

**Certified Florida Collector
Admission and Certifications
Committee Meeting**

Agenda and Meeting Materials

February 15, 2024

Notice of Meeting/Workshop Hearing

DEPARTMENT OF REVENUE **Property Tax Oversight Program**

The Department of Revenue announces a public meeting to which all persons are invited.

DATE AND TIME: February 15, 2024, 3:00 pm EDT

PLACE: 2450 Shumard Oak Boulevard, Building 2, Room 1220, Tallahassee, Florida 32399.

The meeting will be conducted using communications media technology, specifically a telephone conference call. Persons interested in attending by phone may do so by calling 1-888-585-9008 and entering the attendee access code 472-220-405. The public point of access to the meeting is 2450 Shumard Oak Blvd., Building 2, Room 1220, Tallahassee, Florida 32399.

GENERAL SUBJECT MATTER TO BE CONSIDERED:

The Department will present applications for the Certified Florida Collector and Certified Florida Collector Assistant designations. Please refer to the Certified Florida Collector Admissions and Certifications Committee meeting agenda and materials on the Department's website at <https://floridarevenue.com/opengovt/Pages/meetings.aspx> before attending the meeting.

A copy of the meeting agenda may be obtained by contacting: Kelly McLane, Property Tax Oversight program, Department of Revenue, PO Box 3294, Tallahassee, FL 32315-3294, 850-941-6024, kelly.mclane@floridarevenue.com. Parties may also submit written materials they intend to offer during the meeting to Kelly McLane.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours before the workshop/meeting by contacting Kelly McLane at 850-941-6024 or kelly.mclane@floridarevenue.com. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1-800-955-8771 (TDD) or 1-800-955-8770 (voice).

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

For more information, you may contact: Kelly McLane, Property Tax Oversight program, Department of Revenue, PO Box 3294, Tallahassee, FL 32315-3294, 850-941-6024, kelly.mclane@floridarevenue.com.

**CERTIFIED FLORIDA COLLECTOR
ADMISSIONS AND CERTIFICATIONS COMMITTEE**



MEETING

**Florida Department of Revenue – Property Tax Oversight
February 15, 2024, 3:00 p.m., EDT***

2450 Shumard Oak Boulevard, Building 2, Room 1220
Tallahassee, Florida 32399
1-888-585-9008
Phone Conference Room ID 472-220-405

Committee Members:

Rene Lewis, Chair, Program Director, Property Tax Oversight, Florida Department of Revenue
Chuck Perdue, C.F.C., President, Florida Tax Collectors Association
Peter Cam, C.F.C.
Dennis Hollingsworth, C.F.C.
Sharon Jordan, C.F.C.
Nancy Millan, C.F.C.
Jim Overton, C.F.C.
Becky Smith, C.F.C.
Janice Warren, C.F.C.
Eric Zwayer, C.F.C.

AGENDA

Welcome: Chair (5 minutes)

Roll call: Secretary (3 minutes)

October 4, 2023 meeting minutes review and approval: Chair/Committee Members (5 minutes)

Presentation of applicants: Chair/Committee Members (30 minutes)
Discussion of applicants' credentials

Public comment on applicants' credentials (3 minutes each)

Vote to recommend the applicant list: Chair/Committee Members (5 minutes)

Adjourn: Chair (2 minutes)

***This is a public meeting.** Anyone wishing to participate should call in to (888) 585-9008 and supply the conference room number, 472-220-405. The public point of access to the meeting is 2450 Shumard Oak Blvd., Building 2, Room 1220, Tallahassee, Florida 32399.

Members of the public also may send written comments pertaining to the material being presented via email. **To ask a question or submit a written comment, send an email to PTOTraining@floridarevenue.com. In the subject line of your email, please use "February 15, 2024 Committee Meeting."** We will monitor this mailbox during the meeting and read all comments aloud. The court reporter will enter the comments into the transcript.

**CERTIFIED FLORIDA COLLECTOR
ADMISSIONS AND CERTIFICATIONS COMMITTEE**

MEETING

Florida Department of Revenue - Property Tax Oversight
October 4, 2023 3:00 p.m., EDT*

2450 Shumard Oak Boulevard, Building 2, Room 1220
Tallahassee, Florida 32399 1-888-585-9008 Phone
Conference Room ID 472-220-405

1 **COMMITTEE MEMBER APPEARANCES:**

2 Rene Lewis, Chair, Program Director, Property Tax
3 Oversight, Florida Department of Revenue

4 Peter Cam, C.F.C.
5 Lisa Cullen, C.F.C.
6 Dennis Hollingsworth, C.F.C.
7 Vickie Potts, C.F.C.
8 Becky Smith, C.F.C.
9 Celeste Watford, C.F.C.
10 Eric Zwayer, C.F.C

11 **ALSO PRESENT:**

12 Rachel Goldstein, Chief Legal Counsel for the Property
13 Tax Oversight Program
14 Meghan Miller, Revenue Program Administrator
15 Kelly McLean, Intra-Departmental Projects Administrator
16 Jenna Harper, Process Manager

17 **AGENDA**

18 **Welcome:** Chair (5 minutes)

19 **Roll call:** Secretary (3 minutes)

20 **June 7th, 2023 meeting minutes review and approval:**
21 Chair/Committee Members (5 minutes)

22 **Presentation of applicants:** Chair/Committee Members (30
23 minutes) Discussion of applicants' credentials

24 **Public comment on applicants' credentials:** (3 minutes
25 each)

26 **Vote to recommend the applicant list:** Chair/Committee
27 Members (5 minutes)

28 **Adjourn:** Chair (2 minutes)

1 **CERTIFIED FLORIDA COLLECTOR**
2 **ADMISSIONS AND CERTIFICATIONS COMMITTEE**

3 October 4, 2023, 3:00 p.m.

4 **WELCOME**

5 MS. LEWIS: Good Afternoon everyone.

6 Welcome to the Certified Florida Collector Admissions
7 and Certifications Committee. My name is Rene Lewis.
8 I'm the Director of the Property Tax Oversight Program
9 and the chair for today's proceeding.

10 The committee, as a public board, is subject to
11 the government and the Sunshine Laws and therefore the
12 committee's meetings are required to be open to the
13 public improperly noticed. This applies to any
14 gathering of two or more committee members where there's
15 discussion about a matter that could come before the
16 committee for action.

17 Ms. Rachel Goldstein, Chief Legal Counsel for
18 Property Tax Oversight is on the phone. Also present
19 our staff members from the Property Tax Oversight
20 Program in the Department of Revenue.

21 Will our staff please introduce themselves by
22 stating their name and titles.

23 MS. MILLER: Megan Miller, Revenue Program
24 Administrator.

25 MS. MCLEAN: Kelly McLean, Interdepartmental

1 Projects Administrator.

2 MS. HARPER: Jenna Harper, Process Manager.

3 MS. LEWIS: Thank you. If you are part of
4 the public participating by telephone and want to submit
5 a written comment pertaining to the material being
6 presented today, please send an email to
7 ptotraining@floridarevenue.com. In the subject line of
8 your email please use October 4 committee meeting.

9 We are monitoring that email account during the
10 meeting, and we'll read aloud all comments we receive
11 during the meeting. If you prefer to speak, please
12 state that in your email and we will recognize you for
13 comments.

14 We would appreciate if everyone could please mute
15 their phone when they are not participating so we can
16 reduce the amount of feedback during the meeting.
17 Please be sure to unmute your line when you need to
18 voice a vote.

19 Before calling roll I'd like to take a moment to
20 welcome our newest committee member, the Honorable Chuck
21 Perdue. Welcome to the Certified Florida Collector
22 Admissions and Certifications Committee. We appreciate
23 your service on the committee during your presidency of
24 the Florida Tax Collectors Association.

25 Megan Miller, the Secretary of the committee,

1 will you please call the roll.

2 MS. MILLER: Rene Lewis.

3 MS. LEWIS: Here.

4 MS. MILLER: Chuck Purdue. Peter Cam.

5 MR. CAM: Yes.

6 MS. MILLER: Lisa Culllen.

7 MS. CULLEN: Here.

8 MS. MILLER: Dennis Hollingsworth.

9 MR. HOLLINGSWORTH: Here.

10 MS. MILLER: Sharon Jordan.

11 MS. JORDAN: Here.

12 MS. MILLER: Vickie Potts.

13 MS. POTTS: Here.

14 MS. MILLER: Becky Smith.

15 MS. SMITH: Here.

16 MS. MILLER: Celeste Watford.

17 MS. WATFORD: Here.

18 MS. MILLER: Eric Zwayer.

19 MR. ZWAYER: Here.

20 MS. LEWIS: Great, thank you. According to

21 rule 12d-19.02 par 6 Florida Administrative Code, five

22 members of the Admissions and Certifications Committee

23 constituted a quorum.

24 Megan, do we have a quorum?

25 MS. MILLER: Yes.

1 MS. LEWIS: Thank you. Our first order of
2 business today is the approval of the June 7th, 2023,
3 Certified Florida Collector Admissions and Certification
4 Committee meeting minutes.

5 Do I have a motion to approve the June 7th, 2023,
6 committee meeting minutes. Please state your name if
7 you make a motion.

8 MS. CULLEN: Lisa Cullen, I move.

9 MS. LEWIS: Thank you. We have a motion
10 from Lisa Cullen. Do I have a second?

11 MS. WATFORD: Celeste Watford, second.

12 MS. LEWIS: Thank you. We have a second
13 from Celeste Watford. All those in favor indicate by
14 saying aye.

15 [Ayes.]

16 MS. LEWIS: Thank you. All opposed indicate
17 by saying nay. Thank you.

18 Our next item of business is the presentation and
19 recommendation of applicants. The program posted the
20 list of applicants along with the completed applications
21 on the department's website.

22 And sent the meeting material link to each of
23 you. Each application has a checklist at the front to
24 assist you in your review of the applicants. This
25 checklist has the certification criteria required in

1 Rule Chapter 12d-19 Florida Administrative Code.

2 Megan, will you please list the requirements of
3 the Certified Florida Collector and Certified Florida
4 Collector Assistant Designation.

5 MS. MILLER: Qualifications for the
6 Certified Florida Collector and Certified Florida
7 Collector Assistants include at least two years of
8 experience with the Florida Tax Collectors or Property
9 Appraiser's Office or the Florida Department of Revenue.

10 At least 120 hours of approved education and
11 current employment with the Florida Tax Collectors or
12 Property Appraiser's Office or the Florida Department of
13 Revenue. The Certified Florida Collector Designation is
14 reserved for the county official.

15 MS. LEWIS: Thank you, Megan. Now, I need
16 for each committee member to individually answer the
17 following question on the record. After I read the
18 question, Megan will call the name of each member.
19 Please state your answer of yes or no.

20 I just had a beep come in. Can you please tell
21 me if that was Chuck Perdue or somebody calling back in?
22 Mr. Perdue, have you joined us? Okay. Let the record
23 reflect the same members are still present.

24 The question before us is are you aware of any
25 facts or situations or reasons which you feel may

1 disqualify or otherwise make it improper for you to hear
2 and deliberate on any of the applicants scheduled to be
3 reviewed today?

4 MS. MILLER: Renee Lewis.

5 MS. LEWIS: No.

6 MS. MILLER: Chuck Purdue. Peter Cam.

7 MR. CAM: No.

8 MS. MILLER: Lisa Cullen.

9 MS. CULLEN: No.

10 MS. MILLER: Dennis Hollingsworth.

11 MR. HOLLINGSWOTH: No.

12 MS. MILLER: Sharon Jordan.

13 MS. JORDAN: No.

14 MS. MILLER: Vickie Potts.

15 MS. POTTS: No.

16 MS. MILLER: Becky smith.

17 MS. SMITH: No.

18 MS. MILLER: Celeste Watford.

19 MS. WATFORD: No.

20 MS. MILLER: And Eric Zwayer.

21 MR. ZWAYER: No.

22 MS. LEWIS: I'm just checking one more time,
23 we had a beep on the line. Mr. Perdue, have you joined
24 the call.

25 Okay. Do any committee members have anything

1 they wish to discuss about the applicant's credentials?
2 Does the public have any comments on any of the
3 applicants?

4 If you are attending my telephone, please send us
5 an email so we can recognize you. Again, that email
6 address is ptotraining@floridarevenue.com. Jenna, have
7 we received any email?

8 MS. HARPER: No, we have not.

9 MS. LEWIS: Thank you. Hearing no
10 additional comments or discussion of the credentials the
11 committee will now vote on consideration of the
12 applicant list.

13 Do I have a motion for recommendation of the
14 applicant? Please state your name when making your
15 motion.

16 MS. JORDAN: Sharon Jordan, I'm going to
17 make that motion.

18 MS. LEWIS: Thank you. We have a motion by
19 Sharon Jordan. Do we have a second? Okay. I heard
20 Dennis Hollingsworth for the second. All members in
21 favor indicate by saying aye.

22 [Ayes.]

23 MS. LEWIS: All opposed, please say nay.
24 Let the record reflect that the committee has
25 recommended all applicants for certification.

1 Congratulations to the new Certified Florida Collectors
2 and Certified Florida Collector Assistants. The
3 professional designees will receive documentation of
4 their certification from the department.

5 That concludes today's agenda for the Certified
6 Florida Collector Admissions and Certification Committee
7 meeting.

8 Again, thank you very much for your leadership
9 and service today on the committee. We are adjourned.

10 (Whereupon, the meeting was adjourned at 3:09 p.m.)

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

CERTIFICATE OF REPORTER

I, Samantha Adams, court reporter, certify that I was authorized to and did stenographically report the following meeting, and that the transcript is a true and complete record of my stenographic notes.

I further certify that I am not a relative, employee, attorney, or counsel of any of the parties, nor am I a relative or employee of any of the parties' attorney or counsel connected with the action, nor am I financially interested in the action.

DATED this 4th day of October, 2023

Samantha Adams

SAMANTHA ADAMS Court Reporter



FEBRUARY 15, 2024

**CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND CERTIFICATIONS COMMITTEE
DESIGNATION APPLICANT CONSIDERATIONS**

CERTIFIED FLORIDA COLLECTOR

JEFFREY R. KROLL

CERTIFIED FLORIDA COLLECTOR ASSISTANT

BERNARD JEAN-BAPTISTE
LIZBETH CABANAS
AMBER CONNORS
HEATHER V. CULBREATH
PAMELA DAVENPORT
PATRICIA DE LEON
JEFFREY W. EDWARDS
TIFFANY FAISON
JOSHUA FRANCO
EDSON GUTIERREZ
DEMETRIS HARRISON
DEBBIE HOLMES

ROSALIND D. HORNE
PAMELA HUNTER
GLENDA C. JACKSON
RYAN KARAN
DEBRA M. KING
THOMAS C. LACKEY
LISETTE MARRERO
RUTH MITCHELL
WENDY A. MONTOYA
RYAN MOORE
MONICA G. MORALES
BARBARA PALOMINO

DAVID S. PRINCE
LILIANA RAMIREZ
DIANA RODRIGUEZ
ROBIN SIMOES
ABIGAIL SMITH
FATIMA VAZQUEZ
JESSICA WESTBROOK
ROHAN WHYTE
MICHELLE WOLFLA



Certification Application Checklist

Certified Florida Collector/ Certified Florida Collector Assistant
Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jeffrey R. Kroll
Previous Name(s)(if applicable):	
Documentation Included:	
County: Seminole <input type="checkbox"/>	Job Title: Tax Collector <input type="checkbox"/>
Certification Requested:	Certified Florida Collector <input type="checkbox"/>
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>
Certification Date:	10/01/23

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 01/01/21	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 503 Collection & Distribution of Property Taxes and Special Assessments <input type="checkbox"/>	30	Attended Course <input type="checkbox"/>
90-hours per 12D-19.003(3)(b)		
TCC 502 - Management of a Florida Tax Collector's Office <input type="checkbox"/>	30	Attended Course <input type="checkbox"/>
TCC 504 - Collection of Licenses, Taxes and Fees <input type="checkbox"/>	30	Attended Course <input type="checkbox"/>
TCC 001 - Bankruptcy <input type="checkbox"/>	15	Attended Course <input type="checkbox"/>
TCC 002 - Effective Decision Making <input type="checkbox"/>	10	Attended Course <input type="checkbox"/>
TCC 003 - Customer Service Training <input type="checkbox"/>	5	Attended Course <input type="checkbox"/>
Total Hours	120	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Jeffrey R. Kroll					
Business email address: JRKroll@SeminoleCounty.tax			Business phone number: 407-665-7865		
Job title: Tax Collector					
Employed by: Seminole County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input checked="" type="checkbox"/> Certified Florida Collector		<input type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Seminole County Tax Collector					
Your Title: Tax Collector			Employment Dates: January 1, 2021 - Present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0037C	TCC001 - Bankruptcy	15	TC-0039C	TCC003 - Customer Service Training	5
TC-0038C	TCC002 - Effective Decision Making	10		SEE ATTACHED SHEET	90
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: J.R. Kroll		Digitally signed by J.R. Kroll Date: 2023.12.07 15:21:17 -05'00'		Date: 12/7/2023	



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Jeffrey R. Kroll					
Business email address: JRKroll@SeminoleCounty.tax			Business phone number: 407-665-7865		
Job title: Tax Collector					
Employed by: Seminole County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: <div style="display: flex; justify-content: space-between; margin-top: 5px;"><div><input type="checkbox"/> Certified Florida Appraiser</div><div><input type="checkbox"/> Certified Florida Evaluator</div><div><input type="checkbox"/> Certified Cadastralist of Florida</div></div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"><div><input checked="" type="checkbox"/> Certified Florida Collector</div><div><input type="checkbox"/> Certified Florida Collector Assistant</div></div>					
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Seminole County Tax Collector					
Your Title: Tax Collector			Employment Dates: January 1, 2021 - Present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0041C	TCC- 502 MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE	30	TC-0042C	TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES	30
TC-0036C	TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS	30		SEE ATTACHED SHEET	30
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature:				Date: 12/7/2023	

Congratulations,

J.r. Kroll

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0036C

on

March 13, 2023
30 credit hours



Congratulations,

J.r. Kroll

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

April 19, 2023
15 credit hours



Congratulations,

J.r. Kroll

on completing

**TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE**

Course Number: TC-0038C

on

May 19, 2023
10 credit hours



Congratulations,

J.r. Kroll

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

May 19, 2023
5 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

J.r. Kroll

has successfully completed

**TCC 504 - COLLECTION OF LICENSES,
TAXES, AND FEES**

Course Number: TC-0042C

June 16-21, 2023
30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

J.r. Kroll

has successfully completed

**TCC 502 - MANAGEMENT OF A FLORIDA
TAX COLLECTOR'S OFFICE**

Course Number: TC-0041C

September 18-21, 2023
30 credit hours



NUMBER	COURSE TITLE	HOURS
TC-0041C	TCC- 502 MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE	30
TC-0036C	TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS	30
TC-0042C	TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES	30



Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Bernard Jean-Baptiste		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Dade		Job Title: Accountant II	
Certification Requested:	Certified Florida Collector Assistant		
Initial: <input checked="" type="checkbox"/>		Reinstatement: <input type="checkbox"/>	
Certification Date:	10/01/23		

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 07/29/13	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 001 - Bankruptcy	15	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course
Total Hours	120	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying

☒ **Initial Certification** - \$25 fee ☐ **Annual Recertification** - \$5 fee ☐ **Reinstatement of Certification** - \$5 fee

Applicant Information

Applicant's name (as you would like it to appear on the certificate): Bernard Jean-Baptiste

Business email address: Bernard.Jean-Baptiste@miamidade.gov Business phone number: 305-375-4848

Job title: Accountant 2

Employed by: Office of the Tax Collector

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:

☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida
☐ Certified Florida Collector ☒ Certified Florida Collector Assistant

Experience for Certification – If you are applying for your **initial certification**, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for **recertification** or for **reinstatement**, provide your current employer and employment dates.

Employer: Office of the Tax Collector

Your Title: Accountant 2 Employment Dates: 07/29/13 - present

Employer:

Your Title: Employment Dates:

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TC-0040C	TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	TC-0036C	TCC 503 - Collection and Distribution of Property Taxes	30
TC-0041C	TCC 502 - Leadership and Management Skills	30	TC-0037C	TCC 001 - Bankruptcy	15

Applicant Signature

I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.

Signature: *Bernard Jean Baptiste*

Date: *1/3/2024*



Application for
Florida Professional Certification
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying

☒ **Initial Certification** - \$25 fee ☐ **Annual Recertification** - \$5 fee ☐ **Reinstatement of Certification** - \$5 fee

Applicant Information

Applicant's name (as you would like it to appear on the certificate): Bernard Jean-Baptiste

Business email address: Bernard.Jean-Baptiste@miamidade.gov Business phone number: 305-375-4848

Job title: Accountant 2

Employed by: Office of the Tax Collector

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:

☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida
☐ Certified Florida Collector ☒ Certified Florida Collector Assistant

Experience for Certification – If you are applying for your **initial certification**, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for **recertification** or for **reinstatement**, provide your current employer and employment dates.

Employer: Office of the Tax Collector

Your Title: Accountant 2 Employment Dates: 07/29/13 - present

Employer:

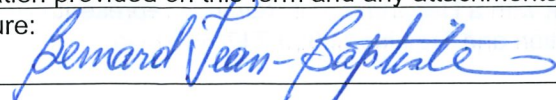
Your Title: Employment Dates:

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TC-0038C	TCC 002 - Effective Decision Making	10			
TC-0039C	TCC 003 - Customer Service Training	5			

Applicant Signature

I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.

Signature:  Date: 1/3/2024

TCC 503.04 lms

Resources | Menu | Notes

Congratulations

BERNARD JEAN-BAPTISTE

on completing the

TCC 503 Delinquent Taxes course on

10/13/2016
4 credit hours



Print

Print Help

◀ ▶ 🔍 ↺ ⏪ ⏩ ⏮ ⏭

TCC 503.05 lms

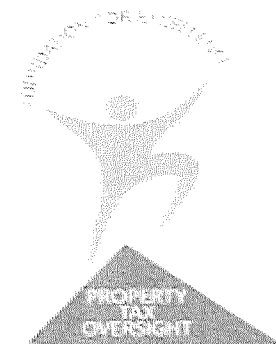
Resources | Menu | Notes

Congratulations

BERNARD JEAN-BAPTISTE

on completing the
TCC 503 Refunds

course on
10/14/2016
4 credit hours

[Print](#)[Print Help](#)[< PREV](#)[NEXT >](#)

10/17/2016

TCC 503.07 lms Resources | Menu | Notes

Congratulations

BERNARDJEAN-BAPTISTE

on completing the
TCC 503 Tax Deeds
course on
10/17/2016
2 credit hours



Print **Print Help**

   **< PREV** **NEXT >**

TCC 503.06 lms Resources | Menu | Notes

Congratulations

BERNARD JEAN-BAPTISTE

on completing the
TCC 503 Annual Tax Roll
course on
10/17/2016
4 credit hours



Print **Print Help**

   **< PREV** **NEXT >**

10/18/2016

TCC 001 Bankruptcy lms

Resources | Menu | Notes

Congratulations

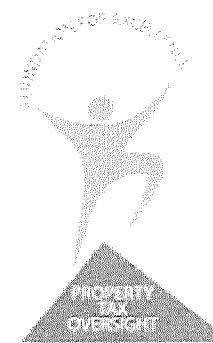
BERNARD JEAN-BAPTISTE

on completing the

TCC 001 Bankruptcy course on

10/19/2016

15 credit hours



Print

Print Help

◀ PREV

NEXT ▶

10/19/2016

Customer Service Ims

Resources | Menu | Notes

Congratulations

BERNARD JEAN-BAPTISTE

on completing the

TCC 003 Customer Service course on

10/19/2016

5 credit hours

Print

Print Help

Speaker icon, Pause icon, Progress bar, Refresh icon, < PREV, NEXT >

Florida Department of Revenue Student Transcript



JEAN-BAPTISTE, BERNARD

Miami - Dade

Course Code	Class Name	Status	Status Date
TCC 003	CUSTOMER SERVICE COURSE	M	09/29/2016
TCC 001	BANKRUPTCY COURSE	M	09/30/2016
TCC 503.03	COLLECTION OF NON-AD VALOREM ASSESSMENTS	M	10/11/2016
TCC 503.01	COLLECTION OF CURRENT AD VALOREM TAXES	M	10/11/2016
TCC 503.02	COLLECTION & ENFORCEMENT OF TANGIBLE PERSONAL PROPERTY	M	10/13/2016
TCC 503.04	COLLECTION OF DELINQUENT PROPERTY TAXES AND TAX CERTIFICATES	M	10/13/2016
TCC 503.05	REFUND OF AD VALOREM PROPERTY TAXES	M	10/14/2016
TCC 503.08	BASIC MAPPING	M	10/17/2016
TCC 503.07	TAX DEEDS	M	10/17/2016
TCC 503.06	ANNUAL TAX ROLLS	M	10/17/2016
TCC 503.09	DISTRIBUTION OF PROPERTY TAXES	M	10/18/2016
TCC 002	EFFECTIVE DECISION MAKING	M	10/19/2016
TCC 501	DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS	M	03/29/2021

Status Key: M = Mastered F = Finished U = Unmastered E = Enrolled C = Canceled O = Observing

*Transcript is through June 30, 2023. Contact PTOTraining@floridarevenue.com for transcript information after this date.

