STATE OF FLORIDA
DEPARTMENT OF REVENUE

IN RE: CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND CERTIFICATIONS COMMITTEE MEETING
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FLORIDA DEPARTMENT OF REVENUE
PROPERTY TAX OVERSIGHT
PUBLIC FORUM

DATE: October 19, 2026
TIME: 3:00 p.m. - 3:07 p.m.

Reported by:

JULIE CULVER, Court Reporter
For the Record Reporting, Inc.
1336 Timberlane Road, Suite 121
Tallahassee, Florida 32312

COMMITTEE MEMBERS:

SHAWN BLACKBURN, Chair
WILL ROBERTS
SHELLY EDMONSON
CAROLE JEAN JORDAN
JR KROLL
NANCY MILLAN
DORIS MALOY
JIM OVERTON
JOE TEDDER
JANICE WARREN

P R O C E E D I N G S

MR. BLACKBURN: Good afternoon, everyone. Welcome to the Certified Florida Collector Admissions and Certification Committee. My name is Shawn Blackburn; I am the deputy director of the Property Tax Oversight Program and the chair for today's proceedings.

The committee, as a public board, is subject to the Government-in-the-Sunshine laws, and, therefore, the committee's meetings are required to be open to the public and properly noticed. This applies to any gatherings of two or more committee members where there is a discussion about a matter that could come before the committee for action.

Ms. Rachel Goldstein, Chief Legal Counsel for the Property Tax Oversight Program, is on the phone. Also present are staff members from the Property Tax Oversight Program and the Department of Revenue. Will staff please introduce themselves by stating their names and titles?

MS. MILLER: Meghan Miller, revenue program administrator.

MS. MCLANE: Kelly McLane, intra-departmental projects administrator.

MS. HARPER: Jenna Harper, compliance assistance process manager.

MR. BLACKBURN: If you are part of the public participating online and want to submit written comment pertaining to material being presented today, please send an e-mail to ptotraining@floridarevenue.com.

In the subject line of your e-mail, please use "October 19th Committee Meeting."

We are monitoring that e-mail account during the meeting and will read aloud all comments received during the meeting.

If you prefer to speak, please state as much in your e-mail and we'll recognize you for comment.

We would appreciate if everyone would please mute their device when they are not participating so we can reduce the amount of feedback during the meeting. Please be sure to unmute your line when you need to voice a vote.

Before calling roll, I would like to take a moment to welcome our newest committee member, the Honorable Shelly Edmonson. Ms. Edmonson is serving a one-year term on the committee at Honorable Will Roberts' request. Ms. Edmonson

will fill Mr. Roberts' existing committee seat while Mr. Roberts fills the president of the Florida Tax Collectors Association committee term. Welcome to the Certified Florida Collector Admissions and Certifications Committee. We appreciate your service on the committee during your term.

Meghan Miller, the secretary of the committee, will you please call the roll?

MS. MILLER: Shawn Blackburn?

MR. BLACKBURN: Here.

MS. MILLER: Will Roberts?

MR. ROBERTS: (NO RESPONSE.)

MS. MILLER: Shelly Edmonson?

MS. EDMONSON: Here. And thank you for the warm welcome.

MS. MILLER: Carole Jean Jordan?

MS. JORDAN: Present.

MS. MILLER: JR Kroll?

MR. KROLL: Here.

MS. MILLER: Doris Maloy?

MS. MALOY: (NO RESPONSE.)

MS. MILLER: Nancy Millan?

MS. MILLAN: (NO RESPONSE.)

MS. MILLER: Jim Overton?

MR. OVERTON: Here.

MS. MILLER: Joe Tedder?

MR. TEDDER: Here. I'm sorry for the delay.

MS. MILLER: Janice Warren?

MS. WARREN: Here.

MR. BLACKBURN: According to Rule 12D-19.002(6), Florida Administrative Code, five members of the Admissions and Certification Committee constitute a quorum. Meghan, do we have a quorum?

MS. MILLER: Yes.

MR. BLACKBURN: Okay. Our first order of business today is the approval of the June 3, 2026, Certified Florida Collector Admissions and Certifications Committee meeting minutes. Do I have a motion to approve the June 3, 2026, committee meeting minutes? Please state your name if you make a motion.

MR. OVERTON: Jim Overton, move approval.

MR. BLACKBURN: Thank you. I have a motion by Jim Overton. Do I have a second?

