



Hosted by the Property Tax Oversight Program

PROGRAM ENROLLMENT

Click [here](#) to register
to attend the April
IAAO 102 Course.

The final deadline for
registration is
Monday, March 25,
2019.

After this date, please
contact [PTO Training](#)
to ask about space
availability.

CANCELLATION POLICY

Email course cancellations
to [PTO Training](#) by 3:00
p.m., EDT on
Friday, April 5, 2019.

PROPERTY APPRAISER PROGRAM APRIL 8-12, 2019 FORT MYERS

Program Information

The Department of Revenue's Property Tax Oversight (PTO) program is offering the International Association of Assessing Officers (IAAO) course 102 the week of April 8-12, 2019, in Fort Myers. A description the course is below.

The program will be held at the Lee County Property Appraiser's office ([Melvin Morgan Constitutional Complex](#), 2480 Thompson Street, Fort Myers, Florida) in the Tax Collector Conference Room (4th Floor, Room 475). Participants should bring writing utensil(s), paper, and a jacket or sweater. Individuals who have received registration confirmation from LMSadmin@floridarevenue.com may pick up course materials on the following dates:

- Monday, April 8, 2019, between 8:00 a.m. and 8:30 a.m. in room 475 of the Melvin Morgan Constitutional Complex

Registration

Registration for the course is available online through the Department's [online registration and payment portal](#). The registration deadline is March 25, 2019. Online registration and payment are encouraged. If you choose to mail your registration and payment, space availability in a class cannot be guaranteed.

Area Hotels

Several hotels are within a few miles of this office building. The closest hotels are the [Hotel Indigo](#) and the [Legacy Harbour Hotel](#).



COURSE APPROVED BY THE DEPARTMENT OF REVENUE

April 8-12, 2019

*The following course of the International Association of Assessing Officers (IAAO) applies toward the certification requirements as prescribed by Chapter 12-9, F.A.C. The Department of Business and Professional Regulation has also approved this IAAO offering as 20 hours Appraiser Specialty Continuing Education credit toward state certification.

Enrollment Fee: \$375 per IAAO course

ATTENDEE FOOD AND BEVERAGE INFORMATION

Complimentary food and beverages will not be available during the training breaks. This office complex has vending machines with snack and drink options. Participants may also bring their own food and beverages for the breaks, although microwaves and refrigerators will not be available.

ATTENDEE REGISTRATION CANCELLATION POLICY

To cancel a course registration and request a refund, complete and submit [Form DFS-AA-4](#) to PTOTraining@floridarevenue.com by 3:00 p.m. E.T. on April 5, 2019. The request must include a copy of the canceled check (front and back) or bank or credit card statement showing the charges for online payments.

COURSE CANCELLATION POLICY

The Florida Department of Revenue may cancel any course for which the Department deems the number of students enrolled to be insufficient to adequately cover the costs of course administration or for which the Department cannot secure an instructor. Students affected by course cancellations will receive email notification at least 10 business days before the scheduled course start date and may apply for a refund or opt to transfer course registration to another course in that program.

To transfer your registration, contact the Department of Revenue by email at PTOTraining@floridarevenue.com. To apply for a refund, complete and submit [Form DFS-AA-4](#) with a copy of the canceled check (front and back) or bank or credit card statement showing the charges for online payments to PTOTraining@floridarevenue.com.

***IAAO 102 – Income Approach to Valuation**

This course is designed to provide students with an understanding and working knowledge of the procedures and techniques required to estimate the market value of vacant or improved properties by the income approach. This course covers real estate finance and investment, capitalization methods and techniques, analysis of income and expenses to estimate operating income, selection of capitalization rates, and application of the approach. For more information about this course, please review the [Course Information Packet](#). *Course Capacity: 40 students; Textbook: Property Assessment Valuation, 3rd edition (\$50)*