TCC 503.01 lms Resources | Menu | Notes

Congratulations

BERNARD JEAN-BAPTISTE

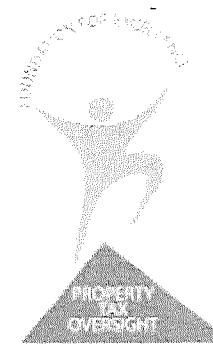
on completing the

TCC 503 Current Ad Valorem Taxes




course on

10/19/2016

4 credit hours



Print **Print Help**

   **< PREV** **NEXT >**

TCC 503.02 lms Resources | Menu | Notes

Congratulations

BERNARD JEAN-BAPTISTE

on completing the

TCC 503 Tangible Personal Property

course on

10/19/2016

4 credit hours



Print Print Help

   < PREV NEXT >

TCC 503.03 lms Resources | Menu | Notes

Congratulations

BERNARD JEAN-BAPTISTE

on completing the

TCC 503 Non-Ad Valorem Assessments course on

10/19/2016
4 credit hours



Print **Print Help**

Speaker icon | Play/Pause icon | Progress bar | Refresh icon | < PREV | NEXT >

The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team



Certifies that

Bernard Jean-Baptiste

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

February 22-26, 2021

The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Bernard Jean-Baptiste

has attended

**TCC 502 - MANAGEMENT OF A FLORIDA
TAX COLLECTOR'S OFFICE**

Course Number: TC-0041C

September 18-21, 2023





Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Lizbeth Cabanas		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Dade	Job Title: Senior Tax Records Specialist		
Certification Requested:	Certified Florida Collector Assistant		
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>		
Certification Date:	10/01/23		

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 12/07/20	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course
TCC 001 - Bankruptcy	15	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
Total Hours	120	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:

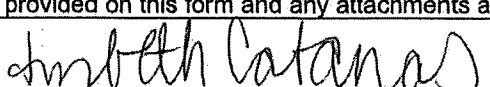


**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Lizbeth Cabanas					
Business email address: Lizbeth.Cabanas@MiamiDade.Gov			Business phone number: 305-375-1699		
Job title: Senior Tax Records Specialist					
Employed by: Miami Dade County Tax Collector's Office					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Miami Dade County Tax Collector's Office					
Your Title: Senior Tax Records Specialist			Employment Dates: 06/26/2023 - current		
Employer: Miami Dade County Tax Collector's Office					
Your Title: Tax Records Specialist II			Employment Dates: 12/07/2020 - 06/25/2023		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0041C	TCC002 LEADERSHIP & MANAGEMENT SKILLS IN A FL TAX COLLECTORS OFFICE	30	TC-0036C	TCC003 COLLECTION & DISTRIBUTION OF PROPERTY TAXES & SPECIAL ASSESSMENTS	30
TC-0037C	TCC001 BANKRUPTCY	15	TC-0038C	TCC002 EFFECTIVE DECISION MAKING	10
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 10/12/2023	

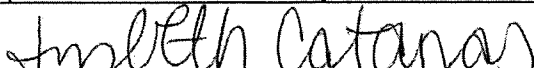


**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Lizbeth Cabanas					
Business email address: Lizbeth.Cabanas@MiamiDade.Gov				Business phone number: 305-375-1699	
Job title: Senior Tax Records Specialist					
Employed by: Miami Dade County Tax Collector's Office					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Miami Dade County Tax Collector's Office					
Your Title: Senior Tax Records Specialist				Employment Dates: 06/26/2023	
Employer: Miami Dade County Tax Collector's Office					
Your Title: Tax Records Specialist II				Employment Dates: 12/07/2020	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0039C	TCC003 CUSTOMER SERVICE TRAINING	5			
TC-0041C	TCC502 LEADERSHIP & MANAGEMENT SKILLS III A FL TAX COLLECTORS OFFIC	30			
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 10/12/2023	

Congratulations,

Lizbeth Cabanas

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

July 4, 2023
15 credit hours



Congratulations,

Lizbeth Cabanas

on completing

**TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE**

Course Number: TC-0038C

on

July 4, 2023
10 credit hours



Congratulations,

Lizbeth Cabanas

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

July 4, 2023
5 credit hours



Congratulations,

Lizbeth Cabanas

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0036C

on

July 4, 2023
30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Lizbeth Cabanas

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023
30 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Lizbeth Cabanas

has successfully completed

**TCC 502 - MANAGEMENT OF A FLORIDA
TAX COLLECTOR'S OFFICE**

Course Number: TC-0041C

September 18-21, 2023
30 credit hours





Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Amber Connors		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Hillsborough	Job Title: Customer Service Rep		
Certification Requested:	Certified Florida Collector Assistant		
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>		
Certification Date:	02/01/2024		

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 10/03/16	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 001 - Bankruptcy	15	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course
AAMVA - Birth Certificates	0.5	Attended Course
AAMVA - Counterfeits and Alterations	0.75	Attended Course
AAMVA - Driver License and ID Cards	0.75	Attended Course
AAMVA - Expanding the Review	0.5	Attended Course
AAMVA - Internal Fraud for Staff	0.75	Attended Course
AAMVA - Introduction to Covert Features	0.75	Attended Course
AAMVA - Introduction to Fraud	1	Attended Course
Total Hours	108	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Amber Connors		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Hillsborough	Job Title: Customer Service Rep		
Certification Requested:	Certified Florida Collector Assistant		
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>		
Certification Date:	02/01/2024		

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 10/03/16	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
90-hours per 12D-19.003(3)(b)		
AAMVA - Mexican Documents	0.75	Attended Course
AAMVA - People and Actions	0.75	Attended Course
AAMVA - Security Features	1.0	Attended Course
AAMVA - Social Security Cards	0.5	Attended Course
AAMVA - Travel Documents	0.75	Attended Course
AAMVA - U.S. Immigration Documents	0.75	Attended Course
FLHSMV - Information and Cyber Security Awareness Training	0.75	Attended Course
AAMVA - CDL Module 1	2.5	Attended Course
AAMVA - CDL Module 2	0.75	Attended Course
AAMVA - CDL Module 3	0.75	Attended Course
AAMVA - CDL Module 4	0.75	Attended Course
FLHSMV - Heavy Vehicle Use Tax	1.0	Attended Course
AAMVA - Military ID Cards	0.5	Attended Course
Total Hours	11.5	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:

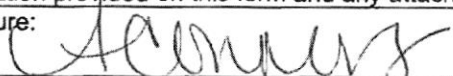


**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Amber Connors					
Business email address: connorsa@hillstax.net			Business phone number: 813-612.6727		
Job title: Customer Service Rep					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Customer Service Rep			Employment Dates: 10/03/2016 to Present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC0037C	TCC001 Bankruptcy	15	TC0038C	TCC002 Effective Decision-Making in the	10
TC0041C	Management of a FL Tax Collector's Office	30	TC0039C	TCC003 Customer Service Training	5
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 			Date: 10/12/23		



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-18.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Amber Connors					
Business email address: connorsa@hillstax.net				Business phone number: 813-612.6727	
Job title: Customer Service Rep					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Customer Service Rep				Employment Dates: 10/03/2016 to Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC0036C	TCC503 Collections & Distribution of Prop	30	TC0025C	Driver License Preparatory Training	12
TC0045C	info & Cyber Security Awareness	.75	TC0007C	AAMVA FDR 2021: Canadian Travel, Citiz	1
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: [Handwritten Signature]				Date: 10/12/23	



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Amber Connors					
Business email address: connorsa@hillstax.net			Business phone number: 813-612.6727		
Job title: Customer Service Rep					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Customer Service Rep			Employment Dates: 10/03/2016 to Present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC00050	AAMVA FDR 2021: Birth Certificate	.50	TC0001C	AAMVA FDR 2021: Counterfeits & Alterat	.75
TC00020	AAMVA FDR 2021: Driver Licenses & ID	.75	TC0004C	AAMVA FDR 2021: Expanding the Review	.50
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: UConnors			Date: 10/12/23		



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Amber Connors					
Business email address: connorsa@hillstax.net				Business phone number: 813-612.6727	
Job title: Customer Service Rep					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Customer Service Rep				Employment Dates: 10/03/2016 to Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC0008	AAMVA FDR 2021: Internal Fraud for Sta	.75	TC0009C	AAMVA FDR 2021: Intro to Covert Featur	.75
TC0010	AAMVA FDR 2021: Introduction to Fraud	1.0	TC0011C	AAMVA FDR 2021: Mexican Documents	.75
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: [Handwritten Signature]				Date: 10/12/23	



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Amber Connors					
Business email address: connorsa@hillstax.net				Business phone number: 813-612.6727	
Job title: Customer Service Rep					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Customer Service Rep				Employment Dates: 10/03/2016 to Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC0013C	AAMVA FDR 2021: People & Actions	.75	TC0014C	AAMVA FDR 2021: Security Features	1.0
TC0015C	AAMVA FDR 2021: Social Security Cards	.75	TC0017C	AAMVA FDR 2021: US Immigration Docu	.75
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: [Handwritten Signature]				Date: 10/12/23	



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Amber Connors					
Business email address: connorsa@hillstax.net			Business phone number: 813-612.6727		
Job title: Customer Service Rep					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Customer Service Rep			Employment Dates: 10/03/2016 to Present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC0016C	AAMVA FDR 2021: Travel Documents	.75	TC0018C	AAMVA CDL Mod 1: Intro to CDL	2.5
TC0019C	AAMVA CDL Mod 2 - Overview of CDL	.75	TC0020C	AAMVA CDL Mod 3 - CDL Knowledge Te	.75
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 1-10-24	



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Amber Connors					
Business email address: connorsa@hillstax.net			Business phone number: 813-612.6727		
Job title: Customer Service Rep					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Customer Service Rep			Employment Dates: 10/03/2016 to Present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC0021C	AAMVA CDL Mod 4 - CKE End of Course	.75	TC0044C	Heavy Vehicle Use Tax (HVUT) 2021	1.0
TC0012C	AAMVA FDR 2021: Military ID Card	.50	TC0003C	AAMVA FDR 2021: Vehicle Identification	.30
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: A Connors				Date: 1.10.24	



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Amber Connors					
Business email address: connorsa@hillstax.net			Business phone number: 813-612.6727		
Job title: Customer Service Rep					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Customer Service Rep			Employment Dates: 10/03/2016 to Present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC0006	AAMVA FRD 2021: Canadian Birth Cert, I	.75			
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: [Handwritten Signature]			Date: 1-10-24		

Congratulations,

Amber Connors

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

March 2, 2023
15 credit hours



Congratulations,

Amber Connors

on completing

**TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE**

Course Number: TC-0036C

on

March 15, 2023
10 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Amber Connors

has successfully completed

**TCC 502 - MANAGEMENT OF A FLORIDA
TAX COLLECTOR'S OFFICE**

Course Number: TC-0041C

September 18-21, 2023
30 credit hours



Congratulations,

Amber Connors

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

March 24, 2023
5 credit hours



Congratulations,

Amber Connors

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0036C

on

April 21, 2023
30 credit hours



FLHSMV
FLORIDA HIGHWAY SAFETY COUNCIL

iLearn
INTERACTIVE LEARNING SYSTEM

This certificate is awarded to

AMBER CONNORS

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

12 Hours

TC0025C

Date of Course Completion: 10/12/2023

FLHSMV
FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

iLearn

This certificate is awarded to
AMBER CONNORS
for the successful completion of
Fraudulent Document Recognition
by FLHSMV
7 Hours 30 Minutes

Remove

TC00079C

Date of Course Completion: 11/16/2017

FLHSMV
FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

iLearn

This certificate is awarded to
AMBER CONNORS
for the successful completion of
AAMVA FDR 2021: Canadian Travel, Citizenship, and Immigration Docs
by External Training
1 Hour 0 Minutes

TC0007C

Date of Course Completion: 10/10/2023

FLHSMV
FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

iLearn

This certificate is awarded to
AMBER CONNORS
for the successful completion of
AAMVA FDR 2021: Birth Certificates
by External Training
0 Hours 30 Minutes

TC0005C

Date of Course Completion: 10/10/2023

FLHSMV
FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

iLearn

This certificate is awarded to
AMBER CONNORS
for the successful completion of
AAMVA FDR 2021: Counterfeits and Alterations
by External Training
0 Hours 45 Minutes

TC0001C

Date of Course Completion: 10/10/2023

FLHSMV
FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

iLearn

This certificate is awarded to
AMBER CONNORS
for the successful completion of
AAMVA FDR 2021: Driver Licenses and ID Cards
by External Training
0 Hours 45 Minutes

TC0002C

Date of Course Completion: 10/10/2023

FLHSMV
FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

iLearn

This certificate is awarded to
AMBER CONNORS
for the successful completion of
AAMVA FDR 2021: Expanding the Review
by External Training
0 Hours 30 Minutes

TC0004C

Date of Course Completion: 10/10/2023

FLHSMV
FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

iLearn

This certificate is awarded to
AMBER CONNORS
for the successful completion of
AAMVA FDR 2021: Internal Fraud for Staff
by External Training
0 Hours 45 Minutes

Date of Course Completion: 10/10/2023

TC0008C

FLHSMV
FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

iLearn

This certificate is awarded to
AMBER CONNORS
for the successful completion of
AAMVA FDR 2021: Introduction to Covert Features
by External Training
0 Hours 45 Minutes

Date of Course Completion: 10/10/2023

TC0009C

FLHSMV
FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

iLearn

This certificate is awarded to
AMBER CONNORS
for the successful completion of
AAMVA FDR 2021: Introduction to Fraud
by External Training
1 Hours 0 Minutes

Date of Course Completion: 10/10/2023

TC0010C

FLHSMV
FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

iLearn

This certificate is awarded to
AMBER CONNORS
for the successful completion of
AAMVA FDR 2021: Mexican Documents
by External Training
0 Hours 45 Minutes

Date of Course Completion: 10/10/2023

TC0011C

FLHSMV
FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

iLearn

This certificate is awarded to
AMBER CONNORS
for the successful completion of
AAMVA FDR 2021: People and Actions
by External Training
0 Hours 45 Minutes

Date of Course Completion: 10/10/2023

TC0013C

FLHSMV
FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

iLearn

This certificate is awarded to
AMBER CONNORS
for the successful completion of
AAMVA FDR 2021: Security Features
by External Training
1 Hours 0 Minutes

Date of Course Completion: 10/10/2023

TC0014C

This certificate is awarded to

AMBER CONNORS

for the successful completion of

AAMVA FDR 2021: Social Security Cards

by External Training

0 Hours 30 Minutes

Date of Course Completion: 10/10/2023

TC0015C

This certificate is awarded to

AMBER CONNORS

for the successful completion of

AAMVA FDR 2021: Travel Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/10/2023

TC0016C

This certificate is awarded to

AMBER CONNORS

for the successful completion of

AAMVA FDR 2021: US Immigration Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/10/2023

TC0017C

Amber Connors

Additional Supporting Documents

FLHSMV
FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

iLearn

This certificate is awarded to
AMBER CONNORS
for the successful completion of
Information and Cyber Security Awareness for External Entities - 2019
by FLHSMV
0 Hours 45 Minutes

TC-0045C

Date of Course Completion: 10/3/2018

FLHSMV
FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

iLearn

This certificate is awarded to
AMBER CONNORS
for the successful completion of
AAMVA CDL 2015: Module 1 - Introduction to CDL Licensing
by MS
2 Hours 30 Minutes

TC0018C

Date of Course Completion: 7/27/2017

FLHSMV
FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

iLearn

This certificate is awarded to
AMBER CONNORS
for the successful completion of
AAMVA CDL 2015: Module 2 - Overview of the CDL Tests
by MS
0 Hours 45 Minutes

TC-0019C

Date of Course Completion: 1/27/2017

FLHSMV
FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

iLearn

This certificate is awarded to
AMBER CONNORS
for the successful completion of
AAMVA CDL 2015: Module 3 - CDL Knowledge Tests
by MS
0 Hours 45 Minutes

TC-0020C

Date of Course Completion: 7/27/2017

FLHSMV
FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

iLearn

This certificate is awarded to
AMBER CONNORS
for the successful completion of
AAMVA CDL 2015: Module 4 - CKE End-of-Course Exam
by MS
0 Hours 45 Minutes

TC-0021C

Date of Course Completion: 7/27/2017

FLHSMV
FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

iLearn

This certificate is awarded to
AMBER CONNORS
for the successful completion of
Heavy Vehicle Use Tax (HVUT) - 2021
by FLHSMV
1 Hours 0 Minutes

TC-0044C

Date of Course Completion: 1/5/2024

This certificate is awarded to

AMBER CONNORS

for the successful completion of

AAMVA FDR 2021: Military ID Cards

by External Training

0 Hours 30 Minutes

Date of Course Completion: 1/4/2024

TC 0012C

This certificate is awarded to

AMBER CONNORS

for the successful completion of

AAMVA FDR 2021: Vehicle Identification Documents

by External Training

0 Hours 30 Minutes

Date of Course Completion: 1/4/2024

TC 0003C

This certificate is awarded to

AMBER CONNORS

for the successful completion of

AAMVA FDR 2021: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes

Date of Course Completion: 1/5/2024

TC 0006C

Amber Connors – CFCA Approved/Qualified Courses

Course Number	Course Title	Course Hours
TC-0037C	TCC001 Bankruptcy	15
TC-0038C	TCC002 Effective Decision-Making in the Workplace	10
TC-0041C	TCC502 Management of a Florida Tax Collector's Office	30
TC-0039C	TCC003 Customer Service Training	5
TC-0036C	TCC503 Collection and Distribution of Property Taxes and Special Assessments	30
TC-0025C	Driver License Preparatory Training – OLT	12
TC-0007C	AAMVA FDR 2021: Canadian Travel, Citizenship, and Immigration Docs	1
TC-0005C	AAMVA FDR 2021: Birth Certificates	.50
TC-0001C	AAMVA FDR 2021: Counterfeits and Alterations	.75
TC-0002C	AAMVA FDR 2021: Driver Licenses and ID Cards	.75
TC-0004C	AAMVA FDR 2021: Expanding the Review	.50
TC-0008C	AAMVA FDR 2021: Internal Fraud for Staff	.75
TC-0009C	AAMVA FDR 2021: Introduction to Covert Features	.75
TC-0010C	AAMVA FDR 2021: Introduction to Fraud	1
TC-0011C	AAMVA FDR 2021: Mexican Documents	.75
TC-0013C	AAMVA FDR 2021: People and Actions	.75
TC-0014C	AAMVA FDR 2021: Security Features	1
TC-0015C	AAMVA FDR 2021: Social Security Cards	.50
TC-0016C	AAMVA FDR 2021: US Immigration Documents	.75
TC-0045C	Information and Cyber Security Awareness for External Entities – 2019	.75
TC-0018C	AAMVA FDR 2015: Module 1 – Introduction to CDL Licensing	2.5
TC-0019C	AAMVA FDR 2015: Module 2 – Overview of the CDL Tests	.75
TC-0020C	AAMVA FDR 2015: Module 3 – CDL Knowledge Tests	.75
TC-0021C	AAMVA FDR 2015: Module 4 – CKE End-of-Course Exam	.75
TC-0044C	Heavy Vehicle Use Tax (HVUT) – 2021I	1
TC-0012C	AAMVA FDR 2021: Military ID Cards	.50
TC-0003C	AAMVA FDR 2021: Vehicle Identification Documents	.50
TC-0006C	AAMVA FDR 2021: Canadian Birth Certificates, Driver, and Vehicle Docs	.75
	TOTAL	



Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Heather V. Culbreath
Previous Name(s)(if applicable):	
Documentation Included:	
County: Lake <input type="checkbox"/>	Job Title: Executive Director, HR & Compliance <input type="checkbox"/>
Certification Requested:	Certified Florida Collector Assistant <input type="checkbox"/>
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>
Certification Date:	10/01/23

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 09/27/21	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 503 Collection & Distribution of Property Taxes and Special Assessments <input type="checkbox"/>	30	Attended Cours <input type="checkbox"/>
90-hours per 12D-19.003(3)(b)		
TCC 001 - Bankruptcy <input type="checkbox"/>	15	Attended Cours <input type="checkbox"/>
TCC 002 - Effective Decision Making <input type="checkbox"/>	10	Attended Cours <input type="checkbox"/>
TCC 003 - Customer Service Training <input type="checkbox"/>	5	Attended Cours <input type="checkbox"/>
Driver License Preparatory Training (Online) <input type="checkbox"/>	12	Attended Cours <input type="checkbox"/>
Driver License Preparatory Training (Instructor Led) <input type="checkbox"/>	64	Attended Cours <input type="checkbox"/>
Total Hours	136	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Heather V. Culbreath					
Business email address: heather.culbreath@laketax.com			Business phone number: 352-343-9602		
Job title: Executive Director, Human Resources & Compliance					
Employed by: Lake County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: <div style="display: flex; flex-wrap: wrap;"><div style="width: 33%;"><input type="checkbox"/> Certified Florida Appraiser</div><div style="width: 33%;"><input type="checkbox"/> Certified Florida Evaluator</div><div style="width: 33%;"><input type="checkbox"/> Certified Cadastralist of Florida</div><div style="width: 33%;"><input type="checkbox"/> Certified Florida Collector</div><div style="width: 33%;"><input checked="" type="checkbox"/> Certified Florida Collector Assistant</div></div>					
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Lake County Tax Collector					
Your Title: Executive Director, Human Resources & Compliance			Employment Dates: 9/27/2021 - present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0037C	TCC 001 - Bankruptcy	15	TC-0039C	TCC 003 - Customer Service Training	5
TC-0038C	TCC 002 - Effective Decision Making	10	TC-0036C	TCC 503 - Coll. & Distr. of Prop. Taxes & Special Assess.	30
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature:				Date: 9/27/2023	



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Heather V. Culbreath					
Business email address: heather.culbreath@laketax.com			Business phone number: 352-343-9602		
Job title: Executive Director, Human Resources & Compliance					
Employed by: Lake County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: <div style="display: flex; flex-wrap: wrap;"><div style="width: 33%;"><input type="checkbox"/> Certified Florida Appraiser</div><div style="width: 33%;"><input type="checkbox"/> Certified Florida Evaluator</div><div style="width: 33%;"><input type="checkbox"/> Certified Cadastralist of Florida</div><div style="width: 33%;"><input type="checkbox"/> Certified Florida Collector</div><div style="width: 33%;"><input checked="" type="checkbox"/> Certified Florida Collector Assistant</div></div>					
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Lake County Tax Collector					
Your Title: Executive Director, Human Resources & Compliance			Employment Dates: 9/27/2021 - present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0025C	Driver's License Preparatory Training Online	12			
TC-0024C	Driver's License Preparatory Training Instructor Led	64			
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature:				Date: 9/27/2023	



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES



This certificate is awarded to

Heather Culbreath

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

12 Hours

Date of Course Completion: 10/20/2021



This certificate is awarded to

HEATHER CULBREATH

for the successful completion of

Driver License Preparatory Training – Virtual Instructor-Led Training

by FLHSMV

64 Hours 00 Minutes

Date of Course Completion: 12/17/2021

Congratulations,

Heather Culbreath

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

February 22, 2022
15 credit hours



Congratulations,

Heather Culbreath

on completing

**TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE**

Course Number: TC-0038C

on

March 2, 2022
10 credit hours



Congratulations,

Heather Culbreath

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

March 2, 2022
5 credit hours



Congratulations,

Heather Culbreath

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0036C

on

April 24, 2023
30 credit hours





Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Pamela Davenport		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Lake		Job Title:	Customer Service Representative II
Certification Requested:	Certified Florida Collector Assistant		
Initial: <input checked="" type="checkbox"/>		Reinstatement: <input type="checkbox"/>	
Certification Date:	01/01/24		

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 03/18/19	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 001 - Bankruptcy	15	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course
Total Hours	120	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Pamela Davenport					
Business email address: n/a			Business phone number: 352-343-9602		
Job title: Customer Service Representative II					
Employed by: Office of The Lake County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Office of The Lake County Tax Collector					
Your Title: Customer Service Representative II			Employment Dates: 03/18/2019-present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0037C	TCC 001 Bankruptcy	15	TC-0039C	TCC 003 Customer Service Training	5
TC-0038C	TCC 002 Effective Decision Making	10	Tc-0040C	TCC 501 Duties & Responsibilities of FL Tax Coll.	30
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: Pamela Davenport				Date: 01/11/2024	



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Pamela Davenport					
Business email address: n/a			Business phone number: 352-343-9602		
Job title: Customer Service Representative II					
Employed by: Office of The Lake County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: <div style="display: flex; flex-wrap: wrap;"><div style="width: 33%;"><input type="checkbox"/> Certified Florida Appraiser</div><div style="width: 33%;"><input type="checkbox"/> Certified Florida Evaluator</div><div style="width: 33%;"><input type="checkbox"/> Certified Cadastralist of Florida</div><div style="width: 33%;"><input type="checkbox"/> Certified Florida Collector</div><div style="width: 33%;"><input checked="" type="checkbox"/> Certified Florida Collector Assistant</div></div>					
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Office of The Lake County Tax Collector					
Your Title: Customer Service Representative II			Employment Dates: 03/18/2019-present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0036C	TCC 503 Collection & Distribution of Property Taxes & Special Ass.	30			
TC-0042C	TCC 504 Collection of Licenses, Taxes and Fees	30			
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: Pamela Davenport				Date: 01/11/2024	

The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Pamela Davenport

has successfully completed

**TCC 504 - COLLECTION OF LICENSES,
TAXES, AND FEES**

Course Number: TC-0042C

June 21-24, 2022
30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Pamela Davenport

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023
30 credit hours



Congratulations,
Pamela Davenport

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

August 1, 2023
15 credit hours



 1 of 1

Congratulations,

Pamela Davenport

on completing

**TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE**

Course Number: TC-0038C

on

September 18, 2023
10 credit hours



Congratulations,

Pamela Davenport

on completing

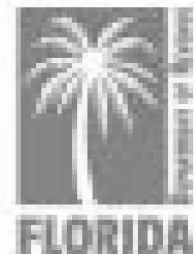
TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

October 4, 2023

5 credit hours



Congratulations,

Pamela Davenport

on completing

**TCC 503 -COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0036C

on

December 20, 2023
30 credit hours





Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Patricia De Leon
Previous Name(s)(if applicable):	
Documentation Included:	
County: Osceola	<input checked="" type="checkbox"/> Job Title: Trainer
Certification Requested:	Certified Florida Collector Assistant <input checked="" type="checkbox"/>
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>
Certification Date:	11/01/23

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 07/23/18	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors <input checked="" type="checkbox"/>	30	Attended Cours <input checked="" type="checkbox"/>
90-hours per 12D-19.003(3)(b)		
TCC 502 - Management of a Florida Tax Collector's Office <input checked="" type="checkbox"/>	30	Attended Cours <input checked="" type="checkbox"/>
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments <input checked="" type="checkbox"/>	30	Attended Cours <input checked="" type="checkbox"/>
TCC 504 - Collection of Licenses, Taxes and Fees <input checked="" type="checkbox"/>	30	Attended Cours <input checked="" type="checkbox"/>
Total Hours	120	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying

☒ Initial Certification - \$25 fee ☐ Annual Recertification - \$5 fee ☐ Reinstatement of Certification - \$5 fee

Applicant Information

Applicant's name (as you would like it to appear on the certificate): Patricia De Leon

Business email address: pdeleon@osceola.org

Business phone number: 407-742-4048

Job title: Trainer

Employed by: Osceola County Tax Collector Office

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:

☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida
☐ Certified Florida Collector ☒ Certified Florida Collector Assistant

Experience for Certification – If you are applying for your **initial certification**, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for **recertification** or for **reinstatement**, provide your current employer and employment dates.

Employer: Osceola County Tax Collector

Your Title: Trainer

Employment Dates: 07/23/2018 - Present

Employer:

Your Title:

Employment Dates:

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TC-0040C	Duties & Responsibilities of Florida Tax Collectors	30	TC-0041C	Management of a Florida Tax Collector's Office	30
TC-0036C	Collection and Distribution of Property Taxes	30	TC-0042C	Collection of Licenses, Taxes, and Fees	30

Applicant Signature

I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.

Signature: *PDeLeon*

Date: 10/10/23

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Patricia Maria De Leon

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 7-10, 2022
30 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Patricia Maria De Leon

has successfully completed

**TCC 504 - COLLECTION OF LICENSES,
TAXES, AND FEES**

Course Number: TC-0042C

June 16-21, 2023
30 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Patricia Maria De Leon

has successfully completed

**TCC 502 - MANAGEMENT OF A FLORIDA
TAX COLLECTOR'S OFFICE**

Course Number: TC-0041C

September 18-21, 2023
30 credit hours



Congratulations,

Patricia Maria De Leon

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0036C

on

October 9, 2023
30 credit hours





Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jeffrey W. Edwards
Previous Name(s)(if applicable):	
Documentation Included:	
County: Indian River <input type="checkbox"/>	Job Title: Lead Finance Clerk <input type="checkbox"/>
Certification Requested:	Certified Florida Collector Assistant <input type="checkbox"/>
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>
Certification Date:	10/01/23

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 06/22/20	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors <input type="checkbox"/>	30	Attended Cours <input type="checkbox"/>
90-hours per 12D-19.003(3)(b)		
TCC 502 - Management of a Florida Tax Collector's Office <input type="checkbox"/>	30	Attended Cours <input type="checkbox"/>
TCC 504 - Collection of Licenses, Taxes and Fees <input type="checkbox"/>	30	Attended Cours <input type="checkbox"/>
TCC 001 - Bankruptcy <input type="checkbox"/>	15	Attended Cours <input type="checkbox"/>
TCC 002 - Effective Decision Making <input type="checkbox"/>	10	Attended Cours <input type="checkbox"/>
TCC 003 - Customer Service Training <input type="checkbox"/>	5	Attended Cours <input type="checkbox"/>
Total Hours	120	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Jeffrey W. Edwards					
Business email address: jedwards@irctax.com				Business phone number: 772-226-1619	
Job title: Lead Finance Clerk					
Employed by: Indian River County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Indian River County Tax Collector					
Your Title: Lead Finance Clerk				Employment Dates: 6/22/2020 - Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0040C	TCC 501 - Duties & Responsibilities of FL Tax Collectors	30	TC-0042C	TCC 504 - Collection of Licenses, Taxes & Fees	30
TC-0041C	TCC 502 - Leadership & Mgmt Skills in a FL Tax Collector's Office	30		MORE - SEE ADD'L PAGE	
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: <i>Jeffrey W Edwards</i>				Date: 10/10/2023	

DR-4001 ADDITIONAL PAGE-

APPLICATION FOR FLORIDA PROFESSIONAL CERTIFICATION

JEFFREY W. EDWARDS, INDIAN RIVER COUNTY TAX COLLECTOR

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TC-0037C	TCC 001 - Bankruptcy	15	TC-0039C	TCC 003 - Customer Service Training	5
TC-0038C	TCC 002 - Effective Decision Making	10			

Applicant Signature

I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.

