

# **PUBLIC WORKSHOP AGENDA**

## **Florida Department of Revenue**

### **Property Tax Oversight**

September 20, 2017, 10:00 a.m., until all items are discussed  
Building 2, Room 1221, Capital Circle Office Complex  
2450 Shumard Oak Blvd., Tallahassee, FL

This meeting is open to the public

#### **Agenda Topics—Wednesday, September 20, 2017**

|  |           |           |
|--|-----------|-----------|
| CALL TO ORDER, OPENING REMARKS, MEETING PROCEDURES | Moderator | 5 minutes |
|--|-----------|-----------|

#### **NEW BUSINESS:**

Discussion of the following proposed amended rules:

|            |         |
|------------|---------|
| All        | Not     |
| Interested | limited |
| Parties    |         |

- Rule 12D-7.001, F.A.C., Applications for Exemptions.
- Rule 12D-16.002, F.A.C., Index to Forms.
  - DR-403EB, The (tax year) Ad Valorem Assessment Rolls Exemption Breakdown of \_\_\_\_\_ County, Florida.
  - DR-403V, The (tax year) Revised Recapitulation of the Ad Valorem Assessment Roll, Value Data.
  - DR-405, Tangible Personal Property Tax Return
  - DR-489EB, The (tax year) Ad Valorem Assessment Rolls Exemption Breakdown of \_\_\_\_\_ County, Florida.
  - DR-489V, The (tax year) Preliminary Recapitulation of the Ad Valorem Assessment Roll, Value Data.
  - DR- 501, Original Application for Homestead and Related Tax Exemptions.
  - DR-504, Ad Valorem Tax Exemption Application and Return.

|                  |           |           |
|------------------|-----------|-----------|
| CLOSING COMMENTS | Moderator | 5 minutes |
|------------------|-----------|-----------|

Handouts: Meeting agenda and draft rule text as posted on the department's website at: <http://floridarevenue.com/rules/Pages/default.aspx>

To register for this meeting (if not attending in person) go to the following link: <https://attendee.gotowebinar.com/register/4411641257964743170>

## Instructions for Joining

You can join this meeting by:

- Attending in person or;
- Using your computer for a Webinar broadcast (a “virtual meeting”).
  - To attend the virtual meetings, you must register on the Internet before the meeting. Register with the following link before the meeting:  
<https://attendee.gotowebinar.com/register/4411641257964743170>
  - Enter your name, contact information and click Register at the bottom of the screen.
  - Once you register, a link with instructions to attend the meeting will be sent to the e-mail address you provided. Your registration ID link is unique to your e-mail.
  - **IMPORTANT:** Save this e-mail electronically – the link is complex – if you save the e-mail you can just open it and click on the link on the day of the meeting.
  - To register additional persons, complete a separate registration at the link above.
- Attendees using Webinar broadcast have 3 options:
  1. Telephone with AUDIO PIN – allows you to speak at the meeting. (All calls are muted. If you wish to ask a question or make a comment, email your request to [DORPTO@floridarevenue.com](mailto:DORPTO@floridarevenue.com) and wait your turn to speak.)
  2. Telephone with NO AUDIO PIN – Listen Only. Email your questions or comments to [DORPTO@floridarevenue.com](mailto:DORPTO@floridarevenue.com) . In the Subject line, use “September 20, Public Workshop.” All emails will be read aloud and entered into the transcript.
  3. Computer with mic and speakers allows you to speak at the meeting. Raise your hand using the Webinar Control and wait your turn.

## What Happens During the Meeting?

The meeting will be recorded and a court reporter will be in attendance for creation of an official transcript. The transcript will be posted to our web site and available approximately fifteen days after the conclusion of the meeting.

After you join the session:

- You will hear the meeting moderator:
  - Welcome everyone;
  - Explain the purpose of the meeting; and,
  - Have Department staff that is present introduce themselves.
- Then, the meeting moderator will ask for public comments and questions for each agenda item – after an item is announced, everyone has an opportunity to share comments or questions on it;
- After finishing the agenda, the moderator will:
  - Establish a time period for the submission of additional comments and questions; and,
  - Explain how to submit comments and questions.  
[DORPTO@floridarevenue.com](mailto:DORPTO@floridarevenue.com)
  - End the meeting when the agenda is completed and all comments are heard.

### **For Technical Support:**

If you have problems accessing the registration, contact Anthony Jackson by email at [Anthony.Jackson@floridarevenue.com](mailto:Anthony.Jackson@floridarevenue.com) or by phone at 850-617-8878.

STATE OF FLORIDA  
DEPARTMENT OF REVENUE  
PROPERTY TAX OVERSIGHT PROGRAM  
CHAPTER 12D-16, FLORIDA ADMINISTRATIVE CODE  
ADMINISTRATION OF FORMS  
AMENDING RULE 12D-16.002

12D-16.002 Index to Forms.

