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FLORIDA DEPARTMENT OF REVENUE
PROPERTY TAX OVERSIGHT

CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND
CERTIFICATIONS COMMITTEE

The above entitled Meeting convened at 2450 Shumard
Oak Boulevard, Building 2, Tallahassee, Florida on the
26th day of September, 2019, commencing at 3:00 p.m.

Reported by:

DOREEN M. MANNINO, Court Reporter
For the Record Reporting, Inc.
1500 Mahan Drive, Suite 140
Tallahassee, Florida, 32308

P R E S E N T

Patrick Creehan, Interim Director of Property Tax Oversight Program and Chair; Stephen Keller, Department Executive Senior Attorney; Kathryn Davis, Department Attorney; Rachel Goldstein, Department Attorney; Patti Kight, Compliance Process Manager

TELEPHONICALLY

Meghan Miller; Committee Secretary & Project Administrator; Kelly McLane, Project Administrator; Larry Hart; Dennis Hollingsworth; Sharon Jordan; Vickie Potts; Rhonda Skipper; Celeste Watford

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P R O C E E D I N G S

1
2 MR. CREEHAN: Good afternoon, everyone.
3 Welcome to the Certified Florida Collector
4 Admissions and Certifications Committee. My
5 name is Patrick Creehan. I am the Interim
6 Director of the Property Tax Oversight Program
7 and the Chair for today's proceedings.

8 The committee, as a public board, is
9 subject to the Government in the Sunshine
10 laws; and therefore, the committee's meetings
11 are required to be open to the public and
12 properly noticed. This applies to any
13 gathering of two or more committee members
14 where there is discussion about a matter that
15 could come before the committee for action.

16 Mr. Steve Keller, Ms. Kathryn Davis, Ms.
17 Rachel Goldstein, who are department
18 attorneys, are also here with us today. Also
19 here are staff from the Property Tax Oversight
20 Program in the Department of Revenue.

21 Will our staff members please introduce
22 themselves by stating their names and their
23 titles?

24 MS. KIGHT: Patti Kight, Process Manager.

25 MS. MILLER: Meghan Miller, Project

1 Administrator.

2 MS. McLANE: Kelly McLane, Project
3 Administrator.

4 MR. CREEHAN: Thank you.

5 If you are part of the public
6 participating by telephone and want to submit
7 a written comment, please send an email to
8 ptotraining@floridarevenue.com.

9 In the subject line of your email, please
10 use "September 26 committee meeting." We are
11 monitoring that email account during the
12 meeting and we will read aloud all comments we
13 receive during the meeting.

14 If you prefer to speak, please state that
15 in your email and we will unmute the telephone
16 and recognize you for comment.

17 Moving on to roll call. Rule
18 12-9.002(2), Florida Administrative Code,
19 designates that the president of the FTCA
20 shall serve a one year term on the committee
21 concurrent with his or her term as president.
22 Please welcome Honorable Anne Gannon, Palm
23 Beach County Tax Collector and FTCA President
24 to the committee.

25 Meghan Miller, secretary to the

1 committee, will you please call the roll?

2 MS. MILLER: Patrick Creehan.

3 MR. CREEHAN: Here.

4 MS. MILLER: Anne Gannon.

5 Larry Hart.

6 MR. HART: Here.

7 MS. MILLER: Dennis Hollingsworth.

8 MR. HOLLINGSWORTH: Here.

9 MS. MILLER: Sharon Jordan.

10 MS. JORDAN: Here.

11 MS. MILLER: Vickie Potts.

12 MS. POTTS: Here.

13 MS. MILLER: Rhonda Skipper.

14 MS. SKIPPER: Here.

15 MS. MILLER: Becky Smith.

16 (No response.)

17 MS. MILLER: Celeste Watford.

18 MS. WATFORD: Here.

19 MS. MILLER: Eric Zwayer.

20 (No response.)

21 MR. CREEHAN: According to Rule

22 12-9.002(3), Florida Administrative Code, five

23 members of the Admissions and Certifications

24 Committee constitute a quorum.

25 Meghan, do we have a quorum?

1 MS. MILLER: Yes.

2 MR. CREEHAN: Thank you.

3 Our first order of business today is the
4 approval of the February 27, 2019, Certified
5 Florida Collector Admissions and
6 Certifications Committee. Do I have a motion
7 to approve the February 27, 2019 committee
8 meeting minutes? Please state your name if
9 you make such motion.

10 MS. WATFORD: I move to approve it,
11 Celeste Watford.

12 MR. CREEHAN: Do I have a second?

13 MR. HART: Larry Hart, second.

14 MR. CREEHAN: We have a second. Thank
15 you. All those in favor indicate by saying
16 aye.

17 (Chorus of ayes.)