Signature: <i>Jeffrey W Edwards</i>	Date: 10/10/2023
-------------------------------------	------------------

Congratulations,

Jeff Edwards

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

August 17, 2022
15 credit hours



Congratulations,

Jeff Edwards

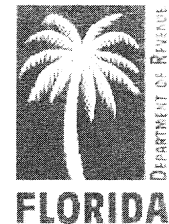
on completing

**TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE**

Course Number: TC-0038C

on

September 23, 2022
10 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Jeff Edwards

has successfully completed

**TCC 501 - DUTIES AND RESPONSIBILITIES
OF FLORIDA TAX COLLECTORS**

Course Number: TC-0040C

January 17-20, 2023
30 credit hours



Congratulations,

Jeff Edwards

on completing

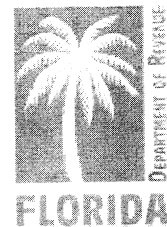
TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

March 29, 2023

5 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Jeff Edwards

has successfully completed

**TCC 504 - COLLECTION OF LICENSES,
TAXES, AND FEES**

Course Number: TC-0042C

June 16-21, 2023
30 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

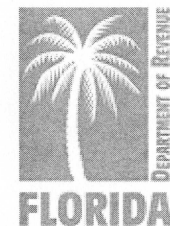
Jeff Edwards

has successfully completed

**TCC 502 - MANAGEMENT OF A FLORIDA
TAX COLLECTOR'S OFFICE**

Course Number: TC-0041C

September 18-21, 2023
30 credit hours





Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Tiffany Faison		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Broward	Job Title: Supervisor		
Certification Requested:	Certified Florida Collector Assistant		
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>		
Certification Date:	10/01/23		

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 05/18/97	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course
Total Hours	120	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



Application for
Florida Professional Certification
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying

☒ **Initial Certification** - \$25 fee ☐ **Annual Recertification** - \$5 fee ☐ **Reinstatement of Certification** - \$5 fee

Applicant Information

Applicant's name (as you would like it to appear on the certificate): Tiffany Faison

Business email address: tfaison@broward.org

Business phone number: 954-357-8830

Job title: Supervisor

Employed by: Broward County

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:

☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida
☐ Certified Florida Collector ☒ Certified Florida Collector Assistant

Experience for Certification – If you are applying for your **initial certification**, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for **recertification** or for **reinstatement**, provide your current employer and employment dates.

Employer: Broward County

Your Title: Supervisor

Employment Dates: 05/18/1997 to Present

Employer:

Your Title:

Employment Dates:

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TC-0040c	Duties and Responsibilities of the FL Tax Collectors office	30	TC-0041c	Leadership and Management Skills in a Florida Tax Collectors Office	30
TC-0036c	Collection and Distribution of Property Tax and Special Assesments	30	TC-0042c	Collection of Licenses, Taxes, and Fees	30

Applicant Signature

I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.

Signature:

Tiffany H. Faison

Date:

1-12-24

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Tiffany Faison

has successfully completed

**TCC 501 - DUTIES AND RESPONSIBILITIES
OF FLORIDA TAX COLLECTORS**

Course Number: TC-0040C

January 17-20, 2023
30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Tiffany Faison

has successfully completed

**TCC 502 - MANAGEMENT OF A FLORIDA
TAX COLLECTOR'S OFFICE**

Course Number: TC-0041C

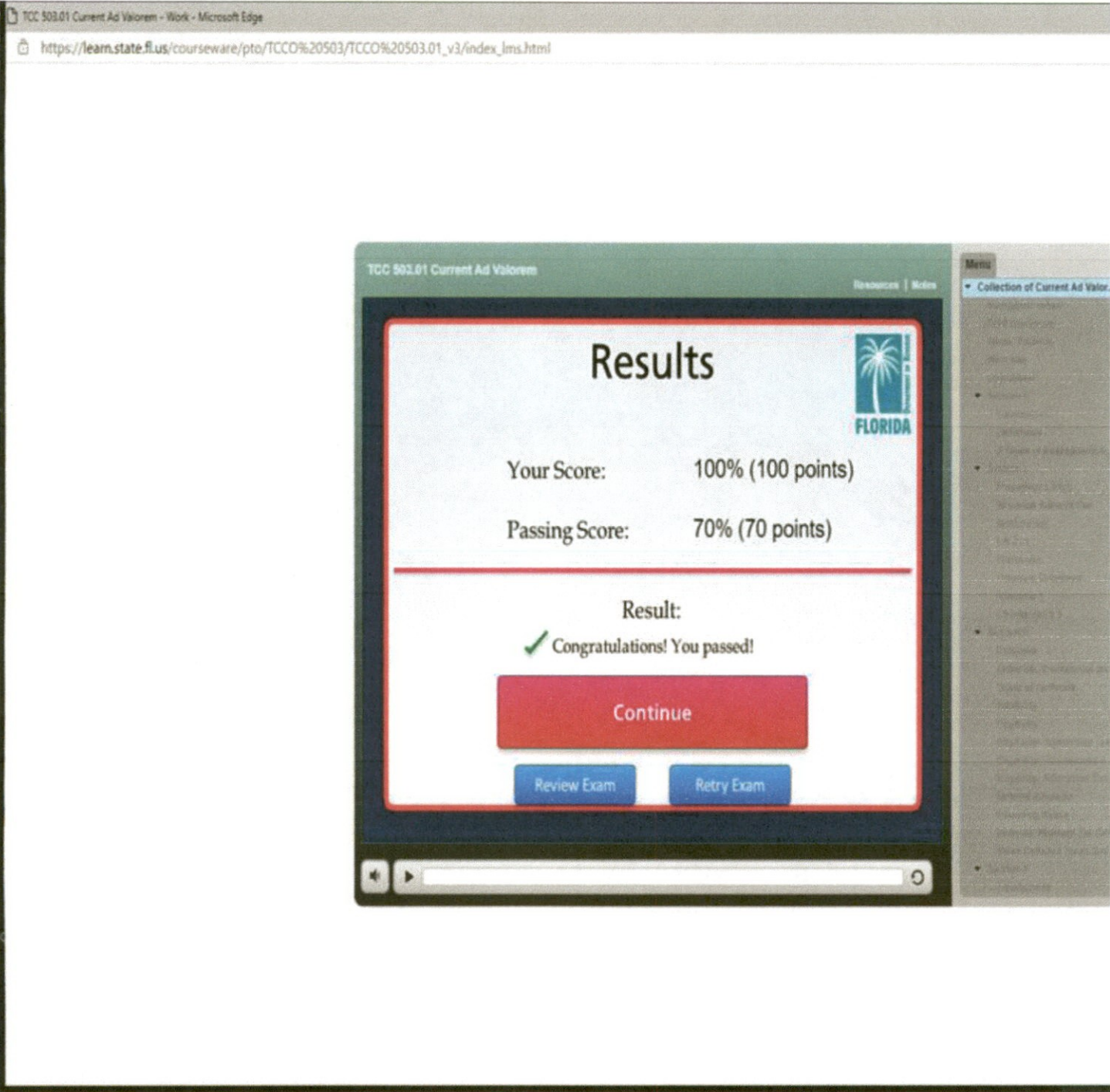
September 18-21, 2023
30 credit hours

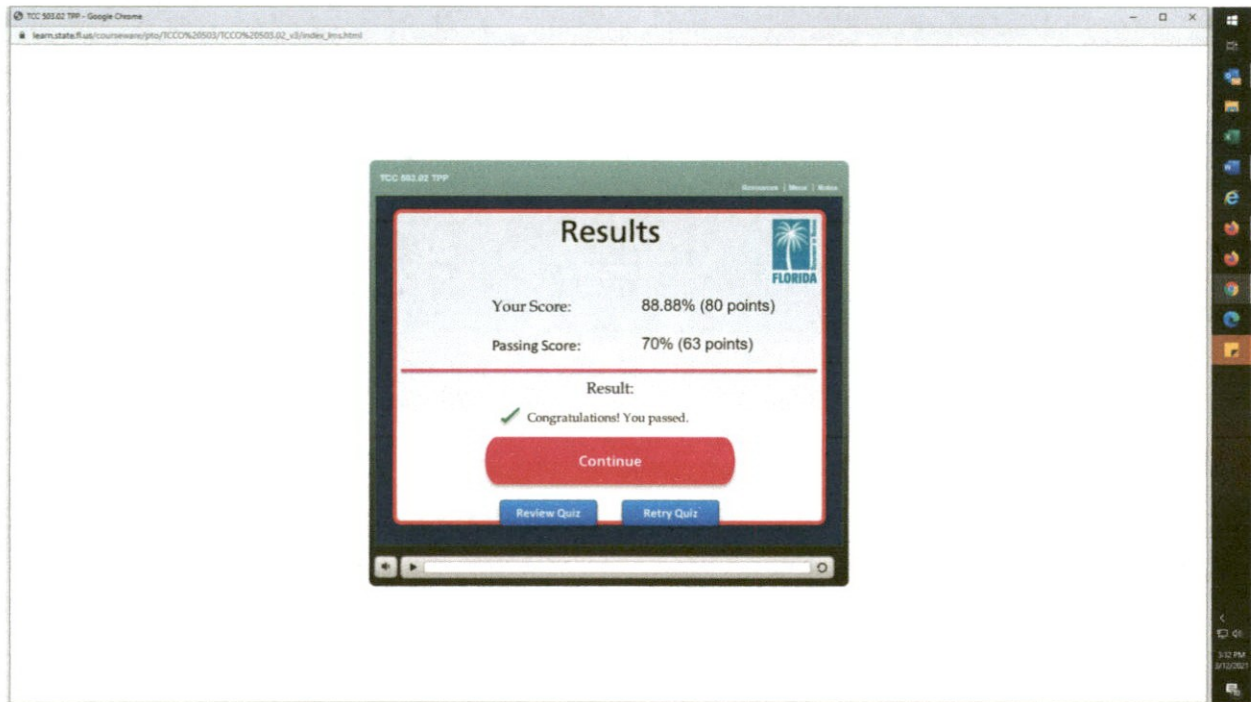


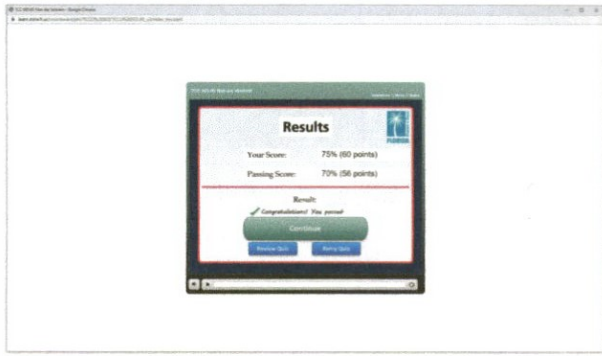
Faison, Tiffany

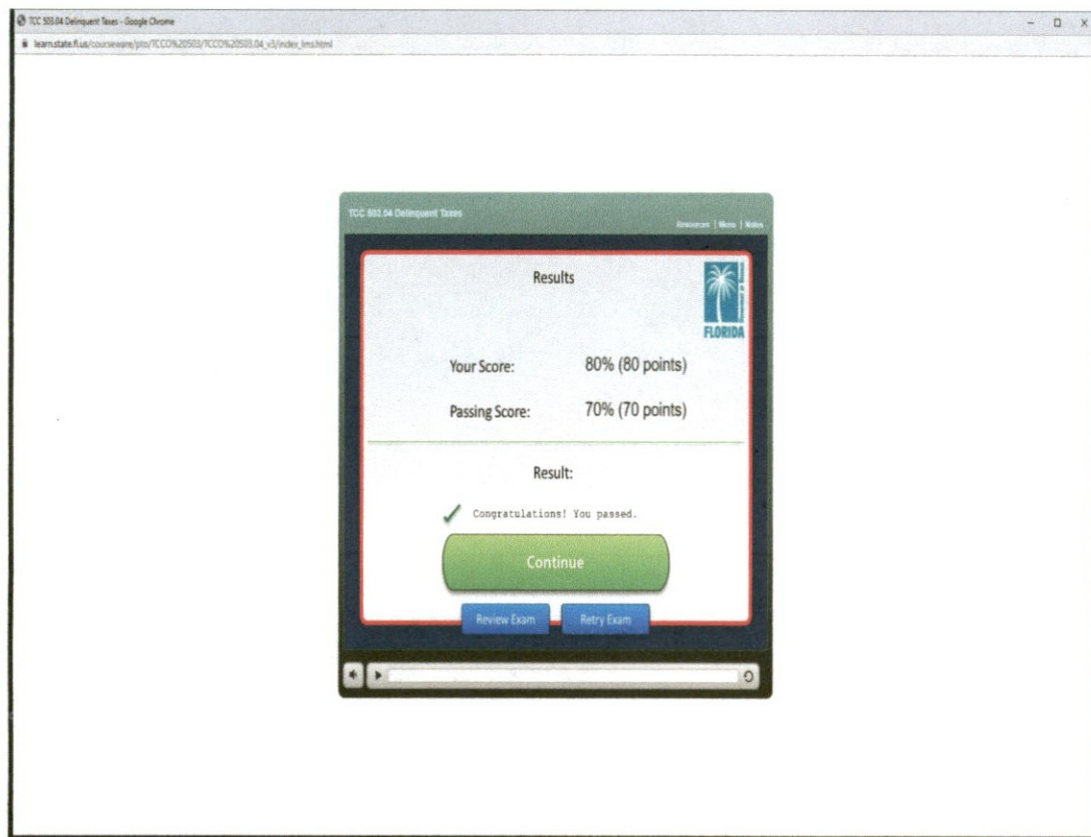
From: Faison, Tiffany
Sent: Tuesday, March 9, 2021 3:58 PM
To: Rowe, Paul
Subject: TCC503

IM SO AWESOME!!!!

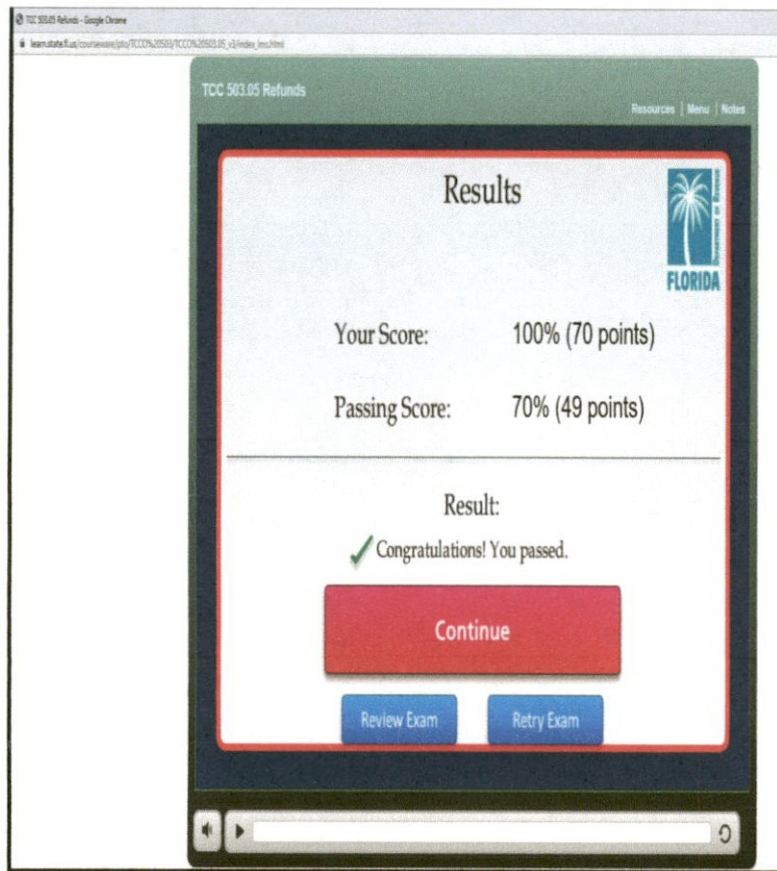




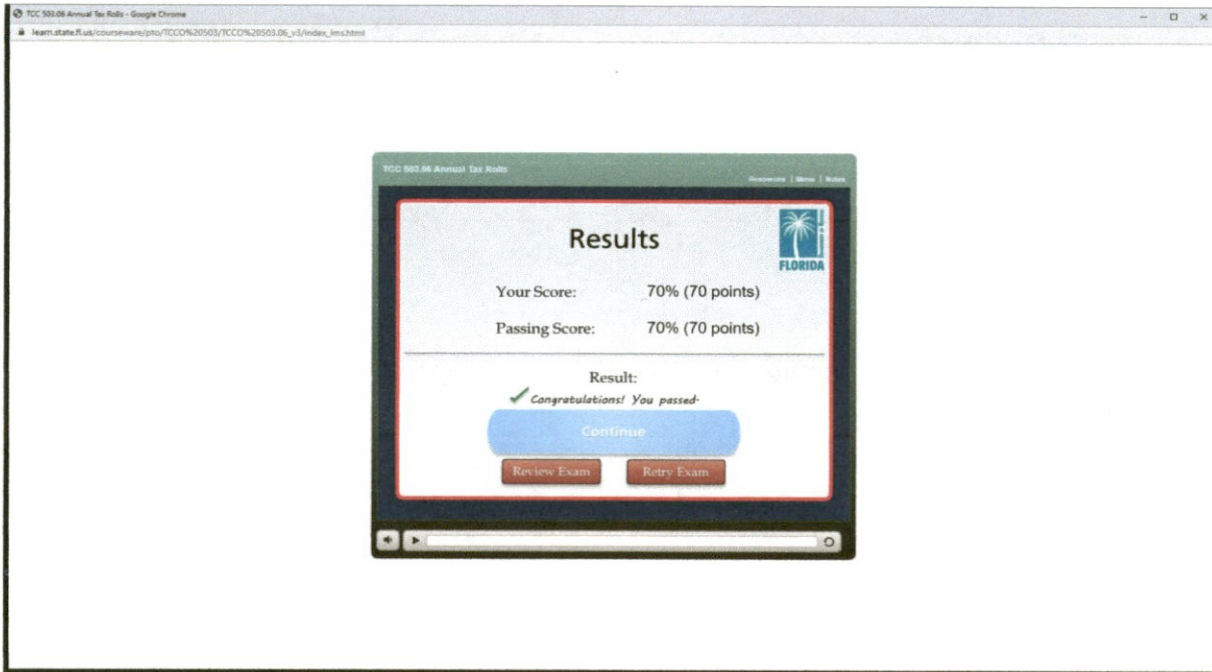




Have a blessed day! 😊
TFAISON



Have a blessed day! 😊
TFAISON



TCC 200.07 Tax Decis

Results

FLORIDA

Your Score: 83.33% (50 points)

Passing Score: 70% (42 points)

Result:

✓ Congratulations! You passed.

Continue

Review Exam Retry Exam

TCC 501.08 Mapping Basics

Resources | Menu | Help

Results



Your Score:	87.5% (70 points)
Passing Score:	70% (56 points)

Result:
✔ Congratulations! You passed!

Continue

Review Exam

Retry Exam



Florida DEPARTMENT OF REVENUE



Course - TCC 503.09 Distribution of Taxes

▼ Course -

You are taking the following course:

Name TCC 503.09 Distribution of Taxes

Lesson Page


This is the only page for this lesson to display.

Complete this module using the buttons in the course player. Do not click the "Complete Lesson" button until you've completed this module. If you need to exit before completing the module, click the "Stop and Restart/Resume Later" button below the course player.

TCC 503.09 Distribution of Taxes

Resources Menu Notes

Results



Your Score: 80% (40 points)

Passing Score: 70% (35 points)

Result:

✓ Congratulations! You passed.

Continue

Review Exam Retry Exam

Complete Lesson

Stop and Restart/Resume Later

The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Tiffany Faison

has successfully completed

**TCC 504 - COLLECTION OF LICENSES,
TAXES, AND FEES**

Course Number: TC-0042C

June 16-21, 2023
30 credit hours





Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Joshua Franco
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	<input checked="" type="checkbox"/> Job Title: Supervisor
Certification Requested:	Certified Florida Collector Assistant <input checked="" type="checkbox"/>
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>
Certification Date:	10/01/23

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 10/26/15	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors <input checked="" type="checkbox"/>	30	Attended Course <input checked="" type="checkbox"/>
90-hours per 12D-19.003(3)(b)		
TCC 502 - Management of a Florida Tax Collector's Office <input checked="" type="checkbox"/>	30	Attended Course <input checked="" type="checkbox"/>
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments <input checked="" type="checkbox"/>	30	Attended Course <input checked="" type="checkbox"/>
TCC 001 - Bankruptcy <input checked="" type="checkbox"/>	15	Attended Course <input checked="" type="checkbox"/>
TCC 002 - Effective Decision Making <input checked="" type="checkbox"/>	10	Attended Course <input checked="" type="checkbox"/>
TCC 003 - Customer Service Training <input checked="" type="checkbox"/>	5	Attended Course <input checked="" type="checkbox"/>
<input type="checkbox"/>		<input type="checkbox"/>
<input type="checkbox"/>		<input type="checkbox"/>
<input type="checkbox"/>		<input type="checkbox"/>
<input type="checkbox"/>		<input type="checkbox"/>
<input type="checkbox"/>		<input type="checkbox"/>
<input type="checkbox"/>		<input type="checkbox"/>
<input type="checkbox"/>		<input type="checkbox"/>
<input type="checkbox"/>		<input type="checkbox"/>
Total Hours	120	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



Application for Florida Professional Certification Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Joshua Franco					
Business email address: francoJ@hillstax.org				Business phone number: 813.635.5210 ext 5474	
Job title: Supervisor					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Supervisor				Employment Dates: 10/26/2015 to Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC00410	TCC502 Management of a Florida Tax Co	30	TC00360	TCC503 Collection & Distribution of Prope	30
TC00400	TCC501 Duties & Responsibilites of FL Ta	30	TC00370	TCC001 Bankruptcy	15
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature:				Date: 10-9-2023	

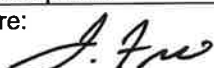


**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Joshua Franco					
Business email address: francoJ@hillstax.org				Business phone number: 813.635.5210 ext 5474	
Job title: Supervisor					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Supervisor				Employment Dates: 10/26/2015 to Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC0038	TCC002 Effective Decision-Making in the	10	TC0039C	TCC003 Customer Service Training	5
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 10-9-2023	

The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Joshua Franco

has successfully completed

**TCC 501 - DUTIES AND RESPONSIBILITIES
OF FLORIDA TAX COLLECTORS**

Course Number: TC-0040C

January 17-20, 2023
30 credit hours



Congratulations,

Joshua Franco

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0036C

on

June 20, 2023
30 credit hours



Congratulations,

Joshua Franco

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

August 7, 2023
15 credit hours



Congratulations,

Joshua Franco

on completing

**TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE**

Course Number: TC-0038C

on

March 2, 2023
10 credit hours



Congratulations,

Joshua Franco

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

September 12, 2023
5 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Joshua Franco

has successfully completed

**TCC 502 - MANAGEMENT OF A FLORIDA
TAX COLLECTOR'S OFFICE**

Course Number: TC-0041C

September 18-21, 2023
30 credit hours





Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Edson Gutierrez
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough <input type="checkbox"/>	Job Title: Customer Service Rep <input type="checkbox"/>
Certification Requested:	Certified Florida Collector Assistant <input type="checkbox"/>
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>
Certification Date:	11/01/23

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 04/22/19	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 503 Collection & Distribution of Property Taxes and Special Assessments <input type="checkbox"/>	30	Attended Course <input type="checkbox"/>
90-hours per 12D-19.003(3)(b)		
TCC 502 - Management of a Florida Tax Collector's Office <input type="checkbox"/>	30	Attended Course <input type="checkbox"/>
TCC 001 - Bankruptcy <input type="checkbox"/>	15	Attended Course <input type="checkbox"/>
TCC 002 - Effective Decision Making <input type="checkbox"/>	10	Attended Course <input type="checkbox"/>
TCC 003 - Customer Service Training <input type="checkbox"/>	5	Attended Course <input type="checkbox"/>
FLHSMV - DL Transformed: Commercial Driving License (CDL) <input type="checkbox"/>	5	Attended Course <input type="checkbox"/>
AAMVA - Birth Certificates <input type="checkbox"/>	.50	Attended Course <input type="checkbox"/>
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents <input type="checkbox"/>	.75	Attended Course <input type="checkbox"/>
AAMVA - Canadian Travel, Citizenship and Immigration Documents <input type="checkbox"/>	1	Attended Course <input type="checkbox"/>
AAMVA - Counterfeits and Alterations <input type="checkbox"/>	.75	Attended Course <input type="checkbox"/>
AAMVA - Driver License and ID Cards <input type="checkbox"/>	.75	Attended Course <input type="checkbox"/>
FLHSMV - Driver License Preparatory Training (Online) <input type="checkbox"/>	12	Attended Course <input type="checkbox"/>
AAMVA - Expanding the Review <input type="checkbox"/>	.50	Attended Course <input type="checkbox"/>
FLHSMV - Information and Cyber Security Awareness Training <input type="checkbox"/>	.50	Attended Course <input type="checkbox"/>
Total Hours	111.75	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Edson Gutierrez
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	<input checked="" type="checkbox"/> Job Title: Customer Service Rep
Certification Requested:	Certified Florida Collector Assistant <input checked="" type="checkbox"/>
Initial: <input type="checkbox"/>	Reinstatement: <input type="checkbox"/>
Certification Date:	11/01/23

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 04/22/19	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
90-hours per 12D-19.003(3)(b)		
FLHSMV - Heavy Vehicle Use Tax <input checked="" type="checkbox"/>	1	Attended Course <input checked="" type="checkbox"/>
AAMVA - Internal Fraud for Staff <input checked="" type="checkbox"/>	.75	Attended Course <input checked="" type="checkbox"/>
AAMVA - Introduction to Covert Features <input checked="" type="checkbox"/>	.75	Attended Course <input checked="" type="checkbox"/>
AAMVA - Introduction to Fraud <input checked="" type="checkbox"/>	1	Attended Course <input checked="" type="checkbox"/>
AAMVA - Mexican Documents <input checked="" type="checkbox"/>	.75	Attended Course <input checked="" type="checkbox"/>
AAMVA - Military ID Cards <input checked="" type="checkbox"/>	.50	Attended Course <input checked="" type="checkbox"/>
AAMVA - People and Actions <input checked="" type="checkbox"/>	.75	Attended Course <input checked="" type="checkbox"/>
AAMVA - Security Features <input checked="" type="checkbox"/>	1	Attended Course <input checked="" type="checkbox"/>
AAMVA - Social Security Cards <input checked="" type="checkbox"/>	.50	Attended Course <input checked="" type="checkbox"/>
AAMVA - Travel Documents <input checked="" type="checkbox"/>	.75	Attended Course <input checked="" type="checkbox"/>
AAMVA - U.S. Immigration Documents <input checked="" type="checkbox"/>	.75	Attended Course <input checked="" type="checkbox"/>
AAMVA - Vehicle Identification Documents <input checked="" type="checkbox"/>	.50	Attended Course <input checked="" type="checkbox"/>
Total Hours	9	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:

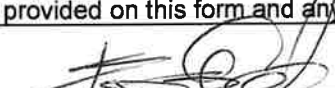


**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Edson Gutierrez					
Business email address: GutierrezE@hillstax.net			Business phone number: 813.612.6778		
Job title: Customer Service Rep					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Customer Service Rep			Employment Dates: 04/22/2019 to Present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC00370	TCC001 Bankruptcy	15	TC00380	TCC002 Effective Decision-Making In the	10
TC00390	TCC003 Customer Service Training	5	TC00360	TCC503 Collection & Distribution of Prope	30
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 10/13/23	

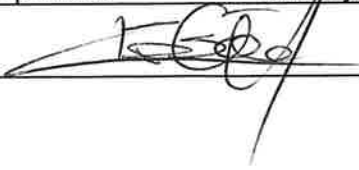


**Application for
Florida Professional Certification
Property Tax Oversight Certification and Training**

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Edson Gutierrez					
Business email address: GutierrezE@hillstax.net				Business phone number: 813.612.6778	
Job title: Customer Service Rep					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Customer Service Rep				Employment Dates: 04/22/2019 to Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC00410	TCC502 Management of a FL Tax Collect	30	TC0026C	AAMVA CDL	5
TC00050	Birth Certificate	.50	TC0006C	Canadian Birth Certificates, Driver, and V	.75
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 10/13/23	



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying

☒ **Initial Certification** - \$25 fee ☐ **Annual Recertification** - \$5 fee ☐ **Reinstatement of Certification** - \$5 fee

Applicant Information

Applicant's name (as you would like it to appear on the certificate): Edson Gutierrez

Business email address: GutierrezE@hillstax.net

Business phone number: 813.612.6778

Job title: Customer Service Rep

Employed by: Hillsborough County Tax Collector

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:

☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida
☐ Certified Florida Collector ☒ Certified Florida Collector Assistant

Experience for Certification – If you are applying for your **initial certification**, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for **recertification** or for **reinstatement**, provide your current employer and employment dates.

