Certified Florida Collector Admission and Certifications Committee Meeting

Agenda and Meeting Materials

June 7, 2023

Notice of Meeting/Workshop Hearing

DEPARTMENT OF REVENUE

Property Tax Oversight Program

The Department of Revenue announces a public meeting to which all persons are invited. DATE AND TIME: June 7, 2023, 3:00 pm EDT

PLACE: 2450 Shumard Oak Boulevard, Building 2, Room 1220, Tallahassee, Florida 32399. The meeting will be conducted using communications media technology, specifically a telephone conference call. Persons interested in attending by phone may do so by calling 1-888-585-9008 and entering the attendee access code 472-220-405. The public point of access to the meeting is 2450 Shumard Oak Blvd., Building 2, Room 1220, Tallahassee, Florida 32399.

GENERAL SUBJECT MATTER TO BE CONSIDERED:

The Department will present applications for the Certified Florida Collector and Certified Florida Collector Assistant designations. Please refer to the Certified Florida Collector Admissions and Certifications Committee meeting agenda and materials on the Department's website at https://floridarevenue.com/opengovt/Pages/meetings.aspx before attending the meeting. A copy of the meeting agenda may be obtained by contacting: Kelly McLane, Property Tax Oversight program, Department of Revenue, PO Box 3294, Tallahassee, FL 32315-3294, 850-941-6024, kelly.mclane@floridarevenue.com. Parties may also submit written materials they intend to offer during the meeting to Kelly McLane.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours before the workshop/meeting by contacting Kelly McLane at 850-941-6024 or kelly.mclane@floridarevenue.com. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1-800-955-8771 (TDD) or 1-800-955-8770 (voice). If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued. For more information, you may contact: Kelly McLane, Property Tax Oversight program, Department of Revenue, PO Box 3294, Tallahassee, FL 32315-3294, 850-941-6024, kelly.mclane@floridarevenue.com.

CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND CERTIFICATIONS COMMITTEE



MEETING

Florida Department of Revenue – Property Tax Oversight June 7, 2023 3:00 p.m., EDT*

2450 Shumard Oak Boulevard, Building 2, Room 1220
Tallahassee, Florida 32399
1-888-585-9008
Phone Conference Room ID 472-220-405

Committee Members:

Rene Lewis, Chair, Program Director, Property Tax Oversight, Florida Department of Revenue Linda Myers, C.F.C., President, Florida Tax Collectors Association

Peter Cam, C.F.C. Lisa Cullen, C.F.C.

Dennis Hollingsworth, C.F.C.

Sharon Jordan, C.F.C. Vickie Potts, C.F.C. Becky Smith, C.F.C. Celeste Watford, C.F.C.

Eric Zwayer, C.F.C.

AGENDA

Welcome: Chair (5 minutes)

Roll call: Secretary (3 minutes)

March 8, 2023 meeting minutes review and approval: Chair/Committee Members

(5 minutes)

Presentation of applicants: Chair/Committee Members (30 minutes)

Discussion of applicants' credentials

Public comment on applicants' credentials (3 minutes each)

Vote to recommend the applicant list: Chair/Committee Members (5 minutes)

Adjourn: Chair (2 minutes)

*This is a public meeting. Anyone wishing to participate should call in to (888) 585-9008 and supply the conference room number, 472-220-405. The public point of access to the meeting is 2450 Shumard Oak Blvd., Building 2, Room 1220, Tallahassee, Florida 32399.

Members of the public also may send written comments pertaining to the material being presented via email. To ask a question or submit a written comment, send an email to PTOTraining@floridarevenue.com. In the subject line of your email, please use "June 7, 2023 Committee Meeting." We will monitor this mailbox during the meeting and read all comments aloud. The court reporter will enter the comments into the transcript.

1	STATE OF FLORIDA DEPARTMENT OF REVENUE
2	DEPARIMENT OF REVENUE
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4	IN RE: FLORIDA DEPARTMENT OF REVENUE-PROPERTY TAX
5	OVERSIGHT /
6	
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9	CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND CERTIFICATIONS COMMITTEE
10	PUBLIC MEETING
11	DATE: March 08, 2023
12	TIME: 3:00 p.m 3:10 p.m. LOCATION: Telephonic
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21	Reported by:
22	JESSICA RENCHEN, Court Reporter
23	For the Record Reporting 1500 Mahan Drive, Suite 140
24	Tallahassee, Florida, 32308
25	

PROCEEDINGS

Τ.	PROCEEDINGS
2	MS. LEWIS: Good afternoon, everyone.
3	Welcome to the Certified Florida Collector
4	Admissions and Certifications Committee.
5	My name is Rene Lewis; I am the Director of
6	the Property Tax Oversight program and the chair
7	for today's proceedings.
8	The committee, as a public board, is subject
9	to the Government in the Sunshine laws, and
10	therefore the committee's meetings are required to
11	be open to the public and properly noticed. This
12	applies to any gathering of two or more committee
13	members where there is discussion about a matter
14	that could come before the committee for action.
15	Ms. Rachel Goldstein, General Counsel for the
16	Department, is on the phone. Also present are
17	staff members from the Property Tax Oversight
18	program in the Department of Revenue.
19	Will our staff please introduce themselves by
20	stating their names and titles.
21	MS. MILLER: Meghan Miller, Revenue Program
22	Administrator.
23	MS. MCLANE: Kelly McLane, Interdepartmental
24	Projects Administrator.
25	MS. HARPER: Jenna Harper, Compliance

- 1 Assistance Process Manager.
- MS. LEWIS: Thank you.
- If you are part of the public participating
- 4 by telephone and want to submit a written comment
- 5 pertaining to the material being presented today,
- 6 please send an e-mail to
- 7 ptotraining@floridarevenue.com. In the subject
- 8 line of your e-mail, please use "March 8 Committee
- 9 Meeting." We are monitoring that e-mail account
- during the meeting and will read aloud all
- 11 comments we receive during the meeting.
- 12 If you prefer to speak, please state that in
- your e-mail and we will recognize you for comment.
- 14 We would appreciate if everyone could please
- mute their phone when they are not participating
- so we can reduce the amount of feedback during the
- meeting. Please be sure to unmute your line when
- 18 you need to voice a vote.
- 19 Meghan Miller, Secretary of the Committee,
- 20 will you please call the roll.
- MS. MILLER: Rene Lewis?
- MS. LEWIS: Here.
- MS. MILLER: Linda Myers? Peter Cam?
- MR. CAM: Here.
- 25 MS. MILLER: Lisa Cullen?

- 1 MS. CULLEN: Here.
- MS. MILLER: Dennis Hollingsworth?
- MR. HOLLINGSWORTH: Here.
- 4 MS. MILLER: Sharon Jordan?
- 5 MS. JORDAN: Here.
- 6 MS. MILLER: Vickie Potts?
- 7 MS. POTTS: Here.
- 8 MS. MILLER: Becky Smith?
- 9 MS. SMITH: Here.
- 10 MS. MILLER: Celeste Watford?
- MS. WATFORD: Here.
- MS. MILLER: Eric Zwayer?
- MR. ZWAYER: Here.
- 14 MS. LEWIS: Okay. As we were taking roll, I
- 15 heard a line beep. Is that possibly Linda Myers
- 16 that joined us?
- 17 MS. MYERS: Yes. Yes, I'm here.
- MS. LEWIS: Great. Let the record reflect
- 19 Linda is present.
- 20 According to Rule 12D-19.002(6), Florida
- 21 Administrative Code, five members of the
- 22 Admissions and Certifications Committee constitute
- a quorum.
- Meghan, do we have a quorum?
- MS. MILLER: Yes.

- 1 MS. LEWIS: Thank you.
- 2 Our first order of business today is the
- 3 approval of the October 5, 2022, Certified Florida
- 4 Collector Admissions and Certifications Committee
- 5 meeting minutes.
- 6 Do I have a motion to approve the October 5,
- 7 2022, committee meeting minutes?
- Please state your name if you make a motion.
- 9 MS. CULLEN: Lisa Cullen, so moved.
- 10 MS. LEWIS: Thank you, Lisa.
- 11 We have a motion by Lisa Cullen.
- Do we have a second?
- MS. JORDAN: Sharon Jordan, second.
- 14 MR. ZWAYER: Second, Eric Zwayer.
- MS. LEWIS: I'm going to go with Eric on the
- last one. So we have a second by Eric Zwayer.
- 17 All those in favor, indicate by saying "Aye."
- 18 (Chorus of ayes.)
- 19 MS. LEWIS: All opposed, indicate by saying
- 20 "No."
- 21 Thank you.
- 22 Our next item of business is the presentation
- and recommendation of applicants.
- The program posted the list of applicants,
- along with the completed applications, on the

Department's website and sent the meeting

materials link to each of you. Each application

has a checklist at the front to assist you in your

review of the applicants. This checklist has the

certification criteria required in Rule Chapter

12D-19, F.A.C.

2.0

Meghan, will you please list the requirements of the Certified Florida Collector and Certified Florida Collector Assistant designations?

MS. MILLER: The qualifications for the Certified Florida Collector and Certified Florida Collector Assistant include at least two years of experience with a Florida tax collector's or property appraiser's office or the Florida Department of Revenue, at least 120 hours of approved education, and current employment with a Florida tax collector's or property appraiser's office or the Florida Department of Revenue. The Certified Florida Collector designation is reserved for the county official.

MS. LEWIS: Thank you, Meghan.

Now, I need for each Committee Member to individually answer the following question on the record. After I read the question, Meghan will call the name of each member. Please state your

1 answer	οf	yes	or	no.
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- The question is: Are you aware of any facts,
- 3 situations, or reasons which you feel may
- 4 disqualify or otherwise make it improper for you
- 5 to hear and deliberate on any of the applicants
- 6 scheduled to be reviewed today?
- 7 MS. MILLER: Rene Lewis?
- MS. LEWIS: No.
- 9 MS. MILLER: Linda Myers?
- MS. MYERS: No.
- 11 MS. MILLER: Peter Cam?
- MR. CAM: No.
- MS. MILLER: Lisa Cullen?
- MS. CULLEN: No.
- MS. MILLER: Dennis Hollingsworth?
- MR. HOLLINGSWORTH: No.
- 17 MS. MILLER: Sharon Jordan?
- MS. JORDAN: No.
- 19 MS. MILLER: Vickie Potts?
- MS. POTTS: No.
- 21 MS. MILLER: Becky Smith?
- MS. SMITH: No.
- MS. MILLER: Celeste Watford?
- MS. WATFORD: No.
- MS. MILLER: Eric Zwayer?

- 1 MR. ZWAYER: No. 2. MS. LEWIS: Thank you.
- Do any committee members have anything they 3 wish to discuss about the applicants' credentials? 4 Does the public have any comments on any of 5
- the applicants? 7 If you are attending by telephone, please send us an e-mail so we can recognize you. Again, 8
- 9 that e-mail address is

- ptotraining@floridarevenue.com. 10
- 11 Jenna, have we received any e-mail comments?
- 12 MS. HARPER: No, we have not.
- 13 MS. LEWIS: Thank you.
- 14 Hearing no additional comments or discussion of the credentials, the committee will now vote on 15 16 consideration of the applicant list.
- Do I have a motion for recommendation of the 17 18 applicants?
- 19 Please state your name when making your 2.0 motion.
- 21 MS. MYERS: Linda Myers, approval of the 22 applicant list.
- 23 MS. LEWIS: Thank you, Linda.
- 24 We have a motion by Linda Myers.
- Do I have a second? 25

1	MS. WATFORD: Celeste Watford, second.
2	MS. CULLEN: Lisa Cullen, second.
3	MS. LEWIS: Thank you.
4	I have a second by Celeste Watford.
5	All those in favor, indicate by saying "Aye."
6	(Chorus of ayes.)
7	MS. LEWIS: Thank you.
8	All opposed, say "Nay."
9	Let the record reflect that the committee has
10	recommended all applicants for certification.
11	Congratulations to the new Certified Florida
12	Collectors and Certified Florida Collector
13	Assistants. The professional designees will
14	receive documentation of their certification from
15	the Department.
16	That concludes today's agenda for the
17	Certified Florida Collector Admissions and
18	Certifications Committee meeting.
19	Again, thank you all very much for your
20	leadership and service today on the committee.
21	We are adjourned, and I hope you have a great
22	afternoon.
23	(Thereupon, the proceedings were concluded at
24	3:10 p.m.)

1	CERTIFICATE OF REPORTER
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5	I, JESSICA RENCHEN, Registered Professional Court
6	Reporter, certify that I was authorized to and did
7	stenographically report the foregoing proceedings and
8	that the transcript is a true and complete record of
9	my stenographic notes.
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11	DATED this 8th day of March, 2023.
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15	JESSICA RENCHEN, Court Reporter
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Florida Department of Revenue Property Tax Oversight

Jim Zingale Executive Director

5050 West Tennessee Street, Tallahassee, FL 32399

floridarevenue.com

JUNE 7, 2023 CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND CERTIFICATIONS COMMITTEE DESIGNATION APPLICANT CONSIDERATIONS

CERTIFIED FLORIDA COLLECTOR

CHUCK PERDUE

CERTIFIED FLORIDA COLLECTOR ASSISTANT

CRAIG O'NEAL ALLEN, JR. MARGIE GRIFFIN **CARLOS AMEN** ALLYSON HARRIS EDWARD W. BECHT JENNIFER HAYDEN MELANIE P. BLAIR PENNY HERSEY **HEATHER BUKLAD** CAMILYA HIGHLAND **TAVARES BURGESS** NAOMI JIMENEZ DANIEL COLLAZO MAUREEN JOHNSON CHARY LYNN COLON LESLIE G. JONES CHRISTOPHER KIRK CHRISTINA COTHRAN KRISTEN LAND DANIELS COURTNEY KLAYSON AMANDA DICK DENICE LANG LYDIA LYNN DUNN CHELSEA MARIE LEMING KAREY FINNEY CYNTHIA LONG HARRISON FLYNN **EMILY MARTINEZ** TANNER FOSTER KEVIN MARTINEZ KATHY MEJIA **ERIKA GILES** RICHARD GORGA MICHELLE ONTIVEROS

MARCUS OSES
RAYMOND PADILLA
COREY PETROCK
STEPHANIE RAMOS
ANNA ROBICHEAUX
MARIA J. RODRIGUEZ
CHRIS ROGERS
SKYLA SAPP
JACQUELYN DAWN SHIPMAN
HOLLY SMITH
KIMBERLY TELLERIA
MONICA THOMAS
MEAGAN WALLER
ERIN DELORES WILKES
JACQUELYN WRIGHT



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Chuck Perdu	ue			
Previous Name(s)(if applicable):					
Documentation Included:					
County: Bay		ob Title:Tax Colle	ector		
Certification Requested:	·	rida Collector			
Initial:	R	Reinstatement:	\checkmark		
Certification Date:	05/01/23				
		ication			
✓ Application with Required	Signatures				
✓ Application Fee					
Courses Listed on Applica					
✓ Employment Dates Listed		,			
✓ Includes Current			Ott:	_	
Two Years of Ex			OTICE	9	
From: 01/03/17 From:		To: Present To:			
FIOIII.		10.			
	Course li	nformation			
	Course II	IIIOIIIIatioii		Hours	1
Course Name Course Name Documentation					
				Credited	
24-hours per 12D-19.010(2)(a), F.A.	C.			Credited	
24-hours per 12D-19.010(2)(a), F.A. 2022 FTCA Fall Education Forum	C.				Attended
	C.			14.4 4	Attended Attended
2022 FTCA Fall Education Forum FIOG Florida Ethics 2022				14.4	
2022 FTCA Fall Education Forum FIOG Florida Ethics 2022 Public Meetings and Public Records Law	N			14.4 4 2	Attended
2022 FTCA Fall Education Forum FIOG Florida Ethics 2022	N			14.4 4	Attended Attended
2022 FTCA Fall Education Forum FIOG Florida Ethics 2022 Public Meetings and Public Records Law	N			14.4 4 2	Attended Attended
2022 FTCA Fall Education Forum FIOG Florida Ethics 2022 Public Meetings and Public Records Law	N			14.4 4 2	Attended Attended
2022 FTCA Fall Education Forum FIOG Florida Ethics 2022 Public Meetings and Public Records Law	N			14.4 4 2	Attended Attended
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2022 FTCA Fall Education Forum FIOG Florida Ethics 2022 Public Meetings and Public Records Law	N			14.4 4 2	Attended Attended
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2022 FTCA Fall Education Forum FIOG Florida Ethics 2022 Public Meetings and Public Records Lav	N	Total Hou	urs	14.4 4 2	Attended Attended

Yes

No

Notes:

Committee recommends certification:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying					
☐ Initial Certification - \$25 fee ☐ Annual Recertification - \$5 fee ✔ Reinstatement of Certification - \$5 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Chuck Perdue					
Business email address: cperdue@baytaxcollector.com Business phone number: 850-248-8539					
Job title: Tax Collector					
Employed by: Bay County					
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:					
☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida					
Certified Florida Collector Certified Florida Collector Assistant					
Experience for Certification — If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.	al				
Employer: Bay County Tax Colelctor					
Your Title: Tax Collector Employment Dates: 2016-Present					
Employer:					
Your Title: Employment Dates:					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No. Course Title Hours No. Course Title Hours	S				
TC-0079 TC-0079R, FTC Fall Corum 2022 14.4 TC-0025 Public Meeetings and Public Records Laws 2.0	ž.				
TC-0072 FSU Florida Institute of GOv - Ethics 4.0 TC-003 Customer Service 5.0	1				
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature Date: 04/25/2023					



2022 FALL EDUCATION FORUM

CE HOURS CERTIFICATION (COURSE NO. TC-0079R)

Day 1 | Monday, August 22, 2022

Course Title Hours Creating an Internal Auditing Policy 1.0 Overview of Tax Deferral Programs 1.0 Overview of Drivers Privacy Protection Act 1.0 Mental Illness & the Workplace (2 parts) 2.0 Fraud Forum (2 parts) 2.2 2.2 Wellness Program Best Practices 1.0 Confidentials 1.2 PACE Essential Hurricane Preparedness 1.2 Smart Planning for Your Taxes 1.0 Central Assessments & OASYS 1.0 1.0 TRIM Notices Personal Investment Planning 1.0

5.2

Day 2 | Tuesday, August 23, 2022

Course Title	Hours
CDL	1.0
Five Team Building Exercises	1.0
Day 2 Hours Completed	1.0

Day 3 | Wednesday, August 24, 2022

Course Title	Hours
Legal Presence	1.0
Financial Responsibility	1.0
Active Shooter Training (2 parts)	2.0
Update FLHSMV/Bureau of Admin Review	1.0
Human Trafficking/DL Internal Help Desk	1.0
Fraud & Quality Assurance	1.2
Investing in a Changing Interest	
Rate Environment	1.0
Educating the Public: Property Fraud	1.0
HR Law Update	2.0
How to Talk to Your Legislators	1.0
Cybersecurity Trends	1.0
Concealed Weapons Overview	1.0
Auditing & Oversight	1.0
Inflation & Recession	1.0
Stress Management and Resiliency	2.0
Russian Cyber Threat	1.0
Motorist Modernization Updates	1.0

Day 3 Hours Completed

8.2

Chuck Perdue

Tax Collector Name (Print)

Day 1 Hours Completed

Bay

14.4

Tax Collector Signature

Tax Collector County

CE Hours Completed

Course No.: TC-0079R



2022 FTCA Education Forum Sessions Attendance Report

	20221101120	deation i ordin ocasii	The reconstance rec				
CheckIn Date	Session Name	Session Unique ID	Session Number	Session Date	Session Start Time	Session End Time	CEU
22-Aug-22	The Drivers Privacy Protect Act: A Summary and Discussion	18	11110474	22-Aug-22	11:00 AM	11:50 AM	1
22-Aug-22	Trim Notices	27	11110483	22-Aug-22	01:45 PM	02:35 PM	1
22-Aug-22	Wellness Program Best Practices - Part 1	34	11110490	22-Aug-22	02:45 PM	03:35 PM	2
22-Aug-22	Essential Hurricane Preparedness	40	11110496	22-Aug-22	04:00 PM	05:00 PM	1.2
23-Aug-22	FLHSMV Coalition: CDL	54	11110510	23-Aug-22	10:40 AM	11:30 AM	1
23-Aug-22	FTCA Fall Executive Session	58	11110514	23-Aug-22	01:30 PM	05:00 PM	
24-Aug-22	Auditing and Oversight of Private Tag Agencies	67	11110523	24-Aug-22	08:00 AM	08:50 AM	1
24-Aug-22	FLHSMV Coalition: General Updates	73	11110529	24-Aug-22	09:00 AM	09:50 AM	1
24-Aug-22	FLHSMV Coalition: Motorist Modernization Update	80	11110536	24-Aug-22	10:00 AM	10:50 AM	1
24-Aug-22	FLHSMV Coalition: Human Trafficking & DL Internal Helpdesk	86	11110542	24-Aug-22	11:00 AM	11:50 AM	1
24-Aug-22	HR and Compliance Updates	90	11110546	24-Aug-22	01:30 PM	02:20 PM	2
24-Aug-22	HR: You Be The Judge	94	11110550	24-Aug-22	02:30 PM	03:20 PM	1
24-Aug-22	FLHSMV Coalition: Fraud & Quality Assurance	98	11110554	24-Aug-22	03:30 PM	04:20 PM	1.2

This is to certify that Chuck Perdue attended the following continuing education sessions at the 2023 FTCA Education Forum on August 21-24, 2022, in Orlando, Florida

Sylvia R. Talevich

Chief Operating Officer

Florida Tax Collectors Association

Sylvia R. Jalevich

216 South Monroe Street

Tallahassee, FL 32301

Tel: 850.222.7206

Email: stalevich@yvlaw.net

14.4

THIS CERTIFICATE IS AWARDED TO

Chuck Perdue

FOR SUCCESSFULLY COMPLETING THE 4-HOUR COURSE

Florida Ethics 2022 (4 Hours)

Issued: 2022-05-16

Certificate ID: 6iyzcy8hcj

805 S. Tyndall Parkway Callaway, FL 32404

700 Florida Avenue Lynn Haven, FL 32444



850 W 11th Street Panama City, FL 32401

10520 Hutchison Blvd. Panama City Beach, FL 32408

P.O. Box 2285 Panama City, FL 32402-2285 Customer Support: (850) 248-8501

March 30, 2023

To whom it may concern:

I hereby certify that on December 19, 2022 I completed TC-0025R "Public Meetings and Public Records Law".

Please inquire should you have any questions.

Sincerely,

Chuck Perdue

Chuck Perdue

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

April 24, 2023 5 credit hours





CERTIFIED FLORIDA COLLECTOR

The Florida Department of Revenue

Hereby Certifies That

Chuck Perdue

Has Successfully Completed the Requirements for the Designation

On This 1st Day of February, 2019

Jim Zingale

Executive Director

Florida Department of Revenue

Patrick Creehan

Interim Director, Property Tax Oversight

Florida Department of Revenue

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team



Certifies that

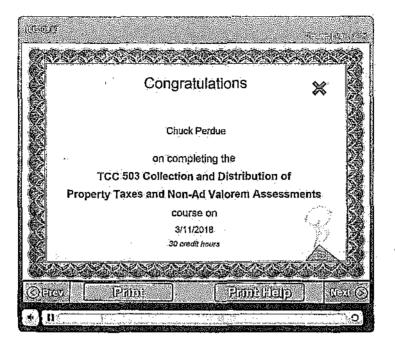
The Honorable Chuck Perdue

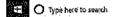
has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 22-26, 2018









ChuckPerdue

on completing the TCC 003 Customer Service course on

6/12/2018

5 credit hours

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team



Certifies that

The Honorable Chuck Perdue

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

June 4-8, 2018



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

	·			
Name to Appear on Certificate:	Craig O'n	eal Allen, Jr.		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Dade	To 40 1	Job Title: Enforcement a		Officer
Certification Requested:	Certified	Florida Collector Assistant		
Initial: ✓ Certification Date:	100/04/00	Reinstatement:		
Certification Date.	02/01/23			
	Ap	plication		
✓ Application with Required	Signature	es		· · · · · · · · · · · · · · · · · · ·
✓ Application Fee				
✓ Courses Listed on Applica	ation			
✓ Employment Dates Listed				1,1,
✓ Includes Current				
✓ Two Years of Ex	perience	with an Applicable Offic	е	
From: 01/09/01		To: Present		
From:		To:		
	Course	Information		
Course Name			Hours	Documentation
30-hours per 12D-19.003(3)(a)			Credited	
	F PM 1 4			
TCC 501 - Duties and Responsibilities of	of Florida Ta	ax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)				
TCC 502 - Management of a Florida Tax	Collector's (Office	30	Attended Course
TCC 001 - Bankruptcy			15	Attended Course
TCC 002 - Effective Decision Making			10	Attended Course
TCC 003 - Customer Service Training			5	Attended Course
TCC 503 - Collection and Distribution of P	operty Taxe	es and Special Assessments	30	Attended Course

		Total Hours	120	
			I	
Committee recommends certificati	on.	Yes		No

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying								
Applicant Information Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee Reinstatement of Certification - \$5 fee								
Applicant's name (as you would like it to appear on the certificate): CRAIG O'NEAL ALLEN JR								
Business email address: CRAIG.ALLEN@MIAMIDADE.GOV					Business phone number: (305) 375-4878			
Job title: ENFORCEMENT AND COLLECTION OFFICER								
Employed by: MIAMI DADE TAX COLLECTOR'S OFFICE								
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:								
Certified Flo	Certified Florida Appraiser Certified Florida Evaluator Certified Cadastralist of Florida							
✓ Certified Flo								
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.								
Employer: MIAMI DADE TAX COLLECTOR OFFICE								
Your Title: ENFORCEMENT AND COLLECTION OFFICER					Employment Dates: _{1/9/2001}			
Employer:								
Your Title:				Employment Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No.	Course Title		Hours	No.		Course Title	Hours	
TC-0036C TCC 503	TCC 503 Collection and Distribution of Property Taxes and SpecialAssessments		30	TC-0040C	TCC 501 - Duties and Responsibilities of Florida Tax Collectors 30		30	
			30	C-0037C/0038C/003	K TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training 30		30	
Applicant Signature								
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and approval attachments are true and correct to the best of my knowledge.								
Signature:						Date:		
			>			Feb 24, 2023		

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team



Certificate of Completion

Craig Allen

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 13-16, 2021

Craig Allen

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

April 13, 2022 15 credit hours



Craig Allen

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

April 15, 2022 10 credit hours



Craig Allen

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

April 18, 2022 5 credit hours



Craig Allen

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

April 20, 2022 30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Craig Allen

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Carlos A	men								
Previous Name(s)(if applicable):										
Documentation Included:										
County: Dade		Jol	b T	itle: T	ax Red	ord S	pecial	ist 2		
Certification Requested:	Certified					<u>sistant</u>				
Initial: ✓			ins	tater	nent:					
Certification Date:	02/01/23	3								
		pplic	cat	ion						
✓ Application with Required	Signatu	res								
✓ Application Fee										
✓ Courses Listed on Applica										
✓ Employment Dates Listed										
✓ Includes Current										
✓ Two Years of Ex	perience					Offic	e			
From: 04/19/18				Prese	ent					
From:		To	0:							
			_							
	Cours	e In	tor	mat	ion		T			
Course Name							Hou	_	ı	Documentation
30-hours per 12D-19.003(3)(a)										
TCC 501 - Duties and Responsibilities	of Florida	Гах С	olle	ctors				30	/	Attended Course
90-hours per 12D-19.003(3)(b)										
TCC 502 - Management of a Florida Tax	Collector's	Offic	е					30	1	Attended Course
TCC 001 - Bankruptcy								15	1	Attended Course
TCC 002 - Effective Decision Making								10	1	Attended Course
TCC 003 - Customer Service Training								5	A	Attended Course
TCC 503 - Collection and Distribution of P	roperty Tax	xes ar	nd S	Specia	Assess	sments		30	1	Attended Course
				Т	otal H	ours		120		
				Т	otal H	ours		120		

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

тшр.//п	Jildareverlue.com/prop	berty/Page	55/COIIICI	ai_Trairiiii	g_RegistrationAndFayment.as	3hv			
Reason for Applying									
Initial Certification -	\$25 fee Annual I	Recertifica	ition - \$5	fee 🔲 I	Reinstatement of Certification	- \$5 fee			
Applicant Information									
Applicant's name (as you					· ·				
Business email address: C	Business email address: Carlos.Amen.@miamidade.gov Business phone number: (305) 375-1080								
Job title: Tax Record Spec	alist 2		9			ě			
Employed by: Miami-Dade									
I have completed the requerecertification, or reinstate	ired hours of approved c ment for the following de	ourses and signation:	l passed a	any require	d examinations for the certification	on,			
Certified Florida Appr	aiser Ce	ertified Flor	ida Evalua	ator	Certified Cadastralist of I	-lorida			
Certified Florida Colle	ector	ertified Flori	ida Collec	tor Assistaı	nt				
Florida property appraiser	s office, Florida tax colle u are applying for recert	ctor's office	e, or with t	the Florida	, list at least two years' experien Department of Revenue (attach provide your current employer a	additional			
				Employma	nt Datas:				
Your Title: Tax Record Spe	ecialist 2	**		Employme	nt Dates: _{04/18/2018} to Present				
Employer:									
Your Title:				Employme	nt Dates:				
reinstatement for which you of each approved course. license issued by the Flori type below. Attach a copy	u are applying (attach ad If you are substituting yo da Real Estate Appraisal of the license.	dditional pa ur Certified I Board for	iges as ne I Resident one or mo	ecessary). <i>A</i> tial Apprais	e certification, recertification, or Attach documentation verifying co er license or Certified General A s, list your license number and lic	ppraiser cense			
No. Co	urse Title	Hours	No.		Course Title	Hours			
TC0040C Duties & Responsibil	ities of Florida Tax Collectors	30	TC0041C	Managen	nent of a Florida Tax Collectors Office	30			
TC0036C Collection & Distribution of	Property Taxes & Special Assessment	30							
Applicant Signature I am requesting approval f information provided on th Signature:	or Florida professional co is form and any attachm	ertification, ents are tru	recertifica le and cor	ation, or rei	Date:	Э			
					02/28/2023				



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying	onicial_frailing_RegistrationAndFayment.aspx
✓ Initial Certification - \$25 fee	- \$5 fee Reinstatement of Certification - \$5 fee
Applicant Information	
Applicant's name (as you would like it to appear on the certificate):	
Business email address: Carlos.Amen.@miamidade.gov	Business phone number: (305) 375-1080
Job title: Tax Record Specialist 2	
Employed by: Miami-Dade Office of the Tacx Collector	
I have completed the required hours of approved courses and pass recertification, or reinstatement for the following designation:	sed any required examinations for the certification,
Certified Florida Appraiser Certified Florida E	valuator Certified Cadastralist of Florida
Certified Florida Collector Certified Florida C	ollector Assistant
Experience for Certification – If you are applying for your initing Florida property appraiser's office, Florida tax collector's office, or was as necessary). If you are applying for recertification or for employment dates. Employer: Miami-Dade Office of the Tax Collector	with the Florida Department of Revenue (attach additional reinstatement, provide your current employer and
Your Title: Tax Record Specialist 2	Employment Dates: 04/18/2018 to Present
Employer:	
Your Title:	Employment Dates:
Approved Courses – List each course you have successfully confirmed reinstatement for which you are applying (attach additional pages at of each approved course. If you are substituting your Certified Reslicense issued by the Florida Real Estate Appraisal Board for one of type below. Attach a copy of the license.	as necessary). Attach documentation verifying completion idential Appraiser license or Certified General Appraiser or more courses, list your license number and license
	o. Course Title Hours
TC0037C Bankruptcy 15 TC0	039C Customer Service Training 5
TC0038C Effective decision Making 10	
Applicant Signature I am requesting approval for Florida professional certification, receinformation provided on this form and any attachments are true and Signature:	rtification, or reinstatement. I certify that all of the d correct to the best of my knowledge. Date: 02/28/2023

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team



Certificate of Completion

Carlos Amen

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 13-16, 2021

Carlos Amen

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

March 28, 2022 15 credit hours



Carlos Amen

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

March 28, 2022 10 credit hours



Carlos Amen

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

March 29, 2022 5 credit hours



Carlos Amen

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

April 4, 2022 30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Carlos Amen

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Marile to Appear on Certificate.	Edward W	. Bechi		
Previous Name(s)(if applicable):				
Documentation Included:				
County: St. Lucie	Counsel			
Certification Requested:	Certified F	lorida Collector Assistant		
Initial: 🗸		Reinstatement:		
Certification Date:	06/01/23			
		plication		
✓ Application with Required	Signature	es .		
✓ Application Fee				
Courses Listed on Applica				
✓ Employment Dates Listed				
Includes Current				
	perience v	with an Applicable Office	9	
From: 01/18/21		To: Present		
From:		То:		
	Cauraa	Information		
	Course	information	Herrina	<u> </u>
Course Name			Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)			Credited	
TCC 503 Collection & Distribution of Pro	nerty Taves	and Special Assessments	30	Attended Course
90-hours per 12D-19.003(3)(b)	perty rakes	and Opecial Assessments	30	Attended Course
TCC 001 - Bankruptcy			15	Attended Course
TCC 504 - Collection of Licenses, Taxes	and Fees		30	Attended Course
TCC 002 - Effective Decision Making	4114 1 000		10	Attended Course
TCC 502 - Management of a Florida Tax	Collector's (Office	30	Attended Course
TCC 003 - Customer Service Training	001100101010	511100	5	Attended Course
Tee oo edeterner cervice frammig				
		Total Hours	120	
		10141110410	.20	
Committee recommends certificat		Yes	120	No

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

	pertyrrag	es/Comc	al_IIalilli	ig_RegistrationAndPayment.a	Spx				
Reason for Applying									
✓ Initial Certification - \$25 fee	Recertific	ation - \$5	fee 🔲	Reinstatement of Certification	- \$5 fee				
Applicant Information	1								
Applicant's name (as you would like it to appear or	n the certifi	cate):		Edward W. Becht					
Business email address: ed.becht@tc	slc.com		Business	phone number: 772-462-1650					
Job title: Legal General Counsel									
Employed by: St. Lucie County Tax Collector									
I have completed the required hours of approved or recertification, or reinstatement for the following de	courses and esignation:	d passed	any require	ed examinations for the certification	on,				
Certified Florida Appraiser	ertified Flor	rida Evalu	ator	Certified Cadastralist of F	-lorida				
Certified Florida Collector	ertified Flor	ida Colle	ctor Assista	int					
pages as necessary). If you are applying for recert employment dates.	Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.								
Employer: St. Lucie County Tax Collector									
Your Title: Legal General Counsel			Employme	ent Dates: 1/18/2021 - Present					
Employer:									
Your Title:			Employme	ent Dates:					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No. Course Title	Hours	No.		Course Title	Hours				
TC-0041C TCC 502 – Management of a Florida Tax Collector's Office TC-0036C TCC 503 – Collection and Distribution of Property_	30	TC-0042C	TCC 504 - C	ollection of Licenses, Taxes, and Fees	30				
TC-0036C Taxes and Special Assessments	30	TC-0037C	TCC 001 - B	ankruptcy	15				
Applicant Signature									
I am requesting approval for Florida professional coinformation provided on this form and any attachment	ertification, ents are tru	recertificate and co	ation, or rei	nstatement. I certify that all of the best of my knowledge.					
Signature: Such Such				Date: 5-10-2023					



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying	ortyn ago			ogioti dilotti il tati di					
	Recertificat	tion - \$5	fee Rein	statement of Cert	ification - \$5 fee				
Applicant Information									
Applicant's name (as you would like it to appear or	the certific	ate):		Edward W. Becht					
Business email address: ed.becht@tcs	Business email address: ed.becht@tcslc.com Business phone number: 772-462-1650								
Job title: Legal General Counsel									
Employed by: St. Lucie County Tax Collector									
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed	any required exa	aminations for the o	ertification,				
☐ Certified Florida Appraiser ☐ Ce	ertified Flori	da Evalı	ator [Certified Cadas	tralist of Florida				
Certified Florida Collector	ertified Florid	da Colle	ctor Assistant						
Experience for Certification — If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ctor's office	, or with	the Florida Depart	artment of Revenue	e (attach additional				
Employer: St. Lucie County Tax Collector									
Your Title: Legal General Counsel			Employment Da	ates: 1/18/2021 - Pres	ent				
Employer:									
Your Title:			Employment Da	ates:					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No. Course Title	Hours	No.		Course Title	Hours				
TC-0038C TCC 002 – Effective Decision Making	10								
TC-0039C TCC 003 – Customer Service Training	5								
Applicant Signature									
I am requesting approval for Florida professional c information provided on this form and any attachm	ertification,	recertific	ation, or reinstal	tement. I certify that	t all of the				
Signature:	- Contraction	0 0110 00	Da		> 2				

Edward W. Becht

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

on

December 21, 2021 30 credit hours



Edward W. Becht

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

March 19, 2022 15 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Edward W. Becht

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 21-24, 2022 30 credit hours

Edward W. Becht

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

August 26, 2022 10 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Edward W. Becht

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours

Edward W. Becht

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

May 8, 2023 5 credit hours





From: 05/16/16

From:

Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Melanie F	P. Blair			
Previous Name(s)(if applicable):	Melanie B	Bland			
Documentation Included:					
County: Putnam		Job Title: Customer Service Representative II			
Certification Requested:	Certified F	Florida Collector Assistant			
Initial: 🗸		Reinstatement:			
Certification Date:	02/01/23				
	Ар	plication			
✓ Application with Required Signatures					
✓ Application Fee					
✓ Courses Listed on Applica	ation				

To: Present

To:

Includes Current Employment
Two Years of Experience with an Applicable Office

Course Information								
Course Name	Hours Credited	Documentation						
30-hours per 12D-19.003(3)(a)								
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course						
90-hours per 12D-19.003(3)(b)								
FLHSMV - DL Training Series: Phase I	40	Attended Course						
FLHSMV - DL Training Series: Phase II	40	Attended Course						
AAMVA - CDL Module 1	2.5	Attended Course						
AAMVA - CDL Module 2	0.75	Attended Course						
AAMVA - CDL Module 3	0.75	Attended Course						
AAMVA - CDL Module 4	0.75	Attended Course						
AAMVA - Counterfeits and Alterations	0.75	Attended Course						
AAMVA - Driver License and ID Cards	0.75	Attended Course						
AAMVA - Internal Fraud for Staff	0.75	Attended Course						
AAMVA - Vehicle Identification Documents	0.75	Attended Course						
AAMVA - Expanding the Review	0.5	Attended Course						
AAMVA - Social Security Cards	0.5	Attended Course						
AAMVA - Birth Certificates	0.5	Attended Course						
Total Hours	119.25							

Yes

No

Notes: Total approved course hours = 126.25

Committee recommends certification:

Employment Dates Listed



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certification	te: Melanie P. Blair		
Previous Name(s)(if applicab			
Documentation Included:			
County: Putnam	Job Title: Customer Ser		ntative II
Certification Requested:	Certified Florida Collector Assistant	t .	
Initial: 🗸	Reinstatement:		
Certification Date:	02/01/23		
	Application		
✓ Application with Req	Application		
✓ Application Fee	uned dignatures		
✓ Courses Listed on A	pplication		
✓ Employment Dates L			
	ırrent Employment		
	of Experience with an Applicable Offic	e	
From: 05/16/16	To: Present		
From:	To:		
	Course Information	Tal	
Course Name		Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)			
90-hours per 12D-19.003(3)(b)			
AAMVA - U.S. Immigration Docume	ents	0.75	Attended Course
AAMVA - Canadian Travel, Citizens	ship and Immigration Documents	1	Attended Course
AAMVA - People and Actions		0.75	Attended Course
AAMVA - Introduction to Covert Fea	atures	0.75	Attended Course
AAMVA - Travel Documents		0.75	Attended Course
AAMVA - Security Features		1	Attended Course
FLHSMV - Heavy Vehicle Use Tax		1	Attended Course
AAMVA - Introduction to Fraud		1	Attended course
	Total Hours	7	

Yes

No

Notes:

Committee recommends certification:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reaso	n for Applying	"Proporty" ag		<u>.</u>					
		nual Recertifica	ıtion - \$5	fee R	einstatement of Certifi	cation - \$5 fee			
Applic	ant Information	antonia zaliaran di			" all all efficience to the consequence	inggeralagi striniciasi es			
Applica	nt's name (as you would like it to appe	ar on the certific	,						
			Mel	anie P. Blair					
	ss email address: 323 St. Johns Avenu	е		Business ph	one number: 386-326-2	722			
Job title	Customer Service Representative II					107-7-31.			
Employ	ed by: Putnam County Tax Collector					- 17/4			
I have c	completed the required hours of approvection, or reinstatement for the following	red courses and generation:	l passed a	any required	examinations for the cer	tification,			
☐ Ce	ertified Florida Appraiser	Certified Flori	ida Evalu	ator	Certified Cadastra	list of Florida			
☐ Ce	ertified Florida Collector	Certified Flori	da Collec	ctor Assistant	:				
Florida pages a employr	ence for Certification – If you are a property appraiser's office, Florida tax as necessary). If you are applying for rement dates.	collector's office	e. or with	the Florida D	epartment of Revenue (attach additional			
	er: Putnam County Tax Collector		· · · · ·		I Datas				
	tle: Customer Service Representative I			Employmen	t Dates: 5/16/2016 - Curr	ent			
Employe									
Your Tit	le:	, , ,		Employment	t Dates:				
reinstate of each license i type bel	Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No.	Course Title	Hours	No.		Course Title	Hours			
	See Attached Transcript	126				ļ			
	ant Signature								
l am req	uesting approval for Florida profession ion provided on this form and any atta	nal certification,	recertifica	ation, or reins	statement. I certify that a	ll of the			
Signatur	re:	Olason	<u> </u>		Date: 2/22/	23			

MELANIE BLAND BLAIR PUTNAM COUNTY TAX COLLECTOR

	COURSE	COMPLETED	HRS
	CLASSROOM		
TCC-0022C	DL PHASE I	6/17/2016	40.0
TCC-0023C	DL PHASE II	7/15/2016	40.0
TCC-0040C	DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS	1/17-20/2023	30.0
	ON-LINE ON-LINE		
	AAMVA FDR (2017 COURSE DESCRIPTION)		
TCC-0001C	AAMVA FDR 2017 COUNTERFEITS AND ALTERATIONS	8/2/2018	0.75
TCC-0002C	AAMVA FDR 2017 DRIVER LICENSE AND ID CARDS	8/2/2018	0.7
	AAMVA FDR 2017 VEHICLE IDENTIFICATION DOCUMENTS	8/2/2018	1.00
TCC-0004C	AAMVA FDR 2019 EXPANDING THE REVIEW	6/15/2021	0.50
	AAMVA FDR 2020 (COURSE DESCRIPTION)		
TCC-0005C	AAMVA FDR 2020 BIRTH CERTIFICATES	10/4/2021	1.00
TCC-0007C	AAMVA FDR 2020: CANADIAN TRAVEL, CITIZENSHIP AND IMMIGRATION DOCUMENTS		0.50
TCC-0008C	AAMVA FDR 2020: INTERNAL FRAUD FOR STAFF		0.75
TCC-0009C	AAMVA FDR 2020: INTRODUCTION TO COVERT FEATURES		0.75
TCC-0010C	AAMVA FDR 2020: INTRODUCTION TO FRAUD		1.00
TCC-0013C	AAMVA FDR 2020: PEOPLE AND ACTIONS		0.75
TCC-0014C	AAMVA FDR 2020: SECURITY FEATURES		1.00
TCC-0015C	AAMVA FDR 2020: SOCIAL SECURITY CARDS		0.50
TCC-0016C	AAMVA FDR 2020: TRAVEL DOCUMENTS		0.75
TCC-0017C	AAMVA FDR 2020: US IMMIGRATION DOCUMENTS		0.75
TCC-0044C	HEAVY VEHICLE USE TAX (HVUT)	12/4/2019	1.00
	AAMVA CDL 2015 or Newer (COURSE DESCRIPTION)		
TCC-0018C	MODULE 1	7/6/2018	2.50
TCC-0019C	MODULE 2	7/0/2010	0.75
TCC-0020C	MODULE 3		0.75
TCC-0021C	MODULE 4		0.25
· · · · · · · · · · · · · · · · · · ·	TOTAL HOURS		126.00



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

certificate of Completion

Presented to

Melanie Blair

On behalf of the Department of Highway Safety and Motor Vehicles, Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase I

On this 17th day of June 2016





FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

certificate of Completion

Presented to

Melanie Blair

On behalf of the Department of Highway Safety and Motor Vehicles, Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase II

On this 15th day of July 2016



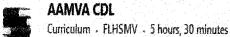
This certificate is awarded to

MELANIE BLAND

for the successful completion of the course

AAMVA CDL By DHSMV

Date: 7/6/2018



Request

Open Curriculum Player

This training curricula contains the AAMVA CDL training modules,

Available Languages

English (US)

Version

2.0

Subjects

Driver License

Curriculum



AAMVA CDL 2015: Orientation

This purpose of this course serves as an introduction to the Commercial Knowledge Examiner Training Program provided by AAMVA, Upon completion of this training program, CDL Knowledge Examiners will be provided with a fundamental understanding of the objectives of the CDL testing program, and gain al... read more



AAMVA CDL 2015: Module 1 - Introduction to CDL Licensing

The purpose of this course is to acquaint you with the basic understanding of the history and rationale of the Commercial Motor Vehicle Safety Act of 1986 and the Motor Carrier Safety Improvement Act of 1999. This will include a description of the drivers covered by the CDL program, CDL vehicle cla... read more



AAMVA CDL 2015: Module 2 - Overview of the CDL Tests

The purpose of this course is to describe how CDL tests directly reflect the CDL classifications and endorsements. The need for a representative vehicle will also be explained and you will understand the need for CDL test validity and reliability.



AAMVA CDL 2015: Module 3 - CDL Knowledge Tests

The purpose of this course is to provide a basic understanding of the jurisdiction's knowledge test system and how it is implemented.



AAMVA CDL 2015: Module 4 - CKE End-of-Course Exam

The purpose of this course is to provide you with a clear understanding of the training and examination requirements defined in Federal regulations; and to demonstrate that you have a firm understanding of the knowledge, skills and attitudes necessary to become a commercial knowledge examiner by successfully completing an end of course exam.



AAMVA CDL 2015: Module 5 - CKE Course Completion

The purpose of this course is to discuss examiner responsibilities, procedures for documentation and reporting, jurisdictional policies and procedures and to review the driver license examiner code of ethics.



This certificate is awarded to

MELANIE BLAND

for the successful completion of the course

AAMVA FDR 2017 for Tax Collector Agents *By DHSMV*

Date: 8/2/2018

AAMVA FDR 2017 for Tax Collector Agents

Training Type: Curriculum Provider: FLHSIM Version: 1.0 Structure History Training Hours: 3 Hours O Himdes Description: This course curricula contains 4 AMMA FDR 2017 courses required for your certification. The courses include: AMMA FDR 2017 - Counterfels and Alterations AAMMA FDR 2017 - Driver License and ID Cards AAMMA FDR 2017 - Internal Fraud for Staff AAMMA FDR 2017 - Vehicle Documents Salous: Completed Training Purpose: Due Date: None Certificate Expiration Date: Reporting Classification:

	Wall Iraining Cactivated Training C Not Activated Training	Check to sort by due	date (uncheck box to	return to default view					Hide Expired Training
	TITLE (CLICK ON ® TO SEE COURSE DESCRIPTION)			TYPE	DUE DATE		STATUS	OPTIONS	DETAILS
	AANVA FDR 2017 - Counterfeits & Alterations		***************************************	Online Class	None	**************************************	Completed	None .	8.8
	AANVA FDR 2017 - Driver Licenses and ID Cards			Online Class	Hone	e i na en	Completed	None	3
: ' :	AAHVA FDR 2017 - Internal Fraud for Staff			Online Class	None		Completed	None	9: <u> </u>
1	AAHVA FDR 2017 - Vehicle Identification Documents			Online Class	None		Completed	None	9 (
								and the second second	e entre Trans



iLearn

This certificate is awarded to

MELANIE BLAND

for the successful completion of

Heavy Vehicle Use Tax (HVUT) - 2019

by FLHSMV

1 Hours 0 Minutes

Date of Course Completion: 12/4/2019



iLearn

This certificate is awarded to

MELANIE BLAND

for the successful completion of

AAMVA FDR 2019: Expanding the Review

by External Training

0 Hours 30 Minutes

Date of Course Completion: 6/15/2021



iLearn

This certificate is awarded to

MELANIE BLAND

for the successful completion of

AAMVA FDR 2020 (General Members)

by FLHSMV

10 Hours 45 Minutes

Date of Course Completion: 10/4/2021

Training Type: Curriculum

Provider: FLHSMV

Version: 4.0 Structure History

Training Hours: 10 Hours 45 Minutes

Description: This curriculum includes all AAMVA FDR modules for General Hembers.

Status: Completed

Training Purpose:

Due Date: 8/31/2021

Certificate: Print Certificate

Expiration Date:

Reporting Classification: Select

Curriculum

OALI Training OActivated Training ONot Activated Training Check to sort by due d	ate (uncheck box to return to default view)				Hide Expired Train
ITLE (CLICK ON [®] TO SEE COURSE DESCRIPTION)	туре	DUE DATE	STATUS	OPTIONS	DETAILS
RMVA FDR 2020 Job Aids (Hin. required; 2)	Section	None		None	None
AANVA FDR 2020: Level 1 Job Aid	Study Guides	None	Completed	Launch stone	3 🗐
AANVA FDR 2020: Level 2 Job Aid	Study Guides	None	Completed	Launch Hone	3 .
NHVA 2020 Courses (Hin. required: 15)	Section	None			None
AAHVA FDR 2020: Introduction to Fraud	Online Class	None	Completed	None	3 (<u>I</u>
AANVA FDR 2020: Birth Certificates	Online Class	None	Completed	None	3 (<u>I</u>
AAHVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs	Online Class	None	Completed	None	3 (
AAHVA FDR 2020: Counterfeits and Alterations	Online Class	Kone	Completed	Rone	9.[
AAHVA FDR 2020: Driver Licenses and ID Cards	Online Class	None	Completed	None	9.
AANVA FDR 2020: High Quality Counterfeits Level 1	Online Class	None	Completed	None	3
AAMVA FDR 2020: High Quality Counterfeits Level 2	Online Class	None	Completed	Kane	9.
AANVA FDR 2020: Introduction to Covert Features	Online Class	Kone	Completed	None	8.
® AANVA FDR 2020: Internal Fraud for Staff	Online Class	None	Completed	None	3 🗍
AANVA FDR 2020; People and Actions	Online Class	Kone	Completed	None	3 🗐
AANVA FDR 2020: Security Features	Online Class	None	Completed	Nane	3.
AAHVA FDR 2020: Social Security Cards	Online Class	None	Completed	Kone	8.
AANVA FDR 2020: Travel Documents	Online Class	None	Completed	Rone	3.
→ AAHVA FDR 2020: US Immigration Documents	Online Class	None	Completed	HUNG	3 3
AAHVA FDR 2020: Update Only Module	Online Class	None	Completed	#8000	3 1





This certificate is awarded to

MELANIE BLAND

for the successful completion of

AAMVA FDR 2020: Social Security Cards

by External Training

0 Hours 30 Minutes

Date of Course Completion: 8/30/2021





This certificate is awarded to

MELANIE BLAND

for the successful completion of

AAMVA FDR 2020: Birth Certificates

by External Training

0 Hours 30 Minutes

Date of Course Completion: 8/31/2021





MELANIE BLAND

for the successful completion of

AAMVA FDR 2020: Internal Fraud for Staff

by External Training

0 Hours 45 Minutes





MELANIE BLAND

for the successful completion of

AAMVA FDR 2020: Introduction to Fraud

by External Training

1 Hours 0 Minutes





MELANIE BLAND

for the successful completion of

AAMVA FDR 2020: US Immigration Documents

by External Training

0 Hours 45 Minutes





MELANIE BLAND

for the successful completion of

AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes





MELANIE BLAND

for the successful completion of

AAMVA FDR 2020: People and Actions

by External Training

0 Hours 45 Minutes





MELANIE BLAND

for the successful completion of

AAMVA FDR 2020: Introduction to Covert Features

by External Training

0 Hours 45 Minutes





MELANIE BLAND

for the successful completion of

AAMVA FDR 2020: Travel Documents

by External Training

0 Hours 45 Minutes





MELANIE BLAND

for the successful completion of

AAMVA FDR 2020: Security Features

by External Training

1 Hours 0 Minutes

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Melanie P Blair

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours





Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Heather Buklad			
Previous Name(s)(if applicable):				
Documentation Included:				
County: Charlotte		Job Title: Technical Specialist II		
Certification Requested:	Certified F	Florida Collector Assistant		
Initial: 🗸		Reinstatement:		
Certification Date:	04/01/23			
	Ар	plication		
✓ Application with Required	Signature	es		
✓ Application Fee				
✓ Courses Listed on Applica	ition			
✓ Employment Dates Listed				
✓ Includes Current	Employm	nent		
✓ Two Years of Exp	perience	with an Applicable Office		
From: 11/02/20		To: Present		
From:		To:		

Course Information							
Course Name	Hours Credited	Documentation					
30-hours per 12D-19.003(3)(a)							
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course					
90-hours per 12D-19.003(3)(b)							
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course					
FLHSMV - Driver License Preparatory Training	64	Attended Course					
Total Hours	124						
Committee recommends certification: Yes		No					

Notes: AAMVA FDR and approved courses on transcript not included in approved course hours calculation for this applicant as completed hours are not provided.



