Certified Florida Collector Admission and Certifications Committee Meeting

Agenda and Meeting Materials
October 4, 2023

Notice of Meeting/Workshop Hearing

DEPARTMENT OF REVENUE

Property Tax Oversight Program

The Department of Revenue announces a public meeting to which all persons are invited.

DATE AND TIME: October 4, 2023, 3:00 pm EDT

PLACE: 2450 Shumard Oak Boulevard, Building 2, Room 1220, Tallahassee, Florida 32399. The meeting will be conducted using communications media technology, specifically a telephone conference call. Persons interested in attending by phone may do so by calling 1-888-585-9008 and entering the attendee access code 472-220-405. The public point of access to the meeting is 2450 Shumard Oak Blvd., Building 2, Room 1220, Tallahassee, Florida 32399.

GENERAL SUBJECT MATTER TO BE CONSIDERED:

The Department will present applications for the Certified Florida Collector and Certified Florida Collector Assistant designations. Please refer to the Certified Florida Collector Admissions and Certifications Committee meeting agenda and materials on the Department's website at https://floridarevenue.com/opengovt/Pages/meetings.aspx before attending the meeting. A copy of the meeting agenda may be obtained by contacting: Kelly McLane, Property Tax Oversight program, Department of Revenue, PO Box 3294, Tallahassee, FL 32315-3294, 850-941-6024, kelly.mclane@floridarevenue.com. Parties may also submit written materials they intend to offer during the meeting to Kelly McLane.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours before the workshop/meeting by contacting Kelly McLane at 850-941-6024 or kelly.mclane@floridarevenue.com. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1-800-955-8771 (TDD) or 1-800-955-8770 (voice). If any person decides to appeal any decision made by the Board with respect to any matter considered

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

For more information, you may contact: Kelly McLane, Property Tax Oversight program, Department of Revenue, PO Box 3294, Tallahassee, FL 32315-3294, 850-941-6024, kelly.mclane@floridarevenue.com.

CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND CERTIFICATIONS COMMITTEE



MEETING

Florida Department of Revenue – Property Tax Oversight October 4, 2023 3:00 p.m., EDT*

2450 Shumard Oak Boulevard, Building 2, Room 1220
Tallahassee, Florida 32399
1-888-585-9008
Phone Conference Room ID 472-220-405

Committee Members:

Rene Lewis, Chair, Program Director, Property Tax Oversight, Florida Department of Revenue Chuck Perdue, C.F.C., President, Florida Tax Collectors Association

Peter Cam, C.F.C. Lisa Cullen, C.F.C. Dennis Hollingsworth, C.F.C. Sharon Jordan, C.F.C. Vickie Potts, C.F.C. Becky Smith, C.F.C.

Celeste Watford, C.F.C.

Eric Zwayer, C.F.C.

AGENDA

Welcome: Chair (5 minutes)

Roll call: Secretary (3 minutes)

June 7, 2023 meeting minutes review and approval: Chair/Committee Members

(5 minutes)

Presentation of applicants: Chair/Committee Members (30 minutes)

Discussion of applicants' credentials

Public comment on applicants' credentials (3 minutes each)

Vote to recommend the applicant list: Chair/Committee Members (5 minutes)

Adjourn: Chair (2 minutes)

*This is a public meeting. Anyone wishing to participate should call in to (888) 585-9008 and supply the conference room number, 472-220-405. The public point of access to the meeting is 2450 Shumard Oak Blvd., Building 2, Room 1220, Tallahassee, Florida 32399.

Members of the public also may send written comments pertaining to the material being presented via email. To ask a question or submit a written comment, send an email to PTOTraining@floridarevenue.com. In the subject line of your email, please use "October 4, 2023 Committee Meeting." We will monitor this mailbox during the meeting and read all comments aloud. The court reporter will enter the comments into the transcript.

1	CERTIFIED FLORIDA COLLECTOR
2	ADMISSIONS AND CERTIFICATIONS COMMITTEE
3	MEETING
4	
5	
6	Florida Department of Revenue - Property Tax Oversight
7	June 7, 2023 3:00 p.m., EDT*
8	
9	
10	
11	2450 Shumard Oak Boulevard, Building 2, Room 1220
12	Tallahassee, Florida 32399 1-888-585-9008 Phone
13	Conference Room ID 472-220-405
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	FOR THE RECORD REPORTING, INC.850.222.5491

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    COMMITTEE MEMBER APPEARANCES:
2
    Rene Lewis, Chair, Program Director, Property Tax
    Oversight, Florida Department of Revenue
3
    Peter Cam, C.F.C.
4
    Lisa Cullen, C.F.C.
    Dennis Hollingsworth, C.F.C.
5
    Vickie Potts, C.F.C.
    Becky Smith, C.F.C.
    Celeste Watford, C.F.C.
 6
    Eric Zwayer, C.F.C
7
    ALSO PRESENT:
8
    Rachel Goldstein, Chief Legal Counsel for the Property
    Tax Oversight Program
10
    Meghan Miller, Revenue Program Administrator
11
    Kelly McLean, Intra-Departmental Projects Administrator
12
    Jenna Harper, Process Manager
13
                               AGENDA
14
    Welcome: Chair (5 minutes)
15
    Roll call: Secretary (3 minutes)
16
    March 8th, 2023 meeting minutes review and approval:
    Chair/Committee Members (5 minutes)
17
18
    Presentation of applicants: Chair/Committee Members (30
    minutes) Discussion of applicants' credentials
19
    Public comment on applicants' credentials: (3 minutes
20
    each)
2.1
    Vote to recommend the applicant list: Chair/Committee
    Members (5 minutes)
22
    Adjourn: Chair (2 minutes)
23
2.4
25
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CERTIFIED FLORIDA ADMISSIONS AND CERTIFICATIONS COMMITTEE SCRIPT June 7, 2023, 3:00 p.m.

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WELCOME

MS. LEWIS: Good afternoon, everyone. Welcome to the Certified Florida Collector Admissions and Certifications committee. My name is Rene Lewis. Ι am the director of the Property Tax Oversight Program and the chair for today's proceeding.

The Committee, as a public board, is subject to government and the Sunshine laws and therefore the Committee's meetings are required to be open to the public and properly noticed. This applies to any gathering of two or more committee members where there is discussion about a matter that could come before the committee for action.

Ms. Rachel Goldstein, Chief Legal Counsel for the Property Tax Oversight Program is on the phone. Also present are staff members from the program in the Department of Revenue. Will our staff please introduce themselves by stating their names and titles.

MS. MILLER: Meghan Miller, Revenue Program Administrator.

MS. McLEAN: Kelly McLean,

Intra-Departmental Projects Administrator.

MS. HARPER: Jenna Harper, Process Manager.

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MS. LEWIS: If you are part of the public 1 2 participating by telephone and want to submit a written 3 comment pertaining to the material being presented today, please send an email to ptotraining@ -4 floridarevenue.com. In the subject line of your email 5 please use June 7, Committee meeting. 6 7 We are monitoring that email account during the meeting and will read aloud all comments we received 8 during the meeting. If you prefer to speak, please, 10 state that in your email and we will recognize you for 11 comments.

We would appreciate if everyone could please mute their phone when they are not participating so we can reduce the amount of feedback during the meeting. Please be sure to unmute your line when you need to voice a vote.

ROLL CALL

MS. LEWIS: Meghan Miller, the Secretary of the Committee, will you please call the roll.

MS. MILLER: Rene Lewis.

MS. LEWIS: Here.

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MS. MILLER: Linda Myers.

MS. MILLER: Peter Cam.

MR. CAM: Here.

MS. MILLER: Lisa Cullen.

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MS. CULLEN:
1
                              Here.
2
                MS. MILLER:
                             Dennis Hollingsorth.
3
                MR. HOLLNGSWORTH:
                                    Here.
                MS. MILLER:
                             Sharon Jordan.
 4
                MS. MILLER: Vicki Potts.
5
 6
                MS. POTTS: Here.
7
                MS. MILLER: Beck Smith.
                MS. SMITH:
8
                           Here.
9
                MS. MILLER: Celeste Watford.
                MS. WATFORD: Here.
10
                MS. MILLER: And Eric Zwayer.
11
12
                MR. ZWAYER: Here.
13
                MS. LEWIS: Did we have Linda Myers join us
    or Sharon Jordan join us during role call? Okay.
14
15
    thought I heard I beep.
16
                According to rule 12D-19.0002(6) Florida
    Administrative Code, five members of the Admissions and
17
18
    Certification Committee constitute a quorum. Meghan, do
19
    we have a quorum?
20
                MS. MILLER:
                              Yes.
2.1
                APPROVAL OF PRIOR MEETING MINUTES
22
                MS. LEWIS: Great. Our first order of
23
    business today is a approval of the March 8th, 2023,
    Certified Florida Collector Admissions and
24
25
    Certifications Committee meeting minutes.
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Do I have a motion to approve the March 8th,
1
2
    2023, Committee meeting minutes? Please state your name
3
    if you make a motion.
                MS. CULLEN: This is Lisa. I'll move to
 4
5
    approve.
6
                    [Committee member motions.]
7
                MS. LEWIS: Thank you. We have a motion by
    Lisa Cullen. Do I have a second?
8
9
                MS. WATFORD: Celeste Watford, second.
10
                   [Committee member seconds.]
                MS. LEWIS: Thank you. We have a second by
11
12
    Celeste Watford. All those in favor signify by indicate
    by saying aye.
13
14
                              [Ayes]
15
                MS. LEWIS: All opposed, indicate by saying
16
    nay.
17
                              [Nays]
                MS. LEWIS:
18
                            Thank you.
19
                   PRESENTATION OF APPLICANTS
20
                Our next item of business is the
2.1
    presentation and recommendation of applicants.
22
    program posted the list of applicants along with the
23
    completed applications on the Department's website and
24
    sent the meeting materials linked to each of you.
                                                        Each
25
    application has a checklist at the front to assist you
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- FOR THE RECORD REPORTING, INC.850.222.5491-

in your review of the applicants.

2.1

2.4

This checklist has the certification criteria required and Rule Chapter 12-D19, Florida Administrative Code.

Meghan, will you please list the requirements of the Certified Florida Collector and Certified Florida Collector Assistant designation.

MS. MILLER: Qualifications for the
Certified Florida Collector and Certified Florida
Collector Assistant include at least two years of
experience with the Florida tax collectors or property
appraiser's office for the Florida Department of
Revenue. At least 120 hours of approved education and
current employment with Florida tax collectors or
property appraiser's office or the Florida Department of
Revenue. The Certified Florida Collector's designation
is reserved for the county official.

DISCUSSION OF ANY POSSIBLE CONFLICTS OF INTEREST AND APPLICANTS' CREDENTIALS

MS. LEWIS: Thank you, Meghan. Now, I need for each Committee Member to individually answer the following question on the record. After I read the question. Meghan will call the name of each member. Please state your answer of yes or no.

The question is: Are you aware of any

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1
    facts, or situations, or reasons which you feel may
2
    disqualify or otherwise make it improper for you to hear
3
    and deliberate on any of the applicants scheduled to be
    reviewed today?
4
5
                MS. MILLER: Rene Lewis.
 6
                MS. LEWIS: No.
7
                MS. MILLER: Linda Myers.
                MS. MILLER: Peter Cam.
8
9
                MR. CAM:
                           No.
10
                MS. MILLER:
                              Lisa Cullen.
                MS. CULLEN:
11
                              No.
12
                MS. MILLER: Dennis Hollingsworth.
13
                MR. HOLLINGSWORTH:
                                     No.
14
                MS. MILLER:
                              Sharon Jordan.
15
                MS. MILLER: Vickie Potts.
16
                MS. POTTS: No.
17
                MS. MILLER: Becky Smith.
18
                MS. SMITH:
                             No.
19
                MS. MILLER: And Eric Zwayer.
20
                MR. ZWAYER:
                              No.
2.1
                MS. LEWIS:
                             Thank you. Do any committee
22
    members have anything they wish to discuss about the
23
    applicants' credentials?
2.4
                       PUBLIC COMMENT PERIOD
25
                MS. LEWIS: Does the public have any
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comments on any of the applicants? If you are attending
1
2
    by telephone, please send us an email so we can
3
    recognize you. Again, that email address is
    ptotraining@floridarevenue.com.
4
                Jenna, have we received any email comments?
5
                MS. HARPER: No, we have not.
 6
7
                MS. LEWIS: Thank you.
              VOTE TO RECOMMEND THE APPLICANT LIST
8
9
                MS. LEWIS: Hearing no additional comments
10
    or discussion of the credentials. The Committee will
11
    now vote on consideration of the applicant list. Do I
12
    have a motion for recommendation of the applicant?
13
    Please say your name when making your motion.
14
                MS. CULEN: This is Lisa. I'll move to
15
    approve.
16
      [Committee member motions to recommend all applicants]
17
                            Thank you. We have a motion by
                MS. LEWIS:
18
    Lisa Cullen. Do we have a second?
19
                MS. WATFORD: Celeste Watord, I second.
20
                    [Committee member seconds]
2.1
                MS. LEWIS: Thank you. We have a second by
22
    Celeste Watford. All those in favor indicate by saying
23
    aye.
2.4
                              [Ayes]
25
                MS. LEWIS: All opposed indicate by saying
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1 nay. 2 [Nays] 3 MS. LEWIS: Let the record reflect that the committee has recommended all applicants for 4 5 certification. Congratulations to the new certified Florida Collectors and Certified Florida Collector 6 7 Assistants. The professional designees will receive 8 documentation of their certification from the Department. 10 ADJOURN 11 That concludes today's agenda for the Certified Florida Collector Admissions and 12 Certifications Committee meeting. 13 14 Again, thank you very much for your 15 leadership and service today on the committee. 16 adjourned. Have a great afternoon. 17 (Whereupon, the meeting was concluded at 3:08 p.m.) 18 19 20 2.1 22 23 24 25

FOR THE RECORD REPORTING, INC.850.222.5491-

1	CERTIFICATE OF REPORTER
2	
3	I, Samantha Adams, court reporter, certify that
4	I was authorized to and did stenographically report the
5	following meeting, and that the transcript is a true and
6	complete record of my stenographic notes.
7	
8	I further certify that I am not a relative,
9	employee, attorney, or counsel of any of the parties,
10	nor am I a relative or employee of any of the parties'
11	attorney or counsel connected with the action, nor am I
12	financially interested in the action.
13	
14	
15	DATED this 22nd day of JUNE, 2023
16	Samantha Adams
17	SAMANTHA ADAMS Court Reporter
18	
19	
20	
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23	
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25	

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Florida Department of Revenue Property Tax Oversight

Jim Zingale Executive Director

5050 West Tennessee Street, Tallahassee, FL 32399

floridarevenue.com

OCTOBER 4, 2023 CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND CERTIFICATIONS COMMITTEE DESIGNATION APPLICANT CONSIDERATIONS

CERTIFIED FLORIDA COLLECTOR ASSISTANT

JEFF ALBENZIO **ANDREA FLOWERS CARRIE PAUL** JESSICAL ALGENI MICHAEL FORTE JESSICA PEARCE **ERICA BRYAN** ALEXANDRA FRANKENFIELD **NEECI PONDERS** JENNIFER BRYANT **NEEKO GAINEY** JAZMINE SANCHEZ **TAYLOR BURGIN** SUSANNAH GRACE GIFFIN **SCOTTY SIMMONS** SARAH CARLISLE **KEVIN GRIFFITH CHARLOTTE STANFORD** SHANNON SUTLIFF APRIL CARROLL AMANDA KALE **KIM THOMAS** AZRA DAY ANDREW LOPEZ **ASHTON BLAKE EVANS TONI MAY** VALERIA WHEELER MELINDA FEIGEL LISA MORRIS **MELISSA WHITE** YESENIA FERNANDEZ **GEMMA NIEMUTH**



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jeffrey F	k. Alber	1210			
Previous Name(s)(if applicable):						
Documentation Included:						
County: Pinellas		Job	Title: Lead Tax Tech	nnician 3		
Certification Requested:	Certified	Florida	Collector Assistant			
Initial: 🗸		Rein	statement:			
Certification Date:	08/01/23	3				
	Α	pplica	ition			
✓ Application with Required	Signatu	res				
✓ Application Fee						
✓ Courses Listed on Applica						
✓ Employment Dates Listed						
✓ Includes Current						
	perience		n Applicable Office	9		
From: 08/14/14			Present			
From:		To:				
	Cours	se Info	ormation	I		
Course Name				Hours	Documentation	
	Course Name Credited Documentation					
30-hours per 12D-19.003(3)(a)						
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro	perty Tax	es and S	Special Assessments	30	Attended Course	
	perty Taxe	es and S	Special Assessments	30	Attended Course	
TCC 503 Collection & Distribution of Pro	perty Taxe	es and S	Special Assessments	30 240	Attended Course	
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	perty Tax	es and S	Special Assessments			
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	perty Taxo	es and S	Special Assessments			
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	perty Taxe	es and S	Special Assessments			
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	perty Taxe	es and S	Special Assessments			
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	perty Taxe	es and s	Special Assessments			
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TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	perty Taxe	es and s	Special Assessments			
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	operty Taxe	es and s	Special Assessments Total Hours			
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	operty Taxe	es and s		240		

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

	http://floridarevenue.com/prop	erty/Page	s/Cofficia	al_ i ra	aining_	_RegistrationAndPayme	ent.aspx
Reason	for Applying						
✓ Init	ial Certification - \$25 fee 🔲 Annual R	Recertificat	tion - \$5 f	fee	R	einstatement of Certific	ation - \$5 fee
Applica	nt Information						
Applican	t's name (as you would like it to appear on	the certific					
Business email address: jalbenzio@pinellastaxcollector.gov Business phone number: 727-464-5600						00	
Job title:	Lead Tax Techanican 3						
Employe	ed by: Pinellas County Tax Collector						
I have co	ompleted the required hours of approved co ation, or reinstatement for the following des	ourses and signation:	passed a	iny re	quired	examinations for the certi	itication,
		rtified Flori	da Evalua	ator		Certified Cadastrali	ist of Florida
	tified Florida Collector	rtified Flori					
pages as employn	property appraiser's office, Florida tax collects necessary). If you are applying for recertinent dates. Pri Pinellas County Tax Collector	fication or	for reins	tatem	nent, p	rovide your current emplo	oyer and
Your Titl	^{e:} Lead Tax Techanican 3			Emplo	oymen	t Dates: 8/14/2014- Prese	nt
Employe	er:						
Your Titl	e:			Emplo	oymen	t Dates:	
reinstate of each a license i	red Courses – List each course you have ement for which you are applying (attach ad approved course. If you are substituting you ssued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	ditional pa	ges as ne Resident one or mo	icessa	ary). Al opraise	r license or Certified Gene list your license number a	eral Appraiser and license
No.	Course Title	Hours	No.			Course Title	Hours
TC-0043C	Certified Public Manager	240					
TC-0036C	Collection and Distribution of Property Taxes Special Assessments	30					,
I am req informat	ant Signature uesting approval for Florida professional ce ion provided on this form and any attachme	ertification, ents are tru	recertifica e and cor	ation, e rect to	or rein	statement. I certify that allest of my knowledge. Date:	l of the
Signatur	e: /// ////					07/26/2023	

The State of Florida

AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

HEREBY CONFER UPON

Jeff Albenzio

THE DESIGNATION OF

Certified Supervisory Manager

January 2022

GOVERNOR

DIRECTOR

Richard M Cullange

PRESIDENT

VICE-PRESIDENT



The State of Florida

AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

HEREBY CONFER UPON

Jeffrey Ryan Albenzio

THE DESIGNATION OF

Certified Public Manager

WITH ALL THE RIGHTS, PRIVILEGES, AND HONORS THEREUNTO GRANTED BY
THE STATE OF FLORIDA AND
THE NATIONAL CERTIFIED PUBLIC MANAGER© CONSORTIUM

August 2022

GOVERNOR

DIRECTOR

PRESIDENT

VICE PRESIDENT



Congratulations,

Jeff Albenzio

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

July 26, 2023 30 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Name to Appear on Certificate: Jessica Algeni				
Previous Name(s)(if applicable):					
Documentation Included:					
County: Manatee		Job Title: Subject Matter	Expert		
Certification Requested:	Certified F	Florida Collector Assistant			
Initial: 🗸		Reinstatement:			
Certification Date:	07/01/23				
	Ар	plication			
✓ Application with Required	Signature	es .			
✓ Application Fee					
✓ Courses Listed on Applica					
✓ Employment Dates Listed					
✓ Includes Current					
	perience v	with an Applicable Offic	e		
From: 01/31/20		To: Present			
From:		To:			
	Course	Information	1		
Course Name			Hours	Documentation	
			Credited		
30-hours per 12D-19.003(3)(a)					
. ,,,,					
TCC 501 - Duties and Responsibilities of	of Florida Ta	ax Collectors	30	Attended Course	
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	of Florida Ta	ax Collectors	30	Attended Course	
·			30	Attended Course	
90-hours per 12D-19.003(3)(b)	Collector's (Office			
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30	Attended Course	
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's (Office	30 30	Attended Course	
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course	
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course	
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course	
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course	
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course	
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course	
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course	
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course	
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course	
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course	
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office es and Special Assessments	30 30 30	Attended Course	
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course	
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Croperty Taxe	Office es and Special Assessments	30 30 30	Attended Course	

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason	for Applying	orty/r ag	00/00/110/0	al_TTallTill	g_NegistrationAndrayment.as	
		Recertifica	ation - \$5	fee 🔲 I	Reinstatement of Certification -	\$5 fee
Applica	nt Information	4275				
Applican	t's name (as you would like it to appear on	the certific	Jess	ica Algeni		
Business	s email address: jessicaa@taxcollector.com	1		Business p	hone number: 941.741.4800	
Job title:	Subject Matter Expert					
	d by: MANATEE COUNTY TAX COLLECT	OR				
	empleted the required hours of approved coation, or reinstatement for the following de		d passed a	ny required	d examinations for the certification	٦,
☐ Cer	tified Florida Appraiser	rtified Flor	ida Evalua	itor	Certified Cadastralist of F	lorida
Cer	tified Florida Collector	rtified Flor	ida Collect	tor Assistar	nt	
pages as employm Employe	roperty appraiser's office, Florida tax collest necessary). If you are applying for recert lent dates. TO MANATEE COUNTY TAX COLLECTOR	ification o	or for reins	tatement,	provide your current employer an	d
Your Title	^{9:} Subject Matter Expert	Se 5 20 70 10 10		Employme	nt Dates: 01/31/2020 - Current	*
Employe	r.					
Your Title	e:			Employme	nt Dates:	
reinstate of each a license is type belo	ed Courses – List each course you have ment for which you are applying (attach ac approved course. If you are substituting you soued by the Florida Real Estate Appraisal low. Attach a copy of the license.	Iditional pa ur Certified	ages as ne d Resident one or mo	cessary). A	Attach documentation verifying co er license or Certified General Ap , list your license number and lice	praiser ense
No.	Course Title	Hours	No.		Course Title	Hours
TC-0040C	TCC 501 Duties & Responsibilities of Florida Tax Collectors	30	TC-0041C	TCC 502 Mai	nagement of a Florida Tax Collector's Office	30
TC-0036C	TCC 503 Collection & Distributions of Property Taxes & Special Assessments	30	TC-0042C	TCC 504 C	ollection of Licenses, Taxes, & Fees	30
I am requ	nt Signature lesting approval for Florida professional ce					
Signature	on provided on this form and any attachmed:	ents are tru	ie and cori	ect to the t	Date: 06/30/2023	

INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- county tax collectors and employees

Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- · Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

Course Approval and Examinations

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage https://floridarevenue.com/property/Pages/Cofficial_Training.aspx. You must pass all required examinations for each

Annual Recertification Due January 1

required course to obtain course credit.

