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**CERTIFIED FLORIDA APPRAISER
ADMISSIONS AND CERTIFICATIONS COMMITTEE**

MEETING

**Florida Department of Revenue - Property Tax Oversight
February 15, 2024 2:00 p.m., EDT***

2450 Shumard Oak Boulevard, Building 2, Room 1220
Tallahassee, Florida 32399
1-888-585-9008
Phone Conference Room ID 472-220-405

1 **COMMITTEE MEMBER APPEARANCES:**

2 Rene Lewis, Chair, Program Director, Property Tax
3 Oversight, Florida Department of Revenue

4 Scott Russell, C.F.A., President, Property Appraisers'
5 Association of Florida

6 Marty Kiar, C.F.A., President, Florida Association of
7 Property Appraisers

8 Mitch Burke, C.F.A.

9 Eddie Creamer, C.F.A.

10 Jenny Fields, C.F.A.

11 Raymond McIntyre, C.F.A.

12 Rebecca Morris-Haid, C.F.A.

13 Dena Pittman, C.F.A.

14 Lorie Ward, C.F.A.

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17 **AGENDA**

18 **Welcome:** Chair (5 minutes)

19 **Roll call:** Secretary (3 minutes)

20 **October 4th, 2023 meeting minutes review and approval:**
21 Chair/Committee Members (5 minutes)

22 **Presentation of applicants:** Chair/Committee Members (30
23 minutes) Discussion of applicants' credentials

24 **Public comment on applicants' credentials:** (3 minutes
25 each)

26 **Vote to recommend the applicant list:** Chair/Committee
27 Members (5 minutes)

28 **Adjourn:** Chair (2 minutes)

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1 MS. HARPER: Jenna Harper, Compliance
2 Assistant Process Manager.

3 MS. LEWIS: If you are part of the public
4 participating by telephone and want to submit a written
5 comment pertaining to the material being presented
6 today, please send an email to ptotraining@ -
7 floridarevenue.com. In the subject line of your email
8 please use February 15 Committee meeting.

9 We are monitoring that email account during the
10 meeting and will read aloud all comments we received
11 during the meeting. If you prefer to speak, please
12 state that in your email and we will recognize you for
13 comments.

14 We would appreciate if everyone could please mute
15 their phone when they are not participating so we can
16 reduce the amount of feedback during the meeting.
17 Please be sure to unmute your line when you need to
18 voice a vote.

19 Before calling roll I'd like to take a moment to
20 welcome our newest Committee members, the honorables,
21 Eddie Creamer, Jenny Fields, Marty Kiar, and Lorie Ward.
22 Welcome to the Certified Florida Appraiser Admissions
23 and Certifications Committee. We appreciate your
24 service on the Committee.

25 **ROLL CALL**

1 MS. LEWIS: Meghan Miller, the Secretary of
2 the Committee, will you please call the roll?
3 MS. MILLER: Rene Lewis.
4 MS. LEWIS: Here.
5 MS. MILLER: Mitch Burke.
6 MR. BURKE: Here.
7 MS. MILLER: Eddie Creamer.
8 MR. CREAMER: Here.
9 MS. MILLER: Jenny Fields.
10 MS. FIELDS: Here.
11 MS. MILLER: Marty Kiar.
12 MR. KIAR: Here.
13 MS. MILLER: Raymond McIntyre.
14 MR. McINTYRE: Here.
15 MS. MILLER: Rebecca Morris-Haid.
16 MS. MORRIS-HAID: Here.
17 MS. MILLER: Dena Pittman.
18 MS. PITTMAN: Here.
19 MR. BURKE: Scott Russell.
20 MR. RUSSELL: Here.
21 MS. MILLER: And Lorie Ward.
22 MS. WARD: Here.
23 MS. LEWIS: According to Rule 12D-19.0002(6)
24 Florida Administrative Code, five members of the
25 Admissions and Certification Committee constitute a

1 quorum.

