



Florida Department of Revenue
Employer E-Verify Certification

Complete the *Employer E-Verify Certification* (Form RT-E Verify) if you are an employer who relied on a third party to file your reemployment tax return or report and the third-party filer does not have the legal authority to certify use of the E-Verify system on your behalf. Certification should occur by no later than the last day of the month following the quarter in which the first reemployment tax return or report is due in a calendar year.

Legal Requirement – Section 448.095, Florida Statutes (F.S.), requires employers to verify each new employee’s employment eligibility within three business days after the first day that the new employee begins working for salary, wages, or other remuneration.

Public agencies, private employers with 25 or more employees, or employee leasing companies that do not defer certification through a written agreement or understanding with the client company are required to use E-Verify to validate that newly hired employees are eligible for employment within the United States. If the E-Verify system is unavailable for three business days after the first day the new employee begins working for salary, wages, or other remuneration, an employer must use the *Employment Eligibility Verification* (federal form USCIS I-9) to verify employment eligibility within the United States.

Each public agency, private employer, or employee leasing company required to use the E-Verify system must certify on its first reemployment tax return or report filed each calendar year that it used E-Verify or the federal form USCIS I-9 to confirm employment eligibility of each new employee.

Provide the following information if you are certifying compliance with section 448.095, F.S.

Employer Name Who Uses E-Verify at the Time of Certification: _____

Federal Employer Identification Number of Employer Who Uses E-Verify at the Time of Certification:
 ____ - _____

Federal Employer Identification Number of Entity Who Filed the Reemployment Tax Return or Report on Behalf of the Employer: ____ - _____

Email Address of Employer Who Uses E-Verify at the Time of Certification: _____

Authorized Signature – Certification must be signed by (1) the individual owner, (2) the corporate president, treasurer, or other principal officer, or (3) a partner or member/managing member. The authorized representative must sign, date, and enter the applicable information in the certification box below.

E-Verify Certification

I attest, under penalty of perjury, that this employer used the E-Verify system defined in section 448.095, F.S., or the *Employment Eligibility Verification* (federal form USCIS I-9), if E-Verify was not available within three business days of a new hire, to verify the employment eligibility of all newly hired employees as required by section 448.095, F.S.

Signature of Officer: _____

Officer Name: _____

Title of Officer: _____

Date: _____

To Mail a Certification Form to the Department:

Account Management
Florida Department of Revenue
PO Box 6510
Tallahassee FL 32314-6510

To speak with a Department of Revenue representative, call Taxpayer Services at 850-488-6800, Monday through Friday, excluding holidays.

For more information on E-Verify, visit e-verify.gov/employers.