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

	ocity/i age	3,001110	iai_Trairiii	g_rtegistrationAndr ayment.as	PX
Reason for Applying					
X Initial Certification - \$25 fee Annual	Recertifica	tion - \$5	fee 🔲 I	Reinstatement of Certification	- \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear or	the certific	ate): HE	ATHER E	BUKLAD	
Business email address: Business phone number:941-743-1350					
Job title: TECHNICAL SPECIALIST II					
Employed by: CHARLOTTE COUNTY TA					
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed	any required	d examinations for the certificatio	n,
Certified Florida Appraiser Co	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida
Certified Florida Collector	ertified Flori	da Collec	ctor Assistar	nt	
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: CHARLOTTE COUNTY TAX C	OLLECT	OR			
Your Title: TECHNICAL SPECIALIST II			Employme	nt Dates: 11/02/2020	
Employer:					
Your Title:			Employme	nt Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No. Course Title	Hours	No.		Course Title	Hours
TC-00040C TCC-501 D & R	30	TC-00240	DRIVER'S LIC	CENSE PREPARATORY TRAINING	64
TC-0036C TCC-503 C & D	30	TC-0001C - ⁻	тс-0017С 🗚	MVA FDR 2020 GENERAL MEMBERS	10.45
Applicant Signature I am requesting approval for Florida professional conformation provided on this form and any attachm					
Signature: TEACHER BULLAA Heather Buklad (Mar 14, 2023 16:29 EDT)				Date: Mar 14, 2023	

INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

- · county property appraisers and employees
- county tax collectors and employees

Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

Course Approval and Examinations

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage https://floridarevenue.com/property/Pages/Cofficial_Training.aspx. You must pass all required examinations for each required course to obtain course credit.

Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours*.

Special Salary for Officials

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

Need Assistance?

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.





HEATHER BUKLAD

for the successful completion of

AAMVA FDR 2020 (General Members)

by FLHSMV

10 Hours 45 Minutes





Home

Learning

Reports

ILT

Admin

Transcript

Completed Training: HEATHER BUKLAD

Print

Title	Туре	Completion Date	Score	Status
AAMVA CDL 2021	Curriculum	9/9/2022		Completed
Information and Cyber Security Awareness for External Entities - 2022	Online Class	8/31/2022	0	Completed
How to use the Florida Smart ID Proof of Age Verifier	Video	7/26/2022		Completed
DL Prep Participant Workbook	Material	7/26/2022		Completed Equivalent
Enrolling for Florida Smart ID in MyDMV Portal	Video	7/26/2022		Completed
How to use the Florida Smart ID Law Enforcement Verifier	Video	7/26/2022		Completed
How to use your Florida Smart ID	Video	7/26/2022		Completed
Introducing Florida Smart ID	Video	7/26/2022		Completed
Heavy Vehicle Use Tax (HVUT) - 2021	Online Class	1/25/2022	100	Completed
Information and Cyber Security Awareness for External Entities - 2021	Online Class	9/14/2021	100	Completed
Driver License Preparatory Training - Virtual Instructor-Led Training (Starts 4/6/2021)	Session	4/19/2021	0	Completed
AAMVA FDR 2020 (General Members)	Curriculum	2/1/2021		Completed
AAMVA FDR 2018: Internal Fraud for Staff	Online Class	1/29/2021	100	Completed
ORION Training for TC Agents	Curriculum	1/29/2021		Completed
DL Issuance Hands-on Practice: FR1 and FR8 Clearance Transaction	Online Class	1/28/2021	96	Completed
DL Issuance Hands-on Practice: FR1 and FR7 Clearance Transaction	Online Class	1/28/2021	100	Completed
AAMVA FDR 2020: Driver Licenses and ID Cards	Online Class	11/19/2020		Completed
AAMVA FDR 2020: High Quality Counterfeits Level 2	Online Class	11/19/2020		Completed
Capture Training	Online Class	11/19/2020		Completed
DL Transformed: Phase I - Driving Test Preparation	Online Class	11/19/2020		Completed
Information and Cyber Security Awareness for External Entities - 2020	Online Class	11/19/2020		Completed
Legal Presence: Immigrant	Online Class	11/19/2020		Completed
Legal Presence: U.S. Citizen	Online Class	11/19/2020		Completed
Spot the Phish (MP 8.01)	Online Class	11/19/2020		Completed
AAMVA FDR 2020: Birth Certificates	Online Class	11/19/2020		Completed
AAMVA FDR 2020: Introduction to Covert Features	Online Class	11/19/2020		Completed
AAMVA FDR 2020: High Quality Counterfeits Level 1	Online Class	11/19/2020		Completed
AAMVA FDR 2020: People and Actions	Online Class	11/19/2020		Completed
AAMVA FDR 2020: FDR Resources	Online Class	11/19/2020		Completed
AAMVA FDR 2020: Counterfeits and Alterations	Online Class	11/19/2020		Completed
Heavy Vehicle Use Tax (HVUT) - 2019	Online Class	11/19/2020		Completed
AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs	Online Class	11/19/2020		Completed
AAMVA FDR 2020: Introduction to Fraud	Online Class	11/19/2020		Completed

Back

Print







HEATHER BUKLAD

for the successful completion of

Driver License Preparatory Training - Virtual Instructor-Led Training

by FLHSMV

64 Hours 0 Minutes

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

heather buklad

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours

Heather Buklad

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

March 14, 2023 30 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Tavares B	urgess		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Dade		Job Title: Paralegal Sup	port Specialist	
Certification Requested:	Certified F	Iorida Collector Assistant		
Initial: 🗸	02/01/23	Reinstatement:		
Certification Date:				
	Арі	plication		
✓ Application with Required				
✓ Application Fee				
✓ Courses Listed on Applica	ation			
✓ Employment Dates Listed				
✓ Includes Current				
	perience v	vith an Applicable Office	е	
From: 12/01/05		To: Present		
From:		To:		
	Course	Information	T	T
Course Name			Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of	of Florida Ta	x Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)				
TCC 502 - Management of a Florida Tax	Collector's C	Office	30	Attended Course
TCC 001 - Bankruptcy			15	Attended Course
TCC 002 - Effective Decision Making			10	Attended Course
TCC 003 - Customer Service Training			5	Attended Course
TCC 503 - Collection and Distribution of Pr	roperty Taxe	s and Special Assessments	30	Attended Course
				+
		Total Hours	120	

Yes

No

Notes:

Committee recommends certification:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Initial Certification - \$25 fee	Reason	for Applying	-р-т-у				325 E 133
Applicant's name (as you would like it to appear on the certificate): Tavares Burgess Business email address: Tavares.Burgess@miamidade.gov Business phone number: 305-375-1077 Certified Florida Calestor Certified Florida Passed any required examinations for the certification, for the certification of Revenue (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Cert	✓ Initial Certification - \$25 fee						
Business email address: Tavares.Burgess@miamidade.gov Business phone number: 305-375-1077 Job title: Paralegal Support Specialist Employed by: Office of the Miami-Dade County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Collector Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Office of the Miami-Dade County Tax Collector Your Title: Employment Dates: 12/11/2005 Employer: Your Title: Employment Dates: 21/1/2005 Employer: Office of which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license license who was a course of the license. No. Course Title Hours No. Course Title Hours T.C. 2003/C T.C. 2001 - Bankruptcy 15 T.C. 2008/C Effective Decision-Making in the Workplace 10 T.C. 2003/C Customer Service Training 5 Effective Decision-Making in the Workplace 10 T.C. 2003/C Customer Service Training 5 Effective Decision-Making in the Workplace 10 T.C. 2003/C Customer Service Training 5 T.C. 2003/C Customer Service	Applica	nt Information					
Employed by: Office of the Miami-Dade County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Appraiser Certified Florida Collector Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Office of the Miami-Dade County Tax Collector Your Title: Employment Dates: 12/1/2005 Employer: Your Title: Employment Dates: Approved Courses – List each course you have successfully completed for the certification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hours TC-0037C TCC 001 - Bankruptcy 15 TC-0038C Effective Decision-Making in the Workplace 10 TC-0039C Customer Service Training 5	Applicant	s's name (as you would like it to appear	on the certific				
Employed by: Office of the Miami-Dade County Tax Collector Nave completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser	Business	email address: Tavares.Burgess@miar	nidade.gov		Business p	none number: 305-375-1077	
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: ☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida ☐ Certified Florida Collector ☑ Certified Florida Collector Assistant Experience for Certification — If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Office of the Miami-Dade County Tax Collector Your Title: Paralegal Support Specialist ☐ Employment Dates: 12/1/2005 Employer: Your Title: ☐ Employment Dates: Approved Courses — List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. ☐ Course Title ☐ Hours ☐ No. ☐ Course Title ☐ Hours ☐ TC-0037C ☐ TCC 001 - Bankruptcy ☐ 15 ☐ TC-0038C ☐ Effective Decision-Making in the Workplace ☐ 10 ☐ TC-0039C ☐ Customer Service Training ☐ 15 ☐ TC-0038C ☐ TCC 001 - Bankruptcy ☐ 15 ☐ TC-0038C ☐ TCC 001 - Bankruptcy ☐ TC-0039C ☐ TCC 001 - Bankruptcy ☐ TCC	Job title:	Paralegal Support Specialist				L	
Certified Florida Appraiser Certified Florida Appraiser Certified Florida Collector Certified Florida Collector Certified Florida Collector Assistant Certified Florida Collector Assistant Experience for Certification — If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Office of the Miami-Dade County Tax Collector Your Title: Paralegal Support Specialist Employment Dates: 12/1/2005 Employer: Your Title: Employment Dates: Approved Courses — List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hours TC-0037C TCC 001 - Bankruptcy 15 TC-0038C Effective Decision-Making in the Workplace 10 TC-0039C Customer Service Training 5							
Certified Florida Collector Experience for Certification − If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Office of the Miami-Dade County Tax Collector Your Title: Paralegal Support Specialist Employment Dates: 12/1/2005 Employer: Your Title: Employment Dates: Approved Courses − List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hours TC-0037C TCC 001 - Bankruptcy 15 TC-0038C Effective Decision-Making in the Workplace 10 TC-0039C Customer Service Training 5	I have co	mpleted the required hours of approved ation, or reinstatement for the following	l courses and designation:	passed a	any required	l examinations for the certification	١,
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Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Office of the Miami-Dade County Tax Collector Your Title: Paralegal Support Specialist Employment Dates: 12/1/2005 Employer: Your Title: Employment Dates: Approved Courses – List each course you have successfully completed for the certification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hours TC-0037C TCC 001 - Bankruptcy 15 TC-0038C Effective Decision-Making in the Workplace 10 TC-0039C Customer Service Training 5	Cer	tified Florida Collector	Certified Flori	da Collec	tor Assistar	t	
Your Title: Paralegal Support Specialist Employer: Your Title: Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hours TC-0037C TCC 001 - Bankruptcy 15 TC-0038C Effective Decision-Making in the Workplace 10 TC-0039C Customer Service Training 5	Florida p	roperty appraiser's office, Florida tax co s necessary). If you are applying for rec	llector's office	e or with	the Florida	Department of Revenue (attach a	additional
Employer: Your Title: Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hours TC-0037C TCC 001 - Bankruptcy 15 TC-0038C Effective Decision-Making in the Workplace 10 Tc-0039C Customer Service Training 5	Employe	r: Office of the Miami-Dade County Tax	Collector				
Your Title: Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hours TC-0037C TCC 001 - Bankruptcy 15 TC-0038C Effective Decision-Making in the Workplace 10 TC-0039C Customer Service Training 5	Your Title	^{e:} Paralegal Support Specialist			Employme	nt Dates: _{12/1/2005}	
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TC-0037C TCC 001 - Bankruptcy 15 TC-0038C Effective Decision-Making in the Workplace 10 Tc-0039C Customer Service Training 5	reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license						
TC-0039C Customer Service Training 5	No.		Hours	No.			
	TC-0037C	TCC 001 - Bankruptcy	15	TC-00380	Effective	Decision-Making in the Workplace	10
	TC-0039C	Customer Service Training	5				
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date: 04/10/2023	I am req	uesting approval for Florida professiona on provided on this form and any attach e:	I certification, nments are tru	recertific le and co	ation, or rei	pest of my knowledge. Date:	•



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason	for Applying					
✓ Initial Certification - \$25 fee ✓ Annual Recertification - \$5 fee ✓ Reinstatement of Certification - \$5 fee						
Applicant Information						
Applicant's name (as you would like it to appear on the certificate): Tavares Burgess						
Business email address: Tavares.burgess@miamidade.gov Business phone number: 305-375-1077						
	Paralegal Support Specialist					
	ed by:Miami-Dade County Office of the Tax					
I have co	ompleted the required hours of approved coation, or reinstatement for the following de	ourses and signation:	passed a	any required (examinations for the certification	١,
Cer	rtified Florida Appraiser 🔲 Ce	rtified Flori	ida Evalua	ator	Certified Cadastralist of FI	orida
Cer	tified Florida Collector	rtified Flori	da Collec	tor Assistant		
Florida p pages a employn	ence for Certification – If you are applying property appraiser's office, Florida tax collects necessary). If you are applying for recertionent dates.	ctor's office ification o	e. or with	the Florida D	epartment of Revenue (attach a	dditional
	^{er:} Miami-Dade County Office of the Tax Co	llector				
Your Titl	e:Paralegal Support Specialist			Employment	Dates: _{12/1/2005}	
Employe	er:					
Your Tit	e:			Employment	Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours
TC-0036C	TC 503 - COLLECTION & DISTRIBUTION OF PROPERTY TAXES & SPECIAL ASSESSMENT	30	TC-00410	MANAGEMEN	NT OF A FLORIDA TAX COLLECTOR	30
TC-0040C	DUTIES & RESPONSIBILTIES OF A FLORIDA TAX COLLECTOR	30				
I am rec	ant Signature Juesting approval for Florida professional ce Jion provided on this form and any attachme re:	ertification, ents are tru	recertific ue and co	rrect to the be	est of my knowledge. Date:	
	Terrales Burgaess				04/10/2023	

INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

- · county property appraisers and employees
- county tax collectors and employees

Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- · Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

Course Approval and Examinations

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage https://floridarevenue.com/property/Pages/Cofficial_Training.aspx. You must pass all required examinations for each required course to obtain course credit.

Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, Application for Approval of a Course or Continuing Education Credit Hours.

Special Salary for Officials

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

Need Assistance?

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

Tavares Burgess

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

April 6, 2022 15 credit hours



Tavares Burgess

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

April 7, 2022 10 credit hours



Tavares Burgess

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

April 7, 2022 5 credit hours



Tavares Burgess

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

May 2, 2022 30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Tavares Burgess

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Tavares Burgess

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Daniel Collazo		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Hillsborough	Job Title: Supervisor		
Certification Requested:	Certified Florida Collector Assistant		
Initial: 🗸	Reinstatement:		
Certification Date:	03/01/23		
	Application		
Application with Required	Signatures		
✓ Application Fee			
Courses Listed on Applica			
✓ Employment Dates Listed			
✓ Includes Current ✓ Two Years of Ex			
From: 04/03/17	perience with an Applicable Office To: Present	3	
From:	To:		
T TOTTI.	10.		
	Course Information		
		Hours	
Course Name		Credited	Documentation
30-hours per 12D-19.003(3)(a)			
TCC 501 - Duties and Responsibilities	of Florida Tax Collectors	30	Attended Course
	of Florida Tax Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities		30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	Collector's Office		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Office	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy	Collector's Office	30 30 15	Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
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Notes:



REC'D MAR - 8 2023_{Rule 12D-16.002, F.A.C.}

Florida Professional Certification

Property Tax Oversight Certification and Training

Application for

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying						
✓ Initial Certification - \$25 fee ☐ Annua	I Recertific	ation - \$5	fee Reinstatement of Certification -	\$5 fee		
Applicant Information	* * * * * * * * * * * * * * * * * * * *		E Programme and the second			
Applicant's name (as you would like it to appear	on the certifi	cate): Dar				
Business email address: collazod@hillstax.org Business phone number: 813-635-5210 ext 5490						
Job title: Supervisor			6			
Employed by: Hillsborough County Tax Collector						
I have completed the required hours of approved recertification, or reinstatement for the following of	courses and designation:	d passed	any required examinations for the certification	1		
Certified Florida Appraiser	Certified Floi	ida Evalu	ator Certified Cadastralist of Flo	orida		
☐ Certified Florida Collector	Certified Flor	ida Collec	ctor Assistant			
Experience for Certification – If you are approperly appraiser's office, Florida tax col pages as necessary). If you are applying for rece employment dates.	lector's offic	e, or with	the Florida Department of Revenue (attach ac	dditional		
Employer: Hillsborough County Tax Collector						
Your Title: Supervisor	1	-	Employment Dates: 04/03/2017 to Present			
Employer:			1			
Your Title:			Employment Dates:			
Approved Courses — List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.	Course Title	Hours		
TC0040C TCC501 Duties And Responsibilities	30	TC0041C	TCC502 Management of a Tax Collector (30		
TC0036C TCC503 Collection and Distribution	30	TC0037C	TCC001 Bankruptcy	15		
Applicant Signature I am requesting approval for Florida professional information provided on this form and any attachr Signature:	certification, nents are tru	recertifica ue-and-con	ation, or reinstatement. I certify that all of the rect to the best of my knowledge. Date: 02/27/2023	P		
			OE/E//EOEO			



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

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Reason	n for Applying					
✓ Init	tial Certification - \$25 fee 🔲 An	nual Recertifica	ation - \$5	fee	Reinstatement of Certification	n - \$5 fee
Applica	ant Information		* * 1			
	nt's name (as you would like it to appo		cate): Dar			
Business email address: collazod@hillstax.org Business phone number: 813-635-5210 ext 549					xt 5490	
	Supervisor	5	6 7 9	181		
	ed by: Hillsborough County Tax Colle					
I have c	ompleted the required hours of appro cation, or reinstatement for the follow	ved courses and ng designation:	d passed	any require	d examinations for the certificat	ion,
☐ Ce	rtified Florida Appraiser	Certified Flor	rida Evalu	ator	Certified Cadastralist of	Florida
☐ Ce	rtified Florida Collector	✓ Certified Flor	ida Colle	ctorAssista	nt	
Florida pages a	ence for Certification — If you are property appraiser's office, Florida tax is necessary). If you are applying for innent dates.	collector's offic	e, or with	the Florida	Department of Revenue (attach	n additional
Employe	er: Hillsborough County Tax Collector	4.7	4. 7	1	F 6	
Your Tit	e: Supervisor	1	1500	Employme	nt Dates: 04/03/2017 to Present	t
Employe	er:	(A)				
Your Tit	e:	13.,6	T T'y	Employme	nt Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.	•	Course Title	Hours
TC0038C	TCC002 Decision Making	1.0	TC0039C	TO	CC003 Customer Service	05
		•				
	nt Signature					
I am req	uesting approval for Florida profession provided on this form and any atta	nal certification, achments are tru	recertific	ation, or rei	nstatement. I certify that all of the	ne
Signátur		***	. A.	11	Date: 02/27/2023	

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Daniel Collazo

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

February 7-10, 2022 30 credit hours



Congratulations,

Daniel Collazo

on completing

TCC 001 - BANKRUPTCY Course Number: TC-0037C

on

July 29, 2022 15 credit hours



Congratulations,

Daniel Collazo

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

August 5, 2022 10 credit hours



Congratulations,

Daniel Collazo

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

August 12, 2022 5 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Daniel Collazo

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

September 12-15, 2022 30 credit hours



Congratulations,

Daniel Collazo

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

on

February 26, 2023 30 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate: Chary Lynn Colon					
Previous Name(s)(if applicable):					
Documentation Included:					
County: St. Lucie	Job Title: Legal Assistar	nt III			
Certification Requested:	Certified Florida Collector Assistant				
Initial: 🗸	Reinstatement:				
Certification Date:	05/01/23				
	Application				
✓ Application with Required	Signatures				
Application Fee					
Courses Listed on Applica					
✓ Employment Dates Listed					
✓ Includes Current					
	perience with an Applicable Offic	е			
From: 02/26/21	To: Present				
From:	То:				
	Carres Information				
	Course Information	Центо			
Course Name		Hours Credited	Documentation		
		Credited			
30-hours per 12D-19 003/3\/a\					
30-hours per 12D-19.003(3)(a)	mouth, Toyon and Chaniel Assessments	20	Attachded Course		
TCC 503 Collection & Distribution of Pro	perty Taxes and Special Assessments	30	Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)	perty Taxes and Special Assessments				
TCC 503 Collection & Distribution of Pro	perty Taxes and Special Assessments	30 15	Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b)					
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy		15	Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 504 - Collection of Licenses, Taxes	and Fees	15 30	Attended Course Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 504 - Collection of Licenses, Taxes TCC 002 - Effective Decision Making	and Fees	15 30 10	Attended Course Attended Course Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 504 - Collection of Licenses, Taxes TCC 002 - Effective Decision Making TCC 502 - Management of a Florida Tax	and Fees	15 30 10 30	Attended Course Attended Course Attended Course Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 504 - Collection of Licenses, Taxes TCC 002 - Effective Decision Making TCC 502 - Management of a Florida Tax	and Fees	15 30 10 30	Attended Course Attended Course Attended Course Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 504 - Collection of Licenses, Taxes TCC 002 - Effective Decision Making TCC 502 - Management of a Florida Tax	and Fees	15 30 10 30	Attended Course Attended Course Attended Course Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 504 - Collection of Licenses, Taxes TCC 002 - Effective Decision Making TCC 502 - Management of a Florida Tax	and Fees	15 30 10 30	Attended Course Attended Course Attended Course Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 504 - Collection of Licenses, Taxes TCC 002 - Effective Decision Making TCC 502 - Management of a Florida Tax	and Fees	15 30 10 30	Attended Course Attended Course Attended Course Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 504 - Collection of Licenses, Taxes TCC 002 - Effective Decision Making TCC 502 - Management of a Florida Tax	and Fees	15 30 10 30	Attended Course Attended Course Attended Course Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 504 - Collection of Licenses, Taxes TCC 002 - Effective Decision Making TCC 502 - Management of a Florida Tax	and Fees	15 30 10 30	Attended Course Attended Course Attended Course Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 504 - Collection of Licenses, Taxes TCC 002 - Effective Decision Making TCC 502 - Management of a Florida Tax	and Fees	15 30 10 30	Attended Course Attended Course Attended Course Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 504 - Collection of Licenses, Taxes TCC 002 - Effective Decision Making TCC 502 - Management of a Florida Tax	and Fees Collector's Office	15 30 10 30 5	Attended Course Attended Course Attended Course Attended Course		
TCC 503 Collection & Distribution of Pro 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 504 - Collection of Licenses, Taxes TCC 002 - Effective Decision Making TCC 502 - Management of a Florida Tax	and Fees	15 30 10 30	Attended Course Attended Course Attended Course Attended Course		

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

nπp://πιοridarevenue.com/pro	perty/Pag	es/Comc	iai_iTaiiiii	g_RegistrationAndPayment.as	phx	
Reason for Applying						
✓ Initial Certification - \$25 fee	Recertific	ation - \$5	fee	Reinstatement of Certification	- \$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear o	n the certif	cate):		Chary Lynn Colon		
Business email address: chary.colon@	tcslc.com		Business p	phone number: 772-462-1650		
Job title: Legal Assistant III		A desired				
Employed by: St. Lucie County Tax Collector						
I have completed the required hours of approved recertification, or reinstatement for the following definitions of the required hours of approved the recent hours of approved the required hours of approved the recent hours of approved the required hours of approved the recent hours of approved the required hours of approved the recent hours of t	courses an esignation:	d passed	any require	d examinations for the certification	on,	
Certified Florida Appraiser	ertified Flo	rida Evalu	ator	Certified Cadastralist of F	lorida	
☐ Certified Florida Collector	ertified Flo	rida Collec	ctor Assista	nt		
Experience for Certification — If you are appl Florida property appraiser's office, Florida tax collepages as necessary). If you are applying for receivemployment dates.	ector's offic	e. or with	the Florida	Department of Revenue (attach a	additional	
Employer: St. Lucie County Tax Collector						
Your Title: Legal Assistant III			Employme	nt Dates: 2/26/2021 - Present		
Employer:						
Your Title:		I	Employme	nt Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC-0041C TCC 502 – Management of a Florida Tax Collector's		TC-0042C	TCC 504 – C	ollection of Licenses, Taxes, and Fees	30	
TC-0036C TCC 503 – Collection and Distribution of Property Taxes and Special Assessments	30	TC-0037C	TCC 001 - B	ankruptcy	15	
Applicant Signature						
I am requesting approval for Florida professional of information provided on this form and any attachm	ertification ents are tr	, recertific ue and co	ation, or rei	nstatement. I certify that all of the best of my knowledge.		
Signature: Chary hom Color				Date: 5/10/23		



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying Initial Certification - \$25 fee Annual Recertification - Applicant Information Applicant's name (as you would like it to appear on the certificate):		
	Changluga Color	
Applicant's name (as you would like it to appear on the certificate):	Changluan Calan	
	Chary Lynn Colon	
Business email address: chary.colon@tcslc.com	Business phone number: 772-462-1650	
Job title: Legal Assistant III		
Employed by: St. Lucie County Tax Collector		
I have completed the required hours of approved courses and passe recertification, or reinstatement for the following designation:	d any required examinations for the certification,	
Certified Florida Appraiser Certified Florida Ev	aluator Certified Cadastralist of Florida	
☐ Certified Florida Collector	Certified Florida Collector	
Florida property appraiser's office, Florida tax collector's office, or w pages as necessary). If you are applying for recertification or for reemployment dates. Employer: St. Lucie County Tax Collector	instatement, provide your current employer and	
Your Title: Legal Assistant III	Employment Dates: 2/26/2021 - Present	
Employer:		
Your Title:	Employment Dates:	
Approved Courses – List each course you have successfully correinstatement for which you are applying (attach additional pages as of each approved course. If you are substituting your Certified Resid license issued by the Florida Real Estate Appraisal Board for one or type below. Attach a copy of the license.	necessary). Attach documentation verifying completion ential Appraiser license or Certified General Appraiser more courses, list your license number and license	
No. Course Title Hours No	Course Title Hours	
TC-0038C TCC 002 – Effective Decision Making 10		
TC-0039C TCC 003 – Customer Service Training 5		
Applicant Signature I am requesting approval for Florida professional certification, recertification provided on this form and any attachments are true and Signature:	ication, or reinstatement. I certify that all of the correct to the best of my knowledge. Date: 5/10/23	

Chary Lynn Colon

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

on

December 28, 2021 30 credit hours



Chary Lynn Colon

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

March 18, 2022 15 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Chary Lynn Colon

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 21-24, 2022 30 credit hours



Congratulations,

Chary Lynn Colon

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

August 3, 2022 10 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Chary Lynn Colon

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours



Congratulations,

Chary Lynn Colon

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

April 11, 2023 5 credit hours





From:

Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Christina C	Cothran
Previous Name(s)(if applicable):		
Documentation Included:		
County: Columbia	,	Job Title: Deputy Clerk
Certification Requested:	Certified FI	orida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	03/01/23	
	App	plication
✓ Application with Required	Signatures	S
✓ Application Fee		
✓ Courses Listed on Applica	ation	
✓ Employment Dates Listed		
✓ Includes Current	Employme	ent
✓ Two Years of Ex	perience w	rith an Applicable Office
From: 10/07/10		To: Present

To:

Course Information				
Course Name	Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)				
FLHSMV - DL Training Series: Phase I	40	Attended Course		
FLHSMV - DL Training Series: Phase II	40	Attended Course		
AAMVA - Counterfeits and Alterations	0.75	Attended Course		
AAMVA - Driver License and ID Cards	0.75	Attended Course		
AAMVA - Vehicle Identification Documents	0.5	Attended Course		
AAMVA - Expanding the Review	0.5	Attended Course		
AAMVA - Birth Certificates	0.5	Attended Course		
AAMVA - Canadian Birth Certificates, Drive and Vehicle Documents	0.75	Attended Course		
AAMVA - Internal Fraud for Staff	0.75	Attended Course		
AAMVA - Introduction to Covert Features	0.75	Attended Course		
AAMVA - Mexican Documents	0.75	Attended Course		
AAMVA - Military ID Cards	0.5	Attended Course		
AAMVA - Social Security Cards	0.5	Attended Course		
Total Hours	117			

Yes

No

Notes: Total approved hours = 123

Committee recommends certification:



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Christina C	Cothran		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Columbia		Job Title: Deputy Clerk		
Certification Requested:	Certified F	lorida Collector Assistant		
Initial: 🗸		Reinstatement:		
Certification Date:	03/01/23			
		olication		
✓ Application with Required	Signature	S		
✓ Application Fee				
✓ Courses Listed on Applica				
Employment Dates Listed				
✓ Includes Current				
	perience w	vith an Applicable Offic To: Present	е	
From: 10/07/19		To: Present		
From:		10.		
	Course	Information		
_	Jourse	mormation	Hours	
Course Name			Credited	Documentation
20 hours nor 42D 40 002/2\/o\				
30-nours per 12D-19.003(3)(a)				
30-hours per 12D-19.003(3)(a)				
90-hours per 12D-19.003(3)(a)				
			1	Attended Course
90-hours per 12D-19.003(3)(b)			1 0.75	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Security Features			-	
90-hours per 12D-19.003(3)(b) AAMVA - Security Features AAMVA - Travel Documents			0.75	Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Security Features AAMVA - Travel Documents AAMVA - U.S. Immigration Documents	X		0.75 0.75	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Security Features AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 1	X		0.75 0.75 2.5	Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Security Features AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 1	X		0.75 0.75 2.5	Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Security Features AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 1	X		0.75 0.75 2.5	Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Security Features AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 1	X		0.75 0.75 2.5	Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Security Features AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 1	X		0.75 0.75 2.5	Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Security Features AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 1	X		0.75 0.75 2.5	Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Security Features AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 1	X		0.75 0.75 2.5	Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Security Features AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 1	X		0.75 0.75 2.5	Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Security Features AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 1	X	Total House	0.75 0.75 2.5 1.0	Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Security Features AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 1	X	Total Hours	0.75 0.75 2.5	Attended Course Attended Course Attended Course

Notes: Commercial Driver License Part I and Part II are not included in the total hours as they are not approved toward certification.



REC'D FEB 16 2023

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying						
Initial Certification - \$25 fee	Annual Recertifica	t ion - \$5 fe	e 🔲 R	einstatement of Certi	ification -	\$5 fee
Applicant Information						
Applicant's name (as you would like it	o appear on the certific					
Business email address:	taxcollector	20m B	usiness ph	one number: 0-719-7473		
Job title Deputy Clerk	_					
Employed by: Kyle Keen C	columbia Co. T	ax Ca	ollect	or		
I have completed the required hours of recertification, or reinstatement for the	approved courses and following designation:	passed an	y required	examinations for the o	ertification	n,
Certified Florida Appraiser	Certified Flori	da Evaluat	or	Certified Cadas	tralist of F	lorida
Certified Florida Collector	Certified Flori	da Collecto	or Assistant			
Florida property appraiser's office, Florida property appraiser's office, Florida pages as necessary). If you are applying employment dates. Employer:	x Collector	for reinsta	atement, p	rovide your current en	npìoyer an	d
Your Title Deputy Cle Employer:	rK	E	mploymen	t Dates: 10 7 20	9-CW	crent
Your Title:		E	mploymen	t Dates:		- 12
Approved Courses – List each coureinstatement for which you are applying of each approved course. If you are sufficense issued by the Florida Real Estatype below. Attach a copy of the license	ng (attach additional pa bstituting your Certified ate Appraisal Board for	ges as nec Residentia	essary). At al Appraise	tach documentation ver Ilicense or Certified G	erifying co Seneral Ap	praiser
No. Course Title	Hours	No.		Course Title		Hours
10040C Duties Responsi	oilities 30	TC DOD	3C DL7	Taining Phas	e 11	40
TC0032C DL. Training Pho		50	e att	ached other	r Cert	Fico
Applicant Signature			Note to	I I WE II	4 - II - 5 th -	
I am requesting approval for Florida prinformation provided on this form and	ofessional certification, any attachments are tru	recertificat	ion, or rein ect to the b	statement. I certify that est of my knowledge.	it all of the	!
Signature;	any attachments are the		231.2 31.0	Date: 0 /4/2 >		

Christian Cothran

Additional certificates

TC0001C AAMVA - COUNTERFEITS AND ALTERATIONS

TC0002C AAMVA – DRIVER LICENSES AND ID CARDS

TC0003C AAMVA - VEHICLE IDENTIFICATION DOCUMENTS

TC0004C AAMVA – EXPANDING THE REVIEW

TC0005C AAMVA – BIRTH CERTIFICATES

TC0006C AAMVA - CANADIAN BIRTH CERTIFICATES, DRIVER, AND VEHICLE DOCS

TC0008C AAMVA - INTERNAL FRAUD FOR STAFF

TC0009C AAMVA - INTRODUCTION TO COVERT FEATURES

TC0011C AAMVA - MEXICAN DOCUMENTS

TC0012C AAMVA - MILITARY ID CARDS

TC0015C AAMVA – SOCIAL SECURITY CARDS

TC0014C AAMVA – SECURITY FEATURES

TC0016C AAMVA - TRAVEL DOCUMENTS

TC0017C AAMVA – US IMMIGRATION DOCUMENTS

TC0018C CDL - PART 1 REQUIREMENTS

TC0019C CDL - PART II ISSUANCE

TC0044C HEAVY VEHICLE USE TAX (HVUT)

FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR

AND MOTOR VEHICLES

Certificate of Completion

Presented to

Christina Cothran

On behalf of the Department of Highway Safety and Motor Vehicles, Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase I Training

On this 21st day of February 2020

TC 0022C

LEARNING .

Much Licensus a Moyor Veniceus & Figle Sopport Contr

Whora Camos, Instructor, Operations Review Specialist

FLHSMV

FLORIDA HIGHWAY SAFETY

AND MOTOR VEHICLES

certificate of Completion

Presented to

Christina Cothran

On behalf of the Department of Highway Safety and Motor Vehicles, Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase II Training

On this 28th day of February 2020

Dolara Tamos

10003C

DEVELOPMEN

DRIVER LICENSES & MOTOR VEHICLES & FIELD SUPPORT CENTER

-VOICES COMING TOSETHE

Debora Ramos, Instructor Operations Review Specialist

Property Tax Oversight, Certification and Training Team

Certifies that

christina nicole cothran

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours







CHRISTINA COTHRAN

for the successful completion of

AAMVA FDR 2020: Counterfeits and Alterations

by External Training

0 Hours 45 Minutes

Date of Course Completion: 2/8/2023

TC 000 1C





CHRISTINA COTHRAN

for the successful completion of

AAMVA FDR 2020: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes

Date of Course Completion: 2/8/2023

TC 0002C





CHRISTINA COTHRAN

for the successful completion of

AAMVA FDR 2020: Vehicle Identification Documents

by External Training

0 Hours 30 Minutes

Date of Course Completion: 2/9/2023

TC 0003C





CHRISTINA COTHRAN

for the successful completion of

AAMVA FDR 2020: Expanding the Review

by External Training

0 Hours 30 Minutes

Date of Course Completion: 2/8/2023

TC 0004C





CHRISTINA COTHRAN

for the successful completion of

AAMVA FDR 2020: Birth Certificates

by External Training

0 Hours 30 Minutes

Date of Course Completion: 2/8/2023

TC 0005C





CHRISTINA COTHRAN

for the successful completion of

AAMVA FDR 2020: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes

Date of Course Completion: 2/8/2023

TC 0006C





CHRISTINA COTHRAN

for the successful completion of

AAMVA FDR 2020: Internal Fraud for Staff

by External Training

0 Hours 45 Minutes

Date of Course Completion: 2/8/2023

TC 0008C





CHRISTINA COTHRAN

for the successful completion of

AAMVA FDR 2020: Introduction to Covert Features

by External Training

0 Hours 45 Minutes

Date of Course Completion: 2/8/2023

TC 0009C





CHRISTINA COTHRAN

for the successful completion of

AAMVA FDR 2020: Mexican Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 2/9/2023

TC DOILC





CHRISTINA COTHRAN

for the successful completion of

AAMVA FDR 2020: Military ID Cards

by External Training

0 Hours 30 Minutes

Date of Course Completion: 2/9/2023

TC 0012C





CHRISTINA COTHRAN

for the successful completion of

AAMVA FDR 2020: Social Security Cards

by External Training

0 Hours 30 Minutes

Date of Course Completion: 2/9/2023

TC 0015C





CHRISTINA COTHRAN

for the successful completion of

AAMVA FDR 2020: Security Features

by External Training

1 Hours 0 Minutes

Date of Course Completion: 2/8/2023

TC 0014C





CHRISTINA COTHRAN

for the successful completion of

AAMVA FDR 2020: Travel Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 2/8/2023

TC 0016C





CHRISTINA COTHRAN

for the successful completion of

AAMVA FDR 2020: US Immigration Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 2/8/2023

TC 0017C





CHRISTINA COTHRAN

for the successful completion of

Commercial Driver License Part I: Requirements

by FLHSMV

0 Hours 30 Minutes

Date of Course Completion: 2/8/2023

TC 0018C





CHRISTINA COTHRAN

for the successful completion of

Commercial Driver License Part II: Issuance

by FLHSMV

0 Hours 15 Minutes

Date of Course Completion: 2/8/2023

TC 0019C





CHRISTINA COTHRAN

for the successful completion of

Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes

Date of Course Completion: 2/8/2023

TC 0044C





CHRISTINA COTHRAN

for the successful completion of

AAMVA CDL 2021: Module 1 - Introduction to CDL Licensing

by MS

2 Hours 30 Minutes

Date of Course Completion: 2/16/2023



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Kristen Land Daniels		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Escambia	Job Title: Assistant Mar		
Certification Requested:	Certified Florida Collector Assistant	t	
Initial: 🗸	Reinstatement:		
Certification Date:	05/01/23		
	Application		
Application with Required	Signatures		
✓ Application Fee			
Courses Listed on Applica			
✓ Employment Dates Listed			
✓ Includes Current ✓ Two Years of Ex	rperience with an Applicable Offic		
From: 08/04/14	To: Present	,e	
From:	To:		
TTOITI.	10.		
	Course Information		
		Hours	
Course Name		Credited	Documentation
30-hours per 12D-19.003(3)(a)			
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of	of Florida Tax Collectors	30	Attended Course
	of Florida Tax Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)		30	Attended Course
TCC 501 - Duties and Responsibilities of	Collector's Office	30	
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Office roperty Taxes and Special Assessments	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Pr	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Pr	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Pr	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Pr	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Pr	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Pr	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Pr	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Pr	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Pr	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Pr	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Pr	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Pr	Collector's Office roperty Taxes and Special Assessments and Fees	30 30 30	Attended Course Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying	operty/Pag	ES/COIIICI	iai_ i iaiii	ing_RegistrationAndPayment.as	shx
	l Recertifica	ation - \$5	fee	Reinstatement of Certification	- \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear	on the certifi	cate):	<u> </u>		
Business email address: kdaniels@escambiataxc	ollector.com	1	Business	s phone number: ₈₅₀₋₄₃₈₋₆₅₀₀	
Job title: Assistant Manager					
Employed by: Escambia County Tax Collector					
I have completed the required hours of approved recertification, or reinstatement for the following of	courses and lesignation:	d passed a	any requi	red examinations for the certification	on,
Certified Florida Appraiser	Certified Flor	ida Evalu	ator	Certified Cadastralist of I	Florida
Certified Florida Collector	Certified Flor	ida Collec	ctor Assis	tant	
Experience for Certification – If you are app Florida property appraiser's office, Florida tax col pages as necessary). If you are applying for rece employment dates.	ector's offic	e. or with	the Florid	la Department of Revenue (attach	additional
Employer:Escambia County Tax Collector					
Your Title: Assistant Manager			Employm	nent Dates:8/4/2014 - Current	
Employer:					
Your Title:			Employn	nent Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No. Course Title	Hours	No.		Course Title	Hours
TC-0041C Managment of a FL TC's Office	30	TC-00420	Collec	ction of Licenses, Taxes, & Fees	30
TC-0040C Duties & Responsibilities of FL TCs	30	TC-00360	Collec	ction and Distribution of PT & SA	30
Applicant Signature		<u>\</u>			
I am requesting approval for Elorida professional information provided on this form and approval attachments.	certification, negts are tru	recertifica ie and coi	ation, or r rrect to th	einstatement. I certify that all of the e best of my knowledge.	•
Signature: William Music	aus	8		Date: 6/9/23	

Property Tax Oversight, Certification and Training Team



Certificate of Completion

Kristen Daniels

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE TCC 502, 30 Hours September 13-16, 2021

Property Tax Oversight, Certification and Training Team

Certifies that

Kristen Daniels

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 7-10, 2022 30 credit hours

Property Tax Oversight, Certification and Training Team

Certifies that

Kristen Daniels

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES Course Number: TC-0042C

June 21-24, 2022 30 credit hours



Congratulations,

Kristen Daniels

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

April 26, 2023 30 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Amanda Dick		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Citrus	Job Title: Customer Se	rvice Represen	itative III/Road T
Certification Requested:	Certified Florida Collector Assistan	t	
Initial: 🗸	Reinstatement:		
Certification Date:	02/01/23		
	Application		
✓ Application with Required	Signatures		
✓ Application Fee			
✓ Courses Listed on Applica	ation		
✓ Employment Dates Listed			
✓ Includes Current			
	perience with an Applicable Offic	ce	
From: 08/03/16	To: Present		
From:	To:		
	Course Information		
Course Name		Hours	Documentation
		Credited	Boodinontation
30-hours per 12D-19.003(3)(a)			
00 110013 pci 12B 10:000(0)(u)			
TCC 501 - Duties and Responsibilities	of Florida Tax Collectors	30	Attended Course
. , , , ,	of Florida Tax Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities		30	Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b)	Collector's Office	30	
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Office roperty Taxes and Special Assessments	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course
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TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments and Fees	30 30 30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office roperty Taxes and Special Assessments	30 30	Attended Course Attended Course

Notes:



TC

Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an Application for Florida Professional Certification. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

> Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

√ Init	tial Certification - \$25 fee 🔲 Annual	Recertifica	tion - \$5	fee	einstatement of Certification -	\$5 fee
Applica	ant Information					
	nt's name (as you would like it to appear or	the certific	cate): Ama			
Business email address: mdick@citrustc.us Business phone number: 352-341-69				none number: 352-341-6510		
Job title:	Customer Service Representative III/Road	d Test Exar	niner			
	ed by: Citrus County Tax Collector					
I have co	ompleted the required hours of approved c cation, or reinstatement for the following de	ourses and signation:	passed	any required	examinations for the certificatio	n,
☐ Cei	rtified Florida Appraiser 🔲 Ce	ertified Flori	ida Evalu	ator	Certified Cadastralist of F	lorida
Cei	rtified Florida Collector	ertified Flori	da Collec	tor Assistan	t	
Employe	nent dates. Per: Citrus County Tax Collector Dec: Customer Service Representative III/Ro	ad Test Ev	aminer	Employmen	t Dates: 8/3/2016 to present	
Employe		au Test Exe	ammer		0/3/20 to to present	
Your Titl	le:			Employmen	t Dates:	
reinstate of each a license i	ved Courses – List each course you have ement for which you are applying (attach ac approved course. If you are substituting you ssued by the Florida Real Estate Appraisa ow. Attach a copy of the license.	dditional pa ur Certified	ges as ne Residen	ecessary). A tial Appraise	ttach documentation verifying co r license or Certified General Ap	praiser
No. 20040C	Course Title	Hours	No.	TC0036C	Course Title	Hours
TCC501	Duties & Responsibilities of FL Tax Collectors	30	TCC503		ribution of Property Taxes & Special Assessments	30
TCC502	Management of a FL Tax Collector's Office	30	TCC504	The Collect	tion of Licenses, Taxes and Fees	30
Applica	ant Signature					
I am req	uesting approval for Florida professional coil in provided on this form and any attachmous	ertification, ents are tru	recertific e and co	ation, or rein rrect to the b	statement. I certify that all of the est of my knowledge.	
Signatur					Date: 2 - 8 - 23	

amanda dick

on completing the

TCC 503 Current Ad Valorem Taxes course on

6/6/2017

4 credit hours



Probat

Print Help

PREV

NEXT

AMANDA DICK

on completing the

TCC 503 Tangible Personal Property course on

6/6/2017

4 credit hours



Print

Print Help

PREV

NEXT

AMANDA DICK

on completing the

TCC 503 Delinquent Taxes course on

6/6/2017

4 credit hours



Primit

Print Help

PREV

NEXT

AMANDA DICK

on completing the

TCC 503 Non-Ad Valorem Assessments course on

6/7/2017

4 credit hours



Print

Princi Help







NEXT >

AMANDA DICK

on completing the

TCC 503 Refunds

course on

6/7/2017

4 credit hours



Parint

Print Help









AMANDA DICK

on completing the

TCC 503 Annual Tax Roll

course on

6/7/2017

4 credit hours



Print

Print Help









AMANDA DICK

on completing the

TCC 503 Tax Deeds

course on

6/7/2017

2 credit hours



Primit

Print Help









NEXT >

AMANDA DICK

on completing the

TCC 503 Mapping Basics

course on

6/7/2017

2 credit hours





Pital

Print Help









NEXT >

AMANDA DICK

on completing the

TCC 503 Distribution of Taxes

course on

6/7/2017

2 credit hours





i Prinsi

Print Help











Property Tax Oversight, Certification and Training Team



Certifies that

Amanda Dick

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

July 6-29, 2020

Property Tax Oversight, Certification and Training Team



Certificate of Completion

Amanda Dick

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 13-16, 2021

Property Tax Oversight, Certification and Training Team

Certifies that

AMANDA DICK

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Lydia Lynn Dunn				
Previous Name(s)(if applicable):					
Documentation Included:					
County: Citrus		Job Title: Road Test Examiner			
Certification Requested: Certific		lorida Collector Assistant			
Initial:		Reinstatement:			
Certification Date: 02/01/23					
Application					
✓ Application with Required Signatures					
✓ Application Fee	Application Fee				
✓ Courses Listed on Applica	Courses Listed on Application				
✓ Employment Dates Listed	Employment Dates Listed				
✓ Includes Current Employment					
▼ Two Years of Experience with an Applicable Office					
From: 12/05/22		To: Present			
From: 5/15/12		To: 5/9/20			

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 503 - Collection and Distribution of Property Taxes and Special Assessments	30	Attended Course
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
TCC 001 - Bankruptcy	15	Attended Course
AAMVA - Internal Fraud for Staff	0.75	Attended Course
AAMVA - CDL Module 2	0.75	Attended Course
AAMVA - CDL Module 1	2,5	Attended Course
AAMVA - Expanding the Review	0.5	Attended Course
AAMVA - Vehicle Identification Documents	1.0	Attended Course
AAMVA - Driver License and ID Cards	0.75	Attended Course
AAMVA - Counterfeits and Alterations	0.75	Attended Course
FLHSMV - Heavy Vehicle Use Tax	1	Attended Course
Total Hours	128	
Committee recommends certification: Yes		No

Notes: Total approved course hours - 138



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

	Name to Appear on Certificate: Lydia Lynn Dunn				
Previous Name(s)(if applicable):					
Documentation Included:					
County: Citrus Job Title: Road Test Examiner					
Certification Requested:	Certified Florida Collector Assistar	<u>nt</u>			
Initial:	Reinstatement: 🗸				
Certification Date:	02/01/23				
Annie die vitte De mine de	Application				
✓ Application with Required	i Signatures				
✓ Application Fee	ation				
Courses Listed on Application					
✓ Employment Dates Listed Includes Current					
	rperience with an Applicable Offi	CO.			
From: 12/05/22	To: Present	00			
From: 5/15/12	To: 5/8/20				
	1				
	Course Information				
Course Name		Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)					
90-hours per 12D-19.003(3)(b)					
90-hours per 12D-19.003(3)(b) AAMVA - CDL Module 4		0.75	Attended Course		
		0.75 0.75	Attended Course Attended Course		
AAMVA - CDL Module 4	Document Recognition	- 			
AAMVA - CDL Module 4 AAMVA - CDL Module 3	_	0.75	Attended Course		
AAMVA - CDL Module 4 AAMVA - CDL Module 3 FLHSMV - DL Transformed: Fraudulent I	_	0.75	Attended Course Attended Course		
AAMVA - CDL Module 4 AAMVA - CDL Module 3 FLHSMV - DL Transformed: Fraudulent I	_	0.75	Attended Course Attended Course		
AAMVA - CDL Module 4 AAMVA - CDL Module 3 FLHSMV - DL Transformed: Fraudulent I	_	0.75	Attended Course Attended Course		
AAMVA - CDL Module 4 AAMVA - CDL Module 3 FLHSMV - DL Transformed: Fraudulent I	_	0.75	Attended Course Attended Course		
AAMVA - CDL Module 4 AAMVA - CDL Module 3 FLHSMV - DL Transformed: Fraudulent I	_	0.75	Attended Course Attended Course		
AAMVA - CDL Module 4 AAMVA - CDL Module 3 FLHSMV - DL Transformed: Fraudulent I	_	0.75	Attended Course Attended Course		
AAMVA - CDL Module 4 AAMVA - CDL Module 3 FLHSMV - DL Transformed: Fraudulent I	_	0.75	Attended Course Attended Course		
AAMVA - CDL Module 4 AAMVA - CDL Module 3 FLHSMV - DL Transformed: Fraudulent I	_	0.75	Attended Course Attended Course		
AAMVA - CDL Module 4 AAMVA - CDL Module 3 FLHSMV - DL Transformed: Fraudulent I	_	0.75	Attended Course Attended Course		
AAMVA - CDL Module 4 AAMVA - CDL Module 3 FLHSMV - DL Transformed: Fraudulent I	_	0.75	Attended Course Attended Course		
AAMVA - CDL Module 4 AAMVA - CDL Module 3 FLHSMV - DL Transformed: Fraudulent I	Total Hours	0.75 8 0.5	Attended Course Attended Course		

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

http://floridarevenue.com/property/Pages/Cofficial_Training_Registration/Andr aymont.dopx						
Reason for Applying						
☐ Initial Certification - \$25 fee ☐ Annual Recertification - \$5 fee ☐ Reinstatement of Certification - \$5 fee						
Applicant Information						
Applicant's name (as you would like it to appear or	the certific	ate): Lyd	ia Lynn Duг			
Business email address: Idunn@citrustc.us	Business email address: Idunn@citrustc.us Business phone number: 352-341-6510					
Job title: Road Test Examiner						
Employed by: Citrus County Tax Collector						
I have completed the required hours of approved or recertification, or reinstatement for the following de-	ourses and signation:	passed	any required	d examinations for the certification	n,	
	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida	
			ctor Assistar			
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.						
Employer: Citrus County Tax Collector						
Your Title: Customer Service Representative III/Road Test Examiner Employment Dates: 5/15/2012 to 5/8/2020						
Employer: Citrus County Tax Collector						
Your Title: Road Test Examiner				nt Dates: 12/5/2022 to present		
Approved Courses — List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.	TC003	GOURSE TITLE	Hours	
TC0040C TCC501 Duties & Responsibilities of FL Tax Collectors	30	TCC50	3 Collection & Dis	stribution of Property Taxes & Special Assessments	30	
TCC504 The Collection of Licenses, Taxes and Fees	30	TCC002	TC0038C Effective Decision Making 10		10	
Applicant Signature 1C0042C						
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.						
Signature: 1/24/23						

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

No.	Course Title	Hours				
TCC 003 TC0039C	$^{ m CC~003}$ $^{ m TC0039C}$ Customer Service - 5 hours					
TC-0001C	Counterfeits and Alterations – 0.75 hours					
TC-0002C	Driver Licenses and	ID Cards – 0.75 hours				
TC-0003C	Vehicle Identification	n Documents – 0.50 l	nours			
TC-0004C	Expanding the Revie	w – 0.50 hours				
TC-0018C	CDL (Commercial Dr	iver's License) Modul	e 1 – 2.5 hours			
TC-0031C	DL Transformed: Leg	gal Presence – 6 hour	s			
TC-0044C	Heavy Vehicle Use T	ax (HVUT) — 1 hour				

The Department of Revenue of the State of Florida

certifies that

Lydia Lynn Dunn

has fulfilled the requirements for designation as a
Certified Florida Collector Assistant
and has been recommended by
The Admissions and Certifications Committee
for Certified Florida Collectors
and Certified Florida Collector Assistants
and is, therefore, on this day,
the first of March, 2016,
declared to be a

Certified Florida Collector Assistant

with all the rights, benefits, and privileges of this certification.