Employer: Hillsborough County Tax Collector

Your Title: Customer Service Rep

Employment Dates: 04/22/2019 to Present

Employer:

Your Title:

Employment Dates:

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TC00070	Canadian Travel, Citizenship, & Immigration	1	TC0001C	Counterfeits & Alterations	.75
TC00020	Driver Licenses & ID Cards	.75	TC0025C	Driver License Preparatory Training	12

Applicant Signature

I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.

Signature:

Date:

10/13/23

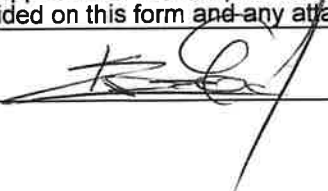


**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Edson Gutierrez					
Business email address: GutierrezE@hillstax.net			Business phone number: 813.612.6778		
Job title: Customer Service Rep					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Customer Service Rep			Employment Dates: 04/22/2019 to Present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC00040	Expanding the Review	.50	TC00440	Heavy Vehicle Use Tax (HVUT) 2021	1
TC00450	Information & Cyber Security Awareness	.50	TC00080	Internal Fraud for Starr	.75
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 10/13/23	



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying

☒ Initial Certification - \$25 fee ☐ Annual Recertification - \$5 fee ☐ Reinstatement of Certification - \$5 fee

Applicant Information

Applicant's name (as you would like it to appear on the certificate): Edson Gutierrez

Business email address: GutierrezE@hillstax.net

Business phone number: 813.612.6778

Job title: Customer Service Rep

Employed by: Hillsborough County Tax Collector

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:

☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida
☐ Certified Florida Collector ☒ Certified Florida Collector Assistant

Experience for Certification – If you are applying for your **initial certification**, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for **recertification** or for **reinstatement**, provide your current employer and employment dates.

Employer: Hillsborough County Tax Collector

Your Title: Customer Service Rep

Employment Dates: 04/22/2019 to Present

Employer:

Your Title:

Employment Dates:

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TC00090	Introduction to Covert Features	.75	TC0010C	Introduction to Fraud	1
TC00110	Mexican Documents	.75	TC0012C	Military ID Cards	.50

Applicant Signature

I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.

Signature:

Date:

10/13/25

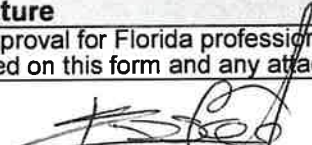


**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Edson Gutierrez					
Business email address: GutierrezE@hillstax.net				Business phone number: 813.612.6778	
Job title: Customer Service Rep					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Customer Service Rep				Employment Dates: 04/22/2019 to Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC00130	People and Actions	.75	TC00140	Security Features	1
TC00150	Social Security Cards	.50	TC00160	Travel Documents	.75
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 10/13/23	

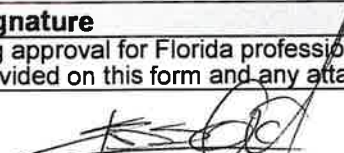


**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Edson Gutierrez					
Business email address: GutierrezE@hillstax.net			Business phone number: 813.612.6778		
Job title: Customer Service Rep					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Customer Service Rep			Employment Dates: 04/22/2019 to Present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC00170	US Immigration Documents	.75	TC00030	Vehicle Identification Documents	.50
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 10/13/23	

Congratulations,

Edson Gutierrez

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

October 5, 2022
15 credit hours



Congratulations,

Edson Gutierrez

on completing

**TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE**

Course Number: TC-0038C

on

March 8, 2023
10 credit hours



Congratulations,

Edson Gutierrez

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

July 5, 2023
5 credit hours



Congratulations,

Edson Gutierrez

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0030C

on

August 1, 2023
30 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Edson Gutierrez

has successfully completed

**TCC 502 - MANAGEMENT OF A FLORIDA
TAX COLLECTOR'S OFFICE**

Course Number: TC-0041C

September 18-21, 2023
30 credit hours



FLHSMV
FLORIDA HIGHWAY SAFETY, LAW ENFORCEMENT & REGISTRATION

iLearn

This certificate is awarded to

EDSON GUTIERREZ

for the successful completion of

AAMVA CDL

by FLHSMV

5 Hours 30 Minutes

Date of Course Completion: 11/17/2020

TCC026C



This certificate is awarded to

EDSON GUTIERREZ

for the successful completion of

AAMVA FDR 2021: Birth Certificates

by External Training

0 Hours 30 Minutes

Date of Course Completion: 10/11/2023

TC0005C



This certificate is awarded to

EDSON GUTIERREZ

for the successful completion of

AAMVA FDR 2020: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/11/2023

TC0006C



This certificate is awarded to

EDSON GUTIERREZ

for the successful completion of

AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes

Date of Course Completion: 10/11/2023

TC0007C



This certificate is awarded to

EDSON GUTIERREZ

for the successful completion of

AAMVA FDR 2020: Counterfeits and Alterations

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/11/2023

TC0008C



This certificate is awarded to

EDSON GUTIERREZ

for the successful completion of

AAMVA FDR 2020: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/11/2023

TC0002C



This certificate is awarded to

EDSON GUTIERREZ

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

12 Hours

Date of Course Completion: 10/12/2023

TC0025C

This certificate is awarded to

EDSON GUTIERREZ

for the successful completion of

AAMVA FDR 2021: Expanding the Review

by External Training

0 Hours 30 Minutes

Date of Course Completion: 10/11/2023

TC0004C

This certificate is awarded to

EDSON GUTIERREZ

for the successful completion of

Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes

Date of Course Completion: 10/11/2023

TC0004C

This certificate is awarded to

EDSON GUTIERREZ

for the successful completion of

Information and Cyber Security Awareness for External Entities - 2023

by FLHSMV

0 Hours 30 Minutes

Date of Course Completion: 10/12/2023

TC0005C

This certificate is awarded to

EDSON GUTIERREZ

for the successful completion of

AAMVA FDR 2020: Internal Fraud for Staff

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/11/2023

TC0006C

This certificate is awarded to

EDSON GUTIERREZ

for the successful completion of

AAMVA FDR 2021: Introduction to Covert Features

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/11/2023

TC0009C

This certificate is awarded to

EDSON GUTIERREZ

for the successful completion of

AAMVA FDR 2021: Introduction to Fraud

by External Training

1 Hours 0 Minutes

Date of Course Completion: 10/11/2023

TC0010C

This certificate is awarded to

EDSON GUTIERREZ

for the successful completion of

AAMVA FDR 2020: Mexican Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/11/2023

TC0011C

This certificate is awarded to

EDSON GUTIERREZ

for the successful completion of

AAMVA FDR 2020: Military ID Cards

by External Training

0 Hours 30 Minutes

Date of Course Completion: 10/11/2023

TC0012C

This certificate is awarded to

EDSON GUTIERREZ

for the successful completion of

AAMVA FDR 2021: People and Actions

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/12/2023

TC0013C

This certificate is awarded to

EDSON GUTIERREZ

for the successful completion of

AAMVA FDR 2021: Security Features

by External Training

1 Hours 0 Minutes

Date of Course Completion: 10/12/2023

TC0014C

This certificate is awarded to

EDSON GUTIERREZ

for the successful completion of

AAMVA FDR 2021: Social Security Cards

by External Training

0 Hours 30 Minutes

Date of Course Completion: 10/12/2023

TC0015C

This certificate is awarded to

EDSON GUTIERREZ

for the successful completion of



AAMVA FDR 2020: Travel Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/11/2023

TC0016C

This certificate is awarded to

EDSON GUTIERREZ

for the successful completion of



AAMVA FDR 2020: US Immigration Documents

by External Training

0 Hours 45 Minutes

TC 0017C

Date of Course Completion: 10/11/2023

This certificate is awarded to

EDSON GUTIERREZ

for the successful completion of

AAMVA FDR 2020: Vehicle Identification Documents

by External Training

0 Hours 30 Minutes

TC0003C

Date of Course Completion: 10/11/2023

Transcript: EDSON GUTIERREZ

Use the transcript to manage all active training.

Search Results (5)



Information and Cyber Security Awareness for External Entities - 2022

Completed : 9/14/2022 Status : Completed Training Type : Online Class



Information and Cyber Security Awareness for External Entities - 2021

Completed : 11/24/2021 Status : Completed Training Type : Online Class



AAMVA CDL

Completed : 11/17/2020 Status : Completed Training Type : Curriculum



Information and Cyber Security Awareness for External Entities - 2020

Completed : 2/5/2020 Status : Completed Training Type : Online Class



Information and Cyber Security Awareness for External Entities - 2019

Completed : 4/26/2019 Status : Completed Training Type : Online Class



Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Demetris Harrison
Previous Name(s)(if applicable):	
Documentation Included:	
County: Duval <input type="checkbox"/>	Job Title: Customer Service Center Manager <input type="checkbox"/>
Certification Requested:	Certified Florida Collector Assistant <input type="checkbox"/>
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>
Certification Date:	11/01/23

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 11/09/20	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors <input type="checkbox"/>	30	Attended Cours <input type="checkbox"/>
90-hours per 12D-19.003(3)(b)		
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments <input type="checkbox"/>	30	Attended Cours <input type="checkbox"/>
TCC 504 - Collection of Licenses, Taxes and Fees <input type="checkbox"/>	30	Attended Cours <input type="checkbox"/>
TCC 001 - Bankruptcy <input type="checkbox"/>	15	Attended Cours <input type="checkbox"/>
TCC 002 - Effective Decision Making <input type="checkbox"/>	10	Attended Cours <input type="checkbox"/>
TCC 003 - Customer Service Training <input type="checkbox"/>	5	Attended Cours <input type="checkbox"/>
<input type="checkbox"/>		<input type="checkbox"/>
Total Hours	120	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Demetris Harrison					
Business email address: dharrison@coj.net			Business phone number: 904 255 5710		
Job title: Customer Service Center Manager					
Employed by: Duval County Tax Collector's Office					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: <div style="display: flex; flex-wrap: wrap;"><div style="width: 33%;"><input type="checkbox"/> Certified Florida Appraiser</div><div style="width: 33%;"><input type="checkbox"/> Certified Florida Evaluator</div><div style="width: 33%;"><input type="checkbox"/> Certified Cadastralist of Florida</div><div style="width: 33%;"><input type="checkbox"/> Certified Florida Collector</div><div style="width: 33%;"><input checked="" type="checkbox"/> Certified Florida Collector Assistant</div></div>					
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Duval County Tax Collector's Office					
Your Title: Customer Service Center Manager			Employment Dates: 11/9/2020 - Present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0036C	TCC 503 - Collection and Distribution of Property Taxes	30	TC-0037C	TCC 001 - Bankruptcy	15
TC-0038C	TCC 002 -Effective Decision Making	10	TC-0039C	TCC 003 - Customer Service Training	5
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: Demetris Harrison			Digitally signed by Demetris Harrison Date: 2023.10.24 10:09:59 -04'00'		Date: 10/24/2023



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Demetris Harrison					
Business email address: dharrison@coj.net			Business phone number: 904 255 5710		
Job title: Customer Service Center Manager					
Employed by: Duval County Tax Collector's Office					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: <div style="display: flex; justify-content: space-between; margin-top: 5px;"><div><input type="checkbox"/> Certified Florida Appraiser</div><div><input type="checkbox"/> Certified Florida Evaluator</div><div><input type="checkbox"/> Certified Cadastralist of Florida</div></div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"><div><input type="checkbox"/> Certified Florida Collector</div><div><input checked="" type="checkbox"/> Certified Florida Collector Assistant</div></div>					
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Duval County Tax Collector's Office					
Your Title: Customer Service Center Manager			Employment Dates: 11/9/2020 - Present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC0040C	TCC 501 -Duties and Responsibilities of Florida Tax Collector	30			
TCC0042C	TCC 504 - Collection of License, Taxes, and Fees	30			
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: Demetris Harrison			Digitally signed by Demetris Harrison Date: 2023.10.24 10:09:59 -04'00'		Date: 10/24/2023

The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Demetris Harrison

has successfully completed

**TCC 501 - DUTIES AND RESPONSIBILITIES
OF FLORIDA TAX COLLECTORS**

Course Number: TC-0040C

February 7-10, 2022
30 credit hours



Congratulations,

Demetris Harrison

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0036C

on

May 13, 2022
30 credit hours



Congratulations,

Demetris Harrison

on completing

**TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE**

Course Number: TC-0038C

on

June 15, 2022
10 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Demetris Harrison

has successfully completed

**TCC 504 - COLLECTION OF LICENSES,
TAXES, AND FEES**

Course Number: TC-0042C

June 21-24, 2022
30 credit hours



Congratulations,

Demetris Harrison

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

April 17, 2023
15 credit hours



Congratulations,

Demetris Harrison

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

October 23, 2023

5 credit hours





Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Debbie Holmes		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Flagler	Job Title: Taxpayer/Motorist Services Specialist		
Certification Requested:	Certified Florida Collector Assistant		
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>		
Certification Date:	02/01/2024		

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 08/03/20	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
AAMVA - Introduction to Fraud	1	Attended Course
AAMVA - People and Actions	0.75	Attended Course
AAMVA - Security Features	1	Attended Course
AAMVA - Social Security Cards	0.5	Attended Course
AAMVA - Birth Certificates	0.5	Attended Course
AAMVA - Internal Fraud for Staff	0.75	Attended Course
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course
AAMVA - Introduction to Covert Features	0.75	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
AAMVA - Counterfeits and Alterations	0.75	Attended Course
AAMVA - Driver License and ID Cards	0.75	Attended Course
TCC 503.01 - Current Ad Valorem Taxes	4	Attended Course
Total Hours	56.75	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:

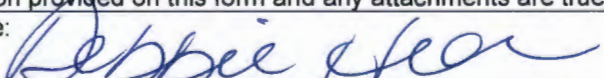


**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Debbie Holmes					
Business email address: dholmes@flaglertax.com			Business phone number: 386-313-4160		
Job title: Taxpayer / Motorist Services Specialist					
Employed by: Flagler County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Flagler County Tax Collector					
Your Title: Taxpayer / Motorist Services Specialist			Employment Dates: 8/3/2020-Present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC 0010C	Introduction to Fraud	1	TC 0013C	People and Actions	.75
TC 0014C	Security Features	1	TC 0015C	Social Security Cards	.50
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 4/5/24	

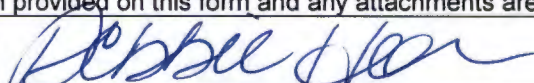


**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Debbie Holmes					
Business email address: dholmes@flaglertax.com			Business phone number: 386-313-4160		
Job title: Taxpayer / Motorist Services Specialist					
Employed by: Flagler County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Flagler County Tax Collector					
Your Title: Taxpayer / Motorist Services Specialist			Employment Dates: 8/3/2020-Present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC 0005C	Birth Certificates	.50	TC0007C	Canadian Travel, Citizenship, & Immigration Documents	1
TC 0008C	Internal Fraud for Staff	.75	TC 0009C	Introduction to Covert Features	.75
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 7/5/24	

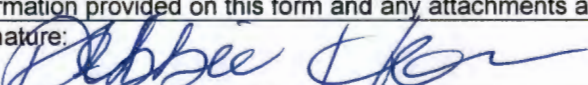


**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Debbie Holmes					
Business email address: dholmes@flaglertax.com			Business phone number: 386-313-4160		
Job title: Taxpayer / Motorist Services Specialist					
Employed by: Flagler County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Flagler County Tax Collector					
Your Title: Taxpayer / Motorist Services Specialist			Employment Dates: 8/3/2020-Present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC 0038C	TCC 002 - Effective Decision Making	10	TC 0001C	Counterfeits and Alterations	.75
TC 0039C	TCC 003 - Customer Service Training	5	TC 0002C	Driver License and ID Cards	.75
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 			Date: 1/5/24		

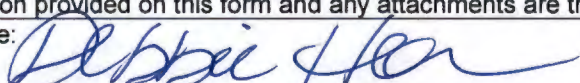


**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Debbie Holmes					
Business email address: dholmes@flaglertax.com			Business phone number: 386-313-4160		
Job title: Taxpayer / Motorist Services Specialist					
Employed by: Flagler County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Flagler County Tax Collector					
Your Title: Taxpayer / Motorist Services Specialist			Employment Dates: 8/3/2020-Present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC 0040C	TCC 501 - Duties & Responsibilities	30	TCC 0036C	TCC 503.02 - Collection & Enforcement of TPP	4
TC 0036C	TCC 503.01- Collection & Distribution of Property Taxes	4	TC 0024C	Driver License Preparatory Training	64
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 1/5/24	

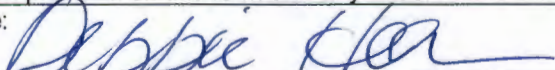


**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Debbie Holmes					
Business email address: dholmes@flaglertax.com			Business phone number: 386-313-4160		
Job title: Taxpayer / Motorist Services Specialist					
Employed by: Flagler County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Flagler County Tax Collector					
Your Title: Taxpayer / Motorist Services Specialist			Employment Dates: 8/3/2020-Present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC 0016C	Travel Documents	.75	TC 0017C	U.S. Immigration Documents	.75
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 1/5/24	

Employee Certification Hours

Employee Name	Holmes, Debbie	Hours Needed for Certification	120
Hire Date	8/3/2020		
Eligible for Certification	8/3/2022		

Course Number	Course Name	Training Hours	Mode of Training	Training Hours	Enrollment Date	Scheduled Date	Status	Completed Date
TCC 501	Duties and Responsibilities	30	Instructor-led	30			Completed	2/22 - 2/26 2021
TCC 503.01	Collection and Distribution of Property Taxes	4	Online	4			Completed	3/30/2021
TCC 503.02	Collection & Enforcement of of Tangible Personal Property	4	Online	4			Completed	6/30/2021
TC-0024C	Driver License Preparatory Training	64	Instructor-led	64			Completed	3/29/2021
TCC 002	Effective Decision Making	10	Online	10	9/13/2023	12/20/23 - 12/22/23	Completed	1/4/2024
TCC 003	Customer Service Training	5	Online	5	9/13/2023	12/18/2023	Completed	12/22/2023
AAMVA	FDR 2020 (General Members)	10.75	Online	10.75			Completed	9/17/2020

127.75127.75

This certificate is awarded to

DEBBIE HOLMES

for the successful completion of

AAMVA FDR 2020 (General Members)

by FLHSMV

10 Hours 45 Minutes

AAMVA FDR 2020 (General Members)

Training Details

Training Type: Curriculum

Provider: FLHSMV

Version: 4.0 [Structure History](#)

Training Hours: 10 Hours 45 Minutes

Description: This curriculum includes all AAMVA FDR modules for General Members.

Status: Completed

Training Purpose:

Due Date: None

Certificate: [Print Certificate](#)

Expiration Date:

Reporting [Select](#)

Classification:

















Curriculum






































Select A Training View

☒ All Training
 ☐ Activated Training
 ☐ Not Activated Training

☐ Check to sort by due date (uncheck box to return to default view)

[Hide Expired Training](#)

TITLE (CLICK ON  TO SEE COURSE DESCRIPTION)	TYPE	DUE DATE	STATUS	OPTIONS	DETAILS
AAMVA FDR 2020 Job Aids (Min. required: 2)	Section	None		None	None
 AAMVA FDR 2020: Level 1 Job Aid	Study Guides	None	Completed	Launch None	 
 AAMVA FDR 2020: Level 2 Job Aid	Study Guides	None	Completed	Launch None	 
AAMVA 2020 Courses (Min. required: 15)	Section	None		None	None
 AAMVA FDR 2020: Introduction to Fraud	Online Class	None	Completed	None	 
 AAMVA FDR 2020: Birth Certificates	Online Class	None	Completed	None	 
 AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs	Online Class	None	Completed	None	 

TITLE (CLICK ON  TO SEE COURSE DESCRIPTION)	TYPE	DUE DATE	STATUS	OPTIONS	DETAILS
 AAMVA FDR 2020: Counterfeits and Alterations	Online Class	None	Completed	None	 
 AAMVA FDR 2020: Driver Licenses and ID Cards	Online Class	None	Completed	None	 
1  AAMVA FDR 2020: High Quality Counterfeits Level	Online Class	None	Completed	None	 
2  AAMVA FDR 2020: High Quality Counterfeits Level	Online Class	None	Completed	None	 
 AAMVA FDR 2020: Introduction to Covert Features	Online Class	None	Completed	None	 
 AAMVA FDR 2020: Internal Fraud for Staff	Online Class	None	Completed	None	 
 AAMVA FDR 2020: People and Actions	Online Class	None	Completed	None	 
 AAMVA FDR 2020: Security Features	Online Class	None	Completed	None	 
 AAMVA FDR 2020: Social Security Cards	Online Class	None	Completed	None	 
 AAMVA FDR 2020: Travel Documents	Online Class	None	Completed	None	 
 AAMVA FDR 2020: US Immigration Documents	Online Class	None	Completed	None	 
 AAMVA FDR 2020: Update Only Module	Online Class	None	Completed	None	 

Assignment and Version History

Transcript History

« Back



Version: 23.1.6.45
 Powered by Cornerstone OnDemand, Inc. ©2000-2023
 All Rights Reserved. Terms - Privacy - Cookies - Feedback

FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

iLearn

This certificate is awarded to

DEBBIE HOLMES

for the successful completion of

AAMVA FDR 2020: Introduction to Fraud

by External Training

1 Hours 0 Minutes

e

Date of Course Completion: 9/17/2020



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES



This certificate is awarded to

DEBBIE HOLMES

for the successful completion of

AAMVA FDR 2020: Birth Certificates

by External Training

0 Hours 30 Minutes

Date of Course Completion: 9/17/2020



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES



This certificate is awarded to

DEBBIE HOLMES

for the successful completion of

AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes

Date of Course Completion: 9/17/2020



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES



This certificate is awarded to

DEBBIE HOLMES

for the successful completion of

AAMVA FDR 2020: Counterfeits and Alterations

by External Training

0 Hours 45 Minutes

Date of Course Completion: 9/17/2020



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES



This certificate is awarded to

DEBBIE HOLMES

for the successful completion of

AAMVA FDR 2020: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes

Date of Course Completion: 9/17/2020



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES



This certificate is awarded to

DEBBIE HOLMES

for the successful completion of

AAMVA FDR 2020: Introduction to Covert Features

by External Training

0 Hours 45 Minutes

Date of Course Completion: 9/17/2020



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES



This certificate is awarded to

DEBBIE HOLMES

for the successful completion of

AAMVA FDR 2020: Internal Fraud for Staff

by External Training

0 Hours 45 Minutes

Date of Course Completion: 9/17/2020



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES



This certificate is awarded to

DEBBIE HOLMES

for the successful completion of

AAMVA FDR 2020: People and Actions

by External Training

0 Hours 45 Minutes

Date of Course Completion: 9/17/2020

This certificate is awarded to

DEBBIE HOLMES

for the successful completion of

AAMVA FDR 2020: Security Features

by External Training

1 Hours 0 Minutes

Date of Course Completion: 9/17/2020

This certificate is awarded to

DEBBIE HOLMES

for the successful completion of

AAMVA FDR 2020: Social Security Cards

by External Training

0 Hours 30 Minutes

Date of Course Completion: 9/17/2020

This certificate is awarded to

DEBBIE HOLMES

for the successful completion of

AAMVA FDR 2020: Travel Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 9/17/2020



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES



This certificate is awarded to

DEBBIE HOLMES

for the successful completion of

AAMVA FDR 2020: US Immigration Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 9/17/2020

The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team



Certifies that

Debbie Holmes

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

February 22-26, 2021

This certificate is awarded to

DEBBIE HOLMES

for the successful completion of

Driver License Preparatory Training - Virtual Instructor-Led Training

by FLHSMV

64 Hours 00 Minutes

Congratulations,

DEBBIE HOLMES,

on completing

TCC 503.01 - COLLECTION OF CURRENT AD VALOREM TAXES

course on

Wednesday, June 30, 2021

4.00 credit hours



Congratulations,

DEBBIE HOLMES,

on completing

**TCC 503.02 - COLLECTION & ENFORCEMENT OF TANGIBLE
PERSONAL PROPERTY**

course on

Wednesday, June 30, 2021

4.00 credit hours



Congratulations,

Debbie Holmes

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

December 22, 2023
5 credit hours



Congratulations,

Debbie Holmes

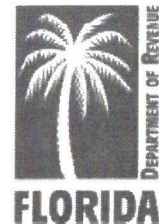
on completing

**TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE**

Course Number: TC-0038C

on

January 4, 2024
10 credit hours





Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Rosalind D. Horne		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Suwannee	Job Title: Administrative Assistant		
Certification Requested:	Certified Florida Collector Assistant		
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>		
Certification Date:	02/01/24		

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 02/07/13	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course
90-hours per 12D-19.003(3)(b)		
FLHSMV - DL Training Series: Phase I	40	Attended Course
FLHSMV - DL Transformed: Fraudulent Document Recognition	8	Attended Course
FLHSMV - Heavy Vehicle Use Tax	1	Attended Course
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course
FLHSMV - Information and Cyber Security Awareness Training	0.5	Attended Course
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
Total Hours	149.5	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:




**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Rosalind D Horne					
Business email address: rhorne@suwtax.com				Business phone number: 386-364-3462	
Job title: Administrative Assistant					
Employed by: Suwannee County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Suwannee County Tax Collector					
Your Title: Administrative Assistant				Employment Dates: February 7, 2013	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0041C	TCC 502 - Management of Florida Tax Collector's Office	30	TC-0024C	Tax Collector Phase 1 Basic Training	64
TC-0042C	TCC 504 - Collection of Licenses, Taxes, and Fees	30	RC-0029C	Fraudulent Document Recognition	8
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 10/10/2023	



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying

☒ **Initial Certification** - \$25 fee ☐ **Annual Recertification** - \$5 fee ☐ **Reinstatement of Certification** - \$5 fee

Applicant Information

Applicant's name (as you would like it to appear on the certificate): Rosalind D Horne

Business email address: rhorne@suwtax.com

Business phone number: 386-364-3462

Job title: Administrative Assistant

Employed by: Suwannee County Tax Collector

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:

☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida
☐ Certified Florida Collector ☒ Certified Florida Collector Assistant

Experience for Certification – If you are applying for your **initial certification**, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for **recertification** or for **reinstatement**, provide your current employer and employment dates.

