Certified Florida Collector Admissions and Certifications Committee Meeting

Agenda and Meeting Materials

March 4, 2020

DEPARTMENT OF REVENUE

NOTICE OF PUBLIC MEETING

The DEPARTMENT OF REVENUE announces a public meeting to which all persons are invited.

DATE AND TIME: Wednesday, March 4, 2020, 3:00 pm EST

PLACE: 2450 Shumard Oak Boulevard, Building 2, Room 1220, Tallahassee, Florida 32399

The meeting will be conducted using communications media technology, specifically a telephone conference call. Persons interested in attending by phone may do so by calling 1-888-585-9008 and entering the conference room number 924-979-521. The public point of access to the call is 2450 Shumard Oak Blvd., Building 2, Room 1220, Tallahassee, Florida 32399.

GENERAL SUBJECT MATTER TO BE CONSIDERED:

The Department will present applications for the Certified Florida Collector and Certified Florida Collector Assistant designations. Please refer to the Certified Florida Collectors Admissions and Certifications Committee meeting materials on the Department's website at https://floridarevenue.com/opengovt/Pages/meetings.aspx before attending the meeting.

A copy of the agenda and materials may be obtained by contacting:

Kelly McLane, Property Tax Oversight program, Department of Revenue, PO Box 3294, Tallahassee, FL 32315-3294, 850-941-6024, kelly.mclane@floridarevenue.com. Parties may also submit written materials they intend to offer during the meeting to Kelly McLane.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours before the workshop by contacting Kelly McLane at 850-941-6024 or kelly.mclane@floridarevenue.com. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1-800-955-8771 (TDD) or 1-800-955-8770 (voice).

If any person decides to appeal any decision the committee made with respect to any matter considered at this meeting or hearing, he or she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

For more information, you may contact Kelly McLane, Property Tax Oversight program, Department of Revenue, PO Box 3294, Tallahassee, FL 32315-3294, 850-941-6024, kelly.mclane@floridarevenue.com.

CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND CERTIFICATIONS COMMITTEE AGENDA
Florida Department of Revenue
Property Tax Oversight

March 4, 2020 3:00 p.m., EST
2450 Shumard Oak Boulevard, Building 2, Room 1220
Tallahassee, Florida 32399
1-888-585-9008
Conference Room Number: 924-979-521

This meeting is open to the public.
Please send written comments to PTOTraining@floridarevenue.com.

Committee Members:
Patrick Creehan, Chair
Anne Gannon, C.F.C., President, Florida Tax Collectors Association
Larry Hart, C.F.C.
Dennis Hollingsworth, C.F.C.
Sharon Jordan, C.F.C.
Vickie Potts, C.F.C.
Rhonda Skipper, C.F.C.
Becky Smith, C.F.C.
Celeste Watford, C.F.C.
Eric Zwayer, C.F.C.

Welcome	Chair	5 minutes
Roll call	Secretary	3 minutes
September 26, 2019 meeting minutes review and approval	Chair/Committee Members	5 minutes
Presentation of applicants Discussion of applicants' credentials	Chair/Committee Members	30 minutes
Public comment on applicants' credentials	Public	3 minutes each
Vote to recommend the applicant list	Chair/Committee Members	5 minutes
Adjourn	Chair	2 minutes

Additional information for members of the public joining by phone:
To ask a question or submit a written comment, send an email to PTOTraining@floridarevenue.com. In the subject line of your email, please use "March 4, 2020 Committee Meeting." We will monitor this mailbox during the meeting and read all comments aloud. The court reporter will enter the comments into the transcript.

FLORIDA DEPARTMENT OF REVENUE
PROPERTY TAX OVERSIGHT

CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND CERTIFICATIONS COMMITTEE

The above entitled Meeting convened at 2450 Shumard Oak Boulevard, Building 2, Tallahassee, Florida on the 26th day of September, 2019, commencing at 3:00 p.m.

Reported by:

DOREEN M. MANNINO, Court Reporter
For the Record Reporting, Inc.
1500 Mahan Drive, Suite 140
Tallahassee, Florida, 32308

P R E S E N T

Patrick Creehan, Interim Director of Property Tax Oversight Program and Chair; Stephen Keller, Department Executive Senior Attorney; Kathryn Davis, Department Attorney; Rachel Goldstein, Department Attorney; Patti Kight, Compliance Process Manager

TELEPHONICALLY

Meghan Miller; Committee Secretary & Project Administrator; Kelly McLane, Project Administrator; Larry Hart; Dennis Hollingsworth; Sharon Jordan; Vickie Potts; Rhonda Skipper; Celeste Watford

P R O C E E D I N G S

MR. CREEHAN: Good afternoon, everyone. Welcome to the Certified Florida Collector Admissions and Certifications Committee. My name is Patrick Creehan. I am the Interim Director of the Property Tax Oversight Program and the Chair for today's proceedings.

The committee, as a public board, is subject to the Government in the Sunshine laws; and therefore, the committee's meetings are required to be open to the public and properly noticed. This applies to any gathering of two or more committee members where there is discussion about a matter that could come before the committee for action.

Mr. Steve Keller, Ms. Kathryn Davis, Ms. Rachel Goldstein, who are department attorneys, are also here with us today. Also here are staff from the Property Tax Oversight Program in the Department of Revenue.

Will our staff members please introduce themselves by stating their names and their titles?

MS. KIGHT: Patti Kight, Process Manager.

MS. MILLER: Meghan Miller, Project

Administrator.

MS. McLANE: Kelly McLane, Project Administrator.

MR. CREEHAN: Thank you.

If you are part of the public participating by telephone and want to submit a written comment, please send an email to ptotraining@floridarevenue.com.

In the subject line of your email, please use "September 26 committee meeting." We are monitoring that email account during the meeting and we will read aloud all comments we receive during the meeting.

If you prefer to speak, please state that in your email and we will unmute the telephone and recognize you for comment.

Moving on to roll call. Rule 12-9.002(2), Florida Administrative Code, designates that the president of the FTCA shall serve a one year term on the committee concurrent with his or her term as president. Please welcome Honorable Anne Gannon, Palm Beach County Tax Collector and FTCA President to the committee.

Meghan Miller, secretary to the

committee, will you please call the roll?

MS. MILLER: Patrick Creehan.

MR. CREEHAN: Here.

MS. MILLER: Anne Gannon.

Larry Hart.

MR. HART: Here.

MS. MILLER: Dennis Hollingsworth.

MR. HOLLINGSWORTH: Here.

MS. MILLER: Sharon Jordan.

MS. JORDAN: Here.

MS. MILLER: Vickie Potts.

MS. POTTS: Here.

MS. MILLER: Rhonda Skipper.

MS. SKIPPER: Here.

MS. MILLER: Becky Smith.

(No response.)

MS. MILLER: Celeste Watford.

MS. WATFORD: Here.

MS. MILLER: Eric Zwayer.

(No response.)

MR. CREEHAN: According to Rule 12-9.002(3), Florida Administrative Code, five members of the Admissions and Certifications Committee constitute a quorum.

Meghan, do we have a quorum?

MS. MILLER: Yes.

MR. CREEHAN: Thank you.

Our first order of business today is the approval of the February 27, 2019, Certified Florida Collector Admissions and Certifications Committee. Do I have a motion to approve the February 27, 2019 committee meeting minutes? Please state your name if you make such motion.

MS. WATFORD: I move to approve it, Celeste Watford.

MR. CREEHAN: Do I have a second?

MR. HART: Larry Hart, second.

MR. CREEHAN: We have a second. Thank you. All those in favor indicate by saying aye.

(Chorus of ayes.)

MR. CREEHAN: Opposed by saying nay.

(No response.)

MR. CREEHAN: Motion passes.

Next item of business is the presentation and recommendation of applicants.

The program posted the list of applicants, along with the completed applications, on the Department's website and

sent it to each of you last week. Each application has a checklist at the front to assist you in review of the applicants. This checklist has certification criteria as required in Rule Chapter 12-9, Florida Administrative Code.

Meghan, will you please list the requirements of the Certified Florida Collector and Certified Florida Collector Assistant designations?

MS. MILLER: The qualifications for the Certified Florida Collector and Certified Florida Collector Assistant include at least two years of experience with a Florida tax collector's or property appraiser's office or the Florida Department of Revenue, at least 120 hours of approved education, and current employment with a Florida tax collector's office or property appraiser's office or the Florida Department of Revenue.

The Certified Florida Collector designation is reserved for the county official.

MR. CREEHAN: Thank you, Meghan.

Now I need each Committee Member to

individually answer the following question on the record:

Are you aware of any facts, situations, or reasons which you feel may disqualify or otherwise make it improper for your to hear and deliberate on any of the applicants scheduled to be reviewed today?

Patti, will list the names and answer accordingly.

MS. KIGHT: Anne Gannon.

(No response.)

MS, KIGHT: Larry Hart.

MR. HART: No, I do not.

MS. KIGHT: Dennis Hollingsworth.

MR. HOLLINGSWORTH: No.

MS. KIGHT: Sharon Jordan.

MS. JORDAN: No, ma'am.

MS. KIGHT: Vickie Potts.

MS. POTTS: No, I do not.

MS. KIGHT: Rhonda Skipper.

MS. SKIPPER: No, ma'am.

MS. KIGHT: Becky Smith.

(No response.)

MS. KIGHT: Celeste Watford.

MS. WATFORD: No, ma'am.

MS. KIGHT: Eric Zwayer.

(No response.)

MR. CREEHAN: Thank you very much. Do any committee members have anything they wish to discuss about the applicants' credentials?

Moving on. Public comment. Thank you.

Does the public have comments on any of the applicants?

If you are attending by telephone, please send us an email so we can recognize you. Again, that email is all one word ptotraining@floridarevenue.com.

And I'm looking to my guys over here to see if they've gotten any emails. They are shaking their heads that we have not received any public emails or phone calls.

Moving on. Having no additional comments or discussion of credentials, the committee will now vote on consideration of the applicant list.

Do I have a motion for recommendation of the applicants? Please state your name when making your motion.

MS. JORDAN: This is Sharon Jordan, and I make the motion.

MR. HOLLINGSWORTH: This is Dennis Hollingsworth. I'll second.

MR. CREEHAN: Thank you. All in favor indicate by saying aye.

(Chorus of ayes.)

MR. CREEHAN: Thank you. Any opposed by saying nay.

(No response.)

MR. CREEHAN: Motion passes.

Let the record reflect that the committee has recommended all applicants for certification.

Congratulations to the new Certified Florida Collectors and Certified Florida Collector Assistants. The professional designees will receive documentation of their certification from the Department.

That concludes today's agenda for the Certified Florida Collectors Admissions and Certifications Committee. Again, thank you all very much for your leadership and your participation. We are adjourned.

(The proceedings were adjourned at 3:09 p.m.)

C E R T I F I C A T E

STATE OF FLORIDA)

COUNTY OF LEON)

I, Doreen Mannino, Court Reporter, do hereby certify that I was authorized to and did report in stenotypy and electronically the foregoing proceedings, and that the foregoing pages constitute a true and correct transcription of my recording thereof.

IN WITNESS WHEREOF, I have hereunto affixed my hand the 8th day of October 2019 at Tallahassee, Leon County, Florida.

Doreen M. Mannino

DOREEN M. MANNINO
Commission # GG 270563
Expires November 28, 2022
Bonded Thru Budget Notary Services

Florida Department of Revenue
Property Tax Oversight

Jim Zingale
Executive Director

5050 West Tennessee Street, Tallahassee, FL 32399

floridarevenue.com

MARCH 4, 2020
CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND CERTIFICATIONS COMMITTEE
DESIGNATION APPLICANT CONSIDERATIONS

CERTIFIED FLORIDA COLLECTOR ASSISTANT

ALICIA RAE ALBANESE
THERESA MARGARET AVRETT
CHARLES A. BEAR
ANGELICA BELL
CHRISTINA LEE BRIDWELL
FALISHA CARTER
SHANTAL LASHAYE CLARK
ROBERT J. COOPER
HOLLY COYLE
GUERDELINE DEBROSSE
JANET DUKE
JULIA K. FABIANI
BRANDON LYNN GARCIA
JODY GROVE
RACHEL ANN HERRIMAN
SHEILA HOLBROOK
CRAIG HORWATH
JONATHAN JOHNSON
BRITTANY DORI JOHNSON
BRIDGET R. JOHNSTON
ALICIA R. JORDAN-FEIL
BECKE KILGORE
AMBER LONG
DAVIS MARSHALL
CLARA LYNN MCEWAN
LISA MARIE MCGUIRE
DEBRA JEAN MILLER
DANNA MOLINA
SANDRA T. PALMER
STEPHANIE LAUGHTON POOLEY
MARY LILY PUENTE
KRISTINE ANN REEVES
MEGAN ELIZABETH REVEILLE
SANDRA RODRIGUEZ
JENNIFER LEE ROYAL
LISA M. RYAN
CARLA MARIE SAGER
WENDY A. SARRA
KATHI SUZANNE SENTZ
HARRIETTE EMELINE OMETA SOREZZA
DEVON CARDEL ALEXANDER SPENCER
SAM C. STEELE
KELEITA STEPHENS
CYNTHIA LYNN STIRNER
SANEVIA L. TUCKER
ABNER F. VARGAS
JAMES WATKINS
JESSICA TAYLOR WILLIAMS
EMILY TAYLOR WORLEY

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Alicia Rae Albanese
County: Pasco Job Title: Staff Development Manager
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 10/28/2013 to current

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Bankruptcy – TCC 001	15	☒
Distribution of Taxes – TCC 503.09	2	☒
Mapping Basics – TCC 503.08	2	☒
Tax Deeds – TCC 503.07	2	☒
Annual Tax Roll – TCC 503.06	4	☒
Refunds – TCC 503.05	4	☒
Delinquent Taxes – TCC 503.04	4	☒
Non-Ad Valorem Assessments – TCC 503.03	4	☒
Tangible Personal Property – TCC 503.02	4	☒
Current Ad Valorem Taxes – TCC 503.01	4	☒
Effective Decision Making – TCC 002	10	☒
Customer Service – TCC 003	5	☒
Fraudulent Document Recognition Training	8	☒
DL Transformed Sanctions	8	☒
DL Transformed Financial Responsibility	8	☒
Legal Presence	8	☒
Total Hours (minimum of 120 hours)	122	

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

MIKE FASANO
TAX COLLECTOR/PASCO COUNTY/FLORIDA
POST OFFICE BOX 276/DADE CITY, FLORIDA 33526-0276

Albanese, Alicia

CFCA CERTIFICATION		
Course/Class	Hours	
TCC 501	30	✓
TCC 001	15	✓
TCC 002	10	✓
TCC 003	5	✓
TCC 503.01	4	✓
TCC 503.02	4	✓
TCC 503.03	4	✓
TCC 503.04	4	✓
TCC 503.05	4	✓
TCC 503.06	4	✓
TCC 503.07	2	✓
TCC 503.08	2	✓
TCC 503.09	2	✓
TOTAL DOR HOURS	**90**	90
Fraudulent Document Training	8	✓
DL Phase I - Sanctions	8	✓
DL Phase I - Financial Responsibility	8	✓
DL Phase II - Legal Presence	6	✓
	30	30
TOTAL DMV HOURS		
TOTAL HOURS CREDITED	120 TOTAL	

OK
Mve

rev 7/19

FLORIDA

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Michelle VanLuven
Signature

Director of Branch Operations
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name ALBANESE (Last) ALICIA (First) RAE (Middle)

E-mail Address aalbanese@pascotaxes.com

Business Phone Number 727-847-8165

Employed By Pasco County Tax Collector

Job Title Staff Development Manager

Name of High School Mahopac High School Graduated? ☑ Yes ☐ No

Name of College University of Tampa Graduated- NO. Pasco Hernando State College - YES Graduated? ☑ Yes ☐ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion**

TCC501 (30), TCC 001 (15), TCC002 (10), TCC 003 (5), TCC 503 (30), FDR (8), DL Transformed: Financial Responsibility (8), DL Transformed: Sanctions (8), DL Transformed: Legal Presence (6)

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Pasco County Tax Collector

Your Title Staff Development Manager From 10/28/2013 To current

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Alicia Rae Albanese Date: 8/11/2020

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team



Certifies that

Alicia Albanese

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 27-31, 2020

Congratulations,

ALICIA ALBANESE,

on completing

TCC 001 - BANKRUPTCY COURSE

course on
Sunday, September 01, 2019
15.00 credit hours

FLORIDA DEPARTMENT OF REVENUE

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.
Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request. Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

Congratulations,

ALICIA ALBANESE,

on completing

TCC 002 - EFFECTIVE DECISION MAKING

course on

Tuesday, September 03, 2019

10.00 credit hours



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Congratulations,

ALICIA ALBANESE,

on completing

TCC 003 - CUSTOMER SERVICE COURSE

course on

Thursday, October 31, 2019

5.00 credit hours

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Congratulations,

ALICIA ALBANESE,

on completing

TCC 503.01 - COLLECTION OF CURRENT AD VALOREM TAXES

course on

Wednesday, October 30, 2019

4.00 credit hours

FLORIDA

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Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

Congratulations,

ALICIA ALBANESE,

on completing

TCC 503.02 - COLLECTION & ENFORCEMENT OF TANGIBLE PERSONAL PROPERTY

course on
Sunday, November 03, 2019
4.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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From: LMSadmin@dor.state.fl.us
To: Alicia Albanese
Subject: COLLECTION OF NON-AD VALOREM ASSESSMENTS Certificate
Date: Wednesday, November 20, 2019 1:08:11 PM

Congratulations,

ALICIA ALBANESE,

on completing

TCC 503.03 - COLLECTION OF NON-AD VALOREM ASSESSMENTS

course on

Wednesday, November 20, 2019

4.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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From: LMSadmin@dor.state.fl.us
To: Alicia Albanese
Subject: COLLECTION OF DELINQUENT PROPERTY TAXES AND TAX CERTIFICATES Certificate
Date: Wednesday, November 20, 2019 3:33:18 PM

Congratulations,

ALICIA ALBANESE,

on completing

TCC 503.04 - COLLECTION OF DELINQUENT PROPERTY TAXES AND TAX CERTIFICATES

course on

Wednesday, November 20, 2019

4.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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From: LMSadmin@dor.state.fl.us
To: Alicia Albanese
Subject: REFUND OF AD VALOREM PROPERTY TAXES Certificate
Date: Friday, November 22, 2019 10:34:06 AM

Congratulations,

ALICIA ALBANESE,

on completing

TCC 503.05 - REFUND OF AD VALOREM PROPERTY TAXES

course on

Friday, November 22, 2019

4.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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From: LMSadmin@dor.state.fl.us
To: Alicia Albanese
Subject: ANNUAL TAX ROLLS Certificate
Date: Tuesday, November 19, 2019 9:12:03 AM

Congratulations,

ALICIA ALBANESE,

on completing

TCC 503.06 - ANNUAL TAX ROLLS

course on

Tuesday, November 19, 2019

4.00 credit hours

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From: LMSadmin@dor.state.fl.us
To: Alicia Albanese
Subject: TAX DEEDS Certificate
Date: Tuesday, November 19, 2019 10:16:28 AM

Congratulations,

ALICIA ALBANESE,

on completing

TCC 503.07 - TAX DEEDS

course on

Tuesday, November 19, 2019

2.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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From: LMSadmin@dor.state.fl.us
To: Alicia Albanese
Subject: BASIC MAPPING Certificate
Date: Tuesday, November 19, 2019 12:54:10 PM

Congratulations,

ALICIA ALBANESE,

on completing

TCC 503.08 - BASIC MAPPING

course on

Tuesday, November 19, 2019

2.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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From: LMSadmin@dor.state.fl.us
To: Alicia Albanese
Subject: DISTRIBUTION OF PROPERTY TAXES Certificate
Date: Tuesday, November 19, 2019 1:57:11 PM

Congratulations,

ALICIA ALBANESE,

on completing

TCC 503.09 - DISTRIBUTION OF PROPERTY TAXES

course on

Tuesday, November 19, 2019

2.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Alicia Albanese

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 8 hours of

Fraudulent Document Recognition

On this 9th day of May 2019

LEARNING & DEVELOPMENT

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER

MOTORIST SERVICES

"VOICES COMING TOGETHER"

Colleen Ochinero, Instructor
Education & Training Specialist

FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Alicia Albanese

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 8 hours of

DL Transformed Sanctions

On this 25th day of April 2019

Colleen Ochinero, Instructor
Education & Training Specialist

LEARNING & DEVELOPMENT

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER
MOTORIST SERVICES
VOICES COMING TOGETHER

FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Alicia Albanese

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 8 hours of

DL Transformed Financial Responsibility

On this 24th day of April 2019

Colleen Ochinero, Instructor
Education & Training Specialist

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER

MOTORIST SERVICES

VOICES CARING TOGETHER

LEARNING & DEVELOPMENT

FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Alicia Albanese

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 8 hours of

DL Transformed Legal Presence

On this 15th day of May 2019

Colleen Ochimero, Instructor
Education & Training Specialist

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER
MOTORIST SERVICES
VOICES COMING TOGETHER

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Theresa Margaret Avrett
County: Martin Job Title: Quality Assurance Manager, Personnel & Staff Development
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
☒ Include current employment
☒ Two years of experience with an applicable office
From: 4/1/2014 to 11/1/2017
From: 11/6/2017 to Current

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
DL Transformed ILT Phase I	32	x
DL Transformed ILT Phase II	32	☒
Bankruptcy – TCC 001	15	☒
Effective Decision Making – TCC 002	10	☒
DL Transformed: Medicals	4	☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
		☐
Total Hours (minimum of 120 hours)		
	123	

Committee recommends certification. ☐ Yes ☐ No
NOTES: Click or tap here to enter text.

FLORIDA

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Signature

Chief of Personnel
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Avrett (Last) Theresa (First) Margaret (Middle)

E-mail Address tavrett@mcfc.martin.fl.us

Business Phone Number 772-288-5600 Ext 3080

Employed By Martin County Tax Collector

Job Title Quality Assurance Manager, Personnel & Staff Development

Name of High School Kent County High School Graduated? ☒ Yes ☐ No

Name of College Chesapeake College Graduated? ☐ Yes ☒ No

Professional Organizations (in the collection field)

List below all tax collection courses and enclose a copy of the certificate of completion

TCC 001 & TCC 002 TCC 501, DL Transformed ILT-Phase 1
DL Transformed ILT Phase 2, DL Transformed-Medicals

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Martin County Tax Collector

Your Title Quality Assurance Manager, Personnel Staff Development From 11.06.2017 To Still

Name of Employer Palm Beach County Tax Collector

Your Title Customer Service Rep From 08/01/2014 To 11.01.2017

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Theresa M Avrett Date: 2.13.2020

FLORIDA

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Theresa M Avrett
Signature

Quality Assurance Manager, Personnel & Staff Development
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Avrett (Last) Theresa (First) Margaret (Middle)

E-mail Address tavrett@mcfc.martin.fl.us

Business Phone Number 772-288-5600 Ext 3080

Employed By Martin County Tax Collector

Job Title Quality Assurance Manager, Personnel & Staff Development

Name of High School Kent County High School Graduated? ☒ Yes ☐ No

Name of College Chesapeake College Graduated? ☐ Yes ☒ No

Professional Organizations (in the collection field)

List below all tax collection courses and enclose a copy of the certificate of completion

TCC 001 & TCC 002 TCC 501, DL Transformed ILT-Phase 1
DL Transformed ILT Phase 2, DL Transformed-Medicals

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Martin County Tax Collector

Your Title Quality Assurance Manager, Personnel & Staff Development From 11.06.2017 To Still

Name of Employer Palm Beach County Tax Collector

Your Title Customer Service Rep From 04/01/2014 To 11.01.2017

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Theresa M Avrett Date: 2.13.2020

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Theresa Avrett

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 27-31, 2020

Theresa M. Avrett

From: LMSadmin@dor.state.fl.us
Sent: Thursday, February 13, 2020 3:48 PM
To: Theresa M. Avrett
Subject: BANKRUPTCY COURSE Certificate

Congratulations,

THERESA AVRETT,

on completing

TCC 001 - BANKRUPTCY COURSE

course on

Thursday, February 13, 2020

15.00 credit hours

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Theresa M. Avrett

From: LMSadmin@dor.state.fl.us
Sent: Thursday, February 13, 2020 12:17 PM
To: Theresa M. Avrett
Subject: EFFECTIVE DECISION MAKING Certificate

Congratulations,

THERESA AVRETT,

on completing

TCC 002 - EFFECTIVE DECISION MAKING

course on

Thursday, February 13, 2020

10.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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A SAFER
FLORIDA
HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Theresa Avrett

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of

DL Transformed ILT Phase I

On this 12th day of February 2015
32 Hours

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER
MOTORIST SERVICES
"VOICES COMING TOGETHER"

Mary Ellen Riegel
Education & Training Specialist

LEARNING & DEVELOPMENT

A SAFER
FLORIDA
HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Theresa Avrett

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of

DL Transformed ILT Phase II

On this 20th day of February 2015
32 Hours

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER
MOTORIST SERVICES
"DOING GOOD TOGETHER"

Mary Ellen Riegel
Education & Training Specialist



This certificate is awarded to

THERESA AVRETT

for the successful completion of the course

DL Transformed: Medicals

By DHSMV

4 Hours 0 Min

Date: 1/30/2018

Meghan Miller

From: Theresa M. Avrett <tavrett@mctc.martin.fl.us>
Sent: Friday, February 14, 2020 11:01 AM
To: Meghan Miller
Cc: Dodie Murphy; Shirra Brown; Judy Friend; Kelly McLane
Subject: RE: Message from KM_368e

Kelly - I just emailed it over to you and Megan. DL Transformed: Medicals was instructor led by Debora Ramos on 01/30/2018 and it was 4 hours of training

---

From: Meghan Miller [mailto:Meghan.Miller@floridarevenue.com]
Sent: Friday, February 14, 2020 10:32 AM
To: Theresa M. Avrett
Cc: Dodie Murphy; Shirra Brown; Judy Friend; Kelly McLane
Subject: RE: Message from KM_368e
Importance: High

Good morning.

What we need to add to your application is a copy of the ilearn transcript showing that the DL Transformed: Medicals course was instructor led training. The online version is not approved toward the CFCA designation.

I am going to be out of the office for a few hours. If you have any questions, please contact Kelly McLane (cc'd above).

We also need a corrected application with the signature other than yours in the upper left hand corner.

Thank you. Meghan

From: Theresa M. Avrett [mailto:tavrett@mctc.martin.fl.us]
Sent: Friday, February 14, 2020 10:12 AM
To: Meghan Miller <Meghan.Miller@floridarevenue.com>
Cc: Dodie Murphy <dmurphy@mctc.martin.fl.us>; Shirra Brown <sbrown@mctc.martin.fl.us>; Judy Friend <jfriend@mctc.martin.fl.us>
Subject: FW: Message from KM_368e

From: Edward M. Walker, Jr
Sent: Friday, February 14, 2020 10:08 AM
To: Theresa M. Avrett
Subject: Message from KM_368e

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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---

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

Search

Home Learning Reports

Transcript: THERESA AVRETT >

DL Transformed: Medicals

Event: DL Transformed: Medicals

Training Details

Provider: FLHSMV
Duration: 4 Hours 0 Min
Description: This classroom course presents the specific information of dealing with customers with medical issues. It covers the possible actions to take when screening customers, including issuing Five Day Letter, forwarding to Medical Review Section, referral to BAR, Voluntary Surrender, and no action.
Locator Number: 23425
Subjects: Driver License, Professional Development
Refunds:
Penalty for Withdrawal:
Penalty for No Show:
Registration Deadline: 1/30/2018 8:00 AM EST
Schedule:

Day	Part Name	Description	Starts	Ends	Add to Calendar	Training Hours	Insti
Tuesday	Medicals, Martin Co,01/30/2018 AM		1/30/2018 8:00 AM EST	1/30/2018 12:00 PM EST	Add to Calendar	4 Hour(s) 0 Minute(s)	DEE RAI (Prir

Debora Ramos
was the instructor

Training Progress Details

Status: Completed
Training Purpose:
Due Date: None
Required Attendance: Must attend 0 of 1 parts for course completion.
Attendance Record: 1. Medicals, Martin Co,01/30/2018 AM : Attended

Score: 0
Pass/Fail: Pass
Certificate: Print Certificate

Assignment History

RegNum	Latest Registration?	Delivery	Transcript Delivery Method	Version	Due Date	Status	Options
1	Yes	Assigned By DEBORA RAMOS On 1/30/2018 8:02:00 AM	Direct Assignment	1	None	Completed	

Transcript History

« Back

Version: 20.1.0.23
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HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

THERESA AVRETT

for the successful completion of the course

DL Transformed: Medicals

By FLHSMV

Date: 1/30/2018

Schedule:

Day	Part Name	[illegible]	Status	Ends	Attendance Calendar	Training Hours	[illegible]	Location
	Medicaid: Marin Co 01/05/2016 AM		[illegible]	[illegible]	[illegible]	4 Hour(s) 0 Minutes) DEBORA RAMOS (Primary)		MARTIN COUNTY Tax Collector Office view map

Progress Details

Status: Completed
Training Purposes
Due Date: None
Required Attendance: Must passed 0 of 1 plans for course completion.
Attendance Records: 1. Medicaid, Marin Co 01/05/2016 AM : Attended
Score: 0
Pass Fail: Pass
Certificate: Print Certificate

[illegible] History

Latest Registration?	Delivery	[illegible]	[illegible]	Due Date	Status	Options
Yes	Assigned By DEBORA RAMOS On 1/05/2016 8:02:08 AM	[illegible]	[illegible]	None	Completed	[illegible]

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Charles A. Bear
County: Charlotte Job Title: Director of Tax Operations
Certification Requested: ☐ CFC ☒ CFCA ☐ Initial ☒ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
☒ Include current employment
☒ Two years of experience with an applicable office
From: 9/11/2006 to 1/17/2012
From: 12/2/2019 to Present

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate Collection and Distribution of Property Taxes and Non-Ad Valorem Assessments – TCC 503	30	☒
The Collection of Licenses, Taxes and Fees – TCC 504	30	☒
Management – TCC 502A	30	☒
		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
		☐
Total Hours (minimum of 120 hours)	120	

Committee recommends certification. ☐ Yes ☐ No
NOTES: Click or tap here to enter text.

FLORIDA DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Signature

Training Coordinator

Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Bear (Last) Charles (First) A (Middle)

E-mail Address Chuck.Bear@charlottecountyfl.gov

Business Phone Number 941-743-1368

Employed By Charlotte County Tax Collector

Job Title Director of Tax Operations

Name of High School Riverview High School, Sarasota FL Graduated? ☒ Yes ☐ No

Name of College University of South Florida Graduated? ☒ Yes ☐ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion**

TCC 502A-Management TCC 503-Collection & Distribution

TCC 504-Collection of Licenses, Taxes and Fees TCC 501-Duties & Responsibilities

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Charlotte County Tax Collector

Your Title Tax Manager From 9-11-06 To 1-17-12

Name of Employer Charlotte County Tax Collector

Your Title Director of Tax Operations From 12-2-19 To Present

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Date: 12-03-2019

Florida Department of Revenue

Tallahassee, Florida

Property Tax Administration Program

Certifies that

Charles Bear

has successfully completed the course TCC 502A,

Management,

Monday, April 16, 2007 - Friday, April 20, 2007.

Thirty Contact Hours

Jim Zingale, Executive Director
Florida Department of Revenue



James McAdams, Chairman
Admissions Committee

Florida Department of Revenue

Tallahassee, Florida

Property Tax Administration Program

Certifies that

Charles Bear

has successfully completed the course TCC 503,

The Collection & Distribution Of Property Taxes,

Monday, February 05, 2007 - Friday, February 09, 2007.

Thirty Contact Hours

Jim Zingale, Executive Director
Florida Department of Revenue

James McAdams, Chairman
Admissions Committee

Florida Department of Revenue

Tallahassee, Florida

Property Tax Administration Program

Certifies that

Chuck Bear

has successfully completed the course TCC 504,
Collection of Licenses, Taxes and Fees,
August 20 – 24, 2007.

Thirty Contact Hours

Jim Zingale, Executive Director
Florida Department of Revenue



James McAdams, Chairman
Admissions Committee

Florida Department of Revenue

Tallahassee, Florida

Property Tax Administration Program

Certifies that

Chuck Bear

has successfully completed the course TCC 501,
Duties & Responsibilities of Florida Tax Collectors,
October 1-5, 2007.

Thirty Contact Hours

Jim Zingale, Executive Director
Florida Department of Revenue



James McAdams, Chairman
Admissions Committee

The Department of Revenue of the State of Florida

certifies that

Charles Bear

has fulfilled the requirements for designation as a Certified Florida Collector Assistant and has been recommended by ***The Admissions and Certifications Committee for Certified Florida Collectors and Certified Florida Collector Assistants*** *and is, therefore, on this day, the first of October, 2008, declared to be a*

Certified Florida Collector Assistant

with all the rights, benefits, and privileges of this certification.

Lisa Echeverri

Lisa Echeverri
Executive Director

James McAdams
Chairman,
Admissions and Certifications Committee

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Angelica Bell
County: Sarasota Job Title: Customer Service Representative
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 11/14/2011 to current

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Collection of Licenses, Taxes and Fees – TCC 504	30	☒
Distribution of Taxes – TCC 503.09	2	☒
Mapping Basics – TCC 503.08	2	☒
Tax Deeds – TCC 503.07	2	☒
Annual Tax Roll – TCC 503.06	4	☒
Refunds – TCC 503.05	4	☒
Delinquent Taxes – TCC 503.04	4	☒
Non-Ad Valorem Assessments – TCC 503.03	4	☒
Tangible Personal Property – TCC 503.02	4	☒
Current Ad Valorem Taxes – TCC 503.01	30	☒
Management of a Florida Tax Collectors Office – TCC 502		☒
Click or tap here to enter text.		☒
Click or tap here to enter text.		☐
	120	

Total Hours (minimum of 120 hours)

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Signature

Sarasota County Tax Collector
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Bell (Last) Angelica (First) (Middle)

E-mail Address ABell@SarasotaTaxCollector.com

Business Phone Number 941.861.8300

Employed By Sarasota County Tax Collector

Job Title Customer Service Representative

Name of High School _____ Graduated? ☑ Yes ☐ No

Name of College University Jorge Tadeo Lozano Graduated? ☐ Yes ☑ No

Professional Organizations (in the collection field) _____

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC 501, 502, 503 and 504

Professional Designations _____

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Sarasota County Tax Collector

Your Title Customer Service Representative From 11/14/2011 To _____

Name of Employer _____

Your Title _____ From _____ To _____

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: _____ Date: 11/18/19

The Florida Department of Revenue

Property Tax Oversight, Certification & Training Team

Certifies that

Angelica Bell

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

June 15-19, 2015

Meghan Miller, Training Director
Property Tax Oversight

Patricia Atchley, Research & Training Specialist
Property Tax Oversight

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Angelica Bell

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 16-20, 2019

Congratulations

Angelica Bell

on completing the

TCC 503 Current Ad Valorem Taxes

course on

8/3/2016

4 credit hours

Congratulations

Angelica Bell

on completing the

TCC 503 Tangible Personal Property

course on

8/3/2016

4 credit hours

Congratulations

ANGELICA BELL

on completing the

TCC 503 Non-Ad Valorem Assessments course on

8/5/2016

4 credit hours

Congratulations

angelica bell

on completing the

TCC 503 Delinquent Taxes course on

8/5/2016

4 credit hours

Congratulations

ANGELICA BELL

on completing the

TCC 503 Refunds

course on

8/12/2016

4 credit hours



Congratulations

ANGELICA BELL

on completing the

TCC 503 Annual Tax Roll

course on

8/16/2016

4 credit hours



Congratulations

ANGELICA BELL

on completing the

TCC 503 Tax Deeds

course on

8/23/2016

2 credit hours

FOUNDATION FOR EXCELLENCE
PROPERTY TAX OVERSIGHT

Congratulations

ANGELICA BELL

on completing the

TCC 503 Mapping Basics

course on

8/23/2016

2 credit hours

FOUNDATION FOR EXCELLENCE
PROPERTY TAX OVERSIGHT

Congratulations

angelica BELL

on completing the

TCC 503 Distribution of Taxes

course on

8/23/2016

2 credit hours

FOUNDATION FOR EXCELLENCE

PROPERTY TAX OVERSIGHT

The Florida Department of Revenue

Property Tax Oversight, Certification & Training Team

Certifies that

Angelica Bell

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

08/24-28/2015

Meghan Miller, Training Director
Property Tax Oversight

Judy A. Kalas, Training Specialist I
Property Tax Oversight

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Christina Bridwell
County: Alachua Job Title: CSA
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
☒ Include current employment
☒ Two years of experience with an applicable office
From: 5/23/2016 to Present
From: Click or tap to enter a date. to Click or tap to enter a date.

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate Collection and Distribution of Property Taxes and Non-Ad Valorem Assessments – TCC 503	30	☒
DL Transformed Phase I	40	☒
DL Transformed Phase II	40	☒
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
		☐
Total Hours (minimum of 120 hours)		☐
		☐
	140	

Committee recommends certification. ☐ Yes ☐ No
NOTES: Click or tap here to enter text.

FLORIDA
DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Linda R. Power
Signature

HR Administrator
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Bridwell (Last) Christina (First) Lee (Middle)

E-mail Address christinabridwell@alachuacollector.com

Business Phone Number 352 264-6949

Employed By Alachua County Tax Collector

Job Title CSA

Name of High School Newberry High School Graduated? ☒ Yes ☐ No

Name of College Santa Fe Community College Graduated? ☐ Yes ☒ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion** Driver License 1 & 2, TCC501 Duties & Responsibilities, TCC0503 Collection & Distribution of Property Taxes

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Alachua County Tax Collector

Your Title CSA From 5/23/2016 To Present

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Christina Bridwell Date: 2/13/2020

A SAFER

FLORIDA

HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Christina Bridwell

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase I Training

On this 9th day of December 2016

Debora Ramos

Debora Ramos, Instructor
Research & Training Specialist

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER

MOTORIST SERVICES

"VOICES COMING TOGETHER"

LEARNING & DEVELOPMENT

A SAFER

FLORIDA

HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Christina Bridwell

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase II Training

On this 10th day of February 2017

Debora Ramos

Debora Ramos, Instructor
Research & Training Specialist

LEARNING & DEVELOPMENT

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER

MOTORIST SERVICES

"VOICES COMING TOGETHER"

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Christina Bridwell

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 14-18, 2019

Congratulations,

CHRISTINA BRIDWELL,

on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on
Wednesday, February 5, 2020
30.00 credit hours

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Falisha Carter
County: Indian River Job Title: Senior Clerk
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 3/25/2013 to Current
  From: Click or tap to enter a date. to Click or tap to enter a date.

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate Collection and Distribution of Property Taxes and Special Assessments – TCC 503	30	x ☒
Collection of Licenses, Taxes and Fees – TCC 504	30	☒
Bankruptcy – TCC 001	15	☒
Effective Decision Making – TCC 002	10	☐
Customer Service Course – TCC 003	5	☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Total Hours (minimum of 120 hours)	120	

Committee recommends certification. ☐ Yes ☐ No
NOTES: Click or tap here to enter text.

FLORIDA DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Carolee Jean Jarden
Signature

Tax Collector
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Carter (Last) Falisha (First) (Middle)

E-mail Address fcarter@irctax.com

Business Phone Number (772) 226-1460

Employed By Indian River County Tax Collector

Job Title Senior Clerk

Name of High School Vero Beach High School Graduated? ☒ Yes ☐ No

Name of College Indian River State College Graduated? ☐ Yes ☒ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC001, TCC002, TCC003, TCC501, TCC0503, TCC504

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Indian River County Tax Collector

Your Title Senior Clerk From 3/25/13 To Current

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed Falisha Carter Date: 8/2/19

Congratulations,

FALISHA CARTER,

on completing

TCC 001 - BANKRUPTCY COURSE

course on

Wednesday, April 17, 2019

15.00 credit hours

FLORIDA DEPARTMENT OF REVENUE

EFFECTIVE DECISION MAKING Certificate

LMSadmin@dor.state.fl.us <LMSadmin@dor.state.fl.us>
Wed 9/4/2019 9:11 AM
To: Falisha Carter <FCarter@IRCTax.com>

Congratulations,

FALISHA CARTER,

on completing

TCC 002 - EFFECTIVE DECISION MAKING

course on

Wednesday, September 04, 2019

10.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.

Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

CUSTOMER SERVICE COURSE Certificate

LMSadmin@dor.state.fl.us <LMSadmin@dor.state.fl.us>
Mon 1/13/2020 11:50 AM
To: Falisha Carter <FCarter@IRCTax.com>

Congratulations,

FALISHA CARTER,

on completing

TCC 003 - CUSTOMER SERVICE COURSE

course on
Wednesday, September 4, 2019
5.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA
DEPARTMENT OF REVENUE

Certifies that

Falisha Carter

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 14-18, 2019

COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS Certificate

LMSadmin@dor.state.fl.us <LMSadmin@dor.state.fl.us>
Mon 1/13/2020 11:50 AM
To: Falisha Carter <FCarter@IRCTax.com>

Congratulations,

FALISHA CARTER,

on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on

Friday, December 6, 2019

30.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

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Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA
DEPARTMENT OF REVENUE

Certifies that

Falisha Carter

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

June 10-14, 2019

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Shantal Lashaye Clark
County: Alachua Job Title: Dealer Support Specialist
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
☒ Include current employment
☒ Two years of experience with an applicable office
From: 11/14/2016 to Present
From: Click or tap to enter a date. to Click or tap to enter a date.

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate Collection and Distribution of Property Taxes and Non-Ad Valorem Assessments – TCC 503	30	☒
DL Transformed Phase I	40	☒
DL Transformed Phase II	40	☒
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
		☐
Total Hours (minimum of 120 hours)		☐
		☐
	140	

Committee recommends certification. ☐ Yes ☐ No
NOTES: Click or tap here to enter text.

FLORIDA DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Linda R. Power
Signature

HR Administrator
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Clark (Last) Shantal (First) Lashaye (Middle)

E-mail Address shantalclark@alachuacollector.com or sclark694@gmail.com

Business Phone Number (352) 337-6255 (direct) (352) 374-5288 (department)

Employed By Alachua County Tax Collector

Job Title Dealer Support Specialist

Name of High School Eastside High School Graduated? ☑ Yes ☐ No

Name of College City College of Gainesville (Bachelor's) * Currently obtaining Masters * Graduated? ☑ Yes ☐ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion** Driver License 1 & 2, Duties & Responsibilities TCC501, Collection & Distribution of Property Taxes and Special Assessments

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Alachua County Tax Collector

Your Title Tax Agent I Dealer Support Specialist (current position) From 11/14/16 To present

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: [signature] Date: 2/12/2020

FLORIDA
A SAFER FLORIDA THROUGH SAFETY AND MOTOR VEHICLES

DL TRANSFORMED TRAINING

Location: Gainesville, Alachua County

Date: February 6-10, 2017 Instructor(s) Deb Ramos

LEARNING & DEVELOPMENT

Course: DL Training Phase II

Driving Test – Day 1 AM/PM	PartnerNet Navigation – Day 4-AM		
FDR – Day 2 AM/PM	Legal Presence – Day 4 AM/PM		
Sanctions – Day 3 AM/PM	Financial Responsibility- Day 4PM-Day 5		

Please PRINT Legibly

	Learner 8
First Name	Shantal
M.I.	L
Last Name	Clark
DL/ID Card #	[redacted]
Work Email	ShantalClark@alachuacollector.com
Work Phone	352-374-5236
Work Address	3831 Winona Woods Blvd
Work City	Gainesville
Work Zip Code	32608
Work County	Alachua
Supervisor Name	Rita Hart
Supervisor Email	Rita Hart@alachuacollector.com
Course Score	100%
Attendance	1 2 3 4 5 ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓

A SAFER FLORIDA
HIGHWAY SAFETY AND MOTOR VEHICLES

DL TRANSFORMED TRAINING

Location: Gainesville, Alachua Co County

Date: December 5-9, 2016 Instructor(s) Deb Ramos

LEARNING & DEVELOPMENT

Course: DL Transformed Phase I

Orientation-Day1 AM	ID & Name Req – Day 1 PM	Vision – Day 3 AM/PM	ADLTS/Exams& CDL-Day4PM
CustomerEngagement-Day1AM	Lic Reg – Day 2 AM/PM	Mtcy, Org Donor – Day 4 AM	Restrictions – Day 5 AM
FDLIS/Digital Image-Day 1 PM	Motor Voter-Day 2 PM	Sexual Pred – Day 4 AM	Medicals – Day 5 AM/PM

Please PRINT Legibly

	Learner 8
First Name	Shantal
M.I	L
Last Name	Clark
DL/ID Card #	[redacted]
Work Email	es shantalclark@alachuacollector.com
Work Phone	(352)374-5282
Work Address	5801 SW 34th Blvd
Work City	Gainesville
Work Zip Code	32608
Work County	Alachua
Supervisor Name	Rita Hart
Supervisor Email	Ritahart@ alachuacollector.com
Course Score	92.1.
Attendance	1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

SHANTAL CLARK

for the successful completion of the course

DL Transformed: Phase I

By FLHSMV

Date: 12/9/2016

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

SHANTAL CLARK

for the successful completion of the course

DL Transformed: Phase II

By FLHSMV

Date: 2/10/2017

Linda Power

From: Shantal Clark
Sent: Wednesday, February 12, 2020 10:08 AM
To: Linda Power
Subject: FW: TCC 501 - Exam Result

Importance: High

From: Dalton Ousley <DaltonOusley@alachuacollector.com>
Sent: Friday, February 01, 2019 4:28 PM
To: Shantal Clark <ShantalClark@alachuacollector.com>
Subject: FW: TCC 501 - Exam Result

Congrats!

Dalton Ousley
Fiscal Assistant
Representing John Power, Alachua County Tax Collector
"Serving the public with integrity, innovation, fiscal responsibility, and respect."

3837 Windmeadows Blvd Gainesville, FL 32608 | Office: (352) 264-6926
DaltonOusley@alachuacollector.com | www.AlachuaCollector.com

From: PTOTraining <PTOTraining@floridarevenue.com>
Sent: Friday, February 1, 2019 3:49 PM
To: Accounting <accounting@alachuacollector.com>
Subject: TCC 501 - Exam Result

February 1, 2019

Memorandum

TO: **Shantal Clark**
Office of the Alachua County Tax Collector

FROM: **Meghan Miller, Training Director**

Property Tax Oversight

RE: Tax Collector Certification Course Examination Results

Thank you for your recent participation in the course TCC 501, Duties And Responsibilities Of Florida Tax Collectors in Orlando, Florida.

Your final exam score is **90%**.

If you scored 70% or above on the final examination, you will find a Certificate of Completion at the link below.

The certificate is available here for the next 15 days.

We thank you for your continuing interest in the Tax Collector Certification program.

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.

Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

Any e-mail or attachment sent to or received from this e-mail box may be considered a "public record" as defined by Chapter 119, Florida statutes and is subject to disclosure as a public record in absence of an exemption established by law.
Any e-mail or attachment sent to or received from this e-mail box may be considered a "public record" as defined by Chapter 119, Florida statutes and is subject to disclosure as a public record in absence of an exemption established by law.
Any e-mail or attachment sent to or received from this e-mail box may be considered a "public record" as defined by Chapter 119, Florida statutes and is subject to disclosure as a public record in absence of an exemption established by law.

Congratulations,

SHANTAL CLARK,

on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on

Friday, February 7, 2020

30.00 credit hours

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Shantal Clark

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 14-18, 2019

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Robert J. Cooper
County: Putnam Job Title: Customer Service
Certification Requested: ☐ CFC x☐ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
☒ Include current employment
☒ Two years of experience with an applicable office
From: 01/05/2015 to Current
From: Click or tap to enter a date. to Click or tap to enter a date.

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
DL Phase I	40	☒
DL Phase II	40	☒
AAMVA FDR for Tax Collector Agents	2.5	☒
AAMVA FDR: Birth Certificates	0.5	☒
AAMVA FDR: Canadian Birth Certificates, Drive and Vehicle Documents	0.75	☒
AAMVA FDR: High Quality Counterfeits Level 1	0.5	☒
AAMVA FDR: High Quality Counterfeits Level 2	0.75	☒
AAMVA FDR: Internal Fraud for Staff	0.75	☒
AAMVA FDR: Introduction to Covert Features	0.5	☒
AAMVA FDR: Introduction to Fraud	0.25	☒
AAMVA FDR: Security Features	1	☒
AAMVA CDL	4.5	
Total Hours (minimum of 120 hours)	122	

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

FLORIDA DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Brad L. Bridges
Signature

Operations Director
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Cooper (Last) Robert (First) J. (Middle)

E-mail Address robert.cooper@putnam-fl.com

Business Phone Number 386-329-0282

Employed By Putnam County Tax Collector

Job Title Customer Service

Name of High School Williamson Senior High, Williamson New York Graduated? ☑ Yes ☐ No

Name of College Rochester Business Institute Graduated? ☑ Yes ☐ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion**

TCC 501 Duties & Responsibilities, DHSMV DL Phase I, DHSMV DL Phase II

DHSMV online courses - AAMVA FDR 2017, AAMVA FDR Birth Certificates, 2019

Professional Designations AAMVA 2019 Counterfeits I, Counterfeits II, AAMVA 2019 Security Features, AAMVA 2015 CDL, CANADIAN BC, Internal Fraud, Intro to Covert, Intro to Fraud

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Putnam County Tax Collector

Your Title Customer Service Representative From 01/05/2015 To Current

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Date: 2-12-2020

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Robert Cooper

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 27-31, 2020

A SAFER

FLORIDA

HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Robert Cooper

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

Phase I

On this 15th day of April 2016

LEARNING & DEVELOPMENT

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER

MOTORIST SERVICES

"VOICES COMING TOGETHER"

Colleen Ochinero, Instructor
Education & Training Specialist

A SAFER

FLORIDA

HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Robert Cooper

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

Phase II

On this 22nd day of April 2016

Colleen Ochinero, Instructor
Education & Training Specialist

LEARNING & DEVELOPMENT

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER

MOTORIST SERVICES

"VOICES COMING TOGETHER"

COOPER, ROBERT

DL Transformed Phase II (formerly DL Phase II) (40 hours classroom)
- DL Transformed: Driving Test (8 hours classroom)
- DL Transformed: Fraudulent Document Recognition (8 hours classroom)
- DL Transformed: Sanctions (8 hours classroom)
- DL Transformed: Legal Presence (6 hours classroom)
- DL Transformed: Financial Responsibility (FR) (8 hours classroom)

AAMVA Fraud Detection and Remediation * **version 2017 or newer**
- ✓ Counterfeits and Alterations (0.75 hour online)
- ✓ Driver License and ID Cards (0.75 hour online)
- ✓ Titles and Vehicle Documents (1 hour online)

2.50 hours

Expanding the Review (0.5 hour online)
Internal Fraud for Managers (0.25 hour online)

AAMVA Fraud Detection and Remediation * **version 2018 or newer**
- ✓ Birth Certificates (.50 hour online)
- ✓ Canadian Birth Certificates, Drive and Vehicle Documents (.75 hour online)

Canadian Travel, Citizenship and Immigration Documents (1 hour online)
- ✓ High Quality Counterfeits Level 1 (.50 hour online)
- ✓ High Quality Counterfeits Level 2 (.75 hour online)
- ✓ Internal Fraud for Staff (.75 hour online)
- ✓ Introduction to Covert Features (.50 hour online)
- ✓ Introduction to Fraud (.25 hour online)
- ✓ Security Features (1 hour online)

5.00 hours

✓ **AAMVA Commercial Driver License*** **version 2015 or newer**

Module 1 (2.5 hours online)
Module 2 (0.75 hour online)
Module 3 (0.75 hour online)
Module 4 (0.25 hour online)
Module 5 (0.25 hour online)

4.50 hours

12.00 hours

Total Certificates / Hours submitted
122.00

1/28/2020

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

ROBERT COOPER

for the successful completion of the course

AAMVA FDR 2017 for Tax Collector Agents

By DHSMV

Date: 6/25/2018



This certificate is awarded to

ROBERT COOPER

for the successful completion of the course

AAMVA FDR 2019: Birth Certificates

By External Training

Date: 2/13/2020

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

ROBERT COOPER

for the successful completion of the course

AAMVA FDR 2019: Canadian Birth Certificates, Driver, and Vehicle Docs

By External Training

Date: 2/13/2020

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

ROBERT COOPER

for the successful completion of the course

AAMVA FDR 2019: High Quality Counterfeits Level 1

By External Training

Date: 2/13/2020

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

ROBERT COOPER

for the successful completion of the course

AAMVA FDR 2019: High Quality Counterfeits Level 2

By External Training

Date: 2/13/2020

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

ROBERT COOPER

for the successful completion of the course

AAMVA FDR 2019: Internal Fraud for Staff

By External Training

Date: 2/13/2020

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

ROBERT COOPER

for the successful completion of the course

AAMVA FDR 2019: Introduction to Covert Features

By External Training

Date: 2/13/2020

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

ROBERT COOPER

for the successful completion of the course

AAMVA FDR 2019: Introduction to Fraud

By External Training

Date: 2/13/2020

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

ROBERT COOPER

for the successful completion of the course

AAMVA FDR 2019: Security Features

By External Training

Date: 9/30/2019

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

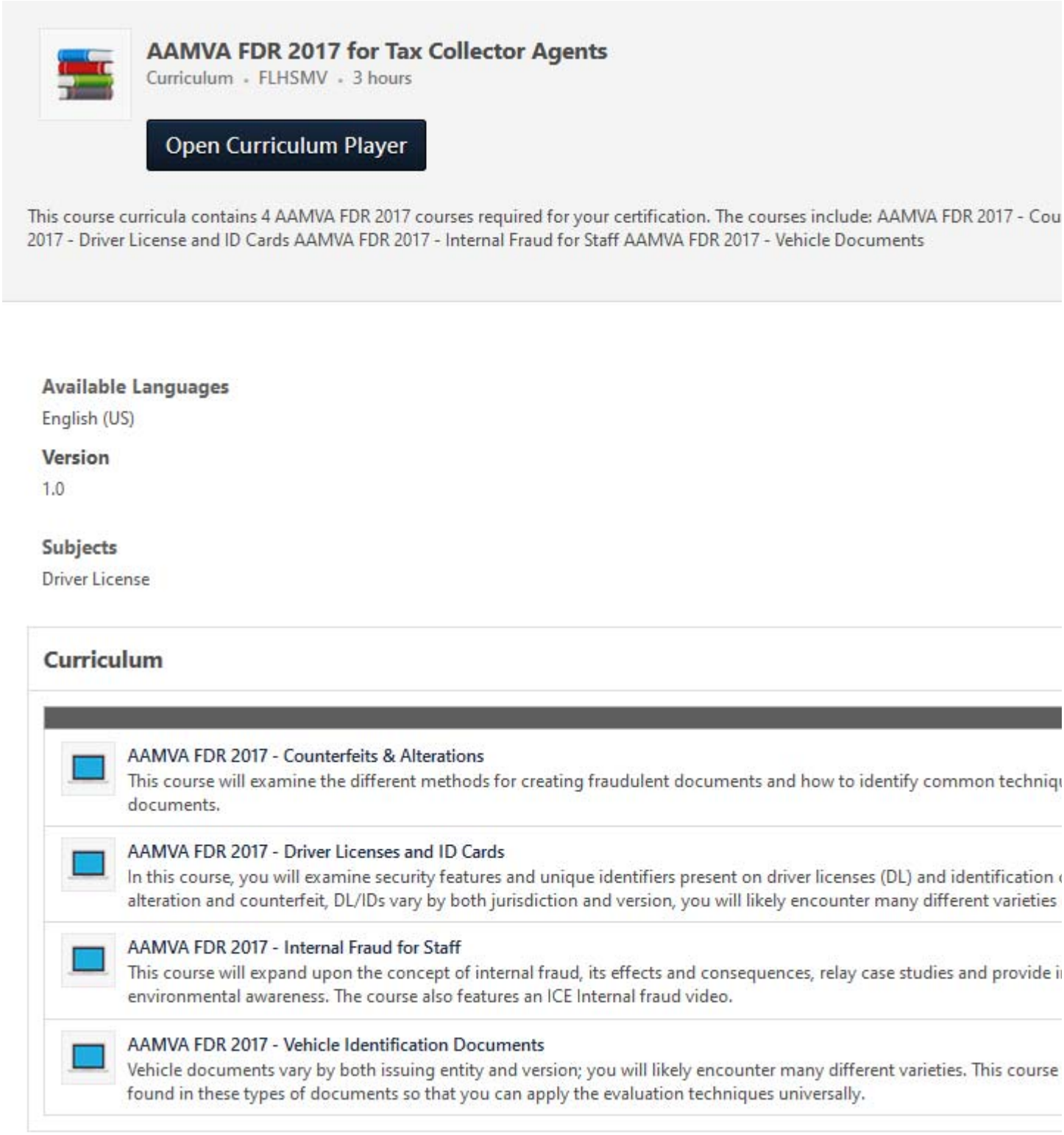
ROBERT COOPER

for the successful completion of the course

AAMVA CDL

By DHSMV

Date: 5/24/2018



From: Meghan Miller [mailto:Meghan.Miller@floridarevenue.com]
Sent: Thursday, February 13, 2020 1:47 PM
To: brenda bridges <brenda.bridges@putnam-fl.com>; robert cooper <robert.cooper@putnam-fl.com>
Cc: robert cooper <robert.cooper@putnam-fl.com>
Subject: [EXTERNAL] RE: [EXTERNAL] CFCA Application

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Holly Coyle
County: Clay Job Title: Assistant Tax Collector
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 10/2/2017 to current

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Collection of Licenses, Taxes and Fees	30	☒
DL Phase I	40	☒
Collection and Distribution of Property Taxes and Special Assessments – TCC 503	30	☒
Click or tap here to enter text.		☒
	130	x

Total Hours (minimum of 120 hours)

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

Amt: $25.00
CK# 023284

FLORIDA

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Jimmy Weeks
Signature

Clay County Tax Collector
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Coyle (Last) Holly (First) (Middle)

E-mail Address hcoyle@claycountytax.com

Business Phone Number 904-541-3879

Employed By Clay County Tax Collector's Office

Job Title Assistant Tax Collector

Name of High School Clay High Graduated? ☑ Yes ☐ No

Name of College University of Florida Graduated? ☑ Yes ☐ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion**

TCC 501, TCC 503, TCC 504, DL Phase I

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Clay County Tax Collector

Your Title Assistant Tax Collector From 10/02/2017 To Present

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Holly Coyle Date: 10/7/19

CFCA Training Summary

Course	Hours	Date Completed
TCC 501	30	January 2018
TCC 503	30	September 2018
TCC 504	30	June 2018
DL Phase I	40	March 2018
Total	130	

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team



Certifies that

Holly Coyle

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 22-26, 2018

Congratulations,

HOLLY COYLE,

on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on

Friday, September 14, 2018

30.00 credit hours

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team



Certifies that

Holly Coyle

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

June 4-8, 2018

A SAFER
FLORIDA
HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Holly Coyle

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For successfully completing 40 hours of

DL Transformed Phase 1 Training

On the 9th day of March 2018

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER
MOTORIST SERVICES
"VOICES COMING TOGETHER"

Sonya Caldwell, Instructor
Education & Training Specialist

LEARNING & DEVELOPMENT

JIMMY WEEKS
TAX COLLECTOR
477 Houston Street
P. O. Box 218
Green Cove Springs, Florida 32043-0218

DIRECT LINES TO COUNTY SWITCHBOARD
Green Cove Springs: (904) 284-6300
Orange Park: (904) 269-6300
Keystone Heights: (352) 473-3711 or 2112
Kingsley Lake: (904) 533-2111

TAX COLLECTOR PHONES
Main Office: (904) 284/269-6320
Bear Run Branch: (904) 529/541-5337
Park Avenue Branch: (904) 269-1400
Keystone Heights Branch: (352) 473-4899

October 10, 2019

The Florida Department of Revenue
Property Tax Oversight
Attn: Training Team
P.O. Box 3294
Tallahassee, FL 32315-3294

Dear Training Team:

Enclosed is a copy of the application and supporting documentation for the Certified Florida Collector Assistant for Holly Coyle and our check # 023284 for $25.00.

