Application for Fuel Tax Refund  
Non-Public Schools  
For the Quarter Ending  

Check here if amending  

Mail To:  
Florida Department of Revenue  
Refunds  
P.O. Box 6490  
Tallahassee FL  32314-6490  
For Help Call: 850-617-8585  

Permit #:  
FEIN:  
Business Partner #:  

### Gasoline, Gasohol, and Undyed Diesel Fuel

<table>
<thead>
<tr>
<th>Column A</th>
<th>Column B</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gasoline/Gasohol</td>
<td>Undyed Diesel</td>
</tr>
<tr>
<td>Gallons</td>
<td>Gallons</td>
</tr>
</tbody>
</table>

1. **Beginning inventory** (Must agree with closing inventory from prior quarter)......

2. **Gallons purchased** ("Schedule of Purchases" attached)...........................

3. **Closing inventory** (Use this figure for beginning inventory on next claim)......

4. **Total consumption** (Add Lines 1 and 2. Subtract Line 3)..........................

5. **Gallons not eligible for refund** (Off-road use).................................

6. **Gallons claimed for refund** (Subtract Line 5 from Line 4) ........................

7. **Refund** (Lines 6A and 6B X .131)........................................

See item eight on reverse page if any of the gallons claimed on Line 6 were purchased during the previous calendar year.

**Net Refund Due** (Add Lines 7A and 7B) $........................................

No refund will be issued for less than $5.00.

Under penalty of perjury, I declare that I have read this application and the facts stated in it are true.

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Signature of Applicant  
Contact Person  

Print/Type Applicant Name  
Contact Telephone Number

Date  
Contact Email Address
1. Permit holders are entitled to a refund of the fuel sales tax levied under sections (ss.) 206.41(1)(g) and 206.87(1)(e) of Chapter 206, Florida Statutes (F.S.), on gasoline, gasohol, and undyed diesel fuel purchased. The applicable tax rates are entered by the Department and are published annually in Tax Information Publications and posted on the Department's website at floridarevenue.com/taxes/rates.

2. Applications are to be used only for the quarter indicated on the face of this application. Only original refund applications are acceptable. Application forms may be requested from the Department's Refund section at 850-617-8585.

3. Refund permits are renewed on an annual basis only if the permit holder files quarterly claims during the year.

4. Claim must be filed quarterly, no later than the last day of the month immediately following the end of the quarter. The filing date may be extended one additional month when a justified excuse is submitted in writing and the last preceding claim was filed timely.

<table>
<thead>
<tr>
<th>Purchases Made During</th>
<th>Claims Must Be Filed By *</th>
<th>With A Written Excuse - No Later Than</th>
</tr>
</thead>
<tbody>
<tr>
<td>January, February, and March</td>
<td>April 30</td>
<td>May 31</td>
</tr>
<tr>
<td>April, May, and June</td>
<td>July 31</td>
<td>August 31</td>
</tr>
<tr>
<td>July, August, and September</td>
<td>October 31</td>
<td>November 30</td>
</tr>
<tr>
<td>October, November, and December</td>
<td>January 31</td>
<td>February 28</td>
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</tbody>
</table>

*Amended application for prior quarter must be received by current quarter’s deadline. Example: You must submit an amended March quarterly application by July 31.

5. Each permit holder must maintain records to substantiate:
   - Fuel was used by a qualified applicant.
   - Fuel taxes were paid on the refundable gallons.
   - Gallons reported as Beginning and Ending Inventory.
   - Fuel was used in an eligible manner.

When copies of your records are required to determine the amount of refund due, the Department will issue a written request to you within 30 days of the receipt of your application. Your application for a refund is not complete until the requested records are received by the Department.

6. The Schedule of Purchases (Page 3), detailing the information listed below, may be submitted instead of original invoices. Include only one product type listed at the top of the Schedule of Purchases. Separate schedules must be used for each product type. However, first time filers of this form must submit tax paid invoices with their initial refund request.

   A. Name and address of supplier that you purchased motor fuel from.

B. Department of Environmental Protection storage tank facility identification number of the tank where the motor fuel was stored prior to purchase or the federal employee identification number of the seller.

C. Type of motor fuel you purchased using the product types listed at the top of the schedules.

D. Sales invoice number.

E. Date that you took possession of the motor fuel from the supplier (must be within this calendar quarter).

F. County in which you took possession of the motor fuel from the supplier.

G. Total price you paid for the motor fuel purchased.

H. Number of gallons of motor fuel you purchased.

7. In the event of overpayment of any refund, the Department of Revenue will refuse to make further refunds and advise the payee of the amount to be reimbursed.

8. Gallons that you purchased during the previous year and consumed during the current quarter will not be eligible for the full refundable rate for the current year. Instead, these gallons should be multiplied by last year's rate. This adjustment will compensate for any inventory that was assessed at last year's rate and carried forward to the current calendar year.

<table>
<thead>
<tr>
<th>Line-by-Line Instructions</th>
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<tbody>
<tr>
<td><strong>Purchases of Gasoline, Gasohol, and Undyed Diesel Fuel.</strong></td>
</tr>
<tr>
<td>Line 1.</td>
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<td>Line 2.</td>
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<td>Line 3.</td>
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<td>Line 5.</td>
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<tr>
<td>Line 6.</td>
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Florida Department of Revenue
Refund Application Schedule of Purchases
for Tax Paid Purchases Only

Invoices are not required with schedule
Do not include non-tax paid dyed diesel fuel purchased.

<table>
<thead>
<tr>
<th>Company Name</th>
<th>License Number</th>
<th>Quarter Ending</th>
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<table>
<thead>
<tr>
<th>Supplier Name</th>
<th>Supplier Address</th>
<th>DEP Storage Tank Facility ID Number or FEIN of Seller</th>
<th>Product Type Codes</th>
<th>Invoice Number</th>
<th>Purchase Dates (Must Be Within This Calendar Quarter)</th>
<th>County Where Fuel Was Delivered</th>
<th>Total Price Paid For Fuel Including Taxes and Fees</th>
<th>Number of Gallons</th>
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General Instructions

1. When completing the form, type or print clearly in blue or black ink.
2. “Product Type” must be specified using the product type codes listed above. Separate schedules must be used for each product type. Do not include non-tax paid dyed diesel fuel purchased.
3. Make additional copies of schedule for each product type.
4. Attach this schedule to the application for refund.

Sample Form

Total Gallons Purchased