Marshall Stranburg
Executive Director
Florida Department of Revenue

Dr. Maurice M. Gogarty

Mound

Director,

Property Tax Oversight

Property Tax Oversight, Certification & Training Team

Certifies that

Lydia Dunn

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

08/25-29/2014

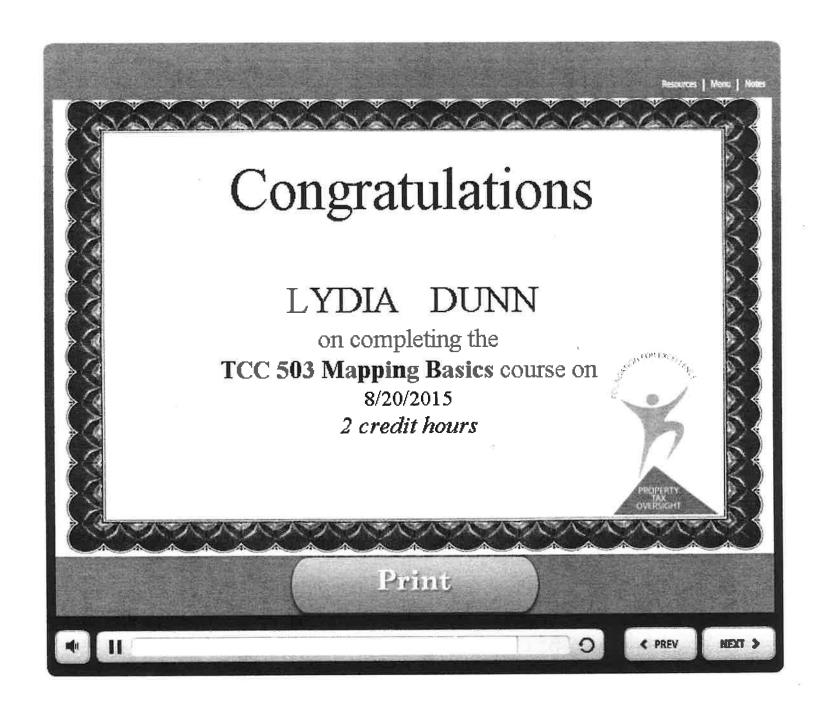
Meghan Miller, Yraining Director

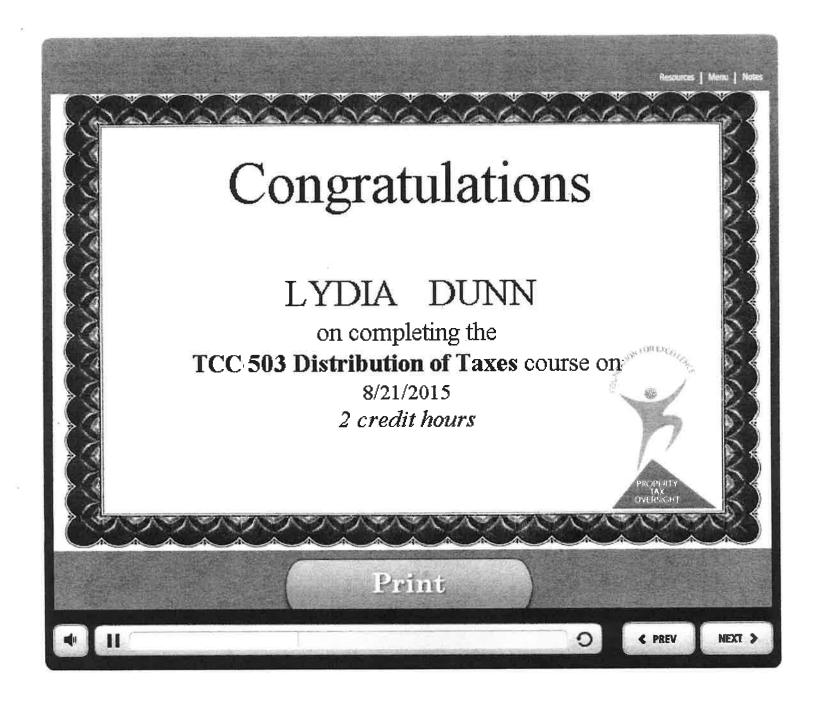
Property Tax Oversight

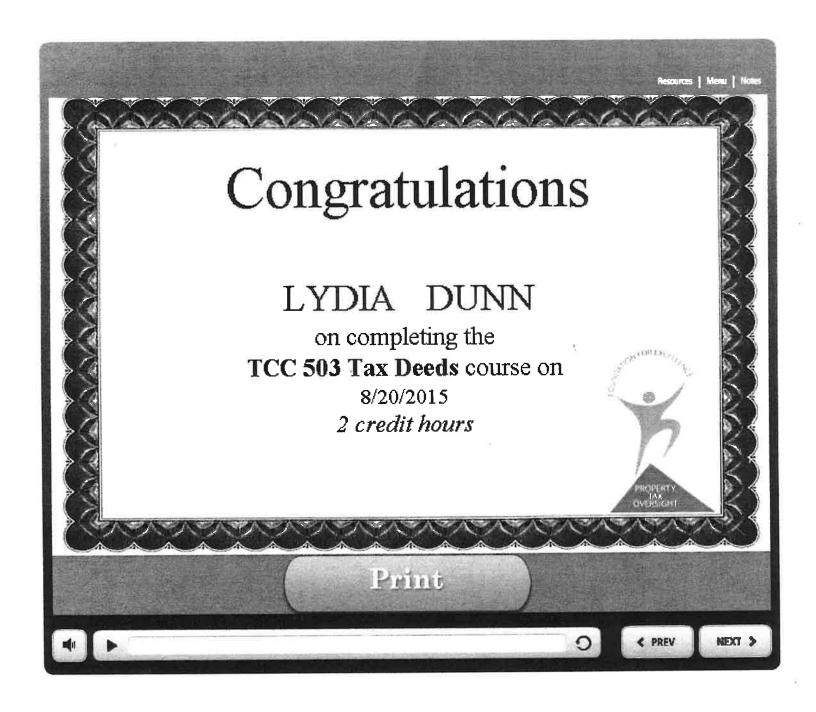
Patricia Atchley, Research & Training Specialist

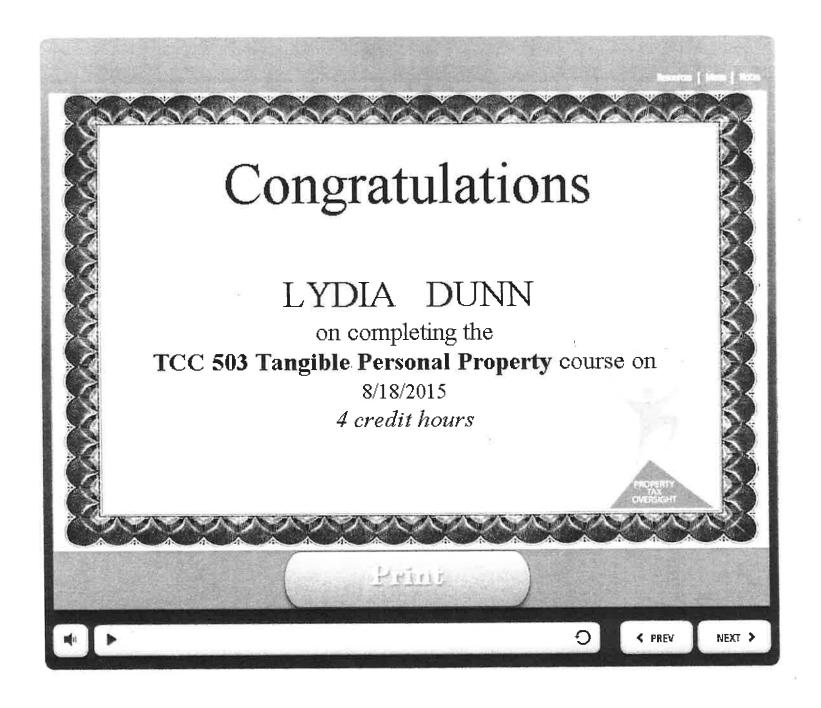
Patricia A. Stohley

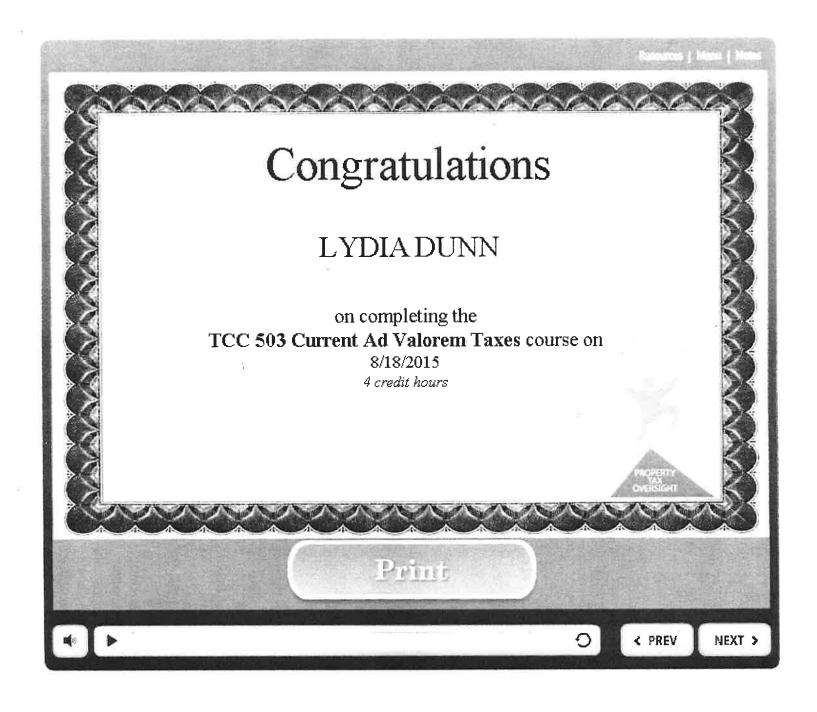
Property Tax Oversight

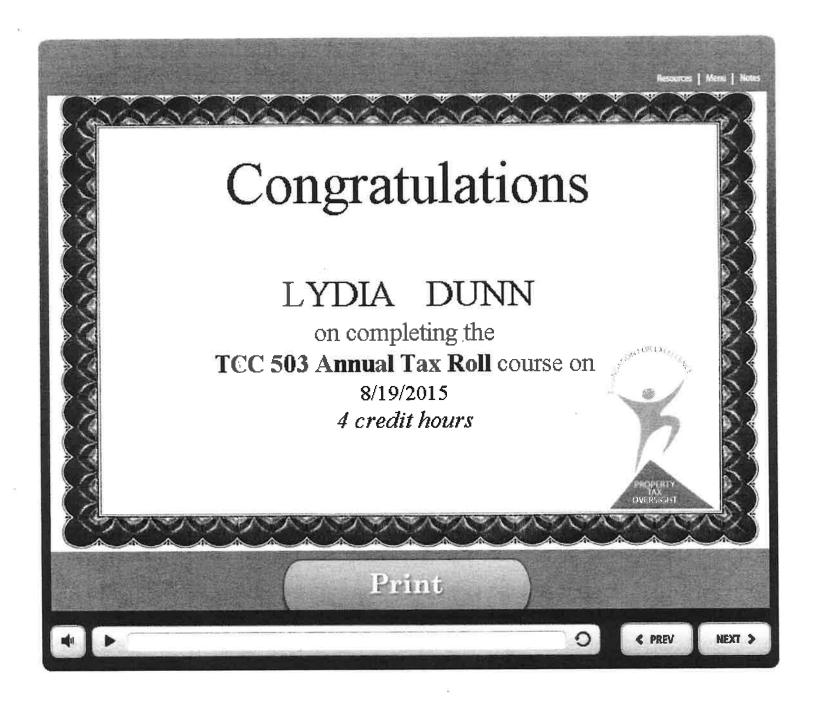


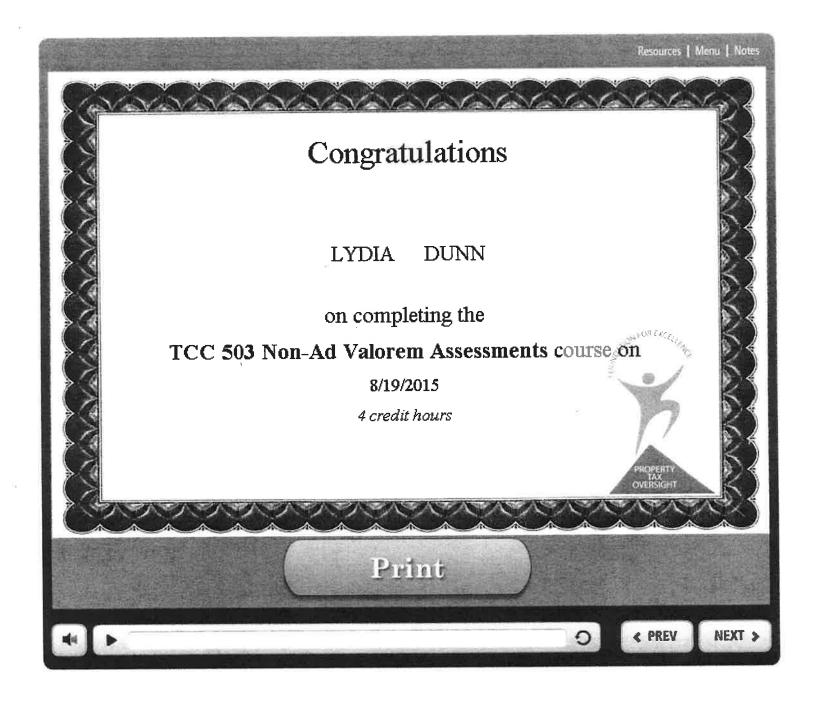


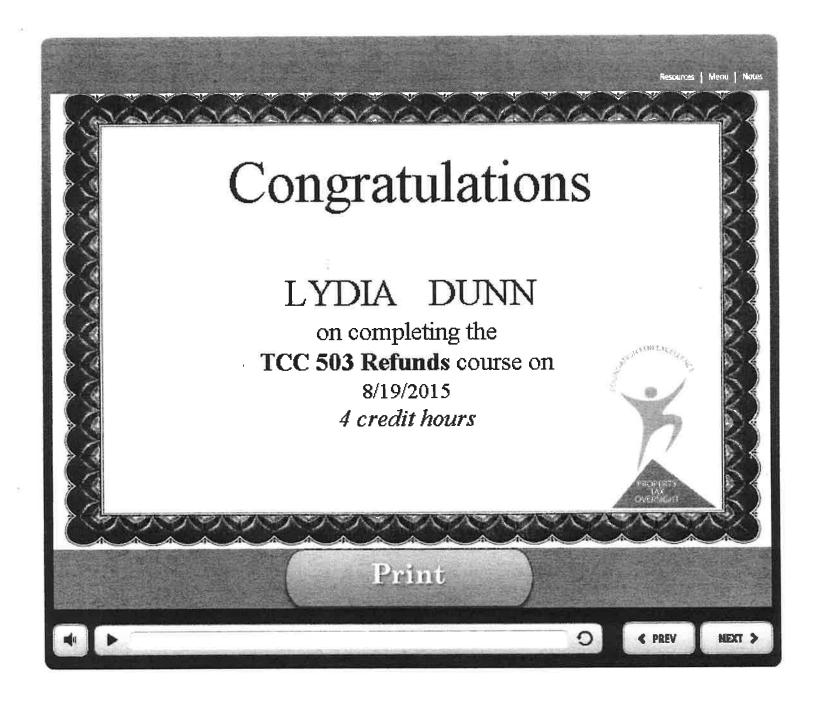


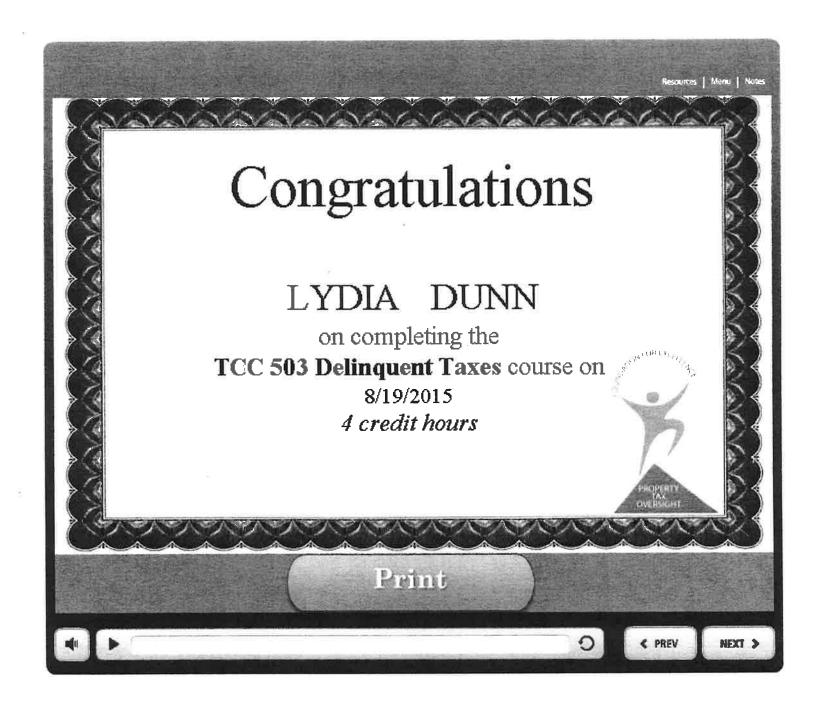












Property Tax Oversight, Certification & Training Team

Certifies that

Lydia Dunn

has successfully completed

DUTIES & RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

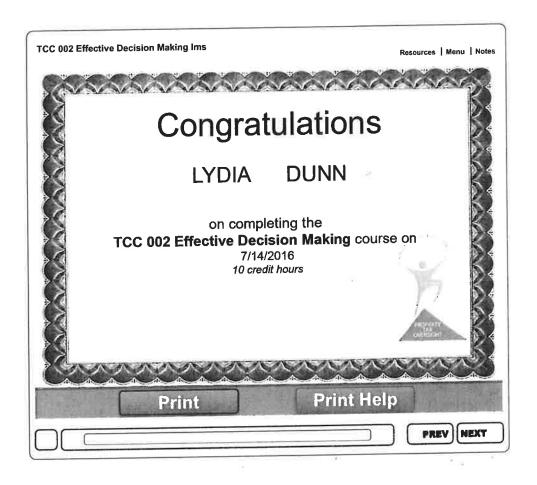
February 1-5,2016

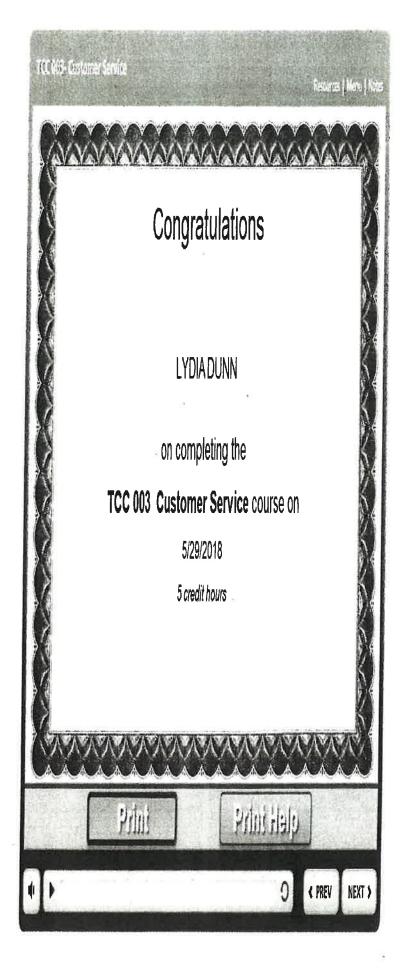
Meghan Miller, Training Director

Property Tax Oversight

Jetely A. Kalus Judy A. Kalas, Training Specialist I

Property Tax Oversight





Janice Carroll

From:

Brenda Levack

Sent:

Tuesday, June 19, 2012 8:18 AM

To: Subject: Human Resources FW: Course Completed

From: Learning System Administrator (Do not reply) [mailto:noreply@sumtotalsystems.com]

Sent: Thursday, June 14, 2012 3:04 PM **To:** Idunn@mail.citrus.tc.fl.us; Brenda Levack

Subject: Course Completed

The following course has been completed:

Learner Name: Lydia Dunn (TC004173)

Course Name: DL Issuance: Phase I Basic Training

Registration Date: 6/13/2012 10:47 AM, America/New_York (UTC -05:00) Completion Date: 6/14/2012 3:00 PM, America/New_York (UTC -04:00)

Grade: 100%

Janice Carroll

From:

Brenda Levack

Sent:

Tuesday, June 19, 2012 8:17 AM

To: Subject: Human Resources FW: Course Completed

From: Learning System Administrator (Do not reply) [mailto:noreply@sumtotalsystems.com]

Sent: Friday, June 15, 2012 5:04 PM

To: Idunn@mail.citrus.tc.fl.us; Brenda Levack

Subject: Course Completed

The following course has been completed:

Learner Name: Lydia Dunn (TC004173)

Course Name: Fraudulent Document Recognition

Registration Date: 6/14/2012 2:55 PM , America/New_York (UTC -05:00) Completion Date: 6/15/2012 5:00 PM , America/New_York (UTC -04:00)

Grade: 100%



This certificate is awarded to

LYDIA DUNN

for the successful completion of the course

AAMVA FDR 2019: Counterfeits and Alterations

By External Training

Date: 3/18/2020



This certificate is awarded to

LYDIA DUNN

for the successful completion of the course

AAMVA FDR 2019: Driver Licenses and ID Cards

By External Training

Date: 3/18/2020



This certificate is awarded to

LYDIA DUNN

for the successful completion of the course

AAMVA FDR 2019: Vehicle Identification Documents

By External Training

Date: 3/18/2020



LYDIA DUNN

for the successful completion of the course

AAMVA FDR 2019: Expanding the Review

By External Training

Date: 3/18/2020



This certificate is awarded to LYDIA DUNN

for the successful completion of the course

AAMVA CDL 2015 for 2020 Recertification: Module 1 - Introduction to CDL Licensing

By External Training

Date: 4/2/2020



LYDIA DUNN

for the successful completion of the course

Legal Presence: U.S. Citizen *By DHSMV*

0 Hours 15 Min

Date: 5/30/2019

90%



LYDIA DUNN

for the successful completion of the course

Legal Presence: Immigrant *By DHSMV*

0 Hours 15 Min

Date: 5/31/2019

100 20



<u>LYDIA DUNN</u>

for the successful completion of the course

Legal Presence: Non-Immigrant

By DHSMV

0 Hours 15 Min

Date: 5/30/2019

100%



<u>LYDIA DUNN</u>

for the successful completion of the course

Legal Presence: Acceptable Documents Table By DHSMV

0 Hours 15 Min

Date: 5/31/2019

8090



LYDIA DUNN

for the successful completion of the course

Heavy Vehicle Use Tax (HVUT) - 2019

By FLHSMV

1 Hours 0 Min

Date: 10/22/2019

From: Lydia Dunn To: Meghan Miller Cc: Jennifer Dooley-Huston Subject: RE: CFCA Application

Date: Thursday, February 23, 2023 8:44:33 AM

image001.png Attachments: image002.png

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Name: LYDIA DUNN

Division/County Tax Collector -

CITRUS

Job Title TC-AGENT

Date Criteria Type: Date training is added to users'

transcript Start Date: End Date:

Training Type: Cohort, Curriculum, Event, External Training, Library, Material, Online Class, Posting,

Quick Course, Session, Test, Online

Content Training Title: Subject(s):

Archived Training Include:

Yes

TITLE

Completed Training Only: Yes, Show all historical instances of completion if the user has

END DATE

DUE DATE

3/18/2020

TRAINING

START DATE

completed more than one instance Report Generated By: LYDIA DUNN

REGISTERED

Report Date: 2/23/2023

TYPE

HOURS SCORE STATUS COMPLETION DATE AAMVA FDR 2020: Internal Fraud for Staff Online Class 2/9/2023 N/A N/A N/A 0.75100 Completed 2/9/2023 State-to-State Verification Overview Video 1/18/2023 N/A N/A N/A Completed 1/18/2023 0.1 Information and Cyber Security Awareness for External Entities - 2022 Online Class 1/5/2023 N/A N/A 2/4/2023 0.5 0 Completed 1/9/2023 AAMVA CDL 2015 for 2020 Recertification: Module 2 - Overview of the CDL Tests Online Class 4/3/2020 N/A N/A N/A 0.75 100 Completed 4/3/2020 AAMVA CDL 2015 for 2020 Recertification: Module 1 - Introduction to CDL Licensing Online 4/2/2020 100 4/2/2020 Class N/A N/A N/A 2.5 Completed AAMVA CDL 2015 for 2020 Recertification: Orientation Online Class 4/2/2020 N/A Completed 4/2/2020 N/A N/A AAMVA FDR 2019: Expanding the Review Online Class 3/18/2020 N/A N/A 3/18/2020 N/A 0.5 80 Completed AAMVA FDR 2019: Vehicle Identification Documents Online Class N/A

N/A N					•						
AAMVA F			License: Com					3/18/2	2020	N/A	N/A
AAMVA F								3/18/2	020	N/A	N/A
Informati		-	-				al Entitie 0.5	s - 2020			2/2/202
								22/2019		oleted N/A	
			mpleted				10, 1	, _ 0 _ 0	,	,	, , .
Legal Pre 100		_			Class	5/31	/2019	N/A	N/A	N/A	0.25
Legal Pre N/A (-	ole Docui Com					5/31/2	019	N/A	N/A
	sence: N	lon-Imm	nigrant O	nline C				N/A	N/A	N/A	0.25
	sence: L	J.S. Citiz	en C	Online (Class	5/30	/2019	N/A	N/A	N/A	0.25
Informati	ion and	Cyber Se	ecurity A	warene	ess for	Externa	al Entitie	s - 2019	Online	e Class	
9/20/201	L8	N/A	N/A	1.	2/19/2	018	0.75	0	Comp	oleted	9/20/20
								11/8/2	2017	N/A	N/A
	nt Solutio	n - Prin	ter Main	tenanc	е	Onlin	e Class	11/8/2	2017	N/A	N/A
	nt Solutio	n - Ove	rview O	nline C	lass			N/A	N/A	N/A	0.33
AAMVA (CDL 2015	5: Modu		E End-c	of-Cour			e Class	1/27/2	2016	N/A
	CDL 2015	5: Modu		E Cours	se Com	pletion		e Class	1/27/2	2016	N/A
	CDL 2015	5: Modu	le 2 - Ov	erview	of the	CDL Te	sts	Online		1/27/2	016
N/A 1 AAMVA (-		1/28/20 e Class	1/27/2	2016	N/A
		0.75	ic 5 CD		_	ted			1/2//2	1010	14//
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Financial	•	sibility S	ession 7,	/23/201 3/2015				7/23,		N/A	1
5 Financial 7/23/201	Respons					N/A	N/A	0		Com	oleted
		r Licens	e testing	Systen	n (ADL	ΓS)/FDL	.IS Instru	ıction	Session	n 7/22/20	15
7/22/201			²⁰¹⁵				0			7/22/202	
Driving E	xam - Pr	e Exam	Preparat	ion	Event	N/A	N/A	N/A	N/A	0	
Complete	ed	7/22	/2015								
Driving Ex	xam - Ve	hicle In:	spection		Session	n 7/22/	2015	7/22/	2015	7/22,	/2015

0 Driving Exam - Vehicle Inspection Event N/A N/A N/A N/A Completed 7/22/2015 Driving Exam - Pre Exam Preparation Session 7/22/2015 7/22/2015 7/22/2015 N/A 0.25 0 Completed 7/22/2015 Automated Driver License testing System (ADLTS)/FDLIS Instruction Event N/A N/A Completed 7/22/2015 N/A N/A TC: Financial Responsibility Online Class 7/22/2015 N/A N/A N/A Completed 7/23/2015 Driving Exam Part I - Preparation Online Class 7/21/2015 N/A N/A N/A 0.25 Completed 7/22/2015 Driving Exam Part II - Vehicle Inspection Online Class N/A N/A 7/21/2015 N/A 0.25 Completed 7/22/2015 DL Transformed: Phase I - ADLTS Paper and Oral Exams (OLT) 7/21/2015 Online Class N/A N/A Completed 7/22/2015 N/A 2 **Customer Service** Event N/A N/A N/A N/A 0 Completed 2/23/2015 Customer Service Session 2/23/2015 2/23/2015 2/23/2015 N/A 0.5 Completed 2/23/2015 DL Transformed: Phase I - Customer Service (OLT) Online Class 2/22/2015 N/A 2/23/2015 N/A N/A 1 Completed 25.18

Lydia Dunn

Customer Service Representative
Representing Janice A. Warren, Citrus County Tax Collector
210 N Apopka Ave. Ste 100 | Inverness, FL
(352) 341-6500 | (352) 564-7167

LDunn@citrustc.us | www.citrustc.us

From: Meghan Miller < Meghan. Miller @floridarevenue.com>

Sent: Wednesday, February 22, 2023 1:41 PM

To: Lydia Dunn <LDunn@citrustc.us>

Cc: Jennifer Dooley-Huston < jhuston@citrustc.us>

Subject: RE: CFCA Application

Importance: High

FLHSMV should be able to provide you with a transcript that shows the course hours. Other applicants have provided them before. We aren't able to use what you provided as it doesn't show the course hours. Thanks - Meghan

From: Lydia Dunn < LDunn@citrustc.us >

Sent: Wednesday, February 22, 2023 1:38 PM

To: Meghan Miller < Meghan.Miller@floridarevenue.com >

Subject: RE: CFCA Application

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Transcript: LYDIA DUNN

Use the transcript to manage all active training.

Filter by Training Status

Completed

Sort by

Completion Date

Filter by Training Type

All Types

Search by Keyword

Search

Search Results (36)

AAMVA FDR 2020: Internal Fraud for Staff

Completed: 2/9/2023 Status: Completed Training Type: Online Class

State-to-State Verification Overview

Completed: 1/18/2023 Status: Completed Training Type: Video

Information and Cyber Security Awareness for External Entities - 2022

Completed: 1/9/2023 Status: Completed Training Type: Online Class

AAMVA CDL 2015 for 2020 Recertification: Module 2 - Overview of the CDL Tests

Completed: 4/3/2020 Status: Completed Training Type: Online Class

AAMVA CDL 2015 for 2020 Recertification: Module 1 - Introduction to CDL Licensing

Completed: 4/2/2020 Status: Completed Training Type: Online Class

AAMVA CDL 2015 for 2020 Recertification: Orientation

Completed: 4/2/2020 Status: Completed Training Type: Online Class

AAMVA FDR 2019: Expanding the Review

Completed: 3/18/2020 Status: Completed Training Type: Online Class

AAMVA FDR 2019: Vehicle Identification Documents

Completed: 3/18/2020 Status: Completed Training Type: Online Class

AAMVA FDR 2019: Driver Licenses and ID Cards

Completed: 3/18/2020 Status: Completed Training Type: Online Class

AAMVA FDR 2019: Counterfeits and Alterations

Completed: 3/18/2020 Status: Completed Training Type: Online Class

Information and Cyber Security Awareness for External Entities - 2020

Completed: 3/2/2020 Status: Completed Training Type: Online Class

Heavy Vehicle Use Tax (HVUT) - 2019

Completed: 10/22/2019 Status: Completed Training Type: Online Class

Legal Presence: Immigrant

Completed: 5/31/2019 Status: Completed Training Type: Online Class

Legal Presence: Acceptable Documents Table

Completed: 5/31/2019 Status: Completed Training Type: Online Class

Legal Presence: Non-Immigrant

Completed: 5/30/2019 Status: Completed Training Type: Online Class

Legal Presence: U.S. Citizen

Completed: 5/30/2019 Status: Completed Training Type: Online Class

Information and Cyber Security Awareness for External Entities - 2019

Completed: 9/20/2018 Status: Completed Training Type: Online Class

Card Print Solution - Print Administration

Completed: 11/8/2017 Status: Completed Training Type: Online Class

Card Print Solution - Printer Maintenance

Completed: 11/8/2017 Status: Completed Training Type: Online Class

Card Print Solution - Overview

Completed: 11/8/2017 Status: Completed Training Type: Online Class

AAMVA CDL 2015: Orientation

Completed: 1/28/2016 Status: Completed Training Type: Online Class

AAMVA CDL 2015: Module 5 - CKE Course Completion

Completed: 1/28/2016 Status: Completed Training Type: Online Class

AAMVA CDL 2015: Module 4 - CKE End-of-Course Exam

Completed: 1/28/2016 **Status**: Completed **Training Type**: Online Class

AAMVA CDL 2015: Module 3 - CDL Knowledge Tests

Completed: 1/28/2016 Status: Completed Training Type: Online Class

AAMVA CDL 2015: Module 2 - Overview of the CDL Tests

Completed: 1/28/2016 Status: Completed Training Type: Online Class

1 **2** 1 to 25 of 36

Scroll

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Top of Form

- Home
- LYDIA DUNN

• Transcript: LYDIA DUNN

Transcript: LYDIA DUNN

Use the transcript to manage all active training.

Filter by Training Status

Completed

Sort by

Completion Date

Filter by Training Type

All Types

Search by Keyword

Search

Search Results (36)

AAMVA CDL 2015: Module 1 - Introduction to CDL Licensing

Completed: 1/28/2016 Status: Completed Training Type: Online Class

• Financial Responsibility (Starts 7/23/2015)

Completed: 7/23/2015 Status: Completed Training Type: Session

• TC: Financial Responsibility

Completed: 7/23/2015 Status: Completed Training Type: Online Class

Driving Exam - Vehicle Inspection (Starts 7/22/2015)

Completed: 7/22/2015 Status: Completed Training Type: Session

Driving Exam - Pre Exam Preparation (Starts 7/22/2015)

Completed: 7/22/2015 Status: Completed Training Type: Session

Automated Driver License testing System (ADLTS)/FDLIS Instruction (Starts 7/22/2015)

Completed: 7/22/2015 Status: Completed Training Type: Session

Driving Exam Part II - Vehicle Inspection

Completed: 7/22/2015 Status: Completed Training Type: Online Class

Driving Exam Part I - Preparation

Completed: 7/22/2015 Status: Completed Training Type: Online Class

DL Transformed: Phase I - ADLTS Paper and Oral Exams (OLT)

Completed: 7/22/2015 Status: Completed Training Type: Online Class

Customer Service (Starts 2/23/2015)

Completed: 2/23/2015 Status: Completed Training Type: Session

DL Transformed: Phase I - Customer Service (OLT)

Completed: 2/23/2015 Status: Completed Training Type: Online Class

1 2 26 to 36 of 36

Scroll



Lydía Dunn Customer Service Representative Representing Janice A. Warren, Citrus County Tax Collector 210 N Apopka Ave. Ste 100 | Inverness, FL

(352) 341-6500 | (352) 564-7167 <u>LDunn@citrustc.us</u> | <u>www.citrustc.us</u>

From: Meghan Miller < Meghan. Miller @floridarevenue.com >

Sent: Wednesday, February 22, 2023 1:30 PM

To: Lydia Dunn < LDunn@citrustc.us >

Cc: Jennifer Dooley-Huston < <u>ihuston@citrustc.us</u>>; Kelly McLane < <u>Kelly.McLane@floridarevenue.com</u>>

Subject: RE: CFCA Application

Good afternoon.

Just checking in on this. Any update?

Thank you.



Meghan Miller, CMP, CPM, MS

Training Director
Property Tax Oversight
Florida Department of Revenue
(727) 229-1482
Meghan.Miller@floridarevenue.com

How was my customer service? Please take a moment to let us know.

Upcoming Courses

March 20-23, 2023 - IAAO 102

April 10-13, 2023 - IAAO 101

April 24-27, 2023 – IAAO 600

May 8-11, 2023 – IAAO 101

May 22-25, 2023 - IAAO 311

June 12-16, 2023 – TCC 504

June 20-23, 2023 – IAAO 402

From: Meghan Miller

Sent: Monday, February 20, 2023 11:43 AM

To: ldunn@citrustc.us

Cc: Jennifer Dooley-Huston < ihuston@citrustc.us; Kelly McLane Kelly.McLane@floridarevenue.com

Subject: CFCA Application

Importance: High

Good morning. We received the application to reinstate your CFCA certification. Could you forward a copy of your iLearn transcript? A lot of the certificates attached to the application don't have the associated credit hours. Thank you. Meghan



Meghan Miller, CMP, CPM, MS

Training Director
Property Tax Oversight
Florida Department of Revenue
(727) 229-1482
Meghan.Miller@floridarevenue.com

How was my customer service? Please take a moment to let us know.

Upcoming Courses

March 20-23, 2023 – IAAO 102 April 10-13, 2023 – IAAO 101 April 24-27, 2023 – IAAO 600 May 8-11, 2023 – IAAO 101

May 22-25, 2023 – IAAO 311

June 12-16, 2023 – TCC 504

June 20-23, 2023 – IAAO 402

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Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Karey Fi	nney			
Previous Name(s)(if applicable):					
Documentation Included:					
County: Charlotte		Job	Title: Technical Spe	cialist II	
Certification Requested:	Certified	Florid	la Collector Assistant		
Initial: 🗸		Rei	instatement:		
Certification Date:	02/01/23				
			ation		
Application with Required	Signatur	es			
Application Fee					
Courses Listed on Applica					
✓ Employment Dates Listed					
✓ Includes Current					
	perience		an Applicable Office	9	
From: 01/08/20			: Present		
From:		То):		
	Cours	e int	ormation	1	<u> </u>
Course Name				Hours	Documentation
407 40 000(0)()				Credited	
301-noure nor 1711-19 003/31/21					
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities	of Florida T	Гах Сс	ollectors	30	Attended Course
	of Florida T	Tax Co	ollectors	30	Attended Course
TCC 501 - Duties and Responsibilities			bllectors	30 64	Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b)			ollectors		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) Driver License Preparatory Training (Inst. FLHSMV - DL Training Series: Phase I	ructor Led)	1		64	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) Driver License Preparatory Training (Inst	ructor Led)	1		64 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) Driver License Preparatory Training (Inst. FLHSMV - DL Training Series: Phase I	ructor Led)	1		64 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) Driver License Preparatory Training (Inst. FLHSMV - DL Training Series: Phase I	ructor Led)	1		64 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) Driver License Preparatory Training (Inst. FLHSMV - DL Training Series: Phase I	ructor Led)	1		64 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) Driver License Preparatory Training (Inst. FLHSMV - DL Training Series: Phase I	ructor Led)	1		64 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) Driver License Preparatory Training (Inst. FLHSMV - DL Training Series: Phase I	ructor Led)	1		64 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) Driver License Preparatory Training (Inst. FLHSMV - DL Training Series: Phase I	ructor Led)	1		64 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) Driver License Preparatory Training (Inst. FLHSMV - DL Training Series: Phase I	ructor Led)	1		64 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) Driver License Preparatory Training (Inst. FLHSMV - DL Training Series: Phase I	ructor Led)	1		64 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) Driver License Preparatory Training (Inst. FLHSMV - DL Training Series: Phase I	ructor Led)	1		64 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) Driver License Preparatory Training (Inst. FLHSMV - DL Training Series: Phase I	ructor Led)	1		64 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) Driver License Preparatory Training (Inst. FLHSMV - DL Training Series: Phase I	ructor Led)	1	d Special Assessments	64 40 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) Driver License Preparatory Training (Inst. FLHSMV - DL Training Series: Phase I	ructor Led)	1		64 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) Driver License Preparatory Training (Inst. FLHSMV - DL Training Series: Phase I	ructor Led)	1	d Special Assessments	64 40 30	Attended Course Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N, 10/21 Rule 12D-16,002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for	Applying	, ,		_		
X Initial (Certification - \$25 fee Annual I	Recertifica	tion - \$5	fee	Reinstatement of Certification	- \$5 fee
Applicant	nformation					
Applicant's r	ame (as you would like it to appear on	the certific	ate): KA	REY FIN		
Business en	nail address: karey.finney@charlot	ttecounty	fl.gov	Business p	phone number: 941-743-1350	
Job title:	TECHNICAL SPECIALIST II	-				
Employed by	CHARLOTTE COUNTY TAX	X COLLE	CTOR			
	leted the required hours of approved on, or reinstatement for the following de		passed	any require	d examinations for the certification	n,
☐ Certifie	d Florida Appraiser Ce	ertified Flori	ida Evalu	ator	Certified Cadastralist of F	Florida
☐ Certifie	d Florida Collector X Ce	rtified Flori	da Colle	ctor Assista	nt	
Florida prope	e for Certification – If you are apply erty appraiser's office, Florida tax colle cessary). If you are applying for recert dates. CHARLOTTE COUNTY TAX C	ctor's office	e, or with r for rein	the Florida	Department of Revenue (attach :	additional
Your Title:	TECHNICAL SPECIALIST II	OLLEGI	OK	Employme	nt Dates: 01/08/2020	
Employer:	TECHNICAL SPECIALIST II			Employme	11t Dates. 01/00/2020	
, ,				F	-1 D-1	
Your Title:				Employme		
reinstatemer of each appr license issue	Courses – List each course you have the for which you are applying (attach ac oved course. If you are substituting you and by the Florida Real Estate Appraisal Attach a copy of the license.	dditional pa ur Certified	ges as n Resider	ecessary). A ntial Apprais	Attach documentation verifying co er license or Certified General A	ppraiser
No.	Course Title	Hours	No.		Course Title	Hours
	TCC-501 D & R	30	TC-00240	DRIVER'S LICE	ENSE PREPARATORY TRAINING	64
TC-0036C	TCC-503 C & D	30	TC-00220	DRIVERS LI	CENSE (DL) TRAINING SERIES PHASE I	45
	Signature ing approval for Florida professional or provided on this form and any attachme					e
Rarey Fi	MACY 2023 That PST)				Mar 8, 2023	



certificate of Completion

Presented to

Karey Finney

On behalf of the Department of Highway Safety and Motor Vehicles, Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase I Training

On this 9th day of October 2020

Your Name, Instructor Operations Review Specialist

Sonya Caldwell









KAREY FINNEY

for the successful completion of

Driver License Preparatory Training - Virtual Instructor-Led Training

by FLHSMV

64 Hours 0 Minutes

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Karey Finney

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours

Congratulations,

Karey Finney

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

March 7, 2023 30 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Harrison Flynn		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Pasco	Job Title: Customer S	Service Superviso	r
Certification Requested:	Certified Florida Collector Assista	<u>ant</u>	
Initial: 🗸	Reinstatement:		
Certification Date:	05/01/23		
Application with Deguired	Application		
✓ Application with Required✓ Application Fee	Signatures		
✓ Courses Listed on Application	ation		
✓ Employment Dates Listed	adon —		
✓ Includes Current	Employment		
✓ Two Years of Ex	perience with an Applicable Of	ffice	
From: 08/15/17	To: Present		
From:	To:		
	Course Information		T
Course Name		Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		Credited	
TCC 501 - Duties and Responsibilities of	of Florida Tay Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)	TIONGA TAX CONECTORS	30	Attended Course
. ,,,,		. 20	Attanded Occurs
TCC 503 - Collection and Distribution of P	operty Taxes and Special Assessme		Attended Course
TCC 001 - Bankruptcy		15	Attended Course
TCC 002 - Effective Decision Making		10	Attended Course
TCC 003 - Customer Service Training		5	Attended Course
AAMVA - Mexican Documents		0.75	Attended Course
AAMVA - Birth Certificates		0.5	Attended Course
AAMVA - Canadian Birth Certificates, Dri	ve and Vehicle Documents	0.75	Attended Course
AAMVA - Canadian Travel, Citizenship a	nd Immigration Documents	1.0	Attended Course
AAMVA - People and Actions		0.75	Attended Course
AAMVA - Security Features		1.0	Attended Course
AAMVA - Introduction to Fraud		1.0	Attended Course
AAMVA - Introduction to Covert Features		0.75	Attended Course
	Total Hours		_
	Total nour	s 96.5	

Notes:

Committee recommends certification:

Yes

No



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Harrison F	-lynn			
Previous Name(s)(if applicable):					
Documentation Included:					
County: Pasco		Job Title: Customer		rice Superviso	r
Certification Requested:	Certified F	lorida Collector Assis	stant		
Initial: 🗸		Reinstatement:			
Certification Date:	05/01/23				
	Ap	plication			
✓ Application with Required		•			
✓ Application Fee					
✓ Courses Listed on Applica	ation				
✓ Employment Dates Listed					
✓ Includes Current	Employm	ent			
✓ Two Years of Ex	perience v	with an Applicable (Office	•	
From: 08/15/17		To: Present			
From:		To:			
	Course	Information			T
Course Name				Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)					
90-hours per 12D-19.003(3)(b)					
AAMVA - Internal Fraud for Staff				0.75	Attended Course
AAMVA - Counterfeits and Alterations				0.75	Attended Course
AAMVA - Driver License and ID Cards				0.75	Attended Course
AAMVA - Expanding the Review				0.5	Attended Course
AAMVA - Social Security Cards				0.5	Attended Course
AAMVA - Vehicle Identification Documen	ts			0.5	Attended Course
AAMVA - U.S. Immigration Documents				0.75	Attended Course
AAMVA - Travel Documents				0.75	Attended Course
Driver License Preparatory Training (Onli	ine)			12	Attended Course
AAMVA - CDL Module 1				2.5	Attended Course
AAMVA - CDL Module 2				0.75	Attended Course
AAMVA - CDL Module 3				0.75	Attended Course
AAMVA - CDL Module 4				0.75	Attended Course
		Total Hou	ırs	22	

Yes

No

Notes:

Committee recommends certification:



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Harrison Flynn		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Pasco	Job Title: Customer	Service Supervise	or
Certification Requested:	Certified Florida Collector Assis	stant	
Initial: 🗸	Reinstatement:		
Certification Date:	05/01/23		
	Application		
✓ Application with Required	Signatures		
✓ Application Fee			
✓ Courses Listed on Applica			
✓ Employment Dates Listed			
✓ Includes Current			
	perience with an Applicable C	Office	
From: 08/15/17	To: Present		
From:	To:		
	Course Information		
Course Name		Hours	Documentation
		Credited	Bocumentation
30-hours per 12D-19.003(3)(a)			
90-hours per 12D-19.003(3)(b)			
FLHSMV - Heavy Vehicle Use Tax		1.0	Attended Course
Information and Cyber Security A	Awareness for External Entitie	s 0.5	Attended Course
AAMVA Militamy ID Canda		0.5	Attended Course
AAMVA - Military ID Cards			110001000 000100
	Total Hou	rs 2.0	
	Total Hou	irs 2.0	

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reasor	for Applying				g_registration and dymential	
✓ Init	ial Certification - \$25 fee Annual	Recertifica	ation - \$5	fee	Reinstatement of Certification	- \$5 fee
Applica	ant Information		1 - 10 (1) (1)			
	t's name (as you would like it to appear or		cate): Ha	rrison Flyn	n	
Busines	s email address: hflynn@pascotaxes.com	l	,	Business	ohone number: 352-521-4360	
Job title:	Customer Service Supervisor					0
Employe	ed by: Pasco County Tax Collector					
I have co	ompleted the required hours of approved cation, or reinstatement for the following de	courses and esignation:	d passed a	any require	d examinations for the certification	ın,
☐ Cer	rtified Florida Appraiser	ertified Flor	ida Evalu	ator	Certified Cadastralist of F	-lorida
Cer	rtified Florida Collector	ertified Flor	ida Collec	ctor Assista	nt	
Florida p pages as employn Employe	ence for Certification – If you are apply property appraiser's office, Florida tax colles necessary). If you are applying for recernent dates. Pr: Pasco County Tax Collector	ector's office	e, or with	the Florida statement,	Department of Revenue (attach provide your current employer a	additional
Your Titl	e: Customer Service Supervisor			Employme	ent Dates: 08/15/17 - current	
Employe	er:					
Your Titl	e:			Employme	ent Dates:	
reinstate of each a license i type belo	yed Courses – List each course you have ement for which you are applying (attach a approved course. If you are substituting you ssued by the Florida Real Estate Appraisa bow. Attach a copy of the license.	dditional pa our Certified I Board for	ages as no d Residen one or m	ecessary). tial Apprais	Attach documentation verifying co er license or Certified General A s, list your license number and lic	ppraiser
No.	Course Title	Hours	No.		Course Title	Hours
TC-0037C	TCC001- Bankruptcy	15	TC-00390	TCC00	3 - Customer Service Training	5
TC-0038C	TCC002 - Effective Decision Making	10	TC-00400	TCC5	01 - Duties & Responsibilities	30
I am req	ant Signature uesting approval for Florida professional c ion provided on this form and any attachm	ertification, ents are tru	recertific	ation, or re	nstatement. I certify that all of the	9
Signatur			3.13.00	/	Date: 04/17/2023	esse:

Applicant: ____HARRISON FLYNN_____

Number	Course Title	Hours
TC-0001C	Counterfeits and Alterations	0.75
TC-0002C	Driver's License and ID Cards	0.75
TC-0003C	Vehicle Identification Documents	0.5
TC-0004C	Expanding the Review	0.5
TC-0005C	Birth Certificates	0.5
TC-0006C	Canadian Birth Certificates, Driver and Vehicle Documents	0.75
TC-0007C	Canadian Travel, Citizenship, and Immigration Documents	1
TC-0008C	Internal Fraud for Staff	0.75
TC-0009C	Introduction to Covert Features	0.75
TC-0010C	Introduction to Fraud	1
TC-0011C	Mexican Documents	0.75
TC-0012C	Military ID Cards	0.5
TC-0013C	People and Actions	0.75
TC-0014C	Security Features	1
TC-0015C	Social Security Cards	0.5
TC-0016C	Travel Documents	0.75
TC-0017C	U.S. Immigration Documents	0.75
TC-0018C	CDL (Commercial Driver's License) Module 1	2.5
TC-0019C	CDL Module 2	0.75
TC-0020C	CDL Module 3	0.75
TC-0021C	CDL Module 4	0.75
TC-0025C	Driver's License Preparatory Training	12
TC-0044C	Heavy Vehicle Use Tax (HVUT)	1
TC-0045C	Information and Cyber Security Awareness Training	0.6
TC-0036C	TCC503 Collection of Current Ad Valorem Taxes	30



This certificate is awarded to

HARRISON FLYNN

for the successful completion of

AAMVA FDR 2020: Mexican Documents

by External Training

0 Hours 45 Minutes



This certificate is awarded to

HARRISON FLYNN

for the successful completion of

AAMVA FDR 2020: Birth Certificates

by External Training

0 Hours 30 Minutes



This certificate is awarded to

HARRISON FLYNN

for the successful completion of

AAMVA FDR 2020: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes



This certificate is awarded to

HARRISON FLYNN

for the successful completion of

AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes



This certificate is awarded to

HARRISON FLYNN

for the successful completion of

AAMVA FDR 2020: Military ID Cards

by External Training

0 Hours 30 Minutes



This certificate is awarded to

HARRISON FLYNN

for the successful completion of

AAMVA FDR 2020: People and Actions

by External Training

0 Hours 45 Minutes



This certificate is awarded to

HARRISON FLYNN

for the successful completion of

AAMVA FDR 2020: Security Features

by External Training

1 Hours 0 Minutes



This certificate is awarded to

HARRISON FLYNN

for the successful completion of

AAMVA FDR 2020: Introduction to Fraud

by External Training

1 Hours 0 Minutes



This certificate is awarded to

HARRISON FLYNN

for the successful completion of

AAMVA FDR 2020: Introduction to Covert Features

by External Training

0 Hours 45 Minutes



This certificate is awarded to

HARRISON FLYNN

for the successful completion of

AAMVA FDR 2020: Internal Fraud for Staff

by External Training

0 Hours 45 Minutes



This certificate is awarded to

HARRISON FLYNN

for the successful completion of

AAMVA FDR 2020: Counterfeits and Alterations

by External Training

0 Hours 45 Minutes



This certificate is awarded to

HARRISON FLYNN

for the successful completion of

AAMVA FDR 2020: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes





This certificate is awarded to

HARRISON FLYNN

for the successful completion of

AAMVA FDR 2020: Expanding the Review

by External Training

0 Hours 30 Minutes



This certificate is awarded to

HARRISON FLYNN

for the successful completion of

AAMVA FDR 2020: Social Security Cards

by External Training

0 Hours 30 Minutes



This certificate is awarded to

HARRISON FLYNN

for the successful completion of

AAMVA FDR 2020: Vehicle Identification Documents

by External Training

0 Hours 30 Minutes



This certificate is awarded to

HARRISON FLYNN

for the successful completion of

AAMVA FDR 2020: US Immigration Documents

by External Training

0 Hours 45 Minutes



This certificate is awarded to

HARRISON FLYNN

for the successful completion of

AAMVA FDR 2020: Travel Documents

by External Training

0 Hours 45 Minutes





This certificate is awarded to

HARRISON FLYNN

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

12 Hours

Date of Course Completion: 8/15/2022



This certificate is awarded to

HARRISON FLYNN

for the successful completion of

Information and Cyber Security Awareness for External Entities - 2022

by FLHSMV

0 Hours 30 Minutes

Harrison Flynn

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

March 25, 2023 30 credit hours







This certificate is awarded to

HARRISON FLYNN

for the successful completion of

AAMVA CDL 2021: Module 1 - Introduction to CDL Licensing

by MS

2 Hours 30 Minutes



This certificate is awarded to

HARRISON FLYNN

for the successful completion of

AAMVA CDL 2021: Module 2 - Overview of the CDL Tests

by MS

0 Hours 45 Minutes



This certificate is awarded to

HARRISON FLYNN

for the successful completion of

AAMVA CDL 2021: Module 3 - CDL Knowledge Tests Overview

by MS

0 Hours 45 Minutes



This certificate is awarded to

HARRISON FLYNN

for the successful completion of

AAMVA CDL 2021: Module 4 - CKE End-of-Course Exam Overview

by MS

0 Hours 45 Minutes

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Harrison Flynn

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 7-10, 2022 30 credit hours



Harrison Flynn

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

April 7, 2023 10 credit hours



Harrison Flynn

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

March 25, 2023 5 credit hours





This certificate is awarded to

HARRISON FLYNN

for the successful completion of

Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes

Harrison Flynn

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

April 7, 2023 15 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:			Tanner Foster									
Previous Name(s)(if applicable):												
Docum	entation	Included:										
	: Brevard	T					Ir. Syste		dminis	strator		
Certification Requested:			Certified					istant				
Initial:					eins	tater	ment:					
Certific	ation Dat	e:	04/01/23	3								
				ppli	cat	ion						
√		ion with Required	Signatu	res								
√	Applicat											
√		Listed on Applica	tion									
✓		ment Dates Listed	Consider 1	4								
	√	Includes Current				Λ 10 10	liaabla	Office				
From:	√ 07/19/20	Two Years of Exp	benence			Pres		Office	=			
From:	37/19/20			_	0. i	ries	enit					
FIOIII.				1 '	0.							
			Cours	sa In	for	mat	ion					
			Ooui	30 111	1101	mat	.1011		Hour	'S		
Course	Name								Cred		Docu	mentation
30-hou	rs per 12[D-19.003(3)(a)										
		and Responsibilities o	f Florida	Tax C	olle	ctors				30	Attend	led Course
		D-19.003(3)(b)										
			on orty To		~ d C	`nooio	Ι Λοοοοο	monto		30	Attono	led Course
		and Distribution of Pr				ресіа	Assess	ments	+		-	
		ment of a Florida Tax (Collector's	s Offic	ce				30		Attend	led Course
TCC 001	- Bankrupt	tcy								15	Attend	led Course
TCC 003	- Custome	r Service Training							5 <i>F</i>		Attend	led Course
TCC 002 - Effective Decision Making								10	Attend	led Course		
									-			
			_	_	_	_	_					
						Т	otal Ho	urs		120		
										-		
Comm	ittee reco	mmends certificati	on:	Г			Yes				No	

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying									
√ Init	ial Certification - \$25 fee Ani	nual Recertifica	ition - \$5	fee [Reinstatement of Certification	ı - \$5 fee			
Applicant Information									
Applicant's name (as you would like it to appear on the certificate):									
Tanner Foster									
	s email address: tanner.foster@breva		Business phone number: 321-264-6712						
Job title:	Job title: Jr. Systems Administrator								
Employe	ed by: Brevard County Tax Collector								
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:									
☐ Cer	Certified Florida Appraiser Certified Florida Evaluator Certified Cadastralist of Florida								
Cer	ertified Florida Collector								
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.									
<u></u>	Pr: Brevard County Tax Collector	****							
Your Titl	e: Jr. Systems Administrator	1001CF 11.		Employment Dates: July 19, 2020 - Present					
Employe	er:								
Your Titl	e:			Employment Dates:					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No.	Course Title	Hours	No.	Course Title		Hours			
TCC 0036C	Coll and Dist of PT and Spe. As	st. 30	TC-00380	C	Effective Decision Making	10			
TC- 0037C	Bankruptcy	15	TC-00390	Customer Service Training		5			
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date:									
Jigilatai	10 11				Date: 4/-3-202	-5			



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying									
✓ Init	ial Certification - \$25 fee Annual R	ecertificat	ion - \$5	fee	Reinstatement of Certificat	ion - \$5 fee			
Applicant Information									
Applicar	nt's name (as you would like it to appear on	the certifica							
Tanner Foster									
	s email address: tanner.foster@brevardtc.co	Business phone number: 321-264-6712							
Job title:	Job title: Jr. Systems Administrator								
Employe	ed by: Brevard County Tax Collector								
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:									
Ce	☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida								
☐ Ce	rtified Florida Collector	rtified Florid	da Colle	ctor As	ssistant				
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.									
Employe	^{er:} Brevard County Tax Collector								
Your Tit	le: _{Jr.} Systems Administrator			Employment Dates: July 19, 2020 - Present					
Employe	ər:								
Your Title:					Employment Dates:				
Approved Courses — List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.									
No.	Course Title	Hours	No.		Course Title	Hours			
TC-0040C	Duties and Responsibilities of Florida Tax Collectors	30				***************************************			
TC-0041C	Management of a Florida Tax Collector's Office	30							
Applicant Signature									
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.									
	Signature:								

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Tanner Foster

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 7-10, 2022 30 credit hours

Tanner Foster

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

August 2, 2022 30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Tanner Foster

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours

Tanner Foster

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

March 17, 2023 15 credit hours



Tanner Foster

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

March 24, 2023 5 credit hours



Tanner Foster

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

March 21, 2023 10 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Erika Giles	S		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Lake		Job Title: Human Resou	ırce Manager	
Certification Requested:				
Initial: 🗸		Reinstatement:		
Certification Date:	05/01/23			
		plication		
Application with Required	Signature	S		
✓ Application Fee				
✓ Courses Listed on Applica				
Employment Dates Listed				
✓ Includes Current ✓ Two Years of Ex		enւ vith an Applicable Offic		
From: 04/12/21	penence v	To: Present	<u> </u>	
From:		To:		
110111.		10.		
	Course	Information		
			Hours	
Course Name			Credited	Documentation
400 40 000(0)()				
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of	of Florida Ta	x Collectors	30	Attended Course
	of Florida Ta	x Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities	of Florida Ta	x Collectors	30 15	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	of Florida Ta	x Collectors		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy	of Florida Ta	x Collectors	15	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making		x Collectors	15 10	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	and Fees		15 10 5	Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 504 - Collection of Licenses, Taxes	and Fees		15 10 5 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 504 - Collection of Licenses, Taxes	and Fees		15 10 5 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 504 - Collection of Licenses, Taxes	and Fees		15 10 5 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 504 - Collection of Licenses, Taxes	and Fees		15 10 5 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 504 - Collection of Licenses, Taxes	and Fees		15 10 5 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 504 - Collection of Licenses, Taxes	and Fees		15 10 5 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 504 - Collection of Licenses, Taxes	and Fees		15 10 5 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 504 - Collection of Licenses, Taxes	and Fees		15 10 5 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 504 - Collection of Licenses, Taxes	and Fees	Office	15 10 5 30 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 504 - Collection of Licenses, Taxes	and Fees		15 10 5 30	Attended Course Attended Course Attended Course Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying								
✓ Initial Certification - \$25 fee								
Applicant Information								
Applicant's name (as you would like it to appear on the certificate): Erika Giles								
Business email address: erika.giles@laketax.com Business phone number: 352-343-9602								
Job title: Human Resources Manager								
Employed by: Office of the Lake County Tax Col								
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:								
☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida								
Certified Florida Collector	ertified Flori	da Colle	ctor Assistar	nt				
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.								
Employer: Office of the Lake County Tax Collector								
Your Title: Human Resources Manager			Employme	nt Dates: 4/12/2021 - Present				
Employer:		'						
Your Title:			Employment Dates:					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.		Course Title	Hours			
TC-0037C TCC 0-01 - Bankruptcy	15	TC-00380	TCC 002 - E	TCC 002 - Effective Decision Making				
TC-0039C TCC 003 - Customer Service Training	5	TC-00400	TCC 501 - Duties and Responsibilities of FL Tax Collectors 30		30			
Applicant Signature								
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.								
Signature: Cika Gilss Date: April 14, 2021								

30

30

Erika Giles

on completing

TCC 001 - BANKRUPTCY

on

January 23, 2022 15 credit hours



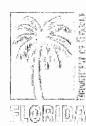
Erika Giles

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

on

January 24, 2022 10 credit hours



Erika Giles

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

on

January 24, 2022 5 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Erika Giles

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 21-24, 2022 30 credit hours

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Erika Giles

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Erika Giles

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours

Application for Certified Florida Professional 04142023 with certificates

Final Audit Report 2023-04-14

Created: 2023-04-14

By: Heather Culbreath (heather.culbreath@laketax.com)

Status: Signed

Transaction ID: CBJCHBCAABAAdgY8v2gfF577FOHYow9HPwLS9LM-8vbO

"Application for Certified Florida Professional 04142023 with cert ificates" History

- Document created by Heather Culbreath (heather.culbreath@laketax.com) 2023-04-14 4:34:05 PM GMT
- Document emailed to Erika Giles (erika.giles@laketax.com) for signature 2023-04-14 4:34:32 PM GMT
- Email viewed by Erika Giles (erika.giles@laketax.com) 2023-04-14 4:42:27 PM GMT
- Document e-signed by Erika Giles (erika.giles@laketax.com)
 Signature Date: 2023-04-14 4:42:57 PM GMT Time Source: server
- Agreement completed. 2023-04-14 4:42:57 PM GMT

Names and email addresses are entered into the Acrobat Sign service by Acrobat Sign users and are unverified unless otherwise noted.



