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FLORIDA DEPARTMENT OF REVENUE
PROPERTY TAX OVERSIGHT PROGRAM

CERTIFIED FLORIDA APPRAISER
ADMISSIONS AND CERTIFICATIONS COMMITTEE

PUBLIC MEETING

(Via Telephone Conference)

DATE: March 30, 2022
TIME: 2:00 p.m. - 2:10 p.m.
PLACE: 2450 Shumard Oak Boulevard
Building 2, Room 1220
Tallahassee, Florida 32399

Reported by:
Deborah Alff, RPR

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ATTENDANCE

COMMITTEE MEMBERS:

- Rene Lewis (Chair), Deputy Program Director
- Leigh Barfield, C.F.A.
- Akin Akinyemi, C.F.A.
- Mitch Burke, C.F.A.
- Tracy Drake, C.F.A.
- Raymond McIntyre, C.F.A.
- Rebecca Morris-Haid, C.F.A.
- Tim Parker, C.F.A.

DEPARTMENT COUNSEL AND STAFF:

- Mark Hamilton, General Counsel
- Meghan Miller, Interdepartmental Projects Administrator
- Kelly McLane, Interdepartmental Projects Administrator
- Jenna Harper, Compliance Assistance Process Manager

P R O C E E D I N G S

1
2 MS. LEWIS: Good afternoon, everyone. It's
3 two o'clock so we'll go ahead and get started.
4 Welcome to the Certified Florida Appraiser
5 Admissions and Certifications Committee. My name
6 is Rene Lewis. I am the Deputy Director of the
7 Property Tax Oversight Program and the Chairman for
8 today's proceedings.

9 During the February 23, 2022 committee
10 meeting, technical issues were experienced which
11 necessitated a rescheduling and re-advertisement of
12 this public meeting. I appreciate everyone taking
13 time to meet again and for your continued service
14 on the committee.

15 The committee, as a public board, is subject
16 to the Government in the Sunshine laws, and
17 therefore the committee's meetings are required to
18 be open to the public and properly noticed. This
19 applies to any gathering of two or more committee
20 members where there is discussion about a matter
21 that could come before the committee for action.

22 Mark Hamilton, who is the Department's General
23 Counsel, is here. Also here are staff from the
24 Property Tax Oversight Program in the Department of
25 Revenue. Will our staff members please introduce

1 themselves by stating their names and titles?

2 MS. MILLER: Meghan Miller, Interdepartmental
3 Projects Administrator.

4 MS. MCLANE: Kelly McLane, Interdepartmental
5 Projects Administrator.

6 MS. HARPER: Jenna Harper, Compliance
7 Assistant Process Manager.

8 MS. LEWIS: If you are part the public
9 participating by telephone and want to submit a
10 written comment pertaining to the material being
11 presented today, please send an e-mail to
12 PTOtraining@FloridaRevenue.com.

13 In the subject line of your e-mail, please use
14 March 30 Committee Meeting. We are monitoring that
15 e-mail account during the meeting and will read
16 aloud all comments we receive during the meeting.

17 If you prefer to speak, please state that in
18 your e-mail and we will unmute the audio and
19 recognize you for comment.

20 We would appreciate if everyone could please
21 mute their phone when they are not participating so
22 we can reduce the amount of feedback during the
23 meeting. Please be sure to unmute your line when
24 you need to voice a vote.

25 Before calling roll, I'd like to note that we

1 are in the process of filling a committee seat and
2 have it currently marked as vacant on the agenda.

3 Now, Meghan Miller, the secretary of the
4 committee, will you please call the roll?

5 MS. MILLER: Rene Lewis?

6 MS. LEWIS: Here.

7 MS. MILLER: Akin Akinyemi?

8 MR. AKINYEMI: Here.

9 MS. MILLER: Leigh Barfield?

10 MS. BARFIELD: Here.

11 MS. MILLER: Carey Baker?

12 [No response]

13 MS. MILLER: Mitch Burke?

14 MR. BURKE: Here.

15 MS. MILLER: Tracy Drake?

16 MR. DRAKE: Here.

17 MS. MILLER: Raymond McIntyre?

18 MR. MCINTYRE: Here.

19 MS. MILLER: Rebecca Morris-Haid?

20 MS. MORRIS-HAID: Here.

21 MS. MILLER: And Tim Parker?

22 MR. PARKER: Here.

23 MS. LEWIS: Thank you.

24 According to Rule 12D-19.002(6), Florida

25 Administrative Code, five members of the Admissions

1 and Certifications Committee constitute a quorum.
2 Meghan, do we have a quorum?

3 MS. MILLER: Yes.

4 MS. LEWIS: Thank you. Our first order of
5 business today is the approval of the December 9,
6 2021 Certified Florida Appraiser Admissions and
7 Certifications Committee meeting minutes. Do I
8 have a motion to approve the December 9, 2021
9 committee meeting minutes? Please state your name
10 if you make a motion.

11 MS. BARFIELD: This is Leigh Barfield. I make
12 a motion to approve the minutes.

13 MS. LEWIS: Thank you. I have a motion by
14 Leigh Barfield. Do I have a second?

15 MR. MCINTYRE: Raymond McIntyre. Second.

16 MS. LEWIS: Thank you. We have a second by
17 Raymond McIntyre. All those in favor, indicate by
18 saying "Aye."

19 [Ayes]

20 MS. LEWIS: Thank you. All opposed, indicate
21 by saying "Nay."

22 [No response]

23 MS. LEWIS: Thank you.

24 Our next item of business is the presentation
25 and recommendation of applicants. The program

1 posted the list of applicants along with the
2 completed applications on the Department's website,
3 and sent the meeting materials link to each of you.
4 Each application has a checklist at the front to
5 assist you in your review of the applicants. This
6 checklist has the certification criteria required
7 in Rule Chapter 12D-19, Florida Administrative
8 Code.

