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FLORIDA DEPARTMENT OF REVENUE
PROPERTY TAX OVERSIGHT
CERTIFIED FLORIDA COLLECTOR ADMISSIONS & CERTIFICATIONS
COMMITTEE MEETING

DATE: October 5, 2022

TIME: 3:00 p.m. to 3:13 p.m.

LOCATION: Via Teleconference

This meeting came on to be heard at the time and
place aforesaid, when and where the following
proceedings were reported by:

Doreen M. Mannino, Court Reporter
For The Record Reporting, Inc.
1500 Mahan Drive, Suite 140
Tallahassee, Florida 32308

P R O C E E D I N G S

1
2 MS. LEWIS: Good afternoon, everyone.
3 Welcome to the Certified Florida Collector
4 Admissions and Certifications Committee. My name
5 is Rene Lewis; I am the Director of the Property
6 Tax Oversight program and the chair for today's
7 proceedings.

8 I would like to begin by recognizing that this has
9 been a challenging time for many of you in the
10 state who experienced the impacts of Hurricane Ian
11 or you are also assisting your colleagues in their
12 recovery efforts from the storm. So the
13 Department is here for aid and assistance and we
14 appreciate everyone making the time for today's
15 meeting to consider these applicants. Thank you
16 for serving.

17 The committee, as a public board, is subject
18 to the Government in the Sunshine laws, and
19 therefore the committee's meetings are required to
20 be open to the public and properly noticed. This
21 applies to any gathering of two or more committee
22 members where there is discussion about a matter
23 that could come before the committee for action.
24 Mr. Mark Hamilton, General Counsel for the
25 Department, is here. Also, present are staff

1 members from the Property Tax Oversight program in
2 the Department of Revenue. Will our staff please
3 introduce themselves by stating their names and
4 titles?

5 MS. MILLER: Meghan Miller, Revenue Program
6 Administrator.

7 MS. MCLANE: Kelly McLane, Intradepartmental
8 Projects Administrator.

9 MS. HARPER: Jenna Harper, Compliance
10 Assistance Process Manager.

11 MS. LEWIS: If you are part of the public
12 participating by telephone and want to submit a
13 written comment pertaining to the material being
14 presented today, please send an email to
15 ptotraining@floridarevenue.com. In the subject
16 line of your email, please use "October 5
17 Committee Meeting." We are monitoring that email
18 account during the meeting and will read aloud all
19 comments we receive during the meeting.

20 If you prefer to speak, please state that in your
21 email and we will un-mute the audio and recognize
22 you for comment.

23 We would appreciate if everyone could please
24 mute their phone when they are not participating
25 so we can reduce the amount of feedback during the

1 meeting. Please be sure to unmute your line when
2 you need to voice a vote.

3 Before calling roll, I'd like to take a
4 moment to welcome our newest committee member,
5 Honorable Linda Myers. Welcome to the Certified
6 Florida Collector Admissions and Certifications
7 Committee. We appreciate your service on the
8 committee during your presidency of the Florida
9 Tax Collector's Association. Welcome, Linda.

10 Now, Meghan Miller, the secretary of the
11 committee, will you please call the roll?

12 MS. MILLER: Renee Lewis.

13 MS. LEWIS: Here.

14 MS. MILLER: Linda Myers.

15 MS. MYERS: (No response.)

16 MS. MILLER: Peter Cam.

17 MR. CAM: Here.

18 MS. MILLER: Lisa Cullen.

19 MS. CULLEN: Here.

20 MS. MILLER: Dennis Hollingsworth.

21 MR. HOLLINGSWORTH: Here.

22 MS. MILLER: Sharon Jordan.

23 MS. JORDAN: Here.

24 MS. MILLER: Vickie Potts.

25 MS. POTTS: (No response.)

1 MS. MILLER: Becky Smith.

2 MS. SMITH: (No response.)

3 MS. MILLER: Celeste Watford.

4 MS. WATFORD: (No response.)

5 MS. MILLER: Eric Zwayer.

6 MR. ZWAYER: Here.

7 MS. LEWIS: According to Rule 12D-19.002(6)
8 Florida Administrative Code, five members of the
9 Admissions and Certifications Committee constitute
10 a quorum. Meghan, do we have a quorum?

11 MS. MILLER: Yes.

12 MS. LEWIS: Thank you. Our first order of
13 business today is the approval of the June 8,
14 2022, Certified Florida Collector Admissions and
15 Certifications Committee meeting minutes. Do I
16 have a motion to approve the June 8, 2022,
17 committee meeting minutes? Please state your name
18 if you make a motion.