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Richard G	orga		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Collier		Job Title: Network Admi		
Certification Requested:	Certified F	lorida Collector Assistant		
Initial: 🗸		Reinstatement:		
Certification Date:	04/01/23			
	Δnı	plication		
✓ Application with Required				
✓ Application Fee		-		
✓ Courses Listed on Applica	ation			
✓ Employment Dates Listed	1			
✓ Includes Current				
	perience v	vith an Applicable Offic	е	
From: 03/01/21		To: Present		
From:		То:		
	0	Information		
	Course	Information	Hours	
Course Name			Credited	Documentation
30-hours per 12D-19.003(3)(a)			o rountou	
00 110010 por 125 10:000(0)(u)				
TCC 501 - Duties and Responsibilities	of Florida Ta	x Collectors	30	Attended Course
	of Florida Ta	x Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities			30	Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b)				
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax			30	Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy			30 15	Attended Course Attended Course
TCC 501 - Duties and Responsibilities (1) 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 003 - Customer Service Training	Collector's (30 15 5	Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 003 - Customer Service Training TCC 002 - Effective Decision Making	Collector's (30 15 5 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 003 - Customer Service Training TCC 002 - Effective Decision Making	Collector's (30 15 5 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 003 - Customer Service Training TCC 002 - Effective Decision Making	Collector's (30 15 5 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 003 - Customer Service Training TCC 002 - Effective Decision Making	Collector's (30 15 5 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 003 - Customer Service Training TCC 002 - Effective Decision Making	Collector's (30 15 5 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 003 - Customer Service Training TCC 002 - Effective Decision Making	Collector's (30 15 5 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 003 - Customer Service Training TCC 002 - Effective Decision Making	Collector's (30 15 5 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 003 - Customer Service Training TCC 002 - Effective Decision Making	Collector's (30 15 5 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 003 - Customer Service Training TCC 002 - Effective Decision Making	Collector's (30 15 5 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 003 - Customer Service Training TCC 002 - Effective Decision Making	Collector's (Office	30 15 5 10 30	Attended Course Attended Course Attended Course Attended Course



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying	porty/r agt	30,001110		g_rregistrationAndr ayment.as	
	Recertifica	ition - \$5	fee	Reinstatement of Certification	- \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear or	n the certific	ate): Ricl	nard Gorga		1. 35.3
Business email address: rgorga@colliertax.com			Business p	phone number: 239-252-8174	
Job title: Network Administrator					
Employed by: Collier County Tax Collector	3000				
I have completed the required hours of approved or recertification, or reinstatement for the following de	courses and esignation:	passed	any require	d examinations for the certificatio	n,
Certified Florida Appraiser	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida
☐ Certified Florida Collector ✓ Ce	ertified Flori	da Collec	tor Assista	nt	
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ector's office	e, or with	the Florida	Department of Revenue (attach a	additional
Employer: Collier County Tax Collector					
Your Title: Network Administrator			Employme	nt Dates: March 2021 - Present	
Employer:					
Your Title:			Employme	nt Dates:	
Approved Courses – List each course you have reinstatement for which you are applying (attach as of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisatype below. Attach a copy of the license.	dditional pa ur Certified	ges as ne Residen	ecessary). A	Attach documentation verifying co er license or Certified General Ap	praiser
No. Course Title	Hours	No.		Course Title	Hours
TC0040 CCC 501 – Duties and Responsibilities of	30	TC0042	2 CTCC 504	 Collection of Licenses, Taxes, 	30
TC0041 CC 502 – Management of a Florida Tax	30		7C, 0038C	C TCC 001, 002, 003	30
Applicant Signature I am requesting approval for Florida professional conformation provided on this form and any attachmost Signature:	ertification, ents are tru	0039C recertifica e and cor	ation, or rein rect to the l	pest of my knowledge. Date:	
Krohand Long				3/11/17 2	

INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- county tax collectors and employees

Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

Course Approval and Examinations

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage https://floridarevenue.com/property/Pages/Cofficial_Training.aspx. You must pass all required examinations for each required course to obtain course credit.

Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, Application for Approval of a Course or Continuing Education Credit Hours.

Special Salary for Officials

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

Need Assistance?

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team



Certificate of Completion

Rich Gorga

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 13-16, 2021

Congratulations,

Richard Gorga

on completing

TCC 001 - BANKRUPTCY

on

November 10, 2021 15 credit hours



Congratulations,

Richard Gorga

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

on

November 10, 2021 5 credit hours



Congratulations,

Richard Gorga

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

on

November 12, 2021 10 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Richard Gorga

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 7-10, 2022 30 credit hours

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Richard Gorga

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 21-24, 2022 30 credit hours



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Margie Grillin		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Pasco	Job Title:Accounting Ma	nager	
Certification Requested:	Certified Florida Collector Assistant		
Initial: 🗸	Reinstatement:		
Certification Date:	04/01/23		
	Application		
✓ Application with Required			
✓ Application Fee	o.g.nataroo		
✓ Courses Listed on Applica	ation		
✓ Employment Dates Listed			
✓ Includes Current			
	perience with an Applicable Office	9	
From: 06/07/1999	To: Present		
From:	То:		
	Course Information		
_		Hours	
Course Name		Credited	Documentation
30-hours per 12D-19.003(3)(a)			
TCC 501 - Duties and Responsibilities of	of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)			
TCC 503 - Collection and Distribution of P	roperty Taxes and Special Assessments	30	Attended Course
TCC 001 - Bankruptcy		15	Attended Course
TCC 002 - Effective Decision Making		10	Attended Course
TCC 003 - Customer Service Training		5	Attended Course
AAMVA - Mexican Documents		0.75	Attended Course
AAMVA - Birth Certificates		0.5	Attended Course
AAMVA - Canadian Birth Certificates, Dri	ve and Vehicle Documents	0.75	Attended Course
AAMVA - Canadian Travel, Citizenship a	nd Immigration Documents	1.0	Attended Course
AAMVA - People and Actions		0.75	Attended Course
AAMVA - Security Features		1.0	Attended Course
AAMVA - Introduction to Fraud		1.0	Attended Course
AAMVA - Introduction to Covert Features		0.75	Attended Course
	Total Hours	96.5	
Committee recommends certificat	ion: Yes	1 1	No



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Margie Gr	iffin		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Pasco		Job Title: Accounting Ma	nager	
Certification Requested:	Certified F	lorida Collector Assistant		
Initial: 🗸		Reinstatement:		
Certification Date:	04/01/23			
	Α	aliantion		
✓ Application with Required		plication		
✓ Application with Required✓ Application Fee	Signature	<u>s</u>		
✓ Courses Listed on Applica	ation			
✓ Employment Dates Listed				
✓ Includes Current		ent		
	perience v	vith an Applicable Office	Э	
From: 06/07/1999		To: Present		
From:		To:		
	0	Information		
	Course	Information	Hours	
Course Name			Credited	Documentation
30-hours per 12D-19.003(3)(a)				
. ,,,,				
90-hours per 12D-19.003(3)(b)				
AAMVA - Internal Fraud for Staff			0.75	Attended Course
AAMVA - Counterfeits and Alterations			0.75	Attended Course
AAMVA - Driver License and ID Cards			0.75	
			0.75	Attended Course
AAMVA - Expanding the Review			0.75	Attended Course Attended Course
AAMVA - Expanding the Review AAMVA - Social Security Cards				
	ts		0.5	Attended Course
AAMVA - Social Security Cards	ts		0.5 0.5	Attended Course Attended Course
AAMVA - Social Security Cards AAMVA - Vehicle Identification Documen	ts		0.5 0.5 0.5	Attended Course Attended Course Attended Course
AAMVA - Social Security Cards AAMVA - Vehicle Identification Documen AAMVA - U.S. Immigration Documents			0.5 0.5 0.5 0.75	Attended Course Attended Course Attended Course Attended Course
AAMVA - Social Security Cards AAMVA - Vehicle Identification Documen AAMVA - U.S. Immigration Documents AAMVA - Travel Documents			0.5 0.5 0.5 0.75 0.75	Attended Course Attended Course Attended Course Attended Course Attended Course Attended Course
AAMVA - Social Security Cards AAMVA - Vehicle Identification Document AAMVA - U.S. Immigration Documents AAMVA - Travel Documents Driver License Preparatory Training (Onli			0.5 0.5 0.5 0.75 0.75	Attended Course
AAMVA - Social Security Cards AAMVA - Vehicle Identification Document AAMVA - U.S. Immigration Documents AAMVA - Travel Documents Driver License Preparatory Training (Online AAMVA - CDL Module 1			0.5 0.5 0.5 0.75 0.75 12 2.5	Attended Course
AAMVA - Social Security Cards AAMVA - Vehicle Identification Documen AAMVA - U.S. Immigration Documents AAMVA - Travel Documents Driver License Preparatory Training (Onli AAMVA - CDL Module 1 AAMVA - CDL Module 2			0.5 0.5 0.5 0.75 0.75 12 2.5 0.75	Attended Course
AAMVA - Social Security Cards AAMVA - Vehicle Identification Document AAMVA - U.S. Immigration Documents AAMVA - Travel Documents Driver License Preparatory Training (Onli AAMVA - CDL Module 1 AAMVA - CDL Module 2 AAMVA - CDL Module 3		Total Hours	0.5 0.5 0.5 0.75 0.75 12 2.5 0.75 0.75	Attended Course
AAMVA - Social Security Cards AAMVA - Vehicle Identification Document AAMVA - U.S. Immigration Documents AAMVA - Travel Documents Driver License Preparatory Training (Onli AAMVA - CDL Module 1 AAMVA - CDL Module 2 AAMVA - CDL Module 3	ne)	Total Hours Yes	0.5 0.5 0.5 0.75 0.75 12 2.5 0.75 0.75 0.25	Attended Course



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Margie (Griffin					
Previous Name(s)(if applicable):							
Documentation Included:							
County: Pasco		Jol	b Title	:Account	ing M	lanager	
Certification Requested:	Certified	_		lector As	sistar	<u>it</u>	
Initial: 🗸			insta	ement:			
Certification Date:	04/01/23	3					
 ✓ Application with Required ✓ Application Fee ✓ Courses Listed on Application 	Signatu		catio	า			
✓ Employment Dates Listed							
Includes Current		ment					
✓ Two Years of Ex				oplicable	Offi	ce	
From: 06/07/1999	.,,		o: Pre				
From:		To					
		•					
	Cours	e In	form	ation			
Course Name						Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)							
90-hours per 12D-19.003(3)(b)							
FLHSMV - Heavy Vehicle Use Tax						1.0	Attended Course
Information and Cyber Security A	Awarenes	s for	Exter	nal Enti	ies	0.5	Attended Course
AAMVA - Military ID Cards						0.5	Attended Course
AAWIVA - Military ID Cards						0.3	Attended Course
				Total			
				Total H	ours	2.0	



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx Reason for Applying Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee Applicant Information Applicant's name (as you would like it to appear on the certificate): Margie Griffin Business email address: mgriffin@pascotaxes.com Business phone number: 3525214360 Job title: Accounting Manager Employed by: Pasco County Tax Collector I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Evaluator ☐ Certified Cadastralist of Florida Certified Florida Collector Certified Florida Collector Assistant Experience for Certification - If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Pasco County Tax Collector Your Title: Accounting Manager Employment Dates: 06/07/99 - current Employer: Your Title: Employment Dates: Approved Courses - List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license. No. Course Title Hours No. Course Title Hours TC-0037C TCC001- Bankruptcy 15 TC-0039C TCC003 - Customer Service Training 5 TC-0038C TCC002 - Effective Decision Making 10 TCC501 - Duties & Responsibilities TC-0040C 30 Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature:

Applicant: ____MARGIE GRIFFIN_____

TC-0002C Driver's TC-0003C Vehicle I TC-0004C Expandir TC-0005C Birth Cer TC-0006C Canadian TC-0007C Canadian TC-0008C Internal F TC-0009C Introduct TC-0010C Introduct TC-0011C Mexican TC-0012C Military IE TC-0013C People a	n Birth Certificates, Driver and Vehicle Documents n Travel, Citizenship, and Immigration Documents Fraud for Staff ion to Covert Features ion to Fraud Documents	0.75 0.75 0.5 0.5 0.75 1 0.75 0.75 1 0.75
TC-0003C Vehicle I TC-0004C Expandir TC-0005C Birth Cer TC-0006C Canadian TC-0007C Canadian TC-0008C Internal F TC-0009C Introduct TC-0010C Introduct TC-0011C Mexican TC-0012C Military IE TC-0013C People an	dentification Documents Ing the Review Itificates In Birth Certificates, Driver and Vehicle Documents In Travel, Citizenship, and Immigration Documents Fraud for Staff Ition to Covert Features Ition to Fraud Documents	0.75 0.5 0.5 0.75 1 0.75 0.75 1
TC-0004C Expandin TC-0005C Birth Cer TC-0006C Canadian TC-0007C Canadian TC-0008C Internal F TC-0009C Introduct TC-0010C Introduct TC-0011C Mexican TC-0012C Military IE TC-0013C People an	ng the Review tificates n Birth Certificates, Driver and Vehicle Documents n Travel, Citizenship, and Immigration Documents Fraud for Staff ion to Covert Features ion to Fraud Documents	0.5 0.5 0.5 0.75 1 0.75 0.75 1
TC-0005C Birth Cer TC-0006C Canadian TC-0007C Canadian TC-0008C Internal F TC-0009C Introduct TC-0010C Introduct TC-0011C Mexican TC-0012C Military IE TC-0013C People an	tificates n Birth Certificates, Driver and Vehicle Documents n Travel, Citizenship, and Immigration Documents Fraud for Staff ion to Covert Features ion to Fraud Documents	0.5 0.5 0.75 1 0.75 0.75 1
TC-0006C Canadian TC-0007C Canadian TC-0008C Internal F ΓC-0009C Introduct ΓC-0010C Introduct ΓC-0011C Mexican ΓC-0012C Military IE ΓC-0013C People an	n Birth Certificates, Driver and Vehicle Documents n Travel, Citizenship, and Immigration Documents Fraud for Staff ion to Covert Features ion to Fraud Documents	0.5 0.75 1 0.75 0.75
TC-0007C Canadian TC-0008C Internal F TC-0009C Introduct TC-0010C Introduct TC-0011C Mexican TC-0012C Military IE TC-0013C People an	n Travel, Citizenship, and Immigration Documents Fraud for Staff ion to Covert Features ion to Fraud Documents	0.75 1 0.75 0.75
TC-0007C Canadian TC-0008C Internal F ΓC-0009C Introduct ΓC-0010C Introduct ΓC-0011C Mexican ΓC-0012C Military IE ΓC-0013C People a	n Travel, Citizenship, and Immigration Documents Fraud for Staff ion to Covert Features ion to Fraud Documents	1 0.75 0.75 1
TC-0008C Internal F TC-0009C Introduct TC-0010C Introduct TC-0011C Mexican TC-0012C Military IE TC-0013C People a	Fraud for Staff ion to Covert Features ion to Fraud Documents	0.75 0.75 1
ΓC-0010C Introduct ΓC-0011C Mexican ΓC-0012C Military ID ΓC-0013C People at	on to Fraud Documents	0.75 1
ΓC-0011C Mexican ΓC-0012C Military IE ΓC-0013C People a	Documents	1
CC-0012C Military IE People at		
TC-0013C People at) Cards	
		0.5
	nd Actions	0.75
Security i	eatures	1
C-0015C Social Se	curity Cards	0.5
C-0016C Travel Do	ocuments	0.75
C-0017C U.S. Imm	igration Documents	0.75
	nmercial Driver's License) Module 1	2.5
C-0019C CDL Mod		0.75
C-0020C CDL Mod	ule 3	0.75
C-0021C CDL Mod	ule 4	0.75
C-0025C Driver's L	icense Preparatory Training	12
	hicle Use Tax (HVUT)	1
	on and Cyber Security Awareness Training	0.6
	Collection of Current Ad Valorem Taxes	30



This certificate is awarded to

MARGIE GRIFFIN

for the successful completion of

AAMVA FDR 2020: Internal Fraud for Staff

by External Training

0 Hours 45 Minutes



This certificate is awarded to

MARGIE GRIFFIN

for the successful completion of

AAMVA FDR 2020: Introduction to Covert Features

by External Training

0 Hours 45 Minutes



This certificate is awarded to

MARGIE GRIFFIN

for the successful completion of

AAMVA FDR 2020: Introduction to Fraud

by External Training

1 Hours 0 Minutes



This certificate is awarded to

MARGIE GRIFFIN

for the successful completion of

AAMVA FDR 2020: Birth Certificates

by External Training

0 Hours 30 Minutes



This certificate is awarded to

MARGIE GRIFFIN

for the successful completion of

AAMVA FDR 2020: Counterfeits and Alterations

by External Training

0 Hours 45 Minutes



This certificate is awarded to

MARGIE GRIFFIN

for the successful completion of

AAMVA FDR 2020: People and Actions

by External Training

0 Hours 45 Minutes



This certificate is awarded to

MARGIE GRIFFIN

for the successful completion of

AAMVA FDR 2020: Security Features

by External Training

1 Hours 0 Minutes



This certificate is awarded to

MARGIE GRIFFIN

for the successful completion of

AAMVA FDR 2020: Social Security Cards

by External Training

0 Hours 30 Minutes



This certificate is awarded to

MARGIE GRIFFIN

for the successful completion of

AAMVA FDR 2020: Travel Documents

by External Training

0 Hours 45 Minutes



This certificate is awarded to

MARGIE GRIFFIN

for the successful completion of

AAMVA FDR 2020: US Immigration Documents

by External Training

0 Hours 45 Minutes



This certificate is awarded to

MARGIE GRIFFIN

for the successful completion of

AAMVA FDR 2020: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes





This certificate is awarded to

MARGIE GRIFFIN

for the successful completion of

AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes



This certificate is awarded to

MARGIE GRIFFIN

for the successful completion of

AAMVA FDR 2020: Vehicle Identification Documents

by External Training

0 Hours 30 Minutes



This certificate is awarded to

MARGIE GRIFFIN

for the successful completion of

AAMVA FDR 2020: Mexican Documents

by External Training

0 Hours 45 Minutes





This certificate is awarded to

MARGIE GRIFFIN

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

12 Hours





This certificate is awarded to

MARGIE GRIFFIN

for the successful completion of

AAMVA FDR 2020: Military ID Cards

by External Training

0 Hours 30 Minutes



This certificate is awarded to

MARGIE GRIFFIN

for the successful completion of

AAMVA FDR 2020: Expanding the Review

by External Training

0 Hours 30 Minutes

Date of Course Completion: 12/29/2021



This certificate is awarded to

MARGIE GRIFFIN

for the successful completion of

AAMVA FDR 2020: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes

Date of Course Completion: 12/29/2021



This certificate is awarded to

MARGIE GRIFFIN

for the successful completion of

AAMVA CDL 2015 for 2020 Recertification: Module 4 - CKE End-of-Course Exam

by External Training

0 Hours 15 Minutes

Date of Course Completion: 12/29/2021



This certificate is awarded to

MARGIE GRIFFIN

for the successful completion of

AAMVA CDL 2015 for 2020 Recertification: Module 3 - CDL Knowledge Tests

by External Training

0 Hours 45 Minutes

Date of Course Completion: 12/30/2021



iLearn

This certificate is awarded to

MARGIE GRIFFIN

for the successful completion of

AAMVA CDL 2015 for 2020 Recertification: Module 1 - Introduction to CDL Licensing

by External Training

2 Hours 30 Minutes

Date of Course Completion: 12/30/2021



iLearn

This certificate is awarded to

MARGIE GRIFFIN

for the successful completion of

AAMVA CDL 2015 for 2020 Recertification: Module 2 - Overview of the CDL Tests

by External Training

0 Hours 45 Minutes

Date of Course Completion: 12/30/2021

Property Tax Oversight, Certification and Training Team

Certifies that

Marjorie Griffin

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 7-10, 2022 30 credit hours

Marjorie Griffin

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

February 19, 2022 15 credit hours



Marjorie Griffin

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

February 19, 2022 10 credit hours



Marjorie Griffin

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

February 19, 2022 5 credit hours



Marjorie Griffin

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

April 9, 2022 30 credit hours







This certificate is awarded to

MARGIE GRIFFIN

for the successful completion of

Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes

Date of Course Completion: 12/22/2022





This certificate is awarded to

MARGIE GRIFFIN

for the successful completion of

Information and Cyber Security Awareness for External Entities - 2022

by FLHSMV

0 Hours 30 Minutes

Date of Course Completion: 3/31/2023



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Allyson I	-larris	S		
Previous Name(s)(if applicable):					
Documentation Included:					
County: Citrus		Jo	b Title: Customer Ser	vice Represe	ntative III
Certification Requested:	Certified	Flori	ida Collector Assistant		
Initial: 🗸		Re	einstatement:		
Certification Date:	02/01/23	3			
	Α	ppli	cation		
✓ Application with Required	Signatu	res			
✓ Application Fee					
✓ Courses Listed on Applica	ation				
✓ Employment Dates Listed	1				
✓ Includes Current					
	perience		n an Applicable Offic	е	
From: 08/10/21		_	o: Present		
From: 3/17/15		Т	o: 7/17/21		
	Cours	e In	formation		
Course Name				Hours	Documentation
				Credited	Boodiniontation
30-hours per 12D-19.003(3)(a)					
. ,,,,					
TCC 501 - Duties and Responsibilities	of Florida	Гах С	Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	of Florida ⁻	Гах С	Collectors	30	Attended Course
·				30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b)	Collector's	offic	ce		
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's	offic	ce	30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	offic	ce	30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	offic	ce	30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	offic	ce	30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	offic	ce	30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	offic	ce	30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	offic	ce	30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	offic	ce	30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	offic	ce	30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	offic	ce	30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	offic	ce	30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	offic	ce	30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	offic	ce nd Special Assessments	30 30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	offic	ce	30 30	Attended Course Attended Course

Notes:



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Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying							
	Recertifica	tion - \$5	fee	Reinstatement of Certification -	- \$5 fee		
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Allyson Harris							
Business email address: aharris@citrustc.us Business phone number: 352-341-6510							
Job title: Customer Service Representative III							
Employed by: Citrus County Tax Collector							
I have completed the required hours of approved or recertification, or reinstatement for the following des	ourses and signation:	passed	any require	d examinations for the certificatio	n,		
Certified Florida Appraiser Ce	rtified Flori	da Evalu	ator	Certified Cadastralist of F	lorida		
☐ Certified Florida Collector	rtified Flori	da Colle	ctor Assista	nt			
Experience for Certification – If you are applying Florida property appraiser's office, Florida tax collection pages as necessary). If you are applying for recert employment dates.	ctor's office	or with	the Florida	Department of Revenue (attach a	additional		
Employer: Citrus County Tax Collector							
Your Title: Customer Service Representative III	2-1		Employme	nt Dates: 8/10/2021 to present			
Employer: O sceola County Tax Collection	/						
Your Title: Customer Sorvice Rep. III			Employme	nt Dates: 3/17/2015- 7/17	1/2021		
Approved Courses – List each course you have successfully completed for the certification, recertification, of reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. TC0040C Course Title	Hours	No.	TC0036	Course Title	Hours		
TCC501 Duties & Responsibilities of FL Tax Collectors	30	TCC50	3 Collection & Di	stribution of Property Taxes & Special Assessments	30		
TCC502 Management of a FL Tax Collector's Office	30	TCC50	4 The Colle	ction of Licenses, Taxes and Fees	30		
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.							
Signature: Allen Haur				2/8/23			

Property Tax Oversight, Certification and Training Team

Certifies that

Allyson Harris

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 21-24, 2022 30 credit hours



Allyson Harris

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

July 19, 2022 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Allyson Harris

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Allyson Harris

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jennifer Hayden		
Previous Name(s)(if applicable):	Jennifer Lowe		
Documentation Included:			
County: Escambia	Job Title: Management S	Support Agen	t I
Certification Requested:	Certified Florida Collector Assistant		
Initial: 🗸	Reinstatement:		
Certification Date:	06/01/23		
	Application		
Application with Required	Signatures		
Application Fee			
Courses Listed on Applica			
✓ Employment Dates Listed			
✓ Includes Current			
	perience with an Applicable Office	e	
From: 09/30/22	To: Present		
From: 8/4/14	To: 7/29/22		
	Course Information		
	Course information		
		Harring	
Course Name		Hours Credited	Documentation
Course Name 30-hours per 12D-19.003(3)(a)			Documentation
	of Florida Tax Collectors		Documentation Attended Course
30-hours per 12D-19.003(3)(a)	of Florida Tax Collectors	Credited	
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities		Credited	
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b)	Collector's Office	Credited 30	Attended Course
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Office and Fees	Credited 30	Attended Course Attended Course
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's Office and Fees	30 30 30	Attended Course Attended Course Attended Course
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's Office and Fees	30 30 30	Attended Course Attended Course Attended Course
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's Office and Fees	30 30 30	Attended Course Attended Course Attended Course
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's Office and Fees	30 30 30	Attended Course Attended Course Attended Course
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's Office and Fees	30 30 30	Attended Course Attended Course Attended Course
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's Office and Fees	30 30 30	Attended Course Attended Course Attended Course
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's Office and Fees	30 30 30	Attended Course Attended Course Attended Course
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's Office and Fees	30 30 30	Attended Course Attended Course Attended Course
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 504 - Collection of Licenses, Taxes	Collector's Office and Fees	30 30 30	Attended Course Attended Course Attended Course

Total Hours

Yes

120

No

Notes:

Committee recommends certification:



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Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying			
✓ Initial Certification - \$25 fee	n - \$5 fe	ee Reinstatement of Certification	- \$5 fee
Applicant Information			
Applicant's name (as you would like it to appear on the certificate			
Business email address: jlowe@escambiataxcollector.com	Business phone number: 850-438-6500		
Job title: Management Support Agent I			
Employed by: Escambia County Tax Collector			
I have completed the required hours of approved courses and parecertification, or reinstatement for the following designation:	ssed ar	ny required examinations for the certificatio	n,
Certified Florida Appraiser Certified Florida	Evaluat	or Certified Cadastralist of F	lorida
☐ Certified Florida Collector	Collecto	or Assistant	
Experience for Certification — If you are applying for your initial Florida property appraiser's office, Florida tax collector's office, or pages as necessary). If you are applying for recertification or for employment dates.	r with th	e Florida Department of Revenue (attach a	additional
Employer: Escambia County Tax Collector			
Your Title: Management Support Agent I	E	mployment Dates: _{8/4/14} - 7/29/22	
Employer: Escambia County Tax Collector			
Your Title: Management Support Agent I	E	mployment Dates: 9/30/22 - Current	
Approved Courses – List each course you have successfully or reinstatement for which you are applying (attach additional pages of each approved course. If you are substituting your Certified Relicense issued by the Florida Real Estate Appraisal Board for one type below. Attach a copy of the license.	s as nec esidentia	essary). Attach documentation verifying coal Appraiser license or Certified General Ap	praiser
No. Course Title Hours	No.	Course Title	Hours
TC-0041C Management of a FL TC's Office 30 TC	C-0042C	Collection of Licenses, Taxes, & Fees	30
TC-0040C Duties & Responsibilities of FL TCs 30 TC	C-0036C	Collection and Distribution of PT & SA	30
Applicant Signature I am requesting approval for Florida professional certification, recinformation provided on this form and any attachments are true a Signature:	certificat and corre	ion, or reinstatement. I certify that all of the ect to the best of my knowledge. Date: 5 5 7 3)

Property Tax Oversight, Certification and Training Team



Certificate of Completion

Jennifer Lowe

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 13-16, 2021

- (

Property Tax Oversight, Certification and Training Team

Certifies that

Jennifer Lowe

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 7-10, 2022 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Jennifer Lowe

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 21-24, 2022 30 credit hours



Jennifer Lowe

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

May 5, 2023 30 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Penny Hersey				
Previous Name(s)(if applicable):					
Documentation Included:					
County: Union	Job ⁻	Γitle: Driver Li	cense Mar	nager	
Certification Requested:	Certified Florida	Collector Ass	istant		
Initial: 🗸	,	statement:			
Certification Date:	02/01/23				
	Applica	tion			
Application with Required	Signatures				
Application Fee	4:				
✓ Courses Listed on Application					
✓ Employment Dates Listed Includes Current					
✓ Two Years of Ex		n Annlicable	Office		
From: 06/16/14		Present	Office		
From:	To:				
	1				
	Course Info	rmation			
Course Name			Hou Cre	irs dited	Documentation
30-hours per 12D-19.003(3)(a)					
. , , , , ,	of Florida Tax Colle	ectors		30	Attended Course
TCC 501 - Duties and Responsibilities	of Florida Tax Coll	ectors		30	Attended Course
. , , , , ,	of Florida Tax Colle	ectors		30 15	Attended Course Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b)	of Florida Tax Coll	ectors			
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy	of Florida Tax Colle	ectors		15	Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making		ectors		15 10	Attended Course Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's Office	ectors		15 10 5	Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 502 - Management of a Florida Tax	Collector's Office	ectors		15 10 5 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 502 - Management of a Florida Tax TCC 503.01 - Current Ad Valorem Taxes	Collector's Office	ectors		15 10 5 30 4	Attended Course Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 502 - Management of a Florida Tax TCC 503.01 - Current Ad Valorem Taxes TCC 503.02 - Tangible Personal Property	Collector's Office	ectors		15 10 5 30 4 4	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 502 - Management of a Florida Tax TCC 503.01 - Current Ad Valorem Taxes TCC 503.02 - Tangible Personal Property TCC 503.03 - Non-Ad Valorem Assessm	Collector's Office	ectors		15 10 5 30 4 4 4	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 502 - Management of a Florida Tax TCC 503.01 - Current Ad Valorem Taxes TCC 503.02 - Tangible Personal Property TCC 503.03 - Non-Ad Valorem Assessm TCC 503.04 - Delinquent Taxes	Collector's Office	ectors		15 10 5 30 4 4 4 4	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 502 - Management of a Florida Tax TCC 503.01 - Current Ad Valorem Taxes TCC 503.02 - Tangible Personal Property TCC 503.03 - Non-Ad Valorem Assessm TCC 503.04 - Delinquent Taxes TCC 503.06 - Annual Tax Rolls	Collector's Office	ectors		15 10 5 30 4 4 4 4 4	Attended Course

4

120

Total Hours

Yes

Attended Course

No

Notes:

TCC 503.05 - Refunds

Committee recommends certification:



4/3/23

Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying	State Control of the			
	Recertification - \$	5 fee R	einstatement of Certification	- \$5 fee
Applicant Information				
Applicant's name (as you would like it to appear or	the certificate):	enny Hersey		
Business email address: phersey@unioncountytc.c	com	Business ph	none number: 3864964256	
Job title: Driver License Manager				
Employed by: Union County Tax Collector			5.5	
I have completed the required hours of approved of recertification, or reinstatement for the following de-	courses and passed esignation:	d any required	examinations for the certification	on,
☐ Certified Florida Appraiser ☐ Ce	ertified Florida Eva	luator	Certified Cadastralist of F	Florida
☐ Certified Florida Collector	ertified Florida Coll	ector Assistan	t	
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recer employment dates. Employer: Union County Tax Collector	ector's office or wil	n the Florida L	Jepartment of Revenue (attach	auunuonan
Your Title: Driver License Manager		Employmen	nt Dates:06/16/2014 thru curren	t
		Limployino	00/10/2011 4114 0411011	
Employer:		Linploymer	00/10/2011 1114 0411611	
Your Title: Approved Courses – List each course you have	ve successfully con	Employmer	nt Dates: certification, recertification, or	
Your Title: Approved Courses — List each course you have reinstatement for which you are applying (attach as of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisately below. Attach a copy of the license.	additional pages as our Certified Resid	Employmer npleted for the necessary). A ential Appraise more courses	nt Dates: certification, recertification, or attach documentation verifying certificense or Certified General A	completion appraiser
Your Title: Approved Courses – List each course you have reinstatement for which you are applying (attach as of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisative below. Attach a copy of the license.	additional pages as our Certified Resid al Board for one or	Employment Inpleted for the Inecessary). A ential Appraise Imore courses	nt Dates: certification, recertification, or ttach documentation verifying o er license or Certified General A , list your license number and license	completion ppraiser cense
Your Title: Approved Courses – List each course you have reinstatement for which you are applying (attach as of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisatype below. Attach a copy of the license. No. TC-0040C Course Title	additional pages as our Certified Resid al Board for one or Hours No.	Employmer Inpleted for the necessary). A ential Appraise more courses Coll o	nt Dates: certification, recertification, or attach documentation verifying certificense or Certified General A, list your license number and license Title	completion ppraiser cense



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason	n for Applying					
Init	tial Certification - \$25 fee 🔲 A	Annual Recertific	ation - \$5	fee F	Reinstatement of Certifica	ition - \$5 fee
Applica	ant Information					
	nt's name (as you would like it to ap		cate): Pen			
	s email address: phersey@unionco	untytc.com		Business p	hone number: 3864963331	
	Driver License Manager					
	ed by: Union County Tax Collector					
I have corectific	ompleted the required hours of app cation, or reinstatement for the follo	roved courses and wing designation:	d passed a	any required	l examinations for the certif	ication,
Cer	rtified Florida Appraiser	Certified Flor	rida Evalu	ator	Certified Cadastralis	st of Florida
Ce	rtified Florida Collector	Certified Flor	ida Collec	ctor Assistan	t	
pages a employn	ence for Certification – If you a property appraiser's office, Florida to see necessary). If you are applying for nent dates. Pr: Union County Tax Collector	ax collector's offic	e, or with	the Florida [Department of Revenue (at	tach additional
Your Titl	le:Driver License Manager			Employmer	nt Dates:06/16/2014 thru cu	ırrent
Employe		-		1		
Your Titl	e:			Employmen	nt Dates:	
reinstate of each license i type bek	red Courses – List each course yement for which you are applying (a approved course. If you are substitused by the Florida Real Estate A ow. Attach a copy of the license.	ttach additional pauting your Certified	ages as ne d Residen	ecessary). A tial Appraise	ttach documentation verifyier license or Certified Gener	ng completion ral Appraiser
No.	Course Title	Hours	No.		Course Title	Hours
tcc503.04	coll of delq taxes	4	tcc503.05	5	ref of ad val tax	4
tcc503.06	annual tax rolls	4	tcc503.07	7	tax deeds	2
I am req	ant Signature uesting approval for Florida profession provided on this form and any a	sional certification, attachments are tru	recertificate and con	ation, or rein	statement. I certify that all opest of my knowledge. Date:	of the
Jigilatai	.				02/08/2023	



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason	n for Applying					
Init	tial Certification - \$25 fee	Annual Recertifica	ation - \$5	fee 🔲 I	Reinstatement of Certifica	ition - \$5 fee
Applica	ant Information	特方指在其中的				
	nt's name (as you would like it to a		cate): Pen			
	s email address: phersey@unionco	ountytc.com		Business p	hone number: 3864963331	
	Driver License Manager					
	ed by: Union County Tax Collector					
I have corectific	ompleted the required hours of apportance of apportance of the followation, or reinstatement for the followation.	proved courses and wing designation:	d passed a	any required	d examinations for the certif	ication,
Cer	rtified Florida Appraiser	Certified Flor	ida Evalu	ator	Certified Cadastralis	st of Florida
Cei	rtified Florida Collector	✓ Certified Flor	ida Collec	ctor Assistar	nt	
Florida p pages a employn	ence for Certification – If you a property appraiser's office, Florida is necessary). If you are applying for ment dates. Pr: Union County Tax Collector	tax collector's office	e, or with	the Florida	Department of Revenue (at	tach additional
	le:Driver License Manager			Employme	nt Dates: _{06/16/2014} thru cu	ırrent
Employe				11		
Your Titl	le:			Employme	nt Dates:	
reinstate of each license i	red Courses – List each course perment for which you are applying (a approved course. If you are substituted by the Florida Real Estate A ow. Attach a copy of the license.	attach additional patuting your Certified	ages as ne d Residen	ecessary). A tial Appraise	Attach documentation verifying er license or Certified Gene s, list your license number and the comment of the control of t	ing completion ral Appraiser nd license
No.	Course Title	Hours	No.		Course Title	Hours
tcc503.08	basic mapping	2	tcc503.09	9	dist of prop tax	2
I am req informat	ant Signature uesting approval for Florida profes ion provided on this form and any	sional certification, attachments are tru	recertificate and con	ation, or rein	best of my knowledge.	of the
Signatur	re:				Date: 02/08/2023	



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason	for Applying					
Init	ial Certification - \$25 fee 🔲 🛭	Annual Recertifica	ition - \$5	fee Reins	statement of Certification	n - \$5 fee
Applica	nt Information			《主義教》是自		
	t's name (as you would like it to ap		cate): Pen			
	s email address: phersey@unionco	untytc.com		Business phone	number: 3864963331	
	Driver License Manager					
Employe	d by: Union County Tax Collector					
I have co	ompleted the required hours of appartion, or reinstatement for the follo	roved courses and wing designation:	d passed a	any required exa	minations for the certifica	ition,
Cer	tified Florida Appraiser	Certified Flor	ida Evalu	ator \Box	Certified Cadastralist of	of Florida
Cer	tified Florida Collector	Certified Flor	ida Collec	tor Assistant		
Florida p pages as employm	rnce for Certification – If you a roperty appraiser's office, Florida to necessary). If you are applying forent dates.	ax collector's office	e, or with	the Florida Depa	rtment of Revenue (attac	h additional
	r:Union County Tax Collector		Т			
	^{e:} Driver License Manager			Employment Da	tes:06/16/2014 thru curre	ent
Employe	r:					
Your Title	e:			Employment Da	tes:	
reinstate of each a license is	ed Courses – List each course y ment for which you are applying (a approved course. If you are substit asued by the Florida Real Estate A low. Attach a copy of the license.	ittach additional pa uting your Certified	iges as ne I Residen	ecessary). Attach tial Appraiser lice	n documentation verifying ense or Certified General	completion Appraiser
No.	Course Title	Hours	No.		Course Title	Hours
tcc001	bankruptcy	15	tcc502	man	of fl tax coll off	30
tcc003	cust svc train	5	tcc002	eff	f dec making	10
I am requinformati	Int Signature Luesting approval for Florida profes on provided on this form and any a	sional certification, attachments are tru	recertificate and col	ation, or reinstate rect to the best	ement. I certify that all of of my knowledge.	the
Signature	e:			Date	e: 02/08/2023	

LMSadmin@dor.state.fl.us Wed 6/10/2020 10.36 AM To: Penny Hersey

Congratulations,

PENNY HERSEY,

on completing

TCC 503.02 - COLLECTION & ENFORCEMENT OF TANGIBLE PERSONAL PROPERTY

course on

Wednesday, June 10, 2020 4.00 credit hours

OLLECTION OF CURRENT AD VALOREM TAXES Certificate

LMSadmin@dor.state.fl.us Wed 6/10/2020 3:39 PM To: Penny Hersey

Congratulations,

PENNY HERSEY,

on completing

TCC 503.01 - COLLECTION OF CURRENT AD VALOREM TAXES

course on Wednesday, June 10, 2020 4.00 credit hours

OLLECTION OF NON-AD VALOREM ASSESSMENTS Certificate

LMSadmin@dor.state.fl.us Tue 6/16/2020 11:06 AM To: Penny Hersey

Congratulations,

PENNY HERSEY,

on completing

TCC 503.03 - COLLECTION OF NON-AD VALOREM ASSESSMENTS

course on

Tuesday, June 16, 2020

4.00 credit hours

LMSadmin@dor.state.fl.us Wed 6/24/2020 12.25 PM To: Penny Hersey



Congratulations,

PENNY HERSEY,

on completing

TCC 503.05 - REFUND OF AD VALOREM PROPERTY TAXES

course on Wednesday, June 24, 2020 4.00 credit hours

Congratulations,

PENNY HERSEY,

on completing

TCC 503.06 - ANNUAL TAX ROLLS

course on
Wednesday, September 16, 2020
4.00 credit hours

Congratulations,

PENNY HERSEY,

on completing

TCC 503.04 - COLLECTION OF DELINQUENT PROPERTY TAXES AND TAX CERTIFICATES

course on
Tuesday, June 16, 2020
4.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

DISTRIBUTION OF PROPERTY TAXES Certificate

LMSadmin@dor.state.fl.us Fri 9/18/2020 10:28 AM To: Penny Hersey

B 5 5 - ...

Congratulations,

PENNY HERSEY,

on completing

TCC 503.09 - DISTRIBUTION OF PROPERTY TAXES

course on
Friday, September 18, 2020
2.00 credit hours

Congratulations,

PENNY HERSEY,

on completing

TCC 503.07 - TAX DEEDS

course on
Friday, July 10, 2020
2.00 credit hours

Congratulations,

PENNY HERSEY,

on completing

TCC 503.08 - BASIC MAPPING

course on
Wednesday, September 16, 2020
2.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

BANKRUPTCY COURSE Certificate

LMSadmin@dor.state.fl.us

Thu 7/1/2021 9:50 AM

To: Penny Hersey

B 5 € → ···

Congratulations,

PENNY HERSEY,

on completing

TCC 001 - BANKRUPTCY COURSE

course on
Thursday, July 1, 2021
15.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Penny Hersey

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

May 20, 2022 5 credit hours



Penny Hersey

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

July 15, 2022 10 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Penny Hersey

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Penny Hersey

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Camilya I	Highland			
Previous Name(s)(if applicable):					
Documentation Included:					
County: Leon			: Customer Ser		r
Certification Requested:	Certified	1	llector Assistant		
Initial: 🗸	1	Reinstat	ement:		
Certification Date:	2/1/202	23			
		plicatio	n		
Application with Required	Signatur	es			
Application Fee					
Courses Listed on Applica					
Employment Dates Listed					
✓ Includes Current					
Two Years of Ex	perience			e	
From: 04/20/09		To: Pre	esent		
From:		To:			
	0	a lada waa			
	Cours	e Inform	ation	Harring	
Course Name				Hours Credited	Documentation
				Credited	
30 hours par 12D 10 003(3)(a)					
30-hours per 12D-19.003(3)(a)	.f.El	0 - 114 -		00	411 1 10
TCC 501 - Duties and Responsibilities of	of Florida T	ax Collecto	rs	30	Attended Course
, ,,,,	of Florida T	ax Collecto	rs	30	Attended Course
TCC 501 - Duties and Responsibilities of		ax Collecto	rs	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)		ax Collecto	rs		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)		ax Collecto	rs		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)		ax Collecto	rs		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)		ax Collecto	rs		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)		ax Collecto	rs		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)		ax Collecto	rs		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)		ax Collecto	rs		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)		ax Collecto	rs		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)		ax Collecto	rs		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)		ax Collecto	rs		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)		ax Collecto	rs		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)		ax Collecto	rs		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)		ax Collecto	rs		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)		ax Collecto		90	
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)		ax Collecto	Total Hours		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	anager)	ax Collecto		90	

Notes:

REC'D FEB 2 7 2023

N. 10/21 Rule 12D-16.002, F.A.C.

Effective 10/21 Page 1 of 2

DR-4001

Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application** and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at

nttp://fioridarevenue.com/prop	erty/Page	:5/CUIIIC	iai_11a	illing_ivegistiationAndrayine	ли.аэрх	
Reason for Applying						
✓ Initial Certification - \$25 fee Annual F	Recertifica	tion - \$5	fee	Reinstatement of Certifica	ation - \$5 fee	
Applicant Information		1811				
Applicant's name (as you would like it to appear on	the certific	ate): Ca	milya Hi	ghland		
Business email address: HighlandC@leoncountyfl.g		Busine	ess phone number: 850-606-477	' 5		
Job title: Customer Service Manager						
Employed by: Leon County Tax Collector						
I have completed the required hours of approved correcertification, or reinstatement for the following des	ourses and signation:	passed	any rec	uired examinations for the certi	fication,	
☐ Certified Florida Appraiser ☐ Ce	rtified Flori	da Evalı	uator	Certified Cadastrali	st of Florida	
☐ Certified Florida Collector	rtified Flori	da Colle	ctor Ass	sistant		
Florida property appraiser's office, Florida tax collection pages as necessary). If you are applying for recert employment dates. Employer: Leon County Tax Collector	ctor's office ification o	e, or with r for reir	the Flo statem	rida Department of Revenue (a ent, provide your current emplo	yer and	
Your Title: Customer Service Manager			Emplo	yment Dates: _{04/20/2009} to cur	rent	
Employer:						
Your Title:			Employment Dates:			
Approved Courses – List each course you have reinstatement for which you are applying (attach ad of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisal type below. Attach a copy of the license.	Iditional pa ur Certified Board for	ges as r l Reside one or n	necessa ntial App	ry). Attach documentation verify praiser license or Certified Gene urses, list your license number a	ying completion eral Appraiser and license	
No. TC0040C Course Title	Hours	No.		Course Title	Hours	
TCC501 Duties and Responsibilities of FL Tax Collectors	30					
CPM TC0043C Levels 1 thru 8	90	L		- The state of the state of William		
Applicant Signature I am requesting approval for Florida professional ceinformation provided on this form and any attachme Signature:	ertification, ents are tru	recertifi e and c	cation, correct to	or reinstatement. I certify that all the best of my knowledge. Date: 1912023	of the	
				<u> </u>		

INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- county tax collectors and employees

Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

Course Approval and Examinations

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage https://floridarevenue.com/property/Pages/Cofficial_Training.aspx. You must pass all required examinations for each required course to obtain course credit.

Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, Application for Approval of a Course or Continuing Education Credit Hours.

Special Salary for Officials

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee. If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO:Box 3294 Tallahassee, FL 32315-3294

Need Assistance?

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

The State of Florida

AND

THE FLORIDA CENTER FOR PUBLIC MANAGEMENT

AT THE FLORIDA STATE UNIVERSITY

HEREBY CONFER UPON

Camilya C. Highland

THE DESIGNATION OF

Certified Supervisory Manager

May 2020

GOVERNOR

B.B.

DIRECTOR

John Pharlies
PRESIDENT

ull atual

VICE-PRESIDENT



Property Tax Oversight, Certification and Training Team

Certifies that

Camilya Highland

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Naomi Jimenez		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Dade	Job Title: Accountant 2		
Certification Requested:	Certified Florida Collector Assistant		
Initial: 🗸	Reinstatement:		
Certification Date:	02/01/23		
	Application		
Application with Required	Signatures		
✓ Application Fee			
Courses Listed on Applica			
✓ Employment Dates Listed			
✓ Includes Current			
	perience with an Applicable Offic	е	
From: 08/20/20	To: Present		
From: 7/19/19	To: 8/19/20		
	Course Information		
	Course information	Hours	
Course Name		Credited	Documentation
30-hours per 12D-19.003(3)(a)			
TCC 501 - Duties and Responsibilities of	of Florida Tax Collectors	30	Attended Course
. ,,,,	of Florida Tax Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities		30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax		30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy		30 15	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 15 10	Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's Office	30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Collector's Office roperty Taxes and Special Assessments	30 15 10 5 30	Attended Course Attended Course Attended Course Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

nup.//ilondarevenue.com/prop	erty/Page	S/Conici	ai_ i raining	_RegistrationAndPayment.as	ρx
Reason for Applying					2 10 mg (2 mg) 2 10 mg (2 mg) 2 10 mg (2 mg)
✓ Initial Certification - \$25 fee ☐ Annual F	Recertificat	ion - \$5	fee F	Reinstatement of Certification -	· \$5 fee
Applicant Information			Fire 24.		
Applicant's name (as you would like it to appear on		ate): NAC			
Business email address: naomi.jimenez@miamidad	le.gov		Business p	hone number: 305-375-1517	
Job title: ACCOUNTANT 2					
Employed by: MIAMI-DADE COUNTY TAX COLLE			-		
I have completed the required hours of approved or recertification, or reinstatement for the following de-	ourses and signation:	passed a	any required	d examinations for the certification	٦,
Certified Florida Appraiser Ce	rtified Flori	da Evalu	ator	Certified Cadastralist of F	lorida
Certified Florida Collector	rtified Flori	da Collec	tor Assistar	nt	
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax collepages as necessary). If you are applying for recert employment dates.	ctor's office	, or with	the Florida l	Department of Revenue (attach a	additional
Employer: MIAMI DADE COUNTY TAX COLLECTO	OR				
Your Title: TAX RECORD SPECIALIST 2	,		Employme	nt Dates: 7/19/2019	
Employer: MIAMI DADE COUNTY TAX COLLECTO	OR				
Your Title: ACCOUNTANT 1			Employme	nt Dates: 8/20/2020	
Approved Courses — List each course you have reinstatement for which you are applying (attach ac of each approved course. If you are substituting yo license issued by the Florida Real Estate Appraisal type below. Attach a copy of the license.	lditional pa ur Certified	ges as ni Residen	ecessāry). <i>A</i> tial Apprais	Attach documentation verifying co er license or Certified General Ap	praiser
No. TC0037C, 0030003,003100C	Hours	No.		Course Title	Hours
TCC BANKRUPTCY, EFFECTIVE DECISION-MAKING IN THE 001,002,003 WORKPLACE, & CUSTOMER SERVICE TRAINING	30	TCC 502	OFFICE '	ENT OF A FLORIDA TAX COLLECTOR'S $\Gamma ext{C0041C}$	30
TCC 501 DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS TC0040C	30	TCC 503	COLLECTIO TAXES AND	N AND DISTRIBUTION OF PROPERTY SPECIAL ASSESSMENTS TC0036C	30
Applicant Signature					
I am requesting approval for Florida professional or information provided on this form and any attachment	ertification, ents are tru	recertific e and co	ation, or rein	nstatement. I certify that all of the best of my knowledge.	
Signature: Dm Himenes				Date: 2/24/23	

Meghan Miller

From: Chuck, Paulette (TC) < Paulette.Chuck@miamidade.gov>

Sent: Tuesday, March 7, 2023 2:00 PM

To: Meghan Miller
Cc: Kelly McLane
Subject: RE: Jimenez

Caution: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Meghan,

Yes – she's been with TC since 2019 – she listed her promotion to Acct. 1 in 2020. Thanks

I have asked Marcus Oses to redo his application – pending him sending it back.