2 Meghan, do we have a quorum?

3 MS. MILLER: Yes.

4 **APPROVAL OF PRIOR MEETING MINUTES**

5 MS. LEWIS: Thank you. Our first order of
6 business today is the approval of the October 4th, 2023,
7 Certified Florida Appraiser Admissions and
8 Certifications Committee meeting minutes.

9 Do I have a motion to approve the October 4th,
10 2023, committee meeting minutes? Please state your name
11 if you make a motion.

12 MR. KIAR: Motion to approve, Marty Kiar.

13 [Committee member motions.]

14 MS. LEWIS: Thank you. I have a motion by
15 Marty Kiar. Do I have a second?

16 MR. RUSSELL: Second, Scott Russell.

17 [Committee member seconds.]

18 MS. LEWIS: Thank you. I have a second by
19 Scott Russell. All those in favor, signify by saying
20 aye.

21 [Ayes]

22 MS. LEWIS: All opposed, indicate by saying
23 nay.

24 [Nays]

25 MS. LEWIS: Thank you.

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PRESENTATION OF APPLICANTS

MS. LEWIS: Our next item of business is the presentation and recommendation of applicants. The program posted the list of applicants along with the completed applications on the Department's website and sent the meeting materials linked to each of you. Each application has a checklist at the front to assist you in your review of the applicants.

This checklist has the certification criteria required and Rule Chapter 12D-19, Florida Administrative Code.

Meghan, will you please list the requirements of the Certified Florida Appraiser, Certified Florida Evaluator, and Certified Cadastralist of Florida designations?

MS. MILLER: The qualifications for the Certified Florida Appraiser and Certified Florida Evaluator professional designations include at least two years of experience with a Florida Property Appraisers or Tax Collectors Office or the Florida Department of Revenue, at least 120 hours of approved education, and current employment with a Florida County Property Appraisers' or Tax Collectors' Office or the Florida Department of Revenue. The Certified Florida Appraiser Designation is reserved for the county official.

1 MR. CREAMER: No.
2 MS. MILLER: Jenny Fields.
3 MS. FIELDS: No.
4 MS. MILLER: Marty Kiar.
5 MR. KIAR: No.
6 MS. MILLER: Raymond McIntyre.
7 MR. McINTYRE: No.
8 MS. MILLER: Rebecca Morris-Haid.
9 MS. MORRIS-HAID: No.
10 MS. MILLER: Dena Pittman.
11 MS. PITTMAN: No.
12 MS. LEWIS: Scott Russell.
13 MR. RUSSELL: No.
14 MS. MILLER: Lorie Ward.
15 MS. WARD: No.
16 MS. LEWIS: Thank you.

17 Do any Committee members have anything they wish
18 to discuss about the applicants' credentials?

19 **PUBLIC COMMENT PERIOD**

20 MS. LEWIS: Does the public have any
21 comments on any of the applicants?

22 If you are attending by telephone, please send us
23 an email so we can recognize you. Again, that email
24 address is ptotraining@floridarevenue.com.

25 Jenna, have we received any emails?

1 MS. HARPER: No, we have not.

2 MS. LEWIS: Thank you.

3 **VOTE TO RECOMMEND THE APPLICANT LIST**

4 MS. LEWIS: Hearing no additional comments
5 or discussion of the credentials, the Committee will now
6 vote on consideration of the applicant list.

7 Do I have a motion for recommendation of the
8 applicants? Please say your name when making your
9 motion.

10 MR. McINTYRE: Motion to approve.

11 [Committee member motions to recommend all applicants.]

12 MS. LEWIS: All right. I hear a motion by
13 Raymond McIntyre. Do I have a second?

14 (Simultaneous speakers.)

15 MS. LEWIS: I heard Mr. Creamer first, so
16 we'll do a second by Mr. Creamer.

17 [Committee member seconds.]

18 MS. LEWIS: All those in favor indicate by
19 saying aye.

20 [Ayes]

21 MS. LEWIS: All opposed indicate by saying
22 nay.

23 [Nays]

24 MS. LEWIS: Thank you. Let the record
25 reflect that the Committee has recommended all

