

STATE OF FLORIDA  
DEPARTMENT OF REVENUE

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IN RE: FLORIDA DEPARTMENT  
OF REVENUE-PROPERTY TAX  
OVERSIGHT

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CERTIFIED FLORIDA COLLECTOR  
ADMISSIONS AND CERTIFICATIONS COMMITTEE  
PUBLIC MEETING

DATE: March 08, 2023  
TIME: 3:00 p.m. - 3:10 p.m.  
LOCATION: Telephonic

Reported by:

JESSICA RENCHEN, Court Reporter  
For the Record Reporting  
1500 Mahan Drive, Suite 140  
Tallahassee, Florida, 32308

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- Rene Lewis
- Linda Myers, Putnam County TC
- Peter Cam, Miami Dade County TC
- Lisa Cullen, Brevard County TC
- Dennis Hollingsworth, St. Johns County TC
- Sharon Jordan, Suwannee County TC
- Vickie Potts, Charlotte County TC
- Becky Smith, Calhoun County TC
- Celeste Watford, Okeechobee County TC
- Eric Zwayer, Highlands County TC

\* \* \*

## P R O C E E D I N G S

1  
2 MS. LEWIS: Good afternoon, everyone.  
3 Welcome to the Certified Florida Collector  
4 Admissions and Certifications Committee.

5 My name is Rene Lewis; I am the Director of  
6 the Property Tax Oversight program and the chair  
7 for today's proceedings.

8 The committee, as a public board, is subject  
9 to the Government in the Sunshine laws, and  
10 therefore the committee's meetings are required to  
11 be open to the public and properly noticed. This  
12 applies to any gathering of two or more committee  
13 members where there is discussion about a matter  
14 that could come before the committee for action.

15 Ms. Rachel Goldstein, General Counsel for the  
16 Department, is on the phone. Also present are  
17 staff members from the Property Tax Oversight  
18 program in the Department of Revenue.

19 Will our staff please introduce themselves by  
20 stating their names and titles.

21 MS. MILLER: Meghan Miller, Revenue Program  
22 Administrator.

23 MS. MCLANE: Kelly McLane, Interdepartmental  
24 Projects Administrator.

25 MS. HARPER: Jenna Harper, Compliance

1 Assistance Process Manager.

2 MS. LEWIS: Thank you.

3 If you are part of the public participating  
4 by telephone and want to submit a written comment  
5 pertaining to the material being presented today,  
6 please send an e-mail to  
7 ptotraining@floridarevenue.com. In the subject  
8 line of your e-mail, please use "March 8 Committee  
9 Meeting." We are monitoring that e-mail account  
10 during the meeting and will read aloud all  
11 comments we receive during the meeting.

12 If you prefer to speak, please state that in  
13 your e-mail and we will recognize you for comment.

14 We would appreciate if everyone could please  
15 mute their phone when they are not participating  
16 so we can reduce the amount of feedback during the  
17 meeting. Please be sure to unmute your line when  
18 you need to voice a vote.

19 Meghan Miller, Secretary of the Committee,  
20 will you please call the roll.

21 MS. MILLER: Rene Lewis?

22 MS. LEWIS: Here.

23 MS. MILLER: Linda Myers? Peter Cam?

24 MR. CAM: Here.

25 MS. MILLER: Lisa Cullen?

1 MS. CULLEN: Here.

2 MS. MILLER: Dennis Hollingsworth?

3 MR. HOLLINGSWORTH: Here.

4 MS. MILLER: Sharon Jordan?

5 MS. JORDAN: Here.

6 MS. MILLER: Vickie Potts?

7 MS. POTTS: Here.

8 MS. MILLER: Becky Smith?

9 MS. SMITH: Here.

10 MS. MILLER: Celeste Watford?

11 MS. WATFORD: Here.

12 MS. MILLER: Eric Zwayer?

13 MR. ZWAYER: Here.

14 MS. LEWIS: Okay. As we were taking roll, I  
15 heard a line beep. Is that possibly Linda Myers  
16 that joined us?

17 MS. MYERS: Yes. Yes, I'm here.

18 MS. LEWIS: Great. Let the record reflect  
19 Linda is present.

20 According to Rule 12D-19.002(6), Florida  
21 Administrative Code, five members of the  
22 Admissions and Certifications Committee constitute  
23 a quorum.

24 Meghan, do we have a quorum?

25 MS. MILLER: Yes.

1 MS. LEWIS: Thank you.

2 Our first order of business today is the  
3 approval of the October 5, 2022, Certified Florida  
4 Collector Admissions and Certifications Committee  
5 meeting minutes.

6 Do I have a motion to approve the October 5,  
7 2022, committee meeting minutes?

8 Please state your name if you make a motion.

9 MS. CULLEN: Lisa Cullen, so moved.

10 MS. LEWIS: Thank you, Lisa.

11 We have a motion by Lisa Cullen.

12 Do we have a second?

13 MS. JORDAN: Sharon Jordan, second.

14 MR. ZWAYER: Second, Eric Zwayer.

15 MS. LEWIS: I'm going to go with Eric on the  
16 last one. So we have a second by Eric Zwayer.

17 All those in favor, indicate by saying "Aye."

18 (Chorus of ayes.)