From: Meghan Miller < Meghan. Miller @floridarevenue.com>

Sent: Tuesday, March 7, 2023 1:57 PM

To: Chuck, Paulette (TC) < Paulette. Chuck@miamidade.gov> **Cc:** Kelly McLane < Kelly. McLane@floridarevenue.com>

Subject: Jimenez

EMAIL RECEIVED FROM EXTERNAL SOURCE

Hi Paulette. Could you confirm that Naomi Jimenez worked for the Miami-Dade Tax Collector 07/19/19 - 08/19/20, 08/20/20 - current?

Here application just shows start dates so I need to confirm.

Thank you.



Meghan Miller, CMP, CPM, MS

Training Director
Property Tax Oversight
Florida Department of Revenue
(727) 229-1482
Meghan.Miller@floridarevenue.com

How was my customer service? Please take a moment to let us know.

Upcoming Courses

March 20-23, 2023 – IAAO 102 April 10-13, 2023 – IAAO 101 April 24-27, 2023 – IAAO 600 May 8-11, 2023 – IAAO 101 May 22-25, 2023 – IAAO 311 June 12-16, 2023 – TCC 504 June 20-23, 2023 – IAAO 402

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.

Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

Property Tax Oversight, Certification and Training Team



Certificate of Completion

Naomi Jimenez

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 13-16, 2021

Naomi Jimenez

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

March 7, 2022 15 credit hours



Naomi Jimenez

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

March 9, 2022 10 credit hours



Naomi Jimenez

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

March 9, 2022 5 credit hours



Naomi Jimenez

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

March 31, 2022 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Naomi Jimenez

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Maureen	Johns	on				
Previous Name(s)(if applicable):							-
Documentation Included:							
County: Alachua	_	Job ⁻	Title: Mo	torist Serv	ices A	dministra	tor
Certification Requested:	Certified I			or Assi <u>star</u>	t		
Initial: 🗸	_	Rein	stateme	ent:			
Certification Date:	02/01/23						
 ✓ Application with Required ✓ Application Fee ✓ Courses Listed on Application 	Signature	plica es	tion				
✓ Employment Dates Listed							
✓ Includes Curren		nent					
✓ Two Years of Ex	perience	with a	n Appli	cable Offi	ce		
From: 10/01/20		To:	Preser	nt			
From:		To:					
	Course	e Info	rmatic	n	1		1
Course Name					Hour Cred	-	Documentation
30-hours per 12D-19.003(3)(a)							
TCC 501 - Duties and Responsibilities	of Florida Ta	ax Coll	ectors			30	Attended Course
90-hours per 12D-19.003(3)(b)							
TCC 504 - Collection of Licenses, Taxes	and Fees					30	Attended Course
Driver License Preparatory Training (Inst	ructor Led)					64	Attended Course
			To	tal Houre		124	
			То	tal Hours		124	

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying			g_RegistrationAndPayment.a	ıspx
Initial Certification - \$25 fee Annual Recerti	fication - \$5	fee 🔲 I	Reinstatement of Certification	ı - \$5 fee
Applicant Information				
Applicant's name (as you would like it to appear on the cer		ureen Johns	on	
Business email address: MaureenJohnson@alachuacollec	tor.com	Business p	hone number: 352-548-3745	 -
Job title: Motorist Services Administrator				
Employed by: Alachau County Tax Collector		· · · · · · · · · · · · · · · · · · ·		
I have completed the required hours of approved courses recertification, or reinstatement for the following designation	and passed n:	any required	examinations for the certificati	on,
☐ Certified Florida Appraiser ☐ Certified F	lorida Evalu	ıator	Certified Cadastralist of	Florida
Certified Florida Collector Certified F	lorida Colle	ctor Assistan		
Experience for Certification – If you are applying for y Florida property appraiser's office, Florida tax collector's of pages as necessary). If you are applying for recertification employment dates. Employer: Alachua County Tax Collector	rice or with	TOO HIOTIGA I	lengtiment of Povenue Jettech	- daliti
Your Title: Motorist Services Administrator		Employmer	nt Dates: _{10/01/2020}	
Employer:	<u> </u>			
Your Title:	_	Employmer	nt Dates:	
Approved Courses — List each course you have succes reinstatement for which you are applying (attach additional of each approved course. If you are substituting your Certif license issued by the Florida Real Estate Appraisal Board type below. Attach a copy of the license.	pages as ne ied Residen	ecessary). A itial Appraise	ttach documentation verifying c	nnraicor
No. Course Title Hours	No.		Course Title	Hours
TC0042C TCC 504-Collection of licenses, taxes and fees 30	TC00240	Driver L	icense Preparatory Training	64
TC0040C TCC 501Duties and responsibilities 30				
Applicant Signature I am requesting approval for Florida professional certification information provided on this form and any attachments are Signature: Maureen Johnson	on, recertific true and co	ation, or rein rrect to the b	statement. I certify that all of the est of my knowledge. Date: $5/3/2023$	e





MAUREEN JOHNSON

for the successful completion of

Driver License Preparatory Training - Virtual Instructor-Led Training

by FLHSMV

64 Hours 00 Minutes

Date of Course Completion: 2/26/2021

Property Tax Oversight, Certification and Training Team

Certifies that

Maureen Johnson

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 21-24, 2022 30 credit hours

Property Tax Oversight, Certification and Training Team

Certifies that

Maureen Johnson

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Leslie G.	Jones			
Previous Name(s)(if applicable):					
Documentation Included:					
County: Hamilton			DL/MV Cle		
Certification Requested:	Certified I		ector Assist	ant	
Initial: 🗸	1	Reinstate	ement: _		
Certification Date:	03/01/23				
Application with Poquired		plication	1		
✓ Application with Required✓ Application Fee	Signature	55			
✓ Courses Listed on Application	ation				
✓ Employment Dates Listed					
✓ Includes Curren		nent			
✓ Two Years of Ex			policable O	ffice	
From: 02/01/06		To: Pre			
From:		To:			
	Course	e Informa	ntion		
Course Name				Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)					
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities	of Florida T	ax Collector	s	30	Attended Course
	of Florida T	ax Collector	s	30	Attended Course
TCC 501 - Duties and Responsibilities			s	30	Attended Course
TCC 501 - Duties and Responsibilities 90-hours per 12D-19.003(3)(b)	Collector's		S		
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's	Office	s	30	Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax Driver License Preparatory Training (Onl	Collector's ine) Document R	Office	s	30 12	Attended Course Attended Course
TCC 501 - Duties and Responsibilities (1) 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax Driver License Preparatory Training (Onl FLHSMV - DL Transformed: Fraudulent I	Collector's ine) Document R	Office	s	30 12 8	Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities (1) 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax Driver License Preparatory Training (Onl FLHSMV - DL Transformed: Fraudulent I	Collector's ine) Document R	Office	S	30 12 8	Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities (1) 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax Driver License Preparatory Training (Onl FLHSMV - DL Transformed: Fraudulent I	Collector's ine) Document R	Office	s	30 12 8	Attended Course Attended Course Attended Course
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TCC 501 - Duties and Responsibilities (1) 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax Driver License Preparatory Training (Onl FLHSMV - DL Transformed: Fraudulent I	Collector's ine) Document R	Office	s	30 12 8	Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities (1) 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax Driver License Preparatory Training (Onl FLHSMV - DL Transformed: Fraudulent I	Collector's ine) Document R	Office	S	30 12 8	Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities (1) 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax Driver License Preparatory Training (Onl FLHSMV - DL Transformed: Fraudulent I	Collector's ine) Document R	Office	S	30 12 8	Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities (1) 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax Driver License Preparatory Training (Onl FLHSMV - DL Transformed: Fraudulent I	Collector's ine) Document R	Office	S	30 12 8	Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities (1) 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax Driver License Preparatory Training (Onl FLHSMV - DL Transformed: Fraudulent I	Collector's ine) Document R	Office	S	30 12 8	Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities (1) 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax Driver License Preparatory Training (Onl FLHSMV - DL Transformed: Fraudulent I	Collector's ine) Document R	Office	Total Hour	30 12 8 40	Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities (1) 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax Driver License Preparatory Training (Onl FLHSMV - DL Transformed: Fraudulent I	Collector's ine) Document R	Office		30 12 8 40	Attended Course Attended Course Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason	for Applying					
✓ Initia	l Certification - \$25 fee Annual I	Recertifica	ation - \$5	fee	Reinstatement of Certification	- \$5 fee
Applican	t Information					
Applicant's	s name (as you would like it to appear on	the certific	cate): Lesl			
	email address: ljones@hamiltoncountytax	collector.c	om	Business	phone number: 386-792-1284	
Job title: D	L/MV Clerk					
Employed	by: Hamilton County Tax Collector	-				
I have con recertificat	npleted the required hours of approved c tion, or reinstatement for the following de	ourses and signation:	d passed a	any require	d examinations for the certificatio	n,
Certif	fied Florida Appraiser Ce	rtified Flor	ida Evalu	ator	Certified Cadastralist of F	lorida
Certif	fied Florida Collector Ce	rtified Flor	ida Collec	tor Assista	nt	
Florida pro pages as i employme	per ce for Certification – If you are apply operty appraiser's office, Florida tax collenecessary). If you are applying for recert ent dates. Hamilton County Tax Collector	ctor's office	e, or with	the Florida	Department of Revenue (attach a	additional
	DL/MV Clerk			Employme	ent Dates: _{02/01/2006}	
Employer:				Employme	711 24100.02/01/2006	
		· ·			18.1	
Your Title:				Employme		
reinstatem of each ap license iss	d Courses – List each course you have nent for which you are applying (attach ac proved course. If you are substituting you sued by the Florida Real Estate Appraisal w. Attach a copy of the license.	ditional pa ur Certified	iges as ne l Residen	ecessary). tial Apprais	Attach documentation verifying coser license or Certified General Ap	opraiser
No.	Course Title	Hours	No.		Course Title	Hours
TC-0040C	Duties and Responsibilities	30	TC-0041C		ement of a FL Tax Coll Off	30
TC-00 23 C	DL Examiner Training	40	TC-0029		OLT and FDR	12/8
I am reque	at Signature esting approval for Florida professional con provided on this formand any attachmon	ertification, ents are tru	recertificate	ation, or re	instatement. I certify that all of the best of my knowledge.	<u> </u>
Signature					Date: 04/14/2023	





iLearn

This certificate is awarded to

LESLIE JONES

for the successful completion of

DL Transformed: Fraudulent Document Recognition (FDR)

by N/A (StarNet)

8 Hours 0 Minutes

Date of Course Completion: 9/12/2007

Property Tax Oversight, Certification and Training Team

Certifies that

Leslie G Jones

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Leslie G Jones

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours





LESLIE JONES

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

12 Hours

Date of Course Completion: 2/17/2023



Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Christoph	er Kirk		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Pasco		Job Title: IT Supervisor		
Certification Requested:	Certified F	Florida Collector Assistant		
Initial: 🗸		Reinstatement:		
Certification Date:	05/01/23			
	Α	ulia atia u		
Application with Deswined		plication		
✓ Application with Required	Signature	<u>!S</u>		
✓ Application Fee	- 4			
Courses Listed on Applica				
✓ Employment Dates Listed		ant		
✓ Includes Current ✓ Two Years of Ex				
From: 10/01/12	penence v	with an Applicable Office To: Present	3	
From:		To: Present		
FIOIII.		10.		
	Course	Information		
	Oourse	inioniation	Hours	
Course Name			Credited	Documentation
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities	of Florida Ta	ax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)				
TCC 503 - Collection and Distribution of P	roperty Taxe	es and Special Assessments	30	Attended Course
TCC 001 - Bankruptcy			15	Attended Course
TCC 002 - Effective Decision Making			10	Attended Course
TCC 003 - Customer Service Training			5	Attended Course
Driver License Preparatory Training (Onli	ine)		12	Attended Course
FLHSMV - Heavy Vehicle Use Tax			1	Attended Course
AAMVA - Introduction to Fraud			1	Attended Course
AAMVA - Birth Certificates			0.5	Attended Course
AAMVA - Canadian Travel, Citizenship a	nd Immigrati	ion Documents	1	Attended Course
AAMVA - Introduction to Covert Features	i		0.75	Attended Course
AAMVA - Counterfeits and Alterations			0.75	Attended Course
AAMVA - Driver License and ID Cards			0.75	Attended Course
AAMVA - People and Actions			0.75	Attended Course
		Total Hours	108.5	

Notes: 120 Approved Course Hours

Committee recommends certification:

Applicant included certificates not on approved course list. These courses do not

Yes

No

qualify toward the approved course hours and are not listed.



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name t	o Appeai	r on Certificate:	Christophe	er Kirk		
Previou	ıs Name(s)(if applicable):				
Docum	entation	Included:				
County				Job Title: IT Supervisor		
	<u>ation Red</u>	quested:	Certified F	lorida Collector Assistant		
Initial:	✓			Reinstatement:		
Certifica	ation Dat	e:	05/01/23			
			Α	n!: a a 4: a m		
	Applicat	ion with Dogwirod		plication		
√	Applicat	ion with Required	Signature	S		
V		s Listed on Applica	ation			
√		ment Dates Listed				
	√	Includes Current		ent		
	√			vith an Applicable Offic	e	
From: 1	0/01/12			To: Present		
From:				To:		
			Course	Information	T	
					Hours	
Course	Name				Credited	Documentation
		D-19.003(3)(a)			Credited	Documentation
		D-19.003(3)(a)			Credited	Documentation
30-hour	rs per 12[D-19.003(3)(a)			Credited	Documentation
30-hour	s per 120 s per 120	,	ts		Credited 0.5	Attended Course
30-hour 90-hour AAMVA -	rs per 120 rs per 120 Vehicle Id	D-19.003(3)(b)	ts			
90-hour AAMVA -	rs per 120 rs per 120 Vehicle Id	D-19.003(3)(b) entification Documenta	ts		0.5	Attended Course
30-hour 90-hour AAMVA - AAMVA -	rs per 12E Vehicle Id Internal Fr	D-19.003(3)(b) entification Documenta	ts		0.5 0.75	Attended Course Attended Course
90-hour AAMVA - AAMVA - AAMVA - AAMVA -	rs per 12E Vehicle Id Internal Fr	D-19.003(3)(b) entification Document raud for Staff reatures curity Cards	ts		0.5 0.75 1.0	Attended Course Attended Course Attended Course
30-hour 90-hour AAMVA - AAMVA - AAMVA - AAMVA -	rs per 12E Vehicle Id Internal Fi Security F Social Sec Travel Do	D-19.003(3)(b) entification Document raud for Staff reatures curity Cards	ts		0.5 0.75 1.0 0.5	Attended Course Attended Course Attended Course Attended Course
90-hour AAMVA - AAMVA - AAMVA - AAMVA - AAMVA -	rs per 12E Vehicle Id Internal Fr Security F Social Sec Travel Do U.S. Immi	D-19.003(3)(b) entification Documentraud for Staff features curity Cards cuments		cle Documents	0.5 0.75 1.0 0.5 0.75	Attended Course Attended Course Attended Course Attended Course Attended Course
30-hour 90-hour AAMVA - AAMVA - AAMVA - AAMVA - AAMVA - AAMVA -	rs per 12E Vehicle Id Internal Fr Security F Social Sec Travel Do U.S. Immi Canadian	D-19.003(3)(b) entification Document raud for Staff features curity Cards cuments gration Documents		cle Documents	0.5 0.75 1.0 0.5 0.75	Attended Course
90-hour AAMVA -	rs per 12E Vehicle Id Internal Fr Security F Social Sec Travel Do U.S. Immi Canadian	D-19.003(3)(b) entification Document raud for Staff features curity Cards cuments gration Documents Birth Certificates, Dri		cle Documents	0.5 0.75 1.0 0.5 0.75 0.75	Attended Course
90-hour AAMVA -	rs per 12E Vehicle Id Internal Fr Security F Social Sec Travel Do U.S. Immi Canadian Mexican E	D-19.003(3)(b) entification Document raud for Staff features curity Cards cuments gration Documents Birth Certificates, Dri Documents ule 1		cle Documents	0.5 0.75 1.0 0.5 0.75 0.75 0.75	Attended Course
90-hour AAMVA -	rs per 12E Vehicle Id Internal Fi Security F Social Sec Travel Do U.S. Immi Canadian Mexican E CDL Mode	D-19.003(3)(b) entification Document raud for Staff features curity Cards cuments gration Documents Birth Certificates, Dri Documents ule 1 ule 2		cle Documents	0.5 0.75 1.0 0.5 0.75 0.75 0.75 0.75 2.5	Attended Course
30-hour 90-hour AAMVA - AAMVA -	rs per 12E Vehicle Id Internal Fr Security F Social Sec Travel Do U.S. Immi Canadian Mexican E CDL Mode	D-19.003(3)(b) entification Document raud for Staff features curity Cards cuments gration Documents Birth Certificates, Dri Documents ule 1 ule 2 ule 3		cle Documents	0.5 0.75 1.0 0.5 0.75 0.75 0.75 0.75 2.5 0.75	Attended Course
90-hour AAMVA -	rs per 12E Vehicle Id Internal Fr Security F Social Sec Travel Do U.S. Immi Canadian Mexican E CDL Mode CDL Mode CDL Mode	D-19.003(3)(b) entification Document raud for Staff features curity Cards cuments gration Documents Birth Certificates, Dri Documents ule 1 ule 2 ule 3		cle Documents	0.5 0.75 1.0 0.5 0.75 0.75 0.75 2.5 0.75 0.75	Attended Course

Yes

No

Notes:

Committee recommends certification:



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Christopher Kirk		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Pasco	Job Title: IT Superviso	r	
Certification Requested:	Certified Florida Collector Assistar	nt	
Initial: 🗸	Reinstatement:		
Certification Date:	05/01/23		
	Application		
✓ Application with Required	Signatures		
✓ Application Fee			
✓ Courses Listed on Applica	ation		
✓ Employment Dates Listed			
✓ Includes Current	t Employment		
✓ Two Years of Ex	perience with an Applicable Off	ice	
From: 10/01/12	To: Present		
From:	To:		
	·		
	Course Information		
Occurred Name of		Hours	
Course Name		Credited	Documentation
30-hours per 12D-19.003(3)(a)			
30-hours per 12D-19.003(3)(a)			
90-hours per 12D-19.003(3)(b)			
90-hours per 12D-19.003(3)(b) AAMVA - Military ID Cards		0.5	Attended Course
90-hours per 12D-19.003(3)(b)	wareness for External Entities	0.5	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) AAMVA - Military ID Cards	wareness for External Entities	+	
90-hours per 12D-19.003(3)(b) AAMVA - Military ID Cards	wareness for External Entities	+	
90-hours per 12D-19.003(3)(b) AAMVA - Military ID Cards	wareness for External Entities	+	
90-hours per 12D-19.003(3)(b) AAMVA - Military ID Cards	wareness for External Entities	+	
90-hours per 12D-19.003(3)(b) AAMVA - Military ID Cards	wareness for External Entities	+	
90-hours per 12D-19.003(3)(b) AAMVA - Military ID Cards	wareness for External Entities	+	
90-hours per 12D-19.003(3)(b) AAMVA - Military ID Cards	wareness for External Entities	+	
90-hours per 12D-19.003(3)(b) AAMVA - Military ID Cards	wareness for External Entities	+	
90-hours per 12D-19.003(3)(b) AAMVA - Military ID Cards	wareness for External Entities	+	
90-hours per 12D-19.003(3)(b) AAMVA - Military ID Cards	wareness for External Entities	+	
90-hours per 12D-19.003(3)(b) AAMVA - Military ID Cards	wareness for External Entities	+	
90-hours per 12D-19.003(3)(b) AAMVA - Military ID Cards	wareness for External Entities	+	
90-hours per 12D-19.003(3)(b) AAMVA - Military ID Cards	wareness for External Entities	+	
90-hours per 12D-19.003(3)(b) AAMVA - Military ID Cards	wareness for External Entities Total Hours	+	
90-hours per 12D-19.003(3)(b) AAMVA - Military ID Cards		0.5	

Notes:



Florida Professional Certification

N. 10/21 Rule 120-16 002, F.A.C. Effective 10/21

Page 1 of 2

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Application for

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason	for Applying			The state of the s		HU AND A SHEET AND
greening.	The state of the s	Recertifica	ition - \$5	fee 🔲 I	Reinstatement of Certification	- \$5 fee
Applicar	nt Information					was engineer trees the second
Applicant'	s name (as you would like it to appear or	the certific	cate): Ch	ristopher Ki		
Business	email address: ckirk@pascotaxes.com		***	Business p	hone number: 352-521-4360	
I see a service of the second second	IT Systems Supervisor					
	i by: Pasco County Tax Collector	Sint Control				
I have con recertifica	mpleted the required hours of approved outline, or reinstatement for the following de	ourses and signation:	passed a	any required	l examinations for the certification	in.
☐ Cert	ified Florida Appraiser Ce	ertified Flori	ida Evalua	ator	Certified Cadastralist of F	Florida
Cert	ified Florida Collector	ertified Flori	da Collec	ctor Assistar	t	
Florida pr pages as employm	nce for Certification – If you are apply operty appraiser's office, Florida tax colle necessary). If you are applying for recertent dates.	ector's office	e, or with	the Florida I	Department of Revenue (attach)	additional
Employer	Pasco County Tax Collector					
Your Title	OT Suste,s Si[ervospr / IT Sup	revisor		Employmen	nt Dates: 10/01/12 - current	
Employer						
Your Title				Employmen	nt Dates:	
reinstater of each a license is	ed Courses – List each course you have ment for which you are applying (attach a pproved course. If you are substituting you sued by the Florida Real Estate Appraisa w. Attach a copy of the license.	dditional pa our Certified	iges as ne I Residen	ecessary). A ntial Appraise	attach documentation verifying co er license or Certified General Ap , list your license number and lic	opraiser
No.	Course Title	Hours	No.		Course Title	Hours
TC-0037C	TCC001- Bankruptcy	15	TC-00390	TCC00	3 - Customer Service Training	5
TC-0038C	TCC002 - Effective Decision Making	10	TC-00400	TCC50	01 - Duties & Responsibilities	30
I am requ	nt Signature lesting approval for Florida professional con provided on this form and any attachm	ertification, ents are tru	recertific ue and co	ation, or rei	nstatement. I certify that all of the best of my knowledge. Date: 4/24/2023	

Applicant: ____CHRISTOPHER KIRK_____

Number	Course Title	Hours
TC-0001C	Counterfeits and Alterations	0.75
TC-0002C	Driver's License and ID Cards	0.75
TC-0003C	Vehicle Identification Documents	0.75
TC-0004C	Expanding the Review	
TC-0005C	Birth Certificates	0.5
TC-0006C	Canadian Birth Certificates, Driver and Vehicle Documents	0.75
TC-0007C	Canadian Travel, Citizenship, and Immigration Documents	1
TC-0008C	Internal Fraud for Staff	0.75
TC-0009C	Introduction to Covert Features	0.75
ГС-0010C	Introduction to Fraud	1
TC-0011C	Mexican Documents	0.75
C-0012C	Military ID Cards	0.75
TC-0013C	People and Actions	0.5
ГС-0014C	Security Features	1
C-0015C	Social Security Cards	0.5
C-0016C	Travel Documents	0.75
C-0017C	U.S. Immigration Documents	0.75
C-0018C	CDL (Commercial Driver's License) Module 1	2.5
C-0019C	CDL Module 2	0.75
C-0020C	CDL Module 3	0.75
C-0021C	CDL Module 4	0.75
C-0025C	Driver's License Preparatory Training	12
C-0044C	Heavy Vehicle Use Tax (HVUT)	
C-0045C	Information and Cyber Security Awareness Training	0.6
C-0036C	TCC503 Collection of Current Ad Valorem Taxes	30





Christopher Kirk

for the successful completion of

AAMVA FDR 2020: Introduction to Fraud

by External Training

1 Hours 0 Minutes

Date of Course Completion: 8/17/2021





Christopher Kirk

for the successful completion of

AAMVA FDR 2020: Birth Certificates

by External Training

0 Hours 30 Minutes

Date of Course Completion: 8/17/2021





Christopher Kirk

for the successful completion of

AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes

Date of Course Completion: 8/20/2021





Christopher Kirk

for the successful completion of

AAMVA FDR 2020: Introduction to Covert Features

by External Training

0 Hours 45 Minutes

Date of Course Completion: 8/23/2021





Christopher Kirk

for the successful completion of

AAMVA FDR 2020: Counterfeits and Alterations

by External Training

0 Hours 45 Minutes

Date of Course Completion: 8/23/2021





Christopher Kirk

for the successful completion of

AAMVA FDR 2020: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes

Date of Course Completion: 8/23/2021





Christopher Kirk

for the successful completion of

AAMVA FDR 2020: High Quality Counterfeits Level 2

by External Training

0 Hours 45 Minutes





Christopher Kirk

for the successful completion of

AAMVA FDR 2020: High Quality Counterfeits Level 1

by External Training

0 Hours 30 Minutes





Christopher Kirk

for the successful completion of

AAMVA FDR 2020: People and Actions

by External Training

0 Hours 45 Minutes





Christopher Kirk

for the successful completion of

AAMVA FDR 2020: Internal Fraud for Staff

by External Training

0 Hours 45 Minutes





Christopher Kirk

for the successful completion of

AAMVA FDR 2020: Security Features

by External Training

1 Hours 0 Minutes





Christopher Kirk

for the successful completion of

AAMVA FDR 2020: Social Security Cards

by External Training

0 Hours 30 Minutes





Christopher Kirk

for the successful completion of

AAMVA FDR 2020: Travel Documents

by External Training

0 Hours 45 Minutes





Christopher Kirk

for the successful completion of

AAMVA FDR 2020: US Immigration Documents

by External Training

0 Hours 45 Minutes





Christopher Kirk

for the successful completion of

Information and Cyber Security Awareness for External Entities - 2021

by FLHSMV

0 Hours 30 Minutes





Christopher Kirk

for the successful completion of

AAMVA FDR 2019: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes





Christopher Kirk

for the successful completion of

AAMVA FDR 2019: Internal Fraud for Managers

by External Training

0 Hours 15 Minutes





Christopher Kirk

for the successful completion of

AAMVA FDR 2019: Mexican Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 12/28/2021





CHRISTOPHER KIRK

for the successful completion of

AAMVA CDL 2021: Module 1 - Introduction to CDL Licensing

by MS

2 Hours 30 Minutes





CHRISTOPHER KIRK

for the successful completion of

AAMVA CDL 2021: Module 2 - Overview of the CDL Tests

by MS

0 Hours 45 Minutes





CHRISTOPHER KIRK

for the successful completion of

AAMVA CDL 2021: Module 3 - CDL Knowledge Tests

by MS

0 Hours 45 Minutes





CHRISTOPHER KIRK

for the successful completion of

AAMVA CDL 2021: Module 4 - CKE End-of-Course Exam

by MS

0 Hours 45 Minutes





CHRISTOPHER KIRK

for the successful completion of

AAMVA CDL 2021: Module 5 - CKE Course Completion

by MS

0 Hours 15 Minutes





CHRISTOPHER KIRK

for the successful completion of

AAMVA FDR 2020: Expanding the Review

by External Training

0 Hours 30 Minutes





CHRISTOPHER KIRK

for the successful completion of

AAMVA FDR 2020: Vehicle Identification Documents

by External Training

0 Hours 30 Minutes





CHRISTOPHER KIRK

for the successful completion of

AAMVA FDR 2020: Military ID Cards

by External Training

0 Hours 30 Minutes





CHRISTOPHER KIRK

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

12 Hours





CHRISTOPHER KIRK

for the successful completion of

Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes

Christopher Kirk

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

April 21, 2022 15 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Christopher Kirk

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 7-10, 2022 30 credit hours



Christopher Kirk

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

February 21, 2023 10 credit hours



Christopher Kirk

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

March 7, 2023 5 credit hours



Christopher Kirk

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

April 13, 2023 30 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Courtney	Kiayson						
Previous Name(s)(if applicable):								
Documentation Included:								
County: Volusia	Job Title: Quality Assurance & Training Manager							
Certification Requested:	Certified Florida Collector Assistant							
	Initial: ✓ Reinstatement:							
Certification Date:	03/01/23							
	Λ	nlination						
Application								
✓ Application with Required✓ Application Fee	Signature	5						
Courses Listed on Application	ation							
✓ Employment Dates Listed								
✓ Includes Current		ent						
		vith an Applicable Office	9					
From: 01/05/21	•	To: Present						
From: 2/16/15		To: 1/4/21						
	Course	Information						
Course Name			Hours Credited	Documentation				
30-hours per 12D-19.003(3)(a)								
TCC 501 - Duties and Responsibilities of	of Florida Ta	x Collectors	30	Attended Course				
90-hours per 12D-19.003(3)(b)								
TCC 502 - Management of a Florida Tax	Collector's (Office	30	Attended Course				
TCC 001 - Bankruptcy			15	Attended Course				
TCC 002 - Effective Decision Making			10	Attended Course				
TCC 003 - Customer Service Training			5	Attended Course				
TCC 504 - Collection of Licenses, Taxes and Fees								
	and Fees		30	Attended Course				
	and Fees		30	Attended Course				
	and Fees		30	Attended Course				
	and Fees		30	Attended Course				
	and Fees		30	Attended Course				
	and Fees		30	Attended Course				
	and Fees		30	Attended Course				
	and Fees		30	Attended Course				
	and Fees		30	Attended Course				
	and Fees	Total Hours	120	Attended Course				
	and Fees	Total Hours		Attended Course				

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying								
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee	€							
Applicant Information								
Applicant's name (as you would like it to appear on the certificate):								
Business email address: CKLAYSON@VCTAXCOLLECTOR.ORG Business phone number: 386-254-4610								
Job title: QUALITY ASSURANCE & TRAINING MANAGER								
Employed by: WILL ROBERTS, TAX COLLECTOR								
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:								
☐ Certified Florida Appraiser ☐ Certified Florida Evaluator ☐ Certified Cadastralist of Florida	Certified Florida Evaluator Certified Cadastralist of Florida							
Certified Florida Collector Certified Florida Collector Assistant								
Experience for Certification — If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach addition pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.	al							
Employer:WILL ROBERTS, TAX COLLECTOR								
Your Title: QUALITY ASSURANCE & TRAINING MANAGER Employment Dates: 01/05/21-CURRENT	Employment Dates: _{01/05/21-CURRENT}							
Employer: VOLUSIA COUNTY								
Your Title: REVENUE SPECIALIST Employment Dates: 2/16/15-1/04/21	Employment Dates: 2/16/15-1/04/21							
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. TC0040C Course Title Hours No. TC0042CCourse Title Hours	S							
TCC501 DUTIES & RESPONSIBILITES OF FLORIDA TAX COLLECTORS 30 TCC504 THE COLLECTION OF LICENSES, TAXES, AND FEES 30 TC0037C								
TCC502 TCC041C TCC001 TCC001 TCC0037CBANKRUPTCY 15								
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date: 2 13 1 3 0 3 3								



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying	, ,							
✓ Initial Certification - \$25 fee Annual	Recertifica	tion - \$	5 fee	Reinstatement of Certification	- \$5 fee			
Applicant Information								
Applicant's name (as you would like it to appear on the certificate):								
Business email address: CKLAYSON@VCTAXCO	Business phone number: 386-254-4610							
Job title: QUALITY ASSURANCE & TRAINING MA	NAGER							
Employed by: WILL ROBERTS, TAX COLLECTOR								
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:								
☐ Certified Florida Appraiser ☐ Ce	ertified Florida Evaluator							
Certified Florida Collector	rtified Flori	da Colle	ctor Assista	nt				
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.								
Employer: WILL ROBERTS, TAX COLLECTOR								
Your Title: QUALITY ASSURANCE & TRAINING MANAGER			Employment Dates:01/05/21-CURRENT					
Employer: VOLUSIA COUNTY								
Your Title: REVENUE SPECIALIST			Employment Dates: 2/16/15-1/04/21					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. TC0038C Course Title	Hours	No.		Course Title	Hours			
TCC002 EFFECTIVE DECISION-MAKING IN THE WORKPLACE TC0039C	10							
TCC003 CUSTOMER SERVICE TRAINING	5							
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.								
Signature: ellan				Date: 2/2/1/202	3			

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team



Certifies that

Courtney Klayson

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

June 7-10, 2021

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team



Certificate of Completion

Courtney Klayson

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 13-16, 2021

0

Courtney Klayson

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

August 27, 2022 15 credit hours



Courtney Klayson

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

October 16, 2022 10 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Courtney Klayson

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours

Courtney Klayson

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

February 18, 2023 5 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Denice La	ng			
Previous Name(s)(if applicable):					
Documentation Included:					
County: Brevard		Job Title: Quality Assura	nce Analyst		
Certification Requested:	Certified F	lorida Collector Assistant			
Initial: 🗸		Reinstatement:			
Certification Date:	06/01/23				
Application					
Application ✓ Application with Required Signatures					
✓ Application Fee	Olgriature	.5			
✓ Courses Listed on Applic	ation				
✓ Employment Dates Listed					
✓ Includes Curren		ent			
		vith an Applicable Office	9		
From: 09/15/15	•	To: Present			
From:		To:			
	Course	Information			
Course Name			Hours Credited	Documentation	
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities	of Florida Ta	x Collectors	30	Attended Course	
90-hours per 12D-19.003(3)(b)					
TCC 503 - Collection and Distribution of F	roperty Taxe	s and Special Assessments	30	Attended Course	
TCC 001 - Bankruptcy					
100 001 - Dalikiuptcy	-		15	Attended Course	
TCC 001 - Bankruptcy TCC 002 - Effective Decision Making			15 10		
				Attended Course	
TCC 002 - Effective Decision Making			10	Attended Course Attended Course	
TCC 002 - Effective Decision Making TCC 003 - Customer Service Training			10 5	Attended Course Attended Course Attended Course	
TCC 002 - Effective Decision Making TCC 003 - Customer Service Training AAMVA - Counterfeits and Alterations	nts		10 5 0.75	Attended Course Attended Course Attended Course Attended Course	
TCC 002 - Effective Decision Making TCC 003 - Customer Service Training AAMVA - Counterfeits and Alterations AAMVA - Driver License and ID Cards	nts		10 5 0.75 0.75	Attended Course Attended Course Attended Course Attended Course Attended Course	
TCC 002 - Effective Decision Making TCC 003 - Customer Service Training AAMVA - Counterfeits and Alterations AAMVA - Driver License and ID Cards AAMVA - Vehicle Identification Documer	ıts		10 5 0.75 0.75 0.5	Attended Course	
TCC 002 - Effective Decision Making TCC 003 - Customer Service Training AAMVA - Counterfeits and Alterations AAMVA - Driver License and ID Cards AAMVA - Vehicle Identification Documer AAMVA - Expanding the Review		cle Documents	10 5 0.75 0.75 0.5 0.5	Attended Course	
TCC 002 - Effective Decision Making TCC 003 - Customer Service Training AAMVA - Counterfeits and Alterations AAMVA - Driver License and ID Cards AAMVA - Vehicle Identification Documer AAMVA - Expanding the Review AAMVA - Birth Certificates	ive and Vehic		10 5 0.75 0.75 0.5 0.5	Attended Course	
TCC 002 - Effective Decision Making TCC 003 - Customer Service Training AAMVA - Counterfeits and Alterations AAMVA - Driver License and ID Cards AAMVA - Vehicle Identification Documer AAMVA - Expanding the Review AAMVA - Birth Certificates AAMVA - Canadian Birth Certificates, Dr	ive and Vehic		10 5 0.75 0.75 0.5 0.5 0.5	Attended Course	
TCC 002 - Effective Decision Making TCC 003 - Customer Service Training AAMVA - Counterfeits and Alterations AAMVA - Driver License and ID Cards AAMVA - Vehicle Identification Documer AAMVA - Expanding the Review AAMVA - Birth Certificates AAMVA - Canadian Birth Certificates, Dr AAMVA - Canadian Travel, Citizenship a	ive and Vehic		10 5 0.75 0.75 0.5 0.5 0.5 0.75	Attended Course	

Yes

No

Notes: Total Approved Course Hours - 120

Committee recommends certification:



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

ame to Appear on Certificate: Denice Lang					
Previous Name(s)(if applicable):					
Documentation Included:					
County: Brevard	Job Title: Quality As				
	fied Florida Collector Assis	tant			
Initial: Reinstatement:					
Certification Date: 06/01					
Application					
✓ Application with Required Signatures					
Application Fee					
Courses Listed on Application Employment Dates Listed					
	lovmont				
	 ✓ Includes Current Employment ✓ Two Years of Experience with an Applicable Office 				
From: 09/15/15	7111CE				
From:	To: Present To:				
110111.	10.				
Co	urse Information				
Course Name		Hours	Documentation		
		Craditad	Boodinontation		
		Credited	Boodinontation		
30-hours per 12D-19.003(3)(a)		Credited	Boodinontation		
		Credited			
30-hours per 12D-19.003(3)(a)		Credited	Attended Course		
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b)					
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b) AAMVA - Introduction to Fraud		1	Attended Course		
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b) AAMVA - Introduction to Fraud AAMVA - Mexican Documents		1 0.75	Attended Course Attended Course		
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b) AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards		1 0.75 0.5	Attended Course Attended Course Attended Course		
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b) AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards AAMVA - People and Actions		1 0.75 0.5 0.75	Attended Course Attended Course Attended Course Attended Course		
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b) AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features		1 0.75 0.5 0.75 1	Attended Course Attended Course Attended Course Attended Course Attended Course		
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b) AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards		1 0.75 0.5 0.75 1 0.5	Attended Course		
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b) AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents		1 0.75 0.5 0.75 1 0.5 0.75	Attended Course		
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b) AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents AAMVA - U.S. Immigration Documents		1 0.75 0.5 0.75 1 0.5 0.75 0.75	Attended Course		
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b) AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 1		1 0.75 0.5 0.75 1 0.5 0.75 0.75 2.5	Attended Course		
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b) AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 1 AAMVA - CDL Module 2		1 0.75 0.5 0.75 1 0.5 0.75 0.75 2.5 0.75	Attended Course		
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b) AAMVA - Introduction to Fraud AAMVA - Mexican Documents AAMVA - Military ID Cards AAMVA - People and Actions AAMVA - Security Features AAMVA - Social Security Cards AAMVA - Travel Documents AAMVA - U.S. Immigration Documents AAMVA - CDL Module 1 AAMVA - CDL Module 2 AAMVA - CDL Module 3	Total Hou	1 0.75 0.5 0.75 1 0.5 0.75 0.75 2.5 0.75 0.75 0.75	Attended Course		

Yes

No

Notes:

Committee recommends certification:



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Denice Lang			
Previous Name(s)(if applicable):				
Documentation Included:				
County: Brevard	Job	Title: Quality Assura	nce Analyst	
Certification Requested:	·	a Collector Assistant		
Initial: 🗸	Reir	nstatement:		
Certification Date:	06/01/23			
	Applica	ation		
✓ Application with Required Signatures				
✓ Application Fee				
✓ Courses Listed on Application				
✓ Employment Dates Listed				
✓ Includes Current	Employment			
	perience with a	an Applicable Offic	е	
From: 09/15/15		Present		
From:	To:			
Γ				
	Course Info	ormation	1	
Course Name			Hours	Documentation
			Credited	
30-hours per 12D-19.003(3)(a)				
30-hours per 12D-19.003(3)(a)				
30-hours per 12D-19.003(3)(a) 90-hours per 12D-19.003(3)(b)				
			1	Attended Course
90-hours per 12D-19.003(3)(b) FLHSMV - Heavy Vehicle Use Tax	\wareness Trai	ning	-	Attended Course Attended Course
90-hours per 12D-19.003(3)(b)	Awareness Trai	ning	1 0.5	
90-hours per 12D-19.003(3)(b) FLHSMV - Heavy Vehicle Use Tax	Awareness Trai	ning	-	
90-hours per 12D-19.003(3)(b) FLHSMV - Heavy Vehicle Use Tax	\wareness Trai:	ning	-	
90-hours per 12D-19.003(3)(b) FLHSMV - Heavy Vehicle Use Tax	Awareness Trai	ning	-	
90-hours per 12D-19.003(3)(b) FLHSMV - Heavy Vehicle Use Tax	Awareness Trai	ning	-	
90-hours per 12D-19.003(3)(b) FLHSMV - Heavy Vehicle Use Tax	Awareness Trai	ning	-	
90-hours per 12D-19.003(3)(b) FLHSMV - Heavy Vehicle Use Tax	Awareness Trai	ning	-	
90-hours per 12D-19.003(3)(b) FLHSMV - Heavy Vehicle Use Tax	Awareness Trai	ning	-	
90-hours per 12D-19.003(3)(b) FLHSMV - Heavy Vehicle Use Tax	Awareness Trai	ning	-	
90-hours per 12D-19.003(3)(b) FLHSMV - Heavy Vehicle Use Tax	Awareness Trai	ning	-	
90-hours per 12D-19.003(3)(b) FLHSMV - Heavy Vehicle Use Tax	Awareness Trai	ning	-	
90-hours per 12D-19.003(3)(b) FLHSMV - Heavy Vehicle Use Tax	Awareness Trai	ning	-	
90-hours per 12D-19.003(3)(b) FLHSMV - Heavy Vehicle Use Tax	Awareness Trai	ning	-	
90-hours per 12D-19.003(3)(b) FLHSMV - Heavy Vehicle Use Tax	Awareness Trai	ning Total Hours	0.5	
90-hours per 12D-19.003(3)(b) FLHSMV - Heavy Vehicle Use Tax	Awareness Trai		-	

Notes:



Application for Florida Professional Certification

DR-4001 N, 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying						
✓ Init	ial Certification - \$25 fee 🔲 Annual R	ecertifica	ation - \$5	fee [Reinstatement of Certification -	\$5 fee
Applica	ant Information					
Applican	nt's name (as you would like it to appear on	the certific				
····			Den	ice Lan	9	
Busines	Business email address: denice.lang@brevardtc.com Business phone number: 321-449-4733					
Job title:	Quality Assurance Analyst					
Employe	ed by: Brevard County Tax Collector					
I have co	ompleted the required hours of approved co cation, or reinstatement for the following des	urses and ignation:	d passed a	any requ	uired examinations for the certification	٦,
Cei	Certified Florida Appraiser			lorida		
Cei	Certified Florida Collector Certified Florida Collector Assistant					
pages a employn Employe	oroperty appraiser's office, Flórida tax collects necessary). If you are applying for recerti nent dates. Briter: Brevard County Tax Collector	tor's offic fication o	e, or with or for rein s	stateme	ent, provide your current employer an	dditional
Your Titl	le: Quality Assurance Analyst			Employ	ment Dates: 09-15-2015 - Present	
Employe	er:					
Your Titl	le:			Employ	/ment Dates:	
Approved Courses — List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours
C00400	TCC 501-Duties & Responsibilities	30	TC0037	C	TCC 001- Bankrupty	15
rC00360	C 503-Collection & Dist. of Property Ta	30	TC0038	d tec	002-Effective Decision Making	10
Applica	ant Signature					
I am req	uesting approval for Florida professional ce ion provided on this form and any attachme	rtification	, recertific ue and co	ation, or	r reinstatement. I certify that all of the the best of my knowledge.	
Signatur					Date: 05/09/2023	

No. Course Title

Hours

TC0039C TCC 003-Customer Service Training

5

Course No. Course Title		Hours
TC-0001C	Counterfeits and Alterations	0.75
TC-0002C	Driver's License and ID Cards	0.75
TC-0003C	Vehicle Identification	0.50
	Documents	
TC-0004C	Expanding the Review	0.50
TC-0005C	Birth Certificates	0.50
TC-0006C	Canadian Birth Certificates,	0.75
	Driver and Vehicle	
	Documents	
TC-0007C	Canadian Travel, Citizenship	1.0
	and Immigration Documents	
TC-0008C	Internal Fraud for Staff	0.75
TC-0009C	Introduction to Covert	0.75
	Features	
TC-0010C	Introduction to Fraud	1.0
TC-0011C	Mexican Documents	0.75
TC-0012C	Military ID Cards	0.50
TC-0013C	People and Actions	0.75
TC-0014C	Security Features	1.0
TC-0015C	Social Security Cards	0.50
TC-0016C	Travel Documents	0.75
TC-0017C	U.S. Immigration Documents	0.75
TC-0018C	CDL Module 1	2.5
TC-0019C	CDL Module 2	0.75
TC-0020C	CDL Module 3	0.75
TC-0021C	CDL Module 4	0.75
TC-0025C	Driver's License Preparatory	12.0
	Training	
TC-0044C	Heavy Vehicle Use Tax (HVUT)	1.0
TC-0045C	Information and Cyber	0.6
	Security Awareness Training	
TCC-0039C	TCC 003 – Customer Service	5.0
	Training	
	Total Hours:	121.35





DENICE LANG

for the successful completion of

AAMVA CDL 2015 for 2019 Recertification: Module 1 - Introduction to CDL Licensing

by External Training

2 Hours 30 Minutes





DENICE LANG

for the successful completion of

AAMVA CDL 2015 for 2019 Recertification: Module 2 - Overview of the CDL Tests

by External Training

0 Hours 45 Minutes





DENICE LANG

for the successful completion of

AAMVA CDL 2015 for 2019 Recertification: Module 3 - CDL Knowledge Tests

by External Training

0 Hours 45 Minutes





DENICE LANG

for the successful completion of

AAMVA CDL 2015 for 2019 Recertification: Module 4 - CKE End-of-Course Exam

by External Training

0 Hours 15 Minutes



iLearn

This certificate is awarded to

DENICE LANG

for the successful completion of

AAMVA FDR 2020: Expanding the Review

by External Training

0 Hours 30 Minutes





DENICE LANG

for the successful completion of

AAMVA FDR 2020: Social Security Cards

by External Training

0 Hours 30 Minutes



iLearn

This certificate is awarded to

DENICE LANG

for the successful completion of

AAMVA FDR 2020: Security Features

by External Training

1 Hours 0 Minutes





DENICE LANG

for the successful completion of

AAMVA FDR 2020: People and Actions

by External Training

0 Hours 45 Minutes





DENICE LANG

for the successful completion of

AAMVA FDR 2020: Introduction to Fraud

by External Training

1 Hours 0 Minutes





DENICE LANG

for the successful completion of

AAMVA FDR 2020: Introduction to Covert Features

by External Training

0 Hours 45 Minutes





DENICE LANG

for the successful completion of

AAMVA FDR 2020: Internal Fraud for Staff

by External Training

0 Hours 45 Minutes





DENICE LANG

for the successful completion of

AAMVA FDR 2020: Canadian Travel, Citizenship, and Immigration Docs

by External Training

1 Hours 0 Minutes





DENICE LANG

for the successful completion of

AAMVA FDR 2020: US Immigration Documents

by External Training

0 Hours 45 Minutes





DENICE LANG

for the successful completion of

AAMVA FDR 2020: Counterfeits and Alterations

by External Training

0 Hours 45 Minutes



iLearn

This certificate is awarded to

DENICE LANG

for the successful completion of

AAMVA FDR 2020: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes





DENICE LANG

for the successful completion of

AAMVA FDR 2020: Travel Documents

by External Training

0 Hours 45 Minutes



iLearn

This certificate is awarded to

DENICE LANG

for the successful completion of

AAMVA FDR 2020: Birth Certificates

by External Training

0 Hours 30 Minutes





DENICE LANG

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

12 Hours



iLearn

This certificate is awarded to

DENICE LANG

for the successful completion of

AAMVA FDR 2020: Military ID Cards

by External Training

0 Hours 30 Minutes





DENICE LANG

for the successful completion of

AAMVA FDR 2020: Mexican Documents

by External Training

0 Hours 45 Minutes





DENICE LANG

for the successful completion of

AAMVA FDR 2020: Vehicle Identification Documents

by External Training

0 Hours 30 Minutes





DENICE LANG

for the successful completion of

AAMVA FDR 2020: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes



Learn

This certificate is awarded to

DENICE LANG

for the successful completion of

Information and Cyber Security Awareness for External Entities - 2022

by FLHSMV

0 Hours 30 Minutes

Denice Lang

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

September 21, 2022 30 credit hours





Learn

This certificate is awarded to

DENICE LANG

for the successful completion of

Heavy Vehicle Use Tax (HVUT) - 2021

by FLHSMV

1 Hours 0 Minutes

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Denice Lang

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours

Denice Lang

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

May 5, 2023 10 credit hours



Denice Lang

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

April 28, 2023 15 credit hours



Denice Lang

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

May 5, 2023 5 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Chelsea Marie Leming		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Alachua	Job Title: Dealer Suppo	rt Specialist	
Certification Requested:	Certified Florida Collector Assistant	t	
Initial: 🗸	Reinstatement:		
Certification Date:	02/01/23		
	Application		
✓ Application with Required	Signatures		
✓ Application Fee			
✓ Courses Listed on Applica			
✓ Employment Dates Listed			
✓ Includes Current			
	perience with an Applicable Offic	е	
From: 02/17/20	To: Present		
From:	To:		
	Course Information		1
Course Name		Hours	Documentation
		Credited	Bocumentation
30-hours per 12D-19.003(3)(a)			
TCC 501 - Duties and Responsibilities	of Florida Tax Collectors	30	Attended Course
. , , , ,	of Florida Tax Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b)	and Fees		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees ructor Led)	30 64	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes	and Fees	30	Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying				migogienanen/mar aymenea	
X Initial Certification - \$25 fee Annual	Recertifica	ation - \$5	fee [Reinstatement of Certification	- \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear o	n the certific	cate): CH	IELSEA	LEMING	
Business email address: CHELSEALEMING@ALACH	UACOLLECTO	R.COM	Busines	ss phone number: 352-374-5288	
Job title: DEALER SERVICES SPECIALIST					
Employed by: ALACHUA COUNTY TAX COLLECTOR					
I have completed the required hours of approved recertification, or reinstatement for the following designs.	courses and esignation:	passed	any requ	ired examinations for the certification	n,
☐ Certified Florida Appraiser ☐ C	ertified Flor	ida Evalu	ator	Certified Cadastralist of F	Florida
Certified Florida Collector X C	ertified Flori	da Collec	ctor Assis	stant	
Experience for Certification – If you are appl Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for receive mployment dates. Employer: ALACHUA COUNTY TAX COLLECTOR	ector's office	e. or with	the Flori	da Department of Revenue (attach)	additional
Your Title: DEALER SERVICES SPECIALIST			Employ	ment Dates: 02/17/2020-PRESENT	
Employer:					
Your Title:			Employr	ment Dates:	
Approved Courses – List each course you have reinstatement for which you are applying (attach a of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisatype below. Attach a copy of the license.	dditional pa our Certified	ges as ne Residen	ecessary). Attach documentation verifying co aiser license or Certified General Ar	opraiser
No. Course Title	Hours	No.		Course Title	Hours
TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES	30	TC-0024C	DRIVER	S LICENSE PREPARATORY TRAINING	64
CC-0040C TCC 501 - DUTIES & RESPONSIBILITIES OF FLORIDA TAX COLLE	ctors 30				
Applicant Signature					
I am requesting approval for Florida professional c information provided on this form and any attachm	ertification,	recertifica	ation, or i	reinstatement. I certify that all of the)
Signature:	11	2 4114 601	. 501 10 11	Date: 04/26/2023	

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Chelsea Leming

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES
Course Number: TC-0042C

June 21-24, 2022 30 credit hours





iLearn

This certificate is awarded to

CHELSEA LEMING

for the successful completion of

Driver License Preparatory Training - TC Instructor-Led Training

by Certified Tax Collector Trainers

64 Hours 00 Minutes

Date of Course Completion: 12/7/2022

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Chelsea Leming

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Cynthia Lo	ong					
Previous Name(s)(if applicable):							
Documentation Included:	<u> </u>		-				
County: Citrus				ustomer Ser		epreser	ntative III
Certification Requested:	Certified F			tor Assistant			
Initial: 🗸	0/04/0006		statem	ient:			
Certification Date:	3/01/2023	•					
	Ap	plica	tion				
✓ Application with Required							
✓ Application Fee							
✓ Courses Listed on Applica	ation						
✓ Employment Dates Listed							
✓ Includes Current							
✓ Two Years of Ex	perience v				е		
From: 10/30/17			Prese	nt			
From:		To:					
	Course) Into	rmati	on	1		1
Course Name					Hour Cred	_	Documentation
30-hours per 12D-19.003(3)(a)							
TCC 501 - Duties and Responsibilities	of Florida Ta	ax Coll	ectors			30	Attended Course
90-hours per 12D-19.003(3)(b)							
TCC 003 - Customer Service Training						5	Attended Course
TCC 503 - Collection and Distribution of P	roperty Taxe	es and	Special .	Assessments		30	Attended Course
AAMVA - Counterfeits and Alterations						0.75	Attended Course
AAMVA - Driver License and ID Cards						0.75	Attended Course
AAMVA - Vehicle Identification Documen	ts					1	Attended Course
AAMVA - CDL Module 1						2.5	Attended Course
AAMVA - CDL Module 2						0.75	Attended Course
AAMVA - CDL Module 3						0.75	Attended Course
AAMVA - CDL Module 4						0.25	Attended Course
Driver License Preparatory Training (Onli	ne)					12	Attended Course
TCC 002 - Effective Decision Making						10	Attended Course
TCC 502 - Management of a Florida Tax	Collector's	Office				30	Attended Course
			To	otal Hours	1	23.75	
Committee recommends certificat				Yes			No

Notes:



Application for RECO FEB 2 0 2023 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

DR-4001 N. 10/21

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an Application for Florida Professional Certification. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying							
✓ Initial Certification - \$25 fee Annual Rec	ertificat	i on - \$5 f	fee F	Reinstatement of Certification -	\$5 fee		
Applicant Information							
Applicant's name (as you would like it to appear on the	e certifica						
Business email address: clong@citrustc.us		E	Business pl	none number: 352-341-6510			
Job title: Customer Service Representative III							
Employed by: Citrus County Tax Collector							
I have completed the required hours of approved cours recertification, or reinstatement for the following design	ses and nation:	passed a	ny required	examinations for the certification	١,		
Certified Florida Appraiser Certifi	ed Florid	da Evalua	ator	Certified Cadastralist of F	orida		
☐ Certified Florida Collector ✓ Certified	ed Florid	da Collect	tor Assistan	t			
Experience for Certification – If you are applying Florida property appraiser's office, Florida tax collector pages as necessary). If you are applying for recertific employment dates.	r's office	or with the	he Florida I	Department of Revenue (attach a	aditional		
Employer: Citrus County Tax Collector							
Your Title: Customer Service Representative III			Employmer	nt Dates: 10/30/2017 to present			
Employer:							
Your Title:			Employmer	nt Dates:			
reinstatement for which you are applying (attach addition of each approved course. If you are substituting your Course)	Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license						
1C0040C	lours	No.	TC00360	Course Title	Hours		
TCC501 Duties & Responsibilities of FL Tax Collectors	30	TCC503		tribution of Property Taxes & Special Assessments	30		
TCC502 Management of a FL Tax Collector's Office	30	TCC003	3 TC0039C	Customer Service	5		
Applicant Signature I am requesting approval for Florida professional certifinformation provided on this form and any attachments Signature: Curathia Jong	fication, s are tru	recertifica e and cor	ation, or rein rect to the b	nstatement. I certify that all of the pest of my knowledge. Date: 02-09-2023			

Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.

l	No.	Course Title Hours
	TCC 002 ^{TC0038C}	Effective Decision Making - 10 hours
	TC-0025C	Driver's License Preparatory Training – 12 hours
	TC-0001C	Counterfeits and Alterations – 0.75 hours
	TC-0002C	Driver Licenses and ID Cards – 0.75 hours
	TC-0003C	Vehicle Identification Documents – 0.50 hours
	TC-0018C	CDL (Commercial Driver's License) Module 1 – 2.5 hours
	TC-0019C	CDL Module 2 – 0.75 hours
	TC-0020C	CDL Module 3 – 0.75 hours
	TC-0021C	CDL Module 4 – 0.75 hours

Congratulations

Cynthia Long

on completing the
TCC 003 Customer Service course on
5/24/2018
5 credit hours

Print

Print Help

PREV

NEXT

Marian Nosal

From:

Jackie Rath

Sent:

Monday, July 15, 2019 4:04 PM

To:

Marian Nosal

Cc:

Rhonda Groves; Teresa Williams

Subject:

FW: COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL

ASSESSMENTS Certificate

From: Cynthia Long

Sent: Monday, July 15, 2019 1:00 PM **To:** Jackie Rath < JRath@citrustc.us>

Subject: FW: COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS Certificate

From: LMSadmin@dor.state.fl.us <LMSadmin@dor.state.fl.us>

Sent: Monday, July 15, 2019 11:24 AM To: Cynthia Long < clong@citrustc.us>

Subject: COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS Certificate

Congratulations,

CYNTHIA LONG,

on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF F TAXES AND SPECIAL ASSESSMENTS

course on

Wednesday, June 19, 2019 30.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.

