicant	Applicant's name (as you would like it to appear on the certificate): Kimberly Robinson								
Business	email address: krobinson@hctaxcol	lector.com		Busine	ess phone number: 863-402-668	35			
Job title:	Job title: Customer Service Representative								
Employed by: Highlands County Tax Collector									
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:									
	Certified Florida Appraiser								
Cert	ified Florida Collector	Certified Flo	rida Collec	tor Assi					
pages as	nce for Certification – If you are a operty appraiser's office, Florida tax necessary). If you are applying for re ent dates.	collector s otto	e or with	the Flor	Ida Department of Povonuo (of	tooh additional			
Employer	<sup>"</sup> Highlands County Tax Collector								
Your Title	<sup>2</sup> Customer Service Representative			Employ	ment Dates: 06/18/2018 - Pres	ent			
Employer	:		<u> </u>						
Your Title	:			Employ	ment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No.	Course Title	Hours	No.		Course Title	Hours			
TC0018(	CDL Module 1	2.50	TC00190	0	CDL Module 2	.75			
TC00200	CDL Module 3	.75	TC00210	0	CDL Module 4	.25			
I am requ	esting approval for Florida profession n provided on this form and any atta	nal certification chments are tro	, recertifica ue and cor	ation, or rect to t	reinstatement. I certify that all he best of my knowledge.	of the			
	Anberly Skoberin 4-3-34								



Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reaso	n for Applying								
🖌 Ini	✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee								
Applic	Applicant Information								
Applica	Applicant's name (as you would like it to appear on the certificate): Kimberly Robinson								
Busines	ss email address: krobinson@hcta	axcollector.com		Busine	ess phone number: 863	-402-6685			
Job title: Customer Service Representative									
Employed by: Highlands County Tax Collector									
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:									
Ce	rtified Florida Appraiser	Certified Fl	orida Evalu	ator	Certified C	adastralist of F	lorida		
Ce Ce	rtified Florida Collector	Certified FI	orida Colleo	ctor Ass	sistant				
pages a employr	ence for Certification – If you property appraiser's office, Florid is necessary). If you are applying ment dates.	for recertification	ice or with	the Ho	rida Denartment of Pou	Innue (attach a	additional		
Employe	<sup>er:</sup> Highlands County Tax Collect	or							
Your Tit	le: Customer Service Representa	tive		Emplo	yment Dates: 06/18/20	18 - Present			
Employe	er:		I				C		
Your Tit	le:		)	Emplo	yment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No.	Course Title	Hours	No.		Course Title		Hours		
TC0017(	US Immigration Documer	its .75	TC0037	c	TCC 001 Bankrup	tcy	15		
I am req	ant Signature uesting approval for Florida profe ion provided on this form and any e:	essional certification attachments are t	n, recertifica rue and cor	ation, o rect to	r reinstatement. I certify the best of my knowled Date:	lge.			



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying									
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee									
<b>Applicant Information</b>									
Applicant's name (as you	would like it to appear	on the certif	icate): Kim	berly Ro	bbinson	~			
Business email address: k	Business email address: krobinson@hctaxcollector.com Business phone number: 863-402-6685								
Job title: Customer Service Representative									
Employed by: Highlands C	Employed by: Highlands County Tax Collector								
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:									
	Certified Florida Appraiser								
Certified Florida Colle	ector 🗸 (	Certified Flo	rida Collec	ctor Assi	stant				
pages as necessary). If yo employment dates.	ou are applying for rece	liectors offic	Or With	the Flore	ion, list at least two years' experie da Department of Revenue (attac nt, provide your current employer	h additional			
Employer: Highlands Cour	nty Tax Collector				n.				
Your Title: Customer Servi	ce Representative			Employment Dates: 06/18/2018 - Present					
Employer:			I						
Your Title:				Employment Dates:					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
	urse Title	Hours	No.		Course Title	Hours			
	ravel, Citizenship	1	TC00050	q	Birth Certificates	.50			
	Birth Certificates	.75	TC00020	c i	Drivers License and ID Cards	.75			
Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature       Date:         Very berry       Very berry         Image:       Very berry         Image: <t< td=""></t<>									



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reaso	n for Applying								
🖌 Ini	✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee								
Applicant Information									
	nt's name (as you would like it to appear or		<sup>ficate):</sup> Kim	berly F	Robinson				
Busines	Business email address: krobinson@hctaxcollector.com Business phone number: 863-402-6685								
Job title: Customer Service Representative									
	Employed by: Highlands County Tax Collector								
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:									
	_		rida Evalu	ator	Certified Cadastralist of	Florida			
Ce Ce	rtified Florida Collector	ertified Flo	rida Collec	tor Ass					
pages a employr	ence for Certification – If you are apply property appraiser's office, Florida tax colle s necessary). If you are applying for recer- nent dates.	ector's offic	ce or with	the Flo	rida Denartment of Revenue (attack	additional			
Employe	<sup>er:</sup> Highlands County Tax Collector								
Your Tit	e: Customer Service Representative			Emplo	yment Dates: 06/18/2018 - Present				
Employe	er:								
Your Tit	e:			Emplo	yment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No.	Course Title	Hours	No.		Course Title	Hours			
TC00420	TCC 504 Collection of Licenses, Taxes	30	TC0041	с тсс	502 Management of a Florida Tax	30			
TC00360		30	TC038C	тс	CC 002 Effective Decision Making	10			
I am req informati	Int Signature uesting approval for Florida professional co on provided on this form and any attachme	ertification ents are tri	, recertifica ue and cor	ation, o rect to	r reinstatement. I certify that all of th the best of my knowledge.	e			
Signature: Jubely 5 Rober Date: 4-2-30									
	·								





This certificate is awarded to

## **KIMBERLY ROBINSON**

for the successful completion of

### AAMVA CDL 2015 for Re-certification in 2020

by External Training

5 Hours 0 Minutes

Date of Course Completion: 4/10/2020



Learning

Reports

Home

Tra

A

# iLearn

anscript: KIMBERLY RO	DBINSON > AAMVA CDL 2015 for Re-certification in 2020 >
AMVA CDL 20	015 for 2020 Recertification: Orientation
Training Details	
Training Type: O	Online Class
Provider: E	External Training
Version: 1.	.0
Training Hours: 0	Hours 30 Minutes
E	Material last updated 2015. This training module serves as an introduct xaminer Training Program provided by AAMVA. Upon completion of thi xaminers will be provided with a fundamental understanding of the objet ain all of the knowledge, skills, and responsibilities processory to converge

Admin

Transcript

cription: "Material last updated 2015. This training module serves as an introduction to the Commercial Knowledge Examiner Training Program provided by AAMVA. Upon completion of this training program, CDL Knowledge Examiners will be provided with a fundamental understanding of the objectives of the CDL testing program, and gain all of the knowledge, skills, and responsibilities necessary to serve as a CDL Knowledge Examiner."
Status: Completed

**Training Purpose:** 

Due Date: None Certificate: Print Certificate Legacy Course ID:

Duration: 0.5

Reporting Classification: Select

#### **TRAINING PROGRESS**

Progress: 100% (1 of 1 units complete) Last Accessed: 4/3/2020

Total Views: 1

View Time: 0 Hour(s) 13 Minute(s)

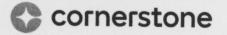
Status: Completed

Modules: Tiew details of modules for AAMVA CDL 2015 for 2020 Recertification: Orientation

**Assignment and Version History** 

**Transcript History** 

« Back





# iLearn

Home	Learning	Reports	Admin	Transcript	

Transcript: KIMBERLY ROBINSON > AAMVA CDL 2015 for Re-certification in 2020 >

#### AAMVA CDL 2015 for 2020 Recertification: Module 1 - Introduction to CDL Licensing

**Training Details** 

Training Type:	Online Class
Provider:	External Training
Version:	1.0
Training Hours:	2 Hours 30 Minutes
	"Material last updated 2015. The purpose of this module is to acquaint you with the basic understanding of the history and rationale of the Commercial Motor Vehicle Safety Act of 1986 and the Motor Carrier Safety Improvement Act of 1999. This will include a description of the drivers covered by the CDL program, CDL vehicle classifications and all of the CDL endorsements and restrictions."
Status:	Completed
raining Purpose:	
Due Date:	None
Certificate:	Print Certificate
Legacy Course ID:	
Duration:	
Reporting Classification:	Select

#### **TRAINING PROGRESS**

Progress: 100% (1 of 1 units complete)

Last Accessed: 4/3/2020 Total Views: 1

View Time: 1 Hour(s) 38 Minute(s)

Status: Completed

Score: 100%

Modules: The weak of modules for AAMVA CDL 2015 for 2020 Recertification: Module 1 - Introduction to CDL Licensing

**Assignment and Version History** 

**Transcript History** 

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#### Home Learning Reports Admin Transcript

Transcript: KIMBERLY ROBINSON > AAMVA CDL 2015 for Re-certification in 2020 >

#### AAMVA CDL 2015 for 2020 Recertification: Module 2 - Overview of the CDL Tests

**Training Details** 

Tr

Training Type:	Online Class
Provider:	External Training
Version:	1.0
Training Hours:	0 Hours 45 Minutes
	"Material last updated 2015. The purpose of this module is to describe how CDL tests directly reflect the CDL classifications and endorsements. The need for a representative vehicle will also be explained and you will understand the need for CDL test validity and reliability."
Status:	Completed
raining Purpose:	
Due Date:	None
Certificate:	Print Certificate
Legacy Course ID:	
Duration:	
Reporting Classification:	Select

#### TRAINING PROGRESS

Progress: 100% (1 of 1 units complete) View Time: 0 Hour(s) 0 Minute(s)

Status: Completed

Score: 0%

Modules: Tiew details of modules for AAMVA CDL 2015 for 2020 Recertification: Module 2 - Overview of the CDL Tests

#### **Assignment and Version History**

**Transcript History** 

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Home Learning Reports Admin Transcript

Transcript: KIMBERLY ROBINSON > AAMVA CDL 2015 for Re-certification in 2020 >

### AAMVA CDL 2015 for 2020 Recertification: Module 3 - CDL Knowledge Tests

**Training Details** 

Training Type:	Online Class
Provider:	External Training
Version:	1.0
Training Hours:	0 Hours 45 Minutes
Description:	"Material last updated 2015. The purpose of this module is to provide a basic understanding of the jurisdiction's knowledge test system and how it is implemented."
Status:	Completed
Training Purpose:	
Due Date:	None
Certificate:	Print Certificate
Legacy Course ID:	
Duration:	
Reporting Classification:	Select

#### **TRAINING PROGRESS**

Progress: 2000 100% (1 of 1 units complete) View Time: 0 Hour(s) 0 Minute(s)

Status: Completed

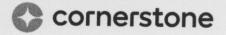
Score: 0%

Modules: The weight of modules for AAMVA CDL 2015 for 2020 Recertification: Module 3 - CDL Knowledge Tests

**Assignment and Version History** 

#### **Transcript History**

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Version: 24.1.0.83 Powered by Cornerstone OnDemand, Inc. ©2000-2024 All Rights Reserved. Terms - Privacy - Cookies - Feedback



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FLHSM	V iLearn	
Home Learn	ning Reports Admin Transcript	
Transcript: KIMBERLY R	ROBINSON > AAMVA CDL 2015 for Re-certification in 2020 >	
AAMVA CDL 2	2015 for 2020 Recertification: Module 4 - CKE End-of-Course Exam	
Training Details		
Training Type:	Online Class	
Provider:	External Training	
Version:	1.0	
Training Hours:	0 Hours 15 Minutes	
	"Material last updated 2015. The purpose of this module is to provide you with a clear understanding of the training and examination requirements defined in Federal regulations; and to demonstrate that you have a firm understanding of the knowledge, skills and attitudes necessary to become a commercial knowledge examiner by successfully completing an end of course exam."	у
Status:	Completed	
Training Purpose:		
Due Date:		
	Print Certificate	
Legacy Course ID:		
Duration: (		
Reporting Classification:	Select	
TRAINING PROG	BRESS	
	ss: Management 100% (1 of 1 units complete) ne: 0 Hour(s) 0 Minute(s)	
Statu	is: Completed	
	re: 0%	
	③ ② ② View details of modules for AAMVA CDL 2015 for 2020 Recertification: Module 4 - CKE End-of- Course Exam	
Assignment and	d Version History	
Transcript Histo	ry	
« Back		

C cornerstone



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES



This certificate is awarded to

## **KIMBERLY ROBINSON**

for the successful completion of

#### AAMVA FDR 2020: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes

Date of Course Completion: 9/29/2020



# iLearn

This certificate is awarded to

## **KIMBERLY ROBINSON**

for the successful completion of

## AAMVA FDR 2020: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes

Date of Course Completion: 9/29/2020

## **FLHSMV** FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

## **KIMBERLY ROBINSON**

for the successful completion of

## **AAMVA FDR 2020: Birth Certificates**

by External Training

0 Hours 30 Minutes

Date of Course Completion: 9/29/2020

The Florida Department of Revenue Property Tax Oversight, Certification and Training Team



Certificate of Completion

## Kim Robinson

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE TCC 502, 30 Hours September 13-16, 2021





This certificate is awarded to

## **KIMBERLY ROBINSON**

for the successful completion of

## AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes

Date of Course Completion: 11/8/2021





------

This certificate is awarded to

## **KIMBERLY ROBINSON**

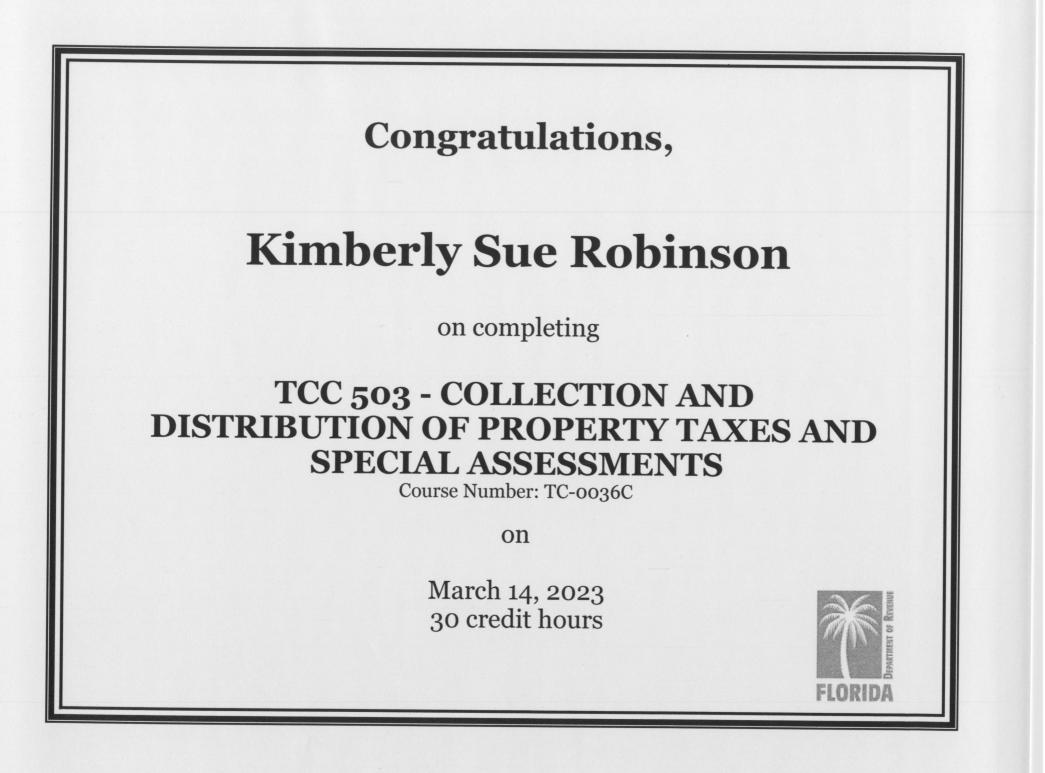
for the successful completion of

#### **AAMVA FDR 2020: US Immigration Documents**

by External Training

0 Hours 45 Minutes

Date of Course Completion: 11/8/2021



## The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

# **Kimberly Sue Robinson**

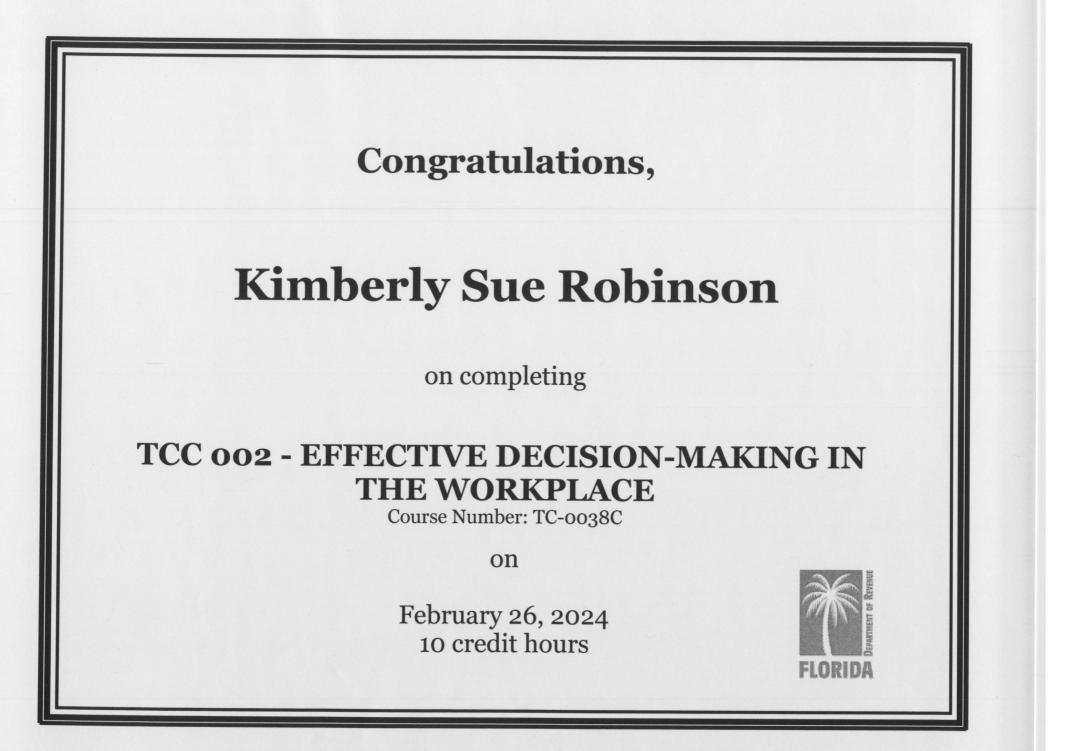
has successfully completed

## TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 16-21, 2023 30 credit hours





## **Congratulations**,

## **Kimberly Sue Robinson**

on completing

## **TCC 001 - BANKRUPTCY**

Course Number: TC-0037C

on

March 26, 2024 15 credit hours





## Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Ashta She	eehan
Previous Name(s)(if applicable): As		atman
Documentation Included:	Yes	
County: Manatee		Job Title: Associate II
Certification Requested:	Certified F	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	12/01/23	

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	Applicat	tion Fee				
$\checkmark$	Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From:	From: 11/05/21 To: Present					
From:	From: To:					

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
FLHSMV - Driver License Preparatory Training (Instructor Led)	64	Attended Course			
Total Hours	154				

Committee recommends certification:		Yes		No

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reasor	n for Applying					
🖌 Init	tial Certification - \$25 fee Annual F	Recertifica	<b>tion -</b> \$5	fee	Reinstatement of Certification -	\$5 fee
Applica	ant Information					
1	nt's name (as you would like it to appear on		ate): AS⊦			
	s email address: ASHTAS@taxcollector.co	m		Busir	iness phone number: 941.741.4800	
	ASSOCIATE II					
	ed by: MANATEE COUNTY TAX COLLECT					
I have co recertific	ompleted the required hours of approved co cation, or reinstatement for the following de	ourses and signation:	passed a	any re	required examinations for the certification	,
Cer	rtified Florida Appraiser	rtified Flori	ida Evalu	ator	Certified Cadastralist of Flo	orida
Cei	rtified Florida Collector	rtified Flori	da Collec	ctor As	Assistant	
Florida p pages a employr	ence for Certification – If you are apply property appraiser's office, Florida tax colle s necessary). If you are applying for recert ment dates.	ctor's office ification of	e, or with	the FI	Florida Department of Revenue (attach ac	ditional
Employe	Pr: MANATEE COUNTY TAX COLLECTOR					
Your Tit	<sup>le:</sup> ASSOCIATE II			Emp	ployment Dates: 11/05/2021-PRESENT	
Employe	ər:					
Your Tit	le:			Emp	ployment Dates:	
reinstate of each license i type bel	ved Courses – List each course you have ament for which you are applying (attach ac approved course. If you are substituting yo ssued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	lditional pa ur Certified	ges as ne Residen	ecess itial Ap	sary). Attach documentation verifying con Appraiser license or Certified General App courses, list your license number and licen	oraiser
No.	Course Title	Hours	No.		Course Title	Hours
TC-0040C	TCC 501 Duties & Responsibilities of Florida Tax Collectors	30	TC-00240	C Dri	river's License Preparatory Training	64
TC-0036C	TCC 503 Collection & Distributions of Property Taxes & Special Assessments	30	TC-00420	с тсс	C 504 Collection of Licenses, Taxes, & Fees	30
	ant Signature					
informat	uesting approval for Florida professional ce ion provided on this form and any attachme	ertification, ents are tru	recertificate and con	ation, rrect t	to the best of my knowledge.	
Signatur	e: Julio 255				Date: 3 19 24	

(STATE FILE NUMBER)

Depa	artment of Health-Vital Statistics
S	TATE OF FLORIDA
M	ARRIAGE RECORD
	TYPE IS UPPER CASE
	USE BLACK INK
	his license not valid unless seal of Clerk, ircuit or County court appears thereon.

