

STATE OF FLORIDA  
DEPARTMENT OF REVENUE  
PROPERTY TAX OVERSIGHT

CERTIFIED FLORIDA APPRAISER ADMISSIONS AND  
CERTIFICATIONS COMMITTEE

The above entitled Meeting convened at 2450  
Shumard Oak Boulevard, Tallahassee, Florida on the 2nd day  
of October, 2018, commencing at 10:30 a.m.

ORIGINAL

Reported by:  
JEFFREY R. BABCOCK  
Court Reporter

## 1 APPEARANCES :

2 BRANDI GUNDER, CHAIR  
3 MARK HAMILTON, ESQUIRE  
4 PATRICK CREEHAN, ESQUIRE  
5 PATTI KIGHT

## 6 TELEPHONIC APPEARANCES :

7 MEGHAN MILLER  
8 KELLY MCLANE  
9 DENNIS HOLLINGSWORTH  
10 SHARON JORDAN  
11 DALE SUMMERFORD  
12 CELESTE WATFORD  
13 ERIC ZWAYER  
14 VICKIE POTTS

## P R O C E E D I N G S

MS. GUNDER: Okay, we have 10:30 so we will get started. Good morning, everyone, welcome to the Certified Florida Collector Admissions and Certifications Committee, my name is Brandi Gunder, I am the Director of the Property Tax Oversight program and the chair for today's proceedings.

The Committee, as a public board, is subject to Government in the Sunshine laws, and therefore the Committee's meetings are required to be open to the public and properly noticed; this applies to any gathering of two or more Committee members where there is discussion about a matter that could come before the Committee for action.

I would like to disclose that I called Mr. Dale Summerford and Ms. Sharon Jordan on the morning of August 21st, 2018 to relay the cancellation of the scheduled August 22nd, 2018 Committee meeting. Naturally, there were questions regarding the reasoning of the cancellation, I answered that there were some anomalies found in the applications not specific to any one applicant, and we wanted to go through all of them again to ensure the Committee was receiving complete applications for the professional designations.

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9           Mr. Mark Hamilton, General Counsel for the  
10 Department is here with us today, as well as staff  
11 from the Property Tax Oversight program in the  
12 Department of Revenue, and I will let them introduce  
13 themselves by stating their names and titles.

14           MS. KIGHT: Patti Kight, Process Manager for  
15 Property Tax Oversight.

16           MR. CREEHAN: Patrick Creehan, Deputy  
17 Director.

18           MR. HAMILTON: Mark Hamilton, General  
19 Counsel.

20           MS. MILLER: Meghan Miller, Training Director  
21 for Property Tax Oversight.

22           MS. MCLANE: Kelly McLane, Training  
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24           MS. GUNDER: Thank you. If you are part of  
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21 negative vote on any business coming before the  
22 committee for a vote.

23 Meghan Miller, the secretary of the  
24 Committee, will you please call the roll?

25 MS. MILLER: Yes. Brandi Gunder?

1 MS. GUNDER: Here.

2 MS. MILLER: Larry Hart? Larry Hart? Dennis  
3 Hollingsworth?

4 MR. HOLLINGSWORTH: Here.

5 MS. MILLER: Sharon Jordan?

6 MS. JORDAN: Here.

7 MS. MILLER: Vickie Potts? Vickie Potts?  
8 Rhonda Skipper? Dale Summerford?

9 MR. SUMMERFORD: Here.

10 MS. MILLER: Celeste Watford?

11 MS. WATFORD: Here.

12 MS. MILLER: Eric Zwayer?

13 MR. ZWAYER: Here.

14 MS. GUNDER: Thank you. According to Rule  
15 12-9.002(3,) five members of the Admissions and  
16 Certifications Committee constitute a quorum; Meghan,  
17 do we have a quorum?

18 MS. MILLER: Yes.

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20 not speaking, to mute your telephone to minimize  
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1 Committee meeting minutes, and please state your name  
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3 MS. WATFORD: So moved, Celeste Watford.

4 MS. GUNDER: Thank you, Ms. Watford. I have  
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6 MR. SUMMERFORD: I'll second, this is Dale  
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8 MS. GUNDER: Thank you, Dale. A second by  
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11 (Chorus of ayes.)

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10          Florida Collector Assistant designations?

11          MS. MILLER: Qualifications for the Certified  
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23          about the applicant's credentials? Okay, hearing --

24          MS. POTTS: Hello?

25          MS. GUNDER: Yes?



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2 MS. MILLER: Oh, hi, Vickie.

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4 off. Are you there?

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24 MS. JORDAN: I'll make a motion, this is  
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2 second?

3 MR. HOLLINGSWORTH: I second it, this is  
4 Dennis Hollingsworth.

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8 (Chorus of ayes.)