18 MR. CREEHAN: Opposed by saying nay.

19 (No response.)

20 MR. CREEHAN: Motion passes.

21 Next item of business is the presentation
22 and recommendation of applicants.

23 The program posted the list of
24 applicants, along with the completed
25 applications, on the Department's website and

1 sent it to each of you last week. Each
2 application has a checklist at the front to
3 assist you in review of the applicants. This
4 checklist has certification criteria as
5 required in Rule Chapter 12-9, Florida
6 Administrative Code.

7 Meghan, will you please list the
8 requirements of the Certified Florida
9 Collector and Certified Florida Collector
10 Assistant designations?

11 MS. MILLER: The qualifications for the
12 Certified Florida Collector and Certified
13 Florida Collector Assistant include at least
14 two years of experience with a Florida tax
15 collector's or property appraiser's office or
16 the Florida Department of Revenue, at least
17 120 hours of approved education, and current
18 employment with a Florida tax collector's
19 office or property appraiser's office or the
20 Florida Department of Revenue.

21 The Certified Florida Collector
22 designation is reserved for the county
23 official.

24 MR. CREEHAN: Thank you, Meghan.

25 Now I need each Committee Member to

1 individually answer the following question on
2 the record:

3 Are you aware of any facts, situations,
4 or reasons which you feel may disqualify or
5 otherwise make it improper for your to hear
6 and deliberate on any of the applicants
7 scheduled to be reviewed today?

8 Patti, will list the names and answer
9 accordingly.

10 MS. KIGHT: Anne Gannon.

11 (No response.)

12 MS, KIGHT: Larry Hart.

13 MR. HART: No, I do not.

14 MS. KIGHT: Dennis Hollingsworth.

15 MR. HOLLINGSWORTH: No.

16 MS. KIGHT: Sharon Jordan.

17 MS. JORDAN: No, ma'am.

18 MS. KIGHT: Vickie Potts.

19 MS. POTTS: No, I do not.

20 MS. KIGHT: Rhonda Skipper.

21 MS. SKIPPER: No, ma'am.

22 MS. KIGHT: Becky Smith.

23 (No response.)

24 MS. KIGHT: Celeste Watford.

25 MS. WATFORD: No, ma'am.

1 MS. KIGHT: Eric Zwayer.

2 (No response.)

3 MR. CREEHAN: Thank you very much. Do
4 any committee members have anything they wish
5 to discuss about the applicants' credentials?

6 Moving on. Public comment. Thank you.

7 Does the public have comments on any of
8 the applicants?

9 If you are attending by telephone, please
10 send us an email so we can recognize you.

11 Again, that email is all one word
12 ptotraining@floridarevenue.com.

13 And I'm looking to my guys over here to
14 see if they've gotten any emails. They are
15 shaking their heads that we have not received
16 any public emails or phone calls.

17 Moving on. Having no additional comments
18 or discussion of credentials, the committee
19 will now vote on consideration of the
20 applicant list.

21 Do I have a motion for recommendation of
22 the applicants? Please state your name when
23 making your motion.

24 MS. JORDAN: This is Sharon Jordan, and I
25 make the motion.

1 MR. HOLLINGSWORTH: This is Dennis
2 Hollingsworth. I'll second.

3 MR. CREEHAN: Thank you. All in favor
4 indicate by saying aye.

5 (Chorus of ayes.)

6 MR. CREEHAN: Thank you. Any opposed by
7 saying nay.

8 (No response.)

9 MR. CREEHAN: Motion passes.

10 Let the record reflect that the committee
11 has recommended all applicants for
12 certification.

13 Congratulations to the new Certified
14 Florida Collectors and Certified Florida
15 Collector Assistants. The professional
16 designees will receive documentation of their
17 certification from the Department.

18 That concludes today's agenda for the
19 Certified Florida Collectors Admissions and
20 Certifications Committee. Again, thank you
21 all very much for your leadership and your
22 participation. We are adjourned.

23 (The proceedings were adjourned at 3:09
24 p.m.)

25

C E R T I F I C A T E

STATE OF FLORIDA)
COUNTY OF LEON)

I, Doreen Mannino, Court Reporter, do hereby certify that I was authorized to and did report in stenotypy and electronically the foregoing proceedings, and that the foregoing pages constitute a true and correct transcription of my recording thereof.

IN WITNESS WHEREOF, I have hereunto affixed my hand the 8th day of October 2019 at Tallahassee, Leon County, Florida.

Doreen M. Mannino

Doreen M. Mannino



DOREEN M. MANNINO
Commission # GG 270563
Expires November 28, 2022
Bonded Thru Budget Notary Services