#### 2022ML001971

	(APPLICATION NUMBER	M 6232232/053			
and the lat		APPLICAT	ION TO MARRY	SURNAME (FAPPLICABLE)	2. DATE OF BIRTH (Month, Day, Year)
NAME OF SPOUSE(First, Midd			IDWAIDEN	SURINAMIE (IF AFFEICABLE)	03/09/1990
ASHTA LANELLE CHAT					4. BIRTHPLACE (State or Foreign Country)
A RESIDENCE - CITY, TOWN,	DR LOCATION	38. COUNTY	SE STATE		CALIFORNIA
BRADENTON		MANATEE		JA SURNAME (IF APPLICABLE)	
AND SEAL SHOUSE (FIRST, MIC			SD, MAIDEN		10/01/1986.
ANDREW RUSSELL-SH a. RESIDENCE - CITY, TOWN, I		76. COUNTY		et.)	8. BIRTHPLACE (State or Foreign Country)
BRADENTON	DREDCATION	MANATEE	FLORIE	A	FLORIDA
BRADENTON	MIC THE OPPLIT ANTS NIDM		E FOR HUMSELF UR EERS	FE STATE THAT THE IT	NORMATION PROVIDED ON THIS RECORD IS IAGE NOR THE ISSUANCE OF A LICENSE TO
	DEPUTY CLERK 13, SIGNETURE OF SPOUSE (S 15, HIFLE OF OFFICIAL DEPUTY CLERK	GISELLE MAYA	14. Si 15. Si	10/10/2022	Aseflack ink) Maula
	AUTHORIZATION AND LICENS CEREMONY WITHIN THE ST AFTER THE EFFECTIV 17. COUNT Y ISSUING LICENSE	E DATE AND ON OR BEFORE	LICENSE TO PERSON DULY AUTHORIZ EMNIZE THE MARRIAGE THE EXPIRATION DATE IN LICENSE ISSUED	EU BY THE CAWS OF TH OF THE ABOVE NAMED I	E STATE OF FLORIDATO PERFORM A MARRIAL PERSONS. THIS LICENSE MUST BE USED ON C A IN ORDER TO BE RECORDED AND VALID. EFFECTIVE 1 19. EXPIRATION DATE
行的高利利	MANATEE	10/1	0/2022	10/13/2022	12/09/2022
COUNTLY .	20a. SIGNATURE OF COURT C	M Counce	Party Party	OF CIRCUIT COUF	RT GISELLE MAYA
1.0.000 m 1/2	17-0083	10 Mar 10	CERTIFICATE (	OF MARRIAGE	
ſ	I HEREBY CERTIFY THAT THE	ABOVE NAMED PERSONS W	ERE JOINED BY ME IN MA	RRIAGE IN ACCORDANC	CE WITH THE LAWS OF THE STATE OF FLORID
	21. DATE OF MARRIAGE (Monit	7, Day: Year) 22.	Bradenton	UDRESS (Of person period	z a z az az
2		0	a succession of the second	and the second particular	
SEAL	250-DIAME AND TITLE OF PERS (Or notary stamp)	UT PERFORMING CEREMON	151 24.5	Charlone Of Minis	Place Brinis uton F13

200

DH Form 743, 01/2015, Florida Administrative Code Rule 64V-1.020 (Obsoletes Previous Editions)





This certificate is awarded to

## **ASHTA SHEEHAN**

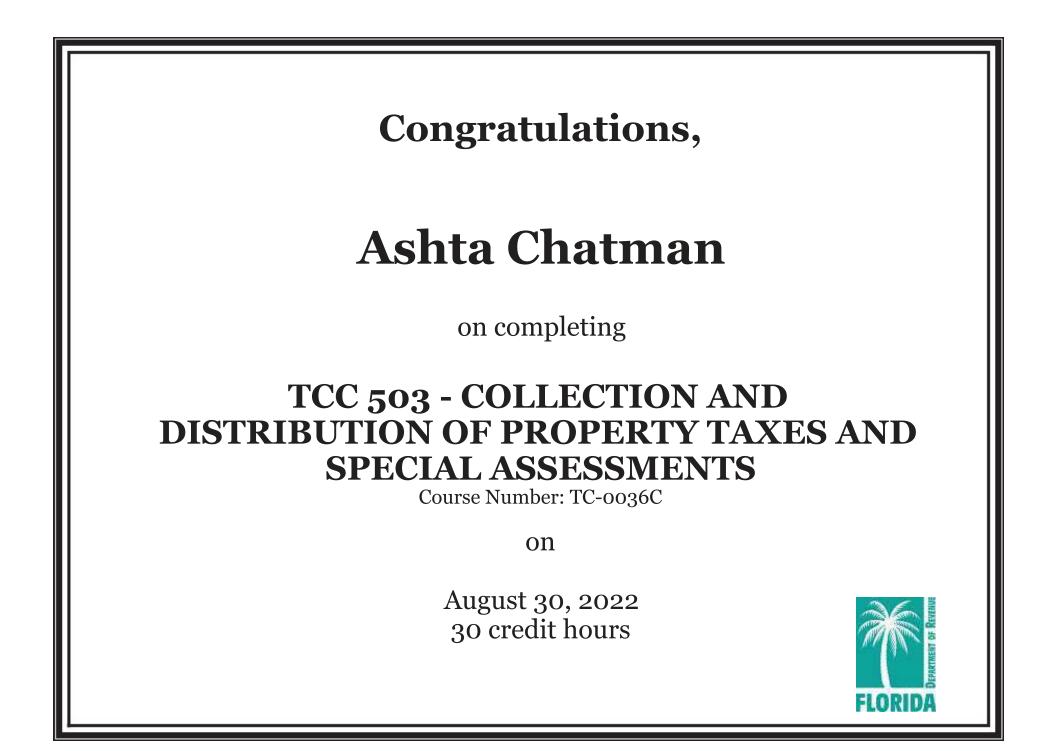
for the successful completion of

## **Driver License Preparatory Training - TC Instructor-Led Training**

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 4/13/2022





# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that Ashta Sheehan has successfully completed **TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS** Course Number: TC-0040C February 27 - March 1, 2024 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Myong Shin
Previous Name(s)(if applicable):	
Documentation Included:	
County: Manatee	Job Title: Associate III
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	07/01/23

Application					
$\checkmark$	Application with Required Signatures				
$\checkmark$	Application Fee				
$\checkmark$	Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
✓ Includes Current Employme			ent		
✓ Two Years of Experience v		Two Years of Experience w	/ith an Applicable Office		
From: 01/20/21			To: Present		
From:			То:		

Course Information						
Course Name	Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)						
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course				
90-hours per 12D-19.003(3)(b)						
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course				
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course				
FLHSMV - Driver License Preparatory Training (Instructor Led)	64	Attended Course				
·						
Total Hours	154					

Committee recommends certification:	Yes		No

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying								
🖌 Init	✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification					- \$5 fee		
Applicant Information								
Applicant's name (as you would like it to appear on the certificate): MYONG SHIN								
Business email address: MYONGS@taxcollector.com				Business phone number: 941.741.4800				
Job title	Job title: ASSOCIATE III							
	ed by: MANATEE COUNTY TAX COLL							
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:								
Certified Florida Appraiser								
🗌 Ce	Certified Florida Collector							
<b>Experience for Certification –</b> If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatemen</b> t, provide your current employer and employment dates.								
Employe	<sup>er:</sup> MANATEE COUNTY TAX COLLEC	TOR						
Your Title: ASSOCIATE III Employment Dates: 01/20/2021-PRESENT								
Employe	er:							
Your Title: Employment Dates:								
<b>Approved Courses –</b> List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No.	Course Title	Hours	No.		Course Title	Hours		
TC-0040C	TCC 501 Duties & Responsibilities of Florida Tax Colle	otors 30	TC-0024C	C Driver's License Preparatory Training		64		
TC-0036C	TCC 503 Collection & Distributions of Property Taxes & Special Assess	nents 30	TC-0042C	C TCC 504 Collection of Licenses, Taxes, & Fees 30		30		
Applicant Signature								
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.								
Signature: Shin.Myong Date: 2024.03.18 14:10:38 -04'00'								





This certificate is awarded to

## **MYONG SHIN**

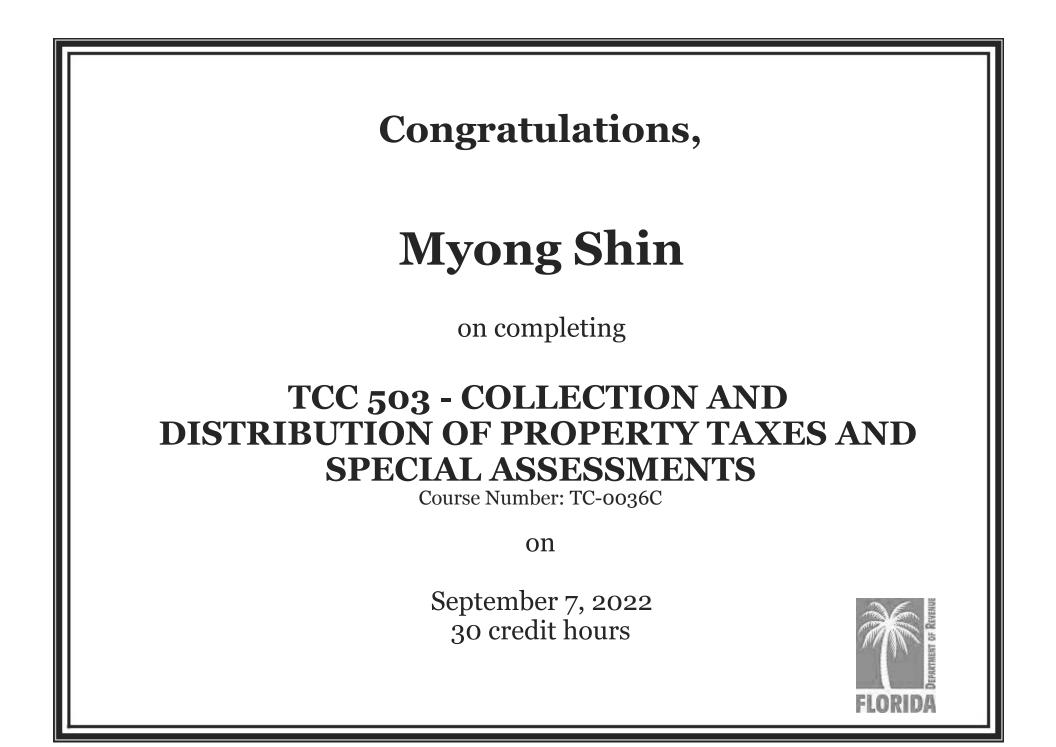
for the successful completion of

## **Driver License Preparatory Training - TC Instructor-Led Training**

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 10/20/2021





# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that **Myong Shin** has successfully completed **TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS** Course Number: TC-0040C February 27 - March 1, 2024 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Carin Campbell Smith
Previous Name(s)(if applicable):	
Documentation Included:	
County: St. Lucie	Job Title: Director of Communications
Certification Requested:	Certified Florida Collector Assistant
Initial:	Reinstatement:
Certification Date:	05/01/24

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From:	04/29/24	To: Present				
From:	7/16/18	To: 5/12/23				

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
Total Hours	120				

Committee recommends certification:	Yes	No	

Notes:



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying		and the second			
Initial Certification - \$25 fee Annual F	Recertific	ation - \$5 fe	ee	✓ Reinstatement of Certification	- \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear on	the certifi	cate): Ca	rin	Campbell Smith	
Business email address: CSMith@tcslc.c	om	E	Busin	less phohe number: 772 462 211	9
Job title: Director of Communications					
Employed by: St. Lucie County Tax Collector					
I have completed the required hours of approved co recertification, or reinstatement for the following de	ourses and signation:	d passed ar	ny re	quired examinations for the certification	on,
Certified Florida Appraiser	rtified Flor	rida Evaluat	tor	Certified Cadastralist of I	-lorida
Certified Florida Collector	rtified Flor	ida Collecto	or As	sistant	
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle- pages as necessary). If you are applying for recert employment dates. Employer: St. Lucie County Tax Collector	ctor's offic	e, or with th	ne Flo	orida Department of Revenue (attach	additional
		F	Emple	oyment Dates: rahized 11 20 200	
Your Title: Director of Communications Employer: St Luce County Tax Collector				byment Dates. rehired 4/29/202	14-presen
Your Title: Director of Communications		E	Emplo	oyment Dates: 7/10/2018 - 5/12/2	023
Approved Courses – List each course you have reinstatement for which you are applying (attach ac of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisal type below. Attach a copy of the license.	Iditional pa ur Certifie	ages as neo d Residentia	cessa al Ap	ary). Attach documentation verifying c opraiser license or Certified General A urses, list your license number and lic	ppraiser
No. Course Title	Hours	No.		Course Title	Hours
TC-0040C TCC 501 Duties and responsibilities of Florida Tax collectors	30	TE0036C	TCC	503 property taxes \$ spec. assess.	30
TEODUIC TCC 502 Management of a Florida Tax	30	TEO042C	TCC	504 Collection of licenses, taxes, \$fee	30
Applicant Signature I am requesting approval for Florida professional ce information provided on this form and any attachme					Э
Signature: (Amith				Date: 4/29/20'	24

## The Florida Department of Revenue Property Tax Oversight, Certification and Training Team



Certifies that

Carin Smith

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS TCC 501, 30 Hours January 27-31, 2020

### The Florida Department of Revenue Property Tax Oversight, Certification and Training Team



Certifies that

Carin Smith

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE TCC 502, 30 Hours September 18 - October 2, 2020

### Congratulations,

### CARIN SMITH,

on completing

### TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on

Wednesday, May 5, 2021

30.00 credit hours

×

### The Florida Department of Revenue Property Tax Oversight, Certification and Training Team



Certifies that

Carin Smith

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES TCC 504, 30 Hours June 7-10, 2021



# CERTIFIED FLORIDA COLLECTOR ASSISTANT

### The Florida Department of Revenue

Hereby Certifies That

# Carin Campbell Smith

Has Successfully Completed the Requirements for the Designation

On This 1st Day of July, 2021

Jim Zingale Executive Director Florida Department of Revenue



Sur Harlan

Sue Harlan Director, Property Tax Oversight Florida Department of Revenue



**Certification Application Checklist** 

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Diosa Steyners
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	Job Title: Supervisor
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From: 08/06/18			To: Present			
From:			To:			

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
Total Hours	120				

Committee recommends certification:		Yes	[	No

Notes: Applicant attached the certificates for FLHSMV: AAMVA CDL, FLHSMV: Heavy Vehicle Use Tax (HVUT), and FLHSMV: DL Transformed: Fraudulent Document Recognition (FDR), but did not include them in the 120 hours of approved courses on the DR-4001.



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Initial Certification - \$25 fee       Annual Recertification - \$5 fee       Reinstatement of Certification - \$5 fee         Applicant Information       Applicant's name (as you would like it to appear on the certificate): Diosa Steyners       Business the provide of the sequence of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:       Certified Florida Collector         Image: Sequence of the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:       Certified Florida Appraiser       Certified Florida Evaluator       Certified Cadastralist of Florida         Image: Certified Florida Collector       Certified Florida Collector for Certification - If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida ta collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer:       Your Title:       Employment Dates: 08/06/2018 to Present         Your Title:       Employment Dates:       Or Course Title Glorida Collector or more courses, list your license or Certified General Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license and papraiser licenses isy of the license.       No.	Reason for Applying		Sec. 1						
Applicant's name (as you would like it to appear on the certificate): Diosa Steyners         Business email address: steynersd@hillstax.org       Business phone number: 813.635.5210 ext 5454         Job title: Supervisor       Employed by: Hillsborough County Tax Collector         I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:       Certified Florida Appraiser         Certified Florida Appraiser       Certified Florida Collector       Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida proget appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Hillsborough County Tax Collector       Employment Dates: 08/06/2018 to Present         Your Title:       Employment Dates: 08/06/2018 to Present         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying your Certified Residential Appraiser license or Certified General Appraiser license is under an one or more courses, list you ricense number and license type below. Attach a copy of the license.       No.       Course Title         Mo.       Course Title       Hours       No.       Course Title       Hours	✓ Initial Certification - \$25 fee  Ann	ual Recertifica	<b>tion -</b> \$5 f	ee 🗌	Reinstatement of Certification -	\$5 fee			
Business email address:       Steynersd@hillstax.org       Business phone number:       813.635.5210 ext 5454         Job title:       Supervisor         Employed by:       Hillsborough County Tax Collector         I have completed the required hours of approved courses and passed any required examinations for the certification, or reinstatement for the following designation:       Certified Florida Appraiser       Certified Florida Evaluator       Certified Cadastralist of Florida         Certified Florida Collector       ✓ Certified Florida Collector for Certification – If you are applying for your initial certification, its at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer:       Hillsborough County Tax Collector         Your Title:       Employment Dates: 08/06/2018 to Present         Employer:       Your Title:         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, or reinstatement for which you are applying your certified Residential Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours         No.       Course Title       Hours	Applicant Information								
Job title: Supervisor Employed by: Hillsborough County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Collector Assistant Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Your Title: Certified Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser Ilcense issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title H	Applicant's name (as you would like it to appea	Applicant's name (as you would like it to appear on the certificate): Diosa Steyners							
Employed by: Hillsborough County Tax Collector         I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:         Certified Florida Appraiser       Certified Florida Evaluator       Certified Cadastralist of Florida         Certified Florida Collector       Image: Certified Florida Collector Assistant       Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Hillsborough County Tax Collector       Employment Dates: 08/06/2018 to Present         Your Title:       Employment Dates: 08/06/2018 to Present         Pour Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours         No.       Course Ti	acyneradeministrationa								
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:       Image: Certified Florida Appraiser       Image: Certified Florida Evaluator       Image: Certified Cadastralist of Florida         Image: Certified Florida Collector       Image: Certified Florida Collector Assistant       Image: Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Hillsborough County Tax Collector       Employment Dates: 08/06/2018 to Present         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, verifying completion of each approved course. If you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours         No.       Course Title       Hours         TC0037(       TCC001 Bankruptcy       15       TC0036C TCC	Job title: Supervisor	Job title: Supervisor							
recertification, or reinstatement for the following designation:       □       Certified Florida Appraiser       □       Certified Florida Appraiser       □       Certified Florida Collector       □       Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employer: Hillsborough County Tax Collector         Your Title:       Employer: Hillsborough County Tax Collector         Your Title:       Employment Dates: 08/06/2018 to Present         Employer:       Employment Dates:         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.       No.       Course Title       Hours         No.       Course Title       Hours       No.       Course Title       Hours         TC0037(       TCC001 Bankruptcy       15       TC	Employed by: Hillsborough County Tax Collect	tor							
□ Certified Florida Collector       □ Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Hillsborough County Tax Collector       Employment Dates: 08/06/2018 to Present         Your Title:       Employment Dates: 08/06/2018 to Present         Pour Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license         No.       Course Title       Hours         No.       Course Title       Hours         TC0037(       TCC001 Bankruptcy       15       TC0036C       TCC003 Collection & Distribution of Prope       30         Applicant Signature       5       TC0036C       TCC503 Collection & Distribution of Prope       30	I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:								
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Hillsborough County Tax Collector       Employment Dates: 08/06/2018 to Present         Your Title: Supervisor       Employment Dates: 08/06/2018 to Present         Employer:       Your Title:         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours         No.       Course Title       Hours         TC0037(       TCC001 Bankruptcy       15       TC0036C       TCC002 Effective Decision Making in the       10         TC0039(       TCC003 Customer Service Training       5       TC0036C       TCC503 Collection & Distribution of Prope       30	Certified Florida Appraiser					lorida			
Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revende (attach doublers) ages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: Hillsborough County Tax Collector       Employment Dates: 08/06/2018 to Present         Your Title: Supervisor       Employment Dates: 08/06/2018 to Present         Employer:       Your Title:         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours         No.       Course Title       Hours         TC0037(       TCC001 Bankruptcy       15       TC0036C       TCC002 Effective Decision Making in the       10         TC0039(       TCC003 Customer Service Training       5       TC0036C       TCC503 Collection & Distribution of Prope       30	Certified Florida Collector	Certified Flor	ida Collect	or Assist	tant				
Your Title: Supervisor       Employment Dates: 08/06/2018 to Present         Employer:       Your Title:       Employment Dates:         Your Title:       Employment Dates:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.       No.       Course Title       Hours         No.       Course Title       Hours       No.       Course Title       Hours         TC0037(       TCC001 Bankruptcy       15       TC0036C       TCC002 Effective Decision Making in the       10         TC0039(       TCC003 Customer Service Training       5       TC0036C       TCC503 Collection & Distribution of Prope       30	Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach deditional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and								
Total mater supervisor         Employer:       Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.       No.       Course Title       Hours         No.       Course Title       Hours       No.       Course Title       Hours         TC0037(       TCC001 Bankruptcy       15       TC0038C       TCC002 Effective Decision Making in the       10         TC0039(       TCC003 Customer Service Training       5       TC0036C       TCC503 Collection & Distribution of Prope       30	Employer: Hillsborough County Tax Collector								
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No.     Course fille     Hours     No.     Course fille       TC0037(     TCC001 Bankruptcy     15     TC0038C     TCC002 Effective Decision Making in the     10       TC0039(     TCC003 Customer Service Training     5     TC0036C     TCC503 Collection & Distribution of Prope     30	reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
TC0039(     TCC003 Customer Service Training     5     TC0036C     TCC503 Collection & Distribution of Prope     30	No. Course Title								
Applicant Signature	TC00370 TCC001 Bankruptcy	15							
Applicant Signature	TC0039 TCC003 Customer Service Trainin	TC0039( TCC003 Customer Service Training 5 TC0036C TCC503 Collection & Distribution of Prope 30							
Lan requesting approval for Florida professional certification, recentification, or reinstatement, recently that all of the	Applicant Signature		recertifier	tion or l	roinstatement. I certify that all of the				
information provided on this form and any attachments are true and correct to the best of my knowledge.	I am requesting approval for Florida professio information provided on this form and any atta	achments are tri	Je and cor	rect to th	e best of my knowledge.				
Signature: Ocore M. Steyners Date: 3/19/2024	Cimpetures A		>		Date: 3/19/202	Ч			