If you have any questions, please call me.

Sincerely,

JIMMY WEEKS
CLAY COUNTY TAX COLLECTOR

By: Susie Wolf, Administrative Assistant

JW:sw
Enclosures

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Guerdeline Debrosse
County: Collier Job Title: Clerk
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 11/1/2006 to current

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Collection of Licenses, Taxes and Fees	30	☒
Bankruptcy – TCC 001	15	☒
Effective Decision Making – TCC 002	10	☒
Customer Service – TCC 003	5	☒
Collection and Distribution of Property Taxes and Special Assessments – TCC 503	30	x
Total Hours (minimum of 120 hours)	120	

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

FLORIDA

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Signature

Tax Collector

Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name DEBROSSE (Last) GUERDELINE (First) SAINVAL (Middle)

E-mail Address Gdebrosse@colliertax.com

Business Phone Number 239-271-9196

Employed By Collier County Tax Collector

Job Title Clerk

Name of High School International Learning Academy Graduated? ☒ Yes ☐ No

Name of College Edison Community College Graduated? ☒ Yes ☐ No

Professional Organizations (in the collection field) Associate in Arts

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC-002, TCC001 TCC 003 TCCO 503 TCC 501 - TCC 504

Professional Designations —

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Collier County Tax Collector

Your Title Property Tax Clerk From 11-1-06 To present

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Date: 9-26-19

Meghan Miller

From: Leila Varcoe <lvarcoe@colliertax.com>
Sent: Monday, October 21, 2019 9:40 AM
To: Meghan Miller
Subject: RE: Debrosse

Good Morning,

I checked they said just use her first and last name I guess that was her maiden name.

Kindest Regards,

Leila Varcoe

Leila Varcoe
Executive Assistant
Honorable Larry H. Ray
Collier County Tax Collector
3291 E. Tamiami Trail
Naples, FL 34112-5758
(239)252-8502
FAX (239)-774-0886
www.colliertax.com

"Service is our only product"

From: Meghan Miller <Meghan.Miller@floridarevenue.com>
Sent: Monday, October 21, 2019 9:35 AM
To: Leila Varcoe <lvarcoe@colliertax.com>
Subject: Debrosse

EXTERNAL EMAIL: Use extreme caution when opening attachments or clicking links.
Hi Leila. Me again. Is Guerdeline's middle name Sainval or Sarnval? Thank you.

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.

Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

Under Florida Law, e-mail addresses are public records. If you do not want your email-address released in response to a public records request, do not send electronic mailto this entity. Instead, contact this office by phone or in writing.

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Guerdeline Debrosse

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 14-18, 2019

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Guerdeline Debrosse

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

June 10-14, 2019

Cindy Pickett

From: Guerdeline DeBrosse
Sent: Thursday, September 26, 2019 2:39 PM
To: Cindy Pickett
Subject: FW: CUSTOMER SERVICE COURSE Certificate

From: LMSadmin@dor.state.fl.us <LMSadmin@dor.state.fl.us>
Sent: Thursday, September 26, 2019 2:14 PM
To: Guerdeline DeBrosse <gdebrosse@colliertax.com>
Subject: CUSTOMER SERVICE COURSE Certificate

Congratulations,

GUERDELINE DEBROSSE,

on completing

TCC 003 - CUSTOMER SERVICE COURSE

course on

Thursday, September 26, 2019

5.00 credit hours

Cindy Pickett

From: Guerdeline DeBrosse
Sent: Thursday, September 26, 2019 2:38 PM
To: Cindy Pickett
Subject: FW: EFFECTIVE DECISION MAKING Certificate

From: LMSadmin@dor.state.fl.us <LMSadmin@dor.state.fl.us>
Sent: Thursday, September 26, 2019 12:03 PM
To: Guerdeline DeBrosse <gdebrosse@colliertax.com>
Subject: EFFECTIVE DECISION MAKING Certificate

Congratulations,

GUERDELINE DEBROSSE,

on completing

TCC 002 - EFFECTIVE DECISION MAKING

course on

Thursday, September 26, 2019

10.00 credit hours

Cindy Pickett

From: Guerdeline DeBrosse
Sent: Thursday, September 26, 2019 2:38 PM
To: Cindy Pickett
Subject: FW: BANKRUPTCY COURSE Certificate

From: LMSadmin@dor.state.fl.us <LMSadmin@dor.state.fl.us>
Sent: Wednesday, September 25, 2019 5:00 PM
To: Guerdeline DeBrosse <gdebrosse@colliertax.com>
Subject: BANKRUPTCY COURSE Certificate

Congratulations,

GUERDELINE DEBROSSE,

on completing

TCC 001 - BANKRUPTCY COURSE

course on

Wednesday, September 25, 2019

15.00 credit hours

Cindy Pickett

From: Guerdeline DeBrosse
Sent: Thursday, September 26, 2019 2:36 PM
To: Cindy Pickett
Subject: FW: COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS Certificate

From: LMSadmin@dor.state.fl.us <LMSadmin@dor.state.fl.us>
Sent: Wednesday, September 25, 2019 2:18 PM
To: Guerdeline DeBrosse <gdebrosse@colliertax.com>
Subject: COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS Certificate

Congratulations,

GUERDELINE DEBROSSE,

on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF P TAXES AND SPECIAL ASSESSMENTS

course on

Wednesday, September 25, 2019

30.00 credit hours

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Janet Duke
County: Sarasota Job Title: Customer Service Representative
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 11/4/2015 to current

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Collection of Licenses, Taxes and Fees – TCC 504	30	☒
Distribution of Taxes – TCC 503.09	2	☒
Mapping Basics – TCC 503.08	2	☒
Tax Deeds – TCC 503.07	2	☒
Annual Tax Roll – TCC 503.06	4	☒
Refunds – TCC 503.05	4	☒
Delinquent Taxes – TCC 503.04	4	☒
Non-Ad Valorem Assessments – TCC 503.03	4	☒
Tangible Personal Property – TCC 503.02	4	☒
Current Ad Valorem Taxes – TCC 503.01	4	☒
Management of a Florida Tax Collectors Office – TCC 502	30	☒
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
	120	☐

Total Hours (minimum of 120 hours)

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

FLORIDA Department of Revenue

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Signature

Sarasota County Tax Collector
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Duke (Last) Janet (First) (Middle)

E-mail Address JDuke@SarasotaTaxCollector.com

Business Phone Number 941.861.8300

Employed By Sarasota County Tax Collector

Job Title Customer Service Representative

Name of High School _____ Graduated? ☑ Yes ☐ No

Name of College Univ. of South Florda Graduated? ☐ Yes ☑ No

Professional Organizations (in the collection field) _____

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC 501, 502, 503 and 504

Professional Designations _____

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Sarasota County Tax Collector

Your Title Customer Service Representative From 11/4/2015 To _____

Name of Employer _____

Your Title _____ From _____ To _____

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Janet Duke Date: 11/19/19

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Janet Duke

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 22-26, 2018

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

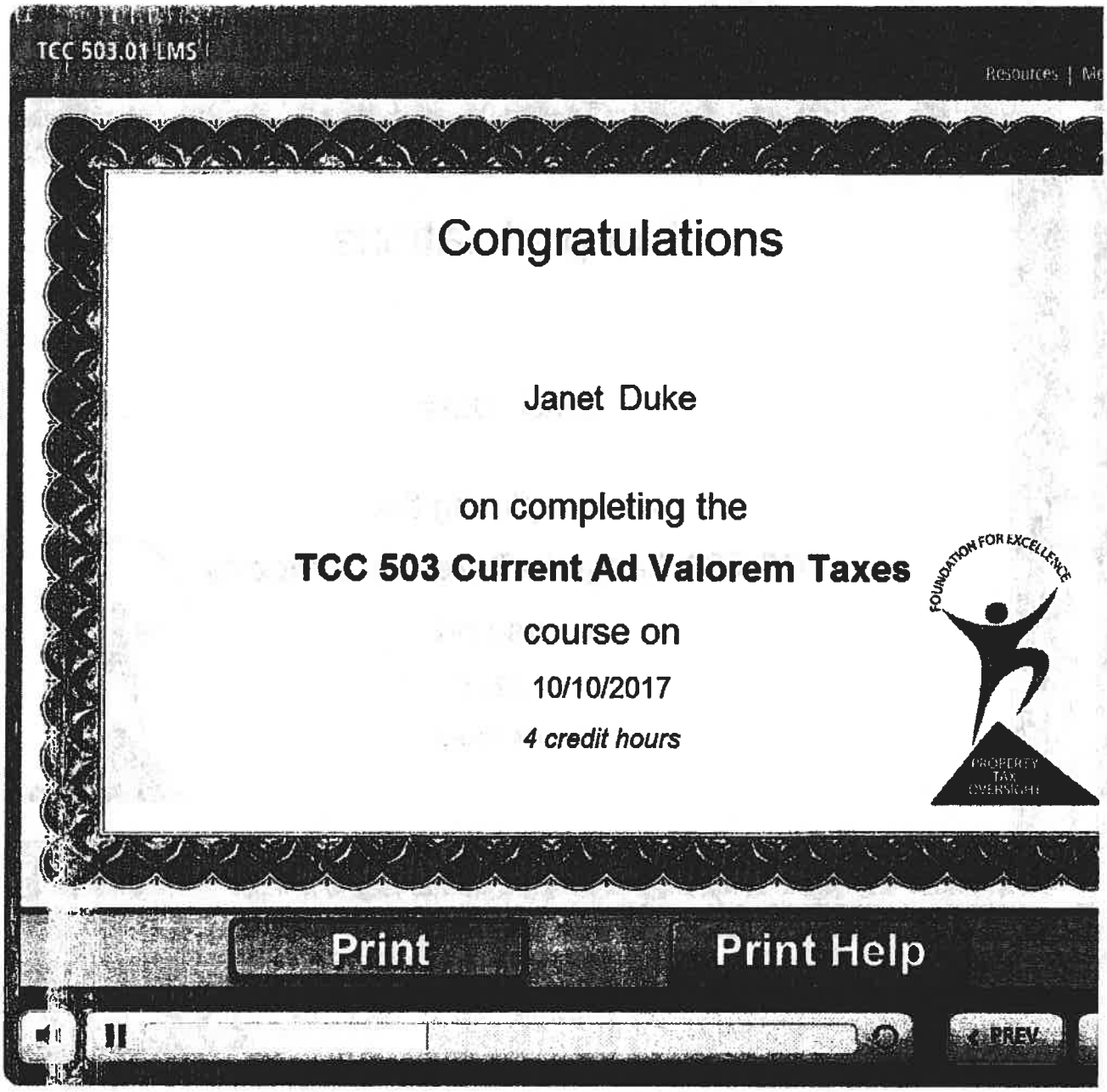
Janet Duke

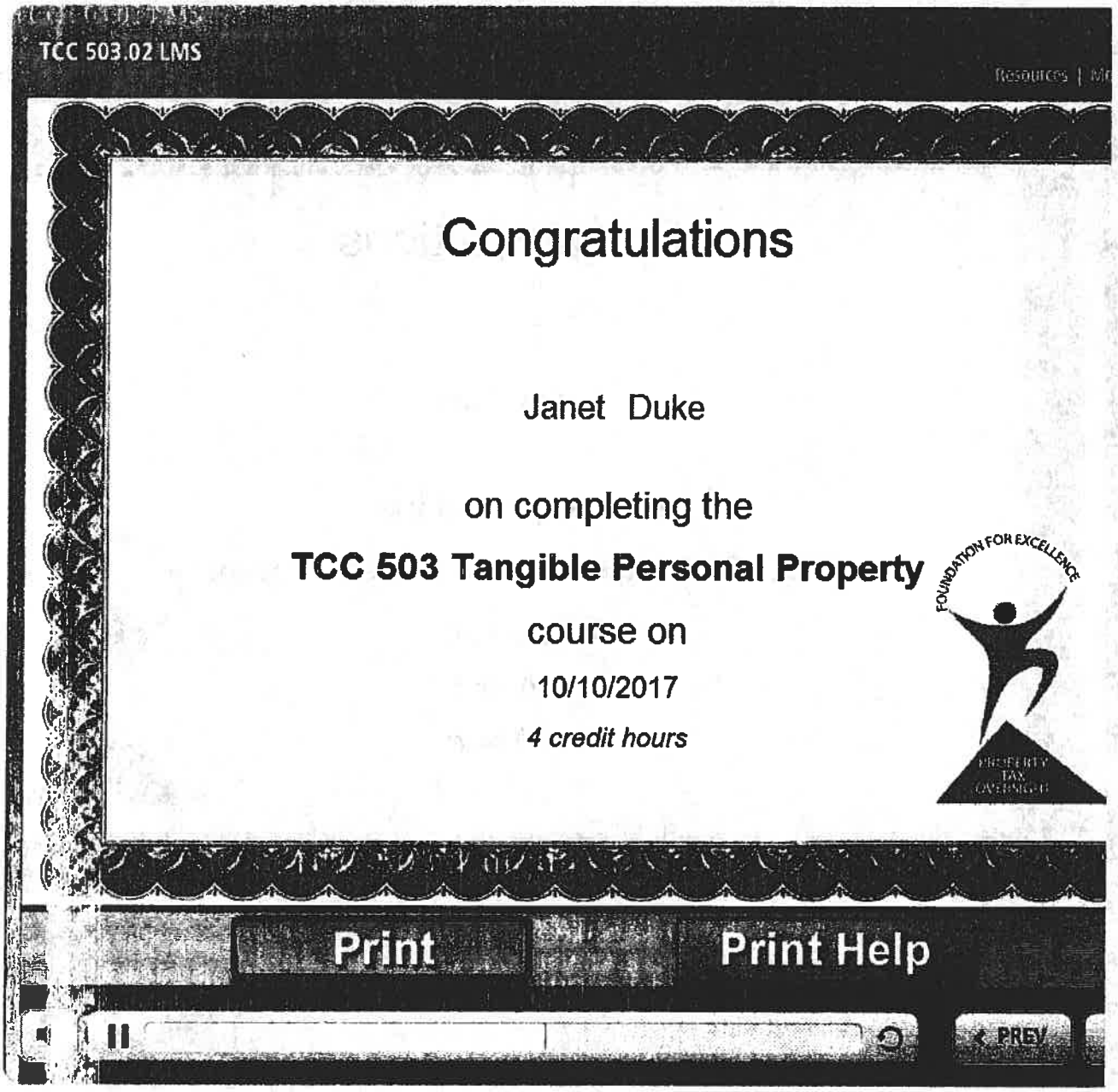
has successfully completed

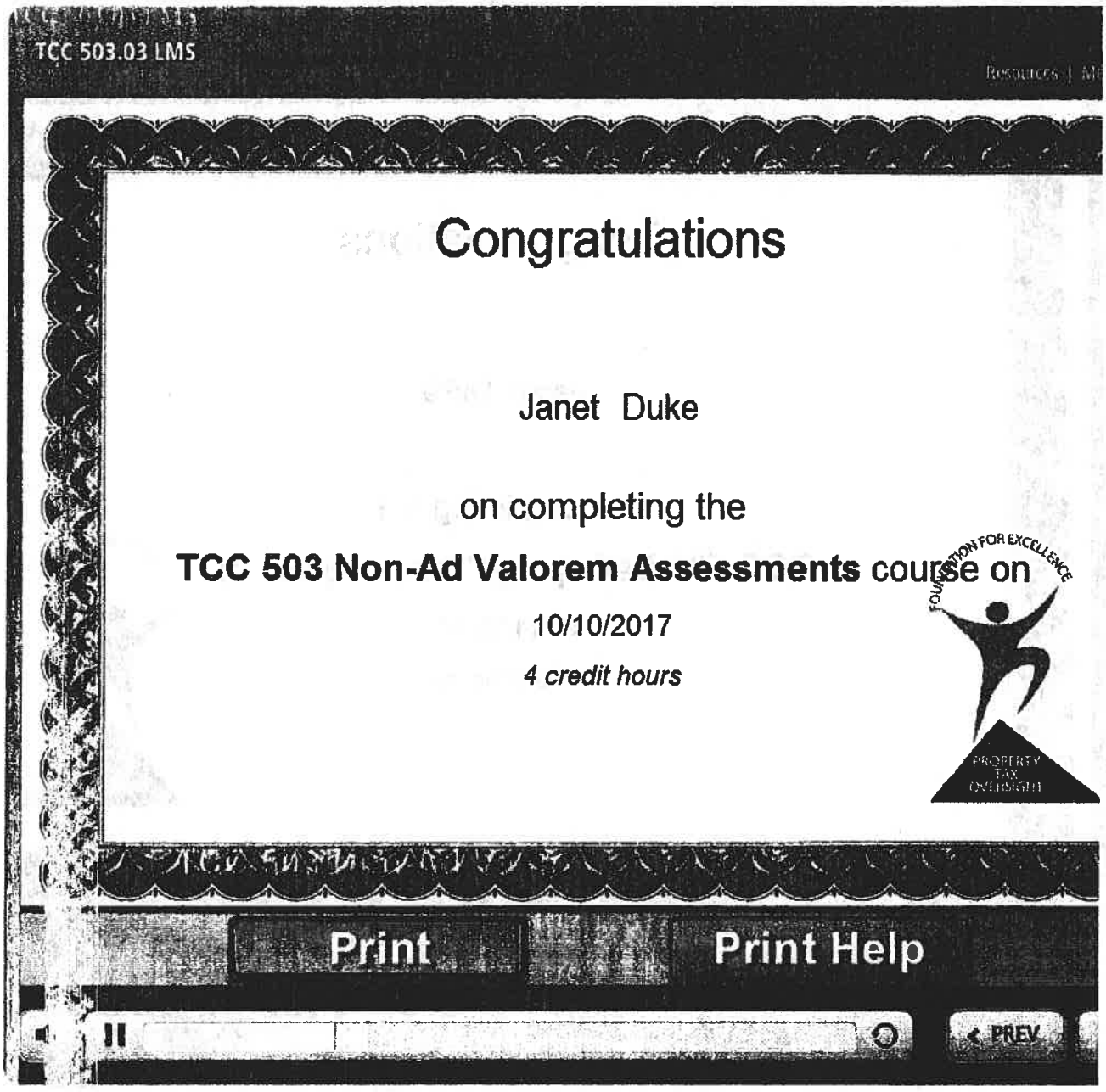
MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 16-20, 2019


TCC 503.01 LMS
Resources
Congratulations
Janet Duke
on completing the
TCC 503 Current Ad Valorem Taxes
course on
10/10/2017
4 credit hours
FOUNDATION FOR EXCELLENCE
PROPERTY TAX OVERSIGHT
Print
Print Help
PREV

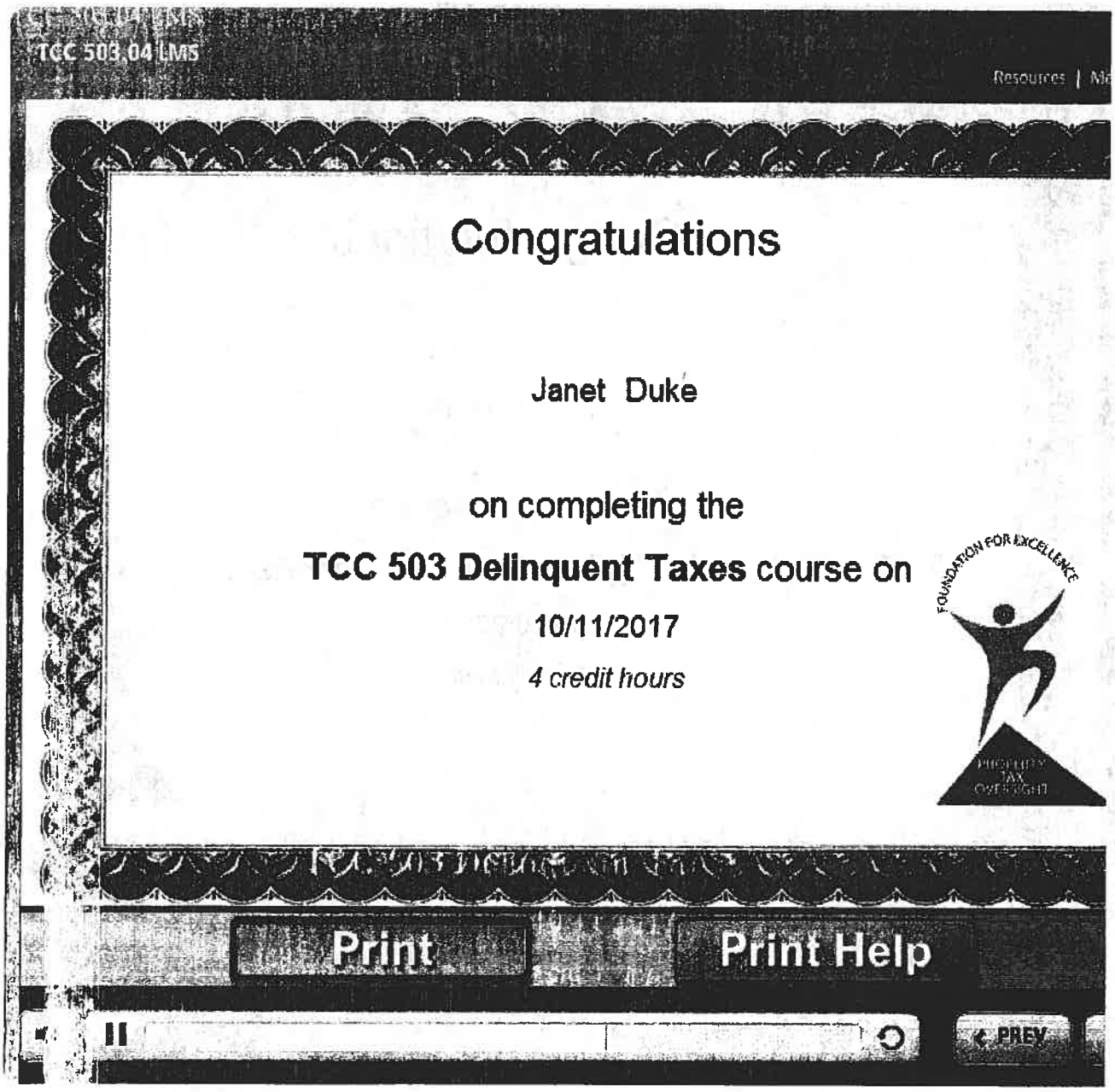

TCC 503.02 LMS
Congratulations
Janet Duke
on completing the
TCC 503 Tangible Personal Property
course on
10/10/2017
4 credit hours
FOUNDATION FOR EXCELLENCE
Print
Print Help
PREV


TCC 503.03 LMS
Congratulations
Janet Duke
on completing the
TCC 503 Non-Ad Valorem Assessments course on
10/10/2017
4 credit hours
FOUNDATION FOR EXCELLENCE
PROPERTY TAX OVERSIGHT
Print
Print Help
PREV

TCC 503.04 LMS

Resources | Me

Congratulations



Janet Duke

on completing the

TCC 503 Delinquent Taxes course on

10/11/2017

4 credit hours

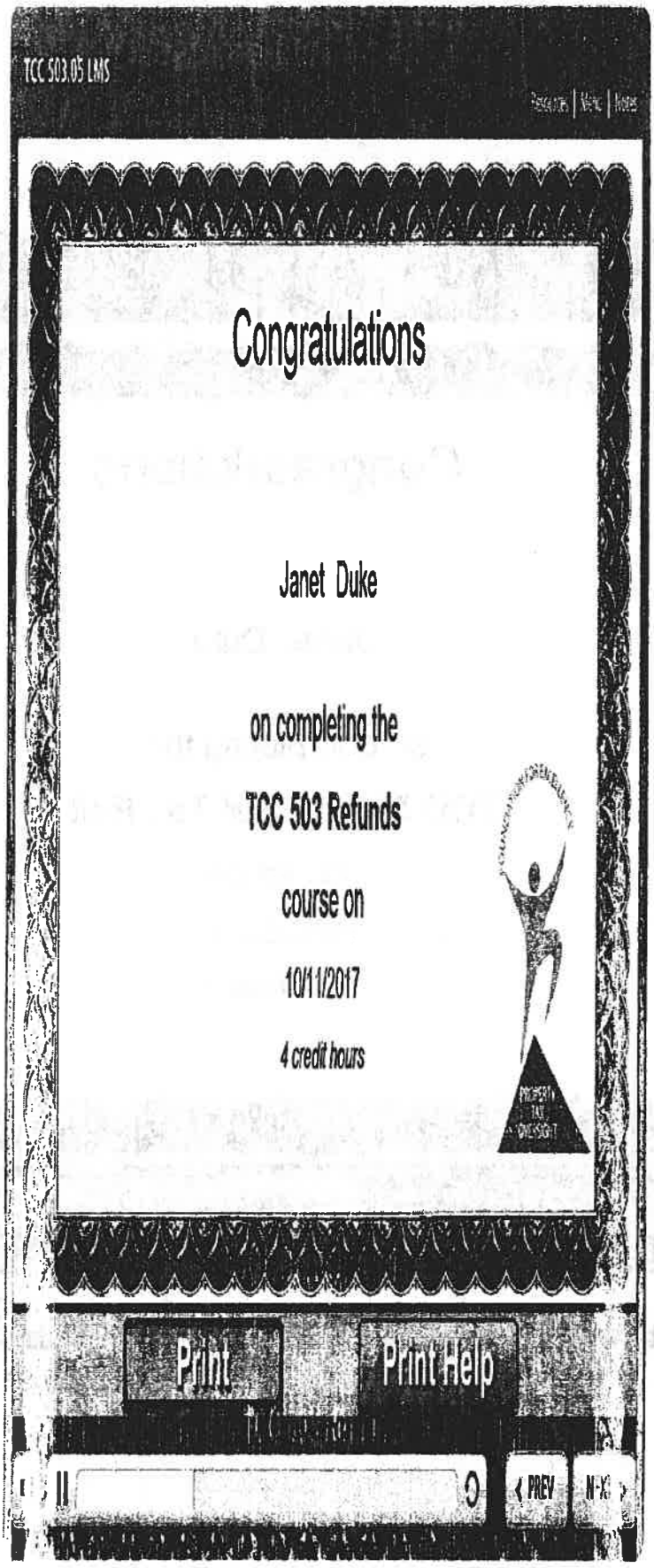
FOUNDATION FOR EXCELLENCE

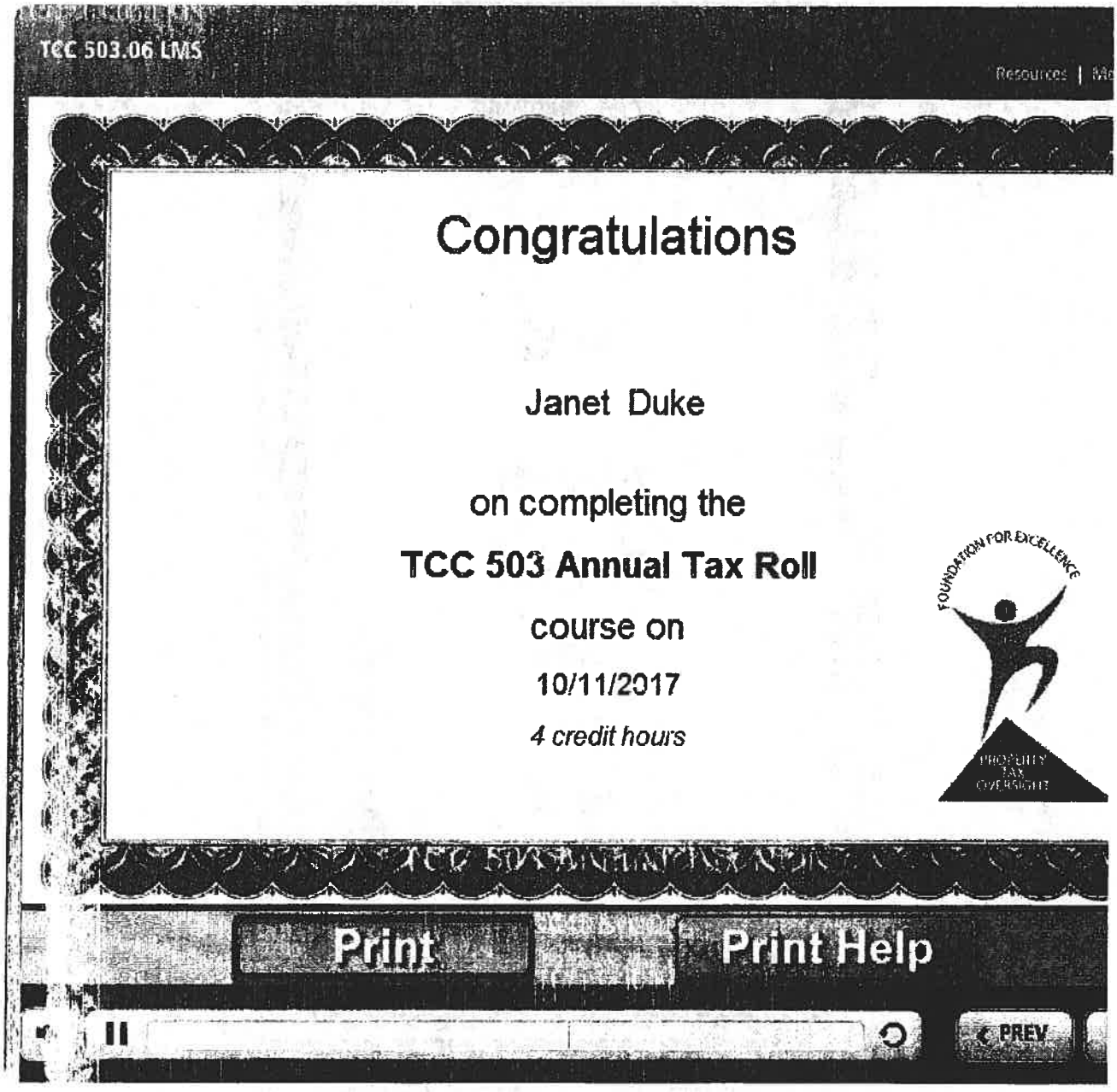
PROPERTY TAX OVERSIGHT

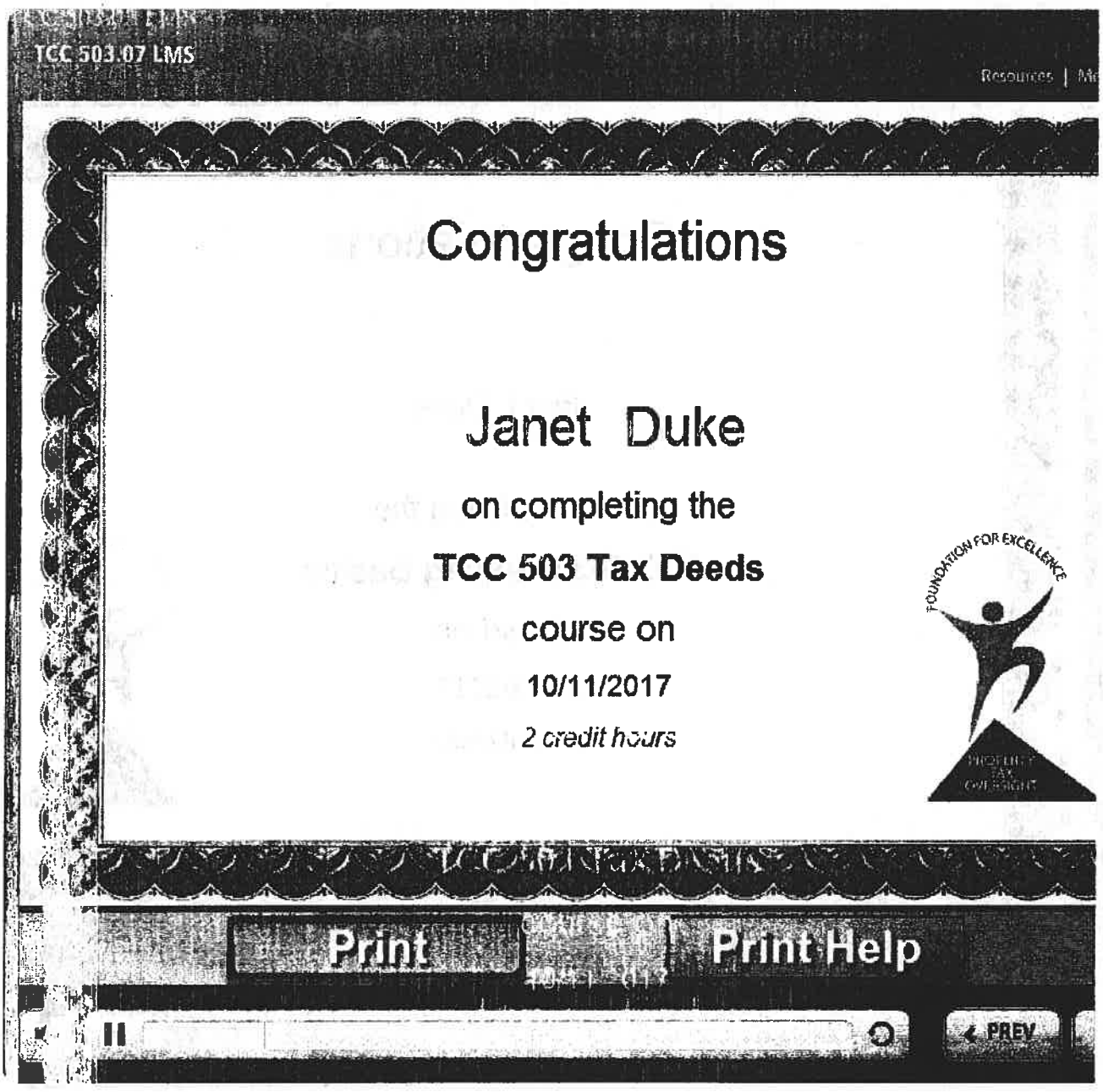
Print

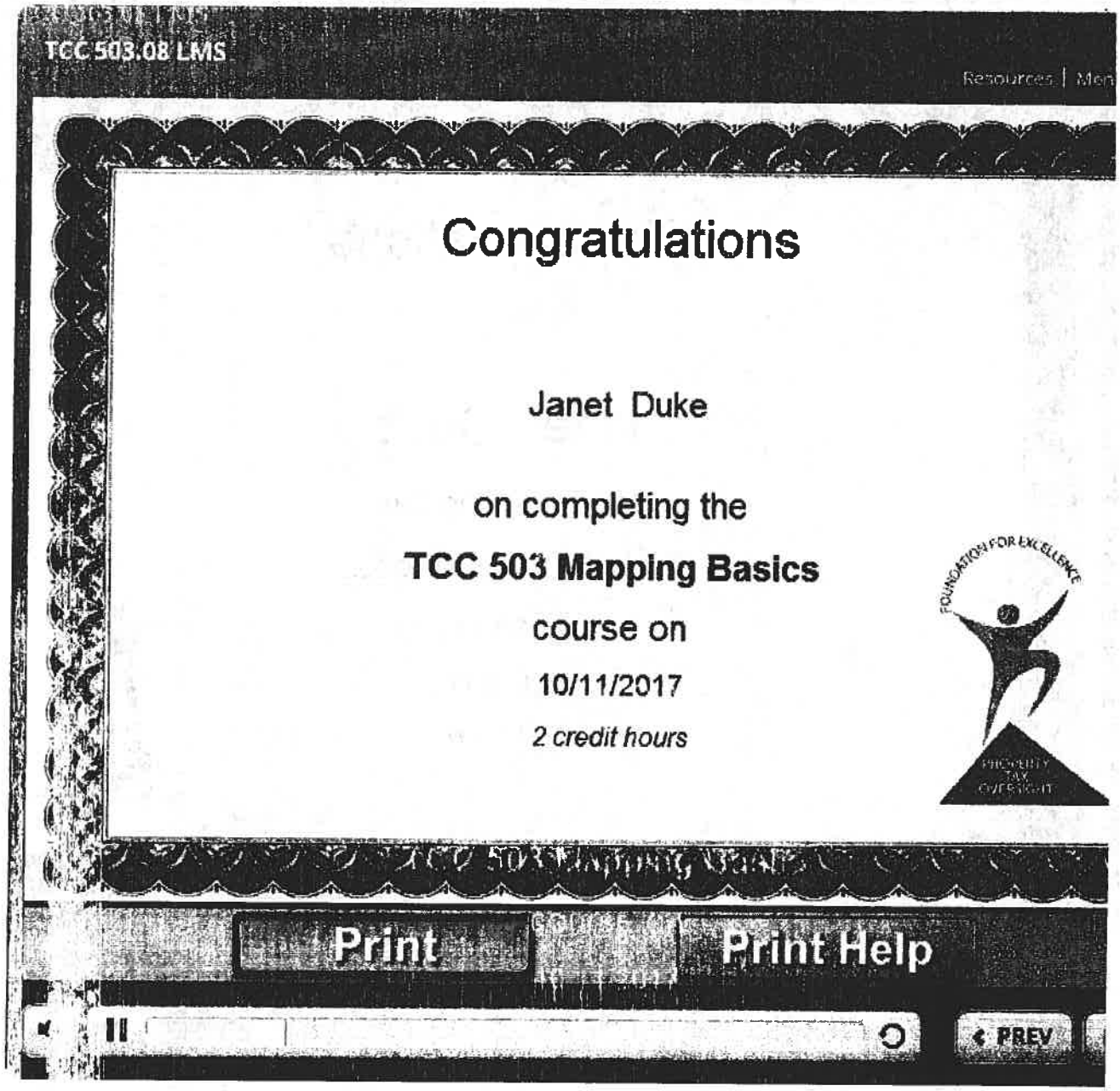
Print Help

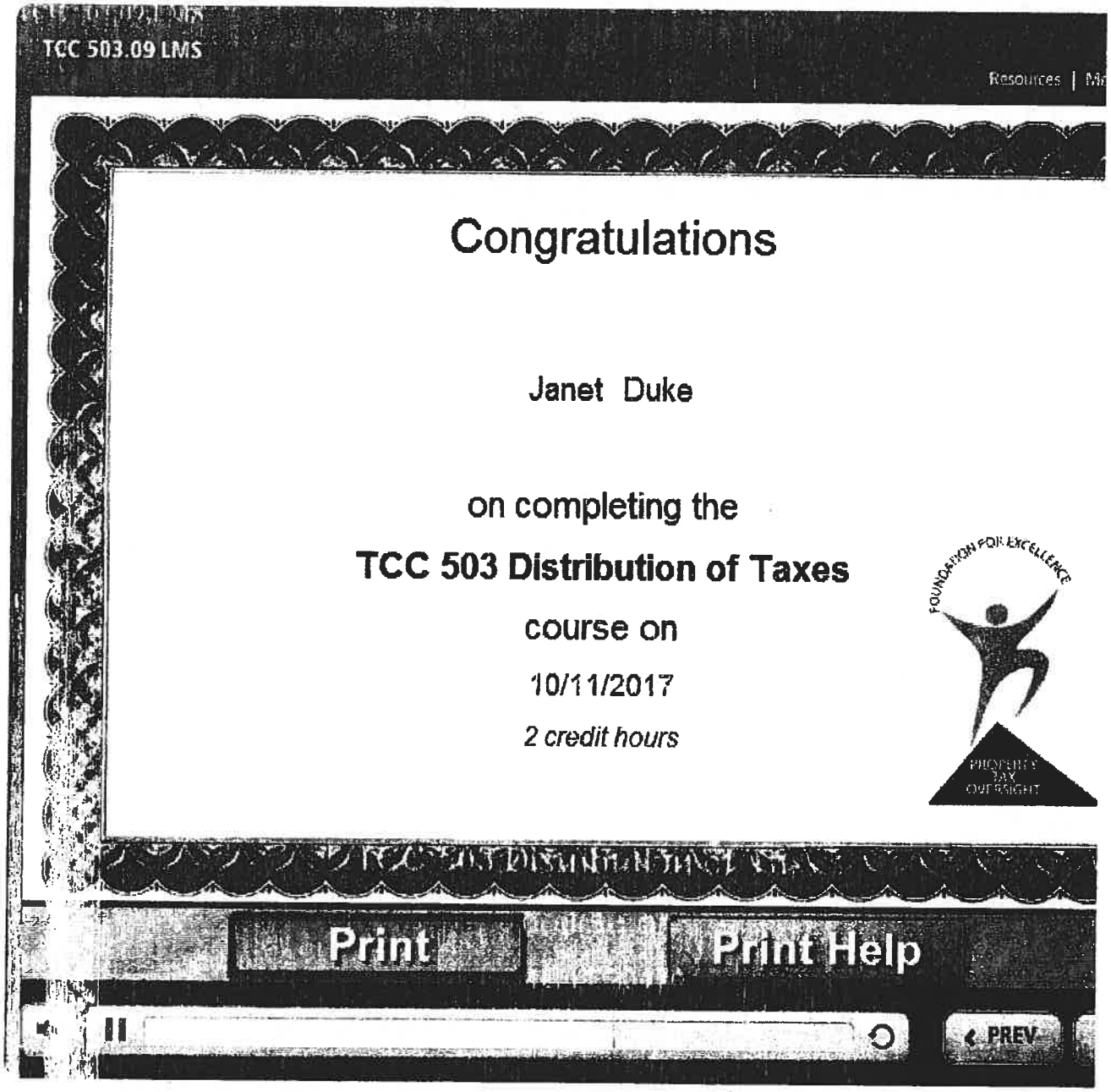
PREV


TCC 503.05 LMS
Congratulations
Janet Duke
on completing the
TCC 503 Refunds
course on
10/11/2017
4 credit hours
Print
Print Help
PREV


TCC 503.06 LMS
Resources
Congratulations
Janet Duke
on completing the
TCC 503 Annual Tax Roll
course on
10/11/2017
4 credit hours
FOUNDATION FOR EXCELLENCE
Print
Print Help
PREV


TCC 503.07 LMS
Resources
Congratulations
Janet Duke
on completing the
TCC 503 Tax Deeds
course on
10/11/2017
2 credit hours
FOUNDATION FOR EXCELLENCE
Print
Print Help
PREV


TCC 503.08 LMS
Resources | Men
Congratulations
Janet Duke
on completing the
TCC 503 Mapping Basics
course on
10/11/2017
2 credit hours
FOUNDATION FOR EXCELLENCE
Print
Print Help
PREV


TCC 503.09 LMS
Resources
Congratulations
Janet Duke
on completing the
TCC 503 Distribution of Taxes
course on
10/11/2017
2 credit hours
FOUNDATION FOR EXCELLENCE
PROPERTY TAX OVERSIGHT
Print
Print Help
PREV

The Florida Department of Revenue

Property Tax Oversight, Certification & Training Team

Certifies that

Janet Duke

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

August 21-25, 2017

Meghan Miller, Training Director
Property Tax Oversight

Danica Artaza, Research & Training Specialist
Property Tax Oversight

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Julia K. Fabiani
County: Clay Job Title: Customer Service Rep
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 3/13/2013 to Present
  From: Click or tap to enter a date. to Click or tap to enter a date.

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Collection and Distribution of Property Taxes and Non-Ad Valorem Assessments – TCC 503	30	☒
The Collection of Licenses, Taxes and Fees – TCC 504	30	☒
Management of a Florida Tax Collector's Office – TCC 502	30	☒
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Total Hours (minimum of 120 hours)	120	

Committee recommends certification. ☐ Yes ☐ No
NOTES: Click or tap here to enter text.

FLORIDA DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Jimmy Ulcher
Signature

Clay County Tax Collector
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Fabiani (Last) Julia (First) K. (Middle)

E-mail Address jfabiani@claycountytax.comm

Business Phone Number 904-541-3879

Employed By Clay County Tax Collector's Office

Job Title Customer Service Rep

Name of High School Souderton High School , Soouderton, PA Graduated? ☑ Yes ☐ No

Name of College Goshen College, Bachelor of Arts degree in Social Work Graduated? ☑ Yes ☐ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC 501, TCC 502,TCC 503, TCC 504

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Clay County Tax Collector's Office

Your Title Customer Service Rep From March 13,2013 To Present

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Julia K. Fabiani Date: 2/12/2020

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Julie Fabiani

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 27-31, 2020

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Julie Fabiani

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 16-20, 2019

Congratulations,

JULIE FABIANI,

on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on

Monday, November 25, 2019

30.00 credit hours

FLORIDA DEPARTMENT OF REVENUE

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Julie Fabiani

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

June 10-14, 2019

Meghan Miller

From: Susie Wolf <swolf@claycountytax.com>
Sent: Wednesday, February 12, 2020 3:03 PM
To: Meghan Miller
Subject: RE: CFCA Applications

She would like Julia. Thanks

Susie

Susie Wolf
Administrative Assistant
Clay County Tax Collector's Office
P.O. Box 218 or 477 Houston Street
Green Cove Springs, Florida 32043
904-529/541-3879
swolf@claycountytax.com

Exceeding Expectations

Under Florida law, e-mail addresses are public record. If you do not want your e-mail address released in response to a public records request, do not send electroinic mail to this entity. Instead contact this office by phone or in writing.

From: Meghan Miller <Meghan.Miller@floridarevenue.com>
Sent: Wednesday, February 12, 2020 2:50 PM
To: Susie Wolf <swolf@claycountytax.com>
Subject: RE: CFCA Applications
Importance: High

Not a problem at all. Does Ms. Fabiani go by Julia or Julie? The certificates say Julie but her application says Julia. Thanks.

From: Susie Wolf [mailto:swolf@claycountytax.com]
Sent: Wednesday, February 12, 2020 2:48 PM
To: Meghan Miller <Meghan.Miller@floridarevenue.com>
Subject: RE: CFCA Applications

You are welcome and again I'm so sorry.

Susie

Susie Wolf
Administrative Assistant
Clay County Tax Collector's Office
P.O. Box 218 or 477 Houston Street
Green Cove Springs, Florida 32043
904-529/541-3879
swolf@claycountytax.com

Exceeding Expectations

Under Florida law, e-mail addresses are public record. If you do not want your e-mail address released in response to a public records request, do not send electroinic mail to this entity. Instead contact this office by phone or in writing.

From: Meghan Miller <Meghan.Miller@floridarevenue.com>
Sent: Wednesday, February 12, 2020 2:39 PM
To: Susie Wolf <swolf@claycountytax.com>
Subject: RE: CFCA Applications

Thank you Susie

From: Susie Wolf [mailto:swolf@claycountytax.com]
Sent: Wednesday, February 12, 2020 9:43 AM
To: Meghan Miller <Meghan.Miller@floridarevenue.com>
Subject: RE: CFCA Applications

Meghan I'm so sorry I've attached the application for both Becke Kilgore and Julie Fabiani.

Please let me know if you need further information.

Thanks,

Susie

Susie Wolf

Administrative Assistant
Clay County Tax Collector's Office
P.O. Box 218 or 477 Houston Street
Green Cove Springs, Florida 32043
904-529/541-3879
swolf@claycountytax.com

Exceeding Expectations

Under Florida law, e-mail addresses are public record. If you do not want your e-mail address released in response to a public records request, do not send electroinic mail to this entity. Instead contact this office by phone or in writing.

From: Meghan Miller <Meghan.Miller@floridarevenue.com>
Sent: Tuesday, February 11, 2020 4:08 PM
To: Susie Wolf <swolf@claycountytax.com>
Cc: Kelly McLane <Kelly.McLane@floridarevenue.com>
Subject: CFCA Applications

Hi Susie. We received your employee certificates and payment but no CFCA applications. Could you please forward the applications? I've attached a copy here. Thank you -Meghan

Meghan Miller, CMP, CPM, MS
Training Director
Property Tax Oversight
Florida Department of Revenue
(727) 588-6856
Meghan.Miller@floridarevenue.com

How was my customer service? Please take a moment to let us know.

Upcoming Courses

March 9-11, 2020 - Tallahassee
CEW 1008 – Continuing Education Workshop for Property Appraisers

March 9-13, 2020 – Tallahassee
IAAO 101 – Fundamentals of Real Property Appraisal
IAAO 112 – Income Approach to Valuation II
IAAO 400 – Assessment Administration

IAAO 601 – Cadastral Mapping: Methods and Applications

June 15-19, 2020 – Tallahassee
TCC 504 - Collection of Licenses, Taxes and Fees

August 3-7, 2020 – Lake Mary
IAAO TBD
IAAO TBD
IAAO TBD
IAAO TBD
FACM TBD

September 14-18, 2020 – Tallahassee
TCC 502 – Management of a Florida Tax Collector's Office

December 7-11, 2020 – Lake Mary
IAAO TBD
IAAO TBD
IAAO TBD
IAAO TBD
IAAO TBD

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Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.

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CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Brandon Garcia
County: Collier Job Title: Desktop Support Analyst
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 11/1/2016 to current

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Collection of Licenses, Taxes and Fees	30	☒
Distribution of Taxes – TCC 503.09	2	☒
Mapping Basics – TCC 503.08	2	☒
Tax Deeds – TCC 503.07	2	☒
Annual Tax Roll – TCC 503.06	4	☒
Refunds – TCC 503.05	4	☒
Delinquent Taxes – TCC 503.04	4	☒
Non-Ad Valorem Assessments – TCC 503.03	4	☒
Tangible Personal Property – TCC 503.02	4	☒
Current Ad Valorem Taxes – TCC 503.01	4	☒
Bankruptcy – TCC 001	15	☒
Effective Decision Making – TCC 002	10	☒
Customer Service – TCC 003	5	☒
	120	☐

Total Hours (minimum of 120 hours)

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

FLORIDA

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Signature

Tax Collector
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Garcia (Last) Brandon (First) Lynn (Middle)

E-mail Address BGarcia@CollierTax.com

Business Phone Number 239-252-8714

Employed By Collier County Tax Collector

Job Title Desktop Support Analyst

Name of High School Charlotte Senior high School Graduated? ☑ Yes ☐ No

Name of College Hodges University Graduated? ☑ Yes ☐ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion** 1. TCC501, 2. TCC001, TCC002, TCC003, 3. TCC503=30HRS, 4. TCC504

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Collier County Tax Collector

Your Title Desktop Support Analyst From Nov. 2016 To Present

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Date: 02/10/20

TCC 503.01

Congratulations

Brandon Garcia

on completing the
TCC 503 Current Ad Valorem Taxes
course on
2/13/2018
4 credit hours

Print Print Help

PREV NEXT

Congratulations,

BRANDON GARCIA,

on completing

TCC 001 - BANKRUPTCY COURSE

course on

Monday, June 03, 2019

15.00 credit hours

FLORIDA DEPARTMENT OF REVENUE

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

Congratulations,

BRANDON GARCIA,

on completing

TCC 002 - EFFECTIVE DECISION MAKING

course on

Monday, June 10, 2019

10.00 credit hours

FLORIDA DEPARTMENT OF REVENUE

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

Congratulations,

BRANDON GARCIA,

on completing

TCC 003 - CUSTOMER SERVICE COURSE

course on

Friday, June 14, 2019

5.00 credit hours

FLORIDA DEPARTMENT OF REVENUE

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

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Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Brandon Garcia

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 27-31, 2020

TCC 503.02

Resources Menu Notes

Congratulations

Brandon Garcia

on completing the
TCC 503 Tangible Personal Property
course on
2/13/2018
4 credit hours

Print Print Help

PREV NEXT

TCC 503.03

Resources Menu Notes

Congratulations

Brandon Garcia

on completing the
TCC 503 Non-Ad Valorem Assessments course on
2/13/2018
4 credit hours

Print Print Help

PREV NEXT

TCC 503.04

Resources Menu Notes

Congratulations

Brandon Garcia

on completing the
TCC 503 Delinquent Taxes course on
2/13/2018
4 credit hours

Print Print Help

PREV NEXT

TCC 503.05

Resources Menu Notes

Congratulations

Brandon Garcia

on completing the
TCC 503 Refunds
course on
2/13/2018
4 credit hours

Print Print Help

PREV NEXT

TCC 503.06

Resources Menu Notes

Congratulations

Brandon Garcia

on completing the
TCC 503 Annual Tax Roll
course on
2/26/2018
4 credit hours

PROPERTY TAX OVERSIGHT

Print Print Help

PREV NEXT

TCC 503.07

Resources Menu Notes

Congratulations

Brandon Garcia

on completing the
TCC 503 Tax Deeds
course on
2/26/2018
2 credit hours

Print Print Help

PREV NEXT

TCC 503.08

Resources Menu Notes

Congratulations

Brandon Garcia

on completing the
TCC 503 Mapping Basics
course on
2/26/2018
2 credit hours

Print Print Help

PREV NEXT

TCC 503.09

Resources Menu Notes

Congratulations

Brandon Garcia

on completing the
TCC 503 Distribution of Taxes
course on
2/26/2018
2 credit hours

Print Print Help

PREV NEXT

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Brandon Garcia

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

June 4-8, 2018

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Jody Grove
County: Pasco Job Title: Director Information Technology
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 12/1/2000 to current

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Distribution of Taxes – TCC 503.09	2	☒
Mapping Basics – TCC 503.08	2	☒
Tax Deeds – TCC 503.07	2	☒
Annual Tax Roll – TCC 503.06	4	☒
Refunds – TCC 503.05	4	☒
Delinquent Taxes – TCC 503.04	4	☒
Non-Ad Valorem Assessments – TCC 503.03		☒
Tangible Personal Property – TCC 503.02	4	☒
Current Ad Valorem Taxes – TCC 503.01	4	☒
Bankruptcy – TCC 001		☒
Effective Decision Making – TCC 002	15	☒
Customer Service – TCC 003	10	☒
DL Transformed: Sanctions	5	☒
DL Transformed: Financial Responsibility	8	☒
DL Transformed: Legal Presence	8	☒
DL Transformed: Fraudulent Document Recognition	8	☒
		☒
Total Hours (minimum of 120 hours)	122	

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

FLORIDA
DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Michelle VanCuren
Signature

Michelle VanCuren, Director of Branch Operations
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Grove (Last) Jody (First) (Middle)

E-mail Address jgrove@pascotaxes.com

Business Phone Number (352) 518-4040

Employed By Pasco County Tax Collector

Job Title Director Information Technology

Name of High School Pasco Comprehensive Graduated? ☑ Yes ☐ No

Name of College Pasco Hernando State College Graduated? ☑ Yes ☐ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion**
TCC501 (30), TCC 001 (15), TCC002 (10), TCC 003 (5), TCC 503 (30), FDR (8), DL Transformed: Financial Responsibility (8), DL Transformed: Sanctions (8), DL Transformed: Legal Presence (6)

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Pasco County Tax Collector

Your Title Director of IT From 12/01/2000 To current

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Date: 11/5/19

The Florida Department of Revenue

Property Tax Oversight, Certification & Training Team

Certifies that

Jody Grove

has successfully completed

DUTIES & RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

June 5-9, 2017

Meghan Miller, Training Director
Property Tax Oversight

Danica Artaza, Research & Training Specialist
Property Tax Oversight

Congratulations,

JODY GROVE,

on completing

TCC 001 - BANKRUPTCY COURSE

course on

Thursday, July 25, 2019

15.00 credit hours

FLORIDA DEPARTMENT OF REVENUE

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Congratulations,

JODY GROVE,

on completing

TCC 002 - EFFECTIVE DECISION MAKING

course on

Monday, October 28, 2019

10.00 credit hours

FLORIDA

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.