Employer: Sharon W Jordan, Suwannee County Tax Collector

Your Title: Administrative Assistant

Employment Dates: February 7, 2013- Current

Employer:

Your Title:

Employment Dates:

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TCC 002	Effective Decision-Making In The Workplace	10		Heavy Highway Tax (HVUT)	1
YCC 503	Collection and Distribution of Property Taxes and Special Assessments	30		Information and Cyber Security Awareness for External Entities	.5

Applicant Signature

I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.

Signature:

Date:

01/16/2024

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- county tax collectors and employees

Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

Course Approval and Examinations

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage https://floridarevenue.com/property/Pages/Cofficial_Training.aspx. You must pass all required examinations for each required course to obtain course credit.

Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours*.

Special Salary for Officials

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue
Property Tax Oversight
Certification and Training
PO Box 3294
Tallahassee, FL 32315-3294

Need Assistance?

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

This certificate is awarded to

ROSALIND HORNE

for the successful completion of

DL Issuance: Phase I Basic Training

by FLHSMV

40 Hours 0 Minutes

This certificate is awarded to

ROSALIND HORNE

for the successful completion of

Fraudulent Document Recognition Training

by External (Historic)

8 Hours 0 Minutes

This certificate is awarded to

ROSALIND HORNE

for the successful completion of

Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes

Date of Course Completion: 1/14/2022

The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

ROSALIND D HORNE

has successfully completed

**TCC 504 - COLLECTION OF LICENSES,
TAXES, AND FEES**

Course Number: TC-0042C

June 21-24, 2022
30 credit hours





FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES



This certificate is awarded to

ROSALIND HORNE

for the successful completion of

Information and Cyber Security Awareness for External Entities - 2022

by FLHSMV

0 Hours 30 Minutes

Date of Course Completion: 8/18/2022

The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Rosalind D Horne

has successfully completed

**TCC 502 - MANAGEMENT OF A FLORIDA
TAX COLLECTOR'S OFFICE**

Course Number: TC-0041C

September 18-21, 2023
30 credit hours



Congratulations,

Rosalind D Horne

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0036C

on

January 12, 2024
30 credit hours



Congratulations,

Rosalind D Horne

on completing

**TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE**

Course Number: TC-0038C

on

January 12, 2024
10 credit hours





Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Pamela Hunter		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Hernando		Job Title: Customer Service Representative	
Certification Requested:	Certified Florida Collector Assistant		
Initial: <input checked="" type="checkbox"/>		Reinstatement: <input type="checkbox"/>	
Certification Date:	10/01/23		

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 08/27/14	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course
Total Hours	120	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying

☒ Initial Certification - \$25 fee ☐ Annual Recertification - \$5 fee ☐ Reinstatement of Certification - \$5 fee

Applicant Information

Applicant's name (as you would like it to appear on the certificate): Pamela Hunter

Business email address: Phunter@hernandocounty.us

Business phone number: 352-754-4180

Job title: Customer Service Representative

Employed by: Hernando County Tax Collector

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:

☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida
☐ Certified Florida Collector ☒ Certified Florida Collector Assistant

Experience for Certification – If you are applying for your **initial certification**, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for **recertification** or for **reinstatement**, provide your current employer and employment dates.

Employer: Hernando County Tax Collector

Your Title: Customer Service Representative

Employment Dates: 08-27-2014 - Current

Employer:

Your Title:

Employment Dates:

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TC-0040C	Duties and Responsibilities of Florida Tax Collectors	30	TC-0041C	Management of a Florida Tax Collector's office	30
TC-0036C	Collection and Distribution of Property Taxes and Special Assessments	30	TC-0042C	The Collection of Licenses, Taxes and Fees	30

Applicant Signature

I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.

Signature: *Pamela Hunter*

Date: *1/4/2024*

The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team



Certifies that

Pamela Hunter

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

June 7-10, 2021

The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team



Certificate of Completion

Pamela Hunter

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 13-16, 2021

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Pamela Hunter

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023
30 credit hours



Congratulations,
Pamela Hunter

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0036C

on

September 11, 2023
30 credit hours





Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Glenda Jackson
Previous Name(s)(if applicable):	
Documentation Included:	
County: Lake	<input checked="" type="checkbox"/> Job Title: Lead
Certification Requested:	Certified Florida Collector Assistant <input checked="" type="checkbox"/>
Initial: <input type="checkbox"/>	Reinstatement: <input checked="" type="checkbox"/>
Certification Date:	11/01/23

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 10/30/23	To: Present
From: 9/1/95	To: 8/30/22

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors <input checked="" type="checkbox"/>	30	Attended Course <input checked="" type="checkbox"/>
90-hours per 12D-19.003(3)(b)		
FLHSMV - DL Training Series: Phase I <input checked="" type="checkbox"/>	32	Attended Course <input checked="" type="checkbox"/>
FLHSMV - DL Transformed: Fraudulent Document Recognition <input checked="" type="checkbox"/>	8	Attended Course <input checked="" type="checkbox"/>
FLHSMV - DL Training Series: Phase II <input checked="" type="checkbox"/>	32	Attended Course <input checked="" type="checkbox"/>
FLHSMV - DL Transformed: Driving Test <input checked="" type="checkbox"/>	8	Attended Course <input checked="" type="checkbox"/>
TCC 002 - Effective Decision Making <input checked="" type="checkbox"/>	10	Attended Course <input checked="" type="checkbox"/>
Total Hours	120	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input checked="" type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Glenda C Jackson					
Business email address: glenda.jackson@laketax.com				Business phone number: 352-343-9602	
Job title: Lead					
Employed by: Lake County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: <div style="display: flex; flex-wrap: wrap;"><div style="width: 33%;"><input type="checkbox"/> Certified Florida Appraiser</div><div style="width: 33%;"><input type="checkbox"/> Certified Florida Evaluator</div><div style="width: 33%;"><input type="checkbox"/> Certified Cadastralist of Florida</div><div style="width: 33%;"><input type="checkbox"/> Certified Florida Collector</div><div style="width: 33%;"><input checked="" type="checkbox"/> Certified Florida Collector Assistant</div></div>					
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Lake County Tax Collector					
Your Title: Lead				Employment Dates: 09/01/1995 - 8/30/2022	
Employer: Lake County Tax Collector					
Your Title: Lead				Employment Dates: 10/30/2023 - Present	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0038C	TCC 002 - Effective Decision Making	10	TC-0022C	DL Issuance: Phase I	32
TC-0040C	TCC 501 - Duties & Respon. of FL Tax Collectors	30	TC-0023C	DL Issuance: Phase II	32
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: Glenda Carter Jackson				Date: Oct 30, 2023	

Additional Coursework:

TC-0029C	Fraudulent Document Recognition	8
TC-0027C	DL Issuance: Driving Test	8

Total Hours: 120 hours

Original Issuance 9/01/2015 (attached)



Application for
Florida Professional Certification
Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input checked="" type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Glenda C Jackson					
Business email address: glenda.jackson@laketax.com			Business phone number: 352-343-9602		
Job title: Lead					
Employed by: Lake County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Lake County Tax Collector					
Your Title: Lead			Employment Dates: 09/01/1995 - 8/30/2022		
Employer: Lake County Tax Collector					
Your Title: Lead			Employment Dates: 10/30/2023 - present		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0029C	Fraudulent Document Recognition	8			
TC-0027C	DL Issuance: Driving Test	8			
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: Glenda Carter Jackson				Date: Oct 30, 2023	

Original Issuance - 9/1/2015 (attached)



Department of Highway Safety and Motor Vehicles

Presents this

Certificate

To

Glenda C Jackson

In recognition of successful completion of
32 hours

DL Issuance: Tax Collector Phase I Basic Training

This certificate is awarded on: 6/20/2013

TC-0022 C



Department of Highway Safety and Motor Vehicles

Presents this

Certificate

To

Glenda C Jackson

In recognition of successful completion of
8 hours

Fraudulent Document Recognition

This certificate is awarded on: 6/21/2013

TC-00 29C



Department of Highway Safety and Motor Vehicles

Presents this

Certificate

To

Glenda C Jackson

In recognition of successful completion of
32 hours

Driver License Issuance: Phase II Intermediate

This certificate is awarded on: 7/19/2013 &

TC-00731



Department of Highway Safety and Motor Vehicles

Presents this

Certificate

To

Glenda C Jackson

In recognition of successful completion of
8 hours

Driver License Issuance: Driving Test

This certificate is awarded on: 7/19/2013

TC 0027C

The Florida Department of Revenue

Property Tax Oversight, Certification & Training Team

Certifies that

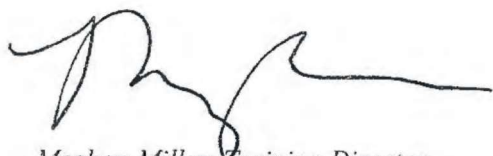
Glenda Jackson

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

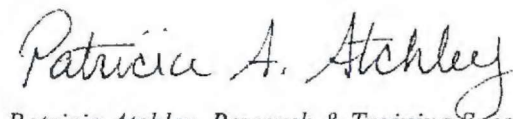
TCC 501, 30 Hours

June 15-19, 2015



Meghan Miller, Training Director

Property Tax Oversight



Patricia Atchley, Research & Training Specialist


Property Tax Oversight

TC-0040C

Resources Menu Notes

Congratulations

Glenda Carter Jackson
on completing the
TCC 002 Effective Decision Making course on
8/4/2015
10 credit hours



Print

◀ ▶ ◯ ◂ ▸



Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12

Property Tax Oversight Program Florida Department of Revenue

Applications must have the signature of the Program Director,
Tax Collector (or designee) below.

James McAdams
Chairman
Admissions Committee

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

Daniel W. Jordan

Signature

CHIEF DEPUTY

Title

\$25 fee must be enclosed for application to be processed

(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Jackson Glenda Carter

(Last)

(First)

(Middle)

E-mail Address gjackson43@cfl.r.rr.com

Business Phone Number 352-343-9600

Employed By Lake County Tax Collector

Job Title Customer Representative

Name of High School West Orange High Graduated? ☒ Yes ☐ No

Name of College Lake Sumter Graduated? ☐ Yes ☒ No

Professional Organizations (in the collection field) _____

List below all tax collection courses and enclose a copy of the certificate of completion DOR-DUTIES AND RESPONSIBILITIES
OF FL TAX COLLECTORS; DOR-EFFECTIVE DECISION MAKING TCC002; DHSMV-DL ISSUANCE
PHASE I & II; DHSMV-DRIVER LICENSE ISSUANCE; DRIVING TEST; DHSMV-FRAUDULENT
DOCUMENT RECOGNITION

Professional Designations _____

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer BOB McKEE, LAKE COUNTY TAX COLLECTOR

Your Title CUSTOMER REPRESENTATIVE From SEPT, 1995 To PRESENT

Name of Employer _____

Your Title _____ From 8 To _____

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Glenda Carter Jackson

Date: 7/7/15



Executive
Director
Marshall Stranburg

October 6, 2015

Glenda Carter Jackson
Office of the Lake County Tax Collector
Post Office Box 327
Tavares, Florida 32778-0327

Dear Glenda:

The Certified Florida Collector Admissions Committee met on October 6, 2015 and reviewed your application. The committee is pleased to inform you that you are receiving the Certified Florida Collector Assistant designation. Congratulations!

The designation, Certified Florida Collector Assistant, is contingent upon employment with a Florida tax collector or the Florida Department of Revenue. If a designee terminates employment for any reason, he or she cannot use or display the Certified Florida Collector Assistant designation. The employer must promptly notify the Florida Department of Revenue of these changes.

I have enclosed your Certified Florida Collector Assistant designation certificate and membership card. You will receive your designation pin separately. Your certification date is September 1, 2015.

Thank you for participating in the Certified Florida Collector Assistant professional designation program. If you have any questions, please contact me at 727-588-6856.

Sincerely,

Meghan Miller, Secretary
Certified Florida Collector Admissions Committee

Mm/jk

***The Department of Revenue
of the State of Florida***

certifies that

Glenda Carter Jackson

*has fulfilled the requirements for designation as a
Certified Florida Collector Assistant
and has been recommended by
The Admissions and Certifications Committee
for Certified Florida Collectors
and Certified Florida Collector Assistants
and is, therefore, on this day,
the first of September, 2015,
declared to be a*

Certified Florida Collector Assistant

*with all the rights, benefits, and privileges
of this certification.*



Marshall Stranburg
Marshall Stranburg
Executive Director
Florida Department of Revenue

Dr. Maurice M. Gogarty
Dr. Maurice M. Gogarty
Director,
Property Tax Oversight



The State of Florida
Department of Revenue
certifies that

Glenda Carter Jackson
is a

Certified Florida Collector Assistant

with certification requirements met
through December 31, 2015.

Marshall Stranburg

Marshall Stranburg, Executive Director
Florida Department of Revenue

Dr. Maurice M. Gogarty

Dr. Maurice M. Gogarty, Director
Property Tax Oversight



Name to Appear on Certificate:	Ryan Karan		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Hillsborough	Job Title: Assistant Manager		
Certification Requested:	Certified Florida Collector Assistant		
Initial: <input checked="checked" type="checkbox"/>	Reinstatement:		<input type="checkbox"/>
Certification Date:	12/01/2023		

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 04/28/14	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course
Driver License Preparatory Training (Online)	12	Attended Course
AAMVA - CDL Module 1	2.5	Attended Course
AAMVA - Military ID Cards	0.5	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
Total Hours	120	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying

☒ **Initial Certification** - \$25 fee ☐ **Annual Recertification** - \$5 fee ☐ **Reinstatement of Certification** - \$5 fee

Applicant Information

Applicant's name (as you would like it to appear on the certificate): **Ryan Karan**

Business email address: **karanr@hillstax.org**

Business phone number: **813.415.8636**

Job title: **Assistant Manager**

Employed by: **Hillsborough County Tax Collector**

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:

☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida
☐ Certified Florida Collector ☒ Certified Florida Collector Assistant

Experience for Certification – If you are applying for your **initial certification**, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for **recertification** or for **reinstatement**, provide your current employer and employment dates.

Employer: **Hillsborough County Tax Collector**

Your Title: **Assistant Manager**

Employment Dates: **04/28/2014 to Present**

Employer:

Your Title:

Employment Dates:

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TC0025	Driver License Preparatory Training -OLT	12	TC-0018	AAMVA CDL 2021 Module 1 Intro to CDL	2.5
TC-0012	AAMVA FDR 2020: Military ID Cards	.50	TC-0038	TCC002 Effective Decision-Making	10

Applicant Signature

I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.

Signature: 

Date: **12/22/23**



Application for Florida Professional Certification Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying

☒ Initial Certification - \$25 fee ☐ Annual Recertification - \$5 fee ☐ Reinstatement of Certification - \$5 fee

Applicant Information

Applicant's name (as you would like it to appear on the certificate): Ryan Karan

Business email address: karanr@hillstax.org

Business phone number: 813.415.8636

Job title: Assistant Manager

Employed by: Hillsborough County Tax Collector

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:

☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida
☐ Certified Florida Collector ☒ Certified Florida Collector Assistant

Experience for Certification – If you are applying for your **initial certification**, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for **recertification** or for **reinstatement**, provide your current employer and employment dates.

Employer: Hillsborough County Tax Collector

Your Title: Assistant Manager

Employment Dates: 04/28/2014 to Present

Employer:

Your Title:

Employment Dates:

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TC00410	TCC502 Management of a Florida Tax Co	30	TC00360	TCC503 Collection & Distribution of Prope	30
TC00420	TCC504 Collection of Licenses, Taxes, ar	30	TC00390	TCC003 Customer Service Training	5

Applicant Signature

I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.

Signature:

R. Karan

Date:

12/22/23

The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team



Certificate of Completion

Ryan Karan

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE
TCC 502, 30 Hours
September 13-16, 2021

Congratulations,

Ryan Karan

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0030C

on

June 30, 2023
30 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team



Certifies that

Ryan Karan

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES
TCC 504, 30 Hours
June 7-10, 2021

Congratulations,

Ryan Karan

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

February 18, 2022
5 credit hours



This certificate is awarded to

RYAN KARAN

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

12 Hours

Date of Course Completion: 8/15/2023

TC-0025C



This certificate is awarded to

RYAN KARAN

for the successful completion of

AAMVA CDL 2021: Module 1 - Introduction to CDL Licensing

by MS

2 Hours 30 Minutes

Date of Course Completion: 8/15/2023

TC-0018C

This certificate is awarded to

RYAN KARAN

for the successful completion of

AAMVA FDR 2020: Military ID Cards

by External Training

0 Hours 30 Minutes

Date of Course Completion: 11/8/2023

TC-0012C

Congratulations,

Ryan Karan

on completing

**TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE**

Course Number: TC-0038C

on

November 13, 2023
10 credit hours





Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Debra King		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Hillsborough	Job Title: Supervisor		
Certification Requested:	Certified Florida Collector Assistant		
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>		
Certification Date:	01/01/24		

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 01/03/11	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course
TCC 001 - Bankruptcy	15	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
AAMVA - CDL Module 2	0.75	Attended Course
AAMVA - CDL Module 4	0.75	Attended Course
AAMVA - Counterfeits and Alterations	0.75	Attended Course
FLHSVM - Information and Cyber Security Awareness Training	0.5	Attended Course
AAMVA - Vehicle Identification Documents	0.5	Attended Course
AAMVA - Driver License and ID Cards	0.75	Attended Course
AAMVA - Expanding the Review	0.5	Attended Course
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents	0.75	Attended Course
AAMVA - Birth Certificates	0.5	Attended Course
Total Hours	95.75	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Debra King		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Hillsborough	Job Title: Supervisor		
Certification Requested:	Certified Florida Collector Assistant		
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>		
Certification Date:	01/01/24		

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 01/03/11	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
90-hours per 12D-19.003(3)(b)		
AAMVA - Social Security Cards	0.5	Attended Course
AAMVA - Canadian Travel, Citizenship and Immigration Documents	1	Attended Course
AAMVA - Military ID Cards	0.5	Attended Course
AAMVA - Internal Fraud for Staff	0.75	Attended Course
AAMVA - Introduction to Covert Features	0.75	Attended Course
AAMVA - People and Actions	0.75	Attended Course
AAMVA - Introduction to Fraud	1	Attended Course
AAMVA - Mexican Documents	0.75	Attended Course
AAMVA - Security Features	1	Attended Course
AAMVA - U.S. Immigration Documents	0.75	Attended Course
AAMVA - Travel Documents	0.75	Attended Course
AAMVA - CDL Module 3	0.75	Attended Course
Total Hours	9.25	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Debra King		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Hillsborough	Job Title: Supervisor		
Certification Requested:	Certified Florida Collector Assistant		
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>		
Certification Date:			

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 01/03/11	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
90-hours per 12D-19.003(3)(b)		
AAMVA - CDL Module 1	2.5	Attended Course
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course
FLHSMV - Heavy Vehicle Use Tax	1.0	Attended Course
Total Hours	15.5	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying

☒ **Initial Certification** - \$25 fee ☐ **Annual Recertification** - \$5 fee ☐ **Reinstatement of Certification** - \$5 fee

Applicant Information

Applicant's name (as you would like it to appear on the certificate):

Debra M. King

Business email address: kingd@hillstax.org

Business phone number: 813.612.6732

Job title: Supervisor

Employed by: Hillsborough County Tax Collector

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:

☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida
☐ Certified Florida Collector ☒ Certified Florida Collector Assistant

Experience for Certification – If you are applying for your **initial certification**, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for **recertification** or for **reinstatement**, provide your current employer and employment dates.

Employer: Hillsborough County Tax Collector

Your Title: Supervisor

Employment Dates: 01/03/2011 to Present

Employer:

Your Title:

Employment Dates:

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TC0045	Information & Cyber Security Awareness	.60			

Applicant Signature

I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.

Signature: *Debra M. King*

Date: 12/14/2023



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Debra M. King					
Business email address: kingd@hillstax.org				Business phone number: 813.612.6732	
Job title: Supervisor					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Supervisor				Employment Dates: 01/03/2011 to Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC0036	TCC503 Collection & Distribution of Prop	30	TC0042C	TCC504 Collection of Licenses, Taxes, ar	30
TC0037	TCC003 Bankruptcy	15	TC0038C	TCC002 Effective Decision Making in the	10
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: Debra M. King				Date: 12/14/2023	



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying

☒ Initial Certification - \$25 fee ☐ Annual Recertification - \$5 fee ☐ Reinstatement of Certification - \$5 fee

Applicant Information

Applicant's name (as you would like it to appear on the certificate):

Debra M. King

Business email address: kingd@hillstax.org

Business phone number: 813.612.6732

Job title: Supervisor

Employed by: Hillsborough County Tax Collector

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:

☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida
☐ Certified Florida Collector ☒ Certified Florida Collector Assistant

Experience for Certification – If you are applying for your **initial certification**, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for **recertification** or for **reinstatement**, provide your current employer and employment dates.

Employer: Hillsborough County Tax Collector

Your Title: Supervisor

Employment Dates: 01/03/2011 to Present

Employer:

Your Title:

Employment Dates:

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TC0039C	Customer Service Training	5	TC0025C	Driver License Preparatory Training	12
TC0044C	Heavy Vehicle Use Tax (HVUT)	1	TC0021C	CDL 2021 Module 4 - CKE End-of-Course	.75

Applicant Signature

I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.

Signature:

Debra M. King

Date:

12/14/2023



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Debra M. King					
Business email address: kingd@hillstax.org				Business phone number: 813.612.6732	
Job title: Supervisor					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Supervisor				Employment Dates: 01/03/2011 to Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC0020	CDL 2021 Module 3 - CDL Knowledge Te	.75	TC0019C	CDL 2021 Module 2 - Overview of the CD	.75
TC0018	CDL 2021 Module 1 -Into to CDL Licensin	2.50	TC0011C	Mexican Documents	.75
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: Debra M. King				Date: 12/14/2023	



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying

☒ **Initial Certification** - \$25 fee ☐ **Annual Recertification** - \$5 fee ☐ **Reinstatement of Certification** - \$5 fee

Applicant Information

Applicant's name (as you would like it to appear on the certificate):

Debra M. King

Business email address: kingd@hillstax.org

Business phone number: 813.612.6732

Job title: Supervisor

Employed by: Hillsborough County Tax Collector

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:

☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida
☐ Certified Florida Collector ☒ Certified Florida Collector Assistant

Experience for Certification – If you are applying for your **initial certification**, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for **recertification** or for **reinstatement**, provide your current employer and employment dates.

Employer: Hillsborough County Tax Collector

Your Title: Supervisor

Employment Dates: 01/03/2011 to Present

Employer:

Your Title:

Employment Dates:

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TC00170	US Immigration Documents	.75	TC0016C	Travel Documents	.75
TC00140	Security Features	1.00	TC0010C	Introduction to Fraud	1.00

Applicant Signature

I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.

Signature: *Debra M. King*

Date: *12/14/2023*



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): <i>Debra M. King</i>					
Business email address: <i>kingd@hillstax.org</i>				Business phone number: <i>813.612.6732</i>	
Job title: <i>Supervisor</i>					
Employed by: <i>Hillsborough County Tax Collector</i>					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: <i>Hillsborough County Tax Collector</i>					
Your Title: <i>Supervisor</i>				Employment Dates: <i>01/03/2011 to Present</i>	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC0009C	Introduction to Covert Features	.75	TC0013C	People and Actions	.75
TC0012C	Military ID Cards	.50	TC0008C	Internal Fraud for Staff	.75
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: <i>Debra M. King</i>				Date: <i>12/14/2023</i>	



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Debra M. King					
Business email address: kingd@hillstax.org				Business phone number: 813.612.6732	
Job title: Supervisor					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Supervisor				Employment Dates: 01/03/2011 to Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC0015C	Social Security Cars	.50	TC0007C	Canadian Travel, Citizenship, and Immigr	1.00
TC0006C	Canadian Birth Certificates, Drivers, and \	.75	TC0005C	Birth Certificates	.50
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: Debra M. King				Date: 12/14/2023	



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying

☒ **Initial Certification** - \$25 fee ☐ **Annual Recertification** - \$5 fee ☐ **Reinstatement of Certification** - \$5 fee

Applicant Information

Applicant's name (as you would like it to appear on the certificate):

Debra M. King

Business email address: kingd@hillstax.org

Business phone number: 813.612.6732

Job title: Supervisor

Employed by: Hillsborough County Tax Collector

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:

☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida
☐ Certified Florida Collector ☒ Certified Florida Collector Assistant

Experience for Certification – If you are applying for your **initial certification**, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for **recertification** or for **reinstatement**, provide your current employer and employment dates.

Employer: Hillsborough County Tax Collector

Your Title: Supervisor

Employment Dates: 01/03/2011 to Present

Employer:

Your Title:

Employment Dates:

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TC0004C	Expanding the Review	.50	TC0003C	Vehicle Identification Documents	.50
TC0002C	Driver Licenses and ID Cards	.75	TC0001C	Counterfeits and Alterations	.75

Applicant Signature

I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.

Signature: *Debra M. King*

Date: 12/14/2023

Congratulations,

Debra King

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0030C

on

July 29, 2022
30 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Debra King

has successfully completed

**TCC 504 - COLLECTION OF LICENSES,
TAXES, AND FEES**

Course Number: TC-0042C

June 21-24, 2022
30 credit hours



Congratulations,

Debra King

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

December 12, 2023
15 credit hours



Congratulations,

Debra King

on completing

**TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE**

Course Number: TC-0038C

on

October 10, 2023
10 credit hours



Congratulations,

Debra King

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

November 14, 2023
5 credit hours



FLHSMV

FLORIDA HIGHWAY SAFETY & MOTOR VEHICLES

iLearn

This certificate is awarded to

DEBRA KING

for the successful completion of

AAMVA CDL 2015: Module 2 - Overview of the CDL Tests

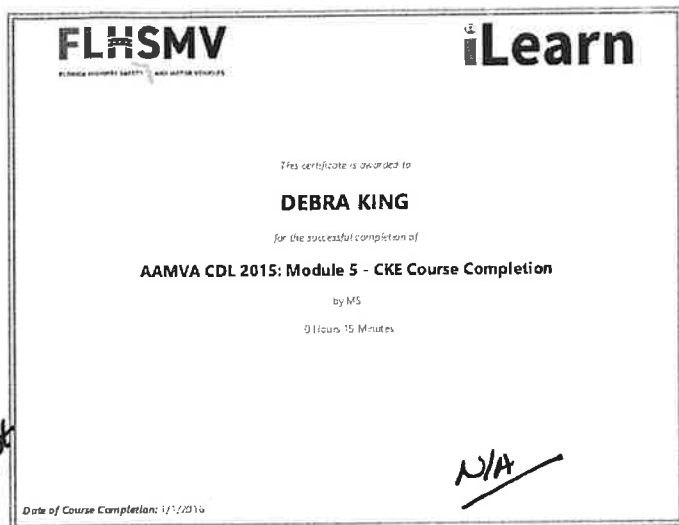
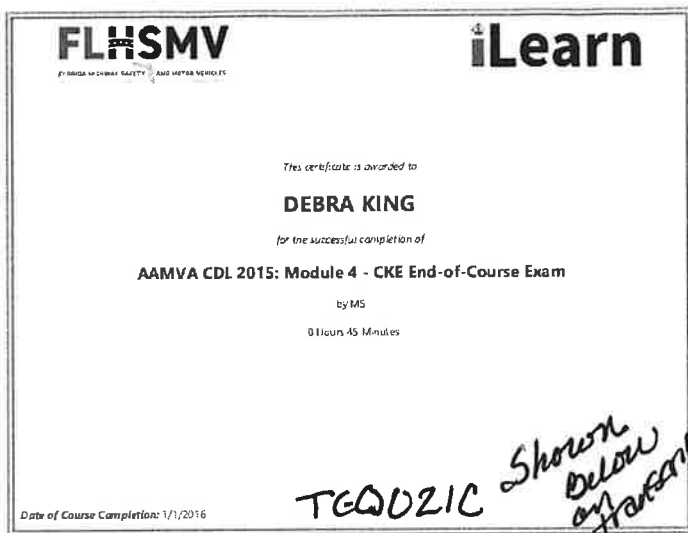
by MS

0 Hours 45 Minutes

TC - 0019C

Date of Course Completion: 1/1/2016

Shown on transcript



Transcript: DEBRA KING

Use the transcript to manage all active training.