19 MS. LEWIS: All opposed, indicate by saying  
20 "No."

21 Thank you.

22 Our next item of business is the presentation  
23 and recommendation of applicants.

24 The program posted the list of applicants,  
25 along with the completed applications, on the

1 Department's website and sent the meeting  
2 materials link to each of you. Each application  
3 has a checklist at the front to assist you in your  
4 review of the applicants. This checklist has the  
5 certification criteria required in Rule Chapter  
6 12D-19, F.A.C.

7 Meghan, will you please list the requirements  
8 of the Certified Florida Collector and Certified  
9 Florida Collector Assistant designations?

10 MS. MILLER: The qualifications for the  
11 Certified Florida Collector and Certified Florida  
12 Collector Assistant include at least two years of  
13 experience with a Florida tax collector's or  
14 property appraiser's office or the Florida  
15 Department of Revenue, at least 120 hours of  
16 approved education, and current employment with a  
17 Florida tax collector's or property appraiser's  
18 office or the Florida Department of Revenue. The  
19 Certified Florida Collector designation is  
20 reserved for the county official.

21 MS. LEWIS: Thank you, Meghan.

22 Now, I need for each Committee Member to  
23 individually answer the following question on the  
24 record. After I read the question, Meghan will  
25 call the name of each member. Please state your

1 answer of yes or no.

2 The question is: Are you aware of any facts,  
3 situations, or reasons which you feel may  
4 disqualify or otherwise make it improper for you  
5 to hear and deliberate on any of the applicants  
6 scheduled to be reviewed today?

7 MS. MILLER: Rene Lewis?

8 MS. LEWIS: No.

9 MS. MILLER: Linda Myers?

10 MS. MYERS: No.

11 MS. MILLER: Peter Cam?

12 MR. CAM: No.

13 MS. MILLER: Lisa Cullen?

14 MS. CULLEN: No.

15 MS. MILLER: Dennis Hollingsworth?

16 MR. HOLLINGSWORTH: No.

17 MS. MILLER: Sharon Jordan?

18 MS. JORDAN: No.

19 MS. MILLER: Vickie Potts?

20 MS. POTTS: No.

21 MS. MILLER: Becky Smith?

22 MS. SMITH: No.

23 MS. MILLER: Celeste Watford?

24 MS. WATFORD: No.

25 MS. MILLER: Eric Zwayer?



1 MR. ZWAYER: No.

2 MS. LEWIS: Thank you.

3 Do any committee members have anything they  
4 wish to discuss about the applicants' credentials?

5 Does the public have any comments on any of  
6 the applicants?

7 If you are attending by telephone, please  
8 send us an e-mail so we can recognize you. Again,  
9 that e-mail address is  
10 ptotraining@floridarevenue.com.

11 Jenna, have we received any e-mail comments?

12 MS. HARPER: No, we have not.

13 MS. LEWIS: Thank you.

14 Hearing no additional comments or discussion  
15 of the credentials, the committee will now vote on  
16 consideration of the applicant list.

17 Do I have a motion for recommendation of the  
18 applicants?

19 Please state your name when making your  
20 motion.

21 MS. MYERS: Linda Myers, approval of the  
22 applicant list.

23 MS. LEWIS: Thank you, Linda.

24 We have a motion by Linda Myers.

25 Do I have a second?

1 MS. WATFORD: Celeste Watford, second.

2 MS. CULLEN: Lisa Cullen, second.

3 MS. LEWIS: Thank you.

4 I have a second by Celeste Watford.

5 All those in favor, indicate by saying "Aye."

6 (Chorus of ayes.)

7 MS. LEWIS: Thank you.

8 All opposed, say "Nay."

9 Let the record reflect that the committee has  
10 recommended all applicants for certification.

11 Congratulations to the new Certified Florida  
12 Collectors and Certified Florida Collector  
13 Assistants. The professional designees will  
14 receive documentation of their certification from  
15 the Department.

16 That concludes today's agenda for the  
17 Certified Florida Collector Admissions and  
18 Certifications Committee meeting.

19 Again, thank you all very much for your  
20 leadership and service today on the committee.  
21 We are adjourned, and I hope you have a great  
22 afternoon.

23 (Thereupon, the proceedings were concluded at  
24 3:10 p.m.)

25

CERTIFICATE OF REPORTER

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I, JESSICA RENCHEN, Registered Professional Court Reporter, certify that I was authorized to and did stenographically report the foregoing proceedings and that the transcript is a true and complete record of my stenographic notes.

DATED this 8th day of March, 2023.

\_\_\_\_\_  
JESSICA RENCHEN, Court Reporter

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