This form is used by employers to report employees who first received out-of-state taxable wages who worked and received wages from the same employer in Florida during the reporting quarter. This form must be submitted with the completed first page (containing items 1-9) of your Employer’s Quarterly Report (RT-6, formerly UCT-6). Also, if an employee customarily performs services on a continuing basis in more than one state, this form should not be used. Instead, you should contact the Department’s Account Management process at 850-717-6628 to request a reciprocal coverage agreement.

Line 10 – Enter each employee’s social security number (NINE digits – Do not suppress the leading zeros). Every employee, regardless of age, is required to have a social security number (SSN). If the employee’s SSN is not included, no credit will be given for previously reported taxable wages, and the first (up to) $7,000 of wages on this quarterly report will be taxed at your reemployment tax rate.

Note: Florida law decreased the taxable wage base from $8,000 to $7,000 beginning with the January 1 through March 31, 2015 quarter. The taxable wage base is $8,000 for quarters ending between January 1, 2012 and January 1, 2015, and $7,000 for quarters ending before January 1, 2012.

Line 11 – Enter each employee’s last name, first name, and middle initial.

Line 12a – Enter each employee’s Florida gross wages paid for the quarter as defined in Line 2 of the RT-6 Instructions (RT-6N, formerly UCT-6N). Gross wages should not include wage items specifically exempt per section (s.) 443.1217(2)(b)-(g).

12b. EMPLOYEE’S FLORIDA GROSS WAGES PAID THIS QUARTER

12c. EMPLOYEE’S OUT-STATE TAXABLE WAGES PAID YEAR-TO-DATE

Only the first $7,000 paid to each employee per calendar year is taxable.

13a. Total Gross Wages (add Lines 12a only). Total this page only. Include this and totals from additional pages in Line 4 on page 1 of the RT-6.

13b. Total Taxable Wages (add Lines 12b only). Total this page only. Include this and totals from additional pages in Line 4 on page 1 of the RT-6.

13c. Total Out-of-State Taxable Wages paid year-to-date (add Lines 12c only). Total this page only.

Instructions for Employer’s Quarterly Report for Out-of-State Taxable Wages

Florida Statutes (F.S.), (If no Florida gross wages were paid, but out-of-state wages were, DO NOT include the employee.)

Line 12b – Enter each employee’s Florida taxable wages paid for the quarter.

Line 12c – Enter each employee’s out-of-state taxable wages paid year-to-date including current reporting quarter, if applicable. Line 12c must include 100% of out-of-state taxable wages, including this quarter, paid for the calendar year.

Line 13a – Enter the total Florida gross wages for this page. All wages from this page and any attached pages must be included in Line 2 on the front of the RT-6.

Line 13b – Enter the total Florida taxable wages for this page. All wages from this page and any attached pages must be included in Line 4 on the front of the RT-6.

Line 13c – Enter the total out-of-state taxable wages paid year-to-date for this page.

Social security numbers are used by the Florida Department of Revenue as unique identifiers for the administration of Florida’s taxes. SSNs obtained for tax administration purposes are confidential under sections 213.053 and 119.071, Florida Statutes, and not subject to disclosure as public records. Collection of your SSN is authorized under state and federal law. Visit our website at www.floridarevenue.com and select “Privacy Notice” for more information regarding the state and federal law governing the collection, use, or release of SSNs, including authorized exceptions.

Internet Address: www.floridarevenue.com

Call 850-488-6800 for assistance.