Search Results (69)

	Driver License Preparatory Training - OLT TC0025C Completed : 11/27/2023 Status : Completed Training Type : Curriculum 12 hours 12.00
	Heavy Vehicle Use Tax (HVUT) - 2021 TC0044C Completed : 11/14/2023 Status : Completed Training Type : Online Class 1 hr 0 min 1.00
	AAMVA CDL 2021: Module 4 - CKE End-of-Course Exam Overview TC0021C Completed : 11/14/2023 Status : Completed Training Type : Online Class 45 min .75
	AAMVA CDL 2021: Module 3 - CDL Knowledge Tests Overview TC0020C Completed : 11/9/2023 Status : Completed Training Type : Online Class 45 min .75
	AAMVA CDL 2021: Module 2 - Overview of the CDL Tests TC0019C Completed : 11/9/2023 Status : Completed Training Type : Online Class 45 min .75
	AAMVA CDL 2021: Module 1 - Introduction to CDL Licensing TC0018C Completed : 11/9/2023 Status : Completed Training Type : Online Class 2 hrs 30 min 2.50
	AAMVA FDR 2020: Mexican Documents TC0011C Completed : 11/7/2023 Status : Completed Training Type : Online Class 45 min .75
	AAMVA FDR 2020: US Immigration Documents TC0017C Completed : 11/7/2023 Status : Completed Training Type : Online Class 45 min .75

<input type="checkbox"/>	AAMVA FDR 2020: Travel Documents TC 0016C Completed : 11/7/2023 Status : Completed Training Type : Online Class 45 min	.75
<input type="checkbox"/>	AAMVA FDR 2020: Security Features TC 0014C Completed : 11/7/2023 Status : Completed Training Type : Online Class 1 hr 0 min	1.00
<input type="checkbox"/>	AAMVA FDR 2020: Introduction to Fraud TC 0010C Completed : 11/6/2023 Status : Completed Training Type : Online Class 1 hr 0 min	1.00
<input type="checkbox"/>	AAMVA FDR 2020: Introduction to Covert Features TC 0009C Completed : 11/3/2023 Status : Completed Training Type : Online Class 45 min	.75
<input type="checkbox"/>	AAMVA FDR 2020: People and Actions TC 0013C Completed : 11/3/2023 Status : Completed Training Type : Online Class 45 min	.75
<input type="checkbox"/>	AAMVA FDR 2020: Military ID Cards TC 0012C Completed : 11/3/2023 Status : Completed Training Type : Online Class 30 min	.50
<input type="checkbox"/>	AAMVA FDR 2020: Internal Fraud for Staff TC 0008C Completed : 11/3/2023 Status : Completed Training Type : Online Class 45 min	.75
<input type="checkbox"/>	AAMVA FDR 2020: Social Security Cards TC 0015C Completed : 11/2/2023 Status : Completed Training Type : Online Class 30 min	.50
<input type="checkbox"/>	AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs TC 0007C Completed : 11/2/2023 Status : Completed Training Type : Online Class 1 hr 0 min	1.00
<input type="checkbox"/>	AAMVA FDR 2020: Canadian Birth Certificates, Driver, and Vehicle Docs TC 0006C Completed : 11/2/2023 Status : Completed Training Type : Online Class 45 min	.75

AAMVA FDR 2020: Birth Certificates TC0005C
Completed : 11/2/2023 Status : Completed Training Type : Online Class

30 min

.50

AAMVA FDR 2020: Expanding the Review TC0004C
Completed : 11/2/2023 Status : Completed Training Type : Online Class

30 min

.50

Inventory Management System (IMS) Training
Completed : 10/27/2023 Status : Completed Training Type : Online Class

1 hr 10 min N/A

AAMVA FDR 2020: Vehicle Identification Documents TC0003C
Completed : 10/23/2023 Status : Completed Training Type : Online Class

30 min

.50

AAMVA FDR 2020: Driver Licenses and ID Cards TC0002C
Completed : 10/23/2023 Status : Completed Training Type : Online Class

45 min

.75

AAMVA FDR 2020: Counterfeits and Alterations TC0001C
Completed : 10/23/2023 Status : Completed Training Type : Online Class

45 min

.75

Information and Cyber Security Awareness for External Entities - 2023 TC00045C
Completed : 10/19/2023 Status : Completed Training Type : Online Class

30 min

.60

120.60

This certificate is awarded to

DEBRA KING

for the successful completion of

AAMVA FDR 2020: Counterfeits and Alterations

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/23/2023

This certificate is awarded to

DEBRA KING

for the successful completion of

Information and Cyber Security Awareness for External Entities - 2023

by FLHSMV

0 Hours 30 Minutes

Date of Course Completion: 10/19/2023

This certificate is awarded to

DEBRA KING

for the successful completion of

AAMVA FDR 2020: Vehicle Identification Documents

by External Training

0 Hours 30 Minutes

Date of Course Completion: 10/23/2023

This certificate is awarded to

DEBRA KING

for the successful completion of

AAMVA FDR 2020: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/23/2023

This certificate is awarded to

DEBRA KING

for the successful completion of

Inventory Management System (IMS) Training

by FLHSMV

1 Hours 10 Minutes

Date of Course Completion: 10/27/2023



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES



This certificate is awarded to

DEBRA KING

for the successful completion of

AAMVA FDR 2020: Expanding the Review

by External Training

0 Hours 30 Minutes

Date of Course Completion: 11/2/2023

This certificate is awarded to

DEBRA KING

for the successful completion of

AAMVA FDR 2020: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes

Date of Course Completion: 11/2/2023

This certificate is awarded to

DEBRA KING

for the successful completion of

AAMVA FDR 2020: Birth Certificates

by External Training

0 Hours 30 Minutes

Date of Course Completion: 11/2/2023

This certificate is awarded to

DEBRA KING

for the successful completion of

AAMVA FDR 2020: Social Security Cards

by External Training

0 Hours 30 Minutes

Date of Course Completion: 11/2/2023

This certificate is awarded to

DEBRA KING

for the successful completion of

AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes

Date of Course Completion: 11/2/2023

This certificate is awarded to

DEBRA KING

for the successful completion of

AAMVA FDR 2020: Military ID Cards

by External Training

0 Hours 30 Minutes

Date of Course Completion: 11/3/2023

This certificate is awarded to

DEBRA KING

for the successful completion of

AAMVA FDR 2020: Internal Fraud for Staff

by External Training

0 Hours 45 Minutes

Date of Course Completion: 11/3/2023

This certificate is awarded to

DEBRA KING

for the successful completion of

AAMVA FDR 2020: Introduction to Covert Features

by External Training

0 Hours 45 Minutes

Date of Course Completion: 11/3/2023

This certificate is awarded to

DEBRA KING

for the successful completion of

AAMVA FDR 2020: People and Actions

by External Training

0 Hours 45 Minutes

Date of Course Completion: 11/3/2023



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES



This certificate is awarded to

DEBRA KING

for the successful completion of

AAMVA FDR 2020: Introduction to Fraud

by External Training

1 Hours 0 Minutes

Date of Course Completion: 11/6/2023

This certificate is awarded to

DEBRA KING

for the successful completion of

AAMVA FDR 2020: Mexican Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 11/7/2023

This certificate is awarded to

DEBRA KING

for the successful completion of

AAMVA FDR 2020: Security Features

by External Training

1 Hours 0 Minutes

Date of Course Completion: 11/7/2023



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES



This certificate is awarded to

DEBRA KING

for the successful completion of

AAMVA FDR 2020: US Immigration Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 11/7/2023



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES



This certificate is awarded to

DEBRA KING

for the successful completion of

AAMVA FDR 2020: Travel Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 11/7/2023

This certificate is awarded to

DEBRA KING

for the successful completion of

AAMVA CDL 2021: Module 3 - CDL Knowledge Tests Overview

by MS

0 Hours 45 Minutes

Date of Course Completion: 11/9/2023

This certificate is awarded to

DEBRA KING

for the successful completion of

AAMVA CDL 2021: Module 1 - Introduction to CDL Licensing

by MS

2 Hours 30 Minutes

Date of Course Completion: 11/9/2023

This certificate is awarded to

DEBRA KING

for the successful completion of

AAMVA CDL 2021: Module 2 - Overview of the CDL Tests

by MS

0 Hours 45 Minutes

Date of Course Completion: 11/9/2023

This certificate is awarded to

DEBRA KING

for the successful completion of

Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes

Date of Course Completion: 11/14/2023

This certificate is awarded to

DEBRA KING

for the successful completion of

AAMVA CDL 2021: Module 4 - CKE End-of-Course Exam Overview

by MS

0 Hours 45 Minutes

Date of Course Completion: 11/14/2023



This certificate is awarded to

DEBRA KING

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

12 Hours

Date of Course Completion: 11/27/2023



Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Thomas C. Lackey
Previous Name(s)(if applicable):	
Documentation Included:	
County: Lake <input checked="" type="checkbox"/>	Job Title: Director, Administrative Services
Certification Requested:	Certified Florida Collector Assistant <input checked="" type="checkbox"/>
Initial: <input type="checkbox"/>	Reinstatement: <input checked="" type="checkbox"/>
Certification Date:	11/01/23

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 10/02/23	To: Present
From: 1/7/19	To: 5/2/22

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors <input checked="" type="checkbox"/>	30	Attended Course <input checked="" type="checkbox"/>
90-hours per 12D-19.003(3)(b)		
CPM Levels 1-4 (Certified Supervisory Manager) <input checked="" type="checkbox"/>	120	Attended Course <input checked="" type="checkbox"/>
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments <input checked="" type="checkbox"/>	30	Attended Course <input checked="" type="checkbox"/>
TCC 504 - Collection of Licenses, Taxes and Fees <input checked="" type="checkbox"/>	30	Attended Course <input checked="" type="checkbox"/>
TCC 001 - Bankruptcy <input checked="" type="checkbox"/>	15	Attended Course <input checked="" type="checkbox"/>
TCC 002 - Effective Decision Making <input checked="" type="checkbox"/>	10	Attended Course <input checked="" type="checkbox"/>
TCC 003 - Customer Service Training <input checked="" type="checkbox"/>	5	Attended Course <input checked="" type="checkbox"/>
Total Hours	240	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input checked="" type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Thomas C Lackey					
Business email address: tom.lackey@laketax.com				Business phone number: 352-343-9602	
Job title: Director, Administrative Services					
Employed by: Lake County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: <div style="display: flex; flex-wrap: wrap;"><div style="width: 33%;"><input type="checkbox"/> Certified Florida Appraiser</div><div style="width: 33%;"><input type="checkbox"/> Certified Florida Evaluator</div><div style="width: 33%;"><input type="checkbox"/> Certified Cadastralist of Florida</div><div style="width: 33%;"><input type="checkbox"/> Certified Florida Collector</div><div style="width: 33%;"><input checked="" type="checkbox"/> Certified Florida Collector Assistant</div></div>					
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Lake County Tax Collector					
Your Title: Chief Operations Officer				Employment Dates: 1/07/2019 - 5/02/2022	
Employer: Lake County Tax Collector					
Your Title: Director, Administrative Services				Employment Dates: 10/02/2023 - Present	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0040C	TCC 501 - Duties & Responsibilities of FL Tax Collectors	30	TC-0037C	TCC 001 - Bankruptcy	15
TC-0036C	TCC 503 - Collect. & Distr. of Property Taxes & Spec Assess.	30	TC-0038C	TCC 002 - Effective Decision Making	10
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: <i>Thomas Lackey</i>				Date: Oct 6, 2023	

Additional Coursework:

TC-0039C	TCC 003 - Customer Service	5
TC - 0043C	FSU CPM Supervisory Management	30

Total Hours: 120 hours



Application for
Florida Professional Certification
Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input checked="" type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Thomas C Lackey					
Business email address: tom.lackey@laketax.com			Business phone number: 352-343-9602		
Job title: Director, Administrative Services					
Employed by: Lake County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: <div style="display: flex; justify-content: space-between; margin-top: 5px;"><div><input type="checkbox"/> Certified Florida Appraiser</div><div><input type="checkbox"/> Certified Florida Evaluator</div><div><input type="checkbox"/> Certified Cadastralist of Florida</div></div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"><div><input type="checkbox"/> Certified Florida Collector</div><div><input type="checkbox"/> Certified Florida Collector Assistant</div></div>					
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Lake County Tax Collector - See Page 1					
Your Title:			Employment Dates:		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0040C	TCC 003 - Customer Service	5			
TC-0043C	FSU CPM - Supervisory Management	30			
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: Thomas Lackey				Date: Oct 6, 2023	

The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team



Certifies that

Thomas Lackey

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 14-18, 2019

TC-0040C

Congratulations,

THOMAS LACKEY,

on completing

**TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY
TAXES AND SPECIAL ASSESSMENTS**

course on

Tuesday, July 23, 2019

30.00 credit hours



TC-0036C

Tom Lackey

From: LMSadmin@dor.state.fl.us
Sent: Wednesday, November 11, 2020 11:04 AM
To: Tom Lackey
Subject: BANKRUPTCY COURSE Certificate

Congratulations,

THOMAS LACKEY,

on completing

TCC 001 - BANKRUPTCY COURSE

course on

Wednesday, November 11, 2020

15.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Congratulations,

THOMAS LACKEY,

on completing

TCC 002 - EFFECTIVE DECISION MAKING

course on

Thursday, December 10, 2020

10.00 credit hours

TC-0038C

Tom Lackey

From: LMSadmin@dor.state.fl.us
Sent: Monday, September 14, 2020 5:03 PM
To: Tom Lackey
Subject: CUSTOMER SERVICE COURSE Certificate

Congratulations,

THOMAS LACKEY,

on completing

TCC 003 - CUSTOMER SERVICE COURSE

course on

Monday, September 14, 2020

5.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

TC-0039C

The State of Florida

AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

CERTIFY THAT

Thomas C. Larkey

HAS SATISFACTORILY COMPLETED ALL OF THE REQUIREMENTS
IN THE SUPERVISORY MANAGEMENT CURRICULUM
OF THE FLORIDA CPM PROGRAM FOR THE

Certificate in Supervisory Management

May 2007



Handwritten signature of Charlie Crist.

GOVERNOR

Handwritten signature of Shawn Bass.

DIRECTOR

Handwritten signature of T.K. Wetherell.

PRESIDENT

Handwritten signature of Kathy Renshaw.

VICE PRESIDENT



TC-0043C



FLORIDA

**Property Tax Oversight Program
Florida Department of Revenue**

Applications must have the signature of the Program Director,
Tax Collector (or designee) below.

**Application for Certified Florida Collector
or Certified Florida Collector Assistant**

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

\$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

David W. Juch
Signature
Lake County Tax Collector
Title

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Lackey Thomas C
(Last) (First) (Middle)
E-mail Address tom.lackey@laketax.com
Business Phone Number (352) 253-2109
Employed By Lake County Tax Collector
Job Title Director of Office Operations
Name of High School Mount Dora High School Graduated? ☒ Yes ☐ No
Name of College Warner University Graduated? ☒ Yes ☐ No
Professional Organizations (in the collection field) _____

List below all tax collection courses and enclose a copy of the certificate of completion TCC 501, TCC 503
TCC 001, TCC 002, TCC 003, CPM Certification

Professional Designations Certified Public Manager (CPM)

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Lake County Tax Collector
Your Title Director of Office Operations From 01/07/2019 To Present
Name of Employer _____
Your Title _____ From _____ To _____

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: [Signature] Date: 07/20/2019



CERTIFIED FLORIDA COLLECTOR ASSISTANT

The Florida Department of Revenue

Hereby Certifies That

Thomas C. Lackey

Has Successfully Completed the Requirements for the Designation

On This 1st Day of February, 2021

Jim Zingale
Executive Director
Florida Department of Revenue



Sue Harlan
Director, Property Tax Oversight
Florida Department of Revenue



Florida Department of Revenue
Property Tax Oversight

Jim Zingale
Executive Director

5050 West Tennessee Street, Tallahassee, FL 32399

floridarevenue.com

To: Thomas C. Lackey
Office of the Lake County Tax Collector

From: Sue Harlan, Chair *SH*
Certified Florida Appraiser Admissions and Certifications Committee
Certified Florida Collector Admissions and Certifications Committee

Date: March 25, 2021

Re: Certified Florida Collector Assistant Designation

The Certified Florida Collector Admissions and Certifications Committee met on March 24, 2021. The committee is pleased to inform you that you are receiving the Certified Florida Collector Assistant designation. Congratulations!

The Certified Florida Collector Assistant designation is contingent on employment with a Florida tax collector office or the Florida Department of Revenue. If a designee terminates employment for any reason, he or she cannot use or display the Certified Florida Collector Assistant designation. The employer must promptly notify the Florida Department of Revenue of these changes.

I have enclosed your Certified Florida Collector Assistant certificate, pin and membership card. Your certification date is February 01, 2021.

Thank you for participating in the Certified Florida Collector Assistant professional designation program. If you have any questions, please contact me at PTOtraining@floridarevenue.com.

Enclosure



Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Lisette Marrero		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Hernando		Job Title: Motor Vehicle Services Manager	
Certification Requested:	Certified Florida Collector Assistant		
Initial: <input checked="" type="checkbox"/>		Reinstatement: <input type="checkbox"/>	
Certification Date:	10/01/23		

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 02/14/05	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course
Total Hours	120	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:

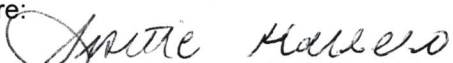


**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Lisette Marrero					
Business email address: Lmarrero@hernandocounty.us			Business phone number: 352-754-4180		
Job title: Motor Vehicle Services Manager					
Employed by: Hernando County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hernando County Tax Collector					
Your Title: Motor Vehicle Services Manager			Employment Dates: 2-14-2005 - Current		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0040C	Duties and Responsibilities of Florida Tax Collectors	30	TC-0041C	Management of a Florida Tax Collector's office	30
TC-0036C	Collection and Distribution of Property Taxes and Special Assessments	30	TC-0042C	The Collection of Licenses, Taxes and Fees	30
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 1/04/24	

The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

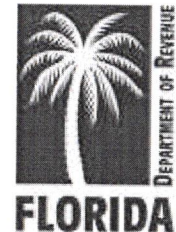
Lisette Marrero

has successfully completed

**TCC 501 - DUTIES AND RESPONSIBILITIES
OF FLORIDA TAX COLLECTORS**

Course Number: TC-0040C

January 17-20, 2023
30 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team



Certificate of Completion

Lisette Marrero

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 13-16, 2021

Congratulations,

Lisette Marrero

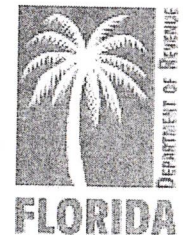
on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0036C

on

September 11, 2023
30 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team



Certifies that

Lisette Marrero

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

June 7-10, 2021



Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Ruth Mitchell		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Lake		Job Title: Customer Service Representative II	
Certification Requested:	Certified Florida Collector Assistant		
Initial: <input checked="" type="checkbox"/>		Reinstatement: <input type="checkbox"/>	
Certification Date:	02/01/24		

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 01/10/22	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 001 - Bankruptcy	15	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course
Total Hours	120	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Ruth Mitchell					
Business email address: n/a			Business phone number: 352-343-9602		
Job title: Customer Service Representative II					
Employed by: Office of The Lake County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Office of The Lake County Tax Collector					
Your Title: Customer Service Representative II			Employment Dates: 01/10/2022-present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0037C	TCC 001 Bankruptcy	15	TC-0039C	TCC 003 Customer Service Training	5
TC-0038C	TCC 002 Effective Decision Making	10	TC-0040C	TCC 501 Duties & Responsibilities of FL Tax Cdll.	30
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: Ruth Mitchell				Date: 01/11/2024	



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Ruth Michell					
Business email address: n/a			Business phone number: 352-343-9602		
Job title: Customer Service Representative II					
Employed by: Office of The Lake County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: <div style="display: flex; flex-wrap: wrap;"><div style="width: 33%;"><input type="checkbox"/> Certified Florida Appraiser</div><div style="width: 33%;"><input type="checkbox"/> Certified Florida Evaluator</div><div style="width: 33%;"><input type="checkbox"/> Certified Cadastralist of Florida</div><div style="width: 33%;"><input type="checkbox"/> Certified Florida Collector</div><div style="width: 33%;"><input checked="" type="checkbox"/> Certified Florida Collector Assistant</div></div>					
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Office of The Lake County Tax Collector					
Your Title: Customer Service Representative II			Employment Dates: 01/10/2022-present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0036C	TCC 503 Collection & Distribution of Property Taxes & Special Ass.	30			
TC-0042C	TCC 504 Collection of Licenses, Taxes, and Fees	30			
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: Ruth Mitchell				Date: 01/11/2024	

The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Ruth Ann Mitchell

has successfully completed

**TCC 501 - DUTIES AND RESPONSIBILITIES
OF FLORIDA TAX COLLECTORS**

Course Number: TC-0040C

January 17-20, 2023
30 credit hours



Congratulations,

Ruth Ann Mitchell

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

May 25, 2023
15 credit hours



Congratulations,

Ruth Ann Mitchell

on completing

**TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE**

Course Number: TC-0038C

on

June 7, 2023
10 credit hours



Congratulations,

Ruth Ann Mitchell

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

June 7, 2023
5 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Ruth Ann Mitchell

has successfully completed

**TCC 504 - COLLECTION OF LICENSES,
TAXES, AND FEES**

Course Number: TC-0042C

June 16-21, 2023
30 credit hours



Congratulations,

Ruth Ann Mitchell

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0036C

on

July 20, 2023
30 credit hours





Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Wendy A. Montoya		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Dade	Job Title: Paralegal Collection Specialist		
Certification Requested:	Certified Florida Collector Assistant		
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>		
Certification Date:	10/01/23		

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 06/01/18	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 001 - Bankruptcy	15	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course
Total Hours	120	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



Application for
Florida Professional Certification
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying

☒ **Initial Certification** - \$25 fee ☐ **Annual Recertification** - \$5 fee ☐ **Reinstatement of Certification** - \$5 fee

Applicant Information

Applicant's name (as you would like it to appear on the certificate): Wendy A. Montoya

Business email address: Wendy.Montoya @miamidade.gov Business phone number: 305-375-5314

Job title: Paralegal Collection Specialist

Employed by: Office of the Tax Collector - Miami Dade

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:

☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida
☐ Certified Florida Collector ☒ Certified Florida Collector Assistant

Experience for Certification – If you are applying for your **initial certification**, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for **recertification** or for **reinstatement**, provide your current employer and employment dates.

Employer: Office of the Tax Collector

Your Title: Paralegal Collection Specialist Employment Dates: 06/18 - present

Employer:

Your Title: Employment Dates:

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TC-0037C	TCC 001 - Bankruptcy	15	TC-0039C	TCC 003 - Customer Service Trainig	5
TC-0038C	TCC 002 - Effective Decision Making	10	TC-0040C	TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30

Applicant Signature

I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.

Signature:

Date: 1/3/24



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying

☒ **Initial Certification** - \$25 fee ☐ **Annual Recertification** - \$5 fee ☐ **Reinstatement of Certification** - \$5 fee

Applicant Information

Applicant's name (as you would like it to appear on the certificate): Wendy A. Montoya

Business email address: Wendy.Montoya @miamidade.gov Business phone number: 305-375-5314

Job title: Paralegal Collection Specialist

Employed by: Office of the Tax Collector

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:

☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida
☐ Certified Florida Collector ☒ Certified Florida Collector Assistant

Experience for Certification – If you are applying for your **initial certification**, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for **recertification** or for **reinstatement**, provide your current employer and employment dates.

Employer: Office of the Tax Collector

Your Title: Paralegal Collection Specialist Employment Dates: 06/18 - present

Employer:

Your Title: Employment Dates:

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TC-0041C	TCC 502 - Leadership and Management Skills	30			
TC-0036C	TCC 503 - Collection and Distribution of Property Taxes	30			

Applicant Signature

I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.

