Employer's Quarterly Report for Employees Contracted to Governmental or Nonprofit Educational Institutions

RT-6EW
R. 07/23
Rule 73B-10.037, F.A.C.
Effective XX/XX

Provisional

Quarter Ending __/__/____

Employer's Name

RT Account Number

F.E.I. Number __-_____

10. Employee's Social Security Number (SSN)

11. Employee's Name (please print first twelve characters of last name and first eight characters of first name in boxes)

12a. Employee's Florida Gross Wages Paid this Quarter
12b. Employee's Florida Taxable Wages Paid this Quarter
Only the first $7,000 paid to each employee per calendar year is taxable.

12c. Employee's Wages Paid this Quarter Under a Contract with an Educational Institution.

10. SSN	11. Last Name / First Name / Middle Initial	12a. / 12b.	12c.
___-___-____		___,___,___.__ / ___,___,___.__	___,___.__
___-___-____		___,___,___.__ / ___,___,___.__	___,___.__
___-___-____		___,___,___.__ / ___,___,___.__	___,___.__
___-___-____		___,___,___.__ / ___,___,___.__	___,___.__
___-___-____		___,___,___.__ / ___,___,___.__	___,___.__

13a. Total Gross Wages (add Lines 12a only). Total this page only. Include this and totals from additional pages in Line 2 on page 1 of the RT-6. ___,___,___.__

13b. Total Taxable Wages (add Lines 12b only). Total this page only. Include this and totals from additional pages in Line 4 on page 1 of the RT-6. ___,___,___.__

E-Verify Certification

I attest, under penalty of perjury, that this employer uses the E-Verify system defined in section 448.095(1)(c), Florida Statutes or the *Employment Eligibility Verification* (Form USCIS I-9), if E-Verify is not available within three business days of a new hire, to verify the employment eligibility of newly hired employees.

Signature _____

Title _____

Today's Date _____

Instructions

This schedule is used by private employers who have a contract to provide services to a governmental or nonprofit educational institution. Wages paid to the employees of a private employer who perform services covered by a contract with a governmental or non-profit educational institution must be reported on this schedule. **This form must be submitted with the completed first page** (containing items 1 through 9) **of your *Employer's Quarterly Report* (RT-6).**

Line 10 - Enter each employee's social security number (**Nine** digits – Do not suppress the leading zeros). Every employee, regardless of age, is required to have a social security number. If the employee's SSN is not included, no credit will be given for previously reported taxable wages.

Line 11 – Enter each employee's last name, first name, and middle initial.

Line 12a – Enter each employee's **Gross Wages** paid for the quarter as defined in Line 2 of the RT-6 instructions (RT-6N). Gross wages should not include wage items specifically exempt per section 443.1217(2)(b)-(g), Florida Statutes (F.S.).

Line 12b – Enter each employee's **Taxable Wages** paid for the quarter.

Line 12c – Enter each employee's wages paid this quarter for services performed under a contract with a governmental or non-profit educational institution.

Line 13a – Enter the total gross wages for this page. All wages from this page and any attached pages must be included in Line 2 on the front of the RT-6.

Line 13b – Enter the total taxable wages for this page. All wages from this page and any attached pages must be included in Line 4 on the front of the RT-6.

E-Verify Certification
Florida law requires public agencies and private employers that employ 25 or more employees to certify on their first Reemployment Tax report or return filed each calendar year that they use the E-Verify system. E-Verify is an internet-based system operated by the U.S. Department of Homeland Security that allows participating employers to electronically verify employment eligibility of all newly hired employees. Additional information on the free E-Verify system may be found at **e-verify.gov/employers**.

If the E-Verify system is unavailable for three business days after the first day that the new employee begins working for pay, an employer must use the *Employment Eligibility Verification* (Form USCIS I-9) to verify employment eligibility.

In the absence of a written agreement or understanding with a client company, an employee leasing company must certify use of the E-Verify system on the first return or report filed within a calendar year.

The following definitions apply to the certification requirement:
Public agency - Any office, department, agency, division, subdivision, political subdivision, board, bureau, commission, authority, district, public body, body politic, state, county, city, town, village, municipality, or any other separate unit of government created or established pursuant to law, and any other public or private agency, person, partnership, corporation, or business entity acting on behalf of any public agency.

Employees - Individuals filling a permanent position who perform labor or services under the control or direction of an employer that has the power or right to control and direct the employee in the material details of how the work is to be performed in exchange for salary, wages, or other remuneration. The term "employee" does not include an individual hired for casual labor which is to be performed entirely within a private residence, or an independent contractor, as defined in federal laws or regulations, hired to perform a specified portion of labor or services.

Employers or employee leasing companies required to certify use of E-Verify must sign, date, and enter their title on the first Reemployment Tax report or return filed each calendar year if the entity he or she represents utilizes the E-Verify system or Form USCIS I-9, if E-Verify is not available within three days of the new hire, to verify employment eligibility. Entities required to verify employment who don't do so are subject to a fine.

Social security numbers (SSNs) are used by the Florida Department of Revenue as unique identifiers for the administration of Florida's taxes. SSNs obtained for tax administration purposes are confidential under sections 213.053 and 119.071, Florida Statutes, and not subject to disclosure as public records. Collection of your SSN is authorized under state and federal law. Visit **floridarevenue.com/privacy** for more information regarding the state and federal law governing the collection, use, or release of SSNs, including authorized exceptions.

Contact Us
Tax forms and brochures are available at **floridarevenue.com/forms**.

Information and tutorials are available at **floridarevenue.com/taxes/education**.

To speak with a Department of Revenue representative, call Taxpayer Services at 850-488-6800, Monday through Friday, excluding holidays.