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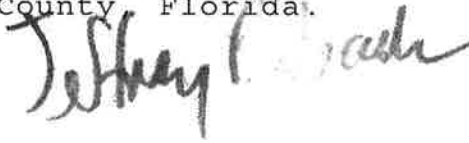
21 (The proceedings were adjourned at  
22 10:38 a.m.)  
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CERTIFICATE OF REPORTER

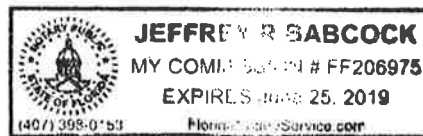
I, JEFFREY R. BABCOCK, do hereby certify that I was authorized to and did report the foregoing proceedings, and that the transcript, pages 1 through 10, is a true and correct record of my stenographic notes.

Dated this 16th day of October, 2018 at Tallahassee, Leon County Florida.



JEFFREY BABCOCK

Court Reporter



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CERTIFICATE OF REPORTER

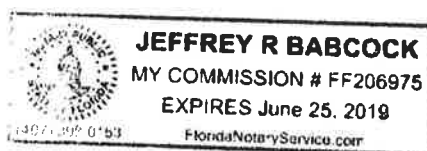
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PROCEEDINGS

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MS. GUNDER: Here.

MS. MILLER: Larry Hart? Larry Hart? Dennis Hollingsworth?

MR. HOLLINGSWORTH: Here.

MS. MILLER: Sharon Jordan?

MS. JORDAN: Here.

MS. MILLER: Vickie Potts? Vickie Potts? Rhonda Skipper? Dale Summerford?

MR. SUMMERFORD: Here.

MS. MILLER: Celeste Watford?

MS. WATFORD: Here.

MS. MILLER: Eric Zwayer?

MR. ZWAYER: Here.

MS. GUNDER: Thank you. According to Rule 12-9.002(3,) five members of the Admissions and Certifications Committee constitute a quorum; Meghan, do we have a quorum?

MS. MILLER: Yes.

MS. GUNDER: And just a reminder, if you're not speaking, to mute your telephone to minimize background noise.

Our first order of business today is the approval of the March 13th, 2018, Certified Florida Collector Admissions and Certifications Committee, do I have a motion to approve the March 13th, 2018,

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The list of applicants, along with the completed applications, were posted on the Department's website and sent to each of you last week. There's a check list at the front of each application to assist you in your review of the applicants. This check list has a certification criteria as required in Rule 12-9.

Meghan, will you please list the requirements of the Certified Florida Collector and Certified Florida Collector Assistant designations?

MS. MILLER: Qualifications for the Certified Florida Collector and Certified Florida Collector Assistants include at least two years of experience with a Florida tax collector's office or property appraiser's office, or the Florida Department of Revenue; at least 120 hours of approved education; and current employment with the Florida tax collector's or property appraiser's office, or the Florida Department of Revenue. The Certified Florida Collector designation is reserved for the county official.

MS. GUNDER: Thank you, Meghan. Do any Committee members have anything they wish to discuss about the applicant's credentials? Okay, hearing --

MS. POTTS: Hello?

MS. GUNDER: Yes?

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MS. POTTS: Meghan, this is Vickie.

MS. MILLER: Oh, hi, Vickie.

MS. POTTS: Hey. Sorry, I keep getting cut off. Are you there?

MS. GUNDER: We're here, we can hear you, can you not hear us? Can anybody hear me?

MS. POTTS: I can hear you now. Hello?

MS. GUNDER: Okay, we can hear you. Can anybody else not hear -- can anybody hear us?

(Multiple speakers, unintelligible.)

MS. GUNDER: Okay, thank you. Is there any discussion on the applicants or comments? Okay, hearing none, does the public have any comments on any of the applicants? If you are attending by telephone, please send us an email so we can recognize you, again that email is ptotraining@floridarevenue.com. Meghan or Kelly, has anybody sent us an email?

MS. MILLER: No.

MS. GUNDER: All right, hearing no additional comments or discussion of the credentials, the Committee will now vote to recommend the applicant list. Do I have a motion for recommendation of the applicants?

MS. JORDAN: I'll make a motion, this is Sharon Jordan.

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MS. GUNDER: Thank you, Sharon, do I have a second?

MR. HOLLINGSWORTH: I second it, this is Dennis Hollingsworth.

MS. GUNDER: Thank you, Dennis. I have a second by Mr. Dennis Hollingsworth, all in favor signal by saying aye.

(Chorus of ayes.)