Congratulations,

JODY GROVE,

on completing

TCC 003 - CUSTOMER SERVICE COURSE

course on

Monday, October 28, 2019

5.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.

Congratulations,

JODY GROVE,

on completing

TCC 503.01 - COLLECTION OF CURRENT AD VALOREM TAXES

course on
Tuesday, June 18, 2019
4.00 credit hours

FLORIDA DEPARTMENT OF REVENUE

Congratulations,

JODY GROVE,
on completing
TCC 503.02 - COLLECTION & ENFORCEMENT OF TANGIBLE PERSONAL PROPERTY

course on
Tuesday, June 18, 2019
4.00 credit hours

FLORIDA
DEPARTMENT OF REVENUE

Congratulations,

JODY GROVE,

on completing

TCC 503.03 - COLLECTION OF NON-AD VALOREM ASSESSMENTS

course on

Wednesday, July 24, 2019

4.00 credit hours

FLORIDA DEPARTMENT OF REVENUE

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from

Congratulations,

JODY GROVE,

on completing

TCC 503.04 - COLLECTION OF DELINQUENT PROPERTY TAXES AND TAX CERTIFICATES

course on

Wednesday, July 24, 2019

4.00 credit hours

FLORIDA DEPARTMENT OF REVENUE

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from

Congratulations,

JODY GROVE,

on completing

TCC 503.05 - REFUND OF AD VALOREM PROPERTY TAXES

course on

Wednesday, July 24, 2019

4.00 credit hours

FLORIDA DEPARTMENT OF REVENUE

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from

Congratulations,

JODY GROVE,

on completing

TCC 503.06 - ANNUAL TAX ROLLS

course on

Thursday, July 25, 2019

4.00 credit hours

FLORIDA DEPARTMENT OF REVENUE

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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Congratulations,

JODY GROVE,

on completing

TCC 503.07 - TAX DEEDS

course on

Monday, October 28, 2019

2.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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Michelle Vancuren

Subject: FW: BASIC MAPPING Certificate

From: Jody Grove
Sent: Thursday, October 31, 2019 5:00 PM
To: Michelle Vancuren <MVancuren@pascotaxes.com>
Subject: FW: BASIC MAPPING Certificate

From: LMSadmin@dor.state.fl.us [mailto:LMSadmin@dor.state.fl.us]
Sent: Thursday, October 31, 2019 4:59 PM
To: Jody Grove <jgrove@pascotaxes.com>
Subject: BASIC MAPPING Certificate

Congratulations,

JODY GROVE,

on completing

TCC 503.08 - BASIC MAPPING

course on

Thursday, October 31, 2019

2.00 credit hours

Congratulations,

JODY GROVE,

on completing

TCC 503.09 - DISTRIBUTION OF PROPERTY TAXES

course on

Monday, October 28, 2019

2.00 credit hours



NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.

FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Jody Grove

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 8 hours of

DL Transformed Sanctions

On this 25th day of April 2019

Colleen Ochinero, Instructor
Education & Training Specialist

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER
MOTORIST SERVICES
"VOICES COMING TOGETHER"

LEARNING & DEVELOPMENT

FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Jody Grove

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 8 hours of

DL Transformed Financial Responsibility

On this 24th day of April 2019

DRIVER LICENSES & MOTOR VEHICLES & FIELD SUPPORT CENTER

MOTORIST SERVICES

VOICES COMING TOGETHER

Colleen Ochinero, Instructor
Education & Training Specialist

LEARNING & DEVELOPMENT

FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Jody Grove

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 8 hours of

DL Transformed Legal Presence

On this 15th day of May 2019

Colleen Ochmero, Instructor
Education & Training Specialist

DRIVER LICENSES & MOTOR VEHICLES & FIELD SUPPORT CENTER
MOTORIST SERVICES
"VOICES COMING TOGETHER"

LEARNING & DEVELOPMENT

A SAFER

FLORIDA

HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Jody Grove

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 8 hours of

Fraudulent Document Recognition

On this 23rd day of January 2018

Debora Ramos, Instructor
Research & Training Specialist

LEARNING & DEVELOPMENT

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER
MOTORIST SERVICES
VOICES COMING TOGETHER

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Rachel Ann Herriman
County: Manatee Job Title: Subject Matter Expert
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
☒ Include current employment
☒ Two years of experience with an applicable office
From: 9/14/2015 to current

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Collection of Licenses, Taxes and Fees	30	☒
Distribution of Taxes – TCC 503.09	2	☒
Mapping Basics – TCC 503.08	2	☒
Tax Deeds – TCC 503.07	2	☒
Annual Tax Roll – TCC 503.06	4	☒
Refunds – TCC 503.05	4	☒
Delinquent Taxes – TCC 503.04	4	☒
Non-Ad Valorem Assessments – TCC 503.03	4	☒
Tangible Personal Property – TCC 503.02	4	☒
Current Ad Valorem Taxes – TCC 503.01	4	☒
Collection of Licenses, Taxes and Fees – TCC 504	30	☒
Management of a Florida Tax Collector's Office – TCC 502	30	☒
		☒
Total Hours (minimum of 120 hours)	120	☐

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

FLORIDA
DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Ken Burton

Signature

Manatee County Tax Collector

Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name HERRIMAN (Last) RACHEL (First) ANN (Middle)

E-mail Address RACHELH@TAXCOLLECTOR.COM

Business Phone Number 941-741-4800

Employed By MANATEE COUNTY TAX COLLECTOR'S OFFICE

Job Title SUBJECT MATTER EXPERT

Name of High School HOMESTEAD ACADEMY Graduated? ☒ Yes ☐ No

Name of College _____ Graduated? ☐ Yes ☐ No

Professional Organizations (in the collection field) _____

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC501, TCC502, TCC503, TCC504

Professional Designations _____

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Ken Burton, Jr. Manatee County Tax Collector

Your Title SUBJECT MATTER EXPERT From 09/14/2015 To CURRENT

Name of Employer _____

Your Title _____ From _____ To _____

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: _____ Date: 10-3-19

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Rachel Herriman

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 22-26, 2018

Congratulations

Rachel Herriman

on completing the

TCC 503 Current Ad Valorem Taxes

course on

10/12/2017

4 credit hours

Congratulations

Rachel Herriman

on completing the

TCC 503 Tangible Personal Property

course on

10/12/2017

4 credit hours

Congratulations

Rachel Herriman

on completing the

TCC 503 Non-Ad Valorem Assessments course on

10/12/2017

4 credit hours

Congratulations

Rachel Herriman

on completing the

TCC 503 Delinquent Taxes course on

10/12/2017

4 credit hours

Congratulations

Rachel Herriman

on completing the

TCC 503 Refunds

course on

10/12/2017

4 credit hours

Congratulations

Rachel Herriman

on completing the

TCC 503 Annual Tax Roll

course on

10/12/2017

4 credit hours

Congratulations

Rachel Herriman

on completing the

TCC 503 Tax Deeds

course on

10/12/2017

2 credit hours

Congratulations

Rachel Herriman

on completing the

TCC 503 Mapping Basics

course on

10/12/2017

2 credit hours

Congratulations

Rachel Herriman

on completing the

TCC 503 Distribution of Taxes

course on

10/12/2017

2 credit hours

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Rachel Herriman

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

June 4-8, 2018

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Rachel Herriman

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 16-20, 2019

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Sheila Holbrook
County: Sarasota Job Title: Customer Service Representative
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
☒ Include current employment
☒ Two years of experience with an applicable office
From: 10/22/2015 to current

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Collection of Licenses, Taxes and Fees – TCC 504	30	☒
Distribution of Taxes – TCC 503.09	2	☒
Mapping Basics – TCC 503.08	2	☒
Tax Deeds – TCC 503.07	2	☒
Annual Tax Roll – TCC 503.06	4	☒
Refunds – TCC 503.05	4	☒
Delinquent Taxes – TCC 503.04	4	☒
Non-Ad Valorem Assessments – TCC 503.03	4	☒
Tangible Personal Property – TCC 503.02	4	☒
Current Ad Valorem Taxes – TCC 503.01	4	☒
Management of a Florida Tax Collectors Office – TCC 502	30	☒
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
	120	☐

Total Hours (minimum of 120 hours)

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

FLORIDA

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Signature

Sarasota County Tax Collector
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Holbrook (Last) Sheila (First) (Middle)

E-mail Address SHolbrook@SarasotaTaxCollector.com

Business Phone Number 941.861.8300

Employed By Sarasota County Tax Collector

Job Title Customer Service Representative

Name of High School _____ Graduated? ☑ Yes ☐ No

Name of College Sinclair Community College Graduated? ☑ Yes ☐ No

Professional Organizations (in the collection field) _____

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC 501, 502, 503 and 504

Professional Designations _____

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Sarasota County Tax Collector

Your Title Customer Service Representative From 10/22/2015 To _____

Name of Employer _____

Your Title _____ From _____ To _____

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Sheila Holbrook Date: 11/15/19

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Sheila Holbrook

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 22-26, 2018

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

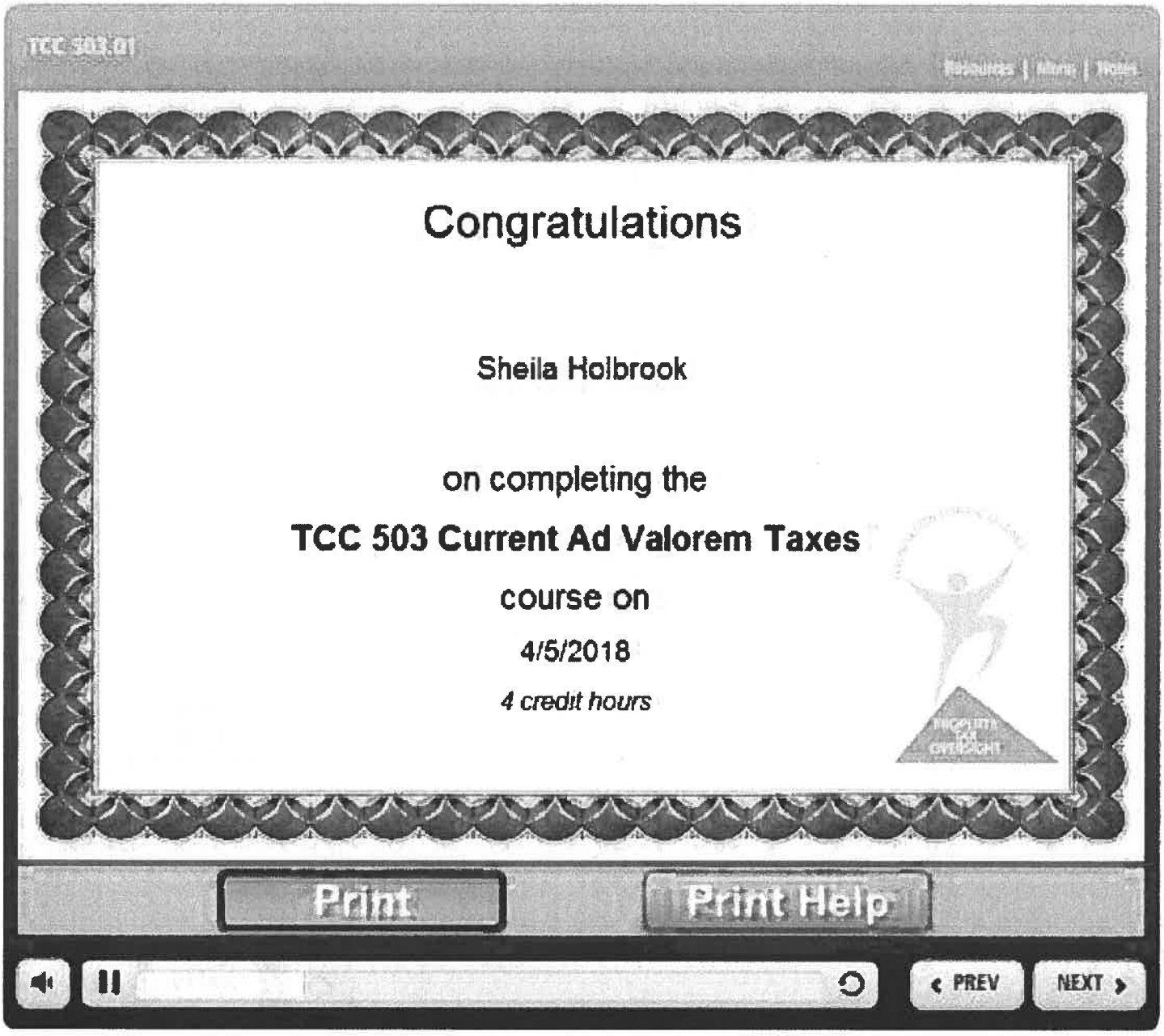
Sheila Holbrook

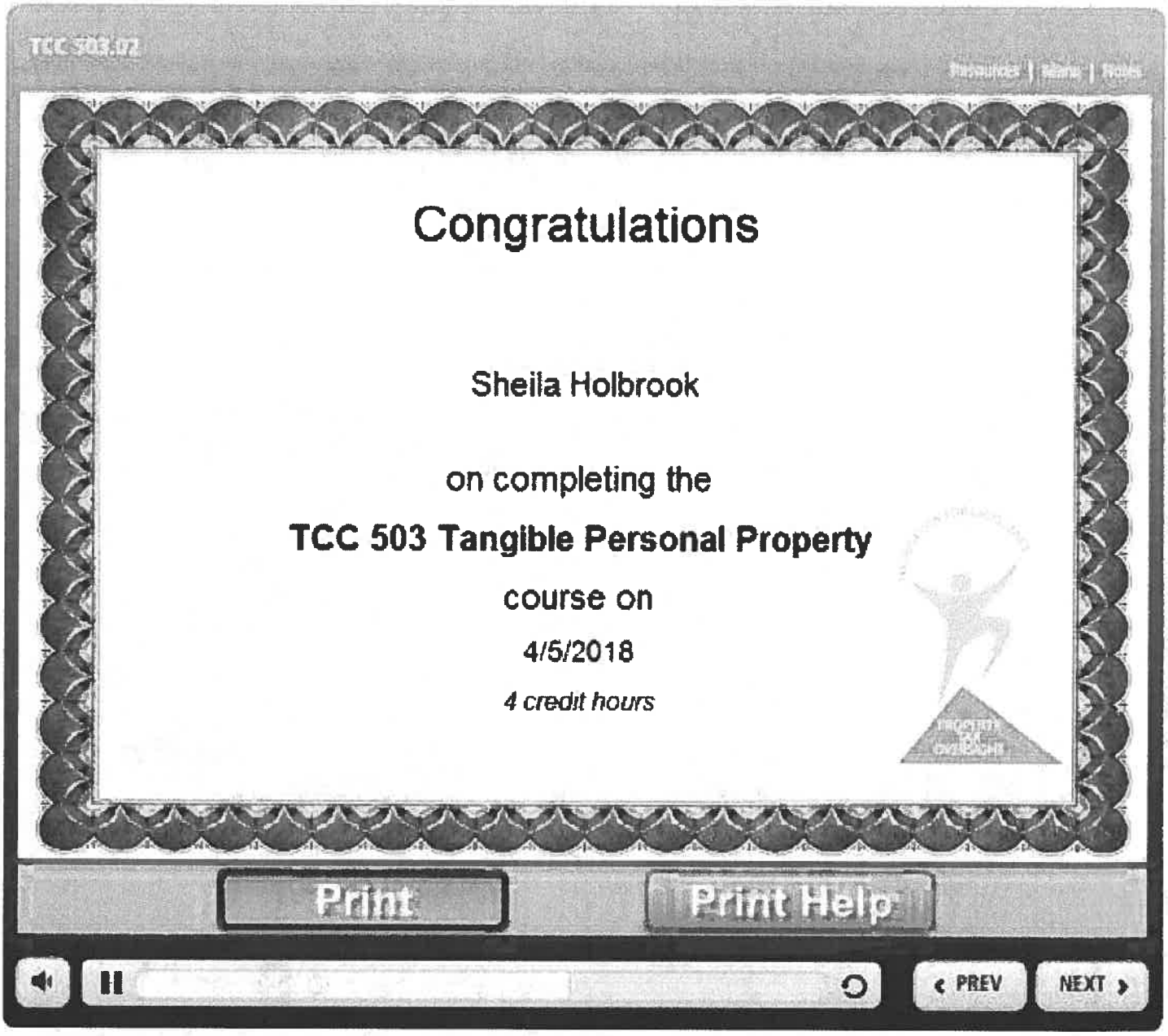
has successfully completed

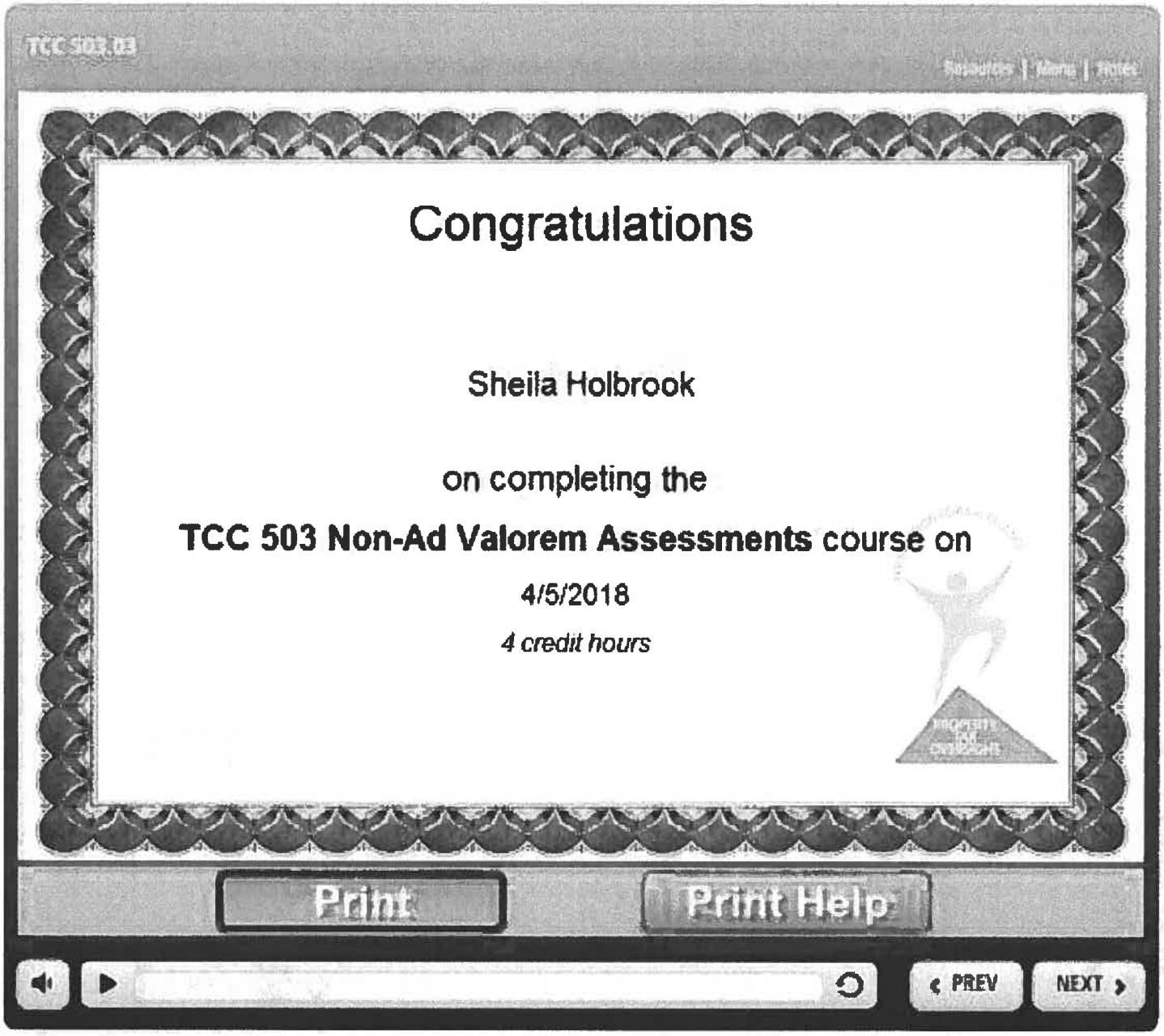
MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

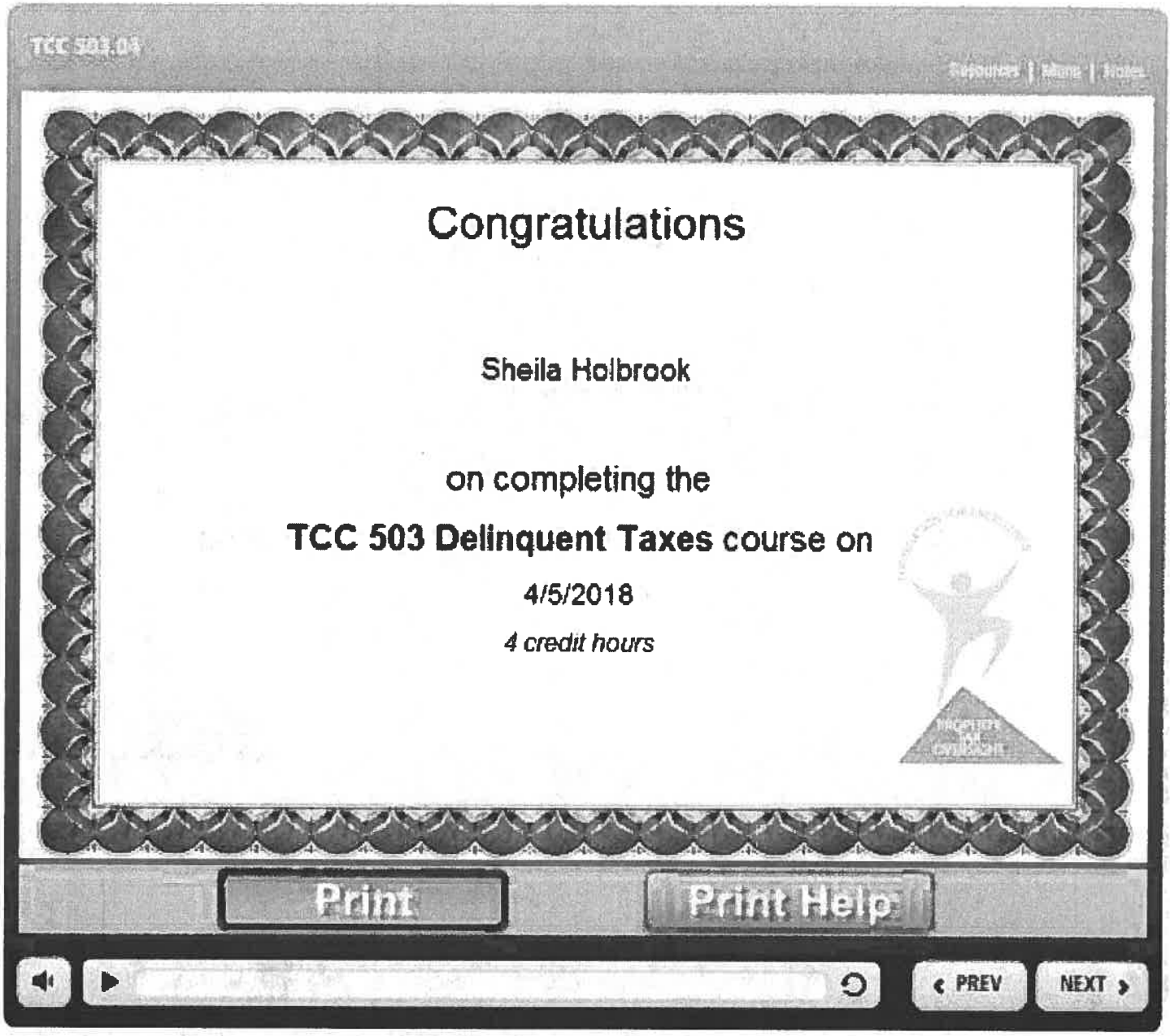
TCC 502, 30 Hours

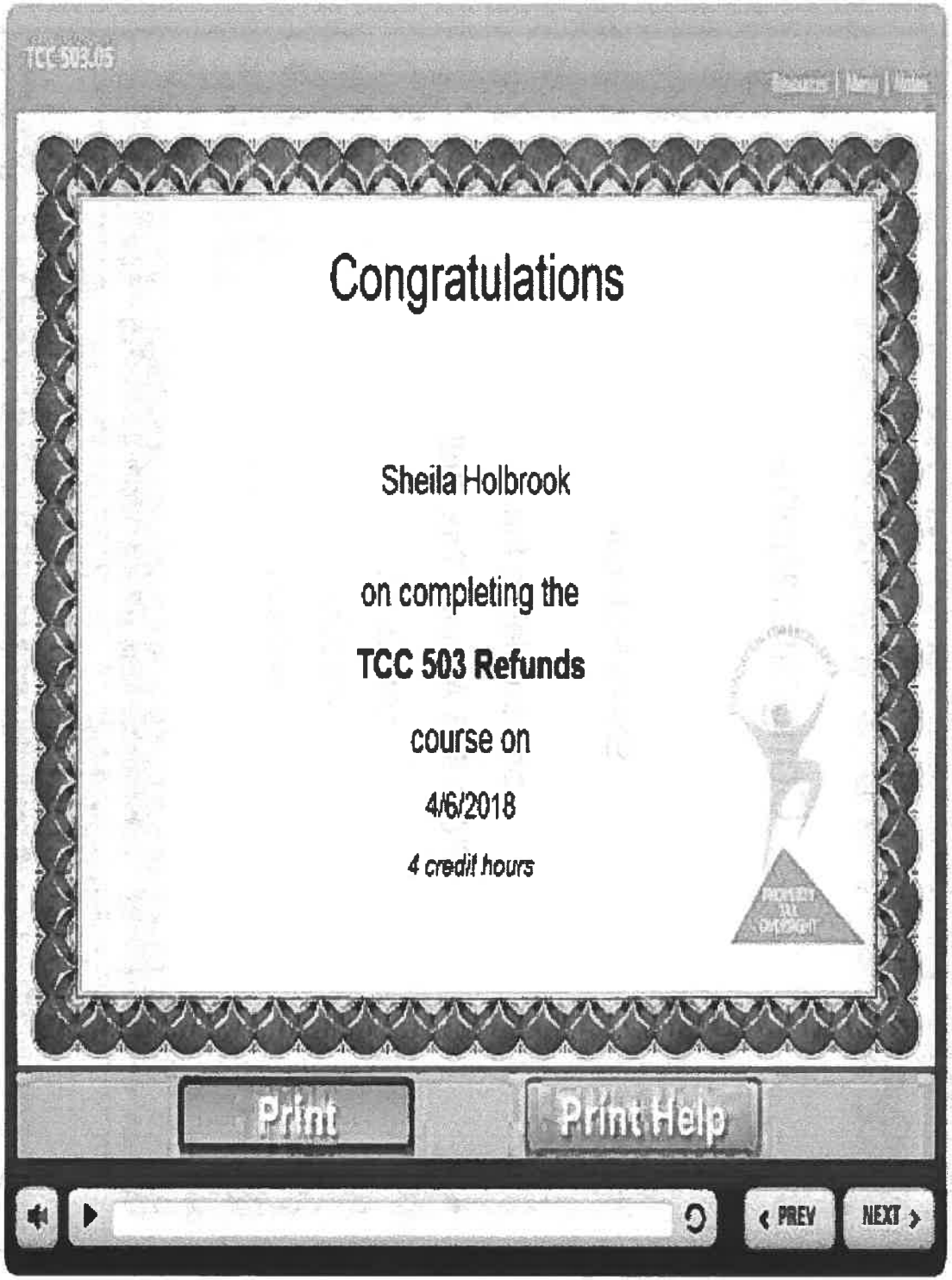
September 16-20, 2019

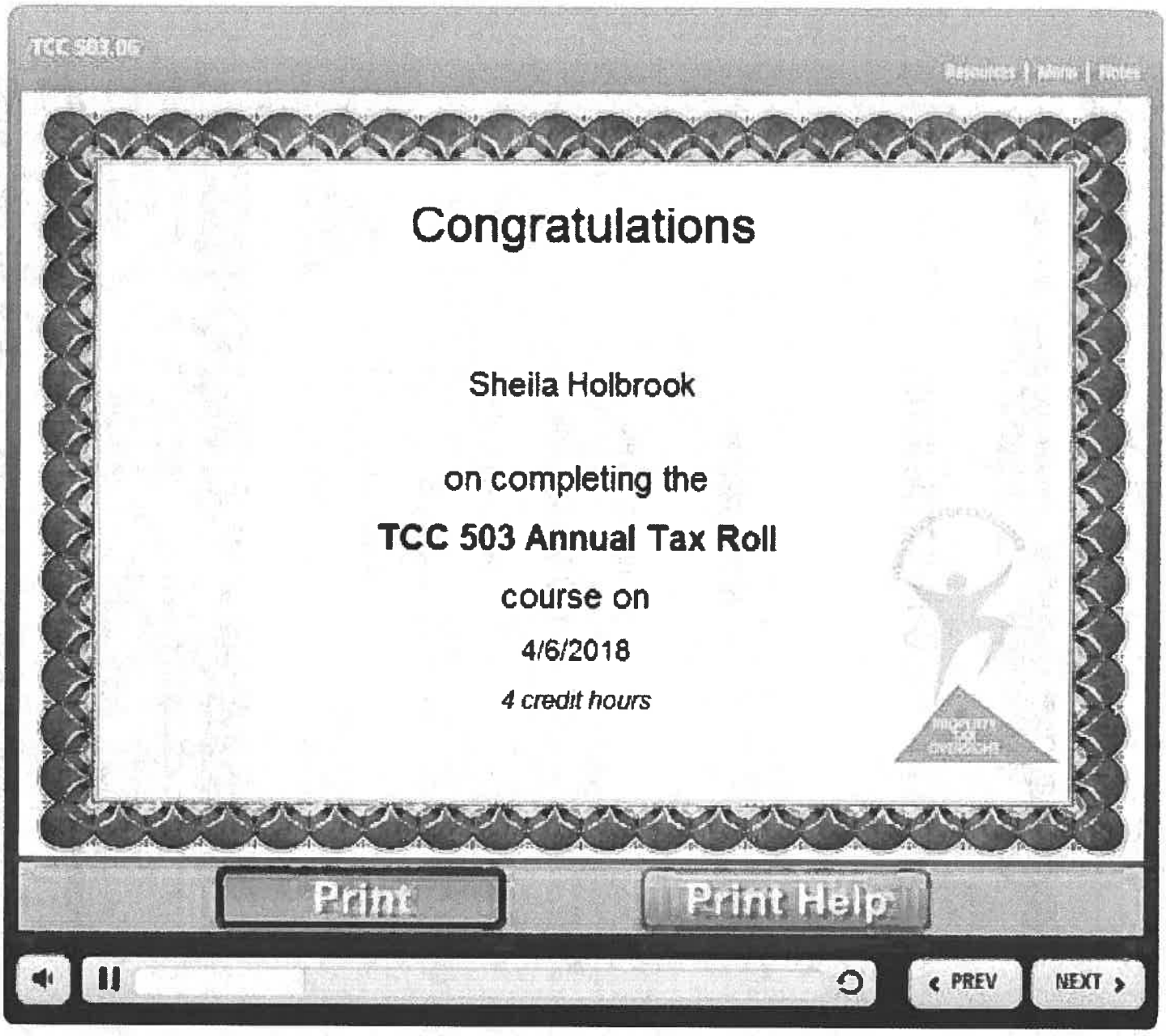

TCC 503.01
Resources | Notes | Notes
Congratulations
Sheila Holbrook
on completing the
TCC 503 Current Ad Valorem Taxes
course on
4/5/2018
4 credit hours
Print
Print Help
PREV
NEXT

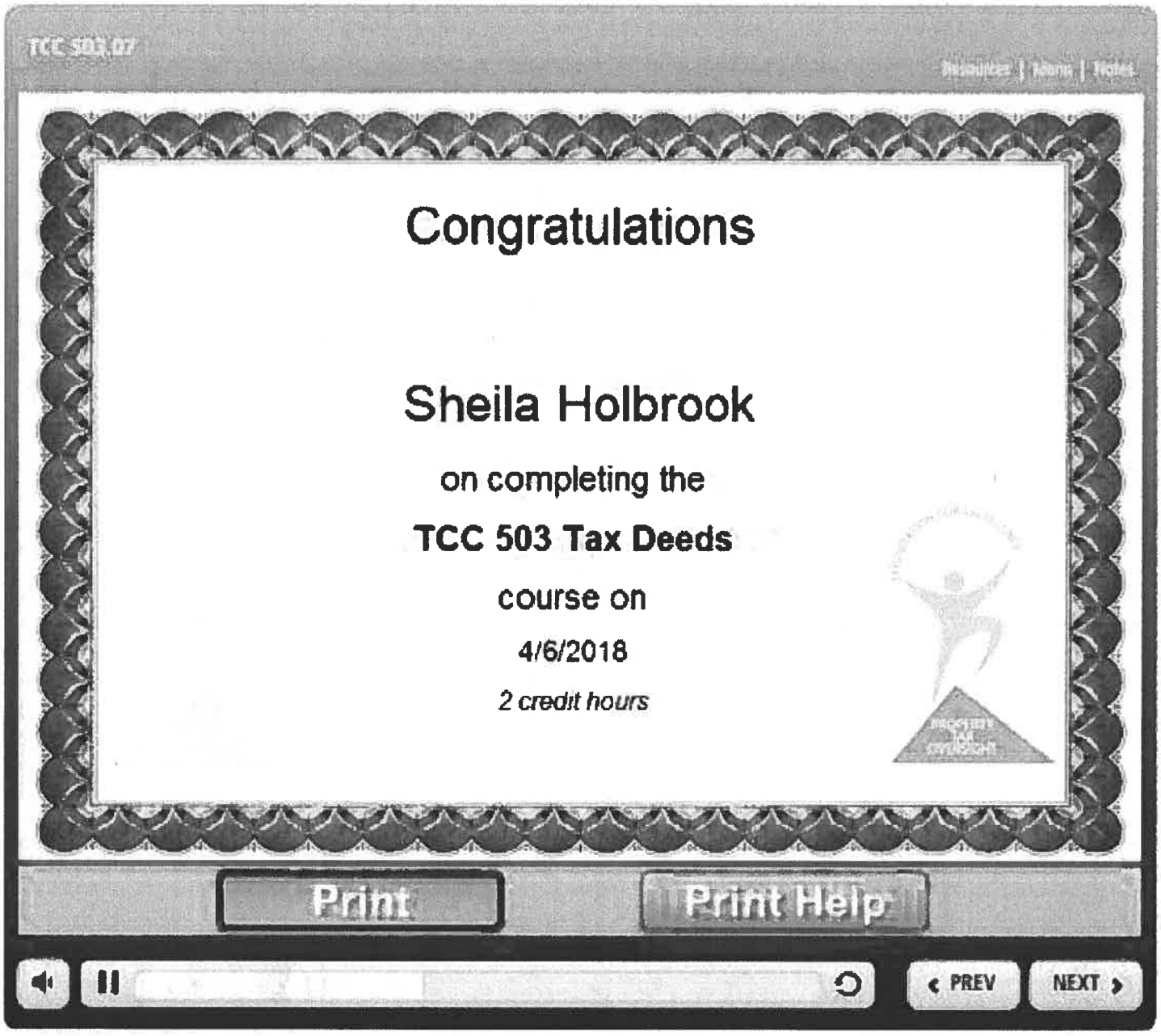

TCC 503.02
Resources | Menu | Notes
Congratulations
Sheila Holbrook
on completing the
TCC 503 Tangible Personal Property
course on
4/5/2018
4 credit hours
Print
Print Help
PREV
NEXT

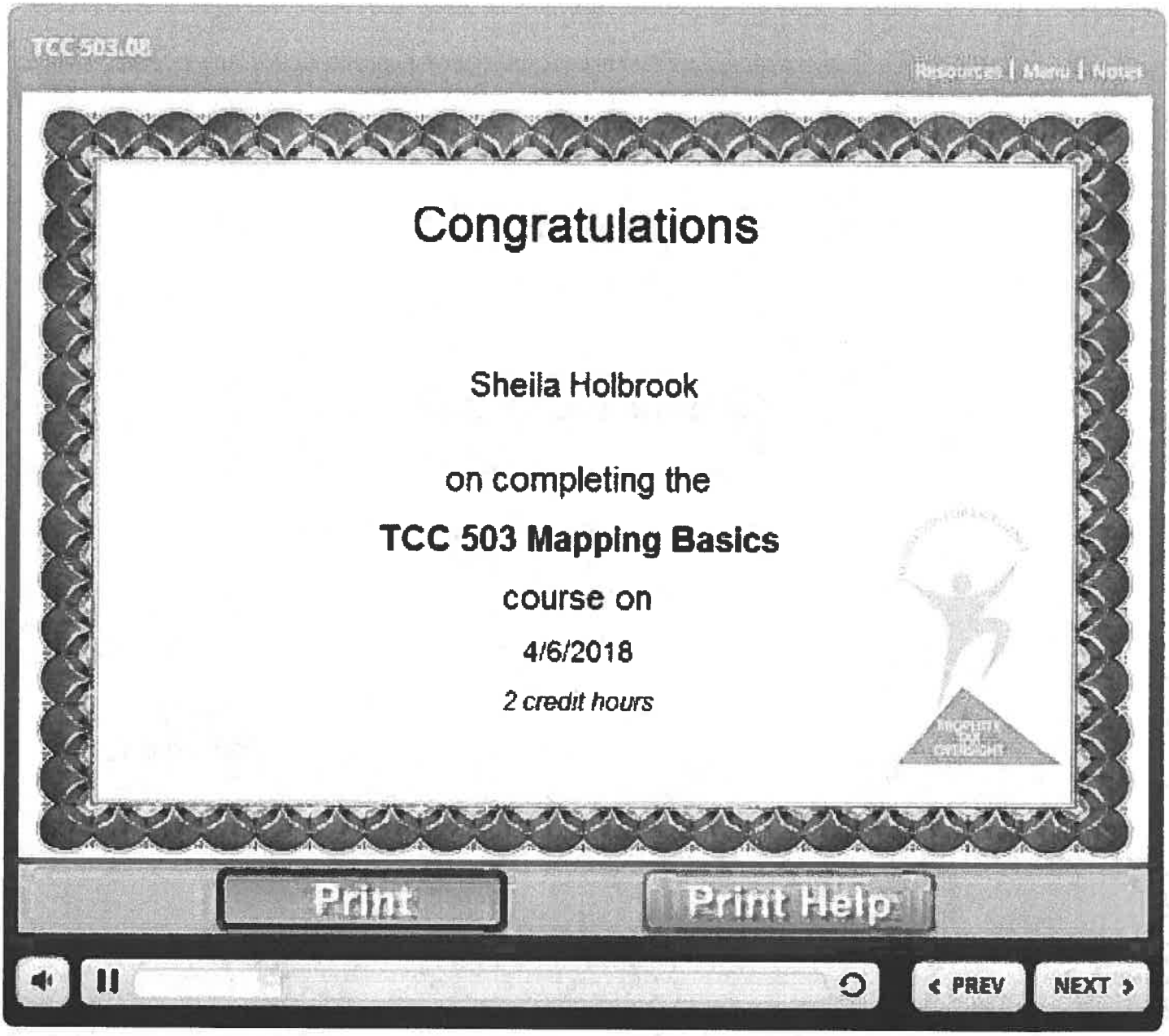

TCC 503.03
Congratulations
Sheila Holbrook
on completing the
TCC 503 Non-Ad Valorem Assessments course on
4/5/2018
4 credit hours
Print
Print Help
PREV
NEXT

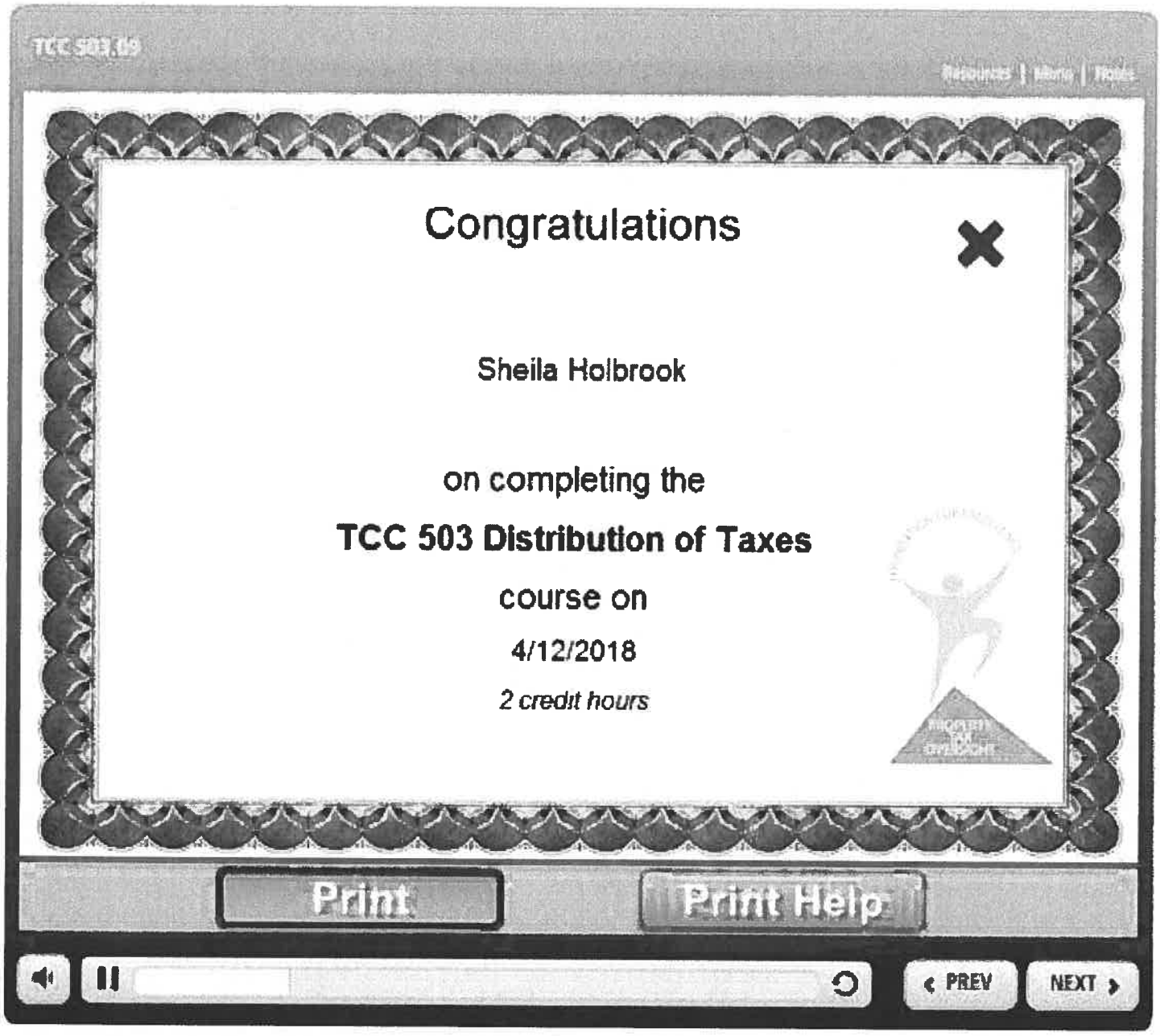

TCC 503.04
Congratulations
Sheila Holbrook
on completing the
TCC 503 Delinquent Taxes course on
4/5/2018
4 credit hours
Print
Print Help
PREV
NEXT


TCC 503.05
Congratulations
Sheila Holbrook
on completing the
TCC 503 Refunds
course on
4/6/2018
4 credit hours
Print
Print Help
PREV
NEXT


TCC 503.06
Resources | Menu | Notes
Congratulations
Sheila Holbrook
on completing the
TCC 503 Annual Tax Roll
course on
4/6/2018
4 credit hours
Print
Print Help
PREV
NEXT


TCC 503.07
Congratulations
Sheila Holbrook
on completing the
TCC 503 Tax Deeds
course on
4/6/2018
2 credit hours
Print
Print Help
PREV
NEXT


TCC 503.08
Resources | Menu | Notes
Congratulations
Sheila Holbrook
on completing the
TCC 503 Mapping Basics
course on
4/6/2018
2 credit hours
Print
Print Help
« PREV
NEXT »


TCC 503.09
Resources | Menu | Notes
Congratulations
Sheila Holbrook
on completing the
TCC 503 Distribution of Taxes
course on
4/12/2018
2 credit hours
Print
Print Help
PREV
NEXT

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Sheila Holbrook

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

June 4-8, 2018

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Craig Horwath
County: Sarasota Job Title: Customer Service Representative
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 3/12/2009 to current

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Collection of Licenses, Taxes and Fees – TCC 504	30	☒
Distribution of Taxes – TCC 503.09	2	☒
Mapping Basics – TCC 503.08	2	☒
Tax Deeds – TCC 503.07	4	☒
Annual Tax Roll – TCC 503.06	4	☒
Refunds – TCC 503.05	4	☒
Delinquent Taxes – TCC 503.04	4	☒
Non-Ad Valorem Assessments – TCC 503.03		☒
Tangible Personal Property – TCC 503.02	4	☒
Current Ad Valorem Taxes – TCC 503.01	4	☒
Management of a Florida Tax Collectors Office – TCC 502	30	☒
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
	120	☐

Total Hours (minimum of 120 hours)

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

FLORIDA

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Signature

Sarasota County Tax Collector
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Horwath (Last) Craig (First) (Middle)

E-mail Address CHorwath@SarasotaTaxCollector.com

Business Phone Number 941.861.8300

Employed By Sarasota County Tax Collector

Job Title Manager

Name of High School _____ Graduated? ☑ Yes ☐ No

Name of College Canisius College Graduated? ☑ Yes ☐ No

Professional Organizations (in the collection field) _____

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC 501, 502, 503 and 504

Professional Designations _____

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Sarasota County Tax Collector

Your Title Manager From 3/12/2009 To _____

Name of Employer _____

Your Title _____ From _____ To _____

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Craig Horwath Date: 11/19/19

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Craig Horwath

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 22-26, 2018

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

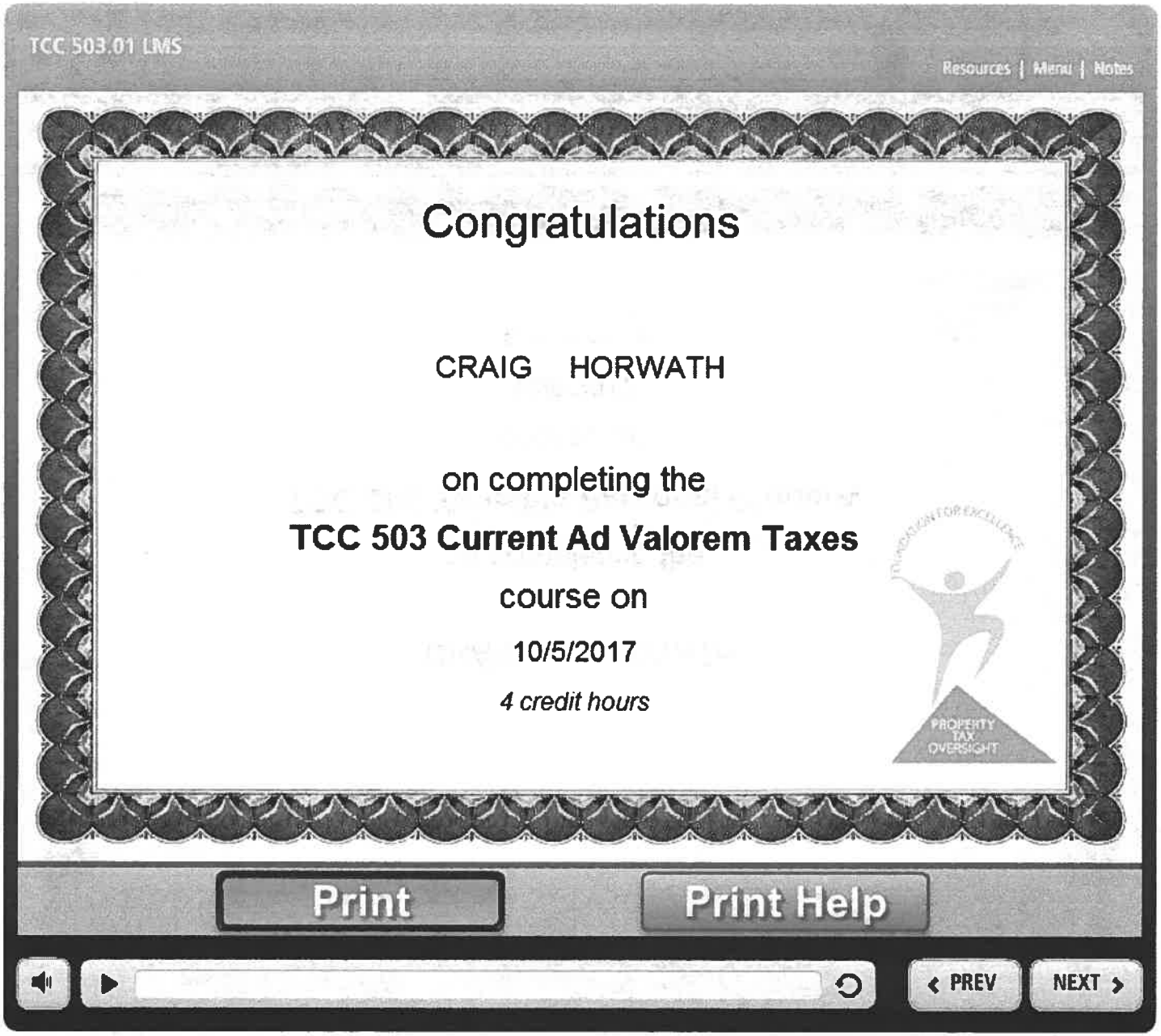
Craig Horwath

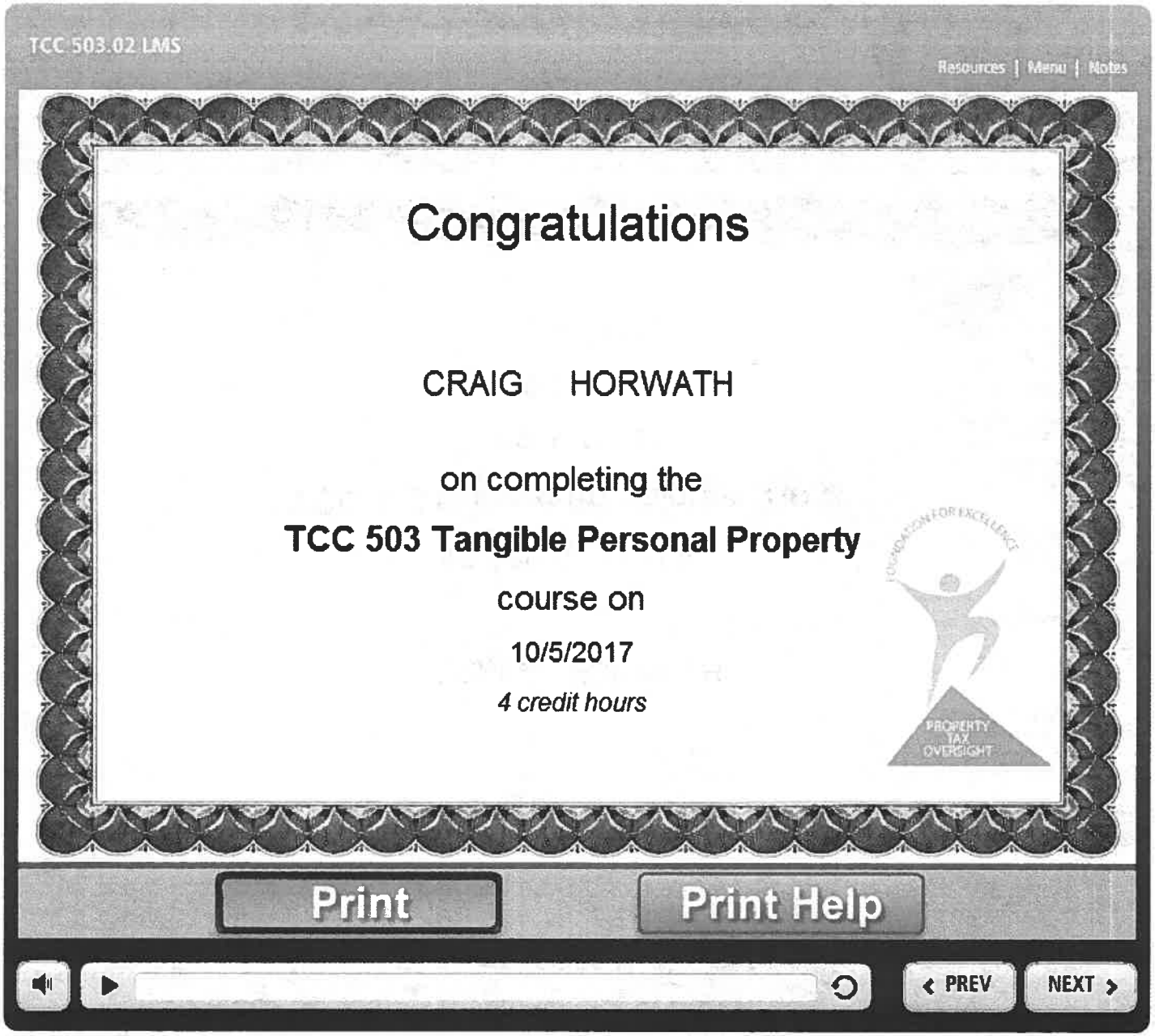
has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 16-20, 2019


TCC 503.01 LMS
Resources | Menu | Notes
Congratulations
CRAIG HORWATH
on completing the
TCC 503 Current Ad Valorem Taxes
course on
10/5/2017
4 credit hours
PROPERTY TAX OVERSIGHT
Print
Print Help
PREV
NEXT


TCC 503.02 LMS
Resources | Menu | Notes
Congratulations
CRAIG HORWATH
on completing the
TCC 503 Tangible Personal Property
course on
10/5/2017
4 credit hours
PROPERTY TAX OVERSIGHT
Print
Print Help
PREV
NEXT

Congratulations

CRAIG HORWATH

on completing the

TCC 503 Non-Ad Valorem Assessments course on

10/11/2017

4 credit hours

PROPERTY TAX OVERSIGHT

Congratulations

CRAIG HORWATH

on completing the

TCC 503 Delinquent Taxes course on

10/11/2017

4 credit hours



Congratulations

CRAIG HORWATH

on completing the

TCC 503 Refunds

course on

10/11/2017

4 credit hours



Congratulations

CRAIG HORWATH

on completing the

TCC 503 Annual Tax Roll

course on

10/11/2017

4 credit hours



Congratulations

CRAIG HORWATH

on completing the

TCC 503 Tax Deeds

course on

10/12/2017

2 credit hours

FOUNDATION FOR EXCELLENCE
PROPERTY TAX OVERSIGHT

Congratulations

CRAIG HORWATH

on completing the

TCC 503 Mapping Basics

course on

10/12/2017

2 credit hours

FOUNDATION FOR EXCELLENCE
PROPERTY TAX OVERSIGHT

Congratulations

CRAIG HORWATH

on completing the

TCC 503 Distribution of Taxes

course on

10/12/2017

2 credit hours

FOUNDATION FOR EXCELLENCE
PROPERTY TAX OVERSIGHT

The Florida Department of Revenue

Property Tax Oversight, Certification & Training Team

Certifies that

Craig Horwath

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

August 21-25, 2017

Meghan Miller, Training Director
Property Tax Oversight

Danica Artaza, Research & Training Specialist
Property Tax Oversight

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Brittany Dori Johnson
County: Alachua Job Title: Client Services Associate Level 3
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
☒ Include current employment
☒ Two years of experience with an applicable office
From: 11/14/2016 to Present
From: Click or tap to enter a date. to Click or tap to enter a date.

