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FLORIDA DEPARTMENT OF REVENUE
PROPERTY TAX OVERSIGHT

CERTIFIED FLORIDA APPRAISER ADMISSIONS AND
CERTIFICATIONS COMMITTEE

The above entitled Meeting convened at 2450 Shumard
Oak Boulevard, Building 2, Tallahassee, Florida on the
26th day of September, 2019, commencing at 2:32 p.m.

Reported by:

DOREEN M. MANNINO, Court Reporter
For the Record Reporting, Inc.
1500 Mahan Drive, Suite 140
Tallahassee, Florida, 32308

P R E S E N T

Patrick Creehan, Interim Director of Property Tax Oversight Program and Chair; Stephen Keller, Department Executive Senior Attorney; Kathryn Davis, Department Attorney; Rachel Goldstein, Department Attorney; Patti Kight, Compliance Process Manager

TELEPHONICALLY

Meghan Miller, Committee Secretary & Project Administrator; Kelly McLane, Project Administrator

P R O C E E D I N G S

1
2 MR. CREEHAN: Good afternoon, everyone.
3 Welcome to the Certified Florida Appraiser
4 Admissions and Certifications Committee. My
5 name is Patrick Creehan. I am the Interim
6 Director of the Property Tax Oversight Program
7 and the Chair for today's proceedings.

8 And I want to point out for the record
9 that this publically noticed meeting is
10 starting, due to technical issues, a little
11 bit late. We are starting at 2:32 Eastern
12 Time.

13 The committee, as a public board, is
14 subject to the Government in the Sunshine
15 laws; and therefore, the committee's meetings
16 are required to be open to the public and
17 properly noticed. This applies to any
18 gathering of two or more committee members
19 where there is discussion about a matter that
20 could come before the committee for action.

21 Mr. Steve Keller, Ms. Kathryn Davis and
22 Ms. Rachel Goldstein, who are Department
23 attorneys, are also here. Also here are staff
24 from the Property Tax Oversight program in the
25 Department of Revenue.

1 Will our staff members please introduce
2 themselves by stating their names and their
3 titles?

4 MS. KIGHT: Patti Kight, Compliance
5 Process Manager.

6 MS. MILLER: Meghan Miller, Project
7 Administrator.

8 MS. McLANE: Kelly McLane, Project
9 Administrator.

10 MR. CREEHAN: Thank you.

11 If you are part of the public
12 participating by telephone and want to submit
13 a written comment, please send an email to
14 ptotraining@floridarevenue.com. In the
15 subject line of your email please use
16 "September 26 Committee Meeting."

17 We are monitoring that email account
18 during the meeting and will read aloud all
19 comments we receive during the meeting. If
20 you prefer to speak, please state that in your
21 email and we will unmute the telephone and
22 recognize you for comment.

23 Moving onto roll call. Rule 12-9.002(2),
24 Florida Administrative Code, designates that
25 the president of the Property Appraisers'

1 Association of Florida shall serve a one year
2 term on the committee concurrent with his or
3 her term as president. Please welcome
4 Honorable Tim Parker, Putnam County Property
5 Appraiser and PAAF President to the committee.
6 Honorable Oz Barker, Levy County Property
7 Appraiser, will fill the seat left open while
8 Mr. Parker assumes his presidency.

9 Meghan Miller, the secretary of the
10 committee, will you please call the roll?

11 MS. MILLER: Patrick Creehan.

12 MR. CREEHAN: Here.

13 MS. MILLER: Carey Baker.

14 MR. BAKER: Here.

15 MS. MILLER: Osborn Barker.

16 (No response.)

17 MS. MILLER: Larry Bartlett.

18 (No response.)

19 MS. MILLER: Mitch Burke.

20 MR. BURKE: Here.

21 MS. MILLER: Raymond McIntyre.

22 MR. MCINTYRE: Here.

23 MS. MILLER: Rebecca Morris-Haid.

24 MS. MORRIS-HAID: Here.

25 MS. MILLER: Tim Parker.

1 MR. PARKER: Here.

2 MS. MILLER: Patrick Pilcher.

3 MR. PILCHER: Here.

4 MS. MILLER: Paul Polk.

5 MR. POLK: Here.

6 MR. CREEHAN: Thank you, Meghan.

7 According to Rule 12-9.002(3), Florida
8 Administrative Code, five members of the
9 Admissions and Certifications Committee
10 constitute a quorum. Meghan, do we have a
11 quorum?

12 MS. MILLER: Yes.

13 MR. CREEHAN: Thank you.

14 Prior to the approval of the February 27,
15 2019 meeting minutes, we have one action item.
16 The Honorable Larry Bartlett was a candidate
17 for certification at that meeting. Mr.
18 Bartlett has advised that he inadvertently
19 failed to identify that he abstained from the
20 vote specific to his candidacy for
21 certification. The Department of Revenue's
22 legal counsel has advised that the committee
23 may correct the record by reopening the vote
24 and reflecting Mr. Bartlett's vote is changed
25 to "Abstain" on his candidacy. A quorum was

1 maintained, and no other vote is changed.
2 With Mr. Bartlett's vote changed to "Abstain"
3 on his candidacy, the February 27, 2019
4 meeting minutes would reflect a vote of 6 in
5 favor of his candidacy, 0 opposed, and 1
6 abstention.