Signature:

Date: 11/3/24

Congratulations,

Wendy Montoya

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

March 22, 2022
15 credit hours



Congratulations,

Wendy Montoya

on completing

**TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE**

Course Number: TC-0038C

on

March 23, 2022
10 credit hours



Congratulations,

Wendy Montoya

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

March 23, 2022
5 credit hours



Congratulations,
Wendy Montoya

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0036C

on

April 22, 2022
30 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Wendy Montoya

has successfully completed

**TCC 501 - DUTIES AND RESPONSIBILITIES
OF FLORIDA TAX COLLECTORS**

Course Number: TC-0040C

January 17-20, 2023
30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Wendy Montoya

has successfully completed

**TCC 502 - MANAGEMENT OF A FLORIDA
TAX COLLECTOR'S OFFICE**

Course Number: TC-0041C

September 18-21, 2023
30 credit hours





Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Ryan Moore		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Lake	Job Title: Branch Manager		
Certification Requested:	Certified Florida Collector Assistant		
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>		
Certification Date:	11/01/23		

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 10/01/20	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 002 - Effective Decision Making	10	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course
FLHSMV - Heavy Vehicle Use Tax	1	Attended Course
FLHSMV - Information and Cyber Security Awareness Training	0.5	Attended Course
FLHSMV - Driver License Preparatory Training (Online)	12	Attended Course
AAMVA - Counterfeits and Alterations	0.75	Attended Course
AAMVA - Introduction to Fraud	1	Attended Course
Total Hours	120.25	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Ryan Moore					
Business email address: Ryan.Moore@laketax.com			Business phone number: 352-343-9602		
Job title: Branch Manager					
Employed by: Lake County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: <div style="display: flex; justify-content: space-between; margin-top: 5px;"><div><input type="checkbox"/> Certified Florida Appraiser</div><div><input type="checkbox"/> Certified Florida Evaluator</div><div><input type="checkbox"/> Certified Cadastralist of Florida</div></div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"><div><input type="checkbox"/> Certified Florida Collector</div><div><input checked="" type="checkbox"/> Certified Florida Collector Assistant</div></div>					
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Lake County Tax Collector					
Your Title: Branch Manager			Employment Dates: 10/01/2020-present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0040C	TCC-501 Duties & Respon of FL Tax Collectors	30	TC-0038C	TCC-002 Effective Decision Making	10
TC-0041C	TCC-502 Management of a FL Tax Coll's Office	30	TC-0039C	TCC-003 Customer Service Training	5
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: <i>Ryan Moore</i>				Date: Oct 19, 2023	



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Ryan Moore					
Business email address: Ryan.Moore@laketax.com			Business phone number: 352-343-9602		
Job title: Branch Manager					
Employed by: Lake County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: <div style="display: flex; flex-wrap: wrap;"><div style="width: 33%;"><input type="checkbox"/> Certified Florida Appraiser</div><div style="width: 33%;"><input type="checkbox"/> Certified Florida Evaluator</div><div style="width: 33%;"><input type="checkbox"/> Certified Cadastralist of Florida</div><div style="width: 33%;"><input type="checkbox"/> Certified Florida Collector</div><div style="width: 33%;"><input checked="" type="checkbox"/> Certified Florida Collector Assistant</div></div>					
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Lake County Tax Collector					
Your Title: Branch Manager			Employment Dates: 10/01/2020-present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0036C	TCC-503 Coll & Dist of Pro Taxes & Spec Assess	30	TC-0044C	Heavy Vehicle Use Tax (HVUT)	1
TC-0025C	Driver's License Preparatory Training (online)	12	TC-0045C	Information and Cyber Security Awareness Training	0.5
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: <i>Ryan Moore</i>				Date: Oct 19, 2023	



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Ryan Moore					
Business email address: Ryan.Moore@laketax.com			Business phone number: 352-343-9602		
Job title: Branch Manager					
Employed by: Lake County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: <div style="display: flex; flex-wrap: wrap;"><div style="width: 33%;"><input type="checkbox"/> Certified Florida Appraiser</div><div style="width: 33%;"><input type="checkbox"/> Certified Florida Evaluator</div><div style="width: 33%;"><input type="checkbox"/> Certified Cadastralist of Florida</div><div style="width: 33%;"><input type="checkbox"/> Certified Florida Collector</div><div style="width: 33%;"><input checked="" type="checkbox"/> Certified Florida Collector Assistant</div></div>					
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Lake County Tax Collector					
Your Title: Branch Manager			Employment Dates: 10/01/2020-present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0001C	Counterfeits and Alterations	0.75			
TC-0010C	Introduction to Fraud	1			
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: <i>Ryan Moore</i>				Date: Oct 19, 2023	

This certificate is awarded to

RYAN MOORE

for the successful completion of

Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes

The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Ryan Moore

has successfully completed

**TCC 501 - DUTIES AND RESPONSIBILITIES
OF FLORIDA TAX COLLECTORS**

Course Number: TC-0040C

January 17-20, 2023
30 credit hours



Congratulations,

Ryan Moore

on completing

**TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE**

Course Number: TC-0038C

on

February 1, 2023
10 credit hours



Congratulations,

Ryan Moore

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

February 3, 2023

5 credit hours



Congratulations,

Ryan Moore

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0036C

on

August 17, 2023
30 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Ryan Moore

has successfully completed

**TCC 502 - MANAGEMENT OF A FLORIDA
TAX COLLECTOR'S OFFICE**

Course Number: TC-0041C

September 18-21, 2023
30 credit hours



This certificate is awarded to

RYAN MOORE

for the successful completion of

Information and Cyber Security Awareness for External Entities - 2023

by FLHSMV

0 Hours 30 Minutes



This certificate is awarded to

RYAN MOORE

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

12 Hours

Date of Course Completion: 10/10/2023

This certificate is awarded to

RYAN MOORE

for the successful completion of

AAMVA FDR 2021: Counterfeits and Alterations

by External Training

0 Hours 45 Minutes

This certificate is awarded to

RYAN MOORE

for the successful completion of

AAMVA FDR 2021: Introduction to Fraud

by External Training

1 Hours 0 Minutes



Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Monica G. Morales		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Dade	Job Title: Tax Records Specialist 2		
Certification Requested:	Certified Florida Collector Assistant		
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>		
Certification Date:	10/01/23		

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 07/25/21	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 001 - Bankruptcy	15	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course
Total Hours	120	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:

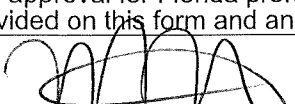


Application for
Florida Professional Certification
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Monica G. Morales					
Business email address: Monica.Morales@miamidade.gov				Business phone number: 305-375-1415	
Job title: Tax Record Specialist 2					
Employed by: Office of the Tax Collector - Miami Dade					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Office of the Tax Collector					
Your Title: Tax Record Specialist 2				Employment Dates: 07/25/21 - present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0041C	TCC 502 - Leadership and Management Skills	30	TC-0040C	TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30
TC-0036C	TCC 503 - Collection and Distribution of Property Taxes	30	TC-0037C	TCC 001 - Bankruptcy	15
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 1/3/24	



Application for
Florida Professional Certification
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying

☒ **Initial Certification** - \$25 fee ☐ **Annual Recertification** - \$5 fee ☐ **Reinstatement of Certification** - \$5 fee

Applicant Information

Applicant's name (as you would like it to appear on the certificate): Monica G. Morales

Business email address: Monica.Morales@miamidade.gov Business phone number: 305-375-1415

Job title: Tax Record Specialist 2

Employed by: Office of the Tax Collector

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:

☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida
☐ Certified Florida Collector ☒ Certified Florida Collector Assistant

Experience for Certification – If you are applying for your **initial certification**, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for **recertification** or for **reinstatement**, provide your current employer and employment dates.

Employer: Office of the Tax Collector

Your Title: Tax Record Specialist 2 Employment Dates: 07/25/21 - present

Employer:


Your Title: Employment Dates:

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TC-0038C	TCC 002 - Effective Decision Making	10		Certified Florida Evaluator	
TC-0039C	TCC 003 - Customer Service Training	5			

Applicant Signature

I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.

Signature:  Date: 1/3/24

*The Department of Revenue
of the State of Florida*

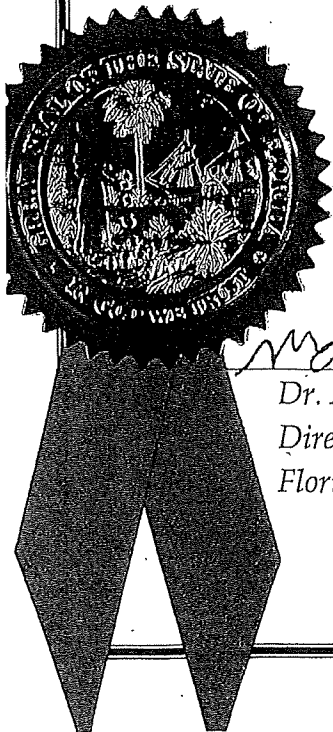
certifies that

Monica Gabriela Morales

*has fulfilled the requirements for designation as a
Certified Florida Evaluator
and has been recommended by
The Admissions and Certifications Committee
for Certified Florida Appraisers
and Certified Florida Evaluators
and is, therefore, on this day,
the first of September, 2017,
declared to be a*

Certified Florida Evaluator

*with all the rights, benefits, and privileges
of this certification.*



Dr. Maurice M. Gogarty
Director, Property Tax Oversight
Florida Department of Revenue

Meghan Miller
Training Director,
Property Tax Oversight

Congratulations,

Monica Morales

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

May 26, 2022
15 credit hours



Congratulations,

Monica Morales

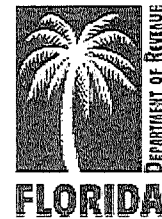
on completing

**TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE**

Course Number: TC-0038C

on

July 30, 2022
10 credit hours



Congratulations,

Monica Morales

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

September 13, 2022

5 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Monica Morales

has successfully completed

**TCC 501 - DUTIES AND RESPONSIBILITIES
OF FLORIDA TAX COLLECTORS**

Course Number: TC-0040C

January 17-20, 2023
30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Monica Morales

has successfully completed

**TCC 502 - MANAGEMENT OF A FLORIDA
TAX COLLECTOR'S OFFICE**

Course Number: TC-0041C

September 18-21, 2023
30 credit hours



Congratulations,

Monica Morales

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0036C

on

October 12, 2022
30 credit hours





Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Barbara Palomino		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Dade	Job Title: Senior Tax Record Specialist		
Certification Requested:	Certified Florida Collector Assistant		
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>		
Certification Date:	10/01/23		

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 10/05/20	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 001 - Bankruptcy	15	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course
Total Hours	120	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



Application for
Florida Professional Certification
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying

☒ **Initial Certification** - \$25 fee ☐ **Annual Recertification** - \$5 fee ☐ **Reinstatement of Certification** - \$5 fee

Applicant Information

Applicant's name (as you would like it to appear on the certificate): Barbara Palomino

Business email address: Barbara.Palomino@miamidade.gov Business phone number: 305-375-3836

Job title: Senior Tax Record Specialist

Employed by: Office of the Tax Collector - Miami Dade

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:

☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida
☐ Certified Florida Collector ☒ Certified Florida Collector Assistant

Experience for Certification – If you are applying for your **initial certification**, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for **recertification** or for **reinstatement**, provide your current employer and employment dates.

Employer: Office of the Tax Collector

Your Title: Senior Tax Record Specialist Employment Dates: 10/05/20 - present

Employer:


Your Title: Employment Dates:

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TC-0036C	TCC 503 - Collection and Distribution of Property Taxes	30	TC-0038C	TCC 002 - Effective Decision Making	10
TC-0037C	TCC 001 - Bankruptcy	15	TC-0039C	TCC 003 - Customer Service Training	5

Applicant Signature

I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.

Signature:  Date: 1/8/24



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying

☒ **Initial Certification** - \$25 fee ☐ **Annual Recertification** - \$5 fee ☐ **Reinstatement of Certification** - \$5 fee

Applicant Information

Applicant's name (as you would like it to appear on the certificate): Barbara Palomino

Business email address: Barbara.Palomino@miamidade.gov Business phone number: 305-375-3836

Job title: Senior Tax Record Specialist

Employed by: Office of the Tax Collector

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:

☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida
☐ Certified Florida Collector ☒ Certified Florida Collector Assistant

Experience for Certification – If you are applying for your **initial certification**, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for **recertification** or for **reinstatement**, provide your current employer and employment dates.

Employer: Office of the Tax Collector

Your Title: Senior Tax Record Specialist Employment Dates: 10/05/20 - present

Employer:

Your Title: Employment Dates:

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TC-0040C	TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30			
TC-0041C	TCC 502 - Leadership and Management Skills	30			

Applicant Signature

I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.

Signature: 

Date: 1/8/24

The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Barbara Palomino

has successfully completed

**TCC 501 - DUTIES AND RESPONSIBILITIES
OF FLORIDA TAX COLLECTORS**

Course Number: TC-0040C

February 7-10, 2022
30 credit hours



Congratulations,

Barbara Palomino

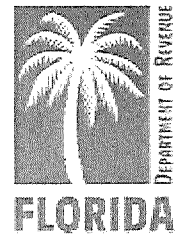
on completing

**TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE**

Course Number: TC-0038C

on

August 31, 2023
10 credit hours



Congratulations,

Barbara Palomino

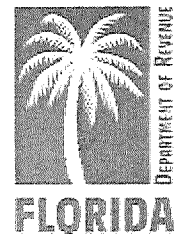
on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

August 25, 2023
15 credit hours



Congratulations,

Barbara Palomino

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

September 4, 2023

5 credit hours



Congratulations,

Barbara Palomino

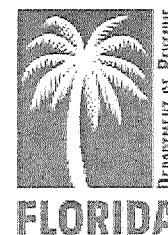
on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0036C

on

September 14, 2023
30 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

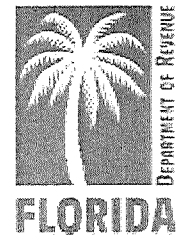
Barbara Palomino

has successfully completed

**TCC 502 - MANAGEMENT OF A FLORIDA
TAX COLLECTOR'S OFFICE**

Course Number: TC-0041C

September 18-21, 2023
30 credit hours





Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	David S. Prince		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Dade	Job Title: Paralegal Collection Specialist		
Certification Requested:	Certified Florida Collector Assistant		
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>		
Certification Date:	02/01/23		

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 07/30/19	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 001 - Bankruptcy	15	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course
Total Hours	120	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



Application for
Florida Professional Certification
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying

☒ **Initial Certification** - \$25 fee ☐ **Annual Recertification** - \$5 fee ☐ **Reinstatement of Certification** - \$5 fee

Applicant Information

Applicant's name (as you would like it to appear on the certificate): David S. Prince

Business email address: David.Prince@miamidade.gov Business phone number: 305-375-5828

Job title: Paralegal Collection Specialist

Employed by: Office of the Tax Collector - Miami Dade

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:

☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida
☐ Certified Florida Collector ☒ Certified Florida Collector Assistant

Experience for Certification – If you are applying for your **initial certification**, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for **recertification** or for **reinstatement**, provide your current employer and employment dates.

Employer: Office of the Tax Collector

Your Title: Paralegal Collection Specialist Employment Dates: 07/30/19 - present

Employer:

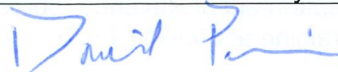
Your Title: Employment Dates:

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TC-0040C	TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	TC-0036C	TCC 503 - Collection and Distribution of Property Taxes	30
TC-0041C	TCC 502 - Leadership and Management Skills	30	TC-0037C	TCC 001 - Bankruptcy	15

Applicant Signature

I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.

Signature: 

Date: 1/3/2024



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying

☒ **Initial Certification** - \$25 fee ☐ **Annual Recertification** - \$5 fee ☐ **Reinstatement of Certification** - \$5 fee

Applicant Information

Applicant's name (as you would like it to appear on the certificate): David S. Prince

Business email address: David.Prince@miamidade.gov Business phone number: 305-375-5828

Job title: Paralegal Collection Specialist

Employed by: Office of the Tax Collector

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:

☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida
☐ Certified Florida Collector ☒ Certified Florida Collector Assistant

Experience for Certification – If you are applying for your **initial certification**, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for **recertification** or for **reinstatement**, provide your current employer and employment dates.

Employer: Office of the Tax Collector

Your Title: Paralegal Collection Specialist Employment Dates: 07/30/19 - present

Employer:


Your Title: Employment Dates:

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TC-0038C	TCC 002 - Effective Decision Making	10			
TC-0039C	TCC 003 - Customer Service Training	5			

Applicant Signature

I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.

Signature: 

Date: 1/3/2024

Congratulations,

David Prince

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

March 31, 2022
15 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

David Prince

has successfully completed

**TCC 502 - MANAGEMENT OF A FLORIDA
TAX COLLECTOR'S OFFICE**

Course Number: TC-0041C

September 18-21, 2023
30 credit hours



Congratulations,

David Prince

on completing

**TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE**

Course Number: TC-0038C

on

April 1, 2022
10 credit hours



Congratulations,

David Prince

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

April 5, 2022

5 credit hours



Congratulations,

David Prince

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0036C

on

April 28, 2022
30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

David Prince

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023
30 credit hours





CERTIFIED FLORIDA EVALUATOR

The Florida Department of Revenue

Hereby Certifies That

David Stuart Prince

Has Successfully Completed the Requirements for the Designation

On This 1st Day of July, 2021

Jim Zingale
Executive Director
Florida Department of Revenue



Sue Harlan
Director, Property Tax Oversight
Florida Department of Revenue



Application Checklist

Certified Florida Collector/ Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Liliana Ramirez
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	<input checked="" type="checkbox"/> Job Title: Tax & License Specialist
Certification Requested:	Certified Florida Collector Assistant <input checked="" type="checkbox"/>
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>
Certification Date:	11/01/23

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 04/30/2007	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 503 Collection & Distribution of Property Taxes and Special Assessments <input checked="" type="checkbox"/>	30	Attended Course <input checked="" type="checkbox"/>
90-hours per 12D-19.003(3)(b)		
TCC 502 - Management of a Florida Tax Collector's Office <input checked="" type="checkbox"/>	30	Attended Course <input checked="" type="checkbox"/>
TCC 001 - Bankruptcy <input checked="" type="checkbox"/>	15	Attended Course <input checked="" type="checkbox"/>
TCC 002 - Effective Decision Making <input checked="" type="checkbox"/>	10	Attended Course <input checked="" type="checkbox"/>
TCC 003 - Customer Service Training <input checked="" type="checkbox"/>	5	Attended Course <input checked="" type="checkbox"/>
AAMVA - Birth Certificates <input checked="" type="checkbox"/>	.50	Attended Course <input checked="" type="checkbox"/>
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents <input checked="" type="checkbox"/>	.75	Attended Course <input checked="" type="checkbox"/>
AAMVA - Canadian Travel, Citizenship and Immigration Documents <input checked="" type="checkbox"/>	1	Attended Course <input checked="" type="checkbox"/>
AAMVA - CDL Module 1 <input checked="" type="checkbox"/>	2.5	Attended Course <input checked="" type="checkbox"/>
AAMVA - CDL Module 2 <input checked="" type="checkbox"/>	.75	Attended Course <input checked="" type="checkbox"/>
AAMVA - CDL Module 3 <input checked="" type="checkbox"/>	.75	Attended Course <input checked="" type="checkbox"/>
AAMVA - CDL Module 4 <input checked="" type="checkbox"/>	.75	Attended Course <input checked="" type="checkbox"/>
AAMVA - Counterfeits and Alterations <input checked="" type="checkbox"/>	.75	Attended Course <input checked="" type="checkbox"/>
FLHSMV - Information and Cyber Security Awareness Training <input checked="" type="checkbox"/>	.50	Attended Course <input checked="" type="checkbox"/>
Total Hours	98.25	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Liliana Ramirez
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	<input checked="" type="checkbox"/> Job Title: Tax & License Specialist
Certification Requested:	Certified Florida Collector Assistant <input checked="" type="checkbox"/>
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>
Certification Date:	11/01/23

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 04/30/07	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
<input type="checkbox"/>		
90-hours per 12D-19.003(3)(b)		
AAMVA - Driver License and ID Cards <input type="checkbox"/>	.75	Attended Course <input type="checkbox"/>
FLHSMV - Driver License Preparatory Training (Online) <input type="checkbox"/>	12	Attended Course <input type="checkbox"/>
AAMVA - Expanding the Review <input type="checkbox"/>	.50	Attended Course <input type="checkbox"/>
FLHSMV - Heavy Vehicle Use Tax <input type="checkbox"/>	1	Attended Course <input type="checkbox"/>
AAMVA - Introduction to Covert Features <input type="checkbox"/>	.75	Attended Course <input type="checkbox"/>
AAMVA - Introduction to Fraud <input type="checkbox"/>	1	Attended Course <input type="checkbox"/>
AAMVA - Internal Fraud for Staff <input type="checkbox"/>	.75	Attended Course <input type="checkbox"/>
AAMVA - Mexican Documents <input type="checkbox"/>	.75	Attended Course <input type="checkbox"/>
AAMVA - Military ID Cards <input type="checkbox"/>	.50	Attended Course <input type="checkbox"/>
AAMVA - People and Actions <input type="checkbox"/>	.75	Attended Course <input type="checkbox"/>
AAMVA - Security Features <input type="checkbox"/>	1	Attended Course <input type="checkbox"/>
AAMVA - Social Security Cards <input type="checkbox"/>	.50	Attended Course <input type="checkbox"/>
AAMVA - Travel Documents <input type="checkbox"/>	.75	Attended Course <input type="checkbox"/>
Total Hours	21	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Liliana Ramirez
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	<input checked="" type="checkbox"/> Job Title: Tax & License Specialist
Certification Requested:	Certified Florida Collector Assistant <input checked="" type="checkbox"/>
Initial: <input type="checkbox"/>	Reinstatement: <input type="checkbox"/>
Certification Date:	11/01/23

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 04/30/07	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
90-hours per 12D-19.003(3)(b)		
AAMVA - U.S. Immigration Documents <input checked="" type="checkbox"/>	.75	Attended Course <input checked="" type="checkbox"/>
AAMVA - Vehicle Identification Documents <input checked="" type="checkbox"/>	.75	Attended Course <input checked="" type="checkbox"/>
Total Hours	1.5	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:

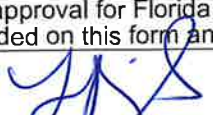


**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Liliana Ramirez					
Business email address: ramirezl@hillstax.org				Business phone number: 813.612.6727	
Job title: Tax & License Specialist					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Tax & License Specialist				Employment Dates: 04/30/2007 to Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC0037C	TCC001 Bankruptcy	15	TC0038C	TCC002 Effective Decision-Making in the	10
TC0039C	Customer Service Training	5	TC0036C	TCC503 Collection & Distribution of Prope	30
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 10-13-23	




**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Lilliana Ramirez					
Business email address: ramirezl@hillstax.org				Business phone number: 813.612.6727	
Job title: Tax & License Specialist					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Tax & License Specialist				Employment Dates: 04/30/2007 to Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC0041C	TCC502 Management of a FL Tax Collect	30	TC0005C	Birth Certification	.50
TC0006C	Canadian Birth Certificate, Driver, and Vel	.75	TC0007C	Canadian Travel, Citizenship, and Immigr	1
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 10-13-23	




**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Lilliana Ramirez					
Business email address: ramirezl@hillstax.org				Business phone number: 813.612.6727	
Job title: Tax & License Specialist					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Tax & License Specialist				Employment Dates: 04/30/2007 to Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC0018C	AAMVA CDL 2015: Module 1 Intro to CDL	2.5	TC0019C	AAMVA CDL 2015: Module 2 Overview of	.75
TC0020C	AAMVA CDL 2015 Module 3 CDL Knowle	.75	TC0021C	AAMVA CDL 2015 Module 4 CKE End-of-	.75
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 10-13-23	




**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Liliana Ramirez					
Business email address: ramirezl@hillstax.org				Business phone number: 813.612.6727	
Job title: Tax & License Specialist					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Tax & License Specialist				Employment Dates: 04/30/2007 to Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC0001C	Counterfeits & Alterations	.75	TC0045C	Info & Cyber Security Awareness for Exte	.50
TC0002C	Driver Licenses and ID Cards	.75	TC0025C	Driver License Preparatory Training - OLT	12
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 10-13-23	

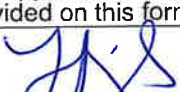


**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Liliana Ramirez					
Business email address: ramirezl@hillstax.org				Business phone number: 813.612.6727	
Job title: Tax & License Specialist					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Tax & License Specialist				Employment Dates: 04/30/2007 to Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC0004C	Expanding the Review	.50	TC0044C	Heavy Vehicle Use Tax (HVUT) 2021	1.0
TC0009C	Introduction to Covert Features	.75	TC0010C	Introduction to Fraud	1.0
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 10-13-23	




**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Liliana Ramirez					
Business email address: ramirezl@hillstax.org				Business phone number: 813.612.6727	
Job title: Tax & License Specialist					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Tax & License Specialist				Employment Dates: 04/30/2007 to Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC00080	Internal Fraud for Staff	.75	TC0011C	Mexican Documents	.75
TC00120	Military ID Cards	.50	TC0013C	People and Actions	.75
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 10-13-23	




**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Lilliana Ramirez					
Business email address: ramirezl@hillstax.org				Business phone number: 813.612.6727	
Job title: Tax & License Specialist					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Tax & License Specialist				Employment Dates: 04/30/2007 to Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC0014C	Security Features	1.0	TC0015C	Social Security Cards	.50
TC0016C	Travel Documents	.75	TC0017C	US Immigration Documents	.75
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 10-13-23	



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Liliana Ramirez					
Business email address: ramirezl@hillstax.org				Business phone number: 813.612.6727	
Job title: Tax & License Specialist					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Tax & License Specialist				Employment Dates: 04/30/2007 to Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC00030	Vehicle Identification Documents	.50			
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: [Signature]				Date: 10-13-23	

Congratulations,

Liliana Ramirez

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

February 24, 2023
15 credit hours



Congratulations,

Liliana Ramirez

on completing

**TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE**

Course Number: TC-0038C

on

March 3, 2023
10 credit hours



Congratulations,

Liliana Ramirez

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

March 14, 2023
5 credit hours



Congratulations,

Liliana Ramirez

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0030C

on

April 20, 2023
30 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Liliana Ramirez

has successfully completed

**TCC 502 - MANAGEMENT OF A FLORIDA
TAX COLLECTOR'S OFFICE**

Course Number: TC-0041C

September 18-21, 2023
30 credit hours



FLHSMV

FLORIDA HIGHWAY SAFETY COUNCIL AND THE FLEETLESS

iLearn

This certificate is awarded to

LILIANA RAMIREZ

for the successful completion of

AAMVA FDR 2021: Birth Certificates

by External Training

0 Hours 30 Minutes

Date of Course Completion: 10/11/2023

TC 0005C

This certificate is awarded to

LILIANA RAMIREZ

for the successful completion of

AAMVA FDR 2021: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/12/2023

TC0006C

This certificate is awarded to

LILIANA RAMIREZ

for the successful completion of

AAMVA FDR 2021: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes

Date of Course Completion: 10/11/2023

TC0007C

This certificate is awarded to

LILIANA RAMIREZ

for the successful completion of

AAMVA CDL 2015: Module 1 - Introduction to CDL Licensing

by MS

2 Hours 30 Minutes

Date of Course Completion: 1/1/2015

TC0018C

This certificate is awarded to

LILIANA RAMIREZ

for the successful completion of

AAMVA CDL 2015: Module 2 - Overview of the CDL Tests

by MS

0 Hours 45 Minutes

Date of Course Completion: 1/1/2015

TC0019C



This certificate is awarded to

LILIANA RAMIREZ

for the successful completion of

AAMVA CDL 2015: Module 3 - CDL Knowledge Tests

by MS

0 Hours 45 Minutes

Date of Course Completion: 1/1/2015

TC 0020C



This certificate is awarded to

LILIANA RAMIREZ

for the successful completion of

AAMVA CDL 2015: Module 4 - CKE End-of-Course Exam

by MS

0 Hours 45 Minutes

Date of Course Completion: 1/1/2015

TC 0021C



This certificate is awarded to

LILIANA RAMIREZ

for the successful completion of

AAMVA FDR 2020: Counterfeits and Alterations

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/11/2023

TC 0001C



This certificate is awarded to

LILIANA RAMIREZ

for the successful completion of

Information and Cyber Security Awareness for External Entities - 2023

by FLHSMV

0 Hours 30 Minutes

Date of Course Completion: 10/12/2023

TC 0045C



This certificate is awarded to

LILIANA RAMIREZ

for the successful completion of

AAMVA FDR 2021: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/11/2023

TC 0002C



This certificate is awarded to

LILIANA RAMIREZ

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

12 Hours

Date of Course Completion: 10/13/2023

TC 0025C

This certificate is awarded to

LILIANA RAMIREZ

for the successful completion of

AAMVA FDR 2021: Expanding the Review

by External Training

0 Hours 30 Minutes

Date of Course Completion: 10/11/2023

TC0004C

This certificate is awarded to

LILIANA RAMIREZ

for the successful completion of

Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes

Date of Course Completion: 10/12/2023

TC004C

This certificate is awarded to

LILIANA RAMIREZ

for the successful completion of

AAMVA FDR 2021: Introduction to Covert Features

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/11/2023

TC0009C

This certificate is awarded to

LILIANA RAMIREZ

for the successful completion of

AAMVA FDR 2021: Introduction to Fraud

by External Training

1 Hours 0 Minutes

Date of Course Completion: 10/11/2023

TC0010C

This certificate is awarded to

LILIANA RAMIREZ

for the successful completion of

AAMVA FDR 2021: Internal Fraud for Staff

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/11/2023

TC0008C

This certificate is awarded to

LILIANA RAMIREZ

for the successful completion of

AAMVA FDR 2021: Mexican Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/11/2023

TC0011C

This certificate is awarded to

LILIANA RAMIREZ

for the successful completion of

AAMVA FDR 2021: Military ID Cards

by External Training

0 Hours 30 Minutes

Date of Course Completion: 10/12/2023

TC0012C

This certificate is awarded to

LILIANA RAMIREZ

for the successful completion of

AAMVA FDR 2021: People and Actions

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/11/2023

TC0013C

This certificate is awarded to

LILIANA RAMIREZ

for the successful completion of

AAMVA FDR 2021: Security Features

by External Training

1 Hours 0 Minutes

Date of Course Completion: 10/11/2023

TC0014C

This certificate is awarded to

LILIANA RAMIREZ

for the successful completion of

AAMVA FDR 2021: Social Security Cards

by External Training

0 Hours 30 Minutes

Date of Course Completion: 10/11/2023

TC0015C

This certificate is awarded to

LILIANA RAMIREZ

for the successful completion of

AAMVA FDR 2021: Travel Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/11/2023

TC0016C

This certificate is awarded to

LILIANA RAMIREZ

for the successful completion of

AAMVA FDR 2021: US Immigration Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/11/2023

TC0017C

This certificate is awarded to

LILIANA RAMIREZ

for the successful completion of

AAMVA FDR 2021: Vehicle Identification Documents

by External Training

0 Hours 30 Minutes

Date of Course Completion: 10/12/2023

TC0003C

FL
GEO
FLAV
Alpha
3828
CAU



Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Diana Rodriguez
Previous Name(s)(if applicable):	
Documentation Included:	
County: Osceola	<input checked="" type="checkbox"/> Job Title: Administrator
Certification Requested:	Certified Florida Collector Assistant <input checked="" type="checkbox"/>
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>
Certification Date:	11/01/23

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 10/13/14	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors <input checked="" type="checkbox"/>	30	Attended Cours <input checked="" type="checkbox"/>
90-hours per 12D-19.003(3)(b)		
TCC 502 - Management of a Florida Tax Collector's Office <input checked="" type="checkbox"/>	30	Attended Cours <input checked="" type="checkbox"/>
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments <input checked="" type="checkbox"/>	30	Attended Cours <input checked="" type="checkbox"/>
TCC 504 - Collection of Licenses, Taxes and Fees <input checked="" type="checkbox"/>	30	Attended Cours <input checked="" type="checkbox"/>
Total Hours	120	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:

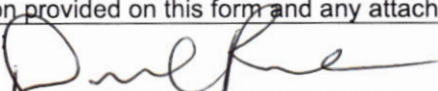


**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Diana Rodriguez					
Business email address: drodriguez@osceola.org			Business phone number: 407-742-3947		
Job title: Administrator					
Employed by: Osceola County Tax Collector Office					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Osceola County Tax Collector					
Your Title: Administrator			Employment Dates: 10/13/2014 - Present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0040C	Duties & Responsibilities of Florida Tax Collectors	30	TC-0041C	Management of a Florida Tax Collector's Office	30
TC-0036C	Collection and Distribution of Property Taxes	30	TC-0042C	Collection of Licenses, Taxes, and Fees	30
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 11/14/23	

The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Diana Rodriguez

has successfully completed

**TCC 501 - DUTIES AND RESPONSIBILITIES
OF FLORIDA TAX COLLECTORS**

Course Number: TC-0040C

January 17-20, 2023
30 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Diana Rodriguez

has successfully completed

**TCC 504 - COLLECTION OF LICENSES,
TAXES, AND FEES**

Course Number: TC-0042C

June 16-21, 2023
30 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Diana Rodriguez

has successfully completed

**TCC 502 - MANAGEMENT OF A FLORIDA
TAX COLLECTOR'S OFFICE**

Course Number: TC-0041C

September 18-21, 2023
30 credit hours



Congratulations,
Diana Rodriguez

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0036C

on

October 20, 2023
30 credit hours





Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Robin Simoes		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Martin	Job Title: Staff Accountant		
Certification Requested:	Certified Florida Collector Assistant		
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>		
Certification Date:	10/01/23		

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 02/22/21	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 002 - Effective Decision Making	10	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course
TCC 001 - Bankruptcy	15	Attended Course
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course
Total Hours	120	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Robin Simoes					
Business email address: rsimoes@martintax.us				Business phone number: 772-288-5591	
Job title: Staff Accountant					
Employed by: Martin County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Martin County Tax Collector					
Your Title: Staff Accountant				Employment Dates: 02/22/2021-Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0041C	TCC502-Management of Florida Tax Collector's office	30	TC-0040C	TCC501-Duties & Responsibilities of Florida Tax Collectors	30
TC-0036C	TCC503-Collection & Distribution of Property Taxes & Special Assessments	30	TC-0037C	TCC001-Bankruptcy	15
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: Robin Simoes				Date: 10/10/2023	

see 2nd form with additional courses that did not fit in the course section.