9 Meghan, will you please list the requirements
10 of the Certified Florida Appraiser, Certified
11 Florida Evaluator, and Certified Cadastralist of
12 Florida designations?

13 MS. MILLER: The qualifications for the
14 Certified Florida Appraiser and Certified Florida
15 Evaluator professional designations include at
16 least two years of experience with a Florida
17 property appraiser's or tax collector's office or
18 the Florida Department of Revenue, at least 120
19 hours of approved education, and current employment
20 with a Florida county property appraiser's or tax
21 collector's office or the Florida Department of
22 Revenue. The Certified Florida Appraiser
23 designation is reserved for the county official.

24 The qualifications for the Certified
25 Cadastralist of Florida include at least two years

1 of experience with a Florida property appraiser's
2 office or the Florida Department of Revenue, at
3 least 150 hours of approved education, and current
4 employment with a Florida property appraiser's
5 office or the Florida Department of Revenue.

6 MS. LEWIS: Thank you.

7 Before proceeding, the Florida Department of
8 Revenue would like to acknowledge on the record a
9 change in the Certified Florida Evaluator
10 applicants since the February 23, 2022 committee
11 meeting.

12 The Department of Revenue was notified after
13 the February 23, 2022 meeting that Ms. Skyler
14 Savage is no longer employed by the Indian River
15 County Property Appraiser's Office. The
16 designation requires current employment within a
17 property appraiser's office, tax collector office,
18 or the Florida Department of Revenue. Ms. Savage's
19 application does not meet the rule requirement and
20 her application has been removed from
21 consideration.

22 Now, I need for each Committee Member to
23 individually answer the following questions on the
24 record. After I read the question, Meghan will
25 call the name of each member. Please state your

1 answer of yes or no.

2 The question is: Are you aware of any facts,
3 situations, or reasons which you feel may
4 disqualify or otherwise make it improper for you to
5 hear and deliberate on any of the applicants
6 scheduled to be reviewed today?

7 MS. MILLER: Rene Lewis?

8 MS. LEWIS: No.

9 MS. MILLER: Akin Akinyemi?

10 MR. AKINYEMI: No.

11 MS. MILLER: Leigh Barfield?

12 MS. BARFIELD: No.

13 MS. MILLER: Carey Baker?

14 [No response]

15 MS. MILLER: Mitch Burke?

16 [No response]

17 MS. MILLER: Tracy Drake?

18 MR. DRAKE: No.

19 MS. MILLER: Raymond McIntyre?

20 MR. MCINTYRE: No.

21 MS. MILLER: Rebecca Morris-Haid?

22 MS. MORRIS-HAID: No.

23 MS. MILLER: Tim Parker?

24 MR. PARKER: No.

25 MS. LEWIS: Do any committee members have

1 anything they wish to discuss about the applicants'
2 credentials?

3 [No response]

4 MS. LEWIS: Does the public have any comments
5 on any of the applicants? If you are attending by
6 telephone, please send us an e-mail so we can
7 recognize you. Again, that e-mail address is
8 PTOTraining@FloridaRevenue.com.

9 Jenna, have we received any e-mail comments?

10 MS. HARPER: No, we have not.

11 MS. LEWIS: Thank you.

12 Hearing no additional comments or discussion
13 of the credentials, the committee will now vote on
14 consideration of the applicant list. Do I have a
15 motion for a recommendation of the applicants?
16 Please state your name when making your motion.

17 MR. AKINYEMI: Akin Akinyemi. So moved.

18 MS. LEWIS: Thank you. I have a motion by
19 Akin Akinyemi. Do I have a second?

20 MS. BARFIELD: Leigh Barfield. Second.

21 MS. LEWIS: I heard Leigh first, so Leigh
22 Barfield was the second. All those in favor,
23 indicate by saying "Aye."

24 [Ayes]

25 MS. LEWIS: All opposed, say "No."

1 [No response]

2 MS. LEWIS: Thank you. Let the record reflect
3 that the committee has recommended all applicants
4 for certification. Congratulations to the new
5 Certified Florida Appraisers, Certified Florida
6 Evaluators, and Certified Cadastralists of Florida.
7 The professional designees will receive
8 documentation of their certification from the
9 Department.

10 That concludes today's agenda for the
11 Certified Florida Appraiser Admissions and
12 Certifications Committee meeting. Again, thank you
13 all very much for your leadership and your service.
14 We are adjourned.

15 [Concluded at 2:10 p.m.]

16 (Whereupon, the following is cited for
17 inclusion in the record:)

18 Let the record reflect that the committee
19 member Honorable Mitch Burke lost connection to the
20 conference call at 2:08 p.m. Mr. Burke was not
21 present on the conference call for the vote on the
22 recommendation of applicants and will not be
23 considered part of the quorum.

24

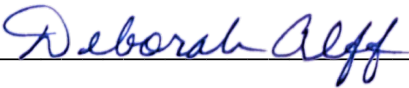
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CERTIFICATE OF REPORTER

I, DEBORAH ALFF, do hereby certify that I was authorized to and did report the foregoing proceedings, and that the transcript, pages 1 through 12, contains a true and correct record of my stenographic notes and recordings thereof.

Dated this 25th day of April, 2022 at Tallahassee, Leon County, Florida.



DEBORAH ALFF

Court Reporter