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate Collection and Distribution of Property Taxes and Non-Ad Valorem Assessments – TCC 503	30	☒
DL Transformed Phase I	40	☒
DL Transformed Phase II	40	☒
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
		☐
Total Hours (minimum of 120 hours)		☐
		☐
	140	

Committee recommends certification. ☐ Yes ☐ No
NOTES: Click or tap here to enter text.

FLORIDA DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Linda Power
Signature

HR Administrator
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Johnson (Last) Brittany (First) Dori (Middle)

E-mail Address brittanyjohnson@alachuacollector.com

Business Phone Number 352 374 5282

Employed By Alachua County Tax Collector

Job Title Client Services Associate III

Name of High School Eastside High School Graduated? ☒ Yes ☐ No

Name of College Santa Fe College Graduated? ☐ Yes ☒ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion** Tag + Title (Phase I & II) DL (Phase I + II), Duties + Responsibilities, + Collection and Distribution of Property Taxes and Special Assessments

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Alachua County Tax Collecter

Your Title Client Services Associate III From 11.14.2016 To Present

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Brittany Johnson Date: 02/12/2020

A SAFER

FLORIDA

HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Brittany Johnson

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase I Training

On this 9th day of December 2016

LEARNING & DEVELOPMENT

[redacted]

A SAFER

FLORIDA

HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Brittany Johnson

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase II Training

On this 10th day of February 2017

Debora Ramos

Debora Ramos, Instructor
Operations Review Specialist

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER

MOTORIST SERVICES

"VOICES COMING TOGETHER"

LEARNING & DEVELOPMENT

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Brittany Johnson

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 14-18, 2019

Congratulations,

BRITTANY JOHNSON,

on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on
Thursday, February 6, 2020
30.00 credit hours

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Jonathan Johnson
County: Escambia Job Title: Deputy Tax Collector
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
☒ Include current employment
☒ Two years of experience with an applicable office
From: 9/24/2007 to current

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Collection of Licenses, Taxes and Fees	30	☒
Distribution of Taxes – TCC 503.09	2	☒
Mapping Basics – TCC 503.08	2	☒
Tax Deeds – TCC 503.07	2	☒
Annual Tax Roll – TCC 503.06	4	☒
Refunds – TCC 503.05	4	☒
Delinquent Taxes – TCC 503.04	4	☒
Non-Ad Valorem Assessments – TCC 503.03	4	☒
Tangible Personal Property – TCC 503.02	4	☒
Current Ad Valorem Taxes – TCC 503.01		☐
Management of a Florida Tax Collector's Office – TCC 502	30	☒
		☐
	120	☐
Total Hours (minimum of 120 hours)		☐

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

FLORIDA DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

12/Walter CofS
Signature 12/19/19

Chief of Staff
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Johnson (Last) Jonathan (First) (Middle)

E-mail Address jjohnson@escambiataxcollector.com

Business Phone Number (850) 438-6500

Employed By Escambia County Tax Collector

Job Title Senior Deputy Tax Collector

Name of High School Victory Baptist Academy Graduated? ☑ Yes ☐ No

Name of College Pensacola Christian College Graduated? ☑ Yes ☐ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC501, TCC502, TCC503, TCC504

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Escambia County Tax Collector

Your Title Senior Deputy Tax Collector From 9/24/07 To Present

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Date: 12/17/19

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Jonathan Johnson

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 14-18, 2019

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team



Certifies that

Jonathan Johnson

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 16-20, 2019

Johnson

Congratulations

Jonathan Johnson

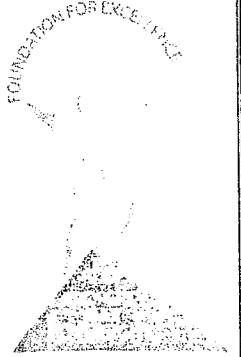
on completing the

TCC 503 Current Ad Valorem Taxes

course on

3/9/2017

4 credit hours



PREV NEXT

Congratulations

Jonathan Johnson

on completing the

TCC 503 Tangible Personal Property

course on

3/9/2017

4 credit hours

PREV NEXT

Congratulations

Jonathan Johnson

on completing the

TCC 503 Non-Ad Valorem Assessments course on

3/9/2017

4 credit hours

PREV NEXT

Congratulations

Jonathan Johnson

on completing the

TCC 503 Refunds

course on

3/13/2017

4 credit hours



PREV NEXT

Congratulations

Jonathan Johnson

on completing the

TCC 503 Delinquent Taxes course on

3/13/2017

4 credit hours

PREV NEXT

Congratulations

Jonathan Johnson

on completing the

TCC 503 Tax Deeds

course on

3/14/2017

2 credit hours



PREV NEXT

Congratulations

Jonathan Johnson

on completing the

TCC 503 Mapping Basics

course on

3/14/2017

2 credit hours



PREV NEXT

Congratulations

Jonathan Johnson

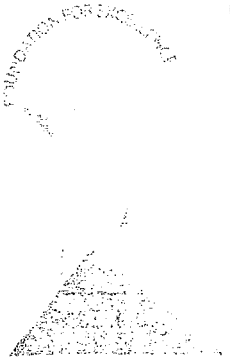
on completing the

TCC 503 Distribution of Taxes

course on

3/14/2017

2 credit hours



PREV NEXT

Congratulations

Jonathan Johnson

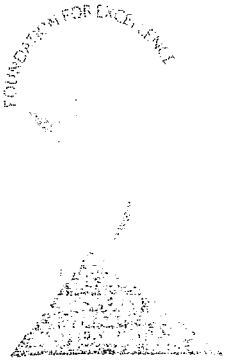
on completing the

TCC 503 Annual Tax Roll

course on

3/14/2017

4 credit hours



PREV NEXT

The Florida Department of Revenue

Property Tax Oversight, Certification & Training Team

Certifies that

Jonathan Johnson

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

August 21-25, 2017

Meghan Miller, Training Director
Property Tax Oversight

Danica Artaza, Research & Training Specialist
Property Tax Oversight

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate: Bridget R. Johnston
County: Alachua Job Title: Senior Client Services Associate

Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
☒ Include current employment
☒ Two years of experience with an applicable office
From: 11/07/2016 to Present
From: Click or tap to enter a date. to Click or tap to enter a date.

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate Collection and Distribution of Property Taxes and Non-Ad Valorem Assessments – TCC 503	30	☒
DL Transformed Phase I	40	☒
DL Transformed Phase II	40	☒
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
		☐
Total Hours (minimum of 120 hours)		☐
		☐
	140	

Committee recommends certification. ☐ Yes ☐ No
NOTES: Click or tap here to enter text.

FLORIDA

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Linda Power
Signature

HR Administrator
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Johnston (Last) Bridget (First) R (Middle)

E-mail Address bridgetjohnston@alachuacollector.com

Business Phone Number 352-264-6949

Employed By John Power Tax Collector

Job Title Senior Client Services Associate

Name of High School Crystal River High School Graduated? ☑ Yes ☐ No

Name of College Central Florida Community College Graduated? ☐ Yes ☑ No

Professional Organizations (in the collection field) _____

List below all tax collection courses and **enclose a copy of the certificate of completion** Drivers license training Phase I, Drivers license training Phase II, TCC0503-Collection & Distribution of Property Taxes, TCC501-Duties +

Professional Designations _____

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Alachua County Tax Collector

Your Title Sr. CSA From 11/7/2016 To Current

Name of Employer _____

Your Title _____ From _____ To _____

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: _____ Date: 02/12/2020

Linda Power

From: Bridget Johnston
Sent: Wednesday, February 12, 2020 8:51 AM
To: Linda Power
Subject: Fw: TCC 501 - Exam Result

Bridget Johnston
Senior Client Services Associate
Representing John Power, Alachua County Tax Collector
"Serving the public with integrity, innovation, fiscal responsibility, and respect."

3837 Windmeadows Blvd Gainesville, FL 32608 | Office: (352) 374-5236
BridgetJohnston@alachuacollector.com | www.AlachuaCollector.com

---

From: Dalton Ousley <DaltonOusley@alachuacollector.com>
Sent: Friday, February 1, 2019 4:26 PM
To: Bridget Johnston <BridgetJohnston@alachuacollector.com>
Subject: FW: TCC 501 - Exam Result

Congrats!

Dalton Ousley
Fiscal Assistant
Representing John Power, Alachua County Tax Collector
"Serving the public with integrity, innovation, fiscal responsibility, and respect."

3837 Windmeadows Blvd Gainesville, FL 32608 | Office: (352) 264-6926
DaltonOusley@alachuacollector.com | www.AlachuaCollector.com

John Power TAX COLLECTOR Serving Alachua County

From: PTOTraining <PTOTraining@floridarevenue.com>
Sent: Friday, February 1, 2019 3:48 PM
To: Accounting <accounting@alachuacollector.com>
Subject: TCC 501 - Exam Result

February 1, 2019

Memorandum

TO: **Bridget Johnston**

Office of the Alachua County Tax Collector

FROM: **Meghan Miller, Training Director**

Property Tax Oversight

RE: **Tax Collector Certification Course Examination Results**

Thank you for your recent participation in the course TCC 501, Duties And Responsibilities Of Florida Tax Collectors in Orlando, Florida.

Your final exam score is **98%.**

If you scored 70% or above on the final examination, you will find a Certificate of Completion at the link below.

The certificate is available here for the next 15 days.

We thank you for your continuing interest in the Tax Collector Certification program.

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.
Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.
Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

Any email or attachment sent to or received from this e-mail address may be considered a "public record" as defined by Chapter 119, Florida statutes and is subject to disclosure as a public record in absence of an exemption established by law.
Any email or attachment sent to or received from this e-mail address may be considered a "public record" as defined by Chapter 119, Florida statutes and is subject to disclosure as a public record in absence of an exemption established by law.

FLORIDA

LEARNING & DEVELOPMENT

DL TRANSFORMED TRAINING

Location: Gainesville, Alachua County

Date: February 6-10, 2017 Instructor(s) Deb Ramos

Course: DL Training Phase II

Driving Test – Day 1 AM/PM	PartnerNet Navigation – Day 4-AM		
FDR – Day 2 AM/PM	Legal Presence – Day 4 AM/PM		
Sanctions – Day 3 AM/PM	Financial Responsibility- Day 4PM-Day 5		

Please PRINT Legibly

	Learner 11
First Name	Bridget
M.I.	R
Last Name	Johnston
DL/ID Card #	[redacted]
Work Email	BridgetJohnston@alachuacollector.com
Work Phone	352-264-6949
Work Address	3837 Winameadows Blvd
Work City	Gainesville FL 32608
Work Zip Code	Gainesville FL
Work County	32608
Supervisor Name	Alachua
Supervisor Email	Rita Hart
Course Score	RitaHart@alachuacollector.com
Attendance	100.1.

1	2	3	4	5
X X	X X	X X	X X	X X

A SAFER FLORIDA
HIGHWAY SAFETY AND MOTOR VEHICLES

DL TRANSFORMED TRAINING

Location: Gainesville, Alachua Co County

Date: December 5-9, 2016 Instructor(s) Deb Ramos

LEARNING & DEVELOPMENT

Course: DL Transformed Phase I

Orientation-Day1 AM	ID & Name Req – Day 1 PM	Vision – Day 3 AM/PM	ADLTS/Exams& CDL-Day4PM
CustomerEngagement-Day1AM	Lic Reg – Day 2 AM/PM	Mtcy, Org Donor – Day 4 AM	Restrictions – Day 5 AM
FDLIS/Digital Image-Day 1 PM	Motor Voter-Day 2 PM	Sexual Pred – Day 4 AM	Medicals – Day 5 AM/PM

Please PRINT Legibly

	Learner 9	Learner 10	Learner 11	Learner 12
First Name	[redacted]	Bridget	[redacted]	[redacted]
M.I.		R		
Last Name		Johnston		
DL/ID Card #		J523-076-78-592-0		
Work Email		bridget.johnston@alachuacollector.com		
Work Phone		352-486-5172		
Work Address		355 S C T St #202		
Work City		Gainesville		
Work Zip Code				
Work County		Alachua		
Supervisor Name		Rita Hart		
Supervisor Email		ritahart@alachuacollector.com		
Course Score		100%		
Attendance		1 2 3 4 5		

Congratulations,

BRIDGET JOHNSTON,

on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on
Friday, February 7, 2020
30.00 credit hours

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Bridget Johnston

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 14-18, 2019

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

BRIDGET JOHNSTON

for the successful completion of the course

DL Transformed: Phase I

By FLHSMV

Date: 12/9/2016

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

BRIDGET JOHNSTON

for the successful completion of the course

DL Transformed: Phase II

By FLHSMV

Date: 2/10/2017

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Alicia Jordan-Feil
County: Sumter Job Title: Manager
Certification Requested: ☒ CFC ☐ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
☒ Include current employment
☒ Two years of experience with an applicable office
From:04/24/17 to Present
From: Click or tap to enter a date. to Click or tap to enter a date.

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
DL: Phase I	40	☒
DL: Phase II	40	☒
AAMVA CDL	4.5	☒
AAMVA FDR: Counterfeits and Alterations	0.75	☒
AAMVA FDR: Driver License and ID Cards	0.75	☒
AAMVA FDR: Expanding the Review		☒
AAMVA FDR: Birth Certificates	0.5	☒
AAMVA FDR: High Quality Counterfeits Level 1	0.5	☒
AAMVA FDR: High Quality Counterfeits Level 2	0.5	☒
AAMVA FDR: Internal Fraud for Staff	0.75	☒
AAMVA FDR: Security Features	0.75	☒
	1	☒

Total Hours (minimum of 120 hours) 120

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

FLORIDA DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Randy Mask
Signature

Sumter County Tax Collector
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Jordan-Feil (Last) Alicia (First) R. (Middle)

E-mail Address ajordan-feil@sumtertaxcollector.com

Business Phone Number 352-569-6754

Employed By Randy Mask- Sumter County Tax Collector (BOCC)

Job Title Manager

Name of High School South Sumter High School Graduated? ☑ Yes ☐ No

Name of College Florida State University (BA) Saint Leo University (MBA) Graduated? ☑ Yes ☐ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion** AAMVA CDL-Orientation TCC 501, DL Phase I and II, AAMVA CDL Modules 1-5, DL Transformed I, & II AAMVA FDR - Counterfeit & Alterations, DL & ID Cards, Expanding the Review, Social Security cards, Information & Cyber Security Awareness for External Entities, and TC Financial Responsibility.

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Randy Mask- Sumter County Tax Collector

Your Title Manager From April 24, 2017 To Current

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: A. Feil Date: 2/12/2020

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Alicia Jordan-Feil

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 27-31, 2020

Requestor: Sonya Caldwell
Requesting Division/Bureau: Learning and Development Office
Date Report Requested:7/24/2019
Date Report was Drawn: 7/24/2019
Report Drawn By: Amanda Garner; Operations Review Specialist with the DHSMV - Learning and Devlopment Office

JORDAN-FEIL, ALICIA - L7460ARJ				
Training Title	**Completed Date**	**Transcript Status**	**Duration**	**Training Type**
AAMVA CDL 2015: Module 1 - Introduction to CDL Licensing	4/18/2019	Complete	2.50	Online Class
AAMVA CDL 2015: Module 2 - Overview of the CDL Tests	4/18/2019	Complete	0.75	Online Class
AAMVA CDL 2015: Module 3 - CDL Knowledge Tests	4/18/2019	Complete	0.75	Online Class
AAMVA CDL 2015: Module 4 - CKE End-of-Course Exam	4/18/2019	Complete	0.75	Online Class
AAMVA CDL 2015: Module 5 - CKE Course Completion	4/18/2019	Complete	0.25	Online Class
AAMVA CDL 2015: Orientation	4/18/2019	Complete	0.50	Online Class
AAMVA FDR 2018: Counterfeits and Alterations	10/12/2018	Complete	0.75	Online Class
AAMVA FDR 2018: Driver Licenses and ID Cards	10/12/2018	Complete	0.75	Online Class
AAMVA FDR 2018: Expanding the Review	10/16/2018	Complete	0.75	Online Class
AAMVA FDR 2018: People and Actions	10/17/2018	Complete	1.00	Online Class
AAMVA FDR 2018: Social Security Cards	10/18/2018	Complete	0.50	Online Class
DL Phase I: Digital Image Requirements	10/16/2018	Complete	0.33	Online Class
DL Phase I: Five Day Letters, Medicals, and Department Re-Exams	10/16/2018	Complete	1.50	Online Class
DL Phase I: ID & Name Requirements - DL Exceptions	10/18/2018	Complete	0.50	Online Class
DL Phase I: Licensing Requirements & ID Cards Part I - Licensing Requirements Introduction	10/18/2018	Complete	0.25	Online Class
DL Phase I: Licensing Requirements & ID Cards Part II - Learner's License to Renewal	10/18/2018	Complete	0.25	Online Class
DL Phase I: Licensing Requirements & ID Cards Part IV - License or ID Not Received	10/18/2018	Complete	0.25	Online Class
DL Phase I: Organ Donor	10/16/2018	Complete	1.00	Online Class
DL Phase II: Sanctions 1	10/12/2018	Complete	0.33	Online Class
DL Phase II: Sanctions 2	10/17/2018	Complete	0.33	Online Class
DL Phase II: Sanctions 3	10/17/2018	Complete	0.33	Online Class
DL Phase II: Sanctions 4	10/17/2018	Complete	0.33	Online Class
DL Phase II: Sanctions 5	10/18/2018	Complete	0.42	Online Class
DL Transformed: Phase I	1/12/2018	Complete	40.00	Instructor-Led
DL Transformed: Phase II	1/22/2018	Complete	40.00	Instructor-Led
Information and Cyber Security Awareness for External Entities	9/20/2018	Complete	0.75	Online Class
TC: Financial Responsibility	9/20/2018	Complete	1.00	Online Class

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

ALICIA JORDAN-FEIL

for the successful completion of the course

AAMVA CDL

By FLHSMV

Date: 4/18/2019

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

ALICIA JORDAN-FEIL

for the successful completion of the course

AAMVA FDR 2018: Counterfeits and Alterations

By External Training

Date: 10/12/2018

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

ALICIA JORDAN-FEIL

for the successful completion of the course

AAMVA FDR 2018: Driver Licenses and ID Cards

By External Training

Date: 10/12/2018

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

ALICIA JORDAN-FEIL

for the successful completion of the course

AAMVA FDR 2018: Expanding the Review

By External Training

Date: 10/16/2018

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

ALICIA JORDAN-FEIL

for the successful completion of the course

AAMVA FDR 2019: Birth Certificates

By External Training

Date: 2/12/2020

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

ALICIA JORDAN-FEIL

for the successful completion of the course

AAMVA FDR 2019: High Quality Counterfeits Level 1

By External Training

Date: 2/12/2020

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

ALICIA JORDAN-FEIL

for the successful completion of the course

AAMVA FDR 2019: High Quality Counterfeits Level 2

By External Training

Date: 2/12/2020

.75

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

ALICIA JORDAN-FEIL

for the successful completion of the course

AAMVA FDR 2018: Internal Fraud for Staff

By External Training

Date: 2/12/2020

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

ALICIA JORDAN-FEIL

for the successful completion of the course

AAMVA FDR 2019: Security Features

By External Training

Date: 2/12/2020

CFC – CFCA Coursework (120 hours)

The course, TCC 501, Duties and Responsibilities of Florida Tax Collectors is required. This course is 30 hours in length and offered in the classroom. This class is offered once each calendar year.

The following courses are accepted towards the additional 90 hours of required coursework.

Department of Revenue (contact PTOtraining@floridarevenue.com)

TCC 001 – Bankruptcy (15 hours online)
TCC 002 – Effective Decision Making (10 hours online)
TCC 003 – Customer Service Training (5 hours online)
TCC 502 – Management of a Florida Tax Collector's Office (30 hours classroom)
TCC 503 – Collection and Distribution of Property Taxes and Non-Ad Valorem Assessments (30 hours online)

- TCC 503.01 – Collection of Current Ad Valorem Taxes (4 hours online)
- TCC 503.02 – Collection and Enforcement of Tangible Personal Property (4 hours online)
- TCC 503.03 – Collection of Non-Ad Valorem Assessments (4 hours online)
- TCC 503.04 – Collection of Delinquent Taxes and Tax Certificates (4 hours online)
- TCC 503.05 – Refund of Ad Valorem Taxes (4 hours online)
- TCC 503.06 – Annual Tax Rolls (4 hours online)
- TCC 503.07 – Tax Deeds (2 hours online)
- TCC 503.08 – Basic Mapping (2 hours online)
- TCC 503.09 – Distribution of Property Taxes (2 hours online)

TCC 504 – Collection of Licenses, Taxes and Fees (30 hours classroom)

Certified Public Manager (Contact FSU)
30 hours each levels 1 – 8 (classroom)

NOTE: The course hours for the following courses offered by DHSMV and AAMVA may vary. The number of course credit hours awarded for completion of the course will be the course hours provided in the course completion certificate.

DHSMV (contact DHSMV)
DL Transformed Phase I (formerly DL Phase I) (40 hours classroom)

- DL Transformed: License and ID Card Requirement (7 hours classroom)
- DL Transformed: Vision (8 hours classroom)
- DL Transformed: Commercial Driving License (CDL) (5 hours classroom)
- DL Transformed: Medicals (8 hours classroom)
- DL Transformed: Identifications/Name Requirements (4 hours classroom)

Continued on back

116.5

DL Transformed Phase II (formerly DL Phase II) (40 hours classroom)

- DL Transformed: Driving Test (8 hours classroom)
- DL Transformed: Fraudulent Document Recognition (8 hours classroom)
- DL Transformed: Sanctions (8 hours classroom)
- DL Transformed: Legal Presence (6 hours classroom)
- DL Transformed: Financial Responsibility (FR) (8 hours classroom)

AAMVA Fraud Detection and Remediation * **version 2017 or newer**

Counterfeits and Alterations (0.75 hour online)
Driver License and ID Cards (0.75 hour online)
Titles and Vehicle Documents (1 hour online)
Expanding the Review (0.5 hour online)
Internal Fraud for Managers (0.25 hour online)

AAMVA Fraud Detection and Remediation * **version 2018 or newer**

Birth Certificates (.50 hour online) *
Canadian Birth Certificates, Drive and Vehicle Documents (.75 hour online)
Canadian Travel, Citizenship and Immigration Documents (1 hour online)
High Quality Counterfeits Level 1 (.50 hour online) *
High Quality Counterfeits Level 2 (.75 hour online) *
Internal Fraud for Staff (.75 hour online) *
Introduction to Covert Features (.50 hour online)
Introduction to Fraud (.25 hour online)
Security Features (1 hour online) *

AAMVA Commercial Driver License* **version 2015 or newer**

Module 1 (2.5 hours online)
Module 2 (0.75 hour online)
Module 3 (0.75 hour online)
Module 4 (0.25 hour online)
Module 5 (0.25 hour online)

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

ALICIA JORDAN-FEIL

for the successful completion of the course

DL Transformed: Phase I

By FLHSMV

Date: 1/12/2018

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

ALICIA JORDAN-FEIL

for the successful completion of the course

DL Transformed: Phase II

By FLHSMV

Date: 1/22/2018

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Becke Kilgore
County: Clay Job Title: Customer Service Rep
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 7/16/2012 to Present
  From: Click or tap to enter a date. to Click or tap to enter a date.

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate Collection and Distribution of Property Taxes and Non-Ad Valorem Assessments – TCC 503	30	☒
The Collection of Licenses, Taxes and Fees – TCC 504	30	☒
Management of a Florida Tax Collector's Office – TCC 502	30	☒
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Total Hours (minimum of 120 hours)	120	

Committee recommends certification. ☐ Yes ☐ No
NOTES: Click or tap here to enter text.

FLORIDA DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Jimmy Weeks
Signature

Clay County Tax Collector
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Kilgore (Last) Becke (First) (Middle)

E-mail Address bkilgore@claycountytax.comm

Business Phone Number 904-541-3879

Employed By Clay County Tax Collector's Office

Job Title Customer Service Rep

Name of High School Middleburg High School Graduated? ☑ Yes ☐ No

Name of College _____ Graduated? ☐ Yes ☐ No

Professional Organizations (in the collection field) _____

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC 501, TCC 502,TCC 503, TCC 504

Professional Designations _____

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Clay County Tax Collector's Office

Your Title Customer Service Rep From July 16,2012 To Present

Name of Employer _____

Your Title _____ From _____ To _____

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed [signature] Date: 2-12-2020

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Becke Kilgore

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 27-31, 2020

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Becke Kilgore

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 16-20, 2019

Susie Wolf

Subject: FW: COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS Certificate

Congratulations,

BECKE KILGORE,

on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on

Wednesday, November 06, 2019

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Becke Kilgore

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

June 10-14, 2019

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Amber Long
County: Martin Job Title: Assistant Manager
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
☒ Include current employment
☒ Two years of experience with an applicable office
From: 1/27/2014 to Current
From: Click or tap to enter a date. to Click or tap to enter a date.

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Collection and Distribution of Property Taxes and	30	x
Special Assessments – TCC 503		☒
DL Transformed Specialty Training – Driving Test,	24	☒
Sanctions & Financial Responsibility		☒
Bankruptcy – TCC 001	15	☒
Effective Decision Making – TCC 002	10	☒
AAMVA FDR: Internal Fraud for Staff	0.75	☒
AAMVA CDL: Module 2	0.75	☒
AAMVA CDL: Module 3		☒
AAMVA CDL: Module 4	0.75	☒
AAMVA CDL: Module 5	0.75	☒
AAMVA FDR: Birth Certificates	0.25	☒
AAMVA FDR: Security Features	0.5	☒
DL Transformed: Vision	1	☒
AAMVA CDL: Module 1	3.5	☒
AAMVA FDR: Counterfeits and Alterations	2.5	☒
Total Hours (minimum of 120 hours)	0.75	
	120.5	

Committee recommends certification. ☐ Yes ☐ No
NOTES: Click or tap here to enter text.

FLORIDA Department of Revenue

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Signature

Chief of Personnel
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Long (First) Amber (Middle)

E-mail Address anoonan@mctc.martin.fl.us

Business Phone Number 772.288.5597

Employed By MCTC

Job Title Assistant manager

Name of High School Clark advanced learning Center Graduated? ☒ Yes ☐ No

Name of College IRSC Graduated? ☐ Yes ☒ No

Professional Organizations (in the collection field) TCC 002- Effective Decision Making, TCC 001- Bankruptcy Course, TCC 503 Collection & Distribution of Property Taxes & Special Assessments -TCC 501- Duties & Responsibilities of Florida Tax Collectors, DL Transformed Specialty Training,
DL Transformed - Vision - Birth Certificates, Counterfeits & Alterations, Internal Fraud for Staff

List below all tax collection courses and **enclose a copy of the certificate of completion** Security Features

See Above

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Martin County TAX Collector

Your Title Assistant Manager From 1-27-2014 To present

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Amber Long Date: 2-14-2020

Recorded in Martin County, FL 5/14/2019 4:20 PM
Carolyn Timmann, Clerk of the Circuit Court & Comptroller

CFN#2754405 BK 3058 PG 1674 PAGE 1 of 1

STATE OF FLORIDA
MARTIN COUNTY

THIS IS TO CERTIFY THAT THE FOREGOING 1 PAGE(S) IS A TRUE AND CORRECT COPY OF THE ORIGINAL DOCUMENT AS FILED IN THIS OFFICE.
CAROLYN TIMMANN, CLERK
BY: _____ D.C.
DATE: 5/14/19

(STATE FILE NUMBER)

Department of Health • Office of Vital Statistics

STATE OF FLORIDA
MARRIAGE RECORD

TYPE IN UPPER CASE
USE BLACK INK
This license not valid unless seal of Clerk, Circuit or County Court, appears thereon.

2019 ML 839741
(APPLICATION NUMBER)

APPLICATION TO MARRY

1. NAME OF SPOUSE (First, Middle, Last)	1b. MAIDEN SURNAME (If different)	2. DATE OF BIRTH (Month, Day, Year)
AMBER NICOLE NOONAN		02/25/1990

3a. RESIDENCE - CITY, TOWN, OR LOCATION	3b. COUNTY	3c. STATE	4. BIRTHPLACE (State or Foreign Country)
STUART	MARTIN	FL	FL

5a. NAME OF SPOUSE (First, Middle, Last)	5b. MAIDEN SURNAME (If different)	6. DATE OF BIRTH (Month, Day, Year)
DAVID EUGENE LONG JR		10/28/1985

7a. RESIDENCE - CITY, TOWN, OR LOCATION	7b. COUNTY	7c. STATE	8. Birthplace (State or Foreign Country)
STUART	MARTIN	FL	FL

WE THE APPLICANTS NAMED IN THIS CERTIFICATE, EACH FOR HIMSELF OR HERSELF, STATE THAT THE INFORMATION PROVIDED ON THIS RECORD IS CORRECT TO THE BEST OF OUR KNOWLEDGE AND BELIEF; THAT NO LEGAL OBJECTION TO THE MARRIAGE NOR THE ISSUANCE OF A LICENSE TO AUTHORIZE THE SAME IS KNOWN TO US AND HEREBY APPLY FOR LICENSE TO MARRY

9. SIGNATURE OF SPOUSE (Sign full name using black ink)	10. SUBSCRIBED AND SWORN TO BEFORE ME ON (DATE)
	04/16/2019
11. TITLE OF OFFICIAL: MICHELLE DAVIS DEPUTY CLERK	12. SIGNATURE OF OFFICIAL (Use black ink)
13. SIGNATURE OF SPOUSE (Sign full name using black ink)	14. SUBSCRIBED AND SWORN TO BEFORE ME ON (DATE)
	04/16/2019
15. TITLE OF OFFICIAL: MICHELLE DAVIS DEPUTY CLERK	16. SIGNATURE OF OFFICIAL (Use black ink)

LICENSE TO MARRY

AUTHORIZATION AND LICENSE IS HEREBY GIVEN TO ANY PERSON DULY AUTHORIZED BY THE LAWS OF THE STATE OF FLORIDA TO PERFORM A MARRIAGE CEREMONY WITHIN THE STATE OF FLORIDA AND TO SOLEMNIZE THE MARRIAGE OF THE ABOVE NAMED PERSONS. THIS LICENSE MUST BE USED ON OR AFTER THE EFFECTIVE DATE AND ON OR BEFORE THE EXPIRATION DATE IN THE STATE OF FLORIDA IN ORDER TO BE RECORDED AND VALID.

17. COUNTY ISSUING LICENSE	18. DATE LICENSE ISSUED	18a. DATE LICENSE EFFECTIVE	19. EXPIRATION DATE
MARTIN	04/16/2019	04/19/2019	06/15/2019

20a. SIGNATURE OF COUNTY CLERK OR JUDGE	20b. TITLE	20c. BY D.C.
	CLERK OF THE CIRCUIT COURT & COMPTROLLER	MICHELLE DAVIS

CERTIFICATE OF MARRIAGE

I HEREBY CERTIFY THAT THE ABOVE NAMED SPOUSES WERE JOINED BY ME IN MARRIAGE IN ACCORDANCE WITH THE LAWS OF THE STATE OF FLORIDA

21. DATE OF MARRIAGE (Month, Day, Year)	22. CITY, TOWN, OR LOCATION OF MARRIAGE
MAY 4, 2019	Key West, FLORIDA

23a. SIGNATURE OF PERSON PERFORMING CEREMONY (Use black ink)	[redacted]
23b. NAME AND TITLE OF PERSON PERFORMING CEREMONY (Or notary stamp)	James Frampton
Notary Public State of Florida Michael Vernon My Commission GG 228832 Expires 07/09/2022	25. SIGNATURE OF WITNESS TO CEREMONY (Use black ink)

SEAL

INFORMATION BELOW FOR USE BY VITAL STATISTICS ONLY - NOT TO BE RECORDED

Judy Friend

From: Donna Henderson
Sent: Thursday, February 13, 2020 4:42 PM
To: Judy Friend
Subject: FW: EFFECTIVE DECISION MAKING Certificate

From: LMSadmin@dor.state.fl.us [mailto:LMSadmin@dor.state.fl.us]
Sent: Thursday, February 13, 2020 4:38 PM
To: bookemail <bookemail@mctc.martin.fl.us>
Subject: EFFECTIVE DECISION MAKING Certificate

Congratulations,

AMBER LONG,

on completing

TCC 002 - EFFECTIVE DECISION MAKING

course on

Thursday, February 13, 2020

10.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that

Congratulations,

AMBER LONG,

on completing

TCC 001 - BANKRUPTCY COURSE

course on

Thursday, February 13, 2020

15.00 credit hours

Congratulations,

AMBER LONG,

on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on

Thursday, February 13, 2020

30.00 credit hours

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Amber Long

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 27-31, 2020

A SAFER
FLORIDA
HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Amber Noonan

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 24 hours of

DL Transformed Specialty Training
Driving Test, Sanctions & Financial Responsibility

On this 9th day of July 2015

Sharmaine Valsin, Instructor
Education & Training Specialist

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER
MOTORIST SERVICES
"VOICES COMING TOGETHER"

LEARNING & DEVELOPMENT

Requested by: Amber Noonan
Date of Request: 10/30/2019
Date Request Fulfilled: 10/31/2019

NOONAN, AMBER - P7143ANN

Training Title	Transcript Completed Date	Transcript Status	Training Hours	Training Type
AAMVA CDL 2015: Module 1 - Introduction to CDL Licensing	3/10/2016	Complete	2.50	Online Class
AAMVA CDL 2015: Module 2 - Overview of the CDL Tests	3/10/2016	Complete	0.75	Online Class
AAMVA CDL 2015: Module 3 - CDL Knowledge Tests	3/9/2016	Complete	0.75	Online Class
AAMVA CDL 2015: Module 4 - CKE End-of-Course Exam	3/9/2016	Complete	0.75	Online Class
AAMVA CDL 2015: Module 5 - CKE Course Completion	3/9/2016	Complete	0.25	Online Class
AAMVA CDL 2015: Orientation	3/10/2016	Complete	0.50	Online Class
AAMVA FDR 2019: Birth Certificates	6/27/2019	Complete	0.50	Online Class
AAMVA FDR 2019: Counterfeits and Alterations	6/27/2019	Complete	0.75	Online Class
AAMVA FDR 2019: Internal Fraud for Staff	10/30/2019	Complete	0.75	Online Class
AAMVA FDR 2019: Security Features	10/30/2019	Complete	1.00	Online Class
Card Print Solution - Overview	10/30/2017	Complete	0.33	Online Class
Card Print Solution - Print Administration		In Progress	0.25	Online Class
Card Print Solution - Printer Maintenance	6/11/2019	Complete	0.25	Online Class
Card Print Solution 2019 - Overview	6/11/2019	Complete	0.33	Online Class
Card Print Solution 2019 – Print Administration	6/11/2019	Complete	0.17	Online Class
Card Print Solution 2019 – Printer Maintenance	6/11/2019	Complete	0.25	Online Class
DL Orientation	7/31/2014	Complete	1.00	Online Class
DL Phase I: Automated Driver License Testing System (ADLTS) / DLIS Instruction	8/1/2014	Complete	0.75	Online Class
DL Phase I: Licensing Requirements & ID Cards Part I - Licensing Requirements Introduction	7/31/2014	Complete	0.25	Online Class
DL Phase I: Licensing Requirements & ID Cards Part II - Learner's License to Renewal	7/31/2014	Complete	0.25	Online Class
DL Phase I: Licensing Requirements & ID Cards Part III - ID Cards	7/31/2014	Complete	0.25	Online Class
DL Phase I: Licensing Requirements & ID Cards Part IV - License or ID Not Received	7/31/2014	Complete	0.25	Online Class
DL Phase I: Licensing Requirements & ID Cards Part V - Temporary Permits	7/31/2014	Complete	0.25	Online Class
DL Phase I: Licensing Requirements & ID Cards Part VI - Termination of License or ID	7/31/2014	Complete	0.25	Online Class
DL Phase I: Licensing Requirements & ID Cards Part VII - Removal of Valid-In-Florida-Only	7/31/2014	Complete	0.25	Online Class
DL Transformed: Phase I - Introduction to FDLIS (OL)	7/31/2014	Complete	0.50	Online Class
DL Transformed: Phase I - Orientation (OL)	7/31/2014	Complete	1.00	Online Class
DL Transformed: Phase I - Vision (OL)	7/31/2014	Complete	1.00	Online Class
DL Transformed: Vision	3/21/2017	Complete	3.50	Instructor-Led
Driving Exam - Pre Exam Preparation	2/3/2015	Complete	0.25	Online Class
Driving Exam - Scoring	2/3/2015	Complete	0.50	Online Class
Driving Exam - Vehicle Inspection	2/3/2015	Complete	0.25	Online Class
Driving Exam Part I - Preparation	2/3/2015	Complete	0.25	Online Class
Driving Exam Part II - Vehicle Inspection	2/3/2015	Complete	0.25	Online Class
Driving Exam Part III - Scoring	2/3/2015	Complete	0.50	Online Class
Driving Test	7/7/2015	Complete	8.00	Instructor-Led
Financial Responsibility	7/9/2015	Complete	8.00	Instructor-Led
Heavy Vehicle Use Tax (HVUT) - 2019	10/14/2019	Complete	1.00	Online Class
Heavy Vehicle Use Tax (HVUT)	7/17/2018	Complete	1.00	Online Class
Identification and Name Requirements	7/31/2014	Complete	0.50	Online Class

NOONAN, AMBER - P7143ANN				
Training Title	Transcript Completed Date	Transcript Status	Training Hours	Training Type
Identification and Name Requirements Part II - ID Requirements	7/31/2014	Complete	0.50	Online Class
Identification and Name Requirements Part III - Name Requirements	7/31/2014	Complete	0.50	Online Class
Identification and Name Requirements Part IV - Name Change	7/31/2014	Complete	0.50	Online Class
Identification and Name Requirements Part V - Exceptions	7/31/2014	Complete	0.50	Online Class
Information and Cyber Security Awareness for External Entities	10/8/2018	Complete	0.75	Online Class
Introduction to FDLIS	7/31/2014	Complete	0.50	Online Class
Legal Presence: Non-Immigrant		Registered	0.25	Online Class
License and ID Card Requirements Part I - Licensing Requirements Introduction	7/31/2014	Complete	0.30	Online Class
License and ID Card Requirements Part II - Learner's License to Renewals	7/31/2014	Complete	0.30	Online Class
License and ID Card Requirements Part III - ID Cards	7/31/2014	Complete	0.30	Online Class
License and ID Card Requirements Part V - Temporary Permits	7/31/2014	Complete	0.30	Online Class
License and ID Card Requirements: Part IV - License or ID Not Received	7/31/2014	Complete	0.30	Online Class
License and ID Card Requirements: Part VI - Termination of License or ID	7/31/2014	Complete	0.30	Online Class
License and ID Card Requirements: Part VII - Removal of Valid-in-Florida-Only	7/31/2014	Complete	0.30	Online Class
ORION Training: Global Administration - Office Management	7/31/2014	Complete	0.25	Online Class
PartnerNet Navigation	7/31/2014	Complete	0.50	Online Class
Renewal Notification: TC County Maintenance	6/19/2018	Complete	0.05	Online Class
Renewal Notification: TC GHQ Notifications	6/19/2018	Complete	0.03	Online Class
Renewal Notification: TC Renewal Inquiry	6/19/2018	Complete	0.08	Online Class
Renewal Notification: TC Vendor Maintenance	6/19/2018	Complete	0.10	Online Class
Sanctions	7/8/2015	Complete	8.00	Instructor-Led
TC: ID Name Requirements Part I Welcome to Identification and Name Requirements	7/31/2014	Complete	0.25	Online Class
TC: ID Name Requirements Part II Identification Requirements	7/31/2014	Complete	0.50	Online Class
TC: ID Name Requirements Part III Name Requirements	7/31/2014	Complete	0.25	Online Class
TC: ID Name Requirements Part IV Name Change	7/31/2014	Complete	0.25	Online Class
TC: ID Name Requirements Part V Exceptions Process	7/31/2014	Complete	0.25	Online Class
Vision	7/31/2014	Complete	1.00	Online Class
Written ADLTS	8/1/2014	Complete	2.00	Online Class

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

AMBER NOONAN

for the successful completion of the course

AAMVA FDR 2019: Internal Fraud for Staff

By External Training

0 Hours 45 Min

Date: 10/30/2019

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

AMBER NOONAN

for the successful completion of the course

AAMVA CDL 2015: Module 2 - Overview of the CDL Tests

By MS

Date: 3/10/2016

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

AMBER NOONAN

for the successful completion of the course

AAMVA CDL 2015: Module 3 - CDL Knowledge Tests

By MS

Date: 3/9/2016

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

AMBER NOONAN

for the successful completion of the course

AAMVA CDL 2015: Module 4 - CKE End-of-Course Exam

By MS

Date: 3/9/2016

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

AMBER NOONAN

for the successful completion of the course

AAMVA CDL 2015: Module 5 - CKE Course Completion

By MS

Date: 3/9/2016

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

AMBER NOONAN

for the successful completion of the course

AAMVA FDR 2018: Birth Certificates

By External Training

Date: 6/27/2019

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

AMBER NOONAN

for the successful completion of the course

AAMVA FDR 2019: Security Features

By External Training

1 Hours 0 Min

Date: 10/30/2019

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

AMBER NOONAN

for the successful completion of the course

DL Transformed: Vision

By DHSMV

3 Hours 30 Min

Date: 3/21/2017

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

AMBER NOONAN

for the successful completion of the course

AAMVA CDL 2015: Module 1 - Introduction to CDL Licensing

By MS

2 Hours 30 Min

Date: 3/10/2016

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

AMBER NOONAN

for the successful completion of the course

AAMVA FDR 2019: Counterfeits and Alterations

By External Training

Date: 6/27/2019

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Davis Marshall
County: Collier Job Title: Accounting Technician
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 2/16/2018 to current

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Collection of Licenses, Taxes and Fees	30	☒
Bankruptcy – TCC 001	15	☒
Effective Decision Making – TCC 002	10	☒
Customer Service – TCC 003	5	☒
Collection and Distribution of Property Taxes and Special Assessments – TCC 503	30	x
Total Hours (minimum of 120 hours)	120	

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

FLORIDA
DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Signature

Collier County Tax Collector
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Marshall Davis
(Last) (First) (Middle)

E-mail Address DMarshall@CollierTax.com

Business Phone Number 239-252-2410

Employed By Collier County Tax Collector

Job Title Accounting Technician

Name of High School Desoto county High School Graduated? ☑ Yes ☐ No

Name of College Florida Gulf coast University Graduated? ☑ Yes ☐ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC001, TCC002, TCC003, TCCO 503, TCC 501, TCC 502

Professional Designations Bachelor of Science in Accounting

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Collier County Tax Collector

Your Title Accounting Technician From 02/16/18 To Present

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Marshall Davis Date: 10/30/19

Congratulations,

DAVIS MARSHALL,

on completing

TCC 001 - BANKRUPTCY COURSE

course on

Thursday, February 21, 2019

15.00 credit hours

Congratulations,

DAVIS MARSHALL,

on completing

TCC 002 - EFFECTIVE DECISION MAKING

course on

Thursday, February 21, 2019

10.00 credit hours

Congratulations,

DAVIS MARSHALL,

on completing

TCC 003 - CUSTOMER SERVICE COURSE

course on

Thursday, February 21, 2019

5.00 credit hours

Congratulations,

DAVIS MARSHALL,

on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on

Tuesday, October 29, 2019

30.00 credit hours

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Davis Marshall

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 14-18, 2019

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Davis Marshall

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 16-20, 2019

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Clara Lynn McEwan
County: Citrus Job Title: CSR III
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 9/9/2013 to 2/12/2016
  From: 2/22/2016 to Present

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Collection of Licenses, Taxes and Fees	30	☒
Distribution of Taxes – TCC 503.09	2	☒
Mapping Basics – TCC 503.08	2	☒
Tax Deeds – TCC 503.07	2	☒
Annual Tax Roll – TCC 503.06	4	☒
Refunds – TCC 503.05	4	☒
Delinquent Taxes – TCC 503.04	4	☒
Non-Ad Valorem Assessments – TCC 503.03	4	☒
Tangible Personal Property – TCC 503.02	4	☒
Current Ad Valorem Taxes – TCC 503.01		☒
Effective Decision Making – TCC 002	10	☒
Customer Service – TCC 003	5	☒
Fraudulent Document Training	8	☒
DL Transformed Sanctions	8	☐
DL Transformed Financial Responsibility	8	
Total Hours (minimum of 120 hours)	129	

Committee recommends certification. ☐ Yes ☐ No

NOTES: DL Phase I and Phase II presented are county offerings not those approved toward the CFCA designation.

FLORIDA
DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Signature

Administration Director

Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name McEwan (Last) Clara (First) Lynn (Middle)

E-mail Address ClaraLynnMcEwan@gmail.com

Business Phone Number 352-341-6500

Employed By Citrus County Tax Collector

Job Title CSR III

Name of High School Gaseville High School Graduated? ☑ Yes ☐ No

Name of College Shawnee Community College Graduated? ☑ Yes ☐ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC501 / TCC504 / TCC503 (complete module) / TCC502 / TCC503 / DL Phase I / DL Phase II / Fraudulent Document Training / DL Sanctions

Professional Designations CSR III

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Citrus County Tax Collector

Your Title CSR III From 2-22-2016 To Present

Name of Employer Duval County Tax Collector

Your Title CSR II From 9-9-2013 To 2-12-2016

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Clara McEwan Date: 2-11-2020

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Clara Mcewan

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 27-31, 2020

The Florida Department of Revenue

Property Tax Oversight, Certification & Training Team

Certifies that

Clara Mcewan

has successfully completed

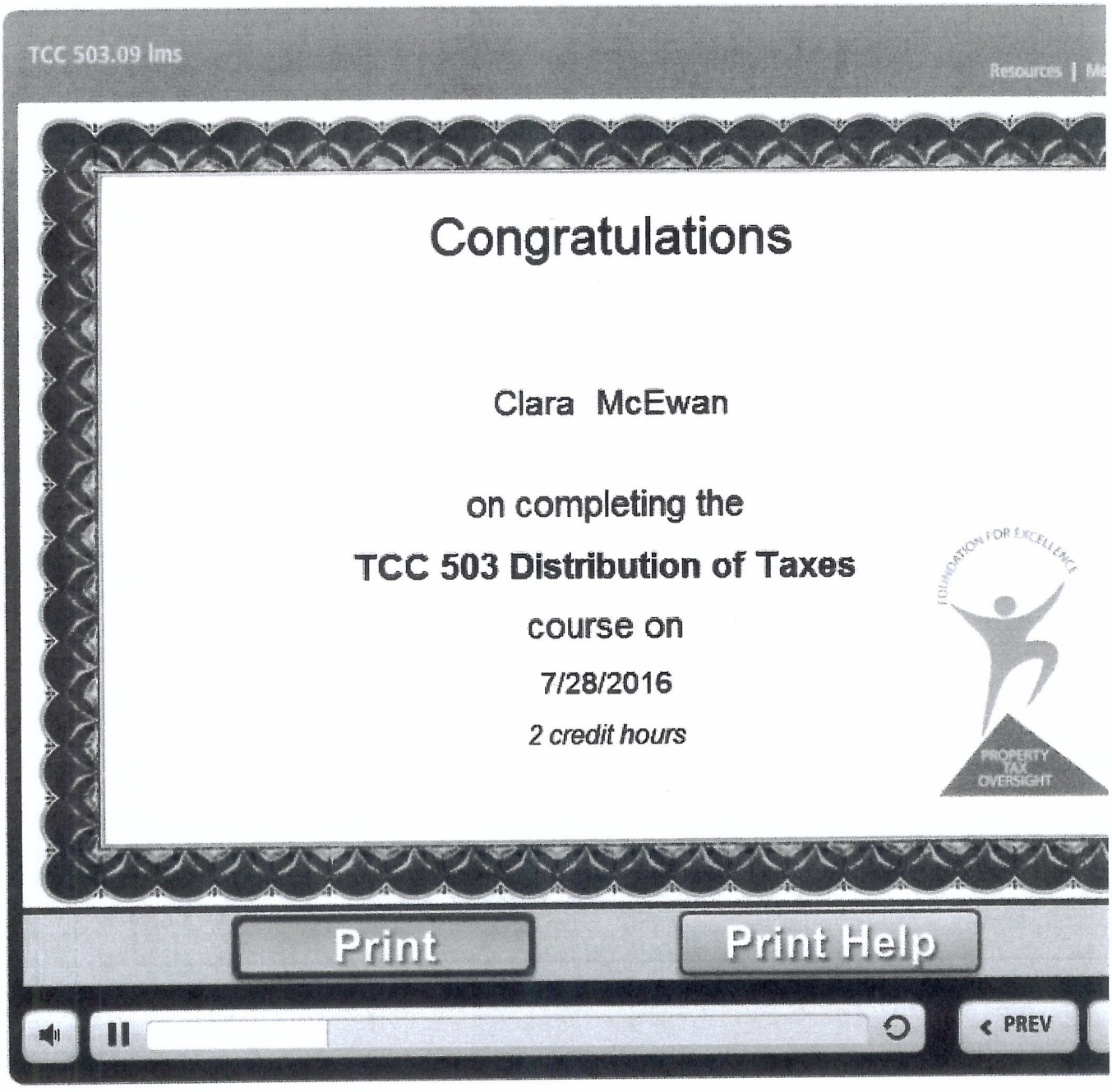
THE COLLECTION OF LICENSES, TAXES AND FEES

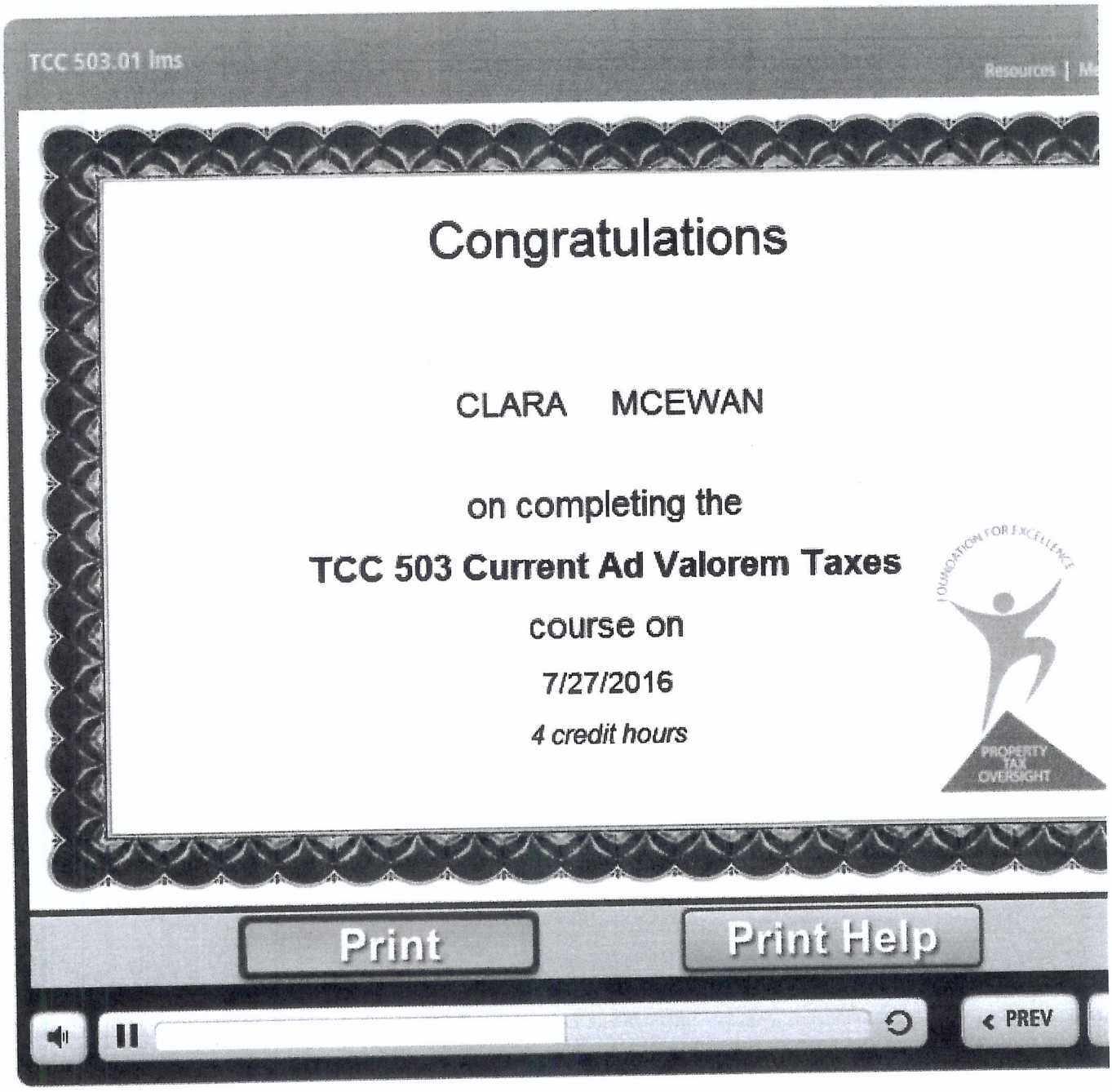
TCC 504, 30 Hours

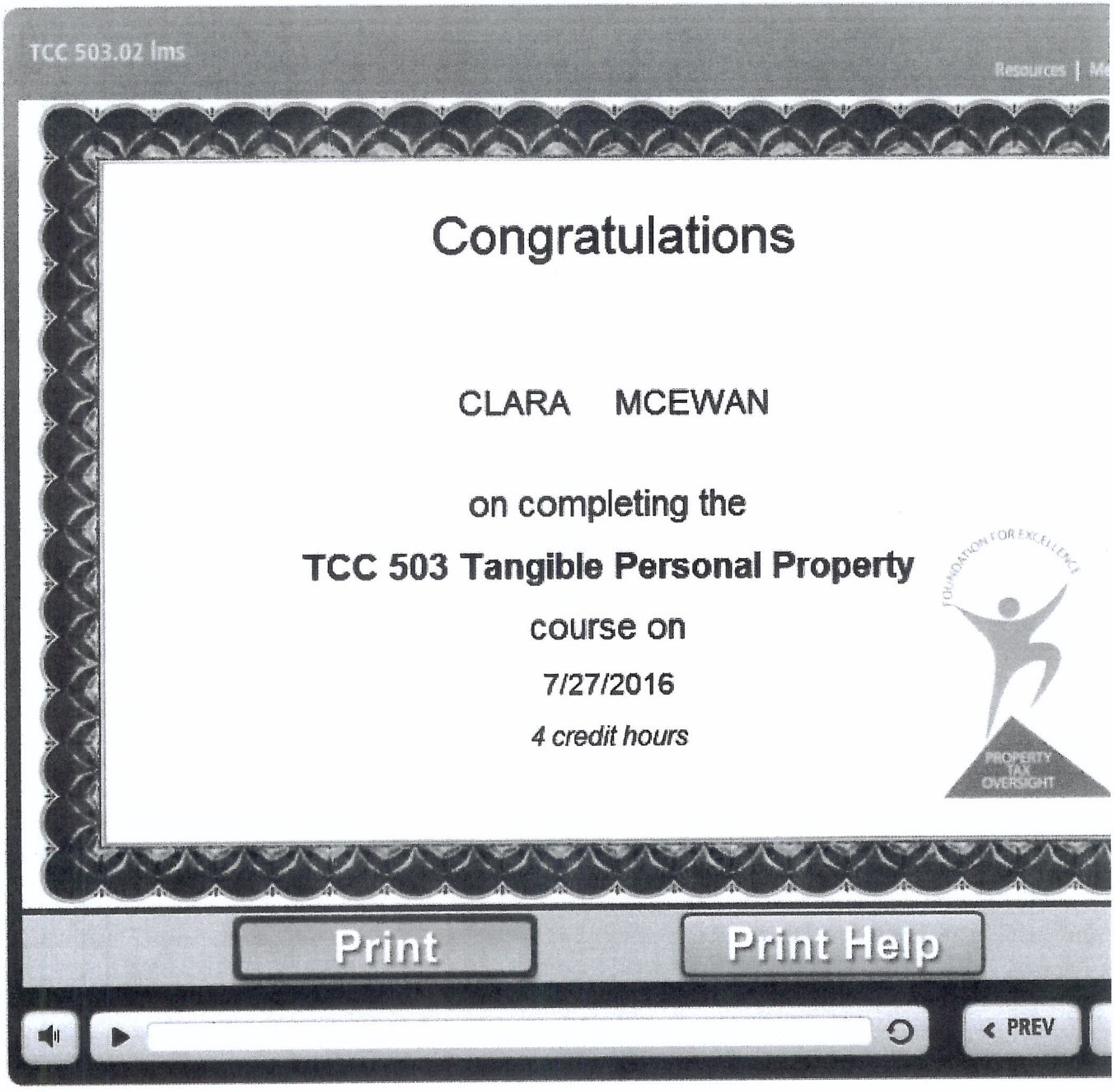
August 21-25, 2017

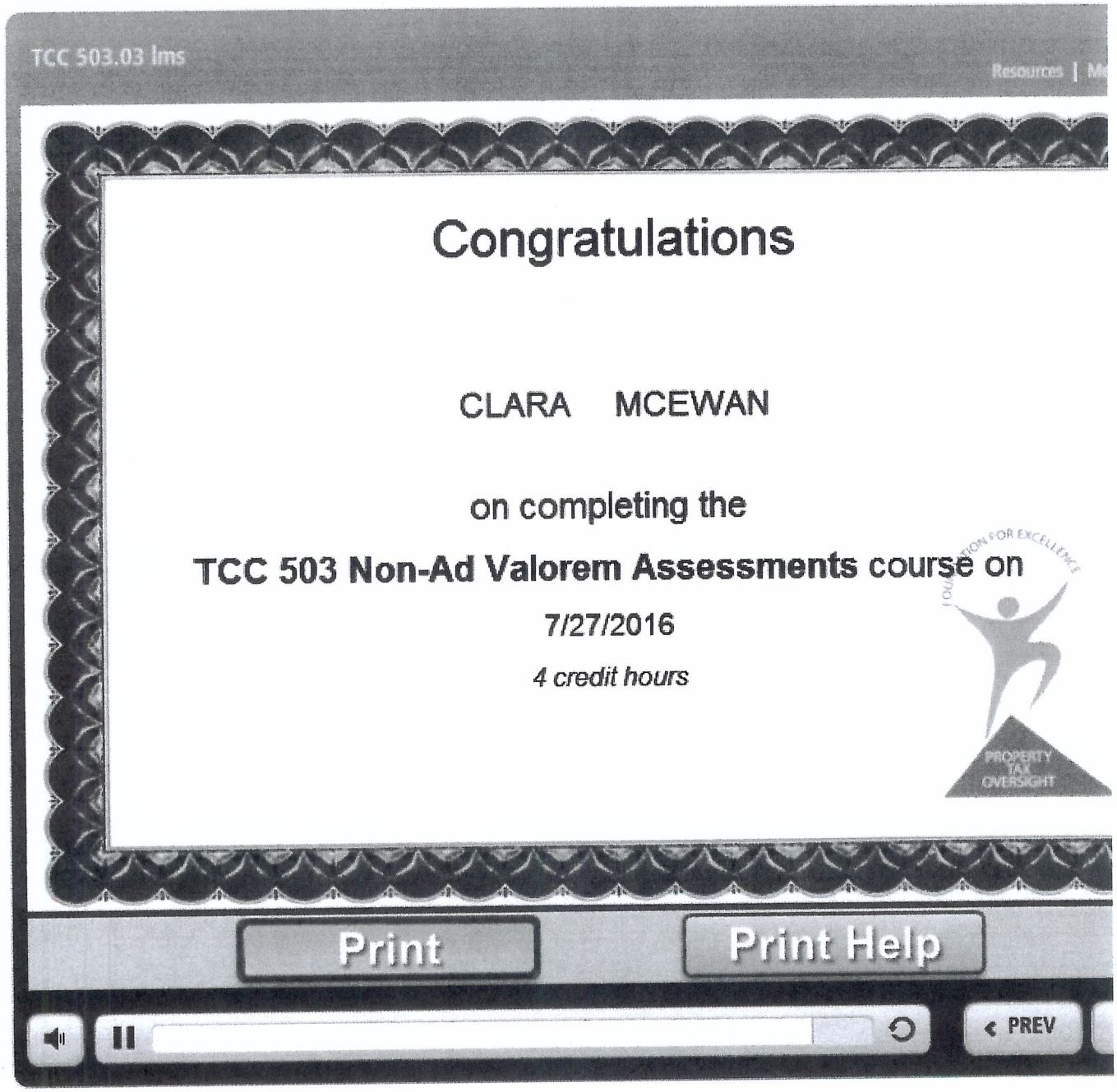
Meghan Miller, Training Director
Property Tax Oversight