19 MS. JORDAN: Sharon Jordan, I'll make that
20 motion.

21 MS. LEWIS: Thank you, Sharon. I have a
22 motion. Do I have a second?

23 MR. ZWAYER: Eric Zwayer, second.

24 MS. LEWIS: Thanks, Eric. We have a second
25 by Eric. All those in favor, indicate by saying

1 "Aye."

2 (Chorus of Ayes.)

3 MS. LEWIS: All opposed, indicate by saying
4 "Nay."

5 Thank you. Our next item of business is the
6 presentation and recommendation of applicants.
7 The program posted the list of applicants, along
8 with the completed applications, on the
9 Department's website and sent the meeting
10 materials link to each of you. Each application
11 has a checklist at the front to assist you in your
12 review of the applicants. This checklist has the
13 certification criteria required in Rule Chapter
14 12D-19, Florida Administrative Code.

15 Meghan, will you please list the requirements
16 of the Certified Florida Collector and Certified
17 Florida Collector Assistant designations, please?

18 MS. MILLER: The qualifications for the
19 Certified Florida Collector and Certified Florida
20 Collector Assistant include at least two years of
21 experience with a Florida tax collector's or
22 property appraiser's office or the Florida
23 Department of Revenue, at least 120 hours of
24 approved education, and current employment with a
25 Florida tax collector's or property appraiser's

1 office or the Florida Department of Revenue. The
2 Certified Florida Collector designation is
3 reserved for the county official.

4 MS. LEWIS: Thank you, Meghan. Now, I need
5 for each Committee Member to individually answer
6 the following question on the record. After I
7 read the question, Meghan will call the name of
8 each member. Please state your answer of yes or
9 no.

10 The question is: Are you aware of any facts,
11 situations, or reasons which you feel may
12 disqualify or otherwise make it improper for you
13 to hear and deliberate on any of the applicants
14 scheduled to be reviewed today.

15 MS. MILLER: Renee Lewis.

16 MS. LEWIS: No.

17 MS. MILLER: Linda Myers.

18 MS. MYERS: (No response.)

19 MS. MILLER: Peter Cam.

20 MR. CAM: No.

21 MS. MILLER: Lisa Cullen.

22 MS. CULLEN: No.

23 MS. MILLER: Dennis Hollingsworth.

24 MR. HOLLINGSWORTH: No.

25 MS. MILLER: Sharon Jordan.

1 MS. JORDAN: No, ma'am.

2 MS. MILLER: Vickie Potts.

3 MS. POTTS: (No response.)

4 MS. MILLER: Becky Smith.

5 MS. SMITH: (No response.)

6 MS. MILLER: Celeste Watford.

7 MS. WATFORD: No.

8 MS. MILLER: Eric Zwayer.

9 MR. ZWAYER: No.

10 MS. LEWIS: Thank you. Do any committee
11 members have anything they wish to discuss about
12 the applicants' credentials?

13 Does the public have any comments on any of
14 the applicants? If you are attending by
15 telephone, please send us an email so we can
16 recognize you. Again, that email address is
17 ptotraining@floridarevenue.com.

18 Jenna, have we received any email comments?

19 MS. HARPER: No, we have not.

20 MS. LEWIS: Thank you. Hearing no additional
21 comments or discussion of the credentials, the
22 committee will now vote on consideration of the
23 applicant list. Do I have a motion for
24 recommendation of the applicants? Please state
25 your name when making your motion.

1 MR. HOLLINGSWORTH: (Inaudible.)

2 MS. LEWIS: I'm going to go with Dennis. I
3 have a motion by Dennis. Do I have a second?

4 MS. WATFORD: Second, Celeste Watford.

5 MS. LEWIS: Thank you, Celeste. All in
6 favor, indicate by saying "Aye."

7 (Chorus of Ayes.)

8 MS. LEWIS: All opposed, indicate by saying
9 "Nay."

10 Let the record reflect that the committee has
11 recommended all applicants for certification.
12 Congratulations to the new Certified Florida
13 Collectors and Certified Florida Assistants. The
14 professional designees will receive documentation
15 of their certification from the Department.

16 That concludes today's agenda for the
17 Certified Florida Appraiser Admissions and
18 Certifications Committee meeting. Again, thank
19 you all very much for your leadership and service
20 today on the committee. We are adjourned.

21 (Meeting concluded at 3:13 p.m.)

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CERTIFICATE OF REPORTER

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STATE OF FLORIDA)
COUNTY OF LEON)

I, Doreen Mannino, Certified Court Reporter, do hereby certify that I was authorized to and did report in stenotypy and electronically the foregoing proceedings, and that the foregoing pages constitute a true and correct transcription of my recording thereof.

IN WITNESS WHEREOF, I have hereunto affixed my hand the 6th day of November 2022 at Tallahassee, Leon County, Florida.



Doreen M. Mannino