7 Is there a motion to amend the meeting
8 minutes from the February 27, 2019 meeting as
9 I just outlined?

10 MR. McINTYRE: I would like to make a
11 motion that we amend the minutes to reflect
12 the changes according to what he's just read.

13 And thank you for bringing that to our
14 attention.

15 MR. PARKER: I'll second.

16 MR. CREEHAN: All those in favor indicate
17 by saying aye.

18 (Chorus of ayes.)

19 MR. CREEHAN: All opposed indicate by
20 saying nay.

21 (No response.)

22 MR. CREEHAN: Motion passes.

23 Do I have a motion to approve the
24 February 27, 2019 committee meeting minutes as
25 amended?

1 Please state your name if you make a
2 motion.

3 MR. PILCHER: Motion to approve.

4 MR. PARKER: Second.

5 MR. CREEHAN: All those in favor indicate
6 by saying aye.

7 (Chorus of ayes.)

8 MR. CREEHAN: Opposed nay.

9 (No response.)

10 MR. CREEHAN: Motion passes.

11 Our next item of business is the
12 presentation and recommendation of the
13 applicants. The program posted the list of
14 applicants, along with the completed
15 applications, on the Department's website and
16 sent it to each of you last week. Each
17 application has a checklist at the front to
18 assist you in review of the applicants. This
19 checklist has the certification criteria
20 required in Rule Chapter 12-9, F.A.C.

21 Meghan, will you please list the
22 requirements of the Certified Florida
23 Appraiser, Certified Florida Evaluator, and
24 Certified Cadastralist of Florida
25 designations?

1 MS. MILLER: The qualifications for the
2 Certified Florida Appraiser and Certified
3 Florida Evaluator professional designations
4 include at least two years of experience with
5 a Florida property appraiser's or tax
6 collector's office or the Florida Department
7 of Revenue, at least 120 hours of approved
8 education, and current employment with a
9 Florida county property appraiser's or tax
10 collector's office or the Florida Department
11 of Revenue. The Certified Florida Appraiser
12 designation is reserved for the county
13 official.

14 The qualifications for the Certified
15 Cadastralist of Florida include at least two
16 years of experience with a Florida property
17 appraiser's office or the Florida Department
18 of Revenue, at least 150 hours of approved
19 education, and current employment with a
20 Florida property appraiser's office or the
21 Florida Department of Revenue.

22 MR. CREEHAN: Thank you, Meghan.

23 Now I need each Committee Member to
24 individually answer the following question on
25 the record:

1 So I need you to state your name and say
2 yes or no to this one singular question.

3 Are you aware of any facts, situations,
4 or reasons which you feel may disqualify or
5 otherwise make it improper for your to hear
6 and deliberate on any of the applicants
7 scheduled to be reviewed today?

8 MR. POLK: Paul Polk, no.

9 MR. BAKER: Carey Baker, no.

10 MR. PILCHER: Patrick Pilcher, no.

11 MS. MORRIS-HAID: Rebecca Morris-Haid,
12 no.

13 MR. McINTYRE: Raymond McIntyre, no.

14 MR. PARKER: Tim Parker, no.

15 MR. CREEHAN: Thank you. Do any
16 committee members have anything they wish to
17 discuss about the applicants' credentials?

18 Hearing no comment, I'll move on. Does
19 the public have any comments on any of the
20 applicants? If you are attending by
21 telephone, please send us an email so we can
22 recognize you. Again, that email address is
23 all one word, ptotraining@floridarevenue.com.

24 Seeing if we have any emails from the
25 gentleman here.

1 Okay. Thank you. Moving on. Hearing no
2 additional comments or discussion of the
3 credentials, the committee will now vote on
4 consideration of the applicant list. Do I
5 have a motion for recommendation of the
6 applicants? Please state your name when
7 making such motion.

8 MR. McINTYRE: Raymond McIntyre, I move
9 to approve the candidates' list.

10 MR. PARKER: Tim Parker, second.

11 MR. CREEHAN: Thank you very much. All
12 in favor indicate by saying aye.

13 (Chorus of ayes.)

14 MR. CREEHAN: Thank you. Any opposed
15 indicate by saying nay.

16 (No response.)

17 MR. CREEHAN: Motion passes. Let the
18 record reflect that the committee has
19 recommended all applicants for certification.

20 Congratulations on the new Certified
21 Florida Appraisers, Certified Florida
22 Evaluators and Certified Cadastralists of
23 Florida. The professional designees will
24 receive documentation of their certification
25 from the Department.

1 That concludes today's agenda for the
2 Certified Florida Appraiser Admissions and
3 Certifications Committee meeting. Again,
4 thank you all very much, and thank you all for
5 waiting for the 30 minute technical delay that
6 we had and thank you very much for your
7 leadership. We are adjourned.

8 (The proceedings were adjourned at 2:42
9 p.m.)

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C E R T I F I C A T E

STATE OF FLORIDA)
COUNTY OF LEON)

I, Doreen Mannino, Court Reporter, do hereby certify that I was authorized to and did report in stenotypy and electronically the foregoing proceedings, and that the foregoing pages constitute a true and correct transcription of my recording thereof.

IN WITNESS WHEREOF, I have hereunto affixed my hand the 8th day of October 2019 at Tallahassee, Leon County, Florida.

Doreen M. Mannino

Doreen M. Mannino



DOREEN M. MANNINO
Commission # GG 270563
Expires November 28, 2022
Bonded Thru Budget Notary Services