

Explanation of Manifest Messages

A manifest is available on the <u>SecureNet</u> website after a Terminal Operator Information Return (form DR-309636) is uploaded. Any exceptions identified during the review of the receipt and disbursement schedules are listed as either a critical error message or a compliance notice.

<u>Critical error messages</u>, prefixed with (E), represent errors that cause an uploaded file to fail. Errors within the data must be corrected before the Department can process your file.

<u>Compliance notice messages</u>, prefixed with (**W**), represent questionable data that does not typically appear with the schedule and product code provided. Compliance notices will not prevent the Department from processing your file. However, compliance notices should be reviewed to determine if a mistake was made on your return. Correct mistakes by filing a supplemental return prior to the due date of the return.

Upon notification, the Department may convert compliance notices to errors.

Error and warning messages display as unique numbers and related descriptions, followed immediately by an 'error output' message that includes details of the erroneous data element(s).

Error message format:

Error number and description.

Schedule, Product, Document Number (Doc), Field Name and Error Value.

- 1. Error message:
 - Number unique numeric value.
 - Message associated description.

2. Error output:

- Schedule Receipt or disbursement schedule where error or warning is located.
- Product Product type associated with error or warning.
- Doc Number Identifying number posted in column 7 (schedule of receipts) or column 8 (schedule of disbursements) of your return. Doc Number identifies the line where the error or warning is located.
- Field Name Schedule header information where the error or warning is located.
- Error Value Schedule detail creating error or warning.

Example:

- (E55) Invalid Schedule Error Message Not a valid schedule type for this product.
- Error output: Schedule 15A, Product 124, Doc. 25679, Error: Schedule Type "15A"

Example:

- (W201) FEIN (Not Active) **Compliance Notice** Must have an active Terminal Operator license to operate in Florida.
- Error output: Terminal Operator FEIN "476582245"

Return Header Information Error Messages (Company and Summary Data)

(E51) FEIN (not on Database) Error Message - Must be a <u>licensed</u> Terminal Operator to operate in Florida.

Error output: Terminal Operator FEIN - "776582245"

(E52) Invalid Collection Period Error Message - Can't file for a Future Collection Period. <u>Must be current or prior period</u>.

Error output: Invalid Collection Period - "20200731"

- (E53) Invalid IRS Terminal Code Error Message Not a valid <u>IRS Terminal Code</u>. The TCN you provided for your facility was not listed on the IRS approved Terminal Code database.

 Error output: Schedule 15A, Product 124, Doc. 25679, Error: Point of Origin "T85FL224" or "T59FL9999"
- (E61) Missing or Invalid Bank Routing Number Error Message Refer to BPR13 Taxpayer's Bank Routing and Transit Number.

Error Output: Missing or Invalid Bank Routing Number - "#####"

(E62) Missing or Invalid Settlement Date Error Message - Refer to BPR16 settlement effective date (CCYYMMDD).

Error Output: Missing or Invalid Settlement Date - "#####"

(E63) Missing or Invalid Payment Type Error Message - REF02 segment must equal a 1 for Tax Payment, 2 for Bill Payment, 3 for Audit Payment, 5 for Amended Payment, or 8 for Return Item Payment.

Error Output: Missing or Invalid Payment Type - "#"

(W200) Invalid IRS Terminal Code Compliance Notice - Department records do not match the IRS Terminal Code provided for your facility.

Error output: Terminal Control Number - "T85FL224"

(W201) FEIN (Not Active) Compliance Notice - Must have an <u>active</u> Terminal Operator License to operate in Florida.

Error output: Terminal Operator FEIN - "476582245"

Generic Data Integrity Error Message (All Schedule Data Fields)

- (E16) Invalid Document Number Error Message Cannot be blank or contain special characters.

 Error output: Schedule 15A, Product E00, Doc. 5@/1\-10, Error: Document Number 5@/1\-10
- (E55) Invalid Schedule Error Message Not a valid <u>Schedule type</u> for this product. Error output: Schedule -15A, Product - 124, Doc. - 25679, Error: Schedule Type - "15A"

- (E56) Invalid Product Error Message Not a valid <u>Product type</u> for this Schedule. Error output: Schedule -15A, Product - 124, Doc. - 25679, Error: Product Type - "224"
- (E57) FEIN (Invalid FEIN Field Length) Error Message FEIN must be a nine-digit numeric value (include leading zero as needed).

 Error output: Schedule -15A, Product 125, Doc. 25679, Error: Carrier FEIN "47658"
- (E58) State Abbreviation Error Message Not a valid <u>State Abbreviation</u>.

 Must be a valid State or Out of Country (ZZ) code.

 Error output: Schedule -15A, Product 124, Doc. 25679, Error: Point of Origin "TA"
- (E59) Invalid Date Error Message Can't submit a schedule transaction for a future period. Error output: Schedule -15A, Product 124, Doc. 25679, Error: Date Received "20300730"
- (E64) Invalid Point of Origin or Destination Error Message Point of Origin or Point of Destination can NOT be blank or spaces.

 Error output: Schedule 15A, Product 124, Doc. 25679, Error: Point of Origin ""
- (W202) Invalid Mode Compliance Notice Not a valid Mode of Transportation for this Schedule and Product.

 Error output: Schedule -15A, Product 124, Doc. 25679, Error: Mode "PX"
- (W203) FEIN (Invalid FEIN Pattern) Compliance Notice The FEIN cannot consist of a single digit repeated nine times (i.e. 77777777).

 Error output: Schedule -15A, Product 125, Doc. 25679, Error: Carrier FEIN "77777777"
- (W204) Carrier FEIN (Not Active) Compliance Notice Must have an active Petroleum Carrier license to operate in Florida.

 Error output: Schedule -15A, Product 125, Doc. 25679, Error: Carrier FEIN "476581945"

The following codes may be used in place of an active petroleum carrier FEIN.

- Use **88888888** in the carrier FEIN field if you are reporting a petroleum carrier who is not required to be licensed in Florida. For example, use 88888888 to report product moved by a foreign flagged vessel.
- Use **99999991** in the carrier FEIN, point of origin, and point of destination fields if you are reporting product converted from one product type to another (book adjustment).
- Use 99999914 in the carrier FEIN field if you are reporting a disbursement where product was not moved from one point to another by common or contract carrier.

Business Rule/Edit Scenario (Including Header Information)

(E60) Invalid Supplemental Schedule Transactions Error Message - The supplemental file must be for a single collection period. You can't include transactions outside of the collection period on supplemental returns.

Error output: Schedule -15A, Product - 124, Doc. - 25679, Error: Date Received - "20170228", Current File Applied-Date: "20170131"

*The date received or shipped must be within the collection period identified for this return.