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours*.

Special Salary for Officials

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

Need Assistance?

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

Property Tax Oversight, Certification and Training Team

Certifies that

Jessica Algeni

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 7-10, 2022 30 credit hours

Congratulations,

Jessica Algeni

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

September 7, 2022 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Jessica Algeni

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours

Property Tax Oversight, Certification and Training Team

Certifies that

Jessica Algeni

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 16-21, 2023 30 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

	Erica Brya	n			
Previous Name(s)(if applicable):					_
Documentation Included:					
County: Walton		Job Title: Cust		ice Represen	itative
Certification Requested:	Certified F	lorida Collector			
Initial: 🗸	T	Reinstatemen	t:		
Certification Date:	09/01/23				
✓ Application with Required		plication			
✓ Application Fee	Olgridiaio				
✓ Courses Listed on Applica	ation				
✓ Employment Dates Listed					
✓ Includes Current		ent			
✓ Two Years of Ex			ble Office	Э	
From: 04/23/18		To: Present			
From:		To:			
	Course	Information		ı	
Course Name				Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities	of Florida Ta	ax Collectors		30	Attended Course
90-hours per 12D-19.003(3)(b)					
TCC 502 - Management of a Florida Tax	Collector's (Office		30	Attended Course
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments 30 Attended Course					
	Toperty Taxe	s and openial 7 is	essiliellis	30	Attended Course
TCC 504 - Collection of Licenses, Taxes		o and Opedial 7130	sessifierits	30	Attended Course Attended Course
		o una opeoiar risc	sessiliellis		
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			I Hours		
				30	

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee Replicant Information Applicant Information Applicant's name (as you would like it to appear on the certificate): Erica Bryan Business email address: Erica@waltontaxcollector.com Business phone number: (850)892-8121 Job title: Customer Service Representative Employed by: Walton County Tax Collector's Office I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Evaluator Certified Florida Collector Certified Florida Collector Experience for Certification - If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.	
Applicant Information Applicant's name (as you would like it to appear on the certificate): Business email address: Erica@waltontaxcollector.com Business phone number: (850)892-8121 Job title: Customer Service Representative Employed by: Walton County Tax Collector's Office I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Evaluator Certified Florida Collector Certified Florida Collector Certified Florida Collector or your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additionages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and	
Applicant's name (as you would like it to appear on the certificate): Business email address: Erica@waltontaxcollector.com Business phone number: (850)892-8121 Job title: Customer Service Representative Employed by: Walton County Tax Collector's Office I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Evaluator Certified Florida Collector Certified Florida Collector Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additionages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and	ee
Business email address: Erica@waltontaxcollector.com Business phone number: (850)892-8121 Job title: Customer Service Representative Employed by: Walton County Tax Collector's Office I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Evaluator Certified Florida Collector Certified Florida Collector Assistant Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and	
Job title: Customer Service Representative Employed by: Walton County Tax Collector's Office I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Evaluator Certified Florida Collector Certified Florida Collector Certified Florida Collector Assistant Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additionages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and	
Employed by: Walton County Tax Collector's Office I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Evaluator Certified Florida Collector Certified Florida Collector Certified Florida Collector Assistant Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additionally pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and	
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Certified Florida Collector Certified Florida Collector Assistant Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and	
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additionages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and	а
Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition pages as necessary). If you are applying for recertification or for reinstatemen t, provide your current employer and	
Employer: Walton County Tax Collector	onal
Your Title: Customer Service Representative Employment Dates: 04-23-2018 to current date	
Employer:	
Your Title: Employment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying comple of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Apprais license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.	ition ser
No. Course Title Hours No. Course Title Hours	urs
TCC 501 Duties and Responsibilities Of Florida Tax Collectors 30 TCC 503 Collection and Distribution of Property Taxes and Special Assessments 3	80
TCC 502 Management of Florida Tax Collector's Office 30 TCC 504 Colletion of Licenses, Taxes, and Fees 3	30
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date: 08-22-7023	

INSTRUCTIONS

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Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

Need Assistance?

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

Property Tax Oversight, Certification and Training Team

Certifies that

Erica Bryan

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 7-10, 2022 30 credit hours

Property Tax Oversight, Certification and Training Team

Certifies that

Erica Bryan

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Erica Bryan

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 16-21, 2023 30 credit hours



Congratulations,

Erica Bryan

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

August 18, 2023 30 credit hours





Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jennifer B. Bryant				
Previous Name(s)(if applicable):					
Documentation Included:	<u> </u>				
County: Pinellas	Job Title: Deputy Innova		nology		
Certification Requested:	Certified Florida Collector Assistant				
Initial: 🗸	Reinstatement:				
Certification Date:	06/01/23				
	Application				
✓ Application with Required					
✓ Application Fee					
✓ Courses Listed on Applic	ation				
✓ Employment Dates Listed					
✓ Includes Curren	t Employment				
	kperience with an Applicable Office	е			
From: 07/27/20	To: Present				
From:	To:				
	Course Information	I	1		
Course Name		Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)					
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro	pperty Taxes and Special Assessments	30	Attended Course		
, ,,,,	operty Taxes and Special Assessments	30	Attended Course		
TCC 503 Collection & Distribution of Pro		30	Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)					
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	lanager)	120	Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M CPM Levels 5-8	lanager)	120 120	Attended Course Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M CPM Levels 5-8	lanager)	120 120	Attended Course Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M CPM Levels 5-8	lanager)	120 120	Attended Course Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M CPM Levels 5-8	lanager)	120 120	Attended Course Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M CPM Levels 5-8	lanager)	120 120	Attended Course Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M CPM Levels 5-8	lanager)	120 120	Attended Course Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M CPM Levels 5-8	lanager)	120 120	Attended Course Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M CPM Levels 5-8	lanager)	120 120	Attended Course Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M CPM Levels 5-8	lanager)	120 120	Attended Course Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M CPM Levels 5-8	lanager)	120 120	Attended Course Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M CPM Levels 5-8	lanager)	120 120	Attended Course Attended Course		

Committee recommends certification:

Notes: The applicant completed the Certified Supervisory Manager program (four levels of the Certified Public Manager) in May of 2022. Once the applicant completed the TCC 503 course in May of 2023, the applicant had completed the experience and education requirements to qualify for the Certified Florida Collector Assistant certification (12D-19.003(1) and (2), Florida Administrative Code)

Yes

No



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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Reason for Applying							
✓ Initial Certification - \$25 fee Annual Recert	tification - \$	5 fee Reinstatement of Certification - \$5 fee					
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Jennifer B Bryant							
Business email address: jbryant@pinellastaxcollector.gov Business phone number: 727-464-3040							
Job title: Deputy, Innovation and Technology							
Employed by: Pinellas County Tax Collector	Employed by: Pinellas County Tax Collector						
I have completed the required hours of approved courses recertification, or reinstatement for the following designat	s and passed ion:	d any required examinations for the certification,					
Certified Florida Appraiser Certified	Florida Eval	uator Certified Cadastralist of Florida					
☐ Certified Florida Collector	Florida Colle	ector Assistant					
Experience for Certification — If you are applying for Florida property appraiser's office, Florida tax collector's pages as necessary). If you are applying for recertificati employment dates.	office or with	n the Florida Department of Revenue (attach additional					
Employer: Pinellas County Tax Collector							
Your Title: Deputy, Innovation and Technology		Employment Dates: 7/27/2020-Present					
Employer:							
Your Title:		Employment Dates:					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title Hou	irs No.	Course Title Hours					
TC-0042C DOR 503 30) TC-0043	3C CPM Levels 1-8 240					
TC-0036C DOR 504 30)						
Applicant Signature I am requesting approval for Florida professional certifica information provided on this form and any attachments at Signature: Jennifer B Bryant	tion, recertifice re true and co	cation, or reinstatement. I certify that all of the orrect to the best of my knowledge. Date: 09/01/2023					
Innifer P Privat (Son 1 2023 6:42 EDT)							

dr4001-JBB-CFCA

Final Audit Report 2023-09-01

Created: 2023-09-01

By: Heather Leon (hleon@taxcollect.com)

Status: Signed

Transaction ID: CBJCHBCAABAAJ6kMzRO0MB1A5Sj78yLSlnKRKtkDDoyz

"dr4001-JBB-CFCA" History

Document created by Heather Leon (hleon@taxcollect.com) 2023-09-01 - 8:27:43 PM GMT- IP address: 136.174.187.5

Document emailed to jbryant@pinellastaxcollector.gov for signature 2023-09-01 - 8:28:39 PM GMT

Email viewed by jbryant@pinellastaxcollector.gov 2023-09-01 - 8:32:50 PM GMT- IP address: 104.47.64.254

Signer jbryant@pinellastaxcollector.gov entered name at signing as Jennifer B Bryant 2023-09-01 - 8:42:39 PM GMT- IP address: 97.96.30.80

Document e-signed by Jennifer B Bryant (jbryant@pinellastaxcollector.gov)

Signature Date: 2023-09-01 - 8:42:41 PM GMT - Time Source: server- IP address: 97.96.30.80

Agreement completed.2023-09-01 - 8:42:41 PM GMT

Property Tax Oversight, Certification and Training Team



Certifies that

Jennifer Bryant

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

June 7-10, 2021

The State of Florida

AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

HEREBY CONFER UPON

Jennifer B. Bryant

THE DESIGNATION OF

Certified Supervisory Manager

May 2022

GOVERNOR

DIRECTOR

PRESIDENT

VICE-PRESIDENT



Jennifer Bryant

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

May 14, 2023 30 credit hours



The State of Florida

AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

HEREBY CONFER UPON

Jennifer Bryant

THE DESIGNATION OF

Certified Public Manager

WITH ALL THE RIGHTS, PRIVILEGES, AND HONORS THEREUNTO GRANTED BY THE STATE OF FLORIDA AND THE NATIONAL CERTIFIED PUBLIC MANAGER© CONSORTIUM

August 2023

GOVERNOR

Kichal M Cullinge PRESIDENT







Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Taylor Burgin					
Previous Name(s)(if applicable):						
Documentation Included:	_					
County: Alachua	Job Title: Custon	ner Service Agent				
Certification Requested: Certified Florida Collector Assistant						
Initial:						
Certification Date: 02/01/23						
	Application					
Application with Required	Signatures					
Application Fee						
Courses Listed on Applica						
Employment Dates Listed						
✓ Includes Current		0.00				
	perience with an Applicabl	е Опісе				
From: 08/17/20	To: Present					
From:	To:					
	Course Information					
	Course Information	Hours				
Course Name		Credited	Documentation			
30-hours per 12D-19.003(3)(a)		Credited				
30-110015 DEL 12D-13.003(3)(a)						
. ,,,,	of Florida Tay Callectors	20	Attachded Course			
TCC 501 - Duties and Responsibilities	of Florida Tax Collectors	30	Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)						
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	and Fees					
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees ructor Led)	30 64	Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30 64	Attended Course			

Notes:



Application for Florida Professional Certification Property Tax Oversight Certification and Training

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

	nitp.//ilondarevenue.com/pro	perty/Page	es/Corricia	aı_ı raının	g_RegistrationAndPayment.as	spx
Reasor	n for Applying					
✓ Init	tial Certification - \$25 fee Annual	Recertifica	tion - \$5	fee	Reinstatement of Certification	- \$5 fee
Applica	ant Information					
	nt's name (as you would like it to appear or			LOR BURG	BIN	
Busines	s email address: TBURGIN@ALACHUACC	DLLECTOR	.COM	Business p	hone number: 352-374-5282	
Job title:	CUSTOMER SERVICE AGENT		1			
Employe	ed by: ALACHUA COUNTY TAX COLLECT	OR				
I have co	ompleted the required hours of approved o ation, or reinstatement for the following de	ourses and signation:	passed a	any required	d examinations for the certification	n,
Cer	rtified Florida Appraiser Ce	ertified Flori	da Evalua	ator	Certified Cadastralist of F	lorida
Cer	rtified Florida Collector	ertified Flori	da Collec	tor Assistar	nt	
pages as employn	ence for Certification – If you are apply property appraiser's office, Florida tax colles necessary). If you are applying for recert dates. Pr: ALACHUA COUNTY TAX COLLECTOR	ctor's office tification of	or with t	he Florida	Denartment of Revenue (attach	additional
	e:CUSTOMER SERVICE AGENT			Employme	nt Dates:08/17/2020-PRESENT	
Employe						
Your Titl	e:			Employme	nt Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours
TC-0042C	TCC 504-COLLECTION OF LICENSES, TAXES, AND FEES	30	TC-0024C	DRIVERS I	LICENSE PREPARATORY TRAINING	64
TC-0040C	TCC 501- DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTOR	30				
	int Signature					
I am requinformati	uesting approval for Florida professional co on provided on this torm and any attachmo	ertification,	recertifica	ition, or rein	nstatement. I certify that all of the)
Signatur	South Anni	0			Date: 06/22/2023	



iLearn

This certificate is awarded to

TAYLOR BURGIN

for the successful completion of

Driver License Preparatory Training - Virtual Instructor-Led Training

by FLHSMV

64 Hours 00 Minutes

Date of Course Completion: 6/11/2021

Property Tax Oversight, Certification and Training Team

Certifies that

Taylor Burgin

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 21-24, 2022 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Taylor Burgin

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate: Sarah Carlisle						
Previous Name(s)(if applicable):						
Documentation Included:						
County: Lake		Job Title: Branch Manag	er			
Certification Requested:	lorida Collector Assistant Reinstatement:					
Initial: 🗸						
Certification Date:	06/01/23					
Application						
✓ Application with Required	Signature	S				
✓ Application Fee						
Courses Listed on Application						
Employment Dates Listed						
✓ Includes Current			_			
From: 05/24/21	kperience v	vith an Applicable Office To: Present)			
From:		To:				
T TOTTI.		10.				
	Course	Information				
Course Name			Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)						
TCC 503 Collection & Distribution of Pro	perty Taxes	and Special Assessments	30	Attended Course		
90-hours per 12D-19.003(3)(b)						
Driver License Preparatory Training (Onl	ine)		12	Attended Course		
TCC 502 - Management of a Florida Tax	Collector's C	Office	30	Attended Course		
TCC 001 - Bankruptcy			15	Attended Course		
TCC 002 - Effective Decision Making			10	Attended Course		
TCC 003 - Customer Service Training			5	Attended Course		
TCC 504 - Collection of Licenses, Taxes	and Fees		30	Attended Course		
		-				
		Total Hours	132			

Yes

No

Notes:

Committee recommends certification:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

nttp://fioridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx							
Reason for Applying							
✓ Initial Certification - \$25 fee ✓ Annual Recertification - \$5 fee ✓ Reinstatement of Certification - \$5 fee	ee						
Applicant Information	Applicant Information						
Applicant's name (as you would like it to appear on the certificate): Sarah Carlisle							
Business email address: sarah.carlisle@laketax.com Business phone number: 352-343-9602							
Job title: Branch Manager							
Employed by: The Office of the Lake COunty Tax Collector							
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:							
☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida	a						
☐ Certified Florida Collector							
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.							
Employer: The Office of the Lake County Tax Collector							
Your Title: Branch Manager Employment Dates: 5/24/2021 - present							
Employer:							
Your Title: Employment Dates:							
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
	urs						
Collection of Elections, Takes, and Tees	0						
TC-0036C TCC 503 - Collection and Distribution of Property Taxes 30 TC-0037C TCC 001 - Bankruptcy	.5						
Applicant Signature							
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signature: Sarah Carlisle May 18, 2023 14:03 EDT) Date: May 24, 2023							

TC-0038C TCC 002 - Effective Decision-Making in the Workplace
 TC-0039C TCC 003 - Customer Service Training
 TC-0025C Driver License Preparatory Training - OLT
 10 hours
 5 hours
 12 hours

INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

- · county property appraisers and employees
- county tax collectors and employees

Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

Course Approval and Examinations

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage

https://floridarevenue.com/property/Pages/Cofficial_Training. aspx. You must pass all required examinations for each required course to obtain course credit.

Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours*.

Special Salary for Officials

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

Need Assistance?

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.





This certificate is awarded to

Sarah Carlisle

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

12 Hours

Date of Course Completion: 9/14/2021

Sarah Carlisle

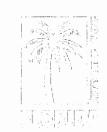
on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

April 14, 2022 15 credit hours



Sarah Carlisle

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

April 17, 2022 10 credit hours



Sarah Carlisle

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

May 4, 2022 5 credit hours

Property Tax Oversight, Certification and Training Team

Certifies that

Sarah Carlisle

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 21-24, 2022 30 credit hours

Property Tax Oversight, Certification and Training Team

Certifies that

Sarah Carlisle

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours

Sarah Carlisle

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

May 11, 2023 30 credit hours



CFCA Application

Final Audit Report 2023-05-18

Created: 2023-05-18

By: Heather Culbreath (heather.culbreath@laketax.com)

Status: Signed

Transaction ID: CBJCHBCAABAAvB3PIFwJvUbSaqW_Vu3bret5LXR_xaM5

"CFCA Application" History

Document created by Heather Culbreath (heather.culbreath@laketax.com) 2023-05-18 - 5:00:28 PM GMT

Document emailed to sarah.carlisle@laketax.com for signature 2023-05-18 - 5:00:57 PM GMT

Email viewed by sarah.carlisle@laketax.com 2023-05-18 - 6:02:17 PM GMT

Signer sarah.carlisle@laketax.com entered name at signing as Sarah Carlisle 2023-05-18 - 6:03:20 PM GMT

Document e-signed by Sarah Carlisle (sarah.carlisle@laketax.com)
Signature Date: 2023-05-18 - 6:03:22 PM GMT - Time Source: server

Agreement completed.
 2023-05-18 - 6:03:22 PM GMT



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	April L. (Carrol	II			
Previous Name(s)(if applicable):						
Documentation Included:						
County: Escambia		Jol	b Title: Senior Manage	er		
Certification Requested: Certified Florida Collector Assistant						
Initial: 🗸		Re	einstatement:			
Certification Date:	07/01/23	3				
			cation			
✓ Application with Required	l Signatu	res				
✓ Application Fee						
✓ Courses Listed on Application						
✓ Employment Dates Listed						
✓ Includes Curren						
	kperience		an Applicable Office	9		
From: 06/22/97			o: Present			
From:		To	0:			
			e			
	Cours	e In	formation	I	T	
Course Name				Hours	Documentation	
				Credited		
30-hours per 12D-19.003(3)(a)						
TCC 501 - Duties and Responsibilities	of Florida ⁻	Гах С	ollectors	30	Attended Course	
	of Florida ⁻	Гах С	ollectors	30	Attended Course	
TCC 501 - Duties and Responsibilities				30	Attended Course	
TCC 501 - Duties and Responsibilities 90-hours per 12D-19.003(3)(b)	Collector's	s Offic	e			
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's	s Offic	e	30	Attended Course	
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	s Offic	e	30 30	Attended Course Attended Course	
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	s Offic	e	30 30	Attended Course Attended Course	
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	s Offic	e	30 30	Attended Course Attended Course	
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	s Offic	e	30 30	Attended Course Attended Course	
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	s Offic	e	30 30	Attended Course Attended Course	
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	s Offic	e	30 30	Attended Course Attended Course	
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	s Offic	e	30 30	Attended Course Attended Course	
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	s Offic	e	30 30	Attended Course Attended Course	
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	s Offic	e	30 30	Attended Course Attended Course	
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	s Offic	e	30 30	Attended Course Attended Course	
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	s Offic	e	30 30	Attended Course Attended Course	
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	s Offic	ee nd Special Assessments	30 30 30	Attended Course Attended Course	
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	s Offic	e	30 30	Attended Course Attended Course	
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Property Ta	s Offic	ee nd Special Assessments	30 30 30	Attended Course Attended Course	

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason	n for Applying		1.2					
√ Init	tial Certification - \$25 fee 🔲 Annual I	Recertifica	t ion - \$5	fee	Reinstatement of Certification -	- \$5 fee		
Applica	ant Information							
1	Applicant's name (as you would like it to appear on the certificate): April L. Carroll							
	Business email address: acarroll@escambiataxcollector.com Business phone number: (850) 438-6500							
	Senior Manager							
Employe	ed by: Escambia County Tax Collector							
I have c	ompleted the required hours of approved co cation, or reinstatement for the following de	ourses and signation:	passed a	any require	d examinations for the certification	n,		
Ce	rtified Florida Appraiser 🔲 Ce	rtified Flori	da Evalu	ator	Certified Cadastralist of F	lorida		
Ce	rtified Florida Collector	rtified Flori	da Collec	tor Assista	nt			
Florida p pages a	ence for Certification — If you are apply property appraiser's office, Florida tax colle is necessary). If you are applying for recert ment dates.	ctor's office	e, or with	the Florida	Department of Revenue (attach a	additional		
Employe	^{er:} Escambia County Tax Collector					18,,,,,		
Your Tit	^{le:} Senior Manager			Employme	nt Dates: 6/28/21 - Present			
Employe	^{er:} Polk County Tax Collector							
Your Tit	le: Supervisor			Employme	nt Dates: 6/22/97 - 6/22/21			
reinstate of each license i	Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.		Course Title	Hours		
TC-0041C	Management of a FL Tax Collector's Office	30	TC-00360	Collection & D	istribution of Property Taxes & Special Assessments	30		
TC-0040C	Duties & Responsibilities of FL Tax Collectors	30	TC-00420	Collectio	n of Licenses, Taxes, and Fees	30		
	ant Signature	-UC - U	(16°	4:	- 1 - 4 - 4 - 4 - 4 - 4 - 4 - 4 - 4 - 4			
informat	puesting approval for Florida professional co tion provided on this form and any attachmo	ents are tru	e and co	rrect to the	best of my knowledge.	1		
Signatu	re:				Date: 015/33			

Property Tax Oversight, Certification and Training Team

Certifies that

April L Carroll

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

April L Carroll

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours



April L Carroll

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

May 8, 2023 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

April L Carroll

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 16-21, 2023 30 credit hours



Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Azra Day		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Pinellas	Job Title: Tax Collector S	Supervisor	
Certification Requested:	Certified Florida Collector Assistant		
Initial: ✓	Reinstatement:		
Certification Date:	06/01/23		
	Application		
✓ Application with Required	Signatures		
Application Fee			
✓ Courses Listed on Applica			
Employment Dates Listed			
✓ Includes Current			
	xperience with an Applicable Office	3	
From: 08/10/15	To: Present		
From:	То:		
	0		
	Course Information	I	
Course Name		Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)			
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro	operty Taxes and Special Assessments	30	Attended Course
. , , , ,	perty Taxes and Special Assessments	30	Attended Course
TCC 503 Collection & Distribution of Pro		30 120	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	anager)		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	120	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	120	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	120	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	120	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	120	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	120	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	120	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	120	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	120	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	120	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	lanager) Dic Manager program with levels 1-4)	120	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	120	Attended Course

Committee recommends certification:

Notes: The applicant completed the Certified Supervisory Manager program (four levels of the Certified Public Manager) in June of 2022. The applicant completed an additional 30 hours of approved course work in May of 2023. At that point, the applicant completed the experience and education requirements to qualify for the Certified Florida Collector Assistant certification (12D-19.003(1) and (2), Florida Administrative Code)

Yes

No



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reaso	n for Applying	pertyn ag	23/001110	JIGI_ TT	aiiiiig_itegistiationAndr ayment.asp	
		Recertifica	ation - \$	5 fee	Reinstatement of Certification -	55 fee
Applic	ant Information				Maria Bigina and Sale	ŢŲ.
Applicant's name (as you would like it to appear on the certificate): Azra Day						
Busines	Business email address: aday@pinellastaxcollector.gov Business phone number: 727-464-5602					
Job title	Tax Collector Supervisor					
Employ	ed by: Pinellas County Tax Collector					
I have o	completed the required hours of approved co cation, or reinstatement for the following de	ourses and signation:	passed	any re	quired examinations for the certification,	
☐ Ce	rtified Florida Appraiser Co	ertified Flor	da Evalu	ıator	Certified Cadastralist of Flo	rida
Ce	rtified Florida Collector	ertified Flori	da Colle	ctor As	ssistant	
Florida pages a employi	ence for Certification – If you are apply property appraiser's office, Florida tax colle is necessary). If you are applying for recert ment dates.	ctor's office	e, or with	the Flo	orida Department of Revenue (attach ad	in a ditional
	er: Pinellas County Tax Collector					
Your Tit	le: Tax Collector Supervisor			Emplo	oyment Dates: 08/10/2015-present	
Employe	er:					
Your Tit	le:			Emplo	oyment Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.	1	Course Title	Hours
TC-0043C	Certified Public Manager	240				
TC-0036C	Collection and Distribution of Property Taxes; Special Assesments	30				
	ant Signature					
I am req	uesting approval for Florida professional co ion profibed on this form and any attachme	ertification, ents are true	recertificate and co	ation, o rrect to	or reinstatement. I certify that all of the the best of my knowledge.	
Signatur					Date: 08/15/2023	

Azra Day

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

May 13, 2023 30 credit hours



The State of Florida

AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

HEREBY CONFER UPON

Azra Pay

THE DESIGNATION OF

Certified Supervisory Manager

June 2022

GOVERNOR

DIRECTOR

Kichal M Cellough

AHOE PRESIDENT

VICE-PRESIDENT



The State of Florida

AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

HEREBY CONFER UPON

Azra Pay

THE DESIGNATION OF

Certified Public Manager

WITH ALL THE RIGHTS, PRIVILEGES, AND HONORS THEREUNTO GRANTED BY
THE STATE OF FLORIDA AND
THE NATIONAL CERTIFIED PUBLIC MANAGER© CONSORTIUM

August 2023

GOVERNOR

DIRECTOR

PRESIDENT

VICE PRESIDENT







Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Ashton Blake Evans					
Previous Name(s)(if applicable):						
Documentation Included:						
County: Walton	Job Title: Customer Ser	vice Represer	ntative			
Certification Requested: Certified Florida Collector Assistant						
Initial:						
Certification Date: 09/01/23						
	Application					
✓ Application with Required	Signatures					
✓ Application Fee						
Courses Listed on Applica						
✓ Employment Dates Listed						
✓ Includes Current						
	perience with an Applicable Offic	е				
From: 02/26/18	To: Present					
From:	То:					
	Course Information		1			
Course Name		Hours	Documentation			
		Credited	Bocamentation			
30-hours per 12D-19.003(3)(a)						
30-110u15 per 12D-13.003(3)(a)						
TCC 501 - Duties and Responsibilities of	of Florida Tax Collectors	30	Attended Course			
. ,,,,	of Florida Tax Collectors	30	Attended Course			
TCC 501 - Duties and Responsibilities of		30	Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	Collector's Office	30				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments	30	Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments and Fees	30 30 30	Attended Course Attended Course			

Notes:



Application for Florida Professional Certification

DR-4001 N, 10/21 Rule 12D-16,002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Properly Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying						
☑ Initial Certification - \$25 fee ☐ Annu	ıal Recertifica	ation - \$5	fee	Reinstatement of Certification	- \$5 fee	
		* * * * *	* ***		NAME OF BUILDING	
Applicant's name (as you would like it to appear on the certificate): Ashton Blake Evans						
Business email address: Ashton@waltontaxcoll	ector,com		Business	phone number: (850)892-8121		
Job title: Customer Service Representative						
Employed by: Walton County Tax Collector's O	ffice					
I have completed the required hours of approve recertification, or reinstatement for the following	d courses and	d passed a	iny require	ed examinations for the certificatio	n,	
Certified Florida Appraiser	Certified Flor	lda Evalua	ator	Certified Cadastralist of F	lorida	
Certified Florida Collector	Certified Flor	ida Collec	tor Assista	int		
Experience for Certification — If you are at Florida property appraiser's office, Florida tax of pages as necessary). If you are applying for recemployment dates. Employer: Walton County Tax Collector	ollector's offic certification o	r for reins	tatement,	provide your ourrent employer an	d	
Your Title: Customer Service Representative			Employme	ent Dates: 02-26-2018 to current d	late	
Employer:						
Your Title:			Employme	ent Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.	ļ	Course Title	Hours	
TC-0040C Duttes and Responsibilities of Florida Tex Collectors	30	TC-0036C	CoSer	tion and this riving of Property Taxos and Special Assessments	30	
TC-0041C Management of Florida Tax Collector's Off	ice 30	TC-0042C	Collection	on of Licenses, Taxes, and Fees	30	
Applicant Signature I am requesting approval for Florida professional information proyided on this form and any attack	al certification, hments are tru	recertifica le and cor	tion, or re rect to the	Instatement. I certify that all of the best of my knowledge.		
Signature:				Date: 09/01/2023		

Property Tax Oversight, Certification and Training Team

Certifies that

Ashton Blake Evans

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours





Property Tax Oversight, Certification and Training Team

Certifies that

Ashton Blake Evans

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Ashton Blake Evans

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 16-21, 2023 30 credit hours



Ashton Blake Evans

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

August 28, 2023 30 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Melinda F	eigel		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Pinellas		Job Title: Tax Technic	ian 3	
Certification Requested:	Certified F	Torida Collector Assista	nt	
Initial: 🗸		Reinstatement:		
Certification Date:	05/01/23			
✓ Application with Required		plication		
✓ Application Fee	Olgriature			
✓ Courses Listed on Applica	ation			
✓ Employment Dates Listed				
✓ Includes Current		ent		
		vith an Applicable Off	ice	
From: 07/01/12	1	To: Present		
From:		To:		
	Course	Information		
Course Name			Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)				
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro	perty Taxes	and Special Assessmen	ts 30	Attended Course
. , , , , ,	perty Taxes	and Special Assessmen	ts 30	Attended Course
TCC 503 Collection & Distribution of Pro		and Special Assessmen	ts 30	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)		and Special Assessmen		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)		and Special Assessmen		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)		and Special Assessmen		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)		and Special Assessmen		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)		and Special Assessmen		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)		and Special Assessmen		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)		and Special Assessmen		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)		and Special Assessmen		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)		and Special Assessmen		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)		and Special Assessmen		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)		and Special Assessmen		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)		and Special Assessmen		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)		and Special Assessmen		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)			240	
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)		and Special Assessmen	240	
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	er)		240	

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason	for Applying					
✓ Initia	al Certification - \$25 fee Annual R	ecertificat	ion - \$5	fee [Reinstatement of Certifica	tion - \$5 fee
Applica	nt Information					
Applicant	s name (as you would like it to appear on	the certifica	ate): Mel	inda Fe	igel	
Business	email address: mfeigel@pinellastaxcollect	or.com		Busine	ess phone number: ₇₂₇₋₄₆₄₋₈₇₂ ;	3
Job title:-	Tax Technician 3					
	d by: Pinellas County Tax Collector					
have co	ompleted the required hours of approved co ation, or reinstatement for the following des	urses and ignation:	passed	any req	uired examinations for the certif	ication,
Cert	tified Florida Appraiser	rtified Florid	da Evalu	uator	Certified Cadastralis	st of Florida
Cert	tified Florida Collector	rtified Florid	da Colle	ctor Ass	sistant	
Employe	rent dates. Pinellas County Tax Collector			Emplo	wment Dates: L.L. 2040 L. D	
Your Title	e:Tax Technician 3			Emplo	yment Dates: July 2012 to Prese	ent
Employe	or:					
Your Title	e:			Emplo	yment Dates:	
reinstate of each a license is	red Courses – List each course you have ement for which you are applying (attach ad approved course. If you are substituting you ssued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	lditional pa ur Certified	ges as r Reside	necessa ntial Api	ry). Attach documentation verify praiser license or Certified Gene urses, list your license number a	eral Appraiser and license
No.	Course Title	Hours	No.	_	Course Title	Hours
C-0043C	CPM Levels 1-8	240				
C-0036C	Collection and Distribution of Property Taxes /Special Assessment	30				
Applica	ant Signature					-64
l am roa	uesting approval for Florida professional co ion provided on this form and any attachme	ertification,	recertifi	cation, o	or reinstatement. I certify that all the best of my knowledge.	of the
Signatur		mis are are	o and C	OH COL IC	Date: 05/31/2023	

The State of Florida

AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

HEREBY CONFER UPON

Melinda Feigel

THE DESIGNATION OF

Certified Supervisory Manager

January 2022

GOVERNOR

DIRECTOR

Pichal M Cullarge

Sary (aturbe VICE-PRESIDENT



The State of Florida

AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

HEREBY CONFER UPON

Melinda Feigel

THE DESIGNATION OF

Certified Public Manager

WITH ALL THE RIGHTS, PRIVILEGES, AND HONORS THEREUNTO GRANTED BY
THE STATE OF FLORIDA AND
THE NATIONAL CERTIFIED PUBLIC MANAGER© CONSORTIUM

August 2022

GOVERNOR

DIRECTOR

PRESIDENT

VICE PRESIDENT





Melinda Feigel

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

April 28, 2023 30 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Yesenia	<u> Ferna</u> n	dez		
Previous Name(s)(if applicable):					
Documentation Included:					
County: Charlotte		Job	Title: Technical Spe	cialist Part T	ime
Certification Requested:	Certified		Collector Assistant		
Initial:	statement: ✓				
Certification Date:	09/01/23				
		oplica	tion		
Application with Required	Signatur	es			
✓ Application Fee					
Courses Listed on Applica					
Employment Dates Listed					
✓ Includes Current			A	_	
	perience		n Applicable Office	<u> </u>	
From: 08/02/23			Present		
From: 4/17/17		10:	6/1/22		
	Cours	a lofa	rmation		
	Cours	e iiiio	rmation	Hours	
Course Name				Credited	Documentation
407 40 000(0)()				Orealtea	
30-houre nor 120-19 003/31/21					
30-hours per 12D-19.003(3)(a)	of Florida T	av Coll	ectors	30	Attended Course
TCC 501 - Duties and Responsibilities of	of Florida T	「ax Coll	ectors	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)					
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Po				30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Portion				30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Po				30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Portion				30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Portion				30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Portion				30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Portion				30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Portion				30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Portion				30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Portion				30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Portion				30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Portion				30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Portion				30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Portion				30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Portion			Special Assessments	30 40 40	Attended Course Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx									
Reason for Applying									
Initia	al Certification - \$25 fee Annual F	Recertifica	tion - \$5	fee 🔀 I	Reinstatement of Certification	-\$5 fee			
Applicant Information									
Applicant's name (as you would like it to appear on the certificate): YESENIA FERNANDEZ									
Business	Business email address: Business phone number: 941-743-1350								
Job title:	TECHNICAL SPECIALIST PAR	RT TIME							
Employed	d by: CHARLOTTE COUNTY TAX	COLLEC	CTOR						
	mpleted the required hours of approved oution, or reinstatement for the following de		passed a	ny required	d examinations for the certification	n,			
Cert	ified Florida Appraiser Ce	rtified Flori	da Evalua	itor	Certified Cadastralist of F	lorida			
				tor Assistar					
Florida pr pages as	nce for Certification – If you are apply roperty appraiser's office, Florida tax colle necessary). If you are applying for recert ent dates.	ctor's office	e, or with t	he Florida l	Department of Revenue (attach a	addition al			
	CHARLOTTE COUNTY TAX CO	LLECTO	R	***ORIGIN	AL APPLICATION ATTACHED				
Your Title	TECHNICAL SPECIALIST II			Employme	nt Dates: 04/17/2017-06/2022				
Employer	CHARLOTTE COUNTY TAX CO	DLLECTO							
Your Title	TECHNICAL SPECIALIST PART TIM	IE		Employme	nt Dates: 08/02/2023				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No.	Course Title	Hours	No.		Course Title	Hours			
TC-00040C	TCC-501 D&R	30	TC-0022C	DL PHA	SEI	40			
TC-0036C	TCC-503 C&D	30	TC-0023C	DL PHA	SE II	40			
	nt Signature								
	esting approval for Florida professional co on provided on this form and any attachmo					i			
	a Fernandez				Date: Aug 22, 2023				



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-18.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx								
Reason for Applying								
X Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee								
Applicant Information								
Applicant's name (as you would like it to appear on the certificate): YESENIA FERNANDEZ								
Business email address: Business phone number: 941-743-1350								
ob title: TECHNICAL SPECIALIST II								
Employed by: CHARLOTTE COUNTY TAX COLLECTOR								
have completed the required hours of approved courses and passed any required examinations for the certification, ecertification, or reinstatement for the following designation:								
Certified Florida Appraiser Certified Florida Evaluator Certified Cadastralist of Florida								
Certified Florida Collector X Certified Florida Collector Assistant								
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a lorida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional ages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and imployment dates. Imployer: CHARLOTTE COUNTY TAX COLLECTOR								
TECHNICAL SPECIALIST II								
mployer:								
our Title: Employment Dates:								
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title Hours No. Course Title Hours								
30 TC-0022C DL PHASE I 40								
C-0098C TCC-503 CMD 30 TC-0029C DL PHASE II 40								
am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the formation provided on this form and any attachments are true and correct to the best of my knowledge. Date: 3-11-2012								
Mul 4								



CERTIFIED FLORIDA COLLECTOR ASSISTANT

The Florida Department of Revenue

Hereby Certifies That

Pesenia Fernandez

Has Successfully Completed the Requirements for the Designation

On This 1st Day of March, 2022

Jim Zingale

Executive Director

Florida Department of Revenue



Rene Lewis

Director, Property Tax Oversight Florida Department of Revenue

Rene Lewis



certificate of Completion

Presented to

Yesenia Fernandez

On behalf of the Department of Highway Safety and Motor Vehicles, Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase I Training

On this 4" day of August 2017

GRIPEN LICENSON & MOTOR PRODUCTS & PURE SCOPPORT CENTER

Motorist Services

Behorn Ramos, Listencior

Assearch & Training Specialist

DEVELOPER



Certificate of Completion

Presented to

Yesenía Fernandez

On behalf of the Department of Highway Safety and Motor Vehicles, Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase II Training

On this 6th day of October 2017

TO TO ME WE SHAW OF SO

Yesenia Fernandez

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

on

November 19, 2021 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Yesenia Fernandez

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 7-10, 2022 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Andrea F	-lowers		
Previous Name(s)(if applicable):				
Documentation Included:				
County: St. Lucie		Job Title: Customer Ser	<u> </u>	
Certification Requested:	Certifie	d Florida Collector Assi Reinstatement:	stant	
Initial: 🗸				
Certification Date:				
Г				
		oplication		
✓ Application with Required	Signatur	es		
Application Fee	ation			
✓ Courses Listed on Applica ✓ Employment Dates Listed				
✓ Employment Dates Listed ✓ Includes Current		mont		
		with an Applicable Offic	`A	
From: 08/26/20	репенее	To: Present	,,,	
From:		To: 1 1000110		
		1		
	Cours	e Information		
O			Hours	
Course Name			Credited	Documentation
30-hours per 12D-19.003(3)(a)				
30-110u15 per 12D-13.003(3)(a)				
TCC 503 Collection & Distribution of Pro	perty Taxe	es and Special Assessments	30	Attended Course
	perty Taxe	es and Special Assessments	30	Attended Course
TCC 503 Collection & Distribution of Pro	perty Taxe	es and Special Assessments	30	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	perty Taxe	es and Special Assessments		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy	perty Taxe	es and Special Assessments	15	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making			15 10	Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			15 10 5	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			15 10 5 64	Attended Course Attended Course Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying				· · · · · · · · · · · · · · · · · · ·	
✓ Initial Certification - \$25 fee	Recertific	ation - \$5	fee []	Reinstatement of Certification	on - \$5 fee
Applicant Information			4		
Applicant's name (as you would like it to appear or	the certifi	icate):		Andrea Flowers	
Business email address: tax353@tcsl	c.com		Business p	hone number: 772-462-1650	
Job title: Customer Service Rep II					
Employed by: St. Lucie County Tax Collector					
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	d passed	any required	d examinations for the certification	ition,
	ertified Flo		ator	Certified Cadastralist	of Florida
Certified Florida Collector	rtified Flor	rida Collec	ctor Assistar	nt	
Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates. Employer: St. Lucie County Tax Collector	ification	or for rein	statement,	provide your current employer	and
Your Title: Customer Service Rep II			Employme	nt Dates: August 26, 2020 - Presen	t
Employer:					
Your Title:			Employme	nt Dates:	
Approved Courses – List each course you have reinstatement for which you are applying (attach ac of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisatype below. Attach a copy of the license.	dditional pa	ages as n d Resider r one or m	ecessary). A tial Appraise	Attach documentation verifying er license or Certified General , list your license number and	Appraiser license
No. Course Title	Hours	No.		Course Title	Hours
TC-0024C Driver License Preparatory Training	64	TC-0037C	TCC 001 - Ba	inkruptcy	15
TC-0036C TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	TC-0038C	TCC 002 - Ef	fective Decision Making	10
Applicant Signature	artification	racortific	otion or roll	estatement I certify that all of	the
I am requesting approval for Florida professional c information provided on this form and any attachm	ents are tr	ue and co	rrect to the	best of my knowledge.	u ie
Signature:				Date: 8 25/23	



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason	for Applying						
	al Certification - \$25 fee	Annual Recertifica	tion - \$5	fee Reinstatement of Certification -	\$5 fee		
Applica	nt Information						
Applicant	's name (as you would like i	t to appear on the certific	ate):	Andrea Flowers			
Business	email address:	tax353@tcslc.com		Business phone number: 772-462-1650			
Job title:	Customer Service Rep II						
	d by: St. Lucie County Tax Collect						
I have co recertifica	mpleted the required hours ation, or reinstatement for the	of approved courses and e following designation:	passed	any required examinations for the certification,	ı		
☐ Cert	tified Florida Appraiser	Certified Flor	da Evalı	uator	orida		
Cert	tified Florida Collector	✓ Certified Flor	da Colle	ctor Assistant			
Florida pages as	roperty appraiser's office, Floor necessary). If you are apply ent dates.	orida tax collector's office ying for recertification o	e, or with	ertification, list at least two years' experience the Florida Department of Revenue (attach ac statement, provide your current employer and	dditional		
Your Title	: Customer Service Rep II			Employment Dates: August 26, 2020 - Present	5		
Employe							
Your Title	9:			Employment Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.	Course Title	Hours		
TC-0039C	CC 003 - Customer Service Trainin	g 5					
A	nt Cinnatura						
I am requ	on provided on this form and	professional certification, I any attachments are tru	recertific e and co	cation, or reinstatement. I certify that all of the brrect to the best of my knowledge. Date: 8/25/23			





This certificate is awarded to

ANDREA FLOWERS

for the successful completion of

Driver License Preparatory Training - Virtual Instructor-Led Training

by FLHSMV

64 Hours 00 Minutes

Date of Course Completion: 4/19/2021

Andrea Flowers

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

June 15, 2023 30 credit hours



Andrea Flowers

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

July 24, 2023 15 credit hours



Andrea Flowers

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

August 1, 2023 10 credit hours



Andrea Flowers

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

August 10, 2023 5 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Michael Fo	orte		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Manatee		Job Title: Associate III		
Certification Requested:	Certified F	lorida Collector Assistant		
Initial: ✓		Reinstatement:		
Certification Date:	07/01/23			
		plication		
✓ Application with Required	Signature	s		
✓ Application Fee				
✓ Courses Listed on Applica				
✓ Employment Dates Listed				
✓ Includes Current				
	perience v	vith an Applicable Offic	e	
From: 12/31/20		To: Present		
From:		To:		
	Course	Information		
Course Name			Hours	Documentation
			Credited	
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of	of Florida Ta	x Collectors	30	Attended Course
. ,,,,	of Florida Ta	ax Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities		x Collectors	30 30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees roperty Taxe	es and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees roperty Taxe	es and Special Assessments	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees roperty Taxe	es and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees roperty Taxe	es and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees roperty Taxe	es and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees roperty Taxe	es and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees roperty Taxe	es and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees roperty Taxe	es and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees roperty Taxe	es and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees roperty Taxe	es and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees roperty Taxe	es and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees roperty Taxe	es and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees roperty Taxe	es and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees roperty Taxe	es and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees roperty Taxe	es and Special Assessments Office	30 30 30	Attended Course Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

✓ Initial Certification - \$25 fee								
Applicant Information								
Applicant's name (as you would like it to appear on the certificate): Michael Forte								
Business email address: michaelf@taxcollector.com Business phone number: 941.741.4800								
Job title: Associate III								
Employed by: MANATEE COUNTY TAX COLLECTOR								
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:								
☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida								
☐ Certified Florida Collector								
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.								
Employer: MANATEE COUNTY TAX COLLECTOR								
Your Title: Associate III Employment Dates: 12/31/2020 - Present								
Employer:								
Your Title: Employment Dates:								
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title Hours No. Course Title Hours								
TC-0040C TCC 501 Duties & Responsibilities of Florida Tax Collectors 30 TC-0041C TCC 502 Management of a Florida Tax Collector's Office 30								
TC-0036C TCC 503 Collection & Distributions of Property Taxes & Special Assessments 30 TC-0042C TCC 504 Collection of Licenses, Taxes, & Fees 30								
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Digitally signed by Forte.Michael Date: 2023 06 29 10:49:34 -04'00' Date: 06/29/2023								

Property Tax Oversight, Certification and Training Team

Certifies that

Michael Forte

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 7-10, 2022 30 credit hours

Michael Forte

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

August 30, 2022 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Michael Forte

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours

Property Tax Oversight, Certification and Training Team

Certifies that

Michael Forte

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 16-21, 2023 30 credit hours