MS. GUNDER: Thank you. All opposed, signal by saying nay. Again, one negative vote will be counted for the vacant seat. Let the record reflect that the Committee has recommended all applicants for certification. Congratulations to the new Certified Florida Collector Assistants. The professional designees will receive documentation of their certification from the Department, and that concludes today's agenda for the Certified Florida Collector Admissions and Certifications Committee meeting. Again, thank you all very much for your patience and leadership, we are adjourned.

(The proceedings were adjourned at 10:38 a.m.)

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# CERTIFICATE OF REPORTER

I, JEFFREY R. BABCOCK, do hereby certify that I was authorized to and did report the foregoing proceedings, and that the transcript, pages 1 through 10, is a true and correct record of my stenographic notes.

Dated this 16th day of October, 2018 at Tallahassee, Leon County, Florida.

JEFFREY BABCOCK  
Court Reporter

FOR THE RECORD REPORTING TALLAHASSEE, FLORIDA 850.222.5491

above

experience

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<p>above (1:9)  accepted (4:4)  according (6:14)  account (5:4)  action (3:14)  additional (9:19)  adhering (7:19)  adjourned (10:20) (10:21)  administrative (7:19)  admissions (1:7) (3:4) (6:15) (6:24) (10:18)  again (3:23) (7:13) (9:15) (10:10) (10:19)  agenda (10:17)  all (3:23) (5:5) (7:9) (7:12) (7:23) (9:19) (10:6) (10:9) (10:12) (10:19)  along (8:1)  aloud (5:5)  anderson (5:14)  anomalies (3:21)  answered (3:20)  any (3:11) (3:22) (5:21) (8:21) (9:11) (9:13)  anybody (9:6) (9:9) (9:17)  anything (8:22)  appearances (2:1) (2:4)  applicant (3:22) (9:21)  applicants (4:2) (4:7) (7:16) (7:23) (7:24) (8:1) (8:6) (9:12) (9:14) (9:23) (10:12)  applicant's (8:23)  application (4:3) (8:5)  applications (3:21) (3:24) (4:4) (7:21) (8:2)  applies (3:11)  appointment (5:15)  appraiser (1:7)  appraiser's (8:15) (8:18)  approval (6:23)  approve (6:25)  approved (8:16)  are (3:10) (4:24) (5:4) (7:21) (7:22) (9:4) (9:14) (10:20)  assist (8:5)  assistant (8:10)  assistants (8:13) (10:14)  association (5:11)  attending (9:14)  august (3:17) (3:18)  authorized (11:6)  aye (7:10) (10:7)  ayes (7:11) (10:8)</p>	<p>code (7:20)  collector (3:4) (5:10) (5:11) (5:15) (6:24) (8:9) (8:10) (8:12) (8:19) (10:14) (10:17)  collector's (8:14) (8:17)  com (5:2) (9:16)  come (3:13) (5:12)  coming (5:21)  commencing (1:11)  comment (5:1) (5:8)  comments (5:5) (9:12) (9:13) (9:20)  committee (1:8) (3:5) (3:8) (3:12) (3:14) (3:18) (3:23) (5:3) (5:10) (5:16) (5:18) (5:22) (5:24) (6:16) (6:24) (7:1) (7:17) (7:18) (7:22) (8:22) (9:21) (10:12) (10:18)  committee's (3:10)  complete (3:24)  completed (7:20) (8:2)  concludes (10:16)  concurrent (5:18)  congratulations (10:13)  constitute (6:16)  convened (1:9)  coordinator (4:23)  correct (11:8)  could (3:13)  counsel (4:9) (4:19)  count (5:19) (7:14)  counted (10:11)  county (5:9) (8:20) (11:11)  court (1:20) (11:15)  credentials (8:23) (9:20)  creehan (2:3) (4:16)  criteria (8:7)  current (8:17)  cut (9:3)</p>
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favor

properly

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leon (11:11)	presentation (7:15)
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line (5:2)	process (4:14)
	professional (3:24) (7:25) (10:14)
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## property

## years

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receiving (3:24)	there (3:12) (3:19) (3:20) (4:4) (9:4) (9:11)
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recommended (10:12)	this (3:11) (7:6) (7:17) (7:18) (8:6) (9:1) (9:24) (10:3) (11:10)
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second (7:5) (7:6) (7:8) (10:2) (10:3) (10:6)	watford (2:8) (6:10) (6:11) (7:3) (7:4) (7:5)
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shall (5:17)	we'll (5:7)
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skipper (6:8)	who (7:24)
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staff (4:10)	<b>Y</b>
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stenographic (11:8)	
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submit (5:1)	
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summerford (2:7) (3:16) (6:8) (6:9) (7:6) (7:7) (7:9)	
sunshine (3:9)	

yes

zwayer

yes (5:25) (6:18) (8:25)  
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**Z**

zwayer (2:8) (6:12) (6:13)