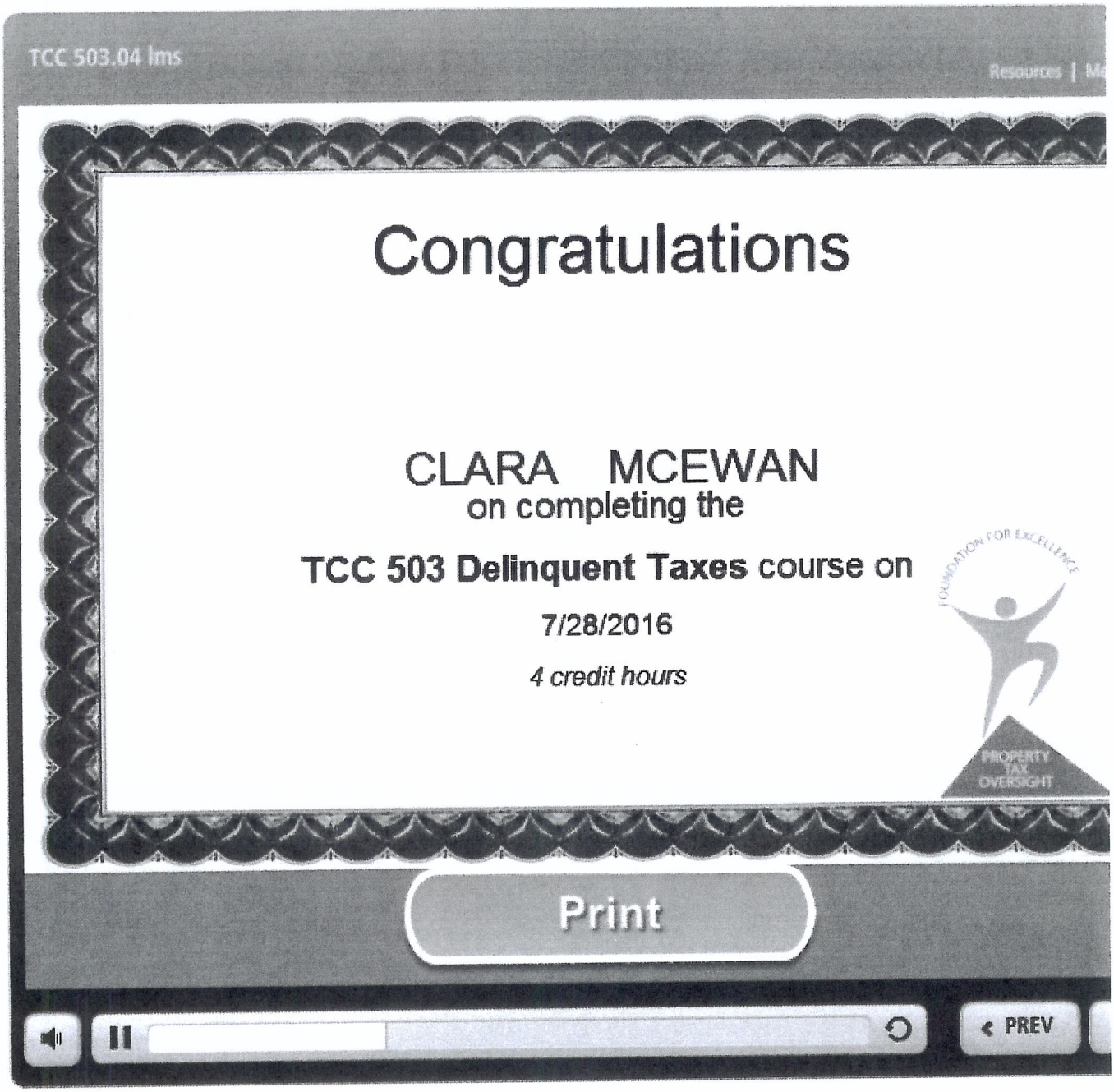
Danica Artaza, Research & Training Specialist
Property Tax Oversight


TCC 503.09 lms
Resources
Congratulations
Clara McEwan
on completing the
TCC 503 Distribution of Taxes
course on
7/28/2016
2 credit hours
FOUNDATION FOR EXCELLENCE
PROPERTY TAX OVERSIGHT
Print
Print Help
PREV

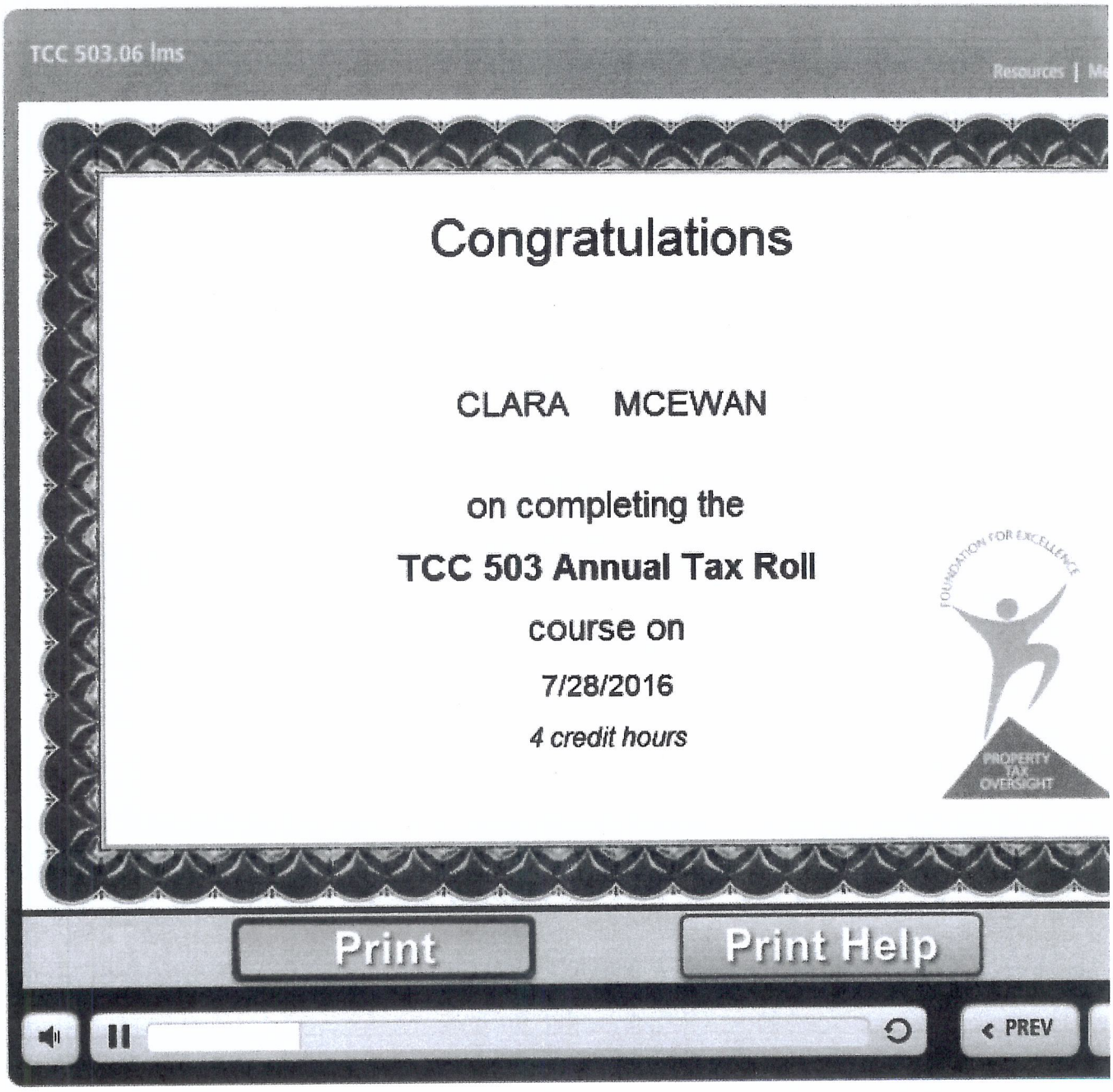

TCC 503.01 lms
Resources
Congratulations
CLARA MCEWAN
on completing the
TCC 503 Current Ad Valorem Taxes
course on
7/27/2016
4 credit hours
FOUNDATION FOR EXCELLENCE
PROPERTY TAX OVERSIGHT
Print
Print Help
PREV


TCC 503.02 lms
Resources
Congratulations
CLARA MCEWAN
on completing the
TCC 503 Tangible Personal Property
course on
7/27/2016
4 credit hours
FOUNDATION FOR EXCELLENCE
PROPERTY TAX OVERSIGHT
Print
Print Help
PREV

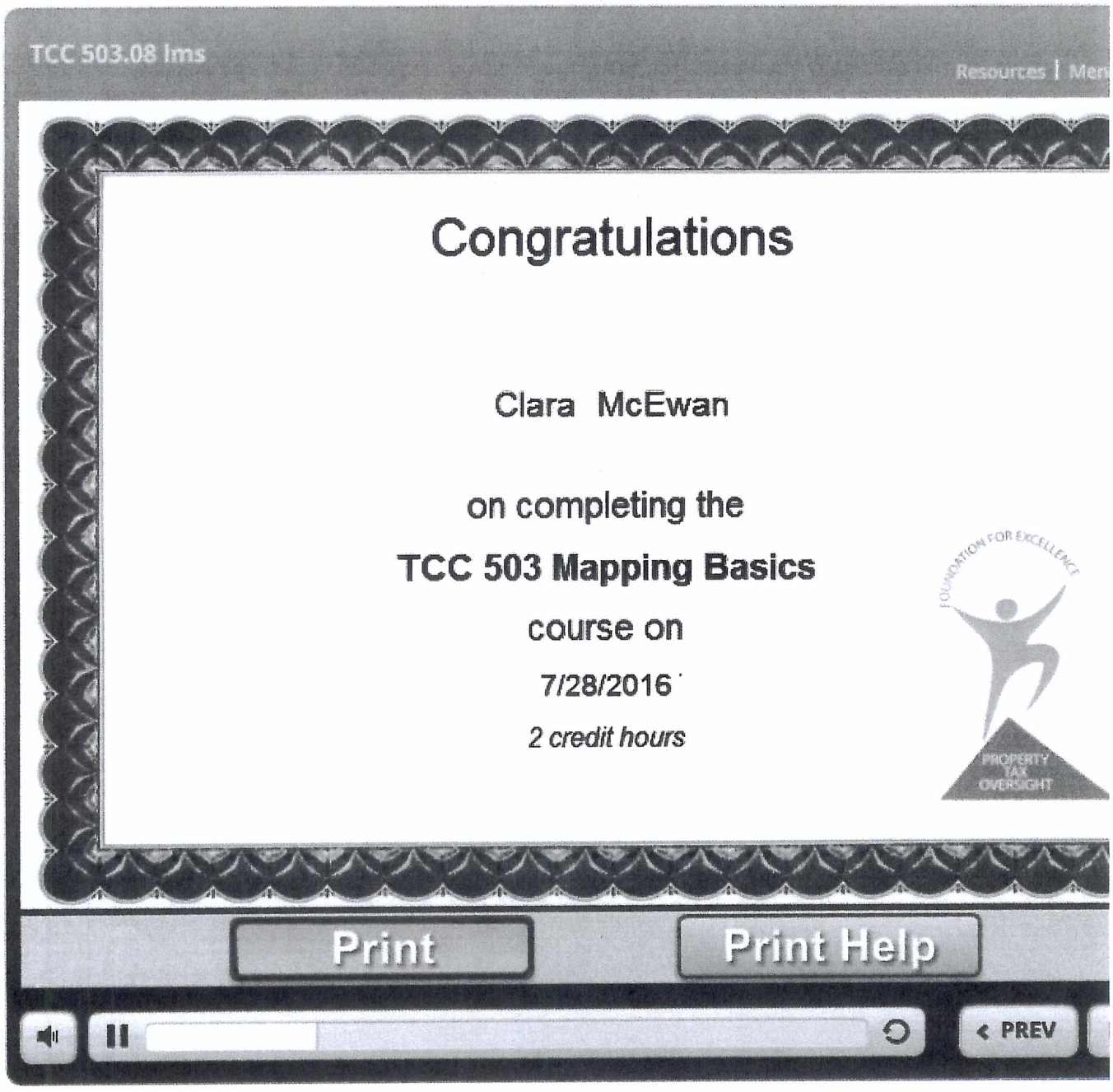

TCC 503.03 lms
Resources
Congratulations
CLARA MCEWAN
on completing the
TCC 503 Non-Ad Valorem Assessments course on
7/27/2016
4 credit hours
PROPERTY TAX OVERSIGHT
Print
Print Help
PREV

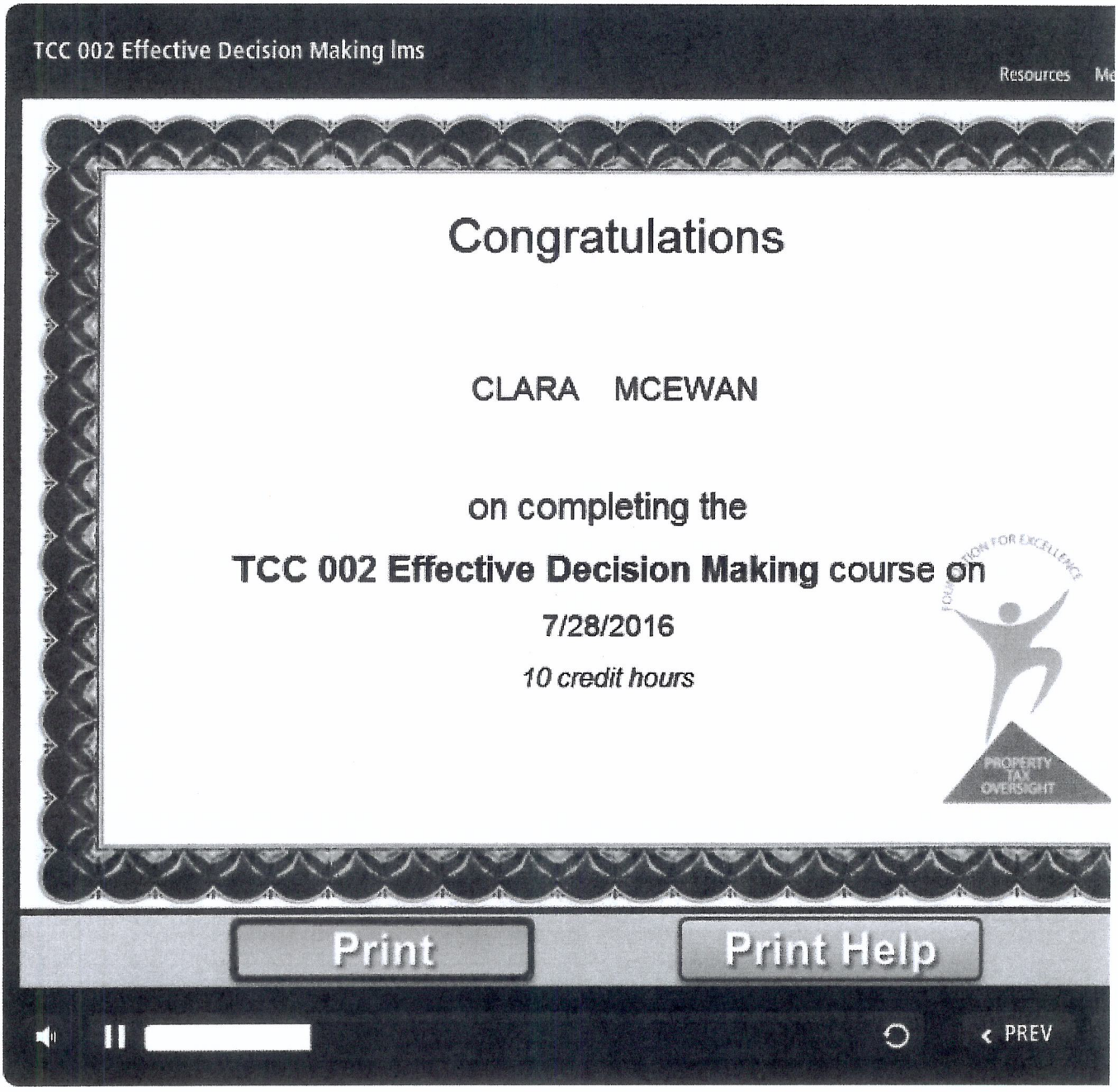

TCC 503.04 lms
Resources
Congratulations
CLARA MCEWAN
on completing the
TCC 503 Delinquent Taxes course on
7/28/2016
4 credit hours
FOUNDATION FOR EXCELLENCE
PROPERTY TAX OVERSIGHT
Print
PREV

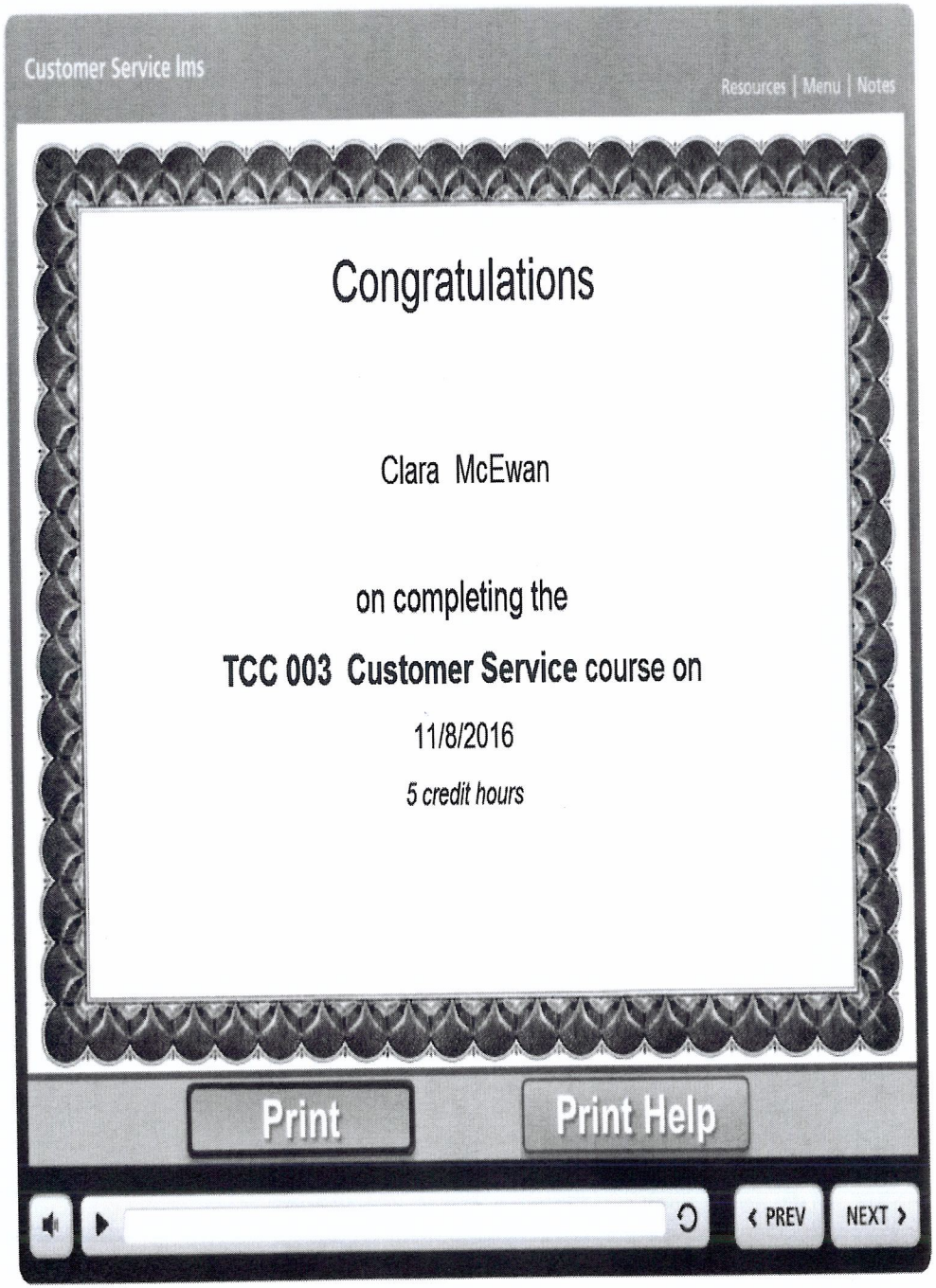

TCC 503.05 lms
Resources | Menu | Notes
Congratulations
CLARA MCEWAN
on completing the
TCC 503 Refunds
course on
7/28/2016
4 credit hours
PROPERTY TAX OVERSIGHT
Print
PREV
NEXT


TCC 503.06 lms
Resources
Congratulations
CLARA MCEWAN
on completing the
TCC 503 Annual Tax Roll
course on
7/28/2016
4 credit hours
FOUNDATION FOR EXCELLENCE
PROPERTY TAX OVERSIGHT
Print
Print Help
PREV


TCC 503.07 lms
Resources
Congratulations
Clara McEwan
on completing the
TCC 503 Tax Deeds
course on
7/28/2016
2 credit hours
FOUNDATION FOR EXCELLENCE
PROPERTY TAX OVERSIGHT
Print
Print Help
PREV


TCC 503.08 lms
Resources
Congratulations
Clara McEwan
on completing the
TCC 503 Mapping Basics
course on
7/28/2016
2 credit hours
FOUNDATION FOR EXCELLENCE
PROPERTY TAX OVERSIGHT
Print
Print Help
PREV


TCC 002 Effective Decision Making lms
Resources
Congratulations
CLARA MCEWAN
on completing the
TCC 002 Effective Decision Making course on
7/28/2016
10 credit hours
PROPERTY TAX OVERSIGHT
Print
Print Help
PREV


Customer Service lms
Resources | Menu | Notes
Congratulations
Clara McEwan
on completing the
TCC 003 Customer Service course on
11/8/2016
5 credit hours
Print
Print Help
PREV
NEXT

DUVAL COUNTY'S
OFFICE OF THE TAX COLLECTOR

This certifies that

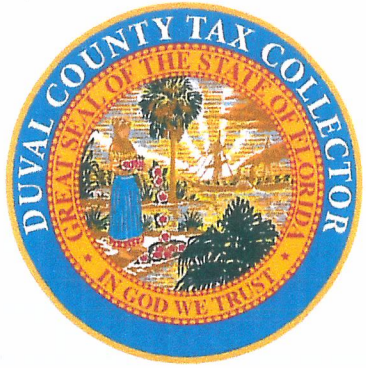
LYNN ALLEN

has successfully completed Driver License Training Phase I & Phase II and is therefore awarded this

CERTIFICATE OF COMPLETION

Given this 18th day of December 2013

Micah Malcolm
Instructor



Holly Thompson
Instructor

A SAFER

FLORIDA

HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Lynn Allen

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 8 hours of

Fraudulent Document Training

On the 29th day of October 2014

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER

MOTORIST SERVICES

"VOICES COMING TOGETHER"

S Caldwell

Sonya Caldwell, Instructor
Education & Training Specialist

LEARNING & DEVELOPMENT

A SAFER
FLORIDA
HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Lynn McEwan

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of

DL Transformed Specialty Training

Sanctions & Financial Responsibility

On this 16th day of December 2015

Sharmaine Valsin, Instructor
Education & Training Specialist

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER
MOTORIST SERVICES
"VOICES COMING TOGETHER"

LEARNING & DEVELOPMENT

Meghan Miller

From: iLearn <iLearn@flhsmv.gov>
Sent: Wednesday, February 12, 2020 4:00 PM
To: Meghan Miller
Subject: RE: DL Transformed Specialty Training

Good afternoon Meghan,

We reached out to the trainer for this course, who was able to confirm that the training included both the 8-hour *Financial Responsibility* and the 8-hour *Sanctions* training. Please let us know if you have any questions or if there's anything we can do to help.

Thank you,



Kade Needham, Research & Training Specialist
Dept of Highway Safety and Motor Vehicles
Educational Technology Team
Learning and Development Office
850.617.3204 (main line) - iLearn@flhsmv.gov

From: Meghan Miller <Meghan.Miller@floridarevenue.com>
Sent: Wednesday, February 12, 2020 12:55 PM
To: LDO <LDO@flhsmv.gov>
Cc: Kelly McLane <Kelly.McLane@floridarevenue.com>
Subject: [EXT] DL Transformed Specialty Training
Importance: High

Good afternoon.

Could you confirm that the attached certificate is for the 8-hour classroom based Sanctions training and the 8-hour classroom based Financial Responsibility training? These have only been presented to us as separate certificates in the past.

Thank you. Meghan

Meghan Miller, CMP, CPM, MS
Training Director
Property Tax Oversight
Florida Department of Revenue
(727) 588-6856
Meghan.Miller@floridarevenue.com

How was my customer service? Please take a moment to let us know.

Upcoming Courses

March 9-11, 2020 - Tallahassee
CEW 1008 – Continuing Education Workshop for Property Appraisers

March 9-13, 2020 – Tallahassee
IAAO 101 – Fundamentals of Real Property Appraisal
IAAO 112 – Income Approach to Valuation II
IAAO 400 – Assessment Administration
IAAO 601 – Cadastral Mapping: Methods and Applications

June 15-19, 2020 – Tallahassee
TCC 504 - Collection of Licenses, Taxes and Fees

August 3-7, 2020 – Lake Mary
IAAO TBD
IAAO TBD
IAAO TBD
IAAO TBD
FACM TBD

September 14-18, 2020 – Tallahassee
TCC 502 – Management of a Florida Tax Collector's Office

December 7-11, 2020 – Lake Mary
IAAO TBD
IAAO TBD
IAAO TBD
IAAO TBD
IAAO TBD

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Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.
This email has been scanned by the Symantec Email Security.cloud service.

This email originated from a Florida Department of Highway Safety and Motor Vehicles email address.
Always use caution when clicking links or opening attachments unless you recognize the sender and know the content is safe.
Please Note: Florida has very broad public records laws. Unless a statutory exemption applies, emails are subject to public disclosure.
This email has been scanned by the Symantec Email Security.cloud service.

Department of Health • Vital Statistics

STATE OF FLORIDA
MARRIAGE RECORD

TYPE IN UPPER CASE
USE BLACK INK
This license not valid unless seal of Clerk, Circuit or County Court, appears thereon.

(STATE FILE NUMBER)

Recorded in Public Records
01/07/2015 at 01:21 PM OR
Book 17027 Page 1686,
Instrument #2015003925,
Ronnie Fussell Clerk of the
Circuit Court
Duval County, FL

2014 ML 2700341
(APPLICATION NUMBER)

APPLICATION TO MARRY

1. GROOM'S NAME (First, Middle, Last)			2. DATE OF BIRTH (Month, Day, Year)
WILLIS EDWARD MCEWAN III			04/09/1982
3a. RESIDENCE – CITY, TOWN, OR LOCATION	3b. COUNTY	3c. STATE	4. BIRTHPLACE (State or Foreign Country)
JACKSONVILLE	DUVAL	FLORIDA	ILLINOIS
5a. BRIDES NAME (First, Middle, Last)	5b. MAIDEN SURNAME (If different)		6. DATE OF BIRTH (Month, Day, Year)
CLARA LYNN ALLEN			09/25/1979
7a. RESIDENCE - CITY, TOWN, OR LOCATION	7b. COUNTY	7c. STATE	8. BIRTHPLACE (State or Foreign Country)
JACKSONVILLE	DUVAL	FLORIDA	ILLINOIS

WE THE APPLICANTS NAMED IN THIS CERTIFICATE, EACH FOR HIMSELF OR HERSELF, STATE THAT THE INFORMATION PROVIDED ON THIS RECORD IS CORRECT TO THE BEST OF OUR KNOWLEDGE AND BELIEF, THAT NO LEGAL OBJECTION TO THE MARRIAGE NOR THE ISSUANCE OF A LICENSE TO AUTHORIZE THE SAME IS KNOWN TO US AND HEREBY APPLY FOR LICENSE TO MARRY.

9. SIGNATURE OF GROOM (Sign full name using black ink)	10. SUBSCRIBED AND SWORN TO BEFORE ME ON (DATE)
> Willis Edward McEwan III	12/16/2014
11. TITLE OF OFFICIAL	12. SIGNATURE OF OFFICIAL (Use black ink)
DEPUTY CLERK	> Carol Harper
13. SIGNATURE OF BRIDE (Sign full name using black ink)	14. SUBSCRIBED AND SWORN TO BEFORE ME ON (DATE)
> Clara Lynn Allen	12/16/2014
15. TITLE OF OFFICIAL	16. SIGNATURE OF OFFICIAL (Use black ink)
DEPUTY CLERK	> Carol Harper

LICENSE TO MARRY

AUTHORIZATION AND LICENSE IS HEREBY GIVEN TO ANY PERSON DULY AUTHORIZED BY THE LAWS OF THE STATE OF FLORIDA TO PERFORM A MARRIAGE CEREMONY WITHIN THE STATE OF FLORIDA AND TO SOLEMNIZE THE MARRIAGE OF THE ABOVE NAMED PERSONS. THIS LICENSE MUST BE USED ON OR AFTER THE EFFECTIVE DATE AND ON OR BEFORE THE EXPIRATION DATE IN THE STATE OF FLORIDA IN ORDER TO BE RECORDED AND VALID.

17. COUNTY ISSUING LICENSE	18. DATE LICENSE ISSUED	18a. DATE LICENSE EFFECTIVE	19. EXPIRATION DATE
DUVAL	12/16/2014	12/19/2014	02/17/2015

20a. SIGNATURE OF COURT CLERK OR JUDGE RONNIE FUSSELL	20b TITLE	20c. BY D.C.
> BY Ronnie W. Fussell	CLERK OF CIRCUIT COURT	CH

CERTIFICATE OF MARRIAGE

I HEREBY CERTIFY THAT THE ABOVE NAMED GROOM AND BRIDE WERE JOINED BY ME IN MARRIAGE IN ACCORDANCE WITH THE LAWS OF THE STATE OF FLORIDA.

21. DATE OF MARRIAGE (Month, Day, Year)	22. CITY, TOWN, OR LOCATION OF MARRIAGE
JANUARY 1 2015	MAXVILLE FL

23a. SIGNATURE OF PERSON PERFORMING CEREMONY (Use black ink)	[redacted]
> Karen Denise Sweat	> Lola Allen
23b. NAME AND TITLE OF PERSON PERFORMING CEREMONY (Or notary stamp)	25. SIGNATURE OF WITNESS TO CEREMONY (Use black ink)
KAREN DENISE SWEAT Notary Public, State of Florida My Comm. Expires June 14, 2015 Commission No. FF 103259	> Patricia A. Heinrich

FF 103259

INFORMATION BELOW FOR USE BY VITAL STATISTICS ONLY - NOT TO BE RECORDED

	26. SOCIAL SECURITY NUMBER	27. RACE	28. WERE YOU EVER PREVIOUSLY MARRIED?	IF ANSWER IS 'YES' TO ITEM 28, THEN COMPLETE ITEMS 29a, 29b, and 29c		
				29a. NO. OF THIS MARRIAGE	29b. LAST MARRIAGE ENDED BY (DEATH, DIVORCE OR ANNULMENT)	29c. DATE LAST MARRIAGE ENDED (Mo., Day, Year)
GROOM	[redacted]	WHITE	X NO YES	1		
	30. SOCIAL SECURITY NUMBER	31. RACE	32. WERE YOU EVER PREVIOUSLY MARRIED?	IF ANSWER IS 'YES' TO ITEM 32, THEN COMPLETE ITEMS 33a, 33b, and 33c		
				33a. NO. OF THIS MARRIAGE	33b. LAST MARRIAGE ENDED BY (DEATH, DIVORCE OR ANNULMENT)	33c. DATE LAST MARRIAGE ENDED (Mo., Day, Year)
BRIDE	[redacted]	WHITE	NO X YES	2	DIVORCE	08/09/2012

DH Form 743,April 98 (Replaces Feb. 91 edition)

STATE OF FLORIDA
DUVAL COUNTY

I, UNDERSIGNED Clerk of the Circuit & County Courts, Duval County, Florida, DO HEREBY CERTIFY the within and foregoing, consisting of 1 pages, is a true and correct copy of the original as it appears on record and file in the office of the Clerk of Circuit & County Courts of Duval County, Florida.

WITNESS my hand and seal of Clerk of Circuit & County Courts at Jacksonville, Florida, this the 8 day of JAN A.D., 2015

RONNIE FUSSELL
Clerk, Circuit and County Courts
Duval County, Florida

By _____
Deputy Clerk

CLERK OF THE CIRCUIT COURT
SUUM CUIQUE
DUVAL COUNTY, FLORIDA

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Lisa Marie McGuire
County: Pasco Job Title: Assistant Office Manager
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 8/1/2003 to current

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Bankruptcy – TCC 001	15	☒
Distribution of Taxes – TCC 503.09	2	☒
Mapping Basics – TCC 503.08	2	☒
Tax Deeds – TCC 503.07	2	☒
Annual Tax Roll – TCC 503.06	4	☒
Refunds – TCC 503.05	4	☒
Delinquent Taxes – TCC 503.04	4	☒
Non-Ad Valorem Assessments – TCC 503.03	4	☒
Tangible Personal Property – TCC 503.02	4	☒
Current Ad Valorem Taxes – TCC 503.01	4	☒
Effective Decision Making – TCC 002	10	☒
Customer Service – TCC 003	5	☒
Fraudulent Document Recognition Training	8	☒
DL Transformed Sanctions	8	☒
DL Transformed Financial Responsibility	8	☒
Legal Presence	6	☒
Total Hours (minimum of 120 hours)	120	

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

MIKE FASANO
TAX COLLECTOR/PASCO COUNTY/FLORIDA
POST OFFICE BOX 276/DADE CITY, FLORIDA 33526-0276

McGuire, Lisa

CFCA CERTIFICATION		
Course/Class	Hours	
TCC 501	30	✓
TCC 001	15	✓
TCC 002	10	✓
TCC 003	5	✓
TCC 503.01	4	✓
TCC 503.02	4	✓
TCC 503.03	4	✓
TCC 503.04	4	✓
TCC 503.05	4	✓
TCC 503.06	4	✓
TCC 503.07	2	✓
TCC 503.08	2	✓
TCC 503.09	2	✓
TOTAL DOR HOURS	**90**	90
Fraudulent Document Training	8	✓
DL Phase I - Sanctions	8	✓
DL Phase I - Financial Responsibility	8	✓
DL Phase II - Legal Presence	6	✓
	30	30
TOTAL DMV HOURS		
TOTAL HOURS CREDITED	120 TOTAL	

rev 7/19

M Valdivia

FLORIDA DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Michelle Vaughan
Signature

Director of Branch Operations
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name **MCGUIRE** (Last) **LISA** (First) **MARIE** (Middle)

E-mail Address lmcguire@pascotaxes.com

Business Phone Number 352-521-4360

Employed By Pasco County Tax Collectors Office

Job Title Assistant Office Manager

Name of High School Zephyrhills High School Graduated? ☑ Yes ☐ No

Name of College _____ Graduated? ☐ Yes ☐ No

Professional Organizations (in the collection field) _____

List below all tax collection courses and **enclose a copy of the certificate of completion**

TCC501 (30), TCC 001 (15), TCC002 (10), TCC 003 (5), TCC 503 (30), FDR (8), DL Transformed: Financial Responsibility (8), DL Transformed: Sanctions (8), DL Transformed: Legal Presence (6)

Professional Designations _____

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Pasco County Tax Collector

Your Title Assistant Office Manager From August 2003 To Current

Name of Employer _____

Your Title _____ From _____ To _____

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: _____ Date: 2/7/2020

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Lisa Mcguire

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 27-31, 2020

Congratulations,

LISA MCGUIRE,

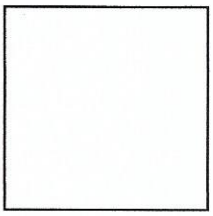
on completing

TCC 001 - BANKRUPTCY COURSE

course on

Sunday, September 15, 2019

15.00 credit hours



Congratulations,

LISA MCGUIRE,

on completing

TCC 002 - EFFECTIVE DECISION MAKING

course on

Wednesday, September 18, 2019

10.00 credit hours

Congratulations,

LISA MCGUIRE,

on completing

TCC 003 - CUSTOMER SERVICE COURSE

course on

Sunday, September 22, 2019

5.00 credit hours

FLORIDA

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clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confi

Congratulations,

LISA MCGUIRE,

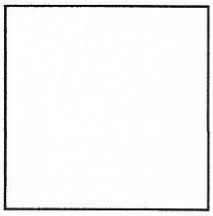
on completing

TCC 503.01 - COLLECTION OF CURRENT AD VALOREM TAXES

course on

Tuesday, September 24, 2019

4.00 credit hours



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Congratulations,

LISA MCGUIRE,

on completing

TCC 503.02 - COLLECTION & ENFORCEMENT OF TANGIBLE PERSONAL PROPERTY

course on

Saturday, September 28, 2019

4.00 credit hours

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Congratulations,

LISA MCGUIRE,

on completing

TCC 503.03 - COLLECTION OF NON-AD VALOREM ASSESSMENTS

course on

Saturday, September 28, 2019

4.00 credit hours

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Congratulations,

LISA MCGUIRE,

on completing

TCC 503.04 - COLLECTION OF DELINQUENT PROPERTY TAXES AND TAX CERTIFICATES

course on

Saturday, October 05, 2019

4.00 credit hours

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Congratulations,

LISA MCGUIRE,

on completing

TCC 503.05 - REFUND OF AD VALOREM PROPERTY TAXES

course on

Saturday, October 05, 2019

4.00 credit hours

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Congratulations,

LISA MCGUIRE,

on completing

TCC 503.06 - ANNUAL TAX ROLLS

course on

Saturday, October 05, 2019

4.00 credit hours

FLORIDA

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Congratulations,

LISA MCGUIRE,

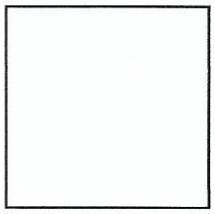
on completing

TCC 503.07 - TAX DEEDS

course on

Wednesday, September 25, 2019

2.00 credit hours



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Congratulations,

LISA MCGUIRE,

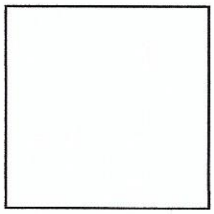
on completing

TCC 503.08 - BASIC MAPPING

course on

Wednesday, September 25, 2019

2.00 credit hours



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Congratulations,

LISA MCGUIRE,

on completing

TCC 503.09 - DISTRIBUTION OF PROPERTY TAXES

course on

Tuesday, September 24, 2019

2.00 credit hours

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A SAFER

FLORIDA

HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Lisa McGuire

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 8 hours of

Fraudulent Document Recognition Training

On the 15th day of July 2014

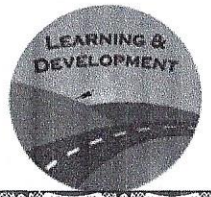
DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER

MOTORIST SERVICES

"VOICES COMING TOGETHER"

S Caldwell

Sonya Caldwell, Instructor
Education & Training Specialist



FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Lisa McGuire

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 8 hours of

DL Transformed Sanctions

On this 25th day of April 2019

LEARNING & DEVELOPMENT

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER

MOTORIST SERVICES

"VOICES COMING TOGETHER"

Colleen Ochinero, Instructor
Education & Training Specialist

FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Lisa McGuire

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 8 hours of

DL Transformed Financial Responsibility

On this 24th day of April 2019

LEARNING & DEVELOPMENT

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTERS

MOTORIST SERVICES

VOICES COMING TOGETHER

Colleen Ochinero, Instructor
Education & Training Specialist

A SAFER

FLORIDA

HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Lisa Mcguire

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 6 hours of

Legal Presence

On this 5th day of August 2015

Colleen Ochinero, Instructor
Education & Training Specialist

LEARNING & DEVELOPMENT

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER

MOTORIST SERVICES

VOICES CARING TOGETHER

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Debra Jean Miller
County: Pasco Job Title: Assistant Office Manager
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 2/1/2011 to current

Course Information

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Mapping Basics – TCC 503.08	2	☒
Tax Deeds – TCC 503.07	2	☒
Annual Tax Roll – TCC 503.06	4	☒
Refunds – TCC 503.05	4	☒
Delinquent Taxes – TCC 503.04	4	☒
Non-Ad Valorem Assessments – TCC 503.03	4	☒
Tangible Personal Property – TCC 503.02	4	☒
Current Ad Valorem Taxes – TCC 503.01	4	☒
Effective Decision Making – TCC 002	10	☒
Customer Service – TCC 003	5	☒
Fraudulent Document Recognition Training	8	☒
DL Transformed Sanctions	8	☒
DL Transformed Financial Responsibility	8	☒
Legal Presence	6	☒
Total Hours (minimum of 120 hours)	120	

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

MIKE FASANO
TAX COLLECTOR/PASCO COUNTY/FLORIDA
POST OFFICE BOX 276/DADE CITY, FLORIDA 33526-0276

Miller, Debra

CFCA CERTIFICATION		
Course/Class	Hours	
TCC 501	30	✓
TCC 001	15	✓
TCC 002	10	✓
TCC 003	5	✓
TCC 503.01	4	✓
TCC 503.02	4	✓
TCC 503.03	4	✓
TCC 503.04	4	✓
TCC 503.05	4	✓
TCC 503.06	4	✓
TCC 503.07	2	✓
TCC 503.08	2	✓
TCC 503.09	2	✓
TOTAL DOR HOURS	**90**	90
Fraudulent Document Training	8	✓
DL Phase I - Sanctions	8	✓
DL Phase I - Financial Responsibility	8	✓
DL Phase II - Legal Presence	6	✓
	30	30
TOTAL DMV HOURS		
TOTAL HOURS CREDITED	120 TOTAL	

OK

rev 7/19

FLORIDA

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Michelle Vaclavek
Signature

Director of Branch Operations
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name MILLER (Last) DEBRA (First) JEAN (Middle)

E-mail Address dmiller@pascotaxes.com

Business Phone Number 813-907-5887

Employed By Pasco County Tax Collectors Office

Job Title Assistant Office Manager

Name of High School Roger Ludlowe High School Graduated? ☐ Yes ☐ No

Name of College _____ Graduated? ☐ Yes ☐ No

Professional Organizations (in the collection field) _____

List below all tax collection courses and **enclose a copy of the certificate of completion**

TCC501 (30), TCC 001 (15), TCC002 (10), TCC 003 (5), TCC 503 (30), FDR (8), DL Transformed: Financial Responsibility (8), DL Transformed: Sanctions (8), DL Transformed: Legal Presence (6)

Professional Designations _____

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Pasco County Tax Collector

Your Title Assistant Office Manager From February 2011 To Current

Name of Employer _____

Your Title _____ From _____ To _____

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Debra J Miller Date: 2/11/20

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Debra Miller

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 27-31, 2020

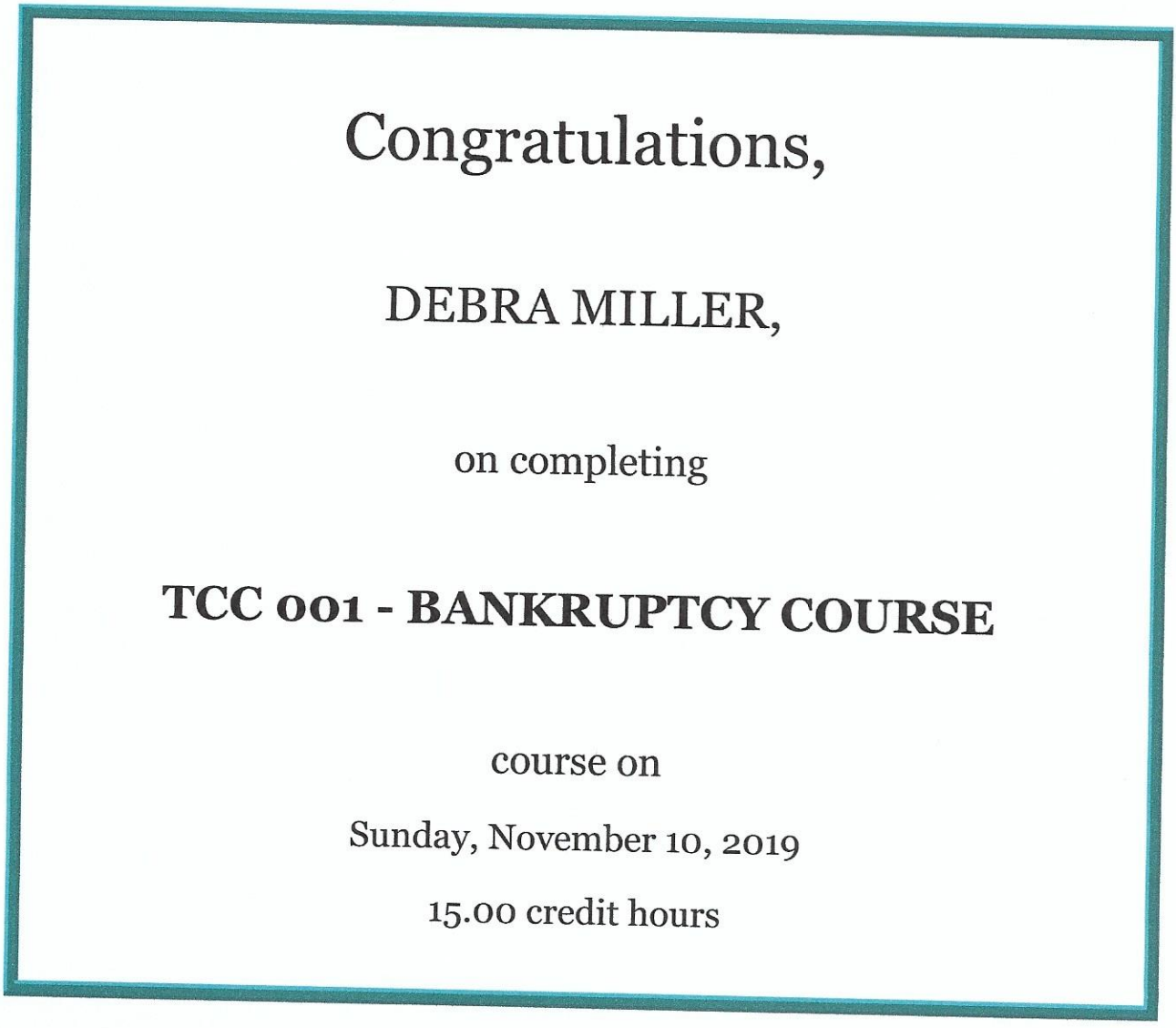
Michelle Vancuren

Subject: FW: BANKRUPTCY COURSE Certificate

From: Debra Miller
Sent: Tuesday, November 12, 2019 1:56 PM
To: Michelle Vancuren <MVancuren@pascotaxes.com>
Subject: FW: BANKRUPTCY COURSE Certificate

I've completed this course

From: LMSadmin@dor.state.fl.us [mailto:LMSadmin@dor.state.fl.us]
Sent: Sunday, November 10, 2019 9:17 AM
To: Debra Miller <DMiller@pascotaxes.com>
Subject: BANKRUPTCY COURSE Certificate



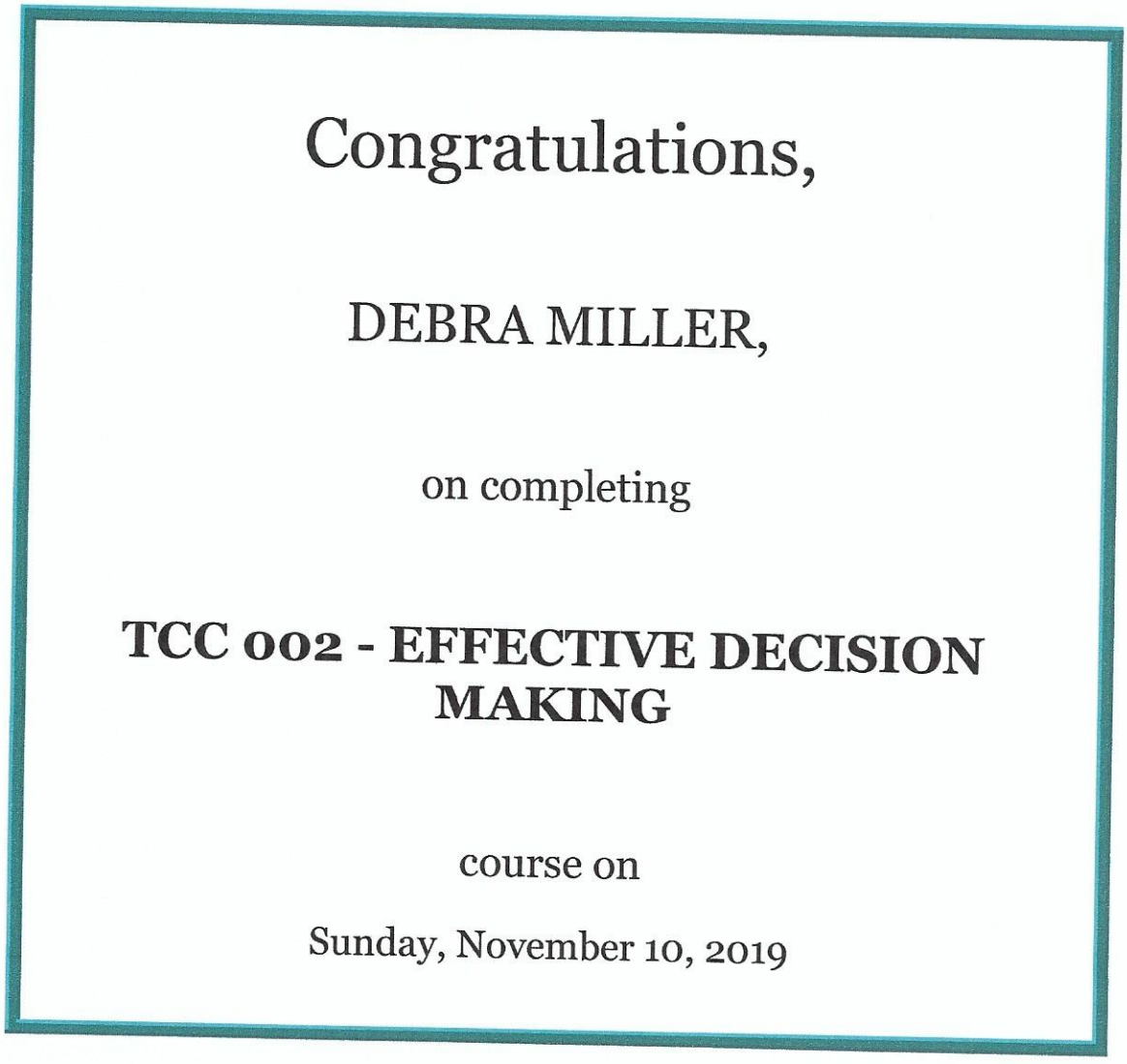
Michelle Vancuren

Subject: FW: EFFECTIVE DECISION MAKING Certificate

From: Debra Miller
Sent: Tuesday, November 12, 2019 1:55 PM
To: Michelle Vancuren <MVancuren@pascotaxes.com>
Subject: FW: EFFECTIVE DECISION MAKING Certificate

I've completed this course

From: LMSadmin@dor.state.fl.us [mailto:LMSadmin@dor.state.fl.us]
Sent: Sunday, November 10, 2019 4:10 PM
To: Debra Miller <DMiller@pascotaxes.com>
Subject: EFFECTIVE DECISION MAKING Certificate



Congratulations,

DEBRA MILLER,

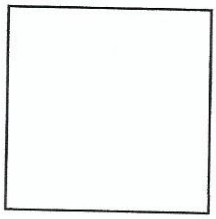
on completing

TCC 003 - CUSTOMER SERVICE COURSE

course on

Tuesday, November 12, 2019

5.00 credit hours



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Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.