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NOTICE: Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. This email message, including all attachments, is for the sole use of the intended recipient(s) and may contain confidential information. Any unauthorized review, use, disclosure, alteration, or distribution is strictly prohibited and may violate state or federal law. If you are not the intended recipient, please contact the sender by reply email, delete this email, and destroy all copies of the message.



Cynthia Long

for the successful completion of the course

AAMVA FDR 2019: Counterfeits and Alterations

By External Training

Date: 2/17/2020



Cynthia Long

for the successful completion of the course

AAMVA FDR 2019: Driver Licenses and ID Cards

By External Training

Date: 2/17/2020



Cynthia Long

for the successful completion of the course

AAMVA FDR 2019: Vehicle Identification Documents

By External Training

Date: 2/17/2020



Cynthia Long

for the successful completion of the course

AAMVA CDL 2015 for 2020 Recertification: Module 1 - Introduction to CDL Licensing

By External Training

Date: 3/25/2020



Cynthia Long

for the successful completion of the course

AAMVA CDL 2015 for 2020 Recertification: Module 2 - Overview of the CDL Tests

By External Training

Date: 3/25/2020



Cynthia Long

for the successful completion of the course

AAMVA CDL 2015 for 2020 Recertification: Module 3 - CDL Knowledge Tests

By External Training

Date: 3/26/2020



Cynthia Long

for the successful completion of the course

AAMVA CDL 2015 for 2020 Recertification: Module 4 - CKE End-of-Course Exam

By External Training

Date: 3/26/2020





CYNTHIA LONG

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

12 Hours

Date of Course Completion: 8/3/2021





CYNTHIA LONG

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

11 Hours 32 Minutes

Date of Course Completion: 8/3/2021

Transcript Report

Name: CYNTHIA LONG

Division/County Tax Collector - CITRUS

Job Title TC-AGENT

Date Criteria Type: Date training is added to users' transcript

Start Date: End Date:

Training Type: Cohort, Curriculum, Event, External Training,

Library, Material, Online Class, Posting, Quick

Course, Session, Test, Online Content

Training Title: Subject(s):

Archived Training Include: Yes

Completed Training Only: Yes, Show only most recent instance of

completion

Report Generated By: TERESA WILLIAMS
Report Date: 2/23/2023

TITLE	TYPE	REGISTERED	START DATE	END DATE	DUE DATE	TRAINING HOURS	SCORE	STATUS	COMPLETION DATE
Information and Cyber Security Awareness for	Online Class	8/18/2022	N/A	N/A	11/16/2022	0.5	0	Completed	9/22/2022
External Entities - 2022									
Information and Cyber Security Awareness for	Online Class	9/13/2021	N/A	N/A	12/12/2021	0.5	100	Completed	10/11/2021
External Entities - 2021									
Driver License Preparatory Training - OLT	Curriculum	6/11/2021	N/A	N/A	8/6/2021	11.53		Completed	8/3/2021
Commercial Driver License Part II: Issuance	Online Class	6/11/2021	N/A	N/A	N/A	0	100	Completed	7/23/2021
Transaction Details and Fees	Online Class	4/22/2021	N/A	N/A	N/A	0.25	0	Completed	7/23/2021
Driver License Preparatory Training Exam (OLT)	Test	8/3/2021	N/A	N/A	8/6/2021	0	90	Completed	8/3/2021
Introduction to Driver License Preparatory	Online Class	4/22/2021	N/A	N/A	N/A	0.25	0	Completed	7/1/2021
Hardship License	Online Class	4/22/2021	N/A	N/A	N/A	0.25	0	Completed	7/27/2021
Motorist Maintenance	Online Class	4/22/2021	N/A	N/A	N/A	0.5	0	Completed	8/3/2021
Eligibility	Online Class	4/22/2021	N/A	N/A	N/A	1	0	Completed	7/15/2021
REAL ID	Online Class	4/22/2021	N/A	N/A	N/A	0.5	100	Completed	7/13/2021
Commercial Driver License Part III: Medical and	Online Class	4/22/2021	N/A	N/A	N/A	0.5	0	Completed	7/23/2021
Waivers									
Fraudulent Document Recognition	Online Class	4/22/2021	N/A	N/A	N/A	0.5	0	Completed	7/16/2021
Revenue Management (FLHSMV only)	Online Class	4/22/2021	N/A	N/A	N/A	0.33	0	Completed	7/26/2021
Examining Acceptable Documents	Online Class	4/22/2021	N/A	N/A	N/A	1	0	Completed	7/16/2021
Class E Skills Exam Part III: Other Graded Criteria	Online Class	4/22/2021	N/A	N/A	N/A	0.75	0	Completed	7/20/2021
Class E Exams	Online Class	4/22/2021	N/A	N/A	N/A	0.3	0	Completed	7/19/2021
Related to Insurance	Online Class	4/22/2021	N/A	N/A	N/A	0.75	0	Completed	7/30/2021

Miscellaneous Transactions	Online Class	4/22/2021	N/A	N/A	N/A	0.2	0	Completed	7/26/2021
Class E Skills Exam Part II: Graded Maneuvers	Online Class	4/22/2021	N/A	N/A	N/A	0.5	0	Completed	7/19/2021
Deivor Liconos Brancustoru Commonsial Deivor	Online Class	4/22/2021	N1 / A	N1/A	NI/A	0.5	00	Camanlatad	7/22/2021
Driver License Preparatory: Commercial Driver License Part I: Requirements	Online Class	4/22/2021	N/A	N/A	N/A	0.5	90	Completed	7/22/2021
Foundations of Customer Service	Online Class	4/22/2021	N/A	N/A	N/A	0.5	0	Completed	7/2/2021
Final Exam Acknowledgement	Note	N/A	N/A	N/A	N/A	N/A		Completed	8/3/2021
Service Types	Online Class	4/22/2021	N/A	N/A	N/A	0.5	0	Completed	7/19/2021
Class E Skills Exam Part I: Introduction	Online Class	4/22/2021	N/A	N/A	N/A	0.25	0	Completed	7/19/2021
Related to Driving	Online Class	4/22/2021	N/A	N/A	N/A	1	90	Completed	7/27/2021
PartnerNet	Online Class	4/22/2021	N/A	N/A	N/A	0.2	0	Completed	8/2/2021
Closing	Online Class	4/22/2021	N/A	N/A	N/A	0.25	0	Completed	8/3/2021
Class E Skills Exam Part IV: Results,	Online Class	4/22/2021	N/A	N/A	N/A	0.75	90	Completed	7/21/2021
Reciprocation, and Assessments		.,,		.,					.,,
ORION Hands-On Training	Session	12/9/2020	12/8/2020	12/8/2020	N/A	8	0	Completed	12/8/2020
ORION Hands-On Training	Event	N/A	N/A	N/A	N/A	0		Completed	12/8/2020
Driving Exam Part II - Vehicle Inspection	Online Class	9/18/2020	N/A	N/A	N/A	0.25	100	Completed	9/18/2020
Driving Exam Part I - Preparation	Online Class	9/18/2020	N/A	N/A	N/A	0.25	75	Completed	9/18/2020
ORION Training for TC Agents	Curriculum	7/21/2020	N/A	N/A	N/A	1.87		Completed	9/3/2020
DL Issuance: Sanctions Clearance	Online Class	7/21/2020	N/A	N/A	N/A	0.18	0	Completed	8/19/2020
DL Issuance: Submitting ID Document Exceptions	Online Class	7/21/2020	N/A	N/A	N/A	0.05	0	Completed	8/19/2020
Legacy to Federal Restriction Codes	OMM	7/21/2020	N/A	N/A	N/A	0		Completed	9/3/2020
Motorist Maintenance: Seized Tag	OMM	7/21/2020	N/A	N/A	N/A	0		Completed	9/3/2020
DL Issuance: CDL and CLP Exams and License	Online Class	7/21/2020	N/A	N/A	N/A	0.08	0	Completed	8/17/2020
Details DL Issuance: Capture Summary	Online Class	6/5/2020	N/A	N/A	N/A	0.05	0	Completed	6/5/2020
DL Issuance: Identification Documents and	Online Class	6/5/2020	•	N/A N/A	N/A N/A	0.05	0	-	6/5/2020
Capture Scan Documents	Offilitie Class	6/3/2020	N/A	N/A	N/A	0.03	U	Completed	0/3/2020
DL Issuance: Personal Details, Temporary	Online Class	6/5/2020	N/A	N/A	N/A	0.08	0	Completed	8/6/2020
Address, and Emergency Contact Information			•	,	•			•	
DL Issuance: FDLE Letter	Online Class	7/21/2020	N/A	N/A	N/A	0.07	0	Completed	9/2/2020
DL Issuance: Cashier Checkout	Online Class	7/21/2020	N/A	N/A	N/A	0.05	0	Completed	8/17/2020
Motorist Maintenance: Medical Queue for Field	Online Class	7/21/2020	N/A	N/A	N/A	0.08	0	Completed	8/19/2020
Users	Online Class	7/24/2020	N1 / A	N1 / A	A1 / A	0.22	0	Commisted	0/25/2020
Motorist Maintenance: Search and Navigation for Examiners and Agents	Online Class	7/21/2020	N/A	N/A	N/A	0.23	0	Completed	8/25/2020
DL Issuance: Badge Transaction	Online Class	7/21/2020	N/A	N/A	N/A	0.05	0	Completed	9/2/2020
Motorist Maintenance: Bulk Transcript	OMM	7/21/2020	N/A	N/A	N/A	0	-	Completed	8/25/2020
DL Issuance: Customer Inquiry	Online Class	6/5/2020	N/A	N/A	N/A	0.05	0	Completed	6/5/2020
DL Issuance: Cashiering	Online Class	7/21/2020	N/A	N/A	N/A	0.12	0	Completed	9/2/2020
DL Issuance: Locate, Create, and Start a	Online Class	6/5/2020	N/A	N/A	N/A	0.07	0	Completed	6/5/2020
Transaction	Online class	3,3,2020	14//	14//	14//	0.07	Ū	completed	5,5,2020
DL Issuance: Third-Party Cashiering	ОММ	7/21/2020	N/A	N/A	N/A	0		Completed	8/17/2020

Designation Complete Comple	DL Issuance: Transaction Inquiry	OMM	7/21/2020	N/A	N/A	N/A	0		Completed	8/17/2020
D. Issuance: Class E Exams and License Details Online Class 7/21/2020 N/A N/A N/A O.1 O. Completed 8/17/2020 O.	DL Issuance: Temporary Permits	Online Class	7/21/2020	N/A	N/A	N/A	0.07	0	Completed	8/17/2020
D. Issuance: Class E Exams and License Details Online Class 7/21/2020 N/A N/A N/A O.1 O. Completed 8/17/2020 O.	DL Issuance: Home Screen Overview	OMM	6/5/2020	N/A	N/A	N/A	0		Completed	6/5/2020
D. I. Sisuance: Class E Elezimer Al Clicense Details Online Class 7/21/2020 N/A N/A N/A N/A 0.07 0 Completed 9/2/2020 D. I. Sisuance: Class E Lezimer's License Online Class 6/5/2020 N/A N/A N/A N/A 0.17 0 Completed 9/2/2020 D. I. Sisuance: Completing a Transaction Online Class 6/5/2020 N/A N/A N/A N/A 0.07 0 Completed 8/17/2020 D. I. Sisuance: Applicant Screening Questions Online Class 6/5/2020 N/A N/A N/A N/A 0.07 0 Completed 8/17/2020 D. I. Sisuance: Applicant Screening Questions Online Class 6/5/2020 N/A N/A N/A N/A 0.07 0 Completed 8/17/2020 D. I. Sisuance: Applicant Screening Questions Online Class 4/1/2020 N/A N/A N/A N/A 0.07 0 Completed 6/5/2020 D. Phase III: Sanctions 4 Online Class 4/1/2020 N/A N/A N/A N/A 0.03 100 Completed 4/1/2020 D. Phase III: Sanctions 4 Online Class 3/31/2020 N/A N/A N/A N/A 0.33 100 Completed 4/1/2020 D. Phase III: Sanctions 2 Online Class 3/31/2020 N/A N/A N/A 0.33 80 Completed 3/31/2020 D. Phase III: Sanctions 2 Online Class 3/31/2020 N/A N/A N/A N/A 0.33 80 Completed 3/31/2020 D. Phase III: Sanctions 2 Online Class 3/31/2020 N/A N/A N/A N/A 0.33 80 Completed 3/31/2020 D. Phase III: Sanctions 2 Online Class 3/31/2020 N/A N/A N/A N/A 0.5 0 Completed 3/31/2020 D. Phase III: Sanctions 2 Online Class 3/31/2020 N/A N/A N/A N/A 0.5 0 Completed 3/31/2020 D. Phase III: Sanctions 2 Online Class 3/31/2020 N/A N/A N/A N/A 0.5 0 Completed 3/31/2020 D. Phase III: Sanctions 2 D. Phas	DL Issuance: Exam Only	Online Class			•	-	0.1	0	•	
Dissuance: Class E Learner's License	DL Issuance: Class E Exams and License Details	Online Class			N/A	•	0.07	0	•	
Delissuance: Completing a Transaction Online Class 6/5/2020 N/A N/A N/A 0.12 0.0 Completed 6/5/2020 Delissuance: Completing a Transaction Online Class 6/5/2020 N/A N/A N/A 0.07 0.0 Completed 6/5/2020 Delissuance: Completing a Transaction Online Class 6/5/2020 N/A N/A N/A 0.07 0.0 Completed 6/5/2020 Delissuance: Completing a Transaction Online Class 6/5/2020 N/A N/A N/A 0.07 0.0 Completed 6/5/2020 Delissuance: Castella				•	,	,			•	
D. L. Issuance: Completing a Transaction Online Class 7/21/2020 N/A N/A N/A N/A 0.07 0 Completed 6/5/2020 D. L. Suance: Applicant Screening Questions Online Class 6/5/2020 N/A N/A N/A 0.07 0 Completed 6/5/2020 D. Phase II: Sanctions 5 Online Class 4/1/2020 N/A N/A N/A 0.07 0 Completed 4/1/2020 D. Phase II: Sanctions 4 Online Class 4/1/2020 N/A N/A N/A 0.33 100 Completed 4/1/2020 D. Phase II: Sanctions 3 Online Class 3/31/2020 N/A N/A N/A 0.33 100 Completed 4/1/2020 D. Phase II: Sanctions 2 Online Class 3/31/2020 N/A N/A N/A 0.33 83 Completed 3/31/2020 D. Phase II: Sanctions 1 Online Class 3/31/2020 N/A N/A N/A 0.33 83 Completed 3/31/2020 D. Phase II: Sanctions 1 Online Class 3/31/2020 N/A N/A N/A N/A 0.33 83 Completed 3/31/2020 D. Phase II: Sanctions 1 Online Class 3/31/2020 N/A N/A N/A N/A 0.33 83 Completed 3/31/2020 D. Phase II: Sanctions 1 Online Class 3/31/2020 N/A N/A N/A N/A N/A 0.33 83 Completed 3/31/2020 D. Phase II: Sanctions 1 Online Class 3/31/2020 N/A N/A N/A N/A N/A D. 5 D. Completed 3/31/2020 D. Phase II: Sanctions 1 D. Completed D. Completed D. Completed D. Completed D	DL Issuance: Class E Learner's License	Online Class	7/21/2020	N/A	N/A	N/A	0.17	0	Completed	9/2/2020
DL Issuance: Applicant Screening Questions	DL Issuance: Customer Summary	Online Class	6/5/2020	N/A	N/A	N/A	0.12	0	Completed	6/5/2020
DL Phase II: Sanctions 5	DL Issuance: Completing a Transaction	Online Class	7/21/2020	N/A	N/A	N/A	0.07	0	Completed	8/17/2020
DL Phase II: Sanctions 4	DL Issuance: Applicant Screening Questions	Online Class	6/5/2020	N/A	N/A	N/A	0.07	0	Completed	6/5/2020
DL Phase II: Sanctions 3	DL Phase II: Sanctions 5	Online Class	4/1/2020	N/A	N/A	N/A	0.42	100	Completed	4/1/2020
DL Phase It: Sanctions 2	DL Phase II: Sanctions 4	Online Class	4/1/2020	N/A	N/A	N/A	0.33	100	Completed	4/1/2020
Disable lissanctions 1	DL Phase II: Sanctions 3	Online Class	3/31/2020	N/A	N/A	N/A	0.33	100	Completed	3/31/2020
Driving Exam Part III - Scoring Online Class 3/27/2020 N/A N/A N/A N/A N/A D.5 100 Completed 3/27/2020 AAMVA CDL 2015 for 2020 Recertification: Online Class 3/26/2020 N/A N/A N/A N/A N/A D.5 80 Completed 3/26/2020 N/A	DL Phase II: Sanctions 2	Online Class	3/31/2020	N/A	N/A	N/A	0.33	80	Completed	3/31/2020
AAMVA CDL 2015 for Re-certification in 2020 Curriculum 3/25/2020 N/A N/A N/A N/A 5 Completed 3/26/2020 N/A N/A N/A N/A 0.25 80 Completed 3/26/2020 Module 4 - CKE End-of-Course Exam AAMVA CDL 2015 for 2020 Recertification: Online Class 3/25/2020 N/A N/A N/A N/A 0.75 100 Completed 3/25/2020 Module 4 - CKE End-of-Course Exam AAMVA CDL 2015 for 2020 Recertification: Online Class 3/25/2020 N/A N/A N/A N/A 0.75 80 Completed 3/25/2020 Module 2 - CVEC End-of-Course Exam AAMVA CDL 2015 for 2020 Recertification: Online Class 3/25/2020 N/A N/A N/A 0.75 80 Completed 3/26/2020 Module 2 - CVEC Knowledge Tests AAMVA CDL 2015 for 2020 Recertification: Online Class 3/26/2020 N/A N/A N/A 0.25 Completed 3/26/2020 Module 3 - CVEC Course Completion AAMVA CDL 2015 for 2020 Recertification: Online Class 3/25/2020 N/A N/A N/A 0.5 Completed 3/25/2020 Orientation AAMVA CDL 2015 for 2020 Recertification: Online Class 3/25/2020 N/A N/A N/A 0.5 Completed 3/25/2020 Orientation AAMVA CDL 2015 for 2020 Recertification: Online Class 3/25/2020 N/A N/A N/A 0.5 Completed 3/25/2020 Orientation AAMVA CDL 2015 for 2020 Recertification: Online Class 3/25/2020 N/A N/A N/A 0.5 100 Completed 3/25/2020 Module 1 - Introduction to CDL Licensing AAMVA CDL 2015 for 2020 Recertification: Online Class 3/25/2020 N/A N/A N/A N/A 0.5 100 Completed 3/25/2020 Module 1 - Introduction to CDL Licensing AAMVA CDL 2015 for 2020 Recertification: Online Class 2/17/2020 N/A N/A N/A N/A 0.75 00 Completed 2/17/2020 Module 1 - Introduction to CDL Licensing AAMVA FDR 2019: Oriented Edentification Online Class 2/17/2020 N/A N/A N/A N/A 0.75 00 Completed 2/17/2020 Module 1 - Introduction to CDL Licensing AAMVA FDR 2019: Driver Licenses and ID Cards Online Class 2/17/2020 N/A N/A N/A N/A N/A 0.75 00 Completed 2/17/2020 N/A N/A N/A N/A N/A 0.75 00 Completed 2/17/2020 N/A N/A N/A N/A N/A N/A N/A 0.75 00 Completed 2/17/2020 N/A N/A N/A N/A N/A N/A 0.75 00 Completed 2/17/2020 N/A N/A N/A N/A N/A 0.75 00 Completed 2/17/2020 N/A	DL Phase II: Sanctions 1	Online Class	3/31/2020	N/A	N/A	N/A	0.33	83	Completed	3/31/2020
AAMVA CDL 2015 for 2020 Recertification: Online Class 3/26/2020 N/A N/A N/A 0.25 80 Completed 3/26/2020 Module 4 - CKE End-of-Course Exam AAMVA CDL 2015 for 2020 Recertification: Online Class 3/25/2020 N/A N/A N/A N/A 0.75 100 Completed 3/25/2020 Module 2 - Overview of the CDL Tests AAMVA CDL 2015 for 2020 Recertification: Online Class 3/25/2020 N/A N/A N/A N/A 0.75 80 Completed 3/26/2020 Module 3 - CDL Knowledge Tests AAMVA CDL 2015 for 2020 Recertification: Online Class 3/26/2020 N/A N/A N/A N/A 0.25 Completed 3/26/2020 Module 3 - CDL Knowledge Tests AAMVA CDL 2015 for 2020 Recertification: Online Class 3/26/2020 N/A N/A N/A N/A 0.25 Completed 3/26/2020 Module 3 - CDL Knowledge Tests AAMVA CDL 2015 for 2020 Recertification: Online Class 3/25/2020 N/A N/A N/A N/A 0.25 Completed 3/26/2020 Module 5 - CKE Course Completion AAMVA CDL 2015 for 2020 Recertification: Online Class 3/25/2020 N/A N/A N/A N/A 0.5 Completed 3/25/2020 Module 1 - Introduction to CDL Licensing AAMVA CDL 2015 for 2020 Recertification: Online Class 3/25/2020 N/A N/A N/A N/A 0.5 100 Completed 3/25/2020 Module 1 - Introduction to CDL Licensing AAMVA CDL 2015 for 2019 Recertification: Online Class 3/25/2020 N/A N/A N/A N/A 1 60 Completed 3/25/2020 Module 1 - Introduction to CDL Licensing AAMVA CDL 2015 for 2019 Recertification: Online Class 2/17/2020 N/A N/A N/A N/A 1 60 Completed 2/17/2020 Module 1 - Introduction to CDL Licensing AAMVA CDL 2015 for 2019 Recertification: Online Class 2/17/2020 N/A N/A N/A N/A N/A 0.75 0 Completed 2/17/2020 Module 1 - Introduction to CDL Licensing AAMVA CDL 2015 for 2019 Recertification: Online Class 2/17/2020 N/A N/A N/A N/A N/A 0.75 0 Completed 2/17/2020 Documents AAMVA FDR 2019: Conterfeits and Alterations Online Class 2/17/2020 N/A N/A N/A N/A N/A 0.75 0 Completed 2/17/2020 RDR Completed 2/17/202	Driving Exam Part III - Scoring	Online Class	3/27/2020	N/A	N/A	N/A	0.5	100	Completed	3/27/2020
Module 4 - CKE End-of-Course Exam AAMVA CDL 2015 for 2020 Recertification: Online Class Online C	AAMVA CDL 2015 for Re-certification in 2020	Curriculum	3/25/2020	N/A	N/A	N/A	5		Completed	3/26/2020
Module 4 - CKE End-of-Course Exam AAMVA CDL 2015 for 2020 Recertification: Online Class Online C		a 11 at	2 /2 2 /2 2 2							0 /0 5 /0 0 0
AAMVA CDL 2015 for 2020 Recertification: Online Class 3/25/2020 N/A N/A N/A N/A 0.75 100 Completed 3/25/2020 Module 2 - Overview of the CDL Tests AAMVA CDL 2015 for 2020 Recertification: Online Class 3/25/2020 N/A N/A N/A N/A 0.75 80 Completed 3/26/2020 Module 3 - CDL Knowledge Tests AAMVA CDL 2015 for 2020 Recertification: Online Class 3/26/2020 N/A N/A N/A N/A 0.25 Completed 3/26/2020 Module 3 - CEKE Course Completion AAMVA CDL 2015 for 2020 Recertification: Online Class 3/25/2020 N/A N/A N/A N/A 0.5 Completed 3/25/2020 Orientation AAMVA CDL 2015 for 2020 Recertification: Online Class 3/25/2020 N/A N/A N/A N/A 0.5 Completed 3/25/2020 Orientation AAMVA CDL 2015 for 2020 Recertification: Online Class 3/25/2020 N/A N/A N/A N/A 0.5 Completed 3/25/2020 Orientation AAMVA CDL 2015 for 2020 Recertification: Online Class 3/25/2020 N/A N/A N/A N/A 0.5 100 Completed 3/25/2020 Orientation AAMVA CDL 2015 for 2020 Recertification: Online Class 3/25/2020 N/A N/A N/A N/A 0.5 100 Completed 3/25/2020 Module 1 - Introduction to CDL Licensing AAMVA CDL 2015 for 2020 Recertification: Online Class 2/17/2020 N/A N/A N/A N/A 1 60 Completed 3/25/2020 Module 1 - Introduction to CDL Licensing AAMVA FDR 2019: Vehicle Identification Online Class 2/17/2020 N/A N/A N/A N/A N/A 0.75 00 Completed 2/17/2020 Documents AAMVA FDR 2019: Driver Licenses and ID Cards Online Class 1/30/2020 N/A N/A N/A N/A N/A 0.75 00 Completed 2/17/2020 Documents AAMVA FDR 2019: Counterfeits and Alterations Online Class 1/30/2020 N/A N/A N/A N/A N/A 0.75 00 Completed 2/17/2020 External Entities - 2020 Heavy Vehicle Use Tax (HVUT) - 2019 Online Class 9/26/2018 N/A N/A N/A N/A 0.75 00 Completed 1/1/22/2019 Information and Cyber Security Awareness for Online Class 9/26/2018 N/A N/A N/A 0.75 0.00 Completed 9/27/2018		Unline Class	3/26/2020	N/A	N/A	N/A	0.25	80	Completed	3/26/2020
Module 2 - Overview of the CDL Tests AAMVA CDL 2015 for 2020 Recertification: Online Class 3/25/2020 N/A		Online Class	3/25/2020	N/A	N/A	N/A	0.75	100	Completed	3/25/2020
Module 3 - CDL Knowledge Tests AAMVA CDL 2015 for 2020 Recertification: Online Class 3/26/2020 N/A N/A N/A N/A N/A N/A N/A N/A 0.25 Completed 3/26/2020 N/A		Grinine Glass	3, 23, 2020	,	,	.47.	0.75	100	oop.ctcu	3, 23, 2020
AAMVA CDL 2015 for 2020 Recertification:	AAMVA CDL 2015 for 2020 Recertification:	Online Class	3/25/2020	N/A	N/A	N/A	0.75	80	Completed	3/26/2020
Module 5 - CKE Course Completion AMMVA CDL 2015 for 2020 Recertification: Online Class 3/25/2020 N/A N/A N/A 0.5 Completed 3/25/2020 AAMVA CDL 2015 for 2020 Recertification: Online Class 3/25/2020 N/A N/A N/A N/A 2.5 100 Completed 3/25/2020 Module 1 - Introduction to CDL Licensing AAMVA CDL 2015 for 2019 Recertification: Online Class 3/25/2020 N/A N/A N/A N/A 2.5 100 Completed 3/25/2020 Module 1 - Introduction to CDL Licensing AAMVA FDR 2019: Security Security Chicle Identification Online Class 2/17/2020 N/A N/A N/A N/A 1 60 Completed 3/25/2020 AAMVA FDR 2019: Driver Licenses and ID Cards Online Class 2/17/2020 N/A N/A N/A N/A 0.75 100 Completed 2/17/2020 AAMVA FDR 2019: Counterfeits and Alterations Online Class 1/30/2020 N/A N/A N/A N/A 0.5 0 Completed 2/17/2020	The state of the s									
AAMVA CDL 2015 for 2020 Recertification: Online Class 3/25/2020 N/A		Online Class	3/26/2020	N/A	N/A	N/A	0.25		Completed	3/26/2020
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Module 1 - Introduction to CDL Licensing AAMVA FDR 2019: Vehicle Identification Online Class 2/17/2020 N/A N/A N/A N/A 1 60 Completed 2/17/2020 Documents AAMVA FDR 2019: Driver Licenses and ID Cards Online Class 2/17/2020 N/A N/A N/A 0.75 100 Completed 2/17/2020 AAMVA FDR 2019: Counterfeits and Alterations Online Class 2/17/2020 N/A N/A N/A 0.75 70 Completed 2/17/2020 Information and Cyber Security Awareness for Heavy Vehicle Use Tax (HVUT) - 2019 Online Class 1/30/2020 N/A N/A N/A N/A 1 100 Completed 2/17/2020 Information and Cyber Security Awareness for Online Class 9/26/2018 N/A N/A N/A N/A 1 100 Completed 1/22/2019	Module 1 - Introduction to CDL Licensing								•	
AAMVA FDR 2019: Vehicle Identification Online Class 2/17/2020 N/A N/A N/A N/A N/A 1 60 Completed 2/17/2020 Documents AAMVA FDR 2019: Driver Licenses and ID Cards Online Class 2/17/2020 N/A N/A N/A N/A N/A 0.75 100 Completed 2/17/2020 AAMVA FDR 2019: Counterfeits and Alterations Online Class 2/17/2020 N/A N/A N/A N/A N/A 0.75 70 Completed 2/17/2020 Information and Cyber Security Awareness for Online Class 1/30/2020 N/A N/A N/A 4/29/2020 0.5 0 Completed 2/17/2020 External Entities - 2020 Heavy Vehicle Use Tax (HVUT) - 2019 Online Class 9/26/2018 N/A N/A N/A 12/25/2018 0.75 0 Completed 9/27/2018		Online Class	3/25/2020	N/A	N/A	N/A	2.5	100	Completed	3/25/2020
Documents AAMVA FDR 2019: Driver Licenses and ID Cards Online Class 2/17/2020 N/A N/A N/A N/A 0.75 100 Completed 2/17/2020 AAMVA FDR 2019: Counterfeits and Alterations Online Class 2/17/2020 N/A N/A N/A 0.75 70 Completed 2/17/2020 Information and Cyber Security Awareness for Heavy Vehicle Use Tax (HVUT) - 2019 Online Class 1/30/2020 N/A N/A N/A N/A 1 100 Completed 1/22/2019 Information and Cyber Security Awareness for Online Class 9/26/2018 N/A N/A N/A 1 100 Completed 11/22/2019	· ·	Online Class	2/47/2020	N1 / A	N1 / A	N1/A	4	60	Commission	2/47/2020
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AAMVA FDR 2019: Counterfeits and Alterations Online Class 2/17/2020 N/A N/A N/A N/A N/A 0.75 70 Completed 2/17/2020 External Entities - 2020 Heavy Vehicle Use Tax (HVUT) - 2019 Online Class 1/30/2020 N/A		Online Class	2/17/2020	N/A	N/A	N/A	0.75	100	Completed	2/17/2020
Information and Cyber Security Awareness for Online Class 1/30/2020 N/A N/A 4/29/2020 0.5 0 Completed 2/17/2020 External Entities - 2020 N/A N/A N/A N/A N/A N/A N/A N/A 1 100 Completed 11/22/2019 Information and Cyber Security Awareness for Online Class 9/26/2018 N/A N/A N/A 12/25/2018 0.75 0 Completed 9/27/2018				•					•	
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External Entities - 2020 Heavy Vehicle Use Tax (HVUT) - 2019 Online Class 11/22/2019 N/A N/A N/A 1 100 Completed 11/22/2019 Information and Cyber Security Awareness for Online Class 9/26/2018 N/A N/A 12/25/2018 0.75 0 Completed 9/27/2018	Information and Cubor Socurity Awareness for	Online Class	1/20/2020	NI/A	NI/A	4/20/2020	0.5	0	Completed	2/17/2020
Heavy Vehicle Use Tax (HVUT) - 2019 Online Class 11/22/2019 N/A N/A N/A 1 100 Completed 11/22/2019 Information and Cyber Security Awareness for Online Class 9/26/2018 N/A N/A 12/25/2018 0.75 0 Completed 9/27/2018		Offillie Class	1/30/2020	N/A	IN/A	4/29/2020	0.5	U	completed	2/1//2020
Information and Cyber Security Awareness for Online Class 9/26/2018 N/A N/A 12/25/2018 0.75 0 Completed 9/27/2018		Online Class	11/22/2019	N/A	N/A	N/A	1	100	Completed	11/22/2019
					-	•			•	
External Entities - 2019	External Entities - 2019								P	

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Cynthia Ann Long

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 7-10, 2022 30 credit hours

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Cynthia Ann Long

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours



Congratulations,

Cynthia Ann Long

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

February 7, 2023 10 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Emily Martinez		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Hillsborough	Job Title: Accounting A		
Certification Requested:	Certified Florida Collector Assistan	t	
Initial: 🗸	Reinstatement:		
Certification Date:	02/01/23		
	Application		
✓ Application with Required			
✓ Application Fee	i Olgridia oo		
✓ Courses Listed on Application	ation		
✓ Employment Dates Listed			
✓ Includes Curren			
	perience with an Applicable Office	ce	
From: 08/17/92	To: Present		
From:	To:		
	Course Information		
Course Name		Hours Credited	Documentation
		Oroantoa	
30-hours per 12D-19.003(3)(a)		Grountod	
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities	of Florida Tax Collectors	30	Attended Course
	of Florida Tax Collectors		Attended Course
TCC 501 - Duties and Responsibilities	of Florida Tax Collectors		Attended Course
TCC 501 - Duties and Responsibilities 90-hours per 12D-19.003(3)(b)	of Florida Tax Collectors	30	
TCC 501 - Duties and Responsibilities 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy	of Florida Tax Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making		30 15 10 5	Attended Course Attended Course
TCC 501 - Duties and Responsibilities 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	Property Taxes and Special Assessment	30 15 10 5	Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 503 - Collection and Distribution of F	Property Taxes and Special Assessment	30 15 10 5 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 503 - Collection and Distribution of F	Property Taxes and Special Assessment	30 15 10 5 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 503 - Collection and Distribution of F	Property Taxes and Special Assessment	30 15 10 5 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 503 - Collection and Distribution of F	Property Taxes and Special Assessment	30 15 10 5 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 503 - Collection and Distribution of F	Property Taxes and Special Assessment	30 15 10 5 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 503 - Collection and Distribution of F	Property Taxes and Special Assessment	30 15 10 5 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 503 - Collection and Distribution of F	Property Taxes and Special Assessment	30 15 10 5 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities 90-hours per 12D-19.003(3)(b) TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training TCC 503 - Collection and Distribution of F	Property Taxes and Special Assessment	30 15 10 5 30	Attended Course Attended Course Attended Course Attended Course

Yes

No

Notes:

Committee recommends certification:



REC'D FEB 2 0 2023

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Application for Florida Professional Certification

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying	A 9 19 19 10	v. 9	La Sala	The state of the s	
✓ Initial Certification - \$25 fee Annual	Recertific	ation - \$5	fee	Reinstatement of Certification	on - \$5 fee
Applicant Information			3件集1		FI-T NETTY
Applicant's name (as you would like it to appear or	n the certif	icate): Em			
Business email address: martineze@hillstax.org			Business	phone number: 813-635-5226	
Job title: Accounting Analyst					
Employed by: Hillsborough County Tax Collector					
I have completed the required hours of approved of recertification, or reinstatement for the following de	courses an esignation:	d passed	any requir	ed examinations for the certifica	ation,
Certified Florida Appraiser Co	ertified Flo	rida Evalu	ator	Certified Cadastralist	of Florida
☐ Certified Florida Collector ✓ Ce	ertified Flo	rida Colle	ctor Assista	ant	
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recement dates.	ector's offic	e, or with	the Florida	Department of Revenue (attack	ch additional
Employer: Hillsborough County Tax Collector					
Your Title: Accounting Analyst			Employme	ent Dates: _{08/1} 7/1992 Preser	nt
Employer:					
Your Title:			Employm	ent Dates:	
Approved Courses – List each course you have reinstatement for which you are applying (attach as of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisatype below. Attach a copy of the license.	dditional pa our Certified I Board for	ages as no d Residen one or m	ecessary). itial Apprai	Attach documentation verifying ser license or Certified General s, list your license number and	completion Appraiser license
No. Course Title	Hours	No.		Course Title	Hours
TC-0038C TCC002 Effective Decision Making	10	TC-00390	T	CC003 Customer Service	5
Applicant Signature I am requesting approval for Florida professional conformation provided on this form and any attachment of the signature: Martinia Martinia					the



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason	n for Applying		AND THE	Line 2 A	D. YESTAN FAIRENCE	
✓ Ini	tial Certification - \$25 fee 🔲 Annual	Recertific	ation - \$5	fee R	Reinstatement of Certification -	\$5 fee
Applica	ant Information					
	nt's name (as you would like it to appear or	n the certifi	icate): Em			
	s email address: martineze@hillstax.org			Business ph	none number: 813-635-5226	
	Accounting Analyst					
	ed by: Hillsborough County Tax Collector					
I have c recertific	ompleted the required hours of approved o cation, or reinstatement for the following de	courses an esignation;	d passed	any required	examinations for the certification	٦,
☐ Ce	rtified Florida Appraiser Co	ertified Flo	rida Evalı	uator	Certified Cadastralist of F	lorida
☐ Ce	rtified Florida Collector	ertified Flo	rida Colle	ctor Assistant	t	
pages a employn	ence for Certification – If you are apply property appraiser's office, Florida tax colles necessary). If you are applying for recented the dates.	ving for you ector's offic tification o	ur initial of e, or with or for rein	certification, the Florida D statement, p	list at least two years' experienc Department of Revenue (attach a rovide your current employer an	e in a dditional d
	er: Hillsborough County Tax Collector					
Your Tit	e: Accounting Analyst			Employmen	t Dates: 08/17/1992 Present	
Employe	er:					
Your Titl	e:			Employmen	t Dates:	
reinstate of each	red Courses – List each course you have ement for which you are applying (attach a approved course. If you are substituting you assued by the Florida Real Estate Appraisa bow. Attach a copy of the license.	dditional pa	ages as n d Resider	ecessary). At	tach documentation verifying co r license or Certified General Ap list your license number and lice	praiser ense
No.	Course Title	Hours	No.		Course Title	Hours
TC-0040C	TCC501 Duties And Responsibilities	30	TC-00410	TCC502 M	anagement of a Tax Collector	30
TC-0036C	TCC503 Collection and Distribution	30	TC-0037C		TCC001 Bankruptcy	15
I am req informati	uesting approval for Florida professional con provided on this form and any attachme	ertification, ents are tri	recertific ue and co	rrect to the be	statement. I certify that all of the est of my knowledge. Date: 218/2023	A printed to
5	us Martines				010/2000	

Congratulations,

Emily Martinez

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

June 23, 2022 15 credit hours



Congratulations,

Emily Martinez

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

May 19, 2022 10 credit hours



Congratulations,

Emily Martinez

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

June 9, 2022 5 credit hours



Congratulations,

Emily Martinez

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-00360

on

July 6, 2022 30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Emily Martinez

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Emily Martinez

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS
Course Number: TC-0040C

January 17-20, 2023 30 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Kevin Mart	inez		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Hillsborough		Job Title: Supervisor		
Certification Requested:		orida Collector Assistant		
Initial: 🗸		Reinstatement:		
Certification Date:	04/01/23			
Application with Deguined		olication		
✓ Application with Required✓ Application Fee	Signatures	5		
✓ Courses Listed on Application	ation			
✓ Employment Dates Listed				
✓ Includes Current		ent		
		rith an Applicable Office	е	
From: 10/26/15		To: Present		
From:		To:		
	Course	Information	1	1
Course Name			Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)			Credited	
	of Florido To	. Oallastana	20	Attack to the contract
TCC 501 - Duties and Responsibilities	of Florida Tax	x Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b)				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's O	ffice	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's O	ffice		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy	Collector's O	ffice	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's O	ffice	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy	Collector's O	ffice	30 30 15	Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's O	ffice	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's O	ffice	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's O	ffice	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's O	ffice	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's O	ffice	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's O	ffice	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's O	ffice	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's O	ffice	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's O	office is and Special Assessments	30 30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's O	ffice	30 30 15 10	Attended Course Attended Course Attended Course Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying						
	Recertifica	tion - \$5	fee [Reinstatement of Certification -	\$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear or	the certific	ate): Kev	in Marti	nez		
Business email address: martinezk@hillstax.org			Business phone number: 813.635.5210 x5449			
Job title: Supervisor						
Employed by: Hillsborough County Tax Collector						
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed a	any requ	uired examinations for the certification	n,	
☐ Certified Florida Appraiser ☐ Ce	Certified Florida Appraiser Certified Florida Evaluator Certified Cadastralist of Florida					
☐ Certified Florida Collector ✓ Ce	Certified Florida Collector Assistant					
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates. Employer: Hillsborough County Tax Collector	ctor's office	e, or with	the Flor	ida Department of Revenue (attach a	dditional	
Your Title: Supervisor			Employment Dates: 10/26/2015 to present			
Employer:						
Your Title:			Employment Dates:			
Approved Courses – List each course you have reinstatement for which you are applying (attach as of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisa type below. Attach a copy of the license.	dditional pa our Certified	ges as ne Residen	ecessar	y). Attach documentation verifying co raiser license or Certified General Ap	praiser	
No. Course Title	Hours	No.		Course Title	Hours	
アンジャン TCC501 Duties And Responsibilities	30	10041	TCC5	02 Management of a Tax Collector (30	
TC-00364 TCC503 Collection and Distribution	30			TCC001 Bankruptcy	15	
Applicant Signature I am requesting approval for Florida professional conformation provided on this form and any attachmous Signature:	ertification, ents are tru	recertifica e and cor	ation, or	reinstatement. I certify that all of the the best of my knowledge. Date: 3/31/2023		



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying						
✓ Initial Certification - \$25 fee Annu	al Recertific	ation - \$5	fee	Reinstatement of Certificati	on - \$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear on the certificate): Kevin Martinez						
Business email address: martinezk@hillstax.org			Business phone number: 813.635.5210 x5449			
Job title: Supervisor						
Employed by: Hillsborough County Tax Collector	r					
I have completed the required hours of approve recertification, or reinstatement for the following	d courses and designation:	d passed	any require	ed examinations for the certific	ation,	
Certified Florida Appraiser	ertified Florida Appraiser					
Certified Florida Collector	Certified Flor	ida Collec	ctor Assista	ant		
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.						
Employer: Hillsborough County Tax Collector		- Control of the Cont				
Your Title: Supervisor			Employment Dates: 10/26/2015 to present			
Employer:						
our Title:			Employment Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TCC002 Decision Making	10	TC-00391	C T	CC003 Customer Service	5	
Applicant Signature I am requesting approval for Florida professional information provided on this form and any attack Signature:	l certification,	recertificate and con	ation, or re	instatement. I certify that all of best of my knowledge.	the	
/ / SIM				03/31/202	3	

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Kevin Martinez

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 7-10, 2022 30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Kevin Martinez

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours



Congratulations,

Kevin Martinez

on completing

TCC 001 - BANKRUPTCY Course Number: TC-0037C

August 12, 2022 15 credit hours



Congratulations,

Kevin Martinez

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

September 2, 2022 10 credit hours



Congratulations,

Kevin Martinez

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

October 14, 2022 5 credit hours



Congratulations,

Kevin Martinez

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-00360

on

March 29, 2023 30 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Kathy Mejia						
Previous Name(s)(if applicable):							
Documentation Included:			, , , , , , , , , , , , , , , , , , , ,				
County: Dade	Job Title: Tax Records						
Certification Requested:	Certified Florida Collector Assistan	t					
Initial: ✓	Reinstatement:						
Certification Date:	02/01/23						
Application							
✓ Application with Required	Signatures						
✓ Application Fee							
✓ Courses Listed on Applica							
✓ Employment Dates Listed							
✓ Includes Current							
	perience with an Applicable Offic	e					
From: 11/04/19	To: Present						
From:	To:						
	Course Information						
	Course information	Hours	1				
Course Name		Credited	Documentation				
30-hours per 12D-19.003(3)(a)							
TCC 501 - Duties and Responsibilities of	30	Attended Course					
90-hours per 12D-19.003(3)(b)							
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Office	30	Attended Course				
	Collector's Office	30	Attended Course Attended Course				
TCC 502 - Management of a Florida Tax	Collector's Office	-					
TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy	Collector's Office	15	Attended Course				
TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making		15 10 5	Attended Course Attended Course				
TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training		15 10 5	Attended Course Attended Course Attended Course				
TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training		15 10 5	Attended Course Attended Course Attended Course				
TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training		15 10 5	Attended Course Attended Course Attended Course				
TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training		15 10 5	Attended Course Attended Course Attended Course				
TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training		15 10 5	Attended Course Attended Course Attended Course				
TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training		15 10 5	Attended Course Attended Course Attended Course				
TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training		15 10 5	Attended Course Attended Course Attended Course				
TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training		15 10 5	Attended Course Attended Course Attended Course				
TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	roperty Taxes and Special Assessments	15 10 5 30	Attended Course Attended Course Attended Course				
TCC 502 - Management of a Florida Tax TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training		15 10 5	Attended Course Attended Course Attended Course				

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying						
	Recertifica	tion - \$5	fee \square	Reinstatement of Certification	- \$5 fee	
Applicant Information	rtocortinica	τιστι φο			φε 186	
Applicant information Applicant's name (as you would like it to appear on the certificate): Kathy Mejia						
N1 99/						
Business email address: kathy.mejia@miamidade.gov			Business phone number: 305.375.4676			
Job title: Tax Records Specialist 2						
Employed by: Miami-Dade Office of the Tax Collect	tor					
I have completed the required hours of approved or recertification, or reinstatement for the following de	courses and esignation:	l passed a	any require	ed examinations for the certification	on,	
Certified Florida Appraiser	Certified Florida Evaluator Certified Cadastralist of Florida					
☐ Certified Florida Collector	Certified Florida Collector Assistant					
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for receremployment dates. Employer: Miami-Dade Office of the Tax Collector	ector's office	e, or with	the Florida statement	a Department of Revenue (attach , provide your current employer a	additional nd	
Your Title: Tax Records Specialist 2			Employment Dates: 11/04/2019 - CURRENT			
Employer:						
Your Title:			Employment Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC-0040C TCC 501 Duties & Responsibilities of FL Tax Collectors	30	TC-0041C	TCC	502 Management of a FL Tax Collector's Office	30	
TC-0036C TCC 503 Collection & Distribution of Property Taxes	30	TC-0037C,0038C,003	39 TCC 00	1, 002, 003 Bankrupcty, Effective Decision Making, Customer Service	30	
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date: 02/28/2023						

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team



Certificate of Completion

Kathy Mejia

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 13-16, 2021

Kathy Mejia

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

March 9, 2022 15 credit hours



Kathy Mejia

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

March 10, 2022 5 credit hours



Kathy Mejia

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

March 15, 2022 10 credit hours



Kathy Mejia

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

March 15, 2022 30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Kathy Mejia

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Michelle Ontiveros				
Previous Name(s)(if applicable):					
Documentation Included:					
County: Putnam	Job Title: Customer Serv		tative II		
Certification Requested:	Certified Florida Collector Assistant				
Initial:	Reinstatement:				
Certification Date:	2/1/2023				
	Application				
✓ Application with Required	Signatures				
Application Fee					
Courses Listed on Applica					
✓ Employment Dates Listed Includes Current					
	perience with an Applicable Office	<u> </u>			
From: 10/22/18	To: Present	<u> </u>			
From:	To:				
	Course Information				
Course Name		Hours Credited	Documentation		
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities	of Florida Tax Collectors	30	Attended Course		
90-hours per 12D-19.003(3)(b)					
FLHSMV - DL Training Series: Phase I		40	Attended Course		
FLHSMV - DL Training Series: Phase II		40	Attended Course		
AAMVA - Counterfeits and Alterations		0.75	Attended Course		
AAMVA - Driver License and ID Cards		0.75	Attended Course		
AAMVA - Vehicle Identification Documen	ts	0.75	Attended Course		
AAMVA - Expanding the Review		0.5	Attended Course		
AAMVA - Birth Certificates		0.5	Attended Course		
AAMVA - Canadian Birth Certificates, Dri	0.75	Attended Course			
AAMVA - Canadian Travel, Citizenship and Immigration Documents		1	Attended Course		
AAMVA - Internal Fraud for Staff		0.75	Attended Course		
AAMVA - Introduction to Covert Features		0.5	Attended Course		
AAMVA - Introduction to Fraud		0.75	Attended Course		
AAMVA - Mexican Documents		0.75	Attended Course		
	Total Hours	117.75			

Yes

No

Notes:

Committee recommends certification:



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate: Michelle Ontiveros					
Previous Name(s)(if applicable):					
Documentation Included:	_				
County: Putnam Job Title: Customer Service Representative II					
Certification Requested: Certified Florida Collector Assistant					
Initial:					
Certification Date: 2/1/2023					
Г	A 11 41				
	Application				
✓ Application with Required	Signatures				
✓ Application Fee	tion				
✓ Courses Listed on Applica ✓ Employment Dates Listed	ition				
✓ Employment Dates Listed ✓ Includes Current	Employment				
	perience with an Applicab	le Office			
From: 10/22/18	To: Present	10 011100			
From:	To:				
	1				
	Course Information				
Course Name		Hours	D		
Course Name		Credited	Documentation		
30-hours per 12D-19.003(3)(a)					
90-hours per 12D-19.003(3)(b)					
90-hours per 12D-19.003(3)(b) AAMVA - Security Features		1	Attended Course		
		1 0.5	Attended Course Attended Course		
AAMVA - Security Features			+		
AAMVA - Security Features AAMVA - Social Security Cards		0.5	Attended Course		
AAMVA - Security Features AAMVA - Social Security Cards AAMVA - CDL Module 1		0.5 2.5	Attended Course Attended Course		
AAMVA - Security Features AAMVA - Social Security Cards AAMVA - CDL Module 1 AAMVA - CDL Module 2 AAMVA - CDL Module 3 AAMVA - CDL Module 4		0.5 2.5 0.75	Attended Course Attended Course Attended Course		
AAMVA - Security Features AAMVA - Social Security Cards AAMVA - CDL Module 1 AAMVA - CDL Module 2 AAMVA - CDL Module 3		0.5 2.5 0.75 0.75	Attended Course Attended Course Attended Course Attended Course		
AAMVA - Security Features AAMVA - Social Security Cards AAMVA - CDL Module 1 AAMVA - CDL Module 2 AAMVA - CDL Module 3 AAMVA - CDL Module 4		0.5 2.5 0.75 0.75 0.75	Attended Course Attended Course Attended Course Attended Course Attended Course		
AAMVA - Security Features AAMVA - Social Security Cards AAMVA - CDL Module 1 AAMVA - CDL Module 2 AAMVA - CDL Module 3 AAMVA - CDL Module 4		0.5 2.5 0.75 0.75 0.75	Attended Course Attended Course Attended Course Attended Course Attended Course		
AAMVA - Security Features AAMVA - Social Security Cards AAMVA - CDL Module 1 AAMVA - CDL Module 2 AAMVA - CDL Module 3 AAMVA - CDL Module 4		0.5 2.5 0.75 0.75 0.75	Attended Course Attended Course Attended Course Attended Course Attended Course		
AAMVA - Security Features AAMVA - Social Security Cards AAMVA - CDL Module 1 AAMVA - CDL Module 2 AAMVA - CDL Module 3 AAMVA - CDL Module 4		0.5 2.5 0.75 0.75 0.75	Attended Course Attended Course Attended Course Attended Course Attended Course		
AAMVA - Security Features AAMVA - Social Security Cards AAMVA - CDL Module 1 AAMVA - CDL Module 2 AAMVA - CDL Module 3 AAMVA - CDL Module 4		0.5 2.5 0.75 0.75 0.75	Attended Course Attended Course Attended Course Attended Course Attended Course		
AAMVA - Security Features AAMVA - Social Security Cards AAMVA - CDL Module 1 AAMVA - CDL Module 2 AAMVA - CDL Module 3 AAMVA - CDL Module 4		0.5 2.5 0.75 0.75 0.75	Attended Course Attended Course Attended Course Attended Course Attended Course		
AAMVA - Security Features AAMVA - Social Security Cards AAMVA - CDL Module 1 AAMVA - CDL Module 2 AAMVA - CDL Module 3 AAMVA - CDL Module 4	Tatal	0.5 2.5 0.75 0.75 0.75 1.0	Attended Course Attended Course Attended Course Attended Course Attended Course		
AAMVA - Security Features AAMVA - Social Security Cards AAMVA - CDL Module 1 AAMVA - CDL Module 2 AAMVA - CDL Module 3 AAMVA - CDL Module 4	Total F	0.5 2.5 0.75 0.75 0.75 1.0	Attended Course Attended Course Attended Course Attended Course Attended Course		