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Alexand	lra ⊦rar	ikentiela		
Previous Name(s)(if applicable):					
Documentation Included:					
County: Lake		Job	Title: Branch Coord	inator	
Certification Requested:	Certified		a Collector Assistant		
Initial: 🗸	nstatement:				
Certification Date:	07/01/23	3			
Γ					
		pplica	ation		
Application with Required	Signatu	ires			
✓ Application Fee	ation .				
✓ Courses Listed on Applica ✓ Employment Dates Listed					
✓ Includes Current		ment			
			an Applicable Offic	e	
From: 02/24/20	ропопос		: Present	<u> </u>	
From:		To			
		ı			
	Cours	se Info	ormation		
Course Name				Hours	Documentation
				Credited	Documentation
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of	of Florida	Tax Co	llectors	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	of Florida	Tax Co	llectors	30	Attended Course
			llectors	30	Attended Course
90-hours per 12D-19.003(3)(b)	and Fees				
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees			30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 502 - Management of a Florida Tax	and Fees			30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy	and Fees			30 30 15	Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	and Fees			30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	and Fees			30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	and Fees			30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	and Fees			30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	and Fees			30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	and Fees			30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	and Fees			30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	and Fees			30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	and Fees			30 30 15 10 5	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	and Fees			30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	and Fees			30 30 15 10 5	Attended Course Attended Course Attended Course Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying								
✓ Initial Certification - \$25 fee								
Applicant Information								
Applicant's name (as you would like it to appear on the certificate): Alexandra Frankenfield Alexa								
Business email address: alexandra.frankenfield@laketax.com Business phone number: 352-343-9602								
Job title: Branch Coordinator								
Employed by: The Office of the Lake County T	ax Collect	or						
I have completed the required hours of approved or recertification, or reinstatement for the following de-	ourses and signation:	passed	any required	d examinatio	ons for the certificatio	n,		
☐ Certified Florida Appraiser ☐ Ce	rtified Flori	da Evalu	ator	☐ Cert	ified Cadastralist of F	Torida		
☐ Certified Florida Collector	rtified Flori	da Collec	ctor Assistar	nt				
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax collepages as necessary). If you are applying for recert employment dates. Employer: The Office of the Lake County Tay	ctor's office ification or	or with	the Florida I	Department	of Revenue (attach a	additional		
The office of the Lake County Tax	Collector	1	Employmer	at Datası				
Branch Coordinator			Employmen	it Dates.	02/24/2020 - pre	sent		
Employer:								
Your Title:			Employmer	nt Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.		Course	e Title	Hours		
TC-0037C TCC 001 - Bankruptcy	15	TC-0039	C TCC 003 -	- Customer Se	ervice Training	5		
TC-0038C TCC 002 - Effective Decision Making	10	TC-0040	C TCC 501 -	Duties & Res	ponsibilities of FL Tax Co	ollector 30		
Applicant Signature			. ()	1 . 1	Lead of the Letter of the			
I am requesting approval for Florida professional ce information provided on this form and any attachme	ertification, ents are tru	recertific e and co	ation, or reir rrect to the l	nstatement. best of my k	i certify that all of the mowledge.)		
Signature: A. Frankenfield A. Frankenfield (Jun 23, 2023 09:13 EDT)				Date:	n 23, 2023			

30

Additional Approved Courses -

TC-0041C TCC 502 - Management of a FL Tax Collector's Office 30

TC-0042C TCC 504 - Collection of Licenses, Taxes, and Fees

Property Tax Oversight, Certification and Training Team

Certifies that

Alexandra Mae Frankenfield

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 21-24, 2022 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Alexandra Mae Frankenfield

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Alexandra Mae Frankenfield

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours



Alexandra Mae Frankenfield

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

June 1, 2023 5 credit hours



Alexandra Mae Frankenfield

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

June 19, 2023 15 credit hours



Alexandra Mae Frankenfield

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

June 20, 2023 10 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Neeko Ga	iney		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Alachua		Job Title: Client Service:	s Associate Le	evel II
Certification Requested:	Certified F	Florida Collector Assistant		
Initial: 🗸		Reinstatement:		
Certification Date:	02/01/23			
		plication		
Application with Required	Signature	es .		
Application Fee				
Courses Listed on Applica				
Employment Dates Listed				
✓ Includes Current				
	perience v	with an Applicable Offic	e	
From: 03/03/20		To: Present		
From:		То:		
	0	1.6		
	Course	Information		
Course Name			Hours Credited	Documentation
20 hours now 42D 40 002(2)(a)			Credited	
30-hours per 12D-19.003(3)(a)				
	<i>.</i>			
TCC 501 - Duties and Responsibilities	of Florida Ta	ax Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b)	of Florida Ta	ax Collectors	30	Attended Course
·		ax Collectors	30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	ax Collectors		
90-hours per 12D-19.003(3)(b)	and Fees	ax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	ax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	ax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	ax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	ax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	ax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	ax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	ax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	ax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	ax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	ax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	ax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees		30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	Total Hours	30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees ructor Led)		30 64	Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying			
✓ Initial Certification - \$25 fee Annual R	Recertifica	tion - \$5	fee Reinstatement of Certification - \$5 fee
Applicant Information			
Applicant's name (as you would like it to appear on	the certific	ate): NEI	
Business email address: NGAINEY@ALACHUACO	LLECTOR	.COM	Business phone number: 352-374-5236
Job title: CLIENT SERVICES ASSOCIATE LEVEL I	I	·	
Employed by: ALACHUA COUNTY TAX COLLECTO	OR		
I have completed the required hours of approved correcertification, or reinstatement for the following des	ourses and signation:	passed	any required examinations for the certification,
Certified Florida Appraiser Ce	rtified Flor	ida Evalu	uator Certified Cadastralist of Florida
Certified Florida Collector	rtified Flori	da Colle	ctor Assistant
Experience for Certification – If you are applying Florida property appraiser's office, Florida tax collection pages as necessary). If you are applying for recerting employment dates. Employer: ALACHUA COUNTY TAX COLLECTOR	ctor's office	e, or with	the Florida Department of Revenue (attach additional
Your Title: CLIENT SERVICES ASSOCIATE LEVEL			Employment Dates: 03/02/2020
Employer:	- 11		Employment Dates: 03/03/2020
Your Title:			Employment Dates:
of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisal type below. Attach a copy of the license.	ditional pa ur Certified	ges as n Resider	necessary). Attach documentation verifying completion ntial Appraiser license or Certified General Appraiser nore courses, list your license number and license
No. Course Title	Hours	No.	Course Title Hours
160042 Collection of Licenses, taxos	30	TC-002	Driver license Training 64
TCO040 Duties + Responsibilities	30		(TC-0024C)
Applicant Signature	416 - 41	4.6	
I am requesting approval for Florida professional ce information provided on this form and any attachme	ertification, ents are tru	recertific	ration, or reinstatement. I certify that all of the price to the best of my knowledge.
Signature:			Date: 07/14/2023

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Neeko Gainey

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 21-24, 2022 30 credit hours

FLORIDA



iLearn

This certificate is awarded to

NEEKO GAINEY

for the successful completion of

Driver License Preparatory Training - TC Instructor-Led Training

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 10/13/2022

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Neeko Gainey

has attended

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours

FLORIDA



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Susannah G	iffin		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Hillsborough		ob Title: Supervisor		
Certification Requested:	·	rida Collector Assistant		
Initial: 🗸		einstatement:		
Certification Date:	10/01/22			
Γ				
		ication		
Application with Required	Signatures			
✓ Application Fee				
Courses Listed on Applica				
Employment Dates Listed		.1		
✓ Includes Current ✓ Two Years of Ex				
From: 02/26/18		h an Applicable Offic Го: Present	U	
From:		To:		
FIOIII.		10.		
	Course Ir	nformation		
	Course II	IIIOIIIIatioii	Hours	
Course Name			Credited	Documentation
400 40 000(0)()				
30-hours per 12D-19.003(3)(a)				
30-hours per 12D-19.003(3)(a) TCC 504 - Collection of Licenses. Taxe	s and Fees		30	Attended Course
TCC 504 - Collection of Licenses, Taxe	s and Fees		30	Attended Course
TCC 504 - Collection of Licenses, Taxe 90-hours per 12D-19.003(3)(b)		ice	30 30	Attended Course
TCC 504 - Collection of Licenses, Taxe 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Offi	ice		
TCC 504 - Collection of Licenses, Taxe 90-hours per 12D-19.003(3)(b)	Collector's Offi	ice	30	Attended Course
TCC 504 - Collection of Licenses, Taxe 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Offi	ice	30	Attended Course
TCC 504 - Collection of Licenses, Taxe 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Offi	ice	30	Attended Course
TCC 504 - Collection of Licenses, Taxe 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Offi	ice	30	Attended Course
TCC 504 - Collection of Licenses, Taxe 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Offi	ice	30	Attended Course
TCC 504 - Collection of Licenses, Taxe 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Offi	ice	30	Attended Course
TCC 504 - Collection of Licenses, Taxe 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Offi	ice	30	Attended Course
TCC 504 - Collection of Licenses, Taxe 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Offi	ice	30	Attended Course
TCC 504 - Collection of Licenses, Taxe 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Offi	ice	30	Attended Course
TCC 504 - Collection of Licenses, Taxe 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Offi	ice	30	Attended Course
TCC 504 - Collection of Licenses, Taxe 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Offi	ice	30	Attended Course
TCC 504 - Collection of Licenses, Taxe 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Offi	ice	30	Attended Course
TCC 504 - Collection of Licenses, Taxe 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Offi		30	Attended Course
TCC 504 - Collection of Licenses, Taxe 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Offi	Total Hours	30	Attended Course
TCC 504 - Collection of Licenses, Taxe 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Offi		30 64	Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying	erty/rage	S/COIIICIE	al_training_registrationAndr ayment.aspx
	tecertificat	tion - \$5 1	fee Reinstatement of Certification - \$5 fee
Applicant Information			
Applicant's name (as you would like it to appear on	the certific	ate): Susa	annah Giffin
Business email address: giffins@hillstax.org			Business phone number: 813.612.6710
Job title: Supervisor			
Employed by: Hillsborough County Tax Collector			
I have completed the required hours of approved corecertification, or reinstatement for the following des	ourses and signation:	passed a	any required examinations for the certification,
Certified Florida Appraiser Ce	rtified Flori	ida Evalua	ator Certified Cadastralist of Florida
Certified Florida Collector	rtified Flori	da Collec	ctor Assistant
pages as necessary). If you are applying for recert employment dates. Employer: Hillsborough County Tax Collector	ctor's office	e, or with t	
Your Title: Supervisor			Employment Dates: 02/26/2018 to Present
Employer:			
Your Title:			Employment Dates:
of each approved course. If you are substituting yo license issued by the Florida Real Estate Appraisal type below. Attach a copy of the license.	Iditional pa ur Certified Board for	iges as ne l Residen one or mo	ecessary). Attach documentation verifying completion tial Appraiser license or Certified General Appraiser fore courses, list your license number and license
No. Course Title	Hours	No.	Course Title Hours
TC0041 TCC502 Management of a Tax Collector	30	TC0042	2C TCC504 Collection of Licenses, Taxes, ar 30
TC00240 Driver's License Preparatory Training	64	L	
Applicant Signature I am requesting approval for Florida professional conformation provided on this form and any attachmost Signature:	ertification, ents are tru	recertificate and co	cation, or reinstatement. I certify that all of the berrect to the best of my knowledge.
Signature.	Via		06/28/2023

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Susannah Grace Giffin

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 21-24, 2022 30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Susannah Grace Giffin

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours



FLHSMV

Home

Learning

F

Reports

Admin

Transcript

iLearn

Completed Training: SUSANNAH GIFFIN

Print

Title	Туре	Completion Date	Score	Stafus
AAMVA FDR 2020 (General Members)	Curriculum	5/4/2023		Completed
AAMVA CDL 2021	Curriculum	4/17/2023		Completed
Commercial Driver License Part III: Medical and Waivers	Online Class	4/14/2023	0	Completed
Commercial Driver License Part II: Issuance	Online Class	4/14/2023	100	Completed
DL issuance Hands-on Practice: FR1 and FR7 Clearance Transaction	Online Class	3/30/2023	93	Completed
RS-45 Material Updates	Material	3/6/2023		Completed
Information and Cyber Security Awareness for External Entities - 2022	Online Class	8/19/2022	0	Completed
TL-09 PowerPoint	Material	3/28/2022	ь	Completed
RS-50 PowerPoint	Material	12/20/2021		Completed
Driver License Preparatory Train-the-Trainer for Tax Collector Trainers	Curriculum	12/17/2021	64 hrs	Completed
Information and Cyber Security Awareness for External Entities - 2021	Online Class	10/12/2021	100	Completed
ORION Training for TC Supervisors	Curriculum	7/14/2021		Completed
Phase I MyDMV Portal: An introduction Video_u	Online Class	7/6/2021	0	Completed
AAMVA FDR 2020: Introduction to Fraud	Online Class	7/2/2021	90	Completed
AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs	Online Class	7/2/2021	80	Completed
AAMVA FDR 2020: US Immigration Documents	Online Class	7/2/2021	90	Completed
Legal Presence: Immigrant	Online Class	7/2/2021	90	Completed
AAMVA FDR 2020: Counterfeits and Aiterations	Online Class	7/2/2021	90 6 hrs	Completed
AAMVA FDR 2020: Internal Fraud for Managers	Online Class	7/1/2021		Completed
ORION Training for TC Agents	Curriculum	9/15/2020		Completed
Information and Cyber Security Awareness for External Entities - 2020	Online Class	2/5/2020	0	Completed
Information and Cyber Security Awareness for External Entities – 2019	Online Class	9/26/2018	Đ	Completed
DL Transformed: Fraudulent Document Recognition (FDR) (Starts 9/6/2018)	Session	9/6/2018	0 8hrs	Completed
AAMVA CDL 2015: Module 5 - CKE Course Completion	Online Class	3/30/2018		Completed
AAMVA CDL 2015: Module 4 - CKE End-of-Course Exam	Online Class	3/30/2018	80	Completed
AAMVA CDL 2015: Module 3 - CDL Knowledge Tests	Online Class	3/30/2018	100	Completed
AAMVA CDL 2015: Module 2 - Overview of the CDL Tests	Online Class	3/30/2018	100	Completed
AAMVA CDL 2015: Module 1 - Introduction to CDL Licensing	Online Class	3/30/2018	100	Completed
AAMVA CDL 2015: Orientation	Online Class	3/30/2018		Completed





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Kevin Gr	iffith				
Previous Name(s)(if applicable):						
Documentation Included:						
County: Charlotte			Title: Proces			ecialist I
Certification Requested:	Certified	_	a Collector A			
Initial:	T		nstatement:	\checkmark		
Certification Date:	09/01/23					
✓ Application with Required		oplica	ation			
✓ Application Fee	Signatui	62				
✓ Courses Listed on Application	ation					
✓ Employment Dates Listed						
✓ Includes Current		nent				
✓ Two Years of Ex			an Applicab	le Offic	е	
From: 06/28/23		То	Present			
From: 5/17/06		То	: 1/1/16			
	Cours	e Inf	ormation		T	
Course Name					Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)						
TCC 501 - Duties and Responsibilities	of Florida T	ax Co	llectors		30	Attended Course
90-hours per 12D-19.003(3)(b)						
TCC 504 - Collection of Licenses, Taxes	and Fees				30	Attended Course
PTO-002 - Bankruptcy					15	Attended Course
PTO-003- Effective Decision Making					15	Attended Course
FLHSMV - DL Transformed: Fraudulent I	Document F	Recogr	nition		8	Attended Course
PTO-001B - Basic Tax Certificate	s & Tax I	Deeds			15	Attended Course
					79	Attended Course
DL Issuance: Tax Collector Limit	ted Servic	es				
			Total	Jours	102	
			Total I	Hours	192	

Notes:



Reason for Applying

Application for Florida Professional Certification Property Tax Oversight Certification and Training

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

red fee to the Department using
Property Tax Oversight Certification and Training Online Registration at
http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Init	tial Certification - \$25 fee Annual	Recertifica	tion - \$5 f	fee 🔀 I	Reinstatement of Certification	\$5 fee
Applica	ant Information					
	nt's name (as you would like it to appear o EVIN GRIFFITH	n the certific	,			
Busines	s email address: kevin.griffith@charlotte	countyfl.g	ov	Business p	hone number: 941-743-1350	
Job title:	PROCESSING & IMAGING SP	ECIALIST	П			
Employe	* CHARLOTTE COUNTY TAX					
	ompleted the required hours of approved on ation, or reinstatement for the following do		passed a	ny required	d examinations for the certification	n,
Cer	rtified Florida Appraiser C	ertified Flori	da Evalua	tor	Certified Cadastralist of F	lorida
Cer	rtified Florida Collector	ertified Flori	da Collect	tor Assistar	nt	
Florida p pages a	ence for Certification – If you are apply property appraiser's office, Florida tax colli- s necessary). If you are applying for recer- nent dates.	ector's office	e, or with t	he Florida I	Department of Revenue (attach a	additional
Employe	F. CHARLOTTE COUNTY TAX CO	OLLECTO	R ***0	RIGINAL	APPLICATION ATTACHED	
Your Titl	e: SECURITY OFFICER/TECHINCAL SF	ECIALIST I		Employme	nt Dates: 05/17/2006-2016	
Employe	CHARLOTTE COOKITT TAX COLLE	CTOR				
Your Titl	e: PROCESSING & IMAGING SP	ECIALIST	.1	Employme	nt Dates: Rehired 06/28/202	23
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours
TC-00040C	TCC-501 D&R	30	TC-0042C	TCC-50	04 Coll OF L, T & F	30
TC-0036C	TCC-503 C&D	30	TC-0022C &TCC-0023C	DL	TRAINING I & II	79
	ant Signature uesting approval for Florida professional o	ertification	recertifica	tion or rein	estatement. I certify that all of the	
informat	ion provided on this form and any attachn				best of my knowledge.	
Signatur	^e N Griffith				Date: Aug 22, 2023	



Application for Certified Florida Collector or Certified Florida Collector Assistant

DEPARTMEN OF REVENU	IT VE		 	
	y Tax Oversight Pro	•		
Fiorida	Department of Reve	enue		

James McAdams Chairman Admissions Committee

DR-410 R. 03/08

Property Tax Oversight Training Section

Post Office Box 3294 Tallahassee FL 32315-3294 \$25 fee must be enclosed for application to be processed

(Make checks payable to Florida Department of Revenue)

Chief Deputy Tax Collector

Applications must have the signature of the Program Director,

Tax Collector (or designee) below.

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE Kevin Name Griffith (First) E-mail Address Kevin.Griffith@charlottefl.com Business Phone Number 941-833-3083 Employed By Vickie Potts Tax Collector Job Title Security Officer/ Technical Specialist I Name of High School Port Charlotte High School _____Graduated? Professional Organizations (in the collection field) List below all tax collection courses and enclose a copy of the certificate of completion __Duties & Responsibilities of a Tax Collector Collection of Licenses, Taxes and Fees, Effective Decision Making, Basic Tax Certificates & Tax Deeds Bankruptcy, DL Issuance: Tax Collector Limited Services, Fraudulent Document Recognition Professional Designations Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office Name of Employer Vickie Potts, Charlotte County Tax Collector Your Title Security Officer/Technical Specialist I From 5-17-2006 To Present Name of Employer _____ From _____ To ____

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation. I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving

employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Date: June 5, 2012 Signed:





The State of Florida Department of Revenue

certifies that

Kevin Griffith

is a Certified Florida Collector Assistant

with certification requirements met through December 31, 2012.

Lisa Vickers
Executive Director

James McAdants, Chairman
Admissions & Certifications Committee

June 20, 2012

Kevin Griffith
Office of the Charlotte County Tax Collector
18500 Murdock Circle
Port Charlotte, Florida 33948

Dear Kevin:

Congratulations! The Certified Florida Collector Admissions Committee met via e-mail on June 20, 2012 and reviewed your application. The Committee is pleased to inform you that upon examination of your qualifications you are to be awarded the Certified Florida Collector Assistant designation. You are now responsible for maintaining this designation. Certified Florida Collector Assistants are required to submit a recertification dues payment of \$5.00 every year. Failure to complete this requirement will result in certification revocation.

I have enclosed your Certified Florida Collector Assistant designation certificate and membership card. Your designation pin is forthcoming. Your certification date is May 1, 2012.

Your participation in the Certified Florida Collector Assistant professional designation program is appreciated. If you have any questions, please contact me at 727/538-7312.

Sincerely.

Meghan Miller, Secretary Certified Florida Collector Admissions Committee

/mdm



certifies that

Kevin Griffith

has successfully completed

"Duties & Responsibilities of a Tax Collector" Course TCC 501, 30 Contact Hours

Friday, March 2, 2012

Lisa Vickers

Executive Director

James McAdams

Chairman

Admissions and Certifications Committee for Certified Florida Collectors and Certified Florida Collectors Assistants



certifies that

Kevin Griffith

has successfully completed

"Collection of Licenses, Taxes and Fees" Course TCC 504, 30 Contact Hours

Friday, August 26, 2011

Lisa Vickers

Executive Director

James McAdams

Chairman

Admissions and Certifications Committee for Certified Florida Collectors and Certified Florida Collectors Assistants



certifies that

Kevin Griffith

has successfully completed

"Bankruptcy"

Course PTO-002, 15 Contact Hours

July 30, 2008

Lisa Echeverri

Executive Director

Iames McAdams

Chairman

Admissions and Certifications Committee for Certified Florida Collectors and Certified Florida Collector Assistants



certifies that

Kevin Griffith

has successfully completed

"Effective Decision Making"

Course PTO-003, 15 Contact Hours

March 31, 2012

Lisa Vickers

Executive Director

James McAdams

Chairman

Admissions and Certifications Committee for Certified Florida Collectors and Certified Florida Collector Assistants



certifies that

Kevin Griffith

has successfully completed

"Basic Tax Certificatés & Tax Deeds"

Course PTO-001B, 15 Contact Hours

April 8, 2012

Lisa Vickers

Executive Director

James McAdams

Chairman

Admissions and Certifications Committee for Certified Florida Collectors and Certified Florida Collector Assistants



Department of Highway Safety and Motor Vehicles

Presents this

Certificate

 T_0

Kevin N Griffith

In recognition of successful completion of 8 hours

Fraudulent Document Recognition

This certificate is awarded on: 4/6/2012



Department of Highway Safety and Motor Vehicles

Presents this

Certificate

To

Kevin N Griffith

In recognition of successful completion of 79 hours

DL Issuance: Tax Collector Limited Services

This certificate is awarded on: 4/5/2012



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Amanda	a Kale			
Previous Name(s)(if applicable):					
Documentation Included:					
County: Manatee		Jo	b Title: Associate III		
Certification Requested:	Certifie		da Collector Assistant		
Initial: ✓	_		einstatement:		
Certification Date:	07/01/2	3			
			cation		
Application with Required	Signatu	ıres			
✓ Application Fee					
Courses Listed on Applica					
Employment Dates Listed					
✓ Includes Current					
	perienc		an Applicable Office	9	
From: 08/14/20			o: Present		
From:		T	0.		
	Cour	oo In	formation		
	Cour	se III	iomation	Hours	
Course Name				Credited	Documentation
407 40 000(0)()				Orealtea	
30-houre nor 12D-19 003/31/21					
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of	of Florida	Tax C	ollectors	30	Attended Course
TCC 501 - Duties and Responsibilities of	of Florida	Tax C	ollectors	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)			collectors	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	3			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees	s axes ar	nd Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	s axes ar	nd Special Assessments	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees	s axes ar	nd Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees	s axes ar	nd Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees	s axes ar	nd Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees	s axes ar	nd Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees	s axes ar	nd Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees	s axes ar	nd Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees	s axes ar	nd Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees	s axes ar	nd Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees	s axes ar	nd Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees	s axes ar	nd Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees	s axes ar	nd Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees	s axes ar	nd Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 503 - Collection and Distribution of P	and Fees	s axes ar	nd Special Assessments	30 30 30	Attended Course Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying						
☐ Initial Certification - \$25 fee ☐ Annual	Recertifica	tion - \$5	fee 🔲 I	Reinstatement of Certification	n - \$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear o	n the certific	ate):				
Business email address:			Business p	hone number:		
Job title:						
Employed by:						
I have completed the required hours of approved of recertification, or reinstatement for the following do	courses and esignation:	passed	any required	d examinations for the certifica	ition,	
Certified Florida Appraiser C	ertified Flori	da Evalu	ıator	Certified Cadastralist of	of Florida	
Certified Florida Collector	ertified Flori	da Colle	ctor Assista	nt		
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.						
Employer:						
Your Title:			Employme	nt Dates:		
Employer:						
Your Title:			Employme	nt Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
Applicant Signature						
I am requesting approval for Florida professional of information provided on this form and any attachm	ertification, ents are tru	recertific e and co	ation, or rei	nstatement. I certify that all of best of my knowledge.	the	
Signature:				Date:		



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

	Jerty/r age	3/001110	nai_Trairiing	g_registrationAndr ayment.as	PX
Reason for Applying					
✓ Initial Certification - \$25 fee	Recertificat	tion - \$5	fee 🔲 F	Reinstatement of Certification	- \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear or	the certific	ate): AM	IANDA KALE	<u> </u>	
Business email address: amandak@taxcollector.co	om		Business p	hone number: 941.741.4800	
Job title: Associate III					
Employed by: MANATEE COUNTY TAX COLLEC					
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed	any required	d examinations for the certification	n,
Certified Florida Appraiser Co	ertified Flori	da Evalı	uator	Certified Cadastralist of F	lorida
☐ Certified Florida Collector ✓ Ce	ertified Florid	da Colle	ctor Assistar	nt	
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax collepages as necessary). If you are applying for recert employment dates.	ector's office tification or	, or with	the Florida I	Department of Revenue (attach a	additional
Employer: MANATEE COUNTY TAX COLLECTOR	₹				
Your Title: Associate III			Employmer	nt Dates: 08/14/2020-Current	
Employer:					
Your Title:			Employmer	nt Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No. Course Title	Hours	No.		Course Title	Hours
501 Duties & Responsibilities of Florida Tax Collectors	30	502	Manageme	nt of a Florida Tax Collector's Office	30
503 Collection & Distributions of Property Taxes & Special Assessments	30	504	Collectio	n of Licenses, Taxes, & Fees	30
Applicant Signature					
I am requesting approval for Florida professional c information provided on this form and any attachm					
Signature: Kale.Amanda Digital Discrete Signature:	y signed by Kale.Amar =Kale.Amanda, o, ou,	nda email=amandal		Date: 06/29/2023	

INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

- · county property appraisers and employees
- county tax collectors and employees

Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

Course Approval and Examinations

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage

https://floridarevenue.com/property/Pages/Cofficial_Training. aspx. You must pass all required examinations for each required course to obtain course credit.

Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours*.

Special Salary for Officials

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

Need Assistance?

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Amanda Kale

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 7-10, 2022 30 credit hours

Amanda Kale

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

September 1, 2022 30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Amanda Kale

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Amanda Kale

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 16-21, 2023 30 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Andrew Lopez		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Dade		tant Tax Collector	
Certification Requested:	Certified Florida Collector A		
Initial: 🗸	Reinstatement	:: <u> </u>	
Certification Date:	09/01/23		
	Application		
✓ Application with Required			
✓ Application Fee	Olgridiaios		
✓ Courses Listed on Applica	ntion		
✓ Employment Dates Listed			
✓ Includes Current	<u> </u>		
	perience with an Applicat	ole Office	
From: 08/16/21	To: Present		
From:	To:		
	Course Information		
		Hours	
Course Name		Credited	Documentation
30-hours per 12D-19.003(3)(a)			
30-110015 per 12D-19.003(3)(a)			
TCC 501 - Duties and Responsibilities	of Florida Tax Collectors	30	Attended Course
. , , , , ,	of Florida Tax Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities	of Florida Tax Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b)	of Florida Tax Collectors		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy	of Florida Tax Collectors	15	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making		15 10 5	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	operty Taxes and Special Ass	15 10 5	Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 503 - Collection and Distribution of P	operty Taxes and Special Ass	15 10 5 essments 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 503 - Collection and Distribution of P	operty Taxes and Special Ass	15 10 5 essments 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 503 - Collection and Distribution of P	operty Taxes and Special Ass	15 10 5 essments 30	Attended Course Attended Course Attended Course Attended Course
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TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 503 - Collection and Distribution of P	operty Taxes and Special Ass	15 10 5 essments 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 503 - Collection and Distribution of P	operty Taxes and Special Ass	15 10 5 essments 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 503 - Collection and Distribution of P	operty Taxes and Special Ass	15 10 5 essments 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 503 - Collection and Distribution of P	operty Taxes and Special Ass	15 10 5 essments 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 503 - Collection and Distribution of P	operty Taxes and Special Asso Collector's Office	15 10 5 essments 30 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 503 - Collection and Distribution of P	operty Taxes and Special Asso Collector's Office	15 10 5 essments 30 30	Attended Course Attended Course Attended Course Attended Course

Notes:



Application for Florida Professional Certification

(10f2)

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying						
✓ Initial Certification - \$25 fee						
Applicant Information						
Applicant's name (as you would like it to appear on the certificate): Andrew Lopez						
susiness email address: Andrew.Lopez@miamidade.gov			Business phone number: 305-375-5564			
Job title: Assistant Tax Collector						
Employed by: Miami-Dade County						
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:						
Certified Florida Appraiser Certified Florida Evaluator Certified Cadastralist of Florida						
Certified Florida Collector	Certified Florida Collector Certified Florida Collector Assistant					
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.						
Employer: Miami-Dade County Office of the Tax Collector						
Your Title: Assistant Tax Collector			Employment Dates: Aug. 16, 2021 to Present			
Employer:						
Your Title:	our Title:			Employment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TCC 501 Duties and Responsibilities of Florida Tax Collectors	30	TCC 002	2 Effective	Decision-Making in the Workplace	10	
TCC 001 Bankruptcy	15	TCC 003	3 Cus	tomer Service Training	5	
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date: 8/16/23						



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Tittp://ilondarevende.com/property/r ages/comciai_training_tregistrationAndr ayment.aspx						
Reason for Applying						
✓ Initial Certification - \$25 fee Annual Recertification - \$5	fee Reinstatement of Certification - \$5 fee					
Applicant Information						
Applicant's name (as you would like it to appear on the certificate): Andrew Lopez						
Business email address: Andrew.Lopez@miamidade.gov	Business phone number: 305-375-5564					
Job title: Assistant Tax Collector						
Employed by: Miami-Dade County						
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:						
Certified Florida Appraiser Certified Florida Evalu	Certified Florida Evaluator Certified Cadastralist of Florida					
Certified Florida Collector Certified Florida Colle	Certified Florida Collector Assistant					
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.						
Employer: Miami-Dade County Office of the Tax Collector						
Your Title: Assistant Tax Collector	Employment Dates: Aug. 16, 2021 to Present					
Employer:						
Your Title:	Employment Dates:					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title Hours No.	Course Title Hours					
TCC 503 Collection and Distribution of Property Taxes and Special Assessments 30						
TCC 502 Management of a Florida Tax Collector's Office 30						
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date:						

Andrew Lopez

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

March 1, 2022 15 credit hours



Andrew Lopez

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

March 3, 2022 10 credit hours



Andrew Lopez

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

March 3, 2022 5 credit hours



Andrew Lopez

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

March 10, 2022 30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Andrew Lopez

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Andrew Lopez

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours



Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Toni L. May		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Pinellas	Job Title: Executive Assi	stant	
Certification Requested:	Certified Florida Collector Assistant		
Initial: 🗸	Reinstatement:		
Certification Date:	04/01/22		
	Application		
✓ Application with Required			
✓ Application Fee			
✓ Courses Listed on Applica	ation		
✓ Employment Dates Listed			
✓ Includes Current	Employment		
·	perience with an Applicable Office	Э	
From: 12/05/11	To: Present		
From:	То:		
	Course Information	T	T
Course Name		Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)			
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro	perty Taxes and Special Assessments	30	Attended Course
. ,,,,	perty Taxes and Special Assessments	30	Attended Course
TCC 503 Collection & Distribution of Pro		30 120	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	anager)		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M	anager)	120	Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M CPM Levels 5-8 (completes Certified Pub	anager)	120 120	Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M CPM Levels 5-8 (completes Certified Pub TCC 001 - Bankruptcy	anager)	120 120 15	Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M CPM Levels 5-8 (completes Certified Pub TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	anager)	120 120 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M CPM Levels 5-8 (completes Certified Pub TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	anager)	120 120 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M CPM Levels 5-8 (completes Certified Pub TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	anager)	120 120 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M CPM Levels 5-8 (completes Certified Pub TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	anager)	120 120 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M CPM Levels 5-8 (completes Certified Pub TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	anager)	120 120 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M CPM Levels 5-8 (completes Certified Pub TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	anager)	120 120 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M CPM Levels 5-8 (completes Certified Pub TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	anager)	120 120 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M CPM Levels 5-8 (completes Certified Pub TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	anager)	120 120 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) CPM Levels 1-4 (Certified Supervisory M CPM Levels 5-8 (completes Certified Pub TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	anager)	120 120 15 10	Attended Course Attended Course Attended Course Attended Course

Committee recommends certification:

Notes: The applicant completed the Certified Supervisory Manager program (four levels of the Certified Public Manager) in March of 2022. At that point, the applicant had completed the experience and education requirements to qualify for the Certified Florida Collector Assistant certification (12D-19.003(1) and (2), Florida Administrative Code)

Yes

No



Application for Florida Professional Certification

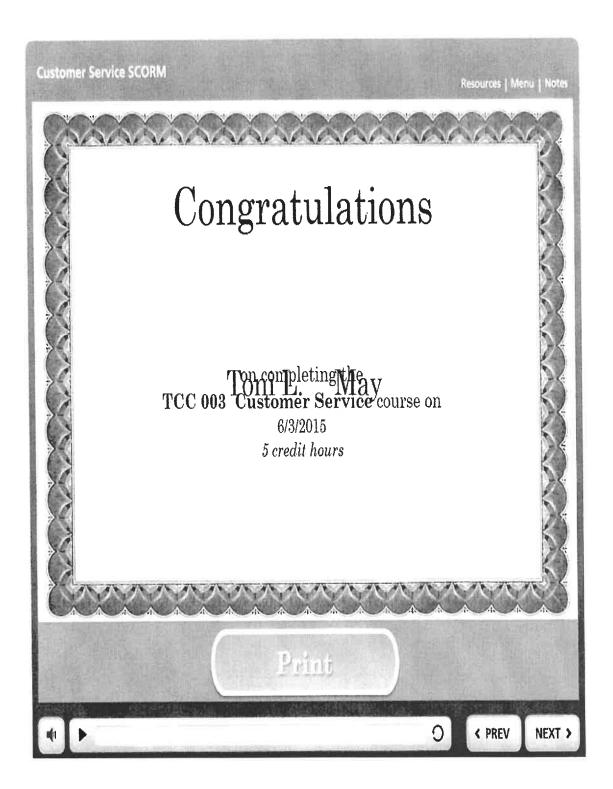
DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

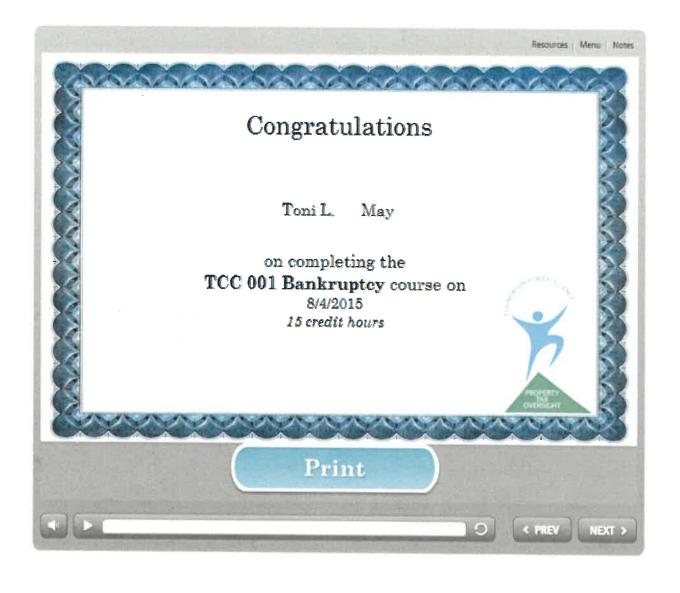
Property Tax Oversight Certification and Training

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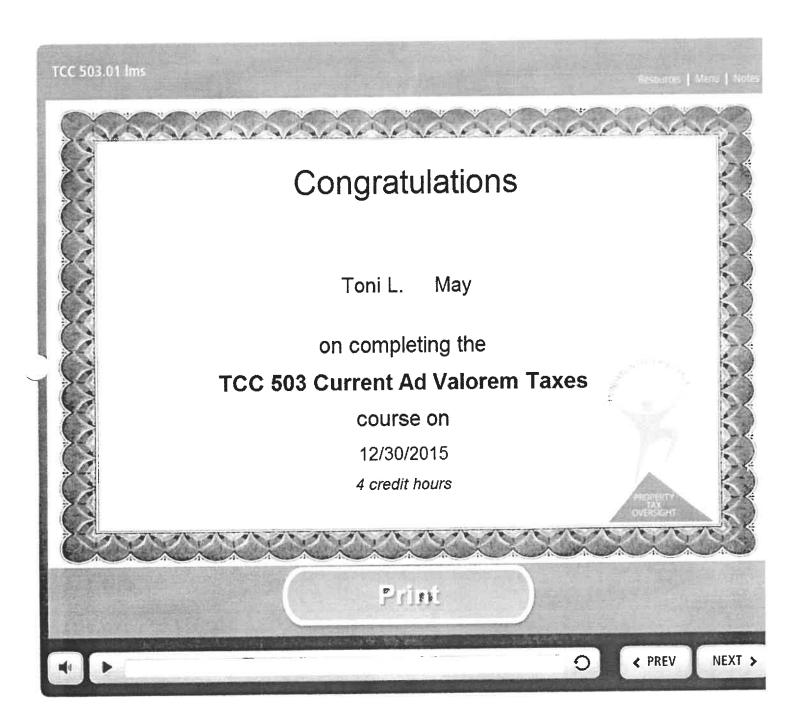
Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

2	fittp://ilondarevende.com/prop	ortyn ago		ai		
Reason	for Applying					
✓ Init	ial Certification - \$25 fee 🔲 Annual F	Recertifica	tion - \$5	fee []	Reinstatement of Certification -	\$5 fee
Applica	nt Information		3.31	41 912		
Applican	t's name (as you would like it to appear on	the certific				
Business	s email address: tmay@pinellastaxcollector	.gov		Business p	hone number: 727-453-3363	
Job title:	Executive Assistant					
	d by: Pinellas County Tax Collector					
I have co	ompleted the required hours of approved coation, or reinstatement for the following de	ourses and signation:	passed a	any required	d examinations for the certification	٦,
Cer	tified Florida Appraiser 🔲 Ce	rtified Flori	da Evalua	ator	Certified Cadastralist of F	lorida
Cer	tified Florida Collector	rtified Flori	da Collec	tor Assistar	nt	
Florida p	ence for Certification – If you are apply property appraiser's office, Florida tax colles necessary). If you are applying for recert nent dates.	ctor's office	or with	the Florida I	Department of Revenue (attach a	additional
Employe	r: Charles W. Thomas, CFC Pinellas Coun	ty Tax Coll	ector			
Your Titl	e: Executive Assistant			Employme	nt Dates: 12/5/2011 to present	
Employe	r:					
Your Titl	e:			Employme	nt Dates:	
reinstate of each a license is	ed Courses – List each course you have ment for which you are applying (attach ac approved course. If you are substituting yo ssued by the Florida Real Estate Appraisal bw. Attach a copy of the license.	lditional pa ur Certified	ges as ne Resident	ecessary). A tial Apprais	Attach documentation verifying co er license or Certified General Ap	praiser
No.	Course Title	Hours	No.		Course Title	Hours
TC-0043C	CPM Levels 1 - 8	240	TC - 00360	CC 503 -Collection	on & Distribution of Property Taxes and Special Assessments	30
TC-0037C	TCC 001 - Bankruptcy	15	TC-0038C	TCC 002	2 - Effective Decision Making	10
Applica	nt Signature		TC-003	9C Custo	mer Service Training	5
I am required	uesting approval for Florida professional co on provided on this form and any attachme	ertification, ents are tru	recertificate and cor	ation, or reir rrect to the l	nstatement. I certify that all of the best of my knowledge.	
Signatur					Date: 1, 2025	3



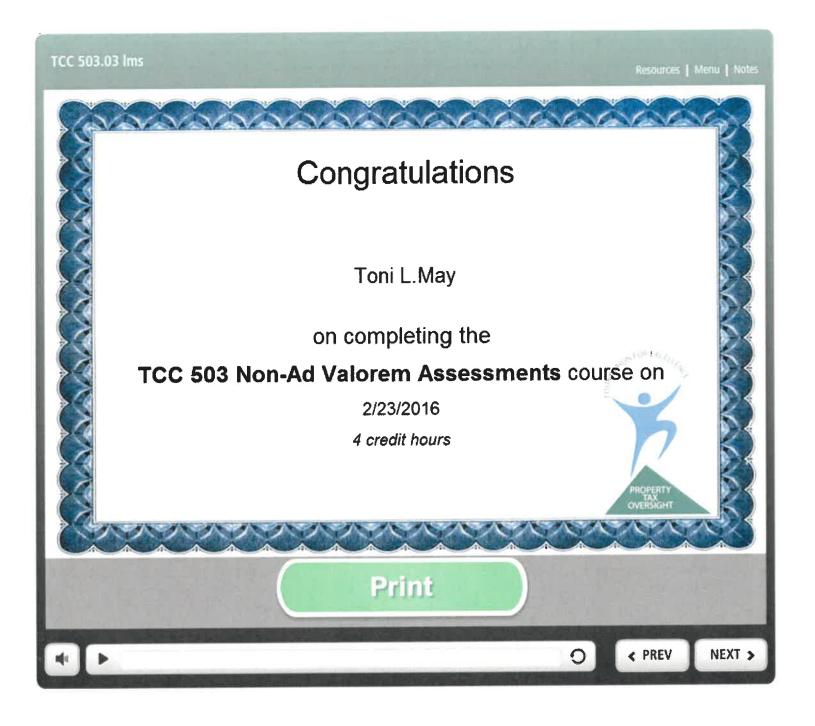






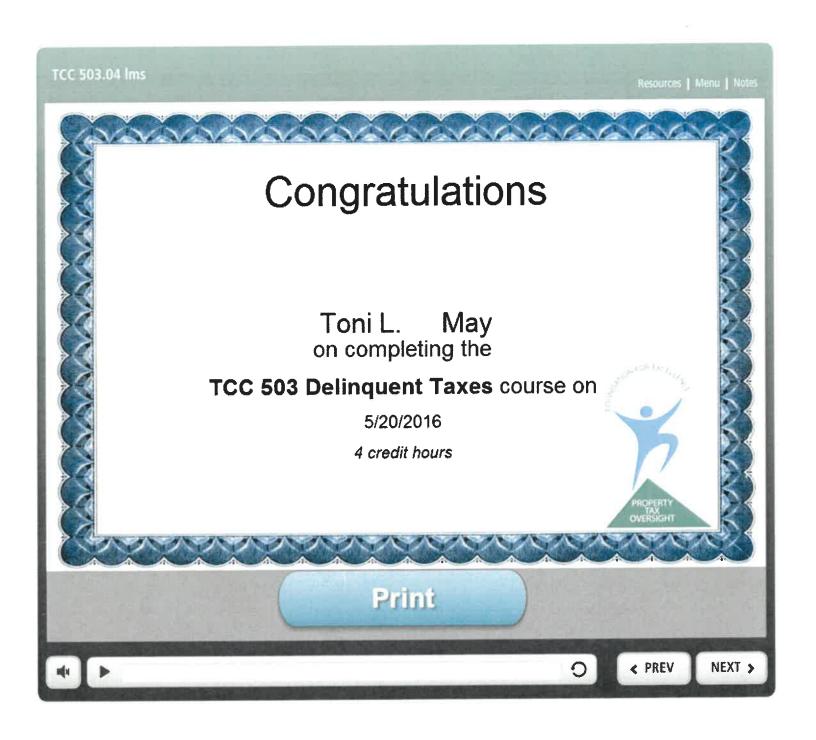
503.01

TCC 503.03 lms Page 1 of 2











Toni L. May

on completing the

TCC 503 Refunds

course on

6/27/2016

4 credit hours

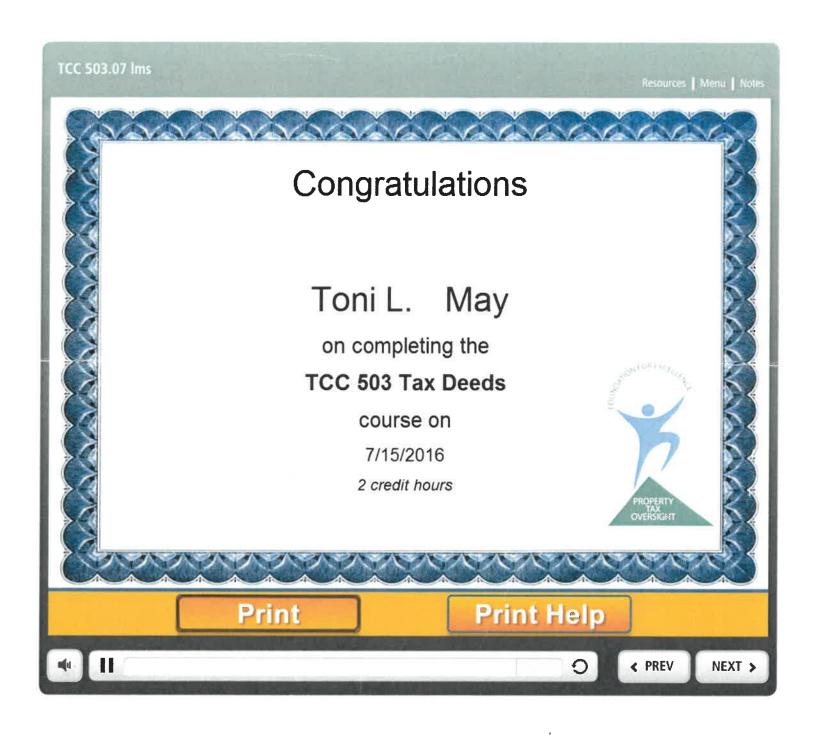


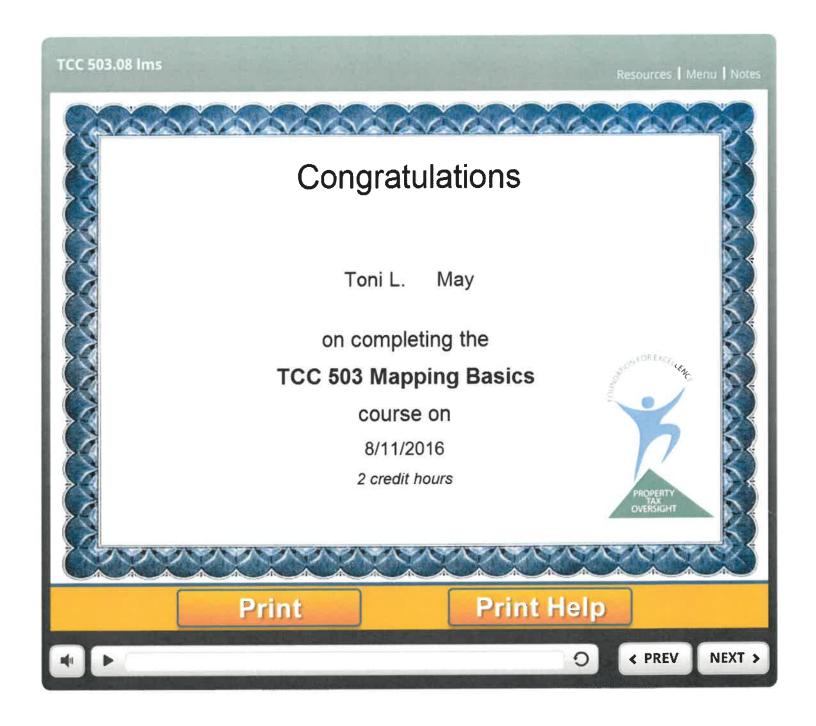
Print

PREV

NEXT

503,07





>



The State of Florida

AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

HEREBY CONFER UPON

Toni L. May

THE DESIGNATION OF

Certified Supervisory Manager

March 2022

GOVERNOR

DIRECTOR

PRESIDENT

VICE-PRESIDENT



The State of Florida

AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

HEREBY CONFER UPON

Toni L. May

THE DESIGNATION OF

Certified Public Manager

WITH ALL THE RIGHTS, PRIVILEGES, AND HONORS THEREUNTO GRANTED BY
THE STATE OF FLORIDA AND
THE NATIONAL CERTIFIED PUBLIC MANAGER© CONSORTIUM