Debra Miller

From: LMSadmin@dor.state.fl.us
Sent: Monday, October 21, 2019 10:33 PM
To: Debra Miller
Subject: COLLECTION OF CURRENT AD VALOREM TAXES Certificate

Congratulations,

DEBRA MILLER,

on completing

TCC 503.01 - COLLECTION OF CURRENT AD VALOR

course on

Monday, October 21, 2019

4.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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Congratulations,

DEBRA MILLER,

on completing

TCC 503.02 - COLLECTION & ENFORCEMENT OF TANGIBLE PERSONAL PROPERTY

course on

Tuesday, October 22, 2019

Congratulations,

DEBRA MILLER,

on completing

TCC 503.03 - COLLECTION OF NON-AD VALOREM ASSESSMENTS

course on

Tuesday, October 22, 2019

4.00 credit hours

Congratulations,

DEBRA MILLER,

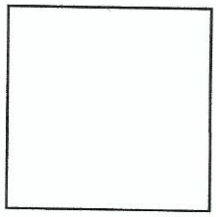
on completing

TCC 503.04 - COLLECTION OF DELINQUENT PROPERTY TAXES AND TAX CERTIFICATES

course on

Friday, November 15, 2019

4.00 credit hours



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Michelle Vancuren

Subject: FW: REFUND OF AD VALOREM PROPERTY TAXES Certificate

From: Debra Miller
Sent: Monday, November 18, 2019 2:35 PM
To: Michelle Vancuren <MVancuren@pascotaxes.com>
Subject: FW: REFUND OF AD VALOREM PROPERTY TAXES Certificate

I've completed 1 more training course

From: LMSadmin@dor.state.fl.us [mailto:LMSadmin@dor.state.fl.us]
Sent: Saturday, November 16, 2019 9:06 PM
To: Debra Miller <DMiller@pascotaxes.com>
Subject: REFUND OF AD VALOREM PROPERTY TAXES Certificate

Congratulations,

DEBRA MILLER,

on completing

TCC 503.05 - REFUND OF AD VALOREM PROPERTY TAXES

course on

Saturday, November 16, 2019

Congratulations,

DEBRA MILLER,

on completing

TCC 503.06 - ANNUAL TAX ROLLS

course on

Friday, November 22, 2019

4.00 credit hours

FLORIDA

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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Congratulations,

DEBRA MILLER,

on completing

TCC 503.07 - TAX DEEDS

course on

Friday, November 22, 2019

2.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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Congratulations,

DEBRA MILLER,

on completing

TCC 503.08 - BASIC MAPPING

course on

Saturday, November 23, 2019

2.00 credit hours

FLORIDA

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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Congratulations,

DEBRA MILLER,

on completing

TCC 503.09 - DISTRIBUTION OF PROPERTY TAXES

course on

Saturday, November 23, 2019

2.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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A SAFER

FLORIDA

HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Debra Miller

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 8 hours of

Fraudulent Document Recognition

On this 18th day of June 2014

Colleen Ochinero, Instructor
Education & Training Specialist

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER

MOTORIST SERVICES

"VOICES COMING TOGETHER"

LEARNING & DEVELOPMENT

FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Debra Miller

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 8 hours of

DL Transformed Sanctions

On this 25th day of April 2019

Colleen Ochinero, Instructor
Education & Training Specialist

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER
MOTORIST SERVICES
VOICES COMING TOGETHER

LEARNING & DEVELOPMENT

FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Debra Miller

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 8 hours of

DL Transformed Financial Responsibility

On this 24th day of April 2019

Colleen Ochinero, Instructor
Education & Training Specialist

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER
MOTORIST SERVICES
VOICES CONNECTIONS

A SAFER

FLORIDA

HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Debra Miller

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 6 hours of

Legal Presence

On this 4th day of August 2015

Colleen Quintero, Instructor
Education & Training Specialist

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER

MOTORIST SERVICES

LEARNING & DEVELOPMENT

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Danna Molina
County: Collier Job Title: Accounting Tech
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 7/6/2015 to current

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Management of a Florida Tax Collector's Office – TCC 502	30	☒
Bankruptcy – TCC 001	15	☒
Effective Decision Making – TCC 002	10	☒
Customer Service – TCC 003	5	☒
Collection and Distribution of Property Taxes and Special Assessments – TCC 503	30	x
Total Hours (minimum of 120 hours)	120	

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

FLORIDA

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Signature

Finance Director
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Molina (Last) Donna (First) ——— (Middle)

E-mail Address dmolina@Collier tax.com

Business Phone Number 239.252.8185

Employed By Collier County Tax Collector

Job Title Acct. Tech

Name of High School Plant City High School Graduated? ☑ Yes ☐ No

Name of College (FSW) Florida Southwestern College Graduated? ☐ Yes ☑ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC501 Duties & responsibilities of FL Tax Collectors, TCC502 Management of a FL Tax Collectors office, TCC503 collection and distribution of property Taxes & Non-ad valorem Assessments, TCC001 Bankruptcy course, TCC002 Effective decision Making, TCC003 Customer Service course

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Collier County Tax Collector

Your Title Acct Specialist From July 2015 To 2019 & so on

Name of Employer

Your Title Acct Specialist From July 2015 To 2019 & so on

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: ——— Date: 10/2/19

The Florida Department of Revenue

Property Tax Oversight, Certification & Training Team

Certifies that

Danna Molina

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 hours

June 5-9, 2017

Meghan Miller, Training Director
Property Tax Oversight

Dani Artaza, Research & Training Specialist
Property Tax Oversight

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

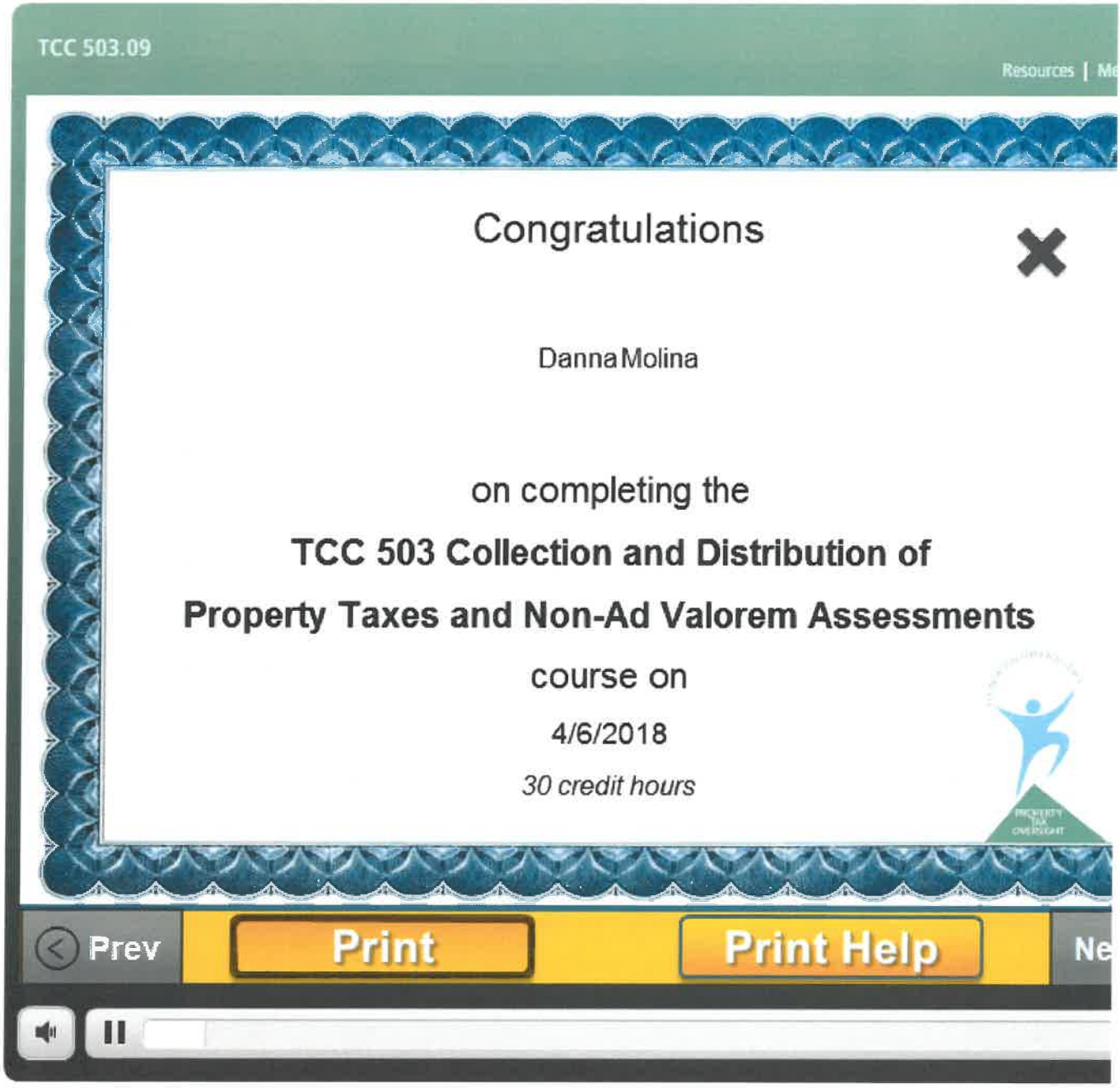
Danna Molina

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 16-20, 2019


TCC 503.09
Resources
Congratulations
Danna Molina
on completing the
TCC 503 Collection and Distribution of
Property Taxes and Non-Ad Valorem Assessments
course on
4/6/2018
30 credit hours
Prev
Print
Print Help

Danna Molina

From: LMSadmin@dor.state.fl.us
Sent: Tuesday, October 22, 2019 10:33 AM
To: Danna Molina
Subject: BANKRUPTCY COURSE Certificate

EXTERNAL EMAIL: Use extreme caution when opening attachments or clicking links.

Congratulations,

DANNA MOLINA,

on completing

TCC 001 - BANKRUPTCY COURSE

course on

Thursday, November 01, 2018

15.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient,

Danna Molina

From: LMSadmin@dor.state.fl.us
Sent: Monday, November 5, 2018 11:18 AM
To: Danna Molina
Subject: EFFECTIVE DECISION MAKING Certificate

Congratulations,

DANNA MOLINA,

on completing

TCC 002 - EFFECTIVE DECISION MAKING

course on

Monday, November 05, 2018

Danna Molina

From: LMSadmin@dor.state.fl.us
Sent: Tuesday, October 22, 2019 10:33 AM
To: Danna Molina
Subject: CUSTOMER SERVICE COURSE Certificate

EXTERNAL EMAIL: Use extreme caution when opening attachments or clicking links.

Congratulations,

DANNA MOLINA,

on completing

TCC 003 - CUSTOMER SERVICE COURSE

course on

Monday, November 05, 2018

5.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient,

10.00 credit hours



NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Sandra T. Palmer
County: Putnam Job Title: Customer Service
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
☒ Include current employment
☒ Two years of experience with an applicable office
From: 12/08/2014 to Current
From: Click or tap to enter a date. to Click or tap to enter a date.

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
DL Phase I	40	☒
DL Phase II	40	☒
AAMVA FDR for Tax Collector Agents	2.5	☒
AAMVA FDR: Birth Certificates	0.5	☒
AAMVA FDR: Canadian Birth Certificates, Drive and Vehicle Documents	0.75	☒
AAMVA FDR: High Quality Counterfeits Level 1	0.5	☒
AAMVA FDR: High Quality Counterfeits Level 2	0.75	☒
AAMVA FDR: Internal Fraud for Staff	0.75	☒
AAMVA FDR: Introduction to Covert Features	0.5	☒
AAMVA FDR: Introduction to Fraud	0.25	☒
AAMVA FDR: Security Features	1	☒
AAMVA CDL	4.5	
Total Hours (minimum of 120 hours)	121.25	

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

FLORIDA
DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Brenda L. Bridges
Signature

Operations Director
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Palmer (Last) Sandra (First) T. (Middle)

E-mail Address sandy.palmer@putnam-fl.com

Business Phone Number 386-329-0282

Employed By Putnam County Tax Collector

Job Title Customer Service

Name of High School St. Augustine High School Graduated? ☑ Yes ☐ No

Name of College Flagler College Graduated? ☑ Yes ☐ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion**

TCC 501 Duties & Responsibilities, DHSMV DL Phase I, DHSMV DL Phase II

DHSMV online courses - AAMVA FDR 2017, AAMVA 2018 Canadian Travel,

Professional Designations AAMVA 2018 Intro to Fraud, AAMVA 2019 Security Features, AAMVA CDL 2015, AAMVA 2018 Birth Cert, AAMVA HQ Counterfeits, AAMVA 2018 Internal Fraud, AAMVA 2018 Intro to Covert

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Putnam County Tax Collector

Your Title Customer Service Representative From 12/08/2014 To Current

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Sandra T. Palmer Date: 2/12/2020

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Sandy Palmer

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 27-31, 2020

A SAFER

FLORIDA

HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Sandy Palmer

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

Phase I

On this 15th day of April 2016

LEARNING & DEVELOPMENT

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER

MOTORIST SERVICES

"VOICES COMING TOGETHER"

Colleen Ochinero, Instructor
Education & Training Specialist

A SAFER

FLORIDA

HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Sandy Palmer

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

Phase II

On this 22nd day of April 2016

Colleen Ochinero, Instructor
Education & Training Specialist

LEARNING & DEVELOPMENT

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER

MOTORIST SERVICES

"VOICES COMING TOGETHER"

Palmer, Sandy

DL Transformed Phase II (formerly DL Phase II) (40 hours classroom)

- DL Transformed: Driving Test (8 hours classroom)
- DL Transformed: Fraudulent Document Recognition (8 hours classroom)
- DL Transformed: Sanctions (8 hours classroom)
- DL Transformed: Legal Presence (6 hours classroom)
- DL Transformed: Financial Responsibility (FR) (8 hours classroom)

AAMVA Fraud Detection and Remediation * **version 2017 or newer**

✓ Counterfeits and Alterations (0.75 hour online)
✓ Driver License and ID Cards (0.75 hour online)
✓ Titles and Vehicle Documents (1 hour online)
Expanding the Review (0.5 hour online)
Internal Fraud for Managers (0.25 hour online)

2.50 hours

AAMVA Fraud Detection and Remediation * **version 2018 or newer**

✓ Birth Certificates (.50 hour online)
Canadian Birth Certificates, Drive and Vehicle Documents (.75 hour online)
✓ Canadian Travel, Citizenship and Immigration Documents (1 hour online)
✓ High Quality Counterfeits Level 1 (.50 hour online)
High Quality Counterfeits Level 2 (.75 hour online)
✓ Internal Fraud for Staff (.75 hour online)
✓ Introduction to Covert Features (.50 hour online)
✓ Introduction to Fraud (.25 hour online)
✓ Security Features (1 hour online)

4.50 hours

✓ **AAMVA Commercial Driver License*** **version 2015 or newer**

Module 1 (2.5 hours online)
Module 2 (0.75 hour online)
Module 3 (0.75 hour online)
Module 4 (0.25 hour online)
Module 5 (0.25 hour online)

4.50 hours

11.50 hours

Total Certificates / Hours submitted
121.50

1/28/2020

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

SANDRA PALMER

for the successful completion of the course

AAMVA FDR 2017 for Tax Collector Agents

By DHSMV

Date: 9/22/2017

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

SANDRA PALMER

for the successful completion of the course

AAMVA FDR 2018: Birth Certificates

By External Training

Date: 2/13/2020

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

SANDRA PALMER

for the successful completion of the course

AAMVA FDR 2018: Canadian Travel, Citizenship, and Immigration Docs

By External Training

Date: 2/13/2020

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

SANDRA PALMER

for the successful completion of the course

AAMVA FDR 2018: High Quality Counterfeits Level 1

By External Training

Date: 2/13/2020

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

SANDRA PALMER

for the successful completion of the course

AAMVA FDR 2018: Internal Fraud for Staff

By External Training

Date: 2/13/2020

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

SANDRA PALMER

for the successful completion of the course

AAMVA FDR 2018: Introduction to Covert Features

By External Training

Date: 2/13/2020

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

SANDRA PALMER

for the successful completion of the course

AAMVA FDR 2018: Introduction to Fraud

By External Training

Date: 2/13/2020

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

SANDRA PALMER

for the successful completion of the course

AAMVA FDR 2019: Security Features

By External Training

Date: 9/30/2019

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

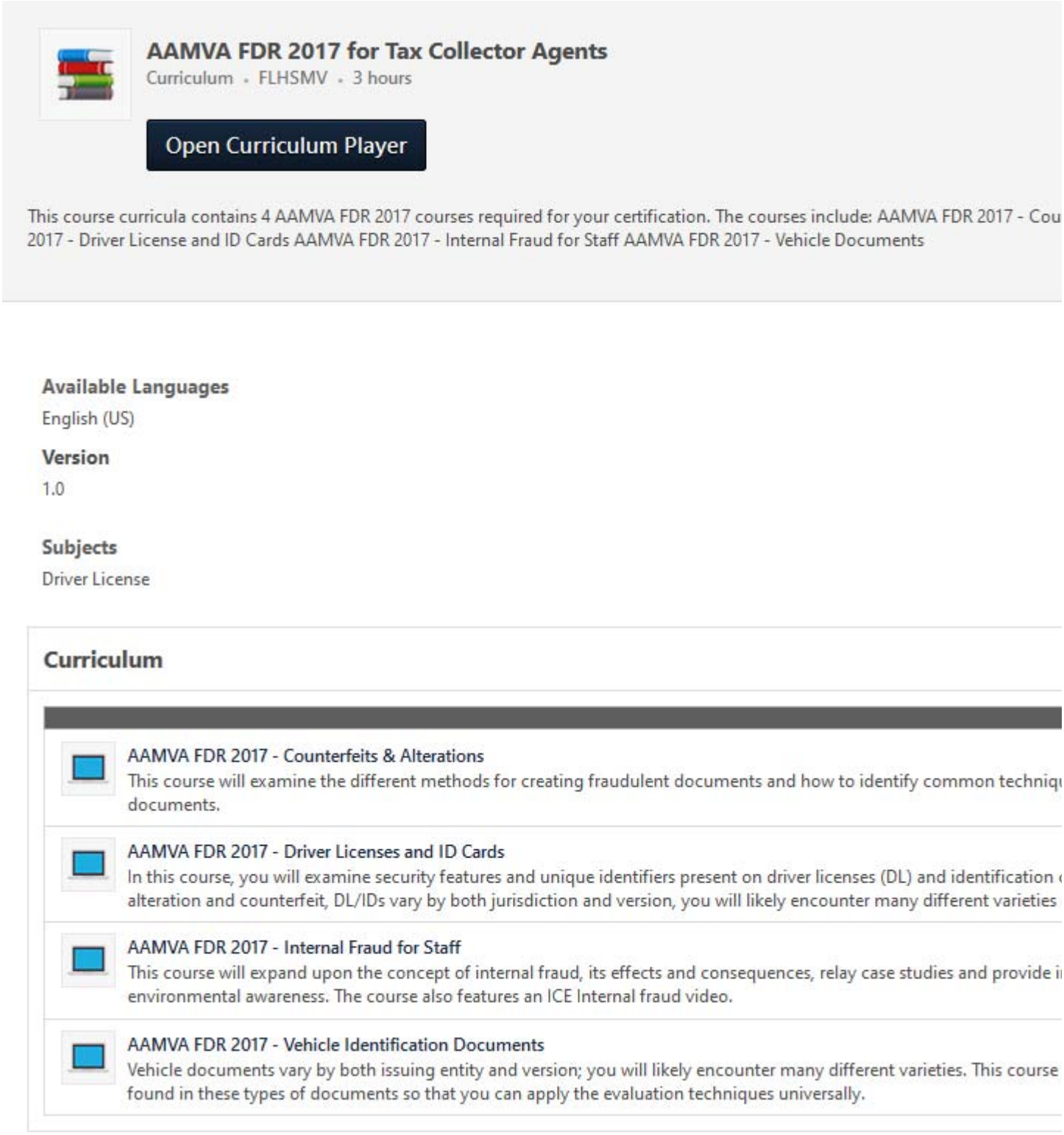
SANDRA PALMER

for the successful completion of the course

AAMVA CDL

By DHSMV

Date: 9/20/2017



From: Meghan Miller [mailto:Meghan.Miller@floridarevenue.com]
Sent: Thursday, February 13, 2020 1:47 PM
To: brenda bridges <brenda.bridges@putnam-fl.com>; robert cooper <robert.cooper@putnam-fl.com>
Cc: robert cooper <robert.cooper@putnam-fl.com>
Subject: [EXTERNAL] RE: [EXTERNAL] CFCA Application

AAMVA CDL

Curriculum • FLHSMV • 5 hours, 30 minutes

Request | Open Curriculum Player

This training curricula contains the AAMVA CDL training modules.

Available Languages

English (US)

Version

2.0

Subjects

Driver License

Curriculum

- **AAMVA CDL 2015: Orientation**
  This purpose of this course serves as an introduction to the Commercial Knowledge Examiner Training Program provided by AAMVA. Upon completion of this training program, CDL Knowledge Examiners will be provided with a fundamental understanding of the objectives of the CDL testing program, and gain al... read more
- **AAMVA CDL 2015: Module 1 - Introduction to CDL Licensing**
  The purpose of this course is to acquaint you with the basic understanding of the history and rationale of the Commercial Motor Vehicle Safety Act of 1986 and the Motor Carrier Safety Improvement Act of 1999. This will include a description of the drivers covered by the CDL program, CDL vehicle cla... read more
- **AAMVA CDL 2015: Module 2 - Overview of the CDL Tests**
  The purpose of this course is to describe how CDL tests directly reflect the CDL classifications and endorsements. The need for a representative vehicle will also be explained and you will understand the need for CDL test validity and reliability.
- **AAMVA CDL 2015: Module 3 - CDL Knowledge Tests**
  The purpose of this course is to provide a basic understanding of the jurisdiction's knowledge test system and how it is implemented.
- **AAMVA CDL 2015: Module 4 - CKE End-of-Course Exam**
  The purpose of this course is to provide you with a clear understanding of the training and examination requirements defined in Federal regulations; and to demonstrate that you have a firm understanding of the knowledge, skills and attitudes necessary to become a commercial knowledge examiner by successfully completing an end of course exam.
- **AAMVA CDL 2015: Module 5 - CKE Course Completion**
  The purpose of this course is to discuss examiner responsibilities, procedures for documentation and reporting, jurisdictional policies and procedures and to review the driver license examiner code of ethics.

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Stephanie L. Pooley
County: Indian River Job Title: Public Affairs Administrator
Certification Requested: ☐ CFC ☒ CFCA ☐ Initial ☒ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 4/1/2014 to 10/1/2016
  From: 11/1/2019 to present

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
The Tax Collector's Role in the Collection of Ad Valorem Taxes – TCC 503	30	☒
The Tax Collector's Role in the Collection of Licenses, Taxes and Fees – TCC 504	30	☐
Management for Florida Tax Collectors – TCC 502	30	☒
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Total Hours (minimum of 120 hours)	120	

Committee recommends certification. ☐ Yes ☐ No
NOTES: Click or tap here to enter text.

FLORIDA

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Signature

Top Collector
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Pooley (Last) Stephanie (First) h. (Middle)

E-mail Address Spooley@irctax.com

Business Phone Number (772) 226-1466

Employed By Indian River County Tax Collector

Job Title Public Affairs Administrator

Name of High School Vero Beach Senior High Graduated? ☑ Yes ☐ No

Name of College Indian River State College Graduated? ☐ Yes ☑ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion** Collection of License, Taxes and Fees. Management for Florida Tax Collectors, Collection of Ad Valorem Taxes, Duties and Responsibilities of Florida Tax Collectors.

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Indian River County Tax Collector

Your Title CSR Clerk From 4/14 To 10/16

Name of Employer IRC Tax Collector

Your Title Pubic Affairs Administrator From 11/19 To Current

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Stephanie H Pooley Date: 12.6.19

Florida Tax Collectors Certificate awarded to

Stephanie L. Pooley

for the satisfactory completion of the Duties and Responsibilities of Florida Tax Collectors

Sponsored by
Department of Revenue
in cooperation with
The Center for Professional Development
and Public Service

M L Parker Jr.
Associate Vice President for Academic Affairs and Director, Center for Professional Development and Public Service

J. Thomas Herndon
Executive Director, Department of Revenue

October 19, 1990

Date of Exam

STATE OF FLORIDA

DEPARTMENT OF REVENUE

This is to certify that

Stephanie L. Pooley

is duly qualified as a Certified Florida Collector Assistant, has been recommended by the CFC-CFCA Admissions Committee, and is hereby declared to be a

Certified Florida Collector Assistant

together with

all the rights, benefits, and privileges thereto pertaining.
In Witness Whereof, this Certificate, duly signed,
has been issued and the great seal of the State affixed.

IN TESTIMONY WHEREOF,
I do hereunto set my hand and cause
to be affixed the Great Seal of the
State, at Tallahassee, The Capital,
this [illegible] day of [illegible] A.D. 19[illegible]
And of the Independence of the
United States the two hundred and [illegible] year.

J. Thomas Hamilton
EXECUTIVE DIRECTOR
DEPARTMENT OF REVENUE

Ann R. Emerson
CHAIRMAN - CFC-CFCA
ADMISSIONS COMMITTEE

11/01/1990

Florida Tax Collectors Certificate
awarded to

Stephanie L. Pooley

for the satisfactory completion of
The Tax Collector's Role in the
Collection of License, Taxes and Fees

Sponsored by
Department of Revenue
in cooperation with
The Center for Professional Development
and Public Service

Associate Vice President and Director, Center for Professional Development and Public Service

Executive Director, Department of Revenue

October 6, 1989

Date of Exam

Florida Tax Collectors Certificate
awarded to

Stephanie L. Pooley

for the satisfactory completion of Management for Florida Tax Collectors

Sponsored by
Department of Revenue
in cooperation with
The Center for Professional Development and Public Service

Mary L. Pavlowski
Associate Vice President and Director, Center for Professional Development and Public Service

J. Thomas Herndon
Executive Director, Department of Revenue

April 13, 1990
Date of Exam

Florida Tax Collectors Certificate awarded to

Stephanie L. Pooley

for the satisfactory completion of
The Tax Collector's Role in the
Collection of Ad Valorem Taxes

Sponsored by
Department of Revenue
in cooperation with
The Center for Professional Development
and Public Service

Mary L. Pankowski
Associate Vice President for Academic Affairs
and Director, Center for Professional
Development and Public Service

J. Thomas Herndon
Executive Director, Department of Revenue

August 10, 1990
Date of Exam

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Mary Lily Puente
County: Collier Job Title: Deputy Clerk
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 2/1/2000 to current

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Collection of Licenses, Taxes and Fees	30	☒
Bankruptcy – TCC 001	15	☒
Effective Decision Making – TCC 002	10	☒
Customer Service – TCC 003	5	☒
Collection and Distribution of Property Taxes and Special Assessments – TCC 503	30	x
Total Hours (minimum of 120 hours)	120	

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

FLORIDA

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Signature

Tax Collector
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Puente (Last) Mary (First) Lily (Middle)

E-mail Address mpuente@colliertax.com

Business Phone Number 239-657-2054

Employed By Collier County Tax Collector

Job Title Deputy Clerk

Name of High School Immokalee High School Graduated? ☒ Yes ☐ No

Name of College _____ Graduated? ☐ Yes ☐ No

Professional Organizations (in the collection field) _____

List below all tax collection courses and **enclose a copy of the certificate of completion** (501) Duties and Responsibilites

TCC001, 002, 003 (503) Collection & Distribution of Property Taxes and Non-Ad Valerm Assessments

(504) Collection of Licenses, Taxes, and Fees

Professional Designations _____

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Collier County Tax Collector

Your Title Deputy Clerk From 02-2000 To Present

Name of Employer _____

Your Title _____ From _____ To _____

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Mary Puente Date: 02/10/2020

The Florida Department of Revenue

Property Tax Oversight, Certification & Training Team

Certifies that

Mary Puente

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

August 22-26, 2016

Meghan Miller, Training Director
Property Tax Oversight

Danica Artaza, Research & Training Specialist
Property Tax Oversight

COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS Certificate

Congratulations,

MARY PUENTE,

on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on

Wednesday, June 19, 2019

30.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.

Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

CUSTOMER SERVICE COURSE Certificate

Congratulations,

MARY PUENTE,

on completing

TCC 003 - CUSTOMER SERVICE COURSE

course on

Thursday, June 20, 2019

5.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

BANKRUPTCY COURSE Certificate

LMSadmin@dor.state.fl.us
Tue 6/18/2019 10:43 AM
To: Mary Puente <mpuente@collierta .com>

Congratulations,

MARY PUENTE,

on completing

TCC 001 - BANKRUPTCY COURSE

course on

Tuesday, June 18, 2019

15.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

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Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

EFFECTIVE DECISION MAKING Certificate

LMSadmin@dor.state.fl.us
Tue 6/18/2019 4:25 PM
To: Mary Puente <mpuente@colliertax.com>

Congratulations,

MARY PUENTE,

on completing

TCC 002 - EFFECTIVE DECISION MAKING

course on

Tuesday, June 18, 2019

10.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.

Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Mary Puente

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 27-31, 2020

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Kristine Ann Reeves
County: Manatee Job Title: Tourist Tax Field Deputy
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 10/15/2017 to current

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Collection of Licenses, Taxes and Fees – TCC 504	30	☒
Management of a Florida Tax Collector's Office – TCC 502	30	☒
Collection and Distribution of Property Taxes and Special Assessments – TCC 503	30	☐ ☒
Total Hours (minimum of 120 hours)	120	

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

DR-410
R. 03/08

FLORIDA
DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

Property Tax Oversight Program
Florida Department of Revenue
Applications must have the signature of the Program Director, Tax Collector (or designee) below.

James McAdams
Chairman
Admissions Committee

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

Signature

Manatee County Tax Collector
Title

$25 Fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Reeves (Last) Kristine (First) Ann (Middle)

E-mail Address kristiner@taxcollector.com

Business Phone Number 941-741-4860

Employed By Manatee County Tax Collector

Job Title Tourist Tax Field Deputy

Name of High School Manatee High School Graduated? ☒ Yes ☐ No

Name of College Manatee Community College Graduated? ☒ Yes ☐ No

Professional Organizations (in the collection field) Florida Tourist Development Tax Association, Inc.

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC 501, TCC 502, TCC 503, TCC 504

Professional Designations

Please list below your experience with The Florida Department of Revenue andlor Florida County Tax Collector Office

Name of Employer Ken Burton, Jr. Manatee County Tax Collector

Your Title Tourist Tax Field Deputy From 10/15/2017 To Current

Name of Employer

Your Title From To

I hereby certify that the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation. I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Reeves.Kristine Digitally signed by Reeves.Kristine DN: cn=Reeves.Kristine, o, ou, email=KristineR@taxcollector.com, c=US Date: 2019.09.23 15:36:41 -04'00' Date:

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Kristine Reeves

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 14-18, 2019

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Kristine Reeves

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

June 10-14, 2019

Congratulations,

KRISTINE REEVES,

on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on

Thursday, August 29, 2019

30.00 credit hours



The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Kristine Reeves

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 16-20, 2019

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate: Megan Elizabeth Reveille
County: Alachua Job Title: Senior Client Services Associate

Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
☒ Include current employment
☒ Two years of experience with an applicable office
From: 04/04/2016 to Present
From: Click or tap to enter a date. to Click or tap to enter a date.

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate Collection and Distribution of Property Taxes and Non-Ad Valorem Assessments – TCC 503	30	☒
DL Transformed Phase I	40	☒
DL Transformed Phase II	40	☒
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
		☐
Total Hours (minimum of 120 hours)		☐
		☐
	140	

Committee recommends certification. ☐ Yes ☐ No
NOTES: Click or tap here to enter text.

FLORIDA
DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Linda R. Power
Signature

HR Administrator
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Reveille (Last) Megan (First) Elizabeth (Middle)

E-mail Address Megan.Reveille@alachuacollector.com

Business Phone Number 352 374 5280

Employed By Alachua County Tax Collector

Job Title Senior Client Services Associate

Name of High School Santa Fe High Graduated? ☒ Yes ☐ No

Name of College _____ Graduated? ☐ Yes ☐ No

Professional Organizations (in the collection field) _____

List below all tax collection courses and **enclose a copy of the certificate of completion** Tag + Title (phase 1 and 2), DL (phase 1 & 2), Duties and Responsibilities, + Collection and Distribution of Property Taxes and Special Assessments

Professional Designations _____

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Alachua County Tax Collector

Your Title Senior Client Services Associate From 4/4/2016 To current

Name of Employer _____

Your Title _____ From _____ To _____

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Megan Reveille Date: 2/12/2020

FLORIDA

HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Megan Reveille

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase I Training

On this 9th day of December 2016

Debora Ramos

Debora Ramos, Instructor
Research & Training Specialist

LEARNING & DEVELOPMENT

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER

MOTORIST SERVICES

A SAFER
FLORIDA
HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Megan Reveille

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase II Training

On this 10th day of February 2017

Debora Ramos

Debora Ramos, Instructor
Research & Training Specialist

LEARNING AND DEVELOPMENT

MOTORIST SERVICES
"VOICES COMING TOGETHER"

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Megan Reveille

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 14-18, 2019

Congratulations,

MEGAN REVEILLE,

on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on
Wednesday, February 5, 2020
30.00 credit hours

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Sandra Rodriguez
County: Manatee Job Title: Assistant Manager
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
☒ Include current employment
☒ Two years of experience with an applicable office
From: 12/29/2014 to current

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Collection of Licenses, Taxes and Fees	30	☒
Distribution of Taxes – TCC 503.09	2	☒
Mapping Basics – TCC 503.08	2	☒
Tax Deeds – TCC 503.07	2	☒
Annual Tax Roll – TCC 503.06	4	☒
Refunds – TCC 503.05	4	☒
Delinquent Taxes – TCC 503.04	4	☒
Non-Ad Valorem Assessments – TCC 503.03	4	☒
Tangible Personal Property – TCC 503.02	4	☒
Current Ad Valorem Taxes – TCC 503.01	4	☒
Collection of Licenses, Taxes and Fees – TCC 504	30	☒
Management of a Florida Tax Collector's Office – TCC 502	30	☒
		☒
Total Hours (minimum of 120 hours)	120	☐

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

FLORIDA DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Ken Burton

Signature

Manatee County Tax Collector

Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name RODRIGUEZ (Last) SANDRA (First) (Middle)

E-mail Address SANDRAR@TAXCOLLECTOR.COM

Business Phone Number 941-741-4800

Employed By MANATEE COUNTY TAX COLLECTOR'S OFFICE

Job Title ASSISTANT MANAGER

Name of High School BAYSHORE HIGH SCHOOL Graduated? ☒ Yes ☐ No

Name of College _____ Graduated? ☐ Yes ☐ No

Professional Organizations (in the collection field) _____

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC501, TCC502, TCC503, TCC504

Professional Designations _____

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Ken Burton, Jr. Manatee County Tax Collector

Your Title ASSISTANT MANAGER From 12/29/2014 To CURRENT

Name of Employer _____

Your Title _____ From _____ To _____

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Sandrea Rodriguez Date: 10/3/19

The Florida Department of Revenue

Property Tax Oversight, Certification & Training Team

Certifies that

Sandra Rodriquez

has successfully completed

DUTIES & RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

June 5-9, 2017

Meghan Miller, Training Director
Property Tax Oversight

Danica Artaza, Research & Training Specialist
Property Tax Oversight

Congratulations

Sandra Rodriguez

on completing the

TCC 503 Current Ad Valorem Taxes

course on

10/12/2017

4 credit hours

Congratulations

Sandra Rodriguez

on completing the

TCC 503 Tangible Personal Property

course on

10/12/2017

4 credit hours

Congratulations

Sandra Rodriguez

on completing the

TCC 503 Non-Ad Valorem Assessments course on

10/12/2017

4 credit hours

Congratulations

Sandra Rodriguez

on completing the

TCC 503 Delinquent Taxes course on

10/12/2017

4 credit hours

Congratulations

Sandra Rodriguez

on completing the

TCC 503 Refunds

course on

10/12/2017

4 credit hours

Congratulations

Sandra Rodriguez

on completing the

TCC 503 Annual Tax Roll

course on

10/12/2017

4 credit hours

Congratulations

Sandra Rodriguez

on completing the

TCC 503 Tax Deeds

course on

10/12/2017

2 credit hours

Congratulations

Sandra Rodriguez

on completing the

TCC 503 Mapping Basics

course on

10/12/2017

2 credit hours

Congratulations

Sandra Rodriguez

on completing the

TCC 503 Distribution of Taxes

course on

10/12/2017

2 credit hours

The Florida Department of Revenue

Property Tax Oversight, Certification & Training Team

Certifies that

Sandra Rodriguez

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

August 21-25, 2017

Meghan Miller, Training Director
Property Tax Oversight

Danica Artaza, Research & Training Specialist
Property Tax Oversight

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Sandra Rodriguez

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 16-20, 2019

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Jennifer Lee Royal
County: Baker Job Title: Tax Clerk
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 10/16/2017 to Present
  From: Click or tap to enter a date. to Click or tap to enter a date.

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate Collection and Distribution of Property Taxes and Non-Ad Valorem Assessments – TCC 503	30	☒
DL Transformed Phase I	40	☒
Bankruptcy – TCC 001		☒
Customer Service – TCC 003	15	☒
Click or tap here to enter text.	5	☒
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
		☐
Total Hours (minimum of 120 hours)	120	

Committee recommends certification. ☐ Yes ☐ No
NOTES: Click or tap here to enter text.

FLORIDA

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Amy Dugger
Signature

Tax Collector
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Royal (Last) Jennifer (First) Lee (Middle)

E-mail Address jen7893@aol.com

Business Phone Number (904) 259-6880

Employed By Baker County Tax Collectors Office

Job Title Tax Clerk

Name of High School Baker County High School Graduated? ☑ Yes ☐ No

Name of College Lake City Community College Graduated? ☑ Yes ☐ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion** Drivers License Transformed Phase 1, Duties and Responsibilities of Florida Tax Collectors, Collection and Distribution of Property Taxes and Special Assessments, Bankruptcy Course, Customer Service Course

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Baker County Tax Collectors Office

Your Title Tax Clerk From 10/16/2017 To present

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Jennifer L Royal Date: 12/31/2019

FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Jennifer Royal

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase I

On this 27th day of September 2019

DRIVER LICENSES ■ MOTOR VEHICLES ■ FIELD SUPPORT CENTER

MOTORIST SERVICES

Colleen Ochinero, Instructor
Education & Training Specialist

LEARNING & DEVELOPMENT

FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Jennifer Royal

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 8 hours of

DL Transformed Phase I

On this 27th day of September 2019

Incorrect hours recorded. See corrected certificate.

LEARNING & DEVELOPMENT

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER

MOTORIST SERVICES

"VOICES COMING TOGETHER"

Colleen Ochinero, Instructor
Education & Training Specialist

From: LMSadmin <LMSadmin@dor.state.fl.us>
To: JENNIFER ROYAL <jen7893@aol.com>
Subject: CUSTOMER SERVICE COURSE Certificate
Date: Fri, Oct 4, 2019 1:56 pm

Congratulations,

JENNIFER ROYAL,

on completing

TCC 003 - CUSTOMER SERVICE COURSE

course on

Friday, October 04, 2019

5.00 credit hours

DEPARTMENT OF REVENUE
FLORIDA

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.

Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

From: LMSadmin <LMSadmin@dor.state.fl.us>
To: JENNIFER ROYAL <jen7893@aol.com>
Subject: BANKRUPTCY COURSE Certificate
Date: Fri, Aug 16, 2019 1:59 pm

Congratulations,

JENNIFER ROYAL,

on completing

TCC 001 - BANKRUPTCY COURSE

course on

Friday, August 16, 2019

15.00 credit hours

FLORIDA DEPARTMENT OF REVENUE

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.

Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

From: LMSadmin <LMSadmin@dor.state.fl.us>
To: JENNIFER ROYAL <jen7893@aol.com>
Subject: COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS Certificate
Date: Wed, Sep 11, 2019 12:01 am

Congratulations,

JENNIFER ROYAL,

on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on

Friday, September 06, 2019

30.00 credit hours

DEPARTMENT OF REVENUE
FLORIDA

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.

Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Jennifer Royal

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 14-18, 2019

State of Florida
Department of Revenue

Home Sign On | Sign Off

View Your Transcript

JENNIFER ROYAL

Select a class for more information or to change a registration.

My Training Calendar

	Status	Start Date	Status Date	Course Code	Name	Grade	Contact Hours
SELECT	Finished - Mastered	09/01/2019	09/06/2019	TCCO 503	COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS		30.00
SELECT	Finished - Mastered	08/01/2019	08/16/2019	TCC 001	BANKRUPTCY COURSE		15.00
SELECT	Finished - Mastered	01/14/2019	02/04/2019	TCC 501	DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS		30.00



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CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Lisa M. Ryan
County: Indian River Job Title: Motorist Services Support Clerk
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 5/1/2013 to current

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Collection of Licenses, Taxes and Fees – TCC 504	30	☒
Distribution of Taxes – TCC 503.09	2	☒
Mapping Basics – TCC 503.08	2	☒
Tax Deeds – TCC 503.07	2	☒
Annual Tax Roll – TCC 503.06	4	☒
Refunds – TCC 503.05	4	☒
Delinquent Taxes – TCC 503.04	4	☒
Non-Ad Valorem Assessments – TCC 503.03	4	☒
Tangible Personal Property – TCC 503.02	4	☒
Current Ad Valorem Taxes – TCC 503.01	4	☒
Bankruptcy – TCC 001	15	☒
Effective Decision Making – TCC 002	10	☒
Customer Service – TCC 003	5	☒
	120	☐

Total Hours (minimum of 120 hours)

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

Amt: $50.00
CK# 040906

FLORIDA
DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Carole Jean Jordon
Signature

Tax Collector
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Ryan (Last) Lisa (First) M. (Middle)

E-mail Address rlisa@irctax.com

Business Phone Number (772) 226-1466

Employed By Indian River County Tax Collector

Job Title Motorist Services Support Clerk

Name of High School Brockton High School Graduated? ☑ Yes ☐ No

Name of College Aquinas College Graduated? ☑ Yes ☐ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC 501, TCC 001, TCC 002, TCC 003, TCC 503, TCC 504, TCC 002, TCC 003

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Indian River County Tax Collector

Your Title Motorist Services Support Clerk From 5/13 To Current

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Lisa M. Ryan Date: 12/6/2019

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team



Certifies that

Lisa Marie Ryan

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 14-18, 2019

Congratulations,

LISA MARIE RYAN,

on completing

TCC 003 - CUSTOMER SERVICE COURSE

course on
Wednesday, November 13, 2019
5.00 credit hours

FLORIDA DEPARTMENT OF REVENUE

Congratulations,

LISA MARIE RYAN,

on completing

TCC 002 - EFFECTIVE DECISION MAKING

course on
Wednesday, November 13, 2019
10.00 credit hours

FLORIDA DEPARTMENT OF REVENUE

Congratulations,

LISA MARIE RYAN,

on completing

TCC 001 - BANKRUPTCY COURSE

course on
Tuesday, November 05, 2019
15.00 credit hours

FLORIDA DEPARTMENT OF REVENUE

Congratulations

Lisa Marie Ryan

on completing the
TCC 503 Current Ad Valorem Taxes
course on
12/18/2017
4 credit hours



Congratulations

Lisa Marie Ryan

on completing the
TCC 503 Tangible Personal Property
course on
12/19/2017
4 credit hours



Congratulations

Lisa Marie Ryan

on completing the

TCC 503 Non-Ad Valorem Assessments course on

12/20/2017

4 credit hours

Congratulations

Lisa Marie Ryan

on completing the
TCC 503 Delinquent Taxes course on
12/21/2017
4 credit hours

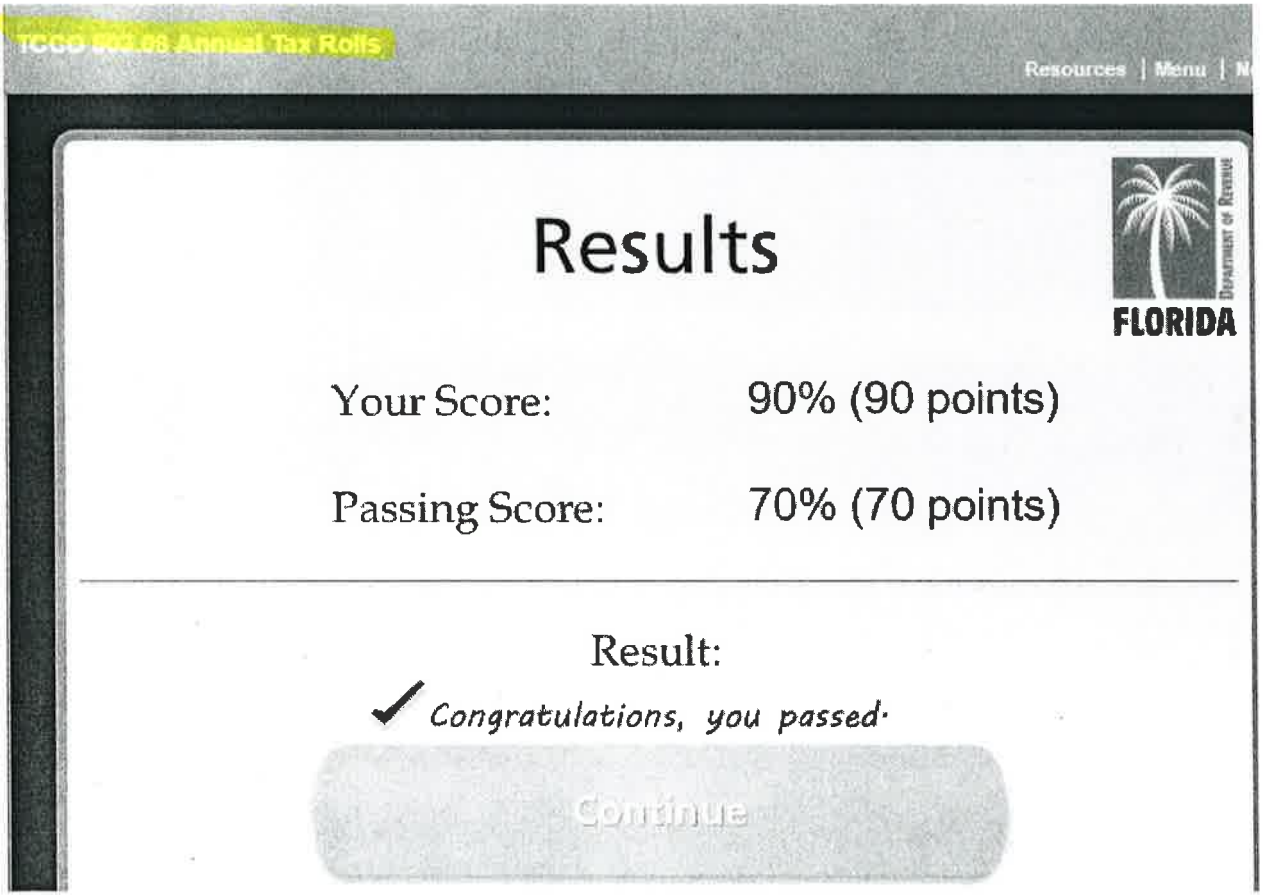


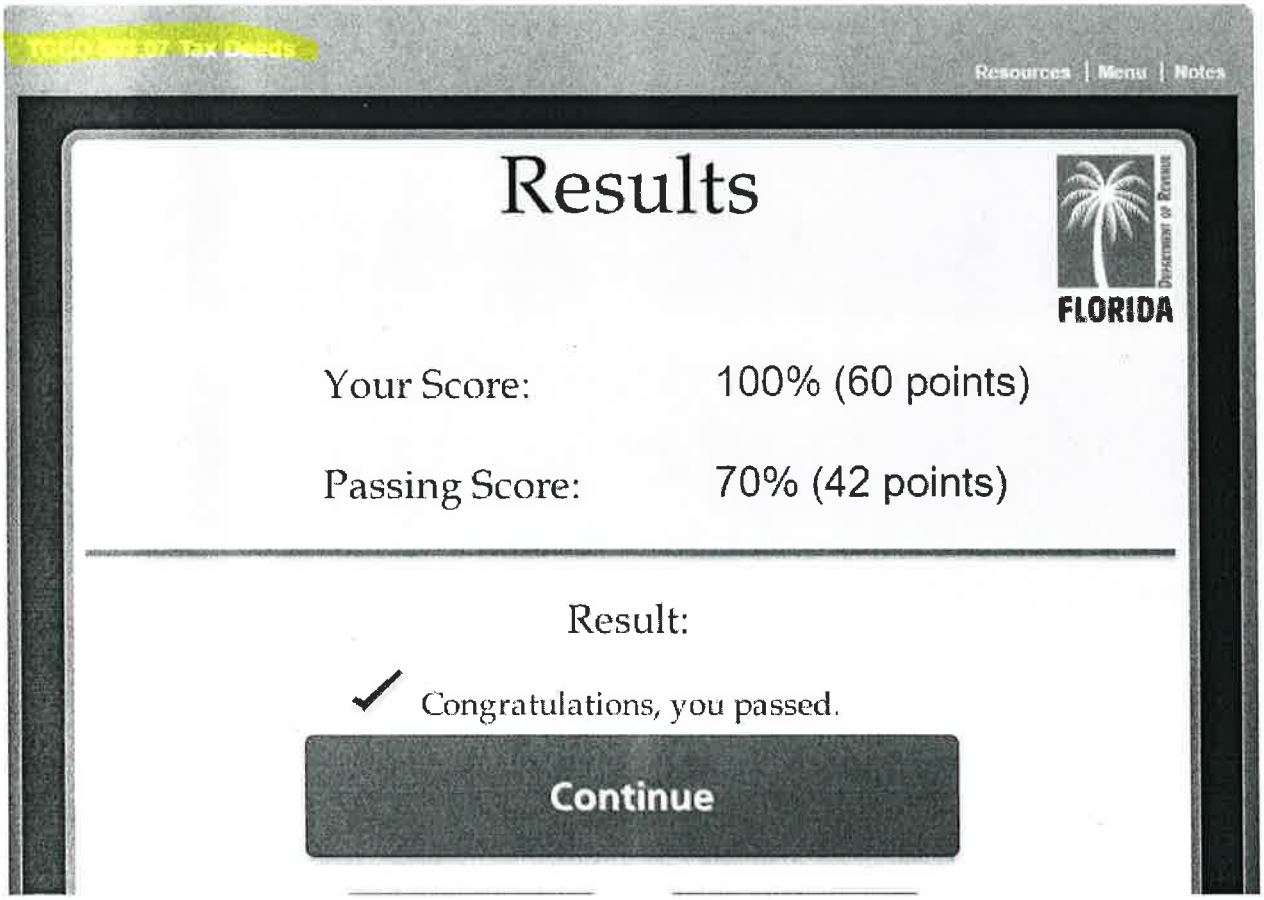
Congratulations

Lisa Marie Ryan

on completing the
TCC 503 Refunds
course on
12/21/2017
4 credit hours




Annual Tax Rolls
Resources | Menu |
Results
FLORIDA
Your Score: 90% (90 points)
Passing Score: 70% (70 points)
Result:
Congratulations, you passed.
Continue


Resources | Menu | Notes
Results
FLORIDA
Your Score: 100% (60 points)
Passing Score: 70% (42 points)
Result:
Congratulations, you passed.
Continue

Congratulations

Lisa Marie Ryan

on completing the
TCC 503 Mapping Basics
course on
12/21/2017
2 credit hours



Congratulations,

LISA MARIE RYAN,
on completing
TCC 503.09 - DISTRIBUTION OF PROPERTY TAXES

course on
Thursday, December 21, 2017
2.00 credit hours

FLORIDA
DEPARTMENT OF REVENUE

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA

Certifies that

Lisa Marie Ryan

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

June 4-8, 2018

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Carla Marie Sager
County: Manatee Job Title: Associate III
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
☒ Include current employment
☒ Two years of experience with an applicable office
From: 7/6/2015 to current

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Collection of Licenses, Taxes and Fees	30	☒
Distribution of Taxes – TCC 503.09	2	☒
Mapping Basics – TCC 503.08	2	☒
Tax Deeds – TCC 503.07	2	☒
Annual Tax Roll – TCC 503.06	4	☒
Refunds – TCC 503.05	4	☒
Delinquent Taxes – TCC 503.04	4	☒
Non-Ad Valorem Assessments – TCC 503.03	4	☒
Tangible Personal Property – TCC 503.02	4	☒
Current Ad Valorem Taxes – TCC 503.01	4	☒
Collection of Licenses, Taxes and Fees – TCC 504	30	☒
Management of a Florida Tax Collector's Office – TCC 502	30	☒
		☒
Total Hours (minimum of 120 hours)	120	☐

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

FLORIDA Department of Revenue

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

Signature

Manatee County Tax Collector
Title

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name SAGER (Last) CARLA (First) MARIE (Middle)

E-mail Address CARLAS@TAXCOLLECTOR.COM

Business Phone Number 941-741-4800

Employed By MANATEE COUNTY TAX COLLECTOR'S OFFICE

Job Title ASSOCIATE III

Name of High School SOUTHWOOD HIGH SCHOOL Graduated? ☒ Yes ☐ No

Name of College STATE COLLEGE OF FLORIDA Graduated? ☒ Yes ☐ No

Professional Organizations (in the collection field) _____

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC501, TCC502, TCC503, TCC504

Professional Designations _____

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Ken Burton, Jr. Manatee County Tax Collector

Your Title ASSOCIATE III From 07/06/2015 To CURRENT

Name of Employer _____

Your Title _____ From _____ To _____

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Carla M. Sager Date: 10/3/19

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team



Certifies that

Carla Sager

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 22-26, 2018

Congratulations

Carla Sager

on completing the

TCC 503 Annual Tax Roll

course on

9/8/2016

4 credit hours

Congratulations

Carla Sager

on completing the

TCC 503 Distribution of Taxes

course on

9/8/2016

2 credit hours

Congratulations

Carla Sager

on completing the

TCC 503 Refunds

course on

9/8/2016

4 credit hours

Congratulations

Carla Sager

on completing the

TCC 503 Current Ad Valorem Taxes

course on

9/8/2016

4 credit hours

Congratulations

Carla Sager

on completing the

TCC 503 Mapping Basics

course on

9/8/2016

2 credit hours

Congratulations

Carla Sager

on completing the

TCC 503 Tangible Personal Property

course on

9/8/2016

4 credit hours

Congratulations

Carla Sager

on completing the

TCC 503 Delinquent Taxes course on

9/8/2016

4 credit hours

Congratulations

Carla Sager

on completing the

TCC 503 Non-Ad Valorem Assessments course on

9/8/2016

4 credit hours

Congratulations

Carla Sager

on completing the

TCC 503 Tax Deeds

course on

9/8/2016

2 credit hours

The Florida Department of Revenue

Property Tax Oversight, Certification & Training Team

Certifies that

Carla Sager

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

August 21-25, 2017

Meghan Miller, Training Director
Property Tax Oversight

Danica Artaza, Research & Training Specialist
Property Tax Oversight

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Carla Sager

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 16-20, 2019

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Wendy A. Sarra
County: Escambia Job Title: Senior Manager
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
☒ Include current employment
☒ Two years of experience with an applicable office
From: 2/4/2013 to current

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Collection of Licenses, Taxes and Fees	30	☒
Distribution of Taxes – TCC 503.09	2	☒
Mapping Basics – TCC 503.08	2	☒
Tax Deeds – TCC 503.07	2	☒
Annual Tax Roll – TCC 503.06	4	☒
Refunds – TCC 503.05	4	☒
Delinquent Taxes – TCC 503.04	4	☒
Non-Ad Valorem Assessments – TCC 503.03	4	☒
Tangible Personal Property – TCC 503.02	4	☒
Current Ad Valorem Taxes – TCC 503.01		☐
Management of a Florida Tax Collector's Office – TCC 502	30	☒
		☐
	120	☐
Total Hours (minimum of 120 hours)		☐

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

FLORIDA
DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Signature

Chief of Staff
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Sarra (Last) Wendy (First) A (Middle)

E-mail Address wsarra@escambiataxcollector.com

Business Phone Number 850 438-6500 X3401

Employed By Escambia County Tax Collector

Job Title Senior Manager

Name of High School Lake Worth High School Graduated? ☑ Yes ☐ No

Name of College Palm Beach State College Graduated? ☐ Yes ☑ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC 503; TCC 501; TCC 504; TCC 502

Professional Designations CME (certified Mtrcycle Examiner), CDE (Cert driver exam), CDL Certified Tester, AAMVA FDR CERTIFIED

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Escambia County Tax Collector

Your Title Senior Manager From 2/4/13 To Current

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Wendy A Sarra Date: 12-10-19

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Wendy Sarra

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 14-18, 2019

Jessica L. Grimes

From: Wendy Sarra
Sent: Thursday, December 5, 2019 11:08 AM
To: Jessica L. Grimes
Subject: FW: MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE Certificate

Jessica
My certificate
Wendy

From: LMSadmin@dor.state.fl.us [mailto:LMSadmin@dor.state.fl.us]
Sent: Thursday, December 05, 2019 9:36 AM
To: Wendy Sarra <WMetro@escambiataxcollector.com>
Subject: MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE Certificate

Congratulations,

WENDY SARRA,

on completing

TCC 502 - MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

course on

Tuesday, October 01, 2019

30.00 credit hours

Completion date should be 12/05/19

FLORIDA DEPARTMENT OF REVENUE

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.

Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

Congratulations

WENDY METRO

on completing the

TCC 503 Current Ad Valorem Taxes

course on

3/8/2017

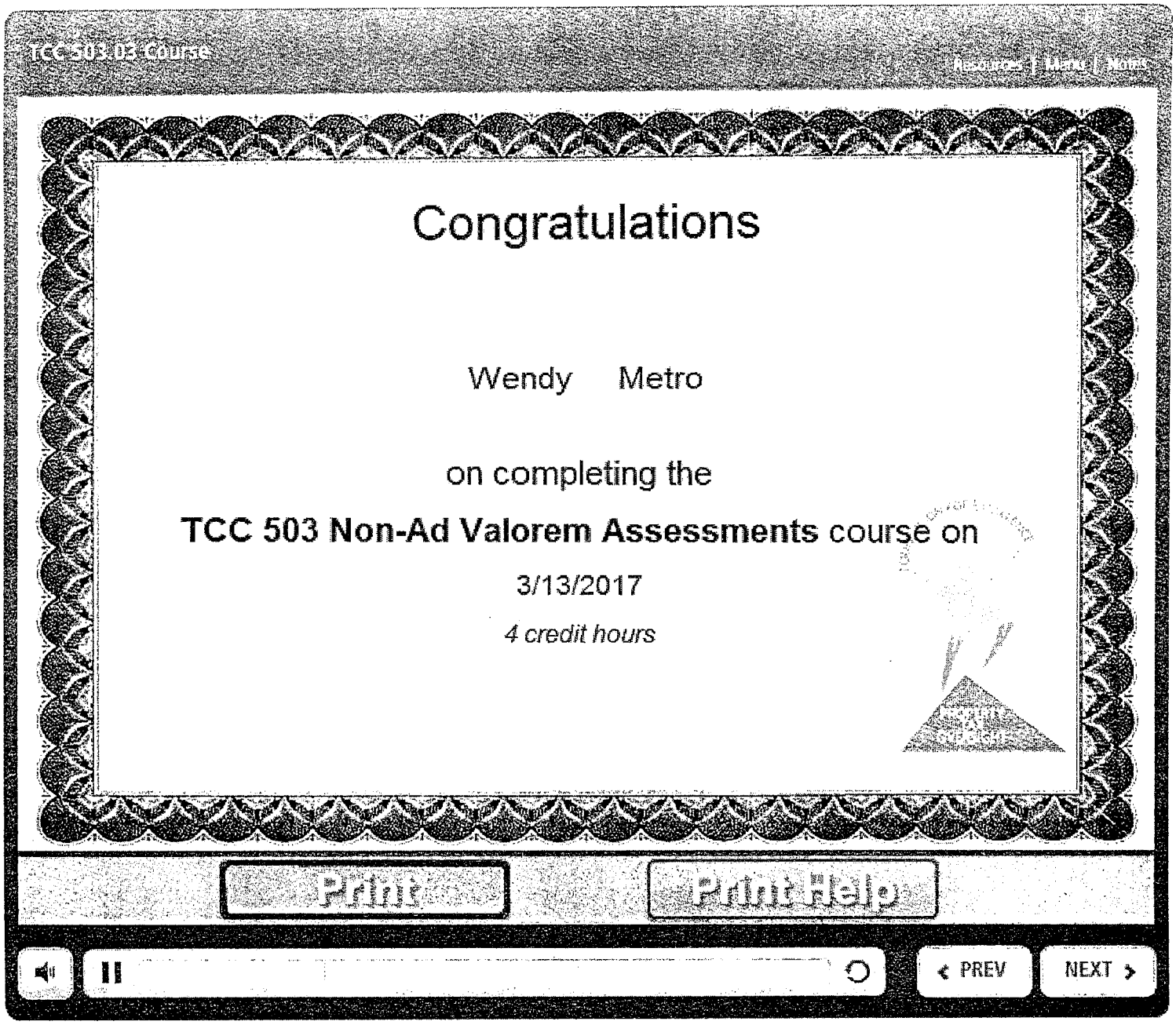
4 credit hours



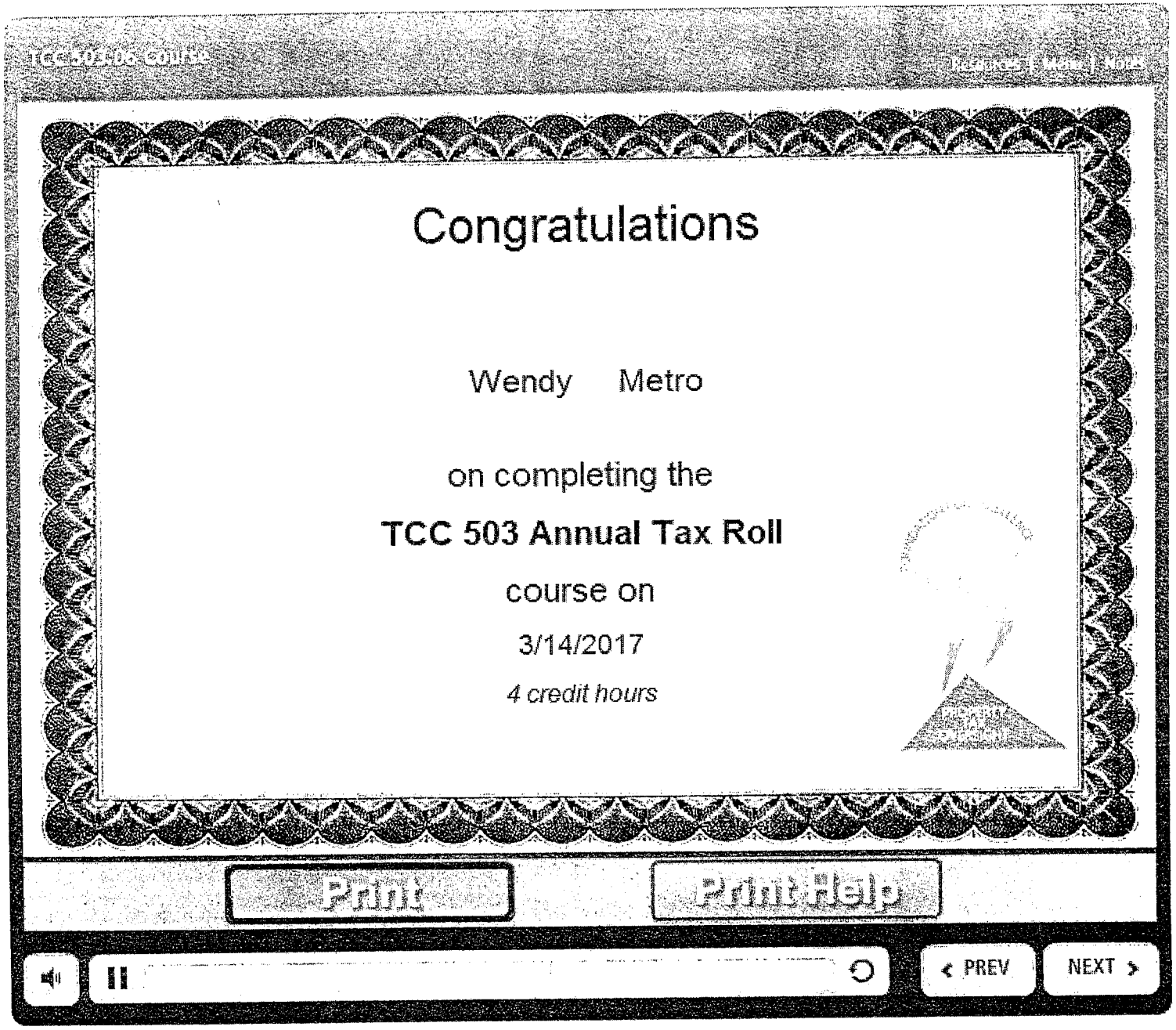
Print Print Help

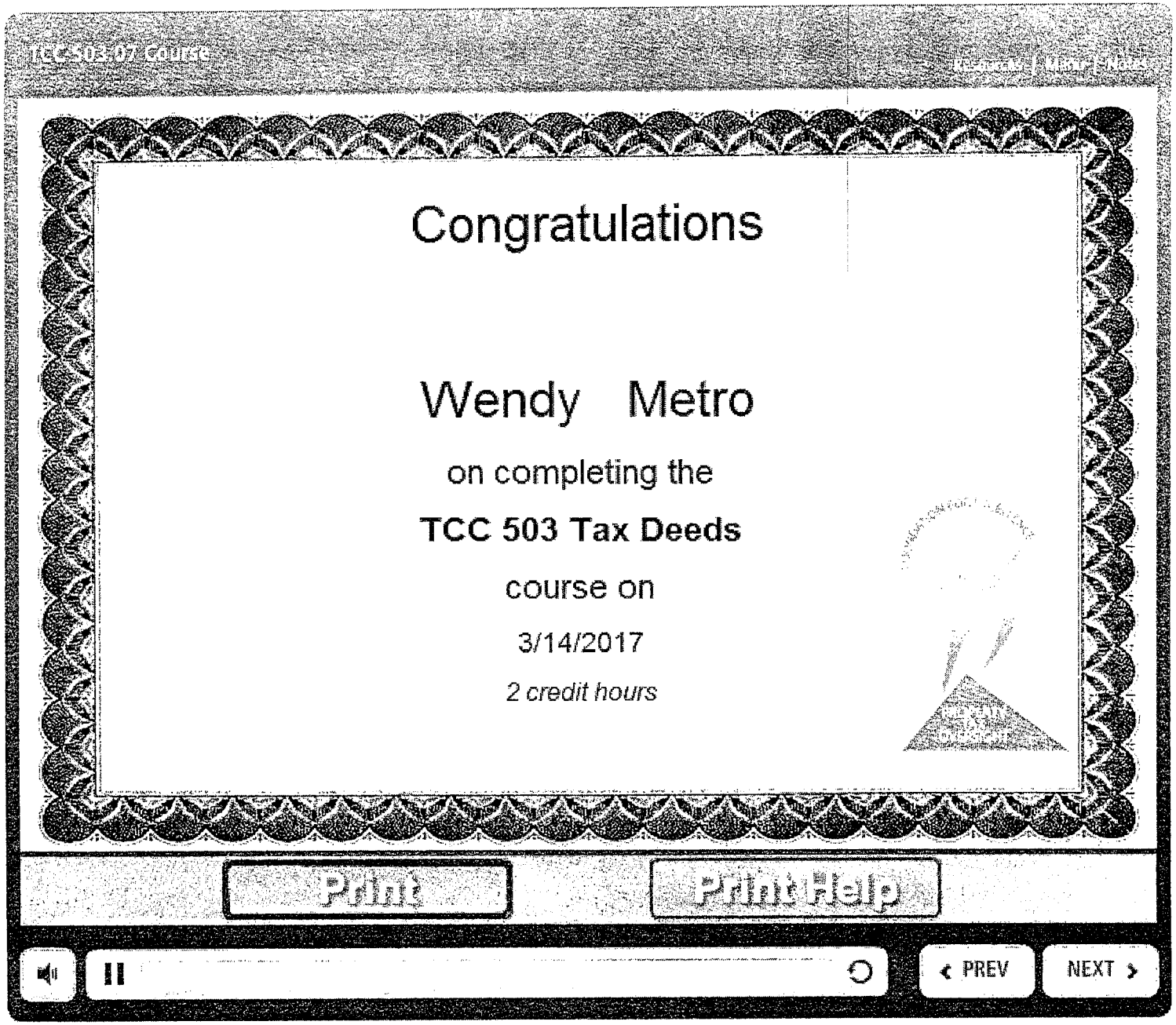
PREV

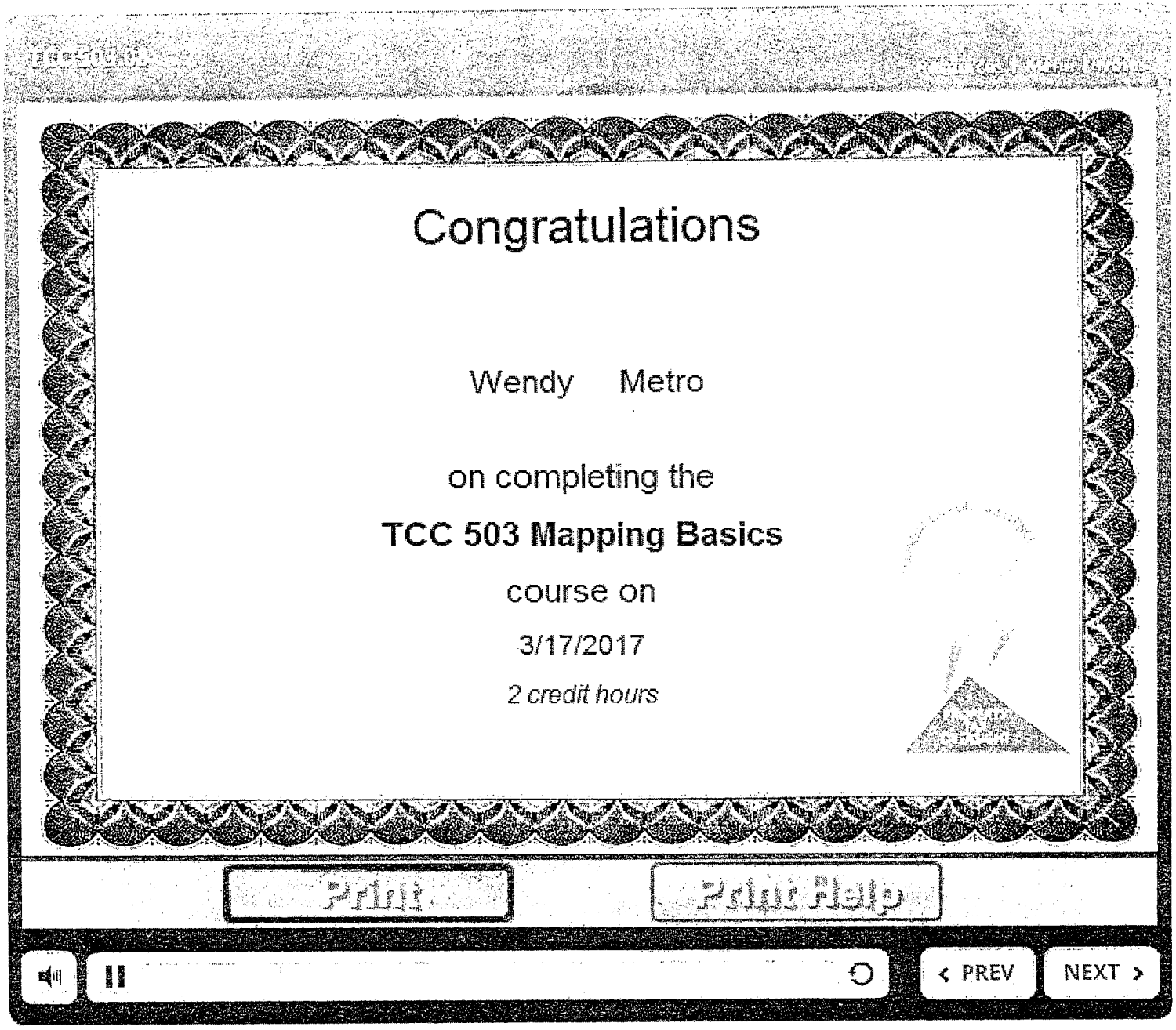

TCC 503.02 course
Congratulations
wendy metro
on completing the
TCC 503 Tangible Personal Property
course on
3/13/2017
4 credit hours
Print
Print Help
PREV
NEXT

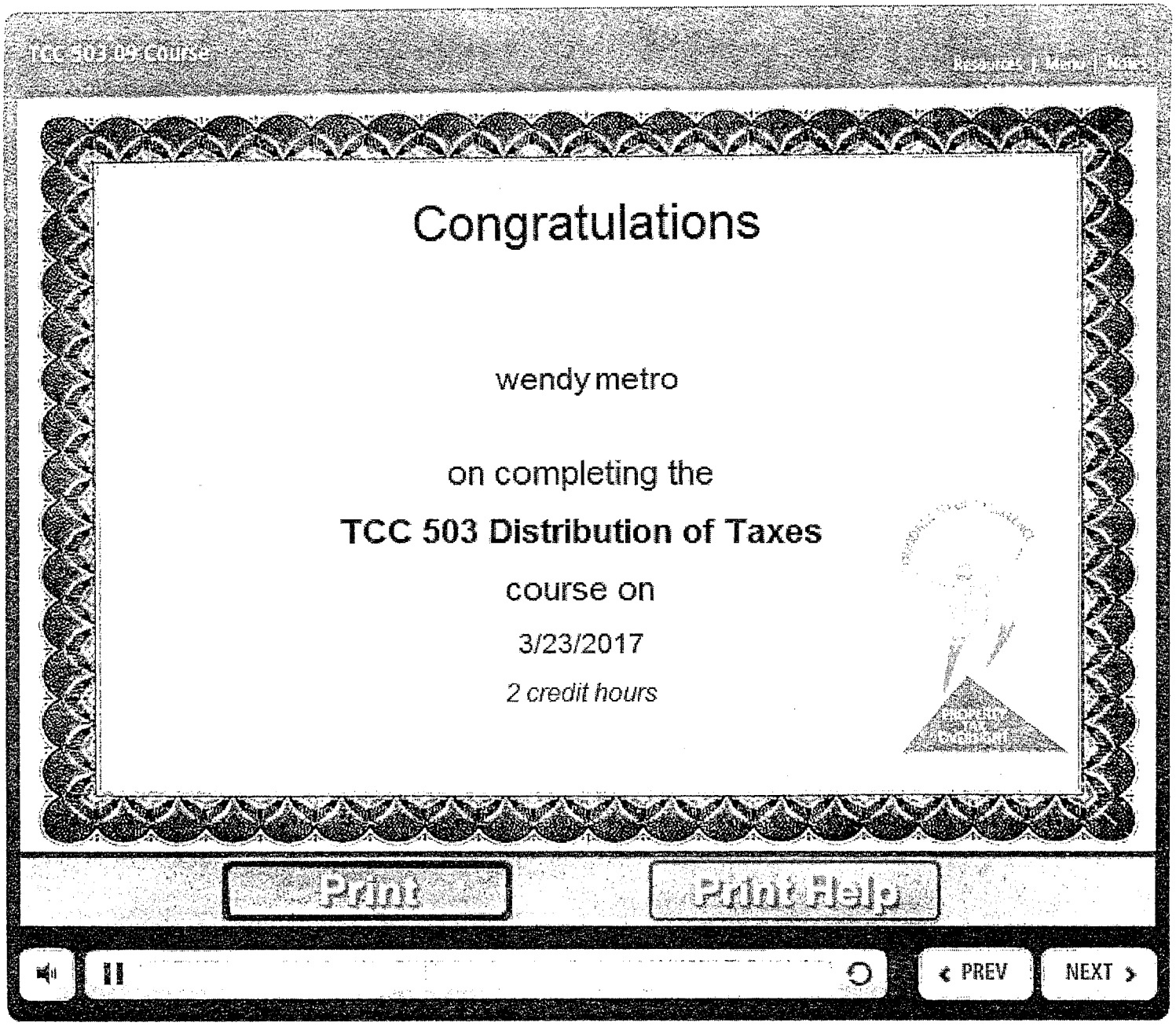

TCC 503.03 Course
Congratulations
Wendy Metro
on completing the
TCC 503 Non-Ad Valorem Assessments course on
3/13/2017
4 credit hours
Print
Print Help
PREV
NEXT

COLLECTION OF CURRENT AD VALOREM TAXES	TCC 503.01	*Plan*	Finished - Mastered	03/24/2017	02/23/2017	03/01/2017	03/08/2017
COLLECTION & ENFORCEMENT OF TANGIBLE PERSONAL PROPERTY	TCC 503.02	*Plan*	Finished - Mastered	03/24/2017	02/23/2017	03/01/2017	03/13/2017
COLLECTION OF NON-AD VALOREM ASSESSMENTS	TCC 503.03	*Plan*	Finished - Mastered	03/24/2017	02/23/2017	03/01/2017	03/13/2017
COLLECTION OF DELINQUENT PROPERTY TAXES AND TAX CERTIFICATES	TCC 503.04	*Plan*	Finished - Mastered	03/24/2017	02/23/2017	03/01/2017	03/17/2017
REFUND OF AD VALOREM PROPERTY TAXES	TCC 503.05	*Plan*	Finished - Mastered	03/24/2017	02/23/2017	03/01/2017	03/14/2017
ANNUAL TAX ROLLS	TCC 503.06	*Plan*	Finished - Mastered	03/24/2017	02/23/2017	03/01/2017	03/14/2017
TAX DEEDS	TCC 503.07	*Plan*	Finished - Mastered	03/24/2017	02/23/2017	03/01/2017	03/14/2017
BASIC MAPPING	TCC 503.08	*Plan*	Finished - Mastered	03/24/2017	02/23/2017	03/01/2017	03/17/2017
DISTRIBUTION OF PROPERTY TAXES							


Congratulations
Wendy Metro
on completing the
TCC 503 Annual Tax Roll
course on
3/14/2017
4 credit hours
Print
Print Help
PREV
NEXT


TCC 503.07 Course
Congratulations
Wendy Metro
on completing the
TCC 503 Tax Deeds
course on
3/14/2017
2 credit hours
Print
Print Help
PREV
NEXT


Congratulations
Wendy Metro
on completing the
TCC 503 Mapping Basics
course on
3/17/2017
2 credit hours
Print
Print Help
PREV
NEXT


TCC 503.09 Course
Congratulations
wendy metro
on completing the
TCC 503 Distribution of Taxes
course on
3/23/2017
2 credit hours
Print
Print Help
PREV
NEXT

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Wendy Sarra

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

June 10-14, 2019

Department of Health • Office of Vital Statistics

(STATE FILE NUMBER)

STATE OF FLORIDA
MARRIAGE RECORD

TYPE IN UPPER CASE
USE BLACK INK
This license not valid unless seal of Clerk, Circuit or County Court, appears thereon.

CLERK OF CIRCUIT COURT • ESCAMBIA COUNTY, FLORIDA

CERTIFIED TO BE A TRUE COPY OF THE ORIGINAL ON FILE IN THIS OFFICE
WITNESS MY HAND AND OFFICIAL SEAL
PAM CHILDERS
CLERK OF THE CIRCUIT COURT & COMPTROLLER
ESCAMBIA COUNTY, FLORIDA
BY: _____ D.C.
DATE: 2/13/18

2017 ML 003859
(APPLICATION NUMBER)

APPLICATION TO MARRY

1. NAME OF SPOUSE *(First, Middle, Last)*		1b. MAIDEN SURNAME *(If applicable)*	2. DATE OF BIRTH *(Month, Day, Year)*
MICHAEL HAUER SARRA			05/29/1941
3a. RESIDENCE - CITY, TOWN, OR LOCATION	3b. COUNTY	3c. STATE	4. BIRTHPLACE *(State or foreign Country)*
PANAMA CITY	BAY	FLORIDA	FLORIDA
5a. NAME OF SPOUSE *(First, Middle, Last)*		5b. MAIDEN SURNAME *(If applicable)*	6. DATE OF BIRTH *(Month, Day, Year)*
WENDY ANNE METRO		BROWNE	02/06/1953
7a. RESIDENCE - CITY, TOWN, OR LOCATION	7b. COUNTY	7c. STATE	8. BIRTHPLACE *(State or foreign Country)*
MILTON	SANTA ROSA	FLORIDA	PENNSYLVANIA

WE THE APPLICANTS NAMED IN THIS CERTIFICATE, EACH FOR HIMSELF OR HERSELF, STATE THAT THE INFORMATION PROVIDED ON THIS RECORD IS CORRECT TO THE BEST OF OUR KNOWLEDGE AND BELIEF, THAT NO LEGAL OBJECTION TO THE MARRIAGE NOR THE ISSUANCE OF A LICENSE TO AUTHORIZE THE SAME IS KNOWN TO US AND HEREBY APPLY FOR LICENSE TO MARRY.

9. SIGNATURE OF SPOUSE *(Sign full name using black ink)*	10. SUBSCRIBED AND SWORN TO BEFORE ME ON *(Date)*
▶ Michael H. Sarra	12/22/2017
11. TITLE OF OFFICIAL	12. SIGNATURE OF OFFICIAL *(Use black ink)*
DEPUTY CLERK	▶ Stephanie Green
13. SIGNATURE OF SPOUSE *(Sign full name using black ink)*	14. SUBSCRIBED AND SWORN TO BEFORE ME ON *(Date)*
▶ Wendy A Metro	12/22/2017
15. TITLE OF OFFICIAL	16. SIGNATURE OF OFFICIAL *(Use black ink)*
DEPUTY CLERK	▶ Stephanie Green

CLERK OF THE CIRCUIT COURT ESCAMBIA COUNTY, FLORIDA

LICENSE TO MARRY

AUTHORIZATION AND LICENSE IS HEREBY GIVEN TO ANY PERSON DULY AUTHORIZED BY THE LAWS OF THE STATE OF FLORIDA TO PERFORM A MARRIAGE CEREMONY WITHIN THE STATE OF FLORIDA AND TO SOLEMNIZE THE MARRIAGE OF THE ABOVE NAMED PERSONS. THIS LICENSE MUST BE USED ON OR AFTER THE EFFECTIVE DATE AND ON OR BEFORE THE EXPIRATION DATE IN THE STATE OF FLORIDA IN ORDER TO BE RECORDED AND VALID.

17. COUNTY ISSUING LICENSE	18. DATE LICENSE ISSUED	18a. DATE LICENSE EFFECTIVE	19. EXPIRATION DATE
ESCAMBIA COUNTY	12/22/2017	12/25/2017	02/23/2018

20a. SIGNATURE OF COURT CLERK OR JUDGE	20b. TITLE	20c. BY D.C.
▶ Pam Childers	CLERK OF COURTS	

CLERK OF THE CIRCUIT COURT ESCAMBIA COUNTY, FLORIDA

CERTIFICATE OF MARRIAGE

I HEREBY CERTIFY THAT THE ABOVE NAMED SPOUSES WERE JOINED BY ME IN MARRIAGE IN ACCORDANCE WITH THE LAWS OF THE STATE OF FLORIDA.

21. DATE OF MARRIAGE *(Month, Day, Year)*	22. CITY, TOWN, OR LOCATION OF MARRIAGE
February 10, 2018	Pensacola Florida

SEAL

23a. SIGNATURE OF PERSON PERFORMING CEREMONY *(Use black ink)*	[redacted]
▶ Scott Lunsford	
23b. NAME AND TITLE OF PERSON PERFORMING CEREMONY *(Or notary stamp)*	24. SIGNATURE OF WITNESS TO CEREMONY *(Use black ink)*
SCOTT LUNSFORD Commission # GG 167093 Expires December 29, 2021 Bonded Thru Troy Fain Insurance 800-385-7019	▶ [illegible]
	25. SIGNATURE OF WITNESS TO CEREMONY *(Use black ink)*
	▶ Elizabeth [illegible]

INFORMATION BELOW FOR USE BY VITAL STATISTICS ONLY - NOT TO BE RECORDED

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Kathi Suzanne Sentz
County: Manatee Job Title: Associate III
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
☒ Include current employment
☒ Two years of experience with an applicable office
From: 1/11/2016 to current

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Collection of Licenses, Taxes and Fees	30	☒
Distribution of Taxes – TCC 503.09	2	☒
Mapping Basics – TCC 503.08	2	☒
Tax Deeds – TCC 503.07	2	☒
Annual Tax Roll – TCC 503.06	4	☒
Refunds – TCC 503.05	4	☒
Delinquent Taxes – TCC 503.04	4	☒
Non-Ad Valorem Assessments – TCC 503.03	4	☒
Tangible Personal Property – TCC 503.02	4	☒
Current Ad Valorem Taxes – TCC 503.01	4	☒
Collection of Licenses, Taxes and Fees – TCC 504	30	☒
Management of a Florida Tax Collector's Office – TCC 502	30	☒
		☒
Total Hours (minimum of 120 hours)	120	☐

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

FLORIDA

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Ken Burton

Signature

Manatee County Tax Collector

Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name SENTZ (Last) KATHI (First) SUZANNE (Middle)

E-mail Address KATHIS@TAXCOLLECTOR.COM

Business Phone Number 941-741-4800

Employed By MANATEE COUNTY TAX COLLECTOR'S OFFICE

Job Title ASSOCIATE III

Name of High School BULLOCK CREEK HIGH SCHOOL Graduated? ☒ Yes ☐ No

Name of College DAVENPORT UNIVERSITY Graduated? ☒ Yes ☐ No

Professional Organizations (in the collection field) _____

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC501, TCC502, TCC503, TCC504

Professional Designations _____

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Ken Burton, Jr. Manatee County Tax Collector

Your Title ASSOCIATE III From 01/11/2016 To CURRENT

Name of Employer _____

Your Title _____ From _____ To _____

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Kathi Sentz Date: 10/2/19

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Kathi Sentz

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 22-26, 2018

TCC 503.01 LMS

Resources | Menu | Notes

Congratulations

Kathi Sentz

on completing the

TCC 503 Current Ad Valorem Taxes

course on

10/10/2017

4 credit hours

TCC 503.02 LMS

Resources | Menu | Notes

Congratulations

Kathi Sentz

on completing the

TCC 503 Tangible Personal Property

course on

10/10/2017

4 credit hours

TCC 503.03 LMS

Resources | Menu | Notes

Congratulations

Kathi Sentz

on completing the

TCC 503 Non-Ad Valorem Assessments course on

10/10/2017

4 credit hours

TCC 503.04 LMS

Resources | Menu | Notes

Congratulations

Kathi Sentz

on completing the

TCC 503 Delinquent Taxes course on

10/10/2017

4 credit hours

TCC 503.05 LMS

Resources | Menu | Notes

Congratulations

Kathi Sentz

on completing the

TCC 503 Refunds

course on

10/10/2017

4 credit hours

TCC 503.06 LMS

Resources | Menu | Notes

Congratulations

Kathi Sentz

on completing the

TCC 503 Annual Tax Roll

course on

10/10/2017

4 credit hours

TCC 503.07 LMS

Resources | Menu | Notes

Congratulations

Kathi Sentz

on completing the

TCC 503 Tax Deeds

course on

10/10/2017

2 credit hours

TCC 503.08 LMS

Resources | Menu | Notes

Congratulations

Kathi Sentz

on completing the

TCC 503 Mapping Basics

course on

10/10/2017

2 credit hours

TCC 503.09 LMS

Resources | Menu | Notes

Congratulations

Kathi Sentz

on completing the

TCC 503 Distribution of Taxes

course on

10/10/2017

2 credit hours

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Kathi Sentz

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

June 10-14, 2019

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Kathi Sentz

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 16-20, 2019

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Harriette Emeline Ometa Sorezza
County: Pasco Job Title: Assistant Office Manager
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 1/1/2015 to Current
  From: Click or tap to enter a date. to Click or tap to enter a date.

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Distribution of Taxes – TCC 503.09	2	☒
Mapping Basics – TCC 503.08	2	☒
Tax Deeds – TCC 503.07	2	☒
Annual Tax Roll – TCC 503.06	4	☒
Refunds – TCC 503.05	4	☒
Delinquent Taxes – TCC 503.04	4	☒
Non-Ad Valorem Assessments – TCC 503.03	4	☒
Tangible Personal Property – TCC 503.02	4	☒
Current Ad Valorem Taxes – TCC 503.01	4	☒
Bankruptcy – TCC 001	15	☒
Effective Decision Making – TCC 002	10	☒
Customer Service – TCC 003	5	☒
Fraudulent Document Recognition	8	☒
DL Transformed Sanctions	8	☒
DL Transformed Financial Responsibility	8	☒
Legal Presence	6	x
Total Hours (minimum of 120 hours)	120	

Committee recommends certification. ☐ Yes ☐ No
NOTES: Click or tap here to enter text.

FLORIDA DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Michelle Valuren
Signature

Director of Branch Operations
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name SOREZZA (Last) HARRIETTE (First) EMELINE OMETA (Middle)

E-mail Address hsorezza@pascotaxes.com

Business Phone Number 727-847-8165

Employed By Pasco County Tax Collector

Job Title Assistant Office Manager

Name of High School Springer Memorial High School Barbados GED 1979 Graduated? ☒ Yes ☐ No

Name of College International Career Institute Graduated? ☑ Yes ☐ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion**

TCC501 (30), TCC 001 (15), TCC002 (10), TCC 003 (5), TCC 503 (30), FDR (8), DL Transformed: Financial Responsibility (8), DL Transformed: Sanctions (8), DL Transformed: Legal Presence (6)

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Pasco County Tax Collector

Your Title Assistant Office Manager From January 2015 To Present

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Harriette Sorezza Date: 2/14/20

MIKE FASANO
TAX COLLECTOR/PASCO COUNTY/FLORIDA
POST OFFICE BOX 276/DADE CITY, FLORIDA 33526-0276

Sorezza, Harriette

CFCA CERTIFICATION		
Course/Class	Hours	
TCC 501	30	✓
TCC 001	15	✓
TCC 002	10	✓
TCC 003	5	✓
TCC 503.01	4	✓
TCC 503.02	4	✓
TCC 503.03	4	✓
TCC 503.04	4	✓
TCC 503.05	4	✓
TCC 503.06	4	✓
TCC 503.07	2	✓
TCC 503.08	2	✓
TCC 503.09	2	✓
TOTAL DOR HOURS	90	90
Fraudulent Document Training	8	✓
DL Phase I - Sanctions	8	✓
DL Phase I - Financial Responsibility	8	✓
DL Phase II - Legal Presence	6	✓
	30	30
TOTAL DMV HOURS		
TOTAL HOURS CREDITED	TOTAL	120

OK

rev 7/19

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Harriette Sorezza

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 27-31, 2020

From: LMSadmin@dor.state.fl.us
Subject: BANKRUPTCY COURSE Certificate
Date: Feb 5, 2020 at 9:30:36 PM
To: Harriette Sorezza HSorezza@pascotaxes.com

Congratulations,

HARRIETTE SOREZZA,

on completing

TCC 001 - BANKRUPTCY COURSE

course on

Wednesday, February 5, 2020

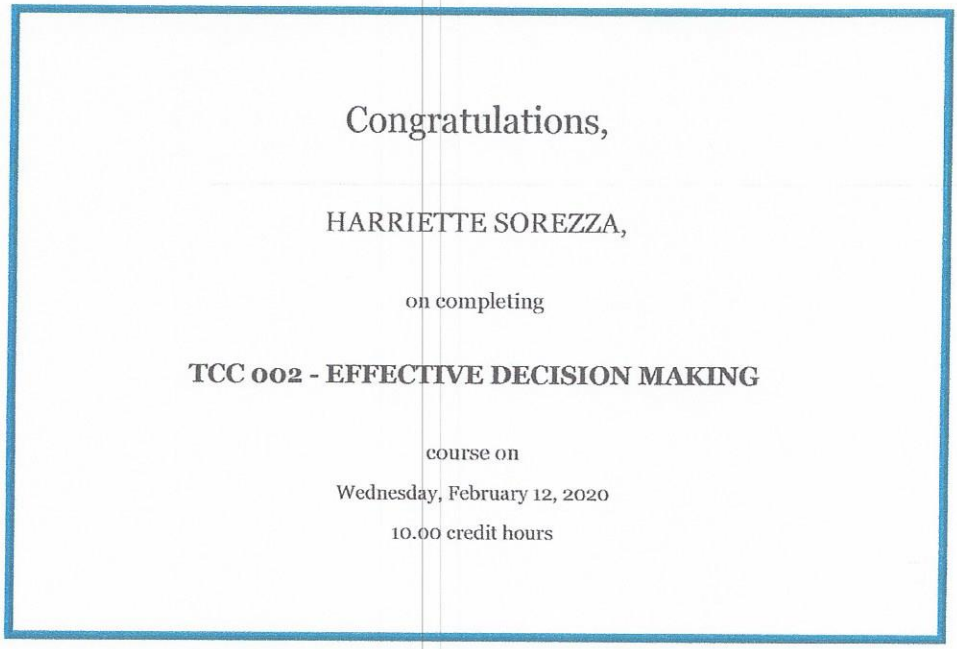
15.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public

From: LMSadmin@dor.state.fl.us
Subject: EFFECTIVE DECISION MAKING Certificate
Date: Feb 12, 2020 at 10:06:32 PM
To: Harriette Sorezza HSorezza@pascotaxes.com



Congratulations,

HARRIETTE SOREZZA,

on completing

TCC 002 - EFFECTIVE DECISION MAKING

course on

Wednesday, February 12, 2020

10.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was

From: LMSadmin@dor.state.fl.us
Subject: CUSTOMER SERVICE COURSE Certificate
Date: Feb 12, 2020 at 5:33:26 PM
To: Harriette Sorezza HSorezza@pascotaxes.com

Congratulations,

HARRIETTE SOREZZA,

on completing

TCC 003 - CUSTOMER SERVICE COURSE

course on

Wednesday, February 12, 2020

5.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was

From: LMSadmin@dor.state.fl.us
Subject: COLLECTION OF CURRENT AD VALOREM TAXES Certificate
Date: Nov 25, 2019 at 8:37:27 PM
To: Harriette Sorezza HSorezza@pascotaxes.com

Congratulations,

HARRIETTE SOREZZA,

on completing

TCC 503.01 - COLLECTION OF CURRENT AD VALOREM TAXES

course on

Monday, November 25, 2019

4.00 credit hours

FLORIDA DEPARTMENT OF REVENUE

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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Cautions on corresponding with Revenue by email: Under

Congratulations,

HARRIETTE SOREZZA,

on completing

TCC 503.02 - COLLECTION & ENFORCEMENT OF TANGIBLE PERSONAL PROPERTY

course on

Tuesday, November 26, 2019

4.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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From: LMSadmin@dor.state.fl.us
Subject: COLLECTION OF NON-AD VALOREM ASSESSMENTS Certificate
Date: Jan 31, 2020 at 6:48:37 PM
To: Harriette Sorezza HSorezza@pascotaxes.com

Congratulations,

HARRIETTE SOREZZA,

on completing

TCC 503.03 - COLLECTION OF NON-AD VALOREM ASSESSMENTS

course on

Friday, January 31, 2020

4.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was

Michelle Vancuren

Subject: FW: COLLECTION OF DELINQUENT PROPERTY TAXES AND TAX CERTIFICATES Certificate

From: Harriette Sorezza
Sent: Friday, February 14, 2020 1:56 PM
To: Michelle Vancuren <MVancuren@pascotaxes.com>
Subject: FW: COLLECTION OF DELINQUENT PROPERTY TAXES AND TAX CERTIFICATES Certificate

From: LMSadmin@dor.state.fl.us [mailto:LMSadmin@dor.state.fl.us]
Sent: Friday, February 14, 2020 1:19 PM
To: Harriette Sorezza <HSorezza@pascotaxes.com>
Subject: COLLECTION OF DELINQUENT PROPERTY TAXES AND TAX CERTIFICATES Certificate

Congratulations,

HARRIETTE SOREZZA,

on completing

TCC 503.04 - COLLECTION OF DELINQUENT PROPERTY TAXES AND TAX CERTIFICATES

course on

Friday, February 14, 2020

Michelle Vancuren

Subject: FW: REFUND OF AD VALOREM PROPERTY TAXES Certificate

From: Harriette Sorezza
Sent: Friday, February 14, 2020 1:56 PM
To: Michelle Vancuren <MVancuren@pascotaxes.com>
Subject: FW: REFUND OF AD VALOREM PROPERTY TAXES Certificate

From: LMSadmin@dor.state.fl.us [mailto:LMSadmin@dor.state.fl.us]
Sent: Friday, February 14, 2020 1:52 PM
To: Harriette Sorezza <HSorezza@pascotaxes.com>
Subject: REFUND OF AD VALOREM PROPERTY TAXES Certificate

Congratulations,

HARRIETTE SOREZZA,

on completing

TCC 503.05 - REFUND OF AD VALOREM PROPERTY TAXES

course on

Friday, February 14, 2020

Michelle Vancuren

Subject: FW: ANNUAL TAX ROLLS Certificate

From: Harriette Sorezza
Sent: Friday, February 14, 2020 1:55 PM
To: Michelle Vancuren <MVancuren@pascotaxes.com>
Subject: FW: ANNUAL TAX ROLLS Certificate

From: LMSadmin@dor.state.fl.us [mailto:LMSadmin@dor.state.fl.us]
Sent: Friday, February 14, 2020 11:36 AM
To: Harriette Sorezza <HSorezza@pascotaxes.com>
Subject: ANNUAL TAX ROLLS Certificate

Congratulations,

HARRIETTE SOREZZA,

on completing

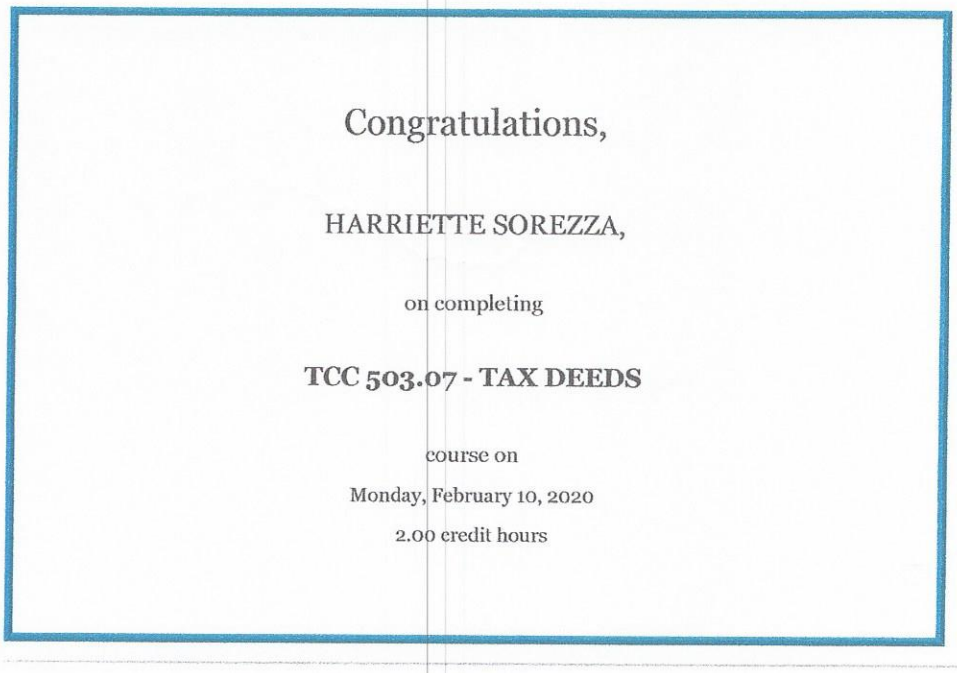
TCC 503.06 - ANNUAL TAX ROLLS

course on

Friday, February 14, 2020

4.00 credit hours

From: LMSadmin@dor.state.fl.us
Subject: TAX DEEDS Certificate
Date: Feb 10, 2020 at 7:37:41 PM
To: Harriette Sorezza HSorezza@pascotaxes.com



Congratulations,

HARRIETTE SOREZZA,

on completing

TCC 503.07 - TAX DEEDS

course on

Monday, February 10, 2020

2.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was

From: LMSadmin@dor.state.fl.us
Subject: BASIC MAPPING Certificate
Date: Feb 10, 2020 at 9:15:42 PM
To: Harriette Sorezza HSorezza@pascotaxes.com

Congratulations,

HARRIETTE SOREZZA,

on completing

TCC 503.08 - BASIC MAPPING

course on

Monday, February 10, 2020

2.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was

From: LMSadmin@dor.state.fl.us
Subject: DISTRIBUTION OF PROPERTY TAXES Certificate
Date: Feb 11, 2020 at 8:41:07 PM
To: Harriette Sorezza HSorezza@pascotaxes.com

Congratulations,

HARRIETTE SOREZZA,

on completing

TCC 503.09 - DISTRIBUTION OF PROPERTY TAXES

course on

Tuesday, February 11, 2020

2.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public

p.1
7279405163
Feb 19 19 09:24p a

A SAFER
FLORIDA
HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Harriette Sorezza

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 8 hours of

Fraudulent Document Recognition Training

On the 23rd day of July 2014

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER
MOTORIST SERVICES
"VOICES COMING TOGETHER"

Sonya Caldwell, Instructor
Education & Training Specialist

LEARNING & DEVELOPMENT

FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Harriette Sorezza

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 8 hours of

DL Transformed Sanctions

On this 25th day of April 2019

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER

MOTORIST SERVICES

DRIVES COMING YOUR WAY

Colleen Ochimero, Instructor
Education & Training Specialist

LEARNING & DEVELOPMENT

FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Harriette Sorezza

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 8 hours of

DL Transformed Financial Responsibility

On this 24th day of April 2019

Colleen Ochinero, Instructor
Education & Training Specialist

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER
MOTORIST SERVICES
VOICES COMING TOGETHER

A SAFER
FLORIDA
HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Harriette Sorezza

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 6 hours of

Legal Presence

On this 30th day of September 2015

Colleen Ochinero, Instructor
Education & Training Specialist

LEARNING & DEVELOPMENT

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER
MOTORIST SERVICES
"VOICES COMING TOGETHER"

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate: Devon Cardel Alexander Spencer
County: Monroe Job Title: Office Specialist II

Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
☒ Include current employment
☒ Two years of experience with an applicable office
From: 6/17/2013 to Present
From: Click or tap to enter a date. to Click or tap to enter a date.

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate Collection and Distribution of Property Taxes and Non-Ad Valorem Assessments – TCC 503	30	☒
The Collection of Licenses, Taxes and Fees – TCC 504	30	☒
Bankruptcy – TCC 001	15	☒
Effective Decision Making – TCC 002	10	☒
Customer Service – TCC 003	5	☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Total Hours (minimum of 120 hours)	120	

Committee recommends certification. ☐ Yes ☐ No
NOTES: Click or tap here to enter text.

Amt: $25.00
Ck# 1029

FLORIDA DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Signature

Tax Collector
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Spencer (Last) Devon (First) Cardel Alexander (Middle)

E-mail Address dspencer@monroetaxcollector.com

Business Phone Number 305-295-5062

Employed By Monroe County Tax Collector

Job Title Office Specialist II

Name of High School Key West High School Graduated? ☑ Yes ☐ No

Name of College _____ Graduated? ☐ Yes ☐ No

Professional Organizations (in the collection field) _____

List below all tax collection courses and **enclose a copy of the certificate of completion** Duties and Responsibilities of Florida Tax Collectors, Management of a Florida Tax Collectors Office, Collection and Distribution of Property Taxes and Non-Ad Valorem Assessments, Bankruptcy Course, Effective Decision Making, Customer Service Course

Professional Designations _____

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Florida Tax Collector Office

Your Title Office Specialist II From Sept. 22 To Current

Name of Employer Florida Tax Collector.

Your Title Office Specialist I From June 17 2013 To Sept 22, 2019

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: D.S. Date: 11/19/2019

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Devon Spencer

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 22-26, 2018

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA

Certifies that

Devon Spencer

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 16-20, 2019

Congratulations

Devon Spencer

on completing the
TCC 503 Collection and Distribution of Property Taxes and Non-Ad Valorem Assessments
course on
11/20/2018
30 credit hours

FLORIDA
DEPARTMENT OF REVENUE

dspencer@monroetaxcollector.com

From: LMSadmin@dor.state.fl.us
Sent: Wednesday, June 19, 2019 12:17 PM
To: DEVON SPENCER
Subject: BANKRUPTCY COURSE Certificate

Congratulations,

DEVON SPENCER,

on completing

TCC 001 - BANKRUPTCY COURSE

course on

Wednesday, June 19, 2019

15.00 credit hours

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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lmsadmin@dor.state.fl.us

8/1/2019 1:45 PM

EFFECTIVE DECISION MAKING Certificate

To DEVON SPENCER <dspencer@monroetaxcollector.com>

Congratulations,

DEVON SPENCER,

on completing

TCC 002 - EFFECTIVE DECISION MAKING

course on
Thursday, August 01, 2019
10.00 credit hours

FLORIDA DEPARTMENT OF REVENUE

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

dspencer@monroetaxcollector.com

From: LMSadmin@dor.state.fl.us
Sent: Thursday, August 8, 2019 2:03 PM
To: DEVON SPENCER
Subject: CUSTOMER SERVICE COURSE Certificate

Congratulations,

DEVON SPENCER,

on completing

TCC 003 - CUSTOMER SERVICE COURSE

course on

Thursday, August 08, 2019

5.00 credit hours

Meghan Miller

From: dspencer@monroetaxcollector.com
Sent: Wednesday, December 18, 2019 10:02 AM
To: Meghan Miller
Subject: RE: Attached Image

Hello Meghan,

1. Dévon Cardel Alexander Spencer
2. Monroe County Tax Collectors Office

Dévon Spencer
Office Specialist II
Vechicle/Vessel
Monroe County Tax Collector
1200 Truman Ave Suite 101
Key West, FL 33040
305-295-5082 Phone
305-295-5022 fax

3.

From: Meghan Miller <Meghan.Miller@floridarevenue.com>
Sent: Wednesday, December 18, 2019 9:53 AM
To: DSpencer@monroetaxcollector.com
Subject: FW: Attached Image
Importance: High

Hi Devon.

We received your CFCA application. I just had two quick questions.

1 – Is your middle name Cardel or Cordel?
2 – Is the Florida Tax Collector Office you mention under employment the Office of the Monroe County Tax Collector?

Thank you -Meghan

From: Shannan Smith
Sent: Tuesday, December 17, 2019 3:23 PM
To: Gordon Bowen <Gordon.Bowen@floridarevenue.com>; Joley Owens <Joley.Owens@floridarevenue.com>; Kelly McLane <Kelly.McLane@floridarevenue.com>; Meghan Miller <Meghan.Miller@floridarevenue.com>; Shirley Austin <Shirley.Austin@floridarevenue.com>
Subject: FW: Attached Image

From: PTO23350S@floridarevenue.com [mailto:PTO23350S@floridarevenue.com]
Sent: Tuesday, December 17, 2019 3:11 PM

To: Shannan Smith <Shannan.Smith@floridarevenue.com>
Subject: Attached Image

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Sam C. Steele
County: Monroe Job Title: Tax Manager
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
☒ Include current employment
☒ Two years of experience with an applicable office
From: 9/11/2017 to current

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Management of a Florida Tax Collector's Office – TCC 503	30	☒
Bankruptcy – TCC 001	15	☒
Effective Decision Making – TCC 002	10	☒
Customer Service – TCC 003	5	☒
Collection and Distribution of Property Taxes and Special Assessments – TCC 503	30	x
Total Hours (minimum of 120 hours)	120	

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

Amt: $25.00
CK # 163

DR-410
Rule 12D-16.002, F.A.C.
Effective xx/xx

APPLICATION FOR FLORIDA PROFESSIONAL CERTIFICATION

Property Tax Oversight (PTO) Certification and Training

Complete and submit this form with copies of course certificates.
Send to the PTO Certification and Training team at the address at the bottom of the page.

APPLICANT INFORMATION

☑ New certification (Enclose $25 certification fee)	☐ Recertification (Enclose $5 recertification fee)	☐ Reinstatement of certification. Include copy of previous certification (Enclose $5 reinstatement fee)

Full name (as you would like it to appear on the certificate) Sam C. Steele

Business email address: SSteele@monroetaxcollector.com
Business phone number: 305-295-5071

Job title: Tax Manager

Employed by: Monroe County Tax Collector, Danise D. Henriquez, CFC

I have completed the required hours of approved courses and passed any examinations for the certification/recertification/reinstatement for which I am applying. I am applying for:

☐ Certified Florida Appraiser
☐ Certified Florida Evaluator
☐ Certified Cadastralist of Florida
☐ Certified Florida Collector
☑ Certified Florida Collector Assistant

LIST AT LEAST TWO YEARS EXPERIENCE IN A FLORIDA PROPERTY APPRAISER'S OFFICE, FLORIDA TAX COLLECTOR'S OFFICE, AND/OR THE FLORIDA DEPARTMENT OF REVENUE.

Name of Employer: Monroe County Tax Collector
Your Title: Tax Manager
Dates of Employment: September 11, 2017 – Present

Name of Employer:
Your Title:
Dates of Employment:

COURSES SUCCESSFULLY COMPLETED (Add separate sheet if necessary.)

List courses completed for the certification and enclose copies of the certificates of completion.

Course	Hours	Course	Hours
TCC 001 - Bankruptcy Course	15	TCC 502 - Management of a Florida Tax Collector's Office	30
TCC 002 - Effective Decision Making	10		
TCC 003 - Customer Service Course	5	TCC 503 - Collection and Distribution of Property Taxes and Non-Ad Valorem Assessments	30
TCC 501 - Duties and Responsibilities of Florida Tax Collectors	30		

APPLICANT SIGNATURE

I am requesting approval for Florida professional certification. I certify all information on this form and any attached statements, schedules, etc., are true and correct to the best of my knowledge.

Signature: [signature]
Date: 10/3/19

SIGNATURE OF PROPERTY APPRAISER, TAX COLLECTOR, PROGRAM DIRECTOR OR DESIGNEE

Signature: [signature]
Date: 10/4/19

Printed name: DANISE D. HENRIQUEZ
Title: TAX COLLECTOR

Return this form and copies of certificates of completion to:

Property Tax Oversight
ATTN: Certification and Training
P.O. Box 3294
Tallahassee, FL 32315-3294

Or email to: PTOtraining@floridarevenue.com

FLORIDA DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below:

Signature

Tax Collector

Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Steele (Last) Sam (First) C (Middle)

E-mail Address SSteele@monroetaxcollector.com

Business Phone Number 305-295-5071

Employed By Monroe County Tax Collector

Job Title Tax Manager

Name of High School Miami Palmetto Sr. High Graduated? ☑ Yes ☐ No

Name of College Florida State University Graduated? ☑ Yes ☐ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC-001, TCC-002, TCC-003, TCC-501, TCC-502, TCC-503

Professional Designations TCCP

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Monroe County Tax Collector DANISE D HENRIQUEZ

Your Title Tax Manager From 9/11/17 To Present

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Date: 10/9/19

Congratulations,

SAM STEELE,

on completing

TCC 001 - BANKRUPTCY COURSE

course on

Wednesday, June 19, 2019

15.00 credit hours

FLORIDA DEPARTMENT OF REVENUE

Congratulations,

SAM STEELE,

on completing

TCC 002 - EFFECTIVE DECISION MAKING

course on

Tuesday, July 09, 2019

10.00 credit hours

FLORIDA DEPARTMENT OF REVENUE

Congratulations,

SAM STEELE,

on completing

TCC 003 - CUSTOMER SERVICE COURSE

course on

Friday, August 09, 2019

5.00 credit hours

FLORIDA DEPARTMENT OF REVENUE

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Sam Steele

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 22-26, 2018

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Sam Steele

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 16-20, 2019

Congratulations

Sam Steele

on completing the

TCC 503 Collection and Distribution of

Property Taxes and Non-Ad Valorem Assessments

course on

6/5/2018

30 credit hours

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Keleita L. Stephens
County: Escambia Job Title: Management Support Agent 1
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
☒ Include current employment
☒ Two years of experience with an applicable office
From: 2/6/2012 to current

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Collection of Licenses, Taxes and Fees	30	☒
Distribution of Taxes – TCC 503.09	2	☒
Mapping Basics – TCC 503.08	2	☒
Tax Deeds – TCC 503.07	2	☒
Annual Tax Roll – TCC 503.06	4	☒
Refunds – TCC 503.05	4	☒
Delinquent Taxes – TCC 503.04	4	☒
Non-Ad Valorem Assessments – TCC 503.03	4	☒
Tangible Personal Property – TCC 503.02	4	☒
Current Ad Valorem Taxes – TCC 503.01	30	☒
Management of a Florida Tax Collector's Office – TCC 502		☒
Click or tap here to enter text.		☒
	120	☐

Total Hours (minimum of 120 hours)

Committee recommends certification. ☐ Yes ☐ No

NOTES: Click or tap here to enter text.