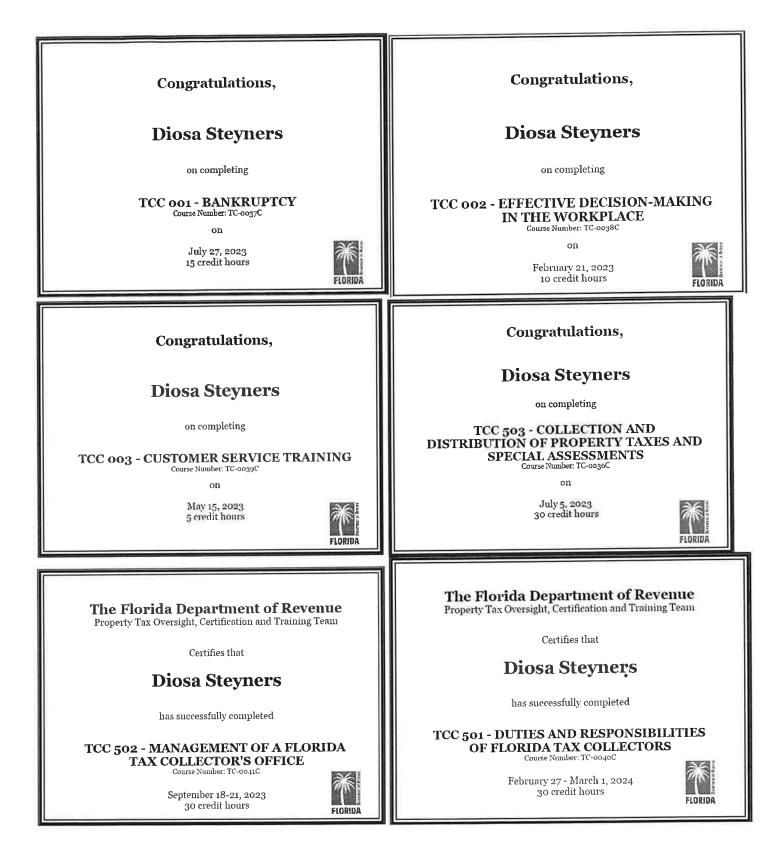


Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

Reason for Applying								
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee								
Applicant Information								
Applicant's name (as you would like it to appear on	the certific							
Business email address: steynersd@hillstax.org Business phone number: 813.635.5210 ext 5454								
Job title: Supervisor								
Employed by: Hillsborough County Tax Collector				ind examinations for the certification				
I have completed the required hours of approved co recertification, or reinstatement for the following des	ourses and signation:	i passed a	any requ	_				
	rtified Flor			Certified Cadastralist of Flo	orida			
	rtified Flor							
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.								
Employer: Hillsborough County Tax Collector								
Your Title: Supervisor	Your Title: Supervisor Employment Dates: 08/06/2018 to Present							
Employer:								
Your Title:				ment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.		Course Title	Hours 30			
TC00410 TCC502 Management of a Florida Tax Co	30	TC0040	CTCC5	01 Duties & Responsibilities of FL T	30			
		1						
Applicant Signature I am requesting approval for Florida professional ce	rtification	recertific	ation or	reinstatement. I certify that all of the	_			
information provided on this form and any attachme	ents are tr	ue and co	prrect to t	he best of my knowledge.				
Signature: Jusa M. Ster	ner	7		Date: 3/19/2024				



FLHSMV iLearn
Dets of Course Completion: 12/20/2018
n



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Christophe	er Swanson
Previous Name(s)(if applicable):		
Documentation Included:		
County: St. Johns		Job Title: Finance Director
Certification Requested: Certified		Iorida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	04/01/24	

	Application				
$\checkmark$	✓ Application with Required Signatures				
$\checkmark$	✓ Application Fee				
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 09/26/11 To: Present			To: Present		
From:	From: To:				

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
Total Hours	120				

Committee recommends certification:		Yes		No

Notes:



Chris	Sulanson
	DR-4001
	N. 10/21 Rule 12D-16.002, F.A.C.
	Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

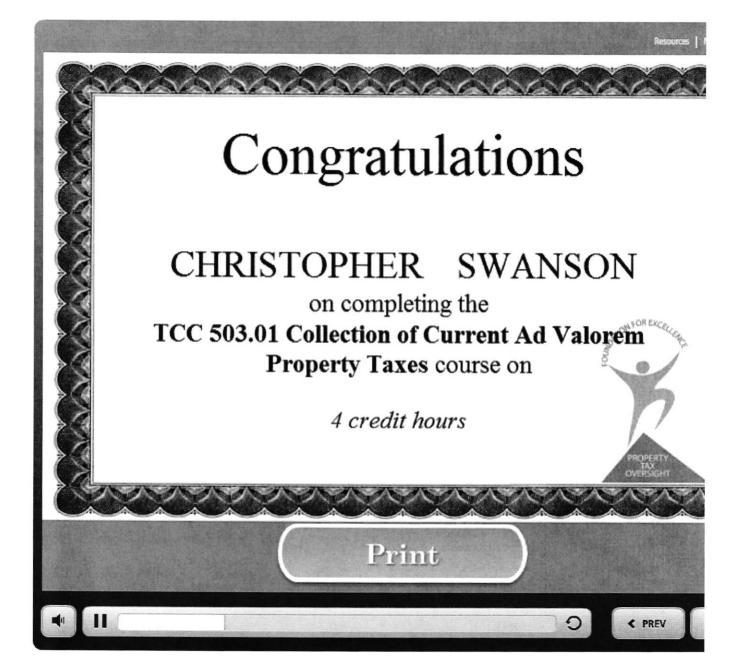
Property Tax Oversight Certification and Training Online Registration at

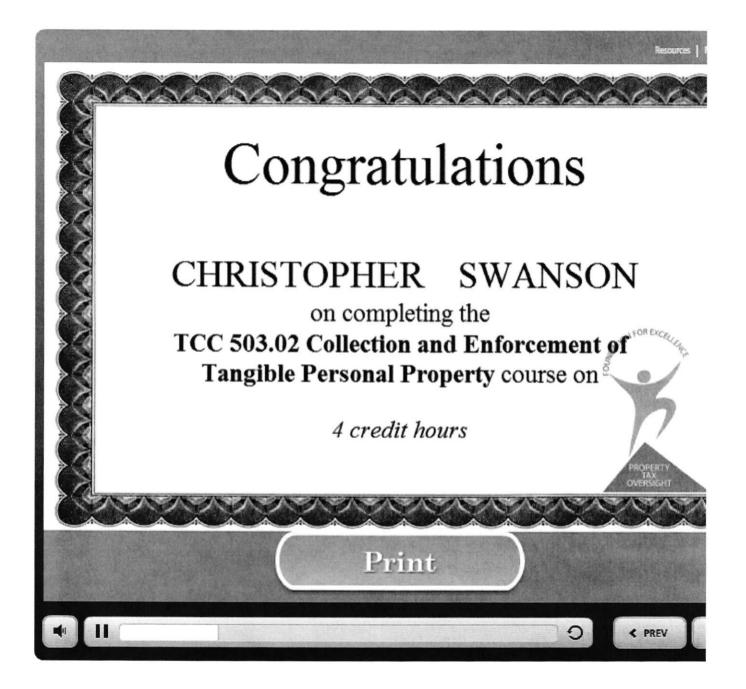
Reason for Applying							
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee							
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Christopher Swanson							
Business email address: cswanson@sjctax.us Business phone number: 904-209-2251							
Job title: Finance Director					_		
Employed by: St Johns County Tax Collector's Of							
I have completed the required hours of approved recertification, or reinstatement for the following of	courses and designation:	d passed a	any rec	uired examinations for the certification,			
Certified Florida Appraiser	Certified Flor	ida Evalua	ator	Certified Cadastralist of Flo	rida		
Certified Florida Collector	Certified Flor	ida Collec	tor Ass	sistant			
Experience for Certification – If you are app Florida property appraiser's office, Florida tax col pages as necessary). If you are applying for rece employment dates.	lector's offic	e, or with	the Flo	rida Department of Revenue (attach ad	ditional		
Employer: St Johns County Tax Collector							
Your Title: Finance Director			Emplo	yment Dates:09/26/11 - present			
Employer:							
Your Title:			Emplo	yment Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.	-	Course Title	Hours		
TCC0037C Bankruptcy	15	10038	3¢	Effective Decision Making	10		
Icco039c Customer Service Course	TCC0039C Customer Service Course 5 TC0040C Duties and Responsibilities of Florida Tax Collectors 30						
Applicant Signature			1				
I am requesting approval for Florida professional information provided on this form and any attach	ments are tri	, recertification ue and control	rrect to	the best of my knowledge.	1		
Signature:	04/05/2024						

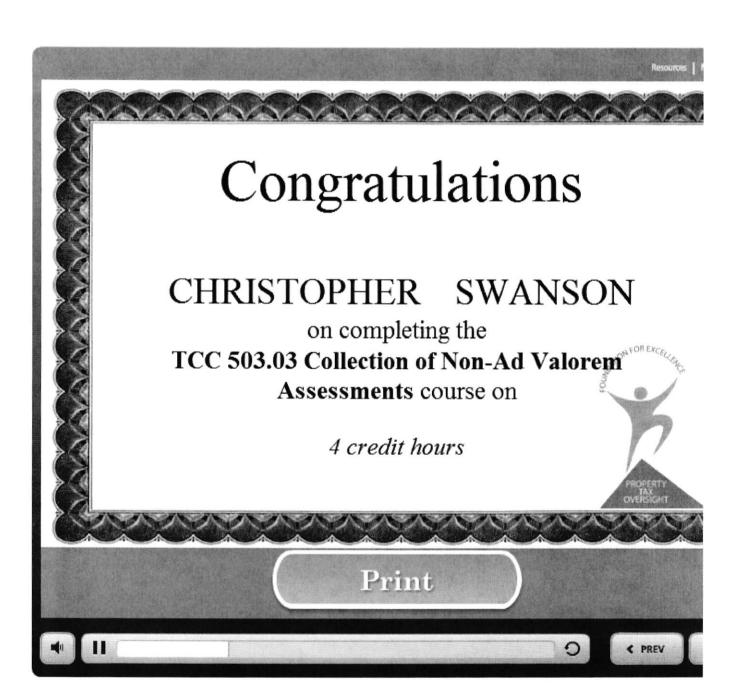
Christopher Swanson, Approved Courses Continued

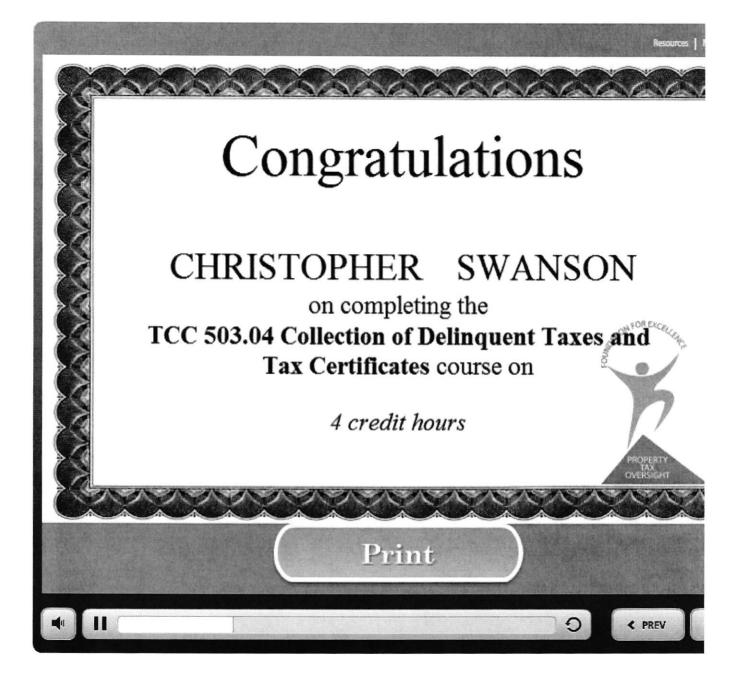
1660041CTCC502	Management of a Florida Tax Collector's Office	30
ГССО036 <b>С</b> ТСС503.01	Collection of Current Ad Valorem Property Taxes	4
TCC503.02	Collection and Enforcement of Tangible Personal Property	4
TCC503.03	Collection of Non-Ad Valorem Assessments	4
TCC503.04	Collection of Delinquent Taxes and Tax Certificates	4
TCC503.05	Refunds of Ad Valorem Taxes	4
TCC503.06	Annual Tax Roll	4
TCC503.07	Tax Deeds	2
TCC503.08	Mapping Basics	2
TCC503.09	Distribution of Taxes	2