August 2023

GOVERNOR

DIRECTOR

PRESIDENT

Kichal M Cullange

VICE PRESIDENT







Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Lisa Mori	is				
Previous Name(s)(if applicable):						-
Documentation Included:						
County: Hillsborough	ı		Title: Supe			
Certification Requested:	Certified		a Collector			
Initial: 🗸	I	Reir	nstatemen	t:		
Certification Date:	07/01/23					
		plica	ation			
✓ Application with Required	Signatur	es				
✓ Application Fee						
✓ Courses Listed on Applica						
Employment Dates Listed		4				
✓ Includes Current ✓ Two Years of Ex			n Annlica	hlo Offic		
From: 02/21/00	penence		Present	DIE OIIIC	<u> </u>	
From:		To:				
110111.		10.				
	Cours	e Info	ormation			
Course Name					Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)						
TCC 503 Collection & Distribution of Pro	perty Taxe	s and	Special Ass	essments	30	Attended Course
90-hours per 12D-19.003(3)(b)						
TCC 504 - Collection of Licenses, Taxes	and Fees				30	Attended Course
TCC 502 - Management of a Florida Tax	Collector's	Office			30	Attended Course
TCC 001 - Bankruptcy					15	Attended Course
TCC 002 - Effective Decision Making					10	Attended Course
TCC 003 - Customer Service Training						
					5	Attended Course
					5	Attended Course
					5	Attended Course
					5	Attended Course
					5	Attended Course
					5	Attended Course
					5	Attended Course
					5	Attended Course
					5	Attended Course
			Total	Hours	120	Attended Course
			Total	Hours		Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16,002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason f	or Applying	berty/Fage	SICOMOR	ii_ i aiii	ing_RegistrationAndPayment.as	
		Recertifica	tion - \$5 f	ee _	Reinstatement of Certification	- \$5 fee
Applican	t Information					
Applicant's	s name (as you would like it to appear or	the certific	ate): Lisa	Morris		
Business	email address: morris@hillstax.org		1	Busines	s phone number: 813.612.6742	
Job title: S	upervisor					
	by: Hillsborough County Tax Collector					
I have con	npleted the required hours of approved on the control of the required hours of approved on the following de	ourses and	passed a	ny requi	red examinations for the certification	n,
		ertified Flori	ida Evalua	itor	Certified Cadastralist of F	=lorida
Certi	fied Florida Collector	ertified Flori	da Collect	tor Assis	stant	
employme	necessary). If you are applying for recert ent dates. Hillsborough County Tax Collector	tification o	r for reins	tatemer	nt, provide your current employer a	na
Your Title	Supervisor			Employr	ment Dates: 02/21/2000 to Present	
Employer						
Your Title				Employr	ment Dates:	
reinstaten of each a license is:	ed Courses – List each course you have nent for which you are applying (attach a oproved course. If you are substituting you sued by the Florida Real Estate Appraisa w. Attach a copy of the license.	dditional pa	iges as ne d Resident	cessary	 Attach documentation verifying c aiser license or Certified General A ses, list your license number and license 	appraiser cense
No.	Course Title	Hours	No.		Course Title	Hours
TC003	TCC002 Effective Decision Making	10	TC0039	TCC	C003 Customer Service Training	05
I am requinformation	nt Signature esting approval for Florida professional of provided on this form and any attachm	ertification, ents are tru	recertificate and cor	ation, or rect to t	reinstatement. I certify that all of th he best of my knowledge.	e
Signature	Man.				Date:	173



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16,002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

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Reason	for Applying					
✓ Initi	ial Certification - \$25 fee Annual R	ecertifica	tion - \$5	ee Reinstate	ment of Certification -	\$5 fee
Applica	nt Information					
Applican	t's name (as you would like it to appear on t	he certific				
Business	s email address: morris@hillstax.org			Business phone num	ber: 813.612.6742	
Job title:	Supervisor					
Employe	ed by: Hillsborough County Tax Collector					
I have co	ompleted the required hours of approved co ation, or reinstatement for the following des	urses and ignation:	passed a	ny required examina	tions for the certification	,
☐ Cer	tified Florida Appraiser 🔲 Cer	tified Flor	ida Evalu	ator 🗌 Ce	ertified Cadastralist of Fl	orida
Cer	rtified Florida Collector	tified Flor	ida Collec	tor Assistant		
pages as employn Employe	property appraiser's office, Florida tax collects necessary). If you are applying for recertinent dates. Pri Hillsborough County Tax Collector	fication o	r for reins	tatement, provide yo	our current employer and	X W OI A
	le: Supervisor			Employment Dates: (02/21/2000 to Present	
Employe	er:					
Your Tit	le:			Employment Dates:		
reinstate of each license i	yed Courses – List each course you have ement for which you are applying (attach ad approved course. If you are substituting you issued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	ditional pa ur Certified Board for	ages as no d Residen	ecessary). Attach doc tial Appraiser license ore courses, list your	cumentation verifying color Certified General Ap license number and lice	praiser ense
No.	Course Title	Hours	No.		se Title	Hours
TC0042	TCC504 Collection of Licenses, Taxes an	30	_		ent of a Tax Collector (30
TC003	TCC503 Collection and Distribution	30	TC0037	TCC001	Bankruptcy	15
I am red	ant Signature questing approval for Florida professional ce tion provided on this form and any attachme	ertification ents are tr	, recertific ue and co	ation, or reinstatemen	nt. I certify that all of the y knowledge.	aje i US
Signatu				Date:	6/6/2023	

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team



Certifies that Lisa Morris

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE TCC 502, 30 Hours September 18 - October 2, 2020

Congratulations,

Lisa Morris

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS Course Number: TC-0036C

on

June 2, 2023 30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Lisa Morris

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

June 21-24, 2022 30 credit hours



Congratulations,

Lisa Morris

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

011

March 7, 2022 15 credit hours



Congratulations,

Lisa Morris

on completing

TCC 003 - CUSTOMER SERVICE TRAINING Course Number: TC-0039C

on

April 27, 2023 5 credit hours



Congratulations,

Lisa Morris

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

May 22, 2023 10 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Gemma Niemuth		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Lake	Job Title: Customer Rep	resentative	
Certification Requested:	Certified Florida Collector Assistant		
Initial: ✓	Reinstatement:		
Certification Date:	08/01/23		
	Application		
✓ Application with Required	Signatures		
✓ Application Fee			
✓ Courses Listed on Applica			
✓ Employment Dates Listed			
✓ Includes Current			
	perience with an Applicable Office	2	
From: 03/31/21 From:	To: Present To:		
FIOIII.	10.		
	Course Information		
	Course information	Hours	
Course Name		Credited	Documentation
30-hours per 12D-19.003(3)(a)			
TCC 501 - Duties and Responsibilities of	of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)			
TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course
TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments	30	Attended Course
TCC 001 - Bankruptcy		15	Attended Course
TCC 002 - Effective Decision Making		10	Attended Course
TCC 003 - Customer Service Training			
100 000 - Oustorner octvice training		5	Attended Course
Too ooo - oustomer ourvice Training		5	Attended Course
TOO 000 - Gustomer Gervice Training		5	Attended Course
TOO 000 - Gustomer Gervice Training		5	Attended Course
TOO 000 - Gustomer Gervice Training		5	Attended Course
TOO 000 - Gustomer Gervice Training		5	Attended Course
TOO 000 - Gustomer Gervice Training		5	Attended Course
TOO 000 - Gustomer Gervice Training		5	Attended Course
TOO 000 - Gustomer Gervice Training		5	Attended Course
TOO 000 - Customer Gervice Training	Total Hours	120	Attended Course

Yes

No

Notes:

Committee recommends certification:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

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nitp.//nondarevenue.com/pro	Jerty/Page	5/C0111C	iai_TTaiTiiTig	<u>j_RegistrationAndPayment.as</u>	phx
Reason for Applying					
✓ Initial Certification - \$25 fee	Recertifica	tion - \$5	fee	Reinstatement of Certification	- \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear or Gemma Niemuth		ate):			
Business email address: gemma.niemuth@laket	ax.com		Business p	hone number: 352-343-9602	
Job title: Customer Representative					
Employed by: The Office of the Lake County Tax					
I have completed the required hours of approved of recertification, or reinstatement for the following de	ourses and signation:	passed	any required	d examinations for the certification	'n,
Certified Florida Appraiser	ertified Flori	da Evalu	ator	Certified Cadastralist of F	- lorida
Certified Florida Collector	ertified Flori	da Collec	ctor Assistar	nt	
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax collepages as necessary). If you are applying for recert employment dates.	ctor's office	, or with	the Florida I	Department of Revenue (attach	additional
Employer: The Office of the Lake County Tax Co	llector				
Your Title: Customer Representative			Employmer	nt Dates: 3/31/2021 - present	
Employer:					
Your Title:			Employmer	nt Dates:	
Approved Courses – List each course you have reinstatement for which you are applying (attach as of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisatype below. Attach a copy of the license.	dditional pa ur Certified	ges as n Residen	ecessary). A itial Appraise	Attach documentation verifying co er license or Certified General Ap , list your license number and lic	opraiser ense
No. Course Title	Hours	No.		Course Title	Hours
TC-0036C TCC 503 - Collection and Distribution of Prop Taxes.	. 30	TC-00380	TCC 002 -	Effective Decision Making	10
TC-0037C TCC 001 - Bankruptcy	15	TC-00390	TCC 003 - 0	Customer Service Training	5
Applicant Signature					
I am requesting approval for Florida professional c information provided on this form and any attachm					;
Signature: Gemma Niemuth	cito are tru	<u> </u>		Date: Jul 12, 2023	

Additional Coursework:

TC-0040C TCC 501 - Duties and Responsibilities of FL Tax Collectors 30 hours TC-0042C TCC 504 - Collection of Licenses, Taxes, and Fees 30 hours

INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

- · county property appraisers and employees
- · county tax collectors and employees

Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

Course Approval and Examinations

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage

https://floridarevenue.com/property/Pages/Cofficial_Training. aspx. You must pass all required examinations for each required course to obtain course credit.

Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours*.

Special Salary for Officials

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

Need Assistance?

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

Gemma Ann Niemuth

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

May 17, 2023 15 credit hours



Gemma Ann Niemuth

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

May 31, 2023 10 credit hours



Gemma Ann Niemuth

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

June 7, 2023 5 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Gemma Ann Niemuth

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 16-21, 2023 30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Gemma Ann Niemuth

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours



Gemma Ann Niemuth

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

July 11, 2023 30 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

D : N ()/'C !: !!)	Carrie Paul		
Previous Name(s)(if applicable):			
Documentation Included:			
County: St. Lucie	Job Title: Customer Ser	vice Rep II	
Certification Requested:	Certified Florida Collector Assistant		
Initial: 🗸	Reinstatement:		
Certification Date:	07/01/23		
	Application		
✓ Application with Required	Signatures		
✓ Application Fee			
✓ Courses Listed on Applica			
✓ Employment Dates Listed			
✓ Includes Current			
	perience with an Applicable Offic	е	
From: 09/13/17	To: Present		
From:	To:		
	Course Information		
Course Name		Hours	Documentation
		Credited	Bocumentation
30-hours per 12D-19.003(3)(a)			
TCC 503 Collection & Distribution of Pro	perty Taxes and Special Assessments	30	Attended Course
			·
90-hours per 12D-19.003(3)(b)			
. , , , ,		45	Attended Course
FLHSMV - DL Training Series: Phase I		45	Attended Course
. , , , ,		45 45	Attended Course Attended Course
FLHSMV - DL Training Series: Phase I			
FLHSMV - DL Training Series: Phase I			
FLHSMV - DL Training Series: Phase I			
FLHSMV - DL Training Series: Phase I			
FLHSMV - DL Training Series: Phase I			
FLHSMV - DL Training Series: Phase I			
FLHSMV - DL Training Series: Phase I			
FLHSMV - DL Training Series: Phase I			
FLHSMV - DL Training Series: Phase I			
FLHSMV - DL Training Series: Phase I			
FLHSMV - DL Training Series: Phase I			
FLHSMV - DL Training Series: Phase I			
FLHSMV - DL Training Series: Phase I	Total House	45	
FLHSMV - DL Training Series: Phase I	Total Hours		

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying				
✓ Initial Certification - \$25 fee	nual Recertific	ation - \$5	5 fee Reinstatement of Certification - \$5 fe	е
Applicant Information				
Applicant's name (as you would like it to appe	ear on the certifi	cate):	Carrie Paul	
Business email address: tax18	@tcslc.com		Business phone number: 772-462-1650	
Job title: Customer Service Rep II				
Employed by: St. Lucie County Tax Collector				
I have completed the required hours of approrecertification, or reinstatement for the following	ved courses and ng designation:	d passed	d any required examinations for the certification,	
Certified Florida Appraiser	Certified Flor	rida Evalu	luator	
Certified Florida Collector	Certified Flor	ida Colle	ector Assistant	
Florida property appraiser's office Florida tax	collector's offic	e or with	certification, list at least two years' experience in a h the Florida Department of Revenue (attach additionstatement, provide your current employer and	nal
Your Title: Customer Service Rep II			Employment Dates: September 13, 2017 - Present	
Employer:				
Your Title:			Employment Dates:	
of each approved course. If you are substituti	nch additional pa	ages as n d Resider	necessary). Attach documentation verifying complet ential Appraiser license or Certified General Appraise more courses, list your license number and license	ion er
No. Course Title	Hours	No.	Course Title Hou TCC 503 - Collection and Distribution of Property	(1.00)
TC-0022C DL Training Series: Phase I	45	TC-0036C	Taxes and Special Assessments)
TC-0023C DL Training Series: Phase II	45			
Applicant Signature I am requesting approval for Florida profession information provided on this form and any attacking signature:	nal certification achments are tr	, recertificue and co	ication, or reinstatement. I certify that all of the correct to the best of my knowledge. Date:	





This certificate is awarded to

CARRIE PAUL

for the successful completion of

DL Transformed: Phase I

by FLHSMV

45 Hours 0 Minutes

Date of Course Completion: 2/16/2018





This certificate is awarded to

CARRIE PAUL

for the successful completion of

DL Transformed: Phase II

by FLHSMV

45 Hours 0 Minutes

Date of Course Completion: 3/2/2018

Carrie Paul

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

June 6, 2023 30 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jessica Pe	earce		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Walton		Job Title: Customer Serv	ice Represer	ntative
Certification Requested:		lorida Collector Assistant		
Initial: ✓		Reinstatement:		
Certification Date:	09/01/23			
		plication		
Application with Required	Signature	S		
Application Fee				
Courses Listed on Applica				
Employment Dates Listed				
✓ Includes Current				
	perience v	vith an Applicable Office	9	
From: 09/10/18		To: Present		
From:		To:		
	0	Information		
	Course	Information	11	1
Course Name			Hours Credited	Documentation
20 have now 42D 40 002/2)/a)			Credited	
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of	of Florida Ta	x Collectors	30	Attended Course
	of Florida Ta	x Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities of			30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	Collector's C			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's (Office	30 30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's (Office	30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's (Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's (Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's (Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's (Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's (Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's (Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's (Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's (Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's (Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's (Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's (Office s and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's (Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's (Office s and Special Assessments	30 30 30	Attended Course Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying							
☑ Initial Certification - \$25 fee ☐ Annual Recertification - \$5 fee ☐ Reinstatement of Certification - \$5 fee							
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Jessica Pearce							
	Business email address: JessicaP@waltontaxcollector.com Business phone number: (850)892-8121						
	Customer Service Representative						
Employ	ed by: Walton County Tax Collector's Office	9					
I have c	ompleted the required hours of approved c cation, or reinstatement for the following de	ourses and signation:	passed	any require	d examinations for the certificatio	n,	
Ce	rtified Florida Appraiser Ce	rtified Flori	ida Evalu	ator	Certified Cadastralist of F	lorida	
Ce	rtified Florida Collector	rtified Flori	da Colle	ctor Assista	nt		
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.							
1	er: Walton County Tax Collector						
Your Tit	le: Customer Service Representative			Employme	nt Dates: 09-10-2018 to current o	late	
Employe	er:						
Your Tit	le:			Employme	nt Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.		Course Title	Hours	
TC-0040C	Duties and Responsibilities of Florida Tax Collectors	30	TC-00360	Collect	ion and Distribution of Property Taxes and Special Assessments	30	
TC-0041C	Management of Florida Tax Collector's Office	30	TC-00420	Collectio	n of Licenses, Taxes, and Fees	30	
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signatu	FIBLICAPIONCE				Date: 09/01/2023		

Property Tax Oversight, Certification and Training Team

Certifies that

JESSICA PEARCE

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours





Property Tax Oversight, Certification and Training Team

Certifies that

JESSICA PEARCE

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours

Property Tax Oversight, Certification and Training Team

Certifies that

Jessica Pearce

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 16-21, 2023 30 credit hours



Jessica Pearce

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

August 28, 2023 30 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Lar Neecia Ponders							
Previous Name(s)(if applicable):								
Documentation Included:								
County: St. Lucie	/ice Rep Lead							
Certification Requested:								
Initial: 🗸								
Certification Date: 08/01/23								
	Application							
✓ Application with Required Signatures								
✓ Application Fee								
Courses Listed on Applica								
✓ Employment Dates Listed								
✓ Includes Current								
	perience with an Applicable Office	9						
From: 02/13/19	To: Present							
From:	То:							
Γ								
	Course Information	1	T					
Course Name		Hours	Documentation					
Credited								
30-hours per 12D-19.003(3)(a)								
TCC 503 Collection & Distribution of Property Taxes and Special Assessments 30 Attended Cours								
	· · · · · · · · · · · · · · · · · · ·							
90-hours per 12D-19.003(3)(b)								
		10	Attended Course					
90-hours per 12D-19.003(3)(b)		10 40	Attended Course Attended Course					
90-hours per 12D-19.003(3)(b) TCC 002 - Effective Decision Making FLHSMV - DL Training Series: Phase I								
90-hours per 12D-19.003(3)(b) TCC 002 - Effective Decision Making		40	Attended Course					
90-hours per 12D-19.003(3)(b) TCC 002 - Effective Decision Making FLHSMV - DL Training Series: Phase I		40	Attended Course					
90-hours per 12D-19.003(3)(b) TCC 002 - Effective Decision Making FLHSMV - DL Training Series: Phase I		40	Attended Course					
90-hours per 12D-19.003(3)(b) TCC 002 - Effective Decision Making FLHSMV - DL Training Series: Phase I		40	Attended Course					
90-hours per 12D-19.003(3)(b) TCC 002 - Effective Decision Making FLHSMV - DL Training Series: Phase I		40	Attended Course					
90-hours per 12D-19.003(3)(b) TCC 002 - Effective Decision Making FLHSMV - DL Training Series: Phase I		40	Attended Course					
90-hours per 12D-19.003(3)(b) TCC 002 - Effective Decision Making FLHSMV - DL Training Series: Phase I		40	Attended Course					
90-hours per 12D-19.003(3)(b) TCC 002 - Effective Decision Making FLHSMV - DL Training Series: Phase I		40	Attended Course					
90-hours per 12D-19.003(3)(b) TCC 002 - Effective Decision Making FLHSMV - DL Training Series: Phase I		40	Attended Course					
90-hours per 12D-19.003(3)(b) TCC 002 - Effective Decision Making FLHSMV - DL Training Series: Phase I		40	Attended Course					
90-hours per 12D-19.003(3)(b) TCC 002 - Effective Decision Making FLHSMV - DL Training Series: Phase I		40	Attended Course					
90-hours per 12D-19.003(3)(b) TCC 002 - Effective Decision Making FLHSMV - DL Training Series: Phase I		40	Attended Course					
90-hours per 12D-19.003(3)(b) TCC 002 - Effective Decision Making FLHSMV - DL Training Series: Phase I	Total Hours	40	Attended Course					
90-hours per 12D-19.003(3)(b) TCC 002 - Effective Decision Making FLHSMV - DL Training Series: Phase I	Total Hours	40 40	Attended Course					

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying							
✓ Initial Certification - \$25 fee ✓ Annual Recertification	\$5 fee Reinstatement of Certification - \$5 fee						
Applicant Information							
Applicant's name (as you would like it to appear on the certificate):	Lar'Neecia Ponders						
Business email address: tax266@tcslc.com	Business phone number: 772-462-1650						
Job title: Customer Serv Rep Lead							
Employed by: St. Lucie County Tax Collector							
I have completed the required hours of approved courses and past recertification, or reinstatement for the following designation:	ed any required examinations for the certification,						
Certified Florida Appraiser Certified Florida E	/aluator						
☐ Certified Florida Collector ☐ Certified Florida C	ollector Assistant						
Experience for Certification — If you are applying for your init Florida property appraiser's office, Florida tax collector's office, or pages as necessary). If you are applying for recertification or for employment dates. Employer: St. Lucie County Tax Collector	vith the Florida Department of Revenue (attach additional						
Your Title: Customer Serv Rep Lead	Employment Dates: 2/13/2019 - Current						
Employer:							
Your Title:	Employment Dates:						
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title Hours N	TCC FO2 Collection and Distribution of Deports						
TC-0022C Driver's License Phase I 40 TC-00	Taxes and Special Assessments						
TC-0023C DL Training Series Phase II 40 TC-00	38C TCC 002 - Effective Decision Making 10						
Applicant Signature I am requesting approval for Florida professional certification, receinformation provided on this form and any attachments are true an Signature:	tification, or reinstatement. I certify that all of the correct to the best of my knowledge. Date:						