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Robin Simoes					
Business email address: rsimoes@martintax.us			Business phone number: 772-288-5591		
Job title: Staff Accountant					
Employed by: Martin County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Martin County Tax Collector					
Your Title: Staff Accountant			Employment Dates: 02/22/2021-Present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0038C	TCC002-Effective Decision Making	10	TC-0039C	TCC003-Customer Service Training	5
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: Robin Simoes				Date: 10/10/2023	

Congratulations,

Robin Simoes

on completing

**TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE**

Course Number: TC-0038C

on

July 11, 2022
10 credit hours



Congratulations,

Robin Simoes

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

August 2, 2022
5 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Robin Simoes

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023
30 credit hours



Congratulations,

Robin Simoes

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0036C

on

May 23, 2022
30 credit hours



Congratulations,

Robin Simoes

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

August 25, 2022

15 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Robin Simoes

has successfully completed

**TCC 502 - MANAGEMENT OF A FLORIDA
TAX COLLECTOR'S OFFICE**

Course Number: TC-0041C

September 18-21, 2023
30 credit hours



CFCA Course List
Robin Simoes

[illegible]



Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Abigail Smith
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	<input checked="" type="checkbox"/> Job Title: Supervisor
Certification Requested:	Certified Florida Collector Assistant <input checked="" type="checkbox"/>
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>
Certification Date:	11/01/23

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 08/24/15	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 503 Collection & Distribution of Property Taxes and Special Assessments <input checked="" type="checkbox"/>	30	Attended Course <input checked="" type="checkbox"/>
90-hours per 12D-19.003(3)(b)		
TCC 502 - Management of a Florida Tax Collector's Office <input checked="" type="checkbox"/>	30	Attended Course <input checked="" type="checkbox"/>
TCC 001 - Bankruptcy <input checked="" type="checkbox"/>	15	Attended Course <input checked="" type="checkbox"/>
TCC 002 - Effective Decision Making <input checked="" type="checkbox"/>	10	Attended Course <input checked="" type="checkbox"/>
TCC 003 - Customer Service Training <input checked="" type="checkbox"/>	5	Challenged Exam <input checked="" type="checkbox"/>
FLHSMV - Driver License Preparatory Training (Online) <input checked="" type="checkbox"/>	12	Attended Course <input checked="" type="checkbox"/>
FLHSMV - DL Transformed: Fraudulent Document Recognition <input checked="" type="checkbox"/>	8	Attended Course <input checked="" type="checkbox"/>
FLHSMV - Information and Cyber Security Awareness Training <input checked="" type="checkbox"/>	.50	Attended Course <input checked="" type="checkbox"/>
AAMVA - Canadian Travel, Citizenship and Immigration Documents <input checked="" type="checkbox"/>	1	Attended Course <input checked="" type="checkbox"/>
AAMVA - Driver License and ID Cards <input checked="" type="checkbox"/>	.75	Attended Course <input checked="" type="checkbox"/>
AAMVA - Birth Certificates <input checked="" type="checkbox"/>	.50	Attended Course <input checked="" type="checkbox"/>
AAMVA - Counterfeits and Alterations <input checked="" type="checkbox"/>	.75	Attended Course <input checked="" type="checkbox"/>
AAMVA - Internal Fraud for Staff <input checked="" type="checkbox"/>	.75	Attended Course <input checked="" type="checkbox"/>
AAMVA - Introduction to Covert Features <input checked="" type="checkbox"/>	.75	Attended Course <input checked="" type="checkbox"/>
Total Hours	115	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Abigail Smith
Previous Name(s)(if applicable):	
Documentation Included:	
County: Hillsborough	<input checked="" type="checkbox"/> Job Title: Supervisor
Certification Requested:	Certified Florida Collector Assistant <input checked="" type="checkbox"/>
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>
Certification Date:	11/01/23

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 08/24/15	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
90-hours per 12D-19.003(3)(b)		
AAMVA - People and Actions <input type="checkbox"/>	.75	Attended Course <input type="checkbox"/>
AAMVA - Security Features <input type="checkbox"/>	1	Attended Course <input type="checkbox"/>
AAMVA - Social Security Cards <input type="checkbox"/>	.50	Attended Course <input type="checkbox"/>
AAMVA - Travel Documents <input type="checkbox"/>	.75	Attended Course <input type="checkbox"/>
AAMVA - U.S. Immigration Documents <input type="checkbox"/>	.75	Attended Course <input type="checkbox"/>
AAMVA - Introduction to Fraud <input type="checkbox"/>	1	Attended Course <input type="checkbox"/>
AAMVA - Mexican Documents <input type="checkbox"/>	.75	Attended Course <input type="checkbox"/>
Total Hours	5.5	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:

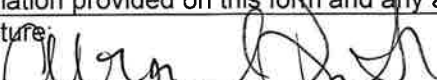


**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Abigail Smith					
Business email address: smitha@hillstax.org				Business phone number: 813-612-6718	
Job title: Supervisor					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Supervisor				Employment Dates: 08/24/2015 to Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC0016C	Travel Documents	.75	TC0017C	US Immigration Documents	.75
TC0010C	Introduction to Fraud	.75	TC0045C	Information & Cyber Security Awareness Training	.60
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 10/10/23	

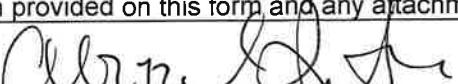


**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Abigail Smith					
Business email address: smitha@hillstax.org			Business phone number: 813-612-6718		
Job title: Supervisor					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Supervisor			Employment Dates: 08/24/2015 to Present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC00410	TCC502 Management of a Florida Tax Co	30	TC00360	TCC503 Collection & Distribution of Prope	30
TC00370	TCC001 Bankruptcy	15	TC00380	TCC002 Effective Decision Making	10
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 			Date: 10/10/23		




**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Abigail Smith					
Business email address: smitha@hillstax.org				Business phone number: 813-612-6718	
Job title: Supervisor					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Supervisor				Employment Dates: 08/24/2015 to Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC0039C	TCC003 Customer Service Training	5	TC0025C	Driver's License Preparatory Training	12
TC0029C	Fraudulent Document Recognition	9	TC0007C	Canadian Travel, Citizenship, & Immigration Docs	1
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 10/10/23	

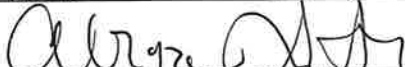


**Application for
Florida Professional Certification
Property Tax Oversight Certification and Training**

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Abigail Smith					
Business email address: smitha@hillstax.org				Business phone number: 813-612-6718	
Job title: Supervisor					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Supervisor				Employment Dates: 08/24/2015 to Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC0002C	Driver Licenses & ID Cards	.75	TC0005C	Birth Certificates	.50
TC0001C	Counterfeits & Alterations	.75	TC0008C	Internal Fraud for Staff	.75
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 10/10/23	



Application for
Florida Professional Certification
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Abigail Smith					
Business email address: smitha@hillstax.org			Business phone number: 813-612-6718		
Job title: Supervisor					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Supervisor			Employment Dates: 08/24/2015 to Present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC0009C	Introduction to Covert Features	.75	TC0013C	People and Actions	.75
TC0014C	Security Features	1	TC0015C	Social Security Cards	.50
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 			Date: 10/10/23		




**Application for
Florida Professional Certification
Property Tax Oversight Certification and Training**

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Abigail Smith					
Business email address: smitha@hillstax.org				Business phone number: 813-612-6718	
Job title: Supervisor					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Hillsborough County Tax Collector					
Your Title: Supervisor				Employment Dates: 08/24/2015 to Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC0011C	Mexican Documents	.75			
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: 				Date: 10/10/23	

The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Abigail Smith

has successfully completed

**TCC 502 - MANAGEMENT OF A FLORIDA
TAX COLLECTOR'S OFFICE**

Course Number: TC-0042C

September 18-21, 2023
30 credit hours



Congratulations,

Abigail Smith

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0036C

on

July 17, 2023
30 credit hours



Congratulations,

Abigail Smith

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

March 13, 2023
15 credit hours



Congratulations,

Abigail Smith

on completing

**TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE**

Course Number: TC-0038C

on

April 26, 2023
10 credit hours



Congratulations,

Abigail Smith

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

May 31, 2023
5 credit hours



This certificate is awarded to

ABIGAIL SMITH

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

12 Hours

Date of Course Completion: 8/21/2023



This certificate is awarded to

ABIGAIL SMITH



for the successful completion of

Fraudulent Document Recognition

by FLHSMV

9 Hours 0 Minutes

Date of Course Completion: 5/18/2017



This certificate is awarded to

ABIGAIL SMITH



for the successful completion of

AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes

Date of Course Completion: 7/26/2023



This certificate is awarded to

ABIGAIL SMITH



for the successful completion of

AAMVA FDR 2020: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes

Date of Course Completion: 8/21/2023



This certificate is awarded to

ABIGAIL SMITH



for the successful completion of

AAMVA FDR 2020: Birth Certificates

by External Training

0 Hours 30 Minutes

Date of Course Completion: 7/26/2023



This certificate is awarded to

ABIGAIL SMITH



for the successful completion of

AAMVA FDR 2020: Counterfeits and Alterations

by External Training

0 Hours 45 Minutes

Date of Course Completion: 7/27/2023



This certificate is awarded to

ABIGAIL SMITH

for the successful completion of

AAMVA FDR 2020: Internal Fraud for Staff

by External Training

0 Hours 45 Minutes

Date of Course Completion: 8/21/2023



This certificate is awarded to

ABIGAIL SMITH

for the successful completion of

AAMVA FDR 2020: Introduction to Covert Features

by External Training

0 Hours 45 Minutes

Date of Course Completion: 8/22/2023



This certificate is awarded to

ABIGAIL SMITH

for the successful completion of

AAMVA FDR 2020: People and Actions

by External Training

0 Hours 45 Minutes

Date of Course Completion: 8/22/2023



This certificate is awarded to

ABIGAIL SMITH

for the successful completion of

AAMVA FDR 2020: Security Features

by External Training

1 Hours 0 Minutes

Date of Course Completion: 7/27/2023



This certificate is awarded to

ABIGAIL SMITH

for the successful completion of

AAMVA FDR 2020: Social Security Cards

by External Training

0 Hours 30 Minutes

Date of Course Completion: 10/9/2023



This certificate is awarded to

ABIGAIL SMITH

for the successful completion of

AAMVA FDR 2020: Travel Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 8/23/2023



This certificate is awarded to

ABIGAIL SMITH

for the successful completion of

AAMVA FDR 2020: US Immigration Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/9/2023



This certificate is awarded to

ABIGAIL SMITH

for the successful completion of

AAMVA FDR 2020: Introduction to Fraud

by External Training

1 Hours 0 Minutes

Date of Course Completion: 7/26/2023



This certificate is awarded to

ABIGAIL SMITH

for the successful completion of

Information and Cyber Security Awareness for External Entities - 2022

by FLHSMV

0 Hours 30 Minutes

Date of Course Completion: 8/25/2022



This certificate is awarded to

ABIGAIL SMITH

for the successful completion of

AAMVA FDR 2020: Mexican Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 10/10/2023



Certification Application Checklist

Certified Florida Collector/ Certified Florida Collector Assistant
Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Fatima Vazquez
Previous Name(s)(if applicable):	
Documentation Included:	
County: Osceola	<input checked="" type="checkbox"/> Job Title: Trainer
Certification Requested:	Certified Florida Collector Assistant <input checked="" type="checkbox"/>
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>
Certification Date:	11/01/23

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 04/19/21	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors <input checked="" type="checkbox"/>	30	Attended Course <input checked="" type="checkbox"/>
90-hours per 12D-19.003(3)(b)		
TCC 502 - Management of a Florida Tax Collector's Office <input checked="" type="checkbox"/>	30	Attended Course <input checked="" type="checkbox"/>
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments <input checked="" type="checkbox"/>	30	Attended Course <input checked="" type="checkbox"/>
TCC 504 - Collection of Licenses, Taxes and Fees <input checked="" type="checkbox"/>	30	Attended Course <input checked="" type="checkbox"/>
Total Hours	120	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying

☒ **Initial Certification** - \$25 fee ☐ **Annual Recertification** - \$5 fee ☐ **Reinstatement of Certification** - \$5 fee

Applicant Information

Applicant's name (as you would like it to appear on the certificate): Fatima Vazquez

Business email address: fvazquez@osceola.org

Business phone number: 407-742-4019

Job title: Trainer

Employed by: Osceola County Tax Collector Office

I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:

☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida
☐ Certified Florida Collector ☒ Certified Florida Collector Assistant

Experience for Certification – If you are applying for your **initial certification**, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for **recertification** or for **reinstatement**, provide your current employer and employment dates.

Employer: Osceola County Tax Collector

Your Title: Trainer

Employment Dates: 04/19/2021 - Present

Employer:

Your Title:

Employment Dates:

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TC-0040C	Duties & Responsibilities of Florida Tax Collectors	30	TC-0041C	Management of a Florida Tax Collector's Office	30
TC-0036C	Collection and Distribution of Property Taxes	30	TC-0042C	Collection of Licenses, Taxes, and Fees	30

Applicant Signature

I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.

Signature:

F. Vazquez

Date:

10/19/23

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Fatima Angely Vazquez Rosario

has successfully completed

**TCC 501 - DUTIES AND RESPONSIBILITIES
OF FLORIDA TAX COLLECTORS**

Course Number: TC-0040C

February 7-10, 2022
30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Fatima Angely Vazquez Rosario

has successfully completed

**TCC 504 - COLLECTION OF LICENSES,
TAXES, AND FEES**

Course Number: TC-0042C

June 16-21, 2023
30 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Fatima Angely Vazquez Rosario

has successfully completed

**TCC 502 - MANAGEMENT OF A FLORIDA
TAX COLLECTOR'S OFFICE**

Course Number: TC-0041C

September 18-21, 2023
30 credit hours



Congratulations,

Fatima Angely Vazquez Rosario

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0036C

on

October 18, 2023
30 credit hours





Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jessica Westbrook		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Flagler	Job Title: Tax Analyst		
Certification Requested:	Certified Florida Collector Assistant		
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>		
Certification Date:	02/01/24		

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 01/18/22	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 001 - Bankruptcy	15	Attended Course
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
Total Hours	120	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



Application for
Florida Professional Certification
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Jessica Westbrook					
Business email address: JWestbrook@FlaglerTax.com				Business phone number: 386-313-4160	
Job title: Tax Analyst					
Employed by: Flagler County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Flagler County Tax Collector					
Your Title: Tax Analyst				Employment Dates: 1/18/2022 - Present	
Employer:					
Your Title:				Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC 0040C	TCC 501 Duties + Resp.	30	TC 0037C	TCC 001 - Bankruptcy	15
TC 0042C	TCC 504 Collection of License	30	TC 0036C	TCC 503 - Coll + Distribution	30
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: Jessica D. Westbrook				Date: 1/11/2024	



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying						
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee						
Applicant Information						
Applicant's name (as you would like it to appear on the certificate): Jessica Westbrook						
Business email address: JWestbrook@FlaglerTax.com			Business phone number: 386-313-4160			
Job title: Tax Analyst						
Employed by: Flagler County Tax Collector						
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:						
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida		
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant				
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.						
Employer: Flagler County Tax Collector						
Your Title: Tax Analyst			Employment Dates: 1/18/2022 - Present			
Employer:						
Your Title:			Employment Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title		Hours	No.	Course Title	Hours
Ta 0038C	TCC 002	Effective Dec. Making	10			
Ta 0039C	TCC 003	Customer Serv.	5			
Applicant Signature						
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.						
Signature: Jessica D. West				Date: 1/16/24		

Employee Certification Hours

Employee Name	Westbrook, Jessica	Hours Needed for Certification	120
Hire Date	1/18/2022		
Eligible for Certification	1/18/2024		

Course Number	Course Name	Training Hours	Mode of Training	Training Hours	Enrollment Date	Scheduled Date	Status	Completed Date
TCC 501	Duties and Responsibilities	30	Online	30			Completed	1/17 - 1/20 2023
TCC 504	Collection of Licenses, Taxes & Fees	30	Online	30			Completed	6/21 - 6/24 2022
TCC 001	Bankruptcy	15	Online	15			Completed	3/15/2022
TCC 503	Collection and Distribution of Property Taxes	30	Online	30			Completed	3/7/2022
TCC 002	Effective Decision Making	10	Online	10	9/13/2023	1/9 -1/10 2024	Completed	1/8/2024
TCC 003	Customer Service Training	5	Online	5	9/13/2023	1/5/2024	Completed	1/8/2024
		120		120				

The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Jessica Westbrook

has successfully completed

**TCC 501 - DUTIES AND RESPONSIBILITIES
OF FLORIDA TAX COLLECTORS**

Course Number: TC-0040C

January 17-20, 2023
30 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Jessica Westbrook

has successfully completed

**TCC 504 - COLLECTION OF LICENSES,
TAXES, AND FEES**

Course Number: TC-0042C

June 21-24, 2022
30 credit hours



Congratulations,
Jessica Westbrook

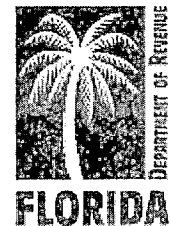
on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

March 15, 2022
15 credit hours



Congratulations,

Jessica Westbrook

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0036C

on

March 7, 2022
30 credit hours



Congratulations,

Jessica Westbrook

on completing

**TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE**

Course Number: TC-0038C

on

January 8, 2024
10 credit hours



FLORIDA

Congratulations,

Jessica Westbrook

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

January 8, 2024
5 credit hours



FLORIDA



Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Rohan Whyte		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Lake	Job Title: Chief Information Officer		
Certification Requested:	Certified Florida Collector Assistant		
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>		
Certification Date:	01/01/24		

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 12/01/21	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 503 Collection & Distribution of Property Taxes and Special Assessments	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
TCC 001 - Bankruptcy	15	Attended Course
Total Hours	120	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Rohan Whyte					
Business email address: n/a			Business phone number: 352-343-9602		
Job title: Chief Information Officer					
Employed by: Office of The Lake County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
<input type="checkbox"/> Certified Florida Appraiser		<input type="checkbox"/> Certified Florida Evaluator		<input type="checkbox"/> Certified Cadastralist of Florida	
<input type="checkbox"/> Certified Florida Collector		<input checked="" type="checkbox"/> Certified Florida Collector Assistant			
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Office of The Lake County Tax Collector					
Your Title: Chief Information Officer			Employment Dates: 12/01/2021-present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0037C	TCC 001-Bankruptcy	15	TC-0039C	TCC 003-Customer Service Training	5
TC-0038C	TCC 002-Effective Decision Making	10	TC-0041C	TCC 502-Management in a Florida Tax Collector's Office	30
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: <i>Rohan Whyte</i>				Date: 12/22/2023	



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Rohan Whyte					
Business email address: n/a			Business phone number: 352-343-9602		
Job title: Chief Information Officer					
Employed by: Office of The Lake County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: <div style="display: flex; justify-content: space-between; margin-top: 5px;"><div><input type="checkbox"/> Certified Florida Appraiser</div><div><input type="checkbox"/> Certified Florida Evaluator</div><div><input type="checkbox"/> Certified Cadastralist of Florida</div></div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"><div><input type="checkbox"/> Certified Florida Collector</div><div><input checked="" type="checkbox"/> Certified Florida Collector Assistant</div></div>					
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Office of The Lake County Tax Collector					
Your Title: Chief Information Officer			Employment Dates: 12/01/2021-present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0036C	TCC 503-Collection & Distribution of Property Taxes and Special Assessments	30			
TC-0042C	TCC 504-Collection of Licenses, Taxes and Fees	30			
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: Rohan Whyte				Date: 12/22/2023	

Congratulations,

Rohan Whyte

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0036C

on

May 25, 2023
30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Rohan Whyte

has successfully completed

**TCC 504 - COLLECTION OF LICENSES,
TAXES, AND FEES**

Course Number: TC-0042C

June 16-21, 2023
30 credit hours



Congratulations,

Rohan Whyte

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

September 8, 2023

5 credit hours



The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Rohan Whyte

has successfully completed

**TCC 502 - MANAGEMENT OF A FLORIDA
TAX COLLECTOR'S OFFICE**

Course Number: TC-0041C

September 18-21, 2023
30 credit hours



Congratulations,

Rohan Whyte

on completing

**TCC 002 - EFFECTIVE DECISION-MAKING
IN THE WORKPLACE**

Course Number: TC-0038C

on

November 27, 2023
10 credit hours



Congratulations,

Rohan Whyte

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

December 14, 2023

15 credit hours





Certification Application Checklist

Certified Florida Collector/ Certified Florida Collector Assistant
Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Michelle Wolfla
Previous Name(s)(if applicable):	
Documentation Included:	
County: Lake	<input checked="" type="checkbox"/> Job Title: Customer Representative II
Certification Requested:	Certified Florida Collector Assistant <input checked="" type="checkbox"/>
Initial: <input checked="" type="checkbox"/>	Reinstatement: <input type="checkbox"/>
Certification Date:	10/01/23

Application	
<input checked="" type="checkbox"/>	Application with Required Signatures
<input checked="" type="checkbox"/>	Application Fee
<input checked="" type="checkbox"/>	Courses Listed on Application
<input checked="" type="checkbox"/>	Employment Dates Listed
<input checked="" type="checkbox"/>	Includes Current Employment
<input checked="" type="checkbox"/>	Two Years of Experience with an Applicable Office
From: 03/06/17	To: Present
From:	To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors <input checked="" type="checkbox"/>	30	Attended Course <input checked="" type="checkbox"/>
90-hours per 12D-19.003(3)(b)		
TCC 502 - Management of a Florida Tax Collector's Office <input checked="" type="checkbox"/>	30	Attended Course <input checked="" type="checkbox"/>
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments <input checked="" type="checkbox"/>	30	Attended Course <input checked="" type="checkbox"/>
TCC 504 - Collection of Licenses, Taxes and Fees <input checked="" type="checkbox"/>	30	Attended Course <input checked="" type="checkbox"/>
Total Hours	120	

Committee recommends certification:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	--------------------------	-----	--------------------------	----

Notes:



**Application for
Florida Professional Certification**
Property Tax Oversight Certification and Training

DR-4001
N. 10/21
Rule 12D-16.002, F.A.C.
Effective 10/21
Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying					
<input checked="" type="checkbox"/> Initial Certification - \$25 fee <input type="checkbox"/> Annual Recertification - \$5 fee <input type="checkbox"/> Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Michelle Wolfla					
Business email address: Michelle.Wolfla@laketax.com			Business phone number: 352-343-9602		
Job title: Customer Representative II					
Employed by: Lake County Tax Collector					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: <div style="display: flex; flex-wrap: wrap;"><div style="width: 33%;"><input type="checkbox"/> Certified Florida Appraiser</div><div style="width: 33%;"><input type="checkbox"/> Certified Florida Evaluator</div><div style="width: 33%;"><input type="checkbox"/> Certified Cadastralist of Florida</div><div style="width: 33%;"><input type="checkbox"/> Certified Florida Collector</div><div style="width: 33%;"><input checked="" type="checkbox"/> Certified Florida Collector Assistant</div></div>					
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Lake County Tax Collector					
Your Title: Customer Representative II			Employment Dates: 03/06/2017 - present		
Employer:					
Your Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No.	Course Title	Hours	No.	Course Title	Hours
TC-0036C	TCC-503 Coll & Dist of Prop Taxes & Spec Assess	30	TC-0042C	TCC504 Collection of Licenses, Taxes, and Fees	30
TC-0040C	TCC-501 Duties & Respon of FL Tax Collectors	30	TC-0041C	TCC-502 Management of a FL Tax Coll's Office	30
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: Michelle Wolfla				Date: Oct 19, 2023	

The Florida Department of Revenue
Property Tax Oversight, Certification and Training Team

Certifies that

Michelle Wolfla

has successfully completed

**TCC 504 - COLLECTION OF LICENSES,
TAXES, AND FEES**

Course Number: TC-0042C

June 21-24, 2022
30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Michelle Wolfla

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023
30 credit hours



Congratulations,
Michelle Wolfla

on completing

**TCC 503 - COLLECTION AND
DISTRIBUTION OF PROPERTY TAXES AND
SPECIAL ASSESSMENTS**

Course Number: TC-0036C

on

June 27, 2023
30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Michelle Wolfla

has successfully completed

**TCC 502 - MANAGEMENT OF A FLORIDA
TAX COLLECTOR'S OFFICE**

Course Number: TC-0041C

September 18-21, 2023
30 credit hours