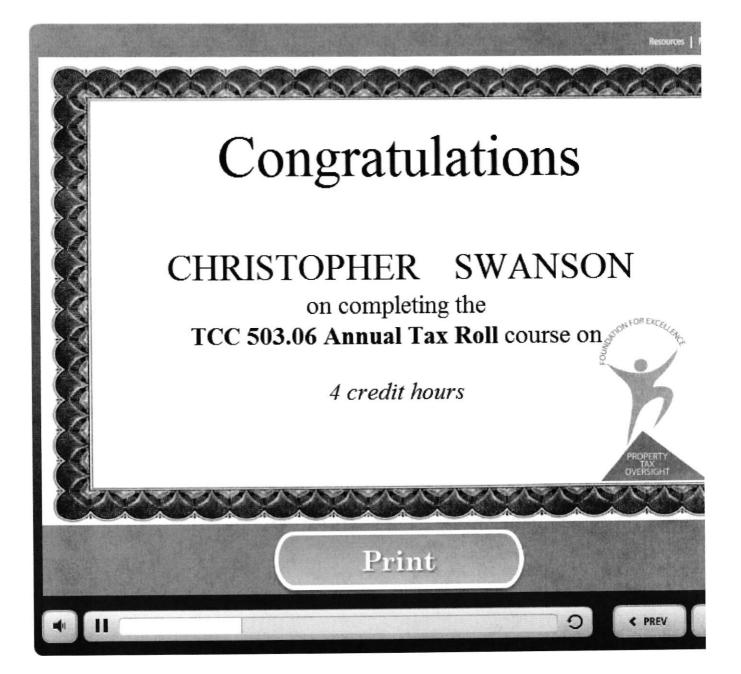


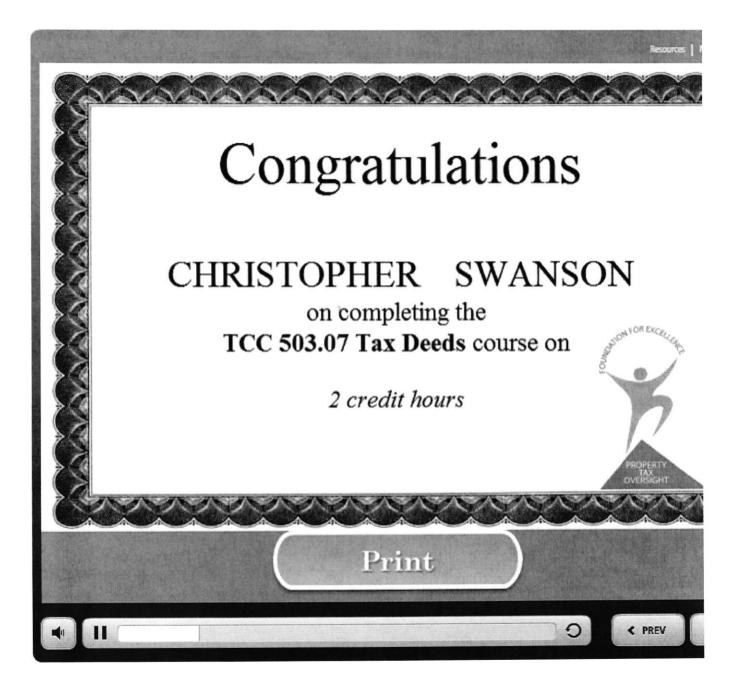


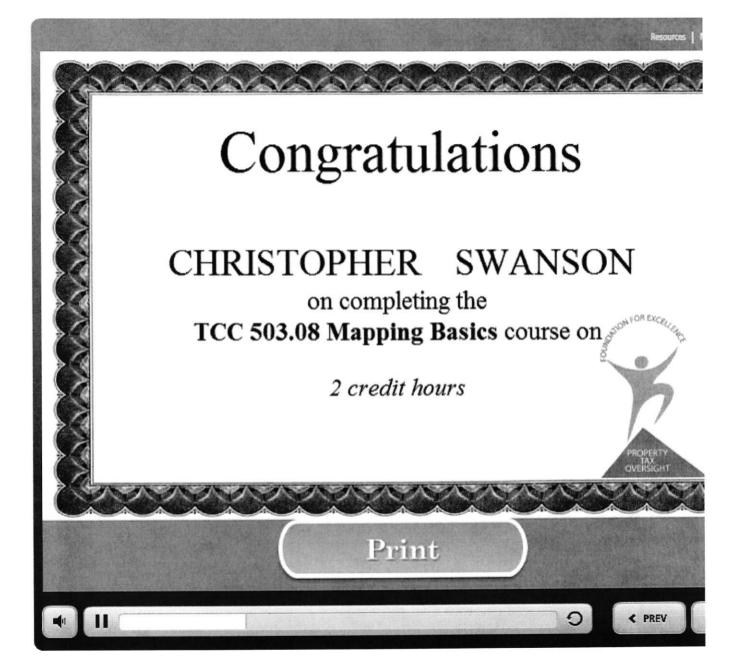


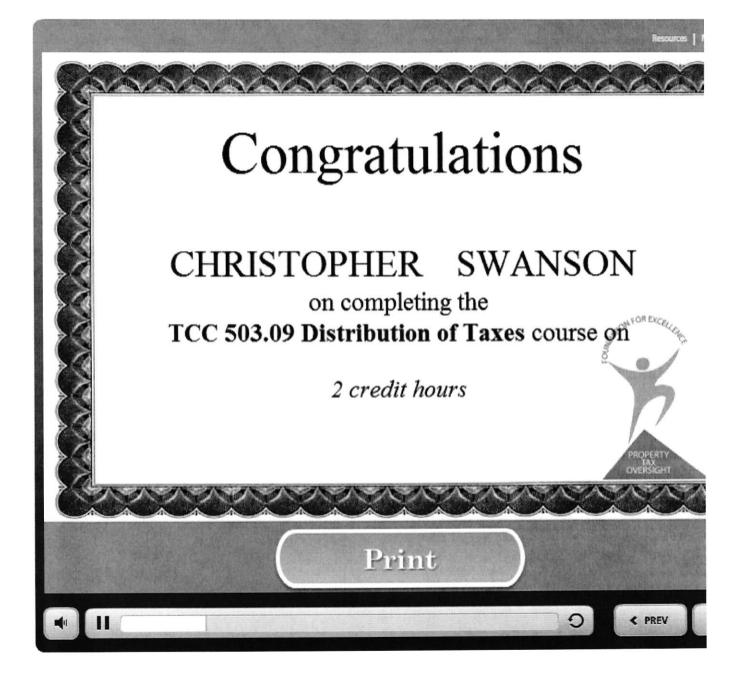


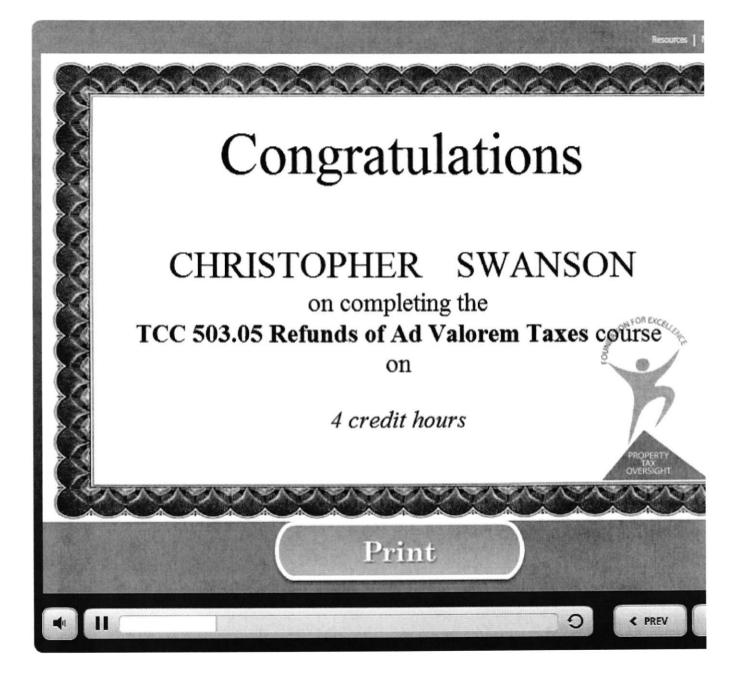


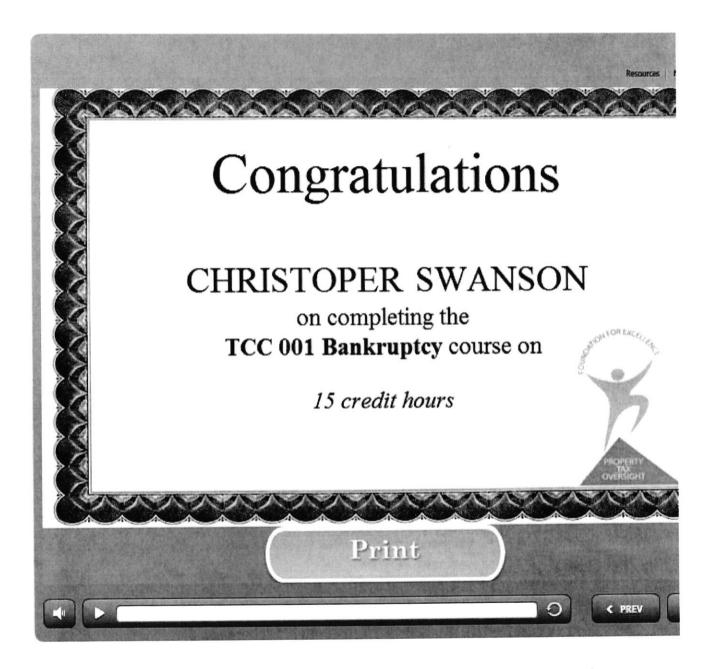












#### Florida Department of Revenue Student Transcript



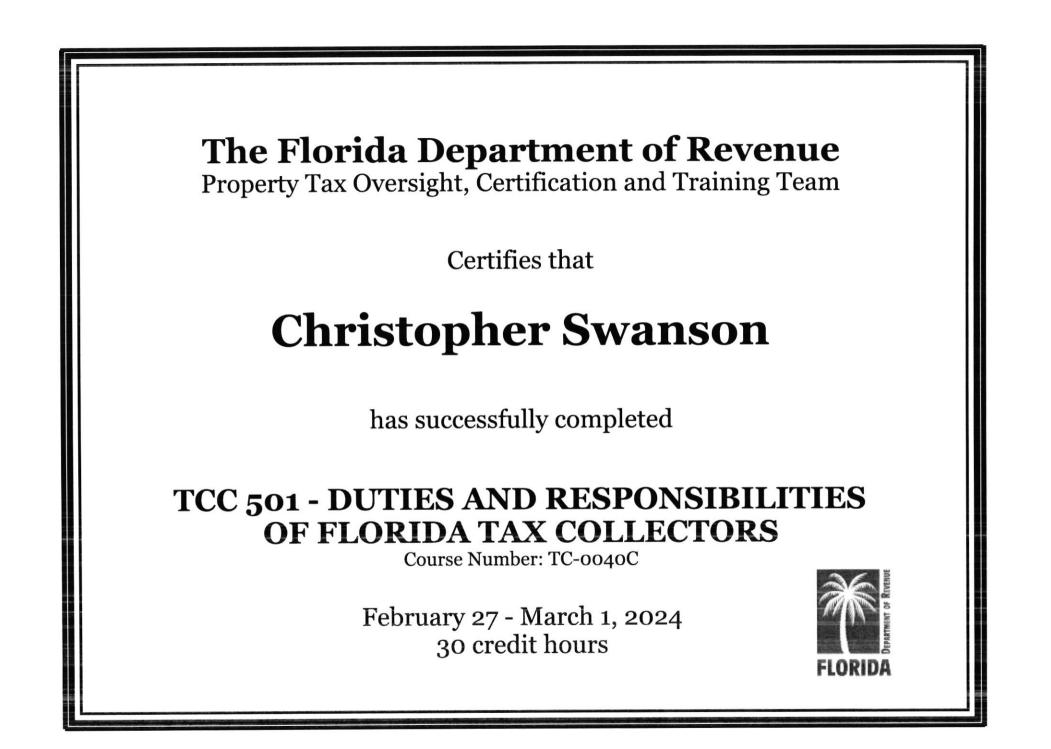
#### SWANSON, CHRISTOPHER

St. Johns			
Course Code	Class Name	Status	Status Date
TCC 002	EFFECTIVE DECISION MAKING	М	07/09/2014
TCC 503.09	DISTRIBUTION OF PROPERTY TAXES	М	08/06/2014
TCC 503.07	TAX DEEDS	М	08/06/2014
TCC 503.02	COLLECTION & ENFORCEMENT OF TANGIBLE PERSONAL PROPERTY	М	08/07/2014
TCC 503.08	BASIC MAPPING	М	08/07/2014
TCC 503.06	ANNUAL TAX ROLLS	М	08/07/2014
TCC 503.05	REFUND OF AD VALOREM PROPERTY TAXES	М	08/07/2014
TCC 503.01	COLLECTION OF CURRENT AD VALOREM TAXES	М	08/07/2014
TCC 503.04	COLLECTION OF DELINQUENT PROPERTY TAXES AND TAX CERTIFICATES	М	08/07/2014
TCC 503.03	COLLECTION OF NON-AD VALOREM ASSESSMENTS	М	08/07/2014
TCC 001	BANKRUPTCY COURSE	м	09/09/2014
TCC 003	CUSTOMER SERVICE COURSE	м	10/30/2014
PTO BUDG	PTO BUDGET WORKSHOP FOR TAX COLLECTORS	F	04/28/2017
FTC	2021 FTC EXECUTIVE CONFERENCE	М	06/02/2021
TCC 502	LEADERSHIP AND MANAGEMENT SKILLS IN A FLORIDA TAX COLLECTOR'S OFFICE	М	05/27/2022
TCC 001	BANKRUPTCY	С	08/12/2022
PTO TC BDG	2023 TAX COLLECTOR BUDGET WORKSHOP	М	06/21/2023

Status Key: M = Mastered F = Finished U = Unmastered E = Enrolled C = Canceled O = Observing

\*Transcript is through June 30, 2023. Contact PTOTraining@floridarevenue.com for transcript information after this date.

The Florida Department of Revenue Property Tax Oversight, Certification and Training Team					
Certifies that					
Christopher Swanson					
has successfully completed					
TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE Course Number: TC-0041C					
September 12-15, 2022 30 credit hours FLORIDA					





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Mark Lane	e Sweeting, Jr.
Previous Name(s)(if applicable):		
Documentation Included:		
County: Monroe		Job Title: Branch manager/Assistant Manager
Certification Requested:	Certified F	Iorida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	04/01/24	

	Application				
$\checkmark$	✓ Application with Required Signatures				
$\checkmark$	✓ Application Fee				
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	✓ Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	From: 06/16/16 To: Present				
From:	From: To:				

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
Total Hours	120				

Committee recommends certification:	Yes		No

Notes:



#### Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying						
🖌 Ini	tial Certification - \$25 fee 🛛 Annual I	Recertifica	ation - \$5	fee [	Reinstatement of Certification	- \$5 fee
Applic	ant Information					and the second
Applicar	nt's name (as you would like it to appear on	the certifie				eintre)
Busines	s email address: MSweetna@Monr	roetax	collect	Busine	om	iorda Eva
Job title	BRANCH MANAGER/ASSISTANT MANA	GER			ความมีกฎหากว่า อกราบประวัติ ความ	
Employe	<sup>ed by:</sup> SAM C. STEELE C.F.C. MONROE C	OUNTY T	AX COLL	ECTOR		10.0000
I have c recertific	completed the required hours of approved contraction, or reinstatement for the following de	ourses and signation:	d passed a	any req	uired examinations for the certificatio	n,
Ce	rtified Florida Appraiser	rtified Flor	ida Evalua	ator	Certified Cadastralist of F	lorida
Ce	rtified Florida Collector	rtified Flor	ida Collec	tor Ass	istant	
<b>Experience for Certification</b> – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.						
Employer: MONROE COUNTY TAX COLLECTOR						
	Your Title: BRANCH MANAGER/ASSISTANT MANAGER Employment Dates: 06/16/2016 - PRESENT					
Employer:						
Your Tit	Your Title: Employment Dates:					marija minimotov
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours
TC-0037C	TCC 001 BANKRUPTCY	15	TC-0039C	TCC	C 003 CUSTOMER SERVICE	5
TC-0038C	TCC 002 EFFECTIVE DECISION-MAKING IN THE WORKPLACE	10	TC-0041C	C TCC 502 MANAGEMENT AND LEADERSHIP SKILLS 30		
Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date:         3/18/24						



Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at

pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: MONROE COUNTY TAX COLLECTOR         Your Title: BRANCH MANAGER/ASSISTANT MANAGER       Employment Dates: 06/16/2016 - PRESENT         Employer:       Your Title:         Your Title:       Employment Dates: 06/16/2016 - PRESENT         Employer:       Your Title:         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.	Reason for Applying	PRIMAL ASLANDA					
Applicant's name (as you would like it to appear on the certificate):       MARK LANE SWEETING JR         Business email address:       Business phone number: 305-289-6034         Job title:       BRANCH MANAGER/ASSISTANT MANAGER         Employed by: SAM C. STEELE C.F.C. MONROE COUNTY TAX COLLECTOR         I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:         Certified Florida Appraiser       Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer:       MONNOE COUNTY TAX COLLECTOR         Your Title:       Employment Dates: 06/16/2016 - PRESENT         Employer:       Your Title: BRANCH MANAGER/ASSISTANT MANAGER         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and l	✓ Initial Certification - \$25 fee	l Recertifica	<b>tion -</b> \$5	fee [	Reinstatement of Certifica	tion - \$5 fee	
Business email address:       Business phone number: 305-289-6034         Job title:       BRANCH MANAGER/ASSISTANT MANAGER         Employed by:       SAM C. STEELE C.F.C. MONROE COUNTY TAX COLLECTOR         I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:         Certified Florida Appraiser       Certified Florida Evaluator         Certified Florida Collector       Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer:       MONROE COUNTY TAX COLLECTOR         Your Title:       Employment Dates: 06/16/2016 - PRESENT         Employer:       Your Title: BRANCH MANAGER/ASSISTANT MANAGER         Employer:       Your Title: Reployment Dates: 06/16/2016 - PRESENT         Your Title:       Employment Dates: 06/16/2016 - PRESENT         Employer:       Your Title: Reployment Dates: 06/16/2016 - PRESENT         Approved Courses – List each course you have successfully completed for the certification, or reinstatement for which you are applying your Certified Residential Appraiser license or Certified General Appraiser license or Certified Gen	Applicant Information	a chi ane			the Collection	and have been	
Job title:       BRANCH MANAGER/ASSISTANT MANAGER         Employed by:       SAM C. STEELE C.F.C. MONROE COUNTY TAX COLLECTOR         Thave completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:       Certified Florida Appraiser         Certified Florida Appraiser       Certified Florida Evaluator       Certified Cadastralist of Florida         Certified Florida Collector       Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer:       MONROE COUNTY TAX COLLECTOR         Your Title:       Employment Dates: 06/16/2016 - PRESENT         Employer:       Your Title: BRANCH MANAGER/ASSISTANT MANAGER         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, verifying completion of each approved course. If you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are applying certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or one courses, list your license number and license type below. Attach a	Applicant's name (as you would like it to appear of	on the certific	ate): MAI				
Employed by:       SAM C. STEELE C.F.C. MONROE COUNTY TAX COLLECTOR         I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:       Certified Florida Appraiser         Certified Florida Appraiser       Certified Florida Evaluator       Certified Cadastralist of Florida         Certified Florida Collector       Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer:       MONROE COUNTY TAX COLLECTOR         Your Title:       Remployer: MONROE COUNTY TAX COLLECTOR         Your Title:       Employment Dates: 06/16/2016 - PRESENT         Employer:       Your Title:         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours       No.       Course Title       Hours	Business email address:	setaxcol	lector	Busine	ss phone number: 305-289-6034	4	
Thave completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: <ul> <li>Certified Florida Appraiser</li> <li>Certified Florida Collector</li> <li>Certified Florida Collector Assistant</li> </ul> Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.           Employer: MONROE COUNTY TAX COLLECTOR         Your Title: BRANCH MANAGER/ASSISTANT MANAGER         Employment Dates: 06/16/2016 - PRESENT           Your Title:         Employment Dates: 06/16/2016 - PRESENT         Fordiad caditional pages as necessary). Attach documentation verifying completied for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.         Course Title         Hours	Job title: BRANCH MANAGER/ASSISTANT MAN	AGER			ettorium et a examination or	which indust	
recertification, or reinstatement for the following designation:         Certified Florida Appraiser       Certified Florida Evaluator       Certified Cadastralist of Florida         Certified Florida Collector       Certified Florida Collector Assistant       Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer:       MONROE COUNTY TAX COLLECTOR         Your Title:       Employment Dates: 06/16/2016 - PRESENT         Employer:       Your Title:         Your Title:       Employment Dates: 06/16/2016 - PRESENT         Employer:       Your Title:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completic of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours       No.       Course Title       Hours						in immediate	
Certified Florida Collector       Certified Florida Collector Assistant         Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: MONROE COUNTY TAX COLLECTOR         Your Title: BRANCH MANAGER/ASSISTANT MANAGER         Employer:         Your Title:         Kapproved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours	I have completed the required hours of approved recertification, or reinstatement for the following d	courses and lesignation:	passed	any req	uired examinations for the certif	ication,	
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: MONROE COUNTY TAX COLLECTOR         Your Title: BRANCH MANAGER/ASSISTANT MANAGER         Employer:         Your Title:         Pour Title:         Employer:         Your Title:         Employment Dates:         Of each approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours	Certified Florida Appraiser	Certified Flori	ida Evalu	ator	Certified Cadastralis	t of Florida	
Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.         Employer: MONROE COUNTY TAX COLLECTOR         Your Title: BRANCH MANAGER/ASSISTANT MANAGER         Employer:         Your Title:         Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title         Hours       No.	Certified Florida Collector	Certified Flori	da Colleo	ctor Ass	istant	n) noscacata	
Your Title:       Employment Dates:       06/16/2016 - PRESENT         Employer:       Your Title:       Employment Dates:         Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours       No.       Course Title       Hours	Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.						
Employer:       Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours       No.       Course Title       Hours							
Your Title:       Employment Dates:         Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.         No.       Course Title       Hours       No.       Course Title       Hours	Your Title: BRANCH MANAGER/ASSISTANT MANAGER Employment Dates: 06/16/2016 - PRESENT					SENT	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.No.Course TitleHoursNo.Course TitleHours	Employer:					abulati miniya	
reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.No.Course TitleHoursNo.Course TitleHours	Your Title:			Employment Dates:			
	reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license						
TC-0036C TCC 503 COLLECTION AND DISTRIBUTION OF PROPERTY TAXES 30	No. Course Title	Hours	No.		Course Title	Hours	
	TC-0036C TCC 503 COLLECTION AND DISTRIBUTION OF PROPERTY TAXES	30				abolio di distano	
TC-0042C TCC 504 COLLECTION OF LICENSES, TAXES AND FEES 30	TC-0042C TCC 504 COLLECTION OF LICENSES, TAXES AND FEES	30	-		noisian	a demoised	
Applicant Signature         I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date:         3/18/24	I am requesting approval for Florida professional information provided on this form and any attach				the best of my knowledge.	of the	

### The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

### **Mark Sweeting**

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 16-21, 2023 30 credit hours











# Congratulations, **Mark Sweeting** on completing TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS Course Number: TC-0036C on March 8, 2024 30 credit hours FLORIDA



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Yris Torre	es
Previous Name(s)(if applicable):		
Documentation Included:		
County: Dade		Job Title: Accountant II
Certification Requested:	Certified I	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	04/01/24	

	Application				
$\checkmark$	Application	tion with Required Signatures	S		
$\checkmark$	Application	tion Fee			
$\checkmark$	✓ Courses Listed on Application				
$\checkmark$	✓ Employment Dates Listed				
	Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From: 01/20/20			To: Present		
From:			То:		

Course Information							
Course Name	Hours Credited	Documentation					
30-hours per 12D-19.003(3)(a)							
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course					
90-hours per 12D-19.003(3)(b)							
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course					
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course					
TCC 001 - Bankruptcy	15	Attended Course					
TCC 002 - Effective Decision Making	10	Attended Course					
TCC 003 - Customer Service Training	5	Attended Course					
Total Hours	120						

Committee recommends certification:	Yes		No

Notes:



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Property Tax Oversight Certification and Training Online Registration at