LAR'NEECIA PONDERS

for the successful completion of

DL Transformed Phase I "Tax Collector's Edition"

by FLHSMV

40 Hours 0 Minutes

Date of Course Completion: 6/14/2019





LAR'NEECIA PONDERS

for the successful completion of

DL Transformed: Phase II

by FLHSMV

40 Hours 0 Minutes

Date of Course Completion: 6/28/2019

Lar'neecia Ponders

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

June 6, 2023 30 credit hours



Lar'neecia Ponders

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

July 19, 2023 10 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jazmine Sanchez							
Previous Name(s)(if applicable):								
Documentation Included:								
County: Lake	Job Title: Customer Re	•						
Certification Requested:	Certified Florida Collector Assistan	t						
Initial: 🗸	Reinstatement:							
Certification Date:	06/01/23							
	Application							
✓ Application with Required	✓ Application with Required Signatures							
✓ Application Fee								
✓ Courses Listed on Application								
Employment Dates Listed								
✓ Includes Curren								
	perience with an Applicable Offic	ce						
From: 10/15/18	To: Present To:							
From:	10.							
	Course Information							
Course Name Hours Credited Documentation								
30-hours per 12D-19.003(3)(a)								
FLHSMV - DL Transformed Phase I "Ta	40	Attended Course						
90-hours per 12D-19.003(3)(b)								
FLHSMV - DL Transformed: Phase II		40	Attended Course					
AAMVA - Military ID Cards		1	Attended Course					
AAMVA - Mexican Documents	AAMVA - Mexican Documents							
A A A A A A A A A A A A A A A A A A A		+						
AAMVA - Introduction to Fraud		0.75	Attended Course					
AAMVA - Introduction to Fraud AAMVA - Introduction to Covert Features	;	0.75 0.5	Attended Course Attended Course					
AAMVA - Introduction to Covert Features	ve and Vehicle Documents	0.5	Attended Course					
AAMVA - Introduction to Covert Features AAMVA - Canadian Birth Certificates, Dr	ve and Vehicle Documents	0.5 0.75	Attended Course Attended Course					
AAMVA - Introduction to Covert Features AAMVA - Canadian Birth Certificates, Dri AAMVA - Canadian Travel, Citizenship a	ve and Vehicle Documents	0.5 0.75 1.0	Attended Course Attended Course Attended Course					
AAMVA - Introduction to Covert Features AAMVA - Canadian Birth Certificates, Dr AAMVA - Canadian Travel, Citizenship a AAMVA - Driver License and ID Cards	ve and Vehicle Documents	0.5 0.75 1.0 0.75	Attended Course Attended Course Attended Course Attended Course					
AAMVA - Introduction to Covert Features AAMVA - Canadian Birth Certificates, Dri AAMVA - Canadian Travel, Citizenship a AAMVA - Driver License and ID Cards AAMVA - Expanding the Review	ve and Vehicle Documents	0.5 0.75 1.0 0.75 0.75	Attended Course Attended Course Attended Course Attended Course Attended Course Attended Course					
AAMVA - Introduction to Covert Features AAMVA - Canadian Birth Certificates, Dr. AAMVA - Canadian Travel, Citizenship a AAMVA - Driver License and ID Cards AAMVA - Expanding the Review AAMVA - Birth Certificates	ve and Vehicle Documents	0.5 0.75 1.0 0.75 0.75 0.5	Attended Course					
AAMVA - Introduction to Covert Features AAMVA - Canadian Birth Certificates, Dr. AAMVA - Canadian Travel, Citizenship a AAMVA - Driver License and ID Cards AAMVA - Expanding the Review AAMVA - Birth Certificates AAMVA - Internal Fraud for Staff	ve and Vehicle Documents nd Immigration Documents	0.5 0.75 1.0 0.75 0.75 0.5 0.75	Attended Course					
AAMVA - Introduction to Covert Features AAMVA - Canadian Birth Certificates, Dr AAMVA - Canadian Travel, Citizenship a AAMVA - Driver License and ID Cards AAMVA - Expanding the Review AAMVA - Birth Certificates AAMVA - Internal Fraud for Staff AAMVA - People and Actions	ve and Vehicle Documents	0.5 0.75 1.0 0.75 0.75 0.5 0.75 1.0	Attended Course					

Yes

No

Notes:

Committee recommends certification:



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate: Jazmine Sanchez							
Previous Name(s)(if applicable):							
Documentation Included:							
County: Lake	oresentative I	l					
Certification Requested:	t						
Initial: 🗸							
Certification Date:	06/01/23						
Г							
		plication					
Application with Required Signatures							
Application Fee	tion						
✓ Courses Listed on Applica ✓ Employment Dates Listed							
✓ Includes Current		ent					
		with an Applicable Offic	`A				
From: 10/15/18	poriorioo v	To: Present					
From:		To:					
		1					
	Course	Information					
Hours							
Course Name			Credited	Documentation			
30-hours per 12D-19.003(3)(a)							
30-110u15 per 12D-13.003(3)(a)							
30-110d15 per 12D-19.003(3)(a)							
90-hours per 12D-19.003(3)(b)							
			0.5	Attended Course			
90-hours per 12D-19.003(3)(b)			0.5	Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) AAMVA - Social Security Cards			+				
90-hours per 12D-19.003(3)(b) AAMVA - Social Security Cards AAMVA - Security Features			1.0	Attended Course			
90-hours per 12D-19.003(3)(b) AAMVA - Social Security Cards AAMVA - Security Features TCC 001 - Bankruptcy			1.0 15	Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) AAMVA - Social Security Cards AAMVA - Security Features TCC 001 - Bankruptcy TCC 002 - Effective Decision Making			1.0 15 10	Attended Course Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) AAMVA - Social Security Cards AAMVA - Security Features TCC 001 - Bankruptcy TCC 002 - Effective Decision Making			1.0 15 10	Attended Course Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) AAMVA - Social Security Cards AAMVA - Security Features TCC 001 - Bankruptcy TCC 002 - Effective Decision Making			1.0 15 10	Attended Course Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) AAMVA - Social Security Cards AAMVA - Security Features TCC 001 - Bankruptcy TCC 002 - Effective Decision Making			1.0 15 10	Attended Course Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) AAMVA - Social Security Cards AAMVA - Security Features TCC 001 - Bankruptcy TCC 002 - Effective Decision Making			1.0 15 10	Attended Course Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) AAMVA - Social Security Cards AAMVA - Security Features TCC 001 - Bankruptcy TCC 002 - Effective Decision Making			1.0 15 10	Attended Course Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) AAMVA - Social Security Cards AAMVA - Security Features TCC 001 - Bankruptcy TCC 002 - Effective Decision Making			1.0 15 10	Attended Course Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) AAMVA - Social Security Cards AAMVA - Security Features TCC 001 - Bankruptcy TCC 002 - Effective Decision Making			1.0 15 10	Attended Course Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) AAMVA - Social Security Cards AAMVA - Security Features TCC 001 - Bankruptcy TCC 002 - Effective Decision Making		Total Houre	1.0 15 10 5	Attended Course Attended Course Attended Course			
90-hours per 12D-19.003(3)(b) AAMVA - Social Security Cards AAMVA - Security Features TCC 001 - Bankruptcy TCC 002 - Effective Decision Making		Total Hours	1.0 15 10	Attended Course Attended Course Attended Course			

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason	for Applying							
Initi	al Certification - \$25 fee Annual	Recertifica	tion - \$5	fee	Reinstatement of Certification	- \$5 fee		
Applica	nt Information							
Applicant's name (as you would like it to appear on the certificate): Jazmine Sanchez								
Business	email address: jazmine.sanchez@laket	ax.com		Business p	phone number: 352-343-9602			
Job title:	Customer Representative II							
Employe	The office of the Lake county Tax							
I have co recertifica	empleted the required hours of approved cation, or reinstatement for the following de	courses and esignation:	l passed	any require	d examinations for the certification	on,		
Cert	tified Florida Appraiser Co	ertified Flori	ida Evalu	ator	Certified Cadastralist of F	Florida		
Cer	tified Florida Collector	ertified Flori	ida Collec	ctor Assista	nt			
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.								
Employe	r: The Office of the Lake County Tax Co	llector						
Your Title	e: Customer Representative II			Employme	ent Dates: 10/15/2018 - present			
Employe	r:							
Your Title	ə:			Employme	ent Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No.	Course Title	Hours	No.		Course Title	Hours		
TC-0037C	TCC 001 - Bankruptcy	15	TC-0039C	TCC 003	3 - Customer Service Training	5		
TC-0038C	TCC 002 - Effective Decision Making	10	TC-0002C	Driver I	License and ID Cards	.75		
	nt Signature							
I am requinformation	uesting approval for Florida professional c on provided on this form and any attachm	ertification, ents are tru	recertific e and co	ation, or rei rrect to the	best of my knowledge.	e		
Signature	E: Jazmine Sanchez Jazmine Sanchez (May 30, 2023 17:12 EDT)				Date: May 30, 2023			
TC-0004C TC-0006C TC-0008C TC-0010C TC-0012C TC-0014C TC-0016C TC-0023C	Expanding the Review Canadian Birth Certificates, Driver, & Vehicles Do Internal Fraud for Staff Introduction to Fraud Military ID Cards Security Features Travel Documents DL Transformed Phase II	.75 ocs .75 .75 .75 1.0 1.0 .50	TC-0005 TC-0009 TC-0011 TC-0013 TC-0022	C Canac C Introd C Mexica C People C Social	Certificates dian Travel, Citizenship, & Immigration Docume duction ot Covert Features an Documents e and Actions I Security Cards ansformed Phase I	.50 ents 1.0 .50 .75 1.0 .50		





JAZMINE SANCHEZ

for the successful completion of

AAMVA FDR 2018: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes

Date of Course Completion: 3/26/2019

TC-0002C





JAZMINE SANCHEZ

for the successful completion of

AAMVA FDR 2018: Expanding the Review

by External Training

0 Hours 45 Minutes

Date of Course Completion: 3/26/2019

TC-0004C





JAZMINE SANCHEZ

for the successful completion of

AAMVA FDR 2018: Birth Certificates

by External Training

0 Hours 30 Minutes

Date of Course Completion: 3/26/2019

TC-0005C





JAZMINE SANCHEZ

for the successful completion of

AAMVA FDR 2018: Canadian Birth Certificates, Driver and Vehicle Docs

by External Training

0 Hours 45 Minutes

Date of Course Completion: 3/26/2019

TC-0006C





JAZMINE SANCHEZ

for the successful completion of

AAMVA FDR 2018: Canadian Travel, Citizenship, and Immigration Documents

by External Training

1 Hours 0 Minutes

Date of Course Completion: 3/26/2019

TC-0007C





JAZMINE SANCHEZ

for the successful completion of

AAMVA FDR 2018: Internal Fraud for Staff

by External Training

0 Hours 45 Minutes

Date of Course Completion: 3/26/2019

TC-0008C





JAZMINE SANCHEZ

for the successful completion of

AAMVA FDR 2018: Introduction to Covert Features

by External Training

0 Hours 30 Minutes

Date of Course Completion: 3/26/2019

TC-0009C





JAZMINE SANCHEZ

for the successful completion of

AAMVA FDR 2018: Introduction to Fraud

by External Training

0 Hours 45 Minutes

Date of Course Completion: 3/26/2019

TC-0010C





JAZMINE SANCHEZ

for the successful completion of

AAMVA FDR 2018: Mexican Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 3/26/2019

TC-0011C





JAZMINE SANCHEZ

for the successful completion of

AAMVA FDR 2018: Military ID Cards

by External Training

1 Hours 0 Minutes

Date of Course Completion: 3/26/2019

TC-0012C

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

certificate of Completion

Presented to

Jazmíne Sanchez

On behalf of the Department of Highway Safety and Motor Vehicles, Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase I Training

On this 19th day of July 2019

College Ochinero, Instructor **Operations Review Specialist**





JAZMINE SANCHEZ

for the successful completion of

AAMVA FDR 2018: People and Actions

by External Training

1 Hours 0 Minutes

Date of Course Completion: 8/13/2019

TC-0013C





JAZMINE SANCHEZ

for the successful completion of

AAMVA FDR 2018: Security Features

by External Training

1 Hours 0 Minutes

Date of Course Completion: 8/13/2019

TC-0014C





JAZMINE SANCHEZ

for the successful completion of

AAMVA FDR 2018: Social Security Cards

by External Training

0 Hours 30 Minutes

Date of Course Completion: 8/13/2019

TC-0015C





JAZMINE SANCHEZ

for the successful completion of

AAMVA FDR 2019: Travel Documents

by External Training

0 Hours 30 Minutes

Date of Course Completion: 8/13/2019

TC-0016C

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Jazmíne Sanchez

On behalf of the Department of Highway Safety and Motor Vehicles, Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase II Training

On this 23rd day of August 2019

Colleen Ochinero, Instructor **Operations Review Specialist**

Jazmine Sanchez

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

May 4, 2023 15 credit hours



Jazmine Sanchez

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

May 18, 2023 10 credit hours



Jazmine Sanchez

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

May 19, 2023 5 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Name to Appear on Certificate: Scotty Simmons					
Previous Name(s)(if applicable):						
Documentation Included:						
County: Bay		Job Title: Finance Mana	ger			
Certification Requested:	Certified F	Florida Collector Assistant				
Initial: 🗸		Reinstatement:				
Certification Date:	07/01/23					
		plication				
✓ Application with Required	Signature	es				
Application Fee						
Courses Listed on Applica						
Employment Dates Listed						
✓ Includes Current						
	perience v	with an Applicable Offic	e			
From: 06/25/18		To: Present				
From:		To:				
		1.6.41				
	Course	Information	T			
Course Name			Hours	Documentation		
407 40 000(0)()			Credited			
30-houre nor 121)-19 003/3/(a)						
30-hours per 12D-19.003(3)(a)						
TCC 501 - Duties and Responsibilities	of Florida Ta	ax Collectors	30	Attended Course		
	of Florida Ta	ax Collectors	30	Attended Course		
TCC 501 - Duties and Responsibilities			30	Attended Course		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's (Office				
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course Attended Course		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's (Office	30	Attended Course		
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course Attended Course		
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course Attended Course		
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course Attended Course		
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course Attended Course		
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course Attended Course		
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course Attended Course		
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course Attended Course		
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course Attended Course		
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course Attended Course		
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course Attended Course		
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course Attended Course		
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	30 30	Attended Course Attended Course		
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office es and Special Assessments	30 30 30	Attended Course Attended Course		

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

	perty/ray	es/Comci	ai_ I I all II	ng_RegistrationAndPayment.a	aspx			
Reason for Applying								
Initial Certification - \$25 fee Annual	Recertific	ation - \$5	fee	Reinstatement of Certification	n - \$5 fee			
Applicant Information								
Applicant's name (as you would like it to appear or	the certif	icate):			PROPERTY AND ADDRESS.			
Scotty Simmons								
Business email address: Business phone number:								
Job title:	Simmons@bay taxcollector, com 850 248 8555							
Finance Manager		Heat file and the State Lands and						
Employed by: Bay County Tax (allect	~						
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	d passed a	ny requir	ed examinations for the certificati	ion,			
☐ Certified Florida Appraiser ☐ Ce	ertified Flo	rida Evalua	ator	Certified Cadastralist of	Florida			
Certified Florida Collector	ertified Flor	rida Collec	tor Assist					
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates. Employer: Day County Jay Colleges	CTOR'S OTTIC	or for reins	tatement	a Department of Revenue (attach t, provide your current employer a				
Your Title:			Employm	ent Dates: 6,25,18 to pu	•			
Employer:				6,25,18 to pr	esent			
Your Title:								
		- 1		ent Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.		Course Title	Hours			
TC-0041 Daties & Papasibility of FLTC	30	TC-0036	Collection	a and Distro of Prop tax	30			
Management of a FLTC office	30	TC-0042	Collecti	(1)	30			
Applicant Signature					Page Street Street Street Visited Control			
I am requesting approval for Florida professional ce	rtification,	recertifica	tion, or re	instatement. I certify that all of the	е			
Signature:								
				Date:				
/X				20230823				

Property Tax Oversight, Certification and Training Team



Certifies that

Scott Simmons

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE TCC 502, 30 Hours September 18 - October 2, 2020

Property Tax Oversight, Certification and Training Team



Certifies that

Scott Simmons

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

February 22-26, 2021

SCOTT SIMMONS,

on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on

Tuesday, June 1, 2021

30.00 credit hours

Property Tax Oversight, Certification and Training Team

Certifies that

Scotty L Simmons

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 16-21, 2023 30 credit hours





Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Charlotte Stanford		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Hillsborough	Job Title: Supervisor		
Certification Requested:	Certified Florida Collector Assistant		
Initial: 🗸	Reinstatement:		
Certification Date:	07/01/23		
	Application		
Application with Required	Signatures		
✓ Application Fee	-4:		
✓ Courses Listed on Application			
✓ Employment Dates Listed Includes Current			
	remployment reperience with an Applicable Office		
From: 10/27/14	To: Present		
From:	To:		
	,		
	Course Information		
		1	1
Course Name		Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)			Documentation
	operty Taxes and Special Assessments		Documentation Attended Course
30-hours per 12D-19.003(3)(a)	operty Taxes and Special Assessments	Credited	
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro		Credited	
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	Collector's Office	Credited 30	Attended Course
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Office	30	Attended Course
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's Office and Fees	30 30 30 30	Attended Course Attended Course Attended Course
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy	Collector's Office and Fees	30 30 30 15	Attended Course Attended Course Attended Course Attended Course
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy FLHSMV - DL Transformed: Fraudulent I	Collector's Office and Fees Document Recognition	30 30 30 30 15 8	Attended Course Attended Course Attended Course Attended Course Attended Course
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy FLHSMV - DL Transformed: Fraudulent I AAMVA - Birth Certificates	Collector's Office and Fees Document Recognition	30 30 30 15 8 0.5	Attended Course
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy FLHSMV - DL Transformed: Fraudulent I AAMVA - Birth Certificates AAMVA - Canadian Travel, Citizenship a	Collector's Office and Fees Document Recognition	30 30 30 15 8 0.5 1.0	Attended Course
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy FLHSMV - DL Transformed: Fraudulent I AAMVA - Birth Certificates AAMVA - Canadian Travel, Citizenship a AAMVA - CDL Module 1	Collector's Office and Fees Document Recognition	30 30 30 15 8 0.5 1.0 2.5	Attended Course
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy FLHSMV - DL Transformed: Fraudulent II AAMVA - Birth Certificates AAMVA - Canadian Travel, Citizenship a AAMVA - CDL Module 1 AAMVA - CDL Module 2	Collector's Office and Fees Document Recognition	30 30 30 15 8 0.5 1.0 2.5 0.75	Attended Course
30-hours per 12D-19.003(3)(a) TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy FLHSMV - DL Transformed: Fraudulent I AAMVA - Birth Certificates AAMVA - Canadian Travel, Citizenship a AAMVA - CDL Module 1 AAMVA - CDL Module 2 AAMVA - Introduction to Fraud	Collector's Office and Fees Document Recognition	30 30 30 15 8 0.5 1.0 2.5 0.75	Attended Course Attended Course

Committee recommends certification:

Notes: Applicant was unable to provide certificates for AAMVA CDL Modules 3-4. Those hours do not appear in the approved course hours listed above.

Total Hours

Yes

120.5

No



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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason	n for Applying					
✓ Init	tial Certification - \$25 fee Annual R	Recertificat	tion - \$5	fee R	einstatement of Certification -	\$5 fee
Applica	ant Information	4 - 1 - 1				
Applicar	nt's name (as you would like it to appear on	the certific	ate): Cha	rlotte Stanfo	rd	
Busines	s email address; stanfordc@hillstax.org			Business ph	none number: 813.612.6751	
	Supervisor					
Employe	ed by: Hillsborough County Tax Collector					_
I have c	ompleted the required hours of approved co cation, or reinstatement for the following de	ourses and signation:	passed a	any required	examinations for the certification	١,
☐ Ce	rtified Florida Appraiser	rtified Flori	da Evalua	ator	Certified Cadastralist of Fl	orida
☐ Ce	rtified Florida Collector	rtified Flori	da Collec	tor Assistan	t	
employr Employe	s necessary). If you are applying for recert nent dates. er: Hillsborough County Tax Collector	Tication of				a .
Employe	le: Supervisor		1	Linbioline	t Dates: 10/27/2014 to Present	
Your Tit				Canala:	4 Defect	
				Employmer		
reinstate of each license	ved Courses – List each course you have ement for which you are applying (attach ad approved course. If you are substituting you issued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	ditional pa ur Certified	ges as ne Residen	ecessary). A tial Appraise	ttach documentation verifying co er license or Certified General Ap	praiser
No.	Course Title	Hours	No.		Course Title	Hours
TC0041	TCC502 Management of a Florida Tax Co	30	TC0036	C TCC503 C	Collection & Distribution of Prope	30
TC0042	TCC504 Collection of Licenses, Taxes, ar	30	TC0028	C DL Transf	ormed: Fraudulent Document R	8
I am rec	ant Signature questing approval for Florida professional co tion provided on this form and any attachmo	ertification, ents are tru	recertific	ation, or reir rrect to the t	statement. I certify that all of the est of my knowledge.	1
Signatu	re: Marlot as	_			Date: 6/30/23	



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason f	for Applying		di K		
✓ Initia	l Certification - \$25 fee An	nual Recertifica	tion - \$ 5 f	fee Reinstatement of Certification -	\$5 fee
Applican	t Information		A		
	s name (as you would like it to app				
Business email address: stanfordc@hillstax.org Business phone number: 813.612.6751					
Job title: S	upervisor				
	by: Hillsborough County Tax Colle				
I have con recertificat	npleted the required hours of approtion, or reinstatement for the follow	oved courses and ing designation:	passed a	iny required examinations for the certification	١,
Certif	fied Florida Appraiser	Certified Flori	ida Evalua	ator Certified Cadastralist of F	orida
Certif	fied Florida Collector	Certified Flori	ida Collec	tor Assistant	
	Hillsborough County Tax Collector	LIE WEZER ZEZ		Free layers and Dates.	10.14
	Supervisor			Employment Dates: 10/27/2014 to Present	
Employer:					
Your Title:	:			Employment Dates:	
reinstaten of each ap license iss type below	nent for which you are applying (attopproved course. If you are substitutes are by the Florida Real Estate Apw. Attach a copy of the license.	ach additional pa	iges as ne l Resident	eted for the certification, recertification, or ecessary). Attach documentation verifying cotial Appraiser license or Certified General Apore courses, list your license number and lice	praiser ense
No.	Course Title	Hours	No.	Course Title	Hours
TC0005(AAMVA FDR 2020: Birth Certific	ate .50	TC0007	C AAMVA FDR 2020: Canadian Travel, Citiz	1
TC0037(TCC001 Bankruptcy	15	18C-210	AAMVA CDL	5.5
I am requ	on provided on this form and any at	onal certification, tachments are tru	recertificate and cor	ation, or reinstatement. I certify that all of the rect to the best of my knowledge. Date: (2) 2 2	



