1 2	CERTIFIED FLORIDA COLLECTOR ADMISSIONS AND CERTIFICATIONS COMMITTEE
3	MEETING
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6	Florida Department of Revenue - Property Tax Oversight October 4, 2023 3:00 p.m., EDT*
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10	2450 Shumard Oak Boulevard, Building 2, Room 1220
11	Tallahassee, Florida 32399 1-888-585-9008 Phone
12	Conference Room ID 472-220-405
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    COMMITTEE MEMBER APPEARANCES:
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    Rene Lewis, Chair, Program Director, Property Tax
    Oversight, Florida Department of Revenue
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    Peter Cam, C.F.C.
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    Lisa Cullen, C.F.C.
    Dennis Hollingsworth, C.F.C.
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    Vickie Potts, C.F.C.
    Becky Smith, C.F.C.
    Celeste Watford, C.F.C.
 6
    Eric Zwayer, C.F.C
7
    ALSO PRESENT:
8
    Rachel Goldstein, Chief Legal Counsel for the Property
9
    Tax Oversight Program
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    Meghan Miller, Revenue Program Administrator
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    Kelly McLean, Intra-Departmental Projects Administrator
12
    Jenna Harper, Process Manager
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                              AGENDA
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    Welcome: Chair (5 minutes)
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    Roll call: Secretary (3 minutes)
16
    June 7th, 2023 meeting minutes review and approval:
    Chair/Committee Members (5 minutes)
17
18
    Presentation of applicants: Chair/Committee Members (30
    minutes) Discussion of applicants' credentials
19
    Public comment on applicants' credentials: (3 minutes
20
    each)
21
    Vote to recommend the applicant list: Chair/Committee
    Members (5 minutes)
22
    Adjourn: Chair (2 minutes)
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CERTIFIED FLORIDA COLLECTOR 1 ADMISSIONS AND CERTIFICATIONS COMMITTEE 2 October 4, 2023, 3:00 p.m. 3 WELCOME 4 MS. LEWIS: Good Afternoon everyone. 5 6 Welcome to the Certified Florida Collector Admissions 7 and Certifications Committee. My name is Rene Lewis. I'm the Director of the Property Tax Oversight Program 8 9 and the chair for today's proceeding. 10 The committee, as a public board, is subject to 11 the government and the Sunshine Laws and therefore the 12 committee's meetings are required to be open to the 13 public improperly noticed. This applies to any gathering of two or more committee members where there's 14 discussion about a matter that could come before the 15 committee for action. 16 Ms. Rachel Goldstein, Chief Legal Counsel for 17 18 Property Tax Oversight is on the phone. Also present 19 our staff members from the Property Tax Oversight 20 Program in the Department of Revenue. 21 Will our staff please introduce themselves by 22 stating their name and titles. 23 MS. MILLER: Megan Miller, Revenue Program Administrator. 24 25 MS. MCLEAN: Kelly McLean, Interdepartmental

1 Projects Administrator.

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2	MS. HARPER: Jenna Harper, Process Manager.
3	MS. LEWIS: Thank you. If you are part of
4	the public participating by telephone and want to submit
5	a written comment pertaining to the material being
6	presented today, please send an email to
7	ptotraining@floridarevenue.com. In the subject line of
8	your email please use October 4 committee meeting.
9	We are monitoring that email account during the
10	meeting, and we'll read aloud all comments we receive
11	during the meeting. If you prefer to speak, please
12	state that in your email and we will recognize you for
13	comments.
14	We would appreciate if everyone could please mute
15	their phone when they are not participating so we can
16	reduce the amount of feedback during the meeting.
17	Please be sure to unmute your line when you need to
18	voice a vote.
19	Before calling roll I'd like to take a moment to
20	welcome our newest committee member, the Honorable Chuck
21	Perdue. Welcome to the Certified Florida Collector
22	Admissions and Certifications Committee. We appreciate
23	your service on the committee during your presidency of
24	the Florida Tax Collectors Association.
25	Megan Miller, the Secretary of the committee,

1	will you please call the roll.
2	MS. MILLER: Rene Lewis.
3	MS. LEWIS: Here.
4	MS. MILLER: Chuck Purdue. Peter Cam.
5	MR. CAM: Yes.
6	MS. MILLER: Lisa Culllen.
7	MS. CULLEN: Here.
8	MS. MILLER: Dennis Hollingsworth.
9	MR. HOLLINGSWORTH: Here.
10	MS. MILLER: Sharon Jordan.
11	MS. JORDAN: Here.
12	MS. MILLER: Vickie Potts.
13	MS. POTTS: Here.
14	MS. MILLER: Becky Smith.
15	MS. SMITH: Here.
16	MS. MILLER: Celeste Watford.
17	MS. WATFORD: Here.
18	MS. MILLER: Eric Zwayer.
19	MR. ZWAYER: Here.
20	MS. LEWIS: Great, thank you. According to
21	rule 12d-19.02 par 6 Florida Administrative Code, five
22	members of the Admissions and Certifications Committee
23	constituted a quorum.
24	Megan, do we have a quorum?
25	MS. MILLER: Yes.