Reaso	n for Applying								
🖌 Ini	tial Certification - \$25 fee 🛛 Annual	Recertifica	<b>tion -</b> \$5	fee [	Reinstatement of Certification -	\$5 fee			
Applic	ant Information								
	Applicant's name (as you would like it to appear on the certificate): Yris Torres								
Business email address: torrey@miamidade.gov Business phone number: 305-375-1201									
	Accountant II								
	<sup>ed by:</sup> Miami Dade County Office of the Tax								
l have c recertific	completed the required hours of approved c cation, or reinstatement for the following de	ourses and signation:	passed a	any req	uired examinations for the certification	٦,			
🗌 Ce	rtified Florida Appraiser	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida			
🗌 Ce	rtified Florida Collector	ertified Flori	da Collec	ctor Ass	istant				
Florida pages a	ence for Certification – If you are apply property appraiser's office, Florida tax colle is necessary). If you are applying for recert ment dates.	ctor's office	e, or with	the Flor	ida Department of Revenue (attach a	dditional			
Employ	<sup>er:</sup> Miami Dade County Office of the Tax Co	ollector							
Your Tit	<sup>lle:</sup> Accountant II			Employ	/ment Dates: 01//20/2020-Current				
Employ									
Your Tit	ile:			Employ	/ment Dates:				
<b>Approved Courses –</b> List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No.	Course Title	Hours	No.		Course Title	Hours			
TC-0040C	TCC 501 – Duties and Responsibilities of Florida Tax Collectors	30	TC-00360	ТСС 503 -	Collection and Distribution of Property Taxes and Special Assessments	30			
	TCC 502 – Leadership and Management Skills in a Florida Tax Collector's Office	30							
	ant Signature	ortification	no o outifi o	ation of	we instate month is certify that all of the				
	questing approval for Florida professional control to the top of the termination of terminat								
Signatu	re: Gris Torres				Date: 03/20/2024				
	5								

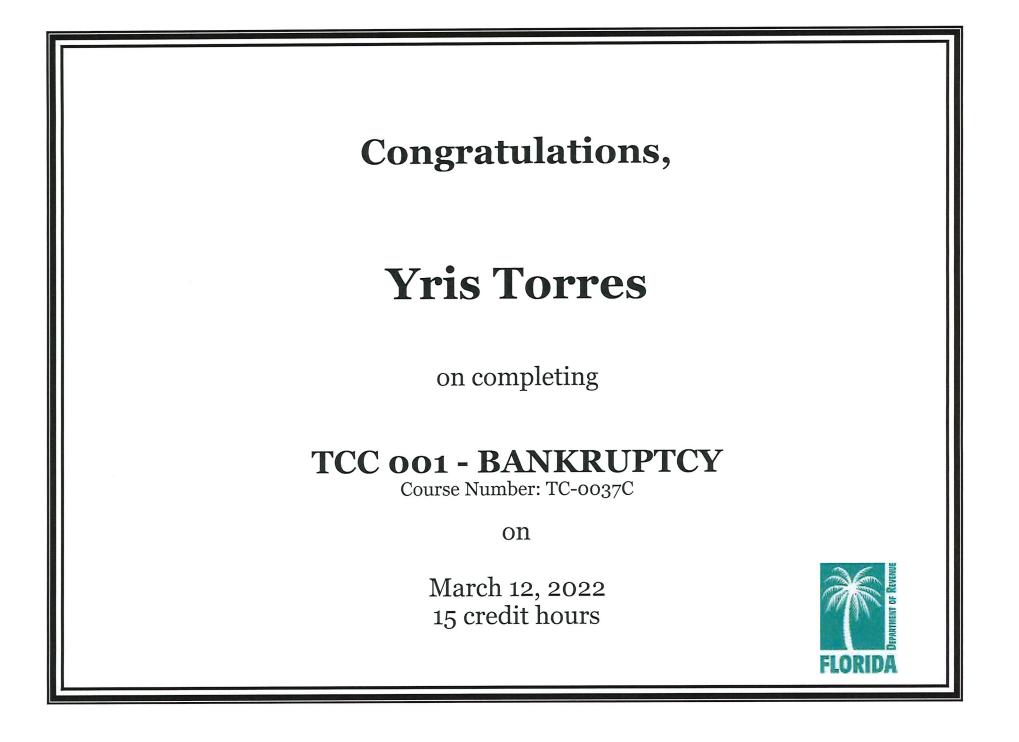


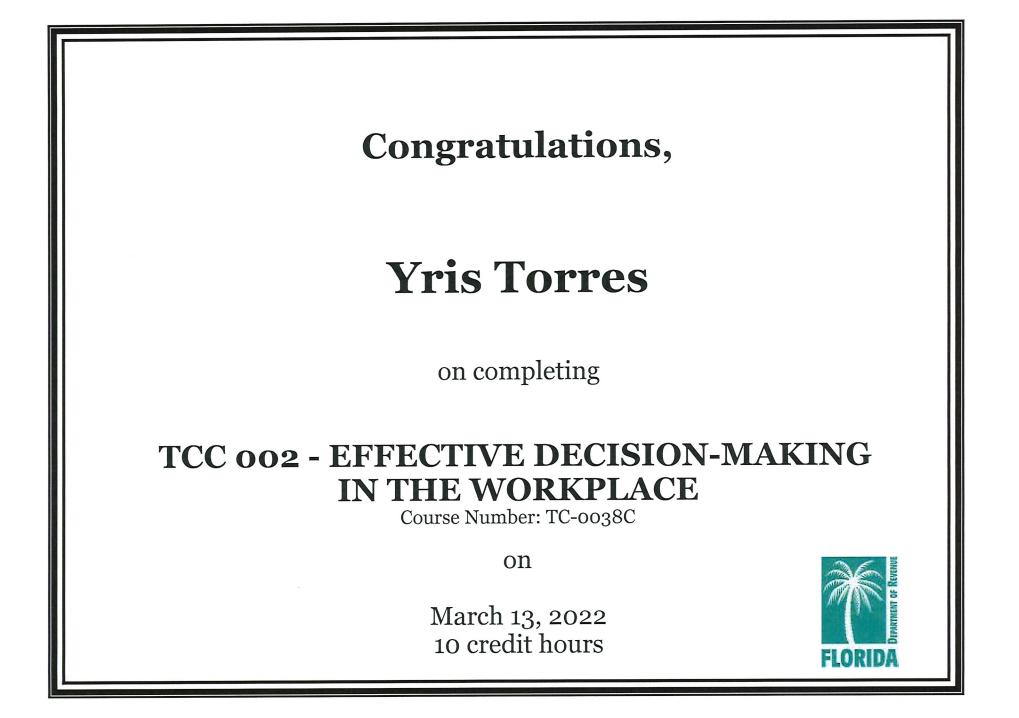
Property Tax Oversight Certification and Training

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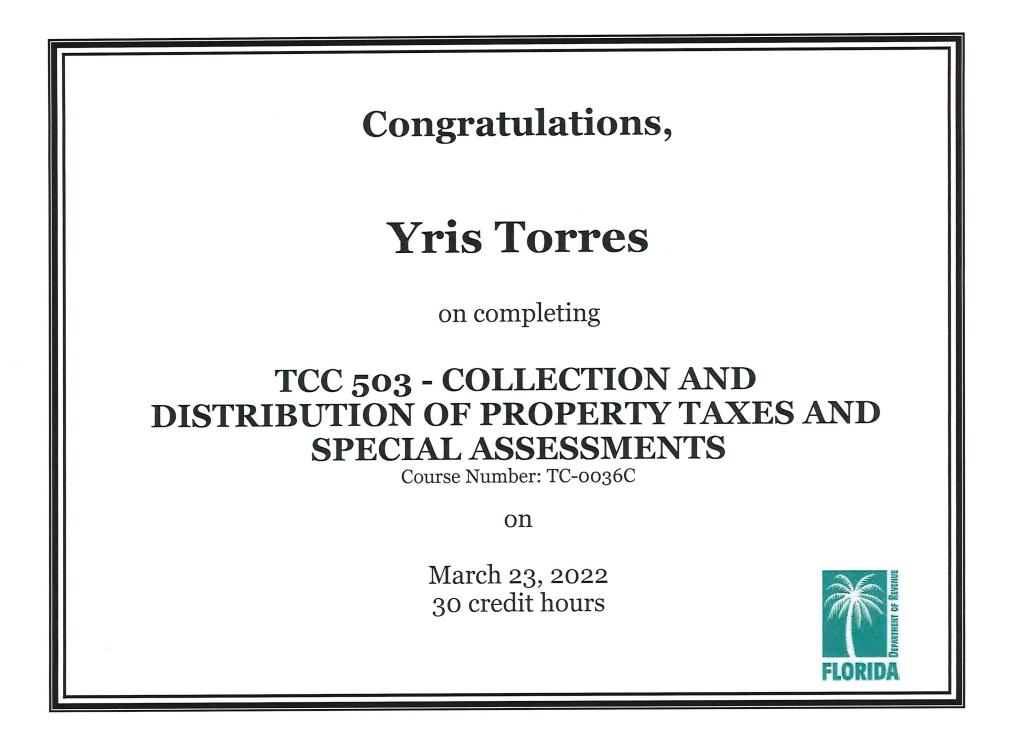
Property Tax Oversight Certification and Training Online Registration at

Reason for Applying								
🖌 Init	tial Certification - \$25 fee 🛛 Annual I	Recertifica	<b>tion -</b> \$5	fee 🗌	] Reinstatement of Certification	- \$5 fee		
Applica	ant Information							
	nt's name (as you would like it to appear on	the certific						
	s email address: torrey@miamidade.gov			Busines	s phone number: 305-375-1201			
	Accountant II							
	ed by: Miami Dade County Office of the Tax							
I have co recertific	ompleted the required hours of approved ca cation, or reinstatement for the following de	ourses and signation:	passed a	any requi	ired examinations for the certificatio	n,		
Cer	rtified Florida Appraiser	ertified Flori	da Evalua	ator	Certified Cadastralist of F	lorida		
Cei	rtified Florida Collector	rtified Flori	da Collec	tor Assis	stant			
Florida p pages a	ence for Certification – If you are apply property appraiser's office, Florida tax colle s necessary). If you are applying for <b>recert</b> ment dates.	ctor's office	e, or with t	the Florid	da Department of Revenue (attach a	additional		
Employe	<sup>er:</sup> Miami Dade County Office of the Tax Co	ollector						
Your Tit	<sup>le:</sup> Accountant II			Employr	ment Dates: 01/20/2020-Current			
Employe	er:							
Your Tit	le:			Employr	ment Dates:			
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No.	Course Title	Hours	No.		Course Title	Hours		
TC-0038C	TCC 002 – Effective Decision Making	10	TC-00390	C TCC (	003 – Customer Service Training	5		
TC-0037C	TCC 001 – Bankruptcy	15						
	Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the							
informat	ion provided on this form and any attachme	ents are tru	e and cor	auon, or rrect to th	reinstatement. I certify that all of the ne best of my knowledge.	)		
Signatur					Date: 03/20/2024			











### The Florida Department of Revenue Property Tax Oversight, Certification and Training Team

Certifies that

## **Yris Torres**

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Sanevia L. Tucker
Previous Name(s)(if applicable):	
Documentation Included:	
County: Taylor	Job Title: Deputy Tax Collector
Certification Requested:	Certified Florida Collector Assistant
Initial:	Reinstatement:
Certification Date:	03/01/24

	Application					
$\checkmark$	Application with Required Signa	itures				
$\checkmark$	Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	✓ Employment Dates Listed					
	Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From: 11/27/23		To: Present				
From:	12/1/17	To: 1/27/23				

Course Information							
Course Name	Hours Credited	Documentation					
30-hours per 12D-19.003(3)(a)							
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course					
90-hours per 12D-19.003(3)(b)							
TCC 001 - Bankruptcy	15	Attended Course					
TCC 002 - Effective Decision Making	10	Attended Course					
TCC 003 - Customer Service Training	5	Attended Course					
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course					
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course					
Total Hours	120						

Committee recommends certification:		Yes		No

Notes: Applicant does not have a copy of the original CFCA certificate. Included a copy of an old recertification card.



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reaso	n for Applying	······································					
		Recertifica	ation - \$5	fee 🖌	Reinstatement of Certification	- \$5 fee	
Applic	ant Information						
	nt's name (as you would like it to appear or						
Business email address: stucker@taylorcountytaxcollector.com Business phone number: 850-584-2089							
	<sup>:</sup> Deputy Tax Collector						
	ed by: Taylor County Tax Collector						
l have c recertific	completed the required hours of approved of cation, or reinstatement for the following de	ourses and signation:	passed a	any require	d examinations for the certification	on,	
Ce	rtified Florida Appraiser	ertified Flor	ida Evalu	ator	Certified Cadastralist of	Florida	
Ce	rtified Florida Collector	ertified Flori	ida Collec	tor Assista	nt		
Florida   pages a	ence for Certification – If you are apply property appraiser's office, Florida tax colle is necessary). If you are applying for recert ment dates.	ctor's office	e. or with	the Florida	Department of Revenue (attach	additional	
and the second sec	<sup>er:</sup> Taylor County Tax Collector						
Your Tit	le:Deputy Tax Collector			Employme	nt Dates:11/27/2023 to present		
	<sup>er:</sup> Taylor County Tax Collector						
Your Tit	le:Deputy Tax Collector			Employme	nt Dates: 12/1/17-1/27/23		
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.		Course Title	Hours	
TC-0037C	Bankruptcy Course	15	TC-0039C	Cus	stomer Service Course	5	
TC-0038C	Effective Decision Making	· 10	TC-0040C	Di Di	uties & Resposibilities	30	
l am req informat	Applicant Signature       Detection of the professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date:         02/07/2024						



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying								
🗌 🔲 Init	tial Certification - \$25 fee 🛛 Annual	Recertifica	<b>tion - \$</b> 5	fee	<b>V</b> Reinstatement of Certification -	\$5 fee		
Applicant Information								
Applicar	nt's name (as you would like it to appear or	the certific	ate): San	evia L	Tucker	-		
	Business email address: stucker@taylorcountytaxcollector.com Business phone number: 850-584-2089							
Job title	Deputy Tax Collector							
	<sup>ed by:</sup> Taylor County Tax Collector							
I have c recertific	ompleted the required hours of approved c cation, or reinstatement for the following de	ourses and signation:	passed a	any re	quired examinations for the certification	l <sub>1</sub>		
🗌 Ce	rtified Florida Appraiser	ertified Flori	da Evalua	ator	Certified Cadastralist of Fl	orida		
Ce	rtified Florida Collector	ertified Flori	da Collec	tor As	sistant			
Florida   pages a	ence for Certification – If you are apply property appraiser's office, Florida tax colle s necessary). If you are applying for recert ment dates.	ctor's office	e, or with	the Fl	orida Department of Revenue (attach a	dditional		
Employe	<sup>er:</sup> Taylor County Tax Collector							
Your Tit	le: Deputy Tax Collector			Empl	oyment Dates: 11/27/2023 to present	<u>.                                    </u>		
Employe	<sup>er:</sup> Taylor County Tax Collector							
	le:Deputy Tax Collector				oyment Dates: 12/1/17-1/27/23			
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No.	Course Title	Hours	No.		Course Title	Hours		
TC-0036C	Collection & Distribution of Property Taxes & Special Assessments	30	TC-0042C	> Th	e Collection of Licenses, Taxes & Fees	30		
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.								
Signatu		enterro			Date: 02/07/2024			



The State of Florida Department of Revenue certifies that

#### SANEVIA L. TUCKER Taylor County is a

is a Certified Florida Collector Assistant

with certification requirements met through December 31, 2022.

The Centified Florida Collector Assistant designation is confingent upon employment with a Florida tax collector office or the Florida Department of Revenue. In the event that the employment of a designee holder is terminated for any reason, the individual shall refrain from using or displaying the designation(s). Failure to remit the recertification fee prior to the explicitly date on the front of the card will result in the loss of your certification requiring reapplication.

#### Taylor County Tax Collector

Sanevia Tucker <stucker@taylorcountytaxcollector.com>

### BANKRUPTCY COURSE Certificate

LMSadmin@dor.state.fl.us <LMSadmin@dor.state.fl.us> To: SANEVIA TUCKER <stucker@taylorcountytaxcollector.com> Wed, Aug 7, 2019 at 4:44 PM

### Congratulations,

### SANEVIA TUCKER,

on completing

### TCC 001 - BANKRUPTCY COURSE

#### course on

Wednesday, August 07, 2019

15.00 credit hours



NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this small in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.

Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

**Taylor County Tax Collector** 

Sanevia Tucker <stucker@taylorcountytaxcollector.com>

### EFFECTIVE DECISION MAKING Certificate

LMSadmin@dor.state.fl.us <LMSadmin@dor.state.fl.us> To: SANEVIA TUCKER <stucker@taylorcountytaxcollector.com>

Thu, Aug 1, 2019 at 1:13 PM

### Congratulations,

### SANEVIA TUCKER,

on completing

### TCC 002 - EFFECTIVE DECISION MAKING

course on

Thursday, August 01, 2019

10.00 credit hours



NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.

Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

Taylor County Tax Collector

Sanevia Tucker <stucker@taylorcountytaxcollector.com>

Tue, Jul 30, 2019 at 1:16 PM

### CUSTOMER SERVICE COURSE Certificate

LMSadmin@dor.state.fl.us <LMSadmin@dor.state.fl.us> To: SANEVIA TUCKER <stucker@taylorcountytaxcollector.com>

Congratulations,	
SANEVIA TUCKER,	
on completing	
TCC 003 - CUSTOMER SERVICE COURS	SE
course on	
Tuesday, July 30, 2019	
5.00 credit hours	
	FLORIDA

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.

Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, faderal employer identification number, or other sensitive information in an email to us.

### The Florida Department of Revenue Property Tax Oversight, Certification and Training Team

Certifies that

Sanevia Tucker

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS TCC 501, 30 Hours January 14-18, 2019



Taylor County Tax Collector Mail - COLLECTION AND DISTRIBUTION OF PROPER... Page 1 of 1

30HOVRS

Sanevia Tucker <stucker@taylorcountytaxcollector.com>

#### COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS Certificate 1 message

LMSadmin@dor.state.fl.us <LMSadmin@dor.state.fl.us> To: SANEVIA TUCKER <stucker@taylorcountytaxcollector.com>

aylor County Tax Collector

Thu, Aug 29, 2019 at 10:21 AM

### Congratulations,

### SANEVIA TUCKER,

on completing

### TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

#### course on

Thursday, August 29, 2019

30.00 credit hours



NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in cleartext form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) maybe released in response to a public records request.

Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

30 HOYES

**FLORIDA** 

### The Florida Department of Revenue Property Tax Oversight, Certification and Training Team

Certifies that

Sanevia Tucker

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES TCC 504 June 10-14, 2019



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Stacy Whalen				
Previous Name(s)(if applicable):					
Documentation Included:					
County: Flagler	Job Title: Taxpayer / Motorist Services				
Certification Requested:	Certified Florida Collector Assistant				
Initial: 🗸	Reinstatement:				
Certification Date:	02/01/24				

	Application				
$\checkmark$	Application with Required Si	ignatures			
$\checkmark$	Application Fee				
$\checkmark$	Courses Listed on Application	on			
$\checkmark$	Employment Dates Listed				
	Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	11/15/21	To: Present			
From:		То:			

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
FLHSMV - Driver License Preparatory Training (Instructor Led)	64	Attended Course			
Total Hours	124				

Committee recommends certification:	Yes		No

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying							
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee							
Applica	ant Information	5					
	nt's name (as you would like it to appear on		ate): Sta				
	s email address: SWhalen@FlaglerTax.cor	n		Business p	bhone number: 386-313-4160		
	Taxpayer / Motorist Services						
	ed by: Flagler County Tax Collector						
I have c recertific	ompleted the required hours of approved c cation, or reinstatement for the following de	ourses and signation:	passed	any require	d examinations for the certificatio	'n,	
Ce	rtified Florida Appraiser	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida	
Ce	rtified Florida Collector	rtified Flori	da Colle	ctor Assista	nt		
Florida pages a	ence for Certification – If you are apply property appraiser's office, Florida tax colle s necessary). If you are applying for recert ment dates.	ctor's office	e, or with	the Florida	Department of Revenue (attach a	additional	
Employe	<sup>er:</sup> Flagler County Tax Collector						
Your Tit	<sup>le:</sup> Taxpayer / Motorist Services			Employme	ent Dates: 11/15/2021 - Present		
Employe	er:						
Your Tit	le:			Employme	ent Dates:		
reinstate of each license type bel	<b>ved Courses</b> – List each course you have ement for which you are applying (attach ac approved course. If you are substituting yo issued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	lditional pa ur Certified Board for	ges as n Residen	ecessary). itial Apprais	Attach documentation verifying co er license or Certified General Ap s, list your license number and lic	opraiser	
No.	Course Title	Hours	No.		Course Title	Hours	
	See Attached		TC 0024C	DRIVER	LICENSE PREPARATORY TRAINING	64	
TC 00400	TCC 501 - DUTIES & RESPONSIBILITIES	30	TC 00360	PROPERTY	COLLECTION & DISTRIBUTION OF TAXES & SPECIAL ASSESSMENTS	30	
	ant Signature						
informat	uesting approval for Florida professional co ion provided_on this form and any attachmo	ents are tru	recertific e and co	ation, or rei rrect to the	nstatement. I certify that all of the best of my knowledge.	)	
Signatu	re: Swhal				Date: 4-18-2024		

### **Employee Certification Hours**

Employee Name Whalen, Stacy	Hours Needed for 120 Certification
Hire Date 11/15/2021	

Eligible for Certification 11/15/2023

Course Number	Course Name	Training Hours	Mode of Training	Training Hours	Enrollment Date	Scheduled Date	Status	Completed Date
TCC 501	Duties and Responsibilities	30	Instructor-led	30			Completed	2/7 - 2/10 2022
TC-0024C	Driver License Preparatory Training	64	Instructor-led	64			Completed	12/17/2021
TCC 503	Collection and Distribution of Property Taxes	30	Online	30	9/13/2023	1/8/24 - 1/12/24	Completed	1/12/2024
		124		124				

.