MR. KROLL: Second, JR Kroll.

MR. BLACKBURN: I have a second from JR Kroll. Thank you. All those in favor, indicate by saying aye.

(CHORUS OF AYES.)

MR. BLACKBURN: All opposed, say nay.

(NO RESPONSE.)

MR. BLACKBURN: All right. Our next item of business is the presentation and recommendation of applicants.

The program sent the meeting materials link to each of you. Each application has a checklist at the front to assist you in your review of the applicants. The checklist has the certification criteria required in Rule Chapter 12D-19, Florida Administrative Code.

Meghan, will you please list the requirements of the Certified Florida Collector and Certified Florida Collector Assistant designations?

MS. MILLER: The qualifications for the Certified Florida Collector and Certified Florida Collector Assistant include at least two years of experience with a Florida tax collector's or property appraiser's office, or the Florida Department of Revenue, at least 120 hours of approved education, and current employment with a Florida tax collector's or property appraiser's office, or the Florida Department of Revenue. The Certified Florida Collector designation is

reserved for the county official.

MR. BLACKBURN: Thank you, Meghan. Now, I need each Committee Member to individually answer the following questions on the record. After I read the question Meghan will call the name of each member. Please state your answer of yes or no.

The question is: Are you aware of any facts, situations, or reason which you feel may disqualify or otherwise make it improper for you to hear or deliberate any of the applicants scheduled to be reviewed today?

MS. MILLER: Shawn Blackburn?

MR. BLACKBURN: No.

MS. MILLER: Will Roberts?

MR. ROBERTS: No.

MS. MILLER: Shelly Edmonson?

MS. EDMONSON: No.

MS. MILLER: Carole Jean Jordan?

MS. JORDAN: No.

MS. MILLER: JR Kroll?

MR. KROLL: No.

MS. MILLER: Doris Maloy?

MS. MALOY: (NO RESPONSE.)

MS. MILLER: Nancy Millan?

MS. MILLAN: (NO RESPONSE.)

MS. MILLER: Jim Overton?

MR. OVERTON: No.

MS. MILLER: Joe Tedder?

MR. TEDDER: No.

MS. MILLER: Janice Warren?

MS. WARREN: No.

MR. BLACKBURN: Do any committee members have anything they wish to discuss about the applicant's credentials?

(NO RESPONSE.)

MR. BLACKBURN: Does the public have any comments on any of the applicants? If you are participating online and would like to make a comment, please send us an e-mail so we can recognize you. Again, that e-mail address is ptotraining@floridarevenue.com. Jenna, have we received any e-mail comments?

(WAITING FOR RESPONSES.)

MS. HARPER: No, we have not.

MR. BLACKBURN: Thank you. Hearing no additional comments or discussion of the credentials, the committee will now vote on consideration of the applicant list. Do I have a motion of recommendation for the applicants?

Please state your name when making your motion.

MR. ROBERTS: Motion, Will Roberts.

MR. BLACKBURN: Thank you, Will Roberts. Do I have a second?

MS. EDMONSON: Second, Shelly Edmonson.

MR. BLACKBURN: Thank you, Shelly Edmonson. Okay. All in favor, indicate by saying aye.

(CHORUS OF AYES.)

MR. BLACKBURN: All opposed, indicate by saying nay.

(NO RESPONSE.)

MR. BLACKBURN: All right. Let the record reflect that the committee has recommended all applicants for certification. Congratulations to the new certified Florida Collectors and Certified Florida Collector Assistants. The professional designees will receive documentation on their certification from the Department.

And that concludes today's agenda for the Certified Florida Collector Admissions and Certifications Committee meeting.

Again, thank you very much for your leadership and service today on the committee.

Have a good afternoon. And we are adjourned.

(WHEREUPON, THE CONCLUSION OF THE MEETING AT

3:07 P.M.)

CERTIFICATE OF REPORTER

STATE OF FLORIDA)
COUNTY OF LEON)

I, JULIE CULVER, certify that I was authorized to and did stenographically report the proceedings. The transcript is a true and complete record of my stenographic notes to the best of my ability.

I further certify that I am not a relative, employee, attorney, or counsel of any of the parties, nor am I a relative or employee of any of the parties' attorney or counsel connected with the action, nor am I financially interested in the action.

DATED this 19th day of October, 2026.

Julie Culver
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JULIE CULVER, Court Reporter