(1) The following paragraphs list the forms adopted by the Department of Revenue. A copy of these forms may be obtained from the Department's website at <http://floridarevenue.com/property/>, or by writing to: Property Tax Oversight Program, Department of Revenue, Post Office Box 3000, Tallahassee, Florida 32315-3000. The Department of Revenue adopts, and incorporates by reference in this rule, the following forms and instructions:

|         | Form Number    | Form Title   | Effective Date         |
|---------|----------------|--|------------------------|
| (2)     | through (5)(a) | No change.   |                        |
| (5)(b)  | DR-403EB       | The <del>20XX (tax year)</del> Ad Valorem Assessment Rolls Exemption Breakdown of ____ County, Florida (r. <del>xx/xx 6/11</del> )<br><a href="https://www.flrules.org/Gateway/reference.asp?No=Ref-01737">https://www.flrules.org/Gateway/reference.asp?No=Ref-01737</a><br><a href="https://www.flrules.org/Gateway/reference.asp?No=Ref-">https://www.flrules.org/Gateway/reference.asp?No=Ref-</a>                       | <del>xx/xx 11/12</del> |
| (6)(a)  | DR-403PC       | No change.   |                        |
| (b)     | DR-403V        | The <del>20XX (tax year)</del> Revised Recapitulation of the Ad Valorem Assessment Assessment Roll, Value Data (n. <del>6/11</del> r. <del>xx/xx</del> )<br><a href="https://www.flrules.org/Gateway/reference.asp?No=Ref-01739">https://www.flrules.org/Gateway/reference.asp?No=Ref-01739</a><br><a href="https://www.flrules.org/Gateway/reference.asp?No=Ref-">https://www.flrules.org/Gateway/reference.asp?No=Ref-</a> | <del>xx/xx 11/12</del> |
| (7)(a)  | through (7)(b) | No change.   |                        |
| (7)(c)  | DR-405         | Tangible Personal Property Tax Return (r. <del>xx/xx 12/11</del> )<br><a href="https://www.flrules.org/Gateway/reference.asp?No=Ref-01743">https://www.flrules.org/Gateway/reference.asp?No=Ref-01743</a><br><a href="https://www.flrules.org/Gateway/reference.asp?No=Ref-">https://www.flrules.org/Gateway/reference.asp?No=Ref-</a>   | <del>xx/xx 11/12</del> |
| (7)(d)  | through (28)   | No change.   |                        |
| (29)(a) | DR-489EB       | The <del>20XX (tax year)</del> Ad Valorem Assessment Rolls Exemption   |                        |

- Breakdown of \_\_\_\_ County, Florida (r. ~~xx/xx 6/11~~) xx/xx 11/12  
<https://www.flrules.org/Gateway/reference.asp?No=Ref-01782>  
<https://www.flrules.org/Gateway/reference.asp?No=Ref->
- (b) DR-489PC No change.
- (c) DR-489V The 20XX (~~tax year~~) Preliminary Recapitulation of the Ad Valorem Assessment Roll, Value Data (r. ~~xx/xx n-6/11~~) xx/xx 11/12  
<https://www.flrules.org/Gateway/reference.asp?No=Ref-01784>  
<https://www.flrules.org/Gateway/reference.asp?No=Ref->
- (30) through (38) No change.
- (39)(a) DR-501 Original Application for Homestead and Related Tax Exemptions xx/xx 11/12  
(r. xx/xx 11/12)  
<https://www.flrules.org/Gateway/reference.asp?No=Ref-01792>  
<https://www.flrules.org/Gateway/reference.asp?No=Ref->
- (b) through (40) No change.
- (41)(a) DR-504 Ad Valorem Tax Exemption Application and Return (r. xx/xx 11/01) xx/xx 12/01  
<https://www.flrules.org/Gateway/reference.asp?No=Ref->
- (b) through (61) No change.

*Rulemaking Authority 195.027(1), 213.06(1) FS. Law Implemented 92.525, 95.18, 136.03, 192.001(18), 192.0105, 193.052, 193.077, 193.085, 193.092, 193.114, 193.122, 193.155, 193.1554, 193.1555, 193.1556, 193.461, 193.501, 193.503, 193.625, 193.703, 194.011, 194.032, 194.034, 194.035, 194.037, 195.002, 195.022, 195.087, 196.011, 196.015, 196.031, 196.075, 196.095, 196.101, 196.102, 196.121, 196.141, 196.151, 196.173, 196.183, 196.193, 196.1961, 196.1983, 196.1995, 196.202, 196.24, 196.26, 197.182, 197.222, 197.2423, 197.2425, 197.3632, 197.3635, 197.414, 197.432, 197.472, 197.502, 197.512, 197.552, 200.065, 200.069, 213.05, 218.12, 218.125, 218.66, 218.67 FS. History—New 10-12-76, Amended 4-11-80, 9-17-80, 5-17-81, 1-18-82, 4-29-82, Formerly 12D-16.02, Amended 12-26-88, 1-9-92, 12-10-92, 1-11-94, 12-27-94, 12-28-95, 12-25-96, 12-30-97, 12-31-98, 2-3-00, 1-9-01, 12-27-01, 1-20-03, 1-26-04, 12-30-04, 1-16-06, 10-2-07, 3-30-10, 11-1-12, 9-10-15, 4-5-16, 6-14-16, 1-9-17, 9-19-17,\_\_\_\_\_.*