# iLearn

This certificate is awarded to

### **STACY WHALEN**

for the successful completion of

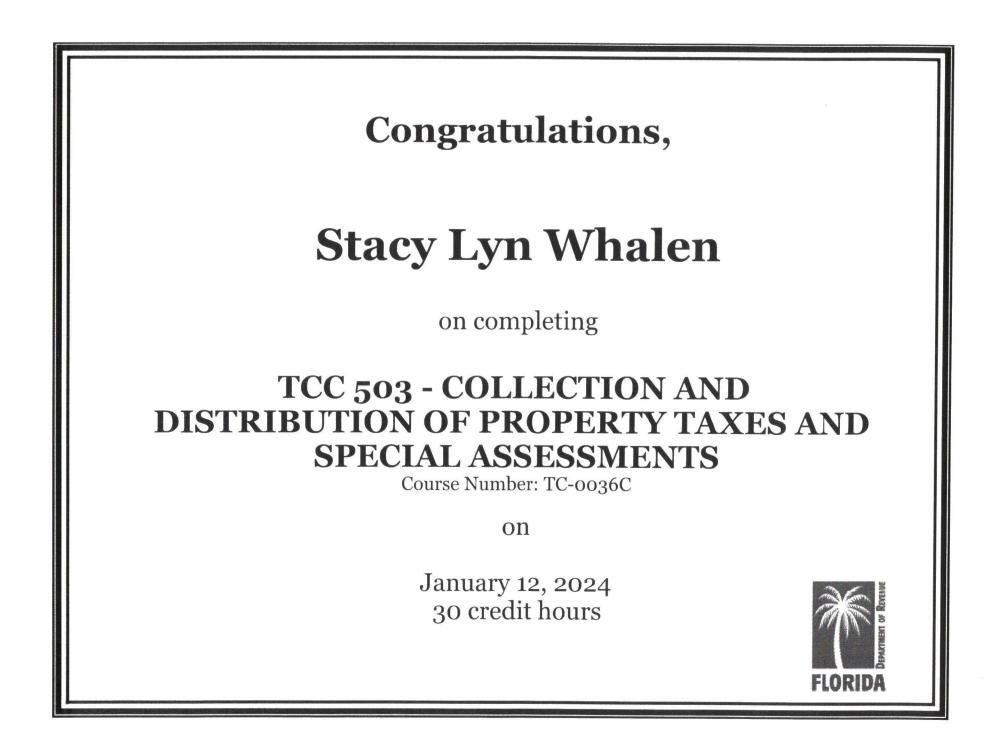
### **Driver License Preparatory Training - Virtual Instructor-Led Training**

by FLHSMV

64 Hours 00 Minutes

Date of Course Completion: 12/17/2021

# **The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that **Stacy Lyn Whalen** has successfully completed **TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS** Course Number: TC-0040C February 7-10, 2022 30 credit hours FLORID





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Kathleen Widner				
Previous Name(s)(if applicable):					
Documentation Included:					
County: Collier	Job Title: Accounting Specialist II				
Certification Requested:	Certified Florida Collector Assistant				
Initial: 🗸	Reinstatement:				
Certification Date:	04/01/24				

	Application				
$\checkmark$	Applicat	tion with Required Signatures	6		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	Courses	s Listed on Application			
$\checkmark$	Employment Dates Listed				
	Includes Current Employment				
	✓ Two Years of Experience with an Applicable Office				
From:	From: 12/07/21		To: Present		
From:			То:		

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
ICC 003 - Customer Service Training	5	Attended Course			
Total Hours	120				

Committee recommends certification:		Yes		No	
					_

Notes:



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying						
✓ Initial Certification - \$25 fee  Annual	Recertific	ation - \$8	5 fee Reinstatement of Certification - \$5 fee			
Applicant Information						
Applicant's name (as you would like it to appear or	n the certifi	icate): Kat				
Business email address: kwidner@colliertax.com			Business phone number: 239-252-8457			
Job title: Accounting Specialist II						
Employed by: Collier County Tax Collector						
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	d passed	any required examinations for the certification,			
Certified Florida Appraiser						
Certified Florida Collector	Certified Florida Collector					
<b>Experience for Certification</b> – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for <b>recer</b> employment dates.	ector's offic	e. or with	certification, list at least two years' experience in a the Florida Department of Revenue (attach additional statement, provide your current employer and			
Employer: Collier County Tax Collector						
Your Title: Accounting Specialist II			Employment Dates: 12/7/21 - current			
Employer:						
Your Title:	'our Title:					
	dditional pa our Certified	ages as n d Residen	ecessary). Attach documentation verifying completion ntial Appraiser license or Certified General Appraiser			
No. Course Title	Hours	No.	Course Title Hours			
TC-0064R TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTORS OFFFICE	30	TC-00380	C TCC 002 - EFFECTIVE DECISION MAKING 10			
TC-0039C TCC 003 - CUSTOMER SERVICE TRAINING	5	TC-00370	C TCC 001 - BANKRUPTCY 15			
Applicant Signature						
I am requesting approval for Florida professional co information provided on this form and any attachmo	ents are tru	le and co	rrect to the best of my knowledge.			
Signature:			Date: 03/27/2024			
P610F2						



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reaso	n for Applying						
🖌 Ini	itial Certification - \$25 fee 🛛 Annual	Recertific	<b>ation</b> - \$5	fee	Reinstatement of Certification	<b>ı -</b> \$5 fee	
Applic	ant Information						
Applicant's name (as you would like it to appear on the certificate): Kathleen Widner							
	usiness email address: kwidner@colliertax.com			Business phone number: 239-252-8457			
	<sup>2:</sup> Accounting Specialist II						
Employed by: Collier County Tax Collector							
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:							
Ce	Certified Florida Appraiser						
Ce	Certified Florida Collector						
Florida pages a employi	ence for Certification – If you are apply property appraiser's office, Florida tax colle as necessary). If you are applying for recert ment dates.	ctor's offic	e, or with	the Florid	a Department of Revenue (attach	additional	
	er: Collier County Tax Collector						
Your Tit	Your Title: Accounting Specialist II			Employment Dates: 12/7/21 - current			
Employ	er:						
Your Title:				Employment Dates:			
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.		Course Title	Hours	
TC-0036C	TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAX AND SPECIAL ASSESSMENTS	30	TC-0040C	; TCC 50	- DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS	30	
I am req	ant Signature juesting approval for Florida professional ce ion provided on this form and any attachme re:					e	

P620F2

**The Florida Department of Revenue** Property Tax Oversight, Certification and Training Team Certifies that **Kathleen Widner** has successfully completed **TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE** Course Number: TC-0041C September 12-15, 2022 30 credit hours

### **Kathleen Widner**

From:	Gauge/TestCOM Administrator <results@testcentral.com></results@testcentral.com>
Sent:	Thursday, October 6, 2022 2:55 PM
То:	Kathleen Widner
Subject:	TCC 502 Exam - September 15-20, 2022 Results
Attachments:	Certificate.pdf

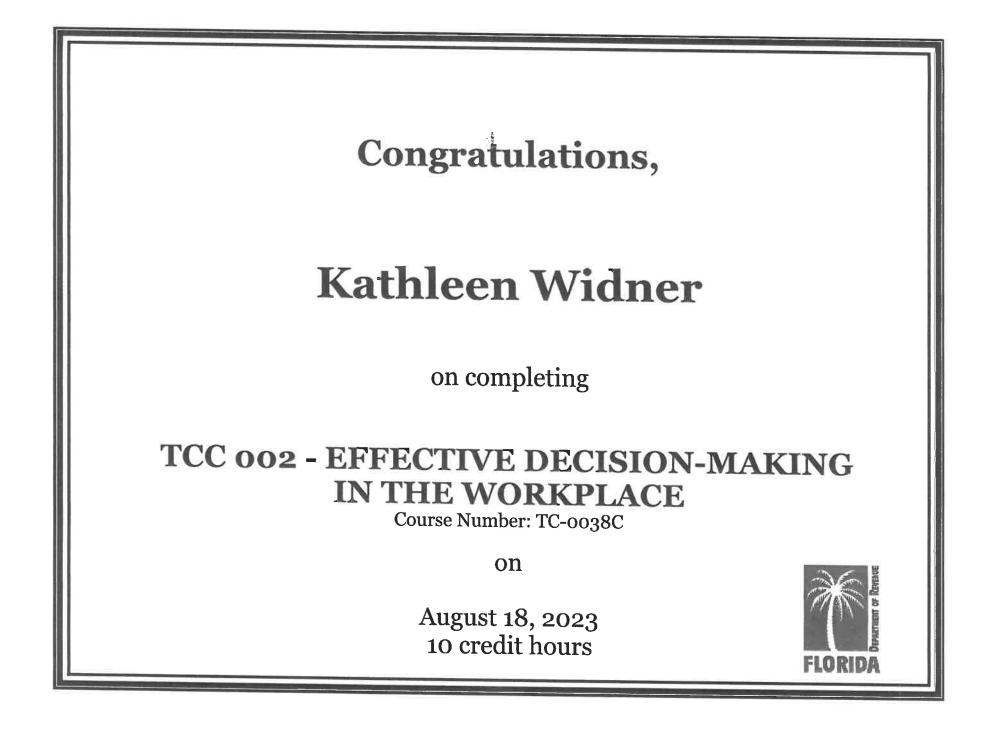
EXTERNAL EMAIL: Use extreme caution when opening attachments or clicking links. Kathleen Widner,

Thank you for completing the TCC 502 Exam - September 15-20, 2022. The review of your proctoring session is complete. Your final exam score is 86.0%.

Your Certificate of Completion is attached. Please download and save a copy of this certificate now as a copy is required to be included in the Certified Florida Collector or Certified Florida Collector Assistant certification application.

We thank you for your continuing interest in the Certified Florida Collector and Certified Florida Collector Assistant program.

Please contact PTOTraining@floridarevenue.com with any questions.



From:	Gauge/TestCOM Administrator <results@testcentral.com></results@testcentral.com>
Sent:	Monday, August 21, 2023 9:28 AM
То:	Kathleen Widner
Subject:	TCC 002 - Effective Decision-Making in the Workplace Course Exam Results
Attachments:	Certificate.pdf

EXTERNAL EMAIL: Use extreme caution when opening attachments or clicking links. Kathleen Widner,

Thank you for completing the TCC 002 - Effective Decision-Making in the Workplace Course Exam. The review of your proctoring session is complete. Your final exam score is **93.3%**.

Your Certificate of Completion is attached. Please download and save a copy of this certificate now as a copy is required to be included in the Certified Florida Collector or Certified Florida Collector Assistant certification application.

We thank you for your continuing interest in the Certified Florida Collector and Certified Florida Collector Assistant program.



From:	Gauge/TestCOM Administrator <results@testcentral.com></results@testcentral.com>
Sent:	Monday, August 21, 2023 9:27 AM
To:	Kathleen Widner
Subject:	TCC 003 - Customer Service Course Exam Results
Attachments:	Certificate.pdf

EXTERNAL EMAIL: Use extreme caution when opening attachments or clicking links. Kathleen Widner,

Thank you for completing the TCC 003 - Customer Service Course Exam. The review of your proctoring session is complete. Your final exam score is **100.0%**.

Your Certificate of Completion is attached. Please download and save a copy of this certificate now as a copy is required to be included in the Certified Florida Collector or Certified Florida Collector Assistant certification application.

1749-m 1

We thank you for your continuing interest in the Certified Florida Collector and Certified Florida Collector Assistant program.



From:	Gauge/TestCOM Administrator <results@testcentral.com></results@testcentral.com>
Sent:	Wednesday, September 6, 2023 3:57 PM
То:	Kathleen Widner
Subject:	TCC 001 - Bankruptcy Course Exam Results
Attachments:	Certificate.pdf

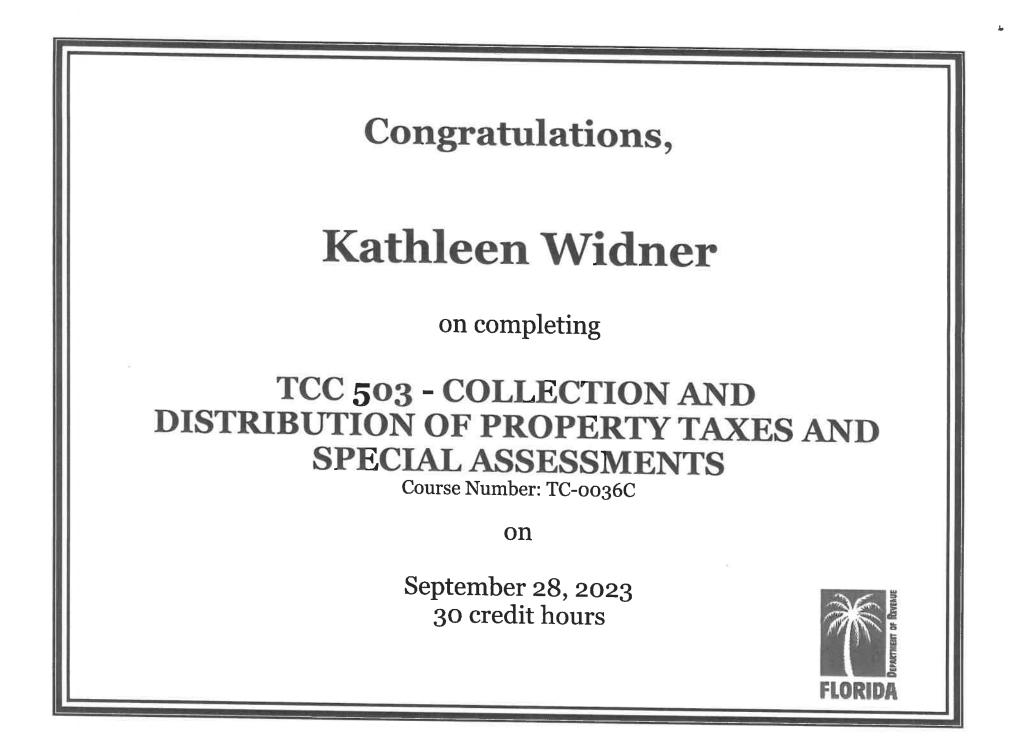
EXTERNAL EMAIL: Use extreme caution when opening attachments or clicking links. Kathleen Widner,

Thank you for completing the TCC 001 - Bankruptcy Course Exam. The review of your proctoring session is complete. Your final exam score is **92.0%**.

Your Certificate of Completion is attached. Please download and save a copy of this certificate now as a copy is required to be included in the Certified Florida Collector or Certified Florida Collector Assistant certification application.

诱

We thank you for your continuing interest in the Certified Florida Collector and Certified Florida Collector Assistant program.



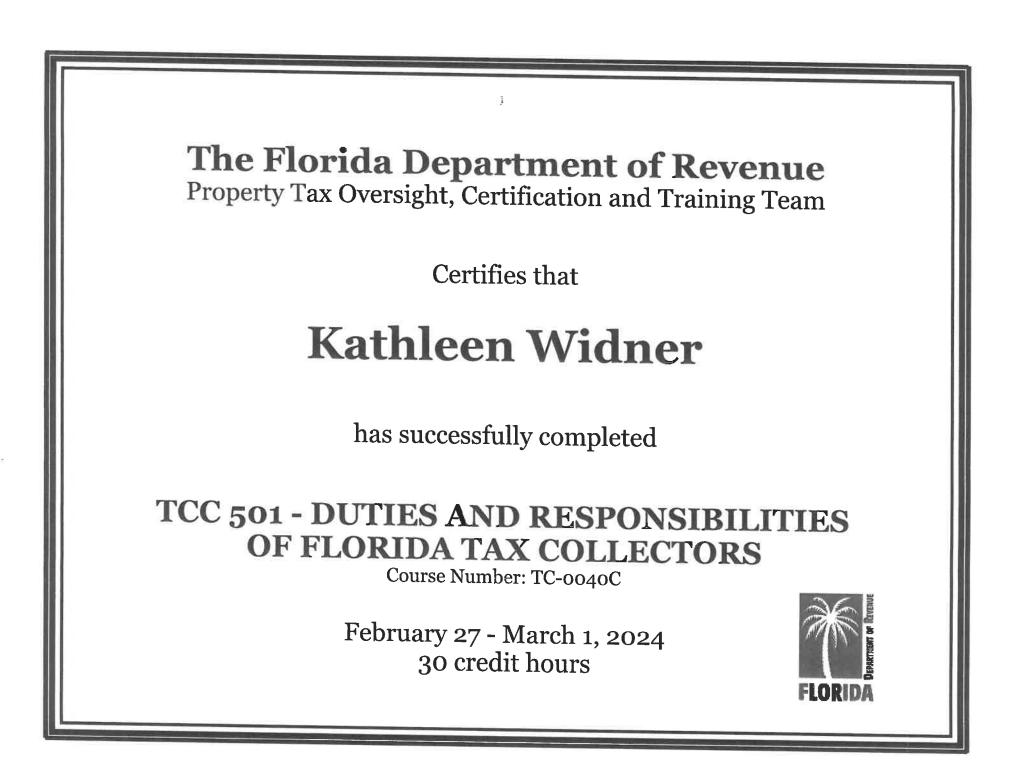
From:	Gauge/TestCOM Administrator <results@testcentral.com></results@testcentral.com>
Sent:	Friday, September 29, 2023 1:51 PM
То:	Kathleen Widner
Subject:	TCC 503 - Collection and Distribution of Property Taxes and Special Assessments Course
	Exam Results
Attachments:	Certificate.pdf

EXTERNAL EMAIL: Use extreme caution when opening attachments or clicking links. Kathleen Widner,

Thank you for completing the TCC 503 - Collection and Distribution of Property Taxes and Special Assessments Course Exam. The review of your proctoring session is complete. Your final exam score is **86.0%**.

Your Certificate of Completion is attached. Please download and save a copy of this certificate now as a copy is required to be included in the Certified Florida Collector or Certified Florida Collector Assistant certification application.

We thank you for your continuing interest in the Certified Florida Collector and Certified Florida Collector Assistant program.



From:	Gauge/TestCOM Administrator <results@testcentral.com></results@testcentral.com>
Sent:	Friday, March 15, 2024 3:00 PM
То:	Kathleen Widner
Subject:	TCC 501 Exam - February 27 - March 1, 2024 Results
Attachments:	Certificate.pdf

EXTERNAL EMAIL: Use extreme caution when opening attachments or clicking links. Kathleen Widner,

Thank you for completing the TCC 501 Exam - February 27 - March 1, 2024. The review of your proctoring session is complete. Your final exam score is **100.0%**.

Your Certificate of Completion is attached. Please download and save a copy of this certificate now as a copy is required to be included in the Certified Florida Collector or Certified Florida Collector Assistant certification application.

We thank you for your continuing interest in the Certified Florida Collector and Certified Florida Collector Assistant program.