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reaso	n for Applying					
✓ Ini	tial Certification - \$25 fee A	nnual Recertifica	tion - \$5	fee	Reinstatement of Certific	cation - \$5 fee
	ant Information					
''	nt's name (as you would like it to app		•	helle Ontive		
Busines	s email address: 323 St. Johns Aver	nue		Business	ohone number: 386-326-27	22
Job title	Customer Service Representative I	l				
	ed by: Putnam County Tax Collector					
I have c	ompleted the required hours of appr cation, or reinstatement for the follow	oved courses and ving designation:	passed	any require	d examinations for the cert	tification,
☐ Ce	rtified Florida Appraiser	Certified Flori	da Evalu	ator	Certified Cadastra	list of Florida
☐ Ce	rtified Florida Collector	Certified Flori	da Collec	ctor Assista	nt	
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.						
Employ	^{er:} Putnam County Tax Collector					
Your Tit	le: Customer Service Representative	e II		Employme	ent Dates: _{10/22/2018} - Cur	rent
Employe	ər:					
Your Tit	le:			Employme	ent Dates:	
Approved Courses — List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours
	See Attached Transcript	125.5				
Applica	ant Signature	, ,				II af the a
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and apy attachments are true and correct to the best of my knowledge.						
Signatu	re: 0 10	tus'			Date: 02 . 22 . 23	

MICHELLE ONTIVEROS PUTNAM COUNTY TAX COLLECTOR

Course #	COURSE DESCRIPTION	COMPLETED	HRS
	CLASSROOM		
TCC-0022C	DL PHASE I	3/22/2019	40.0
TCC-0023C	DL PHASE II	4/5/2019	40.0
TCC-0040C	DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS (TCC 501)	1/17-20/2023	30.0
	ON-LINE		
	AAMVA FDR 2017 or Newer:		
	AAMVA FDR 2018 COUNTERFEITS AND ALTERATIONS	1/30/2019	0.7
	AAMVA FDR 2018 DRIVER LICENSE AND ID CARDS	3/19/2019	0.7
TCC-0003C	AAMVA FDR 218 VEHICLE IDENTIFICATION DOCUMENTS	3/19/2019	0.7
TCC-0004C	AAMVA FDR 2019 EXPANDING THE REVIEW	3/23/2020	0.5
	AAMVA FDR INTERNAL FRAUD FOR MANAGERS		
	AAMVA FDR 2018 or Newer:		
TCC-0005C	AAMVA FDR 2019 BIRTH CERTIFICATES	3/20/2020	0.50
TCC-0006C	AAMVA FDR 2018: CANADIAN BIRTH CERTIFICATES, DRIVE AND VEHICLE DOCUMENTS	11/14/2019	0.7
TCC-0007C	AAMVA FDR 2018: CANADIAN TRAVEL, CITIZENSHIP AND IMMIGRATION DOCUMENTS	1/14/2020	1.00
TCC-0008C	AAMVA FDR 2018: INTERNAL FRAUD FOR STAFF	1/10/2019	0.75
TCC-0009C	AAMVA FDR 2018: INTRODUCTION TO COVERT FEATURES	5/29/2019	0.50
TCC-0010C	AAMVA FDR 2018: INTRODUCTION TO FRAUD	3/19/2019	0.75
TCC-0011C	AAMVA FDR 2018: MEXICAN DOCUMENTS	5/15/2019	0.75
TCC-0012C	AAMVA FDR 2018: MILITARY ID CARDS	7/11/2019	1.00
TCC-0014C	AAMVA FDR 2018: SECURITY FEATURES	3/21/2019	1.00
TCC-0015C	AAMVA FDR 2018: SOCIAL SECURITY CARDS	4/30/2019	0.50
TCC-0044C	HEAVY VEHICLE USE TAX (HVUT)	12/19/2018	1.00
	AAMVA CDL 2015 or Newer		
TCC-0018C	MODULE 1	3/22/2019	2.50
TCC-0019C	MODULE 2	3/25/2019	0.75
TCC-0020C	MODULE 3	3/25/2019	0.75
TCC-0021C	MODULE 4	3/25/2019	0.25
	TOTAL HOURS		125.50



iLearn

This certificate is awarded to

MICHELLE ONTIVEROS

for the successful completion of

Heavy Vehicle Use Tax [HVUT]

by FLHSMV

1 Hours 0 Minutes

Date of Course Completion: 12/19/2018



MICHELLE ONTIVEROS

for the successful completion of the course

AAMVA FDR 2018: Counterfeits and Alterations by External Training

0 Hours 45 Minutes

Date: 1/30/2019



MICHELLE ONTIVEROS

for the successful completion of the course

AAMVA FDR 2018: Driver Licenses and ID Cardsby External Training

0 Hours 45 Minutes

Date: 3/19/2019



MICHELLE ONTIVEROS

for the successful completion of the course

AAMVA FDR 2018: Internal Fraud for Staff by External Training

0 Hours 45 Minutes

Date: 1/10/2019



MICHELLE ONTIVEROS

for the successful completion of the course

AAMVA FDR 2018: Vehicle Identification Documents by External Training

0 Hours 45 Minutes

Date: 3/19/2019



MICHELLE ONTIVEROS

for the successful completion of the course

AAMVA FDR 2019: Expanding the Review by External Training

0 Hours 30 Minutes

Date: 3/23/2020



MICHELLE ONTIVEROS

for the successful completion of the course

AAMVA FDR 2019: Birth Certificates by External Training

0 Hours 30 Minutes

Date: 3/20/2020



MICHELLE ONTIVEROS

for the successful completion of the course

AAMVA FDR 2018: Introduction to Fraud by External Training

0 Hours 45 Minutes

Date: 3/19/2019



MICHELLE ONTIVEROS

for the successful completion of the course

AAMVA FDR 2018: Security Features by External Training

1 Hours 0 Minutes

Date: 3/21/2019



MICHELLE ONTIVEROS

for the successful completion of the course

AAMVA CDL 2015: Module 1 - Introduction to CDL Licensing by MS

2 Hours 30 Minutes

Date: 3/22/2019



MICHELLE ONTIVEROS

for the successful completion of the course

AAMVA CDL 2015: Module 2 - Overview of the CDL Tests by $\ensuremath{\mathsf{MS}}$

0 Hours 45 Minutes

Date: 3/25/2019



MICHELLE ONTIVEROS

for the successful completion of the course

AAMVA CDL 2015: Module 3 - CDL Knowledge Tests by MS

0 Hours 45 Minutes

Date: 3/25/2019



MICHELLE ONTIVEROS

for the successful completion of the course

AAMVA CDL 2015: Module 4 - CKE End-of-Course Exam by MS

0 Hours 45 Minutes

Date: 3/25/2019



Certificate of Completion

Presented to

Michelle ontiveros

On behalf of the Department of Highway Safety and Motor Vehicles, Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

Phase I

On this 22nd day of March 2019



Certificate of Completion

Presented to

Michelle Ontiveros

On behalf of the Department of Highway Safety and Motor Vehicles, Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

Phase II

On this 5th day of April 2019



iLearn

This certificate is awarded to

MICHELLE ONTIVEROS

for the successful completion of

AAMVA FDR 2018: Mexican Documents

by External Training

0 Hours 45 Minutes

Date of Course Completion: 5/15/2019



iLearn

This certificate is awarded to

MICHELLE ONTIVEROS

for the successful completion of

AAMVA FDR 2018: Social Security Cards

by External Training

0 Hours 30 Minutes

Date of Course Completion: 4/30/2019



MICHELLE ONTIVEROS

for the successful completion of the course

AAMVA FDR 2018: Introduction to Covert Features by External Training

0 Hours 30 Minutes

Date: 5/29/2019



MICHELLE ONTIVEROS

for the successful completion of the course

AAMVA FDR 2018: Canadian Birth Certificates, Driver and Vehicle Docs by External Training

0 Hours 45 Minutes

Date: 11/14/2019



MICHELLE ONTIVEROS

for the successful completion of the course

AAMVA FDR 2018: Canadian Travel, Citizenship, and Immigration Documents by External Training

1 Hours 0 Minutes

Date: 1/14/2020

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Michelle ontiveros

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Marcus Os	ses		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Dade		Job Title: Accountant 2		
Certification Requested:	Certified F	lorida Collector Assistant		
Initial: 🗸		Reinstatement:		
Certification Date:	02/01/23			
		olication		
✓ Application with Required	Signature	S		
✓ Application Fee				
✓ Courses Listed on Applica				
Employment Dates Listed		1		
✓ Includes Current				
▼ Two Years of Ex	perience v	vith an Applicable Offic To: Present	e	
From: 01/01/17		To: Present		
FIOIII.		10.		
	Course	Information		
_	000130	mormation	Hours	
Course Name			Credited	Documentation
20 haven man 42D 40 002(2)(a)				
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of	of Florida Ta	x Collectors	30	Attended Course
. , , , ,	of Florida Ta	x Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities of		x Collectors	30 30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)		x Collectors		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes		x Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy		x Collectors	30 15	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	and Fees		30 15 10	Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	and Fees		30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	and Fees		30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	and Fees		30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	and Fees		30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	and Fees		30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	and Fees		30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	and Fees		30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	and Fees		30 15 10 5	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	and Fees	s and Special Assessments	30 15 10 5 30	Attended Course Attended Course Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 504 - Collection of Licenses, Taxes TCC 001 - Bankruptcy TCC 002 - Effective Decision Making TCC 003 - Customer Service Training	and Fees		30 15 10 5	Attended Course Attended Course Attended Course Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying					
✓ Initial Certification - \$25 fee					
Applicant Information					
Applicant's name (as you would like it to appear on the certificate): Marcus Oses					
Business email address: Osesmar@miamidade.gov Business phone number: 305-375-3522					
Job title: Accountant 2					
Employed by: Miami Dade County (Tax Collector D	epartment)				
I have completed the required hours of approved correcertification, or reinstatement for the following des	ourses and signation:	passed a	any required	examinations for the certification	١,
Certified Florida Appraiser Ce	rtified Flori	da Evalu	ator	Certified Cadastralist of F	orida
Certified Florida Collector	rtified Flori	da Collec	ctor Assistan	t	
Experience for Certification – If you are applying for your initial certification , list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement , provide your current employer and employment dates.					
Employer: Miami Dade County (Tax Collector)					
Your Title: Accountant 2			Employmer	nt Dates: 01/01/2017-CURRENT	
Employer:					
Your Title:			Employmer	nt Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No. TC0040C Course Title	Hours	No.	TC00360		Hours
TCC 501 Duties and responsibilities	30	TCCO 50	3 Collection	and Distribution of Property Taxes 0038, 0039C	30
TCC 504 The Collection of Licenses, Taxes and Fees	30	001,002,00	Bankruptcy	, Decision Making, Customer Service	30
Applicant Signature					
I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge.					
Signature: Marcus Oses				Date: 03/07/2023	

INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- · county tax collectors and employees

Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

Course Approval and Examinations

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage https://floridarevenue.com/property/Pages/Cofficial_Training.aspx. You must pass all required examinations for each required course to obtain course credit.

Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, Application for Approval of a Course or Continuing Education Credit Hours.

Special Salary for Officials

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

Need Assistance?

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason for Applying						
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee						
Applicant Inform						
	Applicant's name (as you would like it to appear on the certificate): Marcus Oses					
Business email address: Osesmar@miamidade.gov Business phone number: 305-375-3522						
Job title: Accountant						
Employed by: Miam	i Dade County (Tax Collector [Department)			
I have completed th recertification, or rei	e required hours of approved c nstatement for the following de	ourses and signation:	passed	any required	d examinations for the certification	٦,
Certified Florid	a Appraiser 🔲 Ce	rtified Flori	da Evalu	ator	Certified Cadastralist of F	lorida
Certified Florid	a Collector ✓ Ce	rtified Flori	da Collec	ctor Assista	nt	
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.						
Employer: Miami Da	de County (Tax Collector)					
Your Title: Accountant 2 Employment Dates: 01/01/2017-12/31/2017						
Employer: Miami Da	de County (Tax Collector)		,			
Your Title: Accounta	int 2			Employme	nt Dates: 01/01/2018-12/31/2018	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.		Course Title	Hours
TCC 501 Duti	es and responsibilities	30	TCCO 50	3 Collection	and Distribution of Property Taxes	30
TCC 504 The Collect	on of Licenses, Taxes and Fees	30	001,002,00	Bankruptcy	, Decision Making, Customer Service	30
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date:						
May					2-17-23	

MARCUS OSES,

on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on

Wednesday, February 12, 2020 30.00 credit hours



MARCUS OSES,

on completing

TCC 003 - CUSTOMER SERVICE COURSE

course on

Thursday, February 13, 2020

5.00 credit hours



MARCUS OSES,

on completing

TCC 002 - EFFECTIVE DECISION MAKING

course on

Tuesday, February 18, 2020

10.00 credit hours



MARCUS OSES,

on completing

TCC 001 - BANKRUPTCY COURSE

course on

Thursday, February 20, 2020

15.00 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team



Certifies that

Marcus Oses

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

July 6-29, 2020

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Marcus Oses

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Raymond	Padilla
Previous Name(s)(if applicable):		
Documentation Included:		
County: Lake		Job Title: Customer Representative II
Certification Requested:	Certified F	Florida Collector Assistant
Initial: 🗸		Reinstatement:
Certification Date:	05/01/23	

		Арр	olication
\checkmark	Applicat	ion with Required Signatures	S
✓	Applicat	ion Fee	
\checkmark	Courses	Listed on Application	
√	Employi	ment Dates Listed	
	✓	Includes Current Employme	ent
	✓	Two Years of Experience w	vith an Applicable Office
From:	10/26/20		To: Present
From:			To:

Course Information		
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 504 - Collection of Licenses, Taxes and Fees	30	Attended Course
TCC 001 - Bankruptcy	15	Attended Course
TCC 002 - Effective Decision Making	10	Attended Course
TCC 003 - Customer Service Training	5	Attended Course
FLHSMV - DL Transformed: Fraudulent Document Recognition	8	Attended Course
AAMVA - CDL Module 1	2.5	Attended Course
AAMVA - CDL Module 2	0.75	Attended Course
AAMVA - CDL Module 3	0.75	Attended Course
AAMVA - CDL Module 4	0.25	Attended Course
FLHSMV - Heavy Vehicle Use Tax	1	Attended Course
AAMVA - Counterfeits and Alterations	0.75	Attended Course
AAMVA - Driver License and ID Cards	0.75	Attended Course
AAMVA - Internal Fraud for Staff	0.75	Attended Course
Total Hours	105.5	

Committee recommends certification:		Yes		No	

Notes:

Total approved course hours = 120



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Raymond	Padill	a					
Previous Name(s)(if applicable):								
Documentation Included:								
County: Lake				Custome			ative II	
Certification Requested:	Certified F				<u>istant</u>			
Initial: ✓		Rein	stater	ment:				
Certification Date:	05/01/23							
		plica	tion					
✓ Application with Required	Signature	S						
✓ Application Fee								
Courses Listed on Applica								
✓ Employment Dates Listed								
✓ Includes Current				ما ما ما ا	O#:-			
Two Years of Ex	perience v				Onic	<u>e</u>		
From: 10/26/20		To:	Pres	ent				
From:		10.						
	Course	Info	rmat	ion				
	Course	11110	iiiiai	.1011		Hours	<u> </u>	
Course Name						Credit		Documentation
30-hours per 12D-19.003(3)(a)								
90-hours per 12D-19.003(3)(b)								
. , , , ,								
Driver License Preparatory Training (Onli	,					-	12	Attended Course
AAMVA - Canadian Birth Certificates, Dri	ve and Vehi	cle Do	cumen	its		0).75	Attended Course
AAMVA - Security Features							1	Attended Course
Information and Cyber Security A	wareness f	or Ex	terna	l Entitie	es).75	Attended Course
,								
						1		
						-		
						1		
				otal Ho	urc	1	4.5	
				Jiai HU	uis] 14	4.5	
Committee recommends certificat	ion:	Г	1	Yes		Г		No

Notes:



Reason for Applying

Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

	- - - /					
✓ Init	ial Certification - \$25 fee Annual F	Recertifica	tion - \$5 f	fee	Reinstatement of Certification	- \$5 fee
Applica	nt Information					
Applican	t's name (as you would like it to appear on	the certific	eate):	Raymon	d Padilla	
Business	s email address: ray.padilla@laketax.con	n		Business	phone number: 352-343-9602	
Job title:	Customer Representative II					
Employe	ed by: Office of the Lake County Tax Co	llector				
I have co	ompleted the required hours of approved coation, or reinstatement for the following de	ourses and signation:	passed a	ny require	ed examinations for the certification	n,
☐ Cer	tified Florida Appraiser Ce	rtified Flori	da Evalua	ator	Certified Cadastralist of F	Torida
Cer	rtified Florida Collector	rtified Flori	da Collect	tor Assista	nt	
Florida p pages as	ence for Certification – If you are apply property appraiser's office, Florida tax colless necessary). If you are applying for recert enent dates.	ctor's office	e, or with t	he Florida	Department of Revenue (attach a	additional
Employe	er: Office of the Lake County Tax Collector	or				
Your Titl	e: Customer Representative II			Employme	ent Dates: 10/26/2020 - present	
Employe	er:					
Your Titl	e:			Employme	ent Dates:	
reinstate of each a license is	red Courses – List each course you have ment for which you are applying (attach ac approved course. If you are substituting yo ssued by the Florida Real Estate Appraisal bw. Attach a copy of the license.	lditional pa ur Certified	ges as ne Resident	cessary). ial Apprais	Attach documentation verifying co ser license or Certified General Ap	praiser
No.	Course Title	Hours	No.		Course Title	Hours
TC-0001C	Counterfeits and Alterations	.75	TC-0002C	Driver	s License and ID Cards	.75
TC-0006C	Canadian Birth Certificates, Driver and Vehicle Document	s .75	TC-0008C	Intern	al Fraud for Staff	.75
Applica	nt Signature					
I am req	uesting approval for Florida professional co					;
Signatur	e: <u>Raymond Padilla</u> Raymond Padilla (Apr 26, 2023 16:07 EDT)				Date: April 26, 2023	
TC-0014	C Security Features	1.00	TC-001	.8C	CDL Module 1	2.50
TC-0019	C CDL Module 2	0.75	TC-002	20C	CDL Module 3	0.75
TC-0021		0.25	TC-002		Driver's License Preparatory Training	g 12.0
TC-0029	C Fraudulent Document Recognition	8.00	TC-004	44C	Heavy Vehicle Use Tax (HVUT)	1.00
TC-0045	C Info & Cyber Security Awareness Traini	ng 0.75	TC-00	37C	TCC 001 - Bankruptcy	15.0
TC-0038	C TCC 002 - Effective Decision Making	10.0	TC-00	39C	TCC 003 - Customer Service Training	5.0
TC-0040	C TCC 501 - Duties & Responsibilities of		TC-004	42C	TCC 504 - Collection of Licenses,	
	Florida Tax Collectors	30.0			Taxes, & Fees	30.0

INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

- · county property appraisers and employees
- county tax collectors and employees

Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- · Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

Course Approval and Examinations

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage

https://floridarevenue.com/property/Pages/Cofficial_Training. aspx. You must pass all required examinations for each required course to obtain course credit.

Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, *Application for Approval of a Course or Continuing Education Credit Hours*.

Special Salary for Officials

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee.

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

Need Assistance?

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.





RAYMOND PADILLA

for the successful completion of

DL Transformed: Fraudulent Document Recognition (FDR)

by FLHSMV

8 Hours 0 Minutes





RAYMOND PADILLA

for the successful completion of

Information and Cyber Security Awareness for External Entities - 2019

by FLHSMV

0 Hours 45 Minutes





RAYMOND PADILLA

for the successful completion of

AAMVA CDL 2015 for 2020 Recertification: Module 1 - Introduction to CDL Licensing

by External Training

2 Hours 30 Minutes





RAYMOND PADILLA

for the successful completion of

AAMVA CDL 2015 for 2020 Recertification: Module 2 - Overview of the CDL Tests

by External Training

0 Hours 45 Minutes





RAYMOND PADILLA

for the successful completion of

AAMVA CDL 2015 for 2020 Recertification: Module 3 - CDL Knowledge Tests

by External Training

0 Hours 45 Minutes





RAYMOND PADILLA

for the successful completion of

AAMVA CDL 2015 for 2020 Recertification: Module 4 - CKE End-of-Course Exam

by External Training

0 Hours 15 Minutes





RAYMOND PADILLA

for the successful completion of

Heavy Vehicle Use Tax (HVUT) - 2019

by FLHSMV

1 Hours 0 Minutes





RAYMOND PADILLA

for the successful completion of

AAMVA FDR 2019: Counterfeits and Alterations

by External Training

0 Hours 45 Minutes





RAYMOND PADILLA

for the successful completion of

AAMVA FDR 2019: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes





RAYMOND PADILLA

for the successful completion of

AAMVA FDR 2019: Internal Fraud for Staff

by External Training

0 Hours 45 Minutes

Raymond Padilla

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

March 4, 2023 15 credit hours



Raymond Padilla

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

March 11, 2023 10 credit hours



Raymond Padilla

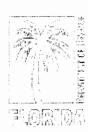
on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

March 12, 2023 5 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Raymond Padilla

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 21-24, 2022 30 credit hours

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Raymond Padilla

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours





RAYMOND PADILLA

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

12 Hours





RAYMOND PADILLA

for the successful completion of

AAMVA FDR 2020: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes





RAYMOND PADILLA

for the successful completion of

AAMVA FDR 2020: Security Features

by External Training

1 Hours 0 Minutes

Application for Certified Florida Professional_RP adilla unsigned

Final Audit Report 2023-04-26

Created: 2023-04-26

By: Heather Culbreath (heather.culbreath@laketax.com)

Status: Signed

Transaction ID: CBJCHBCAABAA_FGX0gPQkUkm8M7I_5JRDi8NXv3W1gux

"Application for Certified Florida Professional_RPadilla unsigned "History

- Document created by Heather Culbreath (heather.culbreath@laketax.com) 2023-04-26 7:52:55 PM GMT
- Document emailed to ray.padilla@laketax.com for signature 2023-04-26 7:53:50 PM GMT
- Email viewed by ray.padilla@laketax.com 2023-04-26 8:06:32 PM GMT
- Signer ray.padilla@laketax.com entered name at signing as Raymond Padilla 2023-04-26 8:07:24 PM GMT
- Document e-signed by Raymond Padilla (ray.padilla@laketax.com)
 Signature Date: 2023-04-26 8:07:26 PM GMT Time Source: server
- Agreement completed. 2023-04-26 - 8:07:26 PM GMT



Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Corey Pet	rock		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Charlotte		Job Title: Technical Spe	cialist II	
Certification Requested:	Certified F	lorida Collector Assistant		
Initial: 🗸		Reinstatement:		
Certification Date:	02/01/23			
	Ap	plication		
✓ Application with Required				
✓ Application Fee				
✓ Courses Listed on Applica	ation			
✓ Employment Dates Listed				
✓ Includes Current				
	perience v	vith an Applicable Office	е	
From: 10/21/19		To: Present		
From:		To:		
	0	Information		
	Course	Information	11	1
Course Name			Hours Credited	Documentation
20 hours per 12D 10 002/2\/a\				
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities of	of Florida Ta	x Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)			30	Attended Course
TCC 501 - Duties and Responsibilities of			30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P			30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I			30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I			30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I			30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I			30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I			30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I			30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I			30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I			30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I			30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I			30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I			30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I			30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I		s and Special Assessments	30 40 40	Attended Course Attended Course

Notes:

Applicant indicated 45 hours for DL Phase 1 and Phase 2 on the application. Certificates show 40 hours each.



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16:002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Reason	for Applying				, ,	
X Init	ial Certification - \$25 fee Annual I	Recertifica	tion - \$5	fee 🔲 I	Reinstatement of Certification	- \$5 fee
Applica	nt Information	20 S. O.				
Applican	t's name (as you would like it to appear on	the certific	ate): CO	REY PET	TROCK	
Business	s email address: corey.petrock@charle	ottecount	tyfl.gov	Business p	hane number: 941-743-1350	
Job title:	TECHNICAL SPECIALIST II					
Employe	d by: CHARLOTTE COUNTY TAX	X COLLE	CTOR		Sec. 25 16 (7) 52 (8) (8)	
	ompleted the required hours of approved c ation, or reinstatement for the following de		passed a	ny required	d examinations for the certification	on,
Cer	tified Florida Appraiser Ce	rtified Flor	ida Evalua	itor	Certified Cadastralist of F	Florida
Cer	tified Florida Collector X Ce	rtified Flori	da Collec	tor Assistar	mt.	
Florida p pages as	ence for Certification — If you are apply roperty appraiser's office, Florida tax colle is necessary). If you are applying for recert nent dates. TO CHARLOTTE COUNTY TAX C	ctor's office ification o	e, or with t r for reins	he Florida	Department of Revenue (attach	additional
Your Title		OLLLO!		Employme	nt Dates: 10/21/2019	
Employe			*			
Your Title			- 1	Employme	nt Dates:	
reinstate of each a license is	ed Courses – List each course you have ment for which you are applying (attach ac approved course. If you are substituting you sound by the Florida Real Estate Appraisal low. Attach a copy of the license.	Iditional pa ur Certified	ges as ne Resident	cessary). A	Attach documentation verifying or er license or Certified General A	ppraiser
No.	Course Title	Hours	No.		Course Title	Hours
TC-00040C	TCC-501 D & R	30	TC-0022C	DRIVER'S LICE	ENSE (DL) TRAINING SERIES PHASE I	45
TC-0036C	TCC-503 C & D	30	TC-0023C	DL TRAIN	ING SERIES:PHASE II	45
	int Signature uesting approval for Florida professional or	ertification	recertifics	tion, or rei	nstatement. I certify that all of the	n e
informati	on provided on this form and any attachme				best of my knowledge.	
Signatur Corey A. Petro	4. Petrock ck (Feb 28, 2023 10:54 EST)				Feb 28, 2023	

COREY PETROCK DR-4001 N 10-21 Application for Certified Florida Professional

Final Audit Report 2023-02-28

Created: 2023-02-28

By: Danielle Coffelletto (danielle.coffelletto@charlottecountyfl.gov)

Status: Signed

Transaction ID: CBJCHBCAABAAWvtnuj67DC1k-XJSdQ_tNTDqdVvSW4_

"COREY PETROCK DR-4001 N 10-21 Application for Certified Florida Professional" History

- Document created by Danielle Coffelletto (danielle.coffelletto@charlottecountyfl.gov) 2023-02-28 - 3:23:46 PM GMT- IP address: 161.129.18.19
- Document emailed to corey.petrock@charlottecountyfl.gov for signature 2023-02-28 - 3:24:47 PM GMT
- Email viewed by corey.petrock@charlottecountyfl.gov 2023-02-28 - 3:54:19 PM GMT- IP address: 104 47 65 254
- Signer corey.petrock@charlottecountyfl.gov entered name at signing as Corey A. Petrock 2023-02-28 - 3:54:42 PM GMT- IP address: 161.129.18.19
- Document e-signed by Corey A. Petrock (corey.petrock@charlottecountyfl.gov) Signature Date: 2023-02-28 - 3:54:44 PM GMT - Time Source: server- IP address: 161.129.18.19
- Agreement completed.
 2023-02-28 3:54:44 PM GMT



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Corey Petrock

On behalf of the Department of Highway Safety and Motor Vehicles, Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase I Training

On this 25th day of October 2019

Débora Ramos, Instructor

Operations Review Specialist

HSMV

FLORIDA HIGHWAY SAFETY

AND MOTOR VEHICLES

certificate of Completion

Presented to

Corey Petrock

On behalf of the Department of Highway Safety and Motor Vehicles, Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase II Training

On this 7th day of February 2020

Débora Ramos, Instructor Operations Review Specialist

Corey Petrock

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

April 21, 2022 30 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Corey Petrock

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Stephanie Ramos		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Volusia	Job Title: Motorist Service		anager
Certification Requested:	Certified Florida Collector Assistant		
Initial: ✓	Reinstatement:		
Certification Date:	05/01/23		
	Application		
Application with Required	Signatures		
Application Fee			
Courses Listed on Applica			
Employment Dates Listed			
✓ Includes Current			
	perience with an Applicable Offic	e	
From: 08/22/22	To: Present		
From: 8/14/18	To: 5/6/22		
	Course Information		
	Course Information	Hours	
Course Name		Credited	Documentation
30-hours per 12D-19.003(3)(a)		Orountou	
00 110d13 pc1 12D 10:000(0)(d)			
TCC 501 - Duties and Responsibilities of	of Florida Tax Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)			
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's Office	30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's Office	30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy	Collector's Office	30 30 15	Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy	Collector's Office	30 30 15	Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office roperty Taxes and Special Assessments	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office	30 30 15 10	Attended Course Attended Course Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P TCC 001 - Bankruptcy TCC 002 - Effective Decision Making	Collector's Office roperty Taxes and Special Assessments Total Hours	30 30 15 10 5	Attended Course Attended Course Attended Course Attended Course

Notes:



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Reason	n for Applying	211		_		
✓ Init	tial Certification - \$25 fee 🔲 Annual F	Recertifica	ation - \$5	fee	Reinstatement of Certification -	\$5 fee
Applica	ant Information					
	nt's name (as you would like it to appear on		cate): Step			
Busines	s email address: sramos@vctaxcollector.org	9		Business p	phone number: (386)239-7860	
Job title:	Motorist Services Branch Manager					
Employe	ed by:Volusia County Tax Collector					
I have c	ompleted the required hours of approved co cation, or reinstatement for the following des	ourses and signation:	d passed a	any require	d examinations for the certification	٦,
☐ Ce	rtified Florida Appraiser	rtified Flor	rida Evalu	ator	☐ Certified Cadastralist of F	lorida
☐ Ce	rtified Florida Collector 🗸 Ce	rtified Flor	ida Collec	tor Assista	nt	
pages a employr Employe	oroperty appraiser's office, Flórida tax colléo s necessary). If you are applying for recert i ment dates. ^{er:} Volusia County Tax Collector ^{le:} Motorist Services Branch Manager	fication o	or for reins	statement,	provide your current employer an	d
	Parasota County Tax Collector			Employme	nt Dates: 08/14/2018-05/06/2022	
NO. AND RESIDENCE OF THE PARTY	le: Customer Service Representative					
reinstate of each license i	yed Courses – List each course you have ement for which you are applying (attach ad approved course. If you are substituting you ssued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	ditional pa ur Certified	ages as ne d Residen	ecessary). <i>i</i> tial Apprais	Attach documentation verifying co er license or Certified General Ap	praiser
No.	Course Title	Hours	No.		Course Title	Hours
TC-0040C	TCC501-Duties & Responsibilities of Florida Tax Collectors	30	TC-00360	TCC503 - Collec	tion & Distribution of Property Taxes & Special Assessments	30
TC-0041C	TCC502 - Management of a Florida Tax Collectors Office	30	TC-00370		TCC001 - Bankruptcy	15
	ant Signature					
I am req	uesting approval for Florida professional ce ion provided on this form and any attachme	rtification, ents are fri	, recertifica ue and co	ation, or rei rrect to the	nstatement. I certify that all of the best of my knowledge.	
Signatui					Date: 04/20/2023	





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Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Reason for Applying	
✓ Initial Certification - \$25 fee	cation - \$5 fee Reinstatement of Certification - \$5 fee
Applicant Information	
Applicant's name (as you would like it to appear on the cert	
Business email address: sramos@vctaxcollector.org	Business phone number: (386)239-7860
Job title: Motorist Services Branch Manager	
Employed by: Volusia County Tax Collector	
I have completed the required hours of approved courses a recertification, or reinstatement for the following designation	nd passed any required examinations for the certification, n:
☐ Certified Florida Appraiser ☐ Certified F	orida Evaluator
☐ Certified Florida Collector	orida Collector Assistant
Experience for Certification — If you are applying for y Florida property appraiser's office, Florida tax collector's of pages as necessary). If you are applying for recertification employment dates. Employer: Hillsborough County Tax Collector	our initial certification , list at least two years' experience in a fice, or with the Florida Department of Revenue (attach additional or for reinstatement , provide your current employer and
Your Title: Supervisor	Employment Dates: 09/25/2006-08/01/2018
Employer:	Employment bates.09/25/2006-08/01/2018
Your Title:	Employment Dates:
of each approved course. If you are substituting your Certif license issued by the Florida Real Estate Appraisal Board f type below. Attach a copy of the license.	pages as necessary). Attach documentation verifying completion ed Residential Appraiser license or Certified General Appraiser or one or more courses, list your license number and license
No. Course Title Hours	No. Course Title Hours
TC-0038C TCC002 - Effective Decision Making in the Workplace 10	
TC-0039C TCC003 - Customer Service Training	5
Applicant Signature I am requesting approval for Florida professional certification information provided on this form and any attachments are Signature:	on, recertification, or reinstatement. I certify that all of the true and correct to the best of my knowledge. Date: 04/20/2023

Property Tax Oversight, Certification and Training Team

Certifies that

Stephanie Ramos

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 7-10, 2022 30 credit hours

Stephanie Ramos

on completing

TCC 001 - BANKRUPTCY

Course Number: TC-0037C

on

September 9, 2022 15 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Stephanie Ramos

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours

Stephanie Ramos

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

April 10, 2023 10 credit hours



Stephanie Ramos

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

April 13, 2023 5 credit hours



Stephanie Ramos

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

April 17, 2023 30 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Anna Ro	bichea	JX		
Previous Name(s)(if applicable):					
Documentation Included:					
County: Escambia			Title: Assistant Man		
Certification Requested:	Certified		Collector Assistant		
Initial: 🗸		Rein	statement:		
Certification Date:	05/01/23				
	Ar	plica	tion		
✓ Application with Required		_			
✓ Application Fee					
✓ Courses Listed on Applica	ation				
✓ Employment Dates Listed					
✓ Includes Current	Employr	nent			
✓ Two Years of Ex	perience	with a	n Applicable Offic	е	
From: 03/03/14		To:	Present		
From:		To:			
	Cours	e Info	rmation	_	
Course Name				Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities of	of Florida T	ax Coll	ectors	30	Attended Course
. ,,,,	of Florida T	ax Coll	ectors	30	Attended Course
TCC 501 - Duties and Responsibilities			ectors	30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	Collector's	Office		30	
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's	Office		30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office		30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office		30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office		30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office		30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office		30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office		30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office		30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office		30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office		30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office		30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office		30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's	Office	Special Assessments	30 30 30	Attended Course Attended Course

Notes:



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Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Reaso	n for Applying	40.00m/pro	perty/r age	33/COIIIC	lai_Tallill	g_RegistrationAndPayment.as	spx
l	tial Certification - \$25 fee	Annual	Recertifica	otion Oc	foo 🗀	Delinated and 4 of O. 455 41	
	ant Information	Aiiiuai	Recenting	ation - 45	iee	Reinstatement of Certification	- \$5 fee
Applica	ot's name (as you would like it	to oppose	- 4l	1.			
тррпоаг	nt's name (as you would like it	to appear or	i the certific	cate): Ann	a Robichea	aux	
Busines	s email address: arobicheaux@	Descambiata	excollector	com	Business	phone number: 850-438-6500	
Job title	· ·Assistant Manager					000 400 0000	

	^{ed by:} Escambia County Tax C						
I have c recertific	ompleted the required hours of cation, or reinstatement for the	approved c following de	ourses and signation:	passed	any require	d examinations for the certification	on,
☐ Ce	rtified Florida Appraiser	☐ Ce	ertified Flor	ida Evalu	ator	Certified Cadastralist of F	Florida
☐ Ce	rtified Florida Collector	✓ Ce	ertified Flori	ida Collec	tor Assista		
pages a employr	Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates. Employer: Escambia County Tax Collector						
Your Tit	le:Assistant Manager				Employme	nt Dates: 3/3/2014 - Current	
Employe	er:					19-Man	
Your Titl	e:				Employme	nt Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title		Hours	No.		Course Title	Hours
TC-0041C	Managment of a FL TC	s Office	30	TC-00420	Collecti	on of Licenses, Taxes, & Fees	30
TC-0040C	Duties & Responsibilities of	FL TCs	30	TC-00360	Collection	on and Distribution of PT & SA	30
	ant Signature	7	45				
informati	uesting approval for Florida pro ion provided on this form and a	oressional ce iny attachme	ertification, ents are tru	recertificate and cor	ation, or rei rect to the	nstatement. I certify that all of the	
Signatur	e: thus price					Date:	

Property Tax Oversight, Certification and Training Team

Certifies that

Anna Robicheaux

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 7-10, 2022 30 credit hours

Property Tax Oversight, Certification and Training Team



Certificate of Completion

Anna Robicheaux

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 13-16, 2021

Property Tax Oversight, Certification and Training Team

Certifies that

Anna Robicheaux

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 21-24, 2022 30 credit hours



Anna Robicheaux

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

April 28, 2023 30 credit hours





Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate: Maria J. Rodriguez		
Previous Name(s)(if applicable): Maria Sanchez Documentation Included:		
County: Hamilton Job Title: DL/MV Clerk		
Certification Requested: Certified Florida Collector Assistant		
Initial: Reinstatement:		
Certification Date: 05/01/23		
Octanication Bate.		
Application		
✓ Application with Required Signatures		
✓ Application Fee		
✓ Courses Listed on Application		
✓ Employment Dates Listed		
✓ Includes Current Employment		
	9	
From: 10/24/05 To: Present		
From: To:		
Course Information		Т
Course Name	Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b)		
TCC 502 - Management of a Florida Tax Collector's Office	30	Attended Course
Driver License Preparatory Training (Online)	12	Attended Course
Fraudulent Documentation Recognition Training	8	Attended Course
Driver Licenses Examiner Training	40	Attended Course
· ·		
Total Hours	120	

Yes

No

Notes:

Committee recommends certification:



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Property Tax Oversight Certification and Training

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Reasor	for Applying					
✓ Init	ial Certification - \$25 fee Ann	ual Recertifica	tion - \$5	fee 🔲 l	Reinstatement of Certification	· \$5 fee
Applica	ant Information					
Applicar	t's name (as you would like it to appea	ar on the certific	ate): Mari			
	s email address: mrodriguez@hamiltor	ocountytaxcolled	ctor.com	Business p	hone number: 386-792-1284	
Job title:	DL/MV Clerk					
Employe	ed by: Hamilton County Tax Collector			7,		
I have co	ompleted the required hours of approversion, or reinstatement for the followin	ed courses and g designation:	passed a	any required	d examinations for the certificatio	n,
Cei	rtified Florida Appraiser	Certified Flori	da Evalua	ator	Certified Cadastralist of F	lorida
Cei	rtified Florida Collector	Certified Flori	da Collec	tor Assistar	nt	
Florida p pages a employn	ence for Certification – If you are a property appraiser's office, Florida tax is necessary). If you are applying for renent dates.	collector's office	e, or with	the Florida	Department of Revenue (attach a	additional
	^{er:} Hamilton County Tax Collector					
Your Titl	le:DL/MV Clerk			Employme	nt Dates: 10/24/2005 - current	
Employe	er:					
Your Titl	le:			Employme	nt Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No.	Course Title	Hours	No.	-	Course Title	Hours
TC-0040C	Duties and Responsibilities	30	TC-0041C	-	gement of a FL TC Office	30
	DL Examiner Training	40	TC-002	25C OI	_T and FDR Training TC-00	2992/8
I am req	ant Signature uesting approval for Florida profession ion provided on this form and any atta	nal certification, chments are tru	recertificate	ation, or rein	nstatement. I certify that all of the	ļ
Signatur			2 2110 301		Date: 04/14/2023	





Department of Highway Safety and Motor Vehicles Division of Driver Licenses

Presents this

Certificate of Completion

Maria Sanchez

In recognition of successful completion of

Driver Licenses Examiner Training

This certificate is awarded the sixteenth of February, 2007

Jess Z. Crimosts

Hector Quiñones, Training Specialist II

State of Florida







Department of Highway Safety and Motor Vehicles Division of Driver Licenses Staff Training and Resources

Presents this

Certificate of Completion

to

Maria Sanchez

For Completing The Required 8 Hours

Fraudulent Documentation Recognition Training

on this date: September 11, 2007

Deboral J. Roby

Deborah L. Roby Staff Development & Training Manager Sanded Familiet

Sandra C. Lambert Director of Driver Licenses

Property Tax Oversight, Certification and Training Team

Certifies that

Maria J Rodriguez

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Maria J Rodriguez

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours







This certificate is awarded to

MARIA RODRIGUEZ

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

12 Hours

Date of Course Completion: 4/13/2023



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Chris Rog	jers					
Previous Name(s)(if applicable):							
Documentation Included:							
County: Calhoun				ssistant Ta		ctor	
Certification Requested:	Certified F			ctor Assista	<u>nt</u>		
Initial: 🗸	05/04/00	Rein	stater	nent:			
Certification Date:	05/01/23						
		plica	tion				
✓ Application with Required	Signature	es					
✓ Application Fee✓ Courses Listed on Application	ation						
✓ Employment Dates Listed	ition						
✓ Includes Current	Employm	ent					
✓ Two Years of Ex			n App	licable Offi	се		
From: 06/01/10		+	Prese	ent			
From:		To:					
	Course	e Into	rmat	ion	1		<u> </u>
Course Name					Hou	rs dited	Documentation
30-hours per 12D-19.003(3)(a)					0.00	anto di	
TCC 501 - Duties and Responsibilities of	of Florida Ta	ax Coll	ectors			30	Attended Course
90-hours per 12D-19.003(3)(b)							
FLHSMV - DL Transformed: Sanctions						8	Attended Course
FLHSMV - DL Transformed: Financial Re	sponsibility					8	Attended Course
TCC 504 - Collection of Licenses, Taxes	and Fees					30	Attended Course
TCC 001 - Bankruptcy						15	Attended Course
FLHSMV - Heavy Vehicle Use Tax						1	Attended Course
TCC 003 - Customer Service Training						5	Attended Course
AAMVA - Vehicle Identification Document	ts					0.5	Attended Course
AAMVA - Social Security Cards						0.5	Attended Course
AAMVA - Birth Certificates					0.5	Attended Course	
AAMVA - Counterfeits and Alterations 0.75 Attended Counterfeits					Attended Course		
AAMVA - Mexican Documents						0.75	Attended Course
AAMVA - Driver License and ID Cards						0.75	Attended Course
AAMVA - Military ID Cards	AAMVA - Military ID Cards 0.5						
						0.0	
			Т	otal Hours	1	101.25	

Notes:

Total approved hours - 127.50



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Chris Rogers		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Calhoun	Job Title: Assistant Ta	x Collector	
Certification Requested:	Certified Florida Collector Assista	nt	
Initial: ✓	Reinstatement:		
Certification Date:	05/01/23		
	Application		
✓ Application with Required	Signatures		
✓ Application Fee			
✓ Courses Listed on Applica			
✓ Employment Dates Listed			
✓ Includes Current		•	
	perience with an Applicable Off	ice	
From: 06/01/10	To: Present		
From:	To:		
	Course Information		
	Course Information	111	
Course Name		Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)		Credited	
30-110urs per 12D-19.003(3)(a)			
90-hours per 12D-19.003(3)(b)			
AAMVA - Expanding the Review			1
7 W WIV 7 C Expanding the Review		0.5	Attended Course
AAMVA - Canadian Birth Certificates, Dri	ve and Vehicle Documents	0.5 0.75	Attended Course Attended Course
	ve and Vehicle Documents		
AAMVA - Canadian Birth Certificates, Dri AAMVA - People and Actions	ve and Vehicle Documents	0.75	Attended Course
AAMVA - Canadian Birth Certificates, Dri AAMVA - People and Actions AAMVA - Internal Fraud for Staff	ve and Vehicle Documents	0.75 0.75 0.75	Attended Course Attended Course Attended Course
AAMVA - Canadian Birth Certificates, Dri AAMVA - People and Actions AAMVA - Internal Fraud for Staff AAMVA - Security Features	ve and Vehicle Documents	0.75 0.75 0.75 1	Attended Course Attended Course Attended Course Attended Course
AAMVA - Canadian Birth Certificates, Dri AAMVA - People and Actions AAMVA - Internal Fraud for Staff AAMVA - Security Features TCC 002 - Effective Decision Making		0.75 0.75 0.75 1	Attended Course Attended Course Attended Course Attended Course Attended Course
AAMVA - Canadian Birth Certificates, Dri AAMVA - People and Actions AAMVA - Internal Fraud for Staff AAMVA - Security Features TCC 002 - Effective Decision Making Driver License Preparatory Training (Onli	ne)	0.75 0.75 0.75 1	Attended Course Attended Course Attended Course Attended Course
AAMVA - Canadian Birth Certificates, Dri AAMVA - People and Actions AAMVA - Internal Fraud for Staff AAMVA - Security Features TCC 002 - Effective Decision Making	ne)	0.75 0.75 0.75 1 10 12	Attended Course
AAMVA - Canadian Birth Certificates, Dri AAMVA - People and Actions AAMVA - Internal Fraud for Staff AAMVA - Security Features TCC 002 - Effective Decision Making Driver License Preparatory Training (Onli	ne)	0.75 0.75 0.75 1 10 12	Attended Course
AAMVA - Canadian Birth Certificates, Dri AAMVA - People and Actions AAMVA - Internal Fraud for Staff AAMVA - Security Features TCC 002 - Effective Decision Making Driver License Preparatory Training (Onli	ne)	0.75 0.75 0.75 1 10 12	Attended Course
AAMVA - Canadian Birth Certificates, Dri AAMVA - People and Actions AAMVA - Internal Fraud for Staff AAMVA - Security Features TCC 002 - Effective Decision Making Driver License Preparatory Training (Onli	ne)	0.75 0.75 0.75 1 10 12	Attended Course
AAMVA - Canadian Birth Certificates, Dri AAMVA - People and Actions AAMVA - Internal Fraud for Staff AAMVA - Security Features TCC 002 - Effective Decision Making Driver License Preparatory Training (Onli	ne)	0.75 0.75 0.75 1 10 12	Attended Course
AAMVA - Canadian Birth Certificates, Dri AAMVA - People and Actions AAMVA - Internal Fraud for Staff AAMVA - Security Features TCC 002 - Effective Decision Making Driver License Preparatory Training (Onli	ne) wareness for External Entities	0.75 0.75 0.75 1 10 12 0.5	Attended Course
AAMVA - Canadian Birth Certificates, Dri AAMVA - People and Actions AAMVA - Internal Fraud for Staff AAMVA - Security Features TCC 002 - Effective Decision Making Driver License Preparatory Training (Onli	ne)	0.75 0.75 0.75 1 10 12 0.5	Attended Course
AAMVA - Canadian Birth Certificates, Dri AAMVA - People and Actions AAMVA - Internal Fraud for Staff AAMVA - Security Features TCC 002 - Effective Decision Making Driver License Preparatory Training (Onli	ne) wareness for External Entities Total Hours	0.75 0.75 0.75 1 10 12 0.5	Attended Course

Notes:



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Property Tax Oversight Certification and Training

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Reaso	n for Applying					5 9 %	
✓ In	itial Certification - \$25 fee Annual	Recertific	ation - \$5	fee	Reinstatement of Certification	- \$5 fee	
Applic	ant Information						
Applica	nt's name (as you would like it to appear or	the certifi	cate): Chr	is Rogers			
Busines	Business email address: crogers@calhountax.org Business phone number: 850-674-8242						
	Assistant Tax Collector						
Employ	ed by: Calhoun County Tax Collector, Hono	rable Beck	ky Smith,	CFC			
I have d	completed the required hours of approved co cation, or reinstatement for the following de	Ourses and	d passed	any require	ed examinations for the certification	on,	
Се	ertified Florida Appraiser Ce	ertified Flor	rida Evalu	ator	Certified Cadastralist of F	lorida	
L Ce	ertified Florida Collector	ertified Flor	ida Collec	ctor Assista	nt		
pages a employi	ence for Certification – If you are apply property appraiser's office, Florida tax colle is necessary). If you are applying for recert ment dates.	ctor's office	e or with	the Florida	Denartment of Revenue (attach	legoitibbe	
	er: Calhoun County Tax Collector						
	le:Assistant Tax Collector			Employme	ent Dates:06/01/2010 - current		
Employ							
Your Tit	le:			Employme	ent Dates:		
of each license i type bel	ved Courses – List each course you have ement for which you are applying (attach ac approved course. If you are substituting you assued by the Florida Real Estate Appraisal ow. Attach a copy of the license.	Iditional pa ur Certified Board for	iges as ne l Resident	ecessary). /	Attach documentation verifying co er license or Certified General Ar	praiser	
No.	Course Title	Hours	No.		Course Title	Hours	
TC0040C	TCC501 DUTIES & RESPONSIBILITIES OF FL TC	30	TC0042C	TCC 504	COLLECTION OF LICENSE TAXES & FEES	30	
TC0037C	TCC 001 BANKRUPTCY	15	TC0025C	DRIVER'S	LICENSE PREPARATORY TRAINING	12	
I am req	uesting approval for Florida professional ce ion provided on this form and any attachme se:	ertification, ents are tru	recertifica e and cor	ation, or rein rect to the	nstatement. I certify that all of the best of my knowledge. Date: 5/1/23		



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Reason	n for Applying	porty/r ag	103/001110	Jai_TTailT	ing_RegistrationAndPayment.	аърх
		Recertific	ation - \$5	fee	Reinstatement of Certificatio	n - \$5 fee
Applica	ant Information					
	nt's name (as you would like it to appear o	n the certif	icate): Chr	is Rogers		
Busines	s email address: crogers@calhountax.org			Business	s phone number: 850-674-8242	
Job title:	Assistant Tax Collector					
Employe	ed ^{by:} Calhoun County Tax Collector, Hono	orable Bec	ky Smith,	CFC		
I have co	ompleted the required hours of approved cation, or reinstatement for the following de	courses an	d passed	any requir	ed examinations for the certificat	ion,
Cer	rtified Florida Appraiser C	ertified Flo	rida Evalu	ator	Certified Cadastralist of	Florida
Cer	rtified Florida Collector	ertified Flo	rida Colled	ctor Assist		
pages as employn	ence for Certification – If you are apply property appraiser's office, Florida tax colles necessary). If you are applying for recernent dates.	ector's offic	e or with	the Florid	a Department of Payanua (attack	additional
	Calhoun County Tax Collector					
	^{e:} Assistant Tax Collector			Employm	ent Dates: _{06/01/2010}	
Employe						
Your Title	e:			Employm	ent Dates:	
of each a license is	ed Courses – List each course you have ment for which you are applying (attach as approved course. If you are substituting you sound by the Florida Real Estate Appraisa low. Attach a copy of the license.	dditional pa ur Certified	iges as ne l Residen	ecessary). tial Apprai	Attach documentation verifying of ser license or Certified General A	nnraicar
No.	Course Title	Hours	No.		Course Title	Hours
	TCC503 CUSTOMER SERVICE TRAINING	5	TC0044C	HEA	AVY VEHICLE USE TAX	1
	DL TRANSFORMED: SANTIONS	6	TC0028C	DL TF	RANSFORMED: FINANCIAL RESPONSIBILITY	8
I am requ	nt Signature Diesting approval for Florida professional comprovided on this form and any attachments	ertification, ents are tru	recertifica e and cor	ation, or re rect to the	instatement. I certify that all of the best of my knowledge. Date:	е