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason	for Applying	com/property/r ag	es/Comcia	ıı_rraırııı	g_RegistrationAndPayment.asp	J.X.
		Annual Recertific	ation - \$5 f	ee 🗆	Reinstatement of Certification -	\$5 fee
	nt Information	7.1111000111110	union 4 01	оо <u>Г</u> .		40.100
Applican	t'e name (as you would like it to s	annoar on the cortifi	coto):			
	t's name (as you would like it to a					
Business email address: stanfordc@hillstax.org Business phone number: 813.612.6751						
Job title:	Supervisor					
Employe	^{d by:} Hillsborough County Tax Co	ollector				
I have co		proved courses an	d passed a	ny required	d examinations for the certification	١,
☐ Cer	tified Florida Appraiser	Certified Flo	rida Evalua	tor	Certified Cadastralist of FI	orida
Cer	tified Florida Collector	Certified Flor	rida Collect	or Assistar	nt	
pages as employm Employe	necessary). If you are applying thent dates. Thillsborough County Tax Collection	for recertification of	or for reins	tatement,	Department of Revenue (attach a provide your current employer and	dditional d
Your Title	^{9:} Supervisor		E	Employmer	nt Dates: 10/27/2014 to Present	
Employe	r:					
Your Title	ə:		i i	Employmer	nt Dates:	
reinstate of each a license is type belo	approved course. If you are substanced by the Florida Real Estate ow. Attach a copy of the license.	(attach additional patituting your Certifie	ages as ne d Residenti	cessary). A al Appraise	Attach documentation verifying corer license or Certified General App., list your license number and lice	praiser nse
No.	Course Title	Hours	No.		Course Title	Hours
ГС0018C	AAMVA CDL 2021: Module	e 1 2.50	TC0010C	AAMVA F	DR 2020: Introduction to Fraud	1
ГС0019C	AAMVA CDL 2021: Module	2 0.75	TC0001C	MVA FDR	2020: Counterfeits and Alteratic	0.75
I am requ	on/provided on this form and any	ssional certification attachments are tr	, recertifica ue and corr	tion, or rein ect to the l	nstatement. I certify that all of the pest of my knowledge. Date: 9 7 23	



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

[]				
☑ Initial Certification - \$25 fee ☐ Annual Re	ecertificat	tion - \$6	55 fee Reinstatement of Certification - \$5 fe	e
Applicant Information				
Applicant's name (as you would like it to appear on t	he certific	ate): Ch	harlotte Stanford	
Business email address: stanfordc@hillstax.org		Business phone number: 813.612.6751		
Job title: Supervisor				
Employed by: Hillsborough County Tax Collector				
I have completed the required hours of approved correcertification, or reinstatement for the following desi	urses and gnation:	passed	d any required examinations for the certification,	
☐ Certified Florida Appraiser ☐ Cert	tified Florid	da Evalı	luator	
Certified Florida Collector	ified Florid	da Colle	ector Assistant	
Experience for Certification – If you are applying Florida property appraiser's office, Florida tax collect pages as necessary). If you are applying for recertification employment dates. Employer: Hillsborough County Tax Collector	or's office	, or with	th the Florida Department of Revenue (attach additionstatement, provide your current employer and	nal
Your Title: Supervisor			Employment Dates: 10/27/2014 to Present	
Employer:				
Your Title:			Employment Dates:	
Approved Courses — List each course you have reinstatement for which you are applying (attach add of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisal type below. Attach a copy of the license.	litional pager Certified	ges as r Reside	necessary). Attach documentation verifying complet ential Appraiser license or Certified General Appraise more courses, list your license number and license	er
No. Course Title	Hours	No.	Course Title Hou	Irs
FC0015C AAMVA FDR 2020: Social Security Cards	0.50			
CC0004C AMVA FDR 2020: Expanding the Review	0.50	45		
Applicant Signature I am requesting approval for Florida professional cer information provided on this form and any attachmer Signature:	tification, ints are true	recertifice e and co	ication, or reinstatement. I certify that all of the correct to the best of my knowledge. Date:	

Property Tax Oversight, Certification and Training Team

Certifies that

Charlotte Stanford

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours



Congratulations,

Charlotte Stanford

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

οп

June 8, 2022 30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Charlotte Stanford

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 16-21, 2023 30 credit hours



Congratulations,

Charlotte Stanford

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

011

October 19, 2022 15 credit hours



FLHSMV

iLearn

This certificate is awarded to

CHARLOTTE STANFORD

for the successful completion of

DL Transformed: Fraudulent Document Recognition (FDR)

by FLHSMV

8 Hours 0 Minutes

FLHSMV

iLearn

The cost feethers make and a

CHARLOTTE STANFORD

for the successful completion of

AAMVA CDL

by FLRSMV

5 Hours 30 Minutes

Date of Course Completion: 9/9/2015

Date of Course Completion: 5/5/2017





CHARLOTTE STANFORD

for the successful completion of

AAMVA FDR 2020: Birth Certificates

by External Training

0 Hours 30 Minutes

Date of Course Completion: 6/20/2023



iLearn

This cost pulled as assurated to

CHARLOTTE STANFORD

for the successful completion of

AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs

by External Tracer

Hours O'Minutes

Date of Course Completion: 6/29/2023



iLearn

This certificate is awarded to

CHARLOTTE STANFORD

for the successful completion of

AAMVA CDL

by FLHSMV

5 Hours 30 Minutes

Date of Course Completion: 5/5/2017





CHARLOTTE STANFORD

for the successful completion of

AAMVA CDL 2021: Module 1 - Introduction to CDL Licensing

by MS

2 Hours 30 Minutes

Date of Course Completion: 7/26/2023





This certificate is awarded to

CHARLOTTE STANFORD

for the successful completion of

AAMVA CDL 2021: Module 2 - Overview of the CDL Tests

by MS

0 Hours 45 Minutes

Date of Course Completion: 7/27/2023





CHARLOTTE STANFORD

for the successful completion of

AAMVA FDR 2020: Introduction to Fraud

by External Training

1 Hours 0 Minutes

Date of Course Completion: 7/25/2023





This certificate is awarded to

CHARLOTTE STANFORD

for the successful completion of

AAMVA FDR 2020: Counterfeits and Alterations

by External Training

0 Hours 45 Minutes

Date of Course Completion: 7/26/2023





CHARLOTTE STANFORD

for the successful completion of

AAMVA FDR 2020: Social Security Cards

by External Training

0 Hours 30 Minutes

Date of Course Completion: 7/25/2023





This certificate is awarded to

CHARLOTTE STANFORD

for the successful completion of

AAMVA FDR 2020: Expanding the Review

by External Training

0 Hours 30 Minutes

Date of Course Completion: 7/27/2023



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Shannon :	Sutliff				
Previous Name(s)(if applicable):						-
Documentation Included:						
County: Volusia		Job T	itle: Motorist	Service	es Branch M	anager
Certification Requested:	Certified F		Collector Ass	<u>istant</u>		
Initial: ✓		Reins	statement:			
Certification Date:	08/01/23					
	Ар	plicat	tion			
✓ Application with Required	Signature	s				
✓ Application Fee						
Courses Listed on Application						
✓ Employment Dates Listed						
✓ Includes Current						
✓ Two Years of Ex	perience v			Office		
From: 01/05/21		+	Present			
From:		To:				
	0	1.6.				
	Course	Into	rmation	1		
Course Name					Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)						
TCC 501 - Duties and Responsibilities	of Florida Ta	ax Colle	ectors		30	Attended Course
90-hours per 12D-19.003(3)(b)						
TCC 502 - Management of a Florida Tax	Collector's (Office			30	Attended Course
TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes		Office			30 30	Attended Course Attended Course
		Office				
TCC 504 - Collection of Licenses, Taxes		Office			30	Attended Course
TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy		Office			30 15	Attended Course Attended Course
TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making		Office			30 15 10	Attended Course Attended Course Attended Course
TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making		Office			30 15 10	Attended Course Attended Course Attended Course
TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making		Office			30 15 10	Attended Course Attended Course Attended Course
TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making		Office			30 15 10	Attended Course Attended Course Attended Course
TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making		Office			30 15 10	Attended Course Attended Course Attended Course
TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making		Office			30 15 10	Attended Course Attended Course Attended Course
TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making		Office			30 15 10	Attended Course Attended Course Attended Course
TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making		Office			30 15 10	Attended Course Attended Course Attended Course
TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making		Office	Total Ho	urs	30 15 10	Attended Course Attended Course Attended Course
TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	and Fees	Office	Total Ho	urs	30 15 10 5	Attended Course Attended Course Attended Course

Notes:



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Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

	репу/Page	S/Comc	ıaı_ı raınınç	g_RegistrationAndPayment.as	ρx	
Reason for Applying			No little			
✓ Initial Certification - \$25 fee	Recertifica	t ion - \$5	fee	Reinstatement of Certification -	\$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear or	the certific	ate): Sh	annon Sutli			
Business email address: ssutliff@vctaxcollector.o	rg		Business p	hone number: 386-736-2700 ext.	12659	
Job title: Motorist Services Branch Manager						
Employed by: Office of Will Roberts, Volusia Cou	•					
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed	any required	d examinations for the certification	٦,	
☐ Certified Florida Appraiser ☐ Ce	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida	
Certified Florida Collector	ertified Flori	da Collec	ctor Assistar	nt		
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recer employment dates. Employer: Office of Will Roberts, Volusia County	ector's office tification or	, or with for rein	the Florida	Department of Revenue (attach a	dditional	
Value Title	Tax Collecti	ار 	Employmo	nt Datos:		
			Епрюупе	nt Dates: 1/5/2021-Present		
Employer:						
Your Title:			Employme	nt Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC0040Q Duties & Responsibilities-FL Tax Coll.	30	TC0041	CLeadersh	ip & Mgmt Skills-FL Tax Coll.Off	30	
TC0042CCollection of Licenses, Taxes & Fees	30			See next page		
Applicant Signature						
I am requesting approval for Florida professional c information provided on this form and any attachm	ertification, ents are tru	recertific e and co	ation, or reing rrect to the l	nstatement. I certify that all of the best of my knowledge.		
Signature:				Date: 08/03/2023		

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours	No.	Course Title	Hours
TC0037C	Bankruptcy	15	TC0038C	Effective Decision-Making in Workplace	10
TC0039C	Customer Service Training	5			

Property Tax Oversight, Certification and Training Team



Certifies that

Shannon Sutliff

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

June 7-10, 2021

Property Tax Oversight, Certification and Training Team



Certificate of Completion

Shannon Sutliff

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 13-16, 2021

Property Tax Oversight, Certification and Training Team

Certifies that

Shannon Sutliff

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours

Shannon Sutliff

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

February 6, 2023 5 credit hours



Shannon Sutliff

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

February 7, 2023 10 credit hours



Shannon Sutliff

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

July 25, 2023 15 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Kim Thomas	3					
Previous Name(s)(if applicable):							
Documentation Included:							
County: Bay		ob Title:Finance S		alist			
Certification Requested:	·	rida Collector Assis	stant				
Initial: ✓	Reinstatement:						
Certification Date:							
Application with Dogwind		ication					
✓ Application with Required Signatures							
✓ Application Fee ✓ Courses Listed on Applica	ation						
✓ Courses Listed on Applica✓ Employment Dates Listed							
Includes Current		nt					
		th an Applicable (Office	<u>,</u>			
From: 04/02/18		To: Present	011100	,			
From:		To:					
	<u> </u>						
	Course II	nformation					
Course Name				Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)							
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of	of Florida Tax	Collectors		30	Attended Course		
	of Florida Tax (Collectors		30	Attended Course		
TCC 501 - Duties and Responsibilities of				30 30	Attended Course		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	Collector's Offi	ïce	nents				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Offi	ïce	nents	30	Attended Course		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's Offi	ïce	nents	30 30	Attended Course Attended Course		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's Offi	ïce	nents	30 30	Attended Course Attended Course		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's Offi	ïce	nents	30 30	Attended Course Attended Course		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's Offi	ïce	nents	30 30	Attended Course Attended Course		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's Offi	ïce	nents	30 30	Attended Course Attended Course		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's Offi	ïce	nents	30 30	Attended Course Attended Course		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's Offi	ïce	nents	30 30	Attended Course Attended Course		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's Offi	ïce	nents	30 30	Attended Course Attended Course		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's Offi	ïce	nents	30 30	Attended Course Attended Course		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's Offi	ïce	nents	30 30	Attended Course Attended Course		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's Offi	ïce		30 30	Attended Course Attended Course		

Yes

No

Notes:

Committee recommends certification:



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Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying
Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee
Applicant Information
Applicant's name (as you would like it to appear on the certificate): Kim Thomas ext
Business email address: st Panama City 32401 Business phone number 8-8501 (852
Job title: Finance Specialist
Employed by: Bay County Tax Collector
have completed the required hours of approved courses and passed any required examinations for the certification, ecertification, or reinstatement for the following designation:
Certified Florida Appraiser Certified Florida Evaluator Certified Cadastralist of Florida
Certified Florida Collector Certified Florida Collector Assistant
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additiona pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.
Employer: Bay County Tax Collector
Your Title: Finance Specialist Employment Dates: 4/2/18- Present
Employer:
Your Title: Employment Dates:
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser icense issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.
No. Course Title Hours No. Course Title Hours
c 0040 Duties Res, PL tax coll 30 TC 0034 Coll Dist. Prop Taxes sments 30
COOTH MGT FL Tax Coll Off. 30 TCOOTO-COLLOF Licenses, Taxes, Fees 30
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the
information provided on this form and any attachments are true and correct to the best of my knowledge.
Signature: Dim 87ullulus Date:8/23/2023

Property Tax Oversight, Certification and Training Team



Certifies that

Kim Thomas

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 18 - October 2, 2020

Property Tax Oversight, Certification and Training Team



Certifies that

Kim Thomas

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

February 22-26, 2021

KIM THOMAS,

on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on

Wednesday, June 2, 2021

30.00 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Kim Thomas

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 16-21, 2023 30 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

	Name to Appear on Certificate: Valerie Wheeler							
Previous Name(s)(if applicable):								
Documentation Included:								
County: Hillsborough	Job Title: Supervisor							
Certification Requested:	Certified Florida Collector Assistant							
Initial: 🗸	Reinstatement:							
Certification Date: 06/01/23								
	Application							
✓ Application with Required	Signatures							
✓ Application Fee								
Courses Listed on Applica								
✓ Employment Dates Listed								
✓ Includes Current								
	perience with an Applicable Office	9						
From: 10/03/11	To: Present							
From:	То:							
	Course Information	T						
Course Name		Hours	Documentation					
400 400 000 000		Credited						
30-hours per 12D-19.003(3)(a)								
TCC 503 Collection & Distribution of Property Taxes and Special Assessments 30 Attended Cou								
	1 7 1							
90-hours per 12D-19.003(3)(b)	1							
		30	Attended Course					
90-hours per 12D-19.003(3)(b)	Collector's Office	30 30	Attended Course Attended Course					
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Office							
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's Office	30	Attended Course					
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy	Collector's Office	30 15	Attended Course Attended Course					
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 15 10	Attended Course Attended Course Attended Course					
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 15 10	Attended Course Attended Course Attended Course					
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 15 10	Attended Course Attended Course Attended Course					
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 15 10	Attended Course Attended Course Attended Course					
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 15 10	Attended Course Attended Course Attended Course					
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 15 10	Attended Course Attended Course Attended Course					
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 15 10	Attended Course Attended Course Attended Course					
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 15 10	Attended Course Attended Course Attended Course					
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 15 10	Attended Course Attended Course Attended Course					
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 15 10 5	Attended Course Attended Course Attended Course					
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office and Fees	30 15 10	Attended Course Attended Course Attended Course					

Notes:



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Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/CofficialTraining_RegistrationAndPayment.aspx

Reason	for Applying			Sille		
√ Init	ial Certification - \$25 fee Annual R	ecertifica	ation - \$5	fee	Reinstatement of Certification	\$5 fee
Applica	nt Information					
Applican	t's name (as you would like it to appear on	the certific	cate): Vale			
Business email address: wheeler@hillstax.org				Busir	ness phone number: 813-612-6754	
Job title:	Supervisor					
Employe	ed by: Hillsborough County Tax Collector					
I have co	ompleted the required hours of approved co ation, or reinstatement for the following des	urses and ignation:	d passed a	any re	equired examinations for the certificatio	n,
Cer	tified Florida Appraiser	tified Flor	rida Evalu	ator	Certified Cadastralist of F	lorida
☐ Cer	tified Florida Collector	tified Flor	rida Collec	ctor A	ssistant	
Employe	er: Hillsborough County Tax Collector e: Supervisor			Emp	loyment Dates: 10/03/2011 to Present	
Employe					10/03/2011 to Flesent	
Your Titl				Emp	loyment Dates:	
reinstate of each license i	ved Courses – List each course you have ement for which you are applying (attach ad approved course. If you are substituting you ssued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	ditional paur Certifie	ages as no d Resider	ecess	ary). Attach documentation verifying coppraiser license or Certified General A	ppraiser
No.	Course Title	Hours	No.		Course Title	Hours
TC0041C	TCC502 Management of a Tax Collector	30	TC00360	·ا د	TCC503 Collection and Distribution	30
TC0042C	TCC504 Collection of Licenses, Taxes an	30	TC00370	c	TCC001 Bankruptcy	15
I am rec	ant Signature juesting approval for Florida professional ce tion provided on this form and any attachme	ertification ents are tr	, recertific	ation,	or reinstatement. I certify that all of the to the best of my knowledge.	
Signatu					Date: 24MAY2023	



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Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason	for Applying								
√ Initia	l Certification - \$25 fee Annual	Recertifica	ition - \$5	fee [Reinstatement of Certification	on - \$5 fee			
Applicar	nt Information		DOWN THE						
Applicant'	s name (as you would like it to appear or	n the certific							
Business email address: wheeler@hillstax.org				Business phone number: 813-612-6754					
Job title: S	Supervisor								
Employed	by: Hillsborough County Tax Collector								
I have cor recertifica	mpleted the required hours of approved of tion, or reinstatement for the following de	courses and esignation:	d passed a	any req	uired examinations for the certifica	ation,			
☐ Certi	Certified Florida Appraiser Certified Florida Evaluator Certified Cadastralist of Florida								
Certi	fied Florida Collector	ertified Flor	ida Collec	tor Ass	sistant				
	Hillsborough County Tax Collector	otsu ik		Emplo	vment Dates: 10/03/2011 to Prese	unt .			
Your Title	[:] Supervisor			Employment Dates: 10/03/2011 to Present					
Employer									
Your Title				Employment Dates:					
reinstater of each a license is	ed Courses – List each course you have ment for which you are applying (attach a pproved course. If you are substituting y sued by the Florida Real Estate Appraisa w. Attach a copy of the license.	additional pa our Certifie	ages as no d Residen	ecessa	ry). Attach documentation verifying praiser license or Certified Genera urses, list your license number and	g completion Il Appraiser Il license			
No.	Course Title	Hours	No.		Course Title	Hours			
TC0038C	TCC002 Effective Decision Making	10	TC00390		Customer Service Training	5			
Lam regu	nt Signature sesting approval for Florida professional on provided on this form and any attachr	certification nents are tr	, recertific rue and co	ation, o	or reinstatement. I certify that all of the best of my knowledge. Date: 24MAV 2023	f the			

The Florida Department of Revenue Property Tax Oversight, Certification and Training Team Property Tax Oversight, Certification and Training Team



Certificate of Completion

Valerie Wheeler

MANAGEMENT OF A FLORIDA TAX COLLECTORS OFFICE TCC 502, 30 Hours September 13-16, 2021

Congratulations,

Valerie Wheeler

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS
Course Number: TC-0030C

May 23, 2023 30 credit hours



The Florida Department of Revenue Property Tax Oversight, Certification and Training Team



Certifies that Valerie Wheeler

has successfully completed

THE COLLECTION OF LICENSES, TANES AND FEES TCC 504. 30 Hours June 7-10, 2021

Congratulations,

Valerie Wheeler

on completing

TCC 001 - BANKRUPTCY

November 28, 2021 15 credit hours



Congratulations,

Valerie Wheeler

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0036C

on

May 8, 2023 10 credit hours



Congratulations,

Valerie Wheeler

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

оп

April 21, 2023 5 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Melissa	White	е							
Previous Name(s)(if applicable):										
Documentation Included:		-								
County: Lake								ntative	- -	Communication
Certification Requested:	Certified					sistan	t			
Initial: 🗸	T = 12 1 12		eins	stater	nent:					
Certification Date:	07/01/23	3								
✓ Application with Required		ppli cres	cat	ion						
✓ Application Fee	Olginata									
✓ Courses Listed on Applica	ation									
✓ Employment Dates Listed										
✓ Includes Current		ment	t							
✓ Two Years of Ex	perience	with	ı ar	n App	licable	Offic	е			
From: 09/17/17				Pres	ent					
From:		T	0:							
	Cours	se In	ifoi	rmat	ion		1			Т
Course Name							Hou	rs dited		Documentation
30-hours per 12D-19.003(3)(a)										
TCC 501 - Duties and Responsibilities	of Florida	Tax C	olle	ectors				30		Attended Course
90-hours per 12D-19.003(3)(b)										
TCC 504 - Collection of Licenses, Taxes	and Fees							30		Attended Course
TCC 503 - Collection and Distribution of P	roperty Ta	xes ar	nd S	Specia	l Assess	ments	3	30		Attended Course
TCC 001 - Bankruptcy								15		Attended Course
TCC 002 - Effective Decision Making								10		Attended Course
TCC 003 - Customer Service Training								5		Attended Course
							+			
Total Hours								120		
					Jiai III	,ui 3		120		
Committee recommends certificat										

Notes:



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Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying									
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee									
Applicant Information									
Applicant's name (as you would like it to appear on the certificate): Melissa White									
Business email address: melissa.white@laketax.com Business phone number: 352-343-9602									
Job title: Customer Representative II - Communications									
Employed by: The Office of the Lake County Tax Collector									
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:									
☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida									
☐ Certified Florida Collector									
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.									
Employer: The Office of the Lake County Tax Collector									
Your Title: Customer Representative II - Communications Employment Dates: 9/17/2017 - present									
Employer:		Į.							
Your Title:	Employment Dates:								
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No. Course Title	Hours	No.		Course Title	Hours				
TC-0040C TCC 501 Duties and Responsibilities of FL Tax Collectors	30	TC-0036C	TCC 503 Collec	ction and Dist of Property Taxes & Special Assessmer	ts 30				
TC-0042C TCC 504 - Collection of Licenses, Taxes, and Fees	30	TC-0037C	TCC 001 - Ba	ankruptcy	15				
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Melissa White (Jun 8, 2023 08:45 EDT) Date: Jun 8, 2023									
mensa wine (2011 0, 2023 00.43 EDT)				<u> </u>					

Courses continued:

TC-0038C TCC 002 - Effective Decision Making 10 hours
TC-0039C TCC 003 - Customer Service Training 5 hours

Property Tax Oversight, Certification and Training Team



Certifies that

Melissa White

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

February 22-26, 2021

Property Tax Oversight, Certification and Training Team

Certifies that

Melissa White

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 21-24, 2022 30 credit hours



Melissa White

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

May 23, 2023 15 credit hours



Melissa White

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

May 28, 2023 10 credit hours



Melissa White

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

May 29, 2023 5 credit hours



Melissa White

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

June 6, 2023 30 credit hours