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Sara Willi	ams
Previous Name(s)(if applicable):		
Documentation Included:		
County: Highlands		Job Title: CSR
Certification Requested:	Certified F	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	04/01/24	

	Application				
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
✓ Includes Current Employment		ent			
✓ Two Years of Experience with an Applicable Office		/ith an Applicable Office			
From:	09/04/19		To: Present		
From:			То:		

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents	0.75	Attended Course			
AAMVA - Birth Certificates	0.50	Attended Course			
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course			
AAMVA - Driver License and ID Cards	0.75	Attended Course			
AAMVA - U.S. Immigration Documents	0.75	Attended Course			
AAMVA - Social Security Cards	0.50	Attended Course			
AAMVA - Travel Documents	0.75	Attended Course			
AAMVA - People and Actions	0.75	Attended Course			
AAMVA - Vehicle Identification Documents	0.50	Attended Course			
AAMVA - Expanding the Review	0.50	Attended Course			
Total Hours	112.75				

	Committee recommends certification:				Yes				No
--	-------------------------------------	--	--	--	-----	--	--	--	----

Notes:



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Sara Willia	ams
Previous Name(s)(if applicable):		
Documentation Included:		
County: Highlands		Job Title: CSR
Certification Requested: Certified		Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	04/01/24	

	Application				
$\checkmark$	Applicat	tion with Required Signatures	S		
$\checkmark$	Applicat	tion Fee			
$\checkmark$	Courses Listed on Application				
$\checkmark$	Employment Dates Listed				
✓ Includes Current Employment		ent			
✓ Two Years of Experience with an Applicable Office		/ith an Applicable Office			
From:	09/04/19		To: Present		
From:			То:		

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
90-hours per 12D-19.003(3)(b)		
AAMVA - Military ID Cards	0.50	Attended Course
AAMVA - Security Features	1.0	Attended Course
AAMVA - Mexican Documents	0.75	Attended Course
AAMVA - Internal Fraud for Staff	0.75	Attended Course
AAMVA - Introduction to Fraud	1.0	Attended Course
AAMVA - Introduction to Covert Features	0.75	Attended Course
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1.0	Attended Course
AAMVA - Counterfeits and Alterations	0.75	Attended Course
AAMVA - CDL Module 1	2.5	Attended Course
AAMVA - CDL Module 2	0.75	Attended Course
AAMVA - CDL Module 3	0.75	Attended Course
AAMVA - CDL Module 4	0.25	Attended Course
Total Hours	10.75	

Committee recommends certification:		Yes		No

Notes: Applicant included the AAMVA CDL 2015 for 2020 Recertification: Orientation document in the application. This module is not an approved course toward the CFCA designation.



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason	for Applying						
✓ Initial Certification - \$25 fee       □ Annual Recertification - \$5 fee       □ Reinstatement of Certification - \$5 fee					- \$5 fee		
Applica	Int Information						
-	t's name (as you would like it to appear		cate): Sara				
	s email address: slwilliams@hctaxcollec	tor.com		Busir	ness p	hone number: 863-402-6685	
Job title:	CSR						
	<sup>ed by:</sup> Highlands County Tax Collector						
I have co recertific	ompleted the required hours of approve ation, or reinstatement for the following	d courses and designation:	d passed a	any re	quire	d examinations for the certificatio	n,
Cer	tified Florida Appraiser	Certified Flor	rida Evalua	ator		Certified Cadastralist of F	lorida
Cer	tified Florida Collector	Certified Flor	ida Collec	tor As	ssista	nt	
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.						additional	
Employe	<sup>r:</sup> Highlands County Tax Collector						
Your Title	<sup>e:</sup> CSR			Empl	oyme	nt Dates: 09/04/2019-Present	
Employe	r:						
Your Title	e:			Employment Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							opraiser
No.	Course Title	Hours	No.			Course Title	Hours
TC0040(	TCC 501 Duties and Responsibilities	30	TC0042	с тс	C 504	4 Collection of Licenses, Taxes	30
TC0036(	TCC 503 Collection and Distribution	30	TC0039	c	TC	C 003 Customer Service	5
I am requ	I <b>nt Signature</b> uesting approval for Florida professiona on pro¢ided on this form and any attach	l certification, ments are tru	recertificate	ation, rrect to	or rein o the l	nstatement. I certify that all of the best of my knowledge.	9
Signature: R m W/// O3/15/2024							
,							



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for	Applying					
✓ Initial C	certification - \$25 fee Annua	al Recertific	ation - \$5	fee	Reinstatement of Certificatio	n - \$5 fee
Applicant I	nformation					
	ame (as you would like it to appear		icate): Sar			
Business em	ail address: slwilliams@hctaxcollect	or.com		Business	s phone number: 863-402-6685	
Job title: CSF						
	<sup>7</sup> Highlands County Tax Collector					
I have compl recertification	eted the required hours of approved a, or reinstatement for the following	l courses an designation:	d passed	any requi	red examinations for the certificat	ion,
Certified	d Florida Appraiser	Certified Flo	rida Evalu	ator	Certified Cadastralist of	Florida
Certified	d Florida Collector	Certified Flo	rida Colleo	ctor Assis	tant	
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.						
Employer: Hi	ghlands County Tax Collector					
Your Title: C	SR			Employn	nent Dates: 09/04/2019-Present	
Employer:						
Your Title:				Employn	nent Dates:	
reinstatemen of each appr license issue type below.	<b>Courses</b> – List each course you ha t for which you are applying (attach oved course. If you are substituting d by the Florida Real Estate Apprais Attach a copy of the license.	additional pay	ages as no d Residen	ecessary) tial Appra	. Attach documentation verifying iser license or Certified General A	Appraiser
No.	Course Title	Hours	No.		Course Title	Hours
TC0006(	Canadian Birth Certificates	.75	TC0025	C D	river's License Prep Training	12
TC0005(	Birth Certificates	.50	TC0002	C D	river's License and ID Cards	.75
information p	Signature ng approval for Florida professional rovided on this form and any attach	certification ments are tr	, recertific ue and co	ation, or r rrect to th	einstatement. I certify that all of the best of my knowledge.	ne
Signature:				Date: 03/15/2024		



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason	for Applying						
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee						tion - \$5 fee	
Applica	Int Information						
	t's name (as you would like it to appear		cate): Sara				
Business	email address: slwilliams@hctaxcollect	tor.com		Busines	ss phone number: 863-402-6685	5	
Job title:							
	<sup>d by:</sup> Highlands County Tax Collector						
I have co recertifica	ompleted the required hours of approved ation, or reinstatement for the following	l courses and designation:	d passed a	any requ	uired examinations for the certific	cation,	
Cer	tified Florida Appraiser	Certified Flor	ida Evalu	ator	Certified Cadastralist	t of Florida	
Cer	tified Florida Collector	Certified Flor	ida Collec	tor Assi	stant		
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.							
Employe	<sup>r:</sup> Highlands County Tax Collector						
Your Title	<sup>e:</sup> CSR			Employ	ment Dates: 09/04/2019-Presen	it	
Employe	r:						
Your Title	ə:			Employ	mployment Dates:		
reinstate of each a license is	ed Courses – List each course you ha ment for which you are applying (attach approved course. If you are substituting ssued by the Florida Real Estate Apprais ow. Attach a copy of the license.	additional pa your Certified	ages as ne d Residen	ecessary tial Appr	y). Attach documentation verifyir raiser license or Certified Gener rses, list your license number an	ng completion al Appraiser	
No.	Course Title	Hours	No.		Course Title	Hours	
TC0017(	U.S. Immigration Documents	.75	TC0016	С	Travel Documents	.75	
TC00150	Social Security Cards	.50	TC0013	С	People and Actions	.75	
	nt Signature	and the state		- l'an		f the e	
information	uesting approval for Florida professional on provided on this form and any attach	ments are tru	recertificate and col	ation, or rrect to t	he best of my knowledge.	or the	
Signature: Date: 03/15/2024							
/							



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason	for Applying					
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee					tion - \$5 fee	
Applica	nt Information					
	t's name (as you would like it to app		icate): Sara			
Business	email address: slwilliams@hctaxco	ollector.com		Busines	s phone number: 863-402-668	5
Job title:						
	<sup>d by:</sup> Highlands County Tax Collect					
I have co recertific	mpleted the required hours of appr ation, or reinstatement for the follow	oved courses an ving designation:	d passed a	any requ	ired examinations for the certifi	ication,
Cer	tified Florida Appraiser	Certified Flo	rida Evalu	ator	Certified Cadastralis	t of Florida
Cer	tified Florida Collector	Certified Flo	rida Collec	tor Assis	stant	
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.						tach additional
Employe	<sup>r:</sup> Highlands County Tax Collector					
Your Title	e: CSR			Employ	ment Dates: 09/04/2019-Preser	nt
Employe	r:					
Your Title	9:			Employ	ment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours
TC0003(	Vehicle Identification Document	ts .50	TC0012	С	Military ID Cards	.50
TC0004(	Expanding the Review	.50	TC0014	С	Security Features	1.00
I am requinformati	nt Signature lesting approval for Florida professi on provided on this form and any at	onal certification tachments are tr	, recertifica	ation, or rrect to tl	reinstatement. I certify that all on the best of my knowledge.	of the
Signature	h for the				Date: 03/15/2024	



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason	n for Applying					
🖌 Init	ial Certification - \$25 fee	Annual Recertific	ation - \$5	fee R	einstatement of Certification	n - \$5 fee
Applica	Int Information					
	t's name (as you would like it to ap		icate): Sara			
Business	s email address: slwilliams@hctaxo	collector.com		Business pho	one number: 863-402-6685	
Job title:	CSR					
	<sup>ed by:</sup> Highlands County Tax Collec					
I have co recertific	ompleted the required hours of app ation, or reinstatement for the follo	volved courses an wing designation:	d passed a	any required	examinations for the certificat	ion,
Cer	tified Florida Appraiser	Certified Flo	rida Evalu	ator	Certified Cadastralist of	Florida
Cer	tified Florida Collector	Certified Flo	rida Collec	ctor Assistant		
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.						additional
Employer: Highlands County Tax Collector						
Your Title	<sup>e:</sup> CSR			Employment	Dates: 09/04/2019-Present	
Employe	r:					
Your Title	e:			Employment	Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours
TC0011(	Mexican Documents	.75	TC0008	C In	ternal Fraud for Staff	.75
TC00100	Introduction to Fraud	1.00	TC0009	C Introdu	uction to Covert Features	.75
I am requinformati	nt Signature Lesting approval for Florida profession on provided on this form and any a	sional certification attachments are tr	, recertifica ue and coi	rrect to the be	st of my knowledge.	ne
Signature: Date: 03/15/2024						
	- //					



Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason	for Applying						
🖌 Init	✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee					n - \$5 fee	
Applica	Int Information						
	t's name (as you would like it to appea		cate): Sar				
	s email address: slwilliams@hctaxcolle	ctor.com		Busine	ss phone number: 863-402-6685		
Job title:							
	d by: Highlands County Tax Collector						
I have co recertific	ompleted the required hours of approve ation, or reinstatement for the following	ed courses and designation:	d passed a	any req	uired examinations for the certificat	ion,	
Cer	tified Florida Appraiser	Certified Flor	rida Evalu	ator	Certified Cadastralist of	Florida	
Cer	tified Florida Collector ✓	Certified Flor	rida Collec	ctor Ass	istant		
Florida p pages as	<b>Ince for Certification</b> – If you are a roperty appraiser's office, Florida tax of necessary). If you are applying for report dates.	ollector's offic	e, or with	the Flor	ida Department of Revenue (attach	additional	
Employe	<sup>r:</sup> Highlands County Tax Collector						
Your Title	<sup>e:</sup> CSR			Employ	ment Dates: 09/04/2019-Present		
Employe	r:						
Your Title	e:			Employ	Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.		Course Title	Hours	
TC0007(	Canadian Travel, Citizenship	1.00	TC001C		Counterfeit and Alterations	.75	
I am requ	nt Signature Jesting approval for Florida profession: on provided on this form and any attac	al certification, hments are tru	recertificate	ation, or	reinstatement. I certify that all of th	ie	
information provided on this form and any attachments are true and correct to the best of my knowledge.         Signature:       Date:         03/15/2024				6			
1	//						



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### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

Reason for Applying						
✓ Initial Certification - \$25 fee	Annual Recertifica	ation - \$5	fee Reinst	atement of Certification	- \$5 fee	
Applicant Information						
Applicant's name (as you would like it to		cate): Sara				
Business email address: slwilliams@hc	axcollector.com		Business phone	number: 863-402-6685		
Job title: CSR						
Employed by: Highlands County Tax Co						
I have completed the required hours of recertification, or reinstatement for the f	approved courses and ollowing designation:	d passed a	any required exam	ninations for the certification	on,	
Certified Florida Appraiser	Certified Flor	rida Evalu	ator 🗌	Certified Cadastralist of	Florida	
Certified Florida Collector	Certified Flor	ida Collec	tor Assistant			
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.						
Employer: Highlands County Tax Collect	tor					
Your Title: CSR			Employment Date	es: 09/04/2019-Present		
Employer:						
Your Title:			Employment Date	es:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.	С	ourse Title	Hours	
TC0018( CDL Module 1	2.50	TC0019	c cr	DL Module 2	.75	
TC00200 CDL Module 3	.75	TC0021	c cr	DL Module 4	.25	
Applicant Signature	Constant Anna Million Mina		t's second s	east Leastify that all of th		
I am requesting approval for Florida pro information provided on this form and a	ny attachments are tru	le and col	rrect to the best of	ment. I certify that all of the my knowledge.	e	
Signature: Date: 03/15/2024						



Home Learning Reports Admin Transcript

Transcript: SARA WILLIAMS > AAMVA CDL 2015 for Re-certification in 2020 >

### AAMVA CDL 2015 for 2020 Recertification: Orientation

**Training Details** 

```
Training Type: Online Class
        Provider: External Training
         Version: 1.0
  Training Hours: 0 Hours 30 Minutes
     Description: "Material last updated 2015. This training module serves as an introduction to the Commercial Knowledge
                   Examiner Training Program provided by AAMVA. Upon completion of this training program, CDL Knowledge
                   Examiners will be provided with a fundamental understanding of the objectives of the CDL testing program, and
                   gain all of the knowledge, skills, and responsibilities necessary to serve as a CDL Knowledge Examiner."
           Status: Completed
Training Purpose:
        Due Date: None
       Certificate: Print Certificate
  Legacy Course
               ID:
        Duration: 0.5
       Reporting Select
   Classification:
```

#### **TRAINING PROGRESS**

Progress: 100% (1 of 1 units complete) Last Accessed: 7/23/2020 Total Views: 1 View Time: 0 Hour(s) 7 Minute(s) Status: Completed Modules: 2 View details of modules for AAMVA CDL 2015 for 2020 Recertification: Orientation

#### **Assignment and Version History**

**Transcript History** 

« Back



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iLearn



# iLearn

Home	Learning	Reports	Admin	Transcript
Home	Learning	Reports	Admin	Transcript

Transcript: SARA WILLIAMS > AAMVA CDL 2015 for Re-certification in 2020 >

### AAMVA CDL 2015 for 2020 Recertification: Module 1 - Introduction to CDL Licensing

**Training Details** 

Tr

Trair

L

Training Type:	Online Class
Provider:	External Training
Version:	1.0
Training Hours:	2 Hours 30 Minutes
Description:	"Material last updated 2015. The purpose of this module is to acquaint you with the basic understanding of the history and rationale of the Commercial Motor Vehicle Safety Act of 1986 and the Motor Carrier Safety Improvement Act of 1999. This will include a description of the drivers covered by the CDL program, CDL vehicle classifications and all of the CDL endorsements and restrictions."
Status:	Completed
ining Purpose:	
Due Date:	None
Certificate:	Print Certificate
Legacy Course ID:	
Duration:	
Reporting Classification:	Select

#### **TRAINING PROGRESS**

Progress:	100% (1 of 1 units complete)
Last Accessed:	7/23/2020
<b>Total Views:</b>	1
View Time:	1 Hour(s) 41 Minute(s)
Status:	Completed
Score:	100%

Modules: The Weight Strategy and the Modules for AAMVA CDL 2015 for 2020 Recertification: Module 1 - Introduction to CDL Licensing

#### **Assignment and Version History**

**Transcript History** 

« Back



Transcript: SARA WILLIAMS > AAMVA CDL 2015 for Re-certification in 2020 >

### AAMVA CDL 2015 for 2020 Recertification: Module 2 - Overview of the CDL Tests

**Training Details** 

 Training Type:
 Online Class

 Provider:
 External Training

 Version:
 1.0

 Training Hours:
 0 Hours 45 Minutes

 Description:
 "Material last updated 2015. The purpose of this module is to describe how CDL tests directly reflect the CDL classifications and endorsements. The need for a representative vehicle will also be explained and you will understand the need for CDL test validity and reliability."

 Status:
 Completed

 Training Purpose:
 Due Date: None

 Certificate:
 Print Certificate

 Legacy Course
 ID:

 Duration:
 0.75

Reporting Select

Classification: Select

#### TRAINING PROGRESS

Progress: 100% (1 of 1 units complete)

Last Accessed: 7/24/2020

Total Views: 1 View Time: 3 Hour(s) 52 Minute(s)

Status: Completed

Score: 100%

Modules: The CDL Tests

#### **Assignment and Version History**

#### **Transcript History**

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#### Home Learning Reports Admin Transcript

Transcript: SARA WILLIAMS > AAMVA CDL 2015 for Re-certification in 2020 >

### AAMVA CDL 2015 for 2020 Recertification: Module 3 - CDL Knowledge Tests

**Training Details** 

Training Type: Online Class Provider: External Training Version: 1.0 Training Hours: 0 Hours 45 Minutes Description: "Material last updated 2015. The purpose of this module is to provide a basic understanding of the jurisdiction's knowledge test system and how it is implemented." Status: Completed Training Purpose: Due Date: None Certificate: Print Certificate Legacy Course ID: Duration: 0.75 Reporting Classification:

#### **TRAINING PROGRESS**

 Progress:
 100% (1 of 1 units complete)

 Last Accessed:
 7/28/2020

 Total Views:
 1

 View Time:
 7 Hour(s) 59 Minute(s)

 Status:
 Completed

 Score:
 100%

 Modules:
 Image: Status of modules for AAMVA CDL 2015 for 2020 Recertification: Module 3 - CDL

**Assignment and Version History** 

**Transcript History** 

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Home Learning Reports Admin Transcript

Transcript: SARA WILLIAMS > AAMVA CDL 2015 for Re-certification in 2020 >

### AAMVA CDL 2015 for 2020 Recertification: Module 4 - CKE End-of-Course Exam

**Training Details** 

**Training Type: Online Class Provider: External Training** Version: 1.0 Training Hours: 0 Hours 15 Minutes Description: "Material last updated 2015. The purpose of this module is to provide you with a clear understanding of the training and examination requirements defined in Federal regulations; and to demonstrate that you have a firm understanding of the knowledge, skills and attitudes necessary to become a commercial knowledge examiner by successfully completing an end of course exam." Status: Completed **Training Purpose:** Due Date: None **Certificate: Print Certificate** Legacy Course ID: Duration: 0.25 Reporting Select Classification:

#### TRAINING PROGRESS

Progress:		100% (1 of 1 units complete)
Last Accessed:	7/29/2020	
Total Views:	2	

View Time: 0 Hour(s) 43 Minute(s)