MS. LEWIS: Thank you. Our first order of 1 2 business today is the approval of the June 7th, 2023, 3 Certified Florida Collector Admissions and Certification Committee meeting minutes. 4 5 Do I have a motion to approve the June 7th, 2023, 6 committee meeting minutes. Please state your name if 7 you make a motion. MS. CULLEN: Lisa Cullen, I move. 8 9 MS. LEWIS: Thank you. We have a motion from Lisa Cullen. Do I have a second? 10 11 MS. WATFORD: Celeste Watford, second. 12 MS. LEWIS: Thank you. We have a second from Celeste Watford. All those in favor indicate by 13 14 saying aye. 15 [Ayes.] 16 MS. LEWIS: Thank you. All opposed indicate 17 by saying nay. Thank you. 18 Our next item of business is the presentation and 19 recommendation of applicants. The program posted the 20 list of applicants along with the completed applications 21 on the department's website. 22 And sent the meeting material link to each of 23 you. Each application has a checklist at the front to 24 assist you in your review of the applicants. This 25 checklist has the certification criteria required in

1	Rule Chapter 12d-19 Florida Administrative Code.
2	Megan, will you please list the requirements of
3	the Certified Florida Collector and Certified Florida
4	Collector Assistant Designation.
5	MS. MILLER: Qualifications for the
6	Certified Florida Collector and Certified Florida
7	Collector Assistants include at least two years of
8	experience with the Florida Tax Collectors or Property
9	Appraiser's Office or the Florida Department of Revenue.
10	At least 120 hours of approved education and
11	current employment with the Florida Tax Collectors or
12	Property Appraiser's Office or the Florida Department of
13	Revenue. The Certified Florida Collector Designation is
14	reserved for the county official.
15	MS. LEWIS: Thank you, Megan. Now, I need
16	for each committee member to individually answer the
17	following question on the record. After I read the
18	question, Megan will call the name of each member.
19	Please state your answer of yes or no.
20	I just had a beep come in. Can you please tell
21	me if that was Chuck Perdue or somebody calling back in?
22	Mr. Perdue, have you joined us? Okay. Let the record
23	reflect the same members are still present.
24	The question before us is are you aware of any
25	facts or situations or reasons which you feel may

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1	disqualify or otherwise make it improper for you to hear
2	and deliberate on any of the applicants scheduled to be
3	reviewed today?
4	MS. MILLER: Renee Lewis.
5	MS. LEWIS: No.
6	MS. MILLER: Chuck Purdue. Peter Cam.
7	MR. CAM: No.
8	MS. MILLER: Lisa Cullen.
9	MS. CULLEN: No.
10	MS. MILLER: Dennis Hollingsworth.
11	MR. HOLLINGSWOTH: No.
12	MS. MILLER: Sharon Jordan.
13	MS. JORDAN: No.
14	MS. MILLER: Vickie Potts.
15	MS. POTTS: No.
16	MS. MILLER: Becky smith.
17	MS. SMITH: No.
18	MS. MILLER: Celeste Watford.
19	MS. WATFORD: No.
20	MS. MILLER: And Eric Zwayer.
21	MR. ZWAYER: No.
22	MS. LEWIS: I'm just checking one more time,
23	we had a beep on the line. Mr. Perdue, have you joined
24	the call.
25	Okay. Do any committee members have anything

they wish to discuss about the applicant's credentials? 1 2 Does the public have any comments on any of the 3 applicants? If you are attending my telephone, please send us 4 5 an email so we can recognize you. Again, that email 6 address is ptotraining@floridarevenue.com. Jenna, have 7 we received any email? MS. HARPER: No, we have not. 8 9 MS. LEWIS: Thank you. Hearing no 10 additional comments or discussion of the credentials the committee will now vote on consideration of the 11 12 applicant list. 13 Do I have a motion for recommendation of the 14 applicant? Please state your name when making your motion. 15 16 MS. JORDAN: Sharon Jordan, I'm going to make that motion. 17 18 Thank you. We have a motion by MS. LEWIS: 19 Sharon Jordan. Do we have a second? Okay. I heard 20 Dennis Hollingsworth for the second. All members in 21 favor indicate by saying aye. 22 [Ayes.] 23 MS. LEWIS: All opposed, please say nay. Let the record reflect that the committee has 24 25 recommended all applicants for certification.

1	Congratulations to the new Certified Florida Collectors
2	and Certified Florida Collector Assistants. The
3	professional designees will receive documentation of
4	their certification from the department.
5	That concludes today's agenda for the Certified
6	Florida Collector Admissions and Certification Committee
7	meeting.
8	Again, thank you very much for your leadership
9	and service today on the committee. We are adjourned.
10	(Whereupon, the meeting was adjourned at 3:09 p.m.)
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1	CERTIFICATE OF REPORTER
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3	I, Samantha Adams, court reporter, certify that
4	I was authorized to and did stenographically report the
5	following meeting, and that the transcript is a true and
6	complete record of my stenographic notes.
7	
8	I further certify that I am not a relative,
9	employee, attorney, or counsel of any of the parties,
10	nor am I a relative or employee of any of the parties'
11	attorney or counsel connected with the action, nor am I
12	financially interested in the action.
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14	
15	DATED this 4th day of October, 2023
16	Samantha Adams
17	SAMANTHA ADAMS Court Reporter
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