Amt: $25.00
CK# 00017193

FLORIDA DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

[signature] 1/10/20
Signature

Chief of Staff
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name STEPHENS (Last) KELEITA (First) L (Middle)

E-mail Address kstephens@escambiataxcollector.com

Business Phone Number

Employed By Escambia County Tax Collector

Job Title MANAGEMENT SUPPORT AGENT I

Name of High School _____ Graduated? ☐ Yes ☐ No

Name of College _____ Graduated? ☐ Yes ☐ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC 501, TCC 502, TCC 503
TCC 504

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Escambia County Tax Collector

Your Title MANAGEMENT SUPPORT AGENT I From 2/6/12 To PRESENT

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: [signature] Date: 12-31-19

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Keleita Stephens

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 14-18, 2019

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

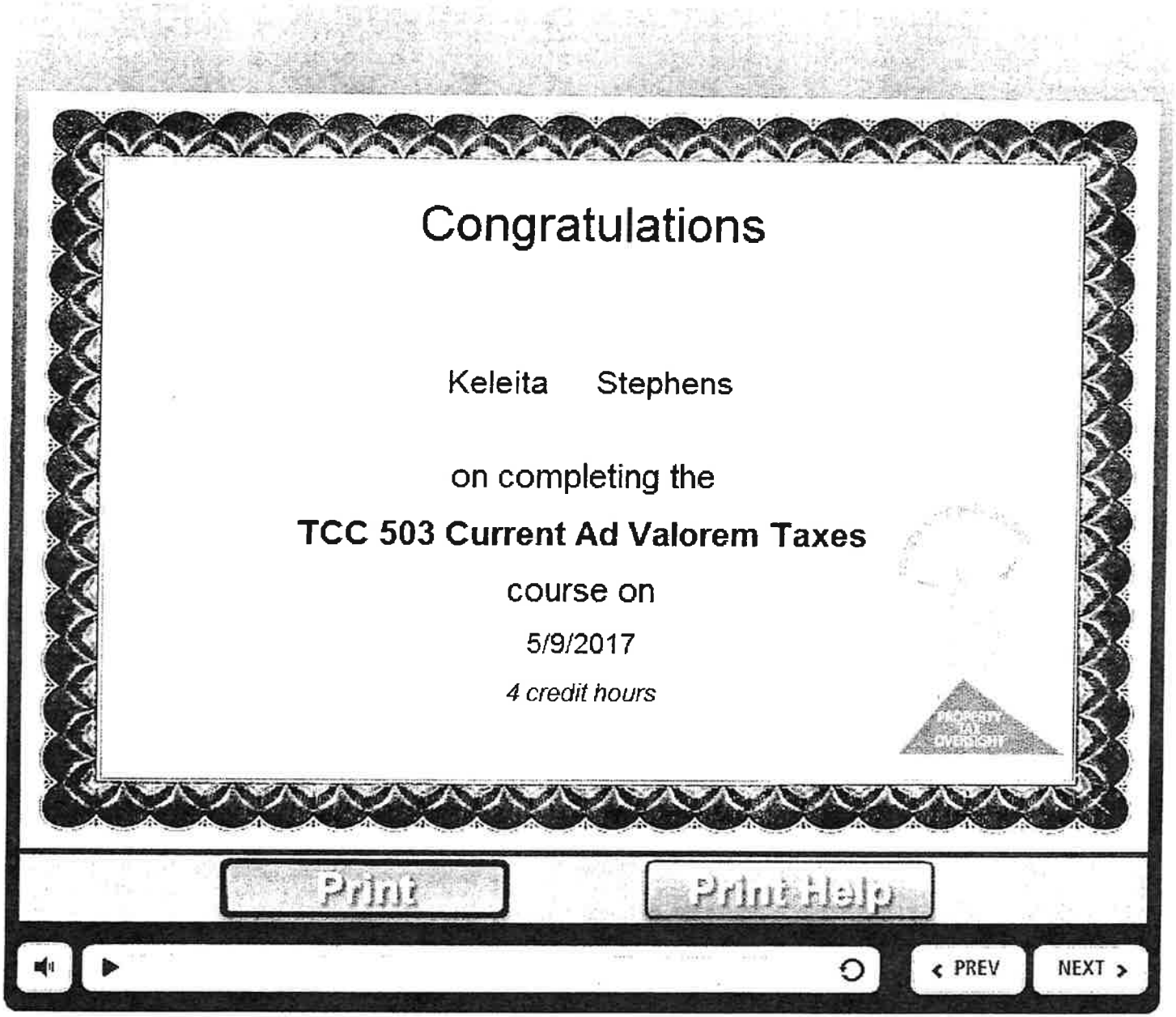
Keleita Stephens

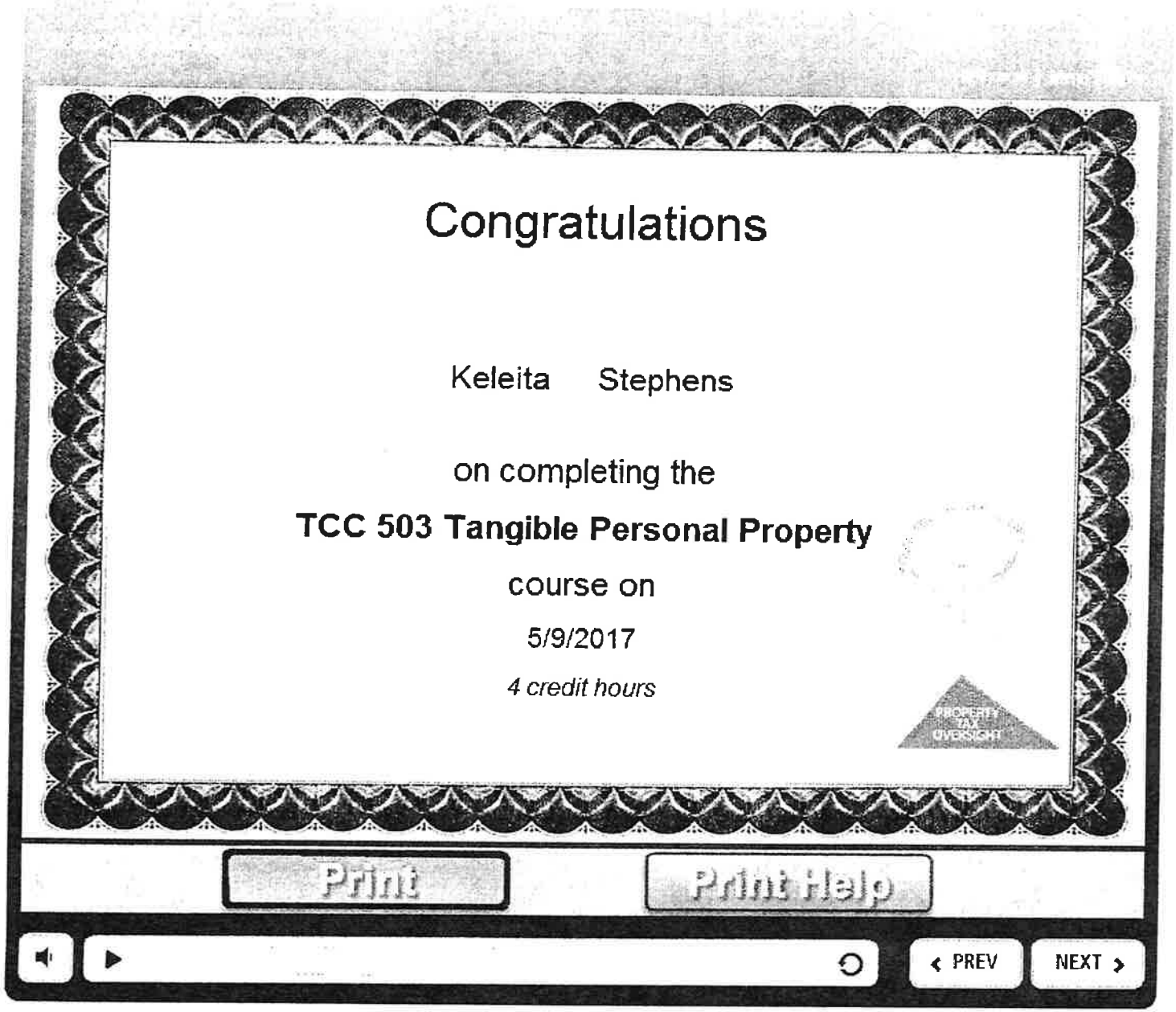
has successfully completed

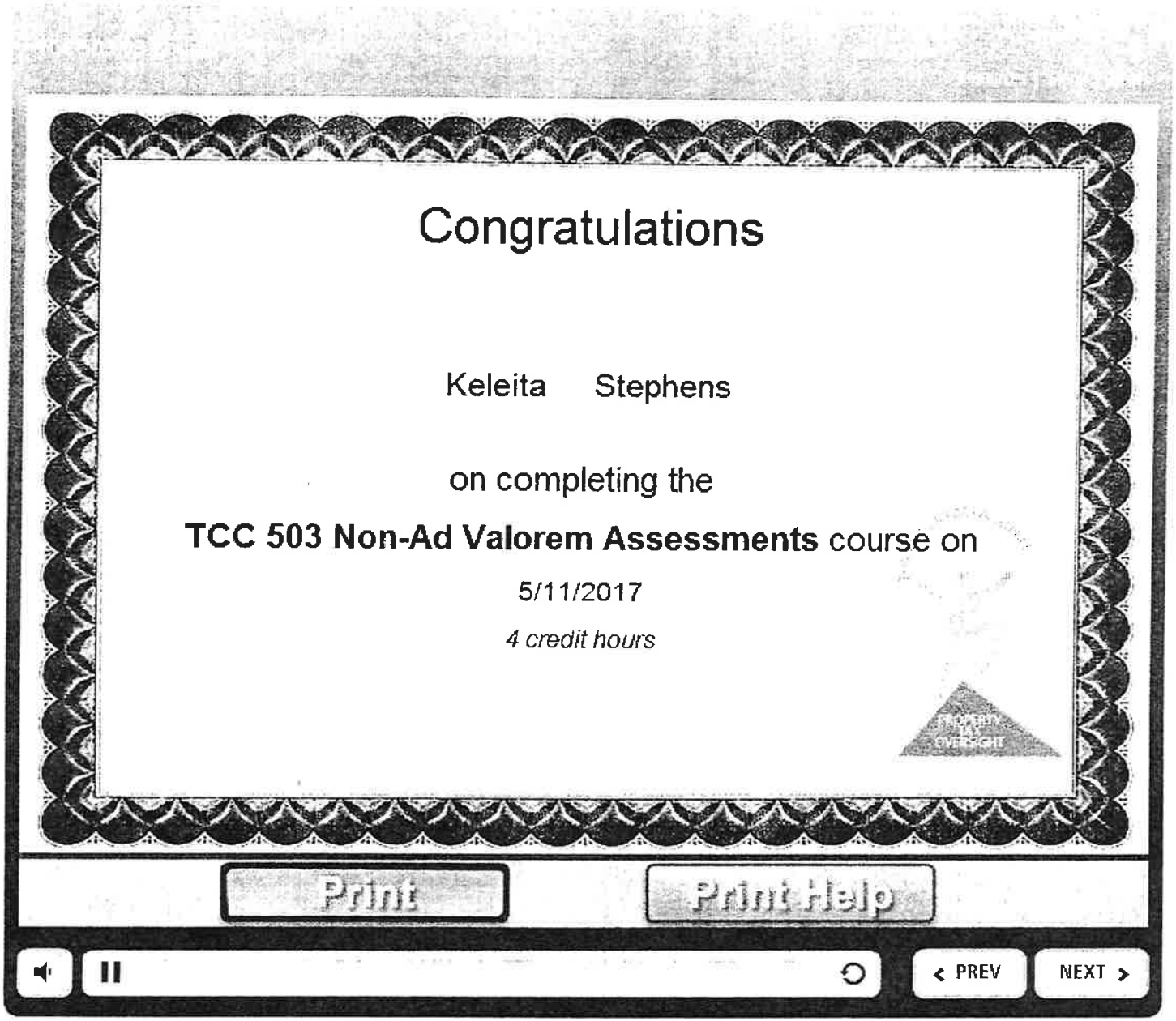
MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

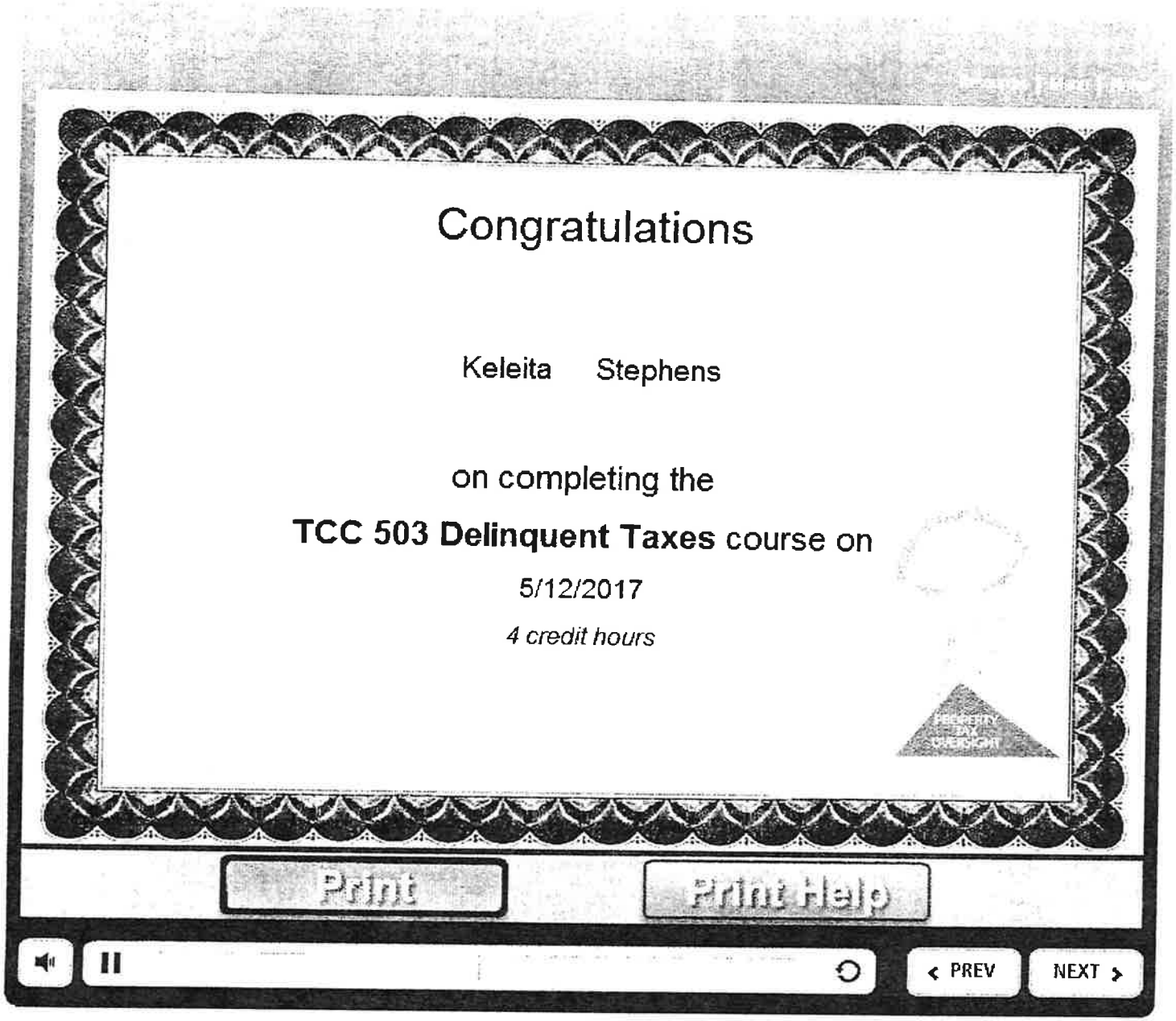
TCC 502, 30 Hours

September 16-20, 2019


Congratulations
Keleita Stephens
on completing the
TCC 503 Current Ad Valorem Taxes
course on
5/9/2017
4 credit hours
Print
Print Help
PREV
NEXT


Congratulations
Keleita Stephens
on completing the
TCC 503 Tangible Personal Property
course on
5/9/2017
4 credit hours
Print
Print Help
PREV
NEXT


Congratulations
Keleita Stephens
on completing the
TCC 503 Non-Ad Valorem Assessments course on
5/11/2017
4 credit hours
Print
Print Help
PREV
NEXT


Congratulations
Keleita Stephens
on completing the
TCC 503 Delinquent Taxes course on
5/12/2017
4 credit hours
Print
Print Help
PREV
NEXT

Congratulations

Keleita Stephens

on completing the

TCC 503 Refunds

course on

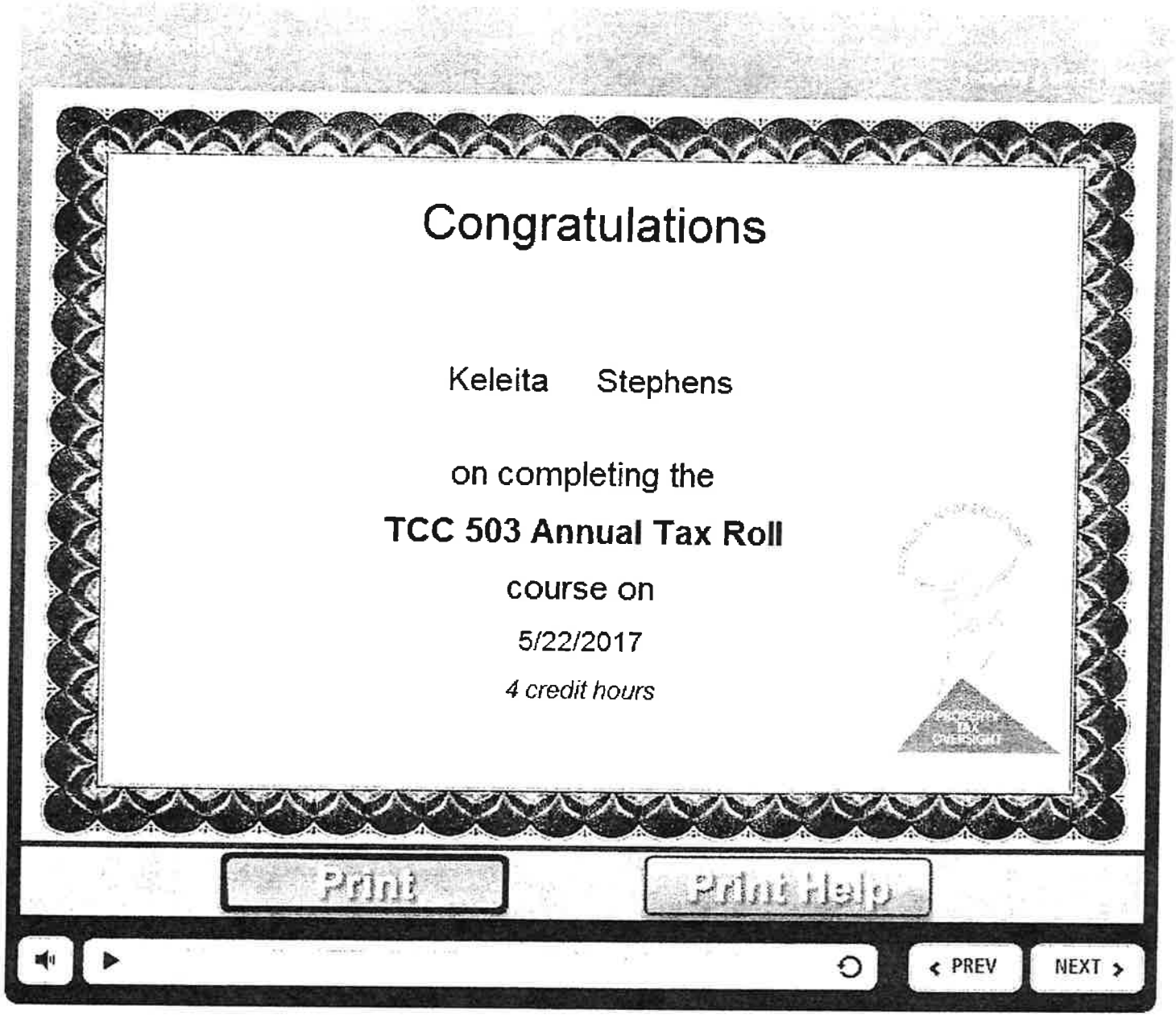
5/18/2017

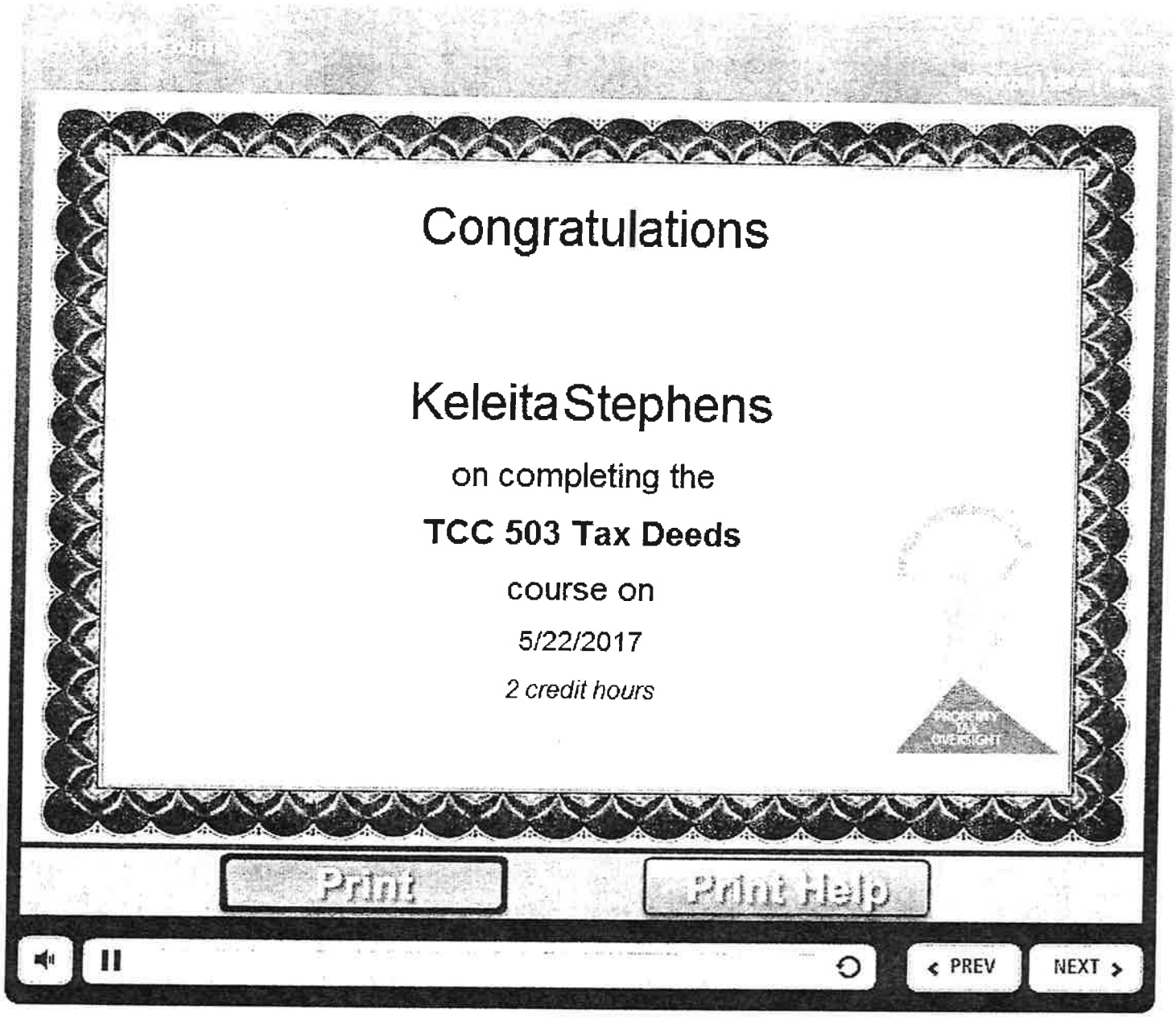
4 credit hours

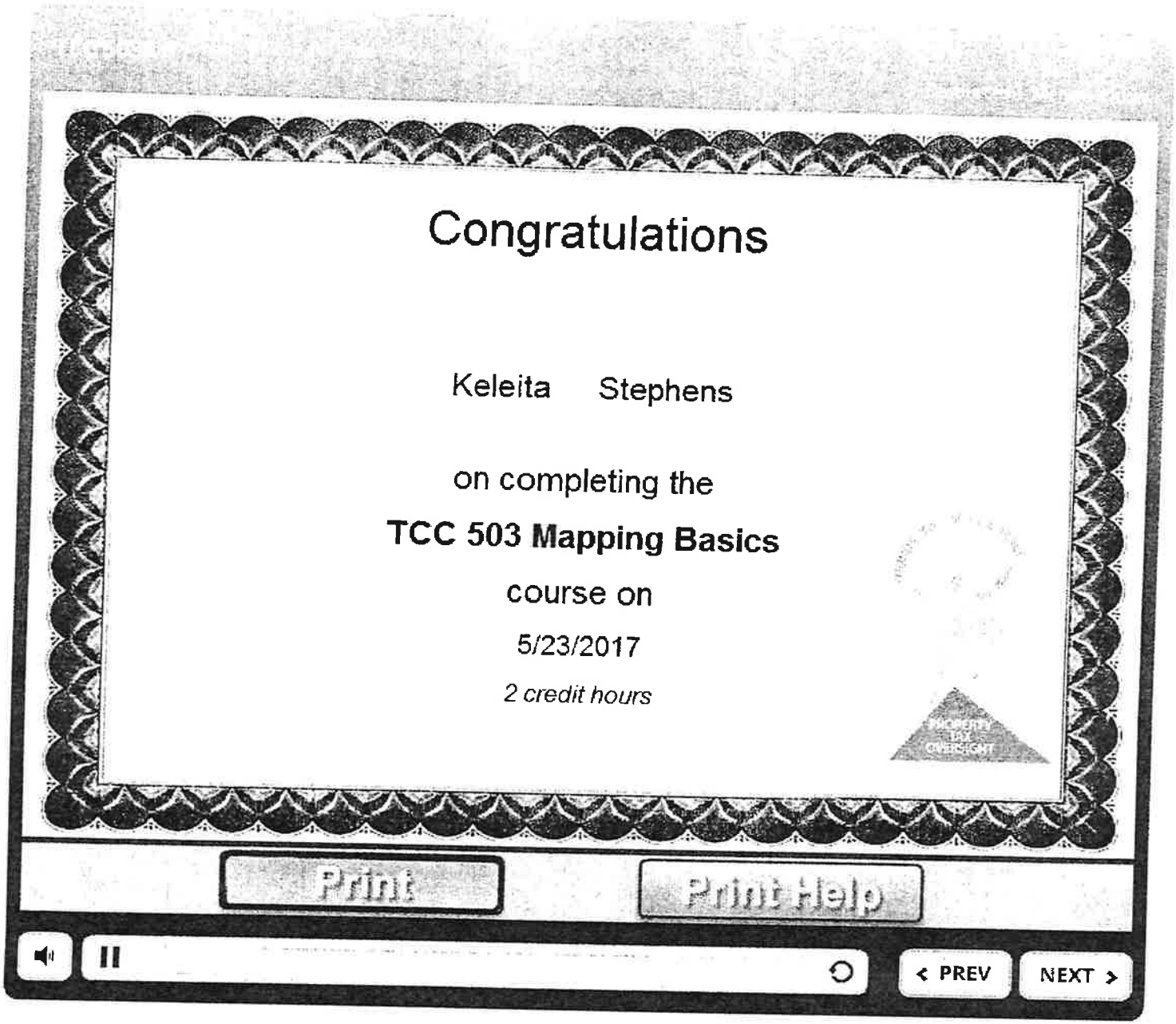
PROPERTY TAX OVERSIGHT

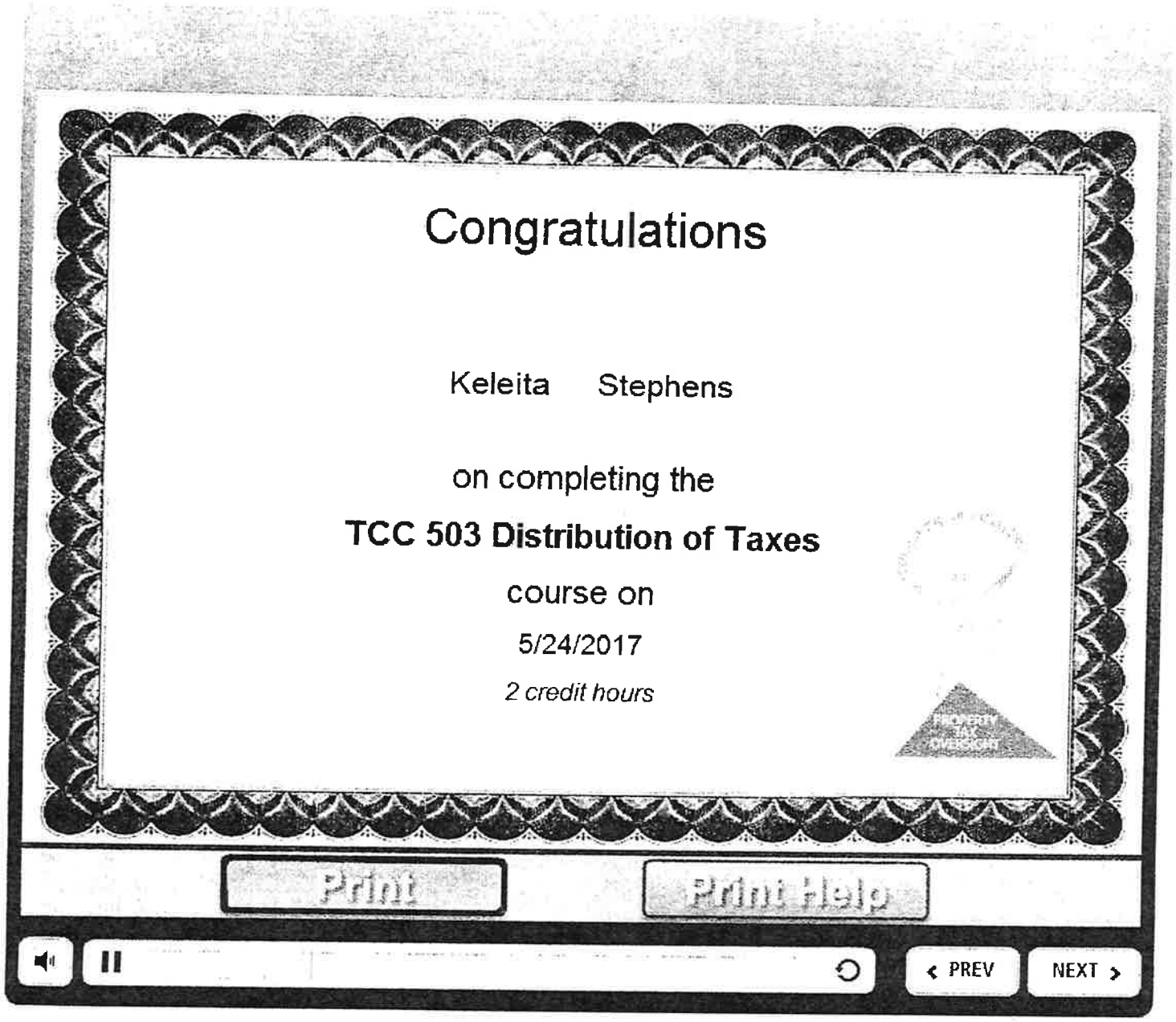
Print Print Help

PREV NEXT


Congratulations
Keleita Stephens
on completing the
TCC 503 Annual Tax Roll
course on
5/22/2017
4 credit hours
Print
Print Help
PREV
NEXT


Congratulations
Keleita Stephens
on completing the
TCC 503 Tax Deeds
course on
5/22/2017
2 credit hours
Print
Print Help
PREV
NEXT


Congratulations
Keleita Stephens
on completing the
TCC 503 Mapping Basics
course on
5/23/2017
2 credit hours
Print
Print Help
PREV
NEXT


Congratulations
Keleita Stephens
on completing the
TCC 503 Distribution of Taxes
course on
5/24/2017
2 credit hours
Print
Print Help
PREV
NEXT

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Keleita Stephens

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

June 10-14, 2019

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Cynthia Lynn Stirner
County: Leon Job Title: Manager
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 10/31/2007 to Present
  From: Click or tap to enter a date. to Click or tap to enter a date.

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate Collection and Distribution of Property Taxes and Non-Ad Valorem Assessments – TCC 503	30	☒
The Collection of Licenses, Taxes and Fees – TCC 504	30	☒
Management of a Florida Tax Collector's Office – TCC 502	30	☒
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		
Click or tap here to enter text.		
Total Hours (minimum of 120 hours)	120	

Committee recommends certification. ☐ Yes ☐ No
NOTES: Click or tap here to enter text.

CK# 1863
Amt: $150.00

FLORIDA

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Doris Maloy
Signature

Tax Collector
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Stirner (Last) Cynthia (First) Lynn (Middle)

E-mail Address Stirnerc@leoncountyfl.gov

Business Phone Number 850-606-4785

Employed By Leon County Tax Collector

Job Title Manager

Name of High School Godby (GED) @Lively Graduated? ☒ Yes ☐ No

Name of College NONE Graduated? ☐ Yes ☐ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC 501, TCC 502, TCC 503 and TCC 504

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Leon County Tax Collector

Your Title Manager From 10/31/2007 To Present

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Date: 12/12/2019

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA

Certifies that

Cindy Stirner

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 14-18, 2019

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Cindy Stirner

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 16-20, 2019

TCC 503.09

Resources | M

Congratulations

Cynthia Stirner

on completing the

TCC 503 Collection and Distribution of

Property Taxes and Non-Ad Valorem Assessments

course on

8/29/2018

30 credit hours



Prev | Print | Print Help | Ne

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA

Certifies that

Cindy Stirner

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

June 4-8, 2018

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Sanevia L. Tucker
County: Taylor Job Title: Lead Customer Service Representative
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 8/1/2015 to Present
  From: Click or tap to enter a date. to Click or tap to enter a date.

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate Collection and Distribution of Property Taxes and Non-Ad Valorem Assessments – TCC 503	30	☒
The Collection of Licenses, Taxes and Fees – TCC 504	30	☒
Bankruptcy – TCC 001	15	☒
Effective Decision Making – TCC 002	10	☒
Customer Service – TCC 003	5	☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Total Hours (minimum of 120 hours)	120	

Committee recommends certification. ☐ Yes ☐ No
NOTES: Click or tap here to enter text.

FLORIDA
DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Irma J. Bean
Signature

Accounting Manager
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Tucker (Last) Sanevia (First) L (Middle)

E-mail Address stucker@taylorcountytaxcollector.com

Business Phone Number 850-838-3517

Employed By Taylor County Tax Collector

Job Title Deputy Clerk

Name of High School Taylor County High School Graduated? ☑ Yes ☐ No

Name of College TCC / Keiser University Graduated? ☑ Yes ☐ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC001, TCC002, TCC003, TCC501, TCC503, TCC504

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Taylor County Tax Collector

Your Title Deputy Tax Collector From August 2015 To Present

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Sanevia Tucker Date: 12/4/19

Taylor County Tax Collector

Sanevia Tucker <stucker@taylorcountytaxcollector.com>

BANKRUPTCY COURSE Certificate
1 message

LMSadmin@dor.state.fl.us <LMSadmin@dor.state.fl.us> Wed, Aug 7, 2019 at 4:44 PM
To: SANEVIA TUCKER <stucker@taylorcountytaxcollector.com>

Congratulations,

SANEVIA TUCKER,

on completing

TCC 001 - BANKRUPTCY COURSE

course on

Wednesday, August 07, 2019

15.00 credit hours

DEPARTMENT OF REVENUE
FLORIDA

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

If you have received this email in error, please notify us immediately by return email. If you receive a Florida Department of Revenue communication that contains personal or confidential information, and you are not the intended recipient, you are prohibited from using the information in any way. All record of any such communication (electronic or otherwise) should be destroyed in its entirety.

Cautions on corresponding with Revenue by email: Under Florida law, emails received by a state agency are public records. Both the message and the email address it was sent from (excepting any information that is exempt from disclosure under state law) may be released in response to a public records request.

Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

Taylor County Tax Collector

Sanevia Tucker <stucker@taylorcountytaxcollector.com>

EFFECTIVE DECISION MAKING Certificate
1 message

LMSadmin@dor.state.fl.us <LMSadmin@dor.state.fl.us> Thu, Aug 1, 2019 at 1:13 PM
To: SANEVIA TUCKER <stucker@taylorcountytaxcollector.com>

Congratulations,

SANEVIA TUCKER,

on completing

TCC 002 - EFFECTIVE DECISION MAKING

course on

Thursday, August 01, 2019

10.00 credit hours

FLORIDA DEPARTMENT OF REVENUE

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

Taylor County Tax Collector

Sanevia Tucker <stucker@taylorcountytaxcollector.com>

CUSTOMER SERVICE COURSE Certificate
1 message

LMSadmin@dor.state.fl.us <LMSadmin@dor.state.fl.us>
To: SANEVIA TUCKER <stucker@taylorcountytaxcollector.com>

Tue, Jul 30, 2019 at 1:16 PM

Congratulations,

SANEVIA TUCKER,

on completing

TCC 003 - CUSTOMER SERVICE COURSE

course on

Tuesday, July 30, 2019

5.00 credit hours

DEPARTMENT OF REVENUE
FLORIDA

NOTIFICATION TO RECIPIENTS: The subject line of this email may indicate that this email has been sent unsecure. This is a default setting which in no way indicates that this communication is unsafe, but rather that the email has been sent unencrypted in clear text form. Revenue does provide secure email exchange. Please contact us if you need to exchange confidential information electronically.

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Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team



Certifies that

Sanevia Tucker

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 14-18, 2019

3240125

Taylor County Tax Collector

Sanevia Tucker <stucker@taylorcountytaxcollector.com>

COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS Certificate
1 message

LMSadmin@dor.state.fl.us <LMSadmin@dor.state.fl.us> Thu, Aug 29, 2019 at 10:21 AM
To: SANEVIA TUCKER <stucker@taylorcountytaxcollector.com>

Congratulations,

SANEVIA TUCKER,

on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on

Thursday, August 29, 2019

30.00 credit hours

DEPARTMENT OF REVENUE
FLORIDA

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30 Hours

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA DEPARTMENT OF REVENUE

Certifies that

Sanevia Tucker

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504

June 10-14, 2019

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Abner F. Vargas
County: Leon Job Title: Assistant Manager
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 5/1/2013 to Present
  From: Click or tap to enter a date. to Click or tap to enter a date.

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate Collection and Distribution of Property Taxes and Non-Ad Valorem Assessments – TCC 503	30	☒
The Collection of Licenses, Taxes and Fees – TCC 504	30	☒
Management of a Florida Tax Collector's Office - TCC 502	30	☒
Click or tap here to enter text.		☐
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Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐

Total Hours (minimum of 120 hours)

120

Committee recommends certification. ☐ Yes ☐ No
NOTES: Click or tap here to enter text.

FLORIDA

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Doris Maloy
Signature

Tax Collector
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Vargas (Last) Abner (First) F (Middle)

E-mail Address vargasa@leoncountyfl.gov

Business Phone Number (850) 606-4776

Employed By Leon County Tax Collector

Job Title Assistant Manager

Name of High School Leon High School Graduated? ☒ Yes ☐ No

Name of College Tallahassee Community College Graduated? ☐ Yes ☒ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC501, TCC502, TCC503 and TCC504

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Leon County Tax Collector

Your Title Assistant Manager From 05/01/2013 To Current

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Date: 12/12/19

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA

Certifies that

Abner Vargas

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 14-18, 2019

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA

Certifies that

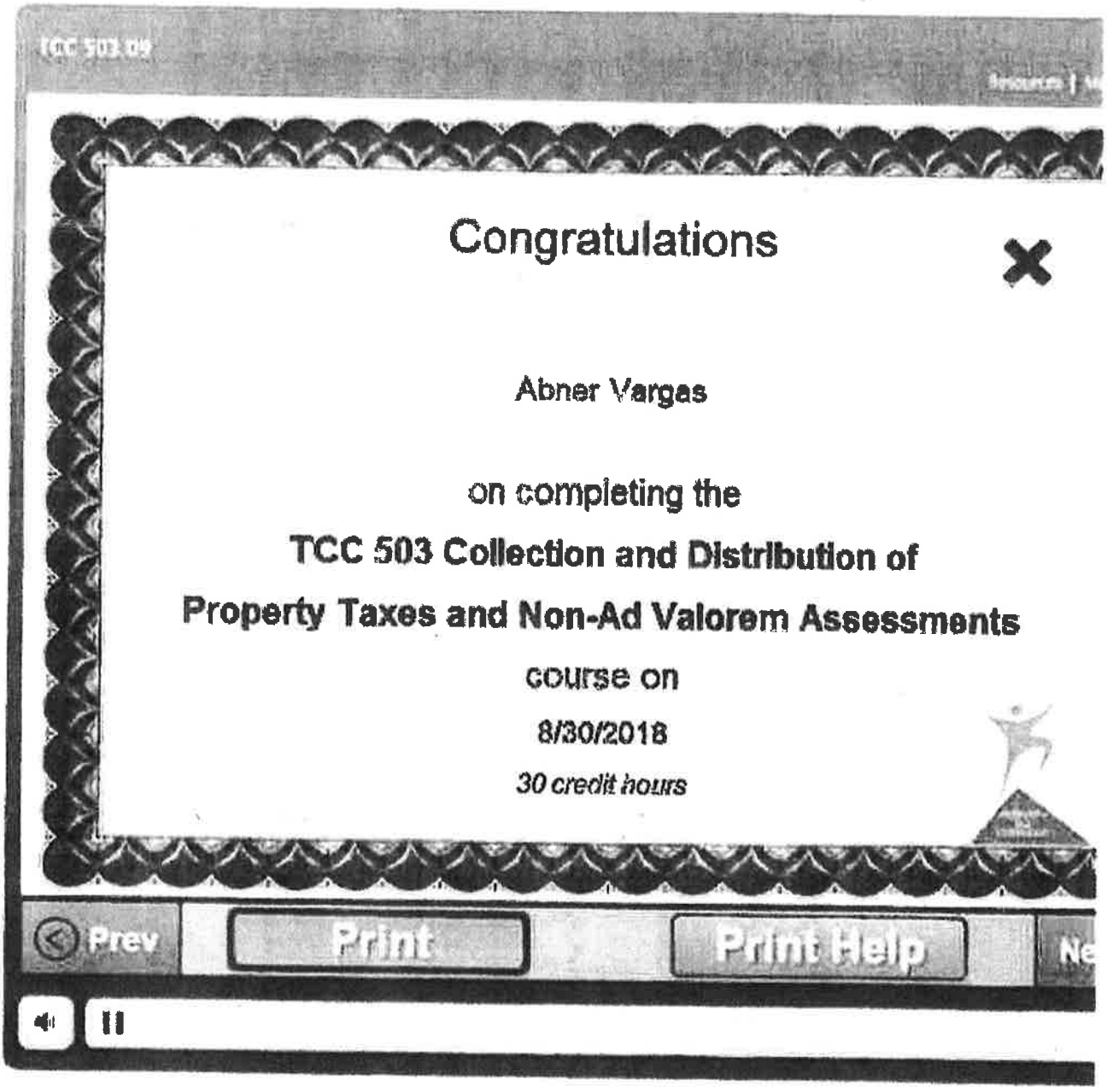
Abner Vargas

has successfully completed

MANAGEMENT OF A FLORIDA TAX COLLECTOR'S OFFICE

TCC 502, 30 Hours

September 16-20, 2019


TCC 503 09
Congratulations
Abner Vargas
on completing the
TCC 503 Collection and Distribution of
Property Taxes and Non-Ad Valorem Assessments
course on
8/30/2018
30 credit hours
Prev
Print
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The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA

Certifies that

Abner Vargas

has successfully completed

THE COLLECTION OF LICENSES, TAXES AND FEES

TCC 504, 30 Hours

June 4-8, 2018

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
James Watkins
County: Lake Job Title: Customer Representative II
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 05/26/14 to Present
  From: Click or tap to enter a date. to Click or tap to enter a date.

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate Collection and Distribution of Property Taxes and Non-Ad Valorem Assessments – TCC 503	30	☒
DL Transformed Phase I	40	☒
DL Transformed Phase II	40	☒
		☒
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Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
		☐
Total Hours (minimum of 120 hours)	140	

Committee recommends certification. ☐ Yes ☐ No
NOTES: Click or tap here to enter text.

FLORIDA

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

David W. Ivrdn
Signature

LAKE COUNTY TAX COLLECTOR
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name WATKINS (Last) JAMES (First) A. (Middle)

E-mail Address JAWATKINS32@GMAIL.COM

Business Phone Number (352) 343-9602

Employed By LAKE COUNTY TAX COLLECTOR

Job Title CUSTOMER REPRESENTATIVE II

Name of High School EUSTIS HIGH SCHOOL Graduated? ☑ Yes ☐ No

Name of College COLUMBIA COLLEGE Graduated? ■ Yes ☐ No

Professional Organizations (in the collection field) _____

List below all tax collection courses and **enclose a copy of the certificate of completion** TCC 501, TCC 503, DRIVER LICENSE PHASE I, DRIVER LICENSE PHASE II

Professional Designations _____

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer LAKE COUNTY TAX COLLECTOR

Your Title CUSTOMER REPRESENTATIVE II From 5/26/2014 To Present

Name of Employer _____

Your Title _____ From _____ To _____

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: James A Watkins II Date: 1-23-2020

The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

FLORIDA

Certifies that

James Watkins

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 22-26, 2018

Congratulations,

JAMES WATKINS,

on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on

Tuesday, February 12, 2019

30.00 credit hours

FLORIDA DEPARTMENT OF REVENUE

FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

James Watkims

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed Phase I

On this 31st day of August 2015

LEARNING & DEVELOPMENT

DRIVER LICENSE & MOTOR VEHICLE & FIELD SUPPORT CENTER
MOTORIST SERVICES
VEHICLE COMMERCIAL TRUCKING

Colleen Ocninero, Instructor
Education & Training Specialist

FLHSMV

FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

James Watkims

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

DL Transformed PhaseII

On this 8th day of September 2015

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER

MOTORIST SERVICES

VOICES FOR A TOGETHER

Colleen Ochintero, Instructor
Education & Training Specialist

LEARNI
DEVELOP

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Jessica Taylor Williams
County: Baker Job Title: Clerk
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
  ☒ Include current employment
  ☒ Two years of experience with an applicable office
  From: 11/1/2016 to Present
  From: Click or tap to enter a date. to Click or tap to enter a date.

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate		
Effective Decision Making – TCC 002	10	
DL Phase I	40	☒
DL Phase II	40	☒
Click or tap here to enter text.		☒
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Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
		☐
Total Hours (minimum of 120 hours)		☐
		☐
	120	

Committee recommends certification. ☐ Yes ☐ No
NOTES: Click or tap here to enter text.

FLORIDA

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Amy Dugger
Signature

Tax Collector
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Williams (Last) Jessica (First) Taylor (Middle)

E-mail Address dustin_jessica2010@yahoo.com

Business Phone Number 904-259-6880

Employed By Baker County Tax Collectors office

Job Title clerk

Name of High School Baker County High School Graduated? ☑ Yes ☐ No

Name of College _____ Graduated? ☐ Yes ☐ No

Professional Organizations (in the collection field) _____

List below all tax collection courses and **enclose a copy of the certificate of completion** Drivers license Phase 1 + 2, effective decision making + duties and responsibilities of Florida tax collectors

Professional Designations _____

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Baker County Tax Collector

Your Title clerk From 11/16 To current

Name of Employer _____

Your Title _____ From _____ To _____

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Jessica Williams Date: 12/31/19

A SAFER

FLORIDA

HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Jessica Williams

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

Phase I

On this 16th day of March 2018

LEARNING & DEVELOPMENT

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER

MOTORIST SERVICES

"VOICES COMING TOGETHER"

Colleen Ochinero, Instructor
Education & Training Specialist

A SAFER

FLORIDA

HIGHWAY SAFETY AND MOTOR VEHICLES

Certificate of Completion

Presented to

Jessica Williams

On behalf of the Department of Highway Safety and Motor Vehicles,
Division of Motorist Services, through the Learning and Development Office

For the successful completion of 40 hours of

Phase II

On this 20th day of April 2018

LEARNING & DEVELOPMENT

DRIVER LICENSES • MOTOR VEHICLES • FIELD SUPPORT CENTER

MOTORIST SERVICES

"VOICES COMING TOGETHER"

Colleen Ochinero, Instructor
Education & Training Specialist

Deedra Dinkins

From: Jessica <dustin_jessica2010@yahoo.com>
Sent: Wednesday, August 14, 2019 4:23 PM
To: Deedra Dinkins
Subject: Fwd: EFFECTIVE DECISION MAKING Certificate

Sent from my iPhone

Begin forwarded message:

From: <LMSadmin@dor.state.fl.us>
Date: August 14, 2019 at 4:21:12 PM EDT
To: JESSICA WILLIAMS <dustin_jessica2010@yahoo.com>
Subject: EFFECTIVE DECISION MAKING Certificate

Congratulations,

JESSICA WILLIAMS,

on completing

TCC 002 - EFFECTIVE DECISION MAKING

course on

Wednesday, August 14, 2019

10.00 credit hours

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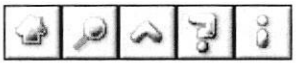
Internet email is not secure and may be viewed by someone other than the person you send it to. Please do not include your social security number, federal employer identification number, or other sensitive information in an email to us.

Select a class for more information or to change a registration.

My Training Calendar

	Status	Start Date	Status Date	Course Code	Name	Grade	Contact Hours
SELECT	Finished - Mastered	08/01/2019	08/14/2019	TCC 002	EFFECTIVE DECISION MAKING		10.00
SELECT	Finished - Mastered	01/14/2019	02/04/2019	TCC 501	DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS		30.00



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The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Jessica Williams

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 14-18, 2019

CFC/CFCA CERTIFICATION APPLICATION CHECKLIST

Chapter 12-9, F.A.C.

Name to appear on certificate:
Emily Taylor Worley
County: Alachua Job Title: Client Services Associate Level 3
Certification Requested: ☐ CFC ☒ CFCA ☒ Initial ☐ Reinstatement

Application

☒ Application with required signatures
☒ Application fee
☒ Tax collector courses listed on application
☒ Employment dates listed
☒ Include current employment
☒ Two years of experience with an applicable office
From: 4/4/2016 to Present
From: Click or tap to enter a date. to Click or tap to enter a date.

Course Information

Course Name	Hours Credited	Certificate Included
☒Duties and Responsibilities of Florida Tax Collectors with certificate Collection and Distribution of Property Taxes and Non-Ad Valorem Assessments – TCC 503	30	☒
DL Transformed Phase I	40	☒
DL Transformed Phase II	40	☒
Click or tap here to enter text.		☐
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Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
Click or tap here to enter text.		☐
		☐
Total Hours (minimum of 120 hours)		☐
		☐
	140	

Committee recommends certification. ☐ Yes ☐ No
NOTES: Click or tap here to enter text.

FLORIDA DEPARTMENT OF REVENUE

Application for Certified Florida Collector or Certified Florida Collector Assistant

DR-410
R. 03/08
Rule 12D-16.002
Florida Administrative Code
Eff. 11/12
TC

Property Tax Oversight Program
Florida Department of Revenue

Applications must have the signature of the Program Director, Tax Collector (or designee) below.

Linda Power
Signature

HR Administrator
Title

Property Tax Oversight
Training Section
Post Office Box 3294
Tallahassee FL 32315-3294

$25 fee must be enclosed for application to be processed
(Make checks payable to Florida Department of Revenue)

PRINT YOUR FULL NAME AS YOU WOULD LIKE IT TO APPEAR ON THE CERTIFICATE

Name Worley (Last) Emily (First) Taylor (Middle)

E-mail Address taylorworley@alachuacollector.com

Business Phone Number (352) 548-3705

Employed By John Power Alachua County Tax Collector

Job Title Client Services Associate Level 3

Name of High School Hawthorne Jr/Sr High School Graduated? ☑ Yes ☐ No

Name of College Santa Fe College Graduated? ☐ Yes ☑ No

Professional Organizations (in the collection field)

List below all tax collection courses and **enclose a copy of the certificate of completion**

TCC0503- Collection & Distribution of property Taxes, Driver License I, Driver License II, Duties And Responsibilities - TCC-501

Professional Designations

Please list below your experience with The Florida Department of Revenue and/or Florida County Tax Collector Office

Name of Employer Alachua County Tax Collector

Your Title CSA III From 4/4/2016 To current

Name of Employer

Your Title From To

I hereby certify the statements and documents contained herein are correct, and if qualified for the Certified Florida Collector/ Certified Florida Collector Assistant designation, I agree to subscribe to, and practice, the Certified Florida Collector/Certified Florida Collector Assistant code of ethics. I understand that the professional designation for which this application is made may not be used upon leaving employment with a Florida county property appraiser's office, tax collector's office, or the Florida Department of Revenue.

Signed: Taylor Worley Date: 02/12/2020

From: PTOTraining <PTOTraining@floridarevenue.com>
Sent: Friday, February 1, 2019 3:50 PM
To: Accounting <accounting@alachuacollector.com>
Subject: TCC 501 - Exam Result

February 1, 2019

Memorandum

TO: **Taylor Worley**
Office of the Alachua County Tax Collector

FROM: **Meghan Miller, Training Director**
Property Tax Oversight

RE: **Tax Collector Certification Course Examination Results**

Thank you for your recent participation in the course TCC 501, Duties And Responsibilities Of Florida Tax Collectors in Orlando, Florida.

Your final exam score is **88%**.

If you scored 70% or above on the final examination, you will find a Certificate of Completion at the link below.

The certificate is available here for the next 15 days.

We thank you for your continuing interest in the Tax Collector Certification program.

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The Florida Department of Revenue

Property Tax Oversight, Certification and Training Team

Certifies that

Taylor Worley

has successfully completed

DUTIES AND RESPONSIBILITIES OF FLORIDA TAX COLLECTORS

TCC 501, 30 Hours

January 14-18, 2019

Congratulations,

TAYLOR WORLEY,

on completing

TCCO 503 - COLLECTION AND DISTRIBUTION OF PROPERTY TAXES AND SPECIAL ASSESSMENTS

course on

Wednesday, February 5, 2020

30.00 credit hours



FLORIDA

LEARNING & DEVELOPMENT

DL TRANSFORMED TRAINING

Location: Gainesville, Alachua County

Date: February 6-10, 2017 Instructor(s) Deb Ramos

Course: DL Training Phase II

Driving Test – Day 1 AM/PM	PartnerNet Navigation – Day 4-AM		
FDR – Day 2 AM/PM	Legal Presence – Day 4 AM/PM		
Sanctions – Day 3 AM/PM	Financial Responsibility- Day 4PM-Day 5		

Please PRINT Legibly

	Learner 3
First Name	Taylor (Emily)
M.I.	T
Last Name	Worley
DL/ID Card #	
Work Email	Taylor Worley@Alachua collector.com
Work Phone	352 682 3073
Work Address	3837 Windmeadows Blvd Gainesville, FL 32608
Work City	Gainesville
Work Zip Code	32608
Work County	Alachua
Supervisor Name	Rita Hart
Supervisor Email	ritahart@alachua collector.com
Course Score	98%
Attendance	1 2 3 4 5

Remain with us for many years to c

A SAFER FLORIDA
HIGHWAY SAFETY AND MOTOR VEHICLES

DL TRANSFORMED TRAINING

Location: Gainesville, Alachua Co County

Date: December 5-9, 2016 Instructor(s) Deb Ramos

LEARNING & DEVELOPMENT

Course: DL Transformed Phase I

Orientation-Day1 AM	ID & Name Req – Day 1 PM	Vision – Day 3 AM/PM	ADLTS/Exams& CDL-Day4PM
CustomerEngagement-Day1AM	Lic Reg – Day 2 AM/PM	Mtcy, Org Donor – Day 4 AM	Restrictions – Day 5 AM
FDLIS/Digital Image-Day 1 PM	Motor Voter-Day 2 PM	Sexual Pred – Day 4 AM	Medicals – Day 5 AM/PM

Please PRINT Legibly

	Learner 1	Learner 2	Learner 3	Learner 4
First Name	[redacted]		Emily	[redacted]
M.I.			"Taylor"	
Last Name			Worley	
DL/ID Card #			[redacted]	
Work Email			TaylorWorley@alachuacollector.com	
Work Phone			352-374-5282	
Work Address			3837 Windmeadows Blvd	
Work City			Gainesville	
Work Zip Code			32608	
Work County			Alachua	
Supervisor Name			Rita Hart	
Supervisor Email			RitaHart@alachuacollector.com	
Course Score			92%	
Attendance	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

EMILY WORLEY

for the successful completion of the course

DL Transformed: Phase I

By FLHSMV

Date: 12/9/2016

iLearn
HIGHWAY SAFETY AND MOTOR VEHICLES

This certificate is awarded to

EMILY WORLEY

for the successful completion of the course

DL Transformed: Phase II

By FLHSMV

Date: 2/10/2017