Status: Completed

Score: 80%

Modules: The second sec

**Assignment and Version History** 

**Transcript History** 

« Back



# iLearn

This certificate is awarded to

## **SARA WILLIAMS**

for the successful completion of

### AAMVA CDL 2015 for Re-certification in 2020

by External Training

5 Hours 0 Minutes

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

# **SARA WILLIAMS**

for the successful completion of

## AAMVA FDR 2020: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

# **SARA WILLIAMS**

for the successful completion of

### **AAMVA FDR 2020: Birth Certificates**

by External Training

0 Hours 30 Minutes

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

# **SARA WILLIAMS**

for the successful completion of

### **AAMVA FDR 2020: Driver Licenses and ID Cards**

by External Training

0 Hours 45 Minutes

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

# **SARA WILLIAMS**

for the successful completion of

### **AAMVA FDR 2020: US Immigration Documents**

by External Training

0 Hours 45 Minutes

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

# **SARA WILLIAMS**

for the successful completion of

### **AAMVA FDR 2020: Travel Documents**

by External Training

0 Hours 45 Minutes

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

## **SARA WILLIAMS**

for the successful completion of

### **AAMVA FDR 2020: Social Security Cards**

by External Training

0 Hours 30 Minutes



# iLearn

This certificate is awarded to

## **SARA WILLIAMS**

for the successful completion of

### **AAMVA FDR 2020: People and Actions**

by External Training

0 Hours 45 Minutes



# iLearn

This certificate is awarded to

## **SARA WILLIAMS**

for the successful completion of

### **AAMVA FDR 2020: Vehicle Identification Documents**

by External Training

0 Hours 30 Minutes



# iLearn

This certificate is awarded to

# **SARA WILLIAMS**

for the successful completion of

### AAMVA FDR 2020: Military ID Cards

by External Training

0 Hours 30 Minutes

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

# **SARA WILLIAMS**

for the successful completion of

### **AAMVA FDR 2020: Expanding the Review**

by External Training

0 Hours 30 Minutes



iLearn

This certificate is awarded to

## SARA WILLIAMS

for the successful completion of

### **AAMVA FDR 2020: Security Features**

by External Training

1 Hours 0 Minutes



# iLearn

This certificate is awarded to

# **SARA WILLIAMS**

for the successful completion of

### **AAMVA FDR 2020: Mexican Documents**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

### **SARA WILLIAMS**

for the successful completion of

#### **AAMVA FDR 2020: Introduction to Fraud**

by External Training

1 Hours 0 Minutes



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

### **SARA WILLIAMS**

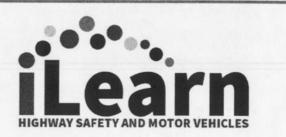
for the successful completion of

### **AAMVA FDR 2020: Internal Fraud for Staff**

by External Training

0 Hours 45 Minutes





### **SARA WILLIAMS**

for the successful completion of

### **Driver License Preparatory Training - OLT**

by FLHSMV

12 Hours



This certificate is awarded to

## **SARA WILLIAMS**

for the successful completion of

### **AAMVA FDR 2020: Introduction to Covert Features**

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/11/2021



This certificate is awarded to

## **SARA WILLIAMS**

for the successful completion of

### AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes

## **FLHSMV**

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

# iLearn

This certificate is awarded to

### **SARA WILLIAMS**

for the successful completion of

### **AAMVA FDR 2020: Counterfeits and Alterations**

by External Training

0 Hours 45 Minutes

Congratulations,

## Sara Williams

on completing

## TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

March 20, 2023 30 credit hours





## The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

## Sara Williams

has successfully completed

## TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 16-21, 2023 30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

## Sara Williams

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Wendy Jo Williams
Previous Name(s)(if applicable):	
Documentation Included:	
County: Putnam	Job Title: Customer Service Representative I
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From: 02/10/20			To: Present			
From:			То:			

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
AAMVA - Vehicle Identification Documents	1	Attended Course			
FLHSMV - Heavy Vehicle Use Tax	1	Attended Course			
AAMVA - CDL Module 1	2.5	Attended Course			
AAMVA - CDL Module 2	0.75	Attended Course			
AAMVA - CDL Module 3	0.75	Attended Course			
AAMVA - CDL Module 4	0.25	Attended Course			
AAMVA - Counterfeits and Alterations	0.75	Attended Course			
AAMVA - Driver License and ID Cards	0.75	Attended Course			
FLHSMV - DL Training Series: Phase I	40	Attended Course			
FLHSMV - DL Training Series: Phase II	40	Attended Course			
AAMVA - Birth Certificates	0.50	Attended Course			
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course			
AAMVA - Introduction to Fraud	1	Attended Course			
Total Hours	120.25				

	Committee recommends certification:				Yes				No
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Notes:



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Wendy Jo Williams
Previous Name(s)(if applicable):	
Documentation Included:	
County: Putnam	Job Title: Customer Service Representative I
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From: 02/10/20			To: Present			
From:			То:			

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
90-hours per 12D-19.003(3)(b)		
AAMVA - Internal Fraud for Staff	0.75	Attended Course
AAMVA - Introduction to Covert Features	0.75	Attended Course
AAMVA - People and Actions	0.75	Attended Course
AAMVA - Security Features	1	Attended Course
AAMVA - Social Security Cards	0.50	Attended Course
AAMVA - Travel Documents	0.75	Attended Course
AAMVA - U.S. Immigration Documents	0.75	Attended Course
FLHSVM - Information and Cyber Security Awareness Training	0.50	Attended Course
AAMVA - Military ID Cards	0.50	Attended Course
AAMVA - Mexican Documents	0.75	Attended Course
Total Hours	7	

Committee recommends certification:	[		Yes		No	
						-

Notes:



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reaso	n for Applying							
🛛 🗹 Ini	itial Certification - \$25 fee	Annual	Recertifica	<b>ation</b> - \$5	fee [	Reinstatement of Certifica	ation - \$5 fee	
Applic	ant Information							
	nt's name (as you would like it				ndy Jo V	Villiams		
Busines	Business email address: wendyjo.williams@putnam-fl.gov Business phone number: 386-329-0282							
Job title	<sup>CSR</sup> I							
	<sup>ed by:</sup> Putnam County Tax Col							
l have o recertifi	completed the required hours o cation, or reinstatement for the	f approved c following de	ourses and esignation:	d passed	any requ	ired examinations for the certi	lication,	
🗌 Ce	ertified Florida Appraiser	🗌 Ce	ertified Flor	ida Evalu	ator	Certified Cadastralis	st of Florida	
Ce	ertified Florida Collector	🖌 Ce	ertified Flor	ida Colleo	tor Assis	stant		
Florida pages a employi	ence for Certification – If y property appraiser's office, Flo as necessary). If you are applyi ment dates.	rida tax colle ng for <b>recert</b>	ctor's office	e. or with	the Flori	da Department of Revenue (at	tach additional	
Employ	<sup>er:</sup> Putnam County Tax Collect	or						
Your Tit	<sup>lle:</sup> Customer Service Represe	ntative I			Employ	ment Dates: 02/10/2020-Curre	nt	
Employ	er:							
Your Tit	le:				Employ	ment Dates:		
reinstate of each license	ved Courses – List each cou ement for which you are applyi approved course. If you are su issued by the Florida Real Esta ow. Attach a copy of the licens	ng (attach ac Ibstituting yo ate Appraisal	ditional pa ur Certifiec	iges as na I Residen	ecessary tial Appr	). Attach documentation verify aiser license or Certified Gene ses, list your license number a	ing completion ral Appraiser	
No.	Course Title		Hours	No.		Course Title	Hours	
	see attached transc	ript						
I am red	ant Signature Juesting approval for Florida pr ion provided on this form and a re:	ofessional ce any attachme	ertification, ents are tru MAS	recertifica e and cor	ation, or rect to th	reinstatement. I certify that all be best of my knowledge. Date: 4/16/202	of the	

#### Wendy Williams PUTNAM COUNTY TAX COLLECTOR

Course #	COURSE DESCRIPTION	COMPLETED	HRS
	DEPARTMENT OF REVENUE		
TC-0036C	TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS		
TC-0037C	TCC 001 - BANKRUPTCY		
TC-0038C	TCC 002 - EFFECTIVE DECISION MAKING		
TC-0039C	TCC 003 - CUSTOMER SERVICE TRAINING		
TC-0040C	TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS (TCC 501)	2/27/-3/1/2024	30.00
TC-0041C	TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE		
TC-0042C	TCC 504 - COLLECTION OF LICENSES, TAXES AND FEES		
	ON-LINE		
TC-0001C	AAMVA FDR 2018 COUNTERFEITS AND ALTERATIONS	3/23/2020	0.75
TC-0002C	AAMVA FDR 2018 DRIVER LICENSE AND ID CARDS	5/14/2020	0.75
TC-0003C	AAMVA FDR 218 VEHICLE IDENTIFICATION DOCUMENTS	3/18/2020	1.00
TC-0004C	AAMVA FDR 2019 EXPANDING THE REVIEW		
TC-0005C	AAMVA FDR 2020 BIRTH CERTIFICATES	7/19/2021	0.50
TC-0006C	AAMVA FDR 2018: CANADIAN BIRTH CERTIFICATES, DRIVE AND VEHICLE DOCUMENTS		
TC-0007C	AAMVA FDR 2020: CANADIAN TRAVEL, CITIZENSHIP AND IMMIGRATION DOCUMENTS	7/19/2021	1.00
TC-0008C	AAMVA FDR 2020: INTERNAL FRAUD FOR STAFF	7/20/2021	0.75
TC-0009C	AAMVA FDR 2020: INTRODUCTION TO COVERT FEATURES	7/20/2021	0.75
TC-0010C	AAMVA FDR 2020: INTRODUCTION TO FRAUD	7/19/2021	1.00
TC-0011C	AAMVA FDR 2018: MEXICAN DOCUMENTS	7/18/2023	0.75
TC-0012C	AAMVA FDR 2018: MILITARY ID CARDS	7/13/2023	0.50
TC-0013C	AAMVA FDR 2020: PEOPLE AND ACTIONS	7/20/2021	0.75
TC-0014C	AAMVA FDR 2020: SECURITY FEATURES	7/20/2021	1.00
TC-0015C	AAMVA FDR 2020: SOCIAL SECURITY CARDS	7/20/2021	0.50
TC-0016C	AAMVA FDR 2020: TRAVEL DOCUMENTS	7/20/2021	0.75
TC-0017C	AAMVA FDR 2020: U S IMMIGRANTS DOCUMENTS	7/20/2021	0.75
TC-0018C	CDL MODULE 1	3/19/2020	2.50
TC-0019C	CDL MODULE 2	3/19/2023	0.75
TC-0020C	CDL MODULE 3	3/23/2020	0.75
TC-0021C	CDL MODULE 4	3/23/2020	0.25
TC-0022C	DL PHASE I	9/25/2020	40.00
TC-0023C	DL PHASE II	10/9/2020	40.00
TC-0044C	HEAVY VEHICLE USE TAX (HVUT)	3/18/2020	1.00
TC-0045C	INFORMATION & CYBER SECURITY AWARENESS	9/12/2022	0.50
	TOTAL HOURS		127.25



This certificate is awarded to

## **WENDY WILLIAMS**

for the successful completion of

### **AAMVA FDR 2019: Vehicle Identification Documents**

by External Training

1 Hours 0 Minutes



This certificate is awarded to

### WENDY WILLIAMS

for the successful completion of

#### Heavy Vehicle Use Tax (HVUT) - 2019

by FLHSMV

1 Hours 0 Minutes





### **WENDY WILLIAMS**

for the successful completion of

AAMVA CDL 2015 for 2020 Recertification: Module 1 - Introduction to CDL Licensing

by External Training

2 Hours 30 Minutes





### WENDY WILLIAMS

for the successful completion of

AAMVA CDL 2015 for 2020 Recertification: Module 2 - Overview of the CDL Tests

by External Training

0 Hours 45 Minutes





### WENDY WILLIAMS

for the successful completion of

AAMVA CDL 2015 for 2020 Recertification: Module 3 - CDL Knowledge Tests

by External Training

0 Hours 45 Minutes





### WENDY WILLIAMS

for the successful completion of

AAMVA CDL 2015 for 2020 Recertification: Module 4 - CKE End-of-Course Exam

by External Training

0 Hours 15 Minutes



This certificate is awarded to

### WENDY WILLIAMS

for the successful completion of

#### **AAMVA FDR 2019: Counterfeits and Alterations**

by External Training

0 Hours 45 Minutes





### WENDY WILLIAMS

for the successful completion of

#### **AAMVA FDR 2019: Driver Licenses and ID Cards**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

### **WENDY WILLIAMS**

for the successful completion of

#### **DL Transformed: Phase I**

by FLHSMV

40 Hours 0 Minutes



This certificate is awarded to

### WENDY WILLIAMS

for the successful completion of

#### **DL Transformed: Phase II**

by FLHSMV

40 Hours 0 Minutes



This certificate is awarded to

### **WENDY WILLIAMS**

for the successful completion of

#### **AAMVA FDR 2020: Birth Certificates**

by External Training

0 Hours 30 Minutes





### **WENDY WILLIAMS**

for the successful completion of

### AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes



This certificate is awarded to

### WENDY WILLIAMS

for the successful completion of

#### **AAMVA FDR 2020: Introduction to Fraud**

by External Training

1 Hours 0 Minutes





### **WENDY WILLIAMS**

for the successful completion of

#### **AAMVA FDR 2020: Internal Fraud for Staff**

by External Training

0 Hours 45 Minutes





### WENDY WILLIAMS

for the successful completion of

### **AAMVA FDR 2020: Introduction to Covert Features**

by External Training

0 Hours 45 Minutes





### **WENDY WILLIAMS**

for the successful completion of

#### **AAMVA FDR 2020: People and Actions**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

### **WENDY WILLIAMS**

for the successful completion of

#### **AAMVA FDR 2020: Security Features**

by External Training

1 Hours 0 Minutes



This certificate is awarded to

### WENDY WILLIAMS

for the successful completion of

### AAMVA FDR 2020: Social Security Cards

by External Training

0 Hours 30 Minutes



This certificate is awarded to

## **WENDY WILLIAMS**

for the successful completion of

#### **AAMVA FDR 2020: Travel Documents**

by External Training

0 Hours 45 Minutes





### WENDY WILLIAMS

for the successful completion of

#### **AAMVA FDR 2020: US Immigration Documents**

by External Training

0 Hours 45 Minutes



This certificate is awarded to

## **WENDY WILLIAMS**

for the successful completion of

### Information and Cyber Security Awareness for External Entities - 2022

by FLHSMV

0 Hours 30 Minutes



This certificate is awarded to

### **WENDY WILLIAMS**

for the successful completion of

#### AAMVA FDR 2021: Military ID Cards

by External Training

0 Hours 30 Minutes



This certificate is awarded to

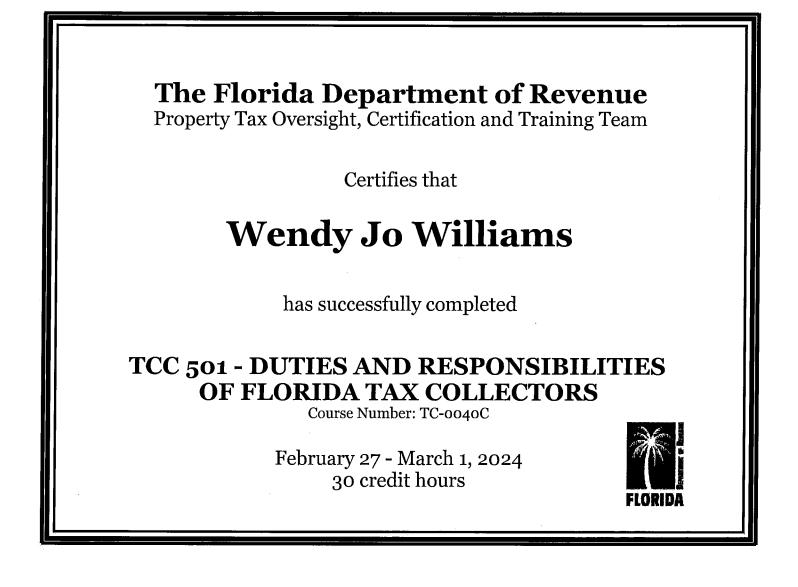
## **WENDY WILLIAMS**

for the successful completion of

#### **AAMVA FDR 2021: Mexican Documents**

by External Training

0 Hours 45 Minutes





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Viola Winningham
Previous Name(s)(if applicable):	
Documentation Included:	
County: Lake	Job Title: Customer Service Representative I
Certification Requested:	Certified Florida Collector Assistant
Initial: 🗸	Reinstatement:
Certification Date:	04/01/24

	Application					
$\checkmark$	✓ Application with Required Signatures					
$\checkmark$	✓ Application Fee					
$\checkmark$	✓ Courses Listed on Application					
$\checkmark$	Employment Dates Listed					
	✓ Includes Current Employment					
	✓ Two Years of Experience with an Applicable Office					
From: 10/30/20			To: Present			
From:			То:			

Course Information					
Course Name	Hours Credited	Documentation			
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course			
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course			
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course			
TCC 001 - Bankruptcy	15	Attended Course			
TCC 002 - Effective Decision Making	10	Attended Course			
TCC 003 - Customer Service Training	5	Attended Course			
-					
Total Hours	120				

Committee recommends certification:	Yes		No

Notes:



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying						
✓ Initial Certification - \$25 fee  Annual Re	certificat	t <b>ion -</b> \$5 f	fee 🗌 I	Reinstatement of Certification	- \$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear on th	ne certific	Ý VIC	ola Winni			
Business email address: n/a		I	Business phone number: 352-343-9602			
Job title: Customer Service Representative I						
Employed by: Office of The Lake County Tax C	Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:						
Certified Florida Appraiser						
Certified Florida Collector	Certified Florida Collector					
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.						
Employer: Office of The Lake County Tax Collector						
Your Title:     Customer Service Representative I     Employment Dates: 10/30/2020-present						
Employer:						
Your Title:			Employment Dates:			
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
	Hours	No.		Course Title	Hours	
TC-0040C TCC 501 Duties & Responsibilities of FL Tax Collectors	30	TC-0036C	TCC 503 Collec	ction & Distribution of Property Taxes & Special	ass. 30	
TC-0041C TCC 502 Leadership & Management Skills in a FL Tax Coll.	30	TC-0037C	TCC 001 Bankruptcy 15		15	
Applicant Signature						
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.						
Signature: viola l winningham				Date: 03/21/2024		



#### Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using** 

Property Tax Oversight Certification and Training Online Registration at

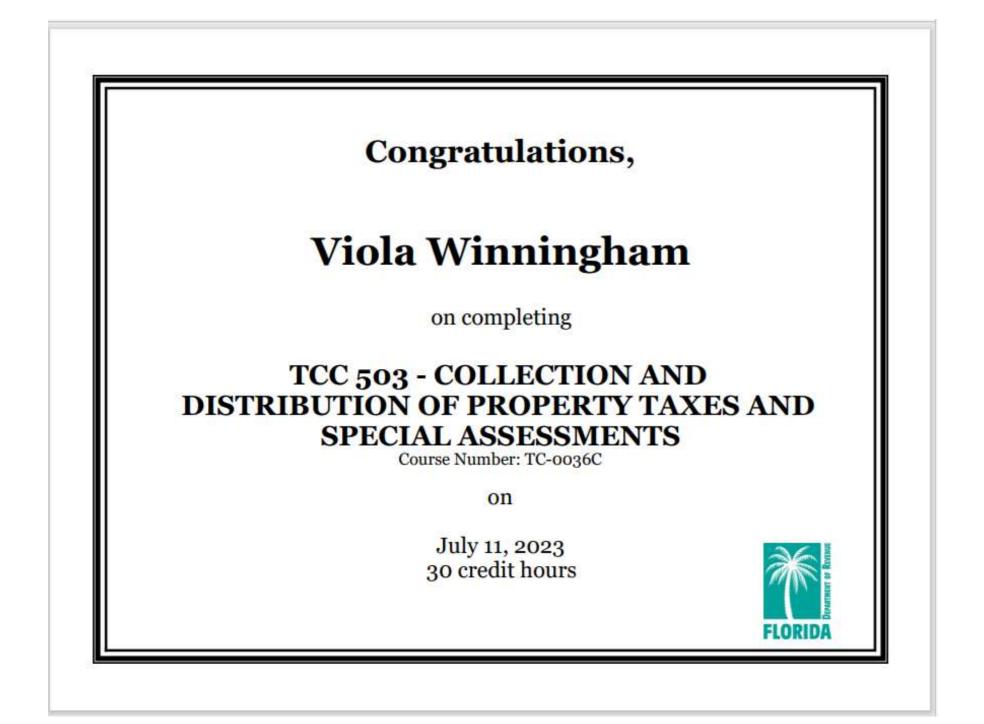
http://floridarevenue.com/property/Pages/Cofficial\_Training\_RegistrationAndPayment.aspx

Reason for Applying						
✓ Initial Certification - \$25 fee  Annual I	Recertifica	<b>tion -</b> \$5	fee	Reinstatement of Certification	- \$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear on the certificate): Viola Winningham						
Business email address: n/a			Business phone number: 352-343-9602			
Job title: Customer Service Representative I						
Employed by: Office of The Lake County Tax	Collecto	r				
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					on,	
Certified Florida Appraiser						
Certified Florida Collector	rtified Flori	da Collec	tor Assista	nt		
<b>Experience for Certification</b> – If you are applying for your <b>initial certification</b> , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for <b>recertification</b> or for <b>reinstatement</b> , provide your current employer and employment dates.						
Employer: Office of The Lake County Tax Co	ollector					
Your Title: Customer Service Representative I Employment Dates: 10/30/2020-present						
Employer:						
Your Title:			Employment Dates:			
<b>Approved Courses</b> – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC-0038C TCC 002 Effective Decision Making	10					
TC-0039C TCC 003 Customer Service Training	5					
Applicant Signature						
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.						
Signature: viola l winningham				Date: 03/21/2024		











## The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

## Viola Winningham

has successfully completed

## TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 27 - March 1, 2024 30 credit hours