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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Initial Certification - \$25 fee	Rogers usiness phone number: 850-674-8242	- \$5 fee
Applicant Information Applicant's name (as you would like it to appear on the certificate): Chris R Business email address: crogers@calhountax.org Job title: Assistant Tax Collector Employed by: Calhoun County Tax Collector, Honorable Becky Smith, CFC I have completed the required hours of approved courses and passed any recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Collector Experience for Certification — If you are applying for your initial certification property appraiser's office, Florida tax collector's office, or with the pages as necessary). If you are applying for recertification or for reinstate employment dates.	Rogers usiness phone number: 850-674-8242	- \$5 TEE
Applicant's name (as you would like it to appear on the certificate): Business email address: crogers@calhountax.org Business email address employed business employed	usiness phone number: ₈₅₀₋₆₇₄₋₈₂₄₂	
Business email address: crogers@calhountax.org Job title: Assistant Tax Collector Employed by: Calhoun County Tax Collector, Honorable Becky Smith, CFC I have completed the required hours of approved courses and passed any recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Collector Certified Florida Collector Experience for Certification — If you are applying for your initial certification property appraiser's office, Florida tax collector's office, or with the pages as necessary). If you are applying for recertification or for reinstate employment dates.	usiness phone number: ₈₅₀₋₆₇₄₋₈₂₄₂	
Job title: Assistant Tax Collector Employed by: Calhoun County Tax Collector, Honorable Becky Smith, CFC I have completed the required hours of approved courses and passed any recertification, or reinstatement for the following designation: ☐ Certified Florida Appraiser ☐ Certified Florida Florida Collector ☐ Certified Florida Collector		
Employed by: Calhoun County Tax Collector, Honorable Becky Smith, CFC I have completed the required hours of approved courses and passed any recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Collector Certified Florida Collector Experience for Certification – If you are applying for your initial certification property appraiser's office, Florida tax collector's office, or with the pages as necessary). If you are applying for recertification or for reinstate employment dates.	0	
I have completed the required hours of approved courses and passed any recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Collector	<u> </u>	
I have completed the required hours of approved courses and passed any recertification, or reinstatement for the following designation: Certified Florida Appraiser Certified Florida Collector	C	
Certified Florida Appraiser Certified Florida Collector Certified Florida Collector Certified Florida Collector Certified Florida Collector Experience for Certification – If you are applying for your initial certification property appraiser's office, Florida tax collector's office, or with the pages as necessary). If you are applying for recertification or for reinstate employment dates.		n,
Experience for Certification – If you are applying for your initial certiflorida property appraiser's office, Florida tax collector's office, or with the pages as necessary). If you are applying for recertification or for reinstate employment dates.	or Certified Cadastralist of F	lorida
Florida property appraiser's office, Florida tax collector's office, or with the pages as necessary). If you are applying for recertification or for reinstate employment dates.	Assistant	
. Southout County rax Collector	Florida Department of Revenue (attach a	additional
	mployment Dates: _{06/01/2010}	
Employer:	. 5 00/01/2010	
	nployment Dates:	
Approved Courses – List each course you have successfully complete reinstatement for which you are applying (attach additional pages as nece of each approved course. If you are substituting your Certified Residential license issued by the Florida Real Estate Appraisal Board for one or more type below. Attach a copy of the license.	essary). Attach documentation verifying co Appraiser license or Certified General Ap courses, list your license number and lice	praiser
No. Course Title Hours No.	Course Title	Hours
TC0002C Driver License & ID Cards :45 TC0003C	Vehicle Identification Documents	:30
TC0005C Birth Certificates :30 TC0015C	Social Security Cards	:30
Applicant Signature I am requesting approval for Florida professional certification, recertification information provided on this form and any attachments are true and correct Signature:	on, or reinstatement. I certify that all of the	



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Reason	for Applying	ie.com/property/r ag				
✓ Init	ial Certification - \$25 fee	Annual Recertific	ation - \$5	fee	Reinstatement of Certification -	\$5 fee
Applica	nt Information					
Applican	t's name (as you would like it t	to appear on the certif	icate): Chri	is Rogers		
Business	s email address: crogers@calh	ountax.org		Business p	phone number: 850-674-8242	
Job title:	Assistant Tax Collector					
Employe	ed by: Calhoun County Tax Col	lector, Honorable Bec	ky Smith,	CFC		
I have co	ompleted the required hours of ation, or reinstatement for the	approved courses an following designation:	d passed	any require	d examinations for the certification	٦,
	tified Florida Appraiser	Certified Flo		ator	Certified Cadastralist of F	lorida
Cer	tified Florida Collector	Certified Flo	rida Collec	ctor Assista	nt	
Florida p pages as employn Employe	property appraiser's office, Flores necessary). If you are applying the nent dates. Pr: Calhoun County Tax Collect	rida tax collector's officing for recertification	ce. or with	the Florida statement,	n, list at least two years' experience Department of Revenue (attach a provide your current employer an	idditional
Your Titl	e: Assistant Tax Collector			Employme	nt Dates: _{06/01/2010}	
Employe	er:					
Your Titl	e:			Employme	nt Dates:	
reinstate of each a license is type belo	ement for which you are applying approved course. If you are su assued by the Florida Real Esta bw. Attach a copy of the licens	ng (attach additional p bstituting your Certifie ate Appraisal Board fo e.	ages as ned Resident r one or m	ecessary). <i>i</i> itial Apprais	e certification, recertification, or Attach documentation verifying co er license or Certified General Ap s, list your license number and lice	praiser ense
No.	Course Title	Hours	No.		Course Title	Hours
TC0012C	Mexican Documer	nts :45	TC00060	Canadian	Birth Certificates, Driver & Vehicle Docs	:45
TC0001C	Counterfeits & Altera	ations :45	TC00050	C E	xpanding the Review	:30
I am req	ion provided on this form and a e:	ofessional certification any attachments are tr	i, recertific rue and co	ation, or rei rrect to the	nstatement. I certify that all of the best of my knowledge. Date:	



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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Reason for Applying										
✓ Initial Certification - \$25 fee										
Applicant Information										
Applicant's name (as you would like it to appear on the certificate): Chris Rogers										
Business email address: crogers@calhountax.org			Business phone number: 850-674-8242							
Job title: Assistant Tax Collector										
Employed by: Calhoun County Tax Collect										
I have completed the required hours of ap recertification, or reinstatement for the follows:	proved courses and owing designation:	passed a	any required ex	aminations for the certific	ation,					
Certified Florida Appraiser	Certified Florid	Certified Florida Evaluator								
Certified Florida Collector	Certified Florida Collector Assistant									
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.										
Employer: Calhoun County Tax Collector	T	Employment Dates:06/01/2010								
Your Title: Assistant Tax Collector		Employment Bates: 06/01/2010								
Employer:										
Your Title:		Employment Dates:								
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.										
No. Course Title	Hours	No.		Course Title	Hours					
TC0008C Internal Fraud for Sta	ff :45	TC00120	-	ilitary ID Cards	:30					
TC0013C People & Actions	:45	TC00140	Se Se	curity Features	1					
Applicant Signature I am requesting approval for Florida profe information provided on this form and any Signature:	attachments are tru	recertific e and co	rrect to the bes	atement. I certify that all of the street of	fthe					



DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Reason for Applying										
✓ Initial Certification - \$25 fee										
Applicant Information										
Applicant's name (as you would like it to appear on the certificate): Chris Rogers										
	usiness email address: crogers@calhountax.org			Business phone number: 850-674-8242						
	Assistant Tax Collector									
Employed by: Calhoun County Tax Collector, Honorable Becky Smith, CFC										
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:										
☐ Cert	ertified Florida Appraiser									
☐ Cert	ertified Florida Collector Certified Florida Collector Assistant									
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.										
Employer	Calhoun County Tax Collector									
Your Title	Your Title: Assistant Tax Collector				Employment Dates: _{06/01/2010}					
Employer	:									
Your Title	r Title:				Employment Dates:					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.										
No.	Course Title	Hours	No.		Course Title	Hours				
TC0038C	TCC 002 EFFECTIVE DECISION MAKING	10	TCC00450	C Information &	Cyber Security Awareness Training	:30				
					2					
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date:										
	' Me LOCUS				5-1-23					





This certificate is awarded to

CHRISTINE ROGERS

for the successful completion of

DL Transformed: Sanctions

by FLHSMV

8 Hours 0 Minutes

Date of Course Completion: 9/15/2015





This certificate is awarded to

CHRISTINE ROGERS

for the successful completion of

DL Transformed: Financial Responsibility(FR)

by FLHSMV

8 Hours 0 Minutes

Date of Course Completion: 9/15/2015

Property Tax Oversight, Certification & Training Team

Certifies that

Chris Rogers

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

August 21-25, 2017

Meghan Miller, Training Director

Property Tax Oversight

PROPERTY TAX OVERSIGET

Danica Artaza, Research & Training Specialist

Property Tax Oversight

CHRIS ROGERS,

on completing

TCC 001 - BANKRUPTCY COURSE

course on

Tuesday, August 27, 2019

15.00 credit hours





This certificate is awarded to

CHRISTINE ROGERS

for the successful completion of

Heavy Vehicle Use Tax (HVUT) - 2019

by FLHSMV

1 Hours 0 Minutes

Date of Course Completion: 10/18/2019





This certificate is awarded to

CHRISTINE ROGERS

for the successful completion of

Information and Cyber Security Awareness for External Entities - 2022

by FLHSMV

0 Hours 30 Minutes

Date of Course Completion: 8/18/2022

Property Tax Oversight, Certification and Training Team

Certifies that

Chris Rogers

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours



Congratulations,

Chris Rogers

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

Course Number: TC-0039C

on

March 13, 2023 5 credit hours







CHRISTINE ROGERS

for the successful completion of

AAMVA FDR 2020: Vehicle Identification Documents

by External Training

0 Hours 30 Minutes





CHRISTINE ROGERS

for the successful completion of

AAMVA FDR 2020: Social Security Cards

by External Training

0 Hours 30 Minutes





CHRISTINE ROGERS

for the successful completion of

AAMVA FDR 2020: Birth Certificates

by External Training

0 Hours 30 Minutes





CHRISTINE ROGERS

for the successful completion of

AAMVA FDR 2020: Counterfeits and Alterations

by External Training

0 Hours 45 Minutes





CHRISTINE ROGERS

for the successful completion of

AAMVA FDR 2020: Mexican Documents

by External Training

0 Hours 45 Minutes





CHRISTINE ROGERS

for the successful completion of

AAMVA FDR 2020: Driver Licenses and ID Cards

by External Training

0 Hours 45 Minutes





CHRISTINE ROGERS

for the successful completion of

AAMVA FDR 2020: Military ID Cards

by External Training

0 Hours 30 Minutes





CHRISTINE ROGERS

for the successful completion of

AAMVA FDR 2020: Expanding the Review

by External Training

0 Hours 30 Minutes





CHRISTINE ROGERS

for the successful completion of

AAMVA FDR 2020: Canadian Birth Certificates, Driver, and Vehicle Docs

by External Training

0 Hours 45 Minutes





CHRISTINE ROGERS

for the successful completion of

AAMVA FDR 2020: People and Actions

by External Training

0 Hours 45 Minutes





CHRISTINE ROGERS

for the successful completion of

AAMVA FDR 2020: Internal Fraud for Staff

by External Training

0 Hours 45 Minutes





CHRISTINE ROGERS

for the successful completion of

AAMVA FDR 2020: Security Features

by External Training

1 Hours 0 Minutes

Congratulations,

Chris Rogers

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

Course Number: TC-0038C

on

April 30, 2023 10 credit hours







CHRISTINE ROGERS

for the successful completion of

Driver License Preparatory Training - OLT

by FLHSMV

12 Hours



Certification Application Checklist

Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

	Skyla Sap	op		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Charlotte		Job Title: Technical Spe		
Certification Requested:	Certified F	Florida Collector Assistant		
Initial: 🗸		Reinstatement:		
Certification Date:	02/01/23			
	Ap	plication		
✓ Application with Required	Signature	es		
✓ Application Fee				
Courses Listed on Applica				
✓ Employment Dates Listed				
✓ Includes Current				
	perience v	with an Applicable Offic	е	
From: 01/08/20		To: Present		
From:		To:		
	Course	Information	1	_
Course Name			Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)				
TCC 501 - Duties and Responsibilities	of Florida Ta	ax Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	of Florida Ta	ax Collectors	30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P			30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b)				
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P			30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I			30 40	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I			30 40	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I			30 40	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I			30 40	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I			30 40	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I			30 40	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I			30 40	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I			30 40	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I			30 40	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I			30 40	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I			30 40	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I		es and Special Assessments	30 40 40	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I			30 40	Attended Course Attended Course

Notes:

Applicant indicated 45 hours for DL Phase 1 and Phase 2 on the application. Certificates show 40 hours each.



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

	perty/rage	35/001101	ai_ i i airiiriş	g_RegistrationAndPayment.a	spx
Reason for Applying					
X Initial Certification - \$25 fee Annua	Recertifica	ition - \$5	fee 🔲	Reinstatement of Certification	- \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear of	n the certific	SK	YLA SAP		
Business email address: skyla.sapp@charlot	tecountyfl	.gov	Business p	hane number: 941-743-1350	
Job title: TECHNICAL SPECIALIST I	I				
Employed by: CHARLOTTE COUNTY TA					
I have completed the required hours of approved recertification, or reinstatement for the following of	courses and esignation:	l passed a	ny require	d examinations for the certification	on,
☐ Certified Florida Appraiser ☐ (Certified Flor	ida Evalua	itor	Certified Cadastralist of	Florida
Certified Florida Collector	ertified Flor	ida Collec	tor Assista	nt	
Experience for Certification — If you are app Florida property appraiser's office, Florida tax col pages as necessary). If you are applying for rece employment dates.	ector's office rtification o	e, or with t r for reins	he Florida	Department of Revenue (attach	additional
Employer: CHARLOTTE COUNTY TAX	COLLECT	OR			
Your Title: TECHNICAL SPECIALIST II			Employme	nt Dates: 01/08/2020 - cur	rent
Employer:					
Your Title:			Employme	nt Dates:	
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.					
No. Course Title	Hours	No.		Course Title	Hours
TC-000400 TCC-501 D & R	30	TC-0022C	DRIVER'S LICE	ENSE (DL) TRAINING SERIES PHASE I	45
тс-0036C ТСС-503 С & D	30	TC-0023C	DL TRAIN	ING SERIES:PHASE II	45
Applicant Signature					
I am requesting approval for Florida professional information provided on this form and any attachr	certification, nents are tru	recertifica e and cor	ition, or reii rect to the	nstatement. I certify that all of th best of my knowledge.	е
Signature: SKYLA SAPP (Feb 28, 2023 11:03 EST)				Date: Feb 28, 2023	

SKYLA SAPP DR-4001 N 10-21 Application for Certified Florida Professional

Final Audit Report 2023-02-28

Created: 2023-02-28

By: Danielle Coffelletto (danielle.coffelletto@charlottecountyfl.gov)

Status: Signed

Transaction ID: CBJCHBCAABAA1UOWtOLW6jFh4h5sACZZWUjCAW-hbi_m

"SKYLA SAPP DR-4001 N 10-21 Application for Certified Florid a Professional" History

- Document created by Danielle Coffelletto (danielle.coffelletto@charlottecountyfl.gov) 2023-02-28 - 3:29:25 PM GMT- IP address: 161.129.18.19
- Document emailed to skyla.sapp@charlottecountyfl.gov for signature 2023-02-28 - 3:29:49 PM GMT
- Email viewed by skyla.sapp@charlottecountyfl.gov 2023-02-28 - 4:00:45 PM GMT- IP address: 104.47.65.254
- Signer skyla.sapp@charlottecountyfl.gov entered name at signing as SKYLA SAPP 2023-02-28 - 4:03:16 PM GMT- IP address: 161.129.18.19
- Document e-signed by SKYLA SAPP (skyla.sapp@charlottecountyfl.gov) Signature Date: 2023-02-28 - 4:03:18 PM GMT - Time Source: server- IP address: 161.129.18.19
- Agreement completed.
 2023-02-28 4:03:18 PM GMT

FLHSMV

FLORIDA HIGHWAY SAFETY

AND MOTOR VEHICLES

certificate of Completion

Presented to

Skyla Sapp

On behalf of the Department of Highway Safety and Motor Vehicles, Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase I Training

On this 17th day of January 2020

.....

Debora Kamos

DEVELOPMENT

Invine Samues

Dehors Ramos, Instructor)
Operations Review Specialist



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

certificate of Completion

Presented to

Skyla Sapp

On behalf of the Department of Highway Safety and Motor Vehicles, Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase II Training

On this 7st day of February 2020

Dichora (Quio) - Instructory

Congratulations,

Skyla Sapp

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

June 17, 2022 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Skyla Sapp

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jacquelyn Dawn Shipman						
Previous Name(s)(if applicable):							
Documentation Included:							
County: Charlotte	Job Title: Technical Spe	cialist II					
Certification Requested:	Certified Florida Collector Assistant Reinstatement:						
Initial: 🗸							
Certification Date:	02/01/23						
	Application						
Application with Required	Signatures						
Application Fee							
Courses Listed on Applica							
Employment Dates Listed							
✓ Includes Current							
	perience with an Applicable Office	9					
From: 12/04/19	To: Present						
From:	To:						
	Correct Information						
	Course Information	Harring					
Course Name		Hours Credited	Documentation				
		Credited					
20 hours par 12D 10 003/3\/a\							
30-hours per 12D-19.003(3)(a)	(5) 1. 7. 0.11.	0.0					
TCC 501 - Duties and Responsibilities	of Florida Tax Collectors	30	Attended Course				
. ,,,,	of Florida Tax Collectors	30	Attended Course				
TCC 501 - Duties and Responsibilities		30	Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)							
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I		30	Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P		30 40	Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I		30 40	Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I		30 40	Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I		30 40	Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I		30 40	Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I		30 40	Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I		30 40	Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I		30 40	Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I		30 40	Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I		30 40	Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I		30 40	Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I	roperty Taxes and Special Assessments	30 40	Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I		30 40	Attended Course Attended Course				
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of P FLHSMV - DL Training Series: Phase I	roperty Taxes and Special Assessments Total Hours	30 40 40	Attended Course Attended Course				

Notes:

Applicant indicated 45 hours for DL Phase 1 and Phase 2 on the application. Certificates show 40 hours each.



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying	, , ,			0		
X Initial Certification - \$25 fee Annua	al Recertifica	tion - \$5 1	fee	Reinstatement of Certification	1 - \$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear	on the certific	JAC		ELYN DAWN SHIPMAN		
Business email address: dawn.shipman@ch	narlottecour	ntyfl.gov	Busine	ess phone number: 941-743-1350		
Job title: TECHNICAL SPECIALIST	II					
Employed by: CHARLOTTE COUNTY T	AX COLLE	CTOR				
I have completed the required hours of approve recertification, or reinstatement for the following	d courses and designation:	passed a	ny req	uired examinations for the certificati	on,	
Certified Florida Appraiser	Certified Flori	da Evalua	tor	Certified Cadastralist of	Florida	
Certified Florida Collector	Certified Flori	da Collect	or Ass	sistant		
Experience for Certification – If you are ap Florida property appraiser's office, Florida tax copages as necessary). If you are applying for recemployment dates.	ellector's office	or with t	he Flo	rida Department of Revenue (attach	additional	
Employer: CHARLOTTE COUNTY TAX	COLLECT	OR				
Your Title: TECHNICAL SPECIALIST II		1	Emplo	yment Dates: 12/04/2019 - cu	rrent	
Employer:		•				
Your Title:		1	Emplo	yment Dates:		
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.						
No. Course Title	Hours	No.		Course Title	Hours	
TC-00040C TCC-501 D & R	30	TC-0022C	DRIVER	S LICENSE (DL) TRAINING SERIES:PHASE I	45	
TC-0038C TCC-503 C & D	30	TC-0023C	DL T	RAINING SERIES:PHASE II	45	
Applicant Signature I am requesting approval for Florida professional information provided on this form and any attack Signature:				the best of my knowledge. Date:	16	
to a series of the series of t				Feb 28, 2023		

JACQUELYN DAWN SHIPMAN DR-4001 N 10-21 Application for Certified Florida Professional

Final Audit Report 2023-02-28

Created: 2023-02-28

By: Danielle Coffelletto (danielle.coffelletto@charlottecountyfl.gov)

Status: Signed

Transaction ID: CBJCHBCAABAA5YJKYqAVs5wNB5LFRMD0LO3PreNp909Y

"JACQUELYN DAWN SHIPMAN DR-4001 N 10-21 Application f or Certified Florida Professional" History

- Document created by Danielle Coffelletto (danielle.coffelletto@charlottecountyfl.gov) 2023-02-28 - 3:26:05 PM GMT- IP address: 161.129.18.19
- Document emailed to dawn.shipman@charlottecountyfl.gov for signature 2023-02-28 - 3:26:46 PM GMT
- Email viewed by dawn.shipman@charlottecountyfl.gov 2023-02-28 - 3:49:37 PM GMT- IP address: 104.47.64.254
- Signer dawn.shipman@charlottecountyfl.gov entered name at signing as Jacquelyn Dawn Shipman 2023-02-28 - 3:50:58 PM GMT- IP address: 161.129.18.19
- Document e-signed by Jacquelyn Dawn Shipman (dawn.shipman@charlottecountyfl.gov) Signature Date: 2023-02-28 - 3:51:00 PM GMT - Time Source: server- IP address: 161.129.18.19
- Agreement completed.
 2023-02-28 3:51:00 PM GMT



FLORIDA HIGHWAY SAFETY

AND MOTOR VEHICLES

certificate of Completion

Presented to

Jacquelyn "Dawn" Shipman

On behalf of the Department of Highway Safety and Motor Vehicles, Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase I Training

On this 17th day of January 2020



FLORIDA HIGHWAY SAFETY 🧠 AND MOTOR VEHICLES

certificate of Completion

Presented to

Jacquelyn "Dawn" Shipman

On behalf of the Department of Highway Safety and Motor Vehicles, Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase II Training

On this 7th day of February 2020

Congratulations,

Dawn Shipman

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

May 20, 2022 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Dawn Shipman

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Holly Smi	th		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Volusia		Job Title: Public Affairs		
Certification Requested:	Certified F	Florida Collector Assistant		
Initial: 🗸		Reinstatement:		
Certification Date:	03/01/23			
	Ap	plication		
✓ Application with Required		•		
✓ Application Fee				
✓ Courses Listed on Applica	ation			
✓ Employment Dates Listed				
✓ Includes Current				
	perience	with an Applicable Offic	е	
From: 02/15/21		To: Present		
From:		To:		
	Course	Information	T	T
Course Name			Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)				
00 110a10 poi 122 101000(0)(a)				
TCC 501 - Duties and Responsibilities of	of Florida Ta	ax Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)				
TCC 501 - Duties and Responsibilities of			30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	Collector's	Office		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's roperty Taxe	Office	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Taxe	Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Taxe	Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Taxe	Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Taxe	Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Taxe	Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Taxe	Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Taxe	Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Taxe	Office	30 30	Attended Course Attended Course
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TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Taxe	Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Taxe	Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Taxe	Office es and Special Assessments	30 30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's roperty Taxe	Office	30 30	Attended Course Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training RegistrationAndPayment.aspx

Reason for Applying	ortyn ago		a,_,,,a,,,,,,	g_rregionation, trial aymenta	op.
_	ecertifica	tion - \$5	fee 🔲 I	Reinstatement of Certification	- \$5 fee
Applicant Information					
Applicant's name (as you would like it to appear on	the certific		HOLLY SN		
Business email address: hollysmith@vctaxcollect	tor.org		Business p	hone number: 386-626-6658	
Job title: Public Affairs Administrator					
Employed by: Office of Will Roberts - Volusia Co	-				
I have completed the required hours of approved correcertification, or reinstatement for the following des	ourses and signation:	passed a	any required	d examinations for the certification	on,
Certified Florida Appraiser Ce	rtified Flori	da Evalua	ator	Certified Cadastralist of	Florida
Certified Florida Collector	rtified Flori	da Collec	tor Assistar	nt	
Experience for Certification – If you are applying Florida property appraiser's office, Florida tax collection pages as necessary). If you are applying for recerting employment dates.	ctor's office	, or with	the Florida	Department of Revenue (attach	additional
Employer: Office of Will Roberts - Volusia Count	y Tax Coll	ector			
Your Title: Public Affairs Administrator			Employme	nt Dates: 2/15/2021 - Present	
Employer:					
Your Title:			Employme	nt Dates:	
Approved Courses – List each course you have reinstatement for which you are applying (attach ad of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisal type below. Attach a copy of the license.	ditional pa ir Certified	ges as ne Residen	ecessary). A tial Apprais	Attach documentation verifying c er license or Certified General A	ppraiser
No. TC0040C Course Title	Hours	No.	TC0041	C Course Title	Hours
TCC501 Duties, Responsibilities of FL Tax Collectors	30	TCC502	Manager	ment of FL Tax Collector's Office	30
TCC503 Collection, Distribution of Property Taxes	30	TCC504	Collection TC00420	n of Licenses, Taxes and Fees	30
Applicant Signature TC0036C I am requesting approval for Florida professional ceinformation provided on this form and any attachme Signature	rtification, nts are tru	recertifica e and cor	ation, or rei	nstatement. I certify that all of th	е
				2/16/2023	

Congratulations,

HOLLY SMITH,

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMETNS

course on

Thursday, April 29, 2021

30.00 credit hours

Property Tax Oversight, Certification and Training Team



Certifies that

Holly Smith

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

June 7-10, 2021

Property Tax Oversight, Certification and Training Team



Certificate of Completion

Holly Smith

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 13-16, 2021

Property Tax Oversight, Certification and Training Team

Certifies that

Holly E Smith

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 7-10, 2022 30 credit hours



Certification Application Checklist Certified Florida Collector/Certified Florida Collector Assistant

Chapter 12D-19, F.A.C.

Name to Appear on Certificate: Kimberly Telleria						
Previous Name(s)(if applicable):						
Documentation Included:						
County: Brevard		Job Title: Lead Mot		Servics Specia	ılist	
Certification Requested:	·	orida Collector Assis	stant			
Initial: ✓		Reinstatement:				
Certification Date:	02/01/23					
		lication				
✓ Application with Required	Signatures	S				
✓ Application Fee	· ·					
✓ Courses Listed on Applica						
Employment Dates Listed		und				
✓ Includes Current ✓ Two Years of Ex			Office	`		
From: 09/27/17	penence w	ith an Applicable (To: Present	JIIICE	;		
From:		To:				
TIOIII.		10.				
	Course	Information				
	Ooui se	iiioiiiatioii		Hours		
Course Name				Credited	Documentation	
30-hours per 12D-19.003(3)(a)						
TCC 501 - Duties and Responsibilities	of Florida Tax	Collectors		30	Attended Course	
90-hours per 12D-19.003(3)(b)						
TCC 503 - Collection and Distribution of P	roperty Taxes	and Special Assessm	nents	30	Attended Course	
TCC 001 - Bankruptcy				15	Attended Course	
TCC 003 - Customer Service Training				5	Attended Course	
TCC 002 - Effective Decision Making				10	Attended Course	
TCC 504 - Collection of Licenses, Taxes	and Fees			30	Attended Course	
TCC 504 - Collection of Licenses, Taxes	and Fees			30	Attended Course	
TCC 504 - Collection of Licenses, Taxes	and Fees			30	Attended Course	
TCC 504 - Collection of Licenses, Taxes	and Fees			30	Attended Course	
TCC 504 - Collection of Licenses, Taxes	and Fees			30	Attended Course	
TCC 504 - Collection of Licenses, Taxes	and Fees			30	Attended Course	
TCC 504 - Collection of Licenses, Taxes	and Fees			30	Attended Course	
TCC 504 - Collection of Licenses, Taxes	and Fees			30	Attended Course	
TCC 504 - Collection of Licenses, Taxes	and Fees			30	Attended Course	
TCC 504 - Collection of Licenses, Taxes	and Fees	Total Hou	ırs	120	Attended Course	

Yes

No

Notes:

Committee recommends certification:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

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Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying	2010)/11 49	, , , , , , , , , , , , , , , , , , ,		ming_regionation that dymericaep			
✓ Initial Certification - \$25 fee	Recertifica	ation - \$5	fee	Reinstatement of Certification -	\$5 fee		
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): KIMBERLY TELLERIA							
Business email address: KIMBERLY.TELLERIA@B	BREVARD	тс.сом	Busine	ess phone number: 321-264-6935			
Job title: LEAD MOTORIST SERVICES SPECIALIS	STS						
Employed by: BREVARD COUNTY TAX COLLECT	OR						
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	d passed a	any req	uired examinations for the certification	1		
☐ Certified Florida Appraiser ☐ Ce	rtified Flor	ida Evalua	ator	Certified Cadastralist of Flo	orida		
☐ Certified Florida Collector	rtified Flor	ida Collec	tor Ass	sistant			
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ctor's offic ification c	e or with t	the Flo	rida Department of Revenue (attach ad	ditional		
Employer: BREVARD COUNTY TAX COLLECTOR							
Your Title: LEAD MOTORIST SERVICES SPECIAL	JSTS		Emplo	yment Dates: 09/27/2017-current			
Employer:							
Your Title:			Emplo	yment Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. Course Title	Hours	No.	ļ	Course Title	Hours		
TC 00400 TCC501 DUTIES AND RESP	30	70042C	J TCC	504 COLLECT OF LICENSES TAXE	30		
TOW 36 C TCC503 COLLECTION AND DISTRIBUT	30	TC0037e	<u></u> 2	TCC001 BANKRUPTCY	15		
Applicant Signature I am requesting approval for Florida professional conformation provided on this form and any attachmosignature:	ertification ents are tri	recertifica ue and cor	ation, o rect to	r reinstatement. I certify that all of the the best of my knowledge. Date:			
1) W I L L L				1 416123			



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. Submit your completed application and pay the required fee to the Department using

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

	nttp.//nondarevenue.c	om/property/F	agesiconic	iai_ i i aii iii ig	i\egistiation/\fidi ayinent	αομλ
Reasor	n for Applying					
√ Init	ial Certification - \$25 fee	Annual Recerti	fication - \$5	fee F	Reinstatement of Certification	on - \$5 fee
Applica	ant Information					
Applicar	nt's name (as you would like it to a	ppear on the ce	rtificate): KIN			
Busines	s email address: KIMBERLY.TELL	.ERIA@BREVAI	RDTC.COM	Business p	none number: 321-264-6935	
Job title:	LEAD MOTORIST SERVICES SI	PECIALISTS				
Employe	^{ed by:} BREVARD COUNTY TAX C	OLLECTOR				
I have corectific	ompleted the required hours of ap cation, or reinstatement for the follo	proved courses owing designation	and passed on:	any required	examinations for the certifica	ation,
☐ Ce	rtified Florida Appraiser	Certified F	Florida Evalu	ator	Certified Cadastralist	of Florida
Ce	rtified Florida Collector	✓ Certified F	Florida Colle	ctor Assistar	t	
Florida p pages a employr	ence for Certification – If you a property appraiser's office, Florida s necessary), If you are applying f ment dates.	tax collector's o or recertificatio	ffice, or with	the Florida I	Department of Revenue (attac	ch additional
	^{er:} BREVARD COUNTY TAX COL					
Your Tit	le: LEAD MOTORIST SERVICES	SPECIALISTS		Employmer	nt Dates:	
Employe	er:					
Your Tit	le:			Employmer	nt Dates:	
reinstate of each license i type bel	ved Courses – List each course ement for which you are applying (approved course. If you are subst ssued by the Florida Real Estate ow. Attach a copy of the license.	attach additiona tuting your Cert Appraisal Board	l pages as n ified Resider for one or m	ecessary). A itial Appraise	ttach documentation verifying er license or Certified General , list your license number and	completion Appraiser license
No.	Course Title	Hour	s No.		Course Title	Hours
TCOU38C	TCC002 EFFECTIVE DECISION	MAKING 10	10039	C TCC	003 CUSTOMER SERVICE	5
Applica	ant Signature					
l am req	uesting approval for Florida profesion provided on this form and any	ssional certificati attachments are	ion, recertific e true and co	ation, or rein rrect to the b	statement. I certify that all of est of my knowledge.	the
Signatui					Date: 4/3/23	

INSTRUCTIONS

The Florida Department of Revenue (Department) provides training and certification for Florida

- county property appraisers and employees
- county tax collectors and employees

Certification

To become certified as one of the following Florida professional designees, you must have two years of experience employed in a Florida property appraiser office, a Florida tax collector office, or with the Department and meet certain requirements:

- Certified Florida Appraiser
- Certified Florida Evaluator
- Certified Cadastralist of Florida
- Certified Florida Collector
- Certified Florida Collector Assistant

To become a Certified Florida Appraiser or Certified Florida Evaluator you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on basic appraisal principles, types of value, and economic principles pertaining to the valuation of real property
- a minimum of 30 hours of approved courses which include instruction and examination on procedures and methods regarding the income approach to estimating the value of real property
- an additional 60 hours of approved elective courses which include instruction and examination related to the professional designation

To become a Certified Cadastralist of Florida you must complete:

- a minimum of 30 hours of approved courses which include instruction and examination on mathematic principles for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on the Public Land Survey System for cadastral mappers
- a minimum of 30 hours of approved courses which include instruction and examination on real property descriptions
- a minimum of 30 hours of approved courses which include instruction and examination on basic map compilation
- a minimum of 30 hours of approved elective courses which include instruction and examination on principles, techniques, or applications of cadastral mapping

To become a Certified Florida Collector or Florida Certified Collector Assistant you must complete:

- a minimum of 30 hours of approved courses which includes instruction and examination on the duties and responsibilities of a Florida tax collector
- a minimum of 90 hours of approved elective courses which include instruction and examination designed to impart expertise in the areas of tax administration, assessment, or collection in Florida

Course Approval and Examinations

All courses for certification or reinstatement must be approved by the Department. Courses that are determined by the Department to meet the requirements and are approved courses for certification, recertification or reinstatement are published on the Department's Certification and Training webpage https://floridarevenue.com/property/Pages/Cofficial_Training.aspx. You must pass all required examinations for each required course to obtain course credit.

Annual Recertification Due January 1

To be recertified each calendar year, all Florida professional designees must certify their governmental employment and pay the \$5 recertification fee each January 1. Recertification fees become delinquent April 1.

Florida county property appraisers and tax collectors must complete a minimum of 24 hours of approved courses. In addition to the approved courses listed on the Department's Certification and Training webpage, continuing education courses, seminars, workshops, and conferences will be approved on a case-by-case basis. See Form DR-4002, Application for Approval of a Course or Continuing Education Credit Hours.

Special Salary for Officials

To qualify for and receive the special qualification salary provided in Section 145.10 or 145.11, Florida Statutes, property appraisers and tax collectors must meet all certification requirements within four years after taking office.

Reinstatement

Each certification is conditional upon governmental employment and expires automatically if you leave governmental employment or you fail to meet the annual recertification requirements. Once your professional certification has expired, you may apply for reinstatement.

Property appraisers and tax collectors must complete 24 hours of continuing education courses. All applicants must certify their governmental employment and pay the reinstatement fee. If you are unable to submit your completed application or

If you are unable to submit your completed application or pay the fee online, mail your completed application, copies of certificates of completed courses, and a check or money order for the required fee to:

Florida Department of Revenue Property Tax Oversight Certification and Training PO Box 3294 Tallahassee, FL 32315-3294

Need Assistance?

Email: PTOTraining@floridarevenue.com

To speak with a Department of Revenue representative, call Certification and Training at 850-717-6570.

Congratulations,

Kimberly Telleria

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

on

October 27, 2021 30 credit hours





Kimberly Telleria

on completing

TCC 001 - BANKRUPTCY

on

November 8, 2021 15 credit hours



Congratulations,

Kimberly Telleria

on completing

TCC 003 - CUSTOMER SERVICE TRAINING

on

November 10, 2021 5 credit hours



Congratulations,

Kimberly Telleria

on completing

TCC 002 - EFFECTIVE DECISION-MAKING IN THE WORKPLACE

on

November 12, 2021 10 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Kimberly Telleria

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 21-24, 2022 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Kimberly Telleria

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Monica Thomas		
Previous Name(s)(if applicable):			
Documentation Included:			
County: Charlotte	Job Title: Technical Spe	cialist II	
Certification Requested:	Certified Florida Collector Assistant		
Initial: 🗸	Reinstatement:		
Certification Date:	02/01/23		
	Application		
✓ Application with Required	Signatures		
✓ Application Fee			
✓ Courses Listed on Applica	ation		
✓ Employment Dates Listed			
✓ Includes Current			
✓ Two Years of Ex	perience with an Applicable Offic	е	
From: 10/30/19	To: Present		
From:	To:		
	Course Information		
Course Name		Hours Credited	Documentation
		Orcalica	
30-hours per 12D-19.003(3)(a)			
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of	of Florida Tax Collectors	30	Attended Course
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	of Florida Tax Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities of			Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)			
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of Po		30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of PIFLHSMV - DL Training Series: Phase I		30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of PIFLHSMV - DL Training Series: Phase I		30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of PIFLHSMV - DL Training Series: Phase I		30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of PIFLHSMV - DL Training Series: Phase I		30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of PIFLHSMV - DL Training Series: Phase I		30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of PIFLHSMV - DL Training Series: Phase I		30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of PIFLHSMV - DL Training Series: Phase I		30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of PIFLHSMV - DL Training Series: Phase I		30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of PIFLHSMV - DL Training Series: Phase I		30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of PIFLHSMV - DL Training Series: Phase I		30 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of PIFLHSMV - DL Training Series: Phase I		30 40 40	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 503 - Collection and Distribution of PIFLHSMV - DL Training Series: Phase I	roperty Taxes and Special Assessments	30 40	Attended Course Attended Course

Notes:

Applicant indicated 45 hours for DL Phase 1 and Phase 2 on the application. Certificates show 40 hours each.



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason	for Applying	ie.com/property/Page	55/ COIIICI	al_Training_RegistrationAndPayment.a	spx		
	ial Certification - \$25 fee	Annual Recertifica	tion - \$5	fee Reinstatement of Certification	- \$5 fee		
Applicant Information							
Applican	t's name (as you would like it t	o appear on the certific	MC	NICA THOMAS			
Business	email address: monica.tho	mas@charlottecou	ntyfl.go	Business phone number: 941-743-1350			
Job title:	TECHNICAL SPEC	CIALIST II					
Employe	d by: CHARLOTTE CO	UNTY TAX COLLE	CTOR				
I have co recertific	mpleted the required hours of ation, or reinstatement for the	approved courses and following designation:	passed a	ny required examinations for the certification	on,		
☐ Cer	tified Florida Appraiser	Certified Flor	ida Evalua	ator Certified Cadastralist of	Florida		
☐ Cer	tified Florida Collector	X Certified Flori	da Collec	tor Assistant			
Florida p pages as	roperty appraiser's office, Flor	ida tax collector's office	e, or with	ertification, list at least two years' experien the Florida Department of Revenue (attach tatement, provide your current employer a	additional		
Employe	r. CHARLOTTE COUNT	TY TAX COLLECT	OR				
Your Title	B: TECHNICAL SPECIA	ALIST II		Employment Dates: 10/30/2019 - cur	rent		
Employe	r.						
Your Title	9:			Employment Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No.	Course Title	Hours	No.	Course Title	Hours		
TC-00040C	TCC-501 D & R	30	TC-0022C	DRIVER'S LICENSE (DL) TRAINING SERIES:PHASE I	45		
TC-0036C	TCC-503 C & D	30	TC-00230	DL TRAINING SERIES:PHASE II	45		
I am requ	on provided on this form and a			ition, or reinstatement. I certify that all of the rect to the best of my knowledge. Date:	е		
Monica Thema	(Feb 28 2023 12:03 FST)			Feb 28, 2023			

MONICA THOMAS DR-4001 N 10-21 Application for Certified Florida Professional

Final Audit Report 2023-02-28

Created: 2023-02-28

By: Danielle Coffelletto (danielle.coffelletto@charlottecountyfl.gov)

Status: Signed

Transaction ID: CBJCHBCAABAAQ3p2lyAMldZS8iJOkCHyQUnPI4inmzld

"MONICA THOMAS DR-4001 N 10-21 Application for Certified Florida Professional" History

- Document created by Danielle Coffelletto (danielle.coffelletto@charlottecountyfl.gov) 2023-02-28 - 3:27:37 PM GMT- IP address: 161.129.18.19
- Document emailed to monica.thomas@charlottecountyfl.gov for signature 2023-02-28 - 3:28:39 PM GMT
- Email viewed by monica.thomas@charlottecountyfl.gov 2023-02-28 - 5:01:12 PM GMT- IP address: 104.47.64.254
- Signer monica.thomas@charlottecountyfl.gov entered name at signing as Monica Thomas 2023-02-28 - 5:02:59 PM GMT- IP address: 161.129.18.19
- Document e-signed by Monica Thomas (monica.thomas@charlottecountyfl.gov) Signature Date: 2023-02-28 - 5:03:01 PM GMT - Time Source: server- IP address: 161.129.18.19
- Agreement completed.
 2023-02-28 5:03:01 PM GMT



FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

certificate of Completion

Presented to

Monica Thomas

On behalf of the Department of Highway Safety and Motor Vehicles, Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase I Training

On this 25th day of October 2019

Debora Ramos, Instructor)
Operations Review Specialist

HSMV

FLORIDA HIGHWAY SAFETY

AND MOTOR VEHICLES

certificate of Completion

Presented to

Monica Thomas

On behalf of the Department of Highway Safety and Motor Vehicles, Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase II Training

On this 7th day of February 2020

Déhora Ramos, Instructor Operations Réview Specialist LEARNI DEVELOR

Congratulations,

Monica Thomas

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

May 19, 2022 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Monica Thomas

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

January 17-20, 2023 30 credit hours



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Meagan '	Waller				
Previous Name(s)(if applicable):						
Documentation Included:		_				
County: Citrus	1		Title:Finance S		alist II	
Certification Requested:	Certified		Collector Assi	istant		
Initial: 🗸	ı		statement:			
Certification Date:	10/01/22					
	Δr	plica	tion			
✓ Application with Required			tion			
✓ Application Fee	Olgridiai					
✓ Courses Listed on Applica	ation					
✓ Employment Dates Listed						
✓ Includes Current		nent				
✓ Two Years of Ex			n Applicable	Office	9	
From: 01/05/17	•		Present			
From:		To:				
	Cours	e Info	rmation			
Course Name					Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)						
30-110u15 per 12D-13.003(3)(a)						
TCC 501 - Duties and Responsibilities of	of Florida T	ax Colle	ectors		30	Attended Course
	of Florida T	ax Colle	ectors		30	Attended Course
TCC 501 - Duties and Responsibilities of			ectors		30 30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	Collector's	Office		nents		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's	Office		ments	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's	Office		nents	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's	Office		ments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's	Office		ments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's	Office		ments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's	Office		ments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's	Office		ments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's	Office		ments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's	Office		ments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's	Office		ments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's	Office		ments	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's	Office			30 30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's	Office	Special Assessn		30 30	Attended Course Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

Tittp://ilondarevende.com/prop	city/i age	5/ 0011101			1		
Reason for Applying							
✓ Initial Certification - \$25 fee Annual F	Recertifica	tion - \$5	fee F	Reinstatement of Certification -	\$5 fee		
Applicant Information							
Applicant's name (as you would like it to appear on the certificate): Meagan Waller							
Business email address: mwaller@citrustc.us	Business email address: mwaller@citrustc.us Business phone number: 352-341-6510						
Job title: Finance Specialist II							
Employed by: Citrus County Tax Collector							
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	passed	any required	examinations for the certification	n,		
Certified Florida Appraiser	ertified Flori	da Evalu	ıator	Certified Cadastralist of F	lorida		
☐ Certified Florida Collector	rtified Flori	da Collec	ctor Assistan	t			
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.							
Employer: Citrus County Tax Collector							
Your Title: Finance Specialist II			Employmer	nt Dates: 6/19/2019 to present			
Employer:							
Your Title:			Employmer	nt Dates:			
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.							
No. TC0040C Course Title	Hours	No.	TC00360	Course Title	Hours		
TCC501 Duties & Responsibilities of FL Tax Collectors	30	TCC50	3 Collection & Dis	tribution of Property Taxes & Special Assessments	30		
TCC502 Management of a FL Tax Collector's Office	30	TCC50		of Licenses, Taxes and Fees	30		
Applicant Signature			TC0042				
I am requesting approval for Florida professional c information provided on this form and any attachm	ertification, ents are tru	recertific	orrect to the	nstatement. I certify that all of the nest of my knowledge.			
Signature: Wagoo La allo				Date: 1/24/23			

Congratulations,

MEAGAN WALLER,

on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on

Friday, February 14, 2020

30.00 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Meagan Waller

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 7-10, 2022 30 credit hours

Property Tax Oversight, Certification and Training Team

Certifies that

Meagan Waller

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 21-24, 2022 30 credit hours

Property Tax Oversight, Certification and Training Team

Certifies that

Meagan Waller

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours



Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Erin Delor	res Wilke	es		
Previous Name(s)(if applicable):					
Documentation Included:					
County: Citrus		Job Tit	le: Customer Ser	vice Represe	entative III
Certification Requested:	Certified F	Florida C	ollector Assistant		
Initial: 🗸		Reinsta	atement:		
Certification Date:	10/01/22				
✓ Application with Required		plications	on		
✓ Application Fee					
✓ Courses Listed on Applica	ation				
✓ Employment Dates Listed					
✓ Includes Curren		nent			
✓ Two Years of Ex			Applicable Offic	е	
From: 01/05/17		To: P	resent		
From:		To:			
	Course	Inforr	nation		
Course Name				Hours Credited	Documentation
30-hours per 12D-19.003(3)(a)					
TCC 501 - Duties and Responsibilities	of Florida Ta	ax Collec	tors	30	Attended Course
TCC 501 - Duties and Responsibilities (90-hours per 12D-19.003(3)(b)	of Florida Ta	ax Collec	tors	30	Attended Course
· · · · · · · · · · · · · · · · · · ·			tors	30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b)	Collector's	Office		30	
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's (Office		30	Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office		30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office		30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office		30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office		30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office		30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office		30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office		30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office		30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office		30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office		30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office		30 30	Attended Course Attended Course
90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of P	Collector's (Office	ecial Assessments	30 30 30	Attended Course Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training RegistrationAndPayment.aspx

Reason for Applying		NI I						
✓ Initial Certification - \$25 fee Annual Recertification - \$5 fee Reinstatement of Certification - \$5 fee								
Applicant Information								
Applicant's name (as you would like it to appear on the certificate): Erin Delores Wilkes								
Business email address: ewilkes@citrustc.us Business phone number: 352-341-6510								
Job title: Customer Service Representative III								
Employed by: Citrus County Tax Collector								
I have completed the required hours of approved courses and passed any required examinations for the certification, recertification, or reinstatement for the following designation:								
Certified Florida Appraiser Ce								
☐ Certified Florida Collector ✓ Ce	rtified Flori	ida Collec	tor Assista	nt				
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.								
Employer: Citrus County Tax Collector								
Your Title: Customer Service Representative III			Employme	ent Dates: 1/5/2017 to present				
Employer:								
Your Title:			Employme	nt Dates:				
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. TC0040C Course Title	Hours	No.	TC0036		Hours 30			
TCC501 Duties & Responsibilities of FL Tax Collectors TC0041C	30	TCC503		stribution of Property Taxes & Special Assessments				
TCC502 Management of a FL Tax Collector's Office	30	TCC504	Collection	n of Licenses, Taxes and Fees	30			
Applicant Signature I am requesting approval for Florida professional certification, recertification, or reinstatement. I certify that all of the information provided on this form and any attachments are true and correct to the best of my knowledge. Signature: Date: Date:								



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16,002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial_Training_RegistrationAndPayment.aspx

The puriod and the desired in pro-								
Reason for Applying								
✓ Initial Certification - \$25 fee Annual I	Recertifica	t ion - \$5	fee F	Reinstatement of Certification -	\$5 fee			
Applicant Information	will be							
Applicant's name (as you would like it to appear on the certificate): Erin Delores Wilkes								
Business email address: ewilkes@citrustc.us Business phone number: 352-341-6510								
Job title: Customer Service Representative III								
Employed by: Citrus County Tax Collector								
I have completed the required hours of approved or recertification, or reinstatement for the following de	ourses and signation:	passed	any required	l examinations for the certification	1,			
☐ Certified Florida Appraiser ☐ Ce	ertified Flori	da Evalu	ator	Certified Cadastralist of F	lorida			
☐ Certified Florida Collector ✓ Ce	ertified Flori	da Colle	ctor Assistar	ıt				
Experience for Certification – If you are applying for your initial certification, list at least two years' experience in a Florida property appraiser's office, Florida tax collector's office, or with the Florida Department of Revenue (attach additional pages as necessary). If you are applying for recertification or for reinstatement, provide your current employer and employment dates.								
Employer: Citrus County Tax Collector								
Your Title: Customer Service Representative III			Employmen	nt Dates: _{1/5/2017} to present				
Employer:								
Your Title:			Employme					
Approved Courses – List each course you have successfully completed for the certification, recertification, or reinstatement for which you are applying (attach additional pages as necessary). Attach documentation verifying completion of each approved course. If you are substituting your Certified Residential Appraiser license or Certified General Appraiser license issued by the Florida Real Estate Appraisal Board for one or more courses, list your license number and license type below. Attach a copy of the license.								
No. Course Title	Hours	No.		Course Title	Hours			
TCC501 Duties & Responsibilities of FL Tax Collectors	30	TCC50	3 Collection & Dis	stribution of Property Taxes & Special Assessments	30			
TCC502 Management of a FL Tax Collector's Office	30	TCC50	4 Collection	n of Licenses, Taxes and Fees	30			
Applicant Signature								
I am requesting approval for Florida professional c information provided on this form and any attachm	ertification, ents are tru	recertifice e and co	cation, or rein orrect to the l	nstatement. I certify that all of the best of my knowledge.				
Signature:				Date:				

Congratulations,

ERIN WILKES,

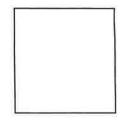
on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on

Tuesday, July 23, 2019

30.00 credit hours



Property Tax Oversight, Certification and Training Team



Certifies that

Erin Wilkes

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

July 6-29, 2020

Property Tax Oversight, Certification and Training Team

Certifies that

erin delores wilkes

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 7-10, 2022 30 credit hours

Property Tax Oversight, Certification and Training Team

Certifies that

erin delores wilkes

has successfully completed

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

Course Number: TC-0041C

September 12-15, 2022 30 credit hours





Certification Application Checklist
Certified Florida Collector/Certified Florida Collector Assistant Chapter 12D-19, F.A.C.

Name to Appear on Certificate:	Jacquelyn	Wright		
Previous Name(s)(if applicable):				
Documentation Included:				
County: Clay		Job Title: Finance Assist	tant	
Certification Requested:	<u> </u>			
Initial: ✓		Reinstatement:		
Certification Date:	05/01/23			
	Λnı	nlication		
✓ Application with Required		plication		
✓ Application Fee	Olgridiaic			
✓ Courses Listed on Applica	ation			
✓ Employment Dates Listed				
✓ Includes Current				
	perience v	vith an Applicable Offic	е	
From: 04/16/21		To: Present		
From:		To:		
	Course	Information	T	
Course Name			Hours Credited	Documentation
407.40.000(0)(.)			Orealtea	
30-hours per 12D-19.003(3)(a)				
30-hours per 12D-19.003(3)(a) TCC 501 - Duties and Responsibilities of	of Florida Ta	x Collectors	30	Attended Course
. ,,,,	of Florida Ta	x Collectors	30	Attended Course
TCC 501 - Duties and Responsibilities of			30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b)	Collector's (Office		
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax	Collector's (Office	30	Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's (Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's (Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's (Office	30 30	Attended Course Attended Course
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TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's (Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's (Office	30 30	Attended Course Attended Course
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TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's (Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's (Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's (Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's (Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's (Office	30 30	Attended Course Attended Course
TCC 501 - Duties and Responsibilities of 90-hours per 12D-19.003(3)(b) TCC 502 - Management of a Florida Tax TCC 503 - Collection and Distribution of Po	Collector's (Office s and Special Assessments	30 30 30	Attended Course Attended Course

Notes:



Application for Florida Professional Certification

DR-4001 N. 10/21 Rule 12D-16.002, F.A.C. Effective 10/21 Page 1 of 2

Property Tax Oversight Certification and Training

Each person applying for a Florida professional certification, annual recertification, or reinstatement of a Florida professional certification must complete an *Application for Florida Professional Certification*. If you are applying for more than one professional certification, you must complete a separate application for each designation. **Submit your completed application and pay the required fee to the Department using**

Property Tax Oversight Certification and Training Online Registration at http://floridarevenue.com/property/Pages/Cofficial Training_RegistrationAndPayment.aspx

	Jerty/Fag	es/Come	<u> </u>	raining_RegistrationAndFayir	ici iliaspa	
Reason for Applying	y de kay b		12 12 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			
✓ Initial Certification - \$25 fee ✓ Annual	Recertific	ation - \$5	fee	Reinstatement of Certific	cation - \$5 fee	
Applicant Information						
Applicant's name (as you would like it to appear or	the certifi	cate): Jac				
Business email address: jwright@claycountytax.com Business phone number: 904-284-3883						
Job title: Finance Assistant						
Employed by: Clay County Tax Collector						
I have completed the required hours of approved c recertification, or reinstatement for the following de	ourses and signation:	d passed	any re	equired examinations for the cer	tification,	
☐ Certified Florida Appraiser ☐ Ce	ertified Flo	rida Evalu	ator	Certified Cadastra	list of Florida	
Certified Florida Collector	rtified Flor	rida Collec	ctor A	ssistant		
Experience for Certification – If you are apply Florida property appraiser's office, Florida tax colle pages as necessary). If you are applying for recert employment dates.	ctor's offic	e. or with	the Fl	lorida Department of Revenue (a	attach additional	
Employer: Clay County Tax Collector			_			
Your Title: Finance Assistance	<u>.</u>		Empl	loyment Dates: _{04/16/21} - preser	nt	
Employer:						
Your Title:			Empl	loyment Dates:		
Approved Courses – List each course you have reinstatement for which you are applying (attach as of each approved course. If you are substituting you license issued by the Florida Real Estate Appraisa type below. Attach a copy of the license.	dditional pa ur Certifie	ages as n d Residen one or m	ecess itial A	ary). Attach documentation veril ppraiser license or Certifled Gen purses, list your license number	ying completion eral Appraiser and license	
No. Course Title	Hours	No.		Course Title	Hours	
C00410 TCC 502	30	C		CC 504	<u> </u>	
TC-0034 TCC 503	30	TC - 084	1	<u>CC 501</u>	රිට	
Applicant Signature I am requesting approval for Florida professional conformation provided on this form and any attachments of the signature:	ertification ents are tr	, recertific ue and co	ation, rrect t	or reinstatement. I certify that a to the best of my knowledge. Date: 2 15 23	Il of the	

Florida Department of Revenue Property Tax Oversight

Jim Zingale Executive Director

5050 West Tennessee Street, Taliahassee, FL 32399

floridarevenue.com

Payment Summary

Registration 1: TC					
Application:	Application - Certified Florida Collector or Certified Florida Collector Assistant Full Name - Jacquelyn Wright County - Clay Email - jwright@claycountytax.c om File Name - tcc503 certificate.pdf	25.00			
Total:		25.00			

Total Cost: 25.00

Property Tax Oversight, Certification and Training Team



Certificate of Completion

Jaquelyn Wright

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 13-16, 2021

Congratulations,

Jacquelyn Wright

on completing

TCC 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

Course Number: TC-0036C

on

June 15, 2022 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Jacquelyn Wright

has successfully completed

TCC 504 - COLLECTION OF LICENSES, TAXES, AND FEES

Course Number: TC-0042C

June 21-24, 2022 30 credit hours



Property Tax Oversight, Certification and Training Team

Certifies that

Jacquelyn Wright

has successfully completed

TCC 501 - DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

Course Number: TC-0040C

February 